



ACCREDITING COUNCIL FOR CONTINUING EDUCATION & TRAINING  
1722 N. Street, N.W., Washington, D.C. 20036  
Telephone : 202-955-1113 Fax: 202-955-1118  
<http://www.accet.org>

August 26, 2020

VIA EMAIL  
(solorzanoj@iata.org)

Mr. Jose Solorzano  
IATA Training Centers - Montreal, Miami  
800 Place Victoria  
P.O. Box 113  
Montreal, QC H4Z 1M1

*Re: Institutional Show Cause Issued;  
Interim Report Required*

*ACCET ID #1492*

Dear Mr. Solorzano:

At its August 2020 meeting, the Accrediting Commission of the Accrediting Council for Continuing Education & Training (ACCET) reviewed the ACCET Document 12.b – Annual Report and Enrollment Statistics submitted by email and the institution's failure to submit payment for annual sustaining fees for IATA Training Centers – Montreal, Miami. Therefore, the Commission voted to issue a show cause directive, requiring the institution to provide a compelling rationale showing cause as to why its accredited status should not be withdrawn. This action is based on the institution's failure to pay the requisite sustaining fees which were due December 31, 2019, as detailed in the invoice sent October 28, 2019.

**Toward that end, the Commission directed the institution to submit payment for its annual sustaining fees by September 15, 2020, invoice attached.** Additionally, the institution is reminded that late submission and receipt of documents and reports are subject to significant late fees in accordance with Commission policy. These fees are outlined in ACCET Document 10, which can be found at [www.accet.org](http://www.accet.org). **Accordingly, an additional \$500 late fee has been assessed, due September 15, 2020, invoice attached.** Failure to submit payments may result in a withdrawal of accreditation.

**Additionally, the institution is directed to provide an interim report for Commission review to include the following specific items:**

- 1. Evidence of payment of annual sustaining fees.**
- 2. A narrative explanation of the institution's late payment of annual sustaining fees, as well as the institution's written policy and procedure regarding the continued maintenance of ACCET compliance to include submission of all annual reports and**

**sustaining fees. This policy is to include the parties responsible, applicable timeframes, and procedures for processing payments.**

A copy of this report, including the **attached interim report cover sheet**, must be emailed to **[interimreports@accet.org](mailto:interimreports@accet.org)** for receipt at the ACCET office no later than **October 31, 2020**.

Further, while under a Show Cause directive, the institution is restricted from making any substantive changes including, but not limited to, new programs, major program revisions, new branch campuses or other new sites, or relocations out of the general market area.

Your demonstrated capabilities and commitment in support of the institution's accredited status are essential to a favorable outcome in this process. Should you have any questions or need further assistance regarding this letter, please contact the ACCET office at your earliest opportunity.

Sincerely,



Judy Hendrickson  
Interim Executive Director

JHH/lao

Enclosures: Interim Report Cover Sheet  
Invoice for Sustaining Fees  
Invoice for Late Fee

cc: Mr. Herman Bounds, Chief, Accreditation Division, US ED ([aslrecordsmanager@ed.gov](mailto:aslrecordsmanager@ed.gov))  
Ms. Charity Helton, Specialist, USED ([charity.helton@ed.gov](mailto:charity.helton@ed.gov))