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## ADMINISTRATIVE RECORD COVER SHEET

AR File Number 1088

**DRAFT**  
**Defense Supply Center Richmond**  
**Restoration Advisory Board**  
**Meeting Minutes**  
**July 9, 2012**

The meeting for the Defense Supply Center Richmond Restoration Advisory Board (RAB) was held at the Bensley Community Building on Monday July 9, 2012. The meeting began at 7:30 P.M. A quorum of members was not present.

**Attendees**

- Voting RAB Members: Ms. Janet Moe, Ms. Sarah Clarke and Mr. Lonnie McCoy.
- Ex- Officio Non Voting RAB Members: Mr. David Hufford - DLA Co-Chair, Mr. Richard McElfish – Chesterfield County.
- Advisors: Mr. Manish Joshi – AECOM. Mr. Booker Chambers - DLA Public Affairs Office. Mr. David Hufford and Ms. Adrienne Moore, DLA Installation Support at Richmond, Ms. Kelli Fairbanks, United States Corps of Engineers, Norfolk District and Brigadier General Scott W. Jansson, USAF, Commander.

**Opening Remarks**

Mr. Hufford welcomed the attendees to the meeting. He introduced the guests, reviewed the meeting agenda and distributed the materials for the meeting.

**Cleanup Program Update**

Mr. Hufford provided the program update which included updates on the following:

- Basewide groundwater monitoring took place in February 2012, results to be summarized in tonight's meeting. Data gap sampling occurred in March, 2012.
- Operable Unit 8: Groundwater sampling activities were completed in March 2012 and will be summarized in the July meeting. Ms. Fairbanks provided an update on the Corps of Engineers efforts to negotiate access to the Virginia Department of Transportation's easement along Strathmore Road. It was suggested DLA Installation Support attend a meeting of the Bensley Civic Association as a means of community outreach.
- Operable Unit 6: The proposed plan has been finalized, the Record of Decision is under development.
- Operable Unit 7: The OU 7 Record of Decision has been finalized and should be signed later this month.
- Operable Unit 13: DLA is finalizing the Remedial Design and should be complete by soon.

**Issues Log**

There were no issues pending resolution.

**Public Forum**

There were no comments or questions.

**Technical Briefing – Updates on Operable Units 6, 7 and 8**

Mr. Joshi briefed on the recent groundwater sampling events at Operable Units 6, 7 and 8. No unexpected results were reported.

**Administrative Items**

- Mr. Edlavitch has taken a transfer opportunity overseas for a 3 year term. Mr. Hufford from DLA Installation Support at Richmond has taken over duties as DLA Co-chair and environmental restoration program manager.
- There were insufficient voting members to approve the April, 2012 minutes.

**Public Comments**

Mr. McCoy brought a motion to adjourn the meeting. The motion was seconded by Ms. Moe. The meeting was adjourned at 8:10 P.M.

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