

Group Ex Class Sign Ups

1. Visit <https://register.capturepoint.com/reg/login.cfm?cuBOAfTV>
2. Enter your log in credentials and click log in.

The screenshot shows the website's header with 'Home' and 'Facilities' navigation options, and a clock showing 7:26:11 AM CDT. The main content area features the Community Park District logo and a link to browse offerings. Below this, there are two main sections: 'Create an Account' and 'Existing Users'. The 'Create an Account' section includes a description of CommunityPass, a link to view internet policies, and a 'Create an Account' button. The 'Existing Users' section has a 'Please Log In' heading, input fields for 'Username*' and 'Password*', a 'Log In' button, and links for 'Forgot username or password' and 'Need Help?'. Green arrows point from the 'Please click here to view the Community Park District La Grange Park Internet Policies.' link to the 'Log In' button.

Home Facilities 7:26:11 AM CDT

Community Park District
La Grange Park Learn · Grow · Play

To browse our offerings [click here](#).

Create an Account

CommunityPass is your resource for event and activity registration within your Community. To begin, click the sign-up link above, complete the sign-up form and enjoy the convenience of online registration!

Please click here to view the Community Park District La Grange Park Internet Policies.

Create an Account

Please Note: If you already have a CommunityPass account from another organization or community, please use your existing username and password to log in and register for programs offered through this organization. You do not need to create a new account.

Existing Users

Please Log In

Username*

Username

Password*

Password

Log In

[Forgot username or password](#)

[Need Help?](#)

3. Select Browse Activities from the home screen.

The screenshot shows the home page of the Community Park District La Grange Park website. At the top, there is a navigation bar with links for 'My Account', 'Message Center', and 'Help'. The user is logged in as 'hotspency' and the time is 7:27:05 AM CDT. Below the navigation bar, there is a header section with the logo for 'Community Park District La Grange Park' and the tagline 'Learn . Grow . Play'. A message box contains the text: 'To browse our offerings [click here](#). From here you can register for an activity, see your family's current registrations or edit your account information.' Below this, there is a section for 'Community Park District La Grange Park' with a 'Visit Website' link. A red-bordered box contains an 'Important Message from Community Park District La Grange Park' with the text 'test public note DD'. A green circle highlights the 'Browse Activities' button. Below the message box, there is a 'User' section with four icons: 'VIEW & PAY BALANCES', 'VIEW REGISTRATIONS', 'MESSAGE CENTER', and 'VIEW ACCOUNT'. On the right side, there is a 'News & Announcements' section with the following text: 'If the session you want is full, please add yourself to the waitlist. Popular programs fill quickly and our class maximums are determined by our indoor space limitations. Please note if "Registration is Closed", but there are still spots available, contact the front desk to register. Contact us at 708-354-4580 with questions or problems. Please click here for our waiver and release. Please click here to view the Community Park District La Grange Park Internet Policies'.

4. Select Show Sessions next to GroupEx Classes.

The screenshot shows the Community Park District website interface. At the top, there is a navigation bar with links for 'My Account', 'Message Center', and 'Help'. The user is logged in as 'hotnsency' and the time is 7:33:53 AM CDT. Below the navigation bar is a header section with the Community Park District logo and the tagline 'Learn · Grow · Play'. A search bar is present with the text 'Search a keyword'. The main content area displays search results for 'GroupEx Classes'. A 'Show Sessions' button is highlighted with a red circle. The filters section on the left includes options for Family Members, Program Groups, Age, Grade, Gender, Programs Starting, Locations, and Instructors. A 'CLEAR ALL FILTERS' button is also visible at the bottom of the filters section.

My Account Message Center Help Welcome hotnsency Log Out

Home Catalog Facilities 7:33:53 AM CDT

Community Park District
La Grange Park
Learn · Grow · Play

Search a keyword

Clear All Filters

RESULTS (Viewing 1-1 of 1) Season: Community Park Fitness

GroupEx Classes

Show Sessions

FILTERS

Family Members

Program Groups

Select All

Clear Selections

Age

Grade

Gender

Programs Starting

Locations

Instructors

CLEAR ALL FILTERS

5. Scroll down to the desired class and select add to cart.

Program Groups ▾

Select All

Clear Selections

Age ▾

Grade ▾

Gender ▾

Programs Starting ▾

Locations ▾

Instructors ▾

CLEAR ALL FILTERS

Session/Availability	Eligibility	Dates/Times	Price/Location	Register/More Info
Total Body Strength & Conditioning (CPFTBSC) 🏠 Show Description		09/29/25 - 10/31/25 5:30 AM-6:30 AM Offered: M W F	\$0.00 Community Park Fitness/GroupEx Studio	🛒 Add to Cart View More Details >
Yoga (YM) 🏠 Show Description		09/29/25 - 10/27/25 11:30 AM-12:30 PM Offered: M	\$0.00 Community Park Fitness/GroupEx Studio	🛒 Add to Cart View More Details >
Power Hour (PH) 🏠 Show Description		09/23/25 - 10/30/25 9:00 AM-10:00 AM Offered: T T S	\$0.00 Community Park Fitness/GroupEx Studio	🛒 Add to Cart View More Details >
Zumba (ZTue+Thu) 🏠 Show Description		09/29/25 - 10/30/25 5:45 PM-6:45 PM Offered: T T S	\$0.00 Community Park Fitness/GroupEx Studio	🛒 Add to Cart View More Details >
Zumba (Zsat) 🏠 Show Description		09/29/25 - 10/25/25 10:15 AM-11:15 AM Offered: S	\$0.00 Community Park Fitness/GroupEx Studio	🛒 Add to Cart View More Details >
Cycle (Cycle530) 🏠 Show Description		09/29/25 - 10/30/25 5:30 AM-6:30 AM Offered: T T	\$0.00 Community Park Fitness/Cycle Studio	🛒 Add to Cart View More Details >
Cycle (CycleSun) 🏠 Show Description		09/29/25 - 10/26/25 8:30 AM-9:30 AM Offered:	\$0.00 Community Park Fitness/Cycle Studio	🛒 Add to Cart View More Details >

6. Select who on your account is registering for this class.

Select Participants ✕

GroupEx Classes: Total Body Strength & Conditioning

Please check the box next to all of the family members below that you would like to register for this activity.

Spencer Clark

██████████

CANCEL **SAVE**

Cycle
(CycleSun) 09/29/25 - 10/26/25 \$0.00
8:30 AM-9:30 AM Community Park
Fitness/Cycle Studio

7. Select the date you wish to register for.

★ Please note, you may only sign up for a class 7 days in advance.

Select Events [X]

GroupEx Classes: Total Body Strength & Conditioning (CPFTBSC)

Select one or more events for **Spencer Clark**
Note: Only events that take place at least 0 hour(s) from now and start no more than 7 day(s) from now are available for pre-registration.

<input checked="" type="checkbox"/>	Wednesday, October 01, 2025 5:30 AM - 6:30 AM	Community Park Fitness/GroupEx Studio	Spencer Clark	Open Spots: 3
<input type="checkbox"/>	Friday, October 03, 2025 5:30 AM - 6:30 AM	Community Park Fitness/GroupEx Studio	Spencer Clark	Open Spots: 5
<input type="checkbox"/>	Monday, October 06, 2025 5:30 AM - 6:30 AM	Community Park Fitness/GroupEx Studio	Spencer Clark	Open Spots: 15

BACK SAVE ←

8. Select checkout at the top right corner of the page.

The screenshot shows the top navigation bar with 'My Account', 'Message Center', and 'Help' on the left, and 'Welcome hotspency' and 'Log Out' on the right. Below this is a secondary navigation bar with 'Home', 'Catalog', and 'Facilities' on the left, and a shopping cart icon showing 'Cart (1) \$0.00' and a 'Checkout' button highlighted with a green circle on the right. The main content area features the Community Park District logo and a search bar. Below the search bar are filters for 'Family Members', 'Program Groups', 'Age', and 'Grade'. The main results section is titled 'GroupEx Classes' and shows a table with one row for 'Total Body Strength & Conditioning (CPFTBSC)'. The table columns are 'Session/Availability', 'Eligibility', 'Dates/Times', 'Price/Location', and 'Register/More Info'. The 'Register/More Info' column contains an 'Add to Cart' button and a 'View More Details' link.

9. Select complete transaction.

The screenshot shows the 'Review Items' section with a progress indicator at the top showing '1 REVIEW & PAYMENT' and '2 Checkout'. Below this is a table with the following data:

Program	Individual	Price	Action
GroupEx Classes: Total Body Strength & Conditioning (CPFTBSC); 10/1/2025 5:30 AM - 6:30 AM	Spencer Clark	\$0.00	Remove

Below the table is the 'Amount Due' section with a table showing:


Current Amount Due	0.00
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At the bottom of the page are two buttons: 'Cancel' and 'Complete Transaction', with the latter highlighted by a green circle.

10. Select finish at the bottom of the receipt.

My Account Message Center Help Welcome hotnsency Log Out

Home Catalog Facilities 7:38:58 AM CDT



Registration Receipt

Below is your receipt for your transaction.
Organization Tax ID: 36-6008476

Registrations: Community Park Fitness					
Name	Program	Price	Adjustments	Qty	Total
Spencer Clark	GroupEx Classes: Total Body Strength & Conditioning (CPFTBSC); 10/1/2025 5:30 AM - 6:30 AM	0.00	0.00	1	0.00
Registration Total				1	0.00

Amount Due	
Registration Total	\$0.00
Credit Applied	\$0.00
Current Paid	\$0.00
Balance	\$0.00

Finish

TR43034730 09/29/2025 8:30 AM

Viewing Registrations/Withdrawing from a Registered Class

1. Select View Registrations from the home page.

My Account Message Center Help Welcome hotnsency Log Out

Home Facilities 7:39:22 AM CDT

Community Park District
La Grange Park Learn · Grow · Play

To browse our offerings [click here](#).
From here you can register for an activity, see your family's current registrations or edit your account information.

Community Park District La Grange Park [Visit Website](#)

Important Message from Community Park District La Grange Park
test public note DD

[Browse Activities](#)

Useful Links

[VIEW & PAY BALANCES](#) [VIEW REGISTRATIONS](#) [MESSAGE CENTER](#) [VIEW ACCOUNT](#)

News & Announcements

If the session you want is full, please add yourself to the waitlist.

Popular programs fill quickly and our class maximums are determined by our indoor space limitations.

Please note if "Registration is Closed", but there are still spots available, contact the front desk to register.

Contact us at 708-354-4580 with questions or problems.

[Please click here for our waiver and release](#)

[Please click here to view the Community Park District La Grange Park Internet Policies](#)

2. Review the programs registered for within community pass.

- ★ If you would like to withdraw from a class, you must do it a minimum of 8 hours before the start time of the class. To do so, select Withdraw registration on the right-hand side.

The screenshot shows the 'Current Registrations' page for Spencer Clark. The page includes a navigation bar at the top with 'My Account', 'Message Center', and 'Help'. Below the navigation bar, there are tabs for 'Home' and 'Facilities'. The main content area features the Community Park District logo and a sidebar with 'My Account' options. The 'Current Registrations' section displays a table of registrations for Spencer Clark. The first registration is for 'GroupEx Classes: Total Body Strength & Conditioning (CPFTBSC); 10/1/2025 5:30 AM - 6:30 AM' on 9/29/2025. The 'Action' column for this registration includes a 'Withdraw Registration' link, which is highlighted by a green arrow. The second registration is for 'Community Park Fitness IMRF Eligible Staff Membership (Renews 10/13/2025)' on 9/13/2025. The third registration is for 'Community Park Fitness IMRF Eligible Staff Membership (Renews 10/13/2025)' on 9/13/2025.

Season	Program	Registration	Action
Community Park Fitness	GroupEx Classes: Total Body Strength & Conditioning (CPFTBSC); 10/1/2025 5:30 AM - 6:30 AM	9/29/2025	View Receipt Withdraw Registration
Community Park Fitness	Community Park Fitness IMRF Eligible Staff Membership (Renews 10/13/2025)	9/13/2025	View Receipt
Community Park Fitness	Community Park Fitness IMRF Eligible Staff Membership (Renews 10/13/2025)	9/13/2025	View Receipt

3. Check the box and select Withdraw Registration to complete your withdrawal.

The screenshot shows the 'Withdraw Registration' page on the Community Park District website. The page layout includes a top navigation bar with 'My Account', 'Message Center', and 'Help' links, and a user greeting 'Welcome hotnspeency' with a 'Log Out' button. Below this is a secondary navigation bar with 'Home' and 'Facilities' options, and a clock showing '7:41:35 AM CDT'. The main content area features the Community Park District logo and a 'My Account' sidebar with options like 'View/Pay Balances', 'Payment Methods & AutoPay', 'Account Information', 'View Registrations', 'My Calendar', 'Requirements & Documents', 'View Digital Passes', and 'Family Merge'. The 'Withdraw Registration' section contains a warning message: 'Please review all of the information below and check the box. Then click the Withdraw Registration button to withdraw this registration.' Below this is a table of registration details:

Individual	Spencer Clark
Season	Community Park Fitness
Program	GroupEx Classes: Total Body Strength & Conditioning (CPFTBSC)
Event(s)	Wednesday October 1, 2025 5:30 AM - 6:30 AM Community Park Fitness/GroupEx Studio
Withdrawal Fee	\$0.00

Below the table, there is a green arrow pointing to a checked checkbox with the text: 'Withdraw this registration. I understand this is permanent and cannot be undone.' At the bottom of the section are two buttons: 'Cancel' and 'Withdraw Registration', with the latter being highlighted by a green circle.