

## **GENERAL RENTAL GUIDELINES**

PDLG will set up and breakdown tables and chairs for rental. Please throw all trash in bins provided in rented room. Please wipe up any spills, and remove all items from the room which you brought. PDLG will do heavier cleaning.

Piñatas, confetti, and tape on the walls are not allowed. Candles are not allowed (only birthday candles are allowed for a brief amount of time). Alcohol is strictly prohibited.

All equipment and entertainment brought in by renter is subject to PDLG approval. Additional insurance requirements may apply.

Please see reverse side of rental permit to view guidelines in their entirety. All guidelines must be adhered to for a full refund of rental security deposit.



**Park District of La Grange**  
**536 East Avenue, La Grange, IL**  
**(708)352-1762 | [www.pdlg.org](http://www.pdlg.org)**



**For more information, please contact**  
**Penny Paulos**  
**(708) 352-2267**  
**[pennypaulos@pdlg.org](mailto:pennypaulos@pdlg.org)**



*Your Fun & Fitness Destination!*

# **Room Rentals**

**with the Park District of La Grange**



*Your Fun & Fitness Destination!*

Room #	Capacity	Resident	Non-Resident	Refrigerator	Sink	Counter	Microwave
105	25	\$55/hr	\$75/hr	✓	✓	✓	✓
106	25	\$55/hr	\$75/hr	✓	✓	✓	✓
105/106	50	\$105/hr	\$150/hr	✓	✓	✓	✓
108	50	\$55/hr	\$75/hr	✓			
109	50	\$55/hr	\$75/hr	✓			
108/109	100	\$105/hr	\$150/hr	✓			
112	45	\$55/hr	\$75/hr			✓	
Playground		\$50/hr	\$65/hr				
1/2 Basketball Court		\$40/hr	\$50/hr				
Full Basketball Court		\$70/hr	\$88/hr				
Volleyball Court		\$60/hr	\$75/hr				



#### **RENTAL SECURITY DEPOSIT**

All rentals require a refundable \$100 damage/security deposit due at the time of booking. Deposits paid by check or credit card must be in the renter's name. The renter must be our only point of contact. If rental is cancelled at any time after approval is granted, the deposit will be forfeited. If any rules/guidelines on the reverse side of the permit are violated or if any damage occurs during rental, deposit may be forfeited. If no rule violations and/or damage occur, deposit will be refunded to renter within 10 days after the rental date.

#### **TABLE AND CHAIRS**

Tables and chairs are provided by PDLG at no extra charge. The Park District will set up tables and chairs prior to rental start time. Tables are 6'x3' rectangular tables that accommodate about six folding chairs.

#### **RENTAL FEES**

Rental fees are due two weeks in advance of the rental date. PDLG reserves the right to cancel rentals not paid on time. We charge \$20 per hour extra for all after hour rentals (Mon-Fri after 9pm, Sat. after 6pm & Sunday after 5pm). Sunday rentals MEMORIAL DAY through LABOR DAY are subject to after hours fees.

#### **ALLOTTED RENTAL TIME**

All rentals must be a minimum of two hours in length. Sunday rentals MEMORIAL DAY through LABOR DAY must be a minimum of 3 hours long. Renter only has 15 minutes prior to rental start time to access the room. Room must be clean and vacated by the rental end time on permit.

Rental end time cannot be extended day of rental. Deposit will be forfeited if end time is not adhered to. If your party goes after hours, it will run an additional \$20/hour. After hours are 9 pm Monday-Friday and after 6 pm Saturday. After hours Sundays are all day during the summer and after 5pm fall-spring