

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
April 9, 2012

1. CALL TO ORDER & ROLL CALL

President Ritten called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:32 pm.

Commissioners present were Ted Popernik, Lucy Stastny, Karen Boyd, and Jeff Kilrea. Also present were Executive Director Roy Cripe, Recreation Supervisor Darla Goudeau, Bookkeeper Phil Mesì, Office Manager Peggy Ronovsky, and Buildings and Grounds Supervisor Martin Healy.

2. PLEDGE OF ALLEGIANCE

3. AGENDA ADDITIONS/DELETIONS

There were none.

4. RECOGNITION OF VISITORS & OPEN FORUM

La Grange Park residents Herb Massin, Ray Wielgos, and Joan Wielgos were present but did not wish to speak at this time.

5. APPROVAL OF MINUTES

A. Regular Meeting: March 12, 2012

Commissioner Stastny made a motion to approve the minutes as amended; Commissioner Kilrea seconded. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.

B. Executive Session : March 12, 2012

Commissioner Stastny made a motion to approve the minutes as written; Commissioner Boyd seconded. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.

6. STAFF REPORTS

A. Executive Director

A written report distributed prior to the meeting was introduced. Executive Director Cripe said everyone should be checking their email for the Statement of Economic Interest. He also reminded everyone about the special budget meeting on Wednesday, April 11, 2012.

B. Buildings and Grounds

A written report distributed prior to the meeting was introduced. Mr. Healy had nothing to add to his report.

C. Recreation Supervisor Carrara

A written report distributed prior to the meeting was introduced. There was nothing added to the written report.

D. Recreation Supervisor Goudeau

A written report distributed prior to the meeting was introduced. The first summer concert will be June 13, 2012.

E. Office Manager

A written report distributed prior to the meeting was introduced. There was a brief discussion on mandating all employees to use direct payroll deposits. The Board agreed that use of direct deposit will be strongly encouraged but not mandated.

F. Safety Coordinator

A written report distributed prior to the meeting was introduced. Commissioner Boyd requested that a reminder be sent to all baseball and softball coaches about keeping first aid kits well-stocked at all times.

G. FINANCIAL REPORT

Financial Reports through March 31, 2012 were distributed prior to the meeting. President Ritten noted that tax revenues in some of the funds are up to 50% higher or lower than budget. Finance Consultant said that tax revenues are allocated in accordance with the levy and will be adjusted during the audit.

7. APPROVE MONTHLY DISBURSEMENTS

Commissioner Popernik made a motion to approve the monthly disbursements in the amount of \$87,914.89; seconded by Commissioner Kilrea. MOTION CARRIED. There was no discussion and the motion passed by unanimous roll call vote.

8. OLD BUSINES

A. 2012-2017 Outdoor Facilities Master Plan

i. Land Acquisition Standard

Executive Director Cripe said that master plans normally establish a population to park acres standard that is specific to the agency. The current ratio in La Grange Park is 1.2 acres per 1,000 residents. Following discussion, a motion was made by Commissioner Kilrea to approve a park acreage standard of 2.0 acres per 1,000 residents; seconded by Commissioner Boyd. MOTION CARRIED. There was no further discussion and the motion passed by unanimous roll call vote.

ii. Five Year Capital Budget Plan

Executive Director Cripe reminded everyone that the spreadsheets provided prior to the meeting are for discussion only. He also added that our landscape architect, John Vann, has developed project cost estimates. Executive Director Cripe also said that money needed to make our park facilities accessible will be paid from the SRA fund and not from the Capital Projects fund. The Master Plan Proposal will be shared with the community before the Board votes on it. A copy will be available on the website, at the Recreation Center, at the library, and at the Village Hall. The size of the plan makes it cost prohibitive to directly mail to all residents. Commissioner Boyd suggested the title of the list of potential projects be retitled "potential projects" so residents know it has not all been approved or scheduled yet.

9. NEW BUSINESS

A. Landtech Design Proposal for OSLAD Grant Submittal

John Vann answered questions about the proposal process and suggested submitting 2 grant applications at the same time in order to save money in the long run and speeds up the process as well. A motion to approve the contract with Landtech Design Ltd. at a cost of \$7,410.00 for grant application services was made by Commissioner Stastny; seconded by Commissioner Boyd. MOTION CARRIED. There was no discussion and the motion passed by unanimous roll call vote.

B. FY2012-2013 Budget Plan – Introduction

Executive Director Cripe stated that tonight's discussion was to be a "broad brush discussion" and that a more detailed discussion will take place at the Special Budget Meeting on Wednesday, April 11, 2012. He also noted the current fiscal year will end with a positive revenue minus expense balance.

10. PRESIDENT'S REPORT

President Ritten noted that next month begins a new fiscal year and the Board Officers can change. He will be contacting each Board member individually to discuss what positions each may be interested in.

11. ADJOURNMENT TO EXECUTIVE SESSION

In accordance with Section 5 ILCS par.120/2(c)(1) to discuss the compensation of specific employees and Section 5 ILCS par. 120/2(c)(5) to discuss the purchase or lease of real property, including discussing whether a particular parcel should be acquired, a motion to adjourn to Executive Session was made by Commissioner Boyd at 8:17pm and was seconded by Commissioner Kilrea. MOTION CARRIED. There was no further discussion and the motion passed with a 5-0 roll call vote.

12. RECONVENE TO OPEN SESSION

President Ritten called the reconvened meeting to order at 8:41 p.m. in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:32 pm.

Commissioners present were Ted Popernik, Lucy Stastny, Karen Boyd, and Jeff Kilrea. Also present were Executive Director Roy Cripe.

13. ADJOURN REGULAR MEETING

A motion to adjourn to Executive Session was made by Commissioner Boyd at 8:42 p.m. and was seconded by Commissioner Stastny. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.