

AGENDA – Cheat Sheet  
REGULAR PARK DISTRICT BOARD MEETING  
COMMUNITY PARK DISTRICT of La GRANGE PARK  
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS  
October 9, 2023 - 6:30 PM

1. Call to Order & Roll Call:
2. Pledge of Allegiance
3. Park District Mission: The Community Park District of La Grange Park supports a healthy and inclusive community by positively impacting physical, social, emotional, and environmental well-being.
4. Open Forum
5. Approval of the October 9, 2023 Agenda
6. Approval of Board Meeting Minutes
  - a. September 11, 2023 Regular Meeting Minutes
7. Communications/Proclamations/Presentations
8. Staff Recognition
9. Staff Reports
  - a. Executive Report
  - b. Recreation Report
    - i. Superintendent of Recreation
    - ii. Recreation Manager
    - iii. Marketing and Event Manager
  - c. Parks Report
  - d. Financial Reports
10. Approve Monthly Disbursements
11. Committee Reports
  - a. Sustainability
    - i. Arbor Advocates
  - b. Long Range Planning
12. Unfinished Business
  - a. Limiting Rate Referendum
13. New Business
  - a. Master Plan Update – Robinhood Park Discussion

14. Adjourn to Executive Session

In Accordance with the Open Meetings Act under Section 2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

15. Reconvene Open Session

16. Potential Action on Items Discussed in Executive Session

17. Next Regular Meeting: Monday, October 9, 2023, 6:30pm

18. Adjournment

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Community Park District Board of Commissioners should contact Jessica Cannaday, Executive Director at 708-354-4580.

## MINUTES

REGULAR PARK DISTRICT BOARD MEETING  
COMMUNITY PARK DISTRICT of La GRANGE PARK  
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS  
September 11, 2023 - 6:30 PM

1. Call to Order & Roll Call:

President Corte called the meeting to order at 6:30pm. Present were Commissioners Stastny, Ogden, Sauer\*, and Zuck. Additionally present were Executive Director Jessica Cannaday, Superintendent of Parks Sara Earhart, and Financial Assistant Nicole Kozlowski of Lauterbach & Amen.

2. Pledge of Allegiance

3. Moment of Silence

President Corte asked to observe a moment of silence to remember and honor the victims of September 11<sup>th</sup>.

4. Park District Mission: The Community Park District of La Grange Park supports a healthy and inclusive community by positively impacting physical, social, emotional, and environmental well-being.

5. Open Forum

Charles Hitzeman was present to address the homeless individual in the park. Mr. Hitzeman addressed concerns with the amount of property that was present and the fact that it impacts public use of the space. He inquired as to whether or not the park district is working in conjunction with the Village to find solutions.

6. Approval of the September 11, 2023 Agenda

Commissioner Stastny made a motion to approve the September 11, 2023 Agenda seconded by Commissioner Zuck. The motion was passed unanimously by voice vote.

7. Approval of Board Meeting Minutes

a. August 14, 2023 Regular Meeting Minutes

Commissioner Ogden made a motion to approve August 14, 2023 Regular Meeting Minutes, seconded by Commissioner Zuck. The motion was passed unanimously by voice vote.

8. Communications/Proclamations/Presentations

a. Eagle Scout Project

Matt Remedi from Western Springs Troop 33 presented his Eagle Scout project proposal for the planting bed at Memorial Park. Board consensus was that it was a good project for the community and should move forward.

b. President Ogden stated that the Neighbors Helping Neighbors Fundraiser generated more than \$40,000 and there was great weather.

9. Staff Recognition

- a. Sara Earhart, Superintendent of Parks  
Executive Director Cannaday introduced Sara Earhart to the board.

10. Staff Reports

- a. Executive Report  
Executive Director Jessica Cannaday presented her report. Questions were asked and answered. President Corte stated that he had a meeting with Village President Discipio and Village Manager Cedillo and that Jessica could expect a call from Julia in the coming days.
- b. Recreation Report
  - i. Superintendent of Recreation  
Report was presented. Questions were asked and answered.
  - ii. Recreation Manager  
Report was presented. Questions were asked and answered.
  - iii. Marketing and Event Manager  
Report was presented. Questions were asked and answered.
- c. Parks Report  
Superintendent of Parks Sara Earhart presented her report. Questions were asked and answered.
- d. Financial Reports  
Nicole Kozlowski presented the financial reports. Questions were asked and answered.

**\*Commissioner Sauer entered the meeting at 6:39pm.**

11. Approve Monthly Disbursements

Commissioner Stastny made a motion to approve the monthly disbursements in the amount of \$186,748.46 seconded by Commissioner Zuck. The motion was passed unanimously by roll call vote.

12. Committee Reports

- a. Sustainability
  - i. Arbor Advocates  
Commissioner Zuck presented her report. She stated that there was a Tree Talk scheduled for October 4.
- b. Long Range Planning  
No report.

13. Unfinished Business

- a. Limiting Rate Referendum  
Executive Director Cannaday stated that the district is still waiting on the final tax rates from Cook County.

14. New Business

- a. Library Snow Plowing IGA  
Executive Director Cannaday informed the board that the IGA with the Library is extended through 2023 and that the board would need to review

a new agreement for 2024. Cannaday also stated that the contract would be executed at the temporary location.

- b. Approve the Purchase of a Ford Super Duty F-250 through the Sourcewell Cooperative in the amount of \$55,431.78

Commissioner Stastny made a motion to approve the purchase of a Ford Super Duty F-250 through the Sourcewell Cooperative in the amount of \$55,431.78, seconded by Commissioner Sauer. Motion was passed unanimously by roll call vote.

- c. Anti-Harassment and Anti-Discrimination Training

The board completed the annual Anti-Harassment and Anti-Discrimination Training.

- d. Cyber Security Training

Executive Director Cannaday explained the new Cyber Security training requirements.

15. Next Regular Meeting: Monday, October 9, 2023, 6:30pm

16. Adjournment

At 7:46pm, President Corte asked for a motion to adjourn the Regular Meeting. A motion was made by Commissioner Stastny and seconded by Commissioner Zuck. The motion passed unanimously by voice vote.

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Secretary

Approved October 9, 2023

**DATE:** October 6, 2023

**TO:** Bob Corte, President, Community Park District Board of Commissioners

**FROM:** Jessica Cannaday, Executive Director

**RE: September Board Report**

### **Executive Office Report**

#### **Beach Oak Park**

Demolition is going well despite the incredibly rainy fall we are having. There will be additional grading needed in the basketball court area. Contractors removed more than 5 layers of asphalt and gravel that were installed to bring the surface up to a reasonable level. Thankfully, no petromat was found. The Groundbreaking also went very well! See pictures on the following page.

#### **IAPD Outstanding Sportsmanship Award**

We nominated Little League President for the annual IAPD Outstanding Sportsmanship award, and he was selected from numerous nominations. The award will be presented at the annual Best of the Best Awards Gala on Friday, October 20.

#### **AYSO**

Staff and I met with the new AYSO 300 Commissioner as well as the former commissioner to review field usage needs. Unfortunately, AYSO stated that they are not in a financial position to offset field maintenance costs. In speaking with other districts impacted by AYSO, there are similar challenges in our neighboring communities. We will continue to work towards an equitable solution.

#### **Police Reports**

There were no notable reports for September.

#### **Professional Development**

I've begun studying for the CPRE (Certified Park and Recreation Executive) exam. I have also signed up for IAPD's Annual Legal Symposium. Sara has implemented some very exciting trainings and certification plans for the Parks Staff, and Zak is working with his staff on professional development goals. Most of our staff will also be attending PDRMA's Risk Management Institute. State Conference is in January, and staff and the board are highly encouraged to attend. Please let me know if you are interested!

#### **Timekeeping System**

We are working on implementing a new timekeeping system and expect to go live this month. This will allow staff to "Punch-In" from their phones or desktops, and we are able to utilize geofencing for seasonal staff. This will help streamline our payroll process and help to eliminate payroll errors.

#### **Homelessness in La Grange Park**

Our Parks Department has been working to ensure that the pavilions and surrounding areas are cleaned regularly.

#### **PARC and OSLAD Grants**

We are still waiting on award announcements for both funding opportunities.

**Office Report**

Fall program registration opened, and the park district recorded over \$63,000 in program revenue in September, with more than half of that being attributed to Ready Teddy Tuition.





Jill Koski, President and CEO

October 2, 2023

Jessica Cannaday  
Executive Director  
Community Park District of La Grange Park  
1501 Barnsdale Road  
La Grange Park, IL 60526

Dear Ms. Cannaday,

I am writing to express my gratitude to you for sending a letter of support for The Morton Arboretum's Chicago Region Trees Initiative (CRTI) grant proposal to the U.S. Forest Service: Building Urban and Community Forestry Resilience and Capacity in Under-Resourced Communities and Neighborhoods Across Illinois.

**With your help, and that of other communities, organizations, and elected officials, the Arboretum was awarded \$15 million through the Inflation Reduction Act to support disadvantaged communities.** This was the largest award in Illinois, the largest award to a public garden in the country, and a historic sum for the Arboretum.

In 2024, CRTI will award sub-grants exclusively to communities and organizations supporting underserved populations across the state to provide more equitable access to trees and their benefits, such as reduced heat and improved air quality. The sub-grants will not have a matching funds requirement, which eliminates a barrier to grant funding for many communities. CRTI will announce when grant applications are open later this year.

This funding is a step toward improving the lives of people who have not had the same advantages as others and will deliver benefits for generations to come. Thank you for your partnership in creating a greener, healthier, and more beautiful world where people and trees thrive together.

Sincerely,



# For the Record

OCTOBER 2023



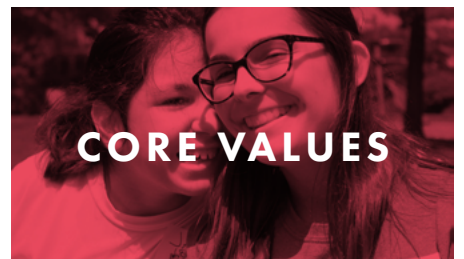
## MISSION

Enriching lives through recreation



## VISION

Discover Abilities  
Achieve Potential  
Realize Dreams



## CORE VALUES

Fun • Friendship  
Caring • Trust  
Accountability

# SEASPAR spotlight

## SEASPAR SPOTLIGHT: MELISSA ENGELHARDT

In the vibrant tapestry of SEASPAR participants, one star stands out as an embodiment of independence, responsibility, and boundless optimism. Meet Melissa Engelhardt of La Grange Park, a well-deserving recipient of the SEASPAR Spotlight for the month of October.

Melissa's journey at SEASPAR has been nothing short of inspiring. Her independence is a testament to her determination and unwavering commitment to making the most of every opportunity. She's that participant who, despite not having an email address, stays informed and connected. She diligently calls for updates about her programs, ensuring she has all the necessary information.

Furthermore, Melissa's responsible nature shines through in her travel choices. She's often seen taking the bus to attend events, always arriving promptly, eager to embrace the day's activities.

Melissa's character extends beyond her remarkable independence. She's a true gem, always ready to lend a helping hand, especially to her mom. Her kindness and willingness to support her family highlight her unwavering commitment to those she loves.



On the volleyball court, Melissa becomes a beacon of positivity. Her ability to connect with fellow athletes and maintain a positive rapport with everyone is truly remarkable. Win or lose, she exudes enthusiasm and sportsmanship, bringing contagious joy to the game.

When it comes to socializing and having a blast, Melissa is in a league of her own. She's a vivacious dancer, and her love of dance is evident at SEASPAR's lively dance parties. Melissa's energy on the dance floor is infectious, and she effortlessly strikes up conversations, making friends easily. Her presence guarantees that every SEASPAR event is memorable and joyful.

Melissa's qualities make her an absolute pleasure to work with. Her receptivity to instructions, respectful demeanor, and commitment to every program she attends leave a lasting impression on staff and fellow participants alike. Her dedication and positive outlook are admirable to those who work with her.

In an ideal world, Melissa would enroll in every SEASPAR program, testament to her positive impact on the community. Melissa Engelhardt, October's SEASPAR Spotlight recipient, reminds us that determination, kindness, and positivity are all it takes to light up a room and celebrate every day.





## CELEBRATING 15 YEARS OF THE EAGLES PROGRAM AT SEASPAR

In a heartwarming celebration filled with joy and nostalgia, SEASPAR commemorated a remarkable milestone - 15 years of the EAGLES Adult Day Program. What began as a modest endeavor with just 10 participants in the Chalet Room at the Darien Sportsplex has flourished into a program that now spans across 4 sites, embracing a heartwarming family of 90 EAGLES participants!

The EAGLES Adult Day Program has been inspirational since its first site opened on September 22, 2008. Over the past 15 years, it has evolved, transformed lives, and become a beacon of empowerment and inclusivity.

The EAGLES program was born with a vision - a vision to create a space where adult individuals with diverse abilities could come together, learn, grow, and thrive.

As the program gained momentum, its impact rippled through the community. More and more individuals with a passion for learning, community involvement, and camaraderie joined the EAGLES family. The program expanded to four different sites, creating opportunities for participants to explore their interests, from art to volunteering and everything in between.

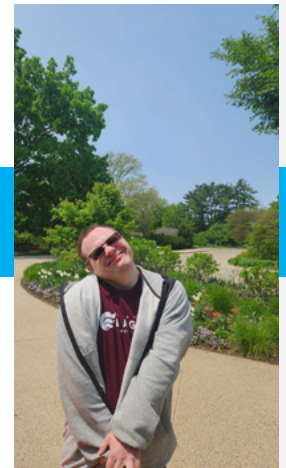
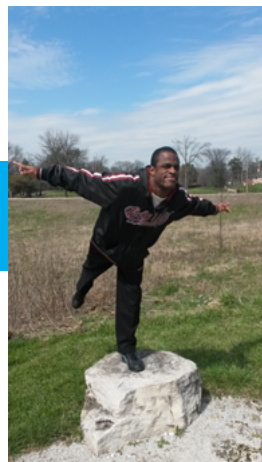
The true essence of the EAGLES program lies in the bonds forged over the years. What began as a simple gathering of a few individuals has transformed into a tight-knit family of 90 EAGLES participants. Friendships blossomed and the support network grew stronger, fostering an environment where everyone feels valued and included.

The EAGLES program isn't just about participation; it's about achieving goals, breaking barriers, and proving that with determination, anything is possible. Over the years, EAGLES participants have achieved remarkable milestones in sports, arts, and personal development. Their achievements serve as a testament to the power of perseverance.

As SEASPAR commemorates 15 years of the EAGLES program, we couldn't be prouder of the growth, achievements, and incredible spirit that this program has fostered. It's a celebration of determination, unity, and the unwavering commitment to inclusion.

Join us in honoring this momentous 15-year journey of empowerment and inclusivity. As we look back on the past and forward to the future, we are filled with gratitude for all those who have been a part of this incredible journey. Together, we will continue to soar to new heights, showing the world that inclusivity knows no limits.

Happy 15th anniversary, EAGLES Adult Day Program! Here's to many more years of growth, achievements, and boundless inspiration!





## SPARTANS UPDATE

### SEASPAR ATHLETES EARN STATE GOLF MEDALS

The Special Olympics Illinois State Golf Tournament in Forsyth, Illinois, was made even more special by the participation of SEASPAR athletes Sam Smetko and Isaac Ziebell. The tournament, which spanned two days on September 9 and 10, was a showcase of talent, dedication, and competitive spirit.

On the first day of the tournament, both Sam and Isaac delivered outstanding performances, shooting exceptional rounds that caught organizers' attention. Their skillful play earned them a well-deserved promotion to the higher divisions the following day.

Undeterred by the heightened competition on the second day, Sam and Isaac continued to impress with equally strong rounds. Their perseverance and commitment paid off handsomely, with Isaac securing a well-earned bronze medal and Sam shining brightly with a silver medal.

Sam and Isaac not only demonstrated their exceptional golfing abilities but also embodied the true spirit of sportsmanship and determination throughout the tournament. Their achievements testify to their dedication to the sport. This weekend in Forsyth will be remembered as a significant milestone in their golfing journeys.





## SEASPAR ATHLETES SHINE AT REGIONAL SPECIAL OLYMPICS BOCCE COMPETITION

On a sunny Saturday, September 16, the atmosphere at Grant Park in Northlake was charged with excitement as SEASPAR's athletes gathered to compete in the Special Olympics Regional Bocce Competition. With unwavering determination and boundless enthusiasm, these athletes showcased their skills and sportsmanship, leaving an indelible mark on the event.

Ten remarkable athletes represented SEASPAR at the competition, each demonstrating incredible talent and dedication. Here's a recap of their impressive achievements:

- 1. Mark Buglio - Silver Medal**
- 2. James Deinzer - Bronze Medal**
- 3. Angelina Finato - Silver Medal**
- 4. Kevin Finch - Gold Medal in Singles and Bronze Medal in Doubles with Ron Kamper**
- 5. Aaron Grzywa - Gold Medal**
- 6. Ryan Hunter - Bronze Medal**
- 7. Ron Kamper - Gold Medal in Singles and Bronze Medal in Doubles with Kevin Finch**
- 8. William Porch - 4th Place**
- 9. Amanda Skozinski - 4th Place**
- 10. Kelly Smythe - Bronze Medal**

The joy and unity among the athletes was palpable, as they celebrated their accomplishments and supported each other throughout the competition. The medals they earned were not just tokens of their skill but also symbols of their unyielding spirit.

For those who clinched the prestigious gold medals—Kevin Finch, Aaron Grzywa, and Ron Kamper—a new and exciting opportunity awaits. They have been invited to participate in the State Summer Games scheduled for June 7-9, 2024, at Illinois State University in Bloomington. This invitation is a testament to their diligent work and dedication, as they have earned the chance to represent SEASPAR on a larger stage.

These athletes have once again proven that with passion, perseverance, and unwavering support, they can achieve greatness. Their journey continues to inspire their community, emphasizing inclusivity and limitless potential. As they prepare for the State Summer Games, these athletes carry with them not only their medals but also the pride and admiration of everyone at SEASPAR. We eagerly await their future successes and look forward to celebrating their achievements on the grand stage in June 2024!



## SEASPAR'S MAGICAL ADVENTURE IN CALIFORNIA

In a whirlwind of excitement and wonder, SEASPAR's participants embarked this August on a once-in-a-lifetime journey to the enchanting land of California, where dreams come true and magic knows no bounds. Their adventure was a symphony of Disney delights and beyond, leaving behind cherished memories and unforgettable moments.

The journey began with the promise of whimsical joy as our intrepid SEASPAR adventurers stepped foot into the mesmerizing world of Disneyland. The park's enchanting aura enveloped them as they explored every corner, each step filled with anticipation and wonder. Among the highlights was "Rogers: The Musical," a heartwarming spectacle that tugged at their heartstrings and brought smiles to their faces.

But it wasn't just about the shows and attractions; it was about delectable experiences as well. At Goofy's Kitchen, our travelers indulged in a culinary extravaganza, savoring mouthwatering dishes that satisfied their taste buds and left them craving more.

As day melted into night, magic took on another dimension. Under the starry Californian sky, our adventurers were dazzled by a mesmerizing light show that painted the heavens with colors beyond imagination. It was a moment of pure enchantment, a memory etched in their hearts forever.

Yet, the excitement didn't end there. Our SEASPAR travelers had the incredible opportunity to connect with the talented cast members who brought the magic to life. They brushed shoulders with Waterworld stars, forging connections that transcended the boundaries of reality and fantasy.

Amidst iconic Disney landscapes and thrilling attractions, our adventurers showcased their adventurous spirit, fearlessly conquering every challenge that came their way. Laughter echoed through the park, bonds grew stronger with every shared moment, and smiles became the currency of the day.

They captured these priceless moments with photographs that needed no captions. The happiness on their faces spoke volumes, telling a story of joy, camaraderie, and the magic that dwells within us all.

As their California adventure ended, our SEASPAR participants left with hearts full of gratitude, carrying with them cherished memories and a hunger for more thrilling

escapades. They knew that this was just the beginning, a prelude to the next chapter filled with shared laughter, cherished memories, and even more magical journeys ahead.



[SEE MORE](#)

## STRIKE & SHARE FOR SEASPAR

The much-anticipated Strike & Share for SEASPAR bowling fundraiser took place at Suburbanite Bowl on Sunday, September 17, raising more than \$6,000 for SEASPAR's programs and services!

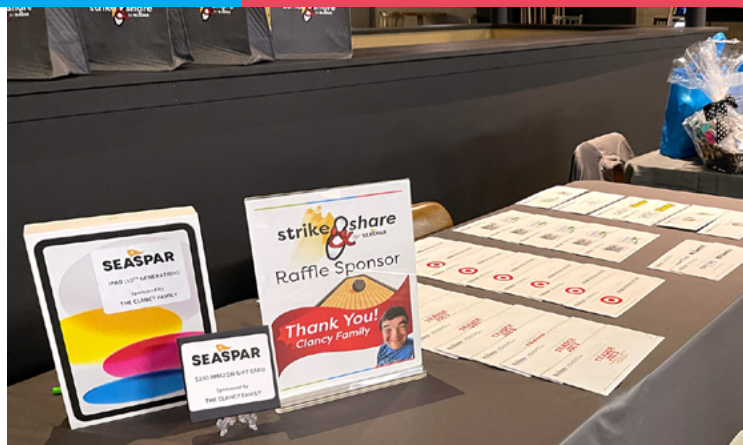
The event started promptly at 11:30am, with participants eagerly arriving at the bowling alley. The atmosphere was filled with excitement and anticipation as bowlers prepared to showcase their skills and support a worthy cause.

Sponsored lanes were formed for SEASPAR participants and community members. It was heartening to see the inclusive nature of the event, as individuals from all walks of life came together to enjoy a fun-filled day of bowling.

The lanes were abuzz with activity as participants aimed for strikes and spares. There were moments of triumph and moments of laughter as bowlers cheered each other on, regardless of their skill level. The event fostered a sense of camaraderie and unity among the attendees.

Throughout the event, participants had various opportunities to contribute to SEASPAR's mission. Raffles and donation boxes were set up, allowing attendees to show their support in more ways than one. It was inspiring to witness the community's generosity, as people dug deep to make a difference.

In addition to the bowling action, the event also featured a variety of refreshments and snacks. Participants took breaks from the lanes to refuel and socialize, further strengthening the sense of community.



As the clock struck 2:00pm, the Strike & Share for SEASPAR bowling event came to a close. The day had been a resounding success, both in terms of raising funds and raising awareness. SEASPAR would like to extend its heartfelt gratitude to all the participants, volunteers, and sponsors who made the event possible.

Generous sponsors of the event included Eileen Kenah – A Keller Williams Experience, The Clancy Family, Dr. Robert F. Girgis, 5-3 Digital Consulting, Life's Plan Inc., HEXSOX Grip Socks, Kane County Cougars, Lemont Park District, Local Printing + Design, MG Computer, Paramount Theatre, Suburban Family Magazine, Trader Joe's Downers Grove, Woodridge Park District, Zigfield Troy Golf, Clancy & Associates, The Clubhouse Therapy Centers, Downers Grove Park District, Dynamic Lynks, Hummingbird Pediatric Therapies, and Nazareth Academy.

Overall, the Strike & Share for SEASPAR bowling event was a testament to community and inclusivity. It provided an opportunity for individuals with disabilities to showcase their talents and be part of a larger cause.

SEASPAR looks forward to organizing more events in the future, with the hope of continuing to make a positive impact in the lives of individuals with disabilities. Together, we can strike down barriers and share the joy of recreation for all.



[SEE THE PICTURES HERE!](#)

## AUTUMN OUTREACH

At SEASPAR, the commitment to raising awareness about our invaluable services is unwavering. Recently, our dedicated staff embarked on a mission to engage the local community by attending a series of fall outreach events. Here's a recap of the effort and how a simple addition – a spinning wheel – became a key player in the marketing outreach strategy.

### 1. Family Fall Fest - Clarendon Hills Park District:

The Clarendon Hills Park District's Family Fall Fest provided an ideal backdrop for SEASPAR's first outreach endeavor of the fall. SEASPAR staff set up an inviting information booth. But this time, there was something special – a colorful spinning wheel loaded with prizes. The wheel, not only an eye-catching addition but a symbol of fun and interaction, attracted people of all ages. It quickly became a focal point.

Attendees couldn't resist spinning the wheel, and in doing so, they learned more about SEASPAR and their services. As families turned, engaging conversations blossomed. Staff members answered questions, distributed brochures, and left a lasting impression on attendees.

### 2. Fall Festival – Western Springs:

The next stop for SEASPAR staff was the Fall Festival in Western Springs. Amidst the lively atmosphere of music, food, and games, the spinning wheel took center stage. It became a symbol of community engagement and curiosity. As the wheel spun, people's interest in SEASPAR grew.

They encouraged festival-goers to explore SEASPAR's world, emphasizing the importance of inclusivity in their community.

### 3. Barkapalooza 5K and Rescue Fest - Lisle Community Park:

The Barkapalooza 5K and Rescue Fest celebrated the bonds between humans and their four-legged companions. SEASPAR staff joined forces with the West Suburban Humane Society, highlighting the connection between their services and the inclusivity that extends to all members of the community. The spinning wheel spun with excitement as attendees discovered SEASPAR's role in fostering a more inclusive society.



### 4. Autumn Opener - Woodridge Park District:

The Autumn Opener organized by the Woodridge Park District was another success for SEASPAR. Families came together for a day of joy, and the spinning wheel became a symbol of unity. Staff members capitalized on this newfound engagement by sharing success stories and personal anecdotes, demonstrating the real impact of their programs.

The spinning wheel, originally introduced to attract attention, became more than just a prop. It had become a representation of SEASPAR's commitment to engaging and informing their community. People of all ages found themselves drawn to the wheel, which in turn, opened the door to conversations about SEASPAR and its vital services.

Also, the spinning wheel implemented a vibrant giving culture at SEASPAR's outreach events. As attendees eagerly spun the wheel for prizes and engaged in conversations about SEASPAR's services, they were additionally given the opportunity to make a difference through donations. In this way, spinning became a symbol of generosity, where community members could support a cause that directly impacts people with disabilities. This simple yet effective addition transformed the outreach table into a platform for raising awareness and fostering a sense of unity and shared responsibility. It showcased that by participating in the spinning wheel, individuals were not only winning prizes but also actively contributing to the betterment of their community, embodying the spirit of giving that lies at the heart of SEASPAR's mission.

COMING SOON

# MOVIE IN THE PARK

DOORS OPEN AT 5:30PM  
SHOWTIME AT SUNSET

OCTOBER  
07

BLACKHAWK PARK  
111 CASCADE DR,  
INDIAN HEAD PARK



OCT 16

## WELCOME WILLOWBROOK

Special Event - Community Resource Center, 825 Midway Drive, Willowbrook, 5-7pm

### SEASPAR

4500 Belmont Road  
Downers Grove, IL 60515  
630.960.7600 • Phone  
630.960.7601 • Fax  
711 • TRS

### MISSION

Enrich people's lives through  
recreation.

### LET'S GET SOCIAL!

Follow SEASPAR on your favorite social media  
app for more news, photos, videos, and the  
latest stories about your favorite activities.

**Date:** October 4<sup>th</sup>, 2023

**To:** Jessica Cannaday, Executive Director

**From:** Zak Kerby, Superintendent of Recreation

**Re: October 2023 Board Report**

### **Facilities**

- Monthly Pest Inspection came up free of problems at our Recreation Center
- Completed the October building inspection with minimal issues noted – Fixed 1 blind pulley in Room 104
- Contacted ComEd about possible lighting improvements at Memorial Park – Not enough scale to move forward
- We had a minor issue with the lighting at Memorial Park Sport Courts that has since been rectified
- Graffiti has been back on the increase at Memorial Park, specifically on the playground. Staff are checking these facilities regularly to try to curb this behavior.

### **Recreation**

- Our Adult Bags League has started up over the past 3 weeks, we have 6 teams registered playing at Memorial Park on Wednesdays. We will look to expand this league in the Spring.
- Youth Athletics classes have begun at Park Jr High on Saturdays, we have seen a marked decrease in interest on Saturday classes. We are re-examining our strategy for offerings in these time slots.
- Private and Semi-private pickleball lessons have been picking up a lot of steam, with CPD hosting anywhere from 7-10 private lessons a week. I am meeting with instructors at the end of the month to determine our scheduling plans for the spring.
- Adult Women's Volleyball League will begin games on October 10<sup>th</sup> at Park Jr High. We have 9 teams registered this year, bringing our total revenue to \$4,200.
- Met with Western Springs and Park District of La Grange to exchange co-op classes
- Our Women's softball league ended their season on Sept 18<sup>th</sup>. Our league champions from last year repeated after an intense playoff bracket.
- Outdoor Pickleball leagues are done for the season, we have a few remaining pickleball classes through the end of October.
- Movie Matinee Club has enjoyed 2 monthly gatherings, averaging about 25 community members for movies and a light lunch.
- Full Day Preschool has been going smoothly as we have all adjusted our schedules/building use accordingly.
- Dance Classes have begun with similar numbers to past years
- Theater Casts have started to meet on Saturdays, we have ~60 kids split between the (2) casts

### **Safety**

- Playground inspections have largely come up clean thus far save for Memorial.
- New Cyber security training has been implemented and completed by District staff.
- PDRMA kickoff for the 2023 Slips, Trips, and Falls assessment have gone out and been completed internally, with minimal changes from years past. Our district is one of the better performing districts in the pool when it comes to personnel/ property claims
- We are noticing an increase in Incident/Accident forms as we march into a new school year. Most incidents are attributed to socializing the young children and are not indicators for unsafe conditions.
- Jackie Newton and Sue Zander are both scheduled to attend PDRMA Help 1 Training – Which covers issues related to Human resources, benefits, employee safety, and retaining employees.
- All Recreation and Park Department full time staff will be attending the Risk Management Institute, an annual PDRMA training that covers all topics safety related. This training is November 17<sup>th</sup>

Date: October 2<sup>nd</sup>, 2023

To: Jessica Cannaday, Executive Director

From: Jacqueline Newton, Recreation Manager

Re: September Board Report

### **PRESCHOOL**

- The first day of preschool was September 11<sup>th</sup>.
- Siegel's Pumpkin Farm Field trip is set for October 11<sup>th</sup>.
- There are 164 preschoolers for the 23/24 school year including Winter/Spring classes.

### **Enrichment**

- Creative STEAM is running with 2 classes generating \$846 in revenue.
- Little Chefs is running with 4 classes generating \$2,124 in revenue.
- High Five Sports is running with 3 classes generating \$1,100 in revenue.
- Mickey Math and Rocket Readers are both running with 1 class each, combined revenue of \$1,138.

### **General Interest/Early Childhood**

- Dog Obedience started 9/14 with 10 participants generating \$1,328 in revenue.
- Miss Angie session started 9/12 with 35 participants generating \$2,720 in revenue.

### **Theatre**

- The Footlight Players' fall 2023 musical is Seussical, Jr.
- Performances are November 17<sup>th</sup> – November 19<sup>th</sup>.
- There are 58 participants split between two casts generating \$14,125 in revenue.

### **Dance**

- Dancexpress started 9/26, with a new class; DANCE-NASTICS.
- There are over 60 participants split between two days of classes generating \$13,215.

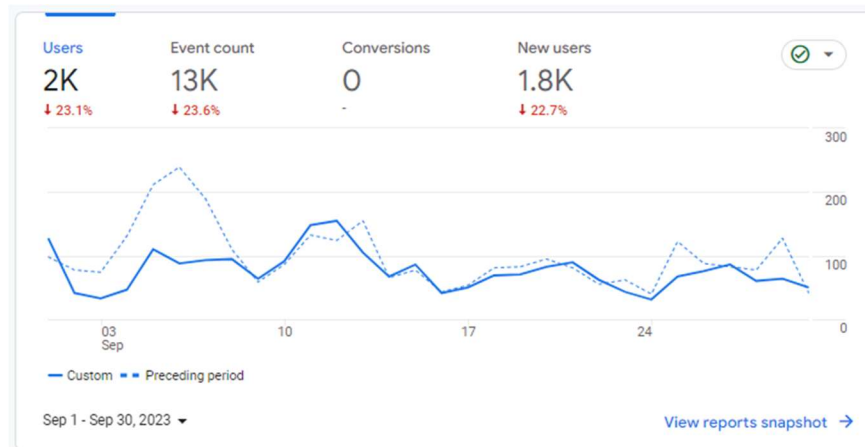
# September 2023 Marketing & Community Relations



## SPECIAL EVENTS NOTE

- Emanuel “Chris” Welch’s Shredding Event had a huge turnout despite the rain. There was a steady stream of cars through the entire event.
- The September 11 Memorial Service was a well organized and well attended event. Troop 33 did an great job with the ceremony .
- The Chili Cook Off, co-hosted by the Park District & Chamber of Commerce, was a huge success. There were 12 participants and a hundred attendees. A big ‘thank you’ to Sara Earhart and Zak Kerby for stepping in at the last minute to help run the event.
- The Community Park District & La Grange Park Library hosted our last ‘Picnic in the Park’ of the season.

**WEBSITE** – September saw a decline in people visiting our website, with school starting back up and less programs being offered.



	4,760 100% of total	2,015 100% of total	2.36 Avg 0%	0m 41s Avg 0%	13,243 100% of total
1 Community Park District   Home	1,790	1,026	1.74	0m 23s	5,241
2 Community Park District   Ready Teddy Preschool	208	137	1.52	0m 22s	577
3 Community Park District   Programs	206	140	1.47	0m 19s	546
4 Community Park District   Pickleball	185	133	1.39	0m 31s	580
5 Community Park District   Dance	153	112	1.37	0m 13s	395
6 Community Park District   Theatre Programming	145	99	1.46	0m 13s	387
7 Community Park District   Chili Cook Off	119	71	1.68	0m 33s	347
8 Community Park District   Rental & Parks	106	68	1.56	0m 18s	271
9 Community Park District   Early Childhood	102	78	1.31	0m 31s	267
10 Community Park District   Programs and Fees	100	75	1.33	1m 21s	249

## Facebook Analytics

Followers: 2,214

Posts: 34

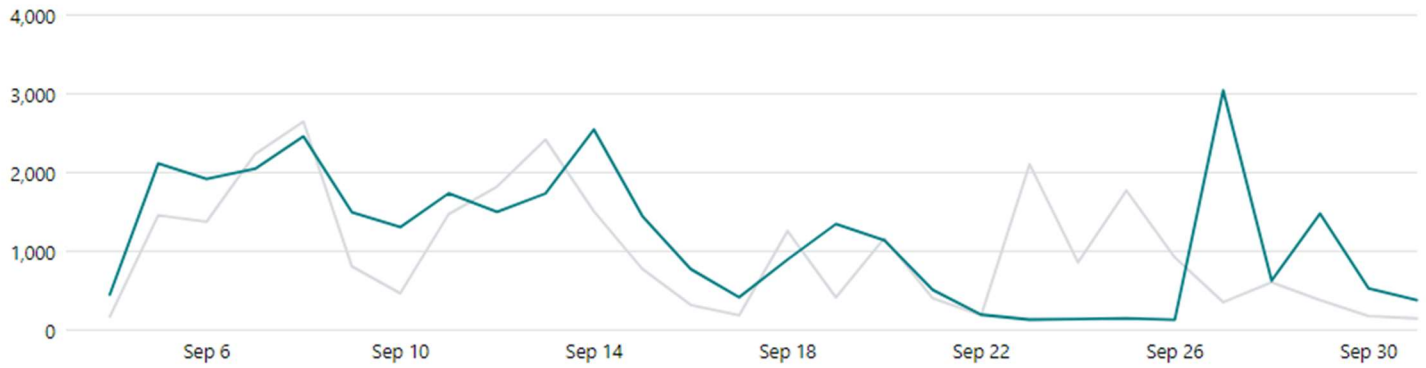
Overall Page Reach: 10,421



**Facebook reach**  
**10,421** ↑ 0.4%

**Paid reach**  
**0** 0%

Daily Cumulative

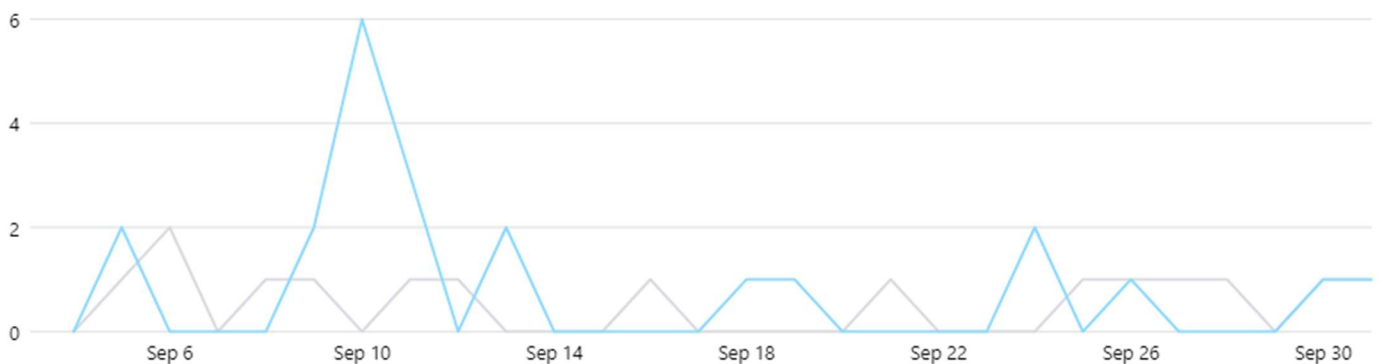


**Facebook Page likes**  
**2,082**

**Facebook followers**  
**2,214**

### New Facebook Page likes

**22** ↑ 46.7%



Date: October 1<sup>st</sup> 2023

To: Jessica Cannaday, Executive Director

From: Sara Earhart, Superintendent of Parks

RE: September Board Report, Parks Department

- Planted radishes with preschool classes
- Installed fall decoration at 1501 entrance pots
- Completed landscaping for Stone Monroe Park fundraiser event: Trimmed bushes, pruned young trees, added garbage cans, moved tables and chairs for event
- Herbicide Application at Stone Monroe and Memorial Parks
- Watered flowers, sod installations, plant installation at 1501, and tree bags weekly
- Weekly Baseball field maintenance - dragging of ball and painting foul ball lines
- Removed old dug-out benches at Memorial and began re-installation of new benches
- Installed one pallet of sod at Memorial Park baseball/Soccer field
- Installed construction fencing around infield at Memorial Park and sod patches
- Removed picnic tables and power washed shelters at Memorial Park
- Completed Set-up and tear down of Chili cook-out event, weeded perennial beds
- All City Plumbing contractor completed hose box repair for baseball at Memorial Park
- Sportsfields contractor completed infield project at Memorial Park
- ComEd replaced telephone pole at 845 Barnsdale
- Maintenance on Skid steer was completed by West Side Tractor Sale
- Innovative Garage Door replaced a broken motion sensor on the fence at 845 Barnsdale
- Locksmith was hired to re-key memorial shelter curtain door and fix west door
- Safety trainings completed: PDRMA Stretching exercises, Stinging & biting insects
- Vehicle maintenance: replacement of batteries on Chevy Silverado, GMC large dump truck and large mower, and electrical repair small dump truck
- Daily garbage removal at all 6 parks
- Added garbage can behind 1501 Barnsdale per recreation department request
- Weekly mowing and string trimming of all 6 parks
- Trimmed bushes around 1501 Barnsdale
- Shut off water to splash pad 9/12/23
- Constructed score boards for recreational bean bag league
- Put in request for Moon Trees to be planted in the park district



## Community Park District of La Grange Park

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### Monthly Financial Report For the Month Ended September 30, 2023

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Prepared by:



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

Lauterbach & Amen, LLP  
668 N River Road, Naperville, IL 60563  
Phone: 630.393.1483 [www.lauterbachamen.com](http://www.lauterbachamen.com)

**Community Park District of La Grange Park  
Balance Sheet  
As of September 30, 2023**

**Assets**

**Current Assets**

Petty Cash	\$	360.00
1st Nat'l BF-Checking		19,035.50
1st Nat'l BF-MMF		42,237.65
1st Nat'l BF-Payroll Checking		1,682.64
IL Funds		2,262,867.65
Inner Fund Receivable		8,063.08
Property Taxes Receivable		<u>664,392.92</u>

**Total Current Assets** 2,998,639.44

**Property and Equipment**

**Net Property and Equipment** 0.00

**Total Assets** \$ 2,998,639.44

**Liabilities and Fund Balance**

**Current Liabilities**

Accounts Payable-Corporate	\$	2,641.53
Defferred Comp		1,000.00
IMRF Withholding		5,260.94
Property Tax Deferral		664,392.92
Scholarship Fund		<u>5,108.54</u>

**Total Current Liabilities** 678,403.93

**Long-Term Liabilities**

**Total Long-Term Liabilities** 0.00

**Total Liabilities** 678,403.93

**Fund Balance**

Fund Balance - Corporate Fund	269,525.71
Fund Balance - Recreation Fund	448,923.79
Fund Balance - IMRF Fund	24,685.65
Fund Balance - Social Security Fund	127.74
Fund Balance - Audit Fund	(6,852.01)
Fund Balance - Liability Insurance Road Fund	(10,079.87)
Fund Balance - Special Recreation Fund	14,057.93
Fund Balance - Bond & Interest Fund	77,695.08
Fund Balance - Capital Project Fund	1,490,016.89
Fund Balance - Park Assistance Fund	<u>12,134.60</u>

**Total Fund Balance** 2,320,235.51

**Total Liabilities and Fund Balance** \$ 2,998,639.44



# REVENUE AND EXPENDITURE REPORT

For the 5 Months Ended 09/30/23

**Target Budget  
41.67%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
<b>CORPORATE FUND</b>					
<b>Revenue</b>					
401 - Property Taxes	\$ 0.00	\$ 20,714.04	\$ 597,000.00	\$ 576,285.96	3.47%
402 - Replacement Taxes	0.00	10,532.07	30,000.00	19,467.93	35.11%
408 - Donations & Sponsorships	0.00	0.00	2,500.00	2,500.00	0.00%
420 - Interest Earned	1,767.52	9,704.39	3,000.00	(6,704.39)	323.48%
430 - Other Income	0.00	11,182.91	20,000.00	8,817.09	55.91%
<b>Total Revenue</b>	<b>1,767.52</b>	<b>52,133.41</b>	<b>652,500.00</b>	<b>600,366.59</b>	<b>7.99%</b>
<b>Expenses</b>					
501 - Full Time Wages	21,136.39	61,572.85	196,674.00	135,101.15	31.31%
502 - Part Time Wages	10,449.13	40,810.76	62,850.00	22,039.24	64.93%
503 - Overtime Wages	0.00	0.00	2,500.00	2,500.00	0.00%
505 - Wages Imrf	5,815.76	20,293.10	62,000.00	41,706.90	32.73%
512 - Health/Life Insurance	3,962.46	17,830.77	77,000.00	59,169.23	23.16%
513 - Employee Reimbursements	912.31	3,193.08	7,690.00	4,496.92	41.52%
514 - Professional Development	189.88	1,901.66	8,550.00	6,648.34	22.24%
515 - Uniforms	0.00	0.00	3,000.00	3,000.00	0.00%
516 - Incentives/Awards/Recognition	25.29	590.97	3,000.00	2,409.03	19.70%
601 - Legal Publications	0.00	286.68	1,000.00	713.32	28.67%
602 - Postage	66.00	317.30	1,600.00	1,282.70	19.83%
611 - Natural Gas	110.51	474.44	3,500.00	3,025.56	13.56%
612 - Electric	1,115.81	4,891.78	14,650.00	9,758.22	33.39%
613 - Water	5,566.67	5,653.37	35,000.00	29,346.63	16.15%
614 - Internet	319.79	1,580.91	4,150.00	2,569.09	38.09%
620 - Association Dues	325.00	325.00	7,225.00	6,900.00	4.50%
621 - Park Board Expenses	15.99	501.74	2,000.00	1,498.26	25.09%
630 - Office/Building/Program Supplies	151.72	1,773.53	8,500.00	6,726.47	20.87%
631 - Landscaping Supplies	2,278.22	6,833.50	20,000.00	13,166.50	34.17%
632 - Fuel	502.37	1,833.73	8,000.00	6,166.27	22.92%
640 - Repair Parts	48.97	3,146.35	8,175.00	5,028.65	38.49%
701 - Public Relations And Marketing	70.00	506.00	4,500.00	3,994.00	11.24%
702 - Computer Services	1,695.85	6,747.10	24,000.00	17,252.90	28.11%
703 - Security Services	484.00	934.23	2,800.00	1,865.77	33.37%
704 - Legal Services	0.00	2,091.75	10,000.00	7,908.25	20.92%
705 - Financial Services	4,292.00	8,584.00	33,400.00	24,816.00	25.70%
707 - Landscaping Services	8,074.78	13,004.29	25,000.00	11,995.71	52.02%
708 - Printing And Design Services	0.00	0.00	1,000.00	1,000.00	0.00%
709 - Other Professional Services	3,885.08	6,034.55	33,125.00	27,090.45	18.22%
711 - Refuse Disposal	175.67	890.49	2,200.00	1,309.51	40.48%
712 - Portable Toilets	501.00	668.00	1,575.00	907.00	42.41%
714 - Credit Card Fees	60.00	60.00	0.00	(60.00)	0.00%
715 - Bank Fees	0.00	10.00	800.00	790.00	1.25%
719 - Subscriptions	42.49	86.48	1,500.00	1,413.52	5.77%
901 - Contingency	6,300.00	6,300.00	29,850.00	23,550.00	21.11%
950 - Transfer Out	53,000.00	53,000.00	53,000.00	0.00	100.00%
<b>Total Expenses</b>	<b>131,573.14</b>	<b>272,728.41</b>	<b>759,814.00</b>	<b>487,085.59</b>	<b>35.89%</b>
<b>Excess Revenues (Expenses)</b>	<b>\$ (129,805.62)</b>	<b>\$ (220,595.00)</b>	<b>\$ (107,314.00)</b>	<b>\$ 113,281.00</b>	



# REVENUE AND EXPENDITURE REPORT

For the 5 Months Ended 09/30/23

**Target Budget  
41.67%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
<b>RECREATION FUND</b>					
<b>Revenue</b>					
401 - Property Taxes	\$ 0.00	\$ 4,362.99	\$ 118,450.00	\$ 114,087.01	3.68%
405 - Program Fees	63,593.85	423,529.23	780,364.00	356,834.77	54.27%
412 - Program Sponsorships	0.00	2,700.00	20,350.00	17,650.00	13.27%
420 - Interest Earned	1,926.25	11,491.17	1,500.00	(9,991.17)	766.08%
430 - Other Income	250.00	250.00	500.00	250.00	50.00%
<b>Total Revenue</b>	<b>65,770.10</b>	<b>442,333.39</b>	<b>921,164.00</b>	<b>478,830.61</b>	<b>48.02%</b>
<b>Expenses</b>					
501 - Full Time Wages	14,636.31	51,156.21	182,000.00	130,843.79	28.11%
502 - Part Time Wages	14,579.27	104,803.16	173,240.00	68,436.84	60.50%
503 - Overtime Wages	0.00	0.00	0.00	0.00	0.00%
504 - Interns Wages	0.00	0.00	1,100.00	1,100.00	0.00%
505 - Wages Imrf	17,333.60	46,575.03	147,060.00	100,484.97	31.67%
512 - Health/Life Insurance	4,924.31	23,820.42	51,250.00	27,429.58	46.48%
513 - Employee Reimbursements	30.00	167.76	1,350.00	1,182.24	12.43%
514 - Professional Development	62.00	473.95	6,000.00	5,526.05	7.90%
516 - Incentives/Awards/Recognition	0.00	341.41	0.00	(341.41)	0.00%
611 - Natural Gas	58.17	299.74	4,800.00	4,500.26	6.24%
612 - Electric	1,530.92	4,501.99	14,850.00	10,348.01	30.32%
613 - Water	578.81	911.16	2,300.00	1,388.84	39.62%
630 - Office/Building/Program Supplies	6,369.11	31,581.55	94,950.00	63,368.45	33.26%
640 - Repair Parts	26.98	4,651.21	20,000.00	15,348.79	23.26%
641 - Rentals	0.00	1,282.95	3,500.00	2,217.05	36.66%
701 - Public Relations And Marketing	26.77	676.63	4,000.00	3,323.37	16.92%
703 - Security Services	0.00	4,087.84	7,500.00	3,412.16	54.50%
708 - Printing And Design Services	0.00	3,074.24	13,000.00	9,925.76	23.65%
709 - Other Professional Services	7,197.72	34,182.83	50,700.00	16,517.17	67.42%
710 - Contractual Instructor Services	740.00	26,750.70	62,450.00	35,699.30	42.84%
711 - Refuse Disposal	487.31	2,430.90	5,400.00	2,969.10	45.02%
714 - Credit Card Fees	1,400.64	6,022.79	19,000.00	12,977.21	31.70%
716 - Co-Op Fees	546.71	1,093.42	18,500.00	17,406.58	5.91%
901 - Contingency	393.50	393.50	62,600.00	62,206.50	0.63%
<b>Total Expenses</b>	<b>70,922.13</b>	<b>349,279.39</b>	<b>945,550.00</b>	<b>596,270.61</b>	<b>36.94%</b>
Excess Revenues (Expenses)	\$ (5,152.03)	\$ 93,054.00	\$ (24,386.00)	\$ (117,440.00)	



# REVENUE AND EXPENDITURE REPORT

For the 5 Months Ended 09/30/23

**Target Budget  
41.67%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
<b>IMRF FUND</b>					
<b>Revenue</b>					
401 - Property Taxes	\$ 0.00	\$ 1,603.84	\$ 28,840.00	\$ 27,236.16	5.56%
420 - Interest Earned	113.05	648.91	50.00	(598.91)	1297.82%
<b>Total Revenue</b>	<u>113.05</u>	<u>2,252.75</u>	<u>28,890.00</u>	<u>26,637.25</u>	<u>7.80%</u>
<b>Expenses</b>					
510 - Imrf Employer Contribution	2,103.98	6,691.15	29,000.00	22,308.85	23.07%
<b>Total Expenses</b>	<u>2,103.98</u>	<u>6,691.15</u>	<u>29,000.00</u>	<u>22,308.85</u>	<u>23.07%</u>
Excess Revenues (Expenses)	<u>\$ (1,990.93)</u>	<u>\$ (4,438.40)</u>	<u>\$ (110.00)</u>	<u>\$ 4,328.40</u>	



# REVENUE AND EXPENDITURE REPORT

For the 5 Months Ended 09/30/23

**Target Budget  
41.67%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
<b>SOCIAL SECURITY FUND</b>					
Revenue					
401 - Property Taxes	\$ 0.00	\$ 1,563.06	\$ 57,680.00	\$ 56,116.94	2.71%
420 - Interest Earned	28.76	288.47	100.00	(188.47)	288.47%
Total Revenue	28.76	1,851.53	57,780.00	55,928.47	3.20%
Expenses					
511 - Fica Employer Contribution	6,688.00	25,635.70	66,000.00	40,364.30	38.84%
Total Expenses	6,688.00	25,635.70	66,000.00	40,364.30	38.84%
Excess Revenues (Expenses)	\$ (6,659.24)	\$ (23,784.17)	\$ (8,220.00)	\$ 15,564.17	



# REVENUE AND EXPENDITURE REPORT

For the 5 Months Ended 09/30/23

**Target Budget  
41.67%**

AUDIT FUND	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
Revenue					
401 - Property Taxes	\$ 0.00	\$ 353.40	\$ 9,682.00	\$ 9,328.60	3.65%
420 - Interest Earned	0.00	35.89	5.00	(30.89)	717.80%
Total Revenue	0.00	389.29	9,687.00	9,297.71	4.02%
Expenses					
705 - Financial Services	2,000.00	9,400.00	9,400.00	0.00	100.00%
Total Expenses	2,000.00	9,400.00	9,400.00	0.00	100.00%
Excess Revenues (Expenses)	\$ (2,000.00)	\$ (9,010.71)	\$ 287.00	\$ 9,297.71	



# REVENUE AND EXPENDITURE REPORT

For the 5 Months Ended 09/30/23

**Target Budget  
41.67%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
<b>LIABILITY INSURANCE FUND</b>					
<b>Revenue</b>					
401 - Property Taxes	\$ 0.00	\$ 1,332.00	\$ 31,930.00	\$ 30,598.00	4.17%
420 - Interest Earned	0.00	73.02	50.00	(23.02)	146.04%
430 - Other Income	500.00	1,000.00	1,500.00	500.00	66.67%
<b>Total Revenue</b>	<u>500.00</u>	<u>2,405.02</u>	<u>33,480.00</u>	<u>31,074.98</u>	<u>7.18%</u>
<b>Expenses</b>					
514 - Professional Development	49.98	859.98	1,500.00	640.02	57.33%
608 - Professional Development	0.00	0.00	1,500.00	1,500.00	0.00%
630 - Office/Building/Program Supplies	(1,690.00)	4,422.00	3,000.00	(1,422.00)	147.40%
703 - Security Services	0.00	40.00	2,000.00	1,960.00	2.00%
709 - Other Professional Services	0.00	1,666.80	4,050.00	2,383.20	41.16%
717 - Pdrma Premium	0.00	10,694.22	21,500.00	10,805.78	49.74%
<b>Total Expenses</b>	<u>(1,640.02)</u>	<u>17,683.00</u>	<u>33,550.00</u>	<u>15,867.00</u>	<u>52.71%</u>
Excess Revenues (Expenses)	<u>\$ 2,140.02</u>	<u>\$ (15,277.98)</u>	<u>\$ (70.00)</u>	<u>\$ 15,207.98</u>	



# REVENUE AND EXPENDITURE REPORT

For the 5 Months Ended 09/30/23

**Target Budget  
41.67%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
<b>SPECIAL RECREATION FUND</b>					
Revenue					
401 - Property Taxes	\$ 0.00	\$ 3,918.99	\$ 169,950.00	\$ 166,031.01	2.31%
420 - Interest Earned	735.36	3,658.83	20.00	(3,638.83)	18294.15%
Total Revenue	735.36	7,577.82	169,970.00	162,392.18	4.46%
Expenses					
501 - Full Time Wages	1,167.69	4,079.71	10,200.00	6,120.29	40.00%
502 - Part Time Wages	1,615.00	3,393.62	25,000.00	21,606.38	13.57%
630 - Office/Building/Program Supplies	0.00	0.00	85,000.00	85,000.00	0.00%
708 - Printing And Design Services	0.00	0.00	5,900.00	5,900.00	0.00%
710 - Contractual Instructor Services	19,871.96	19,871.96	7,600.00	(12,271.96)	261.47%
712 - Portable Toilets	2,550.00	4,318.10	0.00	(4,318.10)	0.00%
718 - Seaspar Contribution	0.00	27,275.50	61,000.00	33,724.50	44.71%
950 - Transfer Out	135,000.00	135,000.00	0.00	(135,000.00)	0.00%
Total Expenses	160,204.65	193,938.89	194,700.00	761.11	99.61%
Excess Revenues (Expenses)	\$ (159,469.29)	\$ (186,361.07)	\$ (24,730.00)	\$ 161,631.07	



# REVENUE AND EXPENDITURE REPORT

For the 5 Months Ended 09/30/23

**Target Budget  
41.67%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
<b>BOND &amp; INTEREST FUND</b>					
Revenue					
401 - Property Taxes	\$ 0.00	\$ 11,457.96	\$ 0.00	\$ (11,457.96)	0.00%
420 - Interest Earned	<u>327.86</u>	<u>2,022.65</u>	<u>0.00</u>	<u>(2,022.65)</u>	<u>0.00%</u>
Total Revenue	<u>327.86</u>	<u>13,480.61</u>	<u>0.00</u>	<u>(13,480.61)</u>	<u>0.00%</u>
Expenses					
802 - Bond Interest	<u>0.00</u>	<u>42,638.25</u>	<u>0.00</u>	<u>(42,638.25)</u>	<u>0.00%</u>
Total Expenses	<u>0.00</u>	<u>42,638.25</u>	<u>0.00</u>	<u>(42,638.25)</u>	<u>0.00%</u>
Excess Revenues (Expenses)	<u>\$ 327.86</u>	<u>\$ (29,157.64)</u>	<u>\$ 0.00</u>	<u>\$ 29,157.64</u>	



# REVENUE AND EXPENDITURE REPORT

For the 5 Months Ended 09/30/23

**Target Budget  
41.67%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
<b>CAPITAL PROJECT FUND</b>					
<b>Revenue</b>					
402 - Replacement Taxes	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ 1,000.00	0.00%
412 - Program Sponsorships	0.00	0.00	500.00	500.00	0.00%
420 - Interest Earned	5,575.93	28,158.27	15,000.00	(13,158.27)	187.72%
450 - Transfer In	188,000.00	188,000.00	0.00	(188,000.00)	0.00%
Total Revenue	<u>193,575.93</u>	<u>216,158.27</u>	<u>16,500.00</u>	<u>(199,658.27)</u>	<u>1310.05%</u>
<b>Expenses</b>					
706 - Architectural/Engineering	19,346.50	43,185.28	120,000.00	76,814.72	35.99%
811 - Land Improvements	0.00	25,207.75	1,320,000.00	1,294,792.25	1.91%
815 - Vehicles	0.00	0.00	50,000.00	50,000.00	0.00%
Total Expenses	<u>19,346.50</u>	<u>68,393.03</u>	<u>1,490,000.00</u>	<u>1,421,606.97</u>	<u>4.59%</u>
Excess Revenues (Expenses)	<u>\$ 174,229.43</u>	<u>\$ 147,765.24</u>	<u>\$ (1,473,500.00)</u>	<u>\$ (1,621,265.24)</u>	



# REVENUE AND EXPENDITURE REPORT

For the 5 Months Ended 09/30/23

**Target Budget  
41.67%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
<b>PARK ASSISTANCE FUND</b>					
<b>Revenue</b>					
412 - Program Sponsorships	\$ 0.00	\$ 0.00	\$ 500.00	\$ 500.00	0.00%
420 - Interest Earned	51.67	256.34	1.00	(255.34)	25634.00%
Total Revenue	51.67	256.34	501.00	244.66	51.17%
<b>Expenses</b>					
630 - Office/Building/Program Supplies	110.00	172.88	1,500.00	1,327.12	11.53%
709 - Other Professional Services	0.00	75.00	0.00	(75.00)	0.00%
Total Expenses	110.00	247.88	1,500.00	1,252.12	16.53%
 Excess Revenues (Expenses)	 \$ (58.33)	 \$ 8.46	 \$ (999.00)	 \$ (1,007.46)	



# REVENUE AND EXPENDITURE REPORT

For the 5 Months Ended 09/30/23

**Target Budget  
41.67%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
<b>ALL FUNDS</b>					
<b>Revenue</b>					
401 - Property Taxes	\$ 0.00	\$ 45,306.28	\$ 1,013,532.00	\$ 968,225.72	4.47%
402 - Replacement Taxes	0.00	10,532.07	31,000.00	20,467.93	33.97%
405 - Program Fees	63,593.85	423,529.23	780,364.00	356,834.77	54.27%
408 - Donations & Sponsorships	0.00	0.00	2,500.00	2,500.00	0.00%
412 - Program Sponsorships	0.00	2,700.00	21,350.00	18,650.00	12.65%
420 - Interest Earned	10,526.40	56,337.94	19,726.00	(36,611.94)	285.60%
430 - Other Income	750.00	12,432.91	22,000.00	9,567.09	56.51%
450 - Transfer In	188,000.00	188,000.00	0.00	(188,000.00)	0.00%
<b>Total Revenue</b>	<b>262,870.25</b>	<b>738,838.43</b>	<b>1,890,472.00</b>	<b>1,151,633.57</b>	<b>39.08%</b>
<b>Expenses</b>					
501 - Full Time Wages	36,940.39	116,808.77	388,874.00	272,065.23	30.04%
502 - Part Time Wages	26,643.40	149,007.54	261,090.00	112,082.46	57.07%
503 - Overtime Wages	0.00	0.00	2,500.00	2,500.00	0.00%
504 - Interns Wages	0.00	0.00	1,100.00	1,100.00	0.00%
505 - Wages Imrf	23,149.36	66,868.13	209,060.00	142,191.87	31.99%
510 - Imrf Employer Contribution	2,103.98	6,691.15	29,000.00	22,308.85	23.07%
511 - Fica Employer Contribution	6,688.00	25,635.70	66,000.00	40,364.30	38.84%
512 - Health/Life Insurance	8,886.77	41,651.19	128,250.00	86,598.81	32.48%
513 - Employee Reimbursements	942.31	3,360.84	9,040.00	5,679.16	37.18%
514 - Professional Development	301.86	3,235.59	16,050.00	12,814.41	20.16%
515 - Uniforms	0.00	0.00	3,000.00	3,000.00	0.00%
516 - Incentives/Awards/Recognition	25.29	932.38	3,000.00	2,067.62	31.08%
601 - Legal Publications	0.00	286.68	1,000.00	713.32	28.67%
602 - Postage	66.00	317.30	1,600.00	1,282.70	19.83%
608 - Professional Development	0.00	0.00	1,500.00	1,500.00	0.00%
611 - Natural Gas	168.68	774.18	8,300.00	7,525.82	9.33%
612 - Electric	2,646.73	9,393.77	29,500.00	20,106.23	31.84%
613 - Water	6,145.48	6,564.53	37,300.00	30,735.47	17.60%
614 - Internet	319.79	1,580.91	4,150.00	2,569.09	38.09%
620 - Association Dues	325.00	325.00	7,225.00	6,900.00	4.50%
621 - Park Board Expenses	15.99	501.74	2,000.00	1,498.26	25.09%
630 - Office/Building/Program Supplies	4,940.83	37,949.96	192,950.00	155,000.04	19.67%
631 - Landscaping Supplies	2,278.22	6,833.50	20,000.00	13,166.50	34.17%
632 - Fuel	502.37	1,833.73	8,000.00	6,166.27	22.92%
640 - Repair Parts	75.95	7,797.56	28,175.00	20,377.44	27.68%
641 - Rentals	0.00	1,282.95	3,500.00	2,217.05	36.66%
701 - Public Relations And Marketing	96.77	1,182.63	8,500.00	7,317.37	13.91%
702 - Computer Services	1,695.85	6,747.10	24,000.00	17,252.90	28.11%
703 - Security Services	484.00	5,062.07	12,300.00	7,237.93	41.16%
704 - Legal Services	0.00	2,091.75	10,000.00	7,908.25	20.92%
705 - Financial Services	6,292.00	17,984.00	42,800.00	24,816.00	42.02%
706 - Architectural/Engineering	19,346.50	43,185.28	120,000.00	76,814.72	35.99%
707 - Landscaping Services	8,074.78	13,004.29	25,000.00	11,995.71	52.02%
708 - Printing And Design Services	0.00	3,074.24	19,900.00	16,825.76	15.45%
709 - Other Professional Services	11,082.80	41,959.18	87,875.00	45,915.82	47.75%
710 - Contractual Instructor Services	20,611.96	46,622.66	70,050.00	23,427.34	66.56%
711 - Refuse Disposal	662.98	3,321.39	7,600.00	4,278.61	43.70%
712 - Portable Toilets	3,051.00	4,986.10	1,575.00	(3,411.10)	316.58%



# REVENUE AND EXPENDITURE REPORT

For the 5 Months Ended 09/30/23

**Target Budget  
41.67%**

	Month-to-	Year-to-			%
714 - Credit Card Fees	1,460.64	6,082.79	19,000.00	12,917.21	32.01%
715 - Bank Fees	0.00	10.00	800.00	790.00	1.25%
716 - Co-Op Fees	546.71	1,093.42	18,500.00	17,406.58	5.91%
717 - Pdrma Premium	0.00	10,694.22	21,500.00	10,805.78	49.74%
718 - Seaspar Contribution	0.00	27,275.50	61,000.00	33,724.50	44.71%
719 - Subscriptions	42.49	86.48	1,500.00	1,413.52	5.77%
802 - Bond Interest	0.00	42,638.25	0.00	(42,638.25)	0.00%
811 - Land Improvements	0.00	25,207.75	1,320,000.00	1,294,792.25	1.91%
815 - Vehicles	0.00	0.00	50,000.00	50,000.00	0.00%
901 - Contingency	6,693.50	6,693.50	92,450.00	85,756.50	7.24%
950 - Transfer Out	188,000.00	188,000.00	53,000.00	(135,000.00)	354.72%
Total Expenses	<u>391,308.38</u>	<u>986,635.70</u>	<u>3,529,514.00</u>	<u>2,542,878.30</u>	<u>27.95%</u>
Excess Revenues (Expenses)	<u>\$ (128,438.13)</u>	<u>\$ (247,797.27)</u>	<u>\$ (1,639,042.00)</u>	<u>\$ (1,391,244.73)</u>	

**Financial Highlights**  
**Community Park District of La Grange Park**

Board Meeting Date: 10/9/2023  
 Financial Statement Date: 9/30/2023  
 For activity from 09/12/23 - 10/10/23

<b>Cash Disbursements:</b>	<b>Amount</b>
Vendor Disbursements	
Checks                    3796 - 3837	293,122.24
CC FEES                    ACH	1,400.64
IMRF                        ACH	2,619.64
IPBC                         ACH	9,227.66
<b>Total Vendor Disbursements</b>	<b>306,370.18</b>

<b>Payroll Disbursements:</b>	<b>Amount</b>
September 15, 2023 Payroll Checks	191.62
Payroll Direct Deposit	21,080.73
Payroll Taxes	6,855.57
Payroll Deductions	4,836.99
	32,964.91
September 29, 2023	
Payroll Checks	288.31
Payroll Direct Deposit	24,801.06
Payroll Taxes	8,071.46
Payroll Deductions	3,271.62
	36,432.45
<b>Total Payroll Disbursements</b>	<b>69,397.36</b>

<b>Total Disbursements for Approval</b>	<b>\$ 375,767.54</b>
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# Community Park District of La Grange Park

## Check Register

All Bank Accounts

September 13, 2023 - October 10, 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
<b>Vendor Checks</b>						
01-221	FICA Withholding	Illinois Department of Revenue	1,248.56			
01-221	FICA Withholding	Internal Revenue Service	5,607.01			
01-221	FICA Withholding	Illinois Department of Revenue	1,472.94			
01-221	FICA Withholding	Internal Revenue Service	6,598.52			
AED PROFESSIONALS				3707	09/30/23	<u>(1,690.00)</u>
06-630-PAD	Safety Supplies	To void check #3707 to AED Professionals	-1,690.00			
VILLAGE OF WESTERN SPRINGS				3739	09/30/23	<u>(546.71)</u>
01-100	1st Nat'l BF-Checking	To void check to Village of Western Springs	-546.71			
VILLAGE OF WESTERN SPRINGS				3796	09/15/23	<u>546.71</u>
02-716-PGY	Co-op Fees	WINTER/SPRING 2023 COOP CLASSES	546.71			
ACE HARDWARE				3797	10/10/23	<u>213.46</u>
02-630-BRC	Supplies	CARPET CLEANER	29.69			
02-630-PSA	Supplies	KEYS	3.98			
01-631-PKS	Landscaping Supplies	KEYS	5.97			
01-631-PKS	Landscaping Supplies	KEYS	2.49			
01-640-BPK	Repair Parts	KEYS, CLEANER	31.97			
01-631-PKS	Landscaping Supplies	FASTENERS	1.32			
01-631-PKS	Landscaping Supplies	KEYS, KEY RINGS, PADLOCK	40.14			
01-631-PKS	Landscaping Supplies	FLOWERS	111.41			
01-631-PKS	Landscaping Supplies	ZIP TIES	8.99			
02-630-BRC	Supplies	RETURN	-22.50			
ALLEGRA MILLER				3798	10/10/23	<u>10.00</u>
02-405-PYD	Programs - Youth Dance	DANCE REFUND	10.00			
ANCEL, GLINK, DIAMOND, BUSH, DICIANNI &				3799	10/10/23	<u>1,738.75</u>
01-704-ADM	Legal Services	CORPORATE AND TAX RATE	1,738.75			
BEST OFFICIALS				3800	10/10/23	<u>129.00</u>
02-709-PSA	Other Program Services	GAMES ON 9/18	129.00			
CASSIDY SELIG				3801	10/10/23	<u>300.00</u>
02-709-PYD	Other Program Services	DANCE	300.00			
CHANEL KOEPKE				3802	10/10/23	<u>500.00</u>
02-709-PYD	Other Program Services	DANCE	500.00			
COM-ED				3803	10/10/23	<u>2,565.61</u>
01-612-PKS	Electric	7005	304.77			
01-612-PKS	Electric	7017	23.94			
01-612-PKS	Electric	9007	128.11			
01-612-PKS	Electric	0000	439.67			
01-612-PKS	Electric	3000	25.21			
02-612-BRC	Electric	5008	1,593.75			
01-612-PKS	Electric	3011	19.36			
01-612-PKS	Electric	6006	30.80			

# Community Park District of La Grange Park

## Check Register

All Bank Accounts

September 13, 2023 - October 10, 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
GINA JONES 02-901-PSA	Contingency	SOFTBALL PRIZE	175.00	3804	10/10/23	<u>175.00</u>
ILLINOIS DEPT OF AGRICULTURE 01-514-PKS	Professional Development	PEST CONTROL LICENSE	40.00	3805	10/10/23	<u>40.00</u>
ILLINOIS STATE POLICE, BUREAU OF IDENTIFICATION 06-703-ADM	Security Services	CHECKS FOR SARA EARHART, HANNAH ECKERT, BRIANNA SALTO	38.00	3806	10/10/23	<u>38.00</u>
JSD PROFESSIONAL SER 10-706-PKS	Architectrual/Engineering	JSD PROFESSIONAL SER - GRANT WRITING YENA PARK	2,400.00	3807	10/10/23	<u>2,400.00</u>
JSD PROFESSIONAL SER 10-706-PKS	Architectrual/Engineering	BEACH OAK PARK PERMITTING, PROJECT MANAGEMENT	3,741.34	3808	10/10/23	<u>3,741.34</u>
MATT CONRAD 02-901-PSA	Contingency	PICKLEBALL PRIZE	80.00	3809	10/10/23	<u>80.00</u>
MEGAN O'MALLEY 02-901-PSA	Contingency	SOFTBALL	225.00	3810	10/10/23	<u>225.00</u>
MICHELE RITACCO 02-630-PTT 02-630-PYD	Supplies Supplies	THEATER SUPPLIES DANCE SUPPLIES	91.80 276.33	3811	10/10/23	<u>368.13</u>
NEXT GENERATION 02-630-PRT	Supplies	READY TEDDY T SHIRTS	1,036.20	3812	10/10/23	<u>1,036.20</u>
NICK SILIC 02-901-PSA	Contingency	PICKLEBALL PRIZE	100.00	3813	10/10/23	<u>100.00</u>
NICOR 01-611-BPK 01-611-BPK 02-611-BRC	Natural Gas Natural Gas Natural Gas	MAINT. 00006 MEMORIAL 87748 REC. CENTER 34637	57.21 52.80 54.69	3814	10/10/23	<u>164.70</u>
NOVENTECH, INC. 01-702-OFF 01-702-OFF 01-702-OFF 01-702-OFF	Computer Services Computer Services Computer Services Computer Services	INVOICE 19766 INVOICE 19633 INVOICE 19690 INVOICE 19691	337.50 579.98 125.00 264.60	3815	10/10/23	<u>1,307.08</u>
NUTOYS LEISURE PRODUCTS 01-640-PKS	Repair Parts	NEW SWINGS	965.00	3816	10/10/23	<u>965.00</u>
PIT STOP 01-712-PKS 08-712-PKS 01-901-ADM	Portable Toilets Portable Toilets Contingency	PIT STOP PIT STO HANDICAPPED PIT STOP BLOWN UP UNIT	167.00 850.00 1,000.00	3817	10/10/23	<u>2,017.00</u>
QUENCH 01-710-BPK	Contractual Instructor Services	WATER AND INSTALL FEE	234.10	3818	10/10/23	<u>234.10</u>

# Community Park District of La Grange Park

## Check Register

All Bank Accounts

September 13, 2023 - October 10, 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
QUILL CORPORATION				3819	10/10/23	<u>161.26</u>
01-630-OFF	Office/Building/Program Supplies	OFFICE SUPPLIES	161.26			
ROBYN VIRES				3820	10/10/23	<u>60.00</u>
02-901-PSA	Contingency	PICKLEBALL PRIZE	60.00			
SHARON JOHNS				3821	10/10/23	<u>165.00</u>
01-630-OFF	Office/Building/Program Supplies	CARDS FOR JACKIE, SARA	165.00			
SHEILA HELF				3822	10/10/23	<u>97.00</u>
02-405-PGA	Programs - General Adult	DOG OBEDIENCE REFUND	97.00			
SPORTS R US				3823	10/10/23	<u>1,120.00</u>
02-710-PSY	Program Service Contracts	PARENT/TOT BASEBALL, LIL PINT SOCCER, NERF FOOTBALL	1,120.00			
TALIA RIVERA				3824	10/10/23	<u>120.00</u>
02-901-PSA	Contingency	PICKLEBALL PRIZE	120.00			
VILLAGE OF LAGRANGE PARK				3825	10/10/23	<u>8,063.30</u>
01-613-PKS	Water	WATER AT MEMORIAL	8,063.30			
VILLAGE OF LAGRANGE PARK				3826	10/10/23	<u>420.00</u>
06-703-PKS	Security Services	INTERNET FOR YENA PARK CAMERA	420.00			
VILLAGE OF WESTERN SPRINGS				3827	10/10/23	<u>5,475.48</u>
02-716-PGY	Co-op Fees	SUMMER COOP 2023	5,475.48			
VISA				3828	10/10/23	<u>1,192.66</u>
01-630-VEH	Supplies	AMAZON-INSPECTION FORMS	31.15			
01-709-BPK	Other Professional Services	INNOVATIVE GARAGE DOOR-FIX GATE	459.00			
01-631-PKS	Landscaping Supplies	AMAZON-GARDEN HOE	114.99			
01-631-PKS	Landscaping Supplies	CENTRAL SOD	214.35			
01-631-PKS	Landscaping Supplies	RUSSO TREE EQUIPMENT	249.98			
01-514-PKS	Professional Development	MIPE PLAYGROUND SAFETY LECTURE	60.00			
01-630-BPK	Supplies - Park Buildings	DOLLAR TREE SCARECROWS FOR 845	8.75			
01-632-VEH	Fuel	EXXON-GAS	54.44			
VISA				3829	10/10/23	<u>361.27</u>
01-632-VEH	Fuel	SHELL-GAS	82.58			
01-630-VEH	Supplies	HARBOR FREIGHT TIREPULLER TOOL	19.79			
01-631-PKS	Landscaping Supplies	HOME DEPOT-GLOVES, CONCRETE, DOOR KNOBS	129.90			
01-630-BPK	Supplies - Park Buildings	HOME DEPOT-LADDER	129.00			
VISA				3830	10/10/23	<u>926.52</u>
02-630-PRT	Supplies	AMAZON-CLASSROOM SET UP SUPPLIES	16.28			
02-630-PRT	Supplies	TEACHERS PAY TEACHERS DOWNLOAD	1.00			
02-630-PRT	Supplies	TEACHERS PAY TEACHERS DOWNLOAD	3.25			

# Community Park District of La Grange Park

## Check Register

All Bank Accounts

September 13, 2023 - October 10, 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
02-630-PRT	Supplies	TEACHERS PAY TEACHERS DOWNLOAD	2.00			
02-630-PRT	Supplies	AMAZON-CLASSROOM SUPPLIES	44.76			
08-630-PRT	Office/Building/Prog Supplies	AMAZON-INCLUSION SUPPLIES	61.46			
08-630-PRT	Office/Building/Prog Supplies	TEACHERS PAY TEACHERS DOWNLOAD-INCLUSION	2.99			
02-630-PRT	Supplies	DISCOUNT SCHOOL SUPPLY	445.07			
02-630-PSU	Supplies	DISCOUNT SCHOOL SUPPLY	293.52			
08-630-PRT	Office/Building/Prog Supplies	DISCOUNT SCHOOL SUPPLY- INCLUSION	53.19			
08-630-PRT	Office/Building/Prog Supplies	TEACHERS PAY TEACHERS DOWNLOAD-INCLUSION	3.00			
VISA				3831	10/10/23	<u>1,950.03</u>
02-630-PRT	Supplies	SCHOOL OUTFITTERS-TABLE	489.27			
02-630-PRT	Supplies	AMAZON-PRESCHOOL	87.70			
02-630-PRT	Supplies	AMAZON-PRESCHOOL	377.88			
02-630-PRT	Supplies	DISCOUNT SCHOOL SUPPLIES-RUG	851.72			
01-514-ADM	Professional Development	PDRMA-REGISTRATION	70.00			
02-630-PRT	Supplies	AMAZON-PRESCHOOL	73.46			
VISA				3832	10/10/23	<u>702.77</u>
02-630-PTT	Supplies	OFFICE DEPOT-THEATER SCRIPT COPIES	139.20			
02-630-PRT	Supplies	AMAZON-NAP SUPPLIES	212.74			
02-630-OFF	Office/Building/Prog Supplies	AMAZON-NEW KEYBOARD	16.99			
02-630-PRT	Supplies	AMAZON-PET FOOD	4.99			
02-630-PRT	Supplies	AMAZON-BIRTHDAY CROWNS	46.76			
02-630-PRT	Supplies	WALMART-NAP SUPPLIES	69.92			
02-630-PRT	Supplies	JEWEL-PREK SNACK	8.98			
02-630-PEN	Supplies	JEWEL-LITTLE CHEFS	8.58			
02-630-PEN	Supplies	JEWEL-LITTLE CHEFS	26.93			
02-630-PRT	Supplies	AMAZON-PRESCHOOL ELECTRONICS	50.97			
02-630-PRT	Supplies	AMAZON-YARN	7.06			
02-630-PEN	Supplies	JEWEL-LITTLE CHEFS	35.42			
02-630-PRT	Supplies	AMAZON-PRESCHOOL SUPPLIES	74.23			
VISA				3833	10/10/23	<u>586.10</u>
02-709-PTT	Other Program Services	EXTRA SPACE	341.00			
01-516-ADM	Incentives/Awards/Recognition	800-FLOWERS FOR SPENCER	87.10			
01-602-OFF	Postage	STAMPS	132.00			
01-701-ADM	Public Relations and Marketing	ILLINOIS LIQUOR-CHILI COOK OFF	26.00			
VISA				3834	10/10/23	<u>2,497.87</u>
02-630-PRT	Supplies	AMAZON-PLATES	54.95			
02-630-BRC	Supplies	AMAZON-CREAMER AND GATE FEET	49.07			
02-630-BRC	Supplies	SAMS CLUB-COFFEE	27.98			
02-630-BRC	Supplies	AMAZON-GLOVES	39.98			
02-630-BRC	Supplies	CLEAN IT SUPPLY	177.44			
02-630-PSA	Office/Building/Prog Supplies	AMAZON-SOAP FOR MEMORIAL	54.66			
02-630-PSA	Supplies	DICKS SPORTING-BAGS SET	369.94			
02-630-PSA	Supplies	AMAZON-SCORETRACKER AND PICKLEBALLS	64.63			
01-516-ADM	Incentives/Awards/Recognition	JEWEL-STAFF APPRECIATION BREAKFAST	20.98			

# Community Park District of La Grange Park

## Check Register

All Bank Accounts

September 13, 2023 - October 10, 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
02-630-PRT	Supplies	AMAZON-NEW MONITORS-READY TEDDY	215.97			
02-709-BRC	Other Professional Services	ROSE PEST	71.00			
01-630-VEH	Supplies	AMAZON-BATTERY TRAY	23.73			
02-630-BRC	Supplies	AMAZON-FIELD PAINT	12.25			
06-514-PAD	Professional Development	PDRMA-RMI	350.00			
02-630-PSA	Supplies	AMAZON-SUPPLY WAGON	84.99			
01-630-PKS	Office/Building/Pro Supplies	CLEAN IT SUPPLY-GARBAGE BAGS FOR PARKS	171.31			
02-630-PRT	Supplies	AMAZON-READY TEDDY SUPPLIES	157.40			
02-630-PSU	Supplies	AMAZON-SUMMER CAMP SUPPLIES	20.34			
02-630-PSR	Supplies	SAMS CLUB-SENIOR MOVIE SUPPLIES	85.12			
02-630-PSA	Supplies	AMAZON-GORILLA TAPE FOR PICKLEBALL	35.99			
02-630-PSR	Supplies	BILLS PLACE-PIZZA FOR MOVIE	59.10			
02-630-PSR	Supplies	DOLLAR TREE-SENIOR MOVIE SUPPLIES	10.90			
06-630-PAD	Safety Supplies	AMAZON-BANDAIDS	95.84			
06-630-ADM	Safety Supplies	WEBSTAIRANT-FIRST AID KIDS FOR PARKS	244.30			
VISA				3835	10/10/23	<u>6,815.71</u>
01-632-VEH	Fuel	MOBIL-GAS	50.40			
01-630-BPK	Supplies - Park Buildings	AMAZON-OFFICE CHAIR	129.98			
01-514-PKS	Professional Development	ISA ARBORIST MEMBERSHIP	236.54			
01-514-ADM	Professional Development	FOGO-IPRA LUNCH	24.95			
01-709-VEH	Other Professional Services	WEST SIDE TRACTOR EQUIPMENT SERVICE	2,000.00			
01-514-PKS	Professional Development	MARTIN ONE SOURCE-TRAINING FOR PARKS DEPT.	98.00			
01-621-ADM	Park Board Expenses	ZOOM	15.99			
01-631-PKS	Landscaping Supplies	SITE ONE-MEM. EMER. IRRIGATION REPAIR	490.15			
01-614-BPK	Internet	COMCAST-845	144.90			
01-620-ADM	Association Dues	NPRA-ANNUAL DUES	765.00			
01-514-PKS	Professional Development	MIDWEST INSTITUTE-SARA MEMBERSHIP	25.00			
01-631-PKS	Landscaping Supplies	SITE ONE LANDSCAPING SUPPLY	127.02			
01-711-PKS	Refuse Disposal	REPUBLIC-845	180.94			
02-711-BRC	Refuse Disposal	REPUBLIC-1501	500.56			
01-614-OFF	Internet	COMCAST-1501	164.90			
01-631-PKS	Landscaping Supplies	SITE ONE LANDSCAPING	0.01			
02-701-PAD	Public Relations/Marketing	SURVEY MONKEY	468.00			
01-514-ADM	Professional Development	PRASINO-MTG WITH LG	56.82			
01-514-ADM	Professional Development	BILLS PLACE-PARK DEPT. LUNCH	29.02			
01-514-ADM	Professional Development	BILLS PLACE-PARK DEPT. LUNCH	31.53			
01-514-ADM	Professional Development	IAPD LEGAL SYMPOSIUM	221.00			
01-514-ADM	Professional Development	IAPD BEST OF THE BEST	1,055.00			
W.G.N. FLAG & DECORATING				3836	10/10/23	<u>448.90</u>
01-630-PKS	Office/Building/Pro Supplies	OUTDOOR FLAGS	448.90			
ZIONS BANCORPORATION				3837	10/10/23	<u>245,300.00</u>
09-801-ADM	Bond Principal	BOND	205,000.00			
09-802-ADM	Bond Interest	ZIONS BANCORPORATION	40,300.00			
CAPTUREPOINT				CAPTURE	09/30/23	<u>1,400.64</u>

# Community Park District of La Grange Park

## Check Register

All Bank Accounts

September 13, 2023 - October 10, 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
02-714-PAD	Credit Card Fees	CAPTUREPOINT	1,400.64			
ILL MUNICIPAL RETIREMENT FUND				IMRF	09/30/23	<u>2,619.64</u>
01-225	IMRF Withholding	ILL MUNICIPAL RETIREMENT FUND	2,619.64			
IPBC-HEALTH INS				IPBC	09/30/23	<u>9,227.66</u>
02-512-PAD	Health/Life Insurance - Prog Admin	IPBC - HEALTH INS- MONTH YEAR	4,195.00			
01-512-PKS	Health/Life Insurance	IPBC - HEALTH INS- MONTH YEAR	2,152.13			
01-512-ADM	Health/Life Insurance	IPBC - HEALTH INS- MONTH YEAR	2,151.22			
02-512-BRC	Health/Life Insurance - Rec Center	IPBC - HEALTH INS- MONTH YEAR	729.31			
<b>Check List Total</b>						<u><u>306,370.18</u></u>

**Community Park District of La Grange Park**  
**Payroll Journal Entry**

September 12, 2023 - October 10, 2023

Reference	Date	GL Account	GL Account Description	Debit Amount	Credit Amount
<b>Payroll Checks</b>					
PAYROLL	09/15/23	01-110	1st Nat'l BF-Payroll Checking		21,272.35
PAYROLL	09/29/23	01-110	1st Nat'l BF-Payroll Checking		25,089.37
PAYROLL	09/15/23	01-221	FICA Withholding		6,855.57
PAYROLL	09/29/23	01-221	FICA Withholding		8,071.46
PAYROLL	09/15/23	01-224	Defferred Comp		50.00
PAYROLL	09/29/23	01-224	Defferred Comp		50.00
PAYROLL	09/15/23	01-225	IMRF Withholding		1,816.98
PAYROLL	09/29/23	01-225	IMRF Withholding		1,960.62
PAYROLL	09/15/23	01-227	Dental Insurance Withholding		162.58
PAYROLL	09/29/23	01-227	Dental Insurance Withholding		15.73
PAYROLL	09/15/23	01-501-ADM	Full Time Wages	3,503.09	
PAYROLL	09/29/23	01-501-ADM	Full Time Wages	3,503.09	
PAYROLL	09/15/23	01-505-ADM	Wages IMRF	797.94	
PAYROLL	09/29/23	01-505-ADM	Wages IMRF	729.30	
PAYROLL	09/15/23	01-513-ADM	Employee Reimbursements	230.77	
PAYROLL	09/29/23	01-513-ADM	Employee Reimbursements	230.77	
PAYROLL	09/15/23	01-512	Health/Life Insurance	2,807.43	
PAYROLL	09/29/23	01-512	Health/Life Insurance	1,245.27	
PAYROLL	09/29/23	02-502	Part Time Wages	48.00	
PAYROLL	09/15/23	03-510	IMRF Employer Contribution	699.39	
PAYROLL	09/29/23	03-510	IMRF Employer Contribution	763.03	
PAYROLL	09/15/23	04-511	FICA - Employer Contribution	2,093.40	
PAYROLL	09/29/23	04-511	FICA - Employer Contribution	2,446.32	
PAYROLL	09/15/23	01-502-OFF	Wages Part Time	462.00	
PAYROLL	09/29/23	01-502-OFF	Wages Part Time	567.00	
PAYROLL	09/15/23	01-505-OFF	Wages IMRF	1,297.80	
PAYROLL	09/29/23	01-505-OFF	Wages IMRF	1,297.80	
PAYROLL	09/15/23	01-501-PKS	Wages Full Time	3,946.22	
PAYROLL	09/29/23	01-501-PKS	Wages Full Time	3,946.22	
PAYROLL	09/15/23	01-502-PKS	Wages Part Time	3,395.63	
PAYROLL	09/29/23	01-502-PKS	Wages Part Time	2,797.50	
PAYROLL	09/15/23	02-501-PAD	Wages Full Time	3,229.62	
PAYROLL	09/29/23	02-501-PAD	Wages Full Time	3,229.62	
PAYROLL	09/15/23	02-505-PAD	Wages IMRF	2,093.37	
PAYROLL	09/29/23	02-505-PAD	Wages IMRF	2,457.68	
PAYROLL	09/15/23	02-501-BRC	Wages Full Time	1,245.30	
PAYROLL	09/29/23	02-501-BRC	Wages Full Time	1,245.30	
PAYROLL	09/15/23	02-502-BRC	Wages Part Time	52.50	
PAYROLL	09/15/23	02-501-PRT	Wages Full Time	403.85	
PAYROLL	09/29/23	02-501-PRT	Wages Full Time	403.85	
PAYROLL	09/15/23	02-502-PRT	Wages Part Time	928.00	
PAYROLL	09/29/23	02-502-PRT	Wages Part Time	2,548.25	
PAYROLL	09/15/23	02-505-PRT	Wages IMRF	3,461.48	
PAYROLL	09/29/23	02-505-PRT	Wages IMRF	5,311.65	
PAYROLL	09/15/23	02-502-PEN	Wages Part Time	329.88	
PAYROLL	09/29/23	02-502-PEN	Wages Part Time	594.50	
PAYROLL	09/15/23	02-502-PTT	Wages Part Time	502.26	
PAYROLL	09/29/23	02-502-PTT	Wages Part Time	554.32	
PAYROLL	09/15/23	02-502-PSA	Wages Part Time	713.75	
PAYROLL	09/29/23	02-502-PSA	Wages Part Time	738.75	
PAYROLL	09/15/23	02-502-PFT	Wages Part Time	144.00	
PAYROLL	09/29/23	02-502-PFT	Wages Part Time	144.00	
PAYROLL	09/15/23	08-501-ADM	Full Time Wages	389.23	
PAYROLL	09/29/23	08-501-ADM	Full Time Wages	389.23	
PAYROLL	09/15/23	08-502-PRT	Part Time Wages	238.00	
PAYROLL	09/29/23	08-502-PRT	Part Time Wages	1,241.00	
PAYROLL	09/15/23	01-231	Health Insurance Withholding		2,807.43
PAYROLL	09/29/23	01-231	Health Insurance Withholding		1,245.27



**DATE:** September 8, 2023

**TO:** Bob Corte, President, Community Park District Board of Commissioners

**FROM:** Jessica Cannaday, Executive Director

**RE:** 12a Limiting Rate Referendum

**Recommendation**

For Discussion Only

**Background**

**Generating an additional \$250,000 in Revenue:**

Increase the levy .0601%

It would cost a homeowner with a \$350,000 home approximately \$5.94 per month\*

**Generating an additional \$150,000 in Revenue**

Increase the levy .0351%

It would cost a homeowner with a \$350,000 home approximately \$3.59 per month\*

\*These are very conservative estimates taking into consideration inflation, a modest increase in EAV, and a 2% increase in LGP home values from 2022-2023. Numbers have **not** been reviewed by an outside consultant.

**Community Park District Operational and Capital Needs**

Full Time Parks Employee = \$65,000-\$68,000 (salary and benefits)

Full Time Facility Manager = \$70,000-\$95,000 (salary and benefits)

**Parks**

**Asphalt Maintenance**

Annual Pathway Maintenance and Repair = \$5,000-\$10,000

Fence/Backstop Replacement: \$45,000 annually

Trees: \$10,000-\$30,000 annually

Turf: \$10,000-\$35,000 annually

2031 Memorial Park Sport Court Resurfacing = \$80,000-\$120,000

Memorial Park Amphitheatre Renovation/Repair = \$???,???

ADA Mulch for Playgrounds - \$15,000 annually

845 Roof - \$50,000

**Park Maintenance**

Stone Monroe Tennis Court: \$250,000-\$500,000

Robinhood Tennis Court: \$150,000-\$300,000

Yena Tennis Courts: \$150,000-\$300,000

Playground Replacements (No park renovation): \$200,000-\$370,000 (Stone, Yena, Robinhood, Hanesworth, Memorial in 2039, Beach Oak in 2044)

**Capital Vehicle and Equipment Replacement Needs**

Ford Ranger replace with an F250 - \$60,000  
Dump Truck - \$150,000  
2-3 Snow Plows (Straight Blade and Vplow) - \$4,800-\$8,800  
Bunker/Field Groomer - \$35,000  
Skid Steer \$55,000  
Treespade Skid attachment - \$1,500-\$5,000  
Open Trailer - \$11,000  
Large Walk Behind Mower - \$7,000

**Need:**

Graco Airless Field Painter - \$6,000

**Recreation**

HVAC Units: \$16,000 ea (3 existing)  
1501 Roof - explore in 2026  
Preschool Secure Entrance: \$375,000-\$500,000  
IT Replacement (\$15,000 every 3-5 years)  
Wants:  
Ford Explorer – \$50,000  
Passenger Bus for Senior/Teen Trips - \$85,000 -\$100,000

**DATE:** September 8, 2023

**TO:** Bob Corte, President, Community Park District Board of Commissioners

**FROM:** Jessica Cannaday, Executive Director

**RE:** 13a Master Plan Update – Robinhood Discussion

**Recommendation**

For Discussion Only

**Background**

Sara and Zak have been working with the US Soccer Foundation on a potential improvement for Robinhood Tennis Courts.

Currently, the Master Plan recommends that the courts be slated for a potential “Dog Park.” The Master Plan has also identified Robinhood as the location for a potential skate park. Resident feedback from neighbors adjacent to the park has been less than favorable on both concepts.

Zak will present information regarding US Soccer Foundation’s proposal. Should the board be favorable to exploring this option, staff will begin the community engagement process to see if this is an amenity the community would benefit from here in La Grange Park.