

**AGENDA**  
**REGULAR PARK DISTRICT BOARD MEETING**  
**COMMUNITY PARK DISTRICT of La GRANGE PARK**  
**1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS**  
**MARCH 11, 2019**  
**6:30 PM**

1. Call to Order & Roll Call
2. Pledge of Allegiance
3. Park District Mission: The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.
4. Additions/Deletions to Agenda
5. Approve Board Meeting Minutes
  - a. Regular Meeting of February 11, 2019
  - b. Executive Session of February 11, 2019
6. Recognition of Visitors
  - a. Drew McElligott - AYSO
7. Staff Reports
  - a. Executive Director
  - b. Building & Grounds
  - c. Superintendent of Recreation
  - d. Recreation Supervisor – Early Childhood, Special Events & Rentals
  - e. Recreation Supervisor – Marketing, Publicity & Artistic Director
  - f. Safety Coordinator
  - g. Financial Consultant
8. Approve Monthly Disbursements
9. Unfinished Business
10. New Business
  - a. Review of 2018 & 2019 Goals
  - b. Review First Draft of 2019-20 Budget
  - c. Set Public Hearing for Budget and Appropriations Ordinance 01-2019

11. Open Forum

- a. Comments from the Floor
- b. Comments from Commissioners
- c. Comments from the President

12. Adjourn to Executive Sessions

In accordance with the Open Meetings Act under Section 2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

13. Reconvene Open Meeting & Roll Call

14. Action, if any, from Executive Session

15. Adjournment

Minutes - draft  
Regular Meeting of the Board of Commissioners  
Community Park District of La Grange Park  
February 11, 2019

1. CALL TO ORDER

President Karen Boyd called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:32 p.m. Other Commissioners present were Bob Corte, Jeff Kilrea, Tim Ogden, and Lucy Stastny. Also present were Executive Director Aleks Briedis and Financial Coordinator Phil Mesi.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions.

5. APPROVE BOARD MEETING MINUTES

Commissioner Stastny made a motion to approve the January 14, 2019 regular meeting minutes as submitted. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.

6. RECOGNITION OF VISITORS

Rob Koncel of La Grange Park was in attendance.

7. STAFF REPORTS

A. Executive Director

A written report was included in the packet and was presented by Executive Director Aleks Briedis. There no additions to his report. President Boyd asked if he had started to think about how the \$15/hr minimum wage increase will affect the District. Director Briedis stated that he has and is working with staff to make sure we are in compliance.

B. Building & Grounds

A written report was included in the packet by Maintenance Supervisor Martin Healy and was presented by Executive Director Briedis. There were no additions to his report.

C. Superintendent of Recreation

A written report was included in the packet by Superintendent Dean Carrara and was presented by Executive Director Briedis. There were no additions to his report.

D. Recreation Supervisor

A written report was included in the packet by Recreation Supervisor Ashley Jusk and was presented by Executive Director Briedis. There were no additions to her report.

E. Recreation Supervisor

A written report was included in the packet by Recreation Supervisor Dave Romito and was presented by Executive Director Briedis. There were no additions to his report.

F. Safety Coordinator

A written report was included in the packet by Safety Coordinator Megan Jadron and was presented by Executive Director Briedis. There were no additions to her report.

G. Financial Consultant

Financial statements were included in the packet for the month ending January 31, 2019 by Financial Consultant Phil Mesi. Questions were asked and answered.

President Boyd stated that the Veterans Memorial Fund income only showed the purchase of one brick, yet Director Briedis stated that four were purchased. Director Briedis stated that most likely the income was miscoded and that he would investigate.

President Boyd asked why we are being charged for water usage at Memorial Park if the water is turned off. Director Briedis stated that was the minimum charge. The Board directed Director Briedis to contact the Village to see if that fee can be waived.

8. APPROVE MONTHLY DISBURSEMENTS

Commissioner Kilrea made a motion to approve the monthly disbursements in the amount of \$91,717.87. Seconded by Commissioner Ogden. Motion passed 5-0 by a roll call vote.

9. UNFINISHED BUSINESS

There was no Unfinished Business

10. NEW BUSINESS

A. Review of 2018-19 Budget vs. Actual

Executive Director Briedis provided a memo of highlights in this month's packet to the Board. Director Briedis reviewed each of the funds in detail. A discussion was held.

The hours of the splash pad were discussed due to the cost of the water to run the feature. It was decided to discuss and set the hours at a future meeting.

B. Consider Approval of 2019-20 Budget Timeline

A discussion was held. No special meeting is required because of the way the meetings fall for March and April. A public hearing will be held at the May 13<sup>th</sup> meeting.

Commissioner Corte made a motion to approve the 2019-20 budget timeline as presented. Seconded by Commissioner Ogden. Motion passed unanimously by voice vote.

11. OPEN FORUM

A. Comments from the Floor

Rob Koncel stated he took the CPR program through the District and that it was a really great program.

B. Comments from Commissioners

There were no comments.

C. Comments from the President

President Boyd stated that this is a great Board and she is appreciative of the phone calls she receives from the other members. She also stated that there will be an executive session at the next meeting.

12. ADJOURN TO EXECUTIVE SESSIONS

In accordance with the Open Meetings Act under Section 2 (c)(21) to discuss minutes of meetings lawfully closed under this Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Commissioner Kilrea made the motion to adjourn the regular meeting at 7:11 p.m. and go into Executive Session. Seconded by Commissioner Corte. Motion passed 5-0 by a roll call vote.

13. RECONVENE OPEN MEETING & ROLL CALL

President Karen Boyd reconvened the open meeting at 7:18 p.m. Other Commissioners present were Bob Corte, Jeff Kilrea, Tim Ogden, and Lucy Stastny. Also present was Executive Director Aleks Briedis.

14. ACTION, IF ANY, FROM EXECUTIVE SESSION

A motion was made by Commissioner Kilrea to release the executive session minutes of July 9, 2018. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.

15. ADJOURMENT

Commissioner Ogden made the motion to adjourn the regular meeting at 7:19 p.m. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.

Date: March 8, 2019  
To: Community Park District Board of Commissioners  
From: Aleks Briedis, Executive Director  
RE: Weekly report

#### February Financials

Please note the February financials are not included in the packet as Phil Mesi is on vacation. You will receive those in a separate e-mail from Phil over the weekend or they will be distributed at the meeting.

#### Music Under the Stars

I have received commitments from 8 businesses. There are 8 spots left. Three other businesses are interested, but I haven't received a final confirmation.

#### Budget 2019-2020

I have completed the first draft of the 2019-2020 budget. It is included in the packet.

#### AYSO

Martin, Dean and I met with Drew McElligott from AYSO. The main topic was user fees as Western Springs Park District has dramatically increased their fees to AYSO. More information on this topic can be found at <http://www.ayso300.org/userfees/> We currently do not charge user fees to AYSO, but instead they give us a yearly donation. Drew McElligott will be at the Board meeting and will be presenting their donation. Additionally, we spoke about the upcoming season and the field usage.

#### Building Custodian

We are once again hiring for a building custodian. We have advertised the position as open until filled. Martin and I have been conducting interviews and hope to fill the position quickly.

#### Memorial Rain Garden

We received the grant payment from the Village in the amount of \$12,384.50

#### Memorial Splash Pad

I spoke to the Village regarding the minimum water/sewer bill for the splash pad. Since we turn the water off at the b-box, we should not be being charged. We did not receive a bill for this month and a credit has been applied to our account for the previous payments.

#### Payroll and Accounts Payable

Due to Phil's vacation, I processed payroll for the first time. Amanda Kennedy processed accounts payable. Thank you, Amanda, for the help.

#### Police Report

There was not any police activity in our parks and therefore there is no report.

Contact me with any questions.

March 3, 2019

## Community Park District of La Grange Park Newsletter



# "Take Time For Fun"



### Ready Teddy News

#### **Fall 2019 Registration**

Registration for School Year 2019-2020 requires a non-refundable registration fee of \$50.00.

Proof of residency is required for La Grange Park Residents. (i.e.: water, gas or electric bill.)



Interested in sponsoring a concert for our 2019 Music Under the Stars concert series?

Visit our website at

<http://www.communityparkdistrict.org/about/music>  
or contact Aleks Briedis at  
[abriedis@communityparkdistrict.org](mailto:abriedis@communityparkdistrict.org)



#### Upcoming Programs

- ◆ Zumba—March 11
- ◆ Dog Obedience—March 14
- ◆ Advanced Dog Obedience—March 21
- ◆ Senior Club—March 25
- ◆ Wedding & Social Dance—April 2
- ◆ **Summer Brochure is coming the week of March 25!**

## SEASPAR News and Events • March 2019

### Fish Fry Fundraiser TODAY

Do you have dinner plans tonight? Make a date with SEASPAR! There is still time to get tickets for our Fish Fry Fundraiser at Wheatstack in Lisle.

Seatings are available at 5:30 and 7:30 p.m., and adult meals featuring all-you-can-eat beer-battered cod are only \$20. Children's meals are \$10, and carry-out meals will also be available and can be pre-ordered online.

[Learn more and purchase tickets online!](#)



### EAGLES Program Officially Welcomed to Lemont

On Tuesday, February 19, the Lemont Park District hosted an open house at the Lemont Safety Village to officially welcome SEASPAR's EAGLES Adult Day Program to their newest site.

Brian Pepich, President of the Lemont Park District Board of Commissioners, and John Egofske, the Mayor of Lemont, both presented plaques to SEASPAR recognizing the value that the new EAGLES site brings to the village and its residents.



SEASPAR's Executive Director, Matt Corso, thanked the park district and village for working together to provide the space needed to expand the EAGLES program and meet the growing needs of adults with developmental disabilities in Lemont and the other communities we serve. Corso also recognized the Lemont Park District staff, who have not only transformed the Lemont Safety Village building into a beautiful and functional EAGLES site, but have also welcomed our staff and participants with open arms.

This partnership is just the latest example of the incredible support that SEASPAR receives from our member entities, for which our staff and participants remain wholeheartedly grateful!

#### Mission

SEASPAR provides dynamic recreation programs and quality services for its residents with disabilities.

#### Vision

Discover Abilities  
Achieve Potential  
Realize Dreams

#### Core Values

Fun • Excellence  
Service • Respect  
Accountability



# Special Olympics Winter Sports Wrap Up

## Winter Games

William Porch of Westmont qualified for the Special Olympics Illinois Winter Games by earning gold medals in Regional Qualifiers for both Alpine Skiing and Snowshoeing. William chose to compete in Alpine Skiing at the event, and was ready to hit the slopes on February 7 at Chestnut Mountain in Galena!

Unfortunately, Mother Nature had other plans, and freezing rain resulted in cancellation of the competition. Despite this disappointment, SEASPAR is very proud that this was William's tenth year qualifying for Winter Games. William earned gold at the competition in Cross Country Skiing each year from 2013–2017, and in Snowshoeing in 2018. Even though 2019 was a bust, we hope to see William's hard work pay off again in 2020!



*William Porch & Coach Greg*

## Basketball

On February 17, SEASPAR and Maine-Niles Association of Special Recreation (M-NASR) hosted the ITRS Basketball Tournaments. The Spartans Blue Team competed in the tournament at Niles West High School hosted by M-NASR, where they earned first place in their division!

Meanwhile, at the Park District of La Grange, the Spartans White and Gray Teams were competing in the tournament hosted by SEASPAR. The two teams ended up facing off in the consolation game, which entered double overtime and ended in a narrow two-point win for the Spartans White to take third place. The players and their families delighted in this surprise competition between friends, which turned out to be a great game and wonderful display of sportsmanship!

The ITRS Tournament closed out the season for the Spartans Blue and White Teams, but the Gray Team will be competing at State Basketball on March 16, having earned gold in their division at the Regional Qualifier in January. Watch for results in next month's newsletter!



*White Team (Top) & Gray Team*

## Lemont Police Special Needs Night



On February 6, SEASPAR partnered with Lemont-Bromberek Combined School District 113A and the Lemont Police Department for an event for families in the school district's Special Education Parent Group.

SEASPAR provided games and craft activities for the children, while the school district offered dinner and the police department gave tours of their station before ending the night with a magic show.

In addition to assisting the children with activities, our staff met with parents of current and potential SEASPAR participants, as well as special education teachers in this school district, which serves early childhood through eighth grade. The event was a wonderful opportunity to share SEASPAR's services with Lemont families, and we look forward to partnering with the school district for additional programs in the future.

## The Four C Notes Concert for SEASPAR

Back by popular demand... The Four C Notes are returning to the Tivoli Theatre in Downers Grove for SEASPAR's annual concert fundraiser on Wednesday, April 10! Don't miss the chance to enjoy Midwest's only tribute dedicated to recreating the music of Frankie Valli and the Four Seasons, all while supporting our programs and services.

Doors open at 6:30 p.m. and the show begins at 7 p.m. A cash bar and refreshments will be available for purchase. Tickets are \$25 per person, and seating is first-come, first-served.

[Buy your tickets online](#), or contact Lisa Rasin at 630.968.7857 or [lrasin@seaspar.org](mailto:lrasin@seaspar.org). We hope to see you there!



## Ability Awareness in La Grange



On February 15, nine SEASPAR presented an Ability Awareness program to the 6<sup>th</sup> grade class staff at La Grange Highlands Middle School. Approximately 100 students participated in the program, which is designed to teach children how to understand, interact with, and respect people with disabilities.

The students wore blindfolds and used probing canes to simulate visual impairments, played wheelchair basketball to experience a sport from the perspective of someone with a physical disability, learned basic sign language to communicate with people with hearing impairments, and attempted challenging activities to confront the struggle that people with cognitive impairments have without accommodations.

La Grange Highlands Middle School is one of two schools in La Grange that receive this programming from SEASPAR; the other is St. Francis Xavier School. Although Ability Awareness is a staff-intensive program, it allows us to spread the message of inclusion, introduce students to SEASPAR, and hopefully plant the seeds for future volunteers and staff!

## City Barbeque Fundraiser for SEASPAR

On Friday, March 29, City Barbeque in Downers Grove is hosting a fundraiser for SEASPAR. At this event, 25% of your total bill will be donated to us! To participate, simply [download the fundraiser flyer](#) and either print it or present it on your mobile device when you pay for your delicious food any time on March 29!

## Upcoming Events

March 1 • Fish Fry Fundraiser • Lisle • [Purchase tickets online!](#)  
March 3 • Special Olympics Illinois Gymnastics Qualifier • Palatine  
March 7 • Special Olympics Illinois Swimming Qualifier • Aurora  
March 15 • St. Patrick's Dance • Darien  
March 16 • Special Olympics Illinois State Basketball • Bloomington  
March 29 • City Barbeque Fundraiser • Downers Grove • [Download flyer!](#)



Date: March 1, 2019  
To: Community Park District Board of Commissioners  
From: Aleks Briedis, Executive Director  
RE: Weekly report

#### Memorial Park

I completed and submitted the site plan review application. I will go before the Planning and Zoning Board on March 19<sup>th</sup>.

#### Music Under the Stars

I have received commitments from 7 businesses. There are 9 spots left. I have opened the sponsorships to the general public. If you know of any business that may be interested, you can direct them to me or our website.

#### Budget 2019-2020

I continue to work on the first draft of the 2019-2020 budget. Staff will be submitting their budgets today. Next week, I will complete the first draft.

#### Community Pass

Nancy and I had our annual Community Pass check in meeting. Overall, we are happy with how the system works for us. We discussed a few improvements we would like to see and thwy will work on getting them implemented.

#### Lunch Bunch

We hosted this month's Lunch Bunch at the Golden Wok. Dean, Ashley and I participated.

#### Building Custodian

We are once again hiring for a building custodian. Larry has found another job. Thank you Larry for the time you were with us.

Contact me with any questions.

Date: February 22, 2019  
To: Community Park District Board of Commissioners  
From: Aleks Briedis, Executive Director  
RE: Weekly report

#### Memorial Park

I am working on the site plan review application. I will go before the Planning and Zoning Board on March 19<sup>th</sup>.

#### Music Under the Stars

I have received commitments from 5 businesses. There are 11 spots left. I once again e-mailed the last year's sponsors from which I had not yet heard. I will be opening the sponsorships to the general public next week.

#### Budget 2019-2020

I continue to work on the first draft of the 2019-2020 budget.

#### Lauterbach & Amen Training

I attended a training put on by our auditors. A "Bonds 101" presentation was given by Eric Anderson of Piper Jaffray. Types of bonds, types of bond counsel, reporting and new laws were discussed. Jamie Wilkey of Lauterbach & Amen gave a presentation on GASB updates, which are updates to how our annual audit is reported, and a GATA update, which is how state and federal grants are audited by the state. It was dry information, but very informative.

#### SEASPAR

I attended the SEASPAR Board meeting. The biggest discussion was on purchasing a new bus. Currently SEASPAR replaces buses every 7-8 years, but it was discussed to purchase a higher quality bus, which is more expensive, but instead to replace buses every 9-10 years. This month's meeting was held in Lemont as after the meeting there was a grand opening for the new Eagles program location.

#### Chamber of Commerce

I attended the Chamber Board meeting. Two new events are planned for this summer, a car show and a business scavenger hunt. I will give you more details once they are available.

#### Daddy Daughter Dance

Our Daddy Daughter Dance is tonight. All of the spots are filled.

Contact me with any questions.

Date: February 15, 2019  
To: Community Park District Board of Commissioners  
From: Aleks Briedis, Executive Director  
RE: Weekly report

#### Memorial Park

I met with Village Staff this week to discuss next steps with the application for site plan review for Memorial Park. The main thing I need to do is write a memo discussing the differences between the original site plan versus what was finally constructed. I will go before the Planning and Zoning Board on March 19<sup>th</sup>.

#### Music Under the Stars

I sent out letter to last year's sponsors giving them the first opportunity to sponsor a specific band. I have already received a few responses stating they will be sponsoring again this year. After February 22<sup>nd</sup>, I will open up the sponsorships to any business. If you know of any business that would be interested in sponsoring a concert, please send them my way.

#### Budget 2019-2020

I continue to work on the first draft of the 2019-2020 budget.

#### Reddy Teddy

Today was the first day of open enrollment for next school year. Residents and current students started registering last week. At the time of this memo we have 106 students enrolled for next year. This is about the same amount as this time last year.

Contact me with any questions.



Date: March 4, 2019

To: Aleks Briedis, Executive Director

From: Martin Healy, Parks Supervisor

RE: Monthly Board Report

- Completed rebuilt of small enclosed trailer
- In process of rebuilding salt spreader that fits in the back of truck. After using it for 10 years, rusted
- As weather permits doing cleanup on ball fields. Removed fence from dug out at Hanesworth Park that was left from construction.
- Working on upkeep maintenance and painting of trucks.
- Snow removal and applied ice melt in all areas as needed.
- Shoveling and applying salt at Recreation Building several times throughout the day
- Training newly hired janitorial building worker.
- Daily routine on trucks, tractors in preparation for spring.

DATE: March 5, 2019  
TO: Aleks Briedis, Executive Director  
FROM: Dean Carrara, Superintendent of Recreation  
RE: **Monthly Report for March 11, 2019**

### **SENIOR CLUB**

Our monthly senior club was held on Monday February 18<sup>th</sup> from 10:00-12:00pm at the Recreation Center. The group enjoyed watching the movie, Four Seasons and for lunch we served sloppy joe sandwiches from Paul's Place. Our next get together is scheduled for Monday March 25<sup>th</sup>.

### **DADDY/DAUGHTER DATE NIGHT**

Our annual Daddy/Daughter Date Night took place on Friday February 22<sup>nd</sup> at the Recreation Center. Close to one hundred people enjoyed a night of dance lessons, music played by a DJ, a photo booth and lots of refreshments. Special thanks to Nancy, Amanda and Roy for helping make this event the success that it was.

### **SATURDAY SPORT PROGRAMS**

Our second session of sports programs at Park Junior High School concluded on March 2<sup>nd</sup>. We had one hundred and thirty-two kids participate in the eleven programs we offered. Overall, we had two hundred and sixty-two children participate in these two, four-week programs.

### **SUMMER BROCHURE**

The summer brochure is at our designer right now and should be ready to go to the printer the week of March 11<sup>th</sup>. It is then scheduled to go to the post office the week of March 25<sup>th</sup> and out to the residents shortly thereafter.

### **UPCOMING EVENTS**

- Last night of Women's Volleyball is scheduled for Tuesday March 12<sup>th</sup>
- Dance Express Dance Recital is scheduled for Saturday March 16<sup>th</sup> at the amphitheater at Park Junior High School
- Senior Club – Monday March 25<sup>th</sup>

Date: March 11, 2019

To: Aleks Briedis

From: Ashley Jusk

Re: March 2019 Board Report

### PRESCHOOL

We currently have 121 students enrolled for the 2019-2020 school year which is slightly higher than this time last year.

Our Science Fair/Open House is scheduled for March 20<sup>th</sup> 6:00-7:30 pm.

### SUMMER CONCERTS

Bands are booked for the summer as well as a handfull of sponsors. Our total band costs are \$7,650. This summer we will have a food vendor at all outdoor concerts. Old Town Red Hots will serve hot dogs, chips, soda and water. We have a great line up and I anticipate it being a great summer!

### SUMMER CAMPS & PROGRAMING

Summer camp themes, trips and programs are planned. I am now moving forward with summer camp staffing. I will send out contracts offering summer positions to those employees who worked last summer.



Date: March 7, 2019  
To: Aleks Briedis  
From: Dave Romito  
RE: Marketing Report/Performing Arts

The following marketing processes have been completed in February, 2019. Media outlets include: TribLocal & [www.chicagotribune.com](http://www.chicagotribune.com), Suburban Life, The Doings & [www.pioneerlocal.suntimes.com](http://www.pioneerlocal.suntimes.com), Suburban Focus E-Brief's, West Cook News, Chamber of Commerce, Rose Clippings, and Facebook.

- Weekly promotions of programs, events, and updated pictures on Facebook. We currently have **938 Likes (5 more than last month)**.
- Articles written and/or submitted to media outlets regarding:
  - Zumba
  - Alice in Wonderland
  - Dog Obedience
  - Daddy Daughter Date Night
  - Senior Club
  - Wedding and Social Dance
  - Women's Volleyball
  - Men's Wiffleball
  - Children's Dance Recital
  - Cartoon Drawing
- The February monthly newsletter was created and sent to out to everyone registered through Community Pass and posted on Facebook.
- Work on the Summer brochure is underway. It will be at the post office on March 25.
- 2019-2020 budget has been completed.
- Alice in Wonderland is in full motion with 127 kids cast. Shows are April 12-14.
- TV in lobby is not updating our ads. Working with Joe Wright to correct the problem.
- Photo ops have been sent to all media outlets for them to consider coming out to any of our events or programs and take pictures/write a story.
- Bulletin board outside of Resource Room continues to be updated with all our press clippings and community news.
- Website continues to be updated.
- Television in lobby continues to be updated.

**Date: March 5, 2019**

**To: Aleks Briedis, Executive Director**

**From: Megan Jadron, Safety Coordinator**

**March Board Report 2019**



### **Ongoing Inspections:**

All playgrounds are being inspected on a regular basis. No major repairs are needed at this time.

Building inspections have been conducted for the month of February. Fire Extinguishers and AED has been checked as well. Inspections for March will be conducted in the next two weeks.

### **New Business:**

PDRMA is in a transition year for revamping the review process. We are in the group that will be included to roll out the PDRMA review pilot program. I attended a meeting online regarding the review and it will begin in the second quarter of the year. They are still mapping out how it will actually work with each district. As soon as I receive more details, I will pass it along to staff and how we should proceed.

I will also be attending a session in Lisle this month that will include an overview and discussion of the 2019 Pilot Program and learn more about the modified field service delivery for this year. I hope to gain a better understanding of the modified review process at this meeting.

I also plan to attend a PDRMA training class this month regarding security and planning of the modern day recreation facility. I will discuss this with staff after the seminar to share the information.

As an ongoing process, I am conducting an inventory of all first aid supplies and kits for sport programs, offsite locations, preschool classrooms and front desk for the upcoming spring season.

We are planning for summer already and I plan to teach a First Aid, CPR and AED certification class on Tuesday, June 4<sup>th</sup> for all staff and counselors for the summer season.

Community Pk District LaGrange Pk  
Income Statement  
For the Ten Months Ending February 28, 2019

**CORPORATE FUND**

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Prev YTD	Prev % Budget
<b>Revenues</b>						
Corporate Fund Taxes	\$ 84,246.74	\$ 337,719.76	\$ 530,000.00	63.72	\$ 363,087.37	70.86
Replacement Taxes	0.00	11,017.32	15,000.00	73.45	10,213.66	68.09
Interest Earned-Corp.	183.77	3,750.70	1,000.00	375.07	1,305.63	326.41
Other Income - Corpor	0.00	2,179.00	3,500.00	62.26	4,085.13	116.72
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Total Revenues	84,430.51	354,666.78	549,500.00	64.54	378,691.79	71.28
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<b>Expenses</b>						
Full Time Wages-Adm	14,967.24	209,323.05	217,466.00	96.26	192,751.28	83.62
Part Time Wages	2,410.04	46,300.97	83,000.00	55.78	57,419.16	87.00
Wages - Program Lead	3,354.26	28,760.52	0.00	0.00	0.00	0.00
Legal Publications	0.00	111.71	400.00	27.93	230.30	19.19
Postage Stamps	0.00	400.00	1,100.00	36.36	363.23	27.94
Public Relations	0.00	0.00	500.00	0.00	35.00	7.00
Telephones	696.68	6,045.78	6,530.00	92.58	4,938.74	80.96
Association Dues	0.00	4,686.86	5,500.00	85.22	4,676.86	86.61
Professional Developm	0.00	3,890.90	6,350.00	61.27	6,029.54	103.07
Subscriptions	0.00	709.93	750.00	94.66	553.75	46.15
Mileage Reimburseme	230.76	2,538.36	3,000.00	84.61	2,538.36	81.88
Park Board Expense	0.00	373.95	5,100.00	7.33	754.95	14.52
Computer Services	462.75	6,519.77	7,000.00	93.14	6,730.20	98.97
Security Services	0.00	1,357.17	2,100.00	64.63	1,320.43	64.41
Health Insurance Admi	0.00	30,331.78	54,538.00	55.62	43,344.38	74.16
Professional Services	975.00	13,583.25	25,000.00	54.33	26,930.77	112.21
Office Machine Contra	7,167.44	19,439.86	22,000.00	88.36	11,546.90	93.12
Refuse Disposals	629.87	7,055.68	6,100.00	115.67	5,114.67	85.24
Portable Toilets	105.00	5,318.16	5,200.00	102.27	3,720.00	71.54
Trade Services	0.00	11,260.89	171,057.00	6.58	212,329.40	619.04
Utilites - Natural Gas	400.16	2,078.61	1,700.00	122.27	1,356.96	84.81
Utilities - Electricity	934.79	14,030.89	12,000.00	116.92	9,291.90	77.43
Utilities - Water	0.00	14,826.38	5,000.00	296.53	525.30	52.53
Bank Fees	0.00	445.04	500.00	89.01	378.59	75.72
Supplies	300.36	21,837.31	32,000.00	68.24	19,685.65	58.59
Equipment	0.00	1,723.94	3,500.00	49.26	4,855.73	79.60
Repair Parts	1,158.51	5,690.14	3,850.00	147.80	3,605.56	85.85
Awards & Remembran	0.00	1,094.99	2,000.00	54.75	0.00	0.00
Staff Uniforms	0.00	0.00	2,100.00	0.00	0.00	0.00
Separation Pay	0.00	0.00	100,000.00	0.00	0.00	0.00
Other Expenses	0.00	64.17	2,000.00	3.21	270.00	13.50
	<hr/>	<hr/>	<hr/>		<hr/>	
Total Expenses	33,792.86	459,800.06	787,341.00	58.40	621,297.61	94.54
	<hr/>	<hr/>	<hr/>		<hr/>	
Net Income	\$ 50,637.65	\$ (105,133.28)	\$ (237,841.00)	44.20	\$ (242,605.82)	192.70
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Community Pk District LaGrange Pk  
Income Statement  
For the Ten Months Ending February 28, 2019

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
<b>RECREATION FUND</b>						
Revenues						
Recreation Fund Taxes	\$ 7,947.81	\$ 31,860.36	\$ 52,000.00	61.27	\$ 34,253.53	76.12
Interest Earned - Rec.	134.61	2,190.04	800.00	273.76	1,160.11	145.01
Programs Fees - Gener	54,333.25	464,496.65	528,000.00	87.97	474,771.52	85.41
Donations & Sponsors	600.00	1,800.00	8,400.00	21.43	600.00	3.16
Other Income - Recreat	2,400.00	4,136.69	2,200.00	188.03	0.08	0.08
	<u>65,415.67</u>	<u>504,483.74</u>	<u>591,400.00</u>		<u>510,785.24</u>	
Total Revenues	65,415.67	504,483.74	591,400.00	85.30	510,785.24	82.29
<b>Expenses</b>						
Full Time Wages-Rec	12,163.46	139,336.63	167,938.00	82.97	141,364.15	92.05
Part Time Wages-Prog	11,652.76	88,173.61	101,950.00	86.49	68,586.86	61.29
Wages - Program Lead	5,456.88	52,227.56	0.00	0.00	69,641.10	86.46
Program Marketing	0.00	1,361.12	1,000.00	136.11	637.37	63.74
Telephones	172.93	1,151.92	1,650.00	69.81	1,240.94	75.21
Professional Developm	0.00	1,007.13	3,500.00	28.78	2,652.45	75.78
Mileage	0.00	166.55	250.00	66.62	188.91	62.97
Security Services	1,584.68	6,615.39	6,200.00	106.70	6,005.39	83.41
Health Insurance Rec.	96.00	58,859.92	60,732.00	96.92	44,819.28	77.52
Refuse Disposals	292.39	3,492.32	5,000.00	69.85	3,704.16	92.60
Trade Services	186.99	1,292.91	7,500.00	17.24	6,292.76	74.03
Utilites - Natural Gas	483.49	1,636.63	2,800.00	58.45	1,539.14	61.57
Utilities - Electricity	1,065.30	7,984.21	15,000.00	53.23	9,878.97	59.87
Utilities - Water	51.00	970.52	1,000.00	97.05	381.14	38.11
Program Contractual S	9,304.89	99,825.72	107,740.00	92.65	110,934.98	99.19
Credit Card Fees	959.90	9,238.85	10,000.00	92.39	8,519.23	85.19
Brochure Printing	22.59	12,863.07	16,500.00	77.96	12,220.34	81.47
Co-op Fees	0.00	16,331.98	17,500.00	93.33	17,252.08	84.99
Bank Fees	47.00	503.50	0.00	0.00	191.70	0.00
Supplies	4,963.34	42,085.17	54,500.00	77.22	37,221.67	65.36
Equipment	0.00	537.26	11,000.00	4.88	1,671.95	21.16
Repair Parts	258.00	7,918.75	5,000.00	158.38	1,275.00	25.50
Other Expenses	227.00	1,816.00	2,580.00	70.39	1,786.33	66.75
	<u>48,988.60</u>	<u>555,396.72</u>	<u>599,340.00</u>		<u>548,005.90</u>	
Total Expenses	48,988.60	555,396.72	599,340.00	92.67	548,005.90	80.56
Net Income	\$ <u>16,427.07</u>	\$ <u>(50,912.98)</u>	\$ <u>(7,940.00)</u>	641.22	\$ <u>(37,220.66)</u>	62.55

Community Pk District LaGrange Pk  
Income Statement  
For the Ten Months Ending February 28, 2019  
ILLINOIS MUNICIPAL RETIREMENT FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes-IMRF	\$ 6,358.24	\$ 25,488.29	\$ 40,000.00	63.72	\$ 27,402.81	60.90
Interest IMRF	3.41	129.66	20.00	648.30	56.86	0.00
	<u>6,361.65</u>	<u>25,617.95</u>	<u>40,020.00</u>	64.01	<u>27,459.67</u>	61.02
Total Revenues						
Expenses						
IMRF Contribution	<u>2,123.72</u>	<u>32,165.44</u>	<u>40,228.00</u>	79.96	<u>35,146.04</u>	79.32
Total Expenses	<u>2,123.72</u>	<u>32,165.44</u>	<u>40,228.00</u>	79.96	<u>35,146.04</u>	79.32
Net Income	\$ <u><u>4,237.93</u></u>	\$ <u><u>(6,547.49)</u></u>	\$ <u><u>(208.00)</u></u>	3,147.83	\$ <u><u>(7,686.37)</u></u>	(1,109.2

Community Pk District LaGrange Pk  
Income Statement  
For the Ten Months Ending February 28, 2019

**SOCIAL SECURITY FUND**

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes FICA	\$ 7,947.81	\$ 31,860.36	\$ 50,000.00	63.72	\$ 34,253.53	68.51
Interest-FICA	<u>2.00</u>	<u>164.63</u>	<u>5.00</u>	3,292.60	<u>49.24</u>	492.40
Total Revenues	<u>7,949.81</u>	<u>32,024.99</u>	<u>50,005.00</u>	64.04	<u>34,302.77</u>	68.59
Expenses						
FICA-Employer Contri	<u>3,896.53</u>	<u>43,992.10</u>	<u>50,784.00</u>	86.63	<u>41,486.27</u>	82.87
Total Expenses	<u>3,896.53</u>	<u>43,992.10</u>	<u>50,784.00</u>	86.63	<u>41,486.27</u>	82.87
Net Income	<u>\$ 4,053.28</u>	<u>\$ (11,967.11)</u>	<u>\$ (779.00)</u>	1,536.21	<u>\$ (7,183.50)</u>	13,515.5

Community Pk District LaGrange Pk  
Income Statement  
For the Ten Months Ending February 28, 2019  
AUDITING FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes Auditin	\$ 1,589.56	\$ 6,372.05	\$ 9,000.00	70.80	\$ 6,850.71	79.66
Interest Auditing	<u>(1.90)</u>	<u>9.95</u>	<u>5.00</u>	199.00	<u>8.10</u>	162.00
Total Revenues	<u>1,587.66</u>	<u>6,382.00</u>	<u>9,005.00</u>	70.87	<u>6,858.81</u>	79.71
Expenses						
Professional Service-A	<u>0.00</u>	<u>8,700.00</u>	<u>8,700.00</u>	100.00	<u>8,450.00</u>	100.00
Total Expenses	<u>0.00</u>	<u>8,700.00</u>	<u>8,700.00</u>	100.00	<u>8,450.00</u>	100.00
Net Income	\$ <u>1,587.66</u>	\$ <u>(2,318.00)</u>	\$ <u>305.00</u>	(760.00)	\$ <u>(1,591.19)</u>	(1,026.5

Community Pk District LaGrange Pk  
Income Statement  
For the Ten Months Ending February 28, 2019

**LIABILITY INSURANCE FUND**

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes-PDRM	\$ 6,358.24	\$ 25,488.29	\$ 40,000.00	63.72	\$ 27,402.81	70.26
Interest-PDRMA	(3.49)	127.67	10.00	1,276.70	62.49	624.90
	<u>6,354.75</u>	<u>25,615.96</u>	<u>40,010.00</u>	64.02	<u>27,465.30</u>	70.41
Total Revenues						
Expenses						
Professional Services,	2,455.76	4,792.07	7,700.00	62.23	4,907.29	63.73
Security Reference Ch	198.50	274.00	500.00	54.80	311.00	62.20
PDRMA Premium	0.00	29,862.24	30,000.00	99.54	29,373.36	101.29
Safety Supplies	0.00	1,253.26	1,500.00	83.55	1,043.51	69.57
	<u>2,654.26</u>	<u>36,181.57</u>	<u>39,700.00</u>	91.14	<u>35,635.16</u>	92.08
Total Expenses						
Net Income	\$ <u>3,700.49</u>	\$ <u>(10,565.61)</u>	\$ <u>310.00</u>	(3,408.2	\$ <u>(8,169.86)</u>	(2,635.4



Community Pk District LaGrange Pk  
Income Statement  
For the Ten Months Ending February 28, 2019  
SPECIAL RECREATION FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes-SEAS	\$ 14,306.05	\$ 57,348.64	\$ 100,000.00	57.35	\$ 61,656.35	68.51
Interest-SEASPAR	(3.10)	204.24	20.00	1,021.20	425.53	2,127.65
	<u>14,302.95</u>	<u>57,552.88</u>	<u>100,020.00</u>	57.54	<u>62,081.88</u>	68.96
Total Revenues						
Expenses						
Full Time Wages-Boar	699.34	8,215.75	12,194.00	67.38	10,001.11	84.68
ADA Portable Restroo	0.00	0.00	2,000.00	0.00	0.00	0.00
Special Rec-Instrutors	0.00	55.50	4,000.00	1.39	981.95	24.55
SEASPAR Contributio	0.00	54,329.00	55,000.00	98.78	27,344.50	49.72
	<u>699.34</u>	<u>62,600.25</u>	<u>73,194.00</u>	85.53	<u>38,327.56</u>	26.84
Total Expenses						
Net Income	\$ <u>13,603.61</u>	\$ <u>(5,047.37)</u>	\$ <u>26,826.00</u>	(18.82)	\$ <u>23,754.32</u>	(45.00)

Community Pk District LaGrange Pk  
Income Statement  
For the Ten Months Ending February 28, 2019  
**BONDS & INTEREST FUND**

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes-Bond&	\$ 30,201.66	\$ 121,069.36	\$ 180,000.00	67.26	\$ 130,163.40	72.31
Interest- Bond&Interes	111.39	2,511.77	25.00	100.00	967.61	3,870.44
	<u>30,313.05</u>	<u>123,581.13</u>	<u>180,025.00</u>	68.65	<u>131,131.01</u>	72.84
Total Revenues						
Expenses						
Bonds & Interest-Profe	0.00	500.00	500.00	100.00	250.00	50.00
Bond Principal	0.00	115,000.00	110,000.00	104.55	115,250.00	104.77
Bond Interest	0.00	61,000.00	66,000.00	92.42	64,450.00	92.80
	<u>0.00</u>	<u>176,500.00</u>	<u>176,500.00</u>	100.00	<u>179,950.00</u>	100.00
Total Expenses						
Net Income	\$ <u>30,313.05</u>	\$ <u>(52,918.87)</u>	\$ <u>3,525.00</u>	(1,501.2	\$ <u>(48,818.99)</u>	(65,091.

Community Pk District LaGrange Pk  
Income Statement  
For the Ten Months Ending February 28, 2019  
**CAPITAL PROJECT FUND #10**

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Interest Earned-Fund#	\$ 0.00	\$ 0.00	\$ 0.00	0.00	\$ (1,165.27)	(233.05)
Total Revenues	0.00	0.00	0.00	0.00	(1,165.27)	(0.25)
Expenses						
Professional Services	0.00	0.00	10,000.00	0.00	25,044.27	178.89
Trade Services- Cap Pr	0.00	36,110.00	5,000.00	722.20	626,911.03	78.56
Equipment-Cap Projec	0.00	0.00	0.00	0.00	4,113.00	97.93
Total Expenses	0.00	36,110.00	15,000.00	240.73	656,068.30	80.33
Net Income	\$ 0.00	\$ (36,110.00)	\$ (15,000.00)	240.73	\$ (657,233.57)	189.84

Community Pk District LaGrange Pk  
Income Statement  
For the Ten Months Ending February 28, 2019  
**MEMORIAL FUND**

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Interest Earned- Fund	\$ 16.50	\$ 151.48	\$ 20.00	757.40	\$ 21.75	0.00
VMF Donations	0.00	400.00	2,000.00	20.00	1,455.00	72.75
Veterans Memorial Fu	0.00	0.00	0.00	0.00	718.00	3,590.00
	<u>16.50</u>	<u>551.48</u>	<u>2,020.00</u>		<u>2,194.75</u>	
Total Revenues	<u>16.50</u>	<u>551.48</u>	<u>2,020.00</u>	27.30	<u>2,194.75</u>	108.65
Expenses						
Supplies-Memorial Pro	<u>200.00</u>	<u>375.00</u>	<u>900.00</u>	41.67	<u>665.00</u>	110.83
Total Expenses	<u>200.00</u>	<u>375.00</u>	<u>900.00</u>	41.67	<u>665.00</u>	110.83
Net Income	\$ <u>(183.50)</u>	\$ <u>176.48</u>	\$ <u>1,120.00</u>	15.76	\$ <u>1,529.75</u>	107.73

Community Pk District LaGrange Pk  
Income Statement  
For the Ten Months Ending February 28, 2019

		Current Month Actual	Year to Date Actual	Budget	%	Prev % Budget
<b>Revenues</b>						
01-401	Corporate Fund Tax	\$ 84,246.74	\$ 337,719.76	\$ 530,000.00	63.72	70.86
01-402	Replacement Taxes	0.00	11,017.32	15,000.00	73.45	68.09
01-403	Interest Earned-Corp	183.77	3,750.70	1,000.00	375.07	326.41
01-490	Other Income - Corp	0.00	2,179.00	3,500.00	62.26	116.72
02-401	Recreation Fund Tax	7,947.81	31,860.36	52,000.00	61.27	76.12
02-403	Interest Earned - Rec	134.61	2,190.04	800.00	273.76	145.01
02-405	Programs Fees - Gen	54,333.25	464,496.65	528,000.00	87.97	85.41
02-408	Donations & Sponso	600.00	1,800.00	8,400.00	21.43	3.16
02-490	Other Income - Recr	2,400.00	4,136.69	2,200.00	188.03	0.08
03-401	Property Taxes-IMR	6,358.24	25,488.29	40,000.00	63.72	60.90
03-403	Interest IMRF	3.41	129.66	20.00	648.30	0.00
04-401	Property Taxes FIC	7,947.81	31,860.36	50,000.00	63.72	68.51
04-403	Interest-FICA	2.00	164.63	5.00	3,292.6	492.40
05-401	Property Taxes Audi	1,589.56	6,372.05	9,000.00	70.80	79.66
05-403	Interest Auditing	(1.90)	9.95	5.00	199.00	162.00
06-401	Property Taxes-PDR	6,358.24	25,488.29	40,000.00	63.72	70.26
06-403	Interest-PDRMA	(3.49)	127.67	10.00	1,276.7	624.90
08-401	Property Taxes-SEA	14,306.05	57,348.64	100,000.00	57.35	68.51
08-403	Interest-SEASPAR	(3.10)	204.24	20.00	1,021.2	2,127.6
09-401	Property Taxes-Bon	30,201.66	121,069.36	180,000.00	67.26	72.31
09-403	Interest- Bond&Inter	111.39	2,511.77	25.00	10,047.	3,870.4
10-403	Interest Earned-Fund	0.00	0.00	0.00	0.00	(233.05)
11-403	Interest Earned- Fun	16.50	151.48	20.00	757.40	0.00
11-408	VMF Donations	0.00	400.00	2,000.00	20.00	72.75
11-409	Veterans Memorial	0.00	0.00	0.00	0.00	3,590.0
	<b>Total Revenues</b>	<u>216,732.55</u>	<u>1,130,476.91</u>	<u>1,562,005.00</u>	72.37	57.91

**Expenses**

01-501	Full Time Wages-A	14,967.24	209,323.05	217,466.00	96.26	83.62
01-505	Part Time Wages	2,410.04	46,300.97	83,000.00	55.78	87.00
01-511	Wages - Program Le	3,354.26	28,760.52	0.00	0.00	0.00
01-601	Legal Publications	0.00	111.71	400.00	27.93	19.19
01-603	Postage Stamps	0.00	400.00	1,100.00	36.36	27.94
01-604	Public Relations	0.00	0.00	500.00	0.00	7.00
01-606	Telephones	696.68	6,045.78	6,530.00	92.58	80.96
01-607	Association Dues	0.00	4,686.86	5,500.00	85.22	86.61
01-608	Professional Develo	0.00	3,890.90	6,350.00	61.27	103.07
01-610	Subscriptions	0.00	709.93	750.00	94.66	46.15
01-612	Mileage Reimburse	230.76	2,538.36	3,000.00	84.61	81.88
01-701	Park Board Expense	0.00	373.95	5,100.00	7.33	14.52
01-702	Computer Services	462.75	6,519.77	7,000.00	93.14	98.97
01-703	Security Services	0.00	1,357.17	2,100.00	64.63	64.41
01-704	Health Insurance Ad	0.00	30,331.78	54,538.00	55.62	74.16
01-705	Professional Service	975.00	13,583.25	25,000.00	54.33	112.21
01-706	Office Machine Con	7,167.44	19,439.86	22,000.00	88.36	93.12
01-707	Refuse Disposals	629.87	7,055.68	6,100.00	115.67	85.24

Community Pk District LaGrange Pk  
Income Statement  
For the Ten Months Ending February 28, 2019

	Current Month	Year to Date		%	Prev %
	Actual	Actual	Budget		Budget
01-708 Portable Toilets	105.00	5,318.16	5,200.00	102.27	71.54
01-709 Trade Services	0.00	11,260.89	171,057.00	6.58	619.04
01-710 Utilites - Natural Ga	400.16	2,078.61	1,700.00	122.27	84.81
01-711 Utilities - Electricity	934.79	14,030.89	12,000.00	116.92	77.43
01-712 Utilities - Water	0.00	14,826.38	5,000.00	296.53	52.53
01-723 Bank Fees	0.00	445.04	500.00	89.01	75.72
01-801 Supplies	300.36	21,837.31	32,000.00	68.24	58.59
01-802 Equipment	0.00	1,723.94	3,500.00	49.26	79.60
01-804 Repair Parts	1,158.51	5,690.14	3,850.00	147.80	85.85
01-805 Awards & Remembr	0.00	1,094.99	2,000.00	54.75	0.00
01-809 Staff Uniforms	0.00	0.00	2,100.00	0.00	0.00
01-900 Separation Pay	0.00	0.00	100,000.00	0.00	0.00
01-901 Other Expenses	0.00	64.17	2,000.00	3.21	13.50
02-501 Full Time Wages-Re	12,163.46	139,336.63	167,938.00	82.97	92.05
02-505 Part Time Wages-Pr	11,652.76	88,173.61	101,950.00	86.49	61.29
02-511 Wages - Program Le	5,456.88	52,227.56	0.00	0.00	86.46
02-604 Program Marketing	0.00	1,361.12	1,000.00	136.11	63.74
02-606 Telephones	172.93	1,151.92	1,650.00	69.81	75.21
02-608 Professional Develo	0.00	1,007.13	3,500.00	28.78	75.78
02-612 Mileage	0.00	166.55	250.00	66.62	62.97
02-703 Security Services	1,584.68	6,615.39	6,200.00	106.70	83.41
02-704 Health Insurance Re	96.00	58,859.92	60,732.00	96.92	77.52
02-707 Refuse Disposals	292.39	3,492.32	5,000.00	69.85	92.60
02-709 Trade Services	186.99	1,292.91	7,500.00	17.24	74.03
02-710 Utilites - Natural Ga	483.49	1,636.63	2,800.00	58.45	61.57
02-711 Utilities - Electricity	1,065.30	7,984.21	15,000.00	53.23	59.87
02-712 Utilities - Water	51.00	970.52	1,000.00	97.05	38.11
02-717 Program Contractual	9,304.89	99,825.72	107,740.00	92.65	99.19
02-718 Credit Card Fees	959.90	9,238.85	10,000.00	92.39	85.19
02-720 Brochure Printing	22.59	12,863.07	16,500.00	77.96	81.47
02-722 Co-op Fees	0.00	16,331.98	17,500.00	93.33	84.99
02-723 Bank Fees	47.00	503.50	0.00	0.00	0.00
02-801 Supplies	4,963.34	42,085.17	54,500.00	77.22	65.36
02-802 Equipment	0.00	537.26	11,000.00	4.88	21.16
02-804 Repair Parts	258.00	7,918.75	5,000.00	158.38	25.50
02-901 Other Expenses	227.00	1,816.00	2,580.00	70.39	66.75
03-630 IMRF Contribution	2,123.72	32,165.44	40,228.00	79.96	79.32
04-640 FICA-Employer Con	3,896.53	43,992.10	50,784.00	86.63	82.87
05-705 Professional Service	0.00	8,700.00	8,700.00	100.00	100.00
06-705 Professional Service	2,455.76	4,792.07	7,700.00	62.23	63.73
06-717 Security Reference	198.50	274.00	500.00	54.80	62.20
06-760 PDRMA Premium	0.00	29,862.24	30,000.00	99.54	101.29
06-801 Safety Supplies	0.00	1,253.26	1,500.00	83.55	69.57
08-501 Full Time Wages-Bo	699.34	8,215.75	12,194.00	67.38	84.68
08-708 ADA Portable Restr	0.00	0.00	2,000.00	0.00	0.00
08-717 Special Rec-Instruto	0.00	55.50	4,000.00	1.39	24.55
08-780 SEASPAR Contribu	0.00	54,329.00	55,000.00	98.78	49.72
09-705 Bonds & Interest-Pr	0.00	500.00	500.00	100.00	50.00
09-790 Bond Principal	0.00	115,000.00	110,000.00	104.55	104.77

Community Pk District LaGrange Pk  
Income Statement  
For the Ten Months Ending February 28, 2019

	Current Month	Year to Date		%	Prev %
	Actual	Actual	Budget		Budget
09-791 Bond Interest	0.00	61,000.00	66,000.00	92.42	92.80
10-705 Professional Service	0.00	0.00	10,000.00	0.00	178.89
10-709 Trade Services- Cap	0.00	36,110.00	5,000.00	722.20	78.56
10-802 Equipment-Cap Proj	0.00	0.00	0.00	0.00	97.93
11-801 Supplies-Memorial	200.00	375.00	900.00	41.67	110.83
	<u>          </u>	<u>          </u>	<u>          </u>		
Total Expenses	92,355.31	1,411,821.14	1,791,687.00	78.80	82.67
	<u>          </u>	<u>          </u>	<u>          </u>		
Net Income	\$ 124,377.24	\$ (281,344.23)	\$ (229,682.00)	122.49	169.34
	<u>          </u>	<u>          </u>	<u>          </u>		

Community Pk District LaGrange Pk  
Purchase Journal

For the Period From Feb 28, 2019 to Feb 28, 2019

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM	Line Description	Debit Amount	Credit Amo	Job ID
2/28/19	01-705 Professional Services Cash Basis	3069551-02	LEGAL ADVICE	215.00		ADM
			ANCEL, GLINK, DIAMOND, BUSH, DICIANNI &		215.00	
2/28/19	02-709 Trade Services Cash Basis	12040679	HVAC MAINTENANCE CONTRACT 1 YR1 ARRIGO ENTERPRISES, INC.	550.00		BRC
					550.00	
2/28/19	01-606 Telephones Cash Basis	17808018-02	PHONE BILL	83.53		OFF
			AT&T		83.53	
2/28/19	01-606 Telephones Cash Basis	58402-02	PHONE BILL	68.53		OFF
			AT&T		68.53	
2/28/19	02-801 Supplies Cash Basis	7604	CLEANING SUPPLIES	361.75		BRC
			CASE LOTS INC.		361.75	
2/28/19	02-801 Supplies Cash Basis	7760	CLEANING SUPPLIES	131.50		BRC
			CASE LOTS INC.		131.50	
2/28/19	01-711 Utilities - Electricity Cash Basis	0000-02	MEMORIAL	233.96		PKS
			COM-ED		233.96	
2/28/19	01-711 Utilities - Electricity Cash Basis	3000-02	LG ROAD/OAK	27.03		PKS
			COM-ED		27.03	
2/28/19	01-711 Utilities - Electricity Cash Basis	3011-02	BEACH OAK	37.61		PKS
			COM-ED		37.61	
2/28/19	02-711 Utilities - Electricity Cash Basis	5008-02	REC CENTER	1,053.80		BRC
			COM-ED		1,053.80	
2/28/19	01-711 Utilities - Electricity Cash Basis	6006-02	YENA	41.68		PKS
			COM-ED		41.68	
2/28/19	01-711 Utilities - Electricity Cash Basis	7005-02	HANESWORTH	249.97		PKS
			COM-ED		249.97	
2/28/19	01-711 Utilities - Electricity Cash Basis	7017-02	WOODLAWN/LG ROAD	30.01		PKS
			COM-ED		30.01	
2/28/19	01-711 Utilities - Electricity Cash Basis	9007-02	MAINT. BLDG	101.84		BPK
			COM-ED		101.84	
2/28/19	01-606 Telephones Cash Basis	165537-02	INTERNET	410.27		OFF
			COMCAST		410.27	



Community Pk District LaGrange Pk  
Purchase Journal

For the Period From Feb 28, 2019 to Feb 28, 2019

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM	Line Description	Debit Amount	Credit Amo	Job ID
2/28/19	02-717 Program Contractual Cash Basis	18216	FISH PRESCHOOL	45.00		PRT
			CRYSTAL CLEAN AQUARIUM MAINT.		45.00	
2/28/19	01-706 Office Machine Cont Cash Basis	553515	MAINT. CONTRACT COPIER 1 YR IMAGETEC LP	380.00		OFF
					380.00	
2/28/19	01-703 Security Services Cash Basis	31989290	SECURITY 845	469.53		BPK
			JOHNSON CONTROLS SEC		469.53	
2/28/19	02-703 Security Services Cash Basis	32024240-02	SECUTIRY SYSTEM 1501	25.00		BRC
			JOHNSON CONTROLS SEC		25.00	
2/28/19	02-717 Program Contractual Cash Basis	22819-02BA	BADMINTON INSTRUCTOR	147.00		PSC
			KIDSFIRST		147.00	
2/28/19	02-717 Program Contractual Cash Basis	22819-02BA	BASEBALL INSTRUCTOR	441.00		PSC
			KIDSFIRST		441.00	
2/28/19	02-717 Program Contractual Cash Basis	22819-02BB	BB INSTRUCTOR	833.00		PSC
			KIDSFIRST		833.00	
2/28/19	02-717 Program Contractual Cash Basis	22819-02CH	CHEER INSTRUCTOR	245.00		PSC
			KIDSFIRST		245.00	
2/28/19	02-717 Program Contractual Cash Basis	22819-02TR	TRACK INSTRUCTOR	294.00		PSC
			KIDSFIRST		294.00	
2/28/19	02-505 Part Time Wages-Pro Cash Basis	022819-02	SUB VB REFEREE	70.00		PSC
			KOSAK, ART		70.00	
2/28/19	02-801 Supplies Cash Basis	6101152-00	CLEANING SUPPLIES 1501	360.16		BRC
			KRANZ INCORPORATED		360.16	
2/28/19	02-801 Supplies Cash Basis	6808883-00	1501 SCRUBBER FOR 1501	23.05		BRC
			KRANZ INCORPORATED		23.05	
2/28/19	01-607 Association Dues Cash Basis	2019DUES	2019 DUES	100.00		ADM
			LA GRANGE PARK CHAMBER TREASURER		100.00	
2/28/19	01-804 Repair Parts	22819-02	SHOP REPAIR	82.02		BPK
	02-801 Supplies		RT SCIENCE FAIR	35.34		PRT
	02-801 Supplies		1501 CLEANING	44.37		BRC
	Cash Basis		LAGRANGE PARK ACE HARDWARE		161.73	
2/28/19	01-706	9197642	COPIER INSURANCE	296.28		OFF

Community Pk District LaGrange Pk  
Purchase Journal

For the Period From Feb 28, 2019 to Feb 28, 2019

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM	Line Description	Debit Amount	Credit Amo	Job ID
	Office Machine Cont Cash Basis		LEAF		296.28	
2/28/19	01-710 Utilites - Natural Gas Cash Basis	00006-02	845 GAS	326.62		BPK
			NICOR		326.62	
2/28/19	02-710 Utilites - Natural Gas Cash Basis	34637-02	1501 GAS	545.97		BRC
			NICOR		545.97	
2/28/19	01-710 Utilites - Natural Gas Cash Basis	87748-02	GAS 132 OAK	123.11		BPK
			NICOR		123.11	
2/28/19	01-702 Computer Services Cash Basis	6244	COMPUTER HELP	115.00		OFF
			NOVENTECH, INC.		115.00	
2/28/19	01-702 Computer Services Cash Basis	6315	BACK UP STORAGE	144.00		OFF
			NOVENTECH, INC.		144.00	
2/28/19	01-702 Computer Services Cash Basis	6321	MONTHLY MANAGEMENT	230.00		OFF
			NOVENTECH, INC.		230.00	
2/28/19	02-405 Programs Fees - Gen Cash Basis	22819-02W	WITHDREW FROM CLASS	22.50		BRN
			OSWALD, JUDY		22.50	
2/28/19	01-705 Professional Services Cash Basis	1300	MONTHLY ACCT FEE	975.00		ADM
			P.J. MESI & CO		975.00	
2/28/19	01-708 Portable Toilets Cash Basis	251769	PORT A POTTIES	210.00		PKS
			PIT STOP		210.00	
2/28/19	01-706 Office Machine Cont Cash Basis	1661505	WATER COOLER	82.30		OFF
			QUENCH		82.30	
2/28/19	01-801 Supplies Cash Basis	5075142	OFFICE SUPPLIES	178.19		OFF
			QUILL CORPORATION		178.19	
2/28/19	01-801 Supplies Cash Basis	5257843	CPD ENVELOPES	109.98		OFF
			QUILL CORPORATION		109.98	
2/28/19	01-707 Refuse Disposals Cash Basis	14341663	GARBAGE 845	624.42		PKS
			REPUBLIC SERVICES		624.42	
2/28/19	02-707 Refuse Disposals Cash Basis	14341749	GARBAGE 1501	289.95		BRC
			REPUBLIC SERVICES		289.95	
2/28/19	02-804	165876	REPLACE LIGHTING 1501	1,082.00		BRC

## Community Pk District LaGrange Pk

## Purchase Journal

For the Period From Feb 28, 2019 to Feb 28, 2019

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM	Line Description	Debit Amount	Credit Amo	Job ID
	Repair Parts Cash Basis		SCOUT ELECTRIC SUPPLY CO.		1,082.00	
2/28/19	02-709 Trade Services Cash Basis	1922514	1501 PEST CONTROL	150.00		BRC
			SMITHEREEN PEST MANAGEMENT		150.00	
2/28/19	02-717 Program Contractual Cash Basis	2386	DEANS INSTRUCTORS TBALL FB VB SPORTS R US	2,208.00		PSC
					2,208.00	
2/28/19	01-606 Telephones	642810511-	PHONE MARTIN	87.91		PKS
	02-606 Telephones Cash Basis		PHONE DEAN	87.92		PAD
			SPRINT		175.83	
2/28/19	02-717 Program Contractual Cash Basis	19-010	CPR TRAINING	245.00		PGC
			VILLAGE OF LAGRANGE PARK		245.00	
2/28/19	02-712 Utilities - Water Cash Basis	201035812-	WATER SEWER	267.75		PKS
			VILLAGE OF LAGRANGE PARK		267.75	
2/28/19	01-801 Supplies	0797-02	GAS	115.12		VEH
	01-610 Subscriptions		SUPPLIES	45.00		ADM
	02-801 Supplies		SR CLUB	104.92		PGC
	02-801 Supplies		DADDY DAUGHTER	335.33		PSE
	01-608 Professional Develop		LUNCH BUNCH	32.05		PAD
	02-801 Supplies		RT	9.42		PRT
	Cash Basis		VISA		641.84	
2/28/19	01-804 Repair Parts	1647-02	MUFFLER FOR SILVERADO	659.00		VEH
	01-804 Repair Parts Cash Basis		MAAS AUTO REPAIR TRUCK	283.06		VEH
			VISA		942.06	
2/28/19	01-603 Postage Stamps Cash Basis	2421-02	POSTAGE	165.00		OFF
			VISA		165.00	
2/28/19	01-801 Supplies	2447-02	GAS	33.00		VEH
	01-801 Supplies Cash Basis		GAS	37.02		VEH
			VISA		70.02	
2/28/19	02-801 Supplies	2454-02	ENRICHMENT SUPPLIES	124.89		PEN
	02-801 Supplies		RT SUPPLIES	663.19		PRT
	02-801 Supplies		DADDY DAUGHTER DANCE	25.77		PSE
	02-717 Program Contractual Cash Basis		SUMMER CAMP DEPOSIT	100.00		PGA
			VISA		913.85	

Community Pk District LaGrange Pk  
Purchase Journal

For the Period From Feb 28, 2019 to Feb 28, 2019

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Vendor ID. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM	Line Description	Debit Amount	Credit Amo	Job ID
2/28/19	02-901 Other Expenses	2504-02	STORAGE	227.00		PTT
	02-801 Supplies		ALICE IN WONDERLAND	1,977.08		PTT
	Cash Basis		VISA		2,204.08	
				<hr/>	<hr/>	
				20,529.70	20,529.70	
				<hr/>	<hr/>	

## Community Pk District LaGrange Pk

## Check Register

For the Period From Feb 12, 2019 to Mar 11, 2019

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Acc	Amount
PTTR0222	2/19/19	FIRST NATIONAL BANK OF BROOK.	01-100	19,010.49
19857	2/19/19	AFLAC	01-100	159.12
19858	2/22/19	USCM/ MIDWEST	01-100	1,152.00
FDTD0222	2/22/19	INTERNAL REVENUE SERVICE	01-100	5,635.51
STTD0222	2/22/19	ILLINOIS DEPT OF REV	01-100	1,099.15
PRTR0308	3/5/19	FIRST NATIONAL BANK OF BROOK.	01-100	20,000.00
19890	3/8/19	USCM/ MIDWEST	01-100	1,152.00
FDTD0308	3/8/19	INTERNAL REVENUE SERVICE	01-100	5,877.38
STTD0308	3/8/19	ILLINOIS DEPT OF REV	01-100	1,126.83
19859	3/11/19	ANCEL, GLINK, DIAMOND, BUSH, D	01-100	215.00
19860	3/11/19	ARRIGO ENTERPRISES, INC.	02-100	550.00
19861	3/11/19	AT&T	01-100	152.06
19862	3/11/19	CASE LOTS INC.	02-100	493.25
19863	3/11/19	COM-ED	01-100	1,775.90
19864	3/11/19	COMCAST	01-100	410.27
19865	3/11/19	CRYSTAL CLEAN AQUARIUM MAI	02-100	45.00
19866	3/11/19	IMAGETEC LP	01-100	380.00
19867	3/11/19	JOHNSON CONTROLS SEC	02-100	494.53
19868	3/11/19	KIDSFIRST	02-100	1,960.00
19869	3/11/19	KOSAK, ART	02-100	70.00
19870	3/11/19	KRANZ INCORPORATED	02-100	383.21
19871	3/11/19	LA GRANGE PARK CHAMBER TREA	01-100	100.00
19872	3/11/19	LAGRANGE PARK ACE HARDWARE	01-100	161.73
19873	3/11/19	LEAF	01-100	296.28
19874	3/11/19	NICOR	01-100	995.70
19875	3/11/19	NOVENTECH, INC.	01-100	489.00
19876	3/11/19	OSWALD, JUDY	02-100	22.50
19877	3/11/19	P.J. MESI & CO	01-100	975.00
19878	3/11/19	PIT STOP	01-100	210.00
19879	3/11/19	QUENCH	01-100	82.30
19880	3/11/19	QUILL CORPORATION	01-100	288.17
19881	3/11/19	REPUBLIC SERVICES	02-100	914.37
19882	3/11/19	SCOUT ELECTRIC SUPPLY CO.	02-100	1,082.00
19883	3/11/19	SMITHEREEN PEST MANAGEMENT	02-100	150.00
19884	3/11/19	SPORTS R US	02-100	2,208.00
19885	3/11/19	SPRINT	01-100	175.83
19886	3/11/19	VILLAGE OF LAGRANGE PARK	02-100	512.75
19887	3/11/19	VISA	02-100	4,936.85

Community Pk District LaGrange Pk  
Check Register

For the Period From Feb 12, 2019 to Mar 11, 2019

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Acc	Amount
19889	3/11/19	AFLAC	01-100	159.12
19888	3/11/19	AFLAC	01-100	
19891	3/11/19	ANCEL, GLINK, DIAMOND, BUSH, D	01-100	107.50
Total				76,008.80

## **Goals 2018 (and beyond)**

### Close out Memorial Park project

1. Complete punch list items - completed
2. Close out with MWRD - completed
3. Close out with Village – March 19<sup>th</sup> P&Z meeting
4. Put lien in holding with courts – holding in our fund balance
5. Close out with IDNR - completed
6. Hold grand opening - completed

### Improve on marketing

1. Investigate offering brochures solely electronically – decided against
2. Improve summer concert series advertising – promoting text sign-ups
3. Implement a monthly e-newsletter - completed

### Find additional revenue streams

1. Implement a cost analysis on all programs – on-going
2. Evaluate all programs – on-going
3. Investigate USTA grants – investigated, no matching funds available
4. Investigate forming Friends of the Park Foundation – completed, decided against
5. Set up on-line facility reservation system – to be completed in the future

### Improve on staff relationships

1. Investigate team building opportunities – on-going
2. Investigate feedback program – completed, on-line form created
3. Implement quarterly one-on-one meetings between ED and FT staff – completed on-going

### Plan for the future

1. Succession planning for Office Manager position - completed
2. Implement needs assessment of residents – to be completed in the future
3. Update policy manual – completed
4. Update personnel manual – completed
5. Create a capital improvement plan – to be completed in the future
6. Hold a strategic planning session – to be completed in the future
7. Update ADA plan – to be completed in the future
8. Update Master plan – to be completed in the future

## **Goals 2019 (and beyond)**

### Improve on marketing

1. Continue to improve summer concert series advertising
2. Investigate use of Twitter and Instagram

### Find additional revenue streams

1. Work with Recreation Staff to increase program revenue
2. Implement a cost analysis on all programs
3. Evaluate all programs
4. Investigate ComEd energy efficiency grants
5. Set up on-line facility reservation system
6. Set up electronic payments with vendors

### Improve on staff relationships

1. Investigate team building opportunities
2. Continue quarterly one-on-one meetings between ED and FT staff

### Plan for the future

1. Update ADA plan
2. Hold a strategic planning session
3. Implement needs assessment of residents
4. Create a capital improvement plan
5. Update Master plan

### Beach Oak Park

1. Improve area obtained through tax sale
2. Find inexpensive way to improve Beach Oak



Date: March 8, 2019  
To: Community Park District Board of Commissioners  
From: Aleks Briedis, Executive Director  
RE: Proposed 19-20 Budget Overview

This budget was created using end of month January numbers. It will be refined for April's meeting using end of month March numbers. This year's budget is again very straight forward. There are not many changes from last year's. Below is an overview of the highlights:

#### Corporate Fund

Full Time Wages year end estimates are due to paying out vacation and sick time to the Office Manager at her retirement. There is a decrease in 19-20 due to not keeping this position full time.

Part Time Wages decreased, yet Part Time Wages – IMRF increased. This is due to the front office qualifying for IMRF with the increased hours.

Refuse Disposals year end estimates are high due to increased costs. Martin found a more inexpensive vendor, so the costs will decrease in 19-20.

Trade Services includes the \$129,000 lien we are holding for Memorial Park until we hear from the courts.

Utilities – Water is the amount we paid due to the splash pad. I budgeted the same for next year, but this cost should go down if we change the hours it is open.

The Separation Pay line item is used when an employee retires.

The net income shows a \$212,586 deficit, however if the Separation Pay and Memorial Lien are factored in, as they would be one time payments, the net income would be \$16,414.

#### Recreation Fund

Donations & Sponsors has decreased due to Music Under the Stars sponsors remaining in the 17-18 budget instead of being moved to the 18-19 budget.

Part Time Wages – Programs has increased due to increasing salaries in preparation for the minimum wage increase. These will be offset by increasing registration fees.

Program Contractual Services is estimated to be higher at the end of the year due to the 125<sup>th</sup> Anniversary Event. It goes back in line with previous years in the 18-19 proposed budget.

Equipment is higher in the proposed budget due to the equipment purchases for the Ready Teddy program that were budgeted in the 18-19 budget but not spent.

This fund is still currently spending more than it is receiving. It is trending in the right direction. User fees will need to be increased and operational costs will need to decrease in the future to help balance this budget.

#### IMRF, Social Security, Auditing, Liability Funds

Revenues cover expenses. The fund balances are within range.

#### Special Recreation Fund

ADA Accessibility includes \$25,000 to update our ADA Accessibility plan.

#### Bonds & Interest Fund

The amount collected and spent in this fund is controlled by Cook County.

#### Capital Project Fund

This fund is estimated to have a \$4800 fund balance at year end. I have budgeted \$4000 for any project that might arise.

#### Veterans Fund

Brick orders have slowed down, as expected. Revenues still exceed expenses and will add to the fund balance for future maintenance and/or improvements.

## CORPORATE FUND

1

	2015-16	2016-17	2017-18	2018-19	2019-20	
	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	PROPOSED	
Revenues						
Corporate Fund Taxes	\$ 484,743.00	\$ 497,394.00	\$ 526,423.00	\$ 530,000.00	\$ 530,000.00	401
Replacement Taxes	\$ 17,592.00	\$ 18,479.00	\$ 15,062.00	\$ 15,000.00	\$ 15,000.00	402
Interest Earned - Corp	\$ 300.00	\$ 808.00	\$ 2,011.00	\$ 3,600.00	\$ 1,000.00	403
Other Income - Corp	\$ 8,786.00	\$ 3,329.00	\$ 4,085.00	\$ 8,500.00	\$ 3,000.00	490

<b>Total Revenue</b>	<b>\$ 511,421.00</b>	<b>\$ 520,010.00</b>	<b>\$ 547,581.00</b>	<b>\$ 557,100.00</b>	<b>\$ 549,000.00</b>	
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Expenses						
Full Time Wages	\$ 206,369.00	\$ 208,300.00	\$ 227,833.00	\$ 240,550.00	\$ 193,756.39	501
Part Time Wages	\$ 54,895.00	\$ 66,256.00	\$ 67,400.00	\$ 55,814.00	\$ 35,000.00	505
Part Time Wages - IMRF	\$ 653.00	\$ 711.00	\$ -	\$ 38,000.00	\$ 67,000.00	511
Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	507
Legal Publications	\$ 880.00	\$ 1,277.00	\$ 230.00	\$ 115.00	\$ 120.00	601
Postage Stamps	\$ 1,617.00	\$ 1,629.00	\$ 150.00	\$ 500.00	\$ 500.00	603
Public Relations	\$ 218.00	\$ 379.00	\$ 35.00	\$ -	\$ -	604
Telephones	\$ 7,092.00	\$ 6,179.00	\$ 7,166.00	\$ 6,946.00	\$ 6,950.00	606
Association Dues	\$ 5,977.00	\$ 5,392.00	\$ 5,327.00	\$ 5,500.00	\$ 5,500.00	607
Professional Development	\$ 5,182.00	\$ 4,374.00	\$ 6,233.00	\$ 4,170.00	\$ 5,900.00	608
Subscriptions	\$ 753.00	\$ 591.00	\$ 667.00	\$ 710.00	\$ 750.00	610
Mileage Reimbursement	\$ 3,250.00	\$ 2,988.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	612
Park Board Expense	\$ 1,680.16	\$ 1,085.00	\$ 935.00	\$ 500.00	\$ 4,000.00	701
Computer Services	\$ 6,798.00	\$ 5,636.00	\$ 8,313.00	\$ 7,500.00	\$ 7,500.00	702
Security Services	\$ 9,127.00	\$ 1,604.00	\$ 2,017.00	\$ 1,826.00	\$ 2,000.00	703
Health Insurance	\$ 51,372.00	\$ 56,530.00	\$ 58,264.00	\$ 60,203.00	\$ 55,773.00	704
Professional Services	\$ 18,417.00	\$ 18,305.00	\$ 32,629.00	\$ 20,000.00	\$ 20,000.00	705
Office Machine Contract	\$ 19,132.00	\$ 12,608.00	\$ 12,819.00	\$ 22,000.00	\$ 13,000.00	706
Refuse Disposals	\$ 5,823.00	\$ 5,210.00	\$ 5,676.00	\$ 8,945.00	\$ 7,680.00	707
Portable Toilets	\$ 5,295.00	\$ 6,187.00	\$ 4,013.00	\$ 4,775.00	\$ 5,000.00	708
Trade Services	\$ 36,245.00	\$ 20,748.00	\$ 228,954.00	\$ 20,100.00	\$ 151,057.00	709
Utilities - Natural Gas	\$ 1,217.00	\$ 1,135.00	\$ 1,895.00	\$ 2,300.00	\$ 2,300.00	710
Utilities - Electricity	\$ 8,468.00	\$ 9,337.00	\$ 10,819.00	\$ 12,200.00	\$ 12,800.00	711
Utilities - Water	\$ -	\$ 201.00	\$ 525.00	\$ 15,000.00	\$ 15,000.00	712
Bank Fees	\$ 290.00	\$ 35.00	\$ 428.00	\$ 415.00	\$ 500.00	723
Supplies	\$ 36,254.97	\$ 37,691.00	\$ 24,556.00	\$ 26,500.00	\$ 31,500.00	801
Equipment	\$ 1,727.00	\$ 2,563.00	\$ 5,686.00	\$ 1,720.00	\$ 3,000.00	802
Repair Parts	\$ 1,401.00	\$ 3,289.00	\$ 4,513.00	\$ 6,940.00	\$ 7,000.00	804
Awards & Remembrances	\$ -	\$ 397.00	\$ 450.00	\$ 950.00	\$ 1,500.00	805
Staff Uniforms	\$ 2,255.00	\$ 1,167.00	\$ 600.00	\$ -	\$ 1,500.00	809
Separation Pay	\$ 5,832.00	\$ -	\$ -	\$ -	\$ 100,000.00	900
Other Expenses	\$ 316.00	\$ -	\$ 6,026.00	\$ 100.00	\$ 2,000.00	901

<b>Total Expenses</b>	<b>\$ 498,536.13</b>	<b>\$ 481,804.00</b>	<b>\$ 727,159.00</b>	<b>\$ 567,279.00</b>	<b>\$ 761,586.39</b>	
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<b>Net Income</b>	<b>\$ 12,884.87</b>	<b>\$ 38,206.00</b>	<b>\$ (179,578.00)</b>	<b>\$ (10,179.00)</b>	<b>\$ (212,586.39)</b>	
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<b>Fund Balance</b>		<b>\$ 422,895.00</b>	<b>\$ 248,018.00</b>	<b>\$ 237,839.00</b>	<b>\$ 25,252.61</b>	
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Fund Balance Policy is 75% Minimum

75% Expenses	Proposed FB
\$ 496,189.79	\$ 125,252.61

Fund Balance is deficient

3/8/2019

## RECREATION FUND

2

	2015-16	2016-17	2017-18	2018-19	2019-20	
	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	PROPOSED	
Revenues						
Recreation Fund Taxes	\$ 49,646.26	\$ 55,985.00	\$ 49,663.00	\$ 53,000.00	\$ 59,000.00	401
Interest Earned - Rec.	\$ 2,181.00	\$ 1,036.00	\$ 1,552.00	\$ 2,000.00	\$ 1,500.00	403
Program Fees- General	\$ 514,862.00	\$ 578,753.00	\$ 519,282.00	\$ 536,820.00	\$ 561,500.00	405
Donations & Sponsors	\$ 6,516.00	\$ 8,450.00	\$ 25,963.00	\$ 1,200.00	\$ 9,000.00	408
Other Income - Recreation	\$ 1,629.00	\$ 3,205.00	\$ -	\$ 1,737.00	\$ 2,000.00	490

<b>Total Revenues</b>	<b>\$ 574,834.26</b>	<b>\$ 647,429.00</b>	<b>\$ 596,460.00</b>	<b>\$ 594,757.00</b>	<b>\$ 633,000.00</b>	
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Expenses						
Full Time Wages - Recreation	\$ 191,646.00	\$ 159,912.00	\$ 166,905.00	\$ 171,882.00	\$ 177,494.75	501
Part Time Wages - Programs	\$ 86,153.00	\$ 85,594.00	\$ 83,775.00	\$ 106,400.00	\$ 106,850.00	505
Wages - Rental Supervisor	\$ -	\$ -	\$ -	\$ -	\$ -	
Part Time Wages - IMRF	\$ 75,991.00	\$ 83,964.00	\$ 87,995.00	\$ 62,779.00	\$ 70,300.00	511
Legal Publications - Recreation	\$ -	\$ -	\$ -	\$ -	\$ -	
Program Marketing	\$ 1,681.00	\$ 662.00	\$ 638.00	\$ 1,361.00	\$ 1,000.00	604
Telephones	\$ 1,384.00	\$ 1,342.00	\$ 1,490.00	\$ 1,238.00	\$ 1,044.00	606
Association Dues	\$ 782.00	\$ 350.00	\$ -	\$ -	\$ -	607
Professional Development	\$ 2,009.00	\$ 3,101.00	\$ 2,732.00	\$ 975.00	\$ 3,500.00	608
Mileage	\$ 492.00	\$ 291.00	\$ 464.00	\$ 200.00	\$ 250.00	612
Security Services	\$ 6,509.00	\$ 4,760.00	\$ 6,030.00	\$ 6,615.00	\$ 6,400.00	703
Health Insurance Recreation	\$ 46,254.00	\$ 49,418.00	\$ 59,168.00	\$ 58,502.00	\$ 63,181.00	704
Refuse Disposals	\$ 3,507.00	\$ 3,378.00	\$ 4,444.00	\$ 4,200.00	\$ 4,500.00	707
Trade Services	\$ 6,102.00	\$ 3,990.00	\$ 6,515.00	\$ 1,600.00	\$ 5,000.00	709
Utilities - Natural Gas	\$ 1,815.00	\$ 1,434.00	\$ 2,321.00	\$ 2,100.00	\$ 2,400.00	710
Utilities - Electricity	\$ 14,518.00	\$ 11,726.00	\$ 12,049.00	\$ 11,000.00	\$ 12,000.00	711
Utilities - Water	\$ 856.00	\$ 412.00	\$ 592.00	\$ -	\$ 1,000.00	712
Program Contractual Services	\$ 110,615.00	\$ 107,528.00	\$ 135,266.00	\$ 127,277.00	\$ 122,300.00	717
Credit Card Fees	\$ 6,284.00	\$ 9,736.00	\$ 9,782.00	\$ 11,000.00	\$ 11,000.00	718
Brochure Printing	\$ 18,256.00	\$ 14,614.00	\$ 13,875.00	\$ 13,000.00	\$ 17,000.00	720
Co-op Fees	\$ 13,100.00	\$ 19,333.00	\$ 17,251.00	\$ 16,368.00	\$ 16,850.00	722
Bank Fees	\$ -	\$ -	\$ -	\$ -	\$ -	
Supplies	\$ 70,406.00	\$ 61,070.00	\$ 55,076.00	\$ 55,371.00	\$ 59,050.00	801
Equipment	\$ 2,832.00	\$ 1,443.00	\$ 1,710.00	\$ 322.00	\$ 9,400.00	802
Repair Parts	\$ 8,700.00	\$ 4,987.00	\$ 1,430.00	\$ 9,100.00	\$ 5,000.00	804
Severance	\$ -	\$ 6,935.00	\$ -	\$ -	\$ -	
Other Expenses	\$ 2,115.00	\$ 1,531.00	\$ 14,121.00	\$ 2,724.00	\$ 3,000.00	901

<b>Total Expenses</b>	<b>\$ 672,007.00</b>	<b>\$ 637,511.00</b>	<b>\$ 683,629.00</b>	<b>\$ 664,014.00</b>	<b>\$ 698,519.75</b>	
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<b>Net Income</b>	<b>\$ (97,172.74)</b>	<b>\$ 9,918.00</b>	<b>\$ (87,169.00)</b>	<b>\$ (69,257.00)</b>	<b>\$ (65,519.75)</b>	
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<b>Fund Balance</b>		<b>\$ 321,153.00</b>	<b>\$ 253,553.00</b>	<b>\$ 184,296.00</b>	<b>\$ 118,776.25</b>	
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Fund Balance Policy is 75% Minimum

75% Expenses	Proposed FB
\$ 523,889.81	\$ 118,776.25

Fund Balance Deficient By: \$ 405,113.56

3/8/2019

## IMRF FUND

3

	2015-16	2016-17	2017-18	2018-19	2019-20
	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
Revenues					
Property Taxes - IMRF	\$ 54,331.00	\$ 29,342.00	\$ 43,417.00	\$ 42,511.00	\$ 35,000.00
Interest IMRF	\$ 31.00	\$ 53.00	\$ 75.00	\$ 100.00	\$ 100.00

401

403

<b>Total Revenues</b>	<b>\$ 54,362.00</b>	<b>\$ 29,395.00</b>	<b>\$ 43,492.00</b>	<b>\$ 42,611.00</b>	<b>\$ 35,100.00</b>
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Expenses					
IMRF Contribution	\$ 48,678.00	\$ 44,027.00	\$ 43,765.00	\$ 44,033.72	\$ 30,557.52

630

<b>Total Expenses</b>	<b>\$ 48,678.00</b>	<b>\$ 44,027.00</b>	<b>\$ 43,765.00</b>	<b>\$ 44,033.72</b>	<b>\$ 30,557.52</b>
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<b>Net Income</b>	<b>\$ 5,684.00</b>	<b>\$ (14,632.00)</b>	<b>\$ (273.00)</b>	<b>\$ (1,422.72)</b>	<b>\$ 4,542.48</b>
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<b>Fund Balance</b>		<b>\$ 12,208.00</b>	<b>\$ 11,935.00</b>	<b>\$ 10,512.28</b>	<b>\$ 15,054.75</b>
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Fund Balance Policy is 25-50% of expenses

25 % Expenses	Proposed FB	50% Expenses
\$ 7,639.38	\$ 15,054.75	\$ 15,278.76

Fund Balance Within Range

3/8/2019

## SOCIAL SECURITY FUND

4

	2015-16	2016-17	2017-18	2018-19	2019-20
	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
Revenues					
Property Taxes FICA	\$ 51,716.00	\$ 48,580.00	\$ 49,922.00	\$ 53,138.00	\$ 50,000.00
Interest - FICA	\$ (6.00)	\$ 18.00	\$ 80.00	\$ 165.00	\$ 100.00
<b>Total Revenues</b>	<b>\$ 51,710.00</b>	<b>\$ 48,598.00</b>	<b>\$ 50,002.00</b>	<b>\$ 53,303.00</b>	<b>\$ 50,100.00</b>
Expenses					
FICA - Employer Contribution	\$ 48,618.00	\$ 47,811.00	\$ 49,527.00	\$ 52,511.51	\$ 50,472.72
<b>Total Expenses</b>	<b>\$ 48,618.00</b>	<b>\$ 47,811.00</b>	<b>\$ 49,527.00</b>	<b>\$ 52,511.51</b>	<b>\$ 50,472.72</b>
<b>Net Income</b>	<b>\$ 3,092.00</b>	<b>\$ 787.00</b>	<b>\$ 475.00</b>	<b>\$ 791.49</b>	<b>\$ (372.72)</b>
<b>Fund Balance</b>		<b>\$ 16,830.00</b>	<b>\$ 17,305.00</b>	<b>\$ 18,096.49</b>	<b>\$ 17,723.77</b>

401

403

640

Fund Balance Policy is 25-50% of expenses

25 % Expenses	Proposed FB	50% Expenses
\$ 12,618.18	\$ 17,723.77	\$ 25,236.36

Fund Balance Within Range

3/8/2019

## AUDITING FUND

5

	2015-16	2016-17	2017-18	2018-19	2019-20
	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
Revenues					
Property Taxes Audit	\$ 7,619.00	\$ 7,647.00	\$ 8,917.00	\$ 9,000.00	\$ 9,000.00
Interest Audit	\$ 3.00	\$ 19.00	\$ 11.00	\$ 15.00	\$ 5.00

401

403

<b>Total Revenues</b>	<b>\$ 7,622.00</b>	<b>\$ 7,666.00</b>	<b>\$ 8,928.00</b>	<b>\$ 9,015.00</b>	<b>\$ 9,005.00</b>
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Expenses					
Professional Service - Audit	\$ 7,950.00	\$ 8,200.00	\$ 8,450.00	\$ 8,700.00	\$ 8,700.00

705

<b>Total Expenses</b>	<b>\$ 7,950.00</b>	<b>\$ 8,200.00</b>	<b>\$ 8,450.00</b>	<b>\$ 8,700.00</b>	<b>\$ 8,700.00</b>
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<b>Net Income</b>	<b>\$ (328.00)</b>	<b>\$ (534.00)</b>	<b>\$ 478.00</b>	<b>\$ 315.00</b>	<b>\$ 305.00</b>
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<b>Fund Balance</b>		<b>\$ 1,740.00</b>	<b>\$ 2,218.00</b>	<b>\$ 2,533.00</b>	<b>\$ 2,838.00</b>
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Fund Balance Policy is 25-50% of expenses

25 % Expenses	Proposed FB	50% Expenses
\$ 2,175.00	\$ 2,838.00	\$ 4,350.00

Fund Balance Within Range

3/8/2019

## LIABILITY INSURANCE FUND

6

	2015-16	2016-17	2017-18	2018-19	2019-20
	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
Revenues					
Property Taxes - PDRMA	\$ 38,212.00	\$ 36,600.00	\$ 39,761.00	\$ 40,000.00	\$ 40,000.00
Interest - PDRMA	\$ (5.00)	\$ 34.00	\$ 80.00	\$ 135.00	\$ 10.00

401

403

<b>Total Revenues</b>	<b>\$ 38,207.00</b>	<b>\$ 36,634.00</b>	<b>\$ 39,841.00</b>	<b>\$ 40,135.00</b>	<b>\$ 40,010.00</b>
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Expenses					
PDRMA Workshops	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services	\$ 8,070.00	\$ 8,779.00	\$ 7,244.00	\$ 7,700.00	\$ 7,700.00
Trade Services	\$ -	\$ -	\$ -	\$ -	\$ -
Security Reference Check	\$ 250.00	\$ 300.00	\$ 310.00	\$ 375.00	\$ 500.00
PDRMA Premium	\$ 24,426.00	\$ 27,352.00	\$ 29,373.00	\$ 29,863.00	\$ 30,000.00
Safety Supplies	\$ 524.00	\$ 447.00	\$ 1,044.00	\$ 1,300.00	\$ 1,500.00

608

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760

801

<b>Total Expenses</b>	<b>\$ 33,270.00</b>	<b>\$ 36,878.00</b>	<b>\$ 37,971.00</b>	<b>\$ 39,238.00</b>	<b>\$ 39,700.00</b>
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<b>Net Income</b>	<b>\$ 4,937.00</b>	<b>\$ (244.00)</b>	<b>\$ 1,870.00</b>	<b>\$ 897.00</b>	<b>\$ 310.00</b>
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<b>Fund Balance</b>		<b>\$ 10,155.00</b>	<b>\$ 12,025.00</b>	<b>\$ 12,922.00</b>	<b>\$ 13,232.00</b>
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Fund Balance Policy is 25-50% of expenses

25 % Expenses	Proposed FB	50% Expenses
\$ 9,925.00	\$ 13,232.00	\$ 19,850.00

Fund Balance Within Range

3/8/2019



## SPECIAL RECREATION FUND

8

	2015-16	2016-17	2017-18	2018-19	2019-20
	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
Revenues					
Property Taxes - SEASPAR	\$ 40,636.00	\$ 69,618.00	\$ 96,885.00	\$ 100,000.00	\$ 100,000.00
Interest - SEASPAR	\$ 82.00	\$ 164.00	\$ 443.00	\$ 210.00	\$ 20.00

401

403

<b>Total Revenues</b>	<b>\$ 40,718.00</b>	<b>\$ 69,782.00</b>	<b>\$ 97,328.00</b>	<b>\$ 100,210.00</b>	<b>\$ 100,020.00</b>
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Expenses					
Full Time Wages	\$ 10,799.00	\$ 10,922.00	\$ 11,823.00	\$ 11,000.00	\$ 9,373.00
ADA Portable Restrooms	\$ 4,000.00	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00
Special Rec - Instructors	\$ 1,000.00	\$ 363.00	\$ 982.00	\$ 100.00	\$ 4,000.00
SEASPAR Contribution	\$ 57,286.00	\$ 58,328.00	\$ 54,689.00	\$ 54,329.00	\$ 61,000.00
ADA Accessibility	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
Other Expense - SEASPAR	\$ -	\$ -	\$ -	\$ -	\$ -

501

708

717

780

709

<b>Total Expenses</b>	<b>\$ 73,085.00</b>	<b>\$ 69,613.00</b>	<b>\$ 67,494.00</b>	<b>\$ 67,429.00</b>	<b>\$ 101,373.00</b>
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<b>Net Income</b>	<b>\$ (32,367.00)</b>	<b>\$ 169.00</b>	<b>\$ 29,834.00</b>	<b>\$ 32,781.00</b>	<b>\$ (1,353.00)</b>
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<b>Fund Balance</b>		<b>\$ 54,895.00</b>	<b>\$ 84,729.00</b>	<b>\$ 117,510.00</b>	<b>\$ 116,157.00</b>
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No Fund Balance Policy

3/8/2019

## BONDS & INTEREST FUND

9

	2015-16	2016-17	2017-18	2018-19	2019-20
	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
Revenues					
Property Taxes - B&I	\$ 215,388.00	\$ 178,951.00	\$ 184,407.00	\$ 180,000.00	\$ 180,000.00
Interest - B&I	\$ 141.00	\$ 724.00	\$ 1,286.00	\$ 2,400.00	\$ 25.00

401

403

<b>Total Revenues</b>	<b>\$ 215,529.00</b>	<b>\$ 179,675.00</b>	<b>\$ 185,693.00</b>	<b>\$ 182,400.00</b>	<b>\$ 180,025.00</b>
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Expenses					
Bonds & Interest-Professional	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Bond Principal	\$ 170,000.00	\$ 110,000.00	\$ 115,000.00	\$ 115,000.00	\$ 120,000.00
Bond Interest	\$ 72,850.00	\$ 67,750.00	\$ 64,450.00	\$ 61,000.00	\$ 57,550.00

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790

791

<b>Total Expenses</b>	<b>\$ 243,350.00</b>	<b>\$ 178,250.00</b>	<b>\$ 179,950.00</b>	<b>\$ 176,500.00</b>	<b>\$ 178,050.00</b>
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<b>Net Income</b>	<b>\$ (27,821.00)</b>	<b>\$ 1,425.00</b>	<b>\$ 5,743.00</b>	<b>\$ 5,900.00</b>	<b>\$ 1,975.00</b>
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<b>Fund Balance</b>		<b>\$ 132,087.00</b>	<b>\$ 137,830.00</b>	<b>\$ 63,730.00</b>	<b>\$ 65,705.00</b>
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No Fund Balance Policy

3/8/2019

## CAPITAL PROJECT FUND

10

	2015-16	2016-17	2017-18	2018-19	2019-20
	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
Revenues					
Interest Earned	\$ 1,000.00	\$ 1,098.00	\$ (1,165.00)	\$ -	\$ -
Fund Transfer In	\$ -	\$ -		\$ 80,000.00	\$ -
Donations & Grants	\$ -	\$ -	\$ 400,000.00	\$ 12,384.00	\$ -
Veterans Memorial	\$ 85,000.00	\$ -	\$ -	\$ -	\$ -

403

408

<b>Total Revenue</b>	<b>\$ 86,000.00</b>	<b>\$ 1,098.00</b>	<b>\$ 398,835.00</b>	<b>\$ 92,384.00</b>	<b>\$ -</b>
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Expenses					
Wages-Part Time	\$ -	\$ -		\$ -	\$ -
Professional Services	\$ 6,700.00	\$ 4,529.00	\$ 25,044.00	\$ -	\$ -
Trade Services	\$ 75,000.00	\$ 13,038.00	\$ 631,024.00	\$ 36,110.00	\$ 4,000.00
Supplies	\$ 3,000.00	\$ -		\$ -	\$ -
Equipment	\$ 3,300.00	\$ -		\$ -	\$ -
Capital Account - Land	\$ 300,500.00	\$ 1,639.00		\$ -	\$ -

705

709

801

802

810

<b>Total Expenses</b>	<b>\$ 388,500.00</b>	<b>\$ 19,206.00</b>	<b>\$ 656,068.00</b>	<b>\$ 36,110.00</b>	<b>\$ 4,000.00</b>
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<b>Net Income</b>	<b>\$ (302,500.00)</b>	<b>\$ (18,108.00)</b>	<b>\$ (257,233.00)</b>	<b>\$ 56,274.00</b>	<b>\$ (4,000.00)</b>
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<b>Fund Balance</b>		<b>\$ 205,776.00</b>	<b>\$ (51,457.00)</b>	<b>\$ 4,817.00</b>	<b>\$ 817.00</b>
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No Fund Balance Policy

3/8/2019

## VETERANS FUND

11

	2015-16	2016-17	2017-18	2018-19	2019-20
	ACTUAL	ACTUAL	ACTUAL	ESTIMATED	PROPOSED
Revenues					
Donations	\$ 9,228.00	\$ 1,630.00	\$ 2,173.00	\$ 400.00	\$ 500.00
Interest - VMF	\$ 2.00	\$ 15.00	\$ 34.00	\$ 140.00	\$ 20.00

408

403

<b>Total Revenues</b>	<b>\$ 9,230.00</b>	<b>\$ 1,645.00</b>	<b>\$ 2,207.00</b>	<b>\$ 540.00</b>	<b>\$ 520.00</b>
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Expenses					
Part Time Wages	\$ 1,000.00	\$ 156.00	\$ -	\$ -	\$ -
Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -
Trade Services	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies	\$ 5,300.00	\$ 707.00	\$ 955.00	\$ 175.00	\$ 400.00
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -

505

801

<b>Total Expenses</b>	<b>\$ 6,300.00</b>	<b>\$ 863.00</b>	<b>\$ 955.00</b>	<b>\$ 175.00</b>	<b>\$ 400.00</b>
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<b>Net Income</b>	<b>\$ 2,930.00</b>	<b>\$ 782.00</b>	<b>\$ 1,252.00</b>	<b>\$ 365.00</b>	<b>\$ 120.00</b>
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<b>Fund Balance</b>		<b>\$ 4,810.00</b>	<b>\$ 6,062.00</b>	<b>\$ 6,427.00</b>	<b>\$ 6,547.00</b>
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No Fund Balance Policy

3/8/2019

Date: February 1, 2019  
To: Community Park District Board of Commissioners  
From: Aleks Briedis, Executive Director  
RE: 2019-20 Budget Timeline

A budget ordinance in tentative form must first be prepared and made conveniently available for public inspection for at least 30 days prior to final action. If the Board would like to pass the budget at the May 13<sup>th</sup> meeting, a tentative budget would need to be approved at the regularly scheduled April 8<sup>th</sup> meeting. Due to how the calendar falls, we will not need a special meeting.

I suggest the following:

Review first draft of 2019-20 budget	March 11 <sup>th</sup> , 6:30 PM
Approve tentative ordinance	April 8 <sup>th</sup> , 6:30 PM
Public Hearing on Proposed Budget	May 13 <sup>th</sup> , 6:30 PM
Approve and pass the Ordinance at regular meeting	May 13 <sup>th</sup> (after Public Hearing)