

**PARK DISTRICT OF LA GRANGE  
REGULAR BOARD MEETING  
MONDAY, FEBRUARY 8, 2021 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. Monday, February 8, 2021 at the Park District's Administrative \Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange, Illinois

**1.0 CONVENING THE MEETING**

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda
- 1.2 Announcements & Changes to the Agenda

**2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS**

- 2.1 Public Comments/Participation (Board Manual Section #152)

**3.0 CONSENT AGENDA**

- 3.1 Approval of the Minutes of the Regular Board Meeting of January 11, 2021
- 3.2 Approval of the Financial Reports dated January 31, 2021
- 3.3 Approval of the Consolidated Vouchers for February dated February 8, 2021

**4.0 STAFF REPORTS**

- 4.1 Director's Report
- 4.2 Staff Reports

**5.0 ATTORNEY REPORT**

**6.0 TREASURER REPORT**

**7.0 ACTION ITEMS**

- 7.1 Discussion and/or Approval of an agreement with Planning Resources for the Creation and Development of a New PDLG Master Plan
- 7.2 Review of 2021-2022 Budget Timeline to Set Board Meeting Date

**8.0 BOARD BUSINESS**

**NEW BUSINESS**

**OLD BUSINESS**

- 8.1 Nicor Property Update, Discussion and/or Approval of Design Site Design, MWRD Memo, Environmental Report, etc.

**9.0 COMMITTEE REPORTS**

- 9.1 Administration Committee
- 9.2 Parks and Open Lands
- 9.3 Finance & Capital Project
- 9.4 User Group Committee
- 9.5 Marketing/Social Media Committee

**10.0 PUBLIC COMMENTS (Board Manual Section #152)**

**11.0 BOARD COMMENTS**

**12.0 EXECUTIVE SESSION**

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)
- 12.7 The Selection of a Person to Fill a Public Office Vacancy 5 ILCS 120/2 (c)(3)

**13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)**

**14.0 ADJOURNMENT**

2/5/2021

Dean Bissias

Board Secretary

*Parks & Recreation... The Benefits are Endless!  
Remember to Take Time for Fun and Enjoy Life to the Fullest!*



# Section 1



# MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, ILLINOIS 60525**

**MEETING NOTICE**

The regular meeting of the Board of Commissioners will take place at:

7:00 PM

Monday, February 8, 2021

Park District of La Grange Recreation Center  
536 East Avenue  
La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias  
2/05/2021



Park District of La Grange... Your Fun & Fitness Destination!

**Park District of La Grange  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETINGS  
YEAR 2021**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the third Monday of the month)**. All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

**Monday, January 11**

**Monday, February 8**

**Monday, March 8** *(2021-2022 G.O. Budget to be on display the legal requirement of 30 days)*

**Monday, April 12**

**Monday, May 10**

**Monday, June 14**

**Monday, July 12**

**Monday, August 16** *(Third Monday due to Endless Summerfest)*

**Monday, September 13**

**Monday, October 11**

**Monday, November 8**

**Monday, December 13**

# Section 2



# COMMUNICATIONS & FOIA

# Section 3



# CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525**

**MEMORANDUM**

**TO: BOARD OF COMMISSIONERS  
FROM: DEAN BISSIAS – EXECUTIVE DIRECTOR\BOARD SECRETARY  
RE: CONSENT AGENDA ITEMS  
DATE: FEBRUARY 8, 2021**

*The matters included in this consent agenda require a roll call vote.*

**CONSENT AGENDA ITEM 1:** Approval of the Minutes of the Regular Board Meeting of January 11, 2021

**CONSENT AGENDA ITEM 2:** Approval of the Financial Reports Dated January 31, 2021

**CONSENT AGENDA ITEM 3:** Approval of the Consolidated Vouchers for February dated February 8, 2021

**\*\*CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS  
536 EAST AVENUE, LA GRANGE, ILLINOIS  
ELECTRONIC MEETING HELD VIA ZOOM**

**JANUARY 11, 2021**

**President Vear called the meeting to order at 7:01 P.M.**

The Board President has determined it is not feasible to meet in person under the terms of the Executive Order and therefore the Board will meet remotely as permitted by the Gubernatorial Disaster Proclamation in response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

**PRESENT:** Commissioners O'Brien, Lacey, Jacobs, Vear

**ABSENT:** Commissioner Opyd

**STAFF PRESENT:** Executive Director Dean Bissias, Superintendent of Finance Leynette Kuniej, Superintendent of Facilities Chris Finn, Superintendent of BASE Leanna Hartung, Assistant Supt. of Recreation Teresa Chapman, Superintendent of La Grange Fitness Jenny Bechtold, Recording Secretary Linda Muth

**OTHERS PRESENT:** Attorney Derke Price, Phil Fornaro, Brad Belcaster, Jeffrey Braun, Lacey Lawrence, William Lanspeary, Jim Boo

President Vear welcomed everyone to the meeting which is being held via Zoom. Instructions to join the meeting and the procedures for public comment were included on the published agenda. He asked for any announcements or changes to the agenda.

**Communications, Presentations & Declarations**

*Public Comments/Participation (Board Manual Section #152)*

None

Commissioner Opyd joined the meeting at 7:05 p.m.

**Consent Agenda**

Commissioner Jacobs asked that the minutes from the December 14, 2020 board meeting be amended as follows:

On page 3, paragraph 2, Commissioner Jacobs' comment that the huge

**REGULAR BOARD MEETING – JANUARY 11, 2021**

detention pond is extreme should be amended to read *both the huge detention pond and parking lot are extreme.*

Commissioner O'Brien motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of December 14, 2020 as amended; Item 3.2 Approval of the Financial Reports dated December 31, 2020; Item 3.3 Approval of the Consolidated Vouchers for January dated January 11, 2021; Item 3.4 Approval of Parks and Openlands Committee Discussion Notes dated December 14, 2020. Commissioner Lacey seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners O'Brien, Lacey, Jacobs, Opyd, Vear  
NAYES: None  
ABSENT: None

**Staff Reports**

**Director's Report**

- Director Bissias stated that he had nothing to add to his written board report. With the holiday season many of the staff had time off.

**Staff Comments**

**Superintendent of La Grange Fitness Jenny Bechtold**

- Superintendent Bechtold reported that she is watching the numbers and waiting for the updated metrics on Friday with hopes that COVID restrictions can be eased.
- Jenny stated that, per her report last month, there was a drop in memberships as expected, and we currently have 1,655 members. Only 50 of the 300 insurance-based memberships were renewed, and there were annual memberships which were not renewed due to the pandemic.
- She stated that despite the reduced memberships the financials are coming around, and the fitness center should be back in the black next month.

Commissioner Jacobs asked how many people have reported positive COVID cases to the fitness center. Jenny answered that only one member has reported a positive test, which was 7-8 days after their last visit. A few staff members have tested positive, but each case was traced to a family member and not the fitness center. Wearing masks at all times is working well.

**Superintendent of Facilities Chris Finn**

- Superintendent Finn reported that he met with the group planning the June honor field at Denning Park and they are moving forward. It will be a great event for the Park District and the community, and they hope to get LGBA involved for volunteers and sponsors. The safety of volunteers and visitors will be a priority.
- Chris stated that he is waiting for updates on the Governor's rules and hopes for increased leeway to open the rec center, rentals, and programs.

## REGULAR BOARD MEETING – JANUARY 11, 2021

### **Assistant Superintendent of Recreation Teresa Chapman**

- Asst. Superintendent Chapman reported that she is filling in for Supt. Miller tonight. She offered congratulations to the Miller family on the arrival of their newborn son.
- Teresa stated that they are working on the spring brochure, budgets, and summer camp.
- The rec dept. has an intern starting on Monday.

### **Superintendent of Finance Leynette Kuniej**

- Supt. of Finance Kuniej stated that last week was extremely busy with changing over payroll for the year-end, W2's, 1099's, and new tax rates.
- Leynette reported that the fitness center is taking a turn for the black and she thinks they will break even by the fiscal year-end.
- She stated that we continue to watch our numbers and spending carefully and believes we should hit the figures she previously provided.

### **Superintendent of BASE Leanna Hartung**

- Superintendent Hartung stated that nine families have returned to the BASE program.
- School District 102 continues to offer students hybrid and at-home learning options, and Leanna has not been informed of any pending changes. She keeps in contact with their Superintendent.

### **Attorney Report**

Attorney Price reported that there is a lot of intelligence coming through about the coming weeks through January 24<sup>th</sup>. We should be prepared that parks could be the center for demonstrations. The District is not responsible for providing security but should reach out to the La Grange Police Dept. if needed. He also recommends reviewing our facility permit requirements.

### **Treasurer Report**

None

### **Action Items**

*Discussion and/or Approval of an Agreement with Planning Resources for the Creation and Development of a New PDLG Master Plan*

Director Bissias asked if the Board had time to review the contract and suggested that the Board delay voting on this item until next month. He received it Friday and has not had time to study it or discuss it with Attorney Price.

Commissioner Opyd reviewed the contract and stated that the section on intergovernmental agreements should include the lease with the Village for the community center. The contract should also include the execution of a digital survey. He recommended allocating \$100-\$200 in the marketing budget to advertise the survey. He stated that we need to reach more than current users

## REGULAR BOARD MEETING – JANUARY 11, 2021

to understand why some people are not engaged. The intermediate stage of the process, when results are shared, will be an interesting point to think about strategies and our general direction prior to the final plan.

Commissioner Jacobs asked about the timeline and plan follow-up. Director Bissias stated that PRI agreed to include the survey, as well as additional follow-up, and the project timeline is six months. He will meet with PRI and asked that the Board review the contract and provide their questions or comments to him a week prior to the February board meeting.

### **Board Business**

#### **New Business**

##### *Nicor Property Update and Discussion*

President Vear stated that realtor Brad Belcaster, attorney Phil Fornaro and architect Jeff Braun are in attendance to assist with the discussion of the Nicor property. Director Bissias stated that the 'real estate' closing is January 31<sup>st</sup>, and the final zoning is February 8<sup>th</sup>, and he is bringing this to the Board because the Village is overriding the MWRD recommendations with more stringent requirements for a larger detention pond as depicted in the new drawings.

Jeff Braun explained the site drawing. The detention pond holds 1.28-acre feet of volume and is approximately 6 feet deep. It forms a shape like a 7 on the west and south sides, with a retaining wall to raise the lot above the pond. This is the most economical option and reducing the size of the pond would be very costly. The 6,000 cubic yards of excavated soil must be assumed to be contaminated. Half of it will be safely taken off site. The Village was concerned about back-up into the street when cars pull in, so a new concrete drop-off area has been created with space for three cars near the building. Cars must pull in before dropping someone off, and the access is an entrance only. The new drive lines up with Saylor Street, and there will be trees in the area.

Commissioner Opyd stated that, based on the drawing, it looks like the area will be a big hole. The money from the Gordon Park land sale was supposed to get us some green space, and now there is only room for a parking lot. Our first goal is to get the rezoning approval, but then we should consider an alternate plan that makes the land more pleasing instead of all asphalt and detention pond. He agrees that we need more parking, and we should purchase the property, but questioned the parking requirements and whether the plan could be revised after the zoning approval.

Dean explained that the original plan for our facility required 295 parking spaces: 200 for the building, 20 for administration, 21 for maintenance, and 54 for tournaments. Currently we only have 30 indoor and 114 exterior spaces. The spaces added on the Nicor property would bring it up to 299.

Commissioner Jacobs stated that she consulted with an engineer who has

## **REGULAR BOARD MEETING – JANUARY 11, 2021**

worked with other park districts, and she is opposed to the design. Ideally, we should avoid digging below 3 feet, which requires a hazardous waste safety plan. The site is clean to 3 feet for residential use, and a shallow pond would be 18 inches. She has not seen a report detailing a parking needs assessment or a cost/benefit analysis. Large banquet or tournament rentals requiring more parking can use the Sedgwick Park shuttle. We need a more thoughtful process for the community and should apply for another MWRD grant for permeable pavers so that a detention pond is not required.

President Vear stated that we know the cost of this project and that the Village requires us to have a total of 295 parking spots. The question is whether we can get around that.

Jeff Braun explained that 295 spots is based on the type of facility, its use, capacity, and square footage. It follows the municipal codes and variables are calculated. The Sedgwick parking lot is not included. Supt. Finn clarified that we have never used the Sedgwick lot as overflow parking for rentals, and we do not provide shuttle service. Commissioner Jacobs stated that she will accept that we need 295 parking spots when she sees an assessment and that the three acres will be a goose pond and parking. It is a lot of money to do nothing else with the space and we need data.

Brad Belcaster stated that, from a real estate perspective, you see the same thing at malls and stores. Formulas are used to calculate parking requirements, and sometimes those lots are half-full, but they are full during the holidays. We also need to consider that the District could develop additional space in our building and loading dock area and that our future needs should enter into the discussion. Commissioner Opyd stated that this parcel is land-locked, and we could wait until the first phase of the master plan is done to execute plans for the lot.

Commissioner Jacobs asked if the District could request a variance to the Village parking code. The Village Environmental Quality Commission supports sustainability and additional use of the land could be a great thing. Phil Fornaro answered that we could ask, and the Village Board and Planning Commission would have to approve it. Commissioner Lacey suggested that we see what the Village says, and also issue a brief online community survey for feedback.

President Vear stated he is hesitant to keep delaying this project. He is not happy about the large detention pond, but we need the parking, and we close on the 31<sup>st</sup>. He would love to see something different, but our current finances do not allow it. Once COVID passes there will be demand for our facility. Commissioner Opyd stated he appreciates all the work done to push for the zoning change but would like time to validate the plan in the next month or two.

## **REGULAR BOARD MEETING – JANUARY 11, 2021**

Director Bissias stated that a reduction in parking spaces on the property will not reduce the size of the detention area very much, and Jeffrey Braun concurred. Supt. of La Grange Fitness Bechtold asked that the Board consider that we have applied for a PARC grant to build into the dock area and expand the fitness center, which is still outstanding. If we are awarded the grant, then we are committed to it.

President Vear stated that a lot of ground was covered tonight. We are not happy with the detention area but there are not many alternatives, given that our MWRD grant application was rejected. This year was our best chance for the grant, and he is not confident we would be successful if we apply again next year. Commissioner Lacey agreed but suggested seeking community input.

Commissioner Jacobs stated she wants to purchase the land but would like community input and design revisions. A parking area greater than 50% of our property could potentially reduce future OSLAD funding. She asked if we received any feedback on why we did not receive the MWRD grant, and Director Bissias answered that other entities demonstrated greater need.

Supt. of Facilities Chris Finn requested that the current users of the recreation center, fitness center, preschool and programs be included in any surveys. The community at large will have a lot of ideas, but our current patrons often complain and have expressed the need for parking. The lack of parking makes them late for classes, preschool drop-off is difficult, and crossing East Avenue can be challenging. Supt. of Finance Kuniej added that these are our revenue generators. Chris stated that we lose income on rental space because we lack parking on busy Saturday mornings and during events. If we include amenities to attract people to the new property, then they will also need parking.

Commissioner Opyd stated that he appreciates Chris' comments, but he is concerned about the Board's focus on the building and generating revenue in the last two years. That is not all a park district does and we need to look beyond the building. We should proceed with closing the land purchase and have additional discussions later.

Phil Fornaro stated that we are at the tail end of due diligence which expires on the 18<sup>th</sup>, and we are in good shape. He met with the title company, is ensuring the environmental is finalized, and sent engineering the plan. The fee for the safety action plan is \$5,000, and there is a COVID provision in the agreement. Brad Belcaster stated that the zoning meeting is coming up and you do not go for zoning with a general discussion; you go in with an approved plan to present for zoning approval. A decision should be made, or we may have to push off the whole zoning question to later. President Vear asked if the Board must have an approved plan prior to zoning. Phil said that for purposes of zoning we provide a use requirement. We asked for a parking lot, so parking requirements will be important to their decision. If we ask for a variance we

**REGULAR BOARD MEETING – JANUARY 11, 2021**

would have to start over, but we can discuss it with them. The first zoning phase is to match the 536 property zoning.

Brad Belcaster stated that given all the layers and issues, we have a plan, and the Village will look to it for our intent. Nicor has an easement for a pump and access in the back corner, there are railroad issues on the back side, and foundation issues with the current building. They have looked at all options within the confines we have to work with, and this is about as good as it gets. If we reduce the parking to change the plan, we will have to change our zoning request.

Commissioner Jacobs stated that if we use permeable pavers, we can include a path and a playground, and she asked if Nicor would allow a path around their easement. Jeff answered that the plan already includes a path that is not on the easement. Phil added that Nicor will not allow a permanent walking path on their easement; they may need to dig there in the future. The easement can have grass and shallow shrubs. Director Bissias stated that an outdoor playground at the recreation center would deter people from paying to use the indoor playground.

Commissioner Lacey stated that the pond will bring geese, which will require clean-up. Director Bissias answered that there is no pond at Sedgwick Park, and we have issues with geese on all the fields there. Jeff stated that the pond will only hold water when there is a storm, otherwise it will be dry. Supt. Finn added that it will be the same type of site that we currently have at Denning Park. There is a pond on the east side there and it is a grassy area that only contains water when it storms. Commissioner Jacobs asked about safety and Brad reported that there are grading requirements, but a fence was not included in the plans.

Phil Fornaro explained the drawing which depicts the easements and stated that IDOT will have a temporary easement to install a sidewalk. IDOT has a major project planned for East Avenue & 47<sup>th</sup> Street which will include a sidewalk, probably 3-5 years down the road.

President Vear asked Brad and Phil if we could share this current plan for zoning and revise it in the future. Phil said that we could run with this and mention that there may be some changes but that a change would be more costly. Commissioner Jacobs asked that we let the Village know we are discussing size and may apply for a MWRD grant for permeable pavers. We should not assume that we will not be awarded a grant because we did not get it the first time. Brad responded that contractor pricing may not be extended, and this would impact the budget. President Vear added that a new grant application would put us back a year and he does not want to wait that long. Commissioner O'Brien agreed and asked what the timeframe from the Village is for us to proceed. Phil replied that they will be anxious for us to proceed. Brad stated that the Village will not allow the property to sit there as an empty lot if

## **REGULAR BOARD MEETING – JANUARY 11, 2021**

we delay. The Village previously mandated to Nicor that they put two feet of black dirt in the lot and plant grass to beautify the lot. The Village agreed that if we close the purchase and redevelop the land, they will waive this requirement, which could cost \$100,000-\$200,000. This issue could come back if we delay the redevelopment, and Phil concurred. Commissioner O'Brien stated that it is in our best interest to begin the project within a few months. Commissioner Jacobs stated that maybe we could put gravel in instead of grass.

President Vear stated that we could put up a poster-sized plan at the rec center for the public to view and comment on and possibly post it on our website. Director Bissias said that if we post it online there will have to be a lot of explanation with the drawing, and it will take time to put together. President Vear stated that it is an imperfect situation, and it has been covered tonight.

### **Old Business**

*None*

### **Committee Reports**

#### *Administration Committee*

None

President Vear suggested that the Board discuss the committees at the next meeting since former commissioner Dan Collins left the Board and previously led this committee.

#### *Parks and Open Lands*

None

#### *Finance & Capital Project Committee*

None

#### *User Group Committee*

Commissioner O'Brien stated that they will start meeting with soccer and Little League groups to talk about an April or May start for them.

#### *Marketing/Social Media Committee*

Commissioner Opyd reported that Kevin and the team are working on social media templates for standard brands to push our presence out there. Andrea is taking on some duties for the group.

### **Public Comments (Board Manual Section #152)**

Lacey Lawrence stated that she would like to see other recreation options and a variance for the parking pursued for the lot south of the community (rec) center. She agrees with putting out a survey to the community regarding the property and recommends an online survey if we cannot wait.

William Lanspeary agreed with the last comments. He stated he appreciates

**REGULAR BOARD MEETING – JANUARY 11, 2021**

the considerations going into the land for the parking lot, and it may be worthwhile to get public feedback and consider increasing green space. The thoughtfulness put into this project is incredible.

**Board Comments**

President Vear stated that Zoom meetings are not his favorite. He appreciates everyone’s patience as we go through all these items and knows it can go longer than expected. He congratulated Kevin on the new baby, and Jenny for the success in the fitness center.

Commissioner O’Brien stated that he appreciates all the hard work done by Brad Belcaster, Phil Fornaro and Jeff Braun regarding the new property. He is excited to meet baby Miller.

Commissioner Jacobs appreciates all the work done as well, and the thoughtful discourse which is so important to serve the community. Each of us works in the best interest of our community. She congratulated Claudia and Dean on the successful tree grant; grants are in our strategic plan. She also thanked the visitors that came to the meeting; we are listening.

Commissioner Opyd thanked Jim Boo, Lacey Lawrence, and William Lanspeary for coming; their comments are appreciated. Given the (national) events of this week, he appreciates working with this Board and sharing ideas. We are all respectful and he thanked the commissioners for making it a good meeting.

Commissioner Lacey appreciates the update on the new property. When it first started it was just going to be a parking lot, and she appreciates all the comments and discussion. We will work through COVID and when it is over, we will need those parking spaces. She offers a handclap to the staff.

**Executive Session**

None

**Adjournment**

Commissioner Opyd moved for adjournment at 8:47 P.M. The motion was seconded by Commissioner Lacey and passed unanimously by Voice Vote.

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Robert Vear, President

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Constantine Bissias, Secretary  
*Approved 2/08/2021*



Park District of La Grange, IL

# Statement of Revenues & Expenditures

## Group Summary

For Fiscal: 2020-2021 Period Ending: 01/31/2021

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 01 - General</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
426 - BUILDING RENTALS	94,648.00	94,648.00	6,907.28	62,328.63	32,319.37
942 - TAX REVENUE	911,400.00	911,400.00	-399.59	916,907.77	-5,507.77
943 - OTHER REVENUES	91,500.00	91,500.00	1,622.63	19,479.54	72,020.46
<b>Department: 5 - Admin Total:</b>	<b>1,097,548.00</b>	<b>1,097,548.00</b>	<b>8,130.32</b>	<b>998,715.94</b>	<b>98,832.06</b>
<b>Revenue Total:</b>	<b>1,097,548.00</b>	<b>1,097,548.00</b>	<b>8,130.32</b>	<b>998,715.94</b>	<b>98,832.06</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	253,233.00	253,233.00	17,863.77	171,229.20	82,003.80
512 - FRONT DESK	53,098.00	53,098.00	1,224.50	10,086.76	43,011.24
530 - HEALTH & LIFE INSURANCE	152,465.00	152,465.00	7,798.32	83,165.39	69,299.61
540 - EDUCATION & TRAINING	22,987.00	22,987.00	225.00	594.50	22,392.50
600 - PROMOTION & PUBLICITY	19,863.00	19,863.00	0.00	1,200.32	18,662.68
610 - PROFESSIONAL FEES	30,731.00	30,731.00	642.19	13,684.69	17,046.31
650 - BANK/MERCHANT FEES	1,000.00	1,000.00	50.67	239.32	760.68
660 - DUES & SUBSCRIPTIONS	7,970.00	7,970.00	0.00	5,068.03	2,901.97
670 - COMMUNICATION SERVICES	19,663.00	19,663.00	1,603.63	12,817.00	6,846.00
680 - SOFTWARE CONTRACTS	20,750.00	20,750.00	1,056.25	13,128.97	7,621.03
690 - LEGAL/ RECRUITMENT NOTICES	300.00	300.00	0.00	94.38	205.62
691 - PRINTING/ DESIGN SERVICES	10,938.00	10,938.00	8.75	2,426.84	8,511.16
710 - ADMINISTRATIVE EXPENSE ACCTS	2,600.00	2,600.00	0.00	441.25	2,158.75
720 - EMPLOYEE/ PUBLIC RELATIONS	3,050.00	3,050.00	0.00	87.49	2,962.51
730 - OFFICE/ ADMIN SUPPLIES	7,825.00	7,825.00	177.09	2,019.27	5,805.73
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	0.00	0.00	875.00
750 - OFFICE EQUIPMENT	4,250.00	4,250.00	0.00	162.50	4,087.50
760 - POSTAGE & DELIVERY	8,245.00	8,245.00	84.99	1,221.24	7,023.76
764 - BANQUET BEVERAGE SERVICE	687.00	687.00	0.00	60.00	627.00
765 - CONTINGENCY	10,000.00	10,000.00	0.00	9,335.00	665.00
954 - TRANSFER	0.00	0.00	0.00	200,000.00	-200,000.00
<b>Department: 5 - Admin Total:</b>	<b>630,530.00</b>	<b>630,530.00</b>	<b>30,735.16</b>	<b>527,062.15</b>	<b>103,467.85</b>
<b>Department: 6 - Maintenance</b>					
513 - MAINTENANCE SALARIES	160,174.00	160,174.00	10,505.71	101,555.19	58,618.81
514 - SEASONAL MAINTENANCE	38,000.00	38,000.00	0.00	5,496.00	32,504.00
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	1,391.15	-1,391.15
800 - EQUIPMENT RENTALS	500.00	500.00	0.00	92.50	407.50
810 - MAINTENANCE SERVICES	109,997.00	109,997.00	3,956.54	61,676.58	48,320.42
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	131.40	6,622.67	2,127.33
830 - MAINTENANCE SUPPLIES	15,900.00	15,900.00	356.38	3,190.57	12,709.43
840 - MAINTENANCE MATERIALS	16,585.00	16,585.00	65.14	4,478.39	12,106.61
850 - PETROLEUM PRODUCTS	7,825.00	7,825.00	34.52	538.72	7,286.28
860 - MAIN. TOOLS & EQUIPMENT	2,275.00	2,275.00	53.38	330.18	1,944.82
870 - PARK LANDSCAPING	5,850.00	5,850.00	0.00	1,616.35	4,233.65
880 - UTILITIES - ELECTRIC	65,750.00	65,750.00	3,118.30	36,131.17	29,618.83
881 - UTILITIES - NATURAL GAS	18,985.00	18,985.00	3,627.62	8,178.80	10,806.20
882 - UTILITIES - WATER	8,827.00	8,827.00	0.00	4,903.90	3,923.10
890 - PARK IMPROVEMENTS & REPAIRS	3,600.00	3,600.00	0.00	27.04	3,572.96
<b>Department: 6 - Maintenance Total:</b>	<b>463,018.00</b>	<b>463,018.00</b>	<b>21,848.99</b>	<b>236,229.21</b>	<b>226,788.79</b>
<b>Expense Total:</b>	<b>1,093,548.00</b>	<b>1,093,548.00</b>	<b>52,584.15</b>	<b>763,291.36</b>	<b>330,256.64</b>
<b>Fund: 01 - General Surplus (Deficit):</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>-44,453.83</b>	<b>235,424.58</b>	<b>-231,424.58</b>

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 01/31/2021

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 11 - Fitness Center</b>					
<b>Revenue</b>					
Department: 7 - Recreation					
490 - PROGRAM REVENUE	850,886.00	850,886.00	42,393.72	307,092.63	543,793.37
943 - OTHER REVENUES	650.00	650.00	18.00	135.00	515.00
<b>Department: 7 - Recreation Total:</b>	<b>851,536.00</b>	<b>851,536.00</b>	<b>42,411.72</b>	<b>307,227.63</b>	<b>544,308.37</b>
<b>Revenue Total:</b>	<b>851,536.00</b>	<b>851,536.00</b>	<b>42,411.72</b>	<b>307,227.63</b>	<b>544,308.37</b>
<b>Expense</b>					
Department: 5 - Admin					
511 - ADMINISTRATIVE SALARIES	123,694.00	123,694.00	5,908.27	57,386.24	66,307.76
521 - SS/ MEDICARE	9,463.00	9,463.00	451.99	4,390.09	5,072.91
522 - PENSION	13,000.00	13,000.00	750.43	7,068.01	5,931.99
530 - HEALTH & LIFE INSURANCE	47,729.00	47,729.00	1,833.48	15,718.06	32,010.94
540 - EDUCATION & TRAINING	7,150.00	7,150.00	0.00	562.00	6,588.00
550 - TRAVEL REIMBURSEMENT	500.00	500.00	0.00	0.00	500.00
600 - PROMOTION & PUBLICITY	9,935.00	9,935.00	0.00	0.00	9,935.00
610 - PROFESSIONAL FEES	300.00	300.00	0.00	0.00	300.00
650 - BANK/MERCHANT FEES	18,900.00	18,900.00	918.20	5,969.65	12,930.35
660 - DUES & SUBSCRIPTIONS	250.00	250.00	0.00	0.00	250.00
670 - COMMUNICATION SERVICES	4,140.00	4,140.00	395.98	2,828.82	1,311.18
680 - SOFTWARE CONTRACTS	2,000.00	2,000.00	345.00	1,265.00	735.00
690 - LEGAL/ RECRUITMENT NOTICES	300.00	300.00	0.00	0.00	300.00
691 - PRINTING/ DESIGN SERVICES	150.00	150.00	0.00	0.00	150.00
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	0.00	200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	320.00	320.00	0.00	0.00	320.00
730 - OFFICE/ ADMIN SUPPLIES	4,700.00	4,700.00	0.00	70.97	4,629.03
760 - POSTAGE & DELIVERY	500.00	500.00	0.00	0.00	500.00
765 - CONTINGENCY	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Department: 5 - Admin Total:</b>	<b>248,231.00</b>	<b>248,231.00</b>	<b>10,603.35</b>	<b>95,258.84</b>	<b>152,972.16</b>
Department: 6 - Maintenance					
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	2,552.95	-2,552.95
810 - MAINTENANCE SERVICES	13,200.00	13,200.00	181.04	1,196.06	12,003.94
830 - MAINTENANCE SUPPLIES	18,015.00	18,015.00	1,987.55	7,061.65	10,953.35
880 - UTILITES - ELECTRIC	11,500.00	11,500.00	536.69	6,138.11	5,361.89
881 - UTILITES - NATURAL GAS	3,430.00	3,430.00	395.04	918.49	2,511.51
882 - UTILITIES - WATER	720.00	720.00	0.00	226.94	493.06
<b>Department: 6 - Maintenance Total:</b>	<b>46,865.00</b>	<b>46,865.00</b>	<b>3,100.32</b>	<b>18,094.20</b>	<b>28,770.80</b>
Department: 7 - Recreation					
512 - FRONT DESK	160,190.00	160,190.00	7,137.25	57,687.72	102,502.28
515 - CUSTODIANS & FACILITY SUPERVISORS	28,028.00	28,028.00	1,067.75	7,649.25	20,378.75
516 - PROGRAM WAGES	30,122.00	30,122.00	814.39	10,277.71	19,844.29
521 - SS/ MEDICARE	16,703.00	16,703.00	689.98	5,784.56	10,918.44
620 - CONTRACTUAL PROGRAMS	116,000.00	116,000.00	0.00	9,127.77	106,872.23
640 - EQUIP/ FACILITY LEASE	98,873.00	98,873.00	776.98	90,723.47	8,149.53
780 - PROGRAM EQUIPMENT	18,500.00	18,500.00	576.20	2,085.80	16,414.20
790 - PROGRAM SUPPLIES	2,450.00	2,450.00	79.80	269.90	2,180.10
<b>Department: 7 - Recreation Total:</b>	<b>470,866.00</b>	<b>470,866.00</b>	<b>11,142.35</b>	<b>183,606.18</b>	<b>287,259.82</b>
<b>Expense Total:</b>	<b>765,962.00</b>	<b>765,962.00</b>	<b>24,846.02</b>	<b>296,959.22</b>	<b>469,002.78</b>
<b>Fund: 11 - Fitness Center Surplus (Deficit):</b>	<b>85,574.00</b>	<b>85,574.00</b>	<b>17,565.70</b>	<b>10,268.41</b>	<b>75,305.59</b>

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 01/31/2021

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 12 - Before &amp; After School</b>					
<b>Revenue</b>					
Department: 7 - Recreation					
490 - PROGRAM REVENUE	771,665.00	771,665.00	14,720.00	95,149.90	676,515.10
<b>Department: 7 - Recreation Total:</b>	<b>771,665.00</b>	<b>771,665.00</b>	<b>14,720.00</b>	<b>95,149.90</b>	<b>676,515.10</b>
<b>Revenue Total:</b>	<b>771,665.00</b>	<b>771,665.00</b>	<b>14,720.00</b>	<b>95,149.90</b>	<b>676,515.10</b>
<b>Expense</b>					
Department: 5 - Admin					
610 - PROFESSIONAL FEES	4,275.00	4,275.00	0.00	0.00	4,275.00
<b>Department: 5 - Admin Total:</b>	<b>4,275.00</b>	<b>4,275.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,275.00</b>
Department: 7 - Recreation					
511 - ADMINISTRATIVE SALARIES	157,364.00	157,364.00	10,342.31	98,914.45	58,449.55
516 - PROGRAM WAGES	386,427.00	386,427.00	3,839.63	52,695.29	333,731.71
521 - SS/ MEDICARE	41,600.00	41,600.00	1,083.80	11,554.14	30,045.86
522 - PENSION	36,616.00	36,616.00	1,392.13	12,745.20	23,870.80
530 - HEALTH & LIFE INSURANCE	21,844.00	21,844.00	2,078.15	17,461.83	4,382.17
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	529.96	-529.96
540 - EDUCATION & TRAINING	3,000.00	3,000.00	0.00	0.00	3,000.00
550 - TRAVEL REIMBURSEMENT	2,000.00	2,000.00	0.00	219.88	1,780.12
600 - PROMOTION & PUBLICITY	2,960.00	2,960.00	0.00	0.00	2,960.00
610 - PROFESSIONAL FEES	350.00	350.00	0.00	0.00	350.00
630 - TRANSPORTATION	9,500.00	9,500.00	0.00	950.00	8,550.00
640 - EQUIP/ FACILITY LEASE	1,812.00	1,812.00	0.00	0.00	1,812.00
650 - BANK/MERCHANT FEES	13,600.00	13,600.00	230.69	1,643.80	11,956.20
660 - DUES & SUBSCRIPTIONS	450.00	450.00	0.00	240.00	210.00
670 - COMMUNICATION SERVICES	4,300.00	4,300.00	95.00	1,080.00	3,220.00
680 - SOFTWARE CONTRACTS	8,000.00	8,000.00	136.65	2,725.95	5,274.05
690 - LEGAL/ RECRUITMENT NOTICES	1,200.00	1,200.00	0.00	0.00	1,200.00
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	0.00	200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	600.00	600.00	0.00	0.00	600.00
780 - PROGRAM EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00
790 - PROGRAM SUPPLIES	45,775.00	45,775.00	566.83	4,190.14	41,584.86
820 - EQUIPMENT REPAIRS	600.00	600.00	0.00	0.00	600.00
<b>Department: 7 - Recreation Total:</b>	<b>739,698.00</b>	<b>739,698.00</b>	<b>19,765.19</b>	<b>204,950.64</b>	<b>534,747.36</b>
<b>Expense Total:</b>	<b>743,973.00</b>	<b>743,973.00</b>	<b>19,765.19</b>	<b>204,950.64</b>	<b>539,022.36</b>
<b>Fund: 12 - Before &amp; After School Surplus (Deficit):</b>	<b>27,692.00</b>	<b>27,692.00</b>	<b>-5,045.19</b>	<b>-109,800.74</b>	<b>137,492.74</b>

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 01/31/2021

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 13 - Recreation</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
480 - PARK USAGE	43,100.00	43,100.00	3,947.00	39,024.50	4,075.50
942 - TAX REVENUE	534,982.00	534,982.00	-70.54	534,713.24	268.76
943 - OTHER REVENUES	3,500.00	3,500.00	0.00	93.44	3,406.56
<b>Department: 5 - Admin Total:</b>	<b>581,582.00</b>	<b>581,582.00</b>	<b>3,876.46</b>	<b>573,831.18</b>	<b>7,750.82</b>
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	1,195,831.00	1,195,831.00	35,714.97	233,587.35	962,243.65
491 - RECREATION CENTER	308,188.00	308,188.00	3,588.00	26,007.79	282,180.21
943 - OTHER REVENUES	15,900.00	15,900.00	318.00	2,552.10	13,347.90
<b>Department: 7 - Recreation Total:</b>	<b>1,519,919.00</b>	<b>1,519,919.00</b>	<b>39,620.97</b>	<b>262,147.24</b>	<b>1,257,771.76</b>
<b>Revenue Total:</b>	<b>2,101,501.00</b>	<b>2,101,501.00</b>	<b>43,497.43</b>	<b>835,978.42</b>	<b>1,265,522.58</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	501,782.00	501,782.00	27,928.60	310,889.10	190,892.90
512 - FRONT DESK	53,098.00	53,098.00	1,224.50	10,086.74	43,011.26
530 - HEALTH & LIFE INSURANCE	152,465.00	152,465.00	10,575.38	98,559.50	53,905.50
540 - EDUCATION & TRAINING	22,989.00	22,989.00	225.00	594.50	22,394.50
550 - TRAVEL REIMBURSEMENT	2,560.00	2,560.00	150.21	508.91	2,051.09
600 - PROMOTION & PUBLICITY	19,863.00	19,863.00	0.00	1,200.29	18,662.71
610 - PROFESSIONAL FEES	11,019.00	11,019.00	214.06	4,561.56	6,457.44
650 - BANK/MERCHANT FEES	21,900.00	21,900.00	556.83	5,244.86	16,655.14
660 - DUES & SUBSCRIPTIONS	7,970.00	7,970.00	0.00	5,068.03	2,901.97
670 - COMMUNICATION SERVICES	19,664.00	19,664.00	1,603.62	12,816.87	6,847.13
680 - SOFTWARE CONTRACTS	20,750.00	20,750.00	1,056.25	13,128.94	7,621.06
690 - LEGAL/ RECRUITMENT NOTICES	1,150.00	1,150.00	0.00	459.38	690.62
691 - PRINTING/ DESIGN SERVICES	30,863.00	30,863.00	26.25	6,768.55	24,094.45
720 - EMPLOYEE/ PUBLIC RELATIONS	6,750.00	6,750.00	0.00	296.76	6,453.24
730 - OFFICE/ ADMIN SUPPLIES	7,825.00	7,825.00	177.13	2,019.34	5,805.66
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	0.00	0.00	875.00
750 - OFFICE EQUIPMENT	4,250.00	4,250.00	0.00	162.49	4,087.51
760 - POSTAGE & DELIVERY	8,245.00	8,245.00	84.99	2,949.79	5,295.21
764 - BANQUET BEVERAGE SERVICE	688.00	688.00	0.00	60.00	628.00
<b>Department: 5 - Admin Total:</b>	<b>894,706.00</b>	<b>894,706.00</b>	<b>43,822.82</b>	<b>475,375.61</b>	<b>419,330.39</b>
<b>Department: 6 - Maintenance</b>					
513 - MAINTENANCE SALARIES	160,174.00	160,174.00	10,505.66	100,327.45	59,846.55
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	1,391.15	-1,391.15
800 - EQUIPMENT RENTALS	500.00	500.00	0.00	92.50	407.50
810 - MAINTENANCE SERVICES	75,663.00	75,663.00	3,956.53	40,652.21	35,010.79
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	131.39	6,622.58	2,127.42
830 - MAINTENANCE SUPPLIES	15,900.00	15,900.00	356.38	3,190.49	12,709.51
840 - MAINTENANCE MATERIALS	9,485.00	9,485.00	65.14	4,294.58	5,190.42
850 - PETROLEUM PRODUCTS	7,825.00	7,825.00	34.52	538.72	7,286.28
860 - MAIN. TOOLS & EQUIPMENT	2,275.00	2,275.00	53.38	330.15	1,944.85
870 - PARK LANDSCAPING	5,850.00	5,850.00	0.00	1,616.31	4,233.69
880 - UTILITES - ELECTRIC	65,750.00	65,750.00	3,118.29	36,130.91	29,619.09
881 - UTILITES - NATURAL GAS	18,985.00	18,985.00	3,627.61	8,249.95	10,735.05
882 - UTILITIES - WATER	8,828.00	8,828.00	0.00	4,903.87	3,924.13
890 - PARK IMPROVEMENTS & REPAIRS	2,750.00	2,750.00	0.00	27.03	2,722.97
<b>Department: 6 - Maintenance Total:</b>	<b>382,735.00</b>	<b>382,735.00</b>	<b>21,848.90</b>	<b>208,367.90</b>	<b>174,367.10</b>
<b>Department: 7 - Recreation</b>					
515 - CUSTODIANS & FACILITY SUPERVISORS	102,209.00	102,209.00	1,993.50	21,182.25	81,026.75
516 - PROGRAM WAGES	231,179.00	231,179.00	1,704.51	35,595.78	195,583.22
600 - PROMOTION & PUBLICITY	2,000.00	2,000.00	0.00	0.00	2,000.00
620 - CONTRACTUAL PROGRAMS	388,077.00	388,077.00	1,894.03	52,257.95	335,819.05
630 - TRANSPORTATION	4,250.00	4,250.00	0.00	0.00	4,250.00
774 - SPECIAL EVENTS	15,900.00	15,900.00	0.00	930.00	14,970.00

Statement of Revenues & Expenditures

For Fiscal: 2020-2021 Period Ending: 01/31/2021

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
780 - PROGRAM EQUIPMENT	13,425.00	13,425.00	0.00	368.34	13,056.66
790 - PROGRAM SUPPLIES	65,535.00	65,535.00	282.72	5,977.59	59,557.41
<b>Department: 7 - Recreation Total:</b>	<b>822,575.00</b>	<b>822,575.00</b>	<b>5,874.76</b>	<b>116,311.91</b>	<b>706,263.09</b>
<b>Expense Total:</b>	<b>2,100,016.00</b>	<b>2,100,016.00</b>	<b>71,546.48</b>	<b>800,055.42</b>	<b>1,299,960.58</b>
<b>Fund: 13 - Recreation Surplus (Deficit):</b>	<b>1,485.00</b>	<b>1,485.00</b>	<b>-28,049.05</b>	<b>35,923.00</b>	<b>-34,438.00</b>
<b>Total Surplus (Deficit):</b>	<b>118,751.00</b>	<b>118,751.00</b>	<b>-59,982.37</b>	<b>171,815.25</b>	



Park District of La Grange, IL

# Income Statement - Special Rec Funds

## Account Summary

For Fiscal: 2020-2021 Period Ending: 01/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>						
<b>Revenue</b>						
14-5-00 -40000	PROPERTY TAXES - PENSION	181,692.00	181,692.00	57.09	181,862.16	-170.16
15-5-00 -40000	PROPERTY TAXES - P&L	25,235.00	25,235.00	-8.32	25,208.61	26.39
16-5-00 -40000	PROPERTY TAXES - INS	105,987.00	105,987.00	-56.84	105,805.76	181.24
16-5-00 -43000	MISC REVENUE	1,500.00	1,500.00	0.00	1,500.00	0.00
17-5-00 -40000	PROPERTY TAXES - AUDIT	20,188.00	20,188.00	2.63	20,196.69	-8.69
18-5-00 -40000	PROPERTY TAXES - SPEC REC	244,275.00	244,275.00	-91.86	243,960.38	314.62
19-5-00 -40000	PROPERTY TAXES - SS	121,128.00	121,128.00	-53.34	120,950.28	177.72
	<b>Revenue Total:</b>	<b>700,005.00</b>	<b>700,005.00</b>	<b>-150.64</b>	<b>699,483.88</b>	<b>521.12</b>
	<b>Revenue Total:</b>	<b>700,005.00</b>	<b>700,005.00</b>	<b>-150.64</b>	<b>699,483.88</b>	
<b>Expense</b>						
<b>Expense</b>						
14-5-00 -53100	PENSION CONTRIBUTIONS	126,183.00	126,183.00	7,355.31	101,594.13	24,588.87
15-6-00 -73100	SUPPLIES - ATHLETIC FIELD LTS	2,000.00	2,000.00	0.00	0.00	2,000.00
15-6-00 -73110	SUPPLIES - PATHWAY/BLDG SECURI	1,000.00	1,000.00	0.00	1,270.40	-270.40
15-6-00 -73130	UNFORESEEN - P&L	1,000.00	1,000.00	8,368.00	8,368.00	-7,368.00
15-6-00 -90100	PATHWAY REPLACEMENT	15,000.00	15,000.00	0.00	0.00	15,000.00
15-6-00 -90110	SEALCOAT PAVEMENT	2,000.00	2,000.00	0.00	0.00	2,000.00
15-6-00 -90120	MISCELLANEOUS REPAIRS	2,000.00	2,000.00	0.00	2,322.94	-322.94
16-5-00 -61200	LIABILITY INSURANCE	79,908.00	79,908.00	0.00	79,908.36	-0.36
16-5-00 -61210	UNEMPLOYMENT COMP	14,274.00	14,274.00	0.00	0.00	14,274.00
16-5-00 -61220	RISK MANAGER	15,004.00	15,004.00	1,253.50	8,774.50	6,229.50
16-6-00 -53300	FIRST AID SUPPLIES	3,500.00	3,500.00	0.00	0.00	3,500.00
16-6-00 -53301	STAFF PHYSICALS/ FLU SHOTS	200.00	200.00	0.00	0.00	200.00
16-6-00 -53302	PDRMA TRAINING	800.00	800.00	0.00	0.00	800.00
16-6-00 -53303	SAFETY TRAINING	500.00	500.00	0.00	0.00	500.00
16-6-00 -53304	SAFETY LICENSES	1,020.00	1,020.00	0.00	250.00	770.00
16-6-00 -53305	INCENTIVES	250.00	250.00	0.00	0.00	250.00
16-6-00 -73200	SUPPLIES - SAFETY & RISK MGMT	1,250.00	1,250.00	0.00	812.53	437.47
16-6-00 -73230	EQUIP - SAFETY INSPECTIONS	10,500.00	10,500.00	1,184.18	3,097.18	7,402.82
17-5-00 -61100	AUDIT SERVICES	15,260.00	15,260.00	0.00	13,160.00	2,100.00
18-5-00 -51100	WAGES - ADMIN	23,000.00	23,000.00	1,779.98	16,711.56	6,288.44
18-5-00 -61220	RISK MANAGER	5,000.00	5,000.00	417.83	2,924.81	2,075.19
18-5-00 -61300	SEASPAR CONTRIBUTIONS	109,714.00	109,714.00	0.00	109,714.00	0.00
18-5-00 -61310	RECREATION INCLUSION	25,500.00	25,500.00	0.00	6,670.42	18,829.58
18-5-00 -72013	SEASPAR EVENTS	1,000.00	1,000.00	0.00	0.00	1,000.00
18-5-00 -82012	REPAIRS - REC VAN	800.00	800.00	0.00	0.00	800.00
18-5-00 -85016	PETRO PROD - REC VAN	900.00	900.00	0.00	0.00	900.00
18-6-00 -81022	PORTABLE TOILETS	2,072.00	2,072.00	0.00	1,306.25	765.75
18-6-00 -84031	PLAY SURFACES	5,400.00	5,400.00	0.00	5,533.50	-133.50
19-5-00 -53200	EMPLOYER MATCH SS & MEDICARE	120,560.00	120,560.00	6,066.09	59,949.00	60,611.00
	<b>Expense Total:</b>	<b>585,595.00</b>	<b>585,595.00</b>	<b>26,424.89</b>	<b>422,367.58</b>	<b>163,227.42</b>
	<b>Expense Total:</b>	<b>585,595.00</b>	<b>585,595.00</b>	<b>26,424.89</b>	<b>422,367.58</b>	
	<b>Total Surplus (Deficit):</b>	<b>114,410.00</b>	<b>114,410.00</b>	<b>-26,575.53</b>	<b>277,116.30</b>	



Park District of La Grange, IL

# Income Statement

## Account Summary

For Fiscal: 2020-2021 Period Ending: 01/31/2021

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 04 - Debt Service</b>						
<b>Revenue</b>						
<u>04-5-00 -40000</u>	PROPERTY TAXES - DS	880,740.00	880,740.00	1,548.88	877,809.14	2,930.86
<u>04-5-00 -40100</u>	REPLACEMENT TAXES	40,000.00	40,000.00	7,376.71	32,202.26	7,797.74
<u>04-5-00 -40200</u>	BOND PROCEEDS	220,653.00	220,653.00	0.00	2,701,563.82	-2,480,910.82
<u>04-5-00 -40250</u>	BOND PREMIUM	0.00	0.00	0.00	87,545.85	-87,545.85
	<b>Revenue Total:</b>	<b>1,141,393.00</b>	<b>1,141,393.00</b>	<b>8,925.59</b>	<b>3,699,121.07</b>	<b>-2,557,728.07</b>
<b>Expense</b>						
<u>04-5-00 -91000</u>	COST OF ISSUANCE	0.00	0.00	0.00	50,450.00	-50,450.00
<u>04-5-00 -91100</u>	DEBT SERVICE - PRINCIPAL	898,800.00	898,800.00	0.00	898,800.00	0.00
<u>04-5-00 -91150</u>	DEBT SERVICE - INTEREST	221,472.00	221,472.00	0.00	193,451.61	28,020.39
<u>04-5-00 -91200</u>	BOND ISSUE COSTS	4,050.00	4,050.00	0.00	7,150.00	-3,100.00
<u>04-5-00 -91300</u>	PAYMENT TO THE ESCROW AGENT	0.00	0.00	0.00	2,568,678.13	-2,568,678.13
	<b>Expense Total:</b>	<b>1,124,322.00</b>	<b>1,124,322.00</b>	<b>0.00</b>	<b>3,718,529.74</b>	<b>-2,594,207.74</b>
	<b>Fund: 04 - Debt Service Surplus (Deficit):</b>	<b>17,071.00</b>	<b>17,071.00</b>	<b>8,925.59</b>	<b>-19,408.67</b>	

**Income Statement**

**For Fiscal: 2020-2021 Period Ending: 01/31/2021**

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 36 - Capital Projects</b>						
<b>Revenue</b>						
<u>36-5-00 -40200</u>	BOND PROCEEDS	118,147.00	118,147.00	0.00	153,536.18	-35,389.18
<u>36-5-00 -42000</u>	DONATIONS	0.00	0.00	0.00	10,000.00	-10,000.00
<u>36-5-00 -50200</u>	TRANSFER IN	0.00	0.00	0.00	200,000.00	-200,000.00
	<b>Revenue Total:</b>	<b>118,147.00</b>	<b>118,147.00</b>	<b>0.00</b>	<b>363,536.18</b>	<b>-245,389.18</b>
<b>Expense</b>						
<u>36-5-00 -91905</u>	REPLACE ACCOUNTING SOFTWARE	0.00	0.00	0.00	25,770.20	-25,770.20
<u>36-5-00 -99000</u>	RESERVED FOR UNFORSEEN EXPENSE	0.00	0.00	0.00	6,996.72	-6,996.72
<u>36-5-12 -96120</u>	RESURFACE TENNIS COURTS	0.00	0.00	0.00	26,241.00	-26,241.00
<u>36-5-20-92810</u>	FURNACE REPLACEMENT	0.00	0.00	0.00	2,950.00	-2,950.00
<u>36-5-20 -92816</u>	STEREO SYSTEM IN RM 110/111	0.00	0.00	0.00	678.00	-678.00
<u>36-5-20 -92817</u>	SOUND SYSTEM - BANQUET RM	0.00	0.00	0.00	900.00	-900.00
<u>36-5-20 -92900</u>	EMERGENCY ROOF REPAIRS	0.00	0.00	0.00	1,423.51	-1,423.51
<u>36-5-20 -94600</u>	LAND PURCHASE & DEVELOPMENT	0.00	0.00	5,248.05	59,188.14	-59,188.14
	<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>5,248.05</b>	<b>124,147.57</b>	<b>-124,147.57</b>
	<b>Fund: 36 - Capital Projects Surplus (Deficit):</b>	<b>118,147.00</b>	<b>118,147.00</b>	<b>-5,248.05</b>	<b>239,388.61</b>	
	<b>Total Surplus (Deficit):</b>	<b>135,218.00</b>	<b>135,218.00</b>	<b>3,677.54</b>	<b>219,979.94</b>	



Park District of La Grange, IL

# Prior-Year Comparative Income Statement

## Group Summary

For the Period Ending 01/31/2021

SubAccount	2019-2020 Jan. Activity	2020-2021 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 01 - General</b>								
<b>Revenue</b>								
<b>Department: 5 - Admin</b>								
426 - BUILDING RENTALS	9,005.42	6,907.28	-2,098.14	-23.30%	65,581.11	62,328.63	-3,252.48	-4.96%
942 - TAX REVENUE	0.00	-399.59	-399.59	0.00%	880,218.24	916,907.77	36,689.53	4.17%
943 - OTHER REVENUES	8,147.32	1,622.63	-6,524.69	-80.08%	133,424.98	19,479.54	-113,945.44	-85.40%
<b>Department 5 - Admin Total:</b>	<b>17,152.74</b>	<b>8,130.32</b>	<b>-9,022.42</b>	<b>-52.60%</b>	<b>1,079,224.33</b>	<b>998,715.94</b>	<b>-80,508.39</b>	<b>-7.46%</b>
<b>Revenue Total:</b>	<b>17,152.74</b>	<b>8,130.32</b>	<b>-9,022.42</b>	<b>-52.60%</b>	<b>1,079,224.33</b>	<b>998,715.94</b>	<b>-80,508.39</b>	<b>-7.46%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	17,659.57	17,863.77	-204.20	-1.16%	164,270.23	171,229.20	-6,958.97	-4.24%
512 - FRONT DESK	3,916.64	1,224.50	2,692.14	68.74%	37,095.53	10,086.76	27,008.77	72.81%
530 - HEALTH & LIFE INSURANCE	11,308.32	7,798.32	3,510.00	31.04%	101,321.04	83,165.39	18,155.65	17.92%
540 - EDUCATION & TRAINING	3,482.99	225.00	3,257.99	93.54%	14,099.83	594.50	13,505.33	95.78%
600 - PROMOTION & PUBLICITY	3,859.36	0.00	3,859.36	100.00%	10,146.45	1,200.32	8,946.13	88.17%
610 - PROFESSIONAL FEES	937.50	642.19	295.31	31.50%	10,598.44	13,684.69	-3,086.25	-29.12%
650 - BANK/MERCHANT FEES	105.14	50.67	54.47	51.81%	445.70	239.32	206.38	46.30%
660 - DUES & SUBSCRIPTIONS	515.93	0.00	515.93	100.00%	5,962.19	5,068.03	894.16	15.00%
670 - COMMUNICATION SERVICES	728.19	1,603.63	-875.44	-120.22%	13,509.36	12,817.00	692.36	5.13%
680 - SOFTWARE CONTRACTS	1,131.80	1,056.25	75.55	6.68%	14,565.95	13,128.97	1,436.98	9.87%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	298.10	94.38	203.72	68.34%
691 - PRINTING/ DESIGN SERVICES	675.00	8.75	666.25	98.70%	7,254.12	2,426.84	4,827.28	66.55%
710 - ADMINISTRATIVE EXPENSE ACCTS	127.64	0.00	127.64	100.00%	1,271.37	441.25	830.12	65.29%
720 - EMPLOYEE/ PUBLIC RELATIONS	0.00	0.00	0.00	0.00%	1,105.39	87.49	1,017.90	92.09%
730 - OFFICE/ ADMIN SUPPLIES	190.86	177.09	13.77	7.21%	3,833.65	2,019.27	1,814.38	47.33%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	0.00	0.00	0.00%	110.74	0.00	110.74	100.00%
750 - OFFICE EQUIPMENT	112.87	0.00	112.87	100.00%	1,799.63	162.50	1,637.13	90.97%
760 - POSTAGE & DELIVERY	23.15	84.99	-61.84	-267.13%	3,728.77	1,221.24	2,507.53	67.25%
764 - BANQUET BEVERAGE SERVICE	0.00	0.00	0.00	0.00%	287.75	60.00	227.75	79.15%
765 - CONTINGENCY	0.00	0.00	0.00	0.00%	2,578.78	9,335.00	-6,756.22	-261.99%
954 - TRANSFER	0.00	0.00	0.00	0.00%	250,000.00	200,000.00	50,000.00	20.00%
<b>Department 5 - Admin Total:</b>	<b>44,774.96</b>	<b>30,735.16</b>	<b>14,039.80</b>	<b>31.36%</b>	<b>644,283.02</b>	<b>527,062.15</b>	<b>117,220.87</b>	<b>18.19%</b>
<b>Department: 6 - Maintenance</b>								
513 - MAINTENANCE SALARIES	10,811.74	10,505.71	306.03	2.83%	105,621.30	101,555.19	4,066.11	3.85%
514 - SEASONAL MAINTENANCE	0.00	0.00	0.00	0.00%	10,656.35	5,496.00	5,160.35	48.43%

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2021

SubAccount	2019-2020	2020-2021	Jan. Variance		2019-2020	2020-2021	YTD Variance	
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	0.00%	0.00	1,391.15	-1,391.15	0.00%
800 - EQUIPMENT RENTALS	0.00	0.00	0.00	0.00%	166.24	92.50	73.74	44.36%
810 - MAINTENANCE SERVICES	8,131.16	3,956.54	4,174.62	51.34%	70,539.70	61,676.58	8,863.12	12.56%
820 - EQUIPMENT REPAIRS	1,728.29	131.40	1,596.89	92.40%	3,522.77	6,622.67	-3,099.90	-88.00%
830 - MAINTENANCE SUPPLIES	1,631.21	356.38	1,274.83	78.15%	9,430.99	3,190.57	6,240.42	66.17%
840 - MAINTENANCE MATERIALS	51.34	65.14	-13.80	-26.88%	5,894.96	4,478.39	1,416.57	24.03%
850 - PETROLEUM PRODUCTS	54.11	34.52	19.59	36.20%	1,297.55	538.72	758.83	58.48%
860 - MAIN. TOOLS & EQUIPMENT	10.62	53.38	-42.76	-402.64%	355.31	330.18	25.13	7.07%
870 - PARK LANDSCAPING	0.00	0.00	0.00	0.00%	3,821.81	1,616.35	2,205.46	57.71%
880 - UTILITES - ELECTRIC	4,041.63	3,118.30	923.33	22.85%	40,165.36	36,131.17	4,034.19	10.04%
881 - UTILITES - NATURAL GAS	1,827.91	3,627.62	-1,799.71	-98.46%	7,674.46	8,178.80	-504.34	-6.57%
882 - UTILITIES - WATER	0.00	0.00	0.00	0.00%	5,925.89	4,903.90	1,021.99	17.25%
890 - PARK IMPROVEMENTS & REPAIRS	0.00	0.00	0.00	0.00%	0.00	27.04	-27.04	0.00%
<b>Department 6 - Maintenance Total:</b>	<b>28,288.01</b>	<b>21,848.99</b>	<b>6,439.02</b>	<b>22.76%</b>	<b>265,072.69</b>	<b>236,229.21</b>	<b>28,843.48</b>	<b>10.88%</b>
<b>Expense Total:</b>	<b>73,062.97</b>	<b>52,584.15</b>	<b>20,478.82</b>	<b>28.03%</b>	<b>909,355.71</b>	<b>763,291.36</b>	<b>146,064.35</b>	<b>16.06%</b>
<b>Fund 01 Surplus (Deficit):</b>	<b>-55,910.23</b>	<b>-44,453.83</b>	<b>11,456.40</b>	<b>20.49%</b>	<b>169,868.62</b>	<b>235,424.58</b>	<b>65,555.96</b>	<b>38.59%</b>

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2021

SubAccount	2019-2020 Jan. Activity	2020-2021 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 11 - Fitness Center</b>								
<b>Revenue</b>								
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	79,852.74	42,393.72	-37,459.02	-46.91%	621,812.47	307,092.63	-314,719.84	-50.61%
943 - OTHER REVENUES	34.00	18.00	-16.00	-47.06%	266.00	135.00	-131.00	-49.25%
<b>Department 7 - Recreation Total:</b>	<b>79,886.74</b>	<b>42,411.72</b>	<b>-37,475.02</b>	<b>-46.91%</b>	<b>622,078.47</b>	<b>307,227.63</b>	<b>-314,850.84</b>	<b>-50.61%</b>
<b>Revenue Total:</b>	<b>79,886.74</b>	<b>42,411.72</b>	<b>-37,475.02</b>	<b>-46.91%</b>	<b>622,078.47</b>	<b>307,227.63</b>	<b>-314,850.84</b>	<b>-50.61%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	5,908.27	5,908.27	0.00	0.00%	57,118.92	57,386.24	-267.32	-0.47%
521 - SS/ MEDICARE	451.98	451.99	-0.01	0.00%	4,520.97	4,390.09	130.88	2.89%
522 - PENSION	724.20	750.43	-26.23	-3.62%	6,758.82	7,068.01	-309.19	-4.57%
530 - HEALTH & LIFE INSURANCE	1,686.44	1,833.48	-147.04	-8.72%	15,177.96	15,718.06	-540.10	-3.56%
540 - EDUCATION & TRAINING	65.00	0.00	65.00	100.00%	1,228.95	562.00	666.95	54.27%
550 - TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00%	30.00	0.00	30.00	100.00%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	4,908.59	0.00	4,908.59	100.00%
610 - PROFESSIONAL FEES	0.00	0.00	0.00	0.00%	250.00	0.00	250.00	100.00%
650 - BANK/MERCHANT FEES	1,553.36	918.20	635.16	40.89%	12,318.34	5,969.65	6,348.69	51.54%
670 - COMMUNICATION SERVICES	248.97	395.98	-147.01	-59.05%	2,590.73	2,828.82	-238.09	-9.19%
680 - SOFTWARE CONTRACTS	143.75	345.00	-201.25	-140.00%	1,063.75	1,265.00	-201.25	-18.92%
730 - OFFICE/ ADMIN SUPPLIES	120.32	0.00	120.32	100.00%	1,308.61	70.97	1,237.64	94.58%
760 - POSTAGE & DELIVERY	0.00	0.00	0.00	0.00%	165.00	0.00	165.00	100.00%
<b>Department 5 - Admin Total:</b>	<b>10,902.29</b>	<b>10,603.35</b>	<b>298.94</b>	<b>2.74%</b>	<b>107,440.64</b>	<b>95,258.84</b>	<b>12,181.80</b>	<b>11.34%</b>
<b>Department: 6 - Maintenance</b>								
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	0.00%	0.00	2,552.95	-2,552.95	0.00%
810 - MAINTENANCE SERVICES	946.82	181.04	765.78	80.88%	2,571.41	1,196.06	1,375.35	53.49%
830 - MAINTENANCE SUPPLIES	470.55	1,987.55	-1,517.00	-322.39%	9,537.02	7,061.65	2,475.37	25.96%
880 - UTILITES - ELECTRIC	705.84	536.69	169.15	23.96%	7,538.40	6,138.11	1,400.29	18.58%
881 - UTILITES - NATURAL GAS	182.51	395.04	-212.53	-116.45%	721.57	918.49	-196.92	-27.29%
882 - UTILITIES - WATER	0.00	0.00	0.00	0.00%	472.47	226.94	245.53	51.97%
<b>Department 6 - Maintenance Total:</b>	<b>2,305.72</b>	<b>3,100.32</b>	<b>-794.60</b>	<b>-34.46%</b>	<b>20,840.87</b>	<b>18,094.20</b>	<b>2,746.67</b>	<b>13.18%</b>
<b>Department: 7 - Recreation</b>								
512 - FRONT DESK	9,045.68	7,137.25	1,908.43	21.10%	91,557.37	57,687.72	33,869.65	36.99%
515 - CUSTODIANS & FACILITY SUPERVISORS	1,467.50	1,067.75	399.75	27.24%	13,361.00	7,649.25	5,711.75	42.75%
516 - PROGRAM WAGES	2,358.27	814.39	1,543.88	65.47%	23,204.27	10,277.71	12,926.56	55.71%
521 - SS/ MEDICARE	984.67	689.98	294.69	29.93%	10,445.62	5,784.56	4,661.06	44.62%
620 - CONTRACTUAL PROGRAMS	4,325.50	0.00	4,325.50	100.00%	78,149.00	9,127.77	69,021.23	88.32%
640 - EQUIP/ FACILITY LEASE	12,180.63	776.98	11,403.65	93.62%	108,430.77	90,723.47	17,707.30	16.33%
780 - PROGRAM EQUIPMENT	146.25	576.20	-429.95	-293.98%	4,460.65	2,085.80	2,374.85	53.24%

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2021

SubAccount	2019-2020	2020-2021	Jan. Variance		2019-2020	2020-2021	YTD Variance	
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
790 - PROGRAM SUPPLIES	466.04	79.80	386.24	82.88%	1,598.86	269.90	1,328.96	83.12%
Department 7 - Recreation Total:	<b>30,974.54</b>	<b>11,142.35</b>	<b>19,832.19</b>	<b>64.03%</b>	<b>331,207.54</b>	<b>183,606.18</b>	<b>147,601.36</b>	<b>44.56%</b>
Expense Total:	<b>44,182.55</b>	<b>24,846.02</b>	<b>19,336.53</b>	<b>43.77%</b>	<b>459,489.05</b>	<b>296,959.22</b>	<b>162,529.83</b>	<b>35.37%</b>
Fund 11 Surplus (Deficit):	<b>35,704.19</b>	<b>17,565.70</b>	<b>-18,138.49</b>	<b>-50.80%</b>	<b>162,589.42</b>	<b>10,268.41</b>	<b>-152,321.01</b>	<b>-93.68%</b>

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2021

SubAccount	2019-2020 Jan. Activity	2020-2021 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 12 - Before &amp; After School</b>								
<b>Revenue</b>								
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	80,511.38	14,720.00	-65,791.38	-81.72%	563,581.24	95,149.90	-468,431.34	-83.12%
943 - OTHER REVENUES	0.00	0.00	0.00	0.00%	20.00	0.00	-20.00	-100.00%
<b>Department 7 - Recreation Total:</b>	<b>80,511.38</b>	<b>14,720.00</b>	<b>-65,791.38</b>	<b>-81.72%</b>	<b>563,601.24</b>	<b>95,149.90</b>	<b>-468,451.34</b>	<b>-83.12%</b>
<b>Revenue Total:</b>	<b>80,511.38</b>	<b>14,720.00</b>	<b>-65,791.38</b>	<b>-81.72%</b>	<b>563,601.24</b>	<b>95,149.90</b>	<b>-468,451.34</b>	<b>-83.12%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
610 - PROFESSIONAL FEES	207.50	0.00	207.50	100.00%	857.50	0.00	857.50	100.00%
<b>Department 5 - Admin Total:</b>	<b>207.50</b>	<b>0.00</b>	<b>207.50</b>	<b>100.00%</b>	<b>857.50</b>	<b>0.00</b>	<b>857.50</b>	<b>100.00%</b>
<b>Department: 7 - Recreation</b>								
511 - ADMINISTRATIVE SALARIES	10,668.06	10,342.31	325.75	3.05%	103,436.53	98,914.45	4,522.08	4.37%
516 - PROGRAM WAGES	15,336.45	3,839.63	11,496.82	74.96%	192,221.81	52,695.29	139,526.52	72.59%
521 - SS/ MEDICARE	1,977.87	1,083.80	894.07	45.20%	23,836.92	11,554.14	12,282.78	51.53%
522 - PENSION	1,319.51	1,392.13	-72.62	-5.50%	14,573.51	12,745.20	1,828.31	12.55%
530 - HEALTH & LIFE INSURANCE	1,781.89	2,078.15	-296.26	-16.63%	16,037.01	17,461.83	-1,424.82	-8.88%
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	0.00%	0.00	529.96	-529.96	0.00%
550 - TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00%	665.57	219.88	445.69	66.96%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	1,682.21	0.00	1,682.21	100.00%
610 - PROFESSIONAL FEES	0.00	0.00	0.00	0.00%	250.00	0.00	250.00	100.00%
630 - TRANSPORTATION	0.00	0.00	0.00	0.00%	7,327.79	950.00	6,377.79	87.04%
640 - EQUIP/ FACILITY LEASE	12.00	0.00	12.00	100.00%	1,812.00	0.00	1,812.00	100.00%
650 - BANK/MERCHANT FEES	1,071.29	230.69	840.60	78.47%	8,097.50	1,643.80	6,453.70	79.70%
660 - DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00%	0.00	240.00	-240.00	0.00%
670 - COMMUNICATION SERVICES	195.00	95.00	100.00	51.28%	1,505.00	1,080.00	425.00	28.24%
680 - SOFTWARE CONTRACTS	258.75	136.65	122.10	47.19%	6,590.29	2,725.95	3,864.34	58.64%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	885.00	0.00	885.00	100.00%
720 - EMPLOYEE/ PUBLIC RELATIONS	0.00	0.00	0.00	0.00%	538.44	0.00	538.44	100.00%
780 - PROGRAM EQUIPMENT	0.00	0.00	0.00	0.00%	1,145.13	0.00	1,145.13	100.00%
790 - PROGRAM SUPPLIES	3,012.15	566.83	2,445.32	81.18%	29,427.09	4,190.14	25,236.95	85.76%
<b>Department 7 - Recreation Total:</b>	<b>35,632.97</b>	<b>19,765.19</b>	<b>15,867.78</b>	<b>44.53%</b>	<b>410,031.80</b>	<b>204,950.64</b>	<b>205,081.16</b>	<b>50.02%</b>
<b>Expense Total:</b>	<b>35,840.47</b>	<b>19,765.19</b>	<b>16,075.28</b>	<b>44.85%</b>	<b>410,889.30</b>	<b>204,950.64</b>	<b>205,938.66</b>	<b>50.12%</b>
<b>Fund 12 Surplus (Deficit):</b>	<b>44,670.91</b>	<b>-5,045.19</b>	<b>-49,716.10</b>	<b>-111.29%</b>	<b>152,711.94</b>	<b>-109,800.74</b>	<b>-262,512.68</b>	<b>-171.90%</b>

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2021

SubAccount	2019-2020 Jan. Activity	2020-2021 Jan. Activity	Jan. Variance Favorable / (Unfavorable)	Variance %	2019-2020 YTD Activity	2020-2021 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 13 - Recreation</b>								
<b>Revenue</b>								
<b>Department: 5 - Admin</b>								
480 - PARK USAGE	8,692.00	3,947.00	-4,745.00	-54.59%	27,715.00	39,024.50	11,309.50	40.81%
942 - TAX REVENUE	0.00	-70.54	-70.54	0.00%	501,228.93	534,713.24	33,484.31	6.68%
943 - OTHER REVENUES	93.04	0.00	-93.04	-100.00%	2,426.91	93.44	-2,333.47	-96.15%
<b>Department 5 - Admin Total:</b>	<b>8,785.04</b>	<b>3,876.46</b>	<b>-4,908.58</b>	<b>-55.87%</b>	<b>531,370.84</b>	<b>573,831.18</b>	<b>42,460.34</b>	<b>7.99%</b>
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	60,985.80	35,714.97	-25,270.83	-41.44%	640,204.03	233,587.35	-406,616.68	-63.51%
491 - RECREATION CENTER	38,514.50	3,588.00	-34,926.50	-90.68%	218,801.55	26,007.79	-192,793.76	-88.11%
943 - OTHER REVENUES	300.20	318.00	17.80	5.93%	3,952.16	2,552.10	-1,400.06	-35.43%
<b>Department 7 - Recreation Total:</b>	<b>99,800.50</b>	<b>39,620.97</b>	<b>-60,179.53</b>	<b>-60.30%</b>	<b>862,957.74</b>	<b>262,147.24</b>	<b>-600,810.50</b>	<b>-69.62%</b>
<b>Revenue Total:</b>	<b>108,585.54</b>	<b>43,497.43</b>	<b>-65,088.11</b>	<b>-59.94%</b>	<b>1,394,328.58</b>	<b>835,978.42</b>	<b>-558,350.16</b>	<b>-40.04%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	36,002.11	27,928.60	8,073.51	22.43%	340,052.78	310,889.10	29,163.68	8.58%
512 - FRONT DESK	3,916.59	1,224.50	2,692.09	68.74%	37,094.87	10,086.74	27,008.13	72.81%
530 - HEALTH & LIFE INSURANCE	11,308.33	10,575.38	732.95	6.48%	101,320.98	98,559.50	2,761.48	2.73%
540 - EDUCATION & TRAINING	3,482.98	225.00	3,257.98	93.54%	14,109.77	594.50	13,515.27	95.79%
550 - TRAVEL REIMBURSEMENT	0.00	150.21	-150.21	0.00%	1,564.45	508.91	1,055.54	67.47%
600 - PROMOTION & PUBLICITY	3,859.35	0.00	3,859.35	100.00%	10,146.46	1,200.29	8,946.17	88.17%
610 - PROFESSIONAL FEES	812.50	214.06	598.44	73.65%	4,032.81	4,561.56	-528.75	-13.11%
650 - BANK/MERCHANT FEES	2,731.78	556.83	2,174.95	79.62%	14,363.96	5,244.86	9,119.10	63.49%
660 - DUES & SUBSCRIPTIONS	515.92	0.00	515.92	100.00%	5,962.17	5,068.03	894.14	15.00%
670 - COMMUNICATION SERVICES	728.15	1,603.62	-875.47	-120.23%	13,489.49	12,816.87	672.62	4.99%
680 - SOFTWARE CONTRACTS	1,131.79	1,056.25	75.54	6.67%	14,565.89	13,128.94	1,436.95	9.87%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	480.60	459.38	21.22	4.42%
691 - PRINTING/ DESIGN SERVICES	2,025.00	26.25	1,998.75	98.70%	20,667.91	6,768.55	13,899.36	67.25%
720 - EMPLOYEE/ PUBLIC RELATIONS	0.00	0.00	0.00	0.00%	1,740.85	296.76	1,444.09	82.95%
730 - OFFICE/ ADMIN SUPPLIES	190.88	177.13	13.75	7.20%	3,833.69	2,019.34	1,814.35	47.33%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	0.00	0.00	0.00%	110.73	0.00	110.73	100.00%
750 - OFFICE EQUIPMENT	112.88	0.00	112.88	100.00%	1,799.60	162.49	1,637.11	90.97%
760 - POSTAGE & DELIVERY	23.14	84.99	-61.85	-267.29%	3,728.72	2,949.79	778.93	20.89%
764 - BANQUET BEVERAGE SERVICE	0.00	0.00	0.00	0.00%	287.75	60.00	227.75	79.15%
<b>Department 5 - Admin Total:</b>	<b>66,841.40</b>	<b>43,822.82</b>	<b>23,018.58</b>	<b>34.44%</b>	<b>589,353.48</b>	<b>475,375.61</b>	<b>113,977.87</b>	<b>19.34%</b>
<b>Department: 6 - Maintenance</b>								
513 - MAINTENANCE SALARIES	10,811.75	10,505.66	306.09	2.83%	105,621.19	100,327.45	5,293.74	5.01%
514 - SEASONAL MAINTENANCE	0.00	0.00	0.00	0.00%	10,656.35	0.00	10,656.35	100.00%
533 - RISK MANAGEMENT COSTS	0.00	0.00	0.00	0.00%	0.00	1,391.15	-1,391.15	0.00%
800 - EQUIPMENT RENTALS	0.00	0.00	0.00	0.00%	166.23	92.50	73.73	44.35%
810 - MAINTENANCE SERVICES	8,131.17	3,956.53	4,174.64	51.34%	53,944.06	40,652.21	13,291.85	24.64%

Prior-Year Comparative Income Statement

For the Period Ending 01/31/2021

SubAccount	2019-2020	2020-2021	Jan. Variance		2019-2020	2020-2021	YTD Variance	
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
820 - EQUIPMENT REPAIRS	1,728.27	131.39	1,596.88	92.40%	3,522.66	6,622.58	-3,099.92	-88.00%
830 - MAINTENANCE SUPPLIES	1,631.21	356.38	1,274.83	78.15%	9,430.65	3,190.49	6,240.16	66.17%
840 - MAINTENANCE MATERIALS	51.36	65.14	-13.78	-26.83%	5,159.23	4,294.58	864.65	16.76%
850 - PETROLEUM PRODUCTS	54.10	34.52	19.58	36.19%	1,297.38	538.72	758.66	58.48%
860 - MAIN. TOOLS & EQUIPMENT	10.61	53.38	-42.77	-403.11%	355.29	330.15	25.14	7.08%
870 - PARK LANDSCAPING	0.00	0.00	0.00	0.00%	3,821.77	1,616.31	2,205.46	57.71%
880 - UTILITES - ELECTRIC	4,041.60	3,118.29	923.31	22.85%	40,165.07	36,130.91	4,034.16	10.04%
881 - UTILITES - NATURAL GAS	1,827.88	3,627.61	-1,799.73	-98.46%	7,674.17	8,249.95	-575.78	-7.50%
882 - UTILITIES - WATER	0.00	0.00	0.00	0.00%	5,925.79	4,903.87	1,021.92	17.25%
890 - PARK IMPROVEMENTS & REPAIRS	0.00	0.00	0.00	0.00%	0.00	27.03	-27.03	0.00%
<b>Department 6 - Maintenance Total:</b>	<b>28,287.95</b>	<b>21,848.90</b>	<b>6,439.05</b>	<b>22.76%</b>	<b>247,739.84</b>	<b>208,367.90</b>	<b>39,371.94</b>	<b>15.89%</b>
<b>Department: 7 - Recreation</b>								
515 - CUSTODIANS & FACILITY SUPERVISORS	7,449.24	1,993.50	5,455.74	73.24%	63,926.05	21,182.25	42,743.80	66.86%
516 - PROGRAM WAGES	5,069.80	1,704.51	3,365.29	66.38%	94,813.69	35,595.78	59,217.91	62.46%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	173.25	0.00	173.25	100.00%
620 - CONTRACTUAL PROGRAMS	8,002.99	1,894.03	6,108.96	76.33%	165,450.03	52,257.95	113,192.08	68.41%
630 - TRANSPORTATION	0.00	0.00	0.00	0.00%	3,916.90	0.00	3,916.90	100.00%
774 - SPECIAL EVENTS	0.00	0.00	0.00	0.00%	12,297.96	930.00	11,367.96	92.44%
780 - PROGRAM EQUIPMENT	282.63	0.00	282.63	100.00%	5,045.67	368.34	4,677.33	92.70%
790 - PROGRAM SUPPLIES	2,764.74	282.72	2,482.02	89.77%	35,997.55	5,977.59	30,019.96	83.39%
<b>Department 7 - Recreation Total:</b>	<b>23,569.40</b>	<b>5,874.76</b>	<b>17,694.64</b>	<b>75.07%</b>	<b>381,621.10</b>	<b>116,311.91</b>	<b>265,309.19</b>	<b>69.52%</b>
<b>Expense Total:</b>	<b>118,698.75</b>	<b>71,546.48</b>	<b>47,152.27</b>	<b>39.72%</b>	<b>1,218,714.42</b>	<b>800,055.42</b>	<b>418,659.00</b>	<b>34.35%</b>
<b>Fund 13 Surplus (Deficit):</b>	<b>-10,113.21</b>	<b>-28,049.05</b>	<b>-17,935.84</b>	<b>-177.35%</b>	<b>175,614.16</b>	<b>35,923.00</b>	<b>-139,691.16</b>	<b>-79.54%</b>
<b>Total Surplus (Deficit):</b>	<b>14,351.66</b>	<b>-59,982.37</b>	<b>-74,334.03</b>	<b>-517.95%</b>	<b>660,784.14</b>	<b>171,815.25</b>	<b>-488,968.89</b>	<b>-74.00%</b>

**Fund Summary**

Fund	2019-2020	2020-2021	Jan. Variance		2019-2020	2020-2021	YTD Variance	
	Jan. Activity	Jan. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
01 - General	-55,910.23	-44,453.83	11,456.40	20.49%	169,868.62	235,424.58	65,555.96	38.59%
11 - Fitness Center	35,704.19	17,565.70	-18,138.49	-50.80%	162,589.42	10,268.41	-152,321.01	-93.68%
12 - Before & After School	44,670.91	-5,045.19	-49,716.10	-111.29%	152,711.94	-109,800.74	-262,512.68	-171.90%
13 - Recreation	-10,113.21	-28,049.05	-17,935.84	-177.35%	175,614.16	35,923.00	-139,691.16	-79.54%
<b>Total Surplus (Deficit):</b>	<b>14,351.66</b>	<b>-59,982.37</b>	<b>-74,334.03</b>	<b>-517.95%</b>	<b>660,784.14</b>	<b>171,815.25</b>	<b>-488,968.89</b>	<b>-74.00%</b>

PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair  
FROM: Superintendent of Finance  
RE: Consolidated Vouchers dated 2/8/2021

If this voucher is removed from the consent agenda, the financial report for the month of January should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated FEBUARY 8, 2021 in the amount of \$ 216,114.49  
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable Vouchers & P Card Purchases

General Fund		39,691.26
Fitness Center		4,318.02
BASE Program		736.33
Recreation Fund		22,195.46
Paving & Lighting		8,368.00
Liability Insurance		2,437.68
Special Recreation for Handicapped		417.83
Capital Projects		9,755.12
		<hr/>
		87,919.70

Imprest Checks

AT&T	internet service - Gilbert, CC, Sedg	162.30	
KS State Bank	telephone equipment lease	595.77	
KS State Bank	additional fitness equipment	776.98	
		<hr/>	
			1,535.05

Recreation Refunds 98.00

Merchant Service & Bank Fees 1,514.23

Payroll for the pay dates of January 2021 125,047.51  
Includes monthly Social Security, Medicare & IMRF contributions.

\$ 216,114.49



# Expense Approval Report

## By Vendor Name

Payment Dates 1/12/2021 - 2/8/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: AC2100 - ACCESS ONE INC</b>					
ACCESS ONE INC	4822936	02/01/2021	LOCAL PHONE SERVICE/ IPRA	01-5-00-42610	80.00
ACCESS ONE INC	4822936	02/01/2021	LOCAL PHONE SERVICE/ IPRA	01-5-00-67011	471.23
ACCESS ONE INC	4822936	02/01/2021	LOCAL PHONE SERVICE/ IPRA	13-5-00-67011	471.23
<b>Vendor AC2100 - ACCESS ONE INC Total:</b>					<b>1,022.46</b>
<b>Vendor: AN7606 - ANCEL GLINK P.C.</b>					
ANCEL GLINK P.C.	79696	01/08/2021	LEGAL SERVICES	01-5-00-61000	642.19
ANCEL GLINK P.C.	79696	01/08/2021	LEGAL SERVICES	13-5-00-61000	214.06
<b>Vendor AN7606 - ANCEL GLINK P.C. Total:</b>					<b>856.25</b>
<b>Vendor: AT5010 - AT&amp; T MOBILITY</b>					
AT& T MOBILITY	1662-0121	01/03/2021	PARK FOREMAN	01-5-00-67031	28.37
AT& T MOBILITY	1662-0121	01/03/2021	PARK FOREMAN	13-5-00-67031	28.37
AT& T MOBILITY	INV0000139	01/03/2021	BASE	12-7-27-79000	113.48
AT& T MOBILITY	INV0000140	01/03/2021	SUPT. OF FINANCE	01-5-00-67035	28.37
AT& T MOBILITY	INV0000140	01/03/2021	SUPT. OF FINANCE	13-5-00-67035	28.37
AT& T MOBILITY	INV0000141	01/03/2021	AIR CARD/TABLETS	01-5-00-67043	53.44
AT& T MOBILITY	INV0000141	01/03/2021	AIR CARD/TABLETS	13-5-00-67043	53.45
AT& T MOBILITY	INV0000142	01/03/2021	GORDON PARK WIFI	01-5-00-67011	11.75
AT& T MOBILITY	INV0000142	01/03/2021	GORDON PARK WIFI	13-5-00-67011	11.75
<b>Vendor AT5010 - AT&amp; T MOBILITY Total:</b>					<b>357.35</b>
<b>Vendor: AT5005 - AT&amp;T</b>					
AT&T	INV0000159	01/16/2021	E911 SERVICE	01-5-00-67011	17.82
AT&T	INV0000159	01/16/2021	E911 SERVICE	13-5-00-67011	17.82
<b>Vendor AT5005 - AT&amp;T Total:</b>					<b>35.64</b>
<b>Vendor: BMO - BMO HARRIS</b>					
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	IPRA CONFERENCE	01-5-00-54031	112.50
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	IPRA/IAPD Conference	01-5-00-54031	112.50
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Email Blast	01-5-00-67045	33.15
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	DUMPSTER	01-6-00-81020	421.01
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	tractor parts	01-6-00-82011	40.81
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	light bulbs	01-6-00-83012	7.21
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Batteries for emergency lights	01-6-00-83012	98.87
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Batteries for emergency lights	01-6-00-83012	37.47
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	credit - light bulbs	01-6-00-83012	-3.47
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	paint	01-6-00-83022	2.97
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	credit - hardware	01-6-00-83022	-4.29
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	spray paint	01-6-00-83022	14.34
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	paint	01-6-00-83022	13.49
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	paint & hardware	01-6-00-83022	52.47
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	spray paint	01-6-00-83022	29.35
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	hardware	01-6-00-84041	8.74
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	credit - hardware	01-6-00-84041	-8.70
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	hardware	01-6-00-84041	23.97
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	small hooks	01-6-00-84041	2.23
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	hardware	01-6-00-84041	6.13
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	paint & hardware	01-6-00-84041	21.65
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	hardware	01-6-00-84041	11.12
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	cylinder rental	01-6-00-85012	34.52
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	vacuum bags & parts	01-6-00-86014	53.38
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Water filter for Fitness Center	11-6-00-83012	51.90
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Membership cards for fitness	11-7-00-79000	54.80
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Reservation system for Tier 3	11-7-00-79000	25.00
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	DCFS packet for new exempti	12-7-00-79000	11.80

Expense Approval Report

Payment Dates: 1/12/2021 - 2/8/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base Snack Shopping	12-7-21-79110	9.98
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base Snack Shopping	12-7-21-79110	4.00
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base snack shopping	12-7-21-79110	13.00
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base Snack shopping	12-7-21-79110	22.02
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Valentine goody bag items for	12-7-21-79110	7.50
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base Snack Shopping	12-7-21-79110	4.48
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base Snack Shopping	12-7-22-79110	3.99
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base Snack shopping	12-7-22-79110	19.13
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base snack shopping	12-7-22-79110	2.33
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Valentine goody bag items for	12-7-22-79110	7.50
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Snack	12-7-23-79110	15.76
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base Snack shopping	12-7-23-79110	21.63
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base Snack Shopping	12-7-23-79110	3.99
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base snack shopping	12-7-23-79110	9.63
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Valentine goody bag items for	12-7-23-79110	7.50
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base snack shopping	12-7-24-79110	13.00
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base Snack Shopping	12-7-24-79110	3.99
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Valentine goody bag items for	12-7-24-79110	7.50
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Snack	12-7-24-79110	15.76
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base Snack shopping	12-7-24-79110	14.64
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Valentine goody bag items for	12-7-25-79110	7.50
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base Snack shopping	12-7-25-79110	8.65
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base snack shopping	12-7-25-79110	16.62
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base Snack Shopping	12-7-25-79110	3.99
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base Snack Shopping	12-7-27-79110	4.00
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Valentine goody bag items for	12-7-27-79110	7.50
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base Snack shopping	12-7-27-79110	8.65
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Base snack shopping	12-7-27-79110	16.62
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Snack	12-7-27-79110	15.77
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Sidewalk Chalk for Day Camps	13-10400	115.18
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	IPRA/IAPD Conference	13-5-00-54031	112.50
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	IPRA CONFERENCE	13-5-00-54031	112.50
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Email Blast	13-5-00-67045	33.14
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	DUMPSTER	13-6-00-81020	421.00
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	tractor parts	13-6-00-82011	40.80
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Batteries for emergency lights	13-6-00-83012	98.86
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	light bulbs	13-6-00-83012	7.21
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Batteries for emergency lights	13-6-00-83012	37.47
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	credit - light bulbs	13-6-00-83012	-3.47
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	paint & hardware	13-6-00-83022	52.47
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	paint	13-6-00-83022	13.49
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	credit - hardware	13-6-00-83022	-4.29
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	spray paint	13-6-00-83022	14.34
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	paint	13-6-00-83022	2.97
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	spray paint	13-6-00-83022	29.35
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	credit - hardware	13-6-00-84041	-8.70
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	small hooks	13-6-00-84041	2.22
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	hardware	13-6-00-84041	8.75
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	hardware	13-6-00-84041	23.97
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	paint & hardware	13-6-00-84041	21.66
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	hardware	13-6-00-84041	11.12
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	hardware	13-6-00-84041	6.12
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	cylinder rental	13-6-00-85012	34.52
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	vacuum bags & parts	13-6-00-86014	53.38
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	Hand soap	13-7-08-79000	5.88
BMO HARRIS	H42420210126dhvwhohox	01/31/2021	sketch pads and toys for pre-s	13-7-08-79000	39.97
				<b>Vendor BMO - BMO HARRIS Total:</b>	<b>2,843.96</b>

Vendor: CA0500 - CANTEEN REFRESHMENT SERVICES

CANTEEN REFRESHMENT SER	ORD90244	02/01/2021	WATER COOLER RENTAL FILTE	01-5-00-73030	42.00
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## Expense Approval Report

Payment Dates: 1/12/2021 - 2/8/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CANTEEN REFRESHMENT SER	ORD90244	02/01/2021	WATER COOLER RENTAL FILTE	13-5-00-73030	42.00
<b>Vendor CA0500 - CANTEEN REFRESHMENT SERVICES Total:</b>					<b>84.00</b>
<b>Vendor: CA0810 - CARD CONNECT</b>					
CARD CONNECT	33875	01/31/2021	RENT CHIP READERS	11-5-00-65004	75.00
CARD CONNECT	33875	01/31/2021	RENT CHIP READERS	12-7-00-65004	50.00
CARD CONNECT	33875	01/31/2021	RENT CHIP READERS	13-5-00-65004	75.00
<b>Vendor CA0810 - CARD CONNECT Total:</b>					<b>200.00</b>
<b>Vendor: CA6722 - CASE LOTS INC</b>					
CASE LOTS INC	2295	01/06/2021	BUILDING SUPPLIES	01-6-00-83012	61.22
CASE LOTS INC	2295	01/06/2021	BUILDING SUPPLIES	13-6-00-83012	61.23
CASE LOTS INC	2306	01/06/2021	CLEANING/BATHROOM SUPPL	01-6-00-83010	46.75
CASE LOTS INC	2306	01/06/2021	CLEANING/BATHROOM SUPPL	13-6-00-83010	46.75
CASE LOTS INC	2483	01/15/2021	FITNESS WIPES/ BATHROOM S	11-6-00-83010	1,756.00
CASE LOTS INC	2483	01/15/2021	FITNESS WIPES/ BATHROOM S	11-6-00-83011	109.80
CASE LOTS INC	2483	01/15/2021	FITNESS WIPES/ BATHROOM S	11-6-00-83012	69.85
<b>Vendor CA6722 - CASE LOTS INC Total:</b>					<b>2,151.60</b>
<b>Vendor: CI6015 - CINTAS CORPORATION #769</b>					
CINTAS CORPORATION #769	020221	02/02/2021	CARPET CLEANING REC CTR/FI	01-6-00-81012	76.92
CINTAS CORPORATION #769	020221	02/02/2021	CARPET CLEANING REC CTR/FI	11-6-00-81012	52.00
CINTAS CORPORATION #769	020221	02/02/2021	CARPET CLEANING REC CTR/FI	13-6-00-81012	76.92
<b>Vendor CI6015 - CINTAS CORPORATION #769 Total:</b>					<b>205.84</b>
<b>Vendor: CIUNIF - CINTAS CORPORATION LOC 344</b>					
CINTAS CORPORATION LOC 34	INV0000160	01/31/2021	UNIFORM SERVICE FOR JANU	01-6-00-81030	126.02
CINTAS CORPORATION LOC 34	INV0000160	01/31/2021	UNIFORM SERVICE FOR JANU	13-6-00-81030	126.02
<b>Vendor CIUNIF - CINTAS CORPORATION LOC 344 Total:</b>					<b>252.04</b>
<b>Vendor: CI6000 - CINTAS FIRE PROTECTION</b>					
CINTAS FIRE PROTECTION	94615621	01/14/2021	FIRE EXTINGUISHER REPAIRS	16-6-00-73230	681.27
<b>Vendor CI6000 - CINTAS FIRE PROTECTION Total:</b>					<b>681.27</b>
<b>Vendor: CO1333 - CODY/BRAUN &amp; ASSOCIATES INC.</b>					
CODY/BRAUN & ASSOCIATES I	5461	02/01/2021	PARKING LOT DESIGN	36-5-20-94600	4,305.12
<b>Vendor CO1333 - CODY/BRAUN &amp; ASSOCIATES INC. Total:</b>					<b>4,305.12</b>
<b>Vendor: CO6878-1 - COM ED</b>					
COM ED	1004-0121	01/15/2021	SPRING PARK	01-6-18-88000	14.24
COM ED	1004-0121	01/15/2021	SPRING PARK	13-6-18-88000	14.24
COM ED	7002-0121	01/15/2021	WAIOLA PARK	01-6-15-88000	31.48
COM ED	7002-0121	01/15/2021	WAIOLA PARK	13-6-15-88000	31.48
COM ED	7006-0121	01/16/2021	DENNING PARK	01-6-10-88000	112.14
COM ED	7006-0121	01/16/2021	DENNING PARK	13-6-10-88000	112.14
COM ED	8000-0121	01/16/2021	GILBERT PARK	01-6-11-88000	82.59
COM ED	8000-0121	01/16/2021	GILBERT PARK	13-6-11-88000	82.59
COM ED	8019-0121	01/16/2021	REC CENTER	01-6-20-88000	2,415.11
COM ED	8019-0121	01/16/2021	REC CENTER	11-6-20-88000	536.69
COM ED	8019-0121	01/16/2021	REC CENTER	13-6-20-88000	2,415.10
COM ED	1007-0121	01/19/2021	GORDON PARK	01-6-14-88000	282.00
COM ED	1007-0121	01/19/2021	GORDON PARK	13-6-14-88000	282.00
COM ED	8003-0121	01/19/2021	SEDGWICK PARK	01-6-12-88000	180.74
COM ED	8003-0121	01/19/2021	SEDGWICK PARK	13-6-12-88000	180.74
<b>Vendor CO6878-1 - COM ED Total:</b>					<b>6,773.28</b>
<b>Vendor: CO6347 - COMCAST CABLE</b>					
COMCAST CABLE	0138197-0121	01/12/2021	INTERNET SERVICE	01-5-00-67040	159.20
COMCAST CABLE	0138197-0121	01/12/2021	INTERNET SERVICE	13-5-00-67040	159.20
<b>Vendor CO6347 - COMCAST CABLE Total:</b>					<b>318.40</b>
<b>Vendor: BI6580 - CONSTANTINE BISSIAS</b>					
CONSTANTINE BISSIAS	1292021	01/29/2021	MOBILE PHONE REIMBURSE	01-5-00-67030	80.00
CONSTANTINE BISSIAS	1292021	01/29/2021	MOBILE PHONE REIMBURSE	13-5-00-67030	80.00
<b>Vendor BI6580 - CONSTANTINE BISSIAS Total:</b>					<b>160.00</b>

## Expense Approval Report

Payment Dates: 1/12/2021 - 2/8/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: CO7226 - CONSTELLATION ENERGY</b>					
CONSTELLATION ENERGY	3087300	01/13/2021	NATURAL GAS 536 EAST AVE.	01-6-20-88100	669.81
CONSTELLATION ENERGY	3087300	01/13/2021	NATURAL GAS 536 EAST AVE.	01-6-20-88100	700.03
CONSTELLATION ENERGY	3087300	01/13/2021	NATURAL GAS 536 EAST AVE.	11-6-20-88100	148.84
CONSTELLATION ENERGY	3087300	01/13/2021	NATURAL GAS 536 EAST AVE.	13-6-20-88100	669.81
CONSTELLATION ENERGY	3087300	01/13/2021	NATURAL GAS 536 EAST AVE.	13-6-20-88100	700.03
CONSTELLATION ENERGY	3102770	01/27/2021	NATURAL GAS 536 EAST AVEN	01-6-20-88100	1,107.86
CONSTELLATION ENERGY	3102770	01/27/2021	NATURAL GAS 536 EAST AVEN	01-6-20-88100	723.19
CONSTELLATION ENERGY	3102770	01/27/2021	NATURAL GAS 536 EAST AVEN	11-6-20-88100	246.20
CONSTELLATION ENERGY	3102770	01/27/2021	NATURAL GAS 536 EAST AVEN	13-6-20-88100	1,107.86
CONSTELLATION ENERGY	3102770	01/27/2021	NATURAL GAS 536 EAST AVEN	13-6-20-88100	723.18
<b>Vendor CO7226 - CONSTELLATION ENERGY Total:</b>					<b>6,796.81</b>
<b>Vendor: DI7800 - DIRECT FITNESS SOLUTIONS</b>					
DIRECT FITNESS SOLUTIONS	562761	01/13/2021	Elliptical repairs - needed to o	11-7-00-78000	115.00
DIRECT FITNESS SOLUTIONS	562769	01/14/2021	Ellipticals Parts arrived and re	11-7-00-78000	461.20
<b>Vendor DI7800 - DIRECT FITNESS SOLUTIONS Total:</b>					<b>576.20</b>
<b>Vendor: DI7855 - DIRECTV</b>					
DIRECTV	020916397X210115	01/14/2021	TV SERVICE IN FITNESS CENTE	11-5-00-67040	290.98
<b>Vendor DI7855 - DIRECTV Total:</b>					<b>290.98</b>
<b>Vendor: EY1000 - EYE IN THE SKY SURVEIL.</b>					
EYE IN THE SKY SURVEIL.	0222021	02/02/2021	FEBRUARY SERVICE AGREEME	01-6-00-81014	100.00
EYE IN THE SKY SURVEIL.	0222021	02/02/2021	FEBRUARY SERVICE AGREEME	13-6-00-81014	100.00
<b>Vendor EY1000 - EYE IN THE SKY SURVEIL. Total:</b>					<b>200.00</b>
<b>Vendor: FE9957 - FERGUSON FACILITIES SUPPLY #3400</b>					
FERGUSON FACILITIES SUPPLY	261174	02/01/2021	DAMP MOP FLOOR CLEANERS	01-6-00-83010	16.32
FERGUSON FACILITIES SUPPLY	261174	02/01/2021	DAMP MOP FLOOR CLEANERS	11-6-00-83010	97.92
FERGUSON FACILITIES SUPPLY	261174	02/01/2021	DAMP MOP FLOOR CLEANERS	13-6-00-83010	16.32
<b>Vendor FE9957 - FERGUSON FACILITIES SUPPLY #3400 Total:</b>					<b>130.56</b>
<b>Vendor: BA2089 - FREYA E. CRAIG SMITH</b>					
FREYA E. CRAIG SMITH	2020.1.1	01/17/2021	WINTER SESSION	13-7-02-62000	1,742.83
<b>Vendor BA2089 - FREYA E. CRAIG SMITH Total:</b>					<b>1,742.83</b>
<b>Vendor: G20400 - G2 CONSULTING GROUP LLC</b>					
G2 CONSULTING GROUP LLC	203069	12/31/2020	IEPA REVIEW	36-5-20-94600	3,200.00
<b>Vendor G20400 - G2 CONSULTING GROUP LLC Total:</b>					<b>3,200.00</b>
<b>Vendor: BE1050 - JENNIFER BECHTOLD</b>					
JENNIFER BECHTOLD	0004	01/28/2021	Cellphone Reimbursement	11-5-00-67033	105.00
<b>Vendor BE1050 - JENNIFER BECHTOLD Total:</b>					<b>105.00</b>
<b>Vendor: LY9000 - JONATHAN LYZUN</b>					
JONATHAN LYZUN	72120	07/21/2020	FALL 2020 BROCHURE DESIGN	01-5-00-69110	750.00
JONATHAN LYZUN	72120	07/21/2020	FALL 2020 BROCHURE DESIGN	13-5-00-69110	2,250.00
JONATHAN LYZUN	80720	08/07/2020	FALL 2020 BROCHURE CORRE	01-5-00-69110	37.50
JONATHAN LYZUN	80720	08/07/2020	FALL 2020 BROCHURE CORRE	13-5-00-69110	112.50
JONATHAN LYZUN	101620	10/16/2020	WINTER 2021 BROCHURE DES	01-5-00-69110	625.00
JONATHAN LYZUN	101620	10/16/2020	WINTER 2021 BROCHURE DES	13-5-00-69110	1,875.00
JONATHAN LYZUN	103020	10/30/2020	FALL 2020 BROCHURE CORRE	01-5-00-69110	18.75
JONATHAN LYZUN	103020	10/30/2020	FALL 2020 BROCHURE CORRE	13-5-00-69110	56.25
JONATHAN LYZUN	120320	12/03/2020	WINTER 2021 BROCHURE CO	01-5-00-69110	18.75
JONATHAN LYZUN	120320	12/03/2020	WINTER 2021 BROCHURE CO	13-5-00-69110	56.25
<b>Vendor LY9000 - JONATHAN LYZUN Total:</b>					<b>5,800.00</b>
<b>Vendor: KO8391 - KONE INC</b>					
KONE INC	959750047	01/01/2021	ELEVATOR REPAIR CONTRACT	01-6-00-81017	104.87
KONE INC	959750047	01/01/2021	ELEVATOR REPAIR CONTRACT	13-6-00-81017	104.87
KONE INC	959776212	02/01/2021	ELEVATOR REPAIR CONTRACT	01-6-00-81017	104.87
KONE INC	959776212	02/01/2021	ELEVATOR REPAIR CONTRACT	13-6-00-81017	104.87
<b>Vendor KO8391 - KONE INC Total:</b>					<b>419.48</b>
<b>Vendor: KO2997 - KONICA MINOLTA BUSINESS</b>					
KONICA MINOLTA BUSINESS	270538056	01/19/2021	F.C. COPY MACHINE	11-6-00-81031	116.04

## Expense Approval Report

Payment Dates: 1/12/2021 - 2/8/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KONICA MINOLTA BUSINESS	INV0000143	01/19/2021	BASE COPIES	12-7-00-79000	24.99
KONICA MINOLTA BUSINESS	270538700	01/20/2021	COPY MACINE COPIES	01-5-00-69120	8.75
KONICA MINOLTA BUSINESS	270538700	01/20/2021	COPY MACINE COPIES	01-6-00-81031	7.49
KONICA MINOLTA BUSINESS	270538700	01/20/2021	COPY MACINE COPIES	13-5-00-69120	26.25
KONICA MINOLTA BUSINESS	270538700	01/20/2021	COPY MACINE COPIES	13-6-00-81031	7.49
<b>Vendor KO2997 - KONICA MINOLTA BUSINESS Total:</b>					<b>191.01</b>
<b>Vendor: PE1326 - MARTIN PETERSEN COMPANY INC</b>					
MARTIN PETERSEN COMPANY	SM20046-3	01/13/2021	HVAC CONTRACT 3	01-6-00-81010	3,101.00
MARTIN PETERSEN COMPANY	SM20046-3	01/13/2021	HVAC CONTRACT 3	13-6-00-81010	3,101.00
<b>Vendor PE1326 - MARTIN PETERSEN COMPANY INC Total:</b>					<b>6,202.00</b>
<b>Vendor: NA1000 - NATIONAL LIFT TRUCK</b>					
NATIONAL LIFT TRUCK	210110655	01/27/2021	UPRIGHT 26N MAN LIFT INSP	16-6-00-73230	335.32
NATIONAL LIFT TRUCK	210110657	01/27/2021	JIG INDUSTRIES MAN LIFT INS	16-6-00-73230	167.59
<b>Vendor NA1000 - NATIONAL LIFT TRUCK Total:</b>					<b>502.91</b>
<b>Vendor: NI6060 - NICOR GAS CO.</b>					
NICOR GAS CO.	00007-0121	01/12/2021	DENNING 4903 WILLOW SPRI	01-6-10-88100	102.09
NICOR GAS CO.	00007-0121	01/12/2021	DENNING 4903 WILLOW SPRI	13-6-10-88100	102.09
NICOR GAS CO.	INV0000163	01/18/2021	GILBERT 55 N. GILBERT	01-6-11-88100	61.52
NICOR GAS CO.	INV0000163	01/18/2021	GILBERT 55 N. GILBERT	13-6-11-88100	61.51
NICOR GAS CO.	INV0000161	01/19/2021	GORDON 90 LOCUST	01-6-14-88100	20.52
NICOR GAS CO.	INV0000161	01/19/2021	GORDON 90 LOCUST	13-6-14-88100	20.53
NICOR GAS CO.	INV0000162	01/19/2021	SEDGWICK 600 E. 48TH ST.	01-6-12-88100	124.70
NICOR GAS CO.	INV0000162	01/19/2021	SEDGWICK 600 E. 48TH ST.	13-6-12-88100	124.69
NICOR GAS CO.	INV0000164	01/19/2021	COMMUNITY CENTER 200 WA	01-6-13-88100	117.90
NICOR GAS CO.	INV0000164	01/19/2021	COMMUNITY CENTER 200 WA	13-6-13-88100	117.91
<b>Vendor NI6060 - NICOR GAS CO. Total:</b>					<b>853.46</b>
<b>Vendor: NO1234 - NOVENTECH INC.</b>					
NOVENTECH INC.	10369	01/20/2021	MERAKI CLOUD CONTROL LIC	01-5-00-68013	494.65
NOVENTECH INC.	10369	01/20/2021	MERAKI CLOUD CONTROL LIC	13-5-00-68013	494.65
NOVENTECH INC.	10408	02/01/2021	OFFSITE STORAGE COUD MG	01-5-00-68021	113.75
NOVENTECH INC.	10408	02/01/2021	OFFSITE STORAGE COUD MG	13-5-00-68021	113.75
NOVENTECH INC.	10462	02/01/2021	MICROSOFT APPS	01-5-00-68010	16.60
NOVENTECH INC.	10462	02/01/2021	MICROSOFT APPS	12-7-00-68012	107.90
NOVENTECH INC.	10462	02/01/2021	MICROSOFT APPS	13-5-00-68010	16.60
<b>Vendor NO1234 - NOVENTECH INC. Total:</b>					<b>1,357.90</b>
<b>Vendor: PD0332 - P.D.R.M.A.</b>					
P.D.R.M.A.	0121083H	01/31/2021	LIFE/EAP INSURANCE	01-5-00-53001	37.70
P.D.R.M.A.	0121083H	01/31/2021	LIFE/EAP INSURANCE	11-5-00-53001	5.80
P.D.R.M.A.	0121083H	01/31/2021	LIFE/EAP INSURANCE	12-7-00-53001	11.60
P.D.R.M.A.	0121083H	01/31/2021	LIFE/EAP INSURANCE	13-5-00-53001	37.70
P.D.R.M.A.	INV0000165	01/31/2021	HRA	01-5-00-53001	682.88
P.D.R.M.A.	INV0000165	01/31/2021	HRA	13-5-00-53001	682.89
P.D.R.M.A.	INV0000166	01/31/2021	PAYROLL LIABILITY	01-21400	23,026.12
<b>Vendor PD0332 - P.D.R.M.A. Total:</b>					<b>24,484.69</b>
<b>Vendor: FO7500 - PHILIP M. FORNARO &amp; ASSOCIATES</b>					
PHILIP M. FORNARO & ASSOC	6209	01/20/2021	LEGAL SERVICES	36-5-20-94600	2,250.00
<b>Vendor FO7500 - PHILIP M. FORNARO &amp; ASSOCIATES Total:</b>					<b>2,250.00</b>
<b>Vendor: PI6390 - Pitney Bowes Inc.</b>					
Pitney Bowes Inc.	1017157946	01/20/2021	POSTAGE MACHINE RIBBONS	01-5-00-76015	84.99
Pitney Bowes Inc.	1017157946	01/20/2021	POSTAGE MACHINE RIBBONS	13-5-00-76015	84.99
<b>Vendor PI6390 - Pitney Bowes Inc. Total:</b>					<b>169.98</b>
<b>Vendor: QU5069 - QUILL CORPORATION</b>					
QUILL CORPORATION	13694323	01/11/2021	OFFICE SUPPLIES	01-5-00-73010	24.74
QUILL CORPORATION	13694323	01/11/2021	OFFICE SUPPLIES	01-5-00-73023	51.81
QUILL CORPORATION	13694323	01/11/2021	OFFICE SUPPLIES	01-5-00-73031	5.76
QUILL CORPORATION	13694323	01/11/2021	OFFICE SUPPLIES	12-7-00-79000	119.93
QUILL CORPORATION	13694323	01/11/2021	OFFICE SUPPLIES	13-5-00-73010	24.75
QUILL CORPORATION	13694323	01/11/2021	OFFICE SUPPLIES	13-5-00-73023	51.80

## Expense Approval Report

Payment Dates: 1/12/2021 - 2/8/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
QUILL CORPORATION	13694323	01/11/2021	OFFICE SUPPLIES	13-5-00-73031	5.77
QUILL CORPORATION	13694323	01/11/2021	OFFICE SUPPLIES	13-7-08-79000	19.07
QUILL CORPORATION	14007562	01/21/2021	OFFICE SUPPLIES	01-5-00-73010	9.99
QUILL CORPORATION	14007562	01/21/2021	OFFICE SUPPLIES	01-5-00-73022	19.99
QUILL CORPORATION	14007562	01/21/2021	OFFICE SUPPLIES	01-5-00-73023	17.49
QUILL CORPORATION	14007562	01/21/2021	OFFICE SUPPLIES	01-5-00-73031	5.31
QUILL CORPORATION	14007562	01/21/2021	OFFICE SUPPLIES	13-5-00-73010	10.00
QUILL CORPORATION	14007562	01/21/2021	OFFICE SUPPLIES	13-5-00-73022	20.00
QUILL CORPORATION	14007562	01/21/2021	OFFICE SUPPLIES	13-5-00-73023	17.50
QUILL CORPORATION	14007562	01/21/2021	OFFICE SUPPLIES	13-5-00-73031	5.31
<b>Vendor QU5069 - QUILL CORPORATION Total:</b>					<b>409.22</b>
<b>Vendor: OC0650 - RAYMOND K OCHROMOWICZ</b>					
RAYMOND K OCHROMOWICZ	202101	01/25/2021	RISK MANAGEMENT SERVICES	16-5-00-61220	1,253.50
RAYMOND K OCHROMOWICZ	202101	01/25/2021	RISK MANAGEMENT SERVICES	18-5-00-61220	417.83
<b>Vendor OC0650 - RAYMOND K OCHROMOWICZ Total:</b>					<b>1,671.33</b>
<b>Vendor: SC2625 - SCHOLASTIC INC</b>					
SCHOLASTIC INC	M6928047	01/12/2021	SCHOLASTIC MAGAZINES	13-7-08-79000	217.80
<b>Vendor SC2625 - SCHOLASTIC INC Total:</b>					<b>217.80</b>
<b>Vendor: SC2400 - SCHOOL DISTRICT 102</b>					
SCHOOL DISTRICT 102	232021	02/03/2021	RUN FOR 102	13-5-00-60022	250.00
<b>Vendor SC2400 - SCHOOL DISTRICT 102 Total:</b>					<b>250.00</b>
<b>Vendor: SH4391 - SHINING STAR PRODUCTIONS</b>					
SHINING STAR PRODUCTIONS	1192020	11/09/2020	LITTLE ACTORS CLUB	13-7-05-62000	280.00
SHINING STAR PRODUCTIONS	122720	12/27/2020	LITTLE ACTORS CLUB	13-7-05-62000	224.00
<b>Vendor SH4391 - SHINING STAR PRODUCTIONS Total:</b>					<b>504.00</b>
<b>Vendor: SP5940 - SPORTS KIDS INC</b>					
SPORTS KIDS INC	459510	01/13/2021	FALL SESSION II 2020	13-7-01-62000	151.20
<b>Vendor SP5940 - SPORTS KIDS INC Total:</b>					<b>151.20</b>
<b>Vendor: SP5010 - SPRINT</b>					
SPRINT	334991157-079	01/21/2021	GORDON PARK WIFI	01-5-00-67011	21.09
SPRINT	334991157-079	01/21/2021	GORDON PARK WIFI	13-5-00-67011	21.09
<b>Vendor SP5010 - SPRINT Total:</b>					<b>42.18</b>
<b>Vendor: TW0784 - TWIN SUPPLIES LTD.</b>					
TWIN SUPPLIES LTD.	144551B	01/25/2021	LIGHTING GRANT PIE AREA	15-6-00-73130	855.00
TWIN SUPPLIES LTD.	14533A	01/25/2021	LIGHTING GRANT GYMNASIU	15-6-00-73130	6,928.00
TWIN SUPPLIES LTD.	19896E	01/25/2021	LIGHTING GRANT SOCIAL ARE	15-6-00-73130	585.00
<b>Vendor TW0784 - TWIN SUPPLIES LTD. Total:</b>					<b>8,368.00</b>
<b>Vendor: VI5006 - VILLAGE OF LA GRANGE</b>					
VILLAGE OF LA GRANGE	35001220	12/20/2020	GILBERT TENNIS COURTS	01-6-11-88200	37.30
VILLAGE OF LA GRANGE	35001220	12/20/2020	GILBERT TENNIS COURTS	13-6-11-88200	37.30
VILLAGE OF LA GRANGE	45001220	12/20/2020	DENNING BUILDING	01-6-10-88200	74.14
VILLAGE OF LA GRANGE	45001220	12/20/2020	DENNING BUILDING	13-6-10-88200	74.13
VILLAGE OF LA GRANGE	62001220	12/20/2020	SPRING FOUNAIN	01-6-18-88200	31.52
VILLAGE OF LA GRANGE	62001220	12/20/2020	SPRING FOUNAIN	13-6-18-88200	31.53
VILLAGE OF LA GRANGE	66001220	12/20/2020	GILBERT BUILDING	01-6-11-88200	37.30
VILLAGE OF LA GRANGE	66001220	12/20/2020	GILBERT BUILDING	13-6-11-88200	37.30
VILLAGE OF LA GRANGE	68001220	12/20/2020	GILBERT HYDRANT	01-6-11-88200	37.30
VILLAGE OF LA GRANGE	68001220	12/20/2020	GILBERT HYDRANT	13-6-11-88200	37.30
VILLAGE OF LA GRANGE	INV0000167	12/20/2020	ELM FOUNTAIN	01-6-16-88200	31.52
VILLAGE OF LA GRANGE	INV0000167	12/20/2020	ELM FOUNTAIN	13-6-16-88200	31.53
<b>Vendor VI5006 - VILLAGE OF LA GRANGE Total:</b>					<b>498.17</b>
<b>Vendor: WH2000 - WHOLESALE DIRECT INC.</b>					
WHOLESALE DIRECT INC.	248794	12/02/2020	REFLECTIVE SAFETY STRIPS	01-6-00-83037	52.80
WHOLESALE DIRECT INC.	248794	12/02/2020	REFLECTIVE SAFETY STRIPS	13-6-00-83037	52.80
WHOLESALE DIRECT INC.	249259	01/06/2021	LARGE TRAILER PARTS	01-6-00-82011	78.01
WHOLESALE DIRECT INC.	249259	01/06/2021	LARGE TRAILER PARTS	13-6-00-82011	78.01
WHOLESALE DIRECT INC.	279318	01/08/2021	SUSPENSION PART FOR LG TR	01-6-00-82011	12.58

Expense Approval Report

Payment Dates: 1/12/2021 - 2/8/2021

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
WHOLESALE DIRECT INC.	279318	01/08/2021	SUSPENSION PART FOR LG TR	13-6-00-82011	12.58
			Vendor WH2000 - WHOLESALE DIRECT INC. Total:		286.78
			Grand Total:		87,919.70

# Section 4



## STAFF REPORTS

**Park District of La Grange**  
**February 2021**  
**Board Report**

**Dean Bissias**  
**Executive Director**

1. Please remember that the board meetings for 2021 are the second Monday of the month except for the following month:  
August 16<sup>th</sup> – third Monday of the month due to Endless Summerfest
2. This month's February board meeting is a regular meeting scheduled for Monday, February 8, 2021 and will be held at the recreation facility upstairs in the DeSitter Room at 536 East Avenue.
3. The board packet is available online again this month with the February packet at: [http://www.pdlg.org/Docs/Board%20Mtg%20Packet% 2-08-21dfon](http://www.pdlg.org/Docs/Board%20Mtg%20Packet%202-08-21dfon).
4. Under Item 3.0 this month staff is recommending that the Board of Commissioners approve the Consent Agenda as presented including the regular board meeting minutes of January 11, 2021; financial reports dated January 31, 2021; and consolidated vouchers for the month of February dated February 8, 2021.
5. Again this month, we have not included a capital update in the board packet. The only change are the expenses related to the land purchase.
6. Under Action Item 7.1 I am asking the Board to review the Planning Resources updated agreement for the development of a new PDLG Master Plan. I met with Darrell Garrison, and the changes the Board requested from previous board meetings have been made. If the agreement is acceptable to the Board then I will proceed on getting the project started. This will benefit staff during the current Budget and MBO process.
7. Under Action Item 7.2 I am asking the Board to review the 2021-2022 Budget Timeline in order to set a meeting date to discuss the upcoming general operations budget and MBO's for fiscal year 2021-2022. Potential dates include March 15<sup>th</sup>, 22<sup>nd</sup>, or 29<sup>th</sup> at 6:30pm. Please bring your calendars to the meeting.
8. Under Board Business 8.1 I will be updating the Board on the progress of acquiring the Nicor property. I have been involved in many meetings with Nicor, the Village, and with Brad, Phil, Jeff, and G2 to get to where we are today. We have moved the closing date to February 15<sup>th</sup> or thereabouts, and the Village zoning approval to February 22<sup>nd</sup>.
9. I have included all information regarding the Nicor parking lot project in the board packets for the Board to review and consider. Please refer to the

Board Business section of your board packet which we will be discussing during the board meeting.

10. The Governor moved us back to Phase 4 status, which now gives us the opportunity to reopen rentals, larger programs, fitness classes and travel basketball. We continue to strongly enforce that everyone must wear a mask while at the recreation center. We continue to follow all the guidelines that are coming out of the Governor's office, as well as the CDC. As challenging as this is, it has been successful so far and is one of the reasons that our facility has been able to remain open.
11. Over the past few weeks, I continued to work closely with Attorney Phil Fornaro, Brad Belcaster, and Jeff Braun regarding the land purchase and rezoning with the Village of La Grange. I also continue to work daily on the 2021-2022 general operations budget and will start working on 2021-2022 MBO's, and I participated in a conference meeting with Karel, Bob, and members from MWRD pertaining to our grant application.
12. I also continue attending webinars, holding zoom meetings with other park districts, paying bills, preparing the February board packet, working on the 2021-2022 budget, and checking in with our maintenance staff on the progress in the parks. We continue to watch every expenditure and are constantly working on increasing revenue wherever we can.
13. I am currently scheduled to be out of the office on the following dates: February 12<sup>th</sup>, 17<sup>th</sup>, 19<sup>th</sup>, and 26<sup>th</sup>. I will be available by cell phone for any commissioner or staff member who might need to talk with me on any day that I am off.
14. As always, if you have any questions please email, but most important PLEASE be safe, stay at home whenever possible and let us help stop COVID-19.

RECREATE!!! It helps your mind and body.  
Enjoy Life and Make the Park District of La Grange  
"Your Fun & Fitness Destination"

**Park District of La Grange  
February 2021  
Board Report**

**Leynette Kuniej  
Superintendent of Finance**

1. As of January 31st, tax receipts for the 2019 tax levy are still at 98% of the total amount levied. The balance of tax revenue outstanding is \$40,457.

The first installment of the 2020 tax bills is due March 1<sup>st</sup>. We would usually start to receive deposits from this levy around the end of this month. However, this will be reported as revenue in the next fiscal year beginning in May.

2. Total cash available on January 31st was \$6,149,789 of which \$5,483,054 is invested in money market funds. The total of the capital reserve which was set aside from the land sale is \$3,145,090.
3. Park District revenue over expenditures for the year as January 31, 2021 is \$668,912. During the balance of the fiscal year, I expect this number to be reduced substantially due to the limited revenue sources available. With 25% of the fiscal year remaining, I am still projecting a breakeven or slightly positive net revenue over expenditures for the fiscal year-end.
4. I am currently working on next year's budget and assisting the department heads to prepare their portion of the budget. Training of the department heads in the use of the new software is ongoing.

**Park District of La Grange**  
**February 2021**  
**Board Report**

**Chris Finn**  
**Superintendent of Facilities**

1. The Recreation Center has started to get more people in now that we are able to have more in person programs and rentals. I have been getting several gymnasium rental e-mails and phone calls for space. I have been doing my best to get anyone that requests time what we can give them. We have very limited gym space available with our recreation programs in the gym now.
2. The front desk has been busier taking more phone calls about what we are allowing as the mitigations have been changing over the last two-three weeks.
3. We have started a few new things to bring patrons and families into the building. We are using room 108/109 during day time hours to set up toddler equipment in the room for a private 45 minute session with the equipment for a family household to use and then we spray all the equipment down after each rental. We have booked around 5-6 so far. We are also doing open gym play rentals for a max of 10 patrons in the gymnasium for one hour time slots during day time hours.
4. I worked with the Winter/Spring Intern Caitlin for two weeks getting her acclimated with the Park District, staff, showing her the parks and facilities, and then working with her within the Facilities Department.
5. SEASPAR has started back up in the gym on Tuesday nights with their basketball program.
6. On February 21 we will be having a small Special Olympics Volleyball skills challenge in the gymnasium. They will have around 15-20 athletes competing in the skills challenge.
7. I am currently working on the 2021-2022 budgets. This consists of the general operating budget as well as the capital budget.
8. Projects: We worked with Twin Supplies again a local company who we have done light projects with in past years to redo the lights in the gym to LED lights. This was through a Com Ed

grant relighting program. The gym is brighter now and with the LED lights we will save money.

9. I am working with the local sports organizations that use our sports fields in the Spring/Summer months. The organizations have started to turn in rental application forms; so we will start inputting them into the computer. I have met with all the soccer groups and baseball groups about the upcoming 2021 Spring/Summer Season. As the weather breaks I will be in close communication with them as to when they can get out on the fields. Most groups will be looking to start in early April.
10. We will be reaching out to the schools soon to find out if they will be having their end of the year picnics in our parks like in past years.
11. A wrap-up meeting was held with the Secret Santa Committee and myself to discuss a few things from the past year; for the most part things went pretty good this year. And with the pandemic some of the changes that the Secret Santa group made worked very good and they will be keeping them.
12. I will be attending my normal SSPRPA meetings this month and they will be via zoom like the past months.
13. I attended the Annual IPRA/IAPD State Conference virtual on January 28-30th. There were several great sessions that I attended. I attended sessions talking about Facilities and Parks, Customer service, & Covid related topics.

**Park District of La Grange  
February 2021  
Board Report**

**Linda Muth  
Administrative Supervisor**

1. I prepared the front office for preschool registration for the 2021-2022 school year which begins on 2/8 for residents and 2/15 for non-residents. I created new forms and a tutorial for processing preschool enrollments in RecTrac, and automated the second child discount for deposits and installment bills.
2. In preparation of registration for BASE for the next school year, I am troubleshooting a combined max enrollment feature that is not working correctly in our software. I also began updating forms for BASE registration.
3. I provided election ballot information and revised SEI filer information to the Cook County Clerk.
4. We have seen an uptick in the number of people coming back to the recreation center to use the track and increased inquiries regarding program availability and facility rentals. Many people are eager to return to the activities that have been on hold for so long.
5. With the rollback from Tier 3 to less stringent COVID restrictions the office has been very busy answering patron questions, contacting enrollees with program updates, and communicating with instructors.
6. I met with the Recreation Dept. regarding plans for summer camp registration, fees and policies for this year. We will begin resident registration for camp and spring programs on 3/9.
7. I spent time with our intern explaining my job responsibilities with the Park District. I also provided an overview of our registration software and online registration system.
8. I issued 2020 child care statements via email to all families that participated in BASE, preschool and summer camp.
9. I processed refunds for programs and facilities.
10. I prepared board meeting packets and produced the minutes for the January board meeting.

**Park District of La Grange**  
**February 2021**  
**Board Report**  
**Josh Wiencek**  
**Maintenance Supervisor**

1. Poloplazed gym floor with hardwood cleaner to give the floor a deep clean and shine.
2. Replaced emergency lights battery backups that were found to be out from testing emergency lights last month. On several fixtures the connections from the fixture to the battery had to be replaced. Striped wires and added new connectors to make battery back-up work on emergency light fixtures.
3. Met with fire alarm testing contractor and took them throughout the building to make sure all fire alarms were working.
4. Met with contractors for gym and social area lighting and helped them to get set-up and with questions they had while replacing light fixtures.
5. Working with custodial staff so that they know room set-ups for programs that follow social distancing guidelines. Also continuing to update cleaning procedures as more programs and rentals begin to start back up.

**Park District of La Grange  
February 2021  
Board Report**

**Andrea Weismantel  
Facility Rental Coordinator**

1. I compiled a list of rental inquiries over the last few weeks and now that we're in Tier 1 and able to have 25 people or 25% capacity in our party rooms I am reaching out to them. Unfortunately, the indoor playground remains closed so that is deterring a few of them with younger kids from renting.
2. Chris and I worked on two new rental programs since we are in Tier 1 currently. Toddler Playtime and Family Gym Play. Both are for household members only and will be during the day. In Toddler Playtime the kids can use the slide, scooter, rollercoaster, etc and is \$20/45 minutes with a half hour cleaning between rentals. Family Gym Play is \$25/60 minutes. Masks are worn at all times and they will be filling out a rental form that I revised specifically for these events.
3. While Kevin was out I filled in to help with the contractual sports. I emailed/called to introduce myself and then as we quickly changed to Tier 2 then Tier 1 to make sure we knew what was running. The classes transitioned nicely to in person with a few of the sessions needing to be cancelled due to low enrollment.
4. I have stepped in to work on the Social Media for the park district and trying to build some consistency in those outlets. We are currently on Facebook, Twitter & Instagram. I've reached out to different departments such as B.A.S.E and the Parks Team for pictures and information. Trying to get a nice mix of programming promotion, happenings within the park district and the community.
5. The Rec intern Caitlin and I met to discuss contractual sports and facility rentals.
6. I attended the PDRMA webinar "Staying Social During Social Distancing". She provided many useful ideas of how to stay connect while still keeping our distance.

**Park District of La Grange  
February 2021  
Board Report**

**Kevin Miller  
Superintendent of Recreation**

1. On January 18<sup>th</sup>, Caitlin Cooper began her internship with the Park District. To date she has met with all staff, worked with the Facilities, Customer Service, Athletics and done some general Recreation Department assignments. Caitlin has transitioned fairly well with her internship. Over the coming weeks she will get to work more extensively with the Recreation Department on Day Camps, EC/Youth classes, BASE, and Finance.
2. Suburban Cook County Region 10 entered into Tier 2, Tier 1 and upgraded to Phase 4 over the last few weeks. Moving through these Tiers and into Phase 4 has allowed us to resume in-person programming. Currently, the Recreation Department has Karate, Jujitsu, and 5 athletic classes (flag football, basketball, soccer) running, in addition to the Youth Developmental League and Travel Basketball. Session II for winter classes are scheduled to begin over the next few weeks.
3. The Youth Developmental League started its winter season on January 25<sup>th</sup>. We have 179 total players between 1<sup>st</sup>-6<sup>th</sup> grades. We did not run the 7<sup>th</sup>/8<sup>th</sup> grade division due to the lower enrollment. Because we were not cleared to play games at the time the league began, interest for that division was low. The league has gone off to a great start. Teams begin intra-team scrimmages on February 6<sup>th</sup> and with our Region being in Phase 4, we have an opportunity to have games later in the season.
4. The La Grange Lions Travel Basketball teams resumed full team practices the week of January 25<sup>th</sup>. The players and coaches wanted to finish out the last 5 weeks of the season with practices and we were able to accommodate that with us moving into Tier 1 and then Phase 4.
5. I met with BASE staff, Teresa and Linda regarding our summer camp plans on February 2<sup>nd</sup>. We are moving forward with offering all of our camps, with the exception of Camp Tiny Tots (half day camp for 3-5 year olds). Interest for this camp option has gone down in the last few years and with us not currently knowing or being able to host camps in the schools like we

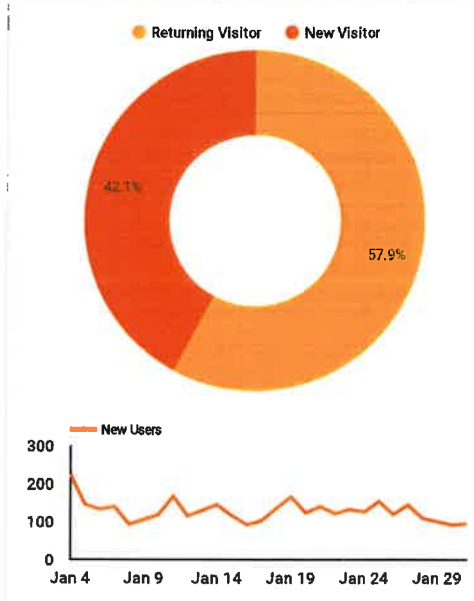
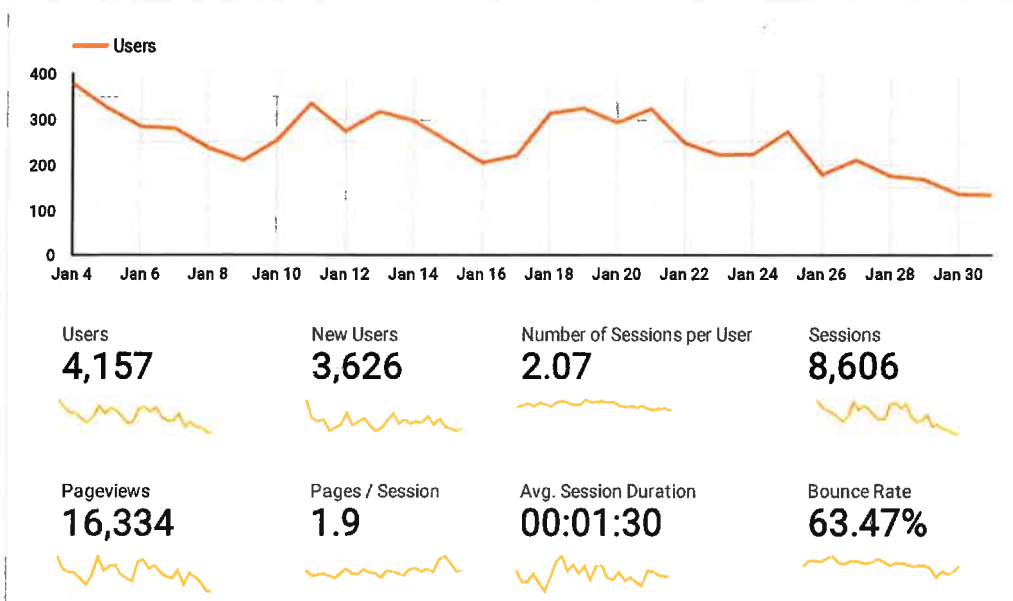
have traditionally done in the past with BASE and Camp-A-Palooza, we needed to allocate the space to camps we knew had a greater demand. We will be finalizing summer camp details in the coming weeks. Camp registration will open on March 9<sup>th</sup> for residents and March 16<sup>th</sup> for non-residents. The camp season will start on June 7<sup>th</sup>, pending the state's guidelines.

6. Teresa and I working on the fiscal year budget. We will be meeting throughout the next couple of weeks to finalize all the details regarding the Recreation and Marketing budgets.
7. Over the next month, we will be developing the Spring Brochure. This will cover the timeframe of March 29<sup>th</sup>-June 5<sup>th</sup>. The brochure will continue to be virtual. Postcards will not be mailed for the spring brochure advertising registration. We will utilize the website, social media, e-newsletter and emails to current and past participants to notify them of the spring classes.
8. Following my report is the Google Analytics Report for the PDLG website for the month of January for your review.

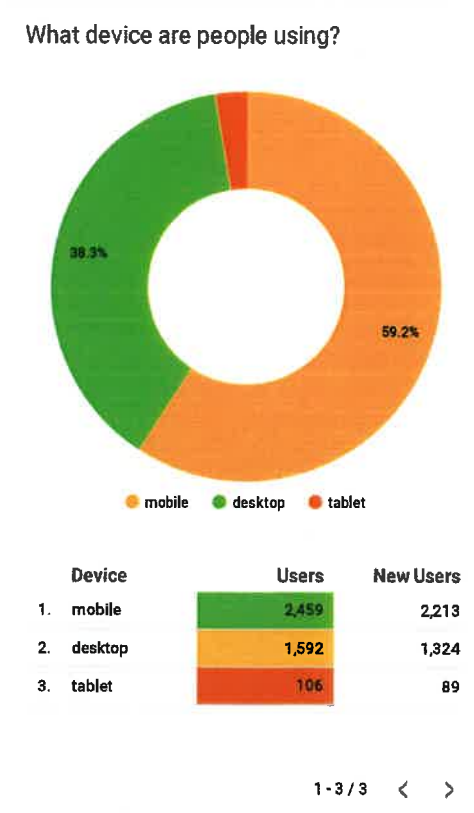
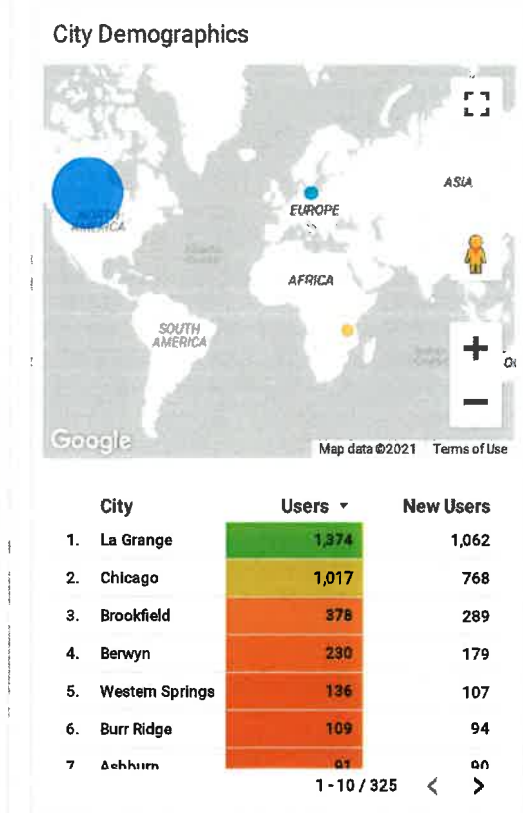
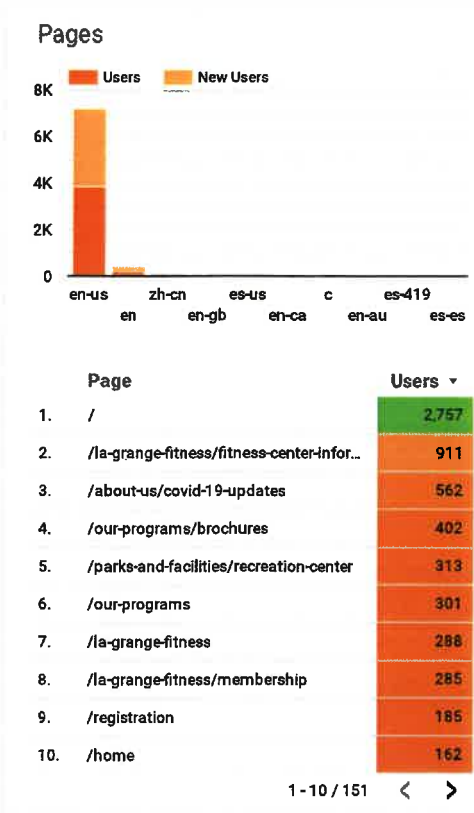
# PDLG Audience Overview

Continent    Region    Channel    Device    Jan 2, 2021 - Jan 31, 2021

## Your audience at a glance



## Let's learn a bit more about your users!



**Park District of La Grange  
February 2021  
Board Report**

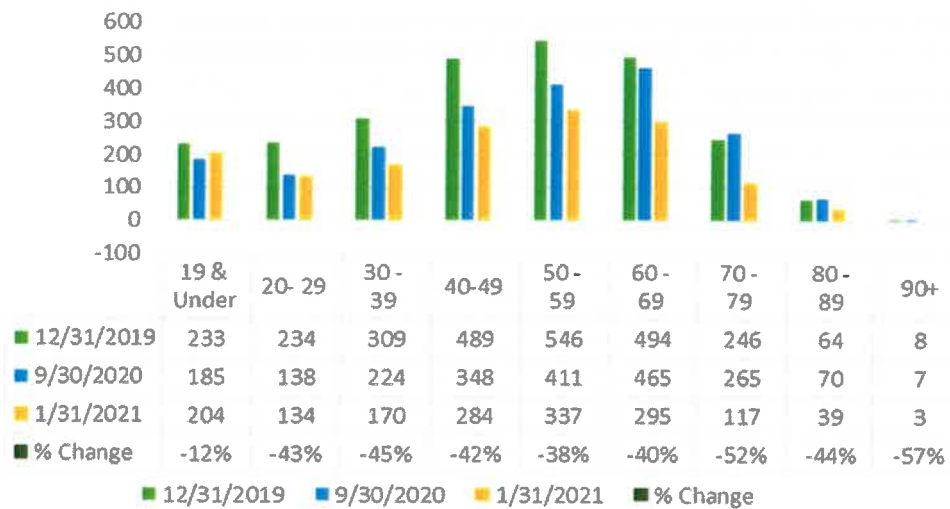
**Teresa Chapman  
Assistant Superintendent of Recreation**

1. I have continued working on the Spring brochure. With Region 10 moving into Phase 4, instructors are changing classes to accommodate the new recommendations. The brochure will go to the graphic artist on Friday, February 5<sup>th</sup>.
2. The staff has begun planning for summer camp. We are currently working on which camps to offer and their locations. I am looking at last summer's curriculum and the new Phase 4 recommendations to ensure we offer a safe and fun summer camp.
3. I attended the SSPRPA Early Childhood Committee zoom meeting on Thursday, January 21<sup>st</sup>. The topic of discussion was planning the 2021-2022 preschool year. Most districts are being very optimistic and believe that the pandemic will not affect enrollment.
4. Preschool registration for the 2021-2022 school year begins on Monday, February 8<sup>th</sup> for resident registration, and non-resident registration will begin on Monday, February 15<sup>th</sup>. I have worked alongside Linda to ensure we have all the paper work necessary ready for families interested in the program.
5. I have continued working on my 2021/2022 budget.
6. The Learning Ladders Preschool program will be having its annual open house on Wednesday, February 3<sup>rd</sup>, and Saturday, February 6<sup>th</sup> to promote the upcoming 2021-2022 school year. The open house allows parents to meet our staff and get a better understanding of our classroom and behavior management policies.
7. Preparations for the annual Easter Egg Hunt continue as we enter into Phase 4.

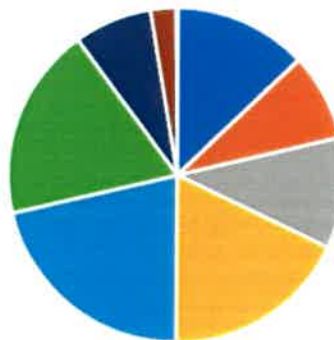
**Park District of La Grange  
February 2021  
Board Report  
Jenny Bechtold  
Superintendent of La Grange Fitness**

1. LaGrange Fitness had 92 new members join during the month of January 2021. We currently have 1,585 members through January 31, 2021, compared to 2,762 as of January 31, 2020 (a decrease of 1,177). We had 68 cancelation requests and 31 members request a hold during January.
2. Below is a graph of the age demographics of members over the past year. We have had numerous members decide to cancel their memberships, across all age groups, in response to the pandemic. The percent change row is based on the numbers beginning 12/31/2019 and ending 1/31/2021.

**Age Demographics**



**Age Demographic Percentage as of 1/31/2021**



- 19 & Under - 13%
- 20- 29 - 8%
- 30 - 39 - 11%
- 40-49 - 18%
- 50 - 59 - 21%
- 60 - 69 - 19%
- 70 - 79 - 7%
- 80 - 89 - 2%
- 90+ - 0.001%

3. Region 10 was moved to Phase 4 effective Tuesday, February 2, 2021. Phase 4 allows La Grange Fitness to operate at 50% capacity, eliminating the need for reservations and members to come and go on their own schedule. Group fitness classes returned with the move to Tier 1 and classes began February 1, 2021. The Park District, as well as La Grange Fitness, will continue to require face coverings at all time, including while exercising.
4. We continue to focus on cleaning and sanitizing practices as we move into Phase 4. Staff complete cleaning checklists every shift to ensure the facility and equipment are in compliance with the CDC protocols. We continue to use our electric static sprayer on all hard to clean pieces and at the conclusion of every day. Keeping our members and staff safe is our number one priority.
5. Group fitness classes resumed February 1, 2021. We are currently offering 19 classes per week and we are able to accommodate 15 participants per class. We are very excited to be able to offer group fitness classes again!
6. The month of January we had 5,858 visits by fitness members, compared to 12,297 visits for January 2020. The month of December 2020 had 4,964, an increase of 894 visits from the previous month. The fitness center continues to increase usage every month.
7. The personal training department brought in \$1,740 for January 2021. We had 37 personal training sessions during the month of January, compared to 50 sessions during the month of December 2020.
8. I participated in the Safety Committee meeting for PDLG via Zoom on January 12, 2021. I continue to participate in virtual meetings and trainings put on by IPRA, IAPD, Club Industry and more.
9. I am diligently working on the 2021-2022 La Grange Fitness budget. I am exploring where we can increase our revenue while membership revenues are down and more importantly, how we can cut our expenses.

**Park District of La Grange**  
**February 2021**  
**Board Report**

**Leanna Hartung**  
**BASE Superintendent**

1. The SD102 Kindergarten 2021-22 school year Zoom information night is on February 16<sup>th</sup>. We will provide the information to SD102 for the meeting as in the past. There will be no questions during the Zoom meeting and all parents will be advised to contact the appropriate persons at a later date with questions.
2. Registration for the 2020-2021 School Year is on hold at this time. We are waiting to see what mitigations and guidelines look like in a few weeks in order to provide a safe way to implement the registration process.
3. We received our letters of exemption from licensing from DCFS the end of January. DCFS sends their recommendation and letters of exemption the Illinois Action For Children so we continue to receive funding. We are now set for another 2 years.
4. We have not received any information that what SD102 is doing now with the hybrid model will change. Some parents are moving to full day school instead of remote while others are continuing with remote learning or ½ day options. If there is a change, I am confident SD102 will let us know.
5. The BASE staff continue to do the saliva screenings, and some have made appointments for their first round of the vaccine.
6. We have at this time, 2 new families starting with BASE in February. We hope week by week we continue to have families return to BASE or new families join us!
7. Melissa met with Kevin, Teresa, and Linda about our 2021 summer camp plans. They discussed registrations dates, locations for each camp, and Covid guidelines. We will update the guidelines as needed based on the CDC's recommendations and any future tier changes.

**Park District of La Grange**  
**February 2021**  
**Board Report**  
**Claudia Galla**  
**Park Foreman**

1. There has been 5 days of minimal snow clean-up and salting this past month. Major snow removal and salting occurred the last weekend in January. Large piles of snow were hauled out of the rec center lot.
2. The annual inspections for fire extinguishers, underground fuel tanks, vehicle lift and both aerial lifts have been completed. Safety Data Sheet binders have been updated.
3. Staff has been painting and completing preventative maintenance on our three landscape trailers in preparation of the mowing season.
4. We are preparing our small engine landscape equipment for the coming season that include weed whips, blowers, walk-behind mowers, etc.
5. Floor Safety stripes and lines were repainted in the parking and maintenance areas of the garage.
6. Staff has completed a detail cleaning for the preschool open house in early February.
7. I am working on our maintenance budget, gathering information, researching vendors, etc.  
Trees for the 2021 spring planting have been ordered.  
I was invited to sit in on a Zoom meeting hosted by Operation Support Our Troops-America. Chris will have all the details on the Honor Field Project taking place at Denning Park this year.

**Urban & Community Forestry Grant update:**

I met with our rep, Jim Semelka & data collection tech, Nate Seltzer from Great Lakes Urban Forestry Management to discuss the process of tree inventory and how information is gathered for our database. The inventory has been completed.

Our next meeting will be 6 – 8 weeks out. They are currently compiling tree inventories for other grant recipients in the area. We will gather to discuss tree data management and begin to sort out what the Park District will want to include in a tree management plan.

We received the grant award letter & grant agreement document from the grant administrator, The Morton Arboretum.

Routine duties for the month include:

- \*Process vouchers.
- \*Trash & recycling collection in all parks, twice a week.
- \*Clean the interior of our satellite buildings, daily.
- \*Completed inspections for February will include:  
playgrounds, and buildings.

# Section 5



# ATTORNEY REPORT

# Section 6



# TREASURER REPORT

# Section 7



## **ACTION ITEMS**

**Agreement for Professional Services  
Between Planning Resources Inc.  
and  
Park District of La Grange**

**February 3, 2021**

This AGREEMENT made and entered into this \_\_\_\_\_ day of February 2021, by and between **PLANNING RESOURCES INC.**, 913 PARKVIEW BLVD., LOMBARD, ILLINOIS 60148 (hereinafter referred to as the "CONSULTANT"), and **Park District of La Grange**, 536 East Avenue, La Grange, Illinois 60525 (hereinafter referred to as the "CLIENT"),

WITNESSETH THAT:

WHEREAS, the CLIENT desires to engage the services of the CONSULTANT to furnish technical and professional assistance providing COMPREHENSIVE OPEN SPACE MASTER PLANNING SERVICES to the **Park District of La Grange, La Grange, Illinois** (hereinafter referred to as the "PROJECT"), and the CONSULTANT has signified their willingness to furnish technical and professional services to the CLIENT.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

**A. SCOPE OF CONSULTANT'S SERVICES:**

The CONSULTANT agrees to perform in a good and professional manner those Authorized Scope of Services and Authorized Additional Services described in Attachment A - Scope of Services, and Attachment B - 10-Year Comprehensive Master Plan Questions, a copy of which is attached thereto and incorporated in this AGREEMENT in accordance with generally accepted standards of ordinary and reasonable skill exercised by landscape architects and planners at the time such services are rendered.

**B. SERVICES TO BE PROVIDED BY THE CLIENT:**

The CLIENT shall provide one hard or digital copy of applicable Village and Park District Ordinances, plans and policies. In the event that any information, data, reports, records and maps are existing and available to CLIENT and are useful for carrying out the work on this PROJECT, as determined by the sole discretion of the CLIENT, this information shall be promptly furnished to the CONSULTANT. Examples could include base maps, utility atlases, aerial photography, boundary surveys, etc.

If, by reason of any fault of CLIENT, materials, or services to be provided by the CLIENT are not made available to the CONSULTANT in a timely manner, the CONSULTANT may, at its option, notify CLIENT in writing, and stop work on the PROJECT until such materials or services are provided.

**C. CHANGES:**

The CLIENT may from time to time, require or request changes in the scope of services of the CONSULTANT to be performed hereunder. Such changes, including any appropriate increase or decrease in the amount of compensation, which are mutually agreed upon by and between the CLIENT and the CONSULTANT, shall be incorporated in written amendments to this AGREEMENT.

**D. CONSULTANT'S COMPENSATION:**

The CONSULTANT shall be compensated for services rendered under the terms of Section E of this AGREEMENT, Attachment A - Scope of Services, and Attachment B - 10-Year Comprehensive Master Plan Questions, not to exceed the following:

**ATTACHMENT A - BASE SERVICES:**

Professional Fee	\$60,900.00
Direct Expenses (Included in Professional Fee)	0.00
<b>Total Base Professional Fee &amp; Direct Expenses</b>	<b>\$60,900.00</b>

**ATTACHMENT A - OPTIONAL SERVICES:**

<del>Household Survey Cost:</del>	<del>\$10,800.00</del>
Youth Survey Costs: (Not Included)	\$2,600.00
"Public Input" Virtual Town Hall (Not Included)	\$6,500.00

**ATTACHMENT B - OPTIONAL SERVICES:**

Household Survey Cost: (Adjusted)	\$8,500.00
5% Loyalty Fee Incentive	See Below TBD

**PROFESSIONAL SERVICES SUMMARY**

Base Professional Fee	\$60,900.00
Adjusted Household Survey Cost	\$8,500.00
Subtotal Professional Fee and Household Survey Cost	\$69,400.00
5% Loyalty Fee Incentive	<u>(\$3,470.00)</u>
<b>Net Professional Fee and Household Survey Cost</b>	<b>\$65,930.00</b>

**Fee Proposal/Professional Services Summary** is reflective of the scope of work identified in Attachment A and Attachment B. The total authorization necessary for this project is \$65,930.00.

Should Optional Services be considered, these services shall be considered "*in addition*" to the Total Labor and Anticipated Direct costs including the 5% Loyalty Fee Incentive shown above. No Loyalty Fee Incentive will be applied to Optional Services selected.

In addition, to continue supporting the Park District of La Grange's goals and provide a successful implementation strategy for the Plan, upon notification, the PRI team will provide a follow-up **two consecutive years** after the adoption of the final plan.

Following the Park District's authorization, the cost of printing and binding of all Draft Documents and Final versions of the report will be billed as an "additional direct expense" to the Park District.

**E. METHOD OF PAYMENT:**

The CONSULTANT shall submit invoices to the CLIENT not more often than once per month during the course of the work, for partial payment on account, for work completed to date. Such invoices shall represent the value of the partially completed work and shall be accompanied by a one to two-page progress report documenting the work accomplished at the end of the billing period. Invoices shall be due and payable within thirty (30) days of receipt by the CLIENT.

**F. TIME OF PERFORMANCE:**

The services of the CONSULTANT will begin upon execution of this AGREEMENT by both parties. Absent causes beyond the control of the CONSULTANT, the CONSULTANT shall complete the work covered by this AGREEMENT within six (6) months from the date of notice-to-proceed. This AGREEMENT shall expire two (2) months after the scheduled completion date specified herein, unless the time is extended by mutual agreement of the CLIENT and CONSULTANT, as evidenced by an amendment to this AGREEMENT.

**G. HOLD HARMLESS:**

Client and Consultant each agree to indemnify and hold the other harmless, and their respective officers, employees, agents, and representatives from and against liability for all claims, losses, damages, and expenses, including reasonable attorney's fees, to the extent such claims, losses, damages, or expenses are caused by the indemnifying party's negligent acts, errors, or omissions. In the event claims, losses, damages, or expenses are caused by the joint or concurrent negligence of the Client and Consultant, they shall be borne by each party in proportion to its negligence.

**H. TERMINATION:**

This AGREEMENT may be terminated by either party upon seven (7) days written notice should the other party fail substantially to perform in accordance with its terms through no fault of the party initiating the termination.

This AGREEMENT may be terminated by the CLIENT upon at least seven (7) days' written notice to the CONSULTANT in the event that the PROJECT is abandoned by the CLIENT.

In such event, all finished and unfinished documents and work papers prepared by the CONSULTANT under the AGREEMENT shall become the property of the CLIENT and the CONSULTANT shall receive the compensation to which it is entitled based upon hours of work performed and expenses incurred in accordance with Sections D and E.

**I. NONDISCRIMINATION:**

The CONSULTANT agrees not to discriminate by reason of age, race, religion, color, sex, national origin, or handicap unrelated to the duties of a position, of applicants for employment, promotion, demotion or transfer, recruitment, layoff or termination, compensation, selection for training, or participation in recreational and educational activities. This contract is subject to and governed by the rules and regulations of the Illinois Fair Employment Practices Act.

**J. CONTRACT DOCUMENTS:**

The contract documents that constitute the entire AGREEMENT between the CLIENT and the CONSULTANT shall include the following component parts, all of which are attached hereto and shall be deemed to be a part hereof just as though set forth in full in this AGREEMENT.

- Attachment A – Scope of Services/Work Program
- Attachment B – 10 -Year Comprehensive Master Plan Questions

**K. EXCUSABLE DELAYS:**

The CONSULTANT shall not be in default by reason of any failure in performance of this AGREEMENT in accordance with its terms (including any failure by the CONSULTANT to make progress in the prosecution of the work hereunder which endangers such performance) if such failure arises out of causes beyond the control and without the fault or negligence of the CONSULTANT. Such causes may include, but are not restricted or limited to, acts of God or of the public enemy, acts of government in either the sovereign or contractual capacity, fires or floods, but in every case, if the failure to perform is beyond the control and without the fault or negligence of the CONSULTANT, the CONSULTANT shall not be deemed to be in default.

**L. EXTRA WORK:**

No extra work will be undertaken without written authorization. If requested and authorized in writing by the CLIENT, the CONSULTANT will be available to furnish, or obtain from others, extra work of the following types:

1. Extra work due to changes in the general scope of the study including, but not limited to, changes in size, complexity or character of the work items.
2. Additional or extended services due to: (a) the prolongation of the AGREEMENT time through no fault of the CONSULTANT, (b) the acceleration of the work schedule involving services beyond normal working hours, or (c) non-delivery of any materials, data or other information to be furnished by the CLIENT or others not within the control of the CONSULTANT.
3. Other additional services requested and authorized by the CLIENT that are not otherwise provided for under this AGREEMENT.
4. Attendance at additional meetings beyond those made part of this AGREEMENT and described in Attachment A, and Attachment B.

The costs and schedule for completing extra work authorized by the CLIENT shall be subject to negotiation between the CLIENT and the CONSULTANT in accordance with the provision of Paragraph C (Changes) and Paragraph E (Method of Payment) of this AGREEMENT.

**M. EXTENT:**

This contract constitutes the entire agreement between the CONSULTANT and the CLIENT. It supersedes all previous written or oral understandings. It can be supplemented, or amended, only by the execution of a new written agreement.

**N. VALIDATION OF AGREEMENT:**

The terms of this AGREEMENT will become valid upon execution by both parties:

IN WITNESS WHEREOF, the CLIENT and the CONSULTANT have executed this AGREEMENT on the date and year first above written.

CONSULTANT:

**PLANNING RESOURCES INC.**



By: \_\_\_\_\_  
Darrell E. Garrison

Title: Principal/Dir. Of Landscape Arch.

Date: February 3, 2021

CLIENT:

**PARK DISTRICT OF LA GRANGE**

By: \_\_\_\_\_  
Name

Title: \_\_\_\_\_

Date: \_\_\_\_\_



PLANNING  
RESOURCES INC.

913 Parkview Boulevard  
Lombard, Illinois 60148  
Web: [www.planres.com](http://www.planres.com)  
P: 630.668.3788  
F: 630.668.4125

## ATTACHMENT A

### Consultant Services:

#### Consultant Representative:

Darrell E. Garrison, ASLA PLA, CPSI  
**Planning Resources Inc.**  
913 Parkview Blvd.  
Lombard, Illinois 60148  
630.668.3788 Office  
630.546.8218 Cell  
[dgarrison@planres.com](mailto:dgarrison@planres.com)

#### Client Representative:

Dean Bissias, APRP, Executive Director  
**Park District of La Grange**  
536 East Avenue  
La Grange, Illinois 60525  
708.352.1762 office  
[deanbissias@pdlg.org](mailto:deanbissias@pdlg.org)

### Project Description/Understanding

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#### PROPOSED SCOPE OF SERVICES

The Planning Resources Inc. (PRI) Team proposes elements of the following Scope of Services for the Park District of La Grange's Comprehensive Master Plan. Upon selection, the Team would work closely with Park Staff to refine the scope as necessary to meet specific District needs.

#### Recurring Meeting Participation

During the planning process, the PRI Team will attend meetings and make a brief PowerPoint presentation regarding the project's status. The meetings will be scheduled at key decision-making points to ensure that the Park District of La Grange fully understands and approves the work underway before the PRI Team proceeds to the next task.

#### EVALUATE PHASE

##### Task 1: Planning Foundation

- a. *Master Plan Steering Committee* – The PDLG will appoint a Master Plan Steering Committee to work with the Consultants throughout the master planning process. The Consultants will meet with the Committee regularly (either in person or virtually) providing updates of findings. The Committee will assist in establishing the future vision, goals and objectives, and priorities throughout the planning process.
- b. *Branding the Plan* - Work with the PDLG staff to create a unique name and image for the Plan. Branding aims to establish a significant and differentiated presence that resonates with the community to attract, engage, and retain residents throughout the planning process.
- c. *Community Profile/Demographic Analysis* - Review the composition and demographics of the community and assess demographic trends over time. The Planning Team will utilize census data and other public domain sources to review and analyze changes in population/demographics over time.
- d. *Review of Previous Studies* - Review previous planning studies provided by the PDLG that potentially impact the District's delivery of parks, recreation and leisure services. These studies could include but not be limited to the Village of La Grange's 2020 Plan, previous Park District

Master Plans, annual reports, PDLG Park Board's Strategic Plan, program guides, newsletters, policies, brochures, School District plans, and other planning studies.

- e. *Review of intergovernmental, schools, and other organizational agreements* - Review existing working relationships and use agreements specifically with the Village of La Grange with respect to the Community Center Lease Agreement. We will also review agreements and letters of understanding with neighboring agencies such as the City of Countryside, La Grange School District #102, St. Francis (BASE), Chicago White Sox, and SEASPAR Special Recreation Association to provide recommendations.
- f. *Review Progress on the PDLG District Master Plan Update – 2018 Status of Goals and Accomplishments* – Review the recommendations of the 2018 Plan and identify the status of the recommendations, including the 2020 staff working draft updated capital asset replacement plan items.
- g. *Report and Presentation* – Prepare and present a cursory report summarizing the Planning Foundation Phase to the Master Plan Steering Committee.

## **Task 2: Existing Parks, Facilities, and Programs Analysis**

- a. *Site Inventory and Assessment* – Conduct a field inventory of the thirteen (13) existing parks, playgrounds, and public open spaces to gain an understanding of their opportunities, constraints, and physical context, including parks and facilities operated by others i.e., Schools, Forest Preserve District of Cook County, etc. A detailed Qualitative Assessment form will be completed for each PDLG owned park and facility. The inventory will include an assessment of existing conditions, such as:
  - Size, and classification of each property.
  - Cursory ADA accessibility review, , including entrances and slopes.
  - Site access and circulation.
  - Safety concerns.
  - General age and condition of equipment and facilities.
  - Grading and drainage issues.
  - Site amenities and park features.

Provide recommendations and phasing for additions, renovations, redevelopments, replacements, decommissioning, maintenance and improvements of existing and proposed parks, playgrounds, shelters, sports courts, paving, parking lots, trails, etc. based on research, visual inventory, and documented needs.
- b. *Capital Replacement Plan Update* – Review and utilize the 2020 staff updated working draft capital replacement plan and update as may be required.
- c. *Recreation Programs Assessment* - Use public input, staff input and the PRI Team's observations to perform a review of current in-house program and service offerings, including programs offered through partnership agreements and affiliates. Additionally, the PRI Team will review program levels of usage, attendance, and customer satisfaction levels. The Needs Assessment Survey assists in identifying existing satisfaction levels. The Stakeholder Groups identified during the Engage Phase Task 1: Community Visioning and Needs Assessment is part of this analysis to Identify the core program offerings, competition for program users, customer

- satisfaction, service gaps, community needs, trends, fee analysis, and the potential for market growth using a SWOT analysis strategy.
- d. *Program Provider Analysis* – The analysis includes identification of external providers of community and recreation services and recommendations for minimizing duplication of services while identifying possibilities for partnerships.
  - e. *System-Wide Park and Recreation Facilities* - Prepare a map using GIS software utilizing available public domain GIS data to illustrate PDLG-owned parks and recreation facilities as well as those of other providers in the area.
  - f. *Service Gap Analysis* – Prepare an analysis of the current service gaps by mapping the locations of current parks by park-type categories using walking and drive time catchment areas. Individual service area maps will be prepared for picnic shelters, playgrounds, soccer fields, aquatic facilities, baseball/softball diamonds, and recreation centers, to identify the distribution of the specific facilities throughout the community. A Composite Service Areas Map will be prepared which identifies the overall service delivery throughout the District.
  - g. *Report and Presentation* - Prepare a cursory report summarizing this phase and make an in-person or virtual presentation of the findings to the Master Plan Steering Committee.

## ENGAGE PHASE

### Task 1: Community Visioning and Needs Assessment

The Coronavirus (COVID-19) outbreak and the Safer at Home Orders (Emergency, State, and Federal) ban large meetings and gatherings at public meeting locations. Therefore, PRI in lieu of these “in person” meetings, PRI proposes broadcasting these meetings electronically (live) in accordance with local Executive Orders instead of a public meeting. The meeting would be broadcast and made available via a link on the PDLG website or Facebook platform. . The virtual meetings will be scheduled and determined on a meeting-by-meeting basis and as agreed to by the Park District. Possible meetings include:

- a. *“Meet the Planners”* – In conjunction with PDLG, conduct a “Meet the Planners” event (an informal listening session). “Meet the Planners”, in which participants interact with the Staff and the Consultants, use dynamic engagement techniques and tools to vote on their priorities for various improvements, and become informed about the project and its process. This meeting may be scheduled either virtually or at a local coffee shop or Public Library. Listening sessions are effective in getting people involved in the process. The “Meet the Planners” Session could be over coffee in the morning, the afternoon, or the evening.
- b. *Initial Public Workshop* - Conduct a more traditional public workshop at a convenient location (while practicing appropriate public social distancing practices) to identify the public perception of park facilities and programming needs. The purpose of this public workshop is to solicit input from the citizens and users regarding their concerns and opinions about existing facilities and programs, and their desires for future facilities and programs. The workshops will be as interactive as possible involving participants in a variety of methods.

- c. *Staff Inout* - Conduct in-person or virtual meetings and interviews with PDLG staff members regarding their perceptions of the public's needs and concerns, and the potential for improved services, facilities, programs, and public access. Identify the strengths, weaknesses, service needs and impediments (SWOT) to current operations.
- d. *Stakeholder Groups* - Conduct up to eight virtual stakeholder group meetings and round table discussions with various special interest and user groups. The PDLG will provide invitations for these meetings. Anticipated groups may include program users, parents of children in programs, partner agencies, organized athletic league officials, the Park Board, cultural arts organizations, School Board, senior citizens, YMCA, and other organizations to be identified between the Consultant, Steering Committee, and PDLG staff. Questions will be prepared in advance to be reviewed and approved by the Steering Committee.
- e. *School Student Workshops* – To involve the younger population, we could conduct workshops in the schools to receive ideas and gain the youth and young adult's perspective from groups of fifth and sixth graders and high school students. The PDLG staff will assist in establishing these meetings.
- f. *Technology: "Open Access" Web Based Survey* – the goal of this survey is to engage as many residents as possible. The household survey would be made available to everyone in the community with internet access. The survey will utilize PRI's subscription to Survey Monkey and would be hosted on the PDLG's website. Questions will be reviewed and approved by the Steering Committee. Promotion and advertisement of the "Open Access" Web Based Survey would be the responsibility of The PDLG staff through email blasts, newsletter announcements, placement on their web page, setting up a computer terminal in at PDLG Administration Center for use by patrons, and other methods. The goal would be to collect as many responses as possible, with a target goal of 400 responses.
- g. *Technology: Social Media Campaign* - Keeping the public engaged throughout the process is important to gain community buy-in for the Plan, Plan Recommendations, and ultimately the implementation costs. One tool available is to utilize the PDLG website to provide an efficient and economical way to share information. Additionally, the PRI Team will work with staff to identify other web-based portals that reach out to the Park District community, such as their Facebook, or online newspapers. These tools can be highly effective; however, they can drain valuable resources if not focused. .
- h. *Needs Analysis* - The current and projected needs of the community for open space and recreation facilities will be evaluated. The degree to which existing parks and open spaces meet that target will be assessed. This analysis encompasses several factors, including:
  - 1). National Standards: Comparing existing community resources with accepted national standards. Using established guidelines, summarizing the various types of parks and recommended minimum/maximum standard sizes and quantities of each type of park; and comparing them against the existing acreage and facilities.

- 2) Benchmarking: A comparative analysis to other organizations, neighboring park departments and park districts including: Community Park District of La Grange Park, Western Springs Park District, Hodgkins Park District, Brookfield Park District, La Grange Library, Private Health Clubs – LA Fitness, Orange Theory, etc.
  - 3) Americans with Disabilities Act: Existing parks and recreation facilities will be reviewed for accessibility to determine whether reasonable opportunities exist to promote access and participate in and benefit from programs. Recommendations for compliance and improvements will be made.
- i. *Needs Analysis Report* - Prepare a cursory summary of the Needs Analysis for review by the Master Plan Steering Committee.
  - j. *Needs Assessment Presentation (Public Workshop)* – Conduct an in-person public workshop presentation of the preliminary findings of the Needs Assessment effort. If Covid-19 restrictions limit public meetings, the PRI Team will coordinate a virtual public meeting in lieu of the in-person meeting. The purpose of this meeting will be to inform the public of preliminary findings prior to the development of specific recommendations.

## **ASSESSMENT PHASE**

### **Task 1: Capital Asset Replacement Plan**

- a. *“C.A.R.P Plan”* – The Capital Asset Replacement Plan (CARP) the Consultants will review, assess, and recommend updates to the PDLG staff’s CARP draft working document. We will utilize the PDLG staff’s draft 2020 plan to provide a timeline and projected cost to maintain the Park District of La Grange’s existing assets. The CARP is intended to identify the financial resources to “maintain the status quo” of the existing physical improvements.
- b. *Report and Presentation* - Prepare a cursory summary report of this phase and make either an in-person or virtual presentation of the findings to the Steering Committee.

## **ENVISION PHASE**

### **Task 1: Vision, Goals, Objectives –**

Working with the Master Plan Steering Committee, PDLG staff and Board, the Consultant will:

- a. Use the previous findings to identify the following:
  - 1) Update the mission statement for PDLG if necessary.
  - 2) Identify the Future Vision for Parks and Recreation in La Grange.
  - 3) Identify Proposed Level of Service Standards for park land and specific recreation facilities.
  - 4) Identify Short Term Goals and Objectives for capital improvements
  - 5) Identify Long Term Goals and Objectives for capital improvements

- b. Report and Presentation - Prepare a cursory summary report of this phase and make either an in-person or virtual presentation of the findings to the Steering Committee.

## PLANNING PHASE

### Task 1: Physical Planning, Program, and Services Recommendations

The PRI Team will:

- a. *Opportunities* - Identify and evaluate options for expanding the District's existing parks and open space system meet the needs of the community. Possible options to be explored may include:
  - 1) Vacant/undeveloped land – potential benefits and approximate costs of acquisition
  - 2) Potential to expand/renovate existing parks – opportunities to upgrade or reprogram/repurpose existing parks and properties with new uses that may be more relevant to current and future needs.
  - 3) Utility Corridors – Opportunities to utilize existing rail or utility corridors for development as trails, bikeways, and greenways, for recreation benefit and as connections between other parks and open space resources.
- b. *Individual Park Recommendations and Costs*– Identify needed improvements at each park or recreation facility. Prepare an opinion of probable construction costs based on 2021 dollars for each capital improvement recommended in the plan.
- c. *Partnership Opportunities* – Examine potential or expanded partnership opportunities with local schools, other park and recreation providers, and local businesses.
- d. *Capital Improvement and Land Acquisition Priorities* – Work with PDLG staff and the Steering Committee to prioritize, by selected facility type, the capital improvements, and acquisitions. This process will identify the short range (0-2 years), mid-range (3-5 years) and long-range (6-10 years) recommendations. Proposed land acquisition, if any, will also be prioritized.
- e. *Report Development*– Prepare a cursory summary report of this phase.
- f. *Presentations* - Make either an in-person or virtual presentation of the findings to the Steering Committee and Park Board.

### Task 2: Action Plan

- a. *Phased Implementation Plan* - Prioritized list of projects and actions, broken into short range (0-2 years), mid-range (3-5 years) and long range (6-10 years) action steps depending on cost, complexity, readiness for implementation, and other relevant factors.
- b. *Funding Recommendations* – Identify potential sources for capital funding to make improvements, including potential grant programs, and other strategies.
- c. *Draft Master Plan* - Prepare a Draft Master Plan and Draft Action Plan for review by the PDLG staff and Steering Committee and Park Board.

- d. *Action Plan Presentation* - Make a presentation of the Draft Action Plan and Final Needs Assessment recommendations to the Steering Committee, Park Board, and other groups as identified.
- e. *Final Master Plan* - Following the reviews of each of the separate reports, prepare a Final Master Plan report that includes the components of the planning process.
- f. *Final Presentations* - Make formal presentations of the Final Master Plan report findings to the Steering Committee, Staff, and Park Board of Commissioners.
- g. *Executive Summary* - Prepare an Executive Summary that summarizes the findings, recommendations, and actions.

### OPTIONAL SERVICES

**Household Needs Assessment Survey (Controlled Access -Readex)** – The input from the workshops, stakeholder groups and staff will be utilized to develop a statistically-valid mail with a minimum of 300 responses from planning areas within the Park District of La Grange's jurisdictional boundary. Surveys will be mailed to at least 2,000 households. The base survey included in this proposal is a 4-page 8.5" x 11.0" survey booklet. The responses will be geocoded to allow analysis by geographic area. Cross tables will be generated to analyze specific items such as priorities of families with children, households with seniors, etc. The survey would be used to identify:

- 1) Current satisfaction levels with programs and facilities
- 2) Participation and satisfaction with current programs
- 3) Parks currently used
- 4) Park user's area of residence
- 5) Needs for various outdoor and indoor facilities
- 6) Identification of the primary functions that should be performed by PDLG staff regarding parks sites, open space, trail linkages, horticulture, arts, and programs (events).
- 7) Respondent demographic characteristics, such as age, gender, education, length of residence within the Park District.

**Youth Survey (Controlled Access)** – Design and facilitation of a survey of youth, likely to be facilitated via the web and distributed through local schools, the Recreation Center and youth programs. (target 250 students)

### "Public Input" Virtual Town Hall

Social media has shifted the way that we communicate. The "**Public Input**" tool allows us to efficiently engage with District residents and beyond – creating a buzz for the project. The simple virtual platform generates opportunities for a broader audience and is a cost-effective way to disseminate information about the project. This tool will allow the planning team to engage residents in discussion, invite members of the community to comment on interim deliverables (i.e., draft concepts, opportunities, plan

maps, etc.), showcase project-related activities, and solicit feedback from the convenience of their home, business, or gathering spot. This **Public Input** tool creates the opportunity for effective community participation, leading to measurable results and invaluable insights for community leaders and the elected officials. Available in many languages, every member of the community can participate in this forum.

## CONCLUSION

The above-described process is conceptual and will be customized to suit the direction of the Park District of La Grange. The Plan, as well as the planning process used to update the plan, must accurately reflect the common aspiration and direction of the residents of the Park District in order to develop a document that will be embraced by the community.

## CONSULTANT AVAILABILITY

The PRI Team is available to meet with the Park District of La Grange on short notice to discuss our qualifications, project experience, and how the PRI Team can provide planning services to address the needs of the District. Additionally, the PRI Team is available to discuss how the planning process described above can be refined to align with the District's planning expectations and needs. It is our goal to ensure that a final product is developed that it is a true representation and reflection of the community the District serves.

The PRI Team has carefully reviewed all aspects of the RFP for this project and is available to adhere to all Scope of Service Deliverable requirements of the RFP to provide the Comprehensive Plan in the timeframe prescribed in the RFP.

## OUR PROMISE TO YOU:

To continue supporting the Park District of La Grange's goals and provide a successful implementation strategy for the Plan, **two consecutive years** after the adoption of the final plan, the PRI team will provide a follow-up. As part of this follow-up, we will meet with District staff, to discuss the progress made on the Action Plan over the year. We will request and review any plans or data provided by staff and provide a written "white paper" report as an amendment or supplement for potential modifications to the Action Plan to address issues or capitalize on current opportunities.

The team will present the findings of the "white paper" to the staff and Park Board of Commissioners

The Planning Resources team looks forward to discussing this exciting Comprehensive Master Plan with you. Our promise is to provide you with a vision that makes the residents of the Park District of La Grange proud.

## COMPENSATION

The RFQ does not specify that the Park District of La Grange would make staff and other resources available as necessary for the consultant team selected to create the Comprehensive Plan, but for purposes of responding to this RFQ, The Team assumes that the District will make all of their resources available to the Team. Based on that assumption, as well as the conceptual planning process described in a previous section of this document,

If selected to complete this RFQ, The PRI Team understands that the Park District of La Grange and the PRI Team will meet to refine the proposed planning process in terms of sequencing, tasks, task details, and the number of hours per task, and the total amount of hours to be completed by the PRI Team per task. Understanding this process will occur, the PRI Team would propose a professional services fee budget not to exceed **\$66,900.00 (Sixty-six thousand, nine hundred dollars)** inclusive of all overhead and expenses as outlined below:

The above total cost is comprised of the following components:

#### **CONSOLIDATED FEES WORKSHEET**

• Evaluate Phase	\$4,550.00
• Engage Phase	\$8,850.00
• Assessment Phase	\$4,500.00
• Envision Phase	\$6,500.00
• Planning Phase	\$8,750.00
Estimated Reimbursable Expenses	<u>\$2,500.00</u>
Sub-Total Proposed Professional Fees	\$ 35,650.00

#### **SUBCONSULTANT FEES**

• Executive Decisions Consulting	\$ 12,250.00
• TRIA Architects	<u>\$ 19,000.00</u>
Subtotal Subconsultant Fees	\$ 31,250.00
Total Professional Fees and Subconsultant Fees	\$66,900.00

#### **OPTIONAL COSTS**

Engage:

• Household Survey (Readex)	\$10,800.00
• Youth Survey	<u>\$2,600.00</u>
<b>Survey Engagement Subtotal</b>	<b>\$13,400.00</b>

#### **OPTIONAL COSTS**

• "Public Input" Virtual Town Hall	<u>\$6,500.00</u>
<b>Public Input Virtual Town Hall</b>	<b>\$6,500.00</b>

**SUMMARY**

The detailed Request for Proposal will generate a wide range of approaches to expand the project scope to provide additional information to the Park District of La Grange.

Our project team also stands ready to further refine and focus our approach in further discussions with District staff to identify areas where the scope may be narrowed to reduce the overall project fee. We look forward to reviewing our capabilities and discussing the project scope further with the Park District of La Grange.

**ASSUMPTIONS:**

- Focus group meetings conducted over a 2-consecutive-day period
- CD with digital copy of final report
- Draft submittals and review documents are black & white
- Data for base map preparation and GIS analysis is available from the Park District of La Grange, the Village of LaGrange, and Cook County's GIS Consortium at no cost to the Consultant Team.



**PLANNING  
RESOURCES INC.**

402 West Liberty Drive  
Wheaton, Illinois 60187  
Web: [www.planres.com](http://www.planres.com)  
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F: 630.668.4125

**ATTACHMENT B**

**Consultant Services:**

**Consultant Representative:**

Darrell E. Garrison, ASLA PLA, CPSI  
**Planning Resources Inc.**  
913 Parkview Blvd.  
Lombard, Illinois 60148  
630.668.3788 office  
630.546.8218 Cell  
[dgarrison@planres.com](mailto:dgarrison@planres.com)

**Client Representative:**

Dean Bissias, APRP, Executive Director  
**Park District of La Grange**  
536 East Avenue  
La Grange, Illinois 60525  
708.352.1762 office  
[deanbissias@pdlg.org](mailto:deanbissias@pdlg.org)

**10-YEAR COMPREHENSIVE MASTER PLAN QUESTIONS**

**November 5, 2020**

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Dear Dean,

Planning Resources Inc., Executive Decisions, Tria Architecture, and Readex Research have joined this effort to bring our Team's best response based on each of our capabilities that bear on this assignment.

Attached you will find PRI's response to questions 1-6 of your memo dated October 19, 2020. See responses below:

1. Please explain the survey methods you propose that are included at no additional cost with your proposal. Include whether this is a mailed survey, online survey, phone survey, or other method AND the total number of households that will be contacted for each method. Explain how many other meetings and/or surveys (virtual or otherwise) are included at no additional cost and with whom (for example schools, user groups, non-resident audiences, etc.) Identify relevant sources for surveying and public entities that would be considered for use to collect data e.g., village hall, schools, etc. Please clarify the additional cost and method for conducting a statistically significant random survey and identify the number of households that would be included, and the response number needed to be valid. Lastly, do you do this work in-house or do you use a contracted person?

**PRI Team's Response:**

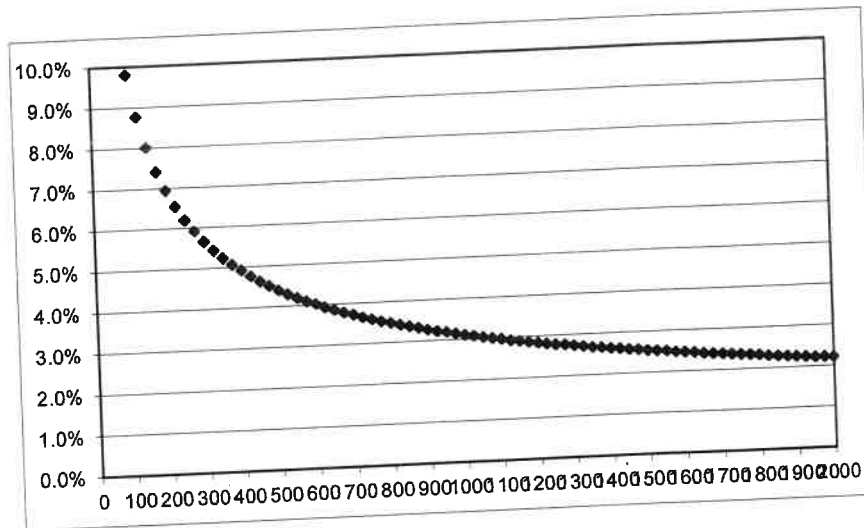
The survey method proposed and included as an "Optional Costs", is a statistically valid mail survey where households are randomly selected from a database of addresses within the Park District of La Grange (PDLG) corporate limits. PRI would reach out to the Cook County Election Commission to obtain the addresses of homes within the PDLG corporate limits. Each household within the park district would have an equal probability of receiving a survey by mail. The sample selected is a random sample of households. Distributing the questionnaires by mail will reach the most participants. Not everyone has an email to receive an email only invitation to take an online survey. Other means of distributing the survey will violate the statistical validity of the random sample by mail.

**PLANNERS  
ECOLOGISTS  
LANDSCAPE  
ARCHITECTS**

### **Household Needs Assessment Survey**

- Data collection would be done via a print/mail survey; pricing is provided for two scenarios:
  - Contact 2,000 to collect 400 responses (results will have a Mean Square Error (MSE) of  $\pm 5\%$  at the 95% confidence level)
  - Contact 3,000 to collect 600 responses (results will have a Mean Square Error (MSE) of  $\pm 4\%$  at the 95% confidence level)
- The questionnaire will be reproduced as four 8½ x 11-inch pages, printed in black and white.
- **Survey Kit mailing**
  - Cover letter, content drafted by the PRI team and reviewed and approved by the PDLG prior to printing and mailing the survey kit.
  - Four-page questionnaire.
  - Business Reply Envelope addressed to Readex (standard Readex Business Reply Envelope (BRE) planned, no special printing anticipated).
  - Sent in outbound #10 envelope (Readex will print/produce outbound envelopes, customer provides artwork).
  - There is no provision for including any sort of incentive.
- **Reminder Postcard**
  - Sent to all sample members 7-10 days after survey kits; printed in black and white.

*The chart below shows the maximum sampling error rate by the ending sample size. The final sample size of 600 is a great sample size that captures the population within plus or minus 4%. The sample size is large enough to conduct a wealth of analysis on the questions in the survey. The sample size is also very efficient in that it is very cost effective. Spending more money to increase the sample size is typically not a good tradeoff.*



The Optional Fee to provide this Statistically Valid Household Survey has been identified in our submittal as \$10,800.00. In reaction to the COVID-19 pandemic, PRI built flexibility and optionality into its budget. Therefore, should the park district consider this survey option as a part of the base Scope of Work (SOW), the PRI team will perform this task as identified above for fee of \$8,500.00 increasing our total base compensation from \$60,900.00 to \$69,400.00 before the 5% Loyalty Fee Incentive discount.

Included within our base compensation, we will offer the residents of La Grange the opportunity to participate in an "Open Access" Web Based Survey. This web-based survey would be made available to everyone in the community. A shorter web-based survey will be conducted which asks similar questions to the Household Needs Assessment Survey. Whereas the statistically valid mail survey will reach a selected, random sample of residents, the goal of this survey is to engage as many additional residents as possible. The survey will utilize the Planning Resources subscription to Survey Monkey. Questions will be approved by the Steering Committee and the PDLP staff. The PDLG will promote the use of the web survey through email blasts, newsletter announcements, placement on their web page, setting up a computer terminal in the PDLG Administration Center for use by patrons, who may not have access to a computer or the internet at home. (target 400 responses)

By using multiple means for gathering feedback, we will reduce survey bias and create an accessible and equitable opportunity for diverse segments of the public to participate and provide feedback on the Master Planning process.

The PRI team further understands that awareness and involvement of interested residents within the community is critical to successful master planning and programming. It is our experience that when the public is engaged in the process, their feedback helps ensure Master Plan addresses the community's needs. Likewise, the public gains a better understanding of the tradeoffs and constraints associated with planning and implementation of the Master Plan.

Throughout Chicagoland, PRI is recognized as a planning leader in custom-tailored engagement processes. One of PRI's hallmark strengths is developing a successful engagement process that activates and engages multiple sectors of the community. This

yields a rich and exciting process and database that results in positive dialogue and a successful, supportable plan.

Included within the base compensation of our proposal, we also offer the following engagement opportunities:

- a) “Meet the Planners” – In conjunction with PDLG, conduct a “Meet the Planners” event (an informal listening session). “Meet the Planners”, in which participants will interact with Staff and the Consultants, use dynamic engagement techniques and tools to vote on their priorities for various improvements, and become informed about the project and its process. A local coffee shop or Public Library would be two locations to consider doing this. Listening sessions are effective in getting people involved in the process. The “Meet the Planners” Session could be over coffee in the morning, in the afternoon, or even in the evening. (1 Meeting total)
  - b) Public Workshop - Conduct a more traditional public workshop at a convenient location to identify the public perception of park facilities and programming needs. The purpose of this public workshop will be to solicit input from the citizens and users regarding their concerns and opinions about existing facilities and programs, and their desires for future facilities and programs. The workshops will be interactive and involve all participants in a variety of methods. (2 Workshop Meetings total)
  - c) Staff Input - Conduct meetings and interviews with PDLG staff and Board members regarding their perceptions of the public’s needs and concerns, and the potential for improved services, facilities, programs, and public access. Identify the strengths, weaknesses, service needs and impediments (SWOT) to current operations. (Up to 2 Meetings total)
  - d) Stakeholder Groups - Conduct up to 8 virtual stakeholder group meetings and round table discussions with various special interest and user groups. The PDLG will provide invitations and identify the social media platform to be used for these meetings. Anticipated groups may include program users, parents of children in programs, partner agencies, organized athletic league officials, the Park Board, cultural arts organizations, School Board, senior citizens, YMCA, and other organizations to be identified between the PRI Team, Master Plan Steering Committee, and PDLG staff. Questions will be prepared in advance to be approved by the Master Plan Steering Committee. (Up to 8 Meetings total)
  - e) School Student Workshop – To involve the younger population, the PRI team would conduct two workshops in the schools to receive ideas and gain the perspective of youth from groups of fifth and sixth graders and high school students. The PDLG staff will assist in establishing these meetings. (Up to 2 Workshops total)
2. What are the on-site methods for evaluating facilities and how many visits are expected to occur for the architect on your team? Are park structures that are not considered buildings included in this evaluation? Please explain how these structures are evaluated. What examples of other parks and recreation facilities have been evaluated by the architect (local, regional, or national) and would inform their evaluation of our park

district? Lastly, is the architect in-house or contracted?

PRI Team's Response:

Our team Architect, Tria Architecture, would make one field visit to each building utilized by the Park District. These field visits are for the purpose of assessing the condition of the building and its systems. During this field visit that Architect will meet with building managers and Park District staff to better understand the ways in which the buildings are used, perceived programmatic deficiencies, and if any building systems are failing to perform up to expectations. After meeting with staff, the Architect will perform a visual survey of the various building's systems including roofing, windows and doors, exterior shell, finishes, ADA accessibility and mechanical, electrical, and plumbing systems. Tria will be looking for components that are currently in need of repair or replacement or may be in the near future. Tria can also make recommendations for improving energy efficiency in the building's systems if requested.

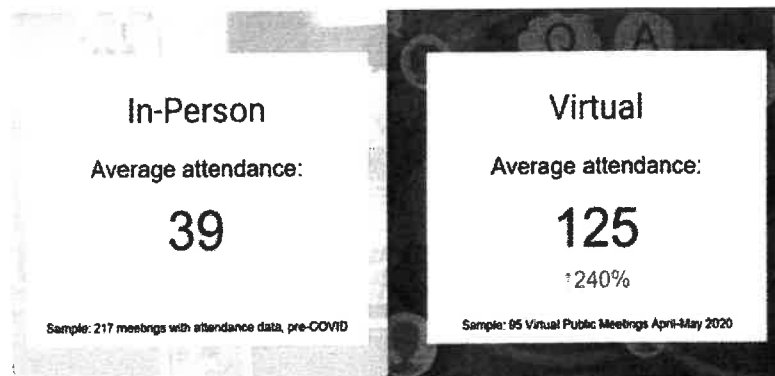
Tria Architecture has been providing facility assessments for Park Districts, Municipalities, and School Districts for over sixteen years. Tria has a wealth of knowledge and resources to draw upon when assessing the technical function of various building systems. A few of the Park Districts Tria has worked with on facility assessments include the Homewood-Flossmoor Park District, Libertyville Park District, and the Lemont Park District.

Tria is a consultant to Planning Resources but has been an integral part of the PRI team on many projects over the years. Planning Resources and Tria Architecture understand how to work together as a team to provide a seamless product for our clients.

3. Please detail the social media presence that would be utilized for the master plan process.

PRI Team's Response:

As stated in our initial Scope of Work base proposal, keeping the public engaged throughout the process is important to gain community buy-in for the Plan, Plan Recommendations, and ultimately the implementation costs. Using **PublicInput.com**, we will create and manage a web site specifically designed and developed for the Park District of La Grange Master Planning process and its residents to provide an efficient way to share information as well as solicit public input and participation. This web based on-line community collaboration tool is the same virtual public meeting (VPM) technology used by agencies around the country to engage the public in a way that is accessible and equitable. The virtual public meeting will be hosted directly on a webpage and does NOT require a software download to participate. For those residents that do not have internet access, they can still participate by calling in and listening to the meeting. They can leave comments thorough voicemail (which can be played into the meeting at a later time if desired), or they can enter a queue to make a live comment during the meeting. All these options are available and can be turned on or off depending on the desire of the project team.



The public attends VPMs if they are made aware of the opportunity:

Additionally, the PRI Team will work with staff to identify other web-based portals to reach the Park District community, such as their Facebook, or online newspapers. In conjunction with staff, we will also use social media ads, emails, signs in the community, to raise awareness of the Master Planning process and its information, survey availabilities, and meeting schedules. With staff's assistance, the goal is to create a "Buzz" in the community by creating a robust media presence and making the most of online resources.

4. What experience does your firm have in helping parks and recreation districts update and innovate their parks and open lands and programming associated with outdoor parks? What local, regional, or national trends could our park district improve upon in this area, and how does your experience help us achieve such an improvement?

PRI Team's Response:

Our team includes the expertise of Ray Ochromowicz, CEO of Executive Decisions Consulting. Ray has been developing, renovating, and improving parks, trails, and facilities since 1984 when he became Executive Director of the Burbank Park District. He learned to work closely with landscape architects, engineers, contractors, and the community to design parks and facilities to meet community need. Years later as the Executive Director of the Bolingbrook Park District, Ray and his team developed or redeveloped every one of the District's 50 parks: several receiving state and national recognition.

Since presenting "Off the Wall Programs" at the state conference in the early 1980s, Ray has been on the cutting edge of innovative programming. In recent years he was hired in Bourbonnais, Palos Heights, Munster (IN), and Centerville-Washington (OH) to train new staff on how to pioneer creative new programming.

What knowledge and experience does Ray have to assist the Park District of Lagrange regarding local, state and national trends? He has a long history of involvement in the Illinois Park and Recreation Association and the National Recreation and Park Association.

- He was inducted into the prestigious American Academy of Park and Recreation Administrators in 2004.
- For the last 16 years to the present day, he serves on the Board of Regents and teaches for NRPA's Supervisors Management School held in Oglebay Training Center in Wheeling, WV.
- He served 6 years on the program committee for the annual National Park and Recreation Conference.
- He served on the IPRA state conference committee for 6 years.
- He has spoken at conferences in New Orleans, Colorado, Maryland, Chicago, and Florida. Four additional state conferences were scheduled in 2020 until the Covid-19 caused them to cancel.
- Ray has spent the last 7 years providing recreation program consulting to agencies around the Midwest.

These experiences demonstrate the breadth of Ray's network across the state and nation. He is well connected and aware of trends in Illinois and across the country.

Following Ray's leadership, the PRI team will review the park district's core program offerings including promotional efforts, financial review of program registrations, programming space requirements, and the relationship of the Household Needs Assessment Survey results and demographics to future program offerings.

The use of future recreation trends to anticipate programming or facility needs will be carefully weighed in relation to several factors. Present day trends and forecasts about future change need will be tempered by an understanding of PDLG's priorities and policies. The PRI team will focus attention on key indicators that alert the Park Board

and its key decision-makers to shifts in recreational participation and demand. Coupled with Ray's expertise, understanding these indicators will allow the PDLG to consider the impacts these trends will have on the diverse elements of the parks and open lands, from recreational programming to park facilities to natural resources and on operating culture of the District. This project was begun in 2017 and concluded in 2018 therefore no link is available for submission.

5. Please include links to online webpages you have helped create for other parks and recreation districts that would be most similar to what you envision for our comprehensive plan.

PRI Team's Response:

The PRI team worked in conjunction with the Munster Parks and Recreation to create an open and continuous on-line discussion forum to provide an on-line accessible place for residents and program participants to have an open dialogue through a series of open-ended questions, idea sharing, and surveys. Staff, community leaders, and residents generated ideas for the questions and discussion topics. Topics addressed on MindMixer were based in part on feedback received during focus groups, stakeholder, and community leader meetings. These discussions provided additional insight into the public's recreation needs, and how Munster Parks and Recreation is currently meeting those needs.

The platform envisioned for the Park District of La Grange, includes "Public Input" – a web site designed and created specifically for the PDLG Master Planning project. In lieu of utilizing the Park District's website, this is a tool the PRI team would use to create a community sense of place for project information, announcements, updates, PowerPoint presentations from public meetings, and concept plans and draft recommendations/reports.

6. In light of the economic impact of COVID-19 on the Park District, is the quote you provided a firm figure or is it negotiable?

PRI Team's Response:

This is a very exciting project, one that is well aligned with our passions and interests. It presents the opportunity to bring fresh vision to an historic, well-established community. We are eager to work with the PDLG to exceed your expectations for the master plan and phasing document for your park system. Our team's goal is to work closely with District staff in developing a uniquely creative, environmentally sound, and fiscally prudent planning document with specific recommendations to meet your district's recreational, programmatic, facility, and open space needs that will be identified through the planning process.

Included within our base compensation, to continue supporting the Park District's goals and provide the most successful implementation possible, the PRI team committed to provide a follow up one year after adoption of the plan. As part of this follow-up, we will meet with PDLG staff, to discuss what steps have occurred over the year. We will

request and review any plans or data provided by staff, including current program enrollment numbers, and provide a white-paper report on potential modifications to the Action Plan to address issues or capitalize on current opportunities.

Relationships Matter!

The planning and design industry is fundamentally built on strong relationships. PRI believes that excellent client service leads to building trusting professional relationships. The success of this philosophy can be seen in the significant number of projects we have completed for repeat clients – more than 85% of our projects are with repeat clients. From our involvement with the Pleasant Dale Park District' Comprehensive Master Planning assignment. Matt Russian can attest that our client service is our single biggest asset resulting in three (3) site specific design projects that ultimately lead to their implementation and construction. The PRI team wants to build that relationship with you, the Park District of La Grange. Therefore, given our familiarity and previous working relationship with Dean Bissias on one of the District's previous Master Planning efforts, the PDLG stands to benefit from our 5% Client Loyalty Fee Reduction Incentive Offer - (a fee reduction of \$3,470.00). Therefore, instead of base fee including the household survey being \$69,400.00, PRI's Professional Design Services cost not-to-exceed fee is now **\$65,930.00 or Sixty-Five Thousand Nine Hundred Thirty Dollars and no Cents**. This professional fee has been intentionally adjusted for the Park District of La Grange and the Comprehensive Master Plan project specifically. The fee reflects our incentive-based model for repeat client fee establishment that allows PRI to demonstrate our work quality and expert client services once again to PDLG while at the same time, re-establishing a productive, trusting, long-term client relationship.

Conclusion:

Within the framework of our proposal, we have identified a reasonable planning approach and associated fee (*including fee incentive*) as outlined in the Park District of La Grange's Request for Proposal. However, as stated previously, in light of COVID-19 pandemic, **our project team stands ready to further refine and focus our approach through further discussions with District staff to identify areas where the scope may be narrowed to reduce the overall project fee as may be necessary**. The compensation previously provided is negotiable. We look forward to reviewing more of our capabilities and discussing the project scope further with the Park District of La Grange.

Sincerely,



Darrell Garrison, ASLA  
President/CEO  
Director of Landscape Architecture

**Park District of La Grange  
Fiscal Year 2021-2022  
Budget Preparation Timeline  
2-1-2021**

<b>Action</b>	<b>Party Responsible</b>	<b>Due Date</b>
<b>Budget Information Meeting (Operations/MBO/Capital)</b> <i>(Staff Meeting)</i>	Admin Staff /Support Staff	January 11
<b>Budget Line Item Research &amp; Data Preparation</b> <i>(Staff budget development work period)</i>	Admin Staff /Support Staff	January 11 thru February 15
<b>Budget Meeting</b> <i>(Staff Meeting)</i>	Admin Staff /Support Staff	February 16
<b>Submit all Individual Budget Worksheets</b> <i>(Due date to turn in budget worksheets to Department Head)</i>	Admin Staff /Support Staff	February 12
<b>Dept. Heads submit all Budget Worksheets to Executive Director</b>	Admin Staff /Support Staff	February 17 10:00 AM
<b>Compile Operational Budgets</b> <i>Executive Director&amp; Supt. of Finance to assemble overall operations budget)</i>	Exe. Dir. /Supt. of Finance	February 17-19
<b>Staff Workshop on Operational Budgets</b> <i>(Staff Workshop to adjust and discuss overall Operations budget)</i>	Admin Staff/Support Staff	February 23-24
<b>Staff Initial MBO Meeting</b>	Admin Staff /Support Staff	February 23
<b>Present to Finance Committee the Operational Budget</b>	Finance Chair/ Admin Staff	February 24 March 2
<b>Revision of Operational Budgets</b> <i>(Work period to alter Operational budget worksheets)</i>	Admin Staff /Support Staff	March 3-5
<b>Present Operations Budget Ordinance to Board</b> <i>(March Regular Board Meeting)</i>	Executive Director	March 8
<b>Place Tentative Budget Ordinance on Display</b> <i>(No less than 30 Days from adoption, Scheduled for April 13)</i>	Executive Director	March 8
<b>Staff Final MBO Meeting</b>	Admin Staff /Support Staff	March 9
<b>Review Operations Budget with Board &amp; MBO'S</b> <i>(Board Workshop)</i>	Executive Director/ Admin Staff/Board	March 15, 22, 29 6:30 pm
<b>Adjustments to Draft Operations Budget Ordinance</b> <i>(Work period to prepare Ordinance &amp; Changes request by Board)</i>	Executive Director/ Admin Staff	April 1- April 9
<b>Conduct Budget Ordinance Public Hearing</b> <i>(Immediately Prior to Regular April Board Meeting)</i>	Board of Commissioners (35 Days on Display)	April 12
<b>Approve Budget Ordinance</b> <i>(Regular April Board Meeting)</i>	Board of Commissioners	April 12
<b>Capital Budget Presentation</b> <i>(Regular April Board Meeting)</i>	Executive Director/ Admin Staff/Support Staff	April 12
<b>Approval of Capital Budget</b> <i>(Regular June Board Meeting)</i>	Board of Commissioners	May 10

Assignment Key

Finance Committee – Robert Metzger, Robert Vear, Leynette Kuniej and Dean Bissias  
Admin Staff – Dean Bissias, Leynette Kuniej, Kevin Miller, Chris Finn, Leanna Hartung, and Jenny Clark  
Support Staff –Teresa Chapman, Claudia Galla, Terri Kuzel, Linda Muth, and Andrea Weismantel, Melissa Seaberg

Color Key

Admin Staff/Support Staff /Work Shops  
Finance Workshop/Meetings  
Miscellaneous Meeting,

# Section 8



## **BOARD BUSINESS**

*Protecting Our Water Environment*



**Metropolitan Water Reclamation District of Greater Chicago**

100 EAST ERIE STREET

CHICAGO, ILLINOIS 60611-3154

312.751.5600

**BOARD OF COMMISSIONERS**

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**Catherine A. O'Connor, Ph.D, P.E.**

Director of Engineering

312.751.7905 f: 312.751.5681  
catherine.o'connor@mwrdr.org

December 14, 2020

Mr. Dean Bissias  
Executive Director  
Park District of La Grange  
536 East Avenue  
La Grange, IL 60525

Dear Mr. Bissias:

Subject: 2020 Green Infrastructure Partnership Opportunity Program

We regret to inform you that your project titled "New Parking Lot - The Park District of La Grange,, has not been selected for assistance through the Metropolitan Water Reclamation District of Greater Chicago (District) Green Infrastructure Partnership Program. During our most recent request for projects, the District received 32 project applications and ranked them based on several factors including their total retention volume, number of benefitting structures, project visibility, flooding prevalence, and median income of the project area. After considering these factors, the District prioritized the applicant submittals, and selected 16 projects based on our budgetary allocation for the program.

We truly appreciate the efforts by all communities to implement green infrastructure as an effective measure to combat flooding and encourage you to pursue the project that you submitted, if possible, through other means of funding. You may also consider re-applying to the District under a future Green Infrastructure Call for Projects.

The District is grateful for your interest in our Green Infrastructure program. If you have any questions, please contact Ms. Holly Sauter of my staff via e-mail at [SauterH@mwrdr.org](mailto:SauterH@mwrdr.org).

Very truly yours,

Catherine A. O'Connor  
Director of Engineering

KMF:JK:HLS

## Discussion questions for MWRD meeting January 29, 2021

1. *What was our ranking was out of the 16 submissions in 2020? Does the percentage of applicants selected each year change much (it was ~ 50% in 2020) and are the metrics/ criteria for evaluation scaled or equally weighted?*

- a. Karel: Typically, MWRD has gotten 40-50 submissions. Last year there were 32. While the selection rate has been around 50% each year, they cannot guarantee that as each year differs. We were near the middle of the group, though did not make the top 16.
- b. Bob: 32 apps/ just below at 43%. The normal number of applicants is 40-50. Some dropped last year> down to 32.

2. *Which of the areas did we perform lowest on (criteria listed below)?*

**? Design Retention Capacity (DRC)** – The amount of stormwater (in gallons) that can be captured and infiltrated by a green installation.

3. *Were retention vs detention capabilities an issue in our proposal?*

- a. Karel: All criteria listed above were used to rank submissions, but the major ones are: DRC (detention retention capacity) ~ how much water (gallons) will be stored on site instead of going directly into sewer system. Our submission's estimate by MWRD engineers was higher than we thought at 140,000 gallons (retained in the 1 ft depth of aggregate and pore space that underlie the permeable pavement parking lot). However, this was 45% of the maximum DRC of projects submitted. They suggest that we request soon a predetermination letter from the Watershed Management Ordinance office of MWRD- Lolita Thompson ([ltompson@mwrld.org](mailto:ltompson@mwrld.org)). We need to do this anyway. This would give us a clearer understanding of what we can realistically expect to be funded. It should be included as an exhibit in a 2021 submission. The Village of La Grange ordinance for retention exceeds (a lot!?) what the county will require.
- b. Bob: Retention capacity is storage in underground void spaces; 40-50% permeable.
  - i. MWRD uses a DRC calculation.
  - ii. The applicants in '19-20 were 50,000 gal-300,000 gal. We were at 140,000 which falls in the 45 percentile.
  - iii. RTC is infiltration: above the underdrain (the drainpipe in the permeable pavers) is counted at 50%, below is 100%
  - iv. A big issue is the Watershed Management Ordinance requiring permitting. MWRD is the permitting agency for Cook Co. on projects.
    1. -The MWRD will only share in expenses above the permit level. Permit requires volume requirements.

**-Benefitted Structures** – The number of structures (homes, businesses, etc.) that will experience positive effects on stormwater runoff due to the project. Positive effects on a structure may include a reduction in flooding or drainage issues. Note that auxiliary buildings such as residential garages, sheds, or other uninhabited structures should not be counted.

4. *Over the last four years of partnerships selected, are the majority of projects in condensed areas like the LG village downtown?*

a. Karel: Benefitted Structures- how many existing structures will benefit. Our points were 41% of the highest submission in this criterion. Green alleys type projects usually have the greatest points here. Having open green space next to the parking lot probably prevents us from getting many more points in this category.

b. Bob: We were in the 41%. Green alleys are most favorable. It was mentioned that the Village of La Grange award was supported by the fact that the space was surrounded by structures and asphalt/concrete.

? **Impervious Area/ Drainage Area** – The area in square feet (or acres) that will drain to the proposed GI installation, the square footage of impervious surface removed by the project, and the total area of impervious surfaces that will be converted to permeable surfaces.

a. Bob: A negative issue is the existing gravel on site. We got a deduction on this since it is already permeable.

? **Sewer Service Area** – Combined sewers or separate stormwater and wastewater sewers.

? **Flood Prone Areas** – Areas that exhibit documented drainage or flooding issues locally. Includes overland or basement flooding issues.

? **Cost Share Funding** – The funding amount requested of the MWRD and the amount of funding an Applicant can provide towards a project. Includes the ability of an Applicant to fund capital improvements and available sources of funding (such as grants).

a. Karel: Cost-share factor. Dollars requested per points awarded. Our request of \$370,000 was typical of permeable parking lot projects; having more points could improve our rating here or asking for less. They factored in the fact that bc we are building a new structure on gravel open space we need to provide for a threshold level of water retention from Cook County- and any requested funds can be used for costs associated with retention above the threshold. So, this assumption reduced our cost-share factor to 41% of the maximum.

b. Bob: We were at \$370,000 which is about normal. \$/points are how they figure it out. Our cost per gallon is average.

? **Operations and Maintenance** – The Applicant's ability to maintain the installed GI. Includes previous experience maintaining GI, availability of labor & equipment, and understanding of financial commitment.

5. *There is mention of prohibiting redevelopment. How long of a redevelopment prohibition is there if selected?*

a. Karel: Operations and Maintenance. I think they said we also scored 5 out of 5 here. No redevelopment prohibition exists but future maintenance by us is expected. This could include sharing the pavement sweeper from the village.) Flood plain projects are ineligible for these partnerships.

b. Bob: The prohibition is not applicable, but maintenance contract goes for 20-25 years.

**+Public Visibility and Outreach** – The ability to promote the project to the community. Considers the visibility of the project, community involvement, and educational outreach to local residents before, during and after construction.

- a. Karel: Public Visibility and Outreach – we scored 5 out of 5.
- b. Bob: 5/5 in points

**? Existing MWRD Stormwater Development** – The amount MWRD has previously contributed to improving a community’s and/or watershed’s stormwater management, including past year’s GI program partnerships.

- a. Karel: Prior selection in the community. La Grange Village received funding in recent past for permeable pavement lots. This factors in. The thought is workable idea to submit a joint proposal- e.g., Village and Park District, and said it could be similarly managed to projects that have multiple sites (like multiple green alleys in one village).
- b. Bob: This was a negative for us since LG has been selected twice before.

**+Current Project Status** – The current status of the project. The categories include: Conceptual, Design, and Shovel Ready.

- a. Karel: Of the three submission categories (conceptual, design, shovel-ready) they generally choose projects would be able to get done within a year (owning the Nicor parcel this time makes this more likely)

6. *There is mention that the median income, the cost per gallon, and rates of ground infiltration were determinants of selection too- is this the case?*

- a. Karel: Household median income. They did not say how we scored but assume in the middle. (not sure if this is average can be for whole village or region where project would be).
- b. Bob: Median income is a detriment to the PDLG submission. Cost per gallon is average.

7. *Does the fact that this is a 2.9-acre tract of land affect the outcome? For example, is it considered too open of an area to get the partnership involvement with permeable pavers?*

- a. Bob: The open space does go into the calculations which may hurt our application. The implication was that we could use this space for retention.

8. *Can you offer guidance on how we might improve our score? Ex. Would it be beneficial to have discussed/estimated expected water runoff savings that will occur compared to the alternative design planned for the site: ~1.8-acre asphalt parking lot?*

- a. Karel: Some ways to improve DRC score: Get added points for describing conversion of abandoned lot/grass to green infrastructure plantings such as native plants, bioswales, raingarden, leaving mature trees that retain the most water. They count these features as engineered soils. Also, can provide clear information on geotechnology of the site- soil filtration based on gravelly limestone rather than clay-including geotechnology data - soil type, infiltration rates of the soils and depth to water table.

If we can show that the area of the community within walking distance and most directly served by the project may have lower median household income and greater diversity it could help

b. Bob: The fact that we have not developed it versus already having asphalt to change over to permeable pavers did not help our application.

9. *Are there other areas that we could investigate for submitting an application? For example, if the pavers weren't appropriate for submission, could landscaping and plantings (rain garden, bioswales etc.) be a GI option in a proposal?*

a. Bob: There is not a minimum dollar amount for the application, but they have had better success with larger projects since they only have a staff of 4. The rain gardens take time and administration effort and they do not have the return on capital of the larger projects. We could submit for something like a bioswale but only for the amount above the permit requirements.

The budget amount for the forthcoming year is not affected by last year's cancellations.

List of the projects selected in 2019 for construction in 2020 for example/reference.

Bartlett	Bioswale and Bike Path Replacement in Bartlett Permeable Parking and Bioswale at Liberty Green Annex in Berwyn
Berwyn Park District	
Blue Island	119th Place Bioswale and Permeable Alley in Blue Island
Broadview	Green Alley Improvements in Broadview
Burnham	Cottage Park Bioswales and Native Plantings in Burnham
Chicago - Cal River Gateway Garden	Calumet River Gateway Garden in Chicago
Chicago Ridge	Metra Station Permeable Paver Parking Lot in Chicago Ridge
Cicero	Green Alley Paving Project in Cicero
Evanston	cancelled
Forest Preserves of Cook County (Schuth's Grove)	Forest Preserves Green Infrastructure Parking Lot Retrofit in Unincorporated Proviso Township
Harwood Heights	Green Alleys Project in Harwood Heights 2020
Lyons	Green Alleys Water Management Project in Lyons
Maywood	Green Alleys Program in Maywood
Northfield Parks - Clarkson Park	cancelled
Northlake	City Centre Permeable Parking Lot Project in Northlake
Poplar Creek Public Library District	cancelled
River Grove	Green Alley Program in River Grove
Skokie	Green Alley Program in Skokie Union Ridge Elementary School Parking Lot Improvements in Harwood Heights
Union Ridge SD86	
Wilmette - Village Hall	cancelled



CONSULTING  
GROUP

January 18, 2021

Mr. Dean Bissias  
Park District of La Grange  
536 East Avenue  
La Grange, IL 60525

Re: Proposal for Environmental Consulting Services  
610 East Avenue  
La Grange, Illinois  
G2 Project No. 202077

Dear Mr. Bissias:

G2 Consulting Group, LLC (G2) is pleased to submit our proposal to perform environmental consulting services to include: Performance of a written Health and Safety/Soil Management Plan, as well as, soil characterization and disposal management during development activities at the above referenced site given the recognized environmental conditions (RECs) as documented in our Phase I ESA, dated January 18, 2021. As indicated within the Phase I ESA, the Illinois Environmental Protection Agency (IEPA) has issued a No Further Remediation (NFR) Letter to address remedial actions conducted at the site to date, which resulted in documented mercury "hotspots" remaining at the site. The NFR Letter stipulates preventive controls in the form of requiring a Health and Safety Plan to address potential worker exposures in the areas identified to have remaining mercury concentrations in excess of the inhalation exposure route for construction workers. Additionally, soil excavated below 3-feet must be returned to the same depth or disposed of in an environmentally acceptable manner (i.e., landfill). The purpose of the consulting services proposed herein is to ensure proper worker safety practices and handling of encountered soils are implemented at the site and to facilitate disposal of said soils that cannot remain on site within a licensed landfill in conformance with the stipulations set forth in the IEPA's NFR Letter. This proposal is for the proper handling of non-hazardous soils.

## SCOPE OF SERVICES

The written Health and Safety/Soil Management Plan will address proper work practices at the site, as well as, the handling, storage, transport, and disposal of the adversely impacted media anticipated to be encountered during development of the site. The Health and Safety Plan will be in conformance with the Occupational Safety and Health Act of 1970, 29 CFR 1910.120 and will include measures required to minimize oral, dermal, and inhalation exposures at the site.

The written document will focus on procedures for appropriate management of soil in order to prevent exacerbation of known and/or assumed to be impacted media (site specific groundwater information is not currently known as a Geotechnical Investigation is pending, however, based on previous subsurface investigations reviewed during the Phase I ESA some shallow groundwater may be encountered). In addition, the provisions to be set forth in the written plan will be designed to address management of all media and will thus, when implemented, fulfill the owner/operator's obligations to prevent exacerbation of existing contamination and mitigating third party actions.

[g2consultinggroup.com](http://g2consultinggroup.com)

<b>Headquarters</b>	1866 Woodslee St	Troy, MI 48083	<b>P</b> 248.680.0400	<b>F</b> 248.680.9745
<b>Ann Arbor</b>	1595 Eisenhower Pl	Ann Arbor, MI 48108	<b>P</b> 734.390.9330	<b>F</b> 734.390.9331
<b>Chicagoland</b>	1186 Heather Dr	Lake Zurich, IL 60047	<b>P</b> 847.353.8740	<b>F</b> 847.353.8742



In addition to the creation of the written Health and Safety/Soil Management Plan, we propose the following scope of services to be conducted during or prior to commencement of construction activities at the site:

- Coordinate the proper handling of impacted soils within the subject site. Tasks may include the guidance for temporary stockpiling of impacted soils. Guidance may also be provided for proper soil management, which would include airborne nuisance dust suppression and the preventative measures to reduce migration of impacted media potential.
- Communicate with the landfill to determine their analytical testing requirements for the acceptance of deposited material. Typical landfill requirements for analysis is anticipated to include: pH, flashpoint, paint filter, total phenols, reactive sulfide, reactive cyanide, PCBs, TCLP metals, and TCLP organics (a waiver form may be obtained for TCLP herbicides/pesticides).
- Assuming laboratory results warrant, G2 will facilitate the completion of the Nonhazardous Waste Profile Sheets, Generator forms, and other necessary documentation by the Park District of La Grange per landfill specifications.
- G2 will obtain waste manifest documents from the disposal site and will provide Park District of La Grange's contractors the necessary paperwork for soil disposal at an approved landfill facility.
- Upon receipt of appropriate documentation (i.e., trucking receipts and waste manifests), a "close-out" report will be generated summarizing the proper management procedures followed on-site with the supporting back-up materials, and disposal records.

The scope of work described above assumes the following conditions:

- The Park District of La Grange's contractors will provide operators to load trucks and will arrange for transportation of excavated spoils from the construction site to the landfill. Offsite soil disposal activities will be recorded with appropriate documentation including, but not limited to: manifests, trucking logs, receipts, and other documentation consistent with all applicable regulations.

## PROJECT FEES AND SCHEDULE

The written Health and Safety/Soil Management Plan can be provided within 10 work days after notification to proceed is granted. **The fees for the written Health and Safety Plan/Soil Management Plan will be \$1,500.** Our Waste Management and Soil Disposal Report will be presented within approximately 20 work days after G2 receives notification from the Park District of La Grange or its contractor that excavation work is complete. The fees for the services provided during the management aspect are based on a time and materials basis, however; for the purposes of this proposal, three half days are assumed necessary for appropriate field services. **The anticipated soil management and oversight services and landfill-required analytical testing will be \$3,500 and for a total sum of \$5,000 for the scope of work described herein.** The fee does not include additional meetings, consultations, or handling/disposal of hazardous materials. These additional services would be charged on a time and materials basis.

## TERMS AND CONDITIONS

General conditions relating to the performance of our services are presented in the attached General Conditions and are made part of this proposal. As authorization to proceed, please have one copy of the proposal executed by an authorized representative of the party responsible for payment of services and return it to G2 Consulting Group, LLC. A signed copy of this proposal must be received before work is initiated. The prices discussed in this proposal remain valid for a period of 60 days from the date of this proposal. After 60 days, we reserve the right to revise our prices. If there are any questions regarding the proposal, please contact us.



Respectfully,  
G2 Consulting Group, LLC

Benjamin W. Youra  
Project Manager

Anthony L. Poisson, P.E.  
Project Manager

BWY/ALP/bwy

ACCEPTED FOR PARK DISTRICT OF LA GRANGE:

BY:

DATE:

1-22-21



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FEE AND RATE SCHEDULE PROFESSIONAL SERVICES

PERSONNEL

Fees for our services will be based upon the time worked on the project by professional, technical, and clerical personnel according to the following schedule:

Table with 2 columns: Personnel Role and Rate. Roles include Principal (\$160.00), Project Consultant (\$150.00), Project Manager (\$140.00), Project Engineer (\$115.00), Senior Environmental Scientist (\$110.00), Senior Staff Engineer (\$105.00), Staff Engineer (\$85.00), Senior Technician (\$80.00), Technician II\* (\$72.00), Technician I\* (\$60.00), and Word Processor\* (\$55.00).

\*For these personnel, overtime work will be charged at a rate equal to 1.5 times the Standard Rate.

A premium of 50 percent will be added to hourly rates for expert testimony and depositions.

G2 Consulting Group technicians include Engineering, Environmental, and Construction Materials technical specialists.

G2 operates on a strong project management system, and a Project Manager is appointed for each project.

EXPENSES

The following expenses, when incurred in direct connection with the project, will be charged at the rate shown:

Table with 2 columns: Expense Category and Rate. Categories include Transportation, Lodging, and Subsistence for Out of Town Travel (Cost + 15%), Printing, Reproduction, Photographs, Long Distance Telephone and Telecopier Charges, Shipping Charges and Material Purchases (Cost + 15%), and Vehicle Travel for Projects (\$0.80/Mile).

SUBCONTRACTORS/SUBCONSULTANTS

On projects requiring subcontractors or subconsultants, we will obtain the services of reputable contractors or consultants to perform such work. The fees of these contractors or consultants plus a 15 % service charge will be added to our invoices.

INVOICES

Progress invoices will be submitted to the client monthly and a final bill will be submitted upon completion of our services. Invoices will show charges for different personnel and expense classifications. Each invoice is due on presentation and is past due thirty (30) days from invoice date. Client agrees to pay a finance charge of one and one-half percent (1.5%) per month on past due accounts.

We reserve the right to suspend or terminate work under our agreement upon failure of the client to pay invoices when due.

g2consultinggroup.com

Table with 4 columns: Location, Address, Phone, and Fax. Locations include Headquarters (Troy, MI), Ann Arbor, and Chicagoland (Lake Zurich, IL).



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## GENERAL CONDITIONS

### PUBLIC LIABILITY INSURANCE

We represent and warrant that we and our agents, staff and consultants employed by us are protected by worker's compensation insurance and that we have coverage under public liability and property damage insurance policies which we deem to be adequate. Certificates for all such policies of insurance can be provided to the client upon request. Within the limits and conditions of such insurance, we agree to indemnify and save clients harmless from and against any loss, damage or liability arising from any negligent acts by us, our agents, staff or consultants employed by us. We shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. We shall not be responsible for any loss, damage or liability arising from any negligent acts by our client, its agents, staff and other consultants employed by client.

### LIMITATION OF PROFESSIONAL LIABILITY

In performing our professional services, we will use that degree of care and skill ordinarily exercised under similar circumstances by members of our profession. No warranty, express or implied, is made or intended by our proposal for consulting services, by our furnishing oral or written reports, or by our observation of work. Client recognizes that actual conditions may vary from those encountered at the location where borings, surveys or explorations are made by us or provided by others, and that our data, interpretations and recommendations are based solely on the information available to the client. We will be responsible for those data, interpretations and recommendations, but shall not be responsible for the interpretation by others of the information developed. Client also recognizes that monitoring of construction by a qualified engineer is essential to verify that designs are appropriate for actual site conditions.

Should we or any of our professional employees be found to have been negligent in the performance of professional services or to have made and breached any expressed or implied warranty, the client agrees that the maximum aggregate amount of our liability and/or that of said professional employees shall be limited to \$25,000.00 or the amount of the fee paid us for professional services on this project, whichever amount is greater.

### WAIVER OF LIMITATION OF PROFESSIONAL LIABILITY

In the event the client is unwilling or unable to limit liability in accordance with the provisions set forth in the paragraph hereinbefore, we agree to waive this limitation upon written notice from the client received within ten (10) days after date of contract, and client agrees to pay us a sum equivalent to ten (10) percent additional of the total fee to be charged for the professional services, said sum to be called "Waiver of Limitation of Liability Charge". This charge will in no way be construed as being a charge for insurance of any type, but will be increased consideration for the greater risk involved in performing work in which there is no limitation of liability.

### RIGHT OF ENTRY

The client will provide for right of our entry and all necessary equipment, in order for us to complete the work. While we will take reasonable precautions to minimize any damage to the property, it is understood by client that in the normal course of work some damage may occur, the correction of which is not part of this agreement.

### DISCOVERY OF UNANTICIPATED HAZARDOUS MATERIALS

Client represents that client has made a reasonable effort to evaluate if hazardous materials including gases are on or near the project site, and that client has informed us of client's findings relative to the possible presence of such materials.

Hazardous materials may exist at a site where there is no reason to believe they could or should be present. We and client agree that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the scope of work or termination of services. We and client also agree that the discovery of unanticipated hazardous materials may make it necessary for us to take immediate measures to protect health and safety. Client agrees to compensate us for any equipment decontamination or other costs incident to the discovery of unanticipated hazardous materials.

We agree to notify client when unanticipated hazardous materials or suspected hazardous materials are encountered. Client agrees to make any disclosures required by law to the appropriate governing agencies. Client also agrees to hold us harmless for any and all consequences of disclosures made by us which are required by governing law. In the event the project site is not owned by client, client recognizes that it is client's responsibility to inform the property owner of the discovery of unanticipated hazardous materials or suspected hazardous materials.

[g2consultinggroup.com](http://g2consultinggroup.com)

<b>Headquarters</b>	1866 Woodslee St	Troy, MI 48083	P 248.680.0400	F 248.680.9745
<b>Ann Arbor</b>	1595 Eisenhower Pl	Ann Arbor, MI 48108	P 734.390.9330	F 734.390.9331
<b>Chicagoland</b>	1186 Heather Dr	Lake Zurich, IL 60047	P 847.353.8740	F 847.353.8742



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Notwithstanding any other provisions of the agreement, client waives any claim against us and, to the maximum extent permitted by law, agrees to defend, indemnify, and save us harmless from any claim, liability, and/or defense costs for injury or loss arising from our discovery of unanticipated hazardous materials or suspected hazardous materials, including, but not limited to, any costs created by delays of the project and any cost associated with possible reduction of the property's value. Client will be responsible for ultimate disposal of any samples secured by us which are found to be contaminated.

#### UTILITIES

In the prosecution of the work, we will take reasonable precaution to avoid damage or injury to subterranean structures or utilities. The client agrees to hold us harmless for any damages to subterranean structures which are not called to our attention and correctly shown or described on the documents furnished.

#### OWNERSHIP OF DOCUMENTS

All reports, drawings, plans, specifications, field data, field notes, calculations, estimates and other documents we prepare, as instruments of service, shall remain our property. Client agrees that all reports and other work furnished to the client or his agents, which is not paid for, will be returned upon demand and will not be used by the client for any purpose whatever. We will retain pertinent records relating to the services performed for a period of five (5) years following submission of the report, during which period the records will be made available to the client at reasonable times for a reasonable fee.

#### RESOLUTION OF DISPUTES

All claims, disputes and other matters in controversy arising out of or in any way related to this agreement will be submitted to Alternative Dispute Resolution (ADR) before and as a condition precedent to other remedies provided by law. If and to the extent we have agreed on methods for resolving such disputes, then such methods will be set forth in the "Alternate Dispute Resolution Agreement" which, if attached, is incorporated into and made a part of this agreement. If no specific ADR procedures are set forth in the agreement, then it shall be understood that the parties shall submit disputes to mediation as a condition precedent to litigation.

If a dispute at law arises from matters related to the services provided under this agreement and that dispute requires litigation instead of ADR as provided above, then:

- (1) the claim will be brought and tried in the judicial jurisdiction of the court where our principal place of business is located and the client waives the right to remove the action to any other judicial jurisdiction, and
- (2) the prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorney's fees, and other claim-related expenses.

#### TERMINATION

This agreement may be terminated by either party upon seven (7) days written notice in the event of substantial failure by the other party in accordance with the terms hereof. Such termination shall not be effective if that substantial failure has been remedied before expiration of the period specified in the written notice. In the event of termination, we shall be paid for services performed to the termination notice date plus reasonable termination expenses.

In the event of termination, or suspension for more than three (3) months, prior to completion of all reports contemplated by this agreement, we may complete such analyses and records as are necessary to complete our files and may also complete a report on the services performed to the date of notice of termination or suspension. The expenses of termination or suspension shall include all our direct costs in completing such analyses, records and reports.

#### ASSIGNS

Neither the client nor our firm may delegate, assign, sublet or transfer its duties or interest in this agreement without the written consent of the party.

[g2consultinggroup.com](http://g2consultinggroup.com)

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<b>Chicagoland</b>	1186 Heather Dr	Lake Zurich, IL 60047	P 847.353.8740	F 847.353.8742



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**Draft Report on Phase I  
Environmental Site Assessment**

***610 East Avenue  
La Grange, Illinois***

Prepared for:

***Park District of La Grange  
536 East Avenue  
La Grange, IL 60525***

***December 3, 2020  
G2 Project No. 202077***



CONSULTING  
GROUP

December 3, 2020

Mr. Dean Bissias  
Park District of La Grange  
536 East Avenue  
La Grange, IL 60525

Re: Draft Phase I Environmental Site Assessment  
610 East Avenue  
La Grange, Illinois  
G2 Project No. 202077

Dear Ms. Bissias:

G2 Consulting Group, LLC (G2) has completed the Phase I Environmental Site Assessment for the municipally improved property addressed as 610 East Avenue, Village of La Grange, Cook County, Illinois. This report has been prepared for the exclusive use of the Park District of La Grange, the User of this report, who may rely on the findings of this report as a current assessment of present risk with respect to the presence of potential environmental concerns associated with the subject property. This assessment was prepared in general accordance with the ASTM International Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process (ASTM Designation: E1527-13).

G2 appreciates the opportunity to be of service to you and look forward to discussing the recommendations presented herein. Should you have any questions or desire additional information, please feel free to contact us at 248.680.0400 or pbell@g2consultinggroup.com.

Sincerely,  
**G2 Consulting Group, LLC**

Benjamin W. Youra  
Project Manager

Patrick T. Bell, PG  
Project Manager

BWY/PTB/jrn

Enclosure

[g2consultinggroup.com](http://g2consultinggroup.com)

<b>Headquarters</b>	1866 Woodslee St	Troy, MI 48063	P 248.680.0400	F 248.680.9745
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## TABLE OF CONTENTS

<b>1.0</b>	<b>EXECUTIVE SUMMARY .....</b>	<b>1</b>
2.1	PURPOSE .....	3
2.2	SCOPE OF SERVICES.....	3
2.3	SIGNIFICANT ASSUMPTIONS .....	4
2.4	LIMITATIONS AND EXCEPTIONS .....	4
2.5	SPECIAL TERMS AND CONDITIONS.....	5
2.6	USER RELIANCE.....	5
2.7	QUALIFICATIONS.....	5
<b>3.0</b>	<b>SITE DESCRIPTION.....</b>	<b>5</b>
3.1	LOCATION AND LEGAL DESCRIPTION.....	5
3.2	SITE AND VICINITY GENERAL CHARACTERISTICS .....	6
3.3	CURRENT USE OF THE PROPERTY.....	6
3.4	STRUCTURES, ROADS, OTHER IMPROVEMENTS ON THE SITE .....	6
3.5	CURRENT USES OF ADJOINING PROPERTIES .....	6
<b>4.0</b>	<b>USER PROVIDED INFORMATION.....</b>	<b>7</b>
4.1	TITLE RECORDS.....	7
4.2	ENVIRONMENTAL LIENS OR ACTIVITY AND USE LIMITATIONS .....	7
4.3	SPECIALIZED KNOWLEDGE.....	8
4.4	COMMONLY KNOWN OR REASONABLY ASCERTAINABLE INFORMATION .....	8
4.6	OWNER, PROPERTY MANAGER, AND OCCUPANT INFORMATION.....	8
4.7	REASON FOR PERFORMING PHASE I.....	8
4.8	OTHER .....	8
<b>5.0</b>	<b>PHYSICAL SETTING SOURCES.....</b>	<b>8</b>
<b>6.0</b>	<b>RECORDS REVIEW .....</b>	<b>9</b>
6.1	STANDARD ENVIRONMENTAL RECORDS.....	9
6.2	ADDITIONAL ENVIRONMENTAL RECORD SOURCES.....	12
6.2.2	<i>Local Fire Department.....</i>	<i>12</i>
6.2.3	<i>Local Building Department.....</i>	<i>12</i>
6.2.4	<i>Illinois State Fire Marshal.....</i>	<i>13</i>
6.2.5	<i>Illinois Environmental Protection Agency.....</i>	<i>13</i>
6.3	HISTORICAL USE INFORMATION ON THE PROPERTY AND THE ADJOINING PROPERTIES.....	13
6.3.1	<i>Historical Topographic Maps.....</i>	<i>13</i>
6.3.2	<i>Historical Aerial Photographs.....</i>	<i>14</i>
6.3.3	<i>Historical Fire Insurance Maps.....</i>	<i>15</i>
6.3.4	<i>Historical City Address Directories.....</i>	<i>17</i>
6.3.5	<i>Summary of Subject Property Historical Use.....</i>	<i>17</i>
6.3.6	<i>Previously Prepared Reports.....</i>	<i>17</i>
<b>7.0</b>	<b>SITE RECONNAISSANCE.....</b>	<b>20</b>
7.1	METHODOLOGY AND LIMITING CONDITIONS.....	21
7.2	GENERAL SITE SETTING.....	21
7.3	EXTERIOR OBSERVATIONS .....	21
7.4	INTERIOR OBSERVATIONS.....	21
7.5	INTERIOR AND EXTERIOR OBSERVATIONS.....	21
7.5.1	<i>Hazardous Substances and Petroleum Products in Connection with Identified Uses.....</i>	<i>21</i>
7.5.2	<i>Storage Tanks.....</i>	<i>22</i>
7.5.3	<i>Odors.....</i>	<i>22</i>
7.5.4	<i>Pools of Liquid.....</i>	<i>22</i>
7.5.5	<i>Drums.....</i>	<i>22</i>

7.5.6	<i>Hazardous Substances and Petroleum Products Containers</i> .....	22
7.5.7	<i>Unidentified Substance Containers</i> .....	22
7.5.8	<i>Polychlorinated Biphenyls</i> .....	22
7.5.9	<i>Heating/Cooling</i> .....	22
7.5.10	<i>Stains or Corrosion on Floors, Walls, or Ceilings</i> .....	23
7.5.11	<i>Drains and Sumps</i> .....	23
7.5.12	<i>Pits, Ponds, or Lagoons</i> .....	23
7.5.13	<i>Stained Soil or Pavement</i> .....	23
7.5.14	<i>Stressed Vegetation</i> .....	23
7.5.15	<i>Solid Waste</i> .....	23
7.5.16	<i>Waste Water</i> .....	23
7.5.17	<i>Wells</i> .....	23
7.5.18	<i>Septic Systems</i> .....	23
<b>8.0</b>	<b>SUBSURFACE VAPOR MIGRATION</b> .....	<b>24</b>
<b>9.0</b>	<b>INTERVIEWS</b> .....	<b>24</b>
<b>10.0</b>	<b>DEVIATIONS AND NON-SCOPE CONSIDERATIONS</b> .....	<b>24</b>
<b>11.0</b>	<b>FINDINGS, OPINIONS, AND CONCLUSIONS</b> .....	<b>25</b>
11.1	RECOGNIZED ENVIRONMENTAL CONDITIONS.....	25
11.2	CONTROLLED RECOGNIZED ENVIRONMENTAL CONDITIONS.....	25
11.3	HISTORICAL RECOGNIZED ENVIRONMENTAL CONDITIONS.....	25
11.4	DATA GAPS.....	25
<b>12.0</b>	<b>RECOMMENDATIONS</b> .....	<b>25</b>
<b>13.0</b>	<b>CERTIFICATION STATEMENT</b> .....	<b>26</b>
<b>14.0</b>	<b>REFERENCES</b> .....	<b>27</b>

**FIGURES**

**GENERAL LOCATION MAP**

**FIGURE 1**

**GENERAL SITE PLAN**

**FIGURE 2**

**APPENDICES**

**STANDARD LIMITATIONS AND EXCEPTIONS**

**APPENDIX A**

**QUALIFICATIONS**

**APPENDIX B**

**SITE PHOTOGRAPHS**

**APPENDIX C**

**USER PROVIDED INFORMATION/INTERVIEW DOCUMENTATION**

**APPENDIX D**

**REGULATORY DATABASE INFORMATION**

**APPENDIX E**

**FOIA/PUBLICALLY AVAILABLE INFORMATION**

**APPENDIX F**

**HISTORICAL TOPOGRAPHIC MAPS**

**APPENDIX G**

**HISTORICAL AERIAL PHOTOGRAPHS**

**APPENDIX H**

**SANBORN FIRE INSURANCE DOCUMENTS**

**APPENDIX I**

**CITY DIRECTORY REPORT**

**APPENDIX J**



## 1.0 EXECUTIVE SUMMARY

At the request of the Park District of La Grange, G2 Consulting Group, LLC performed a Phase I Environmental Site Assessment (ESA) for the currently unimproved parcel, addressed as 610 East Avenue, Village of La Grange, Cook County, Illinois. This Phase I ESA was prepared in general accordance to the scope and limitations of ASTM Standard Practice E1527-13 (ASTM E1527-13). Any exceptions to, or deletions from, this practice are described in Sections 2.4 and 10.0 of this report. The purpose of this investigation was to qualify the User for landowner liability protections afforded under CERCLA and All Appropriate Inquiry 40 CFR Part 312, and to identify Recognized Environmental Conditions (RECs) as defined in ASTM E1527-13.

This assessment has revealed evidence of a *Controlled Recognized Environmental Condition* (CREC) in connection with the subject property that include:

- The subject property's current owner (Nicor) has been previously enrolled in the Illinois Environmental Protection Agency's (IEPA) Site Remediation Program (SRP). To date, site assessments and characterizations have identified the presence of both soil and groundwater contamination to have been present on the subject property. Remedial actions have been completed on the subject property and closure was achieved on September 20, 2019 through issuance of a comprehensive No Further Remediation (NFR) Letter by the IEPA. However, there are Preventive and Institutional Controls stipulated within the NFR Letter.
- The subject property has been utilized for commercial/industrial purposes dating back to at least 1931, which appear to specifically include occupancy by a gas and electric company and then later by Nicor dating back to the late 1950s. Potential environmental concerns are inherently associated with industrial operations and the activities performed therein. These historical operations preceded most environmental regulations and "common industry knowledge" that is in place today regarding the proper storage, use, and disposal of petroleum products and/or hazardous substances. The historical industrial development has the potential to have an adverse environmental impact on the subject property and is considered to be a REC.
- The historical resources show a railroad line with a connecting spur leading onto the subject property was historically present within the western adjoining property. Potential concerns are associated with the nature of the contents being conveyed upon the rail lines, and the manner in which they were historically stored, transported, and handled. Additional concerns are associated with the operation and upkeep of the rail lines, which may have included wood-treating chemicals, petroleum products, solvents, and metals.

In the professional opinion of G2, the identified CRECs have the potential to have an adverse environmental impact on the subject property through the potential and documented presence of hazardous substances. However, given the extensive site characterization and remedial work performed at the site to date with approval and acceptance by the IEPA, additional subsurface investigations to determine the nature, extent, magnitude, and materiality of the identified RECs are not warranted at this time.

However, the client should be aware of the terms set forth in the IEPA's NFR Letter. The NFR Letter indicates land use at the site is approved for residential or industrial/commercial use. Further, the NFR does not stipulate any engineering controls at the site. However, there are Preventive Controls in the form of requiring a Health & Safety Plan to address potential worker exposures in the areas identified to have remaining mercury concentrations in excess of the inhalation exposure route for construction workers. Additionally, soil excavated below 3-feet must be returned to the same depth or disposed of in an environmentally acceptable manner (i.e., landfill). The potential increased costs associated with soil management and disposal (dependent on soil balancing requirements during redevelopment) may be considered a Business Environmental Risk. Institutional Controls at the site include the requirement that any future buildings constructed at the subject property must have a slab-on-grade floor or full concrete



basement with no sumps. Additional building control technologies may be considered to further minimize risk.



## 2.0 INTRODUCTION

This report presents the results of G2 Consulting Group, LLC's (G2) Phase I ESA prepared for the Park District of La Grange, the *User* of this report, for the improved property addressed as 610 East Avenue, La Grange, Cook County, Illinois (subject property). G2 performed this Phase I ESA study in general accordance with the scope and limitations of ASTM International Standard Practice E1527-13, entitled: "**Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process**". Should additional services be required beyond the limited scope described herein, the Park District of La Grange will separately authorize those services.

### 2.1 Purpose

The purpose of this Phase I ESA is to identify, to the extent feasible, pursuant to ASTM International Standard Practice E1527-13 (ASTM E1527-13), one or more of the following in conjunction with the subject property:

- 1) *Recognized Environmental Conditions (RECs)*. ASTM E1527-13, defines a REC as the presence or likely presence of any hazardous substances or petroleum products in, on, or at a property: (1) due to a release to the environment; (2) under conditions indicative of a release to the environment; or (3) under conditions that pose a material threat of a future release to the environment. *De Minimis* conditions are not RECs.
- 2) *Controlled Recognized Environmental Conditions (CRECs)*. ASTM E1527-13, defines a CREC as a REC resulting from a past release of hazardous substances or petroleum products that has been addressed to the satisfaction of the applicable regulatory authority, with hazardous substances or petroleum products allowed to remain in place subject to the implementation of required controls.
- 3) *Historical Recognized Environmental Conditions (HRECs)*. ASTM E1527-13, defines a HREC as a past release of any hazardous substance or petroleum products that has occurred in connection with the property and has been addressed to the satisfaction of the applicable regulatory authority or meeting unrestricted residential use criteria established by a regulatory authority, without subjecting the property to any required controls.

A *De Minimis Condition*, as defined by ASTM E 1527-13, is a condition that generally does not present a threat to human health or the environment and that generally would not be subject to an enforcement action if brought to the attention of appropriate government agencies. *De Minimis* Conditions are not RECs.

### 2.2 Scope of Services

The purpose of this study is to assess the environmental conditions of commercial real estate taking into account commonly known and reasonably ascertainable information. This study reflects a commercially prudent and reasonable inquiry.

In general accordance with ASTM E1527-13, the scope of work for the Phase I ESA includes four components, described as follows:

#### Records Review

The records review component of the Phase I ESA has the objective of obtaining and reviewing records that will help identify RECs in connection with the subject property, which included the following services:



- Existing published information relating to general geology, hydrogeology, and topography for the subject property was collected and reviewed.
- A regulatory agency file search was performed to identify federal, state, and tribal listed sites of known or potential environmental concerns located within the minimum search distances from the subject property, as specified in the ASTM E1527-13.
- Determine historical land usage at the subject property and within the immediate vicinity by reviewing available historical topographic maps, local fire insurance maps, and historical aerial photographs.

### **Site Reconnaissance**

The site reconnaissance component of the Phase I ESA has the objective of obtaining information indicating the likelihood of identifying current RECs in connection with the subject property or neighboring properties, which include the following services:

- A visual survey of the subject property was performed to identify areas of potential environmental concerns.
- Neighboring properties were visually observed to assess surface conditions and/or activities present within them to determine if they have the potential to have an adverse environmental impact on the subject property.

### **Interviews**

The interviews component of the Phase I ESA has the objective of obtaining information indicating current or historical RECs in connection with the subject property or neighboring properties, which included the following services:

- Conversations with the current and past property owner/occupant/manager and the neighboring property owners (if abandoned property) to determine their knowledge of the subject property.
- State and/or Local governmental agency personnel were contacted to determine their knowledge of environmental incidents at or within the immediate vicinity of the subject property.

### **Report**

The report component of the Phase I ESA has the objective of documenting the collected information pertaining to the subject property and presenting the evaluations within this developed report.

## **2.3 Significant Assumptions**

While this report provides an overview of potential environmental concerns, both past and present, the environmental assessment is limited by the availability of information at the time of the assessment. It is possible that unreported disposal of waste or illegal activities impairing the environmental status of the property may have occurred which could not be identified. The conclusions and recommendations regarding environmental conditions that are presented in this report are based on a scope of work authorized by the Client. Note, however, that virtually no scope of work, no matter how exhaustive, can identify all contaminants or all conditions above and below ground.

## **2.4 Limitations and Exceptions**

A list of general limitations and exceptions typically encountered when completing Phase I ESAs is provided in **Appendix A**. Along with the inherent limitations set forth in various sections of ASTM



E1527-13, the accuracy and completeness of this report was not limited by project specific facts or conditions.

Subject to the general limitations and exceptions listed in Appendix A and the referenced terms and conditions, G2 accepts responsibility for the competent performance of its duties in executing this assignment and preparing this report in accordance with the normal standards of the profession but disclaims any responsibility for consequential damages.

Should additional information become available to the Client that differs significantly from our understanding of conditions presented in this report, G2 requests that such information be forwarded immediately to our attention so that we may reassess the conclusions provided herein and amend this project's scope of services as necessary and appropriate.

## 2.5 Special Terms and Conditions

There were no other special terms or contractual conditions for this assessment.

## 2.6 User Reliance

This report may be distributed and solely relied upon by the Park District of La Grange. Reliance on the information and conclusions in this report by any other person or entity is not authorized without the written consent of G2.

## 2.7 Qualifications

Mr. Benjamin Youra, Project Manager with G2 Consulting Group, LLC conducted the site reconnaissance and was the person with the primary responsibility for data assembly, interpretation, and technical conclusions. Mr. Patrick T. Bell, Project Manager with G2 Consulting Group, LLC, supervised the individuals performing the work, set the project parameters, and was involved with the project from the onset. Mr. Youra and Mr. Bell both meet the AAI definition of a "Environmental Professional". Qualifications of G2's project team for this Phase I ESA are provided in **Appendix B**.

## 3.0 SITE DESCRIPTION

The following presents details of site description observations.

### 3.1 Location and Legal Description

The subject property is comprised of a single parcel of land totaling approximately 2.9-acre and is addressed as 610 East Avenue, Village of La Grange, Cook County, Illinois. The subject property is identified by Property Identification Number (PIN): 18-04-418-028-0000 and is situated on the west side of East Avenue, approximately 325-feet north of 47<sup>th</sup> Street, within the southeast ¼ of Section 4 in the Village of LaGrange (T38N, R12E), Cook County, Illinois. The legal description is as follows:

**ALL THAT PART OF BLOCK 8 IN E.S. BADGER'S SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 4, TOWNSHIP 38 NORTH, RANGE 12 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JANUARY 23, 1905, AS DOCUMENT #3646569, LYING SOUTH OF THE SOUTH LINE OF "HAWTHORNE CENTER FOR INDUSTRY - LAGRANGE" RESUBDIVISION OF PART OF SAID BLOCK 8, RECORDED JUNE 13, 1978, AS DOCUMENT #2448881, AND LYING NORTH OF A LINE DRAWN PARALLELL WITH THE SOUTH LINE OF SAID SOUTHEAST QUARTER FROM A POINT IN THE EAST LINE OF SAID SOUTHEAST QUARTER WHICH IS 348.00 FEET NORTH OF THE SOUTHEAST CORNER OF SAID SOUTHEAST QUARTER, ALL IN COOK COUNTY, ILLINOIS.**

The full legal description of the subject property, is provided in the User-provided Title Report within **Appendix D**.



A General Location Map taken from the “Berwyn, Illinois” United States Geological Survey (USGS) Topographic Map is presented in **Figure 1**.

### 3.2 Site and Vicinity General Characteristics

The subject property is comprised of currently undeveloped land located in an area of the Village of La Grange that is characterized by a mixed use of commercial, light industrial, single and multi-family residential properties, surface roadways, and a railroad line.

A General Site Plan developed from our recent site survey is presented as **Figure 2**. Color photographs taken during our recent site visit are presented within **Appendix C**.

### 3.3 Current Use of the Property

The approximately 2.9-acre subject property is zoned “I-1 Light Industrial” and is currently absent of structural improvements. The subject property is accessible via two curb cuts along East Avenue. The ground surface primarily consists of newly seeded grass with some areas of exposed soil and gravel. The area along the northwestern boundary of the subject property consists of an area of somewhat dense vegetation and trees.

### 3.4 Structures, Roads, Other Improvements on the Site

As noted above, the subject property is currently absent of structural development. Unimproved gravel drives currently are present at two locations extending west into the subject property from East Avenue. Four municipal storm drains were noted within the northeastern portion of the subject property. An electrical utility pedestal was observed in the far southeastern portion of the subject property. The Plat of Survey for the subject property depicts easements along the east, south, and western parcel boundaries.

### 3.5 Current Uses of Adjoining Properties

Current uses of identified adjoining properties were addressed during our recent site walkthrough. A visual survey of the adjoining properties was made by G2 to identify off-site sources that may present an adverse environmental impact to the subject property. G2 identified and observed adjoining properties from the subject property limits and readily accessible public Rights-Of-Ways. The following table describes the properties that adjoin the subject property:

Direction	Address	Current Use / Occupant	Potential Concerns
North	536 East Avenue	La Grange Park District	Underground Storage Tank(s) and fuel dispenser adjacent to NE corner of subject property
East	East/Eberly Avenue (east side of street is another municipality)	Brookfield Water Department (northeast)	None observed
	4545 Eberly Avenue (northeast) 4601-4627 Eberly Avenue (east)	Residential properties	
South	620 East Avenue	Apparent multi-tenant commercial/manufacturing	Light industrial activities
West	Indiana Harbor Belt Railroad	Indiana Harbor Belt Railroad	Industrial activities



For ease of reference, the locations of the noted adjoining properties are shown on the attached General Site Plan, **Figure 2**. In the evaluation of contamination migration, G2 considers soil, water, and vapor contamination and their potential for exhibiting a current environmental concern to the subject site. During the reconnaissance of adjoining properties, G2 did not observe any obvious indications of items of environmental concern associated with adjoining properties with the exception of the UST area and fuel dispenser adjacent to the northeast corner of the subject property and the railroad right-of-way adjoining the subject property to the west. Potential environmental concerns are inherently associated with industrial activities. Refer to Sections 6.1 and 6.3 of this report for additional information associated with these sites, as well as, any adjoining properties/other properties of concern (if any) noted within the environmental regulatory database with the potential to impact the subject property.

#### 4.0 USER PROVIDED INFORMATION

Details presented within this Section have been provided by the User of this report based on their completion of a User Questionnaire. A copy of the completed User Questionnaire is provided in **Appendix D**.

##### 4.1 Title Records

The User provided G2 title documentation for the subject property prepared by Chicago Title Insurance Company. During review of the title documents, G2 did not identify any obvious indications of environmental concern(s) associated with the subject property with the exception of an "Environmental Disclosure Document" which is a No Further Remediation (NFR) Letter from the Illinois Environmental Protection Agency (IEPA) recorded on October 9, 2019 as a permanent attachment to the deed of the subject property as Instrument Number 1928222103. The stipulations associated with the IEPA's NFR Letter will be addressed throughout the applicable sections of this report. Refer to the attached User-provided Title Report included in **Appendix D**.

##### 4.2 Environmental Liens or Activity and Use Limitations

During the conduct of this report, G2 did not identify any environmental liens associated with the subject property. AULs were identified to be associated with the subject property. The AULs are set forth in the IEPA's *Comprehensive* NFR Letter, dated September 20, 2019 and filed with the Cook County Recorder of Deeds office on October 9, 2019. Under the terms set forth in the NFR Letter land use at the site is approved for residential or industrial/commercial use. Further, the NFR does not stipulate any engineering controls/barriers at the site. *Preventive Controls* in the form of requiring a Health & Safety Plan to address potential worker exposures in the areas identified to have remaining mercury concentrations in excess of the inhalation exposure route for construction workers. Per the NFR, the Health & Safety Plan should be consistent with the National Institute for Occupational Safety and Health's Occupational Safety and Health Guidance Manual for Hazardous Waste Site Activities, OSHA regulations 29 CFR 1910 and 1926, and any/all state and local regulations. Additionally, soil excavated below 3-feet must be returned to the same depth or disposed of in an environmentally acceptable manner (i.e., landfill). *Institutional Controls* at the site as set forth in the NFR Letter include utilizing the Village of La Grange's ordinance prohibiting the use of potable water wells to restrict future groundwater use at the site. Additionally, the Remedial Applicant was required to notify the Village of La Grange and applicable neighboring properties of the groundwater findings detailed in their Site Investigation and the reference to the Village of La Grange's ordinance as supportive of restricting groundwater use at the site and surrounding area where modeling indicating impacted groundwater may reach (modeling showed chromium migrating 600 feet before achieving compliance with remediation objectives). Additional institutional controls include the requirement that any future buildings constructed at the subject property must have a slab-on-grade floor or full concrete basement with no sumps.

Based on the results of the documented site investigations and remedial actions, our review of the current regulatory status (SRP closure with a comprehensive NFR Letter), in the professional opinion of G2, the listing as a closed SRP site constitutes a CREC. In the professional opinion of G2, the identified CREC does



not currently warrant additional site investigations. However, the client should be aware of the terms set forth in the NFR Letter as noted above as it pertains to limitations placed on the property by the IEPA given the existing remedial work performed to date and the planned future use of the subject property (preliminary site plans appear to indicate excavation for a retention pond area would take place in an area with documented residual mercury contamination).

At the time of this report, the User is generally aware of the aforementioned AULs that are in place at the subject property and/or have been filed or recorded in a registry based on preliminary verbal conversations between G2 and the User. A complete discussion of the site investigations and remedial actions previously performed at the subject property can be found in Section 6.3.6. Refer to **Appendix F** of this report for a copy of the aforementioned reviewed documents (including a copy of the 2019 NFR), as well as, **Appendix E** for a comprehensive listing of the reviewed databases.

#### **4.3 Specialized Knowledge**

The User does not have any specialized knowledge related to the subject property or nearby properties except for the historical light-industrial use of the subject property by Nicor.

#### **4.4 Commonly Known or Reasonably Ascertainable Information**

The User is only aware of the immediate past uses of the subject property for use by Nicor as a light-industrial facility. The user does not have any knowledge of uses for the subject property prior to this use.

#### **4.6 Owner, Property Manager, and Occupant Information**

The subject property is owned by Nicor and is absent of development. During the conduct of this report, Mr. Nitin Datt was identified as the key site contact for Nicor. At the time of the issuance of this report, Mr. Datt has not responded to G2's inquiries for specific information pertaining to the subject property.

#### **4.7 Reason for Performing Phase I**

According to the User, the reason for conducting this Phase I ESA is to conduct due diligence associated with a pending real estate transaction.

#### **4.8 Other**

The User provided G2 with documentation obtained from the current property owner including but not limited to: previously conducted environmental investigation reports by Weaver Consultants Group (referenced by a former entity name- Weever Boos Consultants within some of the documentation), IEPA documents, and correspondence between the two pertaining to previously conducted environmental work at the subject property. These reports, as well as, additional documentation obtained from the IEPA are discussed in detail in Section 6.3.6.

### **5.0 PHYSICAL SETTING SOURCES**

Topographical information of the subject property and the surrounding area was obtained and reviewed from the USGS, "Berwyn, Illinois" Quadrangle, 7.5-Minute Series Topographic Map. This map is included as **Figure 1**. The surface of the subject property exhibits a relatively flat topography. The approximate USGS elevation of the subject property is approximately 630-feet above mean sea level.

According to readily available published sources of generalized subsurface information, the geology of the general area is characterized by urban land soils. Urban land soils typically consist of works and structures, which obscure and alter native soil properties. During our review of previously prepared environmental investigations, it was noted that dolomite bedrock was encountered between 10.5 and 16 below grade (bg)



at the subject property. Deeper subsurface geology consists of Paleozoic Era, Silurian System, and Middle Silurian (Niagoaran) Series.

No site-specific groundwater information was available for the subject property, therefore major hydrogeologic features and surface topography information were reviewed to determine the probable groundwater flow direction of the subject property. The available hydrogeologic information indicates that the presumed regional groundwater flow direction is to the east-northeast. Regional hydraulic gradient at the subject property was interpreted based on a review of the "Berywn, Illinois" USGS Topographic Map. Local geologic features may cause local groundwater flow direction to differ from the regional flow direction. It should be noted, during site investigation activities that took place between 2012 and 2013 static groundwater was encountered on average 6 feet below grade and was determined to be flowing to be to the north-northeast beneath the subject property. Therefore, in assessing potential external environmental impact, properties located directly south-southwest of the subject property are of primary concern. A complete hydrogeologic investigation would be necessary to determine groundwater flow direction. Estimated groundwater levels and/or flow direction(s) may vary due to seasonal fluctuations in precipitation, local usage demands, geology, underground structures, or dewatering operations.

## 6.0 RECORDS REVIEW

The purpose of the records review was to obtain and review records that will help identify RECs in connection with the property. Some records reviewed pertain not only to the property, but also to properties within an additional approximate minimum search distance in order to help assess the likelihood of contamination from migrating hazardous substances or petroleum products. Unless stated otherwise the approximate minimum search distances used below were as specified in the ASTM E1527-13.

As part of this Phase I ESA, readily available and reasonably ascertainable regulatory file information was reviewed to assess the possible risk for environmental liabilities from regulatory action; hazardous material spills; or documented hazardous waste disposal at the subject property or nearby properties (i.e., properties located within ASTM specified search distances from the subject property). G2 obtained this information from reviewing the federal, state, and tribal environmental databases, conversations with local environmental health department personnel, and document acquisition and/or review through the Freedom of Information Act (FOIA) process.

### 6.1 Standard Environmental Records

G2 retained Environmental Data Resources, Inc. (EDR) to perform a regulatory agency database search in order to evaluate the possible presence of federal, state, and tribal listed sites of known and potential environmental concerns. For ease of reference the summary EDR report is included in **Appendix E**.

A list of the state, federal, and tribal databases researched by EDR for the current study, along with their respective search distances are presented in the EDR report and briefly described in the following table:

SUMMARY OF FEDERAL, STATE AND TRIBAL DATABASE REVIEWED	
Standard Environmental Record Source	ASTM Minimum Search Distance
Federal National Priority (NPL)	1 mile
Federal Delisted NPL	½ mile
Superfund Enterprise Management System/SEMs (formerly: Federal Comprehensive Environmental Response, Compensation, and Liability Information System/ CERCLIS list)	½ mile



Superfund Enterprise Management System Archive /SEMS-ARCHIVE (Formerly: Federal CERCLIS No Further Remedial Action Planned/NFRAP)	½ mile
Federal Resource Conservation and Recovery Act (RCRA), Corrective Action facilities (CORRACTS)	1 mile
Federal RCRIS non- CORRACTS Treatment, Storage, and Disposal Facilities (TSD)	½ mile
Federal RCRA Generators	Property & Adjoining
Federal Institutional Control/Engineering Control Registry	Property
Federal Emergency Response Notification System (ERNS) list	Property
State and Tribal Equivalent NPL	1 mile
State and Tribal Equivalent SEMs/CERCLIS	½ mile
State and Tribal Landfill or Solid Waste Disposal Sites	½ mile
State and Tribal Leaking Underground Storage Tanks (LUST)	½ mile
State and Tribal Registered Underground Storage Tanks (UST)	Property & Adjoining
State and Tribal Registered Above Ground Storage Tanks (AST)	Property & Adjoining
State and Tribal Institutional Control/Engineering Control Registry	Property
State and Tribal Voluntary Clean Up Sites	½ mile
State and Tribal Brownfield Sites	½ mile
State and Tribal Baseline Environmental Assessment (BEA)	Property & Adjoining

G2’s review of the referenced databases (including those on the orphan list) also considered the potential or likelihood of contamination from adjoining and nearby sites. To evaluate which of the adjoining and nearby sites identified in the EDR Report present an environmental risk to the subject property, G2 considered the following criteria:

- the type of database in which the site is identified.
- the topographic position of the identified site relative to the subject property.
- the direction and distance of the identified site from the subject property.
- local soil conditions in the subject property area.
- the known or inferred groundwater flow direction in the subject property area.
- the status of the respective regulatory agency-required investigation(s) of the identified site, if any.
- surface and subsurface obstructions and diversions (e.g., buildings, roads, sewer systems, utility service lines, rivers, lakes, and ditches) located between the identified site and the subject property.

Only those sites that are judged in the professional opinion of G2 to present a potential environmental risk to the subject property are further evaluated by reviewing readily available information. Using the referenced criteria and based upon a review of readily available information contained within the EDR report, the following sites of known and/or potential environmental concern include the following:

Database			
Database(s):	BOL, HWAR, RCRA-NonGen, SRP/Institutional Controls, FINDS/ECHO, UST	Distance:	Subject Property
Name:	Nicor Gas (SET Environmental)	Direction:	N/A
Address:	610 East Avenue	Elevation:	630 feet
Section References:	6.3.6	Inferred Groundwater Flow Direction:	NNE



Database			
Database(s):	BOL, HWAR, RCRA-NonGen, SRP/Institutional Controls, FINDS/ECHO, UST	Distance:	Subject Property
<p>This site is identified within the Facility Index System (FINDS) and the IEPA's Bureau of Land (BOL), both of which contain facility information and "pointers" to other sources that contain more detailed information. In this case, the Illinois Agency Compliance and Enforcement System (ACES). No specific violations or documented releases have been reported in relation to the subject property's listing within these regulatory databases.</p> <p>This site listed as a Conditionally Exempt Small Quantity Generator (CESQG) within the Resource Conservation and Recovery Act (RCRA) database and is also listed in the IEPA's Hazardous Waste Annual Report (HWAR) database, as a site which would potentially generate, transport, store, treat and/or dispose of hazardous waste as defined by RCRA. State and U.S. EPA compliance inspections are report in 2000 and 2008, respectively. No violations are reported.</p> <p>The presence of the subject property within databases that track hazardous chemicals is consistent with the known light industrial usage of the property by Nicor (SET Environmental performed various roles during remediation work at the site), in the professional opinion of G2, the regulatory listings of the subject property alone in these databases, does not currently represent a REC.</p> <p>In January 2013 Weaver Consultants Group (WCG) conducted environmental oversight of removal activities of an approximately 10,000-gallon fuel oil underground storage tank (UST) and associated piping as documented in their UST Removal Activities Summary report. Based on our review of the report, the UST removal appears to have followed industry best practices pertaining to excavation, purging of contents, removal, transport, and destruction of the tank. The Illinois Office of the State Fire Marshal (OSFM) representative observing the UST removal determined there were no releases from the UST.</p> <p>In November of 2017 Nicor enrolled in the IEPA's SRP with environmental consulting work continuing to be performed by WCG. The SRP enrollment included a Comprehensive Site Investigation/Remediation Objectives Report/Remedial Action Plan (CSI/ROR/RAP) combined report documenting extensive site characterization at the subject property, as well as, establishing soil and groundwater remediation objectives, and a strategy to achieve the remediation objectives. Site characterization fieldwork took place in 2013 and 2014 to address the known impacted areas and to address the RECs noted within a 2012 Phase I ESA. The site characterization work determined the noted RECs had resulted in soil and groundwater within the subject property being impacted by polynuclear aromatic hydrocarbon (PAH) and metals (arsenic, mercury, and antimony). The remedial action plan to address the PAH and metals impacts at the subject property included removal of fourteen (14) areas delineated as "hot spots" by WCG, as well as, utilizing the Village of La Grange's ordinance prohibiting the use of potable water wells within the village to eliminate the groundwater ingestion exposure routes. Upon completion of remedial activities, there remained documented exceedances of the inhalation exposure route for Construction Workers in soils at the site (over 0.1 mg/kg applicable to elemental mercury). These exceedances were addressed through the requirement of a Health &amp; Safety Plan for any future work in the identified areas. The IEPA issued a <i>Comprehensive</i> NFR Letter, dated September 20, 2019 and filed with the Cook County Recorder of Deeds office on October 9, 2019. Under the terms set forth in the NFR Letter land use at the site is approved for residential or industrial/commercial use (with preventative and institutional controls stipulated).</p> <p>The aforementioned reports, as well as, additional documentation obtained from the IEPA are discussed in detail in Section 6.3.6.</p>			

Database listings for sites of known and/or potential environmental concern are the following:

Database			
Database(s):	RCRA-SQG	Distance:	South Adjoining
Name:	Quality Reducer Svc Inc	Direction:	South
Address:	620 East Avenue	Elevation:	630 feet
Section References:	Not Applicable	Inferred Groundwater Flow Direction:	NNE



Database			
Database(s):	RCRA-SQG	Distance:	South Adjoining
<p>This site is listed within the Resource Conservation and Recovery Act (RCRA) database, which includes selective information on sites which generate, transport, store, treat and/or dispose of hazardous waste as defined by RCRA. This site listed as Small Quantity Generator (SQG) of hazardous waste. No violations are listed in relation to the RCRA-SQG designation.</p> <p>Based on observations made during our recent site visit, distance, current regulatory status (no violations), existing infrastructure (i.e., parking lots, buildings, etc.), and our professional opinion, the RCRA database listing associated with this site currently does not represent a REC.</p>			

Database			
Database(s):	UST	Distance:	North Adjoining
Name:	Park District of La Grange	Direction:	North
Address:	536 East Avenue	Elevation:	629 feet
Section References:	Not Applicable	Inferred Groundwater Flow Direction:	NNE
<p>The site is identified within the Illinois State Fire Marshal's Underground Storage Tank (UST) database. According to the UST database there are two 8,500-gallon USTs registered to this site containing diesel fuel and gasoline. There are no reported releases from these USTs to date. Additionally, the tanks passed leak detection testing most recently in February of 2020.</p> <p>Based on our review of the current regulatory status (USTs with recent leak detection inspections and no reported releases), presumed groundwater flow direction to the north-northeast, and our professional opinion, the UST database listing associated with this site does not currently represent a REC.</p>			

Based on the current regulatory status, distance, presence of developments (e.g., buildings, infrastructure, etc.), presumed groundwater flow, and our experiences, it is the professional opinion of G2 that the remaining EDR-identified sites do not currently exhibit a potential for adversely impacting the subject property.

## 6.2 Additional Environmental Record Sources

Jurisdictional agencies/departments for the geographic area in which the subject property's is situated were contacted to determine their knowledge of incidents of environmental concern within the subject property or within the immediate vicinity of the subject property. G2 did not solicit FOIA requests relating to the subject property to other local, state, federal, or tribal entities per our professional experiences. Refer to **Appendix F** for pertinent documents, if any, obtained through the FOIA process.

### 6.2.1 Local Health Department

G2 did not solicit a FOIA request to the local Health Department per our professional experiences.

### 6.2.2 Local Fire Department

G2 contacted the Lombard Fire Department via phone in order to ascertain any pertinent records associated with the subject property. The fire department did not indicate any knowledge regarding tanks, fires, incidents or releases of petroleum products, or hazardous materials spills within the subject property and referred G2 to the Illinois State Fire Marshal for records of USTs.

### 6.2.3 Local Building Department

Based on the current status of the subject property (absent of development) and past remediation work, G2

did not solicit a FOIA request to the local Building Department per our professional experiences.

#### 6.2.4 Illinois State Fire Marshal

As detailed where applicable in Section 6.1, the Illinois Fire Marshal’s Underground Storage Tank (UST) database was reviewed to obtain additional information regarding the subject property, as well as, adjoining and nearby properties. In summary, based upon our review of the readily available documentation, no information currently indicative of potential environmental concern was noted. Current readily available records within the UST database are included in **Appendix F**.

#### 6.2.5 Illinois Environmental Protection Agency

The IEPA’s Leaking Underground Storage Tank (LUST), Site Remediation Program (SRP) databases, as well as, the Records Lookup database were reviewed to obtain additional information regarding the subject property, as well as, adjoining and nearby properties. A significant amount of documentation was obtained pertaining the subject property’s enrollment in the SRP between 2017 to 2019. A detailed discussion of our review of the readily available documentation is included in Section 6.3.6 of this report. Refer to **Appendix F** of this report for copies of the pertinent documentation.

### 6.3 Historical Use Information on the Property and the Adjoining Properties

The objective of consulting historical sources is to develop a history of the previous uses of the property and the adjoining properties in order to help identify the likelihood of past uses having led to RECs in connection with the subject property. Historical sources including topographic maps, aerial photographs, fire insurance maps, and city address directories were reviewed to determine past uses of the subject property. Only readily accessible and reasonably ascertained historical reference sources were reviewed during the performance of this Phase I ESA.

#### 6.3.1 Historical Topographic Maps

G2 obtained historical topographic maps for the subject property from EDR. Copies of these researched topographic maps are included in **Appendix G**. G2’s review of historical topographic maps of the subject property is summarized in the following table:

Map Dates	Observations	Potential Environmental Concerns
1891 1893 1900 1901	The subject property is depicted to be absent of development.  Adjoining properties: A road is depicted to be developed within the eastern adjoining property. The remaining adjoining properties are depicted to be absent of development.	None observed
1928 1945 1953	The subject property is depicted to be absent of development through 1945. Within the 1953 topographic map the subject property is within a shaded area indicative of dense urban development and no individual structures are depicted.  Adjoining properties: The northern adjoining property is depicted to be absent of development. A road remains depicted within the eastern adjoining property. Several structures are depicted within the southern adjoining property. A railroad line is depicted adjoining the subject property to the west.	Railroad line
1963	The subject property is depicted to be developed with two structures indicative of commercial/industrial development.  Adjoining properties: The northern and southern adjoining properties are depicted to be absent of development. A road remains depicted within the eastern adjoining property. A railroad line is depicted adjoining the subject property to the west.	Commercial/Industrial Development and Railroad line



Map Dates	Observations	Potential Environmental Concerns
1972 1980	The subject property is depicted within a single structure indicative of commercial/industrial development.  Adjoining properties: A road remains depicted within the eastern adjoining property. A railroad line is depicted adjoining the subject property to the west. Structures indicative of commercial/industrial development is depicted within the southern adjoining property in the 1972 map and in the northern adjoining property in the 1980 map.	Commercial/Industrial Development and Railroad line
1993 1998	The subject property is within a shaded area indicative of dense urban development and no individual structures are depicted.  Adjoining properties: A road remains depicted within the eastern adjoining property. A railroad line is depicted adjoining the subject property to the west. On the 1993 map the northern and southern adjoining properties are within a shaded area indicative of dense urban development and no individual structures are depicted. A structure indicative of commercial/industrial development is depicted to the north on the 1998 map.	Commercial/Industrial Development and Railroad line
2012	The 2012 map is a composite map that depicts roadways and some topographic features (such as contour lines and waterbodies). No structures are depicted within the subject property or adjoining properties. The railroad remains depicted within the western adjoining property.	Railroad line

In summary, based upon review of the historical topographic maps, visual indications of discernable surface features indicative of potential environmental concern are depicted within the subject property and adjoining properties. The subject property appears to have been utilized for commercial/industrial purposes dating back to at least 1963. Potential environmental concerns are inherently associated with industrial properties and the activities performed therein. Some of these operations preceded most environmental regulations and "common industry knowledge" that is in place today regarding the proper storage, use, and disposal of petroleum products and/or hazardous substances. The historical industrial development has the potential to have an adverse environmental impact on the subject property and is considered to be a REC due to potential direct contamination on to the subject property. Potential environmental concerns are also associated with the railroad line within the western adjoining property dating back to at least 1928. Potential environmental concerns are associated with the nature of the contents being conveyed upon the railroad right-of-way, and the manner in which they were historically transported and handled. Given the close proximity of the railroad right-of-way, this exhibits the potential for having an adverse environmental impact due to contamination migration onto the subject property and is considered to be a REC. However, given the extensive subsurface characterization performed at the property (including along the western boundary), G2 believes this would be considered a controlled REC (CREC).

### 6.3.2 Historical Aerial Photographs

G2 obtained historical aerial photographs for the subject property from EDR. Copies of these researched photographs are included in **Appendix H**. G2's review of historical aerial photographs of the subject property is summarized in the following table:



Photo Dates	Observations	Potential Environmental Concerns
1938 1951 1954	A single structure indicative of commercial/industrial development is present within the southwestern portion of the subject property.  Adjoining properties: The northern adjoining property appears to be absent of development. A road is present to the east with the area beyond appearing to be comprised of urban land typical of dense residential development. A water tank appears to be present to the south. The western adjoining property appears to be developed as a railroad line.	Commercial/Industrial Development and Railroad line
1962 1972 1974 1983 1988 1994 2007 2011	Redevelopment of the subject property is apparent beginning 1962 and appears consistent from 1972 through 2011 with a single structure occupying the majority of the footprint of the subject property.  Adjoining properties: Commercial development is apparent to the south and north beginning in 1962 with redevelopment and additional development apparent in the subsequent years in both areas. The eastern adjoining property remains as a road with apparent residential development beyond. The western adjoining property appears to historically consist of the railroad line	Commercial/Industrial Development and Railroad line
2014 2017	The structure previously occupying the subject property has been removed and the property appears to consist of paved and vegetated areas and the adjoining properties appear similar to observations made for the previous years.	Commercial/Industrial Development and Railroad line

In summary, based upon review of the historical aerial photographs, visual indications of discernable surface features indicative of potential environmental concern are depicted within the subject property and adjoining properties. The subject property appears to have been utilized for commercial/industrial purposes dating back to at least 1962. Potential environmental concerns are inherently associated with industrial properties and the activities performed therein. Some of these operations preceded most environmental regulations and "common industry knowledge" that is in place today regarding the proper storage, use, and disposal of petroleum products and/or hazardous substances. The historical industrial development has the potential to have an adverse environmental impact on the subject property and is considered to be a REC due to potential direct contamination on to the subject property. Potential environmental concerns are also associated with the railroad line within the western adjoining property dating back to at least 1928. Potential environmental concerns are associated with the nature of the contents being conveyed upon the railroad right-of-way, and the manner in which they were historically transported and handled. Given the close proximity of the railroad right-of-way, this exhibits the potential for having an adverse environmental impact due to contamination migration onto the subject property and is considered to be a REC. However, given the extensive subsurface characterization performed at the property (including along the western boundary), G2 believes this would be considered a controlled REC (CREC).

### 6.3.3 Historical Fire Insurance Maps

Typically, insurance companies use fire insurance maps to assess fire risks which, when available for a particular property, can provide relevant information (i.e., construction, occupancy of structures, storage tanks, etc.) about the history of the property. G2 reviewed the EDR provided Fire Insurance Maps for the subject property. Copies of these researched maps are included in **Appendix I**. G2's review of historical fire insurance maps is summarized in the following table:



Map Dates	Observations	Potential Environmental Concerns
1909 1930	<p>The subject property is depicted to be absent of development.</p> <p>Adjoining properties: The western adjoining property is depicted to be developed with the Indiana Harbor Belt Railroad line. The remaining adjoining properties are depicted to be absent of development in 1909 with a road and residential development depicted to the east in the 1930. A Western United Gas and Electric company facility is present nearby to the southwest in the 1909 SFIM but is not depicted within the 1930 SFIM.</p>	Commercial/Industrial Development and Railroad line
1931	<p>The subject property is depicted to be developed with a structure labelled as a pumping station and a shed present in the southwestern portion of the property. A railroad spur is depicted within the western portion of the subject property in apparent conjunction with the pumping station. It appears likely that the pumping station and shed are associated with the Western United Gas &amp; Electric Company in the southern adjoining property.</p> <p>Adjoining properties: The subject property is bound to the east by a road with residential development beyond. Structures associated with the Western United Gas &amp; Electric Company are present to the south along with the rail lines that continue through the western adjoining property.</p>	Commercial/Industrial Development and Railroad line
1951	<p>The subject property is depicted to be absent of development.</p> <p>Adjoining properties: The subject property is bound to the east by a road with residential development beyond. The remaining adjoining properties are depicted to be absent of development.</p>	Commercial/Industrial Development and Railroad line
1965 1975	<p>The subject property is depicted with a larger structure in the central portion of the property labelled as a Central Meter Plant and Gas Meter Warehouse. This is consistent with the known historical use at the subject property by Nicor dating back to the late 1950's. A railroad spur is depicted within the western portion of the property.</p> <p>Adjoining properties: The subject property is bound to the south by a manufacturing facility. Otherwise, the depictions of the adjoining properties is consistent with the SFIM for the previous years.</p>	Commercial/Industrial Development and Railroad line

In summary, based upon review of the SFIM, visual indications of discernable surface features indicative of potential environmental concern are depicted within the subject property and adjoining properties. The subject property appears to have been utilized for commercial/industrial purposes dating back to at least 1931. Additionally, the subject property at that time appears to have possibly been associated with the larger Western United Gas & Electric Company facility that occupies the southern and southwestern adjoining property dating back to at least 1909. Potential environmental concerns are inherently associated with industrial properties and the activities performed therein. Some of these operations preceded most environmental regulations and "common industry knowledge" that is in place today regarding the proper storage, use, and disposal of petroleum products and/or hazardous substances. The historical industrial development has the potential to have an adverse environmental impact on the subject property and is considered to be a REC due to potential direct contamination on to the subject property, as well as, potential contamination migration from the larger facility to the south. Potential environmental concerns are also associated with the railroad line within the western adjoining property dating back to at least 1909. Potential environmental concerns are associated with the nature of the contents being conveyed upon the railroad right-of-way, and the manner in which they were historically transported and handled. Given the close proximity of the railroad right-of-way, this exhibits the potential for having an adverse environmental impact due to contamination migration onto the subject property and is considered to be a REC. However, given the extensive subsurface characterization



performed at the property (including along the western boundary), G2 believes this would be considered a controlled REC (CREC).

#### **6.3.4 Historical City Address Directories**

G2 reviewed the EDR-provided City Directory Report for the subject property. The directories were reviewed in approximate 5-year intervals. Information obtained from the reviewed directories is summarized below:

No listings were identified for the subject property address 610 East Avenue. Nearby property addresses consisted generally of a mix of residential and commercial listings. Various commercial entities appear listed for the addresses noted for the referenced northern and southern adjoining properties throughout this report. Refer to Section 6.1 for a discussion of these sites with addresses identified as 536 East Avenue and 620 East Avenue.

G2's review of the city directories for the adjoining properties did not identify any indications of obvious environmental conditions for the subject or adjoining properties. A copy of the EDR City Directory Report is presented in **Appendix J**.

#### **6.3.5 Summary of Subject Property Historical Use**

A review of the historical information for the subject property located at 610 East Avenue in the Village of La Grange, Cook County, Illinois (identified by PIN: 18-04-418-028-0000) indicates the subject property was originally improved for industrial use dating back to at least 1931 at which time a pump station likely associated with a larger gas and electric company to the south and railroad spur were developed. The property subsequently was redeveloped by Nicor with construction of an approximately 40,000 square foot building identified as "Meter Plant" and "Gas Meter Warehouse" dating back to at least 1962. The facility was originally heated with fuel oil stored in a 10,000-gallon UST near the northwestern corner of the building. The removal of this UST is discussed in detail in Section 6.3.6.

According to our review of readily available documentation and information provided by the local municipality for the subject property, there are no records of storage tanks or other issues of environmental concerns identified by G2 other than those previously discussed within this report or detailed to follow in Section 6.3.6. Refer to **Appendix F** for pertinent historical municipality information.

#### **6.3.6 Previously Prepared Reports**

The current owner (Nicor) provided the User with documents by their consultant (Weaver Boos Consultants/Weaver Consultants Group) and the Illinois Environmental Protection Agency (IEPA) pertaining to previously conducted environmental work at the subject property. The Nicor-provided documents include:

- ***IEPA Site Remediation Program (SRP) enrollment documents*** (November 2017)
- ***Comprehensive Site Investigation Report, Remediation Objectives Report, Remedial Action Plan (CSI/ROR/RAP)*** (May 2017)
- ***Correspondence between Weaver Consultants Group and IEPA ending with approval of the CSI/ROR/RAP*** (2018)
- ***Recorded No Further Remediation (NFR) Letter*** (October 2019)
- ***Nicor Grading Plan*** (2019)

G2 obtained several of the documents above, as well as, additional pertinent documentation pertaining to previously conducted environmental work from the IEPA. All of the documents were environmental reports by Weaver Consultants Group (WCG) with comments and review from IEPA. In addition to the reports referenced above, the following reports were reviewed in their entirety:

- **Phase I Environmental Site Assessment** (December 2012)
- **Lift Removal Activity Summary** (January 2013)
- **Underground Storage Tank Removal Report** (February 2013)
- **Comprehensive Site Investigation Report, Remediation Objectives Report, Remedial Action Plan (CSI/ROR/RAP)** (May 2017- full document)
- **Remedial Action Completion Report** (April 2019)
- **Recorded No Further Remediation (NFR) Letter** (October 2019)

The previously prepared reports document substantial site assessment, characterization, and remedial work overseen by Nicor's consultant (WCG) dating back to their initial Phase I ESA from December 2012. The Phase I ESA indicates at the time of their report, the property was improved with an approximate 41,000 square-foot industrial building formerly used by Nicor Gas as a gas meter testing and repair facility. The WCG Phase I ESA determined the following RECs to be associated with the subject property at that time:

- The potential for subsurface impacts as a result of the former storage of hazardous materials and wastes, and the presence of surficial staining of asphalt pavement located west of the building;
- The potential for subsurface impacts as a result of surficial pooling and staining of an oil/water mixture and suspected historical discharges of the oil/water mixture into floor drains located within the boiler room of the building;
- The potential for subsurface impacts as a result of surficial staining of the floor surface in the former meter washing area in close proximity to a floor drain and the suspected historical discharge of solvents into the floor drain associated with the meter washing operations;
- The potential for subsurface impacts associated with the presence of two in-ground hydraulic lifts and the possible presence of associated below-grade hydraulic oil reservoirs and piping on the western side of the building;
- The suspected presence and potential release of PCBs from various hydraulic equipment located throughout the Property building;
- The potential presence for subsurface impacts as a result of a former manufactured gas plant on the southern adjoining property;
- The potential presence for subsurface impacts as a result of a potential UST located on the Property; and
- The identified presence of a mercury release in the southern portion of the building warehouse.

In January 2013, WCG conducted environmental oversight of the removal activities of two in-ground hydraulic lifts, associated piping, and reservoirs as documented in their Lift Removal Activities Summary report. WCG performed sampling of soils and hydraulic fluid from the two lift areas. According to the report, the results of contaminants of concern (COCs) associated with the lifts were below the IEPA's Tiered Approach to Corrective Action Objectives (TACO) Tier 1 Soil Remediation

Objectives (SROs) for residential properties and the Groundwater Remediation Objectives (GROs) for Class I Groundwater.

In January 2013, WCG conducted environmental oversight of the removal activities of an approximate 10,000-gallon fuel oil underground storage tank (UST) and associated piping as documented in their UST Removal Activities Summary report. Based on G2's review of the report, the UST removal appears to have followed industry best practices pertaining to excavation, purging of contents, removal, transport, and destruction of the tank. The Illinois Office of the State Fire Marshal (OSFM) representative determined there were no releases from the UST. Confirmatory soil sampling from the former UST excavation was performed by WCG. According to the report, four polynuclear aromatic hydrocarbon (PAH) constituents [benzo(a)anthracene, benzo(b)fluoranthene, dibenzo(a,h)anthracene, and ideno(1,2,3-cd)pyrene] were detected in soil samples from the former UST/piping area with exceedances of the TACO Tier 1 SROs. The former UST area with documented PAH-impacted soil was subsequently addressed during additional site investigations and remediation work as discussed below.

In November of 2017, Nicor enrolled in the IEPA's SRP with environmental consulting work continuing to be performed by WCG. The SRP enrollment included a CSI/ROR/RAP combined report documenting extensive site characterization at the subject property. Site characterization fieldwork took place in 2013 and 2014 to address the COCs in the known impacted areas and to address the RECs noted within the 2012 Phase I ESA. Cumulatively, the site characterization included 45 soil probe locations and installation of four (4) groundwater monitoring wells. Soil and groundwater samples from the site were analyzed for various combinations of the following COCs: volatile organic compounds (VOCs), semi-volatile organic compounds (SVOCs), polynuclear aromatic hydrocarbon (PAH), RCRA metals [including synthetic precipitation leaching procedure (SPLP) and toxicity characteristic leaching procedure (TCLP) for soils], mercury speciation, polychlorinated biphenyls (PCBs), reactive sulfide and cyanide, fraction of organic carbon, and pH values. The CSI/ROR/RAP findings indicated there were documented exceedances of the TACO Tier 1 SROs and GROs for the PAH constituents [benzo(a)anthracene, benzo(a)pyrene, benzo(b)fluoranthene, dibenzo(a,h)anthracene, and ideno(1,2,3-cd)pyrene] to depths up to 4-feet below grade (bg) and metals (antimony, mercury, selenium, manganese, and thallium) to depths between 1 and 9-feet bg for various exposure routes. The remedial action plan to address the PAH and metals impacted soil and groundwater at the subject property included the excavation, removal, and proper disposal of impacted media from fourteen (14) areas delineated as "hot spots" by WCG and/or site specific averaging as permitted under TACO Tier 2 which correspond to the soil probe/sampling locations with the exceedances over TACO Tier 1 SROs. The exceedances of groundwater samples over the Tier 1 GROs were proposed to be addressed through the same approach (hot spot removal), as well as, utilizing the Village of La Grange's ordinance prohibiting the use of potable water wells within the village, as a means to eliminate the groundwater ingestion exposure routes. In addition, WCG proposed to implement a "Soil Management Zone" covering the entire subject property to depths up to 11-feet bg. This permitted some areas with sampling that showed exceedances over the TACO Tier 1 SROs to be moved to similarly-characterized areas to facilitate grading at the site. The IEPA approved WCG's CSI/ROR/RAP in April of 2018.

A Remedial Action Completion Report (RACR) by WCG dated April 2019 documents remediation activities performed between May and August of 2018. According to the RACR 7,267-tons of soil and 162,850-gallons of water (this included rainwater infiltrating into excavations) were removed from 14 delineated "hot spots" at the site. Based on G2's review of the RACR, it appears soil and water removal from the subject property was performed in conformance with industry standards. WCG performed confirmatory sampling upon completion of their excavation activities to assess the remaining PAH and metals contamination documented at the subject property. The previously documented exceedances of PAHs, arsenic, and antimony were addressed either through confirmatory soil sampling or site-specific averaging. There were documented exceedances of the inhalation exposure route for Construction Workers (over 0.1 mg/kg applicable to elemental mercury) remaining at the site. These exceedances were addressed through the recommendation of requiring a site-specific Health & Safety Plan for any future subsurface work in the identified areas.



The IEPA issued a comprehensive NFR Letter, dated September 20, 2019 and filed with the Cook County Recorder of Deeds office on October 9, 2019. Under the terms set forth in the NFR Letter land use at the site is approved for residential or industrial/commercial use. Further, the NFR does not indicate any engineering controls to be required at the site. Preventive Controls are stipulated in the NFR Letter in the form of:

- Requiring a Health & Safety Plan to address potential worker exposures in the areas identified to have remaining mercury concentrations in excess of the inhalation exposure route for construction workers. The Health & Safety Plan should be consistent with the National Institute for Occupational Safety and Health's Occupational Safety and Health Guidance Manual for Hazardous Waste Site Activities, OSHA regulations 29 CFR 1910 and 1926, and any/all state and local regulations.
- Soil excavated below 3-feet must be returned to the same depth or disposed of in an environmentally acceptable manner (i.e., landfill).

Institutional Controls are stipulated in the NFR Letter in the form of:

- Utilizing the Village of La Grange's ordinance prohibiting the use of potable water wells to restrict future groundwater use at the site. Additionally, the Remedial Applicant was required to notify the Village of La Grange and applicable neighboring properties of the groundwater findings detailed in their Site Investigation and the reference to the Village of La Grange's ordinance as supportive of restricting groundwater use at the site and surrounding area where modeling indicating impacted groundwater may reach (modeling showed chromium migrating 600 feet before achieving compliance with remediation objectives).
- A requirement that any future buildings constructed at the subject property must have a slab-on-grade floor or full concrete basement with no sumps.

In summary, based on the reported environmental conditions and intended future use of the subject property, it is G2's professional opinion that the WCG site assessment, characterization, and remedial activities conducted to date and closure granted by the IEPA are appropriate and reasonable. Based on the previously prepared subsurface investigations conducted on the subject property and reports detailing RECs and site conditions it is the professional opinion of G2 that additional contaminants (not yet identified) may be present in the subject property soil and groundwater. However, based on the documented site conditions and the intended future use of the property it is G2's professional opinion that any residual and previously unidentified contamination at the subject property would not pose a threat to potential site occupants as currently planned.

In the professional opinion of G2, the listing as a closed SRP site constitutes a CREC. The identified CREC does not currently warrant additional site investigations. However, the client should be aware of the terms set forth in the NFR Letter as noted above as it pertains to limitations placed on the property by the IEPA given the existing remedial work performed to date and the planned future use of the subject property.

Copies of pertinent information obtained from G2's review of the provided reports are included in **Appendix F**. In order to manage the size of this document, G2 has only appended the written narratives of the above referenced reports with the exception of the RACR which includes appended Figures and Tables depicting additional data. G2 will provide the User the complete digital files of these reports via a shared Dropbox.

## 7.0 SITE RECONNAISSANCE

The purpose of the site reconnaissance is to obtain information indicating the likelihood of identifying RECs in connection with the subject property.



## 7.1 Methodology and Limiting Conditions

The subject property was assessed by Mr. Ben Youra, of G2, on November 16, 2020. The aforementioned G2 personnel was unaccompanied during the subject property reconnaissance. The weather during the assessments was noted to be sunny with a temperature of approximately 45° Fahrenheit. During the subject property reconnaissance, G2 encountered the following limiting conditions:

Along with the inherent limitations set forth in various sections of ASTM E1527-13, the accuracy and completeness of this report was not limited by project specific facts or conditions which impacted our ability to render an opinion of the subject property.

During the site visit, the subject property was walked in a general grid pattern. A visual survey of the adjoining properties was made by G2 to identify off-site sources that may present an adverse environmental impact to the subject property. G2 identified and observed adjoining properties from the subject property limits and readily accessible public Rights-Of-Ways.

## 7.2 General Site Setting

The approximately 2.9-acre subject property is currently absent of structural improvements. The subject property is accessible via two curb cuts along East Avenue. The perimeter of the subject property is currently secured with chain link construction fencing. The ground surface primarily consists of newly seeded grass with some areas of exposed soil and gravel. There were visual indications of recent filling and grading activity noted during the site reconnaissance. Based on G2's review of the historic resources and previously prepared environmental reports, it appears the fill soils are likely to have been present at the property and have been extensively characterized. The WCG RACR indicates clean fill and virgin limestone gravel was used during backfilling of their excavations. The area along the northwestern boundary of the subject property consists of an area of somewhat dense vegetation and trees.

The approximate configuration of the subject property along with observed prominent surface features noted during our cursory visual survey are depicted on the General Site Plan in **Figure 2**. Additionally, color photographs were collected during G2's recent site visit to document conditions observed and are included in **Appendix C** of this report.

## 7.3 Exterior Observations

During G2's walkthrough, the subject property was assessed for apparent indications of environmental concerns which included but was not limited to the following: stained soil/surfaces, stressed vegetation, storage tanks, chemical containers, polychlorinated biphenyls, and improper waste disposal or work practices.

## 7.4 Interior Observations

The subject property is void of structures.

## 7.5 Interior and Exterior Observations

The following details additional observations made within exposed and accessible areas of the subject property at the time of G2's recent site visit.

### 7.5.1 Hazardous Substances and Petroleum Products in Connection with Identified Uses

During the subject property survey, G2 did not observe any hazardous substances or petroleum products being utilized on the subject property.



### **7.5.2 Storage Tanks**

G2 did not observe evidence of current or former UST systems (e.g., vent pipes, fill ports, dispensing pumps, patched pavement, etc.) at the subject property.

As noted in Section 6.1, two 8,500-gallon USTs containing diesel fuel and gasoline are situated adjacent to the northeast corner of the subject property. There are no reported releases from these USTs to date. Additionally, the tanks passed leak detection testing most recently in February of 2020.

Based on our review of the current regulatory status (USTs with recent leak detection inspections and no reported releases), presumed groundwater flow direction to the north-northeast, and our professional opinion, the UST database listing associated with this site does not currently represent a REC. Further it should be noted, the owner of these USTs is the User of this report and thus any future issues related to the USTs at this site would already be under the purview of the Park District.

### **7.5.3 Odors**

No apparent olfactory indications of strong, pungent or noxious odors were observed during G2's reconnaissance of the subject property.

### **7.5.4 Pools of Liquid**

During the site visit, G2 did not observe areas of standing water and/or pooled liquid on the subject property.

### **7.5.5 Drums**

G2 did not observe the presence of drums at the subject property.

### **7.5.6 Hazardous Substances and Petroleum Products Containers**

G2 did not observe hazardous substances and petroleum products containers at the subject property.

### **7.5.7 Unidentified Substance Containers**

G2 did not observe the presence of containers with unidentified substances within them at the subject property with the exception of a metal roll off storage container observed within the northeastern portion of the subject property. During the conduct of our site reconnaissance a construction worker from an ongoing site in the adjacent roadway opened the container. Miscellaneous inert construction materials were noted to be stored within the container.

### **7.5.8 Polychlorinated Biphenyls**

During the visual survey, the subject property was reviewed for the presence of liquid-cooled electrical units (e.g., transformers, ballasts, etc.) and hydraulic equipment (e.g., elevators, lifts, etc.). Such units are of possible concern because they may be potential polychlorinated biphenyls (PCB) sources. PCB units may subject the owner/operator to various regulatory requirements under the Toxic Substance Control Act (TSCA). The release of PCB fluids or their combustion products (in case of spill or fire) are potential environmental liabilities and may require remedial actions.

G2 did not observe suspect PCB-containing equipment at the subject property.

### **7.5.9 Heating/Cooling**

The subject property is void of structures.



#### **7.5.10 Stains or Corrosion on Floors, Walls, or Ceilings**

The subject property is absent of structural development.

#### **7.5.11 Drains and Sumps**

The subject property is absent of structural development. G2 did not observe any drains or sumps associated with the subject property. Four storm water catch basins were noted within the northeastern portion of the subject property and presumably drain into the municipal storm water sewer system.

#### **7.5.12 Pits, Ponds, or Lagoons**

No pits, ponds, or lagoons were observed on the subject property.

#### **7.5.13 Stained Soil or Pavement**

G2 did not observe significant staining or significant material spillage on any surfaces, including subject property soils.

#### **7.5.14 Stressed Vegetation**

G2 did not observe stressed vegetation on the subject property.

#### **7.5.15 Solid Waste**

G2 did not observe obvious evidence of solid waste dumping or landfilling at the subject property. There were visual indications of recent filling and grading activity noted during the site reconnaissance. Broken concrete, asphalt, and other debris were noted at grade throughout the subject property indicative of the presence of fill soils. Potential environmental concerns are inherently associated with the presence of undocumented fill at a property. However, fill soils are likely to have historically been present at the site dating back to the property's original development as far back as 1931. Extensive fill soils are documented in the subsurface investigations at the subject property. Based on our review of existing site characterization as discussed in Section 6.3.6, the fill soils at the site do not have impacts from PAH and metal constituents. However, the detected concentrations of PAHs and metals are fairly consistent throughout the site and has been demonstrated to be below remediation objectives with the exception of known residual mercury contamination at the site as detailed throughout this report.

#### **7.5.16 Waste Water**

No visual indications of the presence of waste water or other liquids being discharged into a drain, ditch, underground injection system, or stream were observed on or adjacent to the subject property.

#### **7.5.17 Wells**

At the time of G2's site inspection, no apparent visual indications of the presence of wells were observed within the subject property.

#### **7.5.18 Septic Systems**

G2 did not observe any visual indications of the presence of a septic system associated with the subject property.



## 8.0 SUBSURFACE VAPOR MIGRATION

Hazardous gases (vapor) from subsurface sources, such as impacted soil or groundwater can migrate into residential, commercial, and industrial buildings with any foundation type, including basements, crawlspaces, or slabs. According to EPA guidance, three conditions must exist for hazardous vapors to reach the interior of buildings from the subsurface environment underneath or near a building. First, a source of hazardous vapors must be present in the soil or in groundwater underneath or near a building. Second, vapors must form and have a pathway along which to migrate toward the building. Third, entry routes must exist for the vapors to enter the building, and driving forces must exist to draw the vapors into the building.

G2 considered the nature and extent of on-site and nearby sources of potential subsurface vapor migration by evaluating the current and historical usage of the property, the construction type (if any) and history, the physical setting, and the potential sources of subsurface vapor migration through the review of regulatory agency database information that was evaluated in Section 6.1. Based on the evaluation of the known releases of hazardous substances or petroleum products at the subject property and surrounding properties, it is the professional opinion of G2 that there is a low potential for subsurface vapor migration at the subject property. The existing site characterization work done at the property by WCG indicates results of sampling were all below the TACO Tier 1 Indoor Air Inhalation remediation objectives.

## 9.0 INTERVIEWS

The subject property is currently owned by Nicor and is absent of development. During the conduct of this report, Mr. Nitin Datt was identified as the key site contact for Nicor. Mr. Datt was requested to provide information pertaining to prior environmental reports, historical or current releases or staining on-site; the presence of fill dirt; underground and aboveground storage tanks; vent pipes or fill pipes; hazardous waste generation or chemical/petroleum product storage at the parent parcel; the presence of pits, ponds or lagoons on-site; historical use; PCB containing equipment/ the presence of PCBs; environmental liens/activity use limitations, pending lawsuits or other conditions at the subject that might be expected to environmentally impact the site. At the time of the issuance of this report, Mr. Datt has not responded to G2's specific inquiry for information pertaining to the subject property. However, Nicor has shared pertinent documents detailing previously prepared environmental reports for the subject property of which a detailed discussion is included in Section 6.3.6 of this report.

As the property is not abandoned, interviews with neighbors are not applicable. No interviewed/contacted state and/or local government officials had personal knowledge of the subject property.

## 10.0 DEVIATIONS AND NON-SCOPE CONSIDERATIONS

G2 did not deviate from ASTM E1527-13 when performing this Phase I ESA update (i.e., no components of that practice were deleted, and no additions to it were made).

G2 did not evaluate any other potential environmental conditions (i.e., further areas of possible business/environmental concern and/or liability) that are outside the scope of ASTM E1527-13. Examples of such potential environmental conditions that were beyond the scope of this Phase I ESA include asbestos-containing materials (ACMs), radon, lead-based paints (LBPs), lead in drinking water, wetlands, regulatory compliance/non-compliance, cultural and historic resources, endangered species, indoor air quality, mold/moisture intrusion, ecological resources, health and safety, high-voltage power lines, industrial hygiene, and/or noise pollution.

G2 advises users of this document who wish to obtain an evaluation of the subject property relative to any of the aforementioned non-ASTM issues to further engage the services of G2 or another qualified environmental professional.



## 11.0 FINDINGS, OPINIONS, AND CONCLUSIONS

G2 has performed this Phase I ESA in conformance with the scope and limitations of ASTM E1527-13 for the currently unimproved property addressed as 610 East Avenue, Village of La Grange, Cook County, Illinois. Any exceptions to, or deletions from, this practice are described in Sections 2.4 and 10.0 of this report. RECs, CRECs, and HRECs (if any), revealed during this assessment are presented in the following subsections.

### 11.1 Recognized Environmental Conditions

This assessment has not revealed any evidence of RECs in connection with the subject property.

### 11.2 Controlled Recognized Environmental Conditions

This assessment has revealed evidence of *Controlled Recognized Environmental Conditions* (CRECs) in connection with the subject property that include:

- The subject property's current owner (Nicor) has been previously enrolled in the Illinois Environmental Protection Agency's (IEPA) Site Remediation Program (SRP). To date, site assessments and characterizations have identified the presence of both soil and groundwater contamination to have been present on the subject property. Remedial actions have been completed on the subject property and closure was achieved on September 20, 2019 through issuance of a comprehensive No Further Remediation (NFR) Letter by the IEPA. However, there are Preventive and Institutional Controls stipulated within the NFR Letter.
- The subject property has been utilized for commercial/industrial purposes dating back to at least 1931, which appear to specifically include occupancy by a gas and electric company and then later by Nicor dating back to the late 1950s. Potential environmental concerns are inherently associated with industrial operations and the activities performed therein. These historical operations preceded most environmental regulations and "common industry knowledge" that is in place today regarding the proper storage, use, and disposal of petroleum products and/or hazardous substances. The historical industrial development has the potential to have an adverse environmental impact on the subject property and is considered to be a REC.
- The historical resources show a railroad line with a connecting spur leading onto the subject property was historically present within the western adjoining property. Potential concerns are associated with the nature of the contents being conveyed upon the rail lines, and the manner in which they were historically stored, transported, and handled. Additional concerns are associated with the operation and upkeep of the rail lines, which may have included wood-treating chemicals, petroleum products, solvents, and metals.

### 11.3 Historical Recognized Environmental Conditions

This assessment has not revealed any evidence of HRECs in connection with the subject property.

### 11.4 Data Gaps

G2 did not identify or encounter any significant data gaps during the course of this assessment.

## 12.0 RECOMMENDATIONS

In the professional opinion of G2, the identified CRECs have the potential to have an adverse environmental impact on the subject property through the potential and documented presence of hazardous substances. However, given the extensive site characterization and remedial work performed at the site to date with

approval and acceptance by the IEPA, additional subsurface investigations to determine the nature, extent, magnitude, and materiality of the identified RECs are not warranted at this time.

However, the client should be aware of the terms set forth in the IEPA's NFR Letter. The NFR Letter indicates land use at the site is approved for residential or industrial/commercial use. Further, the NFR does not stipulate any engineering controls at the site. However, there are Preventive Controls in the form of requiring a Health & Safety Plan to address potential worker exposures in the areas identified to have remaining mercury concentrations in excess of the inhalation exposure route for construction workers. Additionally, soil excavated below 3-feet must be returned to the same depth or disposed of in an environmentally acceptable manner (i.e., landfill). The potential increased costs associated with soil management and disposal (dependent on soil balancing requirements during redevelopment) may be considered a Business Environmental Risk. Institutional Controls at the site include the requirement that any future buildings constructed at the subject property must have a slab-on-grade floor or full concrete basement with no sumps. Additional building control technologies may be considered to further minimize risk.

### 13.0 CERTIFICATION STATEMENT

We declare that, to the best of our professional knowledge and belief, we meet the definition of an Environmental Professional as defined in §312.10 of 40 CFR 312 or conducted this inquiry under the supervision or responsible charge of, an environmental professional. We have the specific qualifications based on education, training, and experience to assess a property of the nature, history, and setting of the subject property. We have developed and performed the all appropriate inquires in conformance with the standards and practices set forth in 40 CFR Part 312.



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Patrick T. Bell, PG  
Project Manager  
pbell@g2consultinggroup.com



## 14.0 REFERENCES

Other than those previously referenced, the following additional documents, maps, resources, or other publications may have been used in preparation of this report.

- ASTM International's Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process (ASTM E 1527-13), published November 2013.
- United States Department of Agriculture-Soil Conservation Service's Web Soil Survey.
- United States Geological Survey 15 and 7.5 Minute Series Topographic Maps.
- USEPA Envirofacts Data Warehouse
- Illinois EPA Bureau of Land Databases and Document Look-up Website
- Illinois State Fire Marshal- Underground Storage Tank Database
- Cook County Recorder website
- Cook County Assessor website
- Environmental Data Resources, Inc. (EDR)
  - EDR Radius Map with Geocode
  - Historical Topographical Maps
  - Historical Aerial Photographs
  - Historical City Directories



**CODY/BRAUN & ASSOCIATES, LLC**  
**Architects & Planners**

1822 Marne Road, Bolingbrook, Illinois 60490 – Phone: 630-771-1333  
E-Mail: jeff@codybraun.com

**E-Mailed Only**

February 3, 2021

Park District of LaGrange  
536 East Avenue  
LaGrange, Illinois 60525

Attn: Mr. Dean Bissias, Executive Director

Re: New Parking Lot on NiCor Property for:  
THE PARK DISTRICT OF LAGRANGE  
Job No: 218006

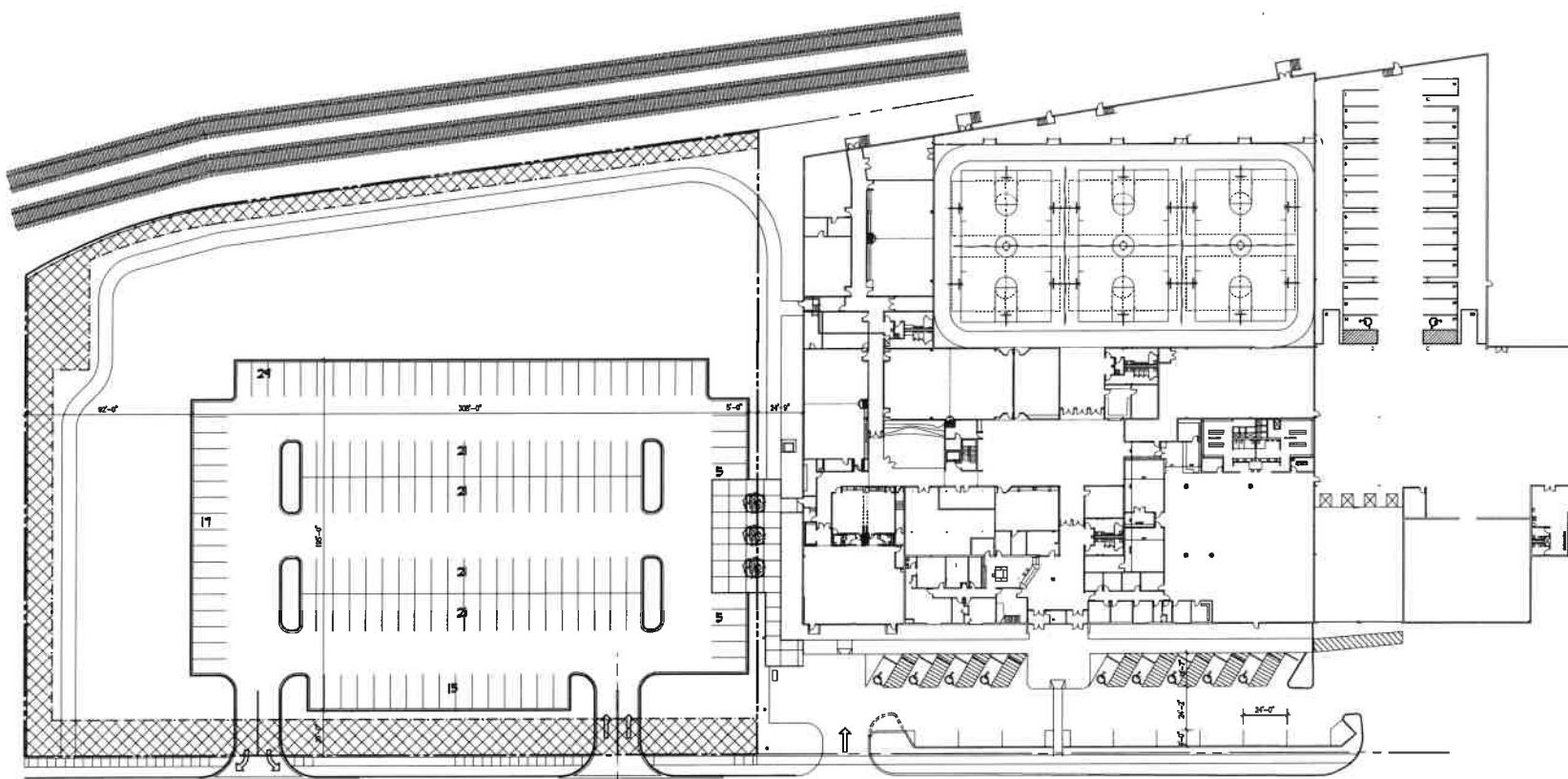
Dear Dean:

When the original parking lot was designed for the NiCor property, the total number of parking spaces on the NiCor property and the 536 interior and exterior of the property was 320 spaces. With some tweaking of the sites, the total parking has been revised to 299 spaces.

The following is the break down for the parking requirements for the combined 536 and NiCor properties:

<b>Use</b>	<b>Zoning Code Standard</b>	<b>Number of Spaces</b>
Indoor Rec Facility & Fitness Facility	1 space for each 4 occupants in design capacity	780 Occupants + 20 Employees in Program Areas $780 + 20 / 4 =$ <b>200 spaces</b>
Banquets (172 Occupied person capacity)	1 space for each 4 occupants in design capacity	172 Occupants $172 / 4 =$ <b>43 spaces</b>
Gym (220 Occupied person capacity)	1 space for each 4 occupants in design capacity	220 Occupants $220 / 4 =$ <b>55 spaces</b>
Office	1 for each 350 sq. ft. gross floor area	$8,725 \text{ sq. ft.} / 350 =$ <b>25 spaces</b>





**EAST AVENUE**

CENTERLINE OF SAHLER AVE AND THE NEW DRIVE

SAHLER AVE

**PARKING LOT SITE PLAN**  
scale: 1" = 30'-0"



**REVISIONS**  
August 18, 2020  
November 20, 2020  
December 14, 2020

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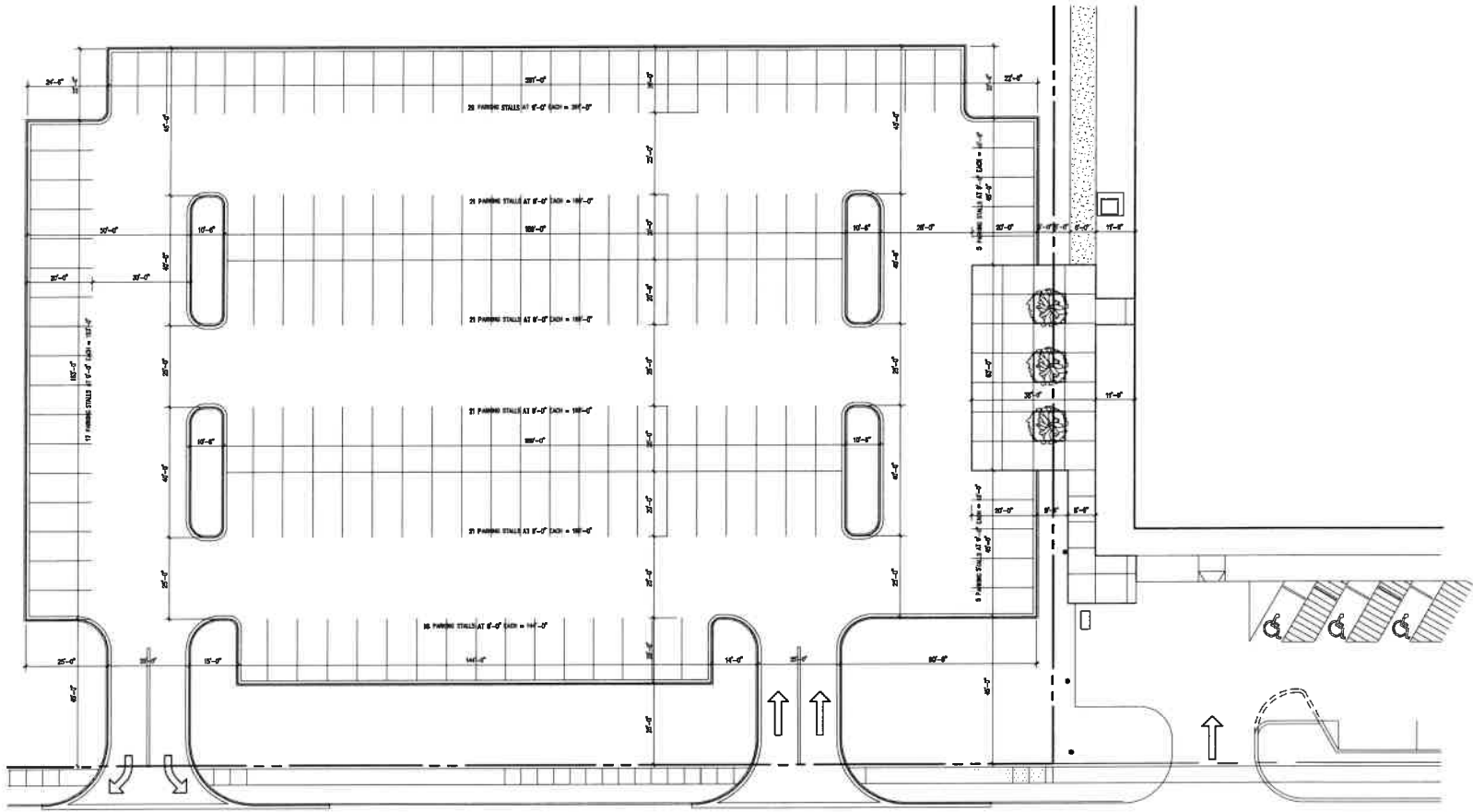
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**planners**  
**CODY/BRAUN & ASSOCIATES, LLC**  
1888 MARINE ROAD • BOLLINGERBROOK, IL 60480 • 888-771-1880



Xxxxx  
NEW 157 CAR PARKING LOT FOR  
**THE PARK DISTRICT OF LAGRANGE**  
506 EAST AVENUE - LAGRANGE, ILLINOIS

DATE  
XX/XX/XX  
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**NEW 157 STALL PARKING LOT PLAN**  
SCALE: 1/8" = 1'-0"



REVISIONS  
August 13, 2020  
November 20, 2020  
December 11, 2020

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COPY/REUSE & DISCOUNTS  
BY OTHER PARTIES

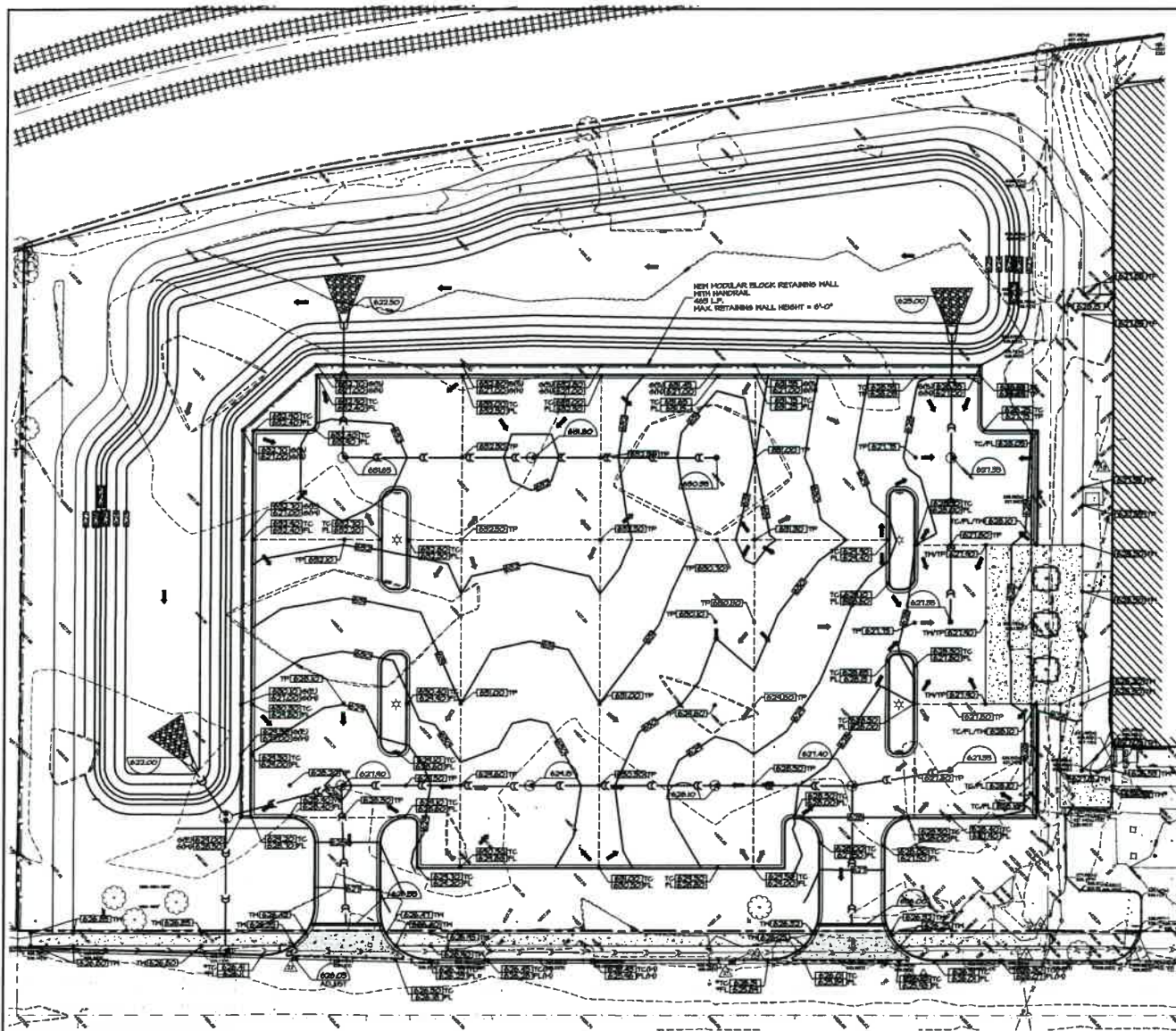
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**CODY/BRAUN & ASSOCIATES, LLC**  
1588 MARSH ROAD • BOLLINGBROOK, IL 60880 • 815-773-1888



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NEW 157 CAR PARKING LOT FOR  
**THE PARK DISTRICT OF LAGRANGE**  
500 EAST AVENUE - LAGRANGE, ILLINOIS

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**EXISTING UTILITY DATA**

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**HATCH LEGEND**

- NEW ASPHALT TRAIL
- NEW CONCRETE PAVEMENT
- NEW CONCRETE SIDEWALK

**GRADING LEGEND**

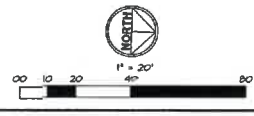
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- 100 YEAR OVERLAND FLOW ROUTE
- EMERGENCY OVERLAND ARROW
- TOP OF PAVEMENT ELEVATION
- TOP OF SIDEWALK ELEVATION
- FINISHED GRADE ELEVATION
- TOP OF CURB ELEVATION
- FLOOR LINE ELEVATION
- ADJUST EXISTING RIM ELEVATION
- EXISTING CLOSED MANHOLE
- EXISTING OPEN GRATE MANHOLE
- EXISTING DEBRIS GRATE MANHOLE
- EXISTING CURB INLET
- EXISTING FIRE HYDRANT
- EXISTING VALVE VAULT
- EXISTING D-BOX
- PROPOSED FIRE HYDRANT
- PROPOSED VALVE WITH VAULT
- PROPOSED D-BOX
- PROPOSED INLET
- PROPOSED OPEN LID CATCH BASIN
- PROPOSED CLOSED LID MANHOLE
- PROPOSED RESTRICTOR STRUCTURE
- PROPOSED HYDROPLASTIC DRAIN BASIN
- PROPOSED FLARED END SECTION
- PROPOSED GREASE TRAP

AQUATIC \ CIVIL \ MECHANICAL \ ELECTRICAL \ PLUMBING \ TELECOMMUNICATION \ STRUCTURAL \ ACCESSIBILITY \ CONSULTING \ DESIGN & PROGRAM MANAGEMENT \ LAND SURVEY

**WT GROUP**  
 A Division of  
**WV Group**  
 CORPORATION

NEW PARKING LOT  
 610 EAST AVENUE  
 LAGANNE, ILLINOIS 60525  
 THE PARK DISTRICT OF LA GRANGE

ISSUE  
 TO \_\_\_\_\_ DATE \_\_\_\_\_



CHECK: CHB  
 DRAWN: RDM  
 JOB: 2000-078C  
**EX-1.0**  
 PRELIMINARY GRADING  
 EX-10T







1 yr. to complete

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE PARK DISTRICT OF LA GRANGE  
AND THE VILLAGE OF LA GRANGE  
REGARDING TRAFFIC AND PARKING MATTERS  
NEAR THE COMMUNITY RECREATION FACILITY**

This is a Memorandum of Understanding ("Memorandum") dated as of October 31, 2006, between the Village of La Grange, an Illinois municipal corporation, (the "Village") and the Park District of La Grange, an Illinois municipal corporation organized and existing pursuant to the Illinois Park District Code (the "Park District");

**Section 1. Recitals.** The following recitals are findings of the Park District and the Village and are substantive provisions of this Memorandum.

A. The Park District intends to develop an indoor public recreation facility, to also be used as the Park District's maintenance and administration facility, (the "Recreation Facility") at the property commonly known as 536 East Avenue, La Grange, Illinois (the "Subject Property").

B. The President and Board of Trustees of the Village adopted two ordinances, Nos. O-05-29 and O-05-28, on September 12, 2005, approving a Zoning Map amendment to reclassify the Subject Property into the IB Institutional Building District of the La Grange Zoning Code, amending the text of the Zoning Code relating to parking space requirements, and approving site plans for the Recreation Facility.

C. The Village and the Park District agree that there are existing vehicular and pedestrian safety concerns in and near the Subject Property and that those concerns weigh on the development of the Recreation Facility.

D. The Village and the Park District have agreed to the installation of certain vehicular and pedestrian safety improvements related to the Recreation Facility, and the Village and the Park District further have agreed to consider installation of additional safety improvements in the future if they appear necessary or appropriate.

E. The Village and the Park District desire to enter into this Memorandum to facilitate the making of the vehicular and pedestrian safety improvements in conjunction with the development of the Recreation Facility.

**Section 2. Posting of Traffic and Parking Signage.** To promote and protect the safety of Village residents and to ensure efficient flow of traffic in the Village, the Park District shall post the following traffic and safety signs:

A. **Stop Signs at Access Driveways.** Prior to the issuance of any certificate of occupancy for the Recreation Facility, the Park District shall post stop signs and thermoplastic markings on the pavement at the exit lane of each of the three access driveways to the Subject Property to efficiently and safely disperse traffic from the Subject Property onto the adjoining Village roadways. The cost of the signs and markings, and their continuing maintenance, shall be paid by the Park District.

B. **“No Parking” Signs on East Avenue.** The Village shall post “No Parking Any Time” signs on the west side of East Avenue adjacent to the Subject Property. The Park District shall reimburse the Village for the cost of manufacturing and posting those signs.

**Section 3. Installation of Pedestrian Crosswalks.** The Village shall install or cause to be installed one or more pedestrian crosswalks comprised of pavement markings and signs (“Pedestrian Crosswalks”) to accommodate pedestrians traveling to the proposed Recreation Facility. The Park District shall reimburse the Village for the cost of those installations. One Pedestrian Crosswalk shall be installed across Maple Avenue at East Avenue. Other Pedestrian Crosswalks may be installed by the Village in consultation with the Park District at intersections reasonably judged to be pedestrian routes to the Recreation Facility.

**Section 4. Accommodations for Parking Overflow.** There are three potential sources of parking spaces in the event parking demand exceeds the capacity of the Subject Property, including (a) Maple Avenue between East Avenue and the railroad tracks, (b) the Nicor gas meter plant, and (c) the Jimmy Diesel facility (the “Parking Reserve Options”). Prior to the issuance of any certificate of occupancy for the Recreation Facility, the Park District, with the cooperation and assistance of the Village, shall create, to the extent possible and at the Park District’s expense, agreements with one or more of the owners of the Parking Reserve Options or with owners of other appropriately located properties to ensure that convenient and safe parking spaces are available in case of need.

**Section 5. Future Pedestrian Safety Facilities.**

A. **Future Determinations of Need for Additional Pedestrian Safety Facilities.** After the Recreation Facility has been put into operation and until December 31, 2014, the Village and the Park District each, from time to time, may identify the need for one or more additional measures or facilities to provide

safe and sufficient pedestrian access to the Recreation Facility. Such measures and facilities may include, without limitation, sidewalks, crosswalks, pavement markings, warning lights, and pedestrian crossing signals ("Pedestrian Safety Facilities"). When either the Village or the Park District identifies a need for an additional Pedestrian Safety Facility (a "Identified PSF Need"), then the Village and the Park District will meet and confer about the Identified PSF Need. At the request of either of the parties, the Village and the Park District will secure the services of a transportation consultant to analyze the Identified PSF Need and to make recommendations about whether one or more additional Pedestrian Safety Facilities should be installed. The Village and the Park District will determine, acting reasonably and in good faith, what additional Pedestrian Safety Facilities, if any, shall be installed.

**B. Installation and Payment for Additional Pedestrian Safety Facilities.** After a determination has been made by the Village and the Park District pursuant to Subsection A of this Section 5 that an additional Pedestrian Safety Facility shall be installed, then the Village shall cause the installation to be made. For all Pedestrian Safety Facilities that either are installed prior to December 31, 2014, or are agreed to by the Village and the Park District prior to December 31, 2014, and are actively pursued thereafter, the Park District shall be responsible for reimbursing the Village for its proportionate share of costs and expenses incurred by the Village related to the installation of additional Pedestrian Safety Facilities, including without limitation engineering, fabricating, and installation costs ("PSF Costs"). The Park District's proportionate share of the PSF Costs will be mutually agreed upon by the Park District and the Village and will consider the recommendations of the transportation consultant identified in Subsection A of this Section 5. The Park District and the Village shall collaborate in efforts to secure grant funds, whether public or private, to pay for PSF Costs.

**C. Implementation of Certain Recommendations in Pedestrian Access Memorandum.** The Park District, at its expense and in consultation with the Village, shall implement the public education recommendations stated in the section titled "Issue 1" and the sidewalk and parking lot improvements stated in the sections titled "Issue 2" and "Issue 3" of the memorandum regarding pedestrian access improvements dated July 11, 2006, and attached to this Memorandum as Exhibit A.

**Section 6. Scheduling of High Attendance Activities.** For so long as the Recreation Facility is operated, the Park District shall endeavor, to the fullest extent possible, to schedule events and activities with an expected attendance exceeding parking space capacity within the Subject Property (such as large parties, basketball tournaments, and similar events and activities) (a) at times of the day or evening when other high attendance activities are not scheduled or (b)

when the Recreation Facility is otherwise closed to the public and (c) when Parking Reserve Options are available.

**Section 7. Bicycle Parking.** Prior to the issuance of any certificate of occupancy for the Recreation Facility, the Park District shall install, and thereafter maintain, sufficient bicycle parking racks as needed from time to time within the Subject Property adjacent to the entrance of the Recreation Facility.

**Section 8. Term.** This Memorandum shall be in full force and effect for so long as, and at all times that, the Recreation Facility is operational.

IN WITNESS WHEREOF, the Village and the Park District have caused this Memorandum to be executed by their duly authorized officers as of the date written at the beginning of this Memorandum.

VILLAGE OF LA GRANGE

  
\_\_\_\_\_  
Village President

Attest:

  
\_\_\_\_\_  
Village Clerk

PARK DISTRICT OF LA GRANGE

  
\_\_\_\_\_  
President, Board of Park Commissioners

Attest:

  
\_\_\_\_\_  
Secretary, Board of Park Commissioners

Revised November 1, 2006

**EXHIBIT A**

**PEDESTRIAN ACCESS MEMORANDUM BY KLOA**

MEMORANDUM TO: Dean T. Bissias, APRP  
Executive Director  
Park District of La Grange

FROM: Eric D. Russell  
Principal

DATE: July 11, 2006

SUBJECT: Pedestrian Access Improvements  
New Park District Recreation Center  
536 East Avenue  
La Grange, Illinois

On June 22, 2006, I accompanied you on a walk-through of the new Park District recreation center currently under construction at 536 East Avenue. We were joined by Pat Benjamin and Angela Mesaros from the Village's Community Development Department and Tom Heuer, the Village's civil engineering consultant from Heuer and Associates. The purpose for the walk-through was to address the Village's concerns with respect to pedestrian access and safety. There were three (3) issues in particular that I was asked to address, as discussed below.

**Issue 1: Pedestrian Routing to/from West of the Railroad Tracks**

Our August 3, 2005 Traffic and Parking Study for the new recreation center suggested that pedestrian crosswalks should be installed on Maple Avenue at East Avenue and on the west approach of 47<sup>th</sup> Street at East Avenue. The 47<sup>th</sup> Street crosswalk was intended to accommodate overflow parkers that could be directed to utilize the Sedgwick Park parking lots during higher-attendance events at the new facility such as basketball tournaments or large parties.

After further review of conditions at the 47<sup>th</sup> Street/East Avenue intersection, the adjacent railroad crossing on 47<sup>th</sup> Street, and the lack of sidewalk on the west side of East Avenue between 47<sup>th</sup> Street and the new facility, the consensus of those at the June 22<sup>nd</sup> meeting was that we should discourage pedestrians oriented to/from west of the railroad from accessing the new recreation center via 47<sup>th</sup> Street. Thus, despite the proximity of the Sedgwick Park parking lots ¼- to ½-mile away, and the available use of the Park District's 15-seat van to shuttle people between the new facility and the park, Sedgwick Park should not be used as an overflow parking reserve. This is because inevitably, due to the short walking distance and potential wait times for shuttle service, people will attempt to walk across 47<sup>th</sup> Street from the park to the new facility, despite the lack of pedestrian safety measures (i.e., sidewalks, crosswalks).

Instead, the designated overflow parking areas should be on Maple Avenue, between East Avenue and the cul-de-sac, and in the front and rear parking lots of the adjacent Nicor Gas Meter Plant. The joint-use agreement being developed between the Park District and Nicor Gas will allow recreation center patrons and employees use of the front Nicor parking lot on weekdays after 5:00 P.M. and all day on the weekends. Eventually, the rear parking lot of the Nicor facility is anticipated to be available to Park District patrons as well. In total, the Nicor property will offer up to 132 additional parking spaces as an overflow reserve, which should be more than adequate to accommodate the occasional higher-attendance events at the new facility.

Thus, the recommended pedestrian route to and from the neighborhood to the west of the railroad tracks is via Cossitt Avenue and East Avenue. There are presently sidewalks on both sides of Cossitt Avenue and along the west side of East Avenue between Cossitt Avenue and the new recreation center. The recommended crosswalk on Maple Avenue will support this pedestrian route.

To educate recreation center patrons oriented to/from west of the railroad tracks as to the recommended pedestrian route, it is suggested that a simple brochure/pamphlet be created (with a route map) and given out to patrons when they register or stop by the front desk of the building. Periodic announcements can also be made over the intercom system to further advise patrons of the recommended pedestrian route. In addition, a sign similar to that shown below should be posted near the front door of the building that advises pedestrian patrons exiting the building to use Cossitt Avenue to cross the railroad tracks.



### **Issue 2: Pedestrian Connection to East Avenue Sidewalk**

The site plan was refined to improve pedestrian safety in front of the building by creating a one-way northbound drive aisle and a sidewalk extension leading from the west side of the drive aisle to the front door of the building. However, the plan neglected to show how pedestrians would connect from the East Avenue sidewalk to the front door of the building. It is recommended that a sidewalk extension also be developed on the east side of the drive aisle, opposite the sidewalk extension on the west side of the aisle, as shown in the attached site plan. The new sidewalk

extension would be constructed in place of two angled parking stalls and would extend through a new break in the landscape hedge to connect with the existing East Avenue sidewalk. In addition, a zebra-striped crosswalk should be painted on the drive aisle between the two sidewalk extensions to alert motorists of the priority given to pedestrians.

### **Issue 3: Pedestrian Connection to Nicor Gas Meter Plant Parking Lot**

The sidewalk that is being constructed along the front of the new recreation center should be extended in a straight line south to the Nicor Gas parking lot, then extended further south into the lot as a striped (5-foot wide by 18-foot long) crosswalk. There are presently four visitor parking spaces along the north property line of Nicor Gas, plus additional paved area to the west of these spaces along the fence line. The additional paved area is too narrow to accommodate a full size parking space. To accommodate the crosswalk, the two westernmost parking spaces should be shifted 5 feet to the west (i.e., closer to the fence). This will provide adequate space for the crosswalk without eliminating any visitor parking spaces.

### **Other Issues**

There are two other observations I had with respect to pedestrian safety and traffic control.

The first relates to safety concerns at Maple Avenue and the railroad. There presently is no fencing that would prevent pedestrians from crossing the railroad tracks at Maple Avenue as a short cut to using Cossitt Avenue. The Park District should work with the Village of La Grange and the Indiana Harbor Belt Railroad towards the future installation of fencing at the west end of the Maple Avenue cul-de-sac to deter pedestrians from crossing the railroad tracks at this location.

The second observation is that the stop sign presently located on the main (north) access driveway on East Avenue is located on the wrong side of the driveway. The sign should be relocated to the south side of the driveway so that it is to the right of the driveway's exit lane.

EXTEND  
SIDEWALK  
SOUTH TO  
NICOR GAS  
PARKING LOT

INSTALL  
ZEBRA-STRIPE  
CROSSWALK

REPLACE TWO  
PARKING STALLS  
WITH SIDEWALK  
EXTENSION

PROVIDE CONNECTION TO EAST AVENUE  
SIDEWALK THROUGH BREAKING AREA  
IN LANDSCAPE HEDGE

SITE PLAN/FLOOR PLAN  
SCALE 1"=30'  
SHIFT 2 NICOR VISITOR  
SPACES WEST 5 FEET  
& PROVIDE CROSSWALK

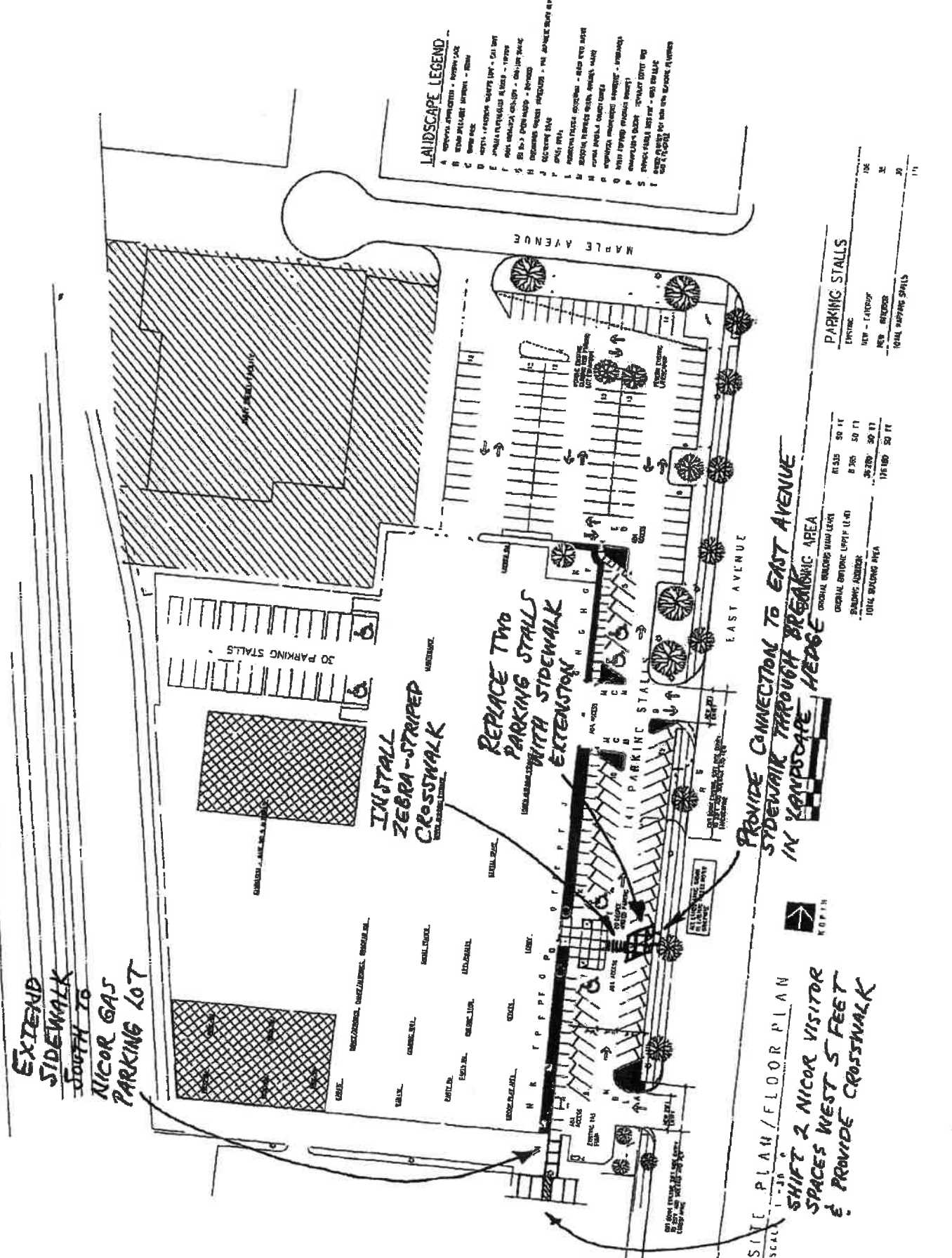
LANDSCAPE LEGEND

- A ASPHALT DRIVEWAY - 12" MIN. JACO
- B ASPHALT DRIVEWAY - 12" MIN. JACO
- C ASPHALT DRIVEWAY - 12" MIN. JACO
- D ASPHALT DRIVEWAY - 12" MIN. JACO
- E ASPHALT DRIVEWAY - 12" MIN. JACO
- F ASPHALT DRIVEWAY - 12" MIN. JACO
- G ASPHALT DRIVEWAY - 12" MIN. JACO
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- S ASPHALT DRIVEWAY - 12" MIN. JACO
- T ASPHALT DRIVEWAY - 12" MIN. JACO
- U ASPHALT DRIVEWAY - 12" MIN. JACO
- V ASPHALT DRIVEWAY - 12" MIN. JACO
- W ASPHALT DRIVEWAY - 12" MIN. JACO
- X ASPHALT DRIVEWAY - 12" MIN. JACO
- Y ASPHALT DRIVEWAY - 12" MIN. JACO
- Z ASPHALT DRIVEWAY - 12" MIN. JACO

PARKING STALLS

EXISTING	106
NEW - 1' WIDE	34
NEW - 2' WIDE	34
TOTAL NEW STALLS	68

ORIGINAL BRUSHING AREA	11,525	50 FT
ORIGINAL BRUSHING AREA	8,760	50 FT
BRUSHING NUMBER	25,280	50 FT
TOTAL BRUSHING AREA	116,180	50 FT





CIVIL ENGINEERING DIVISION  
2675 PRATUM AVENUE  
HOFFMAN ESTATES, IL 60192  
(224) 293-6333  
[WWW.WTENGINEERING.COM](http://WWW.WTENGINEERING.COM)

PROJECT NAME: Park District of La Grange  
PROJECT NUMBER: 2000476C  
LOCATION: La Grange, IL  
DATE: 01/06/21  
BY: CMS

Park District of La Grange  
New Parking Lot  
**Engineer's Opinion of Cost Associated with Contaminated Soils - 1/6/2021**

SCOPE - EARTHWORK & RETAINING WALL		UNITS	UNIT COST	TOTAL COST
EXPORT CUT (DIFFERENCE IN COST)	3250.00	C.Y.	\$70.00	\$227,500.00
NEW RETAINING WALL	2310.00	S.F.	\$50.00	\$115,500.00
NEW HANDRAIL	465.00	L.F.	\$50.00	\$23,250.00
<b>TOTAL EARTHWORK &amp; RETAINING WALL COST =</b>				<b>\$366,250.00</b>
<b>15% CONTINGENCY / PROFIT =</b>				<b>\$54,937.50</b>
<b>TOTAL EARTHWORK &amp; RETAINING WALL BASE IMPROVEMENT ABOVE AND BEYOND COST COST =</b>				<b>\$421,187.50</b>

NOTE:

\*ESTIMATE DOES NOT INCLUDE REMOVAL OF UNSUITABLE SOILS UNDER PROPOSED PAVEMENT

# Section 9



## **COMMITTEE REPORTS & MBO/SPECIAL REPORTS**

**Park District of La Grange**  
**Approved MBO Objectives 2020-2021**  
**As of 2-08-2021**

Black = prior carry-over

Red = 2019-2020 carry-over

Blue = 2020-2021

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
<b>Capital Projects Over \$2,000</b>									
1	Shelter at Sedgwick Park (carry-over revised)		Yes	A	39	\$75,000-\$100,000	On Hold Not Funded		Chris
2	Replacement plan for drinking fountains in parks		Yes	A	32	Each unit: \$2,200-\$3,500 + \$400-\$850 installation			Chris
3	Repair roof at Recreation Center		Yes	A	31	\$30,000	Budgeted for repairs as needed		Chris
4	Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On Hold Not Funded		Dean
5	Replace exterior doors at Waiola building		Yes	A	30	\$1,500-\$2,000	On Hold Not Funded		Chris
6	Replace exterior doors at Gilbert building		Yes	A	30	\$11,000	On Hold Not Funded		Chris
7	Hands free plan for recreation & fitness centers		Yes	A	29	\$17,000			Chris
8	Gordon Park Veterans Memorial		Yes	A	27	\$10,000	On Hold Not Funded	20%	Dean
9	Gilbert activity building renovation		Yes	A	26	\$23-\$25,000 50 hrs			Kevin & Diana
10	Replace accounting software	Yes		A	26	\$60,000	Completed	100%	Leynette
11	Seek to obtain NICOR property for additional parking		Yes	A	25	unknown	Working with NICOR on the Agreement	95%	Dean
12	Replace Rec Center furnace in Maint. Dept.		Yes	A	22	\$2,900	Completed	100%	Chris
13	Hydraulic lift gate		Yes	A	20	\$3,500	On Hold Not Funded		Claudia
14	Shade structure near splash pad		Yes	A	17	\$11,000	On Hold Not Funded		Chris
15	Master Plan update (carry-over revised)			A	30	\$35,000-\$135,000 200 hrs	Contract to be Approved	10%	Dean
16	Recycling & diverting waste from landfills			A	29	\$4,000	8 hrs/month per person		Commissioner Jacobs
17	Cellular timer for Gordon Park ball fields			A	28	\$700	Completed		Chris
18	Virtual programming-fitness equipment			A	27	\$15,000	75 hrs		Jenny & Kevin
19	Inflatable movie screen & sound system			A	27	\$17,500			Teresa
20	E-sports & E-gaming implementation			A	25	\$8,500	35-40 hrs		Kevin
21	Outdoor fitness court			A	25	\$50,000	30-40 hrs		Jenny & Dean
22	Electronic device for gym equipment			A	23	\$23,000	On Hold Not Funded		Chris
23	Butterfly garden renovation			A	22	\$4,000-\$5,000	On Hold Not Funded		Claudia
24	Wall treatment in entrance area			A	20	\$2,000	On Hold Not Funded		Chris
25	New signage for (3) preschool buildings			A	20	\$2,705	On Hold Not Funded		Linda

**Park District of La Grange**  
**Approved MBO Objectives 2020-2021**  
**As of 2-08-2021**

**Black = prior carry-over**  
**Red = 2019-2020 carry-over**  
**Blue = 2020-2021**

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
<b>Capital Projects Over \$2,000</b>								
26			A	19	\$20,000-\$25,000	On Hold Not Funded		Chris
27			A	19	\$4,000	On Hold Not Funded		Chris
28			A	18	\$15,000-\$30,000			Claudia & Chris
29			A	18	\$5,000	On Hold Not Funded		Chris
30			A	18	\$80,000	On Hold Not Funded		Chris
31			A	17	\$10,000			Chris
32			A	17	\$8,000			Chris
33			A	17	\$63,000			Chris
34			A	16	\$10,000	Did Not Receive ComEd Grant/reapplying		Claudia
35			A	16	\$10,000-\$20,000	Did Not Receive ComEd Grant/reapplying		Chris
36			A	15	\$5,000 15-20 hrs			Jenny & Chris
37			A	15	30-50 hrs \$3,000 per sign	On Hold Not Funded	<del>20%</del>	Dean, Claudia, Chris
38			A	14	\$7,000			Chris
39			A	14	\$79,900	On Hold Not Funded		Commissioner Opyd
40			A	14	\$10,000	On Hold Not Funded	<del>25%</del>	Dean
41			A	13				President Vear
42			A	12	\$8,500-\$10,500	On Hold Not Funded		Claudia & Chris
43			A	12	\$12,000	On Hold Not Funded		Chris
44			A	6	\$9,500	Not Funded		Chris

**Park District of La Grange**  
**Approved MBO Objectives 2020-2021**  
**As of 2-08-2021**

Black = prior carry-over

Red = 2019-2020 carry-over

Blue = 2020-2021

Waiting to Start	Not Funded
In Progress	Completed

<b>Objective Classification B</b>		<b>Legal</b>	<b>Safety</b>	<b>Class</b>	<b>Points</b>	<b>Est. Cost/Hrs.</b>	<b>Progress</b>	<b>%</b>	<b>Staff</b>
<b>Operational Costs Under \$2,000</b>									
1	Community Garden sign			B	7	\$2,000	In Progress	25%	Teresa, Chris, Claudia

<b>Objective Classification C</b>		<b>Legal</b>	<b>Safety</b>	<b>Class</b>	<b>Points</b>	<b>Est. Cost/Hrs.</b>	<b>Progress</b>	<b>%</b>	<b>Staff</b>
<b>Projects requiring time but no money</b>									
1	Review all Park District operations	Yes		C	48		In Progress		Dean
2	Crosswalk investigation		Yes	C	24	15-25 hrs			Jenny
3	Investigate Sedgwick Park design and use			C	21				Dean/Chris/Kevin
4	Sedgwick Park basketball court evaluation			C	13	10-20 hrs			Chris
5	Preschool/EC buildout investigation			C	12	30 hrs			Diana & Kevin
6	Wall investigation			C	12	10-20 hrs			Jenny
7	Virtual programming-fitness investigation			C	11	60 hrs			Jenny & Kevin
8	E-sports & E-gaming investigation			C	10	50-60 hrs			Kevin

# Section 10



## VILLAGE OF LA GRANGE & SEASPAR INFORMATION