

**PARK DISTRICT OF LA GRANGE
REGULAR BOARD MEETING
MONDAY, DECEMBER 12, 2022, 6:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 6:00 p.m. on Monday, December 12, 2022, at the Park District's Administrative \Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange, Illinois

1.0 CONVENING THE MEETING

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda

2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

- 2.1 Public Comments/Participation (Board Manual Section #152)
- 2.2 Overview of District's Debt Profile and Possible Referendum Scenarios, PMA, Andrew Kim
- 2.3 Presentation of Competitive Bid for 610 East Ave Parking Lot Project, Cody Braun & Associates

3.0 CONSENT AGENDA

- 3.1 Approval of the Minutes of the Regular Board Meeting of November 14, 2022
- 3.2 Approval of the Financial Reports dated November 30, 2022
- 3.3 Approval of the Consolidated Vouchers for December dated December 12, 2022

4.0 STAFF REPORTS

- 4.1 Director's Report
- 4.2 Staff Reports

5.0 ATTORNEY REPORT

6.0 TREASURER REPORT

7.0 ACTION ITEMS

- 7.1 Discussion and/or Approval of Competitive Bid for 610 East Ave Parking Lot Project
- 7.2 Discussion and/or Approval of Ordinance 22-04 An Ordinance Levying and Assessing Taxes of the Park District of La Grange, Cook County, Illinois for the 2022 Tax Levy Year
- 7.3 Discussion and/or Approval of Ordinance 22-05 An Ordinance Directing the Cook County Clerk to Reduce the Park District of La Grange's Real Estate Tax Levy 2022
- 7.4 Discussion and/or Approval of Ordinance 22-06 An Ordinance abating the taxes heretofore levied for the year 2022 to pay principal of and interest on \$1,590,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2016, of the Park District of La Grange, Cook County, Illinois

- 7.5 Discussion and/or Approval of Ordinance 22-07 An Ordinance abating the taxes heretofore levied for the year 2021 to pay the principal of and interest on \$2,505,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2020A, of the Park District of La Grange, Cook County, Illinois
- 7.6 Discussion and/or Approval of Updates to the Board Policy Manual
- 7.7 Discussion and/or Approval of Yarn Bombing License
- 7.8 Discussion and/or Approval of Resolution 22-04 Authorizing the Release and Continued Retention, Respectively, of Certain Executive Session Minutes and Authorizing the Destruction of Verbatim Recording

**8.0 BOARD BUSINESS
OLD BUSINESS**

- 8.1 Discussion and/or Possible Approval of Energy Procurement (Electric)

NEW BUSINESS

9.0 COMMITTEE REPORTS

- 9.1 Administration Committee
- 9.2 Parks & Facilities Committee
- 9.3 Recreation & Cultural Programming Committee
 - 9.3.1 Arts & Cultural Affairs Committee

10.0 PUBLIC COMMENTS (Board Manual Section #152)

11.0 BOARD COMMENTS

12.0 EXECUTIVE SESSION

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)
- 12.7 The Selection of a Person to Fill a Public Office Vacancy 5 ILCS 120/2 (c)(3)

13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

14.0 ADJOURNMENT

12/9/2022
Jenny Bechtold
Executive Director

Section 1



MEETING NOTICE

&

CALENDAR

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

MEETING NOTICE

The regular meeting of the Board of Commissioners will take place at:

6:00 PM

Monday, December 12, 2022

Park District of La Grange Recreation Center

536 East Avenue

La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Jenny Bechtold, Executive Director at (708) 352-1762.

Jenny Bechtold
12/9/2022



Park District of La Grange...Your Fun & Fitness Destination!

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2023**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first or third Monday of the month)**. All regularly scheduled meetings start at 6:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois. The April and August meeting will be held at the Community Center, 200 S. Washington Ave, La Grange, IL 60525.

Monday, January 9

Monday, February 13

Monday, March 13

Monday, April 17* (Third Monday of the Month, held at the Community Center)

Monday, May 8

Monday, June 12

Monday, July 10

Monday, August 21* (Third Monday of the Month, held at the Community Center)

Monday, September 11

Monday, October 16 (Third Monday of the Month due to NRPA Conference and holiday, held at Recreation Center, 536 East Ave)

Monday, November 13

Monday, December 11

* Meetings held at the Community Center, 200 S. Washington Ave, La Grange, IL

Section 2



COMMUNICATIONS & FOIA

Section 3



CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525**

MEMORANDUM

**TO: PDLG BOARD OF COMMISSIONERS
FROM: JENNY BECHTOLD, EXECUTIVE DIRECTOR
RE: CONSENT AGENDA ITEMS
DATE: DECEMBER 12, 2022**

The matters included in this consent agenda require a roll call vote.

CONSENT AGENDA ITEM 1: Approval of the Minutes of the Regular Board Meeting of November 14, 2022

CONSENT AGENDA ITEM 2: Approval of the Financial Reports Dated November 30, 2022

CONSENT AGENDA ITEM 3: Approval of the Consolidated Vouchers for November Dated December 12, 2022

****CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
536 EAST AVENUE, LA GRANGE, ILLINOIS**

NOVEMBER 14, 2022

President Opyd called the meeting to order at 6:01 P.M.

PRESENT: Commissioners Vear, Lacey, Posey, Chvatal, Opyd

ABSENT: None

STAFF PRESENT: Executive Director Jenny Bechtold
Director of Parks, Planning & Maintenance Blake Ertmanis
Superintendent of Finance Leynette Kuniej
Director of Finance & Human Resources Cassandra Todd
Direction of Recreation Kevin Miller
Recording Secretary Linda Muth

OTHERS PRESENT: Attorney Derke Price
Jan Reagan, Marian Honel-Wilson

President Opyd welcomed everyone to the meeting and asked for any announcements or changes to the agenda.

Director Bechtold announced that tonight is Leynette Kuniej's last board meeting. She is retiring after over 15 years and has been a tremendous asset to the Park District. Jenny presented Leynette with a certificate and stated that we also have a gift of funds to go traveling for her.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

None

La Grange Art League, Jan Reagan, Executive Director, Yarn Bomb Presentation
Jan Reagan introduced herself and provided information on her background and affiliation with several art focused organizations. She stated that she met with Commissioner Posey on how to bring art to the parks with yarn bombing and presented detailed information with visual graphics. Yarn bombing is a fun temporary form of art where trees are covered with colorful knitted and crocheted squares to make a statement, especially during the winter. It adds color and personality to a park after the holiday lights are down and is easy to put up and take down. She added that it has a positive impact as a social

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activity that brings in all ages and skill levels, and it would be done from January through March when it is safe for trees while they are dormant. Community knitting groups would be involved, lessons could be offered, and it is a great way to upcycle donated yarn. Yarn bombing often grabs press attention and she recommended choosing a park with trees that have high visibility. The Art League could also add support with their marketing person. She asked that our Board consider approving the project so it can move forward.

Commissioner Posey stated that this is a great program to begin art in the parks in an inexpensive, sustainable way. It is a surprising and delightful thing to do with good visibility and provides the opportunity to develop new partnerships and get people to use the parks in a different way.

There was discussion that yarn bombing is safe for animals and trees during the winter months, and an outdoor activity such as a hot chocolate event could be held at the park. The parks were discussed, and it was agreed to start the project at Gilbert Park which has high traffic and visibility.

There was Board consensus to move forward, and Jenny stated she will bring an agreement for approval to the next board meeting.

Consent Agenda

President Opyd asked for a motion to approve the consent agenda.

Commissioner Lacey moved to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of October 10, 2022; Item 3.2 Approval of the Financial Reports dated October 31, 2022; and Item 3.3 Approval of the Consolidated Vouchers for November dated November 14, 2022. The motion was seconded by Commissioner Vear and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Lacey, Vear, Posey, Chvatal, Opyd
NAYES: None
ABSENT: None

Staff Reports

Executive Director Jenny Bechtold

- Director Bechtold stated that we moved forward with the restructure which is reflected in the organizational chart and job descriptions are being updated. She congratulated Kevin on his promotion to Director of Recreation.
- Jenny reported that we must comply with new PDRMA cyber security requirements which will include moving to Microsoft Office 365 and transferring email accounts.
- She stated that she, President Opyd, and Commissioner Posey met with Little League. It was a positive meeting with a lot of emphasis on a third field and we are working on an alternative. They discussed PDLG taking on more of the infrastructure maintenance at Sedgwick such as the

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fencing and implementing user fees at other fields. Based on this year's actual usage the fee would be nominal at approximately \$5,000. They are utilizing less than 25% of the field hours they book, and we want to maximize our space but cannot do that now because they blanket book. Gordon was booked for 1700 hours, and they only used 220 hours. We could program the space or offer soccer groups more time with the unused hours. Little League is concerned about changing their operations from blanket booking so we will give them some wiggle room as they change their structure. Commissioner Posey agreed that it was a positive meeting with some movement on both sides.

Supt. of Finance Leynette Kuniej

Director of Finance & Human Resources Cassandra Todd

- Director Todd stated that the rollover bonds were processed, and Republic Bank was the winner at 3.6%, which is a much higher rate than last year.
- Cassandra reported that we received our agency tax rate on November 4th and unfortunately with the reassessment our EAV went down 62 million dollars. We anticipate having the second installment from tax bills in December or January.
- She stated that the admin team met to kick off the budget and she has been working on the budget worksheet.
- There is a benefits meeting tomorrow for staff for open enrollment.

Director of Recreation Kevin Miller

- Director Miller reported that the Tree Lighting event is December 6th at Waiola Park from 6-7pm and invited the commissioners to attend.

Commissioner Vear asked if the transition was going well, and Kevin stated that it was and that there is a lot to take in with learning about BASE and facilities.

Director of Parks, Planning & Maintenance Blake Ertmanis

- Director Ertmanis reported that the outdoor tennis and volleyball nets and the portable toilets are being removed as the parks are winterized. The Gordon bathrooms have also been closed.

President Opyd asked for clarification of the photo included with Blake's written report and how much money would be brought in by selling the items on the surplus list. Blake explained that the aerial photo depicts where tree trimming will occur at Sedgwick Park and the color coding is for tree health. He estimated that the surplus items could bring in anywhere from \$5,000-\$15,000. He will develop another surplus list after this one is complete.

Attorney Report

Attorney Price had nothing new to report.

Treasurer Report

Supt. of Finance Kuniej stated that she will sign off on the bond documents and is gradually moving everything over to Cassandra.

Action Items

Discussion on Staff Presenting the Draft Proposal of Levy and Assessment of Taxes of the Park District of La Grange for the 2022 Tax Levy Year at the December Board Meeting

Director Todd reported that we received 3.2 million for tax year 2021 and we received the report Friday for use in making our calculations for the 2022 tax levy. We have considered several scenarios to maximize our tax levy dollars for this year based on 5 million dollars in new growth confirmed by the Village of La Grange. We decided to maximize the special recreation fund at .0034 cents with a levy request of \$263,000 as the driver to provide an increase outside of the capped funds. We also decided to seek an increase of 3.7% from last year which will put our new levy at 3.3 million. We anticipate receiving an automatic 3% increase from the county and approximately \$25,000 from the county property tax recovery law, which can change year to year. We are also subject to PTELL which we considered in our calculations and recommendations.

Director Bechtold stated that no action needs to be taken tonight; this is just a presentation. Attorney Price clarified that we remain under the PTELL limit and the requirement for a public hearing under Truth in Taxation. President Opyd stated that this item will be on the agenda for a vote next month.

Discussion and/or Approval of SEASPAR Tax Levy for 2022

Supt. of Finance Kuniej stated that the SEASPAR tax levy is based on our EAV and membership in SEASPAR. The amount is only up 1.4% since they did not know our EAV at the time it was prepared, and the estimate uses last year's CPI. It is up to \$115,804 from last year's \$114,205. We need to approve this for them for their budget.

President Opyd stated that SEASPAR offers great services and fully supports them. Commissioner Vear asked if our contribution would go down since our EAV went down. Supt. Kuniej answered that it will go down next year.

President Vear motioned to approve the SEASPAR tax levy for 2022. The motion was seconded by Commissioner Posey, and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Posey, Lacey, Chvatal, Opyd
NAYES: None
ABSENT: None

Attorney Price clarified that the special rec levy is excluded in the tax cap but must be included for Truth in Taxation. Director Todd confirmed that we did not go over the 4.99 max for Truth in Taxation including the special rec fund.

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Discussion and/or Approval of Policy 820, Employee Position Classification and Compensation Schedule

Director Bechtold stated that this policy has been updated due to the reorganization. The past employee and compensation schedule was broken up into each position. The revised policy groups like positions together. The admin team researched the industry and Bureau of Labor Statistics, and the admin team looked at minimums and maximums. We have some staff reaching the maximums, so we built in one more raise for every staff member, with three reaching the cap this year. If you reach the max, you would be compensated with a bonus instead of a salary increase. Legal agreed it was good practice to put caps in place, and the schedule will be evaluated again in 2024.

President Opyd asked for a motion to approve the policy. Commissioner Posey motioned to approve Policy 820, Employee Position Classification and Compensation Schedule. The motion was seconded by Commissioner Lacey and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Posey, Lacey, Vear, Chvatal, Opyd
NAYES: None
ABSENT: None

Discussion and/or Approval of Policy 312, Purchasing

Director Bechtold stated that this policy should be updated as park code has changed the competitive bid process from \$25,000 to \$30,000. If a purchase is under \$30,000, we can move forward without a bid process. Ancel/Glink wrote the policy so that it will update automatically.

Commissioner Posey motioned to approve Policy 312, Purchasing. Commissioner Chvatal seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Posey, Chvatal, Lacey, Vear Opyd
NAYES: None
ABSENT: None

Discussion and/or Approval of 2022-2032 Comprehensive Master Plan

Director Bechtold stated that staff feel much better about the completed CMP and asked if the Board had any edits or questions. Commissioner Vear suggested that the final spelling edits be made prior to printing the plan.

Commissioner Lacey motioned to approve the 2022-2023 Comprehensive Master Plan. Commissioner Vear seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Lacey, Vear, Posey, Chvatal, Opyd
NAYES: None
ABSENT: None

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Discussion and/or Approval of Appointment of Authorized IMRF Agent Due to Retirement

Supt. of Finance Kuniej stated that the Board needs to formally approve removing her from the account and appointing Cassandra as the representative for the pension fund.

Commissioner Posey motioned that the Board appoint Director of Finance and Human Resources Cassandra Todd as the Authorized IMRF Agent. The motion was seconded by Commissioner Lacey and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Posey, Lacey, Chvatal, Vear, Opyd
NAYES: None
ABSENT: None

Board Business

Old Business

Discussion and/or Approval of 2023 Board Meeting Schedule

Director Bechtold stated that this was discussed at last month's meeting and staff is presenting the 2023 meeting schedule. The October meeting was moved to the third Monday due to the NRPA conference and the second Monday being a holiday. The April 17th and August 21st meetings are also the third Monday and will be held at the Community Center.

After brief Board discussion Commissioner Chvatal motioned to approve the 2023 Board Meeting Schedule. The motion was seconded by Commissioner Vear and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Chvatal, Vear, Lacey, Posey, Opyd
NAYES: None
ABSENT: None

New Business

Discussion and/or Approval of Authorization of Delegates/ Alternates for the 2023 Annual IAPD Meeting

Director Bechtold stated that we need to select a delegate and alternate for the upcoming conference in January and staff recommends designating her as the delegate and Kevin Miller as the alternate.

After brief Board discussion Commissioner Vear motioned to approve the authorization of Jenny Bechtold as the delegate and Kevin Miller as the alternate for the 2023 IAPD meeting. The motion was seconded by Commissioner Chvatal and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Chvatal, Lacey, Posey, Opyd
NAYES: None
ABSENT: None

Committee Reports

Administration Committee

Commissioner Lacey had no report at this time.

Parks and Facilities Committee

President Opyd and Commissioner Vear had no report at this time.

Recreation & Cultural Programming Committee/Arts & Cultural Affairs Committee

Commissioner Posey had nothing to add to the arts discussion earlier in the meeting.

Public Comments (Board Manual Section #152)

None

Board Comments

Commissioner Chvatal congratulated Kevin on his new position and thanked Leynette for her 15 years of service.

Commissioner Posey congratulated Leynette on her retirement and Kevin on his promotion. She thanked the staff for all the time spent developing the CMP and wrapping it up tonight.

Commissioner Lacey stated that she appreciates the relationship she has had with Leynette and wished her good luck in the future; she will be missed. She offered hats off to Kevin.

Commissioner Vear congratulated Leynette on her retirement and the job she did with great integrity. He hopes she will enjoy her time, and she will be missed. He looks forward to working with Cassandra.

President Opyd reminded the Board of the holiday party on the 16th. He thanked Leynette for an amazing run and all the accolades from the auditors. There have been many changes, but he is confident in the team that has been put together and where the organization is going; keep up the good work.

President Opyd stated that there would be no executive session this evening.

Action on Items Discussed in Executive Session

None

Adjournment

Commissioner Chvatal moved for adjournment at 6:55 P.M. The motion was seconded by Commissioner Vear and passed unanimously by Voice Vote.

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Brian Opyd, President

Jenny Bechtold, Board Secretary
Approved December 12, 2022



Park District of La Grange, IL

Statement of Revenues & Expenditures Group Summary

For Fiscal: 2022-2023 Period Ending: 11/30/2022

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 01 - General					
Revenue					
Department: 5 - Admin					
426 - BUILDING RENTALS	96,775.23	96,775.23	7,994.04	54,950.65	41,824.58
942 - TAX REVENUE	964,389.00	964,389.00	0.00	500,574.85	463,814.15
943 - OTHER REVENUES	26,000.00	26,000.00	17,513.77	95,998.23	-69,998.23
Department: 5 - Admin Total:	1,087,164.23	1,087,164.23	25,507.81	651,523.73	435,640.50
Revenue Total:	1,087,164.23	1,087,164.23	25,507.81	651,523.73	435,640.50
Expense					
Department: 5 - Admin					
511 - ADMINISTRATIVE SALARIES	269,780.00	269,780.00	21,410.48	147,901.76	121,878.24
512 - FRONT DESK	38,264.00	38,264.00	2,645.55	17,877.56	20,386.44
530 - HEALTH & LIFE INSURANCE	120,000.00	120,000.00	7,754.27	48,372.44	71,627.56
540 - EDUCATION & TRAINING	21,422.00	21,422.00	63.50	3,413.95	18,008.05
600 - PROMOTION & PUBLICITY	17,032.00	17,032.00	378.48	2,116.53	14,915.47
610 - PROFESSIONAL FEES	30,563.00	30,563.00	0.00	11,734.06	18,828.94
650 - BANK/MERCHANT FEES	500.00	500.00	96.00	224.06	275.94
660 - DUES & SUBSCRIPTIONS	6,340.00	6,340.00	264.50	1,701.15	4,638.85
670 - COMMUNICATION SERVICES	13,411.00	13,411.00	756.47	6,934.67	6,476.33
680 - SOFTWARE CONTRACTS	23,541.00	23,541.00	1,774.34	14,133.67	9,407.33
690 - LEGAL/ RECRUITMENT NOTICES	1,000.00	1,000.00	0.00	1,206.27	-206.27
691 - PRINTING/ DESIGN SERVICES	6,051.00	6,051.00	1,410.95	3,817.16	2,233.84
710 - ADMINISTRATIVE EXPENSE ACCTS	2,600.00	2,600.00	264.06	766.91	1,833.09
720 - EMPLOYEE/ PUBLIC RELATIONS	2,350.00	2,350.00	0.00	214.48	2,135.52
730 - OFFICE/ ADMIN SUPPLIES	6,565.00	6,565.00	387.95	2,224.05	4,340.95
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	0.00	190.01	684.99
750 - OFFICE EQUIPMENT	12,300.00	12,300.00	317.75	9,395.24	2,904.76
760 - POSTAGE & DELIVERY	4,870.00	4,870.00	514.43	1,652.72	3,217.28
764 - BANQUET BEVERAGE SERVICE	340.00	340.00	0.00	48.50	291.50
765 - CONTINGENCY	15,000.00	15,000.00	0.00	0.00	15,000.00
Department: 5 - Admin Total:	592,804.00	592,804.00	38,038.73	273,925.19	318,878.81
Department: 6 - Maintenance					
513 - MAINTENANCE SALARIES	156,332.00	156,332.00	10,597.24	78,688.35	77,643.65
514 - SEASONAL MAINTENANCE	36,400.00	36,400.00	0.00	22,249.50	14,150.50
800 - EQUIPMENT RENTALS	750.00	750.00	0.00	0.00	750.00
810 - MAINTENANCE SERVICES	110,233.00	110,233.00	3,424.07	40,902.15	69,330.85
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	2,322.98	4,992.20	3,757.80
830 - MAINTENANCE SUPPLIES	12,788.00	12,788.00	526.68	6,824.75	5,963.25
840 - MAINTENANCE MATERIALS	21,404.00	21,404.00	1,578.36	11,472.23	9,931.77
850 - PETROLEUM PRODUCTS	6,550.00	6,550.00	103.19	2,332.40	4,217.60
860 - MAIN. TOOLS & EQUIPMENT	1,900.00	1,900.00	515.63	1,197.66	702.34
870 - PARK LANDSCAPING	8,500.00	8,500.00	758.84	1,962.86	6,537.14
880 - UTILITES - ELECTRIC	62,645.00	62,645.00	2,389.42	25,181.83	37,463.17
881 - UTILITES - NATURAL GAS	21,625.00	21,625.00	1,622.98	5,872.07	15,752.93
882 - UTILITIES - WATER	10,440.00	10,440.00	303.75	6,913.72	3,526.28
890 - PARK IMPROVEMENTS & REPAIRS	9,805.00	9,805.00	167.32	598.30	9,206.70
Department: 6 - Maintenance Total:	468,122.00	468,122.00	24,310.46	209,188.02	258,933.98
Expense Total:	1,060,926.00	1,060,926.00	62,349.19	483,113.21	577,812.79
Fund: 01 - General Surplus (Deficit):	26,238.23	26,238.23	-36,841.38	168,410.52	-142,172.29

Statement of Revenues & Expenditures

For Fiscal: 2022-2023 Period Ending: 11/30/2022

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 11 - Fitness Center					
Revenue					
Department: 7 - Recreation					
490 - PROGRAM REVENUE	574,381.00	574,381.00	54,103.75	368,223.62	206,157.38
943 - OTHER REVENUES	630.00	630.00	5.00	58.00	572.00
Department: 7 - Recreation Total:	575,011.00	575,011.00	54,108.75	368,281.62	206,729.38
Revenue Total:	575,011.00	575,011.00	54,108.75	368,281.62	206,729.38
Expense					
Department: 5 - Admin					
511 - ADMINISTRATIVE SALARIES	85,211.00	85,211.00	6,991.12	47,416.71	37,794.29
521 - SS/ MEDICARE	0.00	0.00	534.80	3,627.32	-3,627.32
522 - PENSION	0.00	0.00	720.62	4,902.75	-4,902.75
530 - HEALTH & LIFE INSURANCE	12,000.00	12,000.00	1,276.69	8,140.96	3,859.04
540 - EDUCATION & TRAINING	1,000.00	1,000.00	0.00	335.00	665.00
600 - PROMOTION & PUBLICITY	11,456.00	11,456.00	300.00	1,996.34	9,459.66
610 - PROFESSIONAL FEES	400.00	400.00	100.00	400.00	0.00
650 - BANK/MERCHANT FEES	14,400.00	14,400.00	1,305.97	9,368.10	5,031.90
670 - COMMUNICATION SERVICES	4,260.00	4,260.00	335.98	2,351.86	1,908.14
680 - SOFTWARE CONTRACTS	2,000.00	2,000.00	189.80	916.65	1,083.35
690 - LEGAL/ RECRUITMENT NOTICES	500.00	500.00	0.00	180.00	320.00
691 - PRINTING/ DESIGN SERVICES	280.00	280.00	0.00	0.00	280.00
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	0.00	200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	420.00	420.00	0.00	0.00	420.00
730 - OFFICE/ ADMIN SUPPLIES	3,000.00	3,000.00	0.00	0.00	3,000.00
760 - POSTAGE & DELIVERY	500.00	500.00	0.00	0.00	500.00
765 - CONTINGENCY	5,000.00	5,000.00	0.00	0.00	5,000.00
Department: 5 - Admin Total:	140,627.00	140,627.00	11,754.98	79,635.69	60,991.31
Department: 6 - Maintenance					
810 - MAINTENANCE SERVICES	11,350.00	11,350.00	356.97	2,232.21	9,117.79
830 - MAINTENANCE SUPPLIES	24,447.00	24,447.00	1,623.95	7,384.68	17,062.32
880 - UTILITES - ELECTRIC	10,810.00	10,810.00	332.86	4,276.71	6,533.29
881 - UTILITES - NATURAL GAS	3,850.00	3,850.00	147.04	490.01	3,359.99
882 - UTILITIES - WATER	720.00	720.00	0.00	297.42	422.58
890 - PARK IMPROVEMENTS & REPAIRS	90.00	90.00	0.00	0.00	90.00
Department: 6 - Maintenance Total:	51,267.00	51,267.00	2,460.82	14,681.03	36,585.97
Department: 7 - Recreation					
512 - FRONT DESK	135,002.00	135,002.00	9,173.50	66,480.26	68,521.74
515 - CUSTODIANS & FACILITY SUPERVISORS	17,472.00	17,472.00	1,078.70	6,946.25	10,525.75
516 - PROGRAM WAGES	12,468.00	12,468.00	1,794.46	11,180.39	1,287.61
521 - SS/ MEDICARE	0.00	0.00	921.53	6,693.22	-6,693.22
620 - CONTRACTUAL PROGRAMS	71,263.00	71,263.00	5,409.75	38,826.00	32,437.00
640 - EQUIP/ FACILITY LEASE	15,324.00	15,324.00	776.98	8,233.86	7,090.14
780 - PROGRAM EQUIPMENT	14,500.00	14,500.00	2,949.86	5,808.52	8,691.48
790 - PROGRAM SUPPLIES	2,050.00	2,050.00	0.00	911.00	1,139.00
Department: 7 - Recreation Total:	268,079.00	268,079.00	22,104.78	145,079.50	122,999.50
Expense Total:	459,973.00	459,973.00	36,320.58	239,396.22	220,576.78
Fund: 11 - Fitness Center Surplus (Deficit):	115,038.00	115,038.00	17,788.17	128,885.40	-13,847.40

Statement of Revenues & Expenditures

For Fiscal: 2022-2023 Period Ending: 11/30/2022

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 12 - Before & After School					
Revenue					
Department: 7 - Recreation					
490 - PROGRAM REVENUE	862,405.00	862,405.00	64,800.00	397,678.00	464,727.00
943 - OTHER REVENUES	0.00	0.00	106.00	938.00	-938.00
Department: 7 - Recreation Total:	862,405.00	862,405.00	64,906.00	398,616.00	463,789.00
Revenue Total:	862,405.00	862,405.00	64,906.00	398,616.00	463,789.00
Expense					
Department: 5 - Admin					
610 - PROFESSIONAL FEES	5,906.00	5,906.00	0.00	1,871.99	4,034.01
Department: 5 - Admin Total:	5,906.00	5,906.00	0.00	1,871.99	4,034.01
Department: 7 - Recreation					
511 - ADMINISTRATIVE SALARIES	179,024.00	179,024.00	13,749.53	97,894.75	81,129.25
516 - PROGRAM WAGES	393,611.00	393,611.00	21,661.73	121,062.06	272,548.94
521 - SS/ MEDICARE	0.00	0.00	2,705.13	17,011.15	-17,011.15
522 - PENSION	0.00	0.00	1,987.07	12,310.44	-12,310.44
530 - HEALTH & LIFE INSURANCE	28,000.00	28,000.00	2,663.02	17,884.77	10,115.23
540 - EDUCATION & TRAINING	3,875.00	3,875.00	0.00	0.00	3,875.00
550 - TRAVEL REIMBURSEMENT	2,000.00	2,000.00	0.00	432.72	1,567.28
600 - PROMOTION & PUBLICITY	1,900.00	1,900.00	0.00	1,124.49	775.51
610 - PROFESSIONAL FEES	400.00	400.00	100.00	400.00	0.00
630 - TRANSPORTATION	8,700.00	8,700.00	1,645.00	3,357.50	5,342.50
640 - EQUIP/ FACILITY LEASE	1,812.00	1,812.00	0.00	1,800.00	12.00
650 - BANK/MERCHANT FEES	16,100.00	16,100.00	2,085.83	8,696.41	7,403.59
660 - DUES & SUBSCRIPTIONS	300.00	300.00	0.00	24.45	275.55
670 - COMMUNICATION SERVICES	3,000.00	3,000.00	158.60	1,101.88	1,898.12
680 - SOFTWARE CONTRACTS	8,000.00	8,000.00	569.42	4,462.84	3,537.16
690 - LEGAL/ RECRUITMENT NOTICES	1,200.00	1,200.00	0.00	0.00	1,200.00
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	0.00	200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	600.00	600.00	0.00	123.54	476.46
780 - PROGRAM EQUIPMENT	2,000.00	2,000.00	0.00	0.00	2,000.00
790 - PROGRAM SUPPLIES	54,050.00	54,050.00	3,284.64	22,270.47	31,779.53
820 - EQUIPMENT REPAIRS	1,500.00	1,500.00	0.00	507.35	992.65
Department: 7 - Recreation Total:	706,272.00	706,272.00	50,609.97	310,464.82	395,807.18
Expense Total:	712,178.00	712,178.00	50,609.97	312,336.81	399,841.19
Fund: 12 - Before & After School Surplus (Deficit):	150,227.00	150,227.00	14,296.03	86,279.19	63,947.81

Statement of Revenues & Expenditures

For Fiscal: 2022-2023 Period Ending: 11/30/2022

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 13 - Recreation					
Revenue					
Department: 5 - Admin					
480 - PARK USAGE	44,000.00	44,000.00	2,815.00	28,164.50	15,835.50
942 - TAX REVENUE	812,567.00	812,567.00	0.00	529,918.14	282,648.86
943 - OTHER REVENUES	600.00	600.00	0.00	480.70	119.30
Department: 5 - Admin Total:	857,167.00	857,167.00	2,815.00	558,563.34	298,603.66
Department: 7 - Recreation					
490 - PROGRAM REVENUE	855,673.00	855,673.00	24,324.17	513,303.62	342,369.38
491 - RECREATION CENTER	248,751.00	248,751.00	25,954.00	139,088.34	109,662.66
943 - OTHER REVENUES	6,700.00	6,700.00	0.00	100.00	6,600.00
Department: 7 - Recreation Total:	1,111,124.00	1,111,124.00	50,278.17	652,491.96	458,632.04
Revenue Total:	1,968,291.00	1,968,291.00	53,093.17	1,211,055.30	757,235.70
Expense					
Department: 5 - Admin					
511 - ADMINISTRATIVE SALARIES	457,413.00	457,413.00	34,609.29	242,428.37	214,984.63
512 - FRONT DESK	38,264.00	38,264.00	2,645.53	17,877.38	20,386.62
530 - HEALTH & LIFE INSURANCE	184,000.00	184,000.00	10,806.01	70,188.11	113,811.89
540 - EDUCATION & TRAINING	21,423.00	21,423.00	57.50	3,407.95	18,015.05
550 - TRAVEL REIMBURSEMENT	3,060.00	3,060.00	0.00	494.74	2,565.26
600 - PROMOTION & PUBLICITY	17,032.00	17,032.00	378.47	2,546.87	14,485.13
610 - PROFESSIONAL FEES	6,306.00	6,306.00	100.00	2,317.01	3,988.99
650 - BANK/MERCHANT FEES	17,400.00	17,400.00	1,542.69	14,168.28	3,231.72
660 - DUES & SUBSCRIPTIONS	6,340.00	6,340.00	264.50	1,701.15	4,638.85
670 - COMMUNICATION SERVICES	15,091.00	15,091.00	811.45	7,281.94	7,809.06
680 - SOFTWARE CONTRACTS	23,541.00	23,541.00	1,774.34	14,133.66	9,407.34
690 - LEGAL/ RECRUITMENT NOTICES	1,850.00	1,850.00	0.00	231.27	1,618.73
691 - PRINTING/ DESIGN SERVICES	16,150.00	16,150.00	2,910.95	5,473.48	10,676.52
720 - EMPLOYEE/ PUBLIC RELATIONS	6,250.00	6,250.00	26.08	674.37	5,575.63
730 - OFFICE/ ADMIN SUPPLIES	6,565.00	6,565.00	387.96	2,224.13	4,340.87
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	0.00	190.00	685.00
750 - OFFICE EQUIPMENT	12,300.00	12,300.00	317.75	9,395.20	2,904.80
760 - POSTAGE & DELIVERY	4,870.00	4,870.00	514.42	1,652.69	3,217.31
764 - BANQUET BEVERAGE SERVICE	340.00	340.00	0.00	48.50	291.50
Department: 5 - Admin Total:	839,070.00	839,070.00	57,146.94	396,435.10	442,634.90
Department: 6 - Maintenance					
513 - MAINTENANCE SALARIES	156,332.00	156,332.00	10,597.16	78,687.60	77,644.40
800 - EQUIPMENT RENTALS	750.00	750.00	0.00	0.00	750.00
810 - MAINTENANCE SERVICES	80,733.00	80,733.00	3,424.07	40,625.12	40,107.88
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	601.34	3,270.59	5,479.41
830 - MAINTENANCE SUPPLIES	12,787.00	12,787.00	339.72	6,638.62	6,148.38
840 - MAINTENANCE MATERIALS	10,979.00	10,979.00	1,518.35	6,971.74	4,007.26
850 - PETROLEUM PRODUCTS	6,550.00	6,550.00	103.18	2,332.40	4,217.60
860 - MAIN. TOOLS & EQUIPMENT	1,900.00	1,900.00	515.62	1,197.64	702.36
870 - PARK LANDSCAPING	8,500.00	8,500.00	758.85	1,962.85	6,537.15
880 - UTILITES - ELECTRIC	62,645.00	62,645.00	2,389.38	25,181.78	37,463.22
881 - UTILITES - NATURAL GAS	21,625.00	21,625.00	1,622.99	5,872.08	15,752.92
882 - UTILITIES - WATER	10,440.00	10,440.00	303.75	6,913.59	3,526.41
890 - PARK IMPROVEMENTS & REPAIRS	8,955.00	8,955.00	167.32	423.30	8,531.70
Department: 6 - Maintenance Total:	390,946.00	390,946.00	22,341.73	180,077.31	210,868.69
Department: 7 - Recreation					
515 - CUSTODIANS & FACILITY SUPERVISORS	91,011.00	91,011.00	6,890.26	43,992.26	47,018.74
516 - PROGRAM WAGES	204,405.00	204,405.00	7,418.73	71,857.40	132,547.60
600 - PROMOTION & PUBLICITY	2,000.00	2,000.00	0.00	0.00	2,000.00
620 - CONTRACTUAL PROGRAMS	315,545.00	315,545.00	24,839.49	156,473.03	159,071.97
630 - TRANSPORTATION	4,090.00	4,090.00	3,477.50	3,477.50	612.50
774 - SPECIAL EVENTS	8,385.00	8,385.00	0.00	4,324.01	4,060.99
780 - PROGRAM EQUIPMENT	8,575.00	8,575.00	28.49	2,630.39	5,944.61

Statement of Revenues & Expenditures

For Fiscal: 2022-2023 Period Ending: 11/30/2022

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
790 - PROGRAM SUPPLIES	53,900.00	53,900.00	12,148.48	23,984.55	29,915.45
Department: 7 - Recreation Total:	687,911.00	687,911.00	54,802.95	306,739.14	381,171.86
Expense Total:	1,917,927.00	1,917,927.00	134,291.62	883,251.55	1,034,675.45
Fund: 13 - Recreation Surplus (Deficit):	50,364.00	50,364.00	-81,198.45	327,803.75	-277,439.75



Park District of La Grange, IL

Statement of Revenues & Expenditures Account Summary

For Fiscal: 2022-2023 Period Ending: 11/30/2022

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 04 - Debt Service					
Revenue					
04-5-00-40000					
PROPERTY TAXES - DS	910,350.00	910,350.00	0.00	488,319.71	422,030.29
04-5-00-40200					
BOND PROCEEDS	219,194.00	219,194.00	219,193.75	219,193.75	0.25
Revenue Total:	1,129,544.00	1,129,544.00	219,193.75	707,513.46	422,030.54
Expense					
04-5-00-91100					
DEBT SERVICE - PRINCIPAL	975,700.00	975,700.00	440,000.00	440,000.00	535,700.00
04-5-00-91150					
DEBT SERVICE - INTEREST	136,010.00	136,010.00	34,500.00	101,443.75	34,566.25
04-5-00-91200					
BOND ISSUE COSTS	8,550.00	8,550.00	6,750.00	7,225.00	1,325.00
Expense Total:	1,120,260.00	1,120,260.00	481,250.00	548,668.75	571,591.25
Fund: 04 - Debt Service Surplus (Deficit):	9,284.00	9,284.00	-262,056.25	158,844.71	

Statement of Revenues & Expenditures

For Fiscal: 2022-2023 Period Ending: 11/30/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 36 - Capital Projects						
Revenue						
36-5-00-40200	BOND PROCEEDS	138,356.25	143,256.00	143,506.25	143,506.25	-250.25
36-5-00-42200	GRANT PROCEEDS	0.00	0.00	0.00	10,050.00	-10,050.00
36-5-00-50200	TRANSFER IN	230,000.00	230,000.00	0.00	0.00	230,000.00
	Revenue Total:	368,356.25	373,256.00	143,506.25	153,556.25	219,699.75
Expense						
36-5-00-91106	PICNIC TABLES, BENCHES, ETC	8,000.00	8,000.00	0.00	0.00	8,000.00
36-5-00-91107	BB & VB STDS & BACKBDS	5,000.00	5,000.00	0.00	0.00	5,000.00
36-5-00-91108	REG & INFO SIGNS	4,500.00	4,500.00	0.00	28.81	4,471.19
36-5-00-91908	COMPUTER REPLACEMENT	5,000.00	5,000.00	894.00	1,234.00	3,766.00
36-5-00-91910	COPY MACHINES	0.00	14,375.00	12,057.35	14,276.95	98.05
36-5-00-91911	MICROSOFT EMAIL MIGRATION	0.00	14,124.00	0.00	0.00	14,124.00
36-5-00-94580	DRINKING FOUNTAINS	20,000.00	20,000.00	0.00	0.00	20,000.00
36-5-00-96100	APPRAISALS/ SITE DOCUMENTS	25,000.00	25,000.00	0.00	2,000.00	23,000.00
36-5-00-96101	UPDATE PDLG MASTER PLAN	0.00	17,000.00	0.00	14,255.44	2,744.56
36-5-00-96110	GENERAL SOCCER FIELD REHAB	10,000.00	10,000.00	0.00	10,000.00	0.00
36-5-00-96112	PARK FIELD MAINTENANCE	30,000.00	30,000.00	0.00	28,990.00	1,010.00
36-5-00-96113	BALL FIELD GROMMING MACHINE	0.00	16,188.00	0.00	0.00	16,188.00
36-5-00-96115	SPLASH PAD PUMP	0.00	7,680.00	0.00	7,680.00	0.00
36-5-00-96118	REPLACE/ REPAIR FENCING	15,000.00	15,000.00	0.00	1,000.00	14,000.00
36-5-00-96121	DISTRICT 105 TENNIS COURTS	0.00	85,000.00	0.00	85,000.00	0.00
36-5-00-99000	RESERVED FOR UNFORSEEN EXPENSE	15,000.00	15,000.00	0.00	0.00	15,000.00
36-5-10-92830	DENNING REPLACE CARPETING	3,700.00	3,700.00	0.00	0.00	3,700.00
36-5-10-94515	Building Repairs - Denning	12,075.00	12,075.00	0.00	1,320.50	10,754.50
36-5-11-94505	GILBERT INTERIOR RENOVATION	30,000.00	30,000.00	0.00	0.00	30,000.00
36-5-11-94515	Building Repairs - Gilbert	11,393.00	11,393.00	0.00	1,320.50	10,072.50
36-5-12-94515	Building Repairs - Sedgwick	2,153.00	2,153.00	0.00	1,320.50	832.50
36-5-13-94515	Building Repairs - Com Center	17,875.00	17,875.00	0.00	4,095.00	13,780.00
36-5-20-92825	REPLACE RTU'S AT REC CENTER	60,000.00	60,000.00	0.00	0.00	60,000.00
36-5-20-92900	EMERGENCY ROOF REPAIRS	15,000.00	15,000.00	0.00	0.00	15,000.00
36-5-20-94515	Building Repairs - RC	16,381.00	16,381.00	0.00	4,960.00	11,421.00
36-5-20-94518	BANQUET ROOM UPGRADES	10,000.00	10,000.00	0.00	0.00	10,000.00
36-5-20-94560	FUEL TANK REMOVAL	40,000.00	15,000.00	0.00	11,277.52	3,722.48
36-5-20-94570	FUEL TANK INSTALLATION	36,675.00	31,524.00	0.00	31,523.50	0.50
36-5-20-94600	PARKING LOT DEVELOPMENT	2,000,000.00	2,000,000.00	0.00	34,638.78	1,965,361.22
	Expense Total:	2,392,752.00	2,516,968.00	12,951.35	254,921.50	2,262,046.50



Park District of La Grange, IL

Special Recreation Funds Account Summary

For Fiscal: 2022-2023 Period Ending: 11/30/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue						
Revenue						
14-5-00-40000	PROPERTY TAXES - PENSION	50,470.00	50,470.00	0.00	27,780.10	22,689.90
15-5-00-40000	PROPERTY TAXES - P&L	25,235.00	25,235.00	0.00	13,812.39	11,422.61
16-5-00-40000	PROPERTY TAXES - INS	126,175.00	126,175.00	0.00	69,039.56	57,135.44
16-5-00-43000	MISC REVENUE	1,500.00	1,500.00	0.00	0.00	1,500.00
17-5-00-40000	PROPERTY TAXES - AUDIT	10,094.00	10,094.00	0.00	5,541.05	4,552.95
18-5-00-40000	PROPERTY TAXES - SPEC REC	211,974.00	211,974.00	0.00	115,989.03	95,984.97
19-5-00-40000	PROPERTY TAXES - SS	100,940.00	100,940.00	0.00	55,271.93	45,668.07
	Revenue Total:	526,388.00	526,388.00	0.00	287,434.06	238,953.94
	Revenue Total:	526,388.00	526,388.00	0.00	287,434.06	
Expense						
Expense						
14-5-00-53100	PENSION CONTRIBUTIONS	126,370.00	126,370.00	6,610.13	47,957.48	78,412.52
15-5-00-50100	TRANSFER OUT	30,000.00	30,000.00	0.00	0.00	30,000.00
15-6-00-73100	SUPPLIES - ATHLETIC FIELD LTS	20,000.00	20,000.00	0.00	0.00	20,000.00
15-6-00-90110	SEALCOAT PAVEMENT	8,500.00	8,500.00	0.00	8,490.00	10.00
15-6-00-90120	MISCELLANEOUS REPAIRS	5,000.00	5,000.00	0.00	0.00	5,000.00
16-5-00-61200	LIABILITY INSURANCE	71,832.00	71,832.00	0.00	35,916.24	35,915.76
16-5-00-61210	UNEMPLOYMENT COMP	50,000.00	50,000.00	1,992.95	1,992.95	48,007.05
16-5-00-61230	CLAIM DEDUCTIBLE	0.00	0.00	0.00	1,000.00	-1,000.00
16-6-00-53300	FIRST AID SUPPLIES	1,000.00	1,000.00	0.00	625.75	374.25
16-6-00-53301	PRE-EMPLOYMENT PHYSICALS	210.00	210.00	0.00	730.00	-520.00
16-6-00-53302	PDRMA TRAINING	800.00	800.00	0.00	35.00	765.00
16-6-00-53303	SAFETY TRAINING	1,500.00	1,500.00	0.00	275.00	1,225.00
16-6-00-53304	SAFETY LICENSES	1,070.00	1,070.00	0.00	0.00	1,070.00
16-6-00-53305	INCENTIVES	250.00	250.00	0.00	0.00	250.00
16-6-00-73200	SUPPLIES - SAFETY & RISK MGMT	1,150.00	1,150.00	0.00	733.82	416.18
16-6-00-73230	EQUIP - SAFETY INSPECTIONS	9,700.00	9,700.00	0.00	2,940.00	6,760.00
17-5-00-61100	AUDIT SERVICES	15,800.00	15,800.00	0.00	13,760.00	2,040.00
18-5-00-51100	WAGES - ADMIN	20,050.00	20,050.00	1,575.43	11,504.29	8,545.71
18-5-00-61300	SEASPAR CONTRIBUTIONS	114,205.00	114,205.00	0.00	57,102.50	57,102.50
18-5-00-61310	RECREATION INCLUSION	21,000.00	21,000.00	0.00	2,593.35	18,406.65
18-5-00-72013	SEASPAR EVENTS	1,000.00	1,000.00	0.00	0.00	1,000.00
18-5-00-82012	REPAIRS - REC VAN	800.00	800.00	0.00	0.00	800.00
18-5-00-85016	PETRO PROD - REC VAN	900.00	900.00	0.00	0.00	900.00
18-5-00-93040	ADA COMPLIANCE	10,000.00	10,000.00	0.00	0.00	10,000.00
18-6-00-81022	PORTABLE TOILETS	910.00	910.00	0.00	780.00	130.00
18-6-00-84031	PLAY SURFACES	6,882.00	6,882.00	0.00	6,882.00	0.00
19-5-00-53200	EMPLOYER MATCH SS & MEDICARE	175,264.00	175,264.00	7,516.69	58,143.71	117,120.29
	Expense Total:	694,193.00	694,193.00	17,695.20	251,462.09	442,730.91
	Expense Total:	694,193.00	694,193.00	17,695.20	251,462.09	
	Total Surplus (Deficit):	-167,805.00	-167,805.00	-17,695.20	35,971.97	



Park District of La Grange, IL

Prior-Year Comparative Income Statement

Group Summary

For the Period Ending 11/30/2022

SubAccount	2021-2022 Nov. Activity	2022-2023 Nov. Activity	Nov. Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 01 - General								
Revenue								
Department: 5 - Admin								
426 - BUILDING RENTALS	6,907.29	7,994.04	1,086.75	15.73%	48,350.98	54,950.65	6,599.67	13.65%
942 - TAX REVENUE	5,055.79	0.00	-5,055.79	-100.00%	919,191.86	500,574.85	-418,617.01	-45.54%
943 - OTHER REVENUES	1,355.97	17,513.77	16,157.80	1,191.60%	7,860.56	95,998.23	88,137.67	1,121.26%
Department 5 - Admin Total:	13,319.05	25,507.81	12,188.76	91.51%	975,403.40	651,523.73	-323,879.67	-33.20%
Revenue Total:	13,319.05	25,507.81	12,188.76	91.51%	975,403.40	651,523.73	-323,879.67	-33.20%
Expense								
Department: 5 - Admin								
511 - ADMINISTRATIVE SALARIES	17,179.15	21,410.48	-4,231.33	-24.63%	130,116.81	147,901.76	-17,784.95	-13.67%
512 - FRONT DESK	2,719.87	2,645.55	74.32	2.73%	13,285.56	17,877.56	-4,592.00	-34.56%
530 - HEALTH & LIFE INSURANCE	7,596.85	7,754.27	-157.42	-2.07%	52,785.46	48,372.44	4,413.02	8.36%
540 - EDUCATION & TRAINING	850.50	63.50	787.00	92.53%	2,057.00	3,413.95	-1,356.95	-65.97%
600 - PROMOTION & PUBLICITY	555.56	378.48	177.08	31.87%	3,399.09	2,116.53	1,282.56	37.73%
610 - PROFESSIONAL FEES	2,277.50	0.00	2,277.50	100.00%	11,615.95	11,734.06	-118.11	-1.02%
650 - BANK/MERCHANT FEES	81.95	96.00	-14.05	-17.14%	212.41	224.06	-11.65	-5.48%
660 - DUES & SUBSCRIPTIONS	-1,220.00	264.50	-1,484.50	-121.68%	-1,816.17	1,701.15	-3,517.32	-193.67%
670 - COMMUNICATION SERVICES	1,291.45	756.47	534.98	41.42%	10,013.62	6,934.67	3,078.95	30.75%
680 - SOFTWARE CONTRACTS	949.04	1,774.34	-825.30	-86.96%	12,444.00	14,133.67	-1,689.67	-13.58%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	80.10	1,206.27	-1,126.17	-1,405.96%
691 - PRINTING/ DESIGN SERVICES	488.99	1,410.95	-921.96	-188.54%	3,927.12	3,817.16	109.96	2.80%
710 - ADMINISTRATIVE EXPENSE ACCTS	85.19	264.06	-178.87	-209.97%	411.11	766.91	-355.80	-86.55%
720 - EMPLOYEE/ PUBLIC RELATIONS	0.00	0.00	0.00	0.00%	0.00	214.48	-214.48	0.00%
730 - OFFICE/ ADMIN SUPPLIES	326.64	387.95	-61.31	-18.77%	2,758.47	2,224.05	534.42	19.37%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	0.00	0.00	0.00%	9.49	190.01	-180.52	-1,902.21%
750 - OFFICE EQUIPMENT	0.00	317.75	-317.75	0.00%	65.99	9,395.24	-9,329.25	-14,137.37%
760 - POSTAGE & DELIVERY	1,007.55	514.43	493.12	48.94%	1,829.08	1,652.72	176.36	9.64%
764 - BANQUET BEVERAGE SERVICE	213.25	0.00	213.25	100.00%	213.25	48.50	164.75	77.26%
765 - CONTINGENCY	3,645.00	0.00	3,645.00	100.00%	3,645.00	0.00	3,645.00	100.00%
Department 5 - Admin Total:	38,048.49	38,038.73	9.76	0.03%	247,053.34	273,925.19	-26,871.85	-10.88%
Department: 6 - Maintenance								
513 - MAINTENANCE SALARIES	11,115.18	10,597.24	517.94	4.66%	83,500.52	78,688.35	4,812.17	5.76%
514 - SEASONAL MAINTENANCE	0.00	0.00	0.00	0.00%	17,457.15	22,249.50	-4,792.35	-27.45%
810 - MAINTENANCE SERVICES	4,262.84	3,424.07	838.77	19.68%	57,081.53	40,902.15	16,179.38	28.34%

Prior-Year Comparative Income Statement

For the Period Ending 11/30/2022

SubAccount	2021-2022		2022-2023		Nov. Variance		2021-2022		2022-2023		YTD Variance	
	Nov. Activity	Nov. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %				
820 - EQUIPMENT REPAIRS	15.90	2,322.98	-2,307.08	-14,509.94%	2,857.97	4,992.20	-2,134.23	-74.68%				
830 - MAINTENANCE SUPPLIES	1,576.24	526.68	1,049.56	66.59%	6,427.85	6,824.75	-396.90	-6.17%				
840 - MAINTENANCE MATERIALS	1,735.41	1,578.36	157.05	9.05%	9,454.83	11,472.23	-2,017.40	-21.34%				
850 - PETROLEUM PRODUCTS	39.42	103.19	-63.77	-161.77%	153.47	2,332.40	-2,178.93	-1,419.78%				
860 - MAIN. TOOLS & EQUIPMENT	94.04	515.63	-421.59	-448.31%	627.97	1,197.66	-569.69	-90.72%				
870 - PARK LANDSCAPING	99.00	758.84	-659.84	-666.51%	1,573.87	1,962.86	-388.99	-24.72%				
880 - UTILITES - ELECTRIC	4,142.40	2,389.42	1,752.98	42.32%	35,715.05	25,181.83	10,533.22	29.49%				
881 - UTILITES - NATURAL GAS	1,509.68	1,622.98	-113.30	-7.50%	4,136.80	5,872.07	-1,735.27	-41.95%				
882 - UTILITIES - WATER	425.11	303.75	121.36	28.55%	7,004.51	6,913.72	90.79	1.30%				
890 - PARK IMPROVEMENTS & REPAIRS	0.00	167.32	-167.32	0.00%	0.00	598.30	-598.30	0.00%				
Department 6 - Maintenance Total:	25,015.22	24,310.46	704.76	2.82%	225,991.52	209,188.02	16,803.50	7.44%				
Expense Total:	63,063.71	62,349.19	714.52	1.13%	473,044.86	483,113.21	-10,068.35	-2.13%				
Fund 01 Surplus (Deficit):	-49,744.66	-36,841.38	12,903.28	25.94%	502,358.54	168,410.52	-333,948.02	-66.48%				

Prior-Year Comparative Income Statement

For the Period Ending 11/30/2022

SubAccount	2021-2022 Nov. Activity	2022-2023 Nov. Activity	Nov. Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 11 - Fitness Center								
Revenue								
Department: 7 - Recreation								
490 - PROGRAM REVENUE	42,236.53	54,103.75	11,867.22	28.10%	294,450.81	368,223.62	73,772.81	25.05%
943 - OTHER REVENUES	88.00	5.00	-83.00	-94.32%	342.00	58.00	-284.00	-83.04%
Department 7 - Recreation Total:	42,324.53	54,108.75	11,784.22	27.84%	294,792.81	368,281.62	73,488.81	24.93%
Revenue Total:	42,324.53	54,108.75	11,784.22	27.84%	294,792.81	368,281.62	73,488.81	24.93%
Expense								
Department: 5 - Admin								
511 - ADMINISTRATIVE SALARIES	4,230.76	6,991.12	-2,760.36	-65.25%	22,381.78	47,416.71	-25,034.93	-111.85%
521 - SS/ MEDICARE	323.64	534.80	-211.16	-65.25%	1,710.76	3,627.32	-1,916.56	-112.03%
522 - PENSION	610.48	720.62	-110.14	-18.04%	3,520.37	4,902.75	-1,382.38	-39.27%
530 - HEALTH & LIFE INSURANCE	922.26	1,276.69	-354.43	-38.43%	4,746.45	8,140.96	-3,394.51	-71.52%
540 - EDUCATION & TRAINING	614.00	0.00	614.00	100.00%	753.00	335.00	418.00	55.51%
600 - PROMOTION & PUBLICITY	0.00	300.00	-300.00	0.00%	361.24	1,996.34	-1,635.10	-452.64%
610 - PROFESSIONAL FEES	0.00	100.00	-100.00	0.00%	0.00	400.00	-400.00	0.00%
650 - BANK/MERCHANT FEES	999.51	1,305.97	-306.46	-30.66%	7,179.73	9,368.10	-2,188.37	-30.48%
670 - COMMUNICATION SERVICES	300.98	335.98	-35.00	-11.63%	2,183.11	2,351.86	-168.75	-7.73%
680 - SOFTWARE CONTRACTS	222.41	189.80	32.61	14.66%	924.37	916.65	7.72	0.84%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	265.00	180.00	85.00	32.08%
691 - PRINTING/ DESIGN SERVICES	74.19	0.00	74.19	100.00%	186.53	0.00	186.53	100.00%
730 - OFFICE/ ADMIN SUPPLIES	169.25	0.00	169.25	100.00%	633.47	0.00	633.47	100.00%
Department 5 - Admin Total:	8,467.48	11,754.98	-3,287.50	-38.83%	44,845.81	79,635.69	-34,789.88	-77.58%
Department: 6 - Maintenance								
810 - MAINTENANCE SERVICES	47.51	356.97	-309.46	-651.36%	973.70	2,232.21	-1,258.51	-129.25%
830 - MAINTENANCE SUPPLIES	1,859.53	1,623.95	235.58	12.67%	7,794.11	7,384.68	409.43	5.25%
880 - UTILITES - ELECTRIC	665.61	332.86	332.75	49.99%	6,070.98	4,276.71	1,794.27	29.55%
881 - UTILITES - NATURAL GAS	189.60	147.04	42.56	22.45%	431.46	490.01	-58.55	-13.57%
882 - UTILITIES - WATER	0.00	0.00	0.00	0.00%	277.50	297.42	-19.92	-7.18%
Department 6 - Maintenance Total:	2,762.25	2,460.82	301.43	10.91%	15,547.75	14,681.03	866.72	5.57%
Department: 7 - Recreation								
512 - FRONT DESK	10,000.65	9,173.50	827.15	8.27%	63,935.45	66,480.26	-2,544.81	-3.98%
515 - CUSTODIANS & FACILITY SUPERVISORS	1,095.25	1,078.70	16.55	1.51%	7,344.75	6,946.25	398.50	5.43%
516 - PROGRAM WAGES	729.28	1,794.46	-1,065.18	-146.06%	5,069.08	11,180.39	-6,111.31	-120.56%
521 - SS/ MEDICARE	904.65	921.53	-16.88	-1.87%	6,031.85	6,693.22	-661.37	-10.96%
620 - CONTRACTUAL PROGRAMS	4,325.00	5,409.75	-1,084.75	-25.08%	26,906.60	38,826.00	-11,919.40	-44.30%
640 - EQUIP/ FACILITY LEASE	776.98	776.98	0.00	0.00%	8,414.46	8,233.86	180.60	2.15%
780 - PROGRAM EQUIPMENT	176.80	2,949.86	-2,773.06	-1,568.47%	4,224.50	5,808.52	-1,584.02	-37.50%

Prior-Year Comparative Income Statement

For the Period Ending 11/30/2022

SubAccount	2021-2022	2022-2023	Nov. Variance		2021-2022	2022-2023	YTD Variance	
	Nov. Activity	Nov. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
790 - PROGRAM SUPPLIES	59.94	0.00	59.94	100.00%	40.33	911.00	-870.67	-2,158.86%
Department 7 - Recreation Total:	18,068.55	22,104.78	-4,036.23	-22.34%	121,967.02	145,079.50	-23,112.48	-18.95%
Expense Total:	29,298.28	36,320.58	-7,022.30	-23.97%	182,360.58	239,396.22	-57,035.64	-31.28%
Fund 11 Surplus (Deficit):	13,026.25	17,788.17	4,761.92	36.56%	112,432.23	128,885.40	16,453.17	14.63%

Prior-Year Comparative Income Statement

For the Period Ending 11/30/2022

SubAccount	2021-2022 Nov. Activity	2022-2023 Nov. Activity	Nov. Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 12 - Before & After School								
Revenue								
Department: 7 - Recreation								
490 - PROGRAM REVENUE	36,056.00	64,800.00	28,744.00	79.72%	234,919.75	397,678.00	162,758.25	69.28%
943 - OTHER REVENUES	0.00	106.00	106.00	0.00%	365.00	938.00	573.00	156.99%
Department 7 - Recreation Total:	36,056.00	64,906.00	28,850.00	80.01%	235,284.75	398,616.00	163,331.25	69.42%
Revenue Total:	36,056.00	64,906.00	28,850.00	80.01%	235,284.75	398,616.00	163,331.25	69.42%
Expense								
Department: 5 - Admin								
610 - PROFESSIONAL FEES	0.00	0.00	0.00	0.00%	698.75	1,871.99	-1,173.24	-167.91%
Department 5 - Admin Total:	0.00	0.00	0.00	0.00%	698.75	1,871.99	-1,173.24	-167.91%
Department: 7 - Recreation								
511 - ADMINISTRATIVE SALARIES	10,743.52	13,749.53	-3,006.01	-27.98%	80,576.39	97,894.75	-17,318.36	-21.49%
516 - PROGRAM WAGES	17,304.53	21,661.73	-4,357.20	-25.18%	82,928.58	121,062.06	-38,133.48	-45.98%
521 - SS/ MEDICARE	2,144.54	2,705.13	-560.59	-26.14%	12,693.36	17,011.15	-4,317.79	-34.02%
522 - PENSION	1,616.02	1,987.07	-371.05	-22.96%	11,195.68	12,310.44	-1,114.76	-9.96%
530 - HEALTH & LIFE INSURANCE	2,078.15	2,663.02	-584.87	-28.14%	14,546.99	17,884.77	-3,337.78	-22.94%
550 - TRAVEL REIMBURSEMENT	385.52	0.00	385.52	100.00%	624.39	432.72	191.67	30.70%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	1,468.27	1,124.49	343.78	23.41%
610 - PROFESSIONAL FEES	0.00	100.00	-100.00	0.00%	250.00	400.00	-150.00	-60.00%
630 - TRANSPORTATION	0.00	1,645.00	-1,645.00	0.00%	0.00	3,357.50	-3,357.50	0.00%
640 - EQUIP/ FACILITY LEASE	0.00	0.00	0.00	0.00%	0.00	1,800.00	-1,800.00	0.00%
650 - BANK/MERCHANT FEES	1,305.68	2,085.83	-780.15	-59.75%	4,707.64	8,696.41	-3,988.77	-84.73%
660 - DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00%	120.00	24.45	95.55	79.63%
670 - COMMUNICATION SERVICES	229.18	158.60	70.58	30.80%	1,170.01	1,101.88	68.13	5.82%
680 - SOFTWARE CONTRACTS	545.15	569.42	-24.27	-4.45%	4,658.29	4,462.84	195.45	4.20%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	840.45	0.00	840.45	100.00%
720 - EMPLOYEE/ PUBLIC RELATIONS	0.00	0.00	0.00	0.00%	0.00	123.54	-123.54	0.00%
790 - PROGRAM SUPPLIES	1,632.20	3,284.64	-1,652.44	-101.24%	11,559.41	22,270.47	-10,711.06	-92.66%
820 - EQUIPMENT REPAIRS	0.00	0.00	0.00	0.00%	0.00	507.35	-507.35	0.00%
Department 7 - Recreation Total:	37,984.49	50,609.97	-12,625.48	-33.24%	227,339.46	310,464.82	-83,125.36	-36.56%
Expense Total:	37,984.49	50,609.97	-12,625.48	-33.24%	228,038.21	312,336.81	-84,298.60	-36.97%
Fund 12 Surplus (Deficit):	-1,928.49	14,296.03	16,224.52	841.31%	7,246.54	86,279.19	79,032.65	1,090.63%

Prior-Year Comparative Income Statement

For the Period Ending 11/30/2022

SubAccount	2021-2022 Nov. Activity	2022-2023 Nov. Activity	Nov. Variance Favorable / (Unfavorable)	Variance %	2021-2022 YTD Activity	2022-2023 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
Fund: 13 - Recreation								
Revenue								
Department: 5 - Admin								
480 - PARK USAGE	2,440.00	2,815.00	375.00	15.37%	34,568.00	28,164.50	-6,403.50	-18.52%
942 - TAX REVENUE	3,296.34	0.00	-3,296.34	-100.00%	622,901.64	529,918.14	-92,983.50	-14.93%
943 - OTHER REVENUES	60.60	0.00	-60.60	-100.00%	491.64	480.70	-10.94	-2.23%
Department 5 - Admin Total:	5,796.94	2,815.00	-2,981.94	-51.44%	657,961.28	558,563.34	-99,397.94	-15.11%
Department: 7 - Recreation								
490 - PROGRAM REVENUE	37,688.27	24,324.17	-13,364.10	-35.46%	403,278.74	513,303.62	110,024.88	27.28%
491 - RECREATION CENTER	32,721.13	25,954.00	-6,767.13	-20.68%	124,951.52	139,088.34	14,136.82	11.31%
943 - OTHER REVENUES	1,503.60	0.00	-1,503.60	-100.00%	23,171.69	100.00	-23,071.69	-99.57%
Department 7 - Recreation Total:	71,913.00	50,278.17	-21,634.83	-30.08%	551,401.95	652,491.96	101,090.01	18.33%
Revenue Total:	77,709.94	53,093.17	-24,616.77	-31.68%	1,209,363.23	1,211,055.30	1,692.07	0.14%
Expense								
Department: 5 - Admin								
511 - ADMINISTRATIVE SALARIES	35,268.01	34,609.29	658.72	1.87%	242,147.26	242,428.37	-281.11	-0.12%
512 - FRONT DESK	2,719.83	2,645.53	74.30	2.73%	13,285.30	17,877.38	-4,592.08	-34.57%
530 - HEALTH & LIFE INSURANCE	12,248.83	10,806.01	1,442.82	11.78%	80,000.00	70,188.11	9,811.89	12.26%
540 - EDUCATION & TRAINING	850.50	57.50	793.00	93.24%	2,057.00	3,407.95	-1,350.95	-65.68%
550 - TRAVEL REIMBURSEMENT	84.48	0.00	84.48	100.00%	842.85	494.74	348.11	41.30%
600 - PROMOTION & PUBLICITY	555.55	378.47	177.08	31.87%	3,399.07	2,546.87	852.20	25.07%
610 - PROFESSIONAL FEES	40.00	100.00	-60.00	-150.00%	3,184.06	2,317.01	867.05	27.23%
650 - BANK/MERCHANT FEES	1,344.47	1,542.69	-198.22	-14.74%	10,130.52	14,168.28	-4,037.76	-39.86%
660 - DUES & SUBSCRIPTIONS	-1,220.00	264.50	-1,484.50	-121.68%	-1,816.18	1,701.15	-3,517.33	-193.67%
670 - COMMUNICATION SERVICES	1,291.40	811.45	479.95	37.17%	10,013.16	7,281.94	2,731.22	27.28%
680 - SOFTWARE CONTRACTS	949.05	1,774.34	-825.29	-86.96%	12,386.49	14,133.66	-1,747.17	-14.11%
690 - LEGAL/ RECRUITMENT NOTICES	265.00	0.00	265.00	100.00%	1,192.76	231.27	961.49	80.61%
691 - PRINTING/ DESIGN SERVICES	3,866.65	2,910.95	955.70	24.72%	10,437.72	5,473.48	4,964.24	47.56%
720 - EMPLOYEE/ PUBLIC RELATIONS	66.33	26.08	40.25	60.68%	171.60	674.37	-502.77	-292.99%
730 - OFFICE/ ADMIN SUPPLIES	157.42	387.96	-230.54	-146.45%	2,351.12	2,224.13	126.99	5.40%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	0.00	0.00	0.00%	9.50	190.00	-180.50	-1,900.00%
750 - OFFICE EQUIPMENT	0.00	317.75	-317.75	0.00%	66.00	9,395.20	-9,329.20	-14,135.15%
760 - POSTAGE & DELIVERY	1,007.55	514.42	493.13	48.94%	1,829.06	1,652.69	176.37	9.64%
764 - BANQUET BEVERAGE SERVICE	213.25	0.00	213.25	100.00%	213.25	48.50	164.75	77.26%
Department 5 - Admin Total:	59,708.32	57,146.94	2,561.38	4.29%	391,900.54	396,435.10	-4,534.56	-1.16%
Department: 6 - Maintenance								
513 - MAINTENANCE SALARIES	11,115.11	10,597.16	517.95	4.66%	83,499.77	78,687.60	4,812.17	5.76%
810 - MAINTENANCE SERVICES	3,932.52	3,424.07	508.45	12.93%	45,971.20	40,625.12	5,346.08	11.63%
820 - EQUIPMENT REPAIRS	15.90	601.34	-585.44	-3,682.01%	2,857.94	3,270.59	-412.65	-14.44%
830 - MAINTENANCE SUPPLIES	1,575.23	339.72	1,235.51	78.43%	6,426.77	6,638.62	-211.85	-3.30%
840 - MAINTENANCE MATERIALS	1,735.42	1,518.35	217.07	12.51%	7,102.39	6,971.74	130.65	1.84%

Prior-Year Comparative Income Statement

For the Period Ending 11/30/2022

SubAccount	2021-2022	2022-2023	Nov. Variance		2021-2022	2022-2023	YTD Variance	
	Nov. Activity	Nov. Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
850 - PETROLEUM PRODUCTS	39.42	103.18	-63.76	-161.75%	153.47	2,332.40	-2,178.93	-1,419.78%
860 - MAIN. TOOLS & EQUIPMENT	94.03	515.62	-421.59	-448.36%	627.93	1,197.64	-569.71	-90.73%
870 - PARK LANDSCAPING	99.00	758.85	-659.85	-666.52%	1,573.83	1,962.85	-389.02	-24.72%
880 - UTILITES - ELECTRIC	4,142.40	2,389.38	1,753.02	42.32%	35,715.08	25,181.78	10,533.30	29.49%
881 - UTILITES - NATURAL GAS	1,509.68	1,622.99	-113.31	-7.51%	4,136.74	5,872.08	-1,735.34	-41.95%
882 - UTILITIES - WATER	425.12	303.75	121.37	28.55%	7,004.56	6,913.59	90.97	1.30%
890 - PARK IMPROVEMENTS & REPAIRS	0.00	167.32	-167.32	0.00%	0.00	423.30	-423.30	0.00%
Department 6 - Maintenance Total:	24,683.83	22,341.73	2,342.10	9.49%	195,069.68	180,077.31	14,992.37	7.69%
Department: 7 - Recreation								
515 - CUSTODIANS & FACILITY SUPERVISORS	6,256.49	6,890.26	-633.77	-10.13%	36,759.38	43,992.26	-7,232.88	-19.68%
516 - PROGRAM WAGES	9,479.67	7,418.73	2,060.94	21.74%	61,624.93	71,857.40	-10,232.47	-16.60%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	348.80	0.00	348.80	100.00%
620 - CONTRACTUAL PROGRAMS	12,904.97	24,839.49	-11,934.52	-92.48%	120,781.07	156,473.03	-35,691.96	-29.55%
630 - TRANSPORTATION	419.42	3,477.50	-3,058.08	-729.12%	419.42	3,477.50	-3,058.08	-729.12%
774 - SPECIAL EVENTS	0.00	0.00	0.00	0.00%	5,072.02	4,324.01	748.01	14.75%
780 - PROGRAM EQUIPMENT	473.28	28.49	444.79	93.98%	1,663.19	2,630.39	-967.20	-58.15%
790 - PROGRAM SUPPLIES	7,179.80	12,148.48	-4,968.68	-69.20%	19,847.23	23,984.55	-4,137.32	-20.85%
Department 7 - Recreation Total:	36,713.63	54,802.95	-18,089.32	-49.27%	246,516.04	306,739.14	-60,223.10	-24.43%
Expense Total:	121,105.78	134,291.62	-13,185.84	-10.89%	833,486.26	883,251.55	-49,765.29	-5.97%
Fund 13 Surplus (Deficit):	-43,395.84	-81,198.45	-37,802.61	-87.11%	375,876.97	327,803.75	-48,073.22	-12.79%
Total Surplus (Deficit):	-82,042.74	-85,955.63	-3,912.89	-4.77%	997,914.28	711,378.86	-286,535.42	-28.71%

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair
FROM: Cassandra G. Todd, MBA (Director of Finance & HR)
RE: Consolidated Vouchers dated 12/12/2022

If this voucher is removed from the consent agenda, the financial report for the month of November should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated December 12, 2022 in the amount of \$ 356,825.34
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable Vouchers & P Card Purchases

General Fund	45,604.88
Debt Service	400.00
Fitness Center	11,546.89
BASE Program	5,945.54
Recreation Fund	45,563.56
Paving & Lighting	-
Liability Insurance	65.00
Audit	-
Special Recreation for Handicapped	-
Capital Projects	47,989.54
	<u>157,115.41</u>

Recreation Refunds 1,736.56

Imprest Checks

AT&T	internet service - Gilbert, CC, Sedgewick	183.24	
KS State Bank	additional fitness equipment	<u>776.98</u>	960.22

Merchant Service & Bank Fees 4,734.49

Payroll for the pay dates through November (2 pay periods) 192,278.66
Includes monthly Social Security, Medicare & IMRF contributions.

\$ 356,825.34



Park District of La Grange, IL

Expense Approval Report By Vendor Name

Payment Dates 11/15/2022 - 12/12/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: SE1525 - A SEAT AT THE TABLE					
A SEAT AT THE TABLE	1132LAGRANGE	11/10/2022	KINDERBOTS 9/24-10/29	13-7-03-62000	450.00
Vendor SE1525 - A SEAT AT THE TABLE Total:					450.00
Vendor: AC2100 - ACCESS ONE INC					
ACCESS ONE INC	5576926	12/01/2022	LOCAL PHONE SERVICE/IPRA L	01-5-00-42610	25.00
ACCESS ONE INC	5576926	12/01/2022	LOCAL PHONE SERVICE/IPRA L	01-5-00-67011	388.05
ACCESS ONE INC	5576926	12/01/2022	LOCAL PHONE SERVICE/IPRA L	13-5-00-67011	388.04
Vendor AC2100 - ACCESS ONE INC Total:					801.09
Vendor: AD2155 - ADVANCED TURF SOLUTIONS					
ADVANCED TURF SOLUTIONS	SO1055323	11/08/2022	HERBICIDES	01-6-00-87013	758.84
ADVANCED TURF SOLUTIONS	SO1055323	11/08/2022	HERBICIDES	13-6-00-87013	758.85
ADVANCED TURF SOLUTIONS	1035469	11/18/2022	FALL APPLICATION FERT. HERB	01-6-00-81021	750.00
ADVANCED TURF SOLUTIONS	1035469	11/18/2022	FALL APPLICATION FERT. HERB	13-6-00-81021	750.00
Vendor AD2155 - ADVANCED TURF SOLUTIONS Total:					3,017.69
Vendor: WH1950 - ALANA BERKE					
ALANA BERKE	SLIME/LEGO	11/30/2022	SUPER SLIME GOOEY CHEMIS	13-7-03-62000	700.00
ALANA BERKE	SLIME/LEGO	11/30/2022	LEGO ENGINEERING 9/12-11/	13-7-03-62000	1,260.00
Vendor WH1950 - ALANA BERKE Total:					1,960.00
Vendor: AL5525 - ALL STAR SPORTS INSTRUCTION INC					
ALL STAR SPORTS INSTRUCTIO	227026	11/29/2022	FALL SESSION II CLASSES	13-7-01-62000	4,071.00
Vendor AL5525 - ALL STAR SPORTS INSTRUCTION INC Total:					4,071.00
Vendor: AL4488 - ALPHAGRAPHS 375					
ALPHAGRAPHS 375	110367	11/30/2022	WS BROCHURE POSTCARDS	01-5-00-69111	660.95
ALPHAGRAPHS 375	110367	11/30/2022	WS BROCHURE POSTCARDS	13-5-00-69111	660.95
Vendor AL4488 - ALPHAGRAPHS 375 Total:					1,321.90
Vendor: AM3289 - AMALGAMATED BANK OF CHICAGO					
AMALGAMATED BANK OF CHI	INV0001764	12/01/2022	TRUST FEES FOR SERIES 2012	04-5-00-91200	400.00
Vendor AM3289 - AMALGAMATED BANK OF CHICAGO Total:					400.00
Vendor: BMO - BMO HARRIS					
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Chamber holiday lunch	01-5-00-54011	25.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	All districts holiday lunch	01-5-00-54013	32.50
BMO HARRIS	H42420221128ptghbftco	11/30/2022	CEU's for Legal Symposium ED	01-5-00-54034	3.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	CEU's for Legal Symposium ED	01-5-00-54034	3.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Holiday Tree Lighting banner	01-5-00-60011	55.81
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Content Studio Yearly Fee for	01-5-00-60030	322.67
BMO HARRIS	H42420221128ptghbftco	11/30/2022	IPRA membership for Blake	01-5-00-66020	139.50
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Staff Lunch to discuss Bball lo	01-5-00-71010	70.85
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Area Director Lunch Meeting	01-5-00-71010	23.80
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Thank you lunch with Supt of	01-5-00-71010	24.20
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Lunch with new Finance and	01-5-00-71010	25.30
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Monthly department lunch fo	01-5-00-71013	65.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	1st department lunch for my	01-5-00-71013	54.91
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Tables for Banquet Room	01-5-00-75010	317.75
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Sent over new bond documen	01-5-00-76022	14.43
BMO HARRIS	H42420221128ptghbftco	11/30/2022	mat service	01-6-00-81012	149.24
BMO HARRIS	H42420221128ptghbftco	11/30/2022	dumpster service	01-6-00-81020	206.88
BMO HARRIS	H42420221128ptghbftco	11/30/2022	uniform service	01-6-00-81030	145.48
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Parts to repair water line at R	01-6-00-81038	54.67
BMO HARRIS	H42420221128ptghbftco	11/30/2022	dump truck # 41 - ball joint re	01-6-00-82010	860.82
BMO HARRIS	H42420221128ptghbftco	11/30/2022	dump truck # 41 - ball joint re	01-6-00-82010	860.82
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Dump truck #40 - ram install	01-6-00-82011	601.34
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Dust mop for cleaning buildin	01-6-00-83010	16.43

Expense Approval Report

Payment Dates: 11/15/2022 - 12/12/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Name plates for offices at Rec	01-6-00-83012	48.29
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Damp mop cleaning solutions	01-6-00-83012	45.83
BMO HARRIS	H42420221128ptghbftco	11/30/2022	paper goods mop heads Cloro	01-6-00-83012	205.68
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Knee pads and garbage bags f	01-6-00-83021	186.96
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Garbage bags for Rec Center	01-6-00-83021	23.49
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Cold patch for parking lot at R	01-6-00-84030	17.95
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Knee pads and garbage bags f	01-6-00-84032	30.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Knee pads and garbage bags f	01-6-00-84032	29.99
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Batteries for parks departmen	01-6-00-84041	10.82
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Hand salt spreaders for parks	01-6-00-84041	18.99
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Supplies for flooring project	01-6-00-84041	195.47
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Threshold for floor in Blake's	01-6-00-84042	14.99
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Flooring for Blake's office	01-6-00-84042	323.79
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Part to fix urinal at Sedgwick	01-6-00-84044	18.91
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Hose for parks garage	01-6-00-84044	8.47
BMO HARRIS	H42420221128ptghbftco	11/30/2022	motor oil	01-6-00-85013	93.23
BMO HARRIS	H42420221128ptghbftco	11/30/2022	propane refill for tree lighting	01-6-00-85013	9.96
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Electrical tools for parks depa	01-6-00-86013	79.88
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Stand for saw in Parks Depart	01-6-00-86015	114.50
BMO HARRIS	H42420221128ptghbftco	11/30/2022	refund for tool	01-6-00-86015	-72.75
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Saw for parks department	01-6-00-86015	199.50
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Laser level for parks departm	01-6-00-86017	194.50
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Parts to repair oven at Comm	01-6-13-89000	87.32
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Fee to have service tech look	01-6-13-89000	80.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	SFX BASE phone	12-7-00-67033	28.60
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Bulletin Board Borders	12-7-21-79000	13.99
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Christmas ornaments for pare	12-7-21-79000	16.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base supplies	12-7-21-79000	4.32
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Veggie/fruit cups	12-7-21-79000	17.12
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base supplies	12-7-21-79000	24.48
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base supplies	12-7-21-79000	1.25
BMO HARRIS	H42420221128ptghbftco	11/30/2022	base snack and supplies	12-7-21-79000	2.31
BMO HARRIS	H42420221128ptghbftco	11/30/2022	base snack and supplies	12-7-21-79110	28.51
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base snack	12-7-21-79110	162.60
BMO HARRIS	H42420221128ptghbftco	11/30/2022	All schools snack	12-7-21-79110	141.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	base snack and supplies	12-7-21-79110	7.46
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base snack	12-7-21-79110	12.44
BMO HARRIS	H42420221128ptghbftco	11/30/2022	peaches for snack	12-7-21-79110	16.76
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base snack and supplies	12-7-21-79110	2.48
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Snack all schools	12-7-21-79110	27.98
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Bulletin Board Borders	12-7-22-79000	13.99
BMO HARRIS	H42420221128ptghbftco	11/30/2022	base snack and supplies	12-7-22-79000	2.31
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Christmas ornaments for pare	12-7-22-79000	16.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base supplies	12-7-22-79000	4.32
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Veggie/fruit cups	12-7-22-79000	17.14
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base supplies	12-7-22-79000	1.25
BMO HARRIS	H42420221128ptghbftco	11/30/2022	peaches for snack	12-7-22-79110	16.76
BMO HARRIS	H42420221128ptghbftco	11/30/2022	COS, OG, CP snack items	12-7-22-79110	40.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	All schools snack	12-7-22-79110	130.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Snack all schools	12-7-22-79110	27.98
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Snack - OG, COS and CP	12-7-22-79110	160.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	base snack and supplies	12-7-22-79110	7.46
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base snack and supplies	12-7-22-79110	2.48
BMO HARRIS	H42420221128ptghbftco	11/30/2022	base snack and supplies	12-7-23-79000	2.31
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base supplies	12-7-23-79000	1.25
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Christmas ornaments for pare	12-7-23-79000	16.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base supplies	12-7-23-79000	4.32
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Bulletin Borders	12-7-23-79000	26.97
BMO HARRIS	H42420221128ptghbftco	11/30/2022	peaches for snack	12-7-23-79110	8.38
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base snack	12-7-23-79110	2.48

Expense Approval Report

Payment Dates: 11/15/2022 - 12/12/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base snack and supplies	12-7-23-79110	2.48
BMO HARRIS	H42420221128ptghbftco	11/30/2022	base snack and supplies	12-7-23-79110	7.46
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Snack - OG, COS and CP	12-7-23-79110	100.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	All schools snack	12-7-23-79110	80.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	COS, OG, CP snack items	12-7-23-79110	30.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Snack all schools	12-7-23-79110	27.98
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base Supplies	12-7-24-79000	5.38
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Christmas ornaments for pare	12-7-24-79000	8.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Bulletin Borders	12-7-24-79000	26.97
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base snack and supplies	12-7-24-79000	6.97
BMO HARRIS	H42420221128ptghbftco	11/30/2022	base snack and supplies	12-7-24-79000	10.30
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base supplies	12-7-24-79000	1.25
BMO HARRIS	H42420221128ptghbftco	11/30/2022	base snack and supplies	12-7-24-79000	2.31
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base supplies	12-7-24-79000	4.31
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base snack and supplies	12-7-24-79110	2.48
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Snack all schools	12-7-24-79110	27.98
BMO HARRIS	H42420221128ptghbftco	11/30/2022	All schools snack	12-7-24-79110	100.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base snack	12-7-24-79110	162.59
BMO HARRIS	H42420221128ptghbftco	11/30/2022	base snack and supplies	12-7-24-79110	28.51
BMO HARRIS	H42420221128ptghbftco	11/30/2022	peaches for snack	12-7-24-79110	8.38
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Bulletin Borders	12-7-25-79000	26.97
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Christmas ornaments for pare	12-7-25-79000	24.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base Supplies	12-7-25-79000	33.26
BMO HARRIS	H42420221128ptghbftco	11/30/2022	base snack and supplies	12-7-25-79000	2.31
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base supplies	12-7-25-79000	1.25
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base supplies	12-7-25-79000	4.31
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Snack - OG, COS and CP	12-7-25-79110	223.92
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base snack and supplies	12-7-25-79110	2.48
BMO HARRIS	H42420221128ptghbftco	11/30/2022	COS, OG, CP snack items	12-7-25-79110	62.71
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Party supplies- Halloween	12-7-25-79110	38.02
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Snack all schools	12-7-25-79110	27.98
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base snack	12-7-25-79110	5.84
BMO HARRIS	H42420221128ptghbftco	11/30/2022	peaches for snack	12-7-25-79110	8.38
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Snack supplies OG	12-7-25-79110	20.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	base snack and supplies	12-7-25-79110	7.46
BMO HARRIS	H42420221128ptghbftco	11/30/2022	All schools snack	12-7-25-79110	150.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Bus Transportation Fee for BA	12-7-26-63020	1,645.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Movie for camp	12-7-26-79000	2.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Veggie/fruit cups	12-7-27-79000	17.12
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Christmas ornaments for pare	12-7-27-79000	16.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base supplies	12-7-27-79000	1.25
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base supplies	12-7-27-79000	4.31
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Bulletin Borders	12-7-27-79000	26.98
BMO HARRIS	H42420221128ptghbftco	11/30/2022	base snack and supplies	12-7-27-79000	2.31
BMO HARRIS	H42420221128ptghbftco	11/30/2022	base snack and supplies	12-7-27-79110	28.51
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base snack and supplies	12-7-27-79110	2.48
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base snack	12-7-27-79110	162.60
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Snack all schools	12-7-27-79110	27.98
BMO HARRIS	H42420221128ptghbftco	11/30/2022	All schools snack	12-7-27-79110	105.56
BMO HARRIS	H42420221128ptghbftco	11/30/2022	peaches for snack	12-7-27-79110	8.38
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Base snack	12-7-27-79110	2.48
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Chamber holiday lunch	13-5-00-54011	25.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	All districts holiday lunch	13-5-00-54013	32.50
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Holiday Tree Lighting banner	13-5-00-60011	55.81
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Content Studio Yearly Fee for	13-5-00-60030	322.66
BMO HARRIS	H42420221128ptghbftco	11/30/2022	IPRA membership for Blake	13-5-00-66020	139.50
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Donuts for FT Staff Meeting	13-5-00-72020	26.08
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Tables for Banquet Room	13-5-00-75010	317.75
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Sent over new bond documen	13-5-00-76022	14.42
BMO HARRIS	H42420221128ptghbftco	11/30/2022	mat service	13-6-00-81012	149.24

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420221128ptghbftco	11/30/2022	dumpster service	13-6-00-81020	206.87
BMO HARRIS	H42420221128ptghbftco	11/30/2022	uniform service	13-6-00-81030	145.48
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Parts to repair water line at R	13-6-00-81038	54.67
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Dump truck #40 - ram install	13-6-00-82011	601.34
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Dust mop for cleaning buildin	13-6-00-83010	16.44
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Name plates for offices at Rec	13-6-00-83012	48.29
BMO HARRIS	H42420221128ptghbftco	11/30/2022	paper goods mop heads Cloro	13-6-00-83012	205.68
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Damp mop cleaning solutions	13-6-00-83012	45.83
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Garbage bags for Rec Center	13-6-00-83021	23.48
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Cold patch for parking lot at R	13-6-00-84030	17.96
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Batteries for parks departmen	13-6-00-84041	10.81
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Hand salt spreaders for parks	13-6-00-84041	18.99
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Supplies for flooring project	13-6-00-84041	195.46
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Flooring for Blake's office	13-6-00-84042	323.78
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Threshold for floor in Blake's	13-6-00-84042	14.99
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Hose for parks garage	13-6-00-84044	8.47
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Part to fix urinal at Sedgwick	13-6-00-84044	18.90
BMO HARRIS	H42420221128ptghbftco	11/30/2022	propane refill for tree lighting	13-6-00-85013	9.96
BMO HARRIS	H42420221128ptghbftco	11/30/2022	motor oil	13-6-00-85013	93.22
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Electrical tools for parks depa	13-6-00-86013	79.88
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Saw for parks department	13-6-00-86015	199.50
BMO HARRIS	H42420221128ptghbftco	11/30/2022	refund for tool	13-6-00-86015	-72.75
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Stand for saw in Parks Depart	13-6-00-86015	114.50
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Laser level for parks departm	13-6-00-86017	194.49
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Fee to have service tech look	13-6-13-89000	80.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Parts to repair oven at Comm	13-6-13-89000	87.32
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Daddy Daughter Dance Photo	13-7-04-62000	125.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Holiday Tree Lighting heater	13-7-04-79000	116.58
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Holiday Tree Lighting Elves	13-7-04-79000	225.00
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Daddy Daughter Dance snacks	13-7-04-79000	131.66
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Daddy Daughter Dance Lemo	13-7-04-79000	38.90
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Holiday Train bells	13-7-04-79000	46.99
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Santa Beard glue remover	13-7-04-79000	14.49
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Santa Beard Glue for Santa ev	13-7-04-79000	11.83
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Daddy Daughter Dance Balloo	13-7-04-79000	12.50
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Letters to Santa Mail Box	13-7-04-79000	34.99
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Bus Transportation Fee for BA	13-7-07-63000	3,477.50
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Rec Center preschool classroo	13-7-08-78000	28.49
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Preschool penguin stickers for	13-7-08-79000	6.95
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Preschool Feathers and sand f	13-7-08-79000	34.48
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Daddy Daughter Dance snacks	13-7-08-79000	51.72
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Preschool stickers for crafting	13-7-08-79000	7.50
BMO HARRIS	H42420221128ptghbftco	11/30/2022	Brown & Black Bears paper s	13-7-08-79000	5.69
Vendor BMO - BMO HARRIS Total:					18,579.86

Vendor: BP1927 - BRIAN PRZYBYLSKI

BRIAN PRZYBYLSKI	101	11/22/2022	SANTA FOR HOLIDAY TREE LIG	13-7-04-79000	120.00
Vendor BP1927 - BRIAN PRZYBYLSKI Total:					120.00

Vendor: BR6020 - BRONZE MEMORIAL CO.

BRONZE MEMORIAL CO.	707869	11/15/2022	COMMEMORATIVE TREE PLA	01-21600	307.49
BRONZE MEMORIAL CO.	707887	11/23/2022	COMMEMORATIVE TREE PLA	01-21600	319.49
Vendor BR6020 - BRONZE MEMORIAL CO. Total:					626.98

Vendor: CA0500 - CANTEEN REFRESHMENT SERVICES

CANTEEN REFRESHMENT SER	ORD185303	11/07/2022	WATER COOLER RENTAL 11/7-	01-5-00-73030	49.22
CANTEEN REFRESHMENT SER	ORD185303	11/07/2022	WATER COOLER RENTAL 11/7-	13-5-00-73030	49.22
CANTEEN REFRESHMENT SER	ORD189406	12/05/2022	WATER COOLER RENTAL 12/5-	01-5-00-73030	49.22
CANTEEN REFRESHMENT SER	ORD189406	12/05/2022	WATER COOLER RENTAL 12/5-	13-5-00-73030	49.22
Vendor CA0500 - CANTEEN REFRESHMENT SERVICES Total:					196.88

Vendor: CA0810 - CARD CONNECT

CARD CONNECT	00102392	11/29/2022	RENT CHIP READERS	11-5-00-65004	75.00
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CARD CONNECT	00102392	11/29/2022	RENT CHIP READERS	12-7-00-65004	50.00
CARD CONNECT	00102392	11/29/2022	RENT CHIP READERS	13-5-00-65004	75.00
Vendor CA0810 - CARD CONNECT Total:					200.00
Vendor: CA6722 - CASE LOTS INC					
CASE LOTS INC	14708	11/09/2022	FORCE ANTIBACTERIAL WIPES	11-6-00-83010	664.20
CASE LOTS INC	14708	11/09/2022	FORCE ANTIBACTERIAL WIPES	11-6-00-83010	596.50
CASE LOTS INC	14708	11/09/2022	3 CASES OF GOJO HAND SOAP	11-6-00-83011	363.25
Vendor CA6722 - CASE LOTS INC Total:					1,623.95
Vendor: CH3110 - CHICAGOLAND WHISTLES INC					
CHICAGOLAND WHISTLES INC	1457	11/15/2022	YDL REFS ON 11/5 & 11/12 (4	13-7-01-62200	1,540.00
CHICAGOLAND WHISTLES INC	1477	11/15/2022	YDL REFS ON 11/19 (20 GAME	13-7-01-62200	770.00
Vendor CH3110 - CHICAGOLAND WHISTLES INC Total:					2,310.00
Vendor: CO1333 - CODY/BRAUN & ASSOCIATES INC.					
CODY/BRAUN & ASSOCIATES I	5505	12/01/2022	PARKING LOT DESIGN	36-5-20-94600	7,538.19
Vendor CO1333 - CODY/BRAUN & ASSOCIATES INC. Total:					7,538.19
Vendor: CO6878-1 - COM ED					
COM ED	80191122	11/10/2022	REC CENTER MONTHLY CHAR	01-6-20-88000	1,497.88
COM ED	80191122	11/10/2022	REC CENTER MONTHLY CHAR	11-6-20-88000	332.86
COM ED	80191122	11/10/2022	REC CENTER MONTHLY CHAR	13-6-20-88000	1,497.88
Vendor CO6878-1 - COM ED Total:					3,328.62
Vendor: CO7043 - COMPASS MINERALS AMERICA INC					
COMPASS MINERALS AMERIC	1071664	11/07/2022	ROAD SALT	01-6-00-84050	908.98
COMPASS MINERALS AMERIC	1071664	11/07/2022	ROAD SALT	13-6-00-84050	908.99
Vendor CO7043 - COMPASS MINERALS AMERICA INC Total:					1,817.97
Vendor: CO7226 - CONSTELLATION NEWENERGY - GAS DIVISION					
CONSTELLATION NEWENERGY	3610409	11/10/2022	GILBERT 55 N. GILBERT	01-6-11-88100	41.12
CONSTELLATION NEWENERGY	3610409	11/10/2022	SEDGEWICK 500 E 48TH	01-6-12-88100	116.42
CONSTELLATION NEWENERGY	3610409	11/10/2022	COMMUNITY CENTER 200 WA	01-6-13-88100	82.74
CONSTELLATION NEWENERGY	3610409	11/10/2022	GORDON 90 LOCUST	01-6-14-88100	33.90
CONSTELLATION NEWENERGY	3610409	11/10/2022	GILBERT 55 N. GILBERT	13-6-11-88100	41.13
CONSTELLATION NEWENERGY	3610409	11/10/2022	SEDGEWICK 500 E 48TH	13-6-12-88100	116.41
CONSTELLATION NEWENERGY	3610409	11/10/2022	COMMUNITY CENTER 200 WA	13-6-13-88100	82.74
CONSTELLATION NEWENERGY	3610409	11/10/2022	GORDON 90 LOCUST	13-6-14-88100	33.91
CONSTELLATION NEWENERGY	3616163	11/16/2022	Natural Gass - 536 East Ave (N	01-6-20-88100	541.49
CONSTELLATION NEWENERGY	3616163	11/16/2022	Natural Gass - 536 East Ave (N	13-6-20-88100	541.49
CONSTELLATION NEWENERGY	3616163-1	11/16/2022	Natural Gas - 536 East Ave (So	01-6-20-88100	661.72
CONSTELLATION NEWENERGY	3616163-1	11/16/2022	Natural Gas - 536 East Ave (So	11-6-20-88100	147.04
CONSTELLATION NEWENERGY	3616163-1	11/16/2022	Natural Gas - 536 East Ave (So	13-6-20-88100	661.72
Vendor CO7226 - CONSTELLATION NEWENERGY - GAS DIVISION Total:					3,101.83
Vendor: CO7230 - CONSTELLATION NEWENERGY INC					
CONSTELLATION NEWENERGY	10041122	11/11/2022	SPRING PARK ELECTRIC	01-6-18-88000	11.44
CONSTELLATION NEWENERGY	10041122	11/11/2022	SPRING PARK ELECTRIC	13-6-18-88000	11.44
CONSTELLATION NEWENERGY	70021122	11/11/2022	WAIOLA PARK ELECTRIC	01-6-15-88000	19.42
CONSTELLATION NEWENERGY	70021122	11/11/2022	WAIOLA PARK ELECTRIC	13-6-15-88000	19.41
CONSTELLATION NEWENERGY	80031122	11/11/2022	SEDGWICK PARK ELECTRIC	01-6-12-88000	197.50
CONSTELLATION NEWENERGY	80031122	11/11/2022	SEDGWICK PARK ELECTRIC	13-6-12-88000	197.49
CONSTELLATION NEWENERGY	INV0001715	11/14/2022	Denning Pk Electric	01-6-10-88000	57.26
CONSTELLATION NEWENERGY	INV0001715	11/14/2022	Denning Pk Electric	13-6-10-88000	57.25
CONSTELLATION NEWENERGY	INV0001716	11/14/2022	Gordon Pk Electric	01-6-14-88000	605.92
CONSTELLATION NEWENERGY	INV0001716	11/14/2022	Gordon Pk Electric	13-6-14-88000	605.91
CONSTELLATION NEWENERGY	INV0001753	11/17/2022	GILBERT 55 N. GILBERT	01-6-11-88100	45.06
CONSTELLATION NEWENERGY	INV0001753	11/17/2022	GILBERT 55 N. GILBERT	13-6-12-88100	45.06
Vendor CO7230 - CONSTELLATION NEWENERGY INC Total:					1,873.16
Vendor: COS100 - COOK COUNTY TREASURER					
COOK COUNTY TREASURER	INV0001765	12/12/2022	PROPERTY TAXES FOR 27 ELDE	01-5-00-65001	16.10
Vendor COS100 - COOK COUNTY TREASURER Total:					16.10

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: DI7800 - DIRECT FITNESS SOLUTIONS					
DIRECT FITNESS SOLUTIONS	0576702-IN	11/10/2022	DFS PM Follow Up Repairs	11-7-00-78000	2,102.74
DIRECT FITNESS SOLUTIONS	0577341-IN	11/18/2022	STAIR MAS. #24 ADJ. SPEED/R	11-7-00-78000	157.00
DIRECT FITNESS SOLUTIONS	0577360-IN	11/28/2022	PRECOR LEG PRESS/BICEP CU	11-7-00-78000	690.12
DIRECT FITNESS SOLUTIONS	0577401-IN	12/02/2022	PRECOR TREADMILL/UPRIGHT	11-7-00-78000	293.00
Vendor DI7800 - DIRECT FITNESS SOLUTIONS Total:					3,242.86
Vendor: DI7855 - DIRECTV					
DIRECTV	020916397X221115	11/15/2022	TV Service in Fitness Center	11-5-00-67040	300.98
Vendor DI7855 - DIRECTV Total:					300.98
Vendor: BA2089 - FREYA E. CRAIG SMITH					
FREYA E. CRAIG SMITH	2022-11.2-FIT	11/20/2022	LGF Group X Classes for Nov 7	11-7-00-62100	2,727.50
FREYA E. CRAIG SMITH	2022-11.2-REC	11/20/2022	Fall 2 2022 session 2nd half of	13-7-02-62000	2,677.43
FREYA E. CRAIG SMITH	2022-12.1FIT	12/04/2022	LGF GROUP X CLASSES FOR 11	11-7-00-62100	2,501.25
FREYA E. CRAIG SMITH	2022-12.1-REC	12/04/2022	FALL 2 2022 SESSION 2ND HA	13-7-02-62000	94.25
Vendor BA2089 - FREYA E. CRAIG SMITH Total:					8,000.43
Vendor: IL8015 - ILLINOIS STATE POLICE					
ILLINOIS STATE POLICE	INV0001700	11/14/2022	BACKGROUND CHECK	11-5-00-61020	100.00
ILLINOIS STATE POLICE	INV0001700	11/14/2022	BACKGROUND CHECK	12-7-00-61020	100.00
ILLINOIS STATE POLICE	INV0001700	11/14/2022	BACKGROUND CHECK	13-5-00-61020	100.00
Vendor IL8015 - ILLINOIS STATE POLICE Total:					300.00
Vendor: BE1050 - JENNIFER BECHTOLD					
JENNIFER BECHTOLD	INV0001751	12/05/2022	CUPCAKES FOR LEYNETTES LA	01-5-00-72010	7.97
JENNIFER BECHTOLD	INV0001751	12/05/2022	MILEAGE REIMBURSEMENT	13-5-00-55014	124.89
Vendor BE1050 - JENNIFER BECHTOLD Total:					132.86
Vendor: JO5990 - JOHNSON CONTROLS SECURITY					
JOHNSON CONTROLS SECURIT	38095831	11/05/2022	QUARTERLY BILLING SEPTEMB	01-6-00-81014	1,563.97
JOHNSON CONTROLS SECURIT	38095831	11/05/2022	QUARTERLY BILLING SEPTEMB	13-6-00-81014	1,563.97
Vendor JO5990 - JOHNSON CONTROLS SECURITY Total:					3,127.94
Vendor: ME1260 - JOSEPH MEERS					
JOSEPH MEERS	INV0001757	11/29/2022	HOLIDAY TRAIN SANTA	13-7-04-62000	125.00
Vendor ME1260 - JOSEPH MEERS Total:					125.00
Vendor: KI5437 - KIDS FIRST SPORTS SAFETY INC					
KIDS FIRST SPORTS SAFETY IN	INV0001766	10/06/2022	FALL SESSION I FOOTBALL AD	13-7-01-62000	67.20
KIDS FIRST SPORTS SAFETY IN	INV0001755	11/11/2022	FALL SESSION II BASKETBALL	13-7-01-62000	537.60
KIDS FIRST SPORTS SAFETY IN	INV0001756	11/11/2022	FALL SESSION II TRACK/FIELD	13-7-01-62000	355.20
Vendor KI5437 - KIDS FIRST SPORTS SAFETY INC Total:					960.00
Vendor: KO8391 - KONE INC					
KONE INC	962357304	11/01/2022	MONTHLY MAINTENANCE	01-6-00-81017	111.86
KONE INC	962357304	11/01/2022	MONTHLY MAINTENANCE	13-6-00-81017	111.87
Vendor KO8391 - KONE INC Total:					223.73
Vendor: KO2997 - KONICA MINOLTA BUSINESS					
KONICA MINOLTA BUSINESS	283858112	11/28/2022	BIZHUB C6501 65 PPM COLOR	36-5-00-91910	12,057.35
Vendor KO2997 - KONICA MINOLTA BUSINESS Total:					12,057.35
Vendor: HA5560 - LEANNA HARTUNG					
LEANNA HARTUNG	INV0001754	12/01/2022	MILEAGE REIMBURSEMENT	12-7-00-55012	120.92
Vendor HA5560 - LEANNA HARTUNG Total:					120.92
Vendor: MA2100 - MARKET ACCESS CORPORATION					
MARKET ACCESS CORPORATI	7415	11/15/2022	GROSS PREM FOR PDRMA EV	13-7-09-49012	370.00
Vendor MA2100 - MARKET ACCESS CORPORATION Total:					370.00
Vendor: SE1420 - MELISSA SEABERG					
MELISSA SEABERG	INV0001759	12/01/2022	MILEAGE REIMBURSEMENT	12-7-00-55012	135.66
Vendor SE1420 - MELISSA SEABERG Total:					135.66
Vendor: ME7220 - METRA GROUP TRAVEL					
METRA GROUP TRAVEL	INV0001699	11/14/2022	HOLIDAY TRAIN METRA TICKE	13-7-04-62000	469.50
Vendor ME7220 - METRA GROUP TRAVEL Total:					469.50

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Vendor: NI6060 - NICOR GAS CO.					
NICOR GAS CO.	INV0001701	11/10/2022	DENNING 4903 WILLOW SPRI	01-6-10-88100	100.53
NICOR GAS CO.	INV0001701	11/10/2022	DENNING 4903 WILLOW SPRI	13-6-10-88100	100.53
Vendor NI6060 - NICOR GAS CO. Total:					201.06
Vendor: NO1234 - NOVENTECH INC.					
NOVENTECH INC.	16532	11/21/2022	Meraki Cloud Control license	01-5-00-68013	921.45
NOVENTECH INC.	16532	11/21/2022	Meraki Cloud Control license	13-5-00-68013	921.45
NOVENTECH INC.	INV0001717	11/22/2022	BOARD MEETING LAPTOP PER	36-5-00-91908	894.00
NOVENTECH INC.	16603	12/01/2022	COMPUTER SUPPORT/BASE/FI	01-5-00-68020	852.89
NOVENTECH INC.	16603	12/01/2022	COMPUTER SUPPORT/BASE/FI	11-5-00-68020	189.80
NOVENTECH INC.	16603	12/01/2022	COMPUTER SUPPORT/BASE/FI	12-7-00-68012	569.42
NOVENTECH INC.	16603	12/01/2022	COMPUTER SUPPORT/BASE/FI	13-5-00-68020	852.89
Vendor NO1234 - NOVENTECH INC. Total:					5,201.90
Vendor: PD0332 - P.D.R.M.A.					
P.D.R.M.A.	1122083H	10/31/2022	GROUP HEALTH COVERAGE/H	01-21400	24,918.39
P.D.R.M.A.	1122083H	10/31/2022	GROUP HEALTH COVERAGE/H	01-5-00-53001	42.32
P.D.R.M.A.	1122083H	10/31/2022	GROUP HEALTH COVERAGE/H	11-5-00-53001	5.65
P.D.R.M.A.	1122083H	10/31/2022	GROUP HEALTH COVERAGE/H	12-7-00-53001	11.30
P.D.R.M.A.	1122083H	10/31/2022	GROUP HEALTH COVERAGE/H	13-5-00-53001	42.32
P.D.R.M.A.	INV0001707	12/01/2022	RISK MANAGEMENT INSTITUT	16-6-00-53302	65.00
Vendor PD0332 - P.D.R.M.A. Total:					25,084.98
Vendor: PA2563 - PALOS SPORTS/ SCHOOL					
PALOS SPORTS/ SCHOOL	5565383-00	11/22/2022	LIONS TRAVEL BASKETBALL U	13-7-01-79000	73.95
Vendor PA2563 - PALOS SPORTS/ SCHOOL Total:					73.95
Vendor: PI4028 - PITNEY BOWES RESERVE ACCOUNT					
PITNEY BOWES RESERVE ACC	111422	11/14/2022	POSTAGE MACHINE RESERVE	01-5-00-76014	500.00
PITNEY BOWES RESERVE ACC	111422	11/14/2022	POSTAGE MACHINE RESERVE	13-5-00-76014	500.00
Vendor PI4028 - PITNEY BOWES RESERVE ACCOUNT Total:					1,000.00
Vendor: PR6052 - PRAIRIE TRAIL FEDERATION					
PRAIRIE TRAIL FEDERATION	INV0001707	11/21/2022	TREES FOR HOLIDAY TREE LIG	13-7-04-79000	840.00
Vendor PR6052 - PRAIRIE TRAIL FEDERATION Total:					840.00
Vendor: PR6047 - PROSHRED SECURITY					
PROSHRED SECURITY	1050212	09/30/2022	SHREDDING OF DOCUMENTS	01-5-00-61013	600.00
Vendor PR6047 - PROSHRED SECURITY Total:					600.00
Vendor: QU5069 - QUILL CORPORATION					
QUILL CORPORATION	28750627	11/02/2022	INK/DESK SUPPLIES	01-5-00-73022	113.35
QUILL CORPORATION	28750627	11/02/2022	INK/DESK SUPPLIES	01-5-00-73023	0.15
QUILL CORPORATION	28750627	11/02/2022	INK/DESK SUPPLIES	13-5-00-73022	113.35
QUILL CORPORATION	28750627	11/02/2022	INK/DESK SUPPLIES	13-5-00-73023	0.16
QUILL CORPORATION	165517240	11/04/2022	INK/CALENDARS/DESK SUPPLI	01-5-00-73021	85.61
QUILL CORPORATION	165517240	11/04/2022	INK/CALENDARS/DESK SUPPLI	01-5-00-73022	154.04
QUILL CORPORATION	165517240	11/04/2022	INK/CALENDARS/DESK SUPPLI	01-5-00-73023	8.08
QUILL CORPORATION	165517240	11/04/2022	INK/CALENDARS/DESK SUPPLI	13-5-00-73021	85.62
QUILL CORPORATION	165517240	11/04/2022	INK/CALENDARS/DESK SUPPLI	13-5-00-73022	154.04
QUILL CORPORATION	165517240	11/04/2022	INK/CALENDARS/DESK SUPPLI	13-5-00-73023	8.08
QUILL CORPORATION	28954744	11/11/2022	BASE SUPPLIES	12-7-00-79000	614.34
Vendor QU5069 - QUILL CORPORATION Total:					1,336.82
Vendor: RO3409 - RICHARD ROSALIA					
RICHARD ROSALIA	INV0001758	11/29/2022	DONUTS WITH SANTA/SANTA	13-7-04-62000	250.00
Vendor RO3409 - RICHARD ROSALIA Total:					250.00
Vendor: RO6510 - ROTARY CLUB OF LA GRANGE					
ROTARY CLUB OF LA GRANGE	3319	11/16/2022	Pilgrim Pie Run Sponsorship	11-5-00-60020	300.00
Vendor RO6510 - ROTARY CLUB OF LA GRANGE Total:					300.00
Vendor: SI1499 - SIMPLE SANITATION					
SIMPLE SANITATION	25978	11/22/2022	GORDON XMAS TREE SALE	01-6-00-81022	85.00
SIMPLE SANITATION	25978	11/22/2022	GORDON XMAS TREE SALE	13-6-00-81022	85.00
Vendor SI1499 - SIMPLE SANITATION Total:					170.00

Expense Approval Report

Payment Dates: 11/15/2022 - 12/12/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: SP5940 - SPORTS KIDS INC					
SPORTS KIDS INC	213077	12/05/2022	FALL SESSION I CLASSES PG 1	13-7-01-62000	7,758.00
SPORTS KIDS INC	213083	12/05/2022	FALL SESSION I CLASSES PG 2	13-7-01-62000	648.00
Vendor SP5940 - SPORTS KIDS INC Total:					8,406.00
Vendor: SP6074 - SPORTSFIELDS, INC.					
SPORTSFIELDS, INC.	2022678	09/12/2022	RENOVATONS OF GORDON PA	36-5-00-96112	27,500.00
Vendor SP6074 - SPORTSFIELDS, INC. Total:					27,500.00
Vendor: TA6600 - TATES ICE CREAM SHOP					
TATES ICE CREAM SHOP	INV0001769	12/05/2022	DONUTS/HOT CHOCOLATE FO	13-7-04-79000	297.50
Vendor TA6600 - TATES ICE CREAM SHOP Total:					297.50
Vendor: CH3050 - TERESA CHAPMAN					
TERESA CHAPMAN	INV0001752	11/26/2022	LAMINATING SHEETS	01-5-00-73023	13.50
TERESA CHAPMAN	INV0001752	11/26/2022	LAMINATING SHEETS	13-5-00-73023	13.49
TERESA CHAPMAN	INV0001752	11/26/2022	LABELS HOLIDAY TRAIN BOAR	13-7-04-79000	10.99
TERESA CHAPMAN	INV0001752	11/26/2022	DONUTS WITH SANTA ORNA	13-7-04-79000	41.92
TERESA CHAPMAN	INV0001752	11/26/2022	PRESCHOOL ORNAMENTS CR	13-7-08-79000	20.96
Vendor CH3050 - TERESA CHAPMAN Total:					100.86
Vendor: KU2815 - TERRI KUZEL					
TERRI KUZEL	120222	12/02/2022	MILEAGE REIMBURSMENT	13-5-00-55014	147.12
Vendor KU2815 - TERRI KUZEL Total:					147.12
Vendor: LA5005 - U.S.POSTMASTER					
U.S.POSTMASTER	INV0001747	12/01/2022	WS POSTCARD POSTAGE PER	01-5-00-76011	1,000.00
U.S.POSTMASTER	INV0001747	12/01/2022	WS POSTCARD POSTAGE PER	13-5-00-76011	1,000.00
Vendor LA5005 - U.S.POSTMASTER Total:					2,000.00
Vendor: VI5006 - VILLAGE OF LA GRANGE					
VILLAGE OF LA GRANGE	33001022	10/24/2022	SEDGWICK SR. FIELD SPRINKL	01-6-12-88200	37.64
VILLAGE OF LA GRANGE	33001022	10/24/2022	SEDGWICK SR. FIELD SPRINKL	13-6-12-88200	37.63
VILLAGE OF LA GRANGE	35001122	11/22/2022	GILBERT TENNIS COURTS	01-6-11-88200	37.64
VILLAGE OF LA GRANGE	35001122	11/22/2022	GILBERT TENNIS COURTS	13-6-11-88200	37.63
VILLAGE OF LA GRANGE	45001122	11/22/2022	DENNING BUILDING	01-6-10-88200	89.52
VILLAGE OF LA GRANGE	45001122	11/22/2022	DENNING BUILDING	13-6-10-88200	89.53
VILLAGE OF LA GRANGE	52001122	11/22/2022	WAIOLA FOUNTAIN	01-6-15-88200	38.27
VILLAGE OF LA GRANGE	52001122	11/22/2022	WAIOLA FOUNTAIN	13-6-15-88200	38.27
VILLAGE OF LA GRANGE	62001122	11/22/2022	SPRING FOUNTAIN	01-6-18-88200	31.52
VILLAGE OF LA GRANGE	62001122	11/22/2022	SPRING FOUNTAIN	13-6-18-88200	31.53
VILLAGE OF LA GRANGE	66001122	11/22/2022	GILBERT BUILDING	01-6-11-88200	37.64
VILLAGE OF LA GRANGE	66001122	11/22/2022	GILBERT BUILDING	13-6-11-88200	37.63
VILLAGE OF LA GRANGE	68001122	11/22/2022	GILBERT HYDRANT	01-6-11-88200	31.52
VILLAGE OF LA GRANGE	68001122	11/22/2022	GILBERT HYDRANT	13-6-11-88200	31.53
VILLAGE OF LA GRANGE	680011222	11/22/2022	ELM FOUNTAIN	01-6-16-88200	37.64
VILLAGE OF LA GRANGE	680011222	11/22/2022	ELM FOUNTAIN	13-6-16-88200	37.63
Vendor VI5006 - VILLAGE OF LA GRANGE Total:					682.77
Grand Total:					157,115.41

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
01 - General	45,604.88	45,604.88
04 - Debt Service	400.00	400.00
11 - Fitness Center	11,546.89	11,546.89
12 - Before & After School	5,945.54	5,945.54
13 - Recreation	45,563.56	45,563.56
16 - Liability Insurance	65.00	65.00
36 - Capital Projects	47,989.54	47,989.54
Grand Total:	157,115.41	157,115.41

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
01-21400	INSURANCE DEDUCTION	24,918.39	24,918.39
01-21600	ACCRUED PAYABLES	626.98	626.98
01-5-00-42610	Rental Income - IPRA	25.00	25.00
01-5-00-53001	HEALTH INSURANCE	42.32	42.32
01-5-00-54011	CONF - AGENCY - CHAM	25.00	25.00
01-5-00-54013	CONF - AGENCY - AGENC	32.50	32.50
01-5-00-54034	CONF- PROF - IAPD LEGI	6.00	6.00
01-5-00-60011	BANNERS/ SIGNS/ NAM	55.81	55.81
01-5-00-60030	MARKETING	322.67	322.67
01-5-00-61013	CONTRACTUAL - SPECIAL	600.00	600.00
01-5-00-65001	BANK SERVICE CHARGES	16.10	16.10
01-5-00-66020	DUES - PROF - IPRA	139.50	139.50
01-5-00-67011	PHONE - LOCAL SERVICE	388.05	388.05
01-5-00-68013	ANTI VIRUS SOFTWARE	921.45	921.45
01-5-00-68020	ONSITE SUPPORT	852.89	852.89
01-5-00-69111	PROGRAM GUIDE - PRIN	660.95	660.95
01-5-00-71010	EXP ACCT - EXEC DIR	144.15	144.15
01-5-00-71013	EXP ACCT - SUPT OF FIN	119.91	119.91
01-5-00-72010	BOARD MTG ALLOWANC	7.97	7.97
01-5-00-73021	CALENDARS, PERSONAL	85.61	85.61
01-5-00-73022	PRINT CARTRIDGES	267.39	267.39
01-5-00-73023	DESK SUPPLIES	21.73	21.73
01-5-00-73030	WATER SERVICE	98.44	98.44
01-5-00-75010	FURNITURE	317.75	317.75
01-5-00-76011	POSTAGE - PROGRAM G	1,000.00	1,000.00
01-5-00-76014	POSTAGE - MACHINE	500.00	500.00
01-5-00-76022	DELIVERY - LEGAL DOCU	14.43	14.43
01-6-00-81012	RUG SERVICE	149.24	149.24
01-6-00-81014	SECURITY SERVICE & TES	1,563.97	1,563.97
01-6-00-81017	ELEVATOR	111.86	111.86
01-6-00-81020	DUMPSTER SERVICE	206.88	206.88
01-6-00-81021	PESTICIDE/ FERTILIZATIO	750.00	750.00
01-6-00-81022	PORTABLE TOILETS	85.00	85.00
01-6-00-81030	MAIN UNIFORMS	145.48	145.48
01-6-00-81038	REC CENTER FACILITY RE	54.67	54.67
01-6-00-82010	REPAIRS - VEHICLE	1,721.64	1,721.64
01-6-00-82011	REPAIRS - EQUIP	601.34	601.34
01-6-00-83010	CLEANING SUPPLIES	16.43	16.43
01-6-00-83012	BUILDING SUPPLIES	299.80	299.80
01-6-00-83021	PLASTIC TRASH BAGS	210.45	210.45
01-6-00-84030	CONCRETE BAGS/ BULK	17.95	17.95
01-6-00-84032	UNANTICIPATED EXPENS	59.99	59.99
01-6-00-84041	MISC HARDWARE	225.28	225.28
01-6-00-84042	LUMBER	338.78	338.78
01-6-00-84044	PLUMBING PARTS	27.38	27.38
01-6-00-84050	SALT	908.98	908.98

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
01-6-00-85013	PETRO PROD - GREASE/	103.19	103.19
01-6-00-86013	TOOLS - HAND	79.88	79.88
01-6-00-86015	TOOLS - MAIN - POWER	241.25	241.25
01-6-00-86017	TOOLS - MISC	194.50	194.50
01-6-00-87013	LANDSCAPING - HERBICI	758.84	758.84
01-6-10-88000	ELECTRIC - DENNING	57.26	57.26
01-6-10-88100	NATURAL GAS - DENNIN	100.53	100.53
01-6-10-88200	WATER - DENNING	89.52	89.52
01-6-11-88100	NATURAL GAS- GILBERT	86.18	86.18
01-6-11-88200	WATER - GILBERT	106.80	106.80
01-6-12-88000	ELECTRIC - SEDGWICK	197.50	197.50
01-6-12-88100	NATURAL GAS - SEDGWI	116.42	116.42
01-6-12-88200	WATER -SEDGWICK	37.64	37.64
01-6-13-88100	NATURAL GAS - COMMU	82.74	82.74
01-6-13-89000	REPAIRS - COMMUNITY	167.32	167.32
01-6-14-88000	ELECTRIC - GORDON	605.92	605.92
01-6-14-88100	NATURAL GAS - GORDO	33.90	33.90
01-6-15-88000	ELECTRIC - WAIOLA	19.42	19.42
01-6-15-88200	WATER -WAIOLA	38.27	38.27
01-6-16-88200	WATER -ELM	37.64	37.64
01-6-18-88000	ELECTRIC - SPRING	11.44	11.44
01-6-18-88200	WATER - SPRING	31.52	31.52
01-6-20-88000	ELECTRIC - EAST AVE	1,497.88	1,497.88
01-6-20-88100	NATURAL GAS - EAST AV	1,203.21	1,203.21
04-5-00-91200	BOND ISSUE COSTS	400.00	400.00
11-5-00-53001	HEALTH INSURANCE	5.65	5.65
11-5-00-60020	ADVERTISING	300.00	300.00
11-5-00-61020	BACKGROUND CHECKS	100.00	100.00
11-5-00-65004	MERCHANT FEES	75.00	75.00
11-5-00-67040	HIGH SPEED INTERNET/	300.98	300.98
11-5-00-68020	ONSITE SUPPORT	189.80	189.80
11-6-00-83010	CLEANING SUPPLIES	1,260.70	1,260.70
11-6-00-83011	BATHROOM SUPPLIES	363.25	363.25
11-6-20-88000	ELECTRIC - EAST AVE	332.86	332.86
11-6-20-88100	NATURAL GAS - EAST AV	147.04	147.04
11-7-00-62100	FITNESS INSTRUCTORS	5,228.75	5,228.75
11-7-00-78000	EQUIPMENT REPAIRS &	3,242.86	3,242.86
12-7-00-53001	HEALTH INSURANCE	11.30	11.30
12-7-00-55012	MILEAGE REIMBURSEME	256.58	256.58
12-7-00-61020	BACKGROUND CHECKS	100.00	100.00
12-7-00-65004	MERCHANT FEES	50.00	50.00
12-7-00-67033	CELL PHONE REIMBURSE	28.60	28.60
12-7-00-68012	COMPUTER SOFTWARE/	569.42	569.42
12-7-00-79000	SUPPLIES - ADMIN	614.34	614.34
12-7-21-79000	SUPPLIES - BARNSDALE	79.47	79.47
12-7-21-79110	FOOD - BARNSDALE	399.23	399.23
12-7-22-79000	SUPPLIES - CONGRESS P	55.01	55.01
12-7-22-79110	FOOD - CONGRESS PARK	384.68	384.68
12-7-23-79000	SUPPLIES - COSSITT	50.85	50.85
12-7-23-79110	FOOD - COSSITT	258.78	258.78
12-7-24-79000	SUPPLIES - FOREST RD	65.49	65.49
12-7-24-79110	FOOD - FOREST RD	329.94	329.94
12-7-25-79000	SUPPLIES - OGDEN	92.10	92.10
12-7-25-79110	FOOD - OGDEN	546.79	546.79
12-7-26-63020	FIELD TRIP TRANSPORTA	1,645.00	1,645.00
12-7-26-79000	SUPPLIES - BREAKS/ CA	2.00	2.00
12-7-27-79000	SUPPLIES - ST FRANCES	67.97	67.97
12-7-27-79110	FOOD - ST FRANCES	337.99	337.99

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
13-5-00-53001	HEALTH INSURANCE	42.32	42.32
13-5-00-54011	CONF - AGENCY - CHAM	25.00	25.00
13-5-00-54013	CONF - AGENCY - AGENC	32.50	32.50
13-5-00-55014	MILEAGE - FINANCE	272.01	272.01
13-5-00-60011	BANNERS/SIGNS/NAME	55.81	55.81
13-5-00-60030	MARKETING	322.66	322.66
13-5-00-61020	BACKGROUND CHECKS	100.00	100.00
13-5-00-65004	MERCHANT FEES	75.00	75.00
13-5-00-66020	DUES - PROF - IPRA	139.50	139.50
13-5-00-67011	PHONE - LOCAL SERVICE	388.04	388.04
13-5-00-68013	ANTI VIRUS SOFTWARE	921.45	921.45
13-5-00-68020	ONSITE SUPPORT	852.89	852.89
13-5-00-69111	PROGRAM GUIDE - PRIN	660.95	660.95
13-5-00-72020	STAFF MTG ALLOWANCE	26.08	26.08
13-5-00-73021	CALENDARS, PERSONAL	85.62	85.62
13-5-00-73022	PRINT CARTRIDGES	267.39	267.39
13-5-00-73023	DESK SUPPLIES	21.73	21.73
13-5-00-73030	WATER SERVICE	98.44	98.44
13-5-00-75010	FURNITURE	317.75	317.75
13-5-00-76011	POSTAGE - PROGRAM G	1,000.00	1,000.00
13-5-00-76014	POSTAGE - MACHINE	500.00	500.00
13-5-00-76022	DELIVERY - LEGAL DOCU	14.42	14.42
13-6-00-81012	RUG SERVICE	149.24	149.24
13-6-00-81014	SECURITY SERVICE & TES	1,563.97	1,563.97
13-6-00-81017	ELEVATOR	111.87	111.87
13-6-00-81020	DUMPSTER SERVICE	206.87	206.87
13-6-00-81021	PESTICIDE/ FERTILIZATIO	750.00	750.00
13-6-00-81022	PORTABLE TOILETS	85.00	85.00
13-6-00-81030	MAIN UNIFORMS	145.48	145.48
13-6-00-81038	REC CENTER FACILITY RE	54.67	54.67
13-6-00-82011	REPAIRS - EQUIP	601.34	601.34
13-6-00-83010	CLEANING SUPPLIES	16.44	16.44
13-6-00-83012	BUILDING SUPPLIES	299.80	299.80
13-6-00-83021	PLASTIC TRASH BAGS	23.48	23.48
13-6-00-84030	CONCRETE BAGS/ BULK	17.96	17.96
13-6-00-84041	MISC HARDWARE	225.26	225.26
13-6-00-84042	LUMBER	338.77	338.77
13-6-00-84044	PLUMBING PARTS	27.37	27.37
13-6-00-84050	SALT	908.99	908.99
13-6-00-85013	PETRO PROD - GREASE/	103.18	103.18
13-6-00-86013	TOOLS - HAND	79.88	79.88
13-6-00-86015	TOOLS - MAIN - POWER	241.25	241.25
13-6-00-86017	TOOLS - MISC	194.49	194.49
13-6-00-87013	LANDSCAPING - HERBICI	758.85	758.85
13-6-10-88000	ELECTRIC - DENNING	57.25	57.25
13-6-10-88100	NATURAL GAS - DENNIN	100.53	100.53
13-6-10-88200	WATER - DENNING	89.53	89.53
13-6-11-88100	NATURAL GAS- GILBERT	41.13	41.13
13-6-11-88200	WATER - GILBERT	106.79	106.79
13-6-12-88000	ELECTRIC - SEDGWICK	197.49	197.49
13-6-12-88100	NATURAL GAS - SEDGWI	161.47	161.47
13-6-12-88200	WATER -SEDGWICK	37.63	37.63
13-6-13-88100	NATURAL GAS - COMMU	82.74	82.74
13-6-13-89000	REPAIRS - COMMUNITY	167.32	167.32
13-6-14-88000	ELECTRIC - GORDON	605.91	605.91
13-6-14-88100	NATURAL GAS - GORDO	33.91	33.91
13-6-15-88000	ELECTRIC - WAIOLA	19.41	19.41
13-6-15-88200	WATER -WAIOLA	38.27	38.27

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
13-6-16-88200	WATER -ELM	37.63	37.63
13-6-18-88000	ELECTRIC - SPRING	11.44	11.44
13-6-18-88200	WATER - SPRING	31.53	31.53
13-6-20-88000	ELECTRIC - EAST AVE	1,497.88	1,497.88
13-6-20-88100	NATURAL GAS - EAST AV	1,203.21	1,203.21
13-7-01-62000	CONTRACTUAL - ATHLET	13,437.00	13,437.00
13-7-01-62200	ATHLETIC OFFICIALS	2,310.00	2,310.00
13-7-01-79000	SUPPLIES - ATHLETICS	73.95	73.95
13-7-02-62000	CONTRACTUAL - FITNES	2,771.68	2,771.68
13-7-03-62000	CONTRACTUAL - SPEC IN	2,410.00	2,410.00
13-7-04-62000	CONTRACTUAL - SPEC E	969.50	969.50
13-7-04-79000	SUPPLIES - SPEC EVTS/ T	1,943.35	1,943.35
13-7-07-63000	TRANSPORTATION - DAY	3,477.50	3,477.50
13-7-08-78000	EQUIP - PRESCHOOL	28.49	28.49
13-7-08-79000	SUPPLIES - PRESCHOOL	127.30	127.30
13-7-09-49012	ALCOHOL PERMITS	370.00	370.00
16-6-00-53302	PDRMA TRAINING	65.00	65.00
36-5-00-91908	COMPUTER REPLACEME	894.00	894.00
36-5-00-91910	COPY MACHINES	12,057.35	12,057.35
36-5-00-96112	PARK FIELD MAINTENAN	27,500.00	27,500.00
36-5-20-94600	PARKING LOT DEVELOP	7,538.19	7,538.19
	Grand Total:	157,115.41	157,115.41

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	157,115.41	157,115.41
Grand Total:	157,115.41	157,115.41

Section 4



STAFF REPORTS

**Park District of La Grange
December 2022
Board Report**

**Jenny Bechtold
Executive Director**

- The Comprehensive Master Plan received its final edits, and we are now working on posting the CMP on our website, as well as distributing it to the community via social media and email blast.

With the completion of our CMP, staff are now focused on our Mission Statement, Vision, and Values. Currently, the Park District only has a Mission Statement. Staff are collaborating, along with feedback from the Board on updating our Mission Statement. This process will also include developing a Vision and Values. Staff's goal is to present this to the Board by the end of our 4th quarter.

- We continue working on the cybersecurity requirements that have been put in place by PDRMA. We completed the migration over to Microsoft Office 365 the week of December 6, 2022 and will continue to work through the other requirements to ensure we are compliant.
- We met with our representative from the State to assist us with our new application for Authority to Dispose of Local Records. The application is a tedious process that we continue to work through. We need to ensure we have all document types on the application to prevent the need for an updated application. To date the District has properly disposed of approximately 250 boxes of records.
- I continue to review and update our Board Policy Manual. This month you will find updates to four personnel policies, as well as the addition of two new policies. Our next area of focus will be our financial policies.
- Staff continues to work with Little League on updating the affiliate agreement. Further updates will be discussed at the board meeting.

**Park District of La Grange
December 2022
Board Report**

Cassandra G. Todd, MBA: Director of Finance & Human Resources

- As expected per the previous board meeting announcement, the district finally received the bond proceeds for the debt service and capital funds in the total of \$362,700. \$6,750 of that amount was allocated to pay PMA Securities for their participation in the bond process.
- We have yet to receive property tax revenue receipts however, we are on target regarding the completion of all tax levy ordinances (see memo# M22-048 Tax Levy, Direction, & Abatement Ordinances).
- A presentation was provided to our administrative team, discussing the new logistical process for the 2023-2024 fiscal year budget. For this year, the process will be converted to an online format which will be completed in our ERP system (Tyler Technologies – Incode).
- Open enrollment for full-time staff health program has concluded.

**Park District of La Grange
December 2022
Board Report**

**Kevin Miller
Director of Recreation**

Athletics

- The Fall Youth Developmental League comes to an end with games on December 10th. Registration for the Winter session will run December 7th through January 9th.
- The La Grange Lions Travel Basketball program began hosting games on December 4th. Each team has now played at least one game in the DuPage Youth Travel Basketball League.
- Our Fall season of athletic programs will be wrapping up prior to the holidays. We saw improved enrollment in our basketball/t-ball/soccer classes for ages 2-5 years. We continue to see great enrollment in our gymnastics classes. Of the 137 classes we offered this season, 101 ran for a success rate of 74%.

Fitness

- La Grange Fitness had 130 new members join during the month of November 2022. We currently have 1,999 members through November 30th, 2022, compared to 1,708 as of November 30th, 2021 (an increase of 291 members). During the month of November, we had 37 cancellation requests, no members requested a hold, and 8 annual memberships expired.
- The month of November brought in 1,244 group fitness participants. The group fitness classes have an average of 249 participants per week and an average of 10 participants per class.
- We had 7,331 visits by fitness members, during the month of November 2022, compared to 5,945 during November 2021, an increase of 1,786 visits. We had 79 guest visits bringing in \$790 in revenue.
- The personal training department brought in \$3,355 for November 2022 compared to \$1,540 in November 2021 (an increase of \$1,815). We had 72 personal training sessions during the month of November 2022 compared to 35 sessions in November 2021.

- During November we offered a personal training special for Black Friday; 2 sessions for \$75. We sold 12 personal training specials for the month of November, bringing in \$900 in revenue (27% of total PT revenue).
- As a part of our Black Friday Sale, we also had a membership promo; purchase an annual membership and receive 1-month free. We sold 3 annual memberships for Black Friday totaling \$1,152 in revenue.
- Throughout the month of November, we offered a 45-day and 60-day student special; 45-days for \$45 and 60-days for \$60. We sold four 45-day passes (totaling \$180) and eight 60-day passes (totaling \$480). We will continue offering our student special until December 19, 2022.

Special Events

- The Daddy Daughter Dance was held on Friday, November 11th. There were 45 father/daughter couples who attended the event. They were able to take photos in the photo booth, enjoy snacks & dessert, while dancing the night away.
- The Holiday Train was held on Saturday, December 3rd while Donuts with Santa was held on December 4th. Both events maxed out registration and we were able to accommodate additional families for Donuts with Santa. We also hosted Santa Paws on December 4th 20 dogs registered and attended to take their photos with Santa.
- The Holiday Tree Lighting was held on Tuesday, December 6th. 31 total trees are set up at Waiola Park (26 purchased and 5 sponsors). We had great weather which led to record attendance for the event. A special thanks to the La Grange Fire & Police Departments for escorting and bringing Santa to the park.

BASE

- Our Thanksgiving Camp was held on November 21st (38 of 45 campers attending) and November 22nd (33 of 43 registered campers attending).
- The scheduled Winter Break Camp for December 27th-30th was cancelled due to low enrollment. We will be running the Winter Break Camp for January 3rd-6th. Currently, we have 15 students registered.
- Library visits began in November. The students are enjoying the activities and books the library staff have been bringing to each location.

- On Friday, December 9th we are hosting a Kids Night Out pop-up program. There are 15 participants registered. They will assemble gingerbread houses, enjoy pizza and popcorn, watch a movie and participate in various holiday activities.
- The last day of school before holiday break is December 21st for SFX and December 22nd for SD 102. Winter holiday parties for SFX will be held on December 20th and December 22nd for SD 102.

Marketing

- Christine Banks collaborated with Horton's Ace Hardware in cross-promotional efforts to offer exclusive discounts for decorations to Holiday Tree Lighting participants and sponsors.
- Social Media accounts were updated with current content. The following are statistics from our Social Media Accounts and FunBytes.
 - PDLG Facebook: Reach -31.5%, +11 New Followers, Profile Visits -36.5%
 - PDLG Instagram: Reach -19.7%, +21 New Followers, Profile Visits -36.8%
 - La Grange Fitness Facebook: Reach -49.6%, +0 New Followers, Profile Visits -44.5%
 - La Grange Fitness Instagram: Reach -13.2%, +11 New Followers, Profile Visits -7.9%
 - FunBytes Weekly eNewsletter: 44 New Subscribers in Last 30 Days

Miscellaneous

- Registration for the Winter Spring 2023 season began for residents of La Grange and Countryside on Wednesday, December 7th. Non-Resident Registration opens on December 14th.
- Recreation Staff has begun working on their budgets for the upcoming 2023/2024 Fiscal Year.
- Following this report is the Google Analytics Report for November 5th – December 4th, 2022.
- Below are Fall 2022 Program Statistics along with a 5-year comparison of the Fall programs. Additionally, you will find the 2022 calendar year numbers and 5-year comparison of the calendar years. Please note, this is not reflective of our Fiscal Years.

Fall Program Enrollment & Success Rate Statistics

COVID

Athletics	2018	2019	2020	2021	2022
Programs Offered	162	138	109	130	137
Programs that Ran	116	106	55	82	101
Success Rate	72%	77%	50%	63%	74%
Avg. Number Participants	8	9	11	11	10
Total Participants	949	950	583	876	1,021
Fitness	2018	2019	2020	2021	2022
Programs Offered	70	57	50	35	43
Programs that Ran	43	47	34	28	32
Success Rate	61%	82%	68%	80%	74%
Avg. Number Participants	9	9	4	6	6
Total Participants	386	409	135	155	207
Special Interest	2018	2019	2020	2021	2022
Programs Offered	74	66	40	38	67
Programs that Ran	45	44	8	25	44
Success Rate	61%	67%	20%	66%	66%
Avg. Number Participants	5	6	4	5	4
Total Participants	222	257	29	122	187
Special Events & Trips	2018	2019	2020	2021	2022
Programs Offered	17	17	13	11	10
Programs that Ran	11	12	4	9	10
Success Rate	65%	71%	31%	82%	100%
Avg. Number Participants	29	32	16	33	41
Total Participants	316	380	63	300	416
Performing Arts	2018	2019	2020	2021	2022
Programs Offered	56	44	59	29	29
Programs that Ran	38	28	7	26	20
Success Rate	68%	64%	12%	90%	69%
Avg. Number Participants	3	4	6	6	7
Total Participants	117	110	44	162	142

Preschool	2018	2019	2020	2021	2022
Programs Offered	8	13	13	13	13
Programs that Ran	8	10	3	5	6
Success Rate	100%	77%	23%	38%	46%
Avg. Number Participants	11	10	12	11	11
Total Participants	91	102	35	54	67

Total - does not include preschool	2018	2019	2020	2021	2022
Programs Offered	379	322	271	243	286
Programs that Ran	253	237	108	170	207
Success Rate	67%	74%	40%	70%	72%
Avg. Number Participants	8	9	8	10	9.5
Total Participants	1990	2106	854	1615	1,973

Calendar Year Totals

FALL	2018	2019	2020	2021	2022
Programs Offered	379	322	271	243	286
Programs Ran	253	237	108	170	207
Success Rate	67%	74%	40%	70%	72%
Avg. Number Participants	8	9	8	10	9.5
Total Participants	1990	2106	854	1615	1,973

WINTER SPRING	2018	2019	2020	2021	2022
Programs Offered	474	478	418	410	311
Programs Ran	282	305	204	175	219
Success Rate	59%	64%	49%	43%	70%
Avg. Number Participants	7	7	8	8	9
Total Participants	2077	2238	1729	1325	1979

SUMMER	2018	2019	2020	2021	2022
Programs Offered	425	429	378	281	310
Programs Ran	258	254	86	169	213
Success Rate	61%	59%	23%	60%	69%
Avg. Number Participants	5	5	6	7	6
Total Participants	1329	1271	486	1169	1,224

TOTALS	2018	2019	2020	2021	2022
Programs Offered	1278	1229	1067	934	907
Programs Ran	793	796	398	514	639
Success Rate	62%	65%	37%	55%	70%
Avg. Number Participants	7	7	8	8	8
Total Participants	5396	5615	3069	4109	5,176

Facilities

Rental Information-November 2022

Recreation Center Room Rentals:

Rentals- 40 total rentals from (7 Chicago, 7 La Grange, 3 Countryside, 2 Brookfield, 2 Lyons, 2 Bellwood, 2 Arlington Heights, and one each from Maywood, Willow Springs, Indian Head Park, Forest Park, Chicago Ridge, Summit, La Grange Park, Hillside, Berwyn, Willowbrook, Cicero, Evergreen Park, Western Springs, Riverside, and Westmont)

Total Fees November 2022- \$17,530

Rooms: 108/109- 7 rentals

105/106- 13 rentals

105- 2 rental

106- 1 rentals

112- 6 rentals

108- 3 rentals

109- 1 rentals

DeSitter Room- 7 rentals

Parties with exclusive playground rental included- 26

Outdoor Rentals:

Rentals- 0 total rentals

Community Center Rentals:

Rentals-5 total rentals from (5 La Grange)

Total Fees- \$1215

Court Rentals:

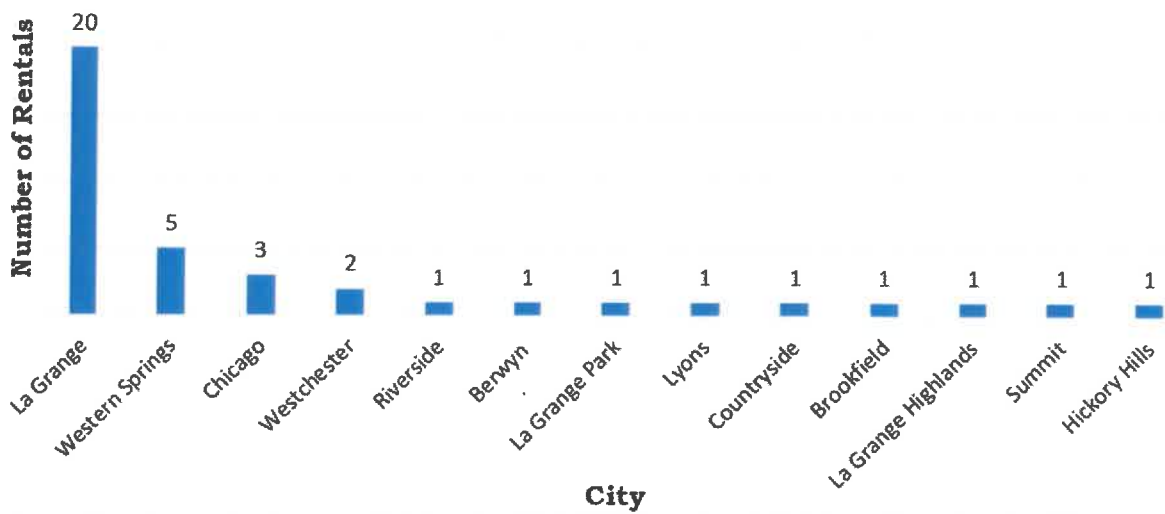
Rentals- 0 Rentals

Total Fees- \$0

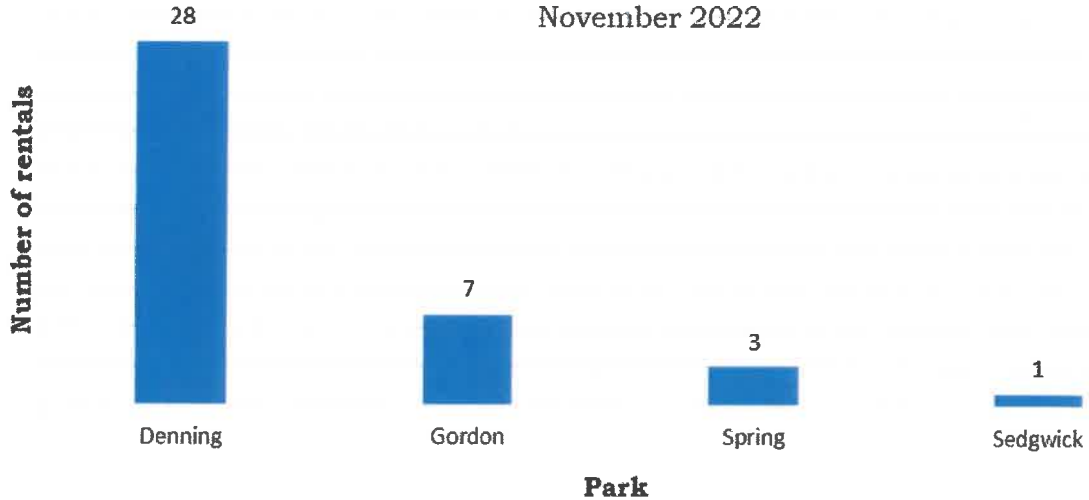
*All the above information is based on individual rentals, not multi-date, repeat rentals from teams/organizations.

locations and by the parks reserved. This information is based on individual rentals. It does not include the field rentals by organizations which include multiple dates over several months of use (example-AYSO soccer field rentals are not included in these graphs).

YTD May 2022-April 2023 Outdoor Rentals by Renter Location
November 2022



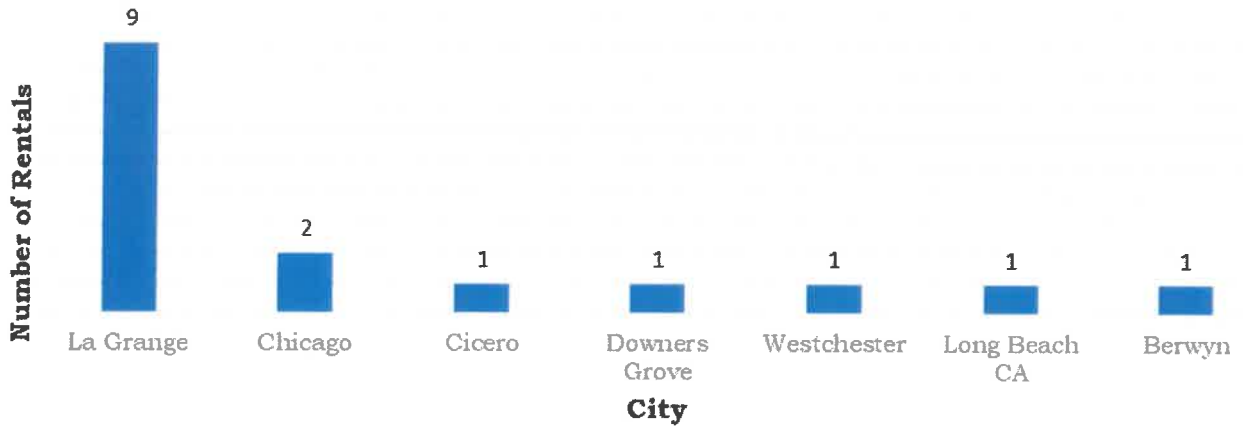
YTD May 2022-April 2023 Outdoor Rentals by Park
Reservation
November 2022



Indoor Court Rentals

There has been a total of 16 indoor court rentals May 2022-November 2022. The total fees collected May-November 2022 for indoor court rentals equals \$4592. The following chart displays the number of rentals by renter locations. This information is based on individual rentals. It does not include the court rentals by organizations which include multiple dates over several months of use (example-Taylor Intensity is not included in this).

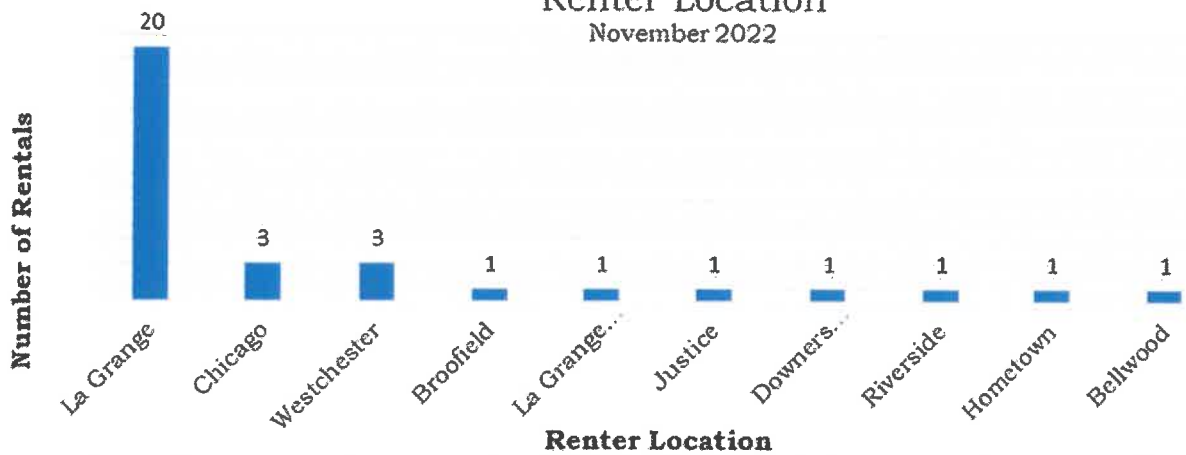
YTD May 2022- April 2023 Rec. Center Court Rentals by
 Renter Location
 November 2022



Community Center Rentals

There has been a total of 33 rentals for the community center from May 2022- November 2022. The total fees collected May-November 2022 for the Community Center rentals equals \$8880.50. The following chart displays the number of rentals by renter locations. This information is based on individual rentals. It does not include the rentals by organizations which include multiple dates over several months of use, example-Leadership and Sign of the Cross Christian Ministries are not included in this information).

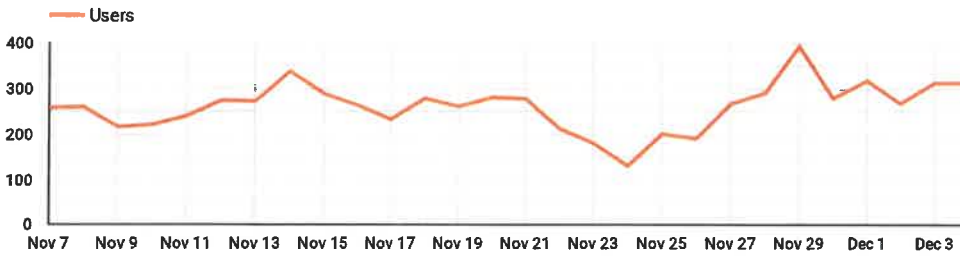
YTD May 2022-April 2023 Community Center Rentals by
 Renter Location
 November 2022



PDLG Audience Overview

Continent ▾ Region ▾ Channel ▾ Device ▾ Nov 5, 2022 - Dec 4, 2022 ▾

Your audience at a glance



Users
6,017



New Users
5,488



Number of Sessions per User
1.38



Sessions
8,298



Pageviews
17,604



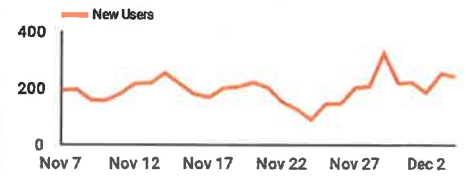
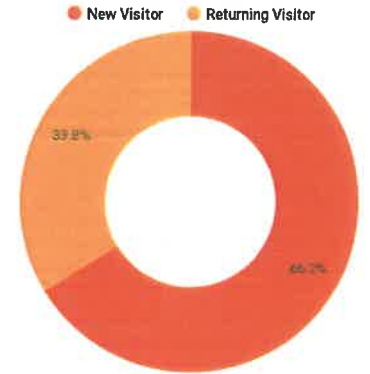
Pages / Session
2.12



Avg. Session Duration
00:01:34

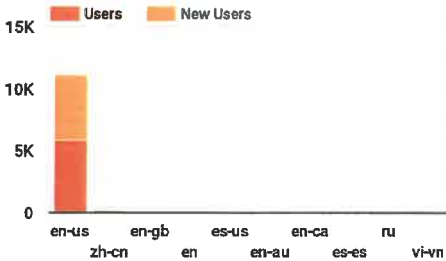


Bounce Rate
55.68%



Let's learn a bit more about your users!

Pages



Page	Users
1. /	3,224
2. /parks-and-facilities/recreation-center	774
3. /la-grange-fitness/fitness-center-infor...	719
4. /la-grange-fitness/membership	448
5. /facility-rentals/party-room-rentals	439
6. /our-programs/athletics	415
7. /our-programs	380
8. /la-grange-fitness	356
9. /our-programs/brochures	332
10. /new-events/calendar	320

1 - 10 / 249 < >

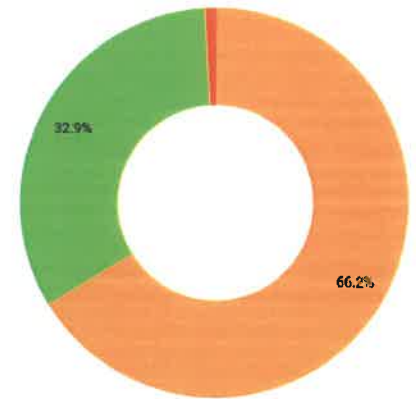
City Demographics



City	Users	New Users
1. Chicago	1,736	1,422
2. La Grange	771	605
3. (not set)	407	334
4. Brookfield	312	252
5. Western Springs	107	86
6. Ashburn	79	75
7. La Grange Park	78	61

1 - 10 / 998 < >

What device are people using?



Device	Users	New Users
1. mobile	3,982	3,765
2. desktop	1,979	1,673
3. tablet	56	52

1 - 3 / 3 < >

Park District of La Grange
December 2022
Board Report
Blake Ertmanis
Director of Parks, Planning, & Maintenance

- With the possibility of accumulating snowfall fast approaching, I would like to remind the public and board of the snow removal procedures for the district. The parks staff first priority is the removal of snow at the Recreation Center walks and drives. From there the staff remove snow from the walks at drives at the satellite pre-school sites. The last priority is snow removal from the walking path throughout the district. If a large snowfall occurs, it might be a day or two post snow event before the walking paths are cleared.

- Davis Tree Care has completed the annual trimming and tree removal throughout the district. The Park Operations Manager and I performed a final walk through with a representative from Davis to inspect the work. We are very pleased with the results.

- During the last week of November, the district received the new ballfield maintenance machine. We received the machine much earlier than expected. This machine will help the district achieve the quality of athletic fields staff and the community are striving for. I have included a picture of the machine.



Section 5



ATTORNEY REPORT

Section 6



TREASURER REPORT

Section 7



ACTION ITEMS

MEMORANDUM M22-050



TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
Blake Ertmanis, Director of Parks, Planning & Maintenance
RE: 610 East Ave Bid Results
DATE: December 12, 2022

Background:

On November 22nd, the executive director, a representative from Cody Braun and I opened the sealed bids for the parking lot project at 610 East Ave. 24 companies requested bid documents and 5 companies submitted bids. I have included the bid tabulation sheet along with the letter from Cody Braun describing the bid results and alternates in greater detail.

Staff Recommendation:

Based on current funds allocated for the project, staff recommend awarding the base bid with alternates A3 (two EV Locations), A4 (landscaping), and A6 (lowering water main in front of Rec Center). The total amount awarded would be **\$2,083,350** to the lowest qualified bidder which would be **Abby Paving**.



CODY/BRAUN & ASSOCIATES, LLC

Architects & Planners

1822 Marne Road, Bolingbrook, Illinois 60490 – Phone: 630-771-1333

E-Mail: jeff@codybraun.com

December 6, 2022

Park District of LaGrange
536 East Avenue
LaGrange, Illinois 60525

Attn: Ms. Jenny Bechtold, Executive Director

Re: New Parking Lot on NiCor Property for:
THE PARK DISTRICT OF LAGRANGE
Job No: 218006

Dear Jenny:

On November 22, 2022, bids were received on the above project. Attached is a PDF of those results along with an explanation of the Bid Tabulation form.

Twenty-five companies are listed on the bid tabulation form. Nineteen are contractors that requested drawings of the project from our office, four are plan rooms that also requested drawings, and one is a contractor that received drawings from one of the plan rooms and submitted a bid. A total of five bids were received as noted on the bid tabulation form.

Each bidder was required to supply a bid on the Base Bid and the seven alternates described as follows:

- Base Bid (BB): The new parking lot on the NiCor property and the remodeling of the existing parking lot in front of the Recreation Center. The base bid also includes the new connecting drive between the new parking lot and the Recreation Center.
- Alternate A1: Brick pavers for the new parking lot on the NiCor property.
- Alternate A2: Brick pavers in front of the Recreation Center.
- Alternate A3: Two new EV charging stations.
- Alternate A4: Extra landscaping, besides the minimum required by the Village located on the east and south sides of the Recreation Center.
- Alternate A5: All fencing, gates and coloring coating related to the pickle ball courts.
- Alternate A6: A new storm connection is required in the front of the building, and it runs under the existing water main. Because the exact depth of the water main is not known, an alternate bid was taken in case the water main is in the way of the new storm line. The water main will then be lowered.
- Alternate E1: Pickle ball sports lighting.



CODY/BRAUN & ASSOCIATES, LLC

Architects & Planners

1822 Marne Road, Bolingbrook, Illinois 60490 – Phone: 630-771-1333

E-Mail: jeff@codybraun.com

Since there are seven alternates, there are several combinations of bids that will determine the low bidder for the project. To help review the costs, I have broken the bidding into five areas of bidding as shown on the Bid Tabulation Form in color coded groups and as described below:

1. Base Bid,
Abby Paving: \$2,020,340.00
2. Blue Group: Base Bid + Alts A1 & A2
Hoppy's Landscaping: \$2,620,300.00
3. Green Group: Base Bid + Alts A1 thru A6 & E1
Hoppy's Landscaping: \$2,882,675.00
4. Yellow Group: Base Bid + Alts A3 thru A6 & E1
Abby Paving: \$2,276,330.00
5. Pink Group: Base Bid + Alts A3, A4 & A6
Abby Paving: \$2,083,350.00

These are just grouping suggestions and an exact grouping will be determined at the December 12th Board meeting based on the Park District's budget and needs. When staff and the Park Board determine which alternates to award with the base bid, then we can determine who the lowest bidder is at that time. We would also suggest that the Park Board award the project to the lowest bidder based on our office and WT Engineering meeting with the contractor to determine that the low bidder has all the required work in his bid and is qualified to do the project.

If you have any questions or comments, please contact our office at any time. I look forward, along with Todd Abrams of WT Engineering, to being at the December 12th Park Board meeting to present the project results and answer any questions you or the Park board may have.

Sincerely,

CODY/BRAUN AND ASSOCIATES, LLC

Jeffrey E. Braun

Jeffrey E. Braun, President

BID TABULATION for:
 New Parking Lot
 PD of LaGrange

OWNER
 Park District of LaGrange
 536 East Avenue
 LaGrange, Illinois 60625

Codv/Braun Job No. 218006

BIDDERS						BID SECURITY		SINGLE LUMP SUM PROPOSAL (BASE BID)		Alternates	
Name	ACCU Paving Co.	TYPICAL		Bid Bond	BB				A1		
Addr		Base Bid, Alta A1 & A2		Bank Draft					A2		
C, ST		Base Bid, Alts A1 thru A6, E1		Cert Check			\$0.00		A3		
Phone		Base Bid, Alts A3 thru A6, E1					\$0.00		A4		
e-mail	andrew@mertes.com	Base Bid, Alts A3, A4, A6			NONE				A5		
					E1				A6		
Name	Matthew Paving	ALTERNATE DESCRIPTIONS		Bid Bond	BB				A1		
Addr		A1	Brick Pavers New Parking Lot	Bank Draft					A2		
C, ST		A2	Brick Pavers Front of Building	Cert Check			\$0.00		A3		
Phone		A3	Two EV Locations		NONE		\$0.00		A4		
e-mail	matthewpavinginc@aol.com	A4	Landscaping		E1				A5		
		A5	Pickleball Courts						A6		
Name	Pavement Systems, Inc.	A6	Lower g water in Front of Bldg	Bid Bond	BB				A1		
Addr		E1	Pickleball Lighting	Bank Draft					A2		
C, ST				Cert Check			\$0.00		A3		
Phone							\$0.00		A4		
e-mail	kenm@pavementsystems.com				NONE				A5		
					E1				A6		
Name	Chicagoland Paving			Bid Bond	BB	\$2,135,000.00			A1	\$420,000.00	
Addr	225 Telser Road			Bank Draft		\$2,705,000.00			A2	\$150,000.00	
C, ST	Lake Zurich, IL			Cert Check		\$3,047,500.00			A3	\$25,000.00	
Phone						\$2,477,500.00			A4	\$25,000.00	
e-mail	office@chicagolandpaving.com				NONE	\$2,207,500.00			A5	\$185,000.00	
					E1	\$85,000.00			A6	\$22,500.00	
Name	Martam Construction			Bid Bond	BB	\$2,671,150.00			A1	\$460,700.00	
Addr	1200 Gasket Drive			Bank Draft		\$3,329,640.00			A2	\$197,790.00	
C, ST	Elgin, IL			Cert Check		\$3,754,150.00			A3	\$17,010.00	
Phone						\$3,095,660.00			A4	\$15,000.00	
e-mail	jerry@martam.com				NONE	\$2,790,160.00			A5	\$199,800.00	
					E1	\$105,700.00			A6	\$87,000.00	
Name	A Lamp Concrete Contractors			Bid Bond	BB				A1		
Addr				Bank Draft					A2		
C, ST				Cert Check			\$0.00		A3		
Phone							\$0.00		A4		
e-mail	kbiello@alamconcrete.com				NONE				A5		
					E1				A6		
Name	Orange Crush LLC			Bid Bond	BB				A1		
Addr				Bank Draft					A2		
C, ST				Cert Check			\$0.00		A3		
Phone							\$0.00		A4		
e-mail	dahern@orangecrushllc.com				NONE				A5		
					E1				A6		

BID TABULATION for:
 New Parking Lot
 PD of LaGrange

OWNER
 Park District of LaGrange
 536 East Avenue
 LaGrange, Illinois 60625

Cody/Braun Job No. 218006

BIDDERS						BID SECURITY	SINGLE LUMP SUM PROPOSAL (BASE BID)	Alternates	
Name	K- Five					Bid Bond	BB		A1
Addr						Bank Draft			A2
C, ST						Cert Check	\$0.00		A3
Phone							\$0.00		A4
FAX						NONE			A5
e-mail	bethg@k-five.net								A6
Name	Abbey-Paving					Bid Bond	BB	\$2,020,340.00	A1 \$464,150.00
Addr	1949 County Line Road					Bank Draft		\$2,684,745.00	A2 \$200,255.00
C, ST	Aurora, IL					Cert Check		\$2,940,735.00	A3 \$22,560.00
Phone								\$2,276,330.00	A4 \$11,550.00
FAX						NONE		\$2,083,350.00	A5 \$96,425.00
e-mail	boswood@abbey-paving.com							\$96,555.00	A6 \$28,900.00
Name	Schroeder Asphalt Services, Inc.					Bid Bond	BB	\$2,413,000.00	A1 \$535,000.00
Addr	P.O. Box 831					Bank Draft		\$3,134,000.00	A2 \$186,000.00
C, ST	Huntley, IL					Cert Check		\$3,447,000.00	A3 \$18,000.00
Phone								\$2,726,000.00	A4 \$13,000.00
FAX						NONE		\$2,467,000.00	A5 \$165,000.00
e-mail	rachael@schroederasphalt.com							\$94,000.00	A6 \$23,000.00
Name	Maneval Construction Co					Bid Bond	BB		A1
Addr						Bank Draft			A2
C, ST						Cert Check	\$0.00		A3
Phone							\$0.00		A4
FAX						NONE			A5
e-mail	manko@manevalpaving.com								A6
Name	ConstructConnect					Bid Bond	BB		A1
Addr						Bank Draft			A2
C, ST						Cert Check	\$0.00		A3
Phone							\$0.00		A4
FAX						NONE			A5
e-mail	Julia.Lisondra@ConstructConnect.com								A6
Name	Lindahl Bros.					Bid Bond	BB		A1
Addr						Bank Draft			A2
C, ST						Cert Check	\$0.00		A3
Phone							\$0.00		A4
Fax									A5
e-mail	rwsheppard@lindahlbros.com								A6

BID TABULATION for:
 New Parking Lot
 PD of LaGrange

OWNER
 Park District of LaGrange
 536 East Avenue
 LaGrange, Illinois 60625

Codv/Braun Job No. 218006

BIDDERS		BID SECURITY		SINGLE LUMP SUM PROPOSAL (BASE BID)	Alternates	
Name	Contractores Assoc of Will & Grundy	Bid Bond	BB		A1	
Addr		Bank Draft			A2	
C, ST		Cert Check		\$0.00	A3	
Phone				\$0.00	A4	
					A5	
e-mail	kcichon@cawgc.org		E1		A6	
Name	DataBid	Bid Bond	BB		A1	
Addr		Bank Draft			A2	
C, ST		Cert Check		\$0.00	A3	
Phone				\$0.00	A4	
					A5	
e-mail	Julie@datavid.com		E1		A6	
Name	Metromex Contractors, Inc.	Bid Bond	BB		A1	
Addr		Bank Draft			A2	
C, ST		Cert Check		\$0.00	A3	
Phone				\$0.00	A4	
					A5	
e-mail	drojas@metromex1.com		E1		A6	
Name	M.J. Works	Bid Bond	BB		A1	
Addr		Bank Draft			A2	
C, ST		Cert Check		\$0.00	A3	
Phone				\$0.00	A4	
					A5	
e-mail	dgallet@mjworks.com		E1		A6	
Name	Hoppy's Landscaping, Inc.	Bid Bond	BB	\$2,141,000.00	A1	\$370,655.00
Addr	15041 New Avenue	Bank Draft		\$2,620,300.00	A2	\$108,645.00
C, ST	Lockport, IL	Cert Check		\$2,882,675.00	A3	\$29,950.00
Phone				\$2,403,375.00	A4	\$87,500.00
Fax				\$2,278,025.00	A5	\$27,850.00
e-mail			E1	\$97,500.00	A6	\$19,575.00
Name		Bid Bond	BB		A1	
Addr		Bank Draft			A2	
C, ST		Cert Check		\$0.00	A3	
Phone				\$0.00	A4	
Fax					A5	
e-mail			E1		A6	
Name		Bid Bond				
Addr		Bank Draft				
C, ST		Cert Check				
Phone						
Fax						
e-mail						

MEMORANDUM M22-048



TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
Cassandra G. Todd, MBA / Director of Finance & HR
RE: 2022 Tax Levy, Direction and Abatement Ordinances
DATE: December 12, 2022

Background:

Each year the Park District prepares an ordinance to levy and collect taxes on all taxable property within the District. A certified copy of the ordinance must be filed no later than the last Tuesday in December with the Cook County Clerk.

Implications:

The attached Ordinance O22-04 an Ordinance Levying and Assessing Taxes of the Park District of La Grange, Cook County, Illinois for the 2022 Tax Levy Year was prepared based on the proposed levy calculation as presented to the Board last month.

Ordinance O22-05 is an Ordinance Directing the Cook County Clerk to Reduce the Park District of La Grange's Real Estate Tax Levy 2022. Should the requested levy amount exceed what is allowed to be levied by the tax cap calculation, then this ordinance directs the county on how to adjust our request.

Ordinance O22-06 and O22-07 are Ordinances abating the taxes heretofore levied for the year 2022 to pay principal of and interest on \$1,590,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2016 and on the \$2,505,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2020A, of the Park District of La Grange, Cook County, Illinois. The payments due on each of these bond issues was provided by the annual rollover General Obligation Bonds approved at the November meeting and received on December 1st. Therefore, we do not need to levy the taxes for these two bond issues for 2022.

Staff Recommendation:

Staff recommends approving all four Ordinances listed above.

THE PARK DISTRICT OF LA GRANGE

ORDINANCE 22-04

**ORDINANCE LEVYING AND ASSESSING TAXES
OF THE PARK DISTRICT OF LA GRANGE, COOK
COUNTY, ILLINOIS, FOR THE 2022 TAX LEVY YEAR**

ADOPTED BY THE
BOARD OF COMMISSIONERS
OF THE
PARK DISTRICT OF LA GRANGE
THIS 12TH DAY OF DECEMBER 2022

Published in pamphlet form by authority of the Board of Commissioners of the Park District of La Grange, Cook County, Illinois, this 12th day of December 2022.

Ordinance 22-04

**ORDINANCE LEVYING AND ASSESSING TAXES
OF THE PARK DISTRICT OF LA GRANGE,
COOK COUNTY, ILLINOIS, FOR THE
2022 TAX LEVY YEAR**

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF
THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS:

Section 1. The sum of \$2,395,706 or so much thereof as may be authorized by law for the following purposes, be and is assessed and levied against all taxable property within the limits of said Park District of La Grange as the same is assessed and equalized for state and county purposes for the current year (2022). The said taxes, which are hereby levied, are exclusive of the amounts previously levied for the payment of bonded indebtedness and interest thereon. Said taxes are hereby levied for the 2022 tax levy year, and the specific amount hereby levied for each fund is set forth under the column entitled "Amount Levied" as follows:

	<u>Amount Levied</u>
General Corporate Fund	\$993,706
Recreational Program Fund	805,000
Social Security & Medicare Contributions Fund	110,000
Audit Fund	10,000
Liability Insurance Fund	125,000
Paving and Lighting Fund	25,000
Recreational Programs for the Handicapped Fund	263,000
Illinois Municipal Retirement Fund	64,000

Grand Total of Taxes Levied	\$2,395,706
	=====

Section 2: Pursuant to Section 4-4 of the Park District Code (70 ILCS 1205/4-4) neither the Budget and Appropriation Ordinance of the District for the current fiscal year beginning May 1, 2023, and ending April 30, 2024, nor any other Budget and Appropriation Ordinance is intended or required to be in support of the tax levy made in this ordinance.

Section 3: The unexpended balance of any item or items levied in and by this ordinance may be expended in making up any deficit of any item or items in the same general appropriation and levy made by this ordinance. The unexpended balance of the tax for

general corporate purposes from the preceding year may be accumulated and set aside for the purposes of building repairs and improvements in a capital improvement fund, provided that the balance of such fund does not exceed 1.5% of the aggregated assessed valuation of all taxable property within the District.

Section 4: That the secretary is hereby authorized and directed to file a certified copy of this ordinance with the County Clerk of Cook County within the time specified by law and said County Clerk shall extend the tax to produce the amounts levied herein upon the books of the Collector of the State and County taxes, all as provided by law.
70 ILCS 1205/5-1.

Section 5: This ordinance shall be in full force and effect from and after its passage and approval as required by law.

Section 6: This ordinance shall be published in pamphlet form in accordance with Park District Ordinance 91-7. 70 ILCS 1205/4-3.

PASSED THIS 12th day of December 2022 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED THIS 12th day of December 2022.

Brian Opyd
President of the Board of
Park Commissioners for the
PARK DISTRICT OF LA GRANGE
La Grange, Cook County, Illinois

ATTEST:

Jennifer Bechtold, Secretary
Board of Park Commissioners

STATE OF ILLINOIS }
 } SS
COUNTY OF COOK }

**IN THE OFFICE OF THE COUNTY CLERK
COOK COUNTY, ILLINOIS**

**CERTIFICATION OF COMPLIANCE
WITH THE TRUTH IN TAXATION LAW
35 ILCS 200/18-55 THROUGH 18-100**

I, Brian Opyd, being first duly sworn of oath, hereby certify that I am the duly elected President of the Park District of La Grange, Cook County, Illinois; and that the attached hereto is a true and correct copy of the Annual Tax Levy Ordinance for corporate purposes of the Park District of La Grange, Cook County, Illinois, for the fiscal year beginning May 1, 2023 and ending April 30, 2024, as it appears of record in the Minutes of the Park District of La Grange Board Meeting held December 12, 2022.

I further certify that said Ordinance was passed in compliance with the provisions of “The Truth in Taxation Law,” 35 ILCS 200/18-55 through 18-100.

WITNESS my signature this 12th day of December 2022.

Brian Opyd
President of the Board of
Park Commissioners of the
Park District of La Grange
La Grange, Cook County, Illinois

STATE OF ILLINOIS }
 }
 } SS
COUNTY OF COOK }

SECRETARY'S CERTIFICATE

I, Jennifer Bechtold, certify that I am the duly qualified and acting secretary of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, and the keeper of the records thereof, and I do hereby further certify that on December 12, 2022, the Corporate Authorities of such Park District passed and approved Ordinance 22-04, entitled:

**ORDINANCE LEVYING AND ASSESSING TAXES
OF THE PARK DISTRICT OF LA GRANGE, COOK
COUNTY, ILLINOIS, FOR THE 2022 TAX LEVY YEAR**

This provided by its terms that it should be published in pamphlet form.

The pamphlet form of December 12, 2022, Ordinance 22-04 including the Ordinance and a cover sheet thereof was prepared, and a copy of such Ordinance was posted in the principal Park District building, commencing on November 28, 2022, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the Secretary.

IN WITNESS THEREOF, I have hereunto set my hand this thirteenth day of December 2022.

Jennifer Bechtold, Secretary
Board of Park Commissioners
PARK DISTRICT OF LA GRANGE

THE PARK DISTRICT OF LA GRANGE

ORDINANCE 22-05

**AN ORDINANCE DIRECTING THE COOK COUNTY CLERK
TO REDUCE THE PARK DISTRICT OF LA GRANGE'S
REAL ESTATE TAX LEVY YEAR 2022
PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS**

PASSED AND APPROVED
BY THE
BOARD OF COMMISSIONERS
OF THE
PARK DISTRICT OF LA GRANGE

This 12th day of December 2022

Published in pamphlet form by the authority of the Board of Commissioners of the Park District of La Grange, Cook County, Illinois this 12th day of December 2022.

Ordinance 22-05

**AN ORDINANCE DIRECTING THE COOK COUNTY CLERK
TO REDUCE THE PARK DISTRICT OF LA GRANGE'S
REAL ESTATE TAX LEVY YEAR 2022
PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS**

WHEREAS, there has been enacted, the Property Tax Extension Limitation Act 35 ILCS 200/18-185 *et seq.*, (the "Act"), which will affect the amount of taxes extended for the District by the Cook County Clerk, (the "Clerk"), and

WHEREAS, because of the fact that the amount of the Equalized Assessed Valuation ("EAV") for property located in the District for 2022 was not known at the time that the District passed its Tax Levy Ordinance for 2022, it could not be determined whether the application of the provisions of the Act would affect the District's levy, and

WHEREAS, it is possible that when the EAV for 2022 is established in 2023, the limiting rates set forth in the Act will require the Clerk to reduce the District's levy, and

WHEREAS, unless directed otherwise by the District, the Clerk has indicated that the District's levy will be reduced proportionately over all funds, if necessary, and

WHEREAS, the Clerk has requested direction from the District at the time of the filing of the Tax Levy Ordinance for 2022, as to which funds should be reduced, and by what amounts, if it becomes necessary, and

WHEREAS, the District prefers to give such direction.

NOW, THEREFORE, be it and it is hereby ordained by the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, as follows:

Section 1 The Cook County Clerk is hereby directed to reduce the District's fund levies as follows, only if necessary due to the application of the Act:

<u>FUND</u>	<u>% OF REDUCTION</u>
General Corporate	100%

Section 2 That this ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

ADOPTED: December 12, 2022.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTAIN: _____

Brian Opyd
President, Board of Park Commissioners
PARK DISTRICT OF LA GRANGE
Cook County, Illinois

Passed on this _____ day of _____, 2022.

ATTEST:

Jennifer Bechtold
Secretary, Board of Park Commissioners
PARK DISTRICT OF LA GRANGE
Cook County, Illinois

THE PARK DISTRICT OF LA GRANGE

ORDINANCE 22-06

AN ORDINANCE ABATING THE TAXES HERETOFORE LEVIED FOR THE YEAR 2022 TO PAY THE PRINCIPAL OF AND INTEREST ON \$1,590,000 GENERAL OBLIGATION PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2016 OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS.

ADOPTED BY THE
BOARD OF COMMISSIONERS
BY THE
PARK DISTRICT OF LA GRANGE
THIS 12th DAY OF DECEMBER 2022

Published in pamphlet form by authority of the Board of Commissioners of the Park District of La Grange, Cook County, Illinois, this 12th day of December 2022.

ORDINANCE 22-06

AN ORDINANCE abating the taxes heretofore levied for the year 2022 to pay the principal of and interest on \$1,590,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2016, of the Park District of La Grange, Cook County, Illinois.

WHEREAS, the President and Board of Park Commissioners (the "Board") or the Park District of La Grange, Cook County, Illinois (the "District") by Ordinance Number 16-01 adopted on the 11th day of January, 2016 (the "*Ordinance*"), did provide for the issue of \$1,590,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2016, of the District (the "*Bonds*"), dated March 10, 2016, and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS it has been determined by the Board that the Pledged Revenues (as defined in the Ordinance) will provide an amount not less than 1.25 times debt service of all the bonds in the next succeeding bond year (December 15); and

WHEREAS funds of the District on hand and lawfully available have been deposited into the Bond Fund (as defined in the Bond Ordinance) in an amount equal to the tax heretofore levied for the year 2022 to pay the Bonds; and

WHEREAS it is necessary and in the best interest of the District that the tax heretofore levied for the year 2022 to pay the principal of and interest on the Bonds be abated;

NOW, THEREFORE, Be It Ordained by the President and Board of Park Commissioners of Park District of La Grange, Cook County, Illinois as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2022 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of the

County of Cook, Illinois and it shall be the duty of said County Clerk to abate said taxes levied for the year 2022 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its adoption.

Adopted December 12, 2022

Brian Opyd
President, Board of Park Commissioners

Attest:

Jennifer Bechtold, Secretary
Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF ORDINANCE AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the "Board") of the Park District of La Grange, Cook County, Illinois (the "District"), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a full, true, and complete transcript of the minutes of the meeting of the Board held on the 12th day of December 2022, insofar as the same relates to the adoption of Ordinance No. 22-06 entitled:

AN ORDINANCE abating the taxes heretofore levied for the year 2022 to pay principal of and interest on \$1,590,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2016, of the Park District of La Grange, Cook County, Illinois.

A true, correct, and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said agenda contained a separate specific item concerning the proposed adoption of said ordinance, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the District, this 12th day of December 2022.

Jennifer Bechtold, Secretary
Board of Park Commissioners

(SEAL)

THE PARK DISTRICT OF LA GRANGE

ORDINANCE 22-07

AN ORDINANCE ABATING THE TAXES HERETOFORE LEVIED FOR THE YEAR 2022 TO PAY THE PRINCIPAL OF AND INTEREST ON \$2,505,000 GENERAL OBLIGATION REFUNDING PARK BONDS (ALTERNATE REVENUE SOURCE), SERIES 2020A, OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS.

ADOPTED BY THE
BOARD OF COMMISSIONERS
BY THE
PARK DISTRICT OF LA GRANGE
THIS 12TH DAY OF DECEMBER 2022

Published in pamphlet form by authority of the Board of Commissioners of the Park District of La Grange, Cook County, Illinois, this 12th day of December 2022.

ORDINANCE 22-07

AN ORDINANCE abating the taxes heretofore levied for the year 2022 to pay the principal of and interest on \$2,505,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2020A, of the Park District of La Grange, Cook County, Illinois.

WHEREAS, the President and Board of Park Commissioners (the "Board") or the Park District of La Grange, Cook County, Illinois (the "District") by Ordinance Number 20-06 adopted on the 17th day of August 2020 (the "*Ordinance*"), did provide for the issue of \$2,505,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2020A, of the District (the "*Bonds*"), dated September 23, 2020, and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS it has been determined by the Board that the Pledged Revenues (as defined in the Ordinance) will provide an amount not less than 1.25 times debt service of all the bonds in the next succeeding bond year (December 15); and

WHEREAS funds of the District on hand and lawfully available have been deposited into the Bond Fund (as defined in the Bond Ordinance) in an amount equal to the tax heretofore levied for the year 2022 to pay the Bonds; and

WHEREAS it is necessary and in the best interest of the District that the tax heretofore levied for the year 2022 to pay the principal of and interest on the Bonds be abated;

NOW, THEREFORE, Be It Ordained by the President and Board of Park Commissioners of Park District of La Grange, Cook County, Illinois as follows:

Section 1. Abatement of Tax. The tax heretofore levied for the year 2022 in the Ordinance is hereby abated in its entirety.

Section 2. Filing of Ordinance. Forthwith upon the adoption of this ordinance, the Secretary of the Board shall file a certified copy hereof with the County Clerk of the County of Cook, Illinois and it shall be the duty of said County Clerk to abate said taxes levied for the year 2022 in accordance with the provisions hereof.

Section 3. Effective Date. This ordinance shall be in full force and effect forthwith upon its adoption.

Adopted December 12, 2022

Brian Opyd
President, Board of Park Commissioners

Attest:

Jennifer Bechtold, Secretary
Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF ORDINANCE AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the "Board") of the Park District of LaGrange, Cook County, Illinois (the "District"), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a full, true, and complete transcript of the minutes of the meeting of the Board held on the 12th day of December 2022, insofar as the same relates to the adoption of Ordinance No 22-07 entitled:

AN ORDINANCE abating the taxes heretofore levied for the year 2022 to pay principal of and interest on \$2,505,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2020A, of the Park District of La Grange, Cook County, Illinois.

A true, correct, and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said agenda contained a separate specific item concerning the proposed adoption of said ordinance, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the District, this 12th day of December 2022.

Jennifer Bechtold, Secretary
Board of Park Commissioners

(SEAL)

MEMORANDUM M22-046



TO: PDLG Board of Commissioners
FROM: Jenny Bechtold
RE: Board Policy Manual Updates
DATE: December 12, 2022

Background:

The Board Policy Manual has been adopted by the Park District of La Grange Board of Commissioners and requires frequent updating, due to changes in operations, as well as legal updates.

Implications:

Several sections of the manual were reviewed by staff and legal counsel to ensure policies are current and follow legal requirements. Below is a summary of the updates. Please find a redlined version, along with a clean copy.

Updated Policies

Section 236 – Insurance

236.6 added voluntary life insurance and vision insurance to the policy to reflect the District's full benefit package.

Section 240 – Vacation

240.2 edited to reflect carry over is based upon hire date, not calendar year. Staff vacation time is accrued based on hire date, not calendar year. This revision will also allow staff more time to use their vacation time before the new 50% carry over policy takes effect.

240.6.1 language was added to indicate that employees are given a reasonable opportunity to use their time off.

240.13 updated to reflect the effective date based upon approval on December 12, 2022, board meeting.

Section 242 – Sick Leave

242.2.1 increased amount of accumulated sick time from 180 to 240 to fall in line with IMRF maximum accrual amount.

242.2.2 enhanced the policy to clearly identify how many hours are accrued for Part-time I employees.

242.5 updated to accurately reflect that sick time may be used towards IMRF upon retirement.

Section 244 – Funeral Leave, updated to Bereavement Leave

244.1.1 updated to Bereavement Leave.

244.4 added policy to include Family Bereavement Leave, which becomes legally required effective January 1, 2023.

New Policies

Section 740 Whistleblower Protection Act Policy

The Whistleblower Protection Act (WPA) was established to ensure that employees who engage in protected disclosure are free from fear of reprisal for their disclosures. Whistleblower retaliation is the taking, failing to take, or threatening to take a personnel action because of an employee's whistleblowing.

Section 251 Victim's Economic Safety and Security Act (VESSA) Policy

The Victims' Economic Security and Safety Act (VESSA) provides an employee who is a victim of domestic or sexual violence, or an employee who has a family or household member who is a victim of domestic or sexual violence with up to twelve weeks of unpaid leave to address issues arising from domestic or sexual violence. Per Public Act 93-0591, 820 ILCS 180/1 et seq.

Staff Recommendation:

Staff recommends approving the following revised sections of the Board Policy Manual as presented; Section 236 (Insurance) revised, Section 240 (Vacation), Section 242 (Sick Leave), Section 244 (Bereavement Leave) and adding the new policies Section 738 (Whistleblower Protection Act) and Section 251 (VESSA).

SECTION 236

INSURANCE

Section 236.1 Insurance Programs

All full-time employees who satisfy the eligibility requirements set out in the contracts of insurance are eligible to participate in District sponsored insurance programs. The director shall be eligible to participate in District sponsored insurance programs under the terms and conditions agreed upon by the Board of Commissioners. Part-time employees and temporary employees are not eligible for District sponsored insurance benefits. In order to help defray the employee's cost for such benefits, the District will pay some or all of the insurance premiums required for such programs. The portion of the premium to be paid by the District for District sponsored insurance programs will be determined by the Board of Commissioners and may be subject to change at any time. The terms and conditions of the District sponsored insurance programs are subject to change by the District or by the insurance carriers at any time. In the event of any change to these programs, all eligible employees will be notified of such change as soon as possible. At all times, questions, issues or concerns regarding District insurance programs shall be governed by the plan documents. No verbal or written representations shall supersede the terms set forth in the plan documents.

Section 236.2 Hospital and Medical Insurance

All eligible employees may participate in the District's group hospitalization, medical and major medical insurance programs, including dependents, subject to any requirements of insurability or physical examinations required by the insurance carrier and, if required, to the payment of the employee's portion of the premium. Specific details of the insurance coverage are described in the certificate booklet of group insurance. An eligible employee is responsible for advising his/her supervisor of any change in dependents, birth, marriage, divorce or other family changes affecting participation in the insurance program. Upon separation of employment from the District, an eligible employee may elect to continue medical insurance coverage as permitted under the COBRA insurance continuation law. Also, under this law, continuation of insurance coverage is available for an employee's spouse or dependents in the event of marital separation, divorce, death or other qualifying event. Pursuant to the provisions of the COBRA law, the separating employee will be required to bear the full cost of continuing coverage.

Section 236.3 Life Insurance

All eligible employees shall be provided with District sponsored term life insurance, subject to medical evidence of insurability and, if required, to the payment of the employee's portion of the premium. Additional voluntary life insurance may be purchased by the employee through the District plan.

Section 236.4 Employee Contributions

Effective May 1, 1999, each eligible employee of the District who participates in the District sponsored insurance program is required to contribute to premium payment as follows:

- A. Hospital and medical insurance, dependent coverage: ten percent (10%) of the difference between single and dependent coverage.
05/24/99
- B. Continuing coverage: any separating employee will be required to pay one hundred percent (100%) of the premium for all coverage retained after separation plus any required costs of administration.

Section 236.5 Dental Insurance

The District may elect to offer a group dental insurance program to its full-time employees. If this program is offered by the District, employees may participate on a voluntary basis, paying 100% of the premium.

Section 236.6 Vision Insurance

The District may elect to offer a group vision insurance program to its full-time employees. If this program is offered by the District, employees may participate on a voluntary basis, paying 100% of the premium.

SECTION 236

INSURANCE

Section 236.1 Insurance Programs

All full-time employees who satisfy the eligibility requirements set out in the contracts of insurance are eligible to participate in District sponsored insurance programs. The director shall be eligible to participate in District sponsored insurance programs under the terms and conditions agreed upon by the Board of Commissioners. Part-time employees and temporary employees are not eligible for District sponsored insurance benefits. In order to help defray the employee's cost for such benefits, the District will pay some or all of the insurance premiums required for such programs. The portion of the premium to be paid by the District for District sponsored insurance programs will be determined by the Board of Commissioners and may be subject to change at any time. The terms and conditions of the District sponsored insurance programs are subject to change by the District or by the insurance carriers at any time. In the event of any change to these programs, all eligible employees will be notified of such change as soon as possible. At all times, questions, issues or concerns regarding District insurance programs shall be governed by the plan documents. No verbal or written representations shall supersede the terms set forth in the plan documents.

Section 236.2 Hospital and Medical Insurance

All eligible employees may participate in the District's group hospitalization, medical and major medical insurance programs, including dependents, subject to any requirements of insurability or physical examinations required by the insurance carrier and, if required, to the payment of the employee's portion of the premium. Specific details of the insurance coverage are described in the certificate booklet of group insurance. An eligible employee is responsible for advising his/her supervisor of any change in dependents, birth, marriage, divorce or other family changes affecting participation in the insurance program. Upon separation of employment from the District, an eligible employee may elect to continue medical insurance coverage as permitted under the COBRA insurance continuation law. Also, under this law, continuation of insurance coverage is available for an employee's spouse or dependents in the event of marital separation, divorce, death or other qualifying event. Pursuant to the provisions of the COBRA law, the separating employee will be required to bear the full cost of continuing coverage.

Section 236 - continued

Section 236.3 **Life Insurance**

All eligible employees shall be provided with District sponsored term life insurance, subject to medical evidence of insurability and, if required, to the payment of the employee's portion of the premium. Additional voluntary life insurance may be purchased by the employee through the District plan.

Section 236.4 **Employee Contributions**

Effective May 1, 1999, each eligible employee of the District who participates in the District sponsored insurance program is required to contribute to premium payment as follows:

- A. Hospital and medical insurance, dependent coverage: ten percent (10%) of the difference between single and dependent coverage.
05/24/99
- B. Continuing coverage: any separating employee will be required to pay one hundred percent (100%) of the premium for all coverage retained after separation plus any required costs of administration.

Section 236.5 **Dental Insurance**

The District may elect to offer a group dental insurance program to its full-time employees. If this program is offered by the District, employees may participate on a voluntary basis, paying 100% of the premium.

Section 236.6 **Vision Insurance**

The District may elect to offer a group vision insurance program to its full-time employees. If this program is offered by the District, employees may participate on a voluntary basis, paying 100% of the premium.

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SECTION 240

VACATION LEAVE

Section 240.1 Policy

All full-time salaried and hourly employees shall be entitled to paid vacation leave.

Section 240.2 No Pay Instead of Time Off

Vacation leave is provided to the employee for the purpose of providing an opportunity for rest and relaxation. An employee therefore may not elect to take pay instead of time off. A maximum of one-half (1/2) of the vacation time earned (if unused), may be carried over to the following year. Carry over calculations are based upon hire date, not calendar year. Compensation will not be granted for any unused days except for terminated employees, where all accrued and unused vacation time will be paid in full.

Section 240.3 Holiday Occurring During Vacation Leave

When a holiday falls during an employee's approved vacation leave and the employee is entitled to that holiday, it will not be counted as vacation leave. Saturday and Sunday are not considered as regular workdays, or as vacation days.

Section 240.4 Sickness Occurring During Vacation Leave

If an employee is confined to a hospital or residence because of an illness or injury while on vacation, the employee may request the time be charged to sick leave. A statement is required from the treating physician in such cases.

Section 240.5 Using Vacation Leave In Lieu of Sick Leave

In the event of sickness, vacation leave may be used if and when sick leave time has been exhausted.

Section 240 - continued

Section 240.6.1 Approval of Vacation Leave

All vacation leave requests must be submitted on District forms and approved by the employee's department head and the Executive Director. The Executive Director must approve department-head requests. The Executive Director must have Board President approval for all vacation leave requests which exceed five consecutive days. While there is no mandatory vacation request period, please submit your time off form at your earliest opportunity to allow for timely planning in your department. Requests for vacation leave will not be unreasonably denied. However, staffing needs may result in the denial of vacation requests when such requests are not made in a timely fashion or are made after other employees have had vacation leave requests approved. When vacation leave requests are denied, the employee will be encourage to schedule vacation at another time.

Section 240.6.2 Scheduling of Vacation Leave

It is general practice that vacation be taken during slack/slow seasons of the year. In all cases, the Park District will schedule vacations when it can best afford to be without employees. Written requests for vacation must be submitted to the employee's respective department head for approval followed by the Executive Director.

Section 240.7 Priority of Vacation Leave Requests

It will be the general practice that vacation leave will be granted when it is requested, but in all cases, the Park District will grant vacation leave when it can best afford to be without the employee's services. When two or more employees request the same vacation period, the employee with seniority in service will be given first choice of leave. Personal problems and emergencies will always be considered.

Section 240.8 Earning Vacation Leave

If employment begins prior to the fifteenth of the month, the employee will receive vacation leave credit for that month. If the employment begins after the fifteenth of the month, the employee shall not begin to accumulate vacation leave credit until the following month.

Section 240 - continued

Section 240.9 Vacation Leave for New Employees

New employees will be granted $\frac{5}{6}$ of a day of vacation leave per month (10 days per year). Vacation time may be used as it is accrued.

Directors shall receive an additional 5 vacation days per year.

If you are a new employee, at the discretion of the Executive Director he/she may give you vacation credit for service years with other park districts or similar industry employers. In order to qualify, the Executive Director may require you to submit written verification of dates of your employment with prior employers.

Section 240.10 Vacation Leave Granted

Earned vacation leave is granted monthly. Departing employees may only claim vacation time that has been granted.

Section 240.11 Amount of Vacation Leave Granted for Full-Time Employees

Full-time employees shall earn vacation leave on the following basis.

- A. Employees who have completed six months through five full years of service shall be granted $\frac{5}{6}$ of a day of vacation for each month of employment (10 days/yr).
- B. At the start of the sixth year of employment, employees shall be granted one and $\frac{1}{4}$ days of vacation for each month of employment up through completion of ten full years (15 days/yr).
- C. At the start of the eleventh year of employment, employees shall be granted one and $\frac{2}{3}$ days of vacation for each month of employment up through completion of twenty full years (18 days/yr).
- D. At the start of twenty-one years, and each year beyond, employees shall be granted two and $\frac{1}{12}$ days of vacation for each month of employment (25 days/yr).

Section 240 - continued

Section 240.12 Amount of Vacation Leave Granted for Director

In the absence of contractual terms, the director will be granted vacation leave on the following basis:

- A. During the mandatory six-month introductory period, the director will be granted one and 1/4 days of vacation leave per month, which may be taken during the second six months of employment.

- B. From six months to completion of ten full years of service, the director will be granted one and 1/4 days of vacation for each month of employment.

- C. At the start of the eleventh year, and up to completion of twenty full years of service, the director will be granted one and 2/3 days of vacation for each month of employment.

- D. At the start of twenty-one years, and each year beyond, the director will be granted two and 1/12 days of vacation for each month of employment.

Section 240.13 Effective Date of Policy Implementation

This policy is effective December 12, 2022 for:

- A. All employees hired on or after the date of its adoption;

- B. All employees hired prior to December 12/31/2022 will have until the end of 12/31/2023 to align with new policy.

SECTION 240

VACATION LEAVE

Section 240.1 Policy

All full-time salaried and hourly employees shall be entitled to paid vacation leave.

Section 240.2 No Pay Instead of Time Off

Vacation leave is provided to the employee for the purpose of providing an opportunity for rest and relaxation. An employee therefore may not elect to take pay instead of time off. A maximum of one-half (1/2) of the vacation time earned (if unused), ~~non-cumulative, during a year may be carried forward to the following year by all employees. When a full-time employee is hired mid-calendar year, carry-over shall be authorized up to one-half (1/2) of what the employee would have accrued for a full calendar year of service may be carried over to the following year. Carry over calculations are based upon hire date, not calendar year.~~ Compensation will not be granted for any unused days except for terminated employees, where all accrued and unused vacation time will be paid in full.

Section 240.3 Holiday Occurring During Vacation Leave

When a holiday falls during an employee's approved vacation leave and the employee is entitled to that holiday, it will not be counted as vacation leave. Saturday and Sunday are not considered as regular workdays, or as vacation days.

Section 240.4 Sickness Occurring During Vacation Leave

If an employee is confined to a hospital or residence because of an illness or injury while on vacation, the employee may request the time be charged to sick leave. A statement is required from the treating physician in such cases.

Section 240.5 Using Vacation Leave In Lieu of Sick Leave

In the event of sickness, vacation leave may be used if and when sick leave time has been exhausted.

Section 240.6.1 Approval of Vacation Leave

All vacation leave requests must be submitted on District forms and approved by the employee's department head and the Executive Director. The Executive Director must approve department-head requests. The Executive Director must have Board President approval for all vacation leave requests which exceed five consecutive days. While there is no mandatory vacation request period, please submit your time off form at your earliest opportunity to allow for timely planning in your department. [Requests for vacation leave will not be unreasonably denied. However, staffing needs may result in the denial of vacation requests when such requests are not made in a timely fashion or are made after other employees have had vacation leave requests approved. When vacation leave requests are denied, the employee will be encourage to schedule vacation at another time.](#)

Section 240.6.2 Scheduling of Vacation Leave

It is general practice that vacation be taken during slack/slow seasons of the year. In all cases, the Park District will schedule vacations when it can best afford to be without employees. Written requests for vacation must be submitted to the employee's respective department head for approval followed by the Executive Director.

Section 240.7 Priority of Vacation Leave Requests

It will be the general practice that vacation leave will be granted when it is requested, but in all cases, the Park District will grant vacation leave when it can best afford to be without the employee's services. When two or more employees request the same vacation period, the employee with seniority in service will be given first choice of leave. Personal problems and emergencies will always be considered.

Section 240.8 Earning Vacation Leave

If employment begins prior to the fifteenth of the month, the employee will receive vacation leave credit for that month. If the employment begins after the fifteenth of the month, the employee shall not begin to accumulate vacation leave credit until the following month.

Section 240 - continued

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New employees will be granted $\frac{5}{6}$ of a day of vacation leave per month (10 days per year). Vacation time may be used as it is accrued.

Directors shall receive an additional 5 vacation days per year.

If you are a new employee, at the discretion of the Executive Director he/she may give you vacation credit for service years with other park districts or similar industry employers. In order to qualify, the Executive Director may require you to submit written verification of dates of your employment with prior employers.

Section 240.10 Vacation Leave Granted

Earned vacation leave is granted monthly. Departing employees may only claim vacation time that has been granted.

**Section 240.11 Amount of Vacation Leave Granted
for Full-Time Employees**

Full-time employees shall earn vacation leave on the following basis.

- A. Employees who have completed six months through five full years of service shall be granted $\frac{5}{6}$ of a day of vacation for each month of employment (10 days/yr).
- B. At the start of the sixth year of employment, employees shall be granted one and $\frac{1}{4}$ days of vacation for each month of employment up through completion of ten full years (15 days/yr).
- C. At the start of the eleventh year of employment, employees shall be granted one and $\frac{2}{3}$ days of vacation for each month of employment up through completion of twenty full years (18 days/yr).
- D. At the start of twenty-one years, and each year beyond, employees shall be granted two and $\frac{1}{12}$ days of vacation for each month of employment (25 days/yr).

Section 240 - continued

Section 240.12 Amount of Vacation Leave Granted for Director

In the absence of contractual terms, the director will be granted vacation leave on the following basis:

- A. During the mandatory six-month introductory period, the director will be granted one and 1/4 days of vacation leave per month, which may be taken during the second six months of employment.
- B. From six months to completion of ten full years of service, the director will be granted one and 1/4 days of vacation for each month of employment.
- C. At the start of the eleventh year, and up to completion of twenty full years of service, the director will be granted one and 2/3 days of vacation for each month of employment.
- D. At the start of twenty-one years, and each year beyond, the director will be granted two and 1/12 days of vacation for each month of employment.

Section 240.13 Effective Date of Policy Implementation

This policy is effective ~~June 13, 2022~~December 12, 2022 for:

- A. All employees hired on or after the date of its adoption;
- B. All employees hired prior to ~~June 13, 2022~~December 12/31/2022 will have until the end of 12/31/~~2022~~2023 to align with new policy.

SECTION 242

SICK LEAVE

242.1 Policy

Sick days are defined to mean the absence from work because of an employee's non-work-related illness or injury. Although employees are encouraged to make doctor and dentist appointments during non-working hours, paid sick days may also be used for doctor/dentist appointments, illness in immediate family or doctor/dentist appointments in immediate family. Sick leave used for these purposes may be counted toward an employee's family and medical leave entitlement, if applicable.

For the purpose of this section, your "immediate family" includes the employee, their spouse and minor children or children over the age of 18 incapable of self-care residing within the employee's household, parents, step parents, mother-in-law, father-in-law, grandchild and grandparents..

242.2.1 Rate of Sick Leave Granted for Full-time Employees

Sick leave with pay shall be granted to all full-time employees at the rate of one workday for each full month of service and may be accumulated to a total of not more than 240 working days. Sick leave may be taken immediately upon accumulation. However, if an employee begins work after the 15th of the month, sick leave will not begin to accumulate until the following month. Sick leave taken for "immediate family" members is limited one half of the employee's annual accrual of sick leave. (Ex. If the employee accrues 12 sick days per year, the employee may use up to 6 sick days, per year, to care for an immediate family member.)

242.2.2 Rate of Sick Leave Granted for Permanent Part-time I Employees

After two years of employment with the District a permanent part-time I employee is granted sick days based on the descriptions below. Will be accrued at 5 hours per day per the allocation schedule below. . Unused sick days will be paid out at a rate of half (1/2) the accumulated hours at the end of the fiscal year.

- After 2 years the Part-Time I will be entitled to 2 sick days per year
- After 5 years the Part-Time I will be entitled to 3 sick days per year
- After 10 years the Part-Time I will be entitled to 4 sick days per year

Sick leave taken for immediate family members is limited to one half of the employee's annual accrual of sick leave. (Ex. If the employee accrues 4 sick days per year, the

Section 242 - continued

employee may use up to 2 sick days per year to care for an immediate family member.)

242.3 Procedure for Notification of Sick Leave

In order for an employee to receive compensation while on sick leave, the employee shall notify the immediate supervisor prior to, or within three hours after, the time expected for beginning the daily duties, unless evidence of extraordinary circumstances exists and prohibits such timely notification. If an employee is absent on sick leave for a period of more than three consecutive workdays, documentation from a licensed physician confirming the necessity of the leave, your fitness to return to work, and your ability to perform the essential functions of your position upon your return, may be required.

242.4 Requests for Sick Leave

A request for use of sick leave must be completed and submitted to the immediate supervisor without delay after reporting back to work. When proof of illness is requested but not provided, leave will not be charged as sick leave, but shall, at the discretion of the director, be charged to vacation leave, compensatory leave or leave without pay with a notice of determination given to the employee. When documentation of an illness is requested, an employee shall have three (3) business days to provide the requested documentation.

242.5 Unused Sick Leave

Any unused sick leave will be canceled upon termination of employment, and no cash payment will be made.. Upon retirement, sick leave, up to a maximum of 240 sick days, may be used for additional IMRF service credits.

242.6 Sick Leave Taken Under False Pretenses

Any claim for sick leave under false pretenses shall be considered cause for dismissal from District employment. The director may request a report from a doctor explaining the reason for the employee's time-off, regardless of the length of the absence.

242.7 Injuries Received on Duty

Time lost from work due to an injury received while on duty shall not be charged to sick leave if such injury is accepted as a justified claim under Workman's Compensation and/or Group Disability.

Section 242 - continued

242.8 IMRF Provision for Excess Sick Leave as Service Credit

The park district will maintain a record of earned sick leave in excess of the amount which may be accumulated under this section as specified above. The excess sick leave will be utilized to increase a retiring employee's Illinois Municipal Retirement Fund service credit in accordance with Chapter 108.5 Il Rev. Stat., Para. 7-139 (2)(8).

SECTION 242

SICK LEAVE

242.1 Policy

Sick days are defined to mean the absence from work because of an employee's non-~~work-related~~work-related illness or injury. Although employees are encouraged to make doctor and dentist appointments during non-working hours, paid sick days may also be used for doctor/dentist appointments, illness in immediate family or doctor/dentist appointments in immediate family. Sick leave used for these purposes may be counted toward an employee's family and medical leave entitlement, if applicable.

For the purpose of this section, your "immediate family" includes the employee, their spouse and minor children or children over the age of 18 incapable of self-care residing within the employee's household, parents, step parents, mother-in-law, father-in-law, grandchild and ~~grandparents.~~grandparents.

242.2.1 Rate of Sick Leave Granted for Full-time Employees

Sick leave with pay shall be granted to all full-time employees at the rate of one workday for each full month of ~~service,~~service and may be accumulated to a total of not more than ~~240~~180 working days. Sick leave may be taken immediately upon accumulation. However, if an employee begins work after the 15th of the month, sick leave will not begin to accumulate until the following month. Sick leave taken for "immediate family" members is limited one half of the employee's annual accrual of sick leave. (Ex. If the employee accrues 12 sick days per year, the employee may use up to 6 sick days, per year, to care for an immediate family member.)

242.2.2 Rate of Sick Leave Granted for Permanent Part-time I Employees

After two years of employment with the District a permanent part-time I employee is granted sick days based on the descriptions below. ~~Will be accrued at 5 hours per day per the allocation schedule below. The sick hours will be based on their regular work schedule hours.~~ Unused sick days will be paid out at a rate of half (1/2) the accumulated hours at the end of the ~~calendar year~~fiscal year.

- After 2 years the Part-Time I will be entitled to 2 sick days per year
- After 5 years the Part-Time I will be entitled to 3 sick days per year
- After 10 years the Part-Time I will be entitled to 4 sick days per year

Sick leave taken for immediate family members is limited to one half of the employee's

Section 242 - continued

annual accrual of sick leave. (Ex. If the employee accrues 4 sick days per year, the employee may use up to 2 sick days per year to care for an immediate family member.)

242.3 Procedure for Notification of Sick Leave

In order for an employee to receive compensation while on sick leave, the employee shall notify the immediate supervisor prior to, or within three hours after, the time expected for beginning the daily duties, unless evidence of extraordinary circumstances exists and prohibits such timely notification. If an employee is absent on sick leave for a period of more than three consecutive workdays, ~~a certificate of documentation~~ from a licensed physician confirming the necessity of the leave, detailing the illness or disability, your fitness to return to work, and your ability to perform the essential functions of your position upon your return. ~~will may~~ be required.

242.4 Requests for Sick Leave

A request for use of sick leave must be completed and submitted to the immediate supervisor without delay after reporting back to work. When proof of illness is requested but not provided, leave will not be charged as sick leave, but shall, at the discretion of the director, be charged to vacation leave, compensatory leave or leave without pay with a notice of determination given to the employee. When documentation of an illness is requested, an employee shall have three (3) business days to provide the requested documentation.

242.5 Unused Sick Leave

Any unused sick leave will be canceled upon termination of employment, and no cash payment will be made, ~~except for full-time employees retiring from the District under IMRF retirement provisions. Those retiring employees shall be paid for one-fourth of their unused accumulated sick leave of 180 days or less. Upon retirement, sick leave up to a maximum of 240 sick days, may be used for additional IMRF service credits.~~

242.6 Sick Leave Taken Under False Pretenses

Any claim for sick leave under false pretenses shall be considered cause for dismissal from District employment. The director may request a report from a doctor explaining the reason for the employee's time-off, regardless of the length of the absence.

242.7 Injuries Received on Duty

Time lost from work due to an injury received while on duty shall not be charged to sick

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Revised 12/12/2022

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Section 242 - continued

leave if such injury is accepted as a justified claim under Workman's Compensation and/or Group Disability.

242.8 IMRF Provision for Excess Sick Leave as Service Credit

The park district will maintain a record of earned sick leave in excess of the amount which may be accumulated under this section as specified above. The excess sick leave will be utilized to increase a retiring employee's Illinois Municipal Retirement Fund service credit in accordance with Chapter 108.5 Il Rev. Stat., Para. 7-139 (2)(8).

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Revised 12/12/2022

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SECTION 244

BEREAVEMENT LEAVE

Section 244.1 Bereavement Leave

Leave time may be granted for up to five (5) working days for an employee to attend the funeral of an immediate family member. For purposes of this policy, an “immediate family member” shall be defined as the employee’s spouse, civil union partner, son, daughter, stepson, stepdaughter, mother, father, stepmother, stepfather, mother-in-law, father-in-law, grandmother or grandfather. Bereavement Leave under Section 244.1 shall not be in addition to leave under Section 244.4. Employees who are eligible for Bereavement Leave under Section 244.4 shall not be eligible for leave under Section 244.1. Department heads or the director must be informed of an employee’s intent to take funeral leave. The director must inform the Board President, or in his absence, the Board Vice-President, of intent to take funeral leave.

Section 244.2 Proof Required

Any employee who takes funeral leave may be required to provide proof of funeral attendance.

Section 244.3 Paid Leave

Full-time employees shall be entitled to full pay for the period of approved funeral leave.

Section 244.4 Family Bereavement Leave Act

Family Bereavement Leave

In accordance with the Illinois Family Bereavement Leave Act (820 ILCS 154/1, *et al.*), effective January 1, 2023, an employee who is an eligible employee under the Family and Medical Leave Act of 1993, 29 U.S.C. § 2601, et seq., shall be entitled to a maximum of ten (10) working days of unpaid bereavement leave to:

1. Attend the funeral or alternative to a funeral of a covered family member (defined as the employee’s son or daughter who is the biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, or a spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent);
2. Make arrangements necessitated by the death of a covered family member;
3. Grieve the death of the covered family member
4. Be absent from work due to the following:
 - a. a miscarriage;

- b. an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure;
- c. a failed adoption match or an adoption that is not finalized because it is contested by another party;
- d. a failed surrogacy agreement;
- e. a diagnosis that negatively impacts pregnancy or fertility; or
- f. a stillbirth.

Such leave must be completed within 60 days after the date on which the employee receives notice of the death of the covered family member or the date on which an event listed in 4 above occurs.

An eligible employee must give at least 48 hours advance notice to their supervisor of the employee's intention to take family bereavement leave, unless providing such notice is not reasonable or practicable. The LaGrange Park District (the "District") may require reasonable documentation to support the leave, which may include a death certificate, a published obituary notice, or written verification of death, burial or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or government agency.

For leave resulting from an event listed under 4 above, reasonable documentation shall include a form, to be provided, to be completed by the health care practitioner who has treated the employee or the employee's spouse, domestic partner, surrogate, adoption agency or surrogacy organization that the employee worked with related to the event resulting in the request for leave under 4 above of this policy, and certifying that the employee or their spouse or domestic partner has experienced an event listed under 4 above. The employee is not required to identify which category or event the leave pertains to as a condition of obtaining leave under this policy.

In the event of the death of more than one covered family member in a 12-month period, an eligible employee is entitled to up to six (6) weeks of family bereavement leave during that 12-month period.

An employee may substitute paid time off, to the extent available and permitted, for unpaid time off under this policy. However, Family Bereavement Leave shall not increase the total amount of time off (whether paid or unpaid) available to an employee in any 12-month period under the Family and Medical Leave Act, or under the general Bereavement Leave Policy or any other District leave or paid time off policy.

SECTION 244

~~FUNERAL-BEREAVMENT~~ LEAVE

Section 244.1-1 ~~Funeral Bereavement Leave~~

Leave time may be granted for up to five (5) working days for an employee to attend the funeral of an immediate family member. For purposes of this policy, an "immediate family member" shall be defined as the employee's spouse, civil union partner, son, daughter, stepson, stepdaughter, mother, father, stepmother, stepfather, mother-in-law, father-in-law, grandmother or grandfather. Bereavement Leave under Section 244.1 shall not be in addition to leave under Section 244.4. Employees who are eligible for Bereavement Leave under Section 244.4 shall not be eligible for leave under Section 244.1. Department heads or the director must be informed of an employee's intent to take funeral leave. The director must inform the Board President, or in his absence, the Board Vice-President, of intent to take funeral leave.

Section 244.2 Proof Required

Any employee who takes funeral leave may be required to provide proof of funeral attendance.

Section 244.3 Paid Leave

Full-time employees shall be entitled to full pay for the period of approved funeral leave.

Section 244.4 Family Bereavement Leave Act

Family Bereavement Leave

In accordance with the Illinois Family Bereavement Leave Act (820 ILCS 154/1, et al.), effective January 1, 2023, an employee who is an eligible employee under the Family and Medical Leave Act of 1993, 29 U.S.C. § 2601, et seq., shall be entitled to a maximum of ten (10) working days of unpaid bereavement leave to:

1. Attend the funeral or alternative to a funeral of a covered family member (defined as the employee's son or daughter who is the biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, or a spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent);
2. Make arrangements necessitated by the death of a covered family member;
3. Grieve the death of the covered family member
4. Be absent from work due to the following:
 - a. a miscarriage;

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- b. an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure;
- c. a failed adoption match or an adoption that is not finalized because it is contested by another party;
- d. a failed surrogacy agreement;
- e. a diagnosis that negatively impacts pregnancy or fertility; or
- f. a stillbirth.

Such leave must be completed within 60 days after the date on which the employee receives notice of the death of the covered family member or the date on which an event listed in 4 above occurs.

An eligible employee must give at least 48 hours advance notice to their supervisor of the employee's intention to take family bereavement leave, unless providing such notice is not reasonable or practicable. The LaGrange Park District (the "District") may require reasonable documentation to support the leave, which may include a death certificate, a published obituary notice, or written verification of death, burial or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or government agency.

For leave resulting from an event listed under 4 above, reasonable documentation shall include a form, to be provided, to be completed by the health care practitioner who has treated the employee or the employee's spouse, domestic partner, surrogate, adoption agency or surrogacy organization that the employee worked with related to the event resulting in the request for leave under 4 above of this policy, and certifying that the employee or their spouse or domestic partner has experienced an event listed under 4 above. The employee is not required to identify which category or event the leave pertains to as a condition of obtaining leave under this policy.

In the event of the death of more than one covered family member in a 12-month period, an eligible employee is entitled to up to six (6) weeks of family bereavement leave during that 12-month period.

An employee may substitute paid time off, to the extent available and permitted, for unpaid time off under this policy. However, Family Bereavement Leave shall not increase the total amount of time off (whether paid or unpaid) available to an employee in any 12-month period under the Family and Medical Leave Act, or under the general Bereavement Leave Policy or any other District leave or paid time off policy.

SECTION 740

WHISTLEBLOWER POLICY

Purpose

Pursuant to 4.1 of the Public Officer Activities Act, 50 ILCS 105/4.1 (the “Act”), The Park District of La Grange protects the confidentiality of and prohibits retaliation against any full-time, part-time, or temporary employee or contractor who reports improper governmental action under the Act and this policy. Confidentiality will be protected to the extent permissible by law unless waived by the employee. Park District of La Grange’s Auditing Official will manage and investigate complaints filed under the Act and this policy in accordance with the following processes and procedures.

Improper Governmental Action

For purposes of this policy, “improper governmental action” means any action by an employee of The Park District of La Grange or Board member of The Park District of La Grange that:

- a. Is undertaken in violation of a federal or state law or local ordinance;
- b. Is an abuse of authority;
- c. Violates the public's trust or expectation of their conduct;
- d. Is of substantial and specific danger to the public's health or safety; or
- e. Is a gross waste of public funds.

The action need not be within the scope of the official duties of the employee or Board member to be subject to a claim of improper governmental action.

Improper governmental action does not include The Park District of La Grange’s personnel actions, including but not limited to: (1) employee grievances or complaints; (2) appointments, promotions, transfers, reassignments, or reinstatements; (3) restorations or reemployment; (4) performance evaluations; (5) reductions in compensation; (6) dismissals, suspensions, demotions, reprimands, or violations of collective bargaining agreements, except to the extent that the action amounts to retaliation.

Confidentiality

The identity of an employee will be kept confidential to the extent allowable by law unless waived in writing by the employee.

The Auditing Officials may take reasonable measures to protect employees who reasonably believe they may be subject to bodily harm for reporting improper government action.

No Retaliation

The Park District of La Grange will not retaliate against an employee or contractor

who:

- a. Reports an improper governmental action under this policy or the Act;
- b. Cooperates with an investigation by the Auditing Official related to a report of improper governmental action; or
- c. Testifies in a proceeding or prosecution arising out of an improper governmental action.

Prohibited retaliation means any adverse change in an employee's employment status or terms and conditions of employment. Retaliatory action includes, but is not limited to: (1) denial of adequate staff to perform duties; (2) frequent staff changes; (3) frequent and undesirable office changes; (4) refusal to assign meaningful work; (5) unsubstantiated letters of reprimand or unsatisfactory performance evaluations; (6) demotion; (7) reduction in pay; (8) denial of promotion; (9) transfer or reassignment; (10) suspension or dismissal; or (11) other disciplinary action made because of an employee's protected activity under the Act.

Reporting Procedures

To invoke the protections of the Act and this policy, any employee who is aware of an improper governmental action (as defined above) is required to make a **written** report of it to The Park District of La Grange's Executive Director, who serves as our Auditing Official. Any whistleblower who believes he/she is being retaliated against should contact the Auditor, or his/her designee, immediately. Reports of retaliation must be made in writing and within sixty (60) days of learning of the retaliatory action. The right of a whistleblower for protection against retaliation does not include immunity for any personal wrongdoing that is alleged and investigated.

Further, any employee who believes that he or she is being retaliated in violation of the Act and this policy must submit a **written** report regarding the retaliation to The Park District of La Grange's Auditing Official, within sixty (60) days of learning of the retaliatory conduct.

If the Auditing Official is the individual doing the improper governmental action, then a report may be submitted to The Park District of La Granges' Board President.

Investigation Procedures

Upon receiving a report of alleged improper governmental action, the Auditing Official shall conduct an investigation.

The Auditing Official will also notify the employee and all witnesses of The Park District of La Grange's policy against retaliation for reporting alleged improper government action or participating in a related investigation or proceeding.

The Auditing Official shall notify The Park District of La Grange's corporate counsel and/or the General Counsel of the Park District Risk Management Agency

(PDRMA) of the report and seek legal advice regarding the report, investigation, and potential findings and remedies.

Confidentiality of the individual making the complaint, as well as any witnesses, will be respected consistent with The Park District of La Grange need to investigate.

After a written complaint is received by the Auditor, a written acknowledgement notice may be sent to the Complainant that may include a timeline for review, investigation, and resolution.

The Auditor, or his/her designee, may meet with the Complainant, Respondent and/or other witnesses as a part of the investigation. The Auditor, or his/her designee, has the authority to conduct multiple interviews, if needed. The Auditor, or his/her designee, may also request written statements and/or other documentation that may be pertinent to the resolution of the complaint.

If it is determined that the conduct that is the subject of the complaint involves fraud, or illegal/egregious conduct, the Auditor, or his/her designee, has the authority to conduct the investigation in a more formal manner. This may include a report to law enforcement agencies.

Upon completion of the investigation, the Complainant and Respondent will be notified that the investigation has ended, and the decision made. This notification may take place orally or in writing. If the Auditor, or his/her designee, determines this policy has been violated, the Board will be notified. Remedies and discipline for policy violations will be in accordance with applicable law.

The Auditing Official may transfer a report of improper governmental action to another auditing official designee (including, but not limited to, the appropriate State's Attorney) for investigation if the Auditing Official deems it appropriate.

The Auditing Official shall maintain records relating to the report, investigation, and findings confidential to the extent allowed by law and shall consult with The Park District of La Grange's corporate counsel and/or PDRMA's General Counsel before disclosing such records to any third parties, including, but not limited to, pursuant to a request under the Illinois Freedom of Information Act.

Other Duties of the Auditing Official

The Auditing Official shall also ensure that each employee receives a written summary or a complete copy of 4.1 of the Act upon hire and at least once each year of employment.

The Auditing Official shall also ensure that all employees receive a copy of this policy upon hire and at least once each year of employment, as well as any updates to it, and sign a form acknowledging receipt.

The Auditing Official shall also be familiar with 4.1 of the Act and any amendments thereto and shall comply with all requirements of the Act.

The Auditing Official shall also respond to questions from employees about this policy.

SECTION 251

VICTIMS' ECONOMIC SAFETY AND SECURITY ACT (VESSA) POLICY

Eligible employees may use unpaid victims' economic and security and safety leave for up to twelve (12) weeks in a twelve (12) month period for any one or more of the following reasons:

- Seeking medical attention for, or recovering from, physical or psychological injuries caused by domestic, sexual, gender violence or any other crime of violence to the employee or the employee's family or household member; or
- Obtaining services from a victim services organization for the employee or the employee's family or household member; or
- Obtaining psychological or other counseling for the employee or the employee's family or household member; or
- Participating in safety planning, temporarily or permanently relocating, or taking other actions to increase the safety of the employee or the employee's family or household member from future domestic, sexual, gender violence, any other crime of violence, or ensuring economic security; or
- Seeking legal assistance or remedies to ensure the health and safety of the employee or the employee's family or household member, including preparing for or participating in any civil or criminal legal proceeding related to or derived from domestic, sexual, or gender violence or any other crime of violence.

Definitions

- "12-Month Period" means a rolling twelve (12) month period measured forward from the date leave is taken and continuous with each additional leave day taken.
- "Family or Household Member" means for employees with a family or household member who is a victim of domestic violence, sexual violence, gender violence, or any other crime of violence, means a spouse or party to a civil union, parent, grandparent, child, grandchild, sibling, or any other person related by blood or by present or prior marriage or civil union, other person who shares a relationship through a child, or any other individual whose close association with the employee is the equivalent of a family relationship as determined by the employee, and persons jointly residing in the same household.
- "Domestic, Sexual, or Gender Violence" means domestic violence, sexual assault, gender violence, or stalking.
- "Crime of Violence" means any conduct proscribed by Articles 9, 11, 12, 26.5, 29D, and 33A of the Criminal Code of 2012 or a similar provision of the Criminal Code of 1961, in addition to conduct proscribed by Articles of the Criminal Code of 2012 referenced in other definitions in this Section.

Coverage and Eligibility

Both full and part-time employees are eligible to apply for this leave.

Intermittent or Reduced Leave

An employee may take leave intermittently (a few days or a few hours at a time) or on a reduced leave schedule.

Substitution of Time Off

An employee may elect to substitute accrued paid vacation, sick, or personal time or any other applicable paid time off for any part of victims' economic security and safety leave. Such substitution will not extend the employee's total allotment of time off under this policy.

Notice Requirement

An employee is required to give forty-eight (48) hours' notice to The Park District of La Grange in the event of a foreseeable leave. In unexpected or unforeseeable situations, an employee should provide as much notice as is practicable, usually verbal notice within one or two business days of when the need for leave becomes known.

Certification

For leaves taken pursuant to this policy, the employee may be required to submit a certification demonstrating the need for the leave. The certification must be provided by the employee as soon as reasonably possible, but in most cases, within fifteen (15) days after requested.

The certification requirement may be satisfied by the submission of a sworn statement from the employee and one of the following:

- Documentation from a victim services organization, attorney, clergy, or medical or other professional from whom the employee or the family/household member has sought assistance from in addressing domestic, sexual, gender violence, or crime of violence and/or its effects;
- A police or court record; or
- Other corroborating evidence.

All documentation related to the employee's need for the leave pursuant to this policy will be held in strict confidence and will only be disclosed as required/permitted by law.

Effect on Benefits

During an approved VESSA leave, the Park District of La Grange will maintain your health benefits, as if you continued to be actively employed. If paid leave is substituted for unpaid VESSA leave, the Park District of La Grange will deduct

your portion of the health plan premium as a regular payroll deduction. If your leave is unpaid, you must pay your portion of the premium during the leave. Your group health care coverage may cease if your premium payment is more than thirty (30) days late. If you do not return to work at the end of the leave period, you may be required to reimburse The Park District of La Grange for the cost of the premiums paid by The Park District of La Grange for maintaining coverage during your unpaid leave, unless you cannot return to work because of the continuation, recurrence, or onset of domestic, sexual, gender violence, crime of violence, or other circumstances beyond your control.

When your need for the leave also qualifies as family/medical leave pursuant to the Family and Medical Leave Act (FMLA), the FMLA leave will run concurrently with leave taken pursuant to this policy, such that the total amount of unpaid leave for which an employee will be eligible in one year is twelve (12) weeks.

Job Protection

If you wish to return to work at the expiration of your leave, you are entitled to return to your same position or to an equivalent position with equal pay, benefits, and other terms and conditions of employment. If you take leave because of your own medical condition, you are required to provide medical certification that you are fit to resume work.

Reasonable Accommodations

The Park District of La Grange supports the Victims' Economic Security and Safety Act and will attempt to provide reasonable accommodations for people who are entitled to protection under this Act in a timely fashion, unless such accommodations would present an undue hardship for the Park District of La Grange.

Reasonable accommodation applies to applicants and employees and may include adjustment to a job structure, workplace facility, or work requirement, transfer, reassignment, or modified schedule, leave, a changed telephone number or seating assignment, installation of a lock, implementation of a safety procedure or assistance in documenting domestic, sexual, gender violence, or crime of violence that occurs at the workplace or in work-related settings, in response to actual or threatened domestic, sexual, gender violence or crime of violence.

A qualified individual is an individual who, but for being a victim of domestic, sexual, gender violence, or crime of violence or with a family or household member who is a victim of domestic, sexual, gender violence, or crime of violence, can perform the essential functions of the employment position that such individual holds or desires.

Should you wish to request a reasonable accommodation pursuant to this policy, you should contact the Executive Director.

Confidentiality

All information provided to the Park District of La Grange pursuant to this policy, including a statement of the employee or any other documentation, record, or corroborating evidence, and the fact that the employee has requested or obtained an accommodation pursuant to this Section shall be retained in the strictest confidence by the Park District of La Grange, except to the extent that disclosure is (1) requested or consented to in writing by the employee; or (2) otherwise required by applicable federal or state law.

MEMORANDUM M22-047



TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
RE: La Grange Art League, Temporary Installation of Public Art Contract
DATE: December 12, 2022

Background:

The Park District formed the Arts and Cultural Affairs Committee November of 2021. The PDLG Board approved a Public Art Policy on September 12, 2022. The purpose of the Public Art Policy is to formally articulate the Park District of La Grange's commitment to public art in parks and facilities, establish the Park District's Arts and Cultural Affairs Committee and define criteria of the Park District's Public Art Program.

Implications:

Jan Regan, Executive Director from the La Grange Art League presented a Yarn Bombing project at the November 14, 2022, board meeting. Yarn bombing is a fun temporary form of art where trees are covered with colorful knitted and crocheted squares to make a statement, especially during the winter. The Board was very receptive to this temporary art project and gave direction for the staff to move forward with a contract for a pilot program at Gilbert Park. Attached you will find the contract for approval to move forward with the project.

We continue to work with the La Grange Art League to see if they have any edits to the contract.

Staff Recommendation:

Staff recommends the Park District of La Grange Board of Commissioners approve the Contract for Temporary Installation of Public Art with La Grange Art League. Any edits from La Grange Art League would require final approval by legal counsel and Executive Director.

CONTRACT FOR TEMPORARY INSTALLATION OF PUBLIC ART

This agreement, made this 12th day of December, 2022 between the Park District of LaGrange, LaGrange, Illinois, hereinafter referred to as "Park District" and the LaGrange Art League, hereafter referred to as "Contractor."

WITNESSETH

As consideration for the promises and performance of the Contractor set forth herein, the Park District shall designate and make available specifically designated trees within Gilbert Park for the Contractor's use and installation of public art and the Parties further agree as follows:

Section I-Contract Documents

The Contract documents consist of this document ("the Contract") and the terms or conditions of this contract may not be modified, except in writing signed by all the parties.

Section II- Contract Work

The Work is a speech act of the Park District of LaGrange.

The Contractor shall provide the materials, labor, services, and equipment to install, and then subsequently remove, fiber-based art on trees designated by the Park District within Gilbert Park (41st Street and Gilbert Avenue) (the "Work"). The Work shall be furnished and completed in accordance with the following requirements:

- a. The Work may include yarn, cloth, rope and other fiber-based materials but SHALL NOT include nails, staples, or adhesives.
- b. The Contractor shall complete the Work with persons who are at least 18 years of age.
- c. The Work shall not include the right to prune or alter any trees and Contractor shall take reasonable care to avoid any damage to the trees.
- d. The Work shall not impede Park District programming or the reasonable use of Gilbert Park by others.
- e. Upon removal, Contractor shall be responsible to dispose of the materials in accordance with all applicable statutes and regulations.

Section III- Date of Commencement and Removal

The Work shall commence after January 2, 2023. The fiber installation shall be removed by Contractor on or before March 1, 2023 unless the Park District directs Contractor, in the exercise of the Park District's sole discretion, to remove any part or all of the installation at any earlier time. If, prior to March 1, the Park District determines that some, or all, of the installation needs to be removed, then Park District shall give Contractor 72 hours notice to do so or the Park District may then act to do so. Contractor shall then properly dispose of the materials.

Section IV- Contract Sum

All expenses for materials, labor, transportation, site preparation, installation, and disposal are the obligation of Contractor.

Section V- Additional Terms

1. The contractor, subcontractors, and suppliers shall perform all work required for the Project in a good and workmanlike manner taking care not to damage Park District trees or property.
2. Contractor shall comply with all applicable laws, regulations, and rules promulgated by any Federal, State, County, Municipal and or other governmental unit or regulatory body now in effect during the performance of the work, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this Contract.
3. Contractor shall submit a Certificate of Insurance complying with the terms below:

Contractor shall procure and maintain insurance against claims for injuries to persons or damages to property which may arise from or in connection with the Contractor's operation and use of the Park District property. The cost of such insurance shall be borne by the Contractor.

- A. Coverage shall be at least as broad as:
 - i. Broad Form Comprehensive General Liability, or the most recent revision.
 - ii. Worker's Compensation insurance (if required by statute).
- B. Minimum Limits of Insurance.
Provider shall maintain limits no less than:
 - a. General Liability: \$500,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this location or the general aggregate limit shall be twice the required occurrence limit.
 - b. Workers' Compensation limits as required by statute.
- C. The policies are to contain (or be endorsed with) the following provisions:

The Park District, its officers, elected and appointed officials, employees, volunteers and agents are to be covered as additional insureds as respects: liability arising out of premises owned, occupied, or used by the contractor and/or arising out of activities performed on or on behalf of the contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Park District, its officers, elected and appointed officials, employees, volunteers, or agents.

The contractor's insurance coverage shall be primary insurance as respects the Park District, its officers, elected and appointed officials, employees, volunteers, and agents. Any insurance or self-insurance maintained by the Park District, its officer, elected and appointed officials, employees, volunteers, or agents shall be excess of the Contractor's insurance and shall not contribute with it.

Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Park District, its officers, elected and appointed officials, employees, volunteers, or agents.

Coverage shall state that the contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

Indemnification Clause.

Contractor shall, to the fullest extent permitted by law, waive any and all rights of contribution against the Park District and shall indemnify the Park District and its officers, elected and appointed officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including, but not limited to, legal fees (attorney's and paralegal's fees, expert fees and court costs) arising out of or resulting from the performance of the Contractor's Work, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property, other than the work itself, including the loss of use resulting therefrom, or is attributable to misuse or improper use of trademark or copyright protected material or otherwise protected intellectual property, to the extent it is caused by any wrongful or negligent act or omission of the Contractor, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right to indemnity that the Park District would otherwise have. The Contractor shall similarly, protect, and indemnify the Park District, its officers, elected and appointed officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses, including, but not limited to, legal fees, incurred by reason of Contractor's breach of any of its obligations under, or Contractor's default of any provisions of the Contract. The indemnification obligations under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under Workers' Compensation or Disability Benefit Acts or Employee Benefit Acts. The rights and obligations of this Subsection 10 shall survive the voluntary or involuntary termination of this Contract.

Section VI- Assignment

This Contract is nonassignable in whole or in part by either party, and an assignment shall be void without the prior written consent of Park District, whose consent shall not be unreasonably withheld.

Section VII- Contractor Status

Contractor acknowledges that it is an independent contractor; that it alone retains control of the manner of conducting its activities in furtherance of this Contract; that it as well as any persons or agents as it may employ are not employees of the Park District; and that neither this Contract, nor the administration thereof, shall operate to render or deem either party hereto the agent or employee of the other.

Section VIII- Compliance with Freedom of Information Act.

Contractor agrees to maintain, without charge to the Park District, all records and documents for projects of the Park District in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. In addition, Contractor shall produce records which are responsive to a request received by the Park District under the Freedom of Information Act so that the Park District may provide records to those requesting them within the time frames required. If additional time is necessary to compile records in response to a request, then Contractor shall so notify the Park District and if possible, the Park District shall request an extension so as to comply with the Act. In the event that the Park District is found to have not complied with the Freedom of Information Act due to Contractor's failure to produce documents or otherwise appropriately respond to a request under the Act, then Contractor shall indemnify and hold the Park District harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorneys' fees and penalties.

Section XI – Human Rights Act

Pursuant to Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/1-101 et seq.) (“Rights Act”), all Contractors/Vendors and Subcontractors must have in force and effect a written sexual harassment policy which includes at a minimum the following provisions:

1. a statement of illegality of sexual harassment;
2. the definition of sexual harassment under Illinois law;
3. a description of sexual harassment utilizing examples;
4. an internal complaint process, including penalties;
5. the legal resource, investigative and complaint process available through the Illinois Department of Human Rights (“Department”) and the Illinois Human Rights Commission (“Commission”);
6. directions on how to contact the Department and the Commission; and
7. protection against retaliation as provided by Section 6-101 of the Rights Act.

The Contractor understands, represents and warrants to the Park District that Contractor and its subcontractors (for which the Contractor takes responsibility to ensure that they comply with the Rights Act) are in compliance with Section 2-105 of the Rights Act and will remain in compliance with Section 2-105 of the Rights Act for the entirety of the work. A violation of Section 2-105 is cause for the immediate cancellation of this Contract. However, any forbearance or delay by the Park District in canceling this Contract shall not be construed as, and does not constitute, Park District’s consent to such violation and a waiver of any rights the Park District may have, including without limitation, cancellation of this Contract.

IT IS MUTUALLY UNDERSTOOD AND AGREED that the Contractor shall have the full control of the ways and means of performing the work referred to above and that the Contractor or its employees, representatives or subcontractors are in no sense employees of the District, it being specifically agreed that the Contractor bears the relationship of an independent contractor to the District.

IN WITNESS WHEREOF the parties hereto have set their respective hands and seals the day and year first above written.

PARK DISTRICT OF LAGRANGE

By: _____

By: _____

LA GRANGE ART LEAGUE

By: _____

MEMORANDUM M22-045



TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
RE: Resolution 22-04 Closed Executive Session Minutes & Recordings
DATE: December 12, 2022

Background:

In accordance with the Open Meetings Act, a review of closed executive session minutes and verbatim audio recordings is required every six months. Through this process a Resolution permits closed session minutes to be released and the destruction of verbatim audio recordings.

Implications:

The Resolution permits closed executive session minutes eighteen (18) months prior to the date of the Resolution to be released and available, and that good cause exists to maintain as confidential those minutes of the closed executive session meetings that have occurred within the 18 months prior to the date of this Resolution. It also permits the destruction of verbatim audio recordings of the closed executive session portion of the meetings, for those recordings for which at least eighteen (18) months and 1 day have passed since the date of the recording per the Open Meetings Act.

Date	Subject
December 14, 2020	Regular Virtual Board Meeting
January 11, 2020	Regular Virtual Board Meeting
March 5, 2021	Personnel - Appointment of Interim Executive Director & Search
March 8, 2021	Acquisition of Real Property 511 Cossitt
March 30, 2021	Personnel Purchase of Park District Property
April 12, 2021	Acquisition of Real Property 511 Cossitt & Personnel Interim Director
May 10, 2021	Personnel Selection of Executive Director

Please refer to the Resolution following this memo.

Staff Recommendation:

Staff recommends approving Resolution 22-04 a Resolution authorizing the release and continued retention, respectively, of certain executive session minutes and authorizing the destruction of verbatim recordings of certain board executive sessions, as well as regular virtual board meetings.

Section 8



BOARD BUSINESS

MEMORANDUM M22-049



TO: PDLG Board of Commissioners
FROM: Jenny Bechtold, Executive Director
RE: Energy Procurement (Electric)
DATE: December 12, 2022

Background:

Our agreement for the purchase of electric for the Recreation Center and satellite facilities is due to expire in August of 2023. We have continued to monitor the market for electric. Nania Energy Advisors has provided quotes for renewal.

Implications:

We have been monitoring electric for the past six months and pricing continues to rise. Our current rate is \$0.06593 and the lowest rate for a new contract for three years came in at \$0.08045, an increase of 22%. A two-year rate came in at \$0.08064, also a 22% increase

Staff Recommendation:

Staff recommends approval of the 24-month proposal for the annual cost of \$82,249.88* with final contract approval by legal counsel and Executive Director.

*Please note, pricing changes daily and updated pricing will be presented at meeting and motion will need to include 3-5% fluctuation as pricing will be locked in Tuesday morning.

Electric Solutions Summary



 Quote Date 8-Dec-22	 Quote Valid Thru 8-Dec-22	 Projected Start Aug-23	 Annual Usage 1,019,965 kWh
----------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------

Prepared For:

Customer Name: Park District of La Grange Number of Accounts: 7

Account Information:

Current Supplier: AEP Current \$/kWh: \$ 0.0659
 Contract End Date: Aug-23 Current Annual Cost: \$ 67,246

Proposal Solutions:

Fixed Price All-In	Aug 23-Aug 24	Aug 23-Aug 25	Aug 23-Aug 26	Aug 23-Aug 27
AEP	\$ 0.08525	\$ 0.08573	\$ 0.08753	\$ 0.08913
Constellation	\$ 0.08468	\$ 0.08199	\$ 0.08087	\$ 0.08059
Direct	\$ 0.08236	\$ 0.08064	\$ 0.08045	\$ 0.08064

Recommended Rate:

Supplier	Direct Energy
Term	24 Months
Rate \$/kWh	\$0.08064

Annual Cost	Annual Cost vs. Current	% Variance vs. Current
\$ 82,249.98	\$ 15,003.69	22%

Electric Solutions Summary



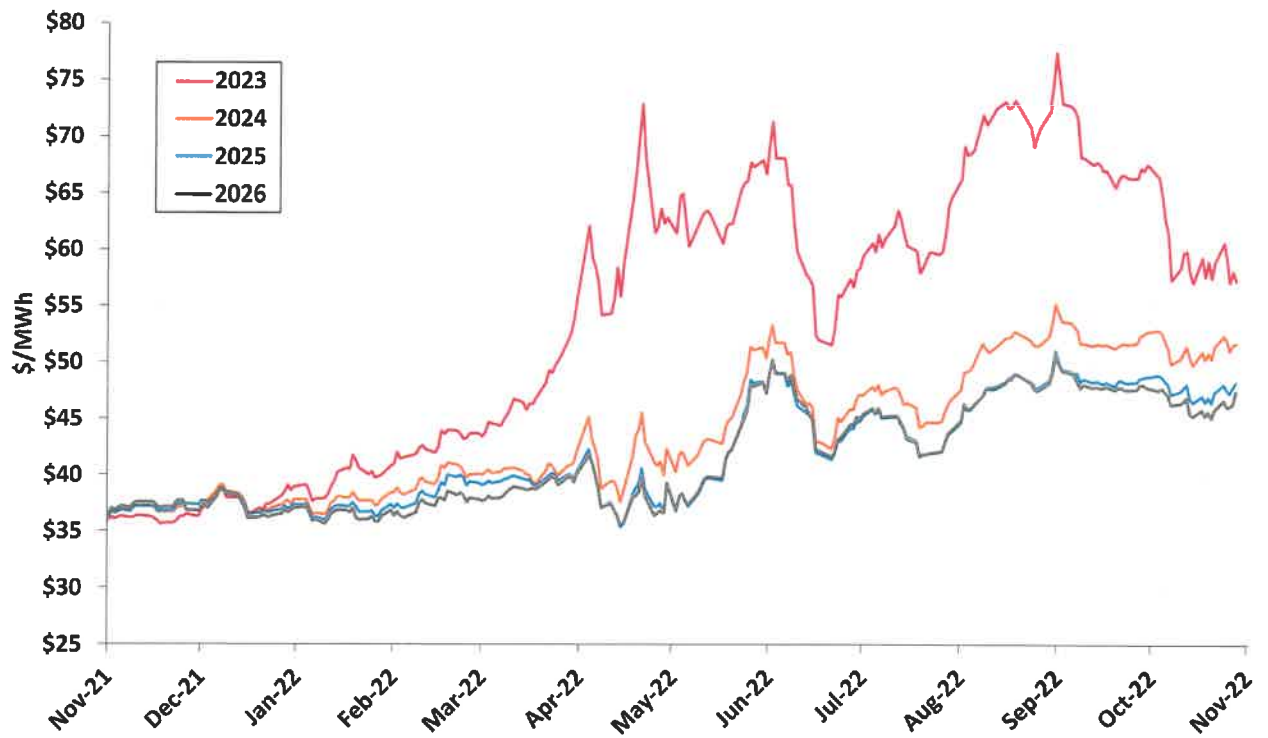
 Quote Date 8-Dec-22  Quote Valid Thru 8-Dec-22  Projected Start Aug-23  Annual Usage 1,019,965 kWh

Prepared For:

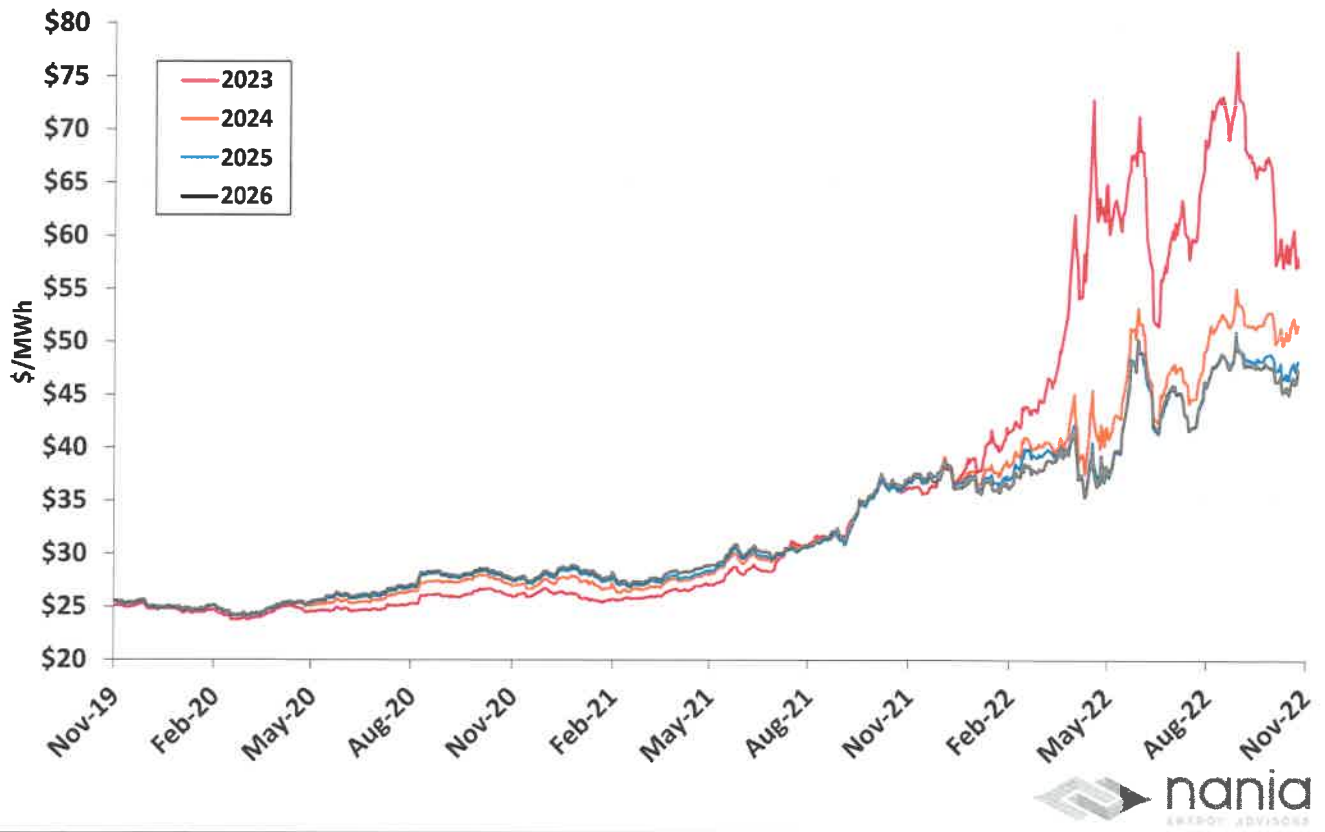
Customer Name: Park District of La Grange Number of Accounts: 7

Account #	Address	City
0470761007	100 N Locust	La Grange
8516471004	1108 S Spring Ave	La Grange
0470758000	39 N Gilbert	La Grange
8855687006	4901 Willow Springs Rd	La Grange
0472008003	500 E 48th St	La Grange
0472017002	500 S Waiola Ave	La Grange
9692638019	536 East Ave	La Grange

Energy-Only Forward Electric Pricing (1-Year History)



Energy-Only Forward Electric Pricing (3-Year History)



Electric Solutions Summary



 Quote Date 8-Dec-22	 Quote Valid Thru 8-Dec-22	 Projected Start Aug-23	 Annual Usage 1,019,965 kWh
----------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------

Prepared For:

Customer Name: Park District of La Grange Number of Accounts: 7

Account Information:

Current Supplier: AEP Current \$/kWh: \$ 0.0659
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Constellation	\$ 0.08468	\$ 0.08199	\$ 0.08087	\$ 0.08059
Direct	\$ 0.08236	\$ 0.08064	\$ 0.08045	\$ 0.08064

Lowest Available Rate:

Supplier	Direct Energy
Term	36 Months
Rate \$/kWh	\$0.08045

Annual Cost	Annual Cost vs. Current	% Variance vs. Current
\$ 82,056.18	\$ 14,809.89	22%

Electric Solutions Summary



Quote Date
8-Dec-22



Quote Valid Thru
8-Dec-22



Projected Start
Aug-23



Annual Usage
1,019,965 kWh

Prepared For:

Customer Name: Park District of La Grange

Number of Accounts:

7

Account #	Address	City
0470761007	100 N Locust	La Grange
8516471004	1108 S Spring Ave	La Grange
0470758000	39 N Gilbert	La Grange
8855687006	4901 Willow Springs Rd	La Grange
0472008003	500 E 48th St	La Grange
0472017002	500 S Waiola Ave	La Grange
9692638019	536 East Ave	La Grange

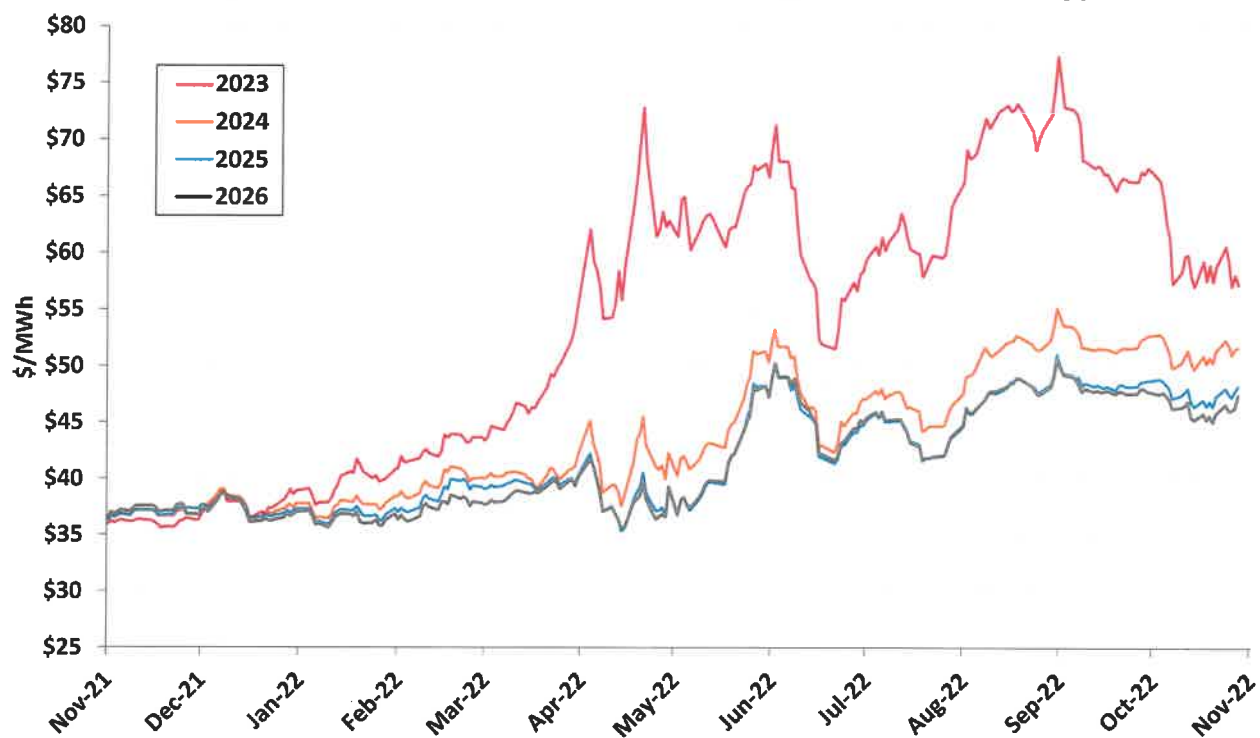
Advisor:

Mike Zaura

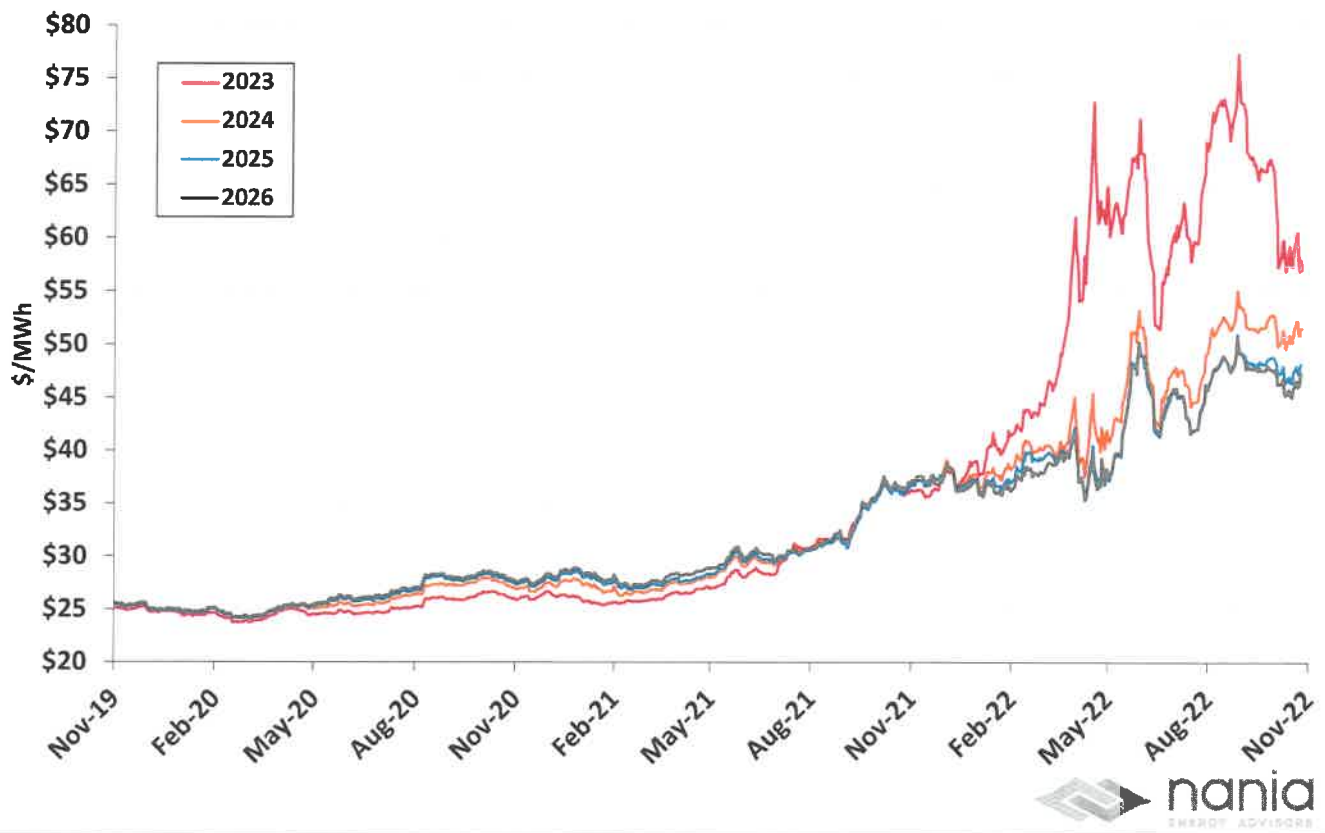
(630) 225-4556

mzaura@naniaenergy.com

Energy-Only Forward Electric Pricing (1-Year History)



Energy-Only Forward Electric Pricing (3-Year History)



Section 9



COMMITTEE REPORTS & MBO/SPECIAL REPORTS

Park District of La Grange
Approved MBO Objectives 2022-2023
December 12, 2022

Black = prior carry-over

Red = 2021-2022 carry-over

Blue = 2022-2023

Class A - Capital Projects Over \$2,000

Class B - Operational Costs Under \$2,000

Waiting to Start	Not Funded
In Progress	Completed

Completed Objectives		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Replace exterior doors at Waiola building		Yes	A	30	\$1,500-\$2,000	Complete	100%	Blake
2	Replace exterior doors at Gilbert building		Yes	A	30	\$11,000	Complete	100%	Blake
3	Community Center repairs (window repair/cement block removal)		Yes	A	20	\$10,000	Complete	100%	Jenny
4	Hydraulic lift gate		Yes	A	20	\$3,500	Complete	100%	Claudia
5	Above ground gas tank installation		Yes	A	15	\$36,675	Complete	100%	Jenny/Blake
6	Park athletic field maintenance			A	32	\$30,000	Complete	100%	Blake/Claudia
7	Replace furnace at Community Center			A	17	\$8,000	Complete	100%	Blake
8	Gordon Park ID signs (MBO added back to current FY)			A	14	\$10,000	Complete	100%	Blake
9	Replace IT server & software updates			A	8	\$12,000	Complete	100%	Jenny
10	Community Center planters			B	5	\$500-\$1,500	Complete	100%	Claudia
11	Adopt-A-Park Community Initiative			C			Complete	100%	Commissioner Lacey

Objectives In Progress		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Building repairs as outlined in the CMP	Yes	Yes	A	41		\$59,877		Blake/Claudia
2	Gilbert Park activity building renovation		Yes	A	32	\$30,000			Blake/Claudia
3	Repair roof at Recreation Center		Yes	A	31	\$30,000	Budgeted for repairs as needed		Blake
4	Underground gas tank removal		Yes	A	26	\$40,000		80%	Jenny/Blake
5	Replacement of fencing		Yes	A	23	\$15,000			Blake/Claudia
6	Master Plan update (carry-over revised)			A	30	\$35,000-\$135,000 200 hrs		85%	Jenny
7	Drinking fountain replacement plan			A	25	\$2200-\$3500 each \$400-\$850 install.			Blake/Claudia
8	DeSitter Banquet Room upgrades			A	23	\$10,000			Jenny/Blake
9	Replace RTU units on roof at rec center			A	18	\$60,000			Blake
10	Denning Park building-carpet replacement			A	17	\$3,700			Blake

Park District of La Grange
Approved MBO Objectives 2022-2023
December 12, 2022

Black = prior carry-over

Red = 2021-2022 carry-over

Blue = 2022-2023

Class A - Capital Projects Over \$2,000

Class B - Operational Costs Under \$2,000

Waiting to Start	Not Funded
In Progress	Completed

	Objectives - Not Funded	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Shelter at Sedgwick Park (carry-over revised)		Yes	A	39	\$75,000-\$100,000	On Hold Not Funded		
2	Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On Hold Not Funded		
3	Gordon Park Veterans Memorial		Yes	A	27	\$10,000	On Hold Not Funded	20%	
4	Shade structure near splash pad		Yes	A	17	\$11,000	On Hold Not Funded		
5	Inflatable movie screen & sound system			A	27	\$17,500	On Hold Not Funded		Teresa
6	Electronic device for gym equipment			A	23	\$23,000	On Hold Not Funded		
7	Butterfly garden renovation			A	22	\$4,000-\$5,000	On Hold Not Funded		Claudia
8	Resurface tennis courts at Spring Park			A	19	\$20,000-\$25,000	On Hold Not Funded		
9	Waiola Park landscape upgrades			A	18	\$15,000-\$30,000	On Hold Not Funded		Claudia
10	New playground at Waiola Park			A	18	\$80,000	On Hold Not Funded		
11	Replace (3) hanging heaters/maint. area			A	17	\$10,000	On Hold Not Funded		
12	Fence for Community Garden			A	16	\$10,000	On Hold Not Funded		Claudia
13	Speakers for Rooms 108/109/110/111			A	15	\$5,000 15-20 hrs	On Hold Not Funded		Jenny
14	Scissor lift			A	12	\$8,500-\$10,500	On Hold Not Funded		Claudia
15	New signs throughout the Rec Center			A	12	\$12,000	On Hold Not Funded		

Section 10



VILLAGE OF LA GRANGE & SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE BOARD OF TRUSTEES REGULAR MEETING

Monday, October 24, 2022 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange meeting was called to order at 7:36 p.m. by Village Clerk Paul Saladino. On roll call, as read by Clerk Saladino, the following were:

PRESENT: Trustees Augustine, Kotynek, McGee, O'Brien and Peterson, with President Kuchler presiding.

ABSENT: Trustee Gale

OTHERS: Acting Village Manager Charity Jones
Village Attorney Benjamin Schuster
Public Works Director Richard Colby
Finance Director Lou Cipparrone
Police Chief Robert Wardlaw
Fire Chief Terrance Vavra

President Kuchler welcomed the Village Board and thanked Trustees for attending the meeting. The video of the meeting is available on YouTube, and will also be available on Facebook and posted to the Village website.

President Kuchler asked Village Clerk Saladino to lead the audience in reciting the Pledge of Allegiance.

2. PRESIDENT'S REPORT

President Kuchler stated that litigation against the Quarry started on October 24. He stated that it has been many years coming, but there is a light at the end of the tunnel.

Trustee Peterson was able to attend the opening arguments of the trial and stated that the Village Attorney, Dan Stanner is very well organized and prepared. She noted that Mr. Stanner was thorough, articulate and utilized visual aids such as a PowerPoint presentation and large maps depicting the location of the Quarry and the flow of water in relevant geographical areas. Trustee Peterson noted that the judge was very engaged, was listening intently and was very informed of the issues involved in the issues surrounding the litigation.

President Kuchler thanked Trustee Peterson for the update and stated that more updates would be provided at the next meeting.

President Kuchler announced that Congressman Jesus “Chuy” Garcia, joined by Congresswoman Marie Neuman and himself, will hold a Town Hall meeting on Wednesday, October 26. President Kuchler noted that both Congressman Garcia and Congresswoman Newman are on the Transportation and Infrastructure Committee that is very important to the Country and very important to our district. President Kuchler noted that Congressman Garcia has influence and sway throughout the county and having him come to La Grange and listen to our residents is very important. President Kuchler invited residents to come to the Town Hall to fill the room and ask any and all questions. Per Congressman Garcia, he will be present to listen to the residents and what they have to say. President Kuchler thanked Dry Up La Grange for being such an active and engaged organization, as it encourages continued dialogue between residents and their government representatives.

President Kuchler noted that “Skeletober”, the month-long display of spooky but friendly, life-sized skeletons, continued throughout the week. He encouraged everyone to visit La Grange businesses and celebrate the fall season.

President Kuchler stated that Trick or Treating hours will be on Halloween, Monday, October 31, from 3 p.m. to 7 p.m. He stated that drivers need to be more aware as there will be more children out trick or treating during the evening. After Halloween, please consider composting your pumpkin at Pumpkin Smash 2022 “Green Your Halloween” which will be held on Saturday, November 5, from 10 a.m. to noon at the La Grange Park Department of Public Works located at 937 Barnsdale Road. President Kuchler noted that Crain’s Chicago Business recently wrote that many communities have copied La Grange and La Grange Park and are now having their own pumpkin smashes. This program was started and sponsored by the La Grange Environmental Quality Commission and the La Grange Park Sustainability Commission.

President Kuchler noted that Dry Up La Grange requested resident leaves be raked out of gutters before rain events. Leaves can clog up the basins or sewer covers inhibiting water drainage, especially during storms. Removing the leaves prior to a rain event will prevent or mitigate some of the effects of flooding. President Kuchler noted that the fall leaf pick-up program continues through November 24. President Kuchler also noted that an environmentally friendly option to dispose of leaves is to compost your leaves and place them in your garden. Leaves can also be mowed over which encourages quicker decomposition and benefits lawns and gardens. The Village website includes additional information on composting options.

3. MANAGER’S REPORT

Acting Village Manager Charity Jones announced that the Indiana Harbor Belt (IHB) Railway, Shawmut Avenue crossing is now open. This project was completed approximately one week ahead of schedule.

Ms. Jones noted that the Drug Enforcement Administration (DEA) coordinated a national effort to collect unwanted, unused and expired medications with the La Grange Police Department as a partner in this effort. The Police Department lobby at 304 W. Burlington Avenue will serve as a regional drop off facility on Saturday, October 29, from 10 a.m. to 2 p.m. Residents unable to make it on Saturday, October 29 to drop off unused medications, can visit the Police Department at any time, as the Police Department has a permanent collection box located in the lobby that is open to the public. For more information, including a list of acceptable and unacceptable items, please visit the Village website at www.lagrangeil.gov.

Ms. Jones noted that Election Day is Tuesday, November 8. She announced that residents may still register to vote in-person at one of the six Cook County courthouse locations or at any Early Voting location. Early Voting will take place through November 7 at multiple locations in Cook County, including the Hodgkins, Brookfield, and Lyons Village Halls. Any registered suburban Cook County voter may also request a mail-in ballot online at the Cook County Clerk's Office website or pick up a mail-in ballot application at the Village Hall. The deadline to apply for a mail-in ballot is November 3, 2022. Drop boxes for completed mail-in ballots are located at all Early Voting sites from 9:00 a.m. – 4:00 p.m., including weekends. Additional information regarding Early Voting, Early Voting sites, Early Voting wait times and Vote by Mail can be found on the County's website at www.cookcountyclerk.com or by calling (312) 603-0906.

Ms. Jones announced that the Village Hall will be closed on Friday, November 11 for the Veteran's Day Holiday. Regular office hours will resume on Monday, November 14. As always, a full complement of public safety personnel will be on call to respond to any emergencies.

4. PUBLIC COMMENT REGARDING AGENDA ITEMS

None.

5. CONSENT AGENDA AND VOTE

- A. Resolution – Ratification of Collective Bargaining Agreement between the Village of La Grange and the Illinois Fraternal Order of Police Labor Council (Police Officers)
- B. Award of Contract – Installation of Holiday Lights
Material Purchase – Holiday Lights
- C. Minutes of the Village of La Grange Board of Trustees Closed Session, Monday, August 22, 2022
- D. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, October 10, 2022

E. Consolidated Voucher 221024

A motion was made by Trustee Kotynek to approve the Consent Agenda, seconded by Trustee McGee.

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

Approved by a roll call vote:

Ayes: Trustees Augustine, Kotynek, McGee, O'Brien and Peterson
Nays: None
Absent: Trustee Gale

6. CURRENT BUSINESS

A. Report - 2021 Street Condition Survey

President Kuchler introduced the item and stated that the purpose of the Street Condition Survey is to provide comparative condition data in order to plan for the routine resurfacing and repair of neighborhood streets in a systematic way. In 2011, the first street condition survey was completed. A key element of the plan was to conduct a new survey on five-year intervals.

In 2016, the five-year update to the 2011 street condition survey was completed. The updated street condition survey provided for the "next generation" of the street resurfacing program, with the added dimension of having our underground utilities (water and sewer) considered for repairs or replacement at the same time as resurfacing projects. On August 23, 2021 the Board approved a contract with Baxter and Woodman to update the street condition survey.

Baxter and Woodman has completed that work and was in attendance to provide a presentation to the Board on the outcomes of the updated survey and the trends for consideration in formulating future road programs and maintenance strategies. The report will also be posted on the Village website.

Director of Public Works Rick Colby introduced Ryan Wallace of Baxter & Woodman to present the updated Street Condition Survey. Mr. Wallace is a Professional Engineer with 15 years of experience in transportation. Mr. Wallace has done many of these assessments with other municipalities. He has been part of the La Grange assessment process since its inception in 2011 and was the lead on this street condition survey. Mr. Wallace collected data from the 49 miles of Village owned streets and put that information into a digestible and usable form to present. Mr. Colby thanked Mr. Wallace

for the presentation and for helping the Village understand the findings and recommendations of the report.

Ryan Wallace of Baxter & Woodman presented a brief update on the Street Condition Survey.

Trustee Kotynek asked if the Edgewood project will go north bound 47th Street to the Burlington tracks.

Mr. Colby stated that the Edgewood project is from 47th Street south to 51st Street.

Trustee Kotynek asked if the La Grange Hospital had made any commitment to participate in the Edgewood project south of 51st Street.

Acting Village Manager Charity Jones stated that while she was not part of the conversation with the Hospital at the time the project was discussed, it was her understanding that the hospital will not financially participate in the Edgewood project at this time.

Trustee Kotynek stated that he's glad the project is being done but is disappointed that the Hospital was reached out to and that they did not make an effort to gain some efficiencies during the Village project.

Trustee Augustine noted that fixing, repairing, or redoing a road when it's in 'fair condition' is less expensive. She inquired if the Village is doing something different at the 'fair condition' state to extend the life of the street with patching and filling potholes, before the street is categorized as 'poor condition', and what the method is to repair those streets.

Mr. Wallace stated that when a road is in 'fair condition', the street can still most likely be resurfaced, perhaps with some patching of the base required, which is relatively inexpensive. Mr. Wallace noted that once a street is in 'poor condition', the sub-base aggregate materials have begun to degrade in addition to the deterioration of the street asphalt, and that is when the more expensive process of reconstruction becomes necessary.

President Kuchler asked both Mr. Colby and Mr. Wallace for any recommendations to the Board for the future, which have not been done in the past or if the best course of action is to continue with the current methodology.

Mr. Colby stated that Public Works added a new maintenance strategy this year. The new program that was added is known as maintenance patching, which is a higher level of maintenance than the type of street patching, the Village has historically done. Maintenance patching utilizes larger equipment, which helps repair roads at the lower end of the spectrum and enables the Village to get a longer serviceable life out of those streets. This new program the cost was \$285,000, and Mr. Colby expressed interest in

continuing the program moving forward, as he believes it will help the Village continue to find the right economy and right balance.

Mr. Colby stated that staff is evaluating the outcome of the report. Mr. Colby noted that all the data generated from these studies is available in a GIS database, which staff can utilize in real time to evaluate street conditions and continually update as repairs are made. He stated that the street condition data ties into the Village strategy of making water and sewer infrastructure improvements in coordination with street resurfacing / reconstruction. The street condition information was available and utilized as part of the water and sewer rate study. This will all feed into the capital project planning that the Village intends to pursue in January.

Trustee Augustine asked what the Pacer rating of Maple, Goodman, and Elm were, since they were recently resurfaced and repaired fairly quickly.

Mr. Wallace noted that he did not have the data for those specific streets on hand, but stated that most municipal streets are not so deteriorated that they require full reconstruction to include removal of all sub-base materials.

Mr. Colby stated that when looking at the life cycle of a street and the more aggressive approaches needed for streets in poorer conditions there are benefits to making repairs to those streets in newer condition, rather than those in poorer condition. By investing in maintenance for newer streets in better condition, there are potentially higher returns on investment than resurfacing streets that are in worse condition. He noted that it is a balance to find the right mix of strategies for our various street types.

President Kuchler noted that Mr. Wallace's report of how performing street maintenance now avoids greater reconstruction costs in the future encourages him to continue with a focus on street maintenance. He speculated that the recently repaved streets Trustee Augustine mentioned were likely worse than 'fair' condition. He thanked all those involved in the study for their hard work.

On behalf of the Village Board, President Kuchler accepted the 2021 Street Condition Survey.

7. PUBLIC COMMENT

Dan Spain, owner of The Elm at 23 W. Harris, commented that he is still concerned about the availability of parking during the months of November and December. He thanked the Village Board for proceeding with the parking study and inquired as to the status of the parking study and what the Village has done to increase available parking.

President Kuchler stated that the teacher parking lot at Cossitt School is available for weekend parking and the Village has continued to advertise the lot. One of the concerns with the Cossitt School playground lot is that it is not striped for parking; there are additional cost factors related to using the playground blacktop as parking area that need

to be examined further. President Kuchler noted that the parking study is a major project. He explained that any recommended changes arising from the study need to be done professionally and in the best interest of the Village.

Acting Village Manager Charity Jones stated that in response to some of the questions and concerns raised from local business owners, the Village reached an agreement with the library for the public to utilize the library's parking lot when the library is not open. Once the new signs arrive, Library staff will install the signage.

Ms. Jones noted that the Parking Study is underway and consultant Sam Schwartz Engineering is in the data collection phase. Sam Schwartz staff have communicated one-on-one with the Trustees, run various focus groups, and have spoken to some of the leaders of the La Grange Business Association. A public survey is projected to be sent at the end of the month which will be broadly publicized through a number of channels. Sam Schwarz staff is also in the analysis stage, having collected information about the surface parking lots, parking garage, and thousands of parking enforcement citations. At the conclusion of the public and quantitative data gathering, they will provide preliminary findings to both the Village Board and the public. The final report is anticipated near the end of this calendar year.

Mr. Spain thanked the Village Board and staff for their work in exploring various parking solutions and noted that as La Grange is a destination, the demand for parking is high.

8. TRUSTEE COMMENTS

Trustee Augustine stated that some Village Board Trustees previously met with the outgoing Superintendent of La Grange District 102 to discuss the use of the Cossitt School playground lot. Hopefully the ideas previously discussed can still be utilized after the Superintendent retires.

Trustee Augustine followed up on her previous comments regarding Quarry blasting, noting that she contacted the posted number but did not receive a call back until one week later. She noted she is unimpressed regarding the recourse for residents.

Trustee Augustine noted that she had to recuse herself from the leaf hauling discussion that took place on October 14, but expressed her support for composting leaves as an alternative. She cited the rising cost of the leaf hauling program and noted that there are alternative methods to dispose of leaves that are better for the environment and reduce the need for sewer grates to be cleaned before rain events. She stated that it would be good to hear more from the Environmental Quality Commission in regards to alternatives that will be beneficial to the residents and the environment.


9. CLOSED SESSION

None

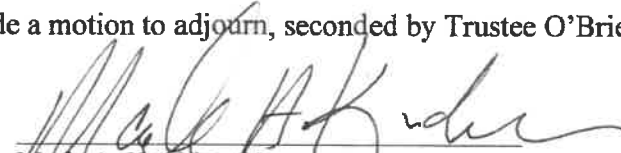
10. ADJOURNMENT

At 8:21 p.m. Trustee Augustine made a motion to adjourn, seconded by Trustee O'Brien.
Approved by a roll call vote.

ATTEST:



Paul Saladino, Village Clerk



Mark A. Kuchler, Village President

Approved Date: November 14, 2022