

MINUTES
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT OF LA GRANGE PARK
May 10, 2021 - 6:30 PM

1. CALL TO ORDER THE REGULAR MEETING & ROLL CALL

President Ogden called the meeting to order at 6:30 p.m. Commissioners present were Bob Corte, Lucy Stastny, Karen Boyd and Peggy Ronovsky. Also present was Executive Director Jessica Cannaday, Facilities and Safety Manager Matt Crilly and Recorder Theresa Jackson

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

OPEN FORUM

Commissioner Corte welcomed new resident of La Grange Park, Wells Bennett born on May 4th.

APPROVAL OF THE May 10, 2021 AGENDA

Commissioner Ogden requested that the Oath of Office take place under Communications/Proclamations/Presentations and that the annual meeting be conducted immediately after.

Commissioner Boyd motioned to approve the agenda as amended and Commissioner Stastny seconded. The motion was passed unanimously by voice vote.

4. APPROVAL OF THE BOARD MEETING MINUTES

Commissioner Stastny requested a spelling correction. The motion to approve April 12, 2021 Board Minutes as amended was made by Commissioner Stastny and seconded by Commissioner Boyd. The motion was passed unanimously by voice vote.

5. COMMUNICATIONS/PROCLAMATIONS/PRESENTATIONS

a. Retiring Board Members Proclamations

Commissioner Stastny read the Proclamations recognizing Retiring Board Members. Proclamations were presented to Commissioners Ogden and Boyd.

b. Administration of Oath of Office

Board Secretary Corte administered the Oath of Office to Commissioner Dorris, Commissioner Zuck, and Commissioner Stastny.

6. ANNUAL MEETING

a. Election of Park District Board Officers

1. Commissioner Ronovsky motioned to appoint Commissioner Stastny as Park Board President. Commissioner Corte seconded. The motion passed unanimously by voice vote.
2. Commissioner Stastny motioned to appoint Commissioner Corte as Vice President of the Board. Commissioner Ronovsky seconded. The motion was passed unanimously by voice vote.
3. Commissioner Stastny motioned to appoint Commissioner Ronovsky as Treasurer of the Board. Commissioner Corte seconded. The motion was passed unanimously by voice vote.
4. Commissioner Stastny motioned to appoint Commissioner Zuck as Secretary of the Board. Commissioner Dorris seconded. The motion was passed unanimously by voice vote.

7. STAFF RECOGNITION

There was none.

8. STAFF REPORTS

a. Executive Report

A written report included in board packet was introduced by Executive Director Jessica Cannaday. Jessica mentioned the Urban Forestry Grant being in the drafting phase of the tree management plan. Commissioner Stastny suggested adding a Tree Management Plan Committee to the agenda for next meeting. The preliminary audit process is scheduled to begin on May 18th. The Community Park District currently has an estimated total of \$119,000 in revenue for summer programming. Discussion took place and questions were asked and answered.

b. Office Report

Executive Director Jessica Cannaday read into record the Office Manager report. There were no questions asked.

c. Recreation Report

Written reports included in board packet from the Recreation Manager and Marketing and Finance Coordinator were presented by the Executive Director Jessica Cannaday. Questions were asked and answered. The Facilities and Safety Manager, Matt Crilly was present and gave details of his report. Discussion took place and questions were asked and answered.

d. Parks Report

A written report included in the board packet from the Building and Grounds Supervisor was presented by the Executive Director, Jessica Cannaday. There were no questions asked.

e. Financial Report

Financial Consultant Phil Mesi presented updated financial statements for month ending April 30, 2021. He explained the amount of May disbursements are divided between last year and current fiscal year which began May 1. Discussions took place and questions were asked and answered.

9. APPROVAL OF MONTHLY DISBURSEMENTS

Commissioner Corte made a motion to approve the \$249,561.36 in disbursements for 20/21 FY and \$4,078.37 for 21/22 FY for a total of \$253,639.73. The motion was seconded by Commissioner Ronovsky. The motion passed unanimously by roll call vote.

10. UNFINISHED BUSINESS

Executive Director Jessica Cannaday gave a review of the 2021/2022 Fiscal Year Budget Projections.

11. NEW BUSINESS

a. Eagle Scout Beach Oak Project Proposal

Aidan Stauber proposed his Eagle Scouts project plan to beautify Beach Oak park with several gardens of low maintenance perennial plants and flowers. Board requested a watering schedule for the plants and flowers. Commissioner Ronovsky made a motion to approve Eagle Scout's project, seconded by Commissioner Corte. The motion passed unanimously by voice vote.

b. Draft Budget and General Ledger Reorganization

Executive Director Jessica Cannaday presented to the board the new GL structure. Commissioner Corte asked for a breakdown of codes new vs old.

c. Draft Budget and Appropriations Ordinance

Executive Director Jessica Cannaday reviewed the budget fund by fund. Questions were asked and answered.

d. Schedule Public Hearing for Budget and Appropriations Ordinance

Commissioner Corte motioned to schedule a Public Hearing for the Budget and Appropriations Ordinance on June 14, 2021 at 6:30pm at the Recreation Center, 1501 Barnsdale Road. The motion was seconded by Commissioner Dorris and passed unanimously by voice vote.

e. RFP's for Playground Improvements

Commissioner Ronovsky motioned to solicit proposals for playground improvements and Commissioner Zuck seconded. The motion passed unanimously by voice vote.

- f. Foundation Development
Executive Director explained the benefit of 501(c)(3) Foundation.
Commissioner Dorris motioned to approve the development, and
Commissioner Corte seconded. The motion passed unanimously by voice
vote.

12. NEXT REGULAR MEETING

Monday, June 14, 2021 in the multi-purpose room immediately following the
Public Hearing.

13. ADJOURN TO EXECUTIVE SESSION

- 8. At 8:25 PM, Commissioner Ronovsky made a motion to adjourn to Executive
Session In Accordance with the Open Meetings Act under Section 2(c)(1) to
discuss the appointment, employment, compensation, discipline, performance, or
dismissal of specific employees. Commissioner Zuck seconded. The motion
passed unanimously by roll call vote.

14. RECONVENE OPEN MEETING & ROLL CALL

The meeting reconvened to Executive Session at 8:43 p.m. Present were
President Stastny, Commissioner Corte, Commissioner Ronovsky,
Commissioner Zuck, Commissioner Dorris, and Executive Director Cannaday.

15. ACTION, IF ANY, FROM EXECUTIVE SESSION

16. None

17. ADJOURNMENT

Commissioner Ronovsky made a motion to adjourn the meeting at 8:45 p.m.
Seconded by Commissioner Zuck, motion passed unanimously by voice vote.

Secretary

Approved June 14, 2021