

**PARK DISTRICT OF LA GRANGE
REGULAR BOARD MEETING
MONDAY, SEPTEMBER 14, 2020 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, September 14, 2020 at the Park District's Administrative/Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange, Illinois

1.0 CONVENING THE MEETING

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda
- 1.2 Announcements & Changes to the Agenda

2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

- 2.1 Public Comments/Participation (Board Manual Section #152)

3.0 CONSENT AGENDA

- 3.1 Approval of the Minutes of the Regular Board Meeting of August 17, 2020
- 3.2 Approval of the Financial Reports dated August 31, 2020
- 3.3 Approval of the Consolidated Vouchers for September dated September 14, 2020

4.0 STAFF REPORTS

- 4.1 Director's Report
 - 4.1.1 MBO and Capital Budget Update
 - 4.1.2 MWRD Grant Application Submittal
 - 4.1.2.1 Morton Arboretum Permeable Pavers Findings
 - 4.1.3 Morton Arboretum Tree Grant Program
 - 4.1.4 Strategic Planning Meeting Update
- 4.2 Staff Reports

5.0 ATTORNEY REPORT

6.0 TREASURER REPORT

7.0 ACTION ITEMS

- 7.1 Discussion and/or Approval of a Request to Install a Plaque in Center Field of the "A" Field at Sedgwick Park Honoring Rita Engle
- 7.2 Discussion and/or Approval of Transferring \$200,000 from the General Operating Budget to the Capital Fund

**8.0 BOARD BUSINESS
OLD BUSINESS**

NEW BUSINESS

- 8.1 President to Announce an October 12, 2020 "BINA Hearing" A Public Hearing Regarding the Sale of 2020 General Obligation Bonds (PDLG Annual Roll Over Bonds)

9.0 COMMITTEE REPORTS

- 9.1 Administration Committee
- 9.2 Parks and Open Lands
- 9.3 Finance & Capital Project
- 9.4 User Group Committee
- 9.5 Marketing/Social Media Committee

10.0 PUBLIC COMMENTS (Board Manual Section #152)

11.0 BOARD COMMENTS

12.0 EXECUTIVE SESSION

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)

13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

14.0 ADJOURNMENT

9-11-2020

Dean Bissias
Board Secretary

*Parks & Recreation... The Benefits are Endless!
Remember to Take Time for Fun and Enjoy Life to the Fullest!*

of LaGrange

Capital Budget 2020-2021

As of 8-31-2020

Approved as of 7-9-2020

Capital Projects Summary		Project Costs	FY Spent to Date	Proposed 2020-2021 Budget
	Safety /Legal Projects	2,849,900	48,127	2,674,324
	Capital Projects Scheduled for 2019-2020	936,605	0	153,000
	Computers/Communication Improvements	9,500	0	9,500
	Multi-Park Fixtures & Amenities	26,000	0	26,000
	Planning & Design	2,000	0	2,000
	Contingency	15,000	1,750	15,000
	Paving & Lighting	25,000	0	0
	Projected Capital Project Total	3,864,005	49,877	2,879,824

Funding Sources		
	Projected Revenue from Capital Reserve Fund	2,600,000
	Carryover from Capital Fund	0
	Revenue from Paving Lighting Fund	20,000
	Projected Revenue from Operations General Fund	0
	Projected Revenue from Operations Recreation Fund	0
	Revenue from Special Recreation Fund ADA Upgrades	50,000
	Revenue from Roll Over Bonds	80,000
	Revenue from General Operation from Affiliates	10,000
	Revenue from ComEd Grant	0
	Total Funding Available	2,760,000
	Funding less Projected Project Costs	\$ (119,824)

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2020-2021 Budget
Proposed Projects For 2020-2021							
RAM	Wall Treatment in Entrance Area		20	Currently Not Funded	2,000		0
SPRING	Resurface Tennis Courts Spring Park		19	Currently Not Funded	25,000		
REC	Virtual Programming/fitness equipment		27	Currently Not Funded	15,000	0	0
REC	Inflatable Movie Screen & Equipment		27	Currently Not Funded	17,500	0	0
REC	E-Sports & E-Gaming Implementation		25	Currently Not Funded	8,500	0	0
PARKS	Outdoor Fitness Equipment		25	Currently Not Funded	50,000	0	0
RAM	Electronic Device For Gym Equipment		23	Currently Not Funded	23,000	0	0
PARKS	New Preschool Signs at 3 Locations		20	Currently Not Funded	2,705		
WAI	Landscaping Upgrades Waiola Park		18	Currently Not Funded	30,000		0
RAM/MAIN	Replace 3 Hanging Heaters		18	Currently Not Funded	10,000		
COM	Replace Furnace at Community Center		17		8,000		8,000
RAM	Golf Simulator Room build out		24	Currently Not Funded	15,000		0
DEN	Dog Park Fencing		24	Currently Not Funded	15,000		0
GORD	Butterfly Garden Renovation		22	Currently Not Funded	5,000		0
SED 25	New Shelter at Sedgwick Park		39	Currently Not Funded	80,000		0
ADMIN	Master Plan Update of Survey Information		30	In Progress	135,000		135,000
RAM	Build out of room in Social area		30	Currently Not Funded	125,000		0
GORD	Gordon Veterans Memorial		27	Currently Not Funded	10,000		
RAM	Golf Simulator Unit		24	Currently Not Funded	17,000		0
RAM	Repaint Tall Walls in Rec Center		19	Currently Not Funded	7,000	0	0
RAM	Replace Hanging Heater		18	As Needed	5,000		0

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2021 Budget	2020
WAI	Replace Playground at Waiola Park		18	Currently Not Funded	80,000	0		0
RAM	Replace HVAC-RTU		18	As Needed	7,500			0
MED	New Meadowbrook Park ID Sign		17	Currently Not Funded	5,000			0
RAM	Replace 3 RTUs Rec Center		17	As Needed	63,000	0		0
DEN	New Fence Around Community Garden		16	Currently Not Funded	10,000			0
PARK	New Parks ID Sign		14	Currently Not Funded	26,000			0

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2021 Budget	2020
GOR	New Gordon Park ID Sign		14	In Progress	10,000			10,000
PARKS	Portable Refridgerator Ice Rink		14	Currently Not Funded	79,900	0		0
FIT	New Wall Décor		12	Currently Not Funded	12,000	0		0
MAIN	Scissor Lift		12	Currently Not Funded	10,000	0		0
RAM	Purchase & Install new signs throughout the facility		12	Currently Not Funded	12,000	0		0
DEN	Repair Lights Near Community Garden		11	Currently Not Funded	4,000	0		0
DEN	Community Garden Sign		7	Currently Not Funded	2,000	0		0
RAM	Replace Sprinkler System Check Valve		6	Currently Not Funded	9,500	0		0
					0			
Totals					\$ 936,605	\$ -	\$ 153,000	

Annual Capital Project Items								
COMPUTERS\COMMUNICATION IMPROVEMENTS As Needed								
CCI 5	Replacement of Computers		25	As Needed	2,000	0		2,000
CCI 9	Laptop Replacement		25	Currently Not Funded	0			0
CCI 11	Recreation Software Upgrades		19	As Needed	2,000	0		2,000
CCI 1	Misc. Programs/Licenses		18	As Needed	2,500	0		2,500
CCI 2	Computers Unforeseen		18		3,000	0		3,000
Totals					\$ 9,500	\$ -	\$ 9,500	
Multi-Park Fixtures & Amenities As Needed								
PDLG 3	Soccer Field Restoration		39		5,000	0		5,000
MFA 1	Picnic Tables\Benches\Garbage Cans\Bleachers		26	As Needed	8,000			8,000
MFA 2	Basketball & Volleyball Standards/ Backboard Replacement		26	As Needed	5,000			5,000
MFA 4	Park Regulation/Information Signs		20	As Needed	3,000	0		3,000
PDLG	Tree Replacement Plan		15	As Needed	5,000			5,000
Totals					\$ 26,000	\$ -	\$ 26,000	

Capital Project Description & Project Number Identification	L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2020 2021 Budget
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Planning and Design As Needed

PD 1	Site Documents (Surveys, Appraisals, etc.)		26	As Needed	2,000	0	2,000
Totals					\$ 2,000	\$ -	\$ 2,000

CONTINGENCY

CON 1	Reserved for Unforeseen Expenses				15,000	1,750	15,000
Totals					\$ 15,000	\$ 1,750	\$ 15,000

PAVING AND LIGHTING

SPR 10	Tennis Court Resurface Spring Park		19	Currently Not Funded	25,000		0
Totals					\$ 25,000	\$ -	\$ -

Section 1



MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

MEETING NOTICE

The regular meeting of the Board of Commissioners will take place at:

7:00 PM

Monday, September 14, 2020

Park District of La Grange Recreation Center

536 East Avenue

La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias
9/11/2020



Park District of La Grange... Your Fun & Fitness Destination!

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2020**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first or third Monday of the month)**. All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 13

Monday, February 3 *(Note this meeting is on the first Monday of the month)*

Monday, March 9 *(2020-2021 G.O. Budget to be on display the legal requirement of 30 days)*

Monday, April 13

Monday, May 11

Monday, June 8

Monday, July 13

Monday, August 17 *(Third Monday due to Endless Summerfest)*

Monday, September 14

Monday, October 12

Monday, November 9

Monday, December 14

Section 2



COMMUNICATIONS & FOIA

From: noreply@patch.com,

Subject: New conversation about La Grange: "Here's a note, Gordon Park in LaGrange is one of the best..."

Date: Wed, Sep 9, 2020 12:01 pm

Patch.

NEIGHBOR POSTS

La Grange



Wes A

La Grange, IL Sep 9

Here's a note, Gordon Park in LaGrange is one of the best facilities for working out walking@exercising. The track is paved with black top@there's exercise resistance machines every 500 or 600 ft, 5 times around is a good workout daily I've... [Read more](#)

Thank Reply Share

Reply ▶

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Section 3



CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525**

MEMORANDUM

TO: BOARD OF COMMISSIONERS
FROM: DEAN BISSIAS - EXECUTIVE DIRECTOR\BOARD SECRETARY
RE: CONSENT AGENDA ITEMS
DATE: September 14, 2020

The matters included in this consent agenda require a roll call vote.

CONSENT AGENDA ITEM 1: Approval of the Minutes of the Regular Board Meeting of August 17, 2020

CONSENT AGENDA ITEM 2: Approval of the Financial Reports Dated August 31, 2020

CONSENT AGENDA ITEM 3: Approval of the Consolidated Vouchers for September dated September 14, 2020

****CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
536 EAST AVENUE, LA GRANGE, ILLINOIS**

AUGUST 17, 2020

President Vear called the meeting to order at 7:00 P.M.

PRESENT: Commissioners Jacobs, Collins, O'Brien, Opyd, Vear

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Finance Leynette Kuniej, Superintendent of Facilities Chris Finn, Superintendent of Recreation Kevin Miller, Superintendent of La Grange Fitness Jenny Bechtold, Assistant Supt. of BASE Melissa Seaberg, Recording Secretary Linda Muth

OTHERS PRESENT: Attorney Derke Price attended telephonically
Andrew Kim from PMA Securities attended telephonically
Jamie Wilkey from Lauterbach & Amen, LLP
Jim Boo, Cathy McCook, Bill Lanspeary

President Vear welcomed everyone to the meeting and asked for any announcements or changes to the agenda.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

Jim Boo, 1327 Mason Drive, La Grange, questioned the bond issue on the agenda. He said he is in possession of a Park District financial report from 1999-2000 and it is interesting that in 1999 there were no bond proceeds and in 2000 there were \$270,000 in bond proceeds. The report also shows property tax levies and he wants the current board to see what the board used to do. Tonight's bond issue is ten times in comparison. He also stated that the proceeds from the Gordon Park sale were supposed to pay down the debt from this building and be used to purchase additional land. A parking lot is not needed and there is land for sale near Denning Park. Supt. of Finance Kuniej replied that the bond issue will be explained during the meeting. President Vear commented that he does not recall the property exchange commitment described but that we do want to buy property.

Update from Andrew Kim, Director of Public Finance from PMA Securities

Andrew Kim explained that the 2.5 million bond issue is a refunding. There are

REGULAR BOARD MEETING - AUGUST 17, 2020

2012 outstanding bonds and the principal begins to amortize in 2026 through 2037. The bonds have a call date of December of this year, which allows the District to refinance if interest rates are lower. Interest rates are near or at historically low rates and we can take advantage of these rates by refinancing the outstanding debt from the 2012 bonds. We are not extending the debt or doing anything unique and are keeping the same footprint of the existing debt profile. Based on preliminary numbers in July we will save \$15,000 per year from 2026-2037. The new 2020 bonds would also be interest only until 2026. The interest rate on the 2012 bonds is roughly 3.06%. Given the current rates we could get 2.52% which includes all costs, legal fees, PMA's fees, and Moody's rate fee. They had a call today with Moody and it is expected that the District's AA1 rating will remain the same. Savings of \$167,000 is estimated through 2037, with a net present value savings of approximately \$126,000 which is about 5% of the refunded amount. This is a robust savings percentage as it is often done at 2%-3%.

2019-2020 Audit Presentation by Lauterbach & Amen, LLP

Jamie Wilkey from Lauterbach & Amen, LLP thanked Leynette and the team. She stated it was an interesting audit with the COVID environment, but she was happy to report it was a clean audit process with no new management letter recommendations or comments, and no material journal entries. Both results put the Park District at the highest level of thoroughness and a copy of the certificate of achievement is on page 7 of the document. She added that this is an independent third-party review which puts the District at the highest level of reporting for a government agency last year, and she will submit it again for this year. She indicated that pages 8-9 include the independent auditor's clean/unmodified opinion that the financial statements are materially correct, and the control environment was assessed with no findings. She encouraged the Board to read the analysis on pages 10-18 which is the executive summary of the audit. It includes analytical information compared to last year, COVID, operating indicators, long term debt and capital. Even with COVID the general fund had a surplus of \$195,000 allowing a \$250,000 transfer to capital and the rec fund had a surplus of \$83,000. Both funds exceeded budgetary expectations. Lastly, beginning on page 84 there is a wealth of statistical information providing 10-year trend information for the District, financial results, property tax history and demographics. Jamie Wilkey stated the audit process was very clean, the prior two comments were fully implemented and will be removed, and there were no internal control findings or red flags. She asked the Board if they had any questions.

Commissioner Opyd referred to page 14 and was pleased to see revenue up \$25,000 even with six weeks missing. He noted that the COVID asterisks for recreation expenses indicate a reduction of about \$200,000 from the previous year and asked if there were factors in addition to COVID. Supt. of Finance Kuniej answered that there were not, and it is a true reflection of cutting off fees, reducing programs and decreasing staff. President Vear commented that the statistics are fascinating when you look at trends over time, that the tax base has

changed dramatically, and he hopes we will be back to business post COVID.

Consent Agenda

Commissioner Opyd motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of July 13, 2020; Item 3.2 Approval of the Minutes of the Executive Session Meeting of July 13, 2020; Item 3.3 Approval of the Financial Reports dated July 31, 2020; Item 3.4 Approval of the Consolidated Vouchers for August dated August 17, 2020. Commissioner Collins seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Opyd, Collins, O'Brien, Jacobs, Vear
NAYES: None
ABSENT: None

Staff Reports

Director's Report

- Director Bissias stated that he had nothing to add to his written report and that a capital dashboard was not included in the board packet since nothing has been done yet.
- Dean reported that hiring for the marketing position has been postponed and Supt. of Recreation Miller will provide details in his report.
- He stated that he and President Vear have been working with G.G. Gordon on new signage for Gordon Park. The Gordon family is generously donating \$10,000 for this project.

Commissioner Jacobs asked if the project included landscaping around the new signs. Dean reported that it did not, but that Claudia could address this later or we can look at it if there is money left. Commissioner Collins asked for some insight into the insurance company items mentioned in Dean's written report. Dean replied that we continue to make changes to our programs and facilities on an ongoing basis as the government issues COVID guidelines, and we work with our insurer, PDRMA, to be sure we are in compliance.

Staff Comments

Superintendent of Finance Leynette Kuniej

- Superintendent Kuniej stated that today's phone call with Moody went well and went into great detail. Even with the effects of COVID and reduced programming we anticipate a good report from them on Monday, when we will review the report and submit our comments. We will then issue our preliminary official statement for the bond sale and are on track to refinance by the December call date.
- Leynette has additional training and testing of the new Tyler software this week and said it is moving along, with plans to go live in September.

Commissioner Opyd asked how the parallel payroll process with Tyler went. Leynette said that it went well and brought a couple of things to their attention that required changes. Commissioner Jacobs inquired about item 5 from

Leynette's written report which indicates a reduction in program revenue and program profits from last year. Leynette stated that we will lose about \$150,000 in the rec fund, which had a beginning fund balance of approximately \$800,000, but she thinks we will be fine at the end of the year depending on how strong we can program.

Superintendent of Facilities Chris Finn

- Superintendent Finn thanked Katie and Kathy from the LeaderShop for a great job on their recent volunteer project. Their group worked at Rotary Park and the Community Center park over the past 4-5 weeks planting annuals and flower beds, adding mulch, painting bleachers, and cleaning the parks. There are pictures and an article from the LeaderShop newsletter following his written report.
- Chris reported that revenue from facility rentals is down, though July and August are typically slow. There have been rentals for volleyball and basketball groups, and he is trying to maximize athletic rentals before our recreation dept. begins heavy basketball programming.
- He has been working through the stipulations included in new guidelines issued on 8/15 with soccer groups. Since soccer is a medium risk sport, they are not allowed to play games; only inter-team scrimmages.
- Chris reported that he has ordered the new signs for Gordon Park and is waiting for a timeline for delivery.

Commissioner Opyd commented that the parks look great and he appreciates the community's work. He would like the District to formally recognize organizations for their support. President Vear asked if the LeaderShop would continue with their park volunteer group and Chris indicated he will talk with them about possible spring projects. Commissioner Jacobs stated that coordinating this project with the community is in line with our strategic plan and she suggested that we post something on our website to publicize the LeaderShop's participation.

President Vear asked about the study space for students mentioned in Chris' report. Chris explained that two LTHS parents may use two rooms at the recreation center for E-learning for 10-15 students. They are coming in tomorrow to test the internet capacity.

Superintendent of La Grange Fitness Jenny Bechtold

- Superintendent Bechtold reported that the fitness center currently has 2,209 members. August brought 25 new members, 75 cancellations and 20 holds for memberships. There has been a total of 694 cancellations since March.
- Jenny stated that she is using social media to promote the fitness center and the protocols being followed to make it safe for patrons. She has seen some new faces and it is getting a bit busier.
- She has offered several new outdoor classes that have averaged 3

participants per class. Yoga on Saturdays is popular and had 9 in attendance and Muscles in Motion also draws more people.

Superintendent of Recreation Kevin Miller

- Superintendent Miller stated that summer day camps ended on 8/7 and they went very well. The staff was great, parents were understanding, and the kids did well with the safety protocols.
- Kevin reported that the fall brochure is on our website and will be digital this season to enable the frequent updates that will be required to stay current with COVID guidelines.
- He stated that prepping for preschool continues with 5 classes potentially running this fall, compared to the usual 11-12 classes. Many parents are E-learning with older kids at home so are not sending their younger kids to preschool, while others have COVID concerns. One of the teachers submitted her resignation today and Teresa will fill the position^[RV1].
- Kevin and Kyle have been working on basketball plans and guidelines for the Youth Developmental League and travel basketball. Travel try-outs were held and 7 boys teams are set, which is the most we've ever had. We are trying to accommodate as many players as we can since schools have cancelled their sports programs. Guidelines from the State will determine how the season goes.
- He explained that after discussions it was decided that it is not the right time to hire a new employee for the open marketing position, and it will be reconsidered this winter. This will create a bit more work for staff but is (financially) better for the District.

Commissioner Opyd asked if we have had to trace any COVID cases at the District with things changing and more people allowed. Kevin said that the recreation department has had no direct cases reported. One camp family had a family friend test positive, so out of caution that child sat out for a week, and the family all tested negative. Jenny reported that no fitness members have notified us of a positive case, but one fitness instructor was positive. She had no symptoms when she taught her last class which was a week prior. Everyone on her rosters was contacted and were glad to be advised, and CDC guidelines were followed. Two fitness members that came in contact tested negative.

Assistant Supt. of BASE Melissa Seaberg

- Assistant Supt. Seaberg reported that summer camp went well, and they received good feedback about their sanitation procedures.
- Melissa stated that BASE will begin the day after Labor Day and registration information has been sent out to parents, and those already registered have been contacted to see if they still need care. Answers are coming in slowly. We will begin accepting registrations and schedules on 8/26. District 102 is offering options for in-person and E-learning. She

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and Leanna are in constant contact with the school district and have been working on plans for potential different scenarios.

Commissioner Opyd asked about the guidelines for teacher/studio ratios and whether there are staffing issues as there have been in the past. Melissa answered that based on room size they will be able to accommodate 47 kids and 4 staff at most schools. They will take less kindergarten students at Barnsdale since it is harder for younger kids to socially distance and wear masks. She also explained that return to work letters were just sent to BASE employees and some replied they are ready to go, but she anticipates many changes.

Attorney Report

Attorney Price stated that the District should continue to compile information and track data for any potential CARES Act money.

Treasurer Report

None

Action Items

Discussion and/or Approval of License Agreement with La Grange Rotary for Secret Santa Program

Director Dean Bissias explained that the Secret Santa Program originated with the La Grange Nurses Association and is now run by La Grange Rotary. They use space at the recreation center for storage and distribution for the program, and this new agreement is for 3 years with an option for us to opt out after the first year. It is a worthwhile program which donates gifts to hundreds of families at Christmas, and especially needed during the pandemic.

Commissioner Opyd stated that some of the wording in the agreement is unclear on whether it is a 1-year or 3-year agreement, and Commissioner Collins agreed that it needed to be reworded. Dean stated that he would have Attorney Price rework the paragraph to clarify that it is a 3-year lease with the option to opt out after year one.

After Board discussion Commissioner Jacobs motioned to approve the La Grange Rotary Secret Santa License Agreement as amended. Commissioner Opyd seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Jacobs, O'Brien, Opyd, Collins, Vear
NAYES: None
ABSENT: None

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Discussion and/or Approval of 2019-2020 Audit as Presented by Lauterbach & Amen, LLP

Commissioner Collins motioned to accept the audit as presented by Lauterbach & Amen, LLP for fiscal year 2019-2020. Commissioner O'Brien seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Collins, O'Brien, Opyd, Jacobs, Vear
NAYES: None
ABSENT: None

Discussion and/or Approval of Ordinance 20-06 an Ordinance Providing for the Issue of Not to Exceed \$2,750,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2020A, for the purpose of refunding certain outstanding alternate bonds of the Park District, providing for the pledge of certain revenues to the payment of principal and interest on said bonds and the levy of a direct annual tax sufficient to pay such principal and interest if the pledged revenues are insufficient to make such payment and authorizing the sale of said bonds to the purchaser thereof

Commissioner Opyd stated that the bond refunding saves the District money and makes sense to do, and President Vear agreed.

Commissioner Collins motioned to approve Ordinance 20-06 an Ordinance Providing for the Issue of Not to Exceed \$2,750,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2020A, for the purpose of refunding certain outstanding alternate bonds of the Park District, providing for the pledge of certain revenues to the payment of principal and interest on said bonds and the levy of a direct annual tax sufficient to pay such principal and interest if the pledged revenues are insufficient to make such payment and authorizing the sale of said bonds to the purchaser thereof. Commissioner O'Brien seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Collins, O'Brien, Opyd, Jacobs, Vear
NAYES: None
ABSENT: None

Board Business

Old Business

Discussion and/or Approval of Park District Application for a MWRD Grant

President Vear stated that the MWRD grant provides money to government agencies for the purpose of alleviating water problems.

Executive Director Bissias explained that the grant would be used for installation of permeable pavers in a parking lot to reduce the water detention area required. The grant application is due on August 30th and he will do his best to meet the deadline if the Board approves proceeding. He stated that the

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Village of La Grange has these pavers and they use a street vacuum on them, which we do not have, and we need to be prepared if we move forward.

Commissioner Collins expressed his concerns about the pavers. He did some research on how they fare with our climate and there is not a lot of data. The U.S. Geological Survey advised him that typically these pavers clog up within a year and become impermeable, and they must be pressure washed. He is concerned with our winter weather and the possibility that after a year they will not work as they were designed to work, as well as creating a safety hazard to walk on with an imbalanced surface. He questioned whether we are locked into this specific project if we apply for and receive the grant. Attorney Price advised that this grant process moves quickly, and we should not proceed if we are not committed to budgeting for the 50% match. It would not be good to proceed and then back out.

Commissioner Opyd stated that the Board should do more homework and look at the Stone Avenue station pavers installed in La Grange, but while there are still unknowns the clock is ticking, and he'd like Director Bissias to proceed.

Commissioner Jacobs stated that while the timeline is tough, her understanding is that there are three categories. Our category would be conceptual, which would provide some wiggle room. We could always apply next year if we are unable to meet the deadline. She has had discussions with a civil engineer and the reason to do this is to mitigate storm water and increase green land area by reducing the size of the detention pond. The Village of La Grange received this grant in 2018 and installed permeable pavement.

President Vear stated that he spoke with Ryan Gillingham from the Village and Mr. Gillingham is happy with the permeable pavers they installed. However, due to their high cost he would not have installed them without the grant. President Vear sees reducing the detention pond size as the biggest advantage, which gives us more land to allocate. He has some permeable pavers at his house and so far, they work. A motion from the Board is required to move forward with the grant application.

Commissioner Jacobs motioned to approve the Park District application for the MWRD grant. Commissioner Opyd seconded the motion which passed by a majority Roll Call Vote as follows:

AYES: Commissioners Jacobs, Opyd, O'Brien, Vear
NAYES: Collins
ABSENT: None

Discussion on Future Plans/Ideas to Update PDLG Open Space Master Plan/ Review of RFP's (Need to Schedule Date for Interview Process)

Director Bissias explained that he solicited RFP's as requested by the Board and he received three back. An additional firm declined to submit due to

REGULAR BOARD MEETING – AUGUST 17, 2020

COVID. It is now up to the Board to schedule a date to interview the firms, which can take place at a regular meeting or a special meeting. The process will take approximately 3 hours with 30-45 minutes allocated for each presentation and a 15-minute break between them. Staff can attend and give their opinions to the Board if asked, but only the Board gets to vote.

Commissioner Opyd stated that the Board should review the proposals to be prepared to discuss at the next meeting. Only one of the firms included the current COVID situation, which should be kept in mind when reviewing recommendations. Commissioner Jacobs stated that she took an IAPD webinar on strategic planning which was very helpful, and she would send the link to the other board members. President Vear encouraged the Board to review the current master plan in preparation of this process.

The Board agreed on September 30th at 6:00pm for the interview process, with Director Bissias to contact the firms.

Committee Reports

Administration Committee

None

Parks and Open Lands

Commissioner Jacobs reported that she attended IAPD diversity seminars relating to inclusion which were enlightening, and she thinks the discussion needs to keep going, and we should strategically plan how to be welcoming and inclusive to all demographics. The park walk through and discussion was important and the parks look good. She also stated that a new member has joined her committee and they will meet in a couple of weeks.

Finance & Capital Project Committee

President Vear stated that it is a huge accomplishment that our bond rating might not go down. While income is down dramatically, expenses are down too, and he applauds Leynette, Dean and the staff.

User Group Committee

None

Marketing/Social Media Committee

Commissioner Opyd reported that a meeting will be scheduled now that we have postponed hiring a new marketing person.

Public Comments (Board Manual Section #152)

Jim Boo, 1327 Mason Drive, La Grange, stated that it is hard to understand pursuing a parking lot. He pointed out that Denning Park has water rolling into private property. Taxes are due October 1st and over the last 10 years they have gone up at an incredible rate. He wants the Board to make a commitment to taxpayers with a freeze and to flatten the curve of tax increases. Many people are out of work.

REGULAR BOARD MEETING – AUGUST 17, 2020

Board Comments

Commissioner O'Brien stated that he has spent a lot of time in our parks and that they look phenomenal with minimal staff.

Commissioner Collins complimented Leynette on the financials and bond rating. He thanked everybody for their work during these trying times when we can plan and forecast only to have a state agency make changes.

Commissioner Jacobs thanked Leynette and the team for excellent accounting. She thanked Linda for the WebTrac updates, and Dean for going for the grant so late in the game.

Commissioner Opyd thanked Mr. & Mrs. Bondis for their donation of plantings at Waiola Park.

President Vear thanked G.G. Gordon for the donation of park signs and thanked the LeaderShop for their work in the parks. He also thanked staff for covering more areas with less help, which cannot be easy, and complimented Dean and Leynette for keeping the ship afloat during trying times. He hopes we can open more operations soon.

Adjournment

Commissioner Opyd moved for adjournment at 8:31 P.M. The motion was seconded by Commissioner Collins and passed unanimously by Voice Vote.

Robert Vear, President

Constantine Bissias, Secretary
Approved 09/14/2020

PARK DISTRICT OF LA GRANGE
STATEMENT OF REVENUES AND EXPENDITURES
August 31, 2020

9/10/2020

FUND	FUND BALANCE 05/01/2020	YEAR TO DATE REVENUE	YEAR TO DATE EXPENSE	REVENUE OVER EXPENDITURES	TRANSFERS	FUND BALANCE 8/31/2020
GENERAL	\$ 607,666	\$ 886,242	\$ 265,358	\$ 620,884		\$ 1,228,550
CAPITAL RESERVE	3,145,090			-		3,145,090
RECREATION	479,530	651,876	454,301	197,575		677,105
FITNESS CENTER	206,340	79,056	128,280	(49,224)		157,116
IMRF	153,364	168,212	38,897	129,315		282,679
PAVING & LIGHTING	48,984	23,346	1,270	22,076		71,060
LIABILITY INSURANCE	103,598	98,028	45,106	52,922		156,520
AUDIT	13,735	18,683	12,700	5,983		19,718
SPEC RECREATION	330,796	225,972	131,582	94,390		425,186
FICA/MEDICARE	112,193	112,044	29,229	82,815		195,008
TOTAL OPERATIONS	5,201,296	2,263,459	1,106,723	1,156,736	-	6,358,032
CAPITAL PROJECTS	26,781	-	77,696	(77,696)		(50,915)
DEBT SERVICE	82,610	827,877	107,653	720,224		802,834
GRAND TOTAL	\$ 5,310,687	\$ 3,091,336	\$ 1,292,072	\$ 1,799,264	\$ -	\$ 7,109,951

TREASURER'S PROOF, CASH IN BANK:						
ACCOUNT	BALANCE BEG OF MO	CURRENT RECEIPTS	CURRENT DISBURSEMENTS		TRANSFERS	BALANCE END OF MO
INVESTMENTS	\$ 5,830,908		\$ (1,037)			\$ 5,829,871
IPDLAF	916,135	726,570	(118,239)		(200,000)	1,324,466
FIRST NATL CHKG	90,073	106,905	(194,580)		200,000	202,398
CASH REGISTER BANK	1,000					1,000
TOTAL CASH	6,838,116					7,357,735
Taxes Receivable	1,460,530	(1,175,838)				284,692
Accounts Receivables	-	3,669				3,669
Prepaid expense	20,306		25,418			45,724
Accounts Payable	(55,607)		(114,473)			(170,080)
Accrued Payroll	-					-
Deferred Tax Revenue	(1,460,530)	1,175,838				(284,692)
Deferred Revenue	(136,822)		9,725			(127,097)
FUND BALANCE	\$ 6,665,993	\$ 837,144	\$ (393,186)		\$ -	\$ 7,109,951

PARK DISTRICT OF LA GRANGE

GENERAL FUND

9/10/2020

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE FOUR MONTHS ENDED AUGUST 31, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
01-5-00-2-40000	Property Taxes	223,452	872,917	220,987	849,318	911,400	93%
01-5-00-3-41000	Earned Interest	12,921	50,077	1,173	8,874	21,000	42%
01-5-00-3-42000	Donations		300				
01-5-00-3-42100	Contractual Services		2,317			-	
01-5-00-3-42600	White Sox Training					-	
01-5-00-3-42610	IPRA	3,602	14,090	3,509	14,357	43,737	33%
01-5-00-3-43000	Misc. Income/ Easements	160	410		400	1,500	27%
01-5-00-3-43100	Snack Machine	(178)	636		21	-	
01-5-00-3-44000	LG Endless Summer Income					-	
01-5-00-3-48000	Facility Rental - Denning	3,256	13,024	3,318	13,272	40,273	33%
TOTAL GENERAL FUND REVENUE		243,213	953,771	228,987	886,242	1,017,910	87%

EXPENSES

ADMINISTRATIVE EXPENSES

01-5-00-5-51100	Administrative Salaries	15,911	67,080	26,633	81,794	244,987	33%
01-5-00-5-51200	Clerical Wages	3,519	14,253	1,874	3,047	32,407	9%
01-5-00-5-53001	Health & Life Insurance	12,183	46,854	10,127	42,871	111,300	39%
01-5-00-5-54010	Education & Training	95	4,885		213	7,055	3%
01-5-00-6-60010	Promotion & Publicity	1,950	3,571	262	702	15,013	5%
01-5-00-6-61000	Legal Fees	-	2,498	1,263	4,359	27,731	16%
01-5-00-6-61010	Consultant Fees	-	-			-	
01-5-00-6-65001	Bank Service Fees	19	125	21	67	1,000	7%
01-5-00-6-66010	Dues & Subscriptions	50	588	1,496	1,997	7,908	25%
01-5-00-6-67010	Communications Services	562	5,468	2,223	5,912	19,962	30%
01-5-00-6-68010	Computer Software Contracts	114	6,251	1,047	7,455	20,750	36%
01-5-00-6-69010	Legal Notices & Publications	154	154	-	226	300	75%
01-5-00-6-69110	Printing/Design Services	(18)	3,337	491	617	5,938	10%
01-5-00-7-71010	Administrative Expense Account	87	593	250	405	2,400	17%
01-5-00-7-72010	Employee / Public Relations	170	740			3,050	0%
01-5-00-7-73010	Office/Administrative Supplies	730	1,310	666	1,245	7,825	16%
01-5-00-7-74010	Computer Supplies/Equipment	61	61			875	0%

GENERAL FUND - CONTINUED

EXPENSES		CURRENT	YEAR TO	CURRENT	YEAR TO	FISCAL	% TO
		MONTH	DATE	MONTH	DATE	YEAR	CURRENT FY
						BUDGET	BUDGET
ADMINISTRATIVE EXPENSES (Continued)							
01-5-00-7-75010	Office Equipment	173	718			4,250	0%
01-5-00-7-76010	Postage & Delivery	(20)	1,521	994	997	5,245	19%
01-5-00-7-76400	Banquet Beverage Service	-	65			563	0%
01-5-00-7-76500	Unforeseen Expense	-	490			10,000	0%
01-5-00-7-77412	LG Endless Summer	(3,098)	48			-	
TOTAL ADMIN EXP		32,642	160,610	47,347	151,907	528,559	29%
REPAIRS AND MAINTENANCE							
01-6-00-5-51300	Maintenance Wages	11,788	45,905	15,783	48,368	150,811	32%
01-6-00-5-51400	Part-time Maintenance Wages	2,899	10,620	3,240	5,346	8,000	67%
01-6-00-6-80010	Equipment Rentals	-	-			500	0%
01-6-00-6-81010	Maintenance Services	7,617	36,790	11,944	29,041	96,103	30%
01-6-00-6-82010	Vehicle Parts and Repairs	177	1,944	2,499	3,926	8,750	45%
01-6-00-6-89200	Vandalism Repair Expense	-	-			850	0%
01-6-00-7-83010	Maintenance Supplies	1,210	4,528	248	2,352	13,535	17%
01-6-00-7-84010	Maintenance Materials	326	1,606	15	2,199	11,825	19%
01-6-00-7-85010	Petroleum Products	(137)	338	35	161	7,825	2%
01-6-00-7-86010	Maintenance Tools/Equipment	-	157	-	70	1,775	4%
01-6-00-7-87010	Park Landscaping	376	3,458	192	1,548	4,750	33%
01-6-xx-6-88000	Utilities - Electric	6,090	19,023	4,631	16,625	65,750	25%
01-6-xx-6-88100	Utilities - Natural Gas	134	1,793	163	2,576	18,985	14%
01-6-xx-6-88200	Utilities - Water	1,550	2,742	1,239	1,239	8,827	14%
01-6-xx-6-89000	Park Improvements & Repairs	-	-			2,750	0%
TOTAL MAINTENANCE EXP		32,030	128,904	39,989	113,451	401,036	28%
TOTAL GENERAL FUND EXPENDITURES		64,672	289,514	87,336	265,358	929,595	29%

RECREATION FUND

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE FOUR MONTHS ENDED AUGUST 31, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-2-40000	Property Taxes	126,956	497,050	126,681	494,995	534,982	93%
13-5-00-3-43100	Vending Soda/Water	240	1,683		93	2,000	5%
13-5-00-3-44000	LG Endless Summer Income					-	
RECREATION REVENUE		127,196	498,733	126,681	495,088	536,982	92%

EXPENSES

ADMINISTRATIVE EXPENSES

13-5-00-5-51100	Administrative Salaries - (6)	34,347	143,527	26,633	81,794	238,237	34%
13-5-00-5-51200	Clerical Wages	3,519	14,253	1,874	3,047	32,407	9%
13-5-00-5-53001	Health & Life Insurance	12,183	46,854	10,127	42,871	154,200	28%
13-5-00-5-54010	Education & Training	95	4,885		213	7,055	3%
13-5-00-5-55010	Automobile Travel Reimbursement	90	669	-	73	2,560	3%
13-5-00-6-60010	Promotion & Publicity	1,950	3,571	263	702	15,013	5%
13-5-00-6-61000	Legal Fees	-	2,498	421	1,453	10,669	14%
13-5-00-6-61010	Consultant Fees	-	-			-	
13-5-00-6-61020	Background Checks	-	-			350	0%
13-5-00-6-66010	Dues & Subscriptions	50	588	1,496	1,997	7,908	25%
13-5-00-6-67010	Communications Services	562	5,467	2,063	5,752	19,962	29%
13-5-00-6-68010	Computer Software Contracts	114	6,251	1,047	7,455	20,750	36%
13-5-00-6-69010	Legal Notices & Publications	154	154	-	226	1,150	20%
13-5-00-7-71010	Administrative Expense Account	-	-			-	
13-5-00-7-72010	Employee / Public Relations	84	146	153	297	6,750	4%
13-5-00-7-73010	Office/Administrative Supplies	730	1,310	666	1,245	7,825	16%
13-5-00-7-74010	Computer Supplies & Equipment	61	61			875	0%

RECREATION FUND

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE FOUR MONTHS ENDED AUGUST 31, 2020

RECREATION FUND - CONTINUED

EXPENSES		CURRENT MONTH	YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
ADMINISTRATIVE EXPENSES (Continued)							
13-5-00-7-75010	Office Equipment	173	718			4,250	0%
13-5-00-7-76010	Postage & Delivery	(20)	1,521	994	997	5,245	19%
13-5-00-7-76400	Banquet Beverage Service	-	65			563	0%
13-5-00-7-76500	Unforeseen Expense	-	-			-	0%
TOTAL ADMIN EXP		54,092	232,538	45,737	148,122	535,769	28%
REPAIRS AND MAINTENANCE							
13-6-00-5-51300	Maintenance Wages	11,788	45,905	15,783	47,141	150,811	31%
13-6-00-5-51400	Part-time Maintenance Wages	2,899	10,620			-	0%
13-6-00-6-80010	Equipment Rentals	-	-			500	0%
13-6-00-6-81010	Maintenance Services	7,619	23,066	10,544	26,891	65,043	41%
13-6-00-6-82010	Vehicle Parts and Repairs	177	1,944	2,499	3,926	8,750	45%
13-6-00-7-83010	Maintenance Supplies	1,210	4,528	248	2,352	13,535	17%
13-6-00-7-84010	Maintenance Materials	(30)	871	15	2,199	8,375	26%
13-6-00-7-85010	Petroleum Products	(137)	338	35	161	7,825	2%
13-6-00-7-86010	Maintenance Tools/Equipment	-	157	-	70	1,775	4%
13-6-00-7-87010	Park Landscaping	376	3,458	192	1,548	4,750	33%
13-6-xx-6-88000	Utilities - Electric	6,090	19,022	4,631	16,625	65,750	25%
13-6-xx-6-88100	Utilities - Natural Gas	134	1,793	163	2,576	18,985	14%
13-6-xx-6-88200	Utilities - Water	1,550	2,742	1,239	1,239	8,828	14%
13-6-xx-6-89000	Park & Facility Improvements/Repairs	-	-			2,750	0%
TOTAL MAINTENANCE EXP		31,676	114,444	35,349	104,728	357,677	29%
TOTAL ADMIN & MAIN EXPENDITURES		85,768	346,982	81,086	252,850	893,446	28%
TAX REVENUE OVER (UNDER) EXPENDITURES		41,428	151,751	45,595	242,238	(356,464)	

RECREATION FUND

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE FOUR MONTHS ENDED AUGUST 31, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-7-00-3-42000	Donations/Sponsorships			200	200	2,800	7%
13-5-00-3-42000	Soccer Field Usage	762	762	5,748	5,907	18,450	32%
13-7-00-3-43000	Misc./ Concession Income				20	1,000	2%
13-7-00-3-45000	Registration Assessment	781	1,436	469	931	2,000	0%
13-7-09-3-49xxx	Recreation Center	16,090	70,109	1,030	1,938	230,535	1%
13-7-xx-3-48000	Facility Usage Fees (not Rec Ctr)	1,180	7,795	4,988	6,448	11,750	55%
13-7-xx-3-49000	Activity Fees	96,009	318,738	41,162	114,773	394,650	29%
RECREATION PROGRAM REVENUE		114,822	398,840	53,597	130,217	661,185	20%

EXPENSES

RECREATION PROGRAM EXPENSES

13-5-00-5-51100	Administrative Salaries - (4)	18,143	42,100	20,125	76,635	199,902	38%
13-5-00-6-65001	Merchant Fees	961	5,993	563	1,832	18,000	10%
13-5-00-6-69110	Printing/Design Service	(54)	9,609	1,211	1,397	15,863	9%
13-7-00-5-51500	Facility Rental Supervisors/ Custodians	5,380	24,447	4,734	6,307	61,323	10%
13-7-00-7-77100	Community Support	-	173			2,000	0%
13-7-00-7-77402	Special Events	46	7,132	930	930	9,750	10%
13-7-00-7-78000	Program & Facility Equipment	232	2,294	-	315	4,050	8%
13-7-01-6-63000	Athletic Officials	-	-			8,000	0%
13-7-xx-5-52000	Program Supervisors/Leaders	17,168	54,372	9,191	20,562	71,625	29%
13-7-xx-6-62000	Contracted Instruction & Services	24,889	79,494	7,953	20,884	116,390	18%
13-7-xx-6-63000	Transportation	1,005	3,135			-	
13-7-xx-7-79000	Program Supplies	3,506	14,794	123	1,233	25,700	5%
TOTAL REC PROGRAM EXPENSES		71,276	243,543	44,830	130,095	532,603	24%
PROGRAM REVENUE OVER (UNDER) EXPENDITURES		43,546	155,297	8,767	122	128,582	0%
TAX REVENUE OVER (UNDER) EXPENDITURES		41,428	151,751	45,595	242,238	(356,464)	-68%
TOTAL FUND REVENUE OVER EXPENDITURES		84,974	307,048	54,362	242,360	(227,882)	-106%

PARK DISTRICT OF LA GRANGE
BEFORE & AFTER SCHOOL PROGRAM
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE FOUR MONTHS ENDED AUGUST 31, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-xx-3-49000	Tuition/ Fees	79,398	196,537	5,808	26,571	560,295	5%
	Fundraiser						
TOTAL BASE REVENUE		79,398	196,537	5,808	26,571	560,295	5%

EXPENSES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-XX-5-52000	Wages	17,222	109,443	18,613	51,219	394,520	13%
12-7-XX-5-52010	Social Security/ Medicare	1,317	9,603	1,384	3,878	30,181	13%
12-7-XX-5-52015	Pension	1,166	6,830	1,443	4,730	28,488	17%
12-7-XX-5-52020	Health Insurance	1,782	7,128	1,853	7,270	26,100	28%
12-7-00-5-54040	Seminars/ Training	-				3,000	0%
12-7-00-5-55012	Mileage Reimbursement	167	313	-	44	2,000	2%
12-7-00-6-60010	Apparel	851	851			980	0%
12-7-00-6-60011	Banners	-	-			500	0%
12-7-00-6-61020	Background Checks	-	250			350	0%
12-7-00-6-65004	Merchant Fees	260	2,110	134	416	11,000	4%
12-7-00-6-66026	Dues	-				300	0%
12-7-00-6-67033	Cell Phone Reimbursement	35	475	-	285	4,300	7%
12-7-00-6-68012	Computer Software/ Upgrades	-	1,597	993	1,223	8,000	15%
12-7-00-6-69021	Classified Ads for Staffing	200	885			1,200	0%
12-7-00-6-82011	Equipment R&M					600	0%
12-7-00-7-71015	Exp Acct - Supt of BASE					200	0%
12-7-00-7-72041	Part Time Employee Recognition	29	152			200	0%
12-7-00-7-75026	Computer Equipment					-	0%
12-7-00-7-79000	Supplies - Admin	1,762	2,111	422	442	4,315	10%
12-7-00-7-83015	PPE Equipment & Supplies				178		
12-7-XX-6-63020	Field Trips	3,293	5,121	225	950	975	97%
12-7-XX-6-64000	Facility Rental	1,800	1,800			1,812	0%
12-7-XX-7-78000	Program Equipment/ Appliances					1,500	0%
12-7-XX-7-79000	Supplies	1,603	4,453	122	721	3,000	24%
12-7-XX-7-79110	Food	1,238	5,381			26,181	0%
12-5-00-6-61000	Legal Services	-	200			4,275	0%
TOTAL BASE EXPENDITURES		32,725	158,703	25,189	71,356	553,977	13%

REVENUE OVER (UNDER) EXPENDITURES	46,673	37,834	(19,381)	(44,785)	6,318
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PARK DISTRICT OF LA GRANGE
FITNESS CENTER
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE FOUR MONTHS ENDED AUGUST 31, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-7-00-3-49000	MEMBERSHIP FEES	58,932	235,203	44,301	66,923	489,125	14%
11-7-00-3-49050	INITIATION FEES	330	4,546	2,469	6,980	11,700	60%
11-7-00-3-49100	PERSONAL TRAINER FEES	5,434	17,257	875	4,574	38,350	12%
	PROGRAMS				540	7	
	MERCHANDISE - NET					-	
	MISC FEES	30	317	12	39	455	9%
TOTAL FITNESS REVENUE		64,726	257,323	47,657	79,056	539,637	15%

EXPENSES

11-x-00-5-5xxxx	Wages	19,332	74,783	24,406	51,403	210,892	24%
11-x-00-5-52010	Social Security/ Medicare	1,479	6,516	1,641	3,706	16,133	23%
11-5-00-5-52015	Pension	683	3,031	1,089	3,313	8,072	41%
11-5-00-5-53001	Health Insurance	1,686	6,746	1,752	6,877	23,000	30%
11-5-00-5-5403x	Education & Training	-	1,164		497	1,000	50%
11-5-00-5-55013	Automobile Travel Reimbursement	-	-			-	
11-5-00-6-600xx	Promotion & Publicity	-	2,265			2,200	0%
11-5-00-6-61010	Consulting Fees	-	-			-	
11-5-00-6-61020	Background Checks	-	250			300	0%
11-5-00-6-65004	Merchant Fees	1,310	5,142	898	1,268	15,000	8%
11-5-00-6-66026	Dues	-	-		-	250	0%
11-5-00-6-670xx	Communication Services	354	1,206	361	1,129	3,720	30%
11-5-00-6-68020	Onsite Computer Support	-	431	201	747	2,000	37%
11-5-00-6-69020	Classified Ads for Staffing	-	-			-	
11-5-00-6-69131	Printing/Design Service	-	-			150	0%
11-5-00-7-72020	Employee / Public Relations	-	-			100	0%
11-5-00-7-730xx	Office/Administrative Supplies	75	209			3,500	0%
11-5-00-7-76012	Postage & Delivery	-	165			500	0%

FITNESS CENTER - CONTINUED

EXPENSES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-5-00-7-76500	Contingency					5,000	
11-6-00-6-810xx	Maintenance Services		931	798	831	10,700	8%
11-6-00-7-830xx	Maintenance Supplies	724	4,345	608	3,545	18,015	20%
11-6-20-6-88000	Utilities - Electric	1,111	3,441	876	3,138	11,500	27%
11-6-20-6-88100	Utilities - Natural Gas	-	122	-	371	3,430	11%
11-6-20-6-88200	Utilities - Water	119	228	86	86	720	12%
11-7-00-6-62100	Fitness Instructors	8,096	36,507	2,322	2,560	35,000	7%
11-7-00-7-64000	Leased Equipment	11,654	45,865	12,181	48,723	98,873	49%
11-7-00-7-78000	Program & Facility Equipment	131	1,607		26	13,000	0%
11-7-00-7-79000	Membership supplies	-	184	-	60	1,400	4%
TOTAL FITNESS EXPENDITURES		46,754	195,138	47,219	128,280	484,455	26%
REVENUE OVER (UNDER) EXPENDITURES		17,972	62,185	438	(49,224)	55,182	

SPECIAL REVENUE FUNDS

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE FOUR MONTHS ENDED AUGUST 31, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
14-5-00-2-40000	IMRF FUND	44,484	174,404	43,053	168,212	181,692	93%
15-5-00-2-40000	PAVING & LIGHTING FUND	6,348	24,852	5,974	23,346	25,235	93%
16-5-00-2-40000	LIABILITY INSURANCE FUND	26,657	104,370	25,084	98,028	107,487	91%
17-5-00-2-40000	AUDIT FUND	4,445	17,413	4,782	18,683	20,188	93%
18-5-00-2-40000	SPECIAL RECREATION FUND	61,453	240,702	57,825	225,972	244,275	93%
19-5-00-2-40000	FICA/MEDICARE FUND	30,469	119,325	28,671	112,044	121,128	93%
04-5-00-2-40000	DEBT SERVICE	220,559	884,439	218,215	827,877	1,141,393	73%
TOTAL SPECIAL FUNDS REVENUE		394,415	1,565,505	383,604	1,474,162	1,841,398	80%
EXPENSES							
14-5-00-5-53100	IMRF Contribution	7,231	32,300	11,174	38,897	112,329	35%
15-6-00-9-90xxx	Paving & Lighting			505	1,270	23,000	6%
15-6-00-9-96100	P&L Capital Projects						0%
16-6-00-x-xxxxx	Risk Management Costs	134	4,205	156	2,645	14,650	18%
16-5-00-6-61200	Liability Insurance		34,597		39,954	79,908	50%
16-5-00-6-61210	Unemployment Comp.					14,274	0%
16-5-00-6-61220	Risk Manager	1,254	5,014	1,253	2,507	15,004	17%
17-5-00-6-61100	Audit	2,000	12,700	2,000	12,700	15,260	83%
18-5-00-5-51100	Allocated Wages	1,772	5,189	2,642	7,904	23,000	34%
18-5-00-6-61220	Risk Manager	418	1,671	418	836	5,000	17%
18-5-00-6-61300	SEASPAR		115,035	54,857	109,714	109,714	100%
18-5-00-6-61310	SEASPAR Inclusion		6,856	3,842	6,670	19,250	35%
18-5-00-6-xxxxx	Special Recreation		2,261	615	6,458	9,640	67%
18-5-00-9-93040	ADA Transition Plan						
19-5-00-5-53200	FICA Contribution	8,689	36,466	10,146	29,229	92,834	31%
04-5-00-8-91100	Debt Service Principal					898,800	0%
04-5-00-8-91150	Debt Service Interest		118,803		107,653	221,472	49%
04-5-00-8-91200	Debt Service Fees					4,050	0%
TOTAL SPECIAL FUNDS EXPENDITURES		21,498	375,097	87,608	366,437	1,658,185	22%

PARK DISTRICT OF LA GRANGE
CAPITAL PROJECTS FUND
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE FOUR MONTHS ENDED AUGUST 31, 2020

9/10/2020

REVENUES		Bond Series	Capital Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
	Beginning Fund Balance		26,781	26,781	
36-5-00-3-40200	Bond Proceeds			118,147	
36-5-00-3-42200	Grant Proceeds				
36-5-00-4-50200	Transfer from General & Recreation Funds				
36-5-00-4-50200	Transfer from Special Recreation Fund for Handicapped				
TOTAL CAPITAL PROJECT REVENUE		-	26,781	144,928	
EXPENSES					
36-5-00-9-91030	Tree Replacement Plan				
36-5-00-9-91106	Picnic Tables/ benches/ garbage cans/ bleachers				
36-5-00-9-91200	Com Ed Grant Project				
36-5-00-9-91905	Replace accounting software		20,045	35,450	57%
36-5-00-9-96110	General soccer field restoration				
36-5-00-9-99000	Reserved For Unforeseen Expense		1,750	1,750	100%
36-5-00-8-91200	Debt Issuance fees			4,000	0%
36-5-12-9-96120	Sedgewick - resurface tennis courts		26,241	26,241	100%
36-5-20-9-92816	RC - Sound system room 110/111		678	678	100%
36-5-20-9-92817	RC - Sound system Banquet Room		900	900	100%
36-5-20-9-92900	RC - Emergency roof repairs		1,424	1,424	100%
36-5-20-9-94600	Land Purchase & Development		26,658	26,658	100%
TOTAL CAPITAL PROJECT EXPENSES		-	77,696	97,101	80%
FUND BALANCE REMAINING		-	(50,915)	47,827	

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair
FROM: Superintendent of Finance
RE: Consolidated Vouchers dated 9/14/2020

If this voucher is removed from the consent agenda, the financial report for the month of August should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated SEPTEMBER 14, 2020 in the amount of \$ 342,920.93
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable vouchers			
General Fund		\$	33,365.26
Fitness Center			39,706.54
BASE Program			2,933.92
Recreation Fund			31,011.44
Paving & Lighting			505.40
Liability Insurance			1,409.50
Audit			
Special Recreation for Handicapped			4,635.31
Capital Projects			27,775.09
			141,342.46
Recreation Refunds - August			1,498.16
Imprest Checks			
5205 void			
5206 Joslyn Larralde	Base Camp sub	525.00	
5207 Postmaster	permit mailing	1,735.45	
5208 Rotary Club	annual fundraiser	250.00	
5209 Community Diversity Group	supporting membership	100.00	
KS State Bank	telephone equipment lease	595.77	
KS State Bank	additional fitness equipment	776.98	
			3,983.20
Merchant Service & Bank Fees			1,439.99
P Card Purchases - per attached			6,998.57
Payroll for the month of August plus Sept 4th (3 pay periods)			187,658.55
Includes monthly Social Security, Medicare & IMRF contributions.			
			\$ 342,920.93

DATE: 09/04/20
 TIME: 14:50:54
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-- Park District of La Grange --
 ACCRUAL POSTED JOURNAL # AP-090420

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JOURNAL DATE: 09/04/20

ACCOUNTING PERIOD: 04

PCARD

ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL						
1 01-5-00-6-66024	DUES - PROF - SSPRA	SO6191	H42420200812wrufllmo	SSPRPA MEMBERSHIP	25.00	
2 01-5-00-6-67045	EMAIL BLAST	MA1680	H42420200729pbsgojsg	EMAIL BLAST	31.87	
3 01-5-00-7-71010	EXP ACCT - EXEC DIR	LA1250	H42420200825prwoggme	DIR EXP	105.01	
4		TAB400	H42420200820mtbzasy	DIR EXP	145.26	
5 01-5-00-7-73040	OFFICE SUPPLIES - MI	PO3636	H42420200807iqruboci	POSTER COMPLIANCE	108.30	
6 01-5-00-7-76013	POSTAGE - GENERAL	LA5005	H42420200817sgrhulsm	BASE RETURN TO WORK CERTIFIED	43.05	
7		LA5005	H42420200818vtsmzqpu	BASE RETURN TO WORK CERTIFIED	2.05	
8		LA5005	H42420200825hqoeuyrq	BASE RETURN TO WORK CERTIFIED	2.05	
9 01-6-00-6-81020	DUMPSTER SERVICE	AD2100	H42420200812utxcxszy	DUMPSTER SERVICE	355.16	
10 01-6-00-6-82010	REPAIRS - VEHICLE	HE5046	H42420200803ksqkdxil	DUMP TRUCK CYLINDER REPLACEME	1,596.00	
11 01-6-00-6-82011	REPAIRS - EQUIP	WE7150	H42420200820erhtsvuq	TRACTOR MAINTENANCE	300.37	
12 01-6-00-7-83015	PPE EQUIP & SUPPLIES	AM3560	H42420200824kupgivyay	FOGGER FOR SEGDWICK BUILDING.	112.50	
13 01-6-00-7-83035	ELECTRIC SUPPLIES	ME6830	H42420200730kdbbhtin	ELECTRICAL SUPPLY	28.97	
14 01-6-00-7-84041	MISC HARDWARE	ME6830	H42420200731aypslfpf	MISC. HARDWARE	9.32	
15 01-6-00-7-85012	PETRO PROD - WELDING	AI6068	H42420200804mdhhifuv	CYLINDER RENTAL	34.52	
16 01-6-00-7-87011	LANDSCAPING - SHRUBS	HO4142	H42420200817fnifqekw	OFFICE PLANT	4.99	
17 01-0-95-1-21000	ACCOUNTS PAYABLE			ACCRUAL OFFSET		2,904.42

BASE PROGRAM						
18 12-7-21-7-79000	SUPPLIES - BARNSDALE	WA1892	H42420200804rocutfsg	BASE SUPPLIES	1.25	
19 12-7-22-7-79000	SUPPLIES - CONGRESS	WA1892	H42420200804rocutfsg	BASE SUPPLIES	1.25	
20 12-7-23-7-79000	SUPPLIES - COSSITT	WA1892	H42420200804rocutfsg	BASE SUPPLIES	1.25	
21 12-7-24-7-79000	SUPPLIES - FOREST RD	WA1892	H42420200804rocutfsg	BASE SUPPLIES	1.25	
22 12-7-25-7-79000	SUPPLIES - OGDEN	WA1892	H42420200804rocutfsg	BASE SUPPLIES	1.25	
23 12-7-26-6-63020	FIELD TRIP FEES & TR	PA0125	H42420200807vqdwsgnp	BASE SUMMER CAMP IN-HOUSE FIE	225.00	
24 12-7-26-7-79000	SUPPLIES - BREAKS/ C	WA1892	H42420200804rocutfsg	BASE SUPPLIES	1.24	
25 12-7-27-7-79000	SUPPLIES - ST FRANCE	WA1892	H42420200804rocutfsg	BASE SUPPLIES	1.24	
26 12-0-95-1-21000	ACCOUNTS PAYABLE - B			ACCRUAL OFFSET		233.73

RECREATION						
27 13-5-00-6-66024	DUES - PROF - SSPRA	SO6191	H42420200812wrufllmo	SSPRPA MEMBERSHIP	25.00	
28 13-5-00-6-67045	EMAIL BLAST	MA1680	H42420200729pbsgojsg	EMAIL BLAST	31.87	
29 13-5-00-7-72021	STAFF RECOGNITION	BA0888	H42420200805ikdryvkw	KEVIN MILLER 10 YEAR ANNIVERS	55.94	
30 13-5-00-7-72041	PART TIME RECOGNITIO	JIO608	H42420200818tdaexgor	END OF SUMMER LUNCHEON WITH S	97.14	
31 13-5-00-7-73040	OFFICE SUPPLIES MISC	PO3636	H42420200807iqruboci	POSTER COMPLIANCE	108.29	
32 13-5-00-7-76013	POSTAGE - GENERAL	LA5005	H42420200817sgrhulsm	BASE RETURN TO WORK CERTIFIED	43.05	
33		LA5005	H42420200818vtsmzqpu	BASE RETURN TO WORK CERTIFIED	2.05	
34		LA5005	H42420200825hqoeuyrq	BASE RETURN TO WORK CERTIFIED	2.05	
35 13-6-00-6-81020	DUMPSTER SERVICE	AD2100	H42420200812utxcxszy	DUMPSTER SERVICE	355.17	
36 13-6-00-6-82010	REPAIRS - VEHICLE	HE5046	H42420200803ksqkdxil	DUMP TRUCK CYLINDER REPLACEME	1,596.00	
37 13-6-00-6-82011	REPAIRS - EQUIP	WE7150	H42420200820erhtsvuq	TRACTOR MAINTENANCE	300.37	
38 13-6-00-7-83015	PPE EQUIP & SUPPLIES	AM3560	H42420200824kupgivyay	FOGGER FOR SEGDWICK BUILDING.	112.50	
39 13-6-00-7-83035	ELECTRIC SUPPLIES	ME6830	H42420200730kdbbhtin	ELECTRICAL SUPPLY	28.96	
40 13-6-00-7-84041	MISC HARDWARE	ME6830	H42420200731aypslfpf	MISC. HARDWARE	9.32	
41 13-6-00-7-85012	PETRO PROD - WELDING	AI6068	H42420200804mdhhifuv	CYLINDER RENTAL	34.52	
42 13-6-00-7-87011	LANDSCAPING - SHRUBS	HO4142	H42420200817fnifqekw	OFFICE PLANT	4.99	
43 13-7-00-7-77404	SUPPLIES - MOVIE IN	SW0200	H42420200814auzulkhj	MOVIE	465.00	

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ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
<hr/>							
RECREATION							
44			SW0200	H42420200814mhsqsview	MOVIE	465.00	
45	13-7-01-7-79000	SUPPLIES - ATHLETICS	WA1892	H42420200806eywqdmgn	LABELS FOR TRAVEL BASKETBALL	22.20	
46	13-7-04-7-79000	SUPPLIES - SPEC EVTS	WI6020	H42420200810dgdnnrrv	SANTA SUIT CLEANING	101.00	
47	13-0-95-1-21000	ACCOUNTS PAYABLE - R			ACCRUAL OFFSET		3,860.42
JOURNAL TOTALS:						6,998.57	6,998.57

DATE: 08/04/20
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INVOICES DUE ON/BEFORE 08/07/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37197	AT5004			AT&T			
	082520	07/25/20	01	GILBERT PARK UVERSE	01-5-00-6-67011		34.03
			02	GILBERT PARK UVERSE	13-5-00-6-67011		34.03
			03	COM. CTR. UVERSE	01-5-00-6-67011		34.03
			04	COM. CTR. UVERSE	13-5-00-6-67011		34.03
						INVOICE TOTAL:	136.12 *
						CHECK TOTAL:	136.12
37198	BA2089			FREYA E. CRAIG SMITH			
	2020-8.1REC	08/07/20	01	REC VIRTUAL FITNESS CLASS SUMM	13-7-02-6-62000		2,024.37
			02	LGF 7/13-8/2 GROUP X CLASSES	11-7-00-6-62100		817.51
						INVOICE TOTAL:	2,841.88 *
						CHECK TOTAL:	2,841.88
37199	EV5606			EVERCLEAN INC			
	20200075	04/27/20	01	CARPET SHAMPOO FC	11-6-00-6-81015		718.00
						INVOICE TOTAL:	718.00 *
						CHECK TOTAL:	718.00
						TOTAL AMOUNT PAID:	3,696.00

DATE: 08/20/20
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INVOICES DUE ON/BEFORE 08/20/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
37229	BA2089	FREYA E. CRAIG SMITH						
	2020-8.1	08/17/20	01	LGF CROUP X 8/3-8/16	11-7-00-6-62100		716.75	
						INVOICE TOTAL:	716.75 *	
					CHECK TOTAL:		716.75	
37230	FO7500	PHILIP M. FORNARO & ASSOCIATES						
	5438	07/31/20	01	LEGAL SERVICES	01-5-00-6-61000		900.00	
			02	LEGAL SERVICES	13-5-00-6-61000		300.00	
						INVOICE TOTAL:	1,200.00 *	
					CHECK TOTAL:		1,200.00	
					TOTAL AMOUNT PAID:		1,916.75	

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INVOICES DUE ON/BEFORE 08/31/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37231	AT5005 081620	AT&T 08/16/20	01 02	E911 SERVICE E911 SERVICE	01-5-00-6-67011 13-5-00-6-67011		17.97 17.97 INVOICE TOTAL: 35.94 *
						CHECK TOTAL:	35.94
37232	BA2089 2020-8.2FIT	FREYA E. CRAIG SMITH 08/30/20	01	LGF GROUP X CLASS 8/17-8/30	11-7-00-6-62100		787.88 INVOICE TOTAL: 787.88 *
						CHECK TOTAL:	787.88
37233	CO6347 0138197-0820	COMCAST CABLE 08/12/20	01 02	INTERNET SERVICE INTERNET SERVICE	01-5-00-6-67040 13-5-00-6-67040		223.55 223.54 INVOICE TOTAL: 447.09 *
						CHECK TOTAL:	447.09
37234	DI7855 37690879977	DIRECTV 08/15/20	01	TV SERVICE IN FITNESS CENTER	11-5-00-6-67040		255.98 INVOICE TOTAL: 255.98 *
						CHECK TOTAL:	255.98
37235	KO2997 267516870	KONICA MINOLTA 08/01/20	01 02 03 04	COPIER SERVICE B/W COPIER SERVICE B/W REC DEPT. COLOR COPIES REC DEPT. COLOR COPIES	01-6-00-6-81031 13-6-00-6-81031 01-5-00-6-69120 13-5-00-6-69120		5.95 5.94 22.47 67.40

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INVOICES DUE ON/BEFORE 08/31/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37235	K02997 267516870	KONICA MINOLTA 08/01/20	05	F.C. COLOR/BW	11-6-00-6-81031		44.02
						INVOICE TOTAL:	145.78 *
						CHECK TOTAL:	145.78
37236	NI6060 00007-0820	NICOR GAS CO. 08/10/20	01 02	DENNING 4903 WILLOW SPRINGS DENNING 4903 WILLOW SPRINGS	01-6-10-6-88100 13-6-10-6-88100		11.80 11.80
						INVOICE TOTAL:	23.60 *
	4640174-0820	08/17/20	01 02	GORDON 90 LOCUST GORDON 90 LOCUST	01-6-14-6-88100 13-6-14-6-88100		20.55 20.54
						INVOICE TOTAL:	41.09 *
						CHECK TOTAL:	64.69
37237	QU5069 9273880	QUILL CORPORATION 08/05/20	01 02 03 04 05 06 07 08	INK CARTRIDGES INK CARTRIDGES PENS PENS CLOROX WIPES CLOROX WIPES DESK SUPPLIES DESK SUPPLIES	01-5-00-7-73022 13-5-00-7-73022 01-5-00-7-73020 13-5-00-7-73020 01-5-00-7-73031 13-5-00-7-73031 01-5-00-7-73023 13-5-00-7-73023		49.64 49.65 4.46 4.45 2.89 2.90 42.73 42.74
						INVOICE TOTAL:	199.46 *
						CHECK TOTAL:	199.46
37238	SP5010 334991157-074	SPRINT 08/21/20	01	GORDON PARK WIFI	01-5-00-6-67011		19.91

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INVOICES DUE ON/BEFORE 08/31/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37238	SP5010	SPRINT					
	334991157-074	08/21/20	02	GORDON PARK WIFI	13-5-00-6-67011		19.91
						INVOICE TOTAL:	39.82 *
					CHECK TOTAL:		39.82
37239	TCF100	TCF EQUIPMENT FINANCE					
	6649275	08/18/20	01	FITNESS EQUIP LEASE	11-7-00-6-64000		33,835.00
			02	FITNESS EQUIP LEASE	11-7-00-6-64000		148.10
			03	FITNESS EQUIP LEASE	11-7-00-6-64000		380.50
						INVOICE TOTAL:	34,363.60 *
					CHECK TOTAL:		34,363.60
					TOTAL AMOUNT PAID:		36,340.24

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37241	AC2100	ACCESS ONE INC					
	4643884	09/01/20	01	LOCAL PHONE SERVICE	01-5-00-6-67011		473.82
			02	LOCAL PHONE SERVICE	13-5-00-6-67011		473.82
			03	IPRA	01-5-00-3-42610		79.99
						INVOICE TOTAL:	1,027.63 *
						CHECK TOTAL:	1,027.63
37242	AEP100	AEP ENERGY					
	081220	08/12/20	01	REC CTR. ELECTRIC	01-6-20-6-88000		3,942.84
			02	REC CTR. ELECTRIC	13-6-20-6-88000		3,942.83
			03	REC CTR. ELECTRIC	11-6-20-6-88000		876.19
						INVOICE TOTAL:	8,761.86 *
						CHECK TOTAL:	8,761.86
37243	AL5525	ALL STAR SPORTS INSTRUCTION IN					
	205008	08/25/20	01	SUMMER II ATHLETICS PROGRAMS	13-7-01-6-62000		798.00
						INVOICE TOTAL:	798.00 *
						CHECK TOTAL:	798.00
37244	AN7606	ANCEL GLINK P.C.					
	77225	08/11/20	01	LEGAL SERVICES	01-5-00-6-61000		362.81
			02	LEGAL SERVICES	13-5-00-6-61000		120.94
						INVOICE TOTAL:	483.75 *
						CHECK TOTAL:	483.75
37245	AT5004	AT&T					
	08252020	08/25/20	01	GILBERT PARK BLDG. UVERSE	01-5-00-6-67011		34.03

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37245	AT5004	AT&T						
	08252020		08/25/20	02	GILBERT PARK BLDG. UVERSE	13-5-00-6-67011		34.03
				03	COM CTR. UVERSE	01-5-00-6-67011		34.03
				04	COM CTR. UVERSE	13-5-00-6-67011		34.03
				05	SEDGWICK UVERSE	01-5-00-6-67011		39.27
				06	SEDGWICK UVERSE	13-5-00-6-67011		39.26
							INVOICE TOTAL:	214.65 *
							CHECK TOTAL:	214.65
37246	BE1050	JENNIFER BECHTOLD						
	090120		09/01/20	01	MOBILE PHONE REIMB	11-5-00-6-67033		105.00
							INVOICE TOTAL:	105.00 *
							CHECK TOTAL:	105.00
37247	BI6580	CONSTANTINE BISSIAS						
	9012020		09/01/20	01	REIMBURSE FOR CELL PHONE	01-5-00-6-67030		160.00
							INVOICE TOTAL:	160.00 *
							CHECK TOTAL:	160.00
37248	CA0500	CANTEEN REFRESHMENT SERVICES						
	ORD69084		08/17/20	01	RENT WATER COOLER	01-5-00-7-73030		42.00
				02	RENT WATER COOLER	13-5-00-7-73030		42.00
							INVOICE TOTAL:	84.00 *
							CHECK TOTAL:	84.00
37249	CA0810	CARD CONNECT						
	25714		08/31/20	01	RENT CHIP READERS	13-5-00-6-65004		75.00

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
37249	CA0810	CARD CONNECT						
	25714	08/31/20	02	RENT CHIP READERS	11-5-00-6-65004		75.00	
			03	RENT CHIP READERS	12-7-00-6-65004		50.00	
						INVOICE TOTAL:	200.00 *	
					CHECK TOTAL:		200.00	
37250	CA6722	CASE LOTS INC						
	8051	08/18/20	01	CLEANING SUPPLIES	01-6-00-7-83010		106.87	
			02	CLEANING SUPPLIES	13-6-00-7-83010		106.88	
						INVOICE TOTAL:	213.75 *	
	8256	08/25/20	01	FITNESS CENTER WIPES	11-6-00-7-83010		167.60	
						INVOICE TOTAL:	167.60 *	
	8417	08/31/20	01	F.C. WIPES 2 CASES	11-6-00-7-83010		375.20	
						INVOICE TOTAL:	375.20 *	
					CHECK TOTAL:		756.55	
37251	CI6015	CINTAS CORPORATION #769						
	09082020	09/08/20	01	CARPET CLEAING REC CTR. AUG	01-6-00-6-81012		85.76	
			02	CARPET CLEAING REC CTR. AUG	13-6-00-6-81012		85.76	
						INVOICE TOTAL:	171.52 *	
					CHECK TOTAL:		171.52	
37252	CIUNIF	CINTAS CORPORATION LOC 344						
	64560820	08/31/20	01	UNIFORM SERVICE FOR AUGUST	01-6-00-6-81030		193.84	
			02	UNIFORM SERVICE FOR AUGUST	13-6-00-6-81030		193.84	
						INVOICE TOTAL:	387.68 *	
					CHECK TOTAL:		387.68	

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37253	CO1333	CODY/BRAUN & ASSOCIATES INC.						
	5450	09/01/20	01	PARKING LOT DESIGN	36-5-20-9-94600		24,775.09	
						INVOICE TOTAL:	24,775.09 *	
					CHECK TOTAL:		24,775.09	
37254	CO5867	COURTNEY'S SAFETY LANE						
	3015642	08/14/20	01	VEHICLE INST. #40 DUMP	16-6-00-7-73230		40.50	
			02	VEHICLE INST. #2 CHEVY BUS	16-6-00-7-73230		40.50	
						INVOICE TOTAL:	81.00 *	
					CHECK TOTAL:		81.00	
37255	CO6878-1	COM ED						
	081220	08/12/20	01	SPRING PARK	01-6-18-6-88000		12.49	
			02	SPRING PARK	13-6-18-6-88000		12.48	
			03	WAIOLA PARK	01-6-15-6-88000		23.50	
			04	WAIOLA PARK	13-6-15-6-88000		23.50	
			05	DENNING PARK	01-6-10-6-88000		193.82	
			06	DENNING PARK	13-6-10-6-88000		193.81	
			07	SEDGWICK PARK	01-6-12-6-88000		326.40	
			08	SEDGWICK PARK	13-6-12-6-88000		326.39	
			09	GILBERT PARK	01-6-11-6-88000		131.50	
			10	GILBERT PARK	13-6-11-6-88000		131.50	
						INVOICE TOTAL:	1,375.39 *	
					CHECK TOTAL:		1,375.39	
37256	EY1000	EYE IN THE SKY SURVEILLANCE LL						
	090820	09/08/20	01	SERVICE AGREEMENT SEPTEMBER	01-6-00-6-81014		100.00	
			02	SERVICE AGREEMENT SEPTEMBER	13-6-00-6-81014		100.00	
						INVOICE TOTAL:	200.00 *	
					CHECK TOTAL:		200.00	

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37257	FE9957	FERGUSON FACILITIES SUPPLY					
	184177	08/18/20	01	DAMP MOP FLOOR CLEANERS	11-6-00-7-83010		65.28
						INVOICE TOTAL:	65.28 *
						CHECK TOTAL:	65.28
37258	HI1411	HINSDALE NURSERIES INCORPORATE					
	1692694	09/02/20	01	FALL PLANTS FOR REC CTR	01-6-00-7-87010		63.15
			02	FALL PLANTS FOR REC CTR	13-6-00-7-87010		63.15
						INVOICE TOTAL:	126.30 *
						CHECK TOTAL:	126.30
37259	HO5000	HOUSE OF DOORS, INC.					
	16189	08/26/20	01	SERVICE CALL NE OVERHEAD DOOR	01-6-00-6-81050		244.60
			02	SERVICE CALL NE OVERHEAD DOOR	13-6-00-6-81050		244.60
						INVOICE TOTAL:	489.20 *
						CHECK TOTAL:	489.20
37260	IL7110	ILLINOIS PARK & RECREATION AS					
	2021	09/01/20	01	ANNUAL MEMBERSHIP DUES	01-5-00-6-66020		1,452.00
			02	ANNUAL MEMBERSHIP DUES	13-5-00-6-66020		1,452.00
						INVOICE TOTAL:	2,904.00 *
						CHECK TOTAL:	2,904.00
37261	JO5990	JOHNSON CONTROLS SECURITY SOLU					
	34673419	08/08/20	01	QUARTERLY BILLING	01-6-00-6-81014		1,301.31
			02	QUARTERLY BILLING	13-6-00-6-81014		1,301.30
						INVOICE TOTAL:	2,602.61 *
						CHECK TOTAL:	2,602.61

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37262	KO2997	KONICA MINOLTA					
	268131411	08/31/20	01	COPIER SERVICE B/W	01-6-00-6-81031		12.28
			02	COPIER SERVICE B/W	13-6-00-6-81031		12.29
			03	COLOR COPIES	01-5-00-6-69120		23.22
			04	COLOR COPIES	13-5-00-6-69120		69.64
			05	F.C. B/W AND COLOR	11-6-00-6-81031		36.40
						INVOICE TOTAL:	153.83 *
						CHECK TOTAL:	153.83
37263	KO3000	KONICA MINOLTA					
	36173795	08/31/20	01	COPIER LEASE	01-6-00-6-81031		173.50
			02	COPIER LEASE	13-6-00-6-81031		173.50
						INVOICE TOTAL:	347.00 *
						CHECK TOTAL:	347.00
37264	KO8391	KONE INC					
	959624349	08/01/20	01	ELEVATOR REPAIR CONTRACT AUG	01-6-00-6-81017		104.87
			02	ELEVATOR REPAIR CONTRACT AUG	13-6-00-6-81017		104.87
						INVOICE TOTAL:	209.74 *
						CHECK TOTAL:	209.74
37265	MI0200	MIDWEST EXTERMINATING CO.					
	4151	08/17/20	01	DENNING SERVICE CALL YELLOW JA	01-6-00-6-81011		240.00
			02	YELLOW JACKETS AND BEETLES	13-6-00-6-81011		240.00
			03	YELLOW JACKETS AND BEETLES	01-6-00-6-81011		180.00
			04	SEDGWICK SERVICE CALL	13-6-00-6-81011		180.00
						INVOICE TOTAL:	840.00 *
						CHECK TOTAL:	840.00

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37266	NA4980			NAPA AUTO PARTS			
	6455820	08/31/20	01	VEHICLE PARTS	01-6-00-6-82010		50.63
			02	VEHICLE PARTS	13-6-00-6-82010		50.62
			03	EQUIPMENT PARTS	01-6-00-6-82011		50.63
			04	EQUIPMENT PARTS	13-6-00-6-82011		50.62
				INVOICE TOTAL:			202.50 *
				CHECK TOTAL:			202.50
37267	NI6060			NICOR GAS CO.			
	081720	08/17/20	01	SEDGWICK 600 E 48TH	01-6-12-6-88100		21.71
			02	SEDGWICK 600 E 48TH	13-6-12-6-88100		21.70
			03	GILBERT 55 N GILBERT	01-6-11-6-88100		20.55
			04	GILBERT 55 N GILBERT	13-6-11-6-88100		20.54
			05	200 WASHINGTON	01-6-13-6-88100		21.47
			06	200 WASHINGTON	13-6-13-6-88100		21.47
				INVOICE TOTAL:			127.44 *
				CHECK TOTAL:			127.44
37268	NO1234			NOVENTECH INC.			
	9159	08/26/20	01	WEBHOSTING PDLG.ORG	01-5-00-6-67041		110.00
			02	WEBHOSTING PDLG.ORG	13-5-00-6-67041		110.00
				INVOICE TOTAL:			220.00 *
	9223	09/03/20	01	COMPUTER PRINTER BASE	12-7-00-7-79000		344.41
			02	OFFSITE STORAGE CLOUD MGMT	01-5-00-6-68021		113.75
			03	OFFSITE STORAGE CLOUD MGMT	13-5-00-6-68021		113.75
				INVOICE TOTAL:			571.91 *
	9309	09/07/20	01	COMPUTER SUPPORT	01-5-00-6-68020		445.63
			02	COMPUTER SUPPORT	13-5-00-6-68020		445.62
			03	COMPUTER SUPPORT	12-7-00-6-68012		632.50
				INVOICE TOTAL:			1,523.75 *
				CHECK TOTAL:			2,315.66

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37269	OC0650	RAYMOND K OCHROMOWICZ					
	083020	08/25/20	01	RISK MANAGEMENT SERVICES	16-5-00-6-61220		1,253.50
			02	RISK MANAGEMENT SERVICES	18-5-00-6-61220		417.83
			03	MILLER FIRST AID/CPR CERT	16-6-00-7-73200		75.00
						INVOICE TOTAL:	1,746.33 *
						CHECK TOTAL:	1,746.33
37270	PD0332	P.D.R.M.A.					
	0820083H	08/31/20	01	HEALTH/LIFE/EAP	01-5-00-5-53001		10,060.83
			02	HEALTH/LIFE/EAP	13-5-00-5-53001		10,060.84
			03	HEALTH/LIFE/EAP	11-5-00-5-53001		1,751.95
			04	HEALTH/LIFE/EAP	12-7-00-5-52020		1,853.02
			05	HRA	01-5-00-5-53001		500.00
			06	HRA	13-5-00-5-53001		500.00
			07	VISION INSURANCE	01-0-95-1-21400		357.81
			08	DENTAL INSURANCE	01-0-95-1-21400		1,055.70
			09	VOL LIFE INSURANCE	01-0-95-1-21402		122.70
						INVOICE TOTAL:	26,262.85 *
						CHECK TOTAL:	26,262.85
37271	PE1326	MARTIN PETERSEN COMPANY INC					
	SM20046-1	07/29/20	01	CONTRACT 1 OF 4	13-6-00-6-81010		2,584.00
			02	CONTRACT 1 OF 4	01-6-00-6-81010		2,584.00
			03	WORK ON RTU 19 & 10	13-6-00-6-81010		242.81
			04	WORK ON RTU 19 & 10	01-6-00-6-81010		242.81
			05	SUMMER PM WORK	13-6-00-6-81010		4,090.00
			06	SUMMER PM WORK	01-6-00-6-81010		4,090.00
						INVOICE TOTAL:	13,833.62 *
						CHECK TOTAL:	13,833.62
37272	PO5960	POMP'S TIRE SERVICE, INC					

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
37272	PO5960	POMP'S TIRE SERVICE, INC						
	470075263	08/28/20	01	TRAILER TIRE REPAIR	01-6-00-6-82011		8.75	
			02	TRAILER TIRE REPAIR	13-6-00-6-82011		8.75	
			03	DUMP TRUCK TIRE REPLACEMENT	01-6-00-6-82010		177.96	
			04	DUMP TRUCK TIRE REPLACEMENT	13-6-00-6-82010		177.96	
				INVOICE TOTAL:			373.42 *	
				CHECK TOTAL:			373.42	
37273	QU5069	QUILL CORPORATION						
	9963510	08/27/20	01	FOLDER/TABS	01-5-00-7-73011		6.28	
			02	FOLDER/TABS	13-5-00-7-73011		6.28	
			03	DESK SUPPLIES	01-5-00-7-73023		6.44	
			04	DESK SUPPLIES	13-5-00-7-73023		6.44	
			05	BASE	12-7-00-7-79000		53.99	
				INVOICE TOTAL:			79.43 *	
				CHECK TOTAL:			79.43	
37274	SE5076	S.E.A.S.P.A.R.						
	83120	08/31/20	01	SUMMER 2020 INCLUSION ASSISTAN	18-5-00-6-61310		3,842.48	
				INVOICE TOTAL:			3,842.48 *	
				CHECK TOTAL:			3,842.48	
37275	SI1499	SIMPLE SANITATION						
	9526	09/01/20	01	GORDON 2 STD. W/HAND SANITIZER	01-6-00-6-81022		240.00	
			02	GORDON 1 ADA W/HAND SANITIZER	18-6-00-6-81022		60.00	
			03	SEDGWICK 2 STD W/HAND SANITIZE	01-6-00-6-81022		240.00	
			04	SEDGWICK 1 ADA UNIT XT CLEANIN	18-6-00-6-81022		195.00	
			05	GILBERT 1 STD. UNIT	01-6-00-6-81022		110.00	
			06	GILBERT 1 ADA UNIT	18-6-00-6-81022		60.00	

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37275	SI1499			SIMPLE SANITATION			
	9526	09/01/20	07	WAIOLA 1 STD UNIT	01-6-00-6-81022		110.00
			08	WAIOLA 1 ADA UNIT	18-6-00-6-81022		60.00
						INVOICE TOTAL:	1,075.00 *
					CHECK TOTAL:		1,075.00
37276	SU8840			SUPERIOR ROAD STRIPING INC			
	747120	08/17/20	01	STRIPING EAST SIDE GORDON PK	15-6-00-7-73110		505.40
						INVOICE TOTAL:	505.40 *
					CHECK TOTAL:		505.40
37277	TT2260			TYLER TECHNOLOGIES INC			
	025-305437	07/31/20	01	PAYROL TESTING	36-5-00-9-91905		3,000.00
						INVOICE TOTAL:	3,000.00 *
					CHECK TOTAL:		3,000.00
37278	VI5006			VILLAGE OF LA GRANGE			
	1350820	08/19/20	01	GORDON SPLASH PAD	01-6-14-6-88200		74.60
			02	GORDON SPLASH PAD	13-6-14-6-88200		74.60
			03	SEDGWICK FIELD HOUSE	01-6-12-6-88200		103.92
			04	SEDGWICK FIELD HOUSE	13-6-12-6-88200		103.92
			05	SEDGWICK SR. FIELD HYDRANT	01-6-12-6-88200		74.60
			06	SEDGWICK SR. FIELD HYDRANT	13-6-12-6-88200		74.60
			07	SEDGWICK TENNIS COURT	01-6-12-6-88200		74.60
			08	SEDGWICK TENNIS COURT	13-6-12-6-88200		74.60
			09	SEDGWICK SR. FIELD SPRINKLER	01-6-12-6-88200		151.13
			10	SEDGWICK SR. FIELD SPRINKLER	13-6-12-6-88200		151.13
			11	REC BUILDING	01-6-20-6-88200		385.60
			12	REC BUILDING	13-6-20-6-88200		385.60

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37278	VI5006	VILLAGE OF LA GRANGE					
	1350820	08/19/20	13	FITNESS CENTER	11-6-20-6-88200		85.69
			14	COM. CTR.	01-6-13-6-88200		87.74
				*** VOID---LEADER CHECK ***			
37279	VI5006	VILLAGE OF LA GRANGE					
			15	COM. CTR.	13-6-13-6-88200		87.74
			16	SEDGWICK FOUNTAIN	01-6-12-6-88200		74.60
			17	SEDGWICK FOUNTAIN	13-6-12-6-88200		74.60
					INVOICE TOTAL:		2,139.27 *
	7431	09/08/20	01	VILLAGE ELEVATOR INSPECTION	01-6-00-6-81017		125.00
			02	VILLAGE ELEVATOR INSPECTION	13-6-00-6-81017		125.00
					INVOICE TOTAL:		250.00 *
					CHECK TOTAL:		2,389.27
37280	WH2000	WHOLESALE DIRECT INC.					
	247221	08/27/20	01	LED LIGHTS AND PLUG	01-6-00-7-84040		6.00
			02	LED LIGHTS AND PLUG	13-6-00-7-84040		5.99
					INVOICE TOTAL:		11.99 *
					CHECK TOTAL:		11.99
					TOTAL AMOUNT PAID:		103,085.47

Section 4



STAFF REPORTS

Park District of La Grange
September 2020
Board Report

Dean Bissias
Executive Director

1. Please remember that the board meetings for 2020 are the second Monday of the month except for the following months:
February 3rd – first Monday of the month
August 17th – third Monday of the month due to Endless Summerfest
2. This month's September board meeting is a regular meeting scheduled for Monday, September 17, 2020 and will be held at the recreation facility upstairs in the DeSitter Room at 536 East Avenue.
3. The board packet is available online again this month with the September packet at: [http://www.pdlg.org/Docs/Board%20Mtg%20Packet% 9-14-20pdfon](http://www.pdlg.org/Docs/Board%20Mtg%20Packet%209-14-20pdfon).
4. Under Item 3.0 this month staff is recommending that the Board of Commissioners approve the Consent Agenda as presented including the regular board meeting minutes of August 17, 2020; financial reports dated August 31, 2020; and consolidated vouchers for the month of September dated September 14, 2020.
5. Under item 4.1 Executive Director's comments, I will go into more detail on the submittal of our application for this year's MWRD grant for the purpose of installing permeable brick pavers, including an update from Commissioner Opyd with additional positive information he received regarding permeable pavers (please refer to the additional information following my board report). I will also discuss where we are with the submittal of the Morton Arboretum Tree Grant application, and provide a reminder of the September 30th special board meeting when the Board will interview three firms who have submitted proposals for the creation of a new Open Space Master Plan for the District.
6. I am bringing the Board up to speed on the District's past and current staffing situation.
 - On March 27th, I was forced to lay-off a total of 99 part-time employees; 18 full-time staff and one part-time mechanic remained on the payroll.
 - In June, one full-time staff member gave notice of departure and this position was filled from within. This resulted in one full-time marketing position being vacant.
 - In June we hired the following staff:
 - 13 camp counselors for seasonal summer programs to be employed through mid-August
 - 1 seasonal maintenance worker

- 1 Rec Center front desk clerk
 - We started to recall and retrain staff for the Fitness Center, which was scheduled for a mid-July opening:
 - 12 Fitness Center attendants
 - 4 personal trainers
 - 1 membership coordinator
 - 2 custodians
 - In July, we recalled:
 - 5 custodians
 - 2 Rec Center front desk clerks
 - 1 basketball instructor
 - At the end of August, we recalled:
 - 12 BASE program staff
 - 4 preschool staff
 - Currently there are 45 part-time and 17 full-time employees on the payroll, and staffing continues to be evaluated on a weekly, and sometimes daily, basis. If revenue should decrease, staffing will be decreased in response to the lack of revenue.
7. Under Action Item 7.1 I have been asked by the La Grange Little League for permission to install a plaque in memory of Rita Engle. Rita and her husband have been great supporters of the Park District and La Grange Little League for many years. Their children and grandchildren have played for La Grange Little League and they have been known to sit in their backyard just to watch games since their yard is adjacent to La Grange Little League "A" field. I would work with the league on the development of the plaque.
8. Under Action Item 7.2 staff is requesting the Board to approve the transfer of \$200,000 from the General Operating Budget to the Capital Budget. The Capital Budget is currently at a negative \$50,000 balance, which is related to some expenditures we have incurred. The transfer would allow staff to address a few other items such as paying off the balance of the accounting software, new heaters for the maintenance department area in the recreation facility, and some other related items. We are only spending monies as needed to maintain operations.
9. Under Board Business 8.1 President Vear will announce that on October 12th we will conduct a "BINA Hearing", a public hearing regarding the District selling this year's general obligation bonds (annual roll-over bonds). This is an annual event in which we issue bonds for the payment of maintaining and improving Park District assets.
10. Due to the increase in positive cases of COVID-19 in our area and across the state, we continue to be very emphatic that everyone must wear a mask while in the recreation center. We continue to follow all the guidelines that are issued from the Governor's office, as well as the CDC. This has been successful so far and is one of the reasons we have been able to stay open.

11. During the past few weeks I continued working heavily with Brad Belcaster and Phil Fornaro reviewing a possible land contract that will be coming to the Board for future consideration. We have completed the updates to our version and have submitted it, and we are waiting for the other side to come back with the final version so it can be presented to the Board.
12. I have also completed the necessary work on the MWRD Grant application, and I have submitted it to the Metropolitan Water Reclamation District. This grant would be for the installation of a permeable brick drainage system. We must now wait to hear back from MWRD on whether our application qualifies and if we are awarded the grant.
13. I have met with Claudia to review the grant application for the Morton Arboretum Tree Grant Program. Claudia is scheduled to meet with Commissioner Jacobs to go over the application and discuss many of the items. I have informed Claudia that the grant needs to be finalized no later than September 24th.
14. I continue to work on finances, attend webinars, zoom meetings with other park districts, investigating acquiring additional property, paying bills, preparing the September board packet, re-evaluating fall programming with staff, preparing for winter programs, and checking in with our maintenance staff on the progress in the parks. I have also been working with our architect on all the necessary information which was required to submit the grant application to MWRD.
15. We continue to address updates that come from the Governor's office and the CDC related to ongoing changes with COVID-19.
16. Since my last report staff continues to be extremely busy and perform fantastically on a high level. The District is fortunate to have such professional staff and I thank all my staff members.
17. Currently I am scheduled to be out of the office on the following dates: September 18th and 21st attending IAPD and IPRA/IPRF functions. I will be out of the office on vacation on September 16th, 25th, 28th and October 2nd and 9th. I will be available by cell phone for any commissioner or staff member who might need to talk with me on any day that I am off.
18. As always if you have any questions please email, but most important PLEASE be safe, stay at home whenever possible and let us help stop COVID-19.

RECREATE!!! It helps your mind and body.
Enjoy Life and Make the Park District of La Grange
"Your Fun & Fitness Destination"

Dean Bissias

From: Brian Opyd
Sent: Wednesday, August 19, 2020 11:14 AM
To: Dean Bissias
Subject: Paver experiences / Feedback from Morton Arboretum

Hi Dean,

Just talked to the VP of collections and facilities at the Morton Arboretum. His details are below.

Nothing but good experiences for them. They installed in 2004. No major maintenance. They only had to vacuum one small area over the last 16 years, where a dumpster was sitting. Said some slime had accumulated. Regular snow plows are fine, can also salt in the winter. Only no-no was sand. He said he'd be happy to host us for a visit if we wanted to talk about it socially distanced.

He felt the investment was a huge benefit for two reasons.

- 1) He didn't need to install a retention area. Side benefit was of course more useable land. (Construction cost avoidance, as well as more usable land actually)
- 2.) No regular maintenance to seal coat or patch as is the case with asphalt, also avoided re-surfacing at the 10 year mark.

I'm wondering if over the longer term it's actually cheaper as the life expectancy seems to be pretty long.

Kris was very helpful, and willing to host us to give a tour and answer questions. Seems like a great resources for us. His details are below should you need them.

Hope this is useful for you.

Brian

Get [Outlook for Android](#)

From: Brian Opyd <brianopyd@pdlg.org>
Sent: Wednesday, August 19, 2020, 11:03 AM
To: Kris Bachtell
Subject: Re: Here is my information

Hi Kris,

Thanks again for taking the time.

One of my fellow Commissioners, Karel Jacobs, mentioned to say hello. She told me she was working at the Arboretum when the lot was installed.

Small world.

Would you by chance have a photo of the lot that I could share with the board just to give them an idea of how well it's held up?

I'm a member, but forgot to grab a few pictures last time I was there.

Thanks,
Brian

Get [Outlook for Android](#)

From: Kris Bachtell <kbachtell@mortonarb.org>
Sent: Wednesday, August 19, 2020 10:38:49 AM
To: BrianOpyd@pdlg.org <BrianOpyd@pdlg.org>
Subject: Here is my information

--



Kris R. Bachtell
Vice-President of Collections and Facilities
The Morton Arboretum
office: 630/719-2437

**Park District of La Grange
September 2020
Board Report**

**Leynette Kuniej
Superintendent of Finance**

1. Currently our tax collections for the 2019 levy are at 90% of the total levy. Payment was due August 1st. Receipts are slower than in prior years.
2. The cash balance on August 31st was \$7,357,735 of which \$5,829,871 is invested in fully collateralized money market funds and certificates of deposit.
3. The refunding bond issue series 2020A went to auction on September 1st. The results were better than we had anticipated. The final pricing resulted in a savings of \$400,287.66 for a net present value benefit of \$350,662.71. This is more than double what we originally projected. The closing is set for September 23rd.

We will need to have a BINA hearing next month for the issuance of the annual rollover bonds which will be series 2020B. As usual the proceeds will pay the alternate revenue bonds first with the remaining balance then applied to capital projects.

4. The comprehensive annual financial report for the year ended April 30, 2020 has been filed with the appropriate state and county agencies. A disclosure report was also filed on the Municipal Securities Rulemaking Board (MSRB) electronic website along with our annual report. This site is a resource for the investing public and contains all the documents relating to the sale of the refunding bond issue series 2020A.
5. Program revenue for the month August was \$107,062 from all departments. This is 41% of the amount realized in August of 2019. All direct expenses were covered by this amount. We continue to monitor participation levels and adjust accordingly.

In the current month's statement of revenue and expenditures, the budget reflects the operating reductions made by staff due to the Covid 19 pandemic.

Park District of La Grange
September 2020
Board Report

Chris Finn
Superintendent of Facilities

1. The Recreation Center has been slow the last month with rentals, summer programs have ended and fall programming is just starting up now and through the next few weeks. The desk has been getting some registrations for programming and BASE.
2. Gym rentals for September and October are looking good; we have most of the gym booked up with rentals and some programs most nights. We have not started open gym yet; with programming and rentals we are going to have very little time for open gym during the week night times.
3. We will be expanding Recreation Center hours in October to accommodate patron needs as programming starts to get busier.
4. With fall coming up we have an HVAC need that we will be addressing in the maint area prior to the cold weather coming.
5. Little League is continuing the late summer season and will be wrapping up games in late September. Babe Ruth finished up their summer season in late August.
6. All soccer groups are in full swing with practices and scrimmages. The fall soccer season will go through the end of October/Beginning of November. Due to the newest set of guidelines the groups have had to make adjustments in how the fall season is going to be laid out.
7. There are about 4 teams that will be renting baseball field space for the fall to play games at the Babe Ruth & Prep field. We are also renting softball fields at Gordon Park on Friday nights in September and the early part of October.
8. I will have our Splashpad contractor come out and take a quick look at things to make sure things are good for the winter with the system.
9. I have been attending SSPRPA meetings. The Board meeting was in August, and our general meeting will be on Thursday,

September 10th. I will be leading the Facility Committee again this year and the first meeting will be in late September; the Facility Committee for this organization has been meeting throughout the summer talking about the changes due to Covid.

Park District of La Grange
September 2020
Board Report

Linda Muth
Administrative Supervisor

1. I prepared the front office for fall registration, which went well online and in-person. Resident registration began on 8/20 and 49 families registered the first day. Non-resident registration began on 8/27 with 92 families registering that day. Though registration is down with the COVID environment, the fall Youth Developmental Basketball League was still a big draw for families.
2. With the recent changes to our online registration system, 33 new families have created their households for online access. I have made a few additional online changes to clarify the process, and it seems to be working well. Allowing patrons to create accounts without physically coming in to the office is a best practice during these times.
3. I prepared the office for registration for the BASE program which reopened on 8/26. I spent considerable time updating enrollments, processing cancellations, and updating files for the new school year. The BASE Assistant is on furlough, so I am performing additional tasks in her absence.
4. I updated our software with changes to the BASE program and set up WebTrac for online processing of weekly schedules, which opened on 9/4. I also created a brief tutorial for parents on how to use the system.
5. I worked on changes to enrollments in our preschool program due to patron cancellations and class transfers, and updated installment billing for enrollees. I also took a VSI webinar dealing with installment billing in RecTrac.
6. I worked on accounts receivable for past due balances.
7. I processed refunds for programs and facilities.
8. I prepared board meeting packets, and with the absence of our regular recording secretary due to furloughs, I have been producing the minutes for board meetings.

**Park District of La Grange
September 2020
Board Report**

**Josh Wienczek
Maintenance Supervisor**

1. Cleaned gym floors with poloplaz a hard wood floor cleaner.
2. Re-hired another maintenance staff and member and trained him in new cleaning protocols.
3. Replaced bad ceiling tiles in front lobby and kitchen.
4. Maintenance staff cleaned all playground ledges and windows including the high ledges.
5. Cleaned up and re-organized maintenance selves in back storage area.
6. Trained pre-school staff in how to use the disinfectant fogger for Sedgewick building as well as getting other cleaning chemicals that were needed.
7. Cleaned out and did basic maintenance on all floor machines that are used to keep building floors cleaned.

**Park District of La Grange
September 2020
Board Report**

**Andrea Weismantel
Facility Rental Coordinator**

1. Fall program registration has begun and the brochure is online. We still have some patrons asking for a hard copy, but we are sure to tell them to check the website for updates as things are continuously changing.
2. Rentals are starting to pick up a bit. Outdoor rentals of shelters and fields is very strong as our user groups have wrapped up their summer rentals and begun their fall practices. We did have 3 cancellations in August due to state guidelines on capacity. Those rentals were \$1864.
3. Court rentals are consistent and we have most of the nights booked up with rentals or our own PDLG programming.
4. Room rentals and De Sitter are a little busier. Room 108/109 is mostly rented out based on the 50 person capacity, but we have also had a rental for 105/106 which at this time can hold 30 guests. De Sitter is also getting rented at a capacity of 50 guests.
5. Theresa and I met to talk about the Fall/Halloween events coming up and how to adjust them. We came up with a Halloween Fest with various outdoor activities. We are currently working out the logistics and cost of it all. I am putting together an alternative for Daddy/Daughter Dance since our normal event will have to be altered.
6. I met with Chris, Linda & Josh to talk about starting Open Gym back up and how that will look

**Park District of La Grange
September 2020
Board Report**

**Kevin Miller
Superintendent of Recreation**

1. The Recreation Department is working to get fall programming up and running over these next few weeks. The majority of the fall session one programs begin the weeks of September 14th and 21st. Preschool classes are currently underway.
2. The La Grange Lions travel basketball program held a Parents and Coaches Meeting on Wednesday, September 9th via Zoom. We addressed the program philosophy, structure and COVID guidelines. We had 47 of the 70 families take part in the meeting. There will be a preseason camp in October with the season officially scheduled to begin practices the week of November 9th. We have 8 total teams this between 5th grade girls and 5th through 8th grade boys.
3. Fall Specialty Fitness classes begin the week of September 14th. We are continuing with our hybrid option (participants can attend in-person or on Zoom) and virtual only options. I am working with Freya Smith on a potential Virtual Class Pass for specialty fitness. At the earliest, this would be available for fall session II in beginning in November, if we can work out all the logistics. This is not a guaranteed to be offered but we are hopeful all the elements can come together for this to be viable addition to our programming.
4. The Recreation Staff and I will begin working on the Winter Brochure at the end of September. Due to all the uncertainty, staff and I recommended and received the go ahead to split our traditional Winter/Spring Brochure into two separate brochures. The Winter Brochure will have programming for January 4th through March 20th. The Spring Brochure will cover March 29th through June 5th. We will begin developing the Spring Brochure in the middle of January.
5. The Recreation Staff continue to talk and meet regarding our fall events. Staff who are responsible for the different events are making plans to alter events or explore the viability of making them virtual events. Our hope is to offer as many events as possible, in different formats, as they are bigger events or staples to our holiday programming. If it is deemed

that our alternative plans are not feasible or practical, then the tough decisions to cancel these events will take place.

6. I have attended two webinars through IPRA in August in September. One topic tackled Leadership and the different paths within that arena, and the second webinar's topic was on Productivity and Time Management.
7. I have officially begun my term as President-Elect with the South Suburban Parks and Recreation Association (SSPRPA). I have attended several meetings on Zoom and in person over the last 6 weeks.

**Park District of La Grange
September 2020
Board Report**

**Teresa Chapman
Assistant Superintendent of Recreation**

1. On Tuesday, September 1st the Learning Ladders Preschool program held its Meet n' Greet at the Sedgwick Park Activity building. Parents and students were able to familiarize themselves with the classroom, each other, and the teacher. Parents were able to turn in paperwork and ask questions about the program.
2. I am in the process of hiring early childhood instructors for inhouse classes and as preschool aide subs.
3. Innovation Arts Connection held its annual Fall Dance Open House on Thursday, September 3rd. The instructor was able to talk with prospective participants and others visiting the facility. A few registered for some classes.
4. Learning Ladders Preschool is running three classes this 2020-2021 school year, one for each age group with high numbers. I am looking to offer a few more classes this winter.
5. I am currently planning the Annual Halloween Party to accommodate for proper social distancing. I am working on the marketing pieces to promote the event throughout the community.
6. I have begun planning for the Winter-Spring 2021 brochure and have reached out to all my contractors. They will be offering in-person and virtual classes as we are uncertain how the COVID-19 pandemic will continue to affect our program areas.

**Park District of La Grange
September 2020
Board Report**

**Kyle Madeja
Recreation Supervisor**

1. Fall programming, session one is underway. Some of the athletic classes we are running include Jr. Soccer, Jr. T-Ball, Archery, Pee Wee Lacrosse, Speed Training and Track & Field. Martial Art classes like Jujitsu and Tae Kwon Do have also begun, while Karate classes are scheduled to begin on September 14.
2. The Fall Youth Developmental Basketball League format was determined and an email was sent to our YDL database regarding this season. We also have information posted on our website and athletic site at Team Sideline. Began recruiting coaches, but many have already expressed interest. I will be working with coaches to secure rosters and practices in the coming weeks. As of this report here is the current enrollment breakdown:
 - a. 1st-2nd Grade has 70 enrolled
 - b. 3rd-4th Grade has 96 enrolled
 - c. 5th-6th Grade has 53 enrolled
 - d. 7th-8th Grade has 25 enrolled
3. Preparing for the Winter 2021 brochure/programs that will span January 4 – March 20. Working with contractors to set up sessions and classes that will be entered into Rec Trac over the course of the next 2 weeks.
4. Participated in an IPRA Webinar: Esports; Building and Strengthening Communities on August 25 and will continue investigation/research collaborating with other supervisors in the field.
5. I attended the SSPRPA September Executive Meeting for the upcoming year. I took over the Athletics Committee half way through last year, but will be chairing the committee for the full year this year.

Park District of La Grange
September 2020
Board Report
Jenny Bechtold
Superintendent of La Grange Fitness

1. LaGrange Fitness had 55 new members join during the month of August 2020. We currently have 2,165 members through August 31, 2020. We had 144 cancelation requests and 46 members request a hold during August. I continue to assist members and patrons via email and phone with questions regarding their memberships and the COVID-19 pandemic, as well as processing all the requests for cancelations, refunds and holds.
2. The Prime memberships through Tivity are now active and La Grange Fitness is able to sell those passes to anyone between 18 and 64 years old participating in the program.
3. We offered nine group fitness classes each week beginning August 10th for the month of August. The month of August brought in 123 group fitness participants. The group fitness classes have an average of 31 participants per week and an average of three participants per class. We will be adding three more classes beginning the week of September 14, with the hopes that the numbers will increase.
4. The month of August had 3,565 visits by fitness members, compared to 8,474 visits for August 2019. The month of July had 3,093 visits, an increase of 472 visits from last month.
5. The personal training department brought in \$1,340 for August. We had 35 personal training sessions during the month of August.
6. La Grange Fitness offered an outdoor Speed & Agility training that was to be led by Personal Trainer Rudy Luna. Unfortunately, the class did not run due to low registration.
7. I completed year one of Director School through NRPA. The school was done virtually over a two-week time period for approximately three hours per day. The virtual sessions covered many topics, including community needs, finding your why, planning through uncertainty, using data to drive your future, master plans, and more. It also entailed a case study project and presentation, working with a group from the school.
8. I participated in the Safety Committee meeting on August 11, 2020 at 10:30am.
9. I continue to work with Leynette Kuniej, Superintendent of Finance on the transition of the Tyler Technologies software.
10. Great article by Club Industry, with a study showing health clubs are not spreading COVID-19. Articles like these help with public fear showing that La Grange Fitness is safe and essential!

Health Clubs Are Not Spreading COVID-19, Study Finds

by [Club Industry staff](#)

Sep 2, 2020 3:37pm

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(Photo by Drazen Zigic/iStock/Getty Images Plus.) A study of more than 49.4 million visits to U.S. gyms over three months found a COVID-19 positive rate that was more than 500 times less than the current estimated U.S. national average.

Of more than 49.4 million health club visits over three months, 0.0023 percent tested positive for COVID-19, which is more than 500 times less than the current estimated U.S. national average, according to a study by MXM, a technology and knowledge transfer company specializing in member tracking within the fitness industry.

The study tracked member check-in data from May 1-Aug. 6 at 2,873 U.S. health clubs and studios compared to self-reported infection rates. Participating clubs included Anytime Fitness, Life Time, Planet Fitness and Orangetheory.

"As recently as a few months ago, the data correlating fitness facility visits and mitigating risk was practically nonexistent," MXM CEO Blair McHaney said in a media release. "All that's changed – and for the better. It's become abundantly clear that the safety measures gyms, sports clubs and boutique fitness centers have in place are not only incredibly effective at keeping their membership safe but also curbing any potential spread of COVID-19 during a time when we all need access to exercise facilities to stay healthy."

MXM, along with IHRSA, invited all health and fitness clubs in the United States to participate in the long-form study. Over the course of the study, fitness centers provided their total check-ins and number of locations across all states in which they have a presence as well as self-reported the total number of positive COVID-19 cases documented between employees and members who have been in the club. MXM previously conducted a study surrounding the lack of concentrated outbreaks in fitness facilities with affirming results just last month.

"The check-in data proves that health clubs, when following strict cleaning and safety protocols, are safe," Brent Darden, IHRSA interim president and CEO, said in the release. "At IHRSA, we have a responsibility to educate and inform people that they should feel comfortable and confident going into fitness facilities throughout the country right now. The data shows that, with proper sanitization protocols in place, people can safely return to their workout routines. Working out has never been more important to help boost immunity and improve mental health. It's time to acknowledge that gyms are safe."

Several studies have shown that physical activity plays a role in not only maintaining a healthy immune system but also in reducing COVID-19 risk factors such as obesity, heart disease, lung disease and diabetes. In the United States, 42.4 percent of adults and 18.5 percent of children and adolescents are considered obese, according to the Centers for Disease Control and Prevention (CDC). Physical fitness has long-term mental health benefits as well, including reducing the risk of stress and depression. One in five Americans experience mental health illness, and people with mental illness have 40 percent higher risk of developing cardiovascular and metabolic diseases than the general population.

"Fitness centers are needed now more than ever to help us stay active and maintain a healthy immune system," Robert Sallis, M.D. with Kaiser Permanente, said in the release. "COVID-19 risk factors haven't changed since the pandemic began—obesity, heart disease, lung disease and diabetes put you at much higher risk for both short- and long-term complications. It's imperative that we all make real change now to stay healthy given that exercise is an essential part of life."

Park District of La Grange
September 2020
Board Report

Leanna Hartung
BASE Superintendent

1. The month of August was very busy planning for the uncertainty of the 2020-21 school year. August consisted of interviewing, hiring, re-hiring, and training staff. We were continuously making plans and back up plans for whatever learning the school district decided for move forward with in the school year. We had many conversations, meetings and emails with the Superintendent of SD102, the principals, and custodians regarding space and procedures. Once we received all of the information from SD102 and SFX, we informed our parents and began the registration process we had to stop due to Covid in March. The first day of BASE was on Tuesday, September 8th. So far it has gone well.
2. Our numbers at each school are lower than we anticipated. It is understandable considering the state we are in with the Pandemic. Due to the numbers, we needed to combine Forest Road/ Barnsdale and Ogden/SFX locations. It seems to be working well so far. We hope at some point soon we will resume the programs at their own school locations.
3. We do have a plan in the works if the schools decide to go completely remote. We had a meeting regarding our proposal on Monday, August 31st with Dean, Chris, Jenny and Kevin. We still have a couple logistics to work out however, we hope we will be able to offer care at the Park District if the schools decide remote learning is best.
4. Numbers per location: Congress Park -9, Forest Road/Barnsdale-18-20, SFX/Ogden-22, Cossitt-10. We are hoping in the next week or two the numbers increase. Some of the students registered have not attended as of yet. (the first week of BASE)
5. Melissa organized and made supply cabinets for each school instead of having all the supplies in several miscellaneous cabinets in our storage area. She did a fantastic job and the Supervisors for each school really like the new set up.

6. I attended the safety committee meeting on September 8th. We set a date and discussed topics for the October safety training for all full-time staff.
7. We will continue to monitor each location and make decisions as we go with the attendance. The staff have been doing a fantastic job following the guidelines in place to ensure everyone is safe.

Park District of La Grange
September 2020
Board Report
Claudia Galla, Park Foreman

1. Mowing was halted in August due to the extreme heat in our area. Athletic fields are being mowed as needed. Weed trimming around fence lines, buildings and lots is worked on weekly. Spraying continues as time allows. There have been extra plant and tree waterings, especially for the trees that were planted in the spring and trees planted a year ago.
The summer flowers located at the rec center planters have been replaced with fall plantings.
2. Tree trimming and removal took up the month of August. Staff removed 30 small to medium dead trees throughout the District. Trees were trimmed mostly so mowers and people can move under them without damage to limbs. Stump grinding will begin in September.
Large tree removals will begin soon by our contractor. I have met with Bluder's Tree Service to discuss and list the hazardous trees that need removal.
Tree mulching has also started in August. We completed our newly planted and memorial trees and have moved on to park trees. We'll continue with this work through September.
3. We have completed turf repairs at Waiola. Numerous holes in the athletic field were filled and seeded.
4. Ball fields are being dragged at Gordon and Sedgwick Parks. Baseball will continue through September.
5. Once summer camps ended, staff thoroughly washed, dusted and cleaned Sedgwick, Gilbert and Community Center buildings. Camp equipment and supplies were removed and preschool equipment was moved to the Sedgwick building.
6. I'm currently working on the tree inventory grant application. I have attended a webinar by the Morton Arboretum presenting important information on the application process. Dean and I have met and discussed specific details. I'll be meeting with Karel to go over the application details and hopefully complete a good portion of it before the 9/25 deadline.

Routine duties for the month include:

*Process vouchers.

*Trash & recycling collection in all parks, twice a week.

*Completed inspections for September will include:

Playgrounds & buildings

Section 5



ATTORNEY REPORT

Section 6



TREASURER REPORT

Section 7



ACTION ITEMS

Section 8



BOARD BUSINESS



PDLG mission statement:

"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"

Goals for 2020/2021

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

Section 9



COMMITTEE REPORTS & MBO/SPECIAL REPORTS

Park District of La Grange
Approved MBO Objectives 2020-2021
As of 9-14-2020

Black = prior carry-over
Red = 2019-2020 carry-over
Blue = 2020-2021

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Capital Projects Over \$2,000								
1 Shelter at Sedgwick Park (carry-over revised)		Yes	A	39	\$75,000-\$100,000	On Hold Not Funded		Chris
2 Replacement plan for drinking fountains in parks		Yes	A	32	Each unit: \$2,200-\$3,500 + \$400-\$850 installation			Chris
3 Repair roof at Recreation Center		Yes	A	31	\$30,000	Budgeted for repairs as needed		Chris
4 Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On Hold Not Funded		Dean
5 Replace exterior doors at Waiola building		Yes	A	30	\$1,500-\$2,000	On Hold Not Funded		Chris
6 Replace exterior doors at Gilbert building		Yes	A	30	\$11,000	On Hold Not Funded		Chris
7 Hands free plan for recreation & fitness centers		Yes	A	29	\$17,000			Chris
8 Gordon Park Veterans Memorial		Yes	A	27	\$10,000	On Hold Not Funded	20%	Dean
9 Gilbert activity building renovation		Yes	A	26	\$23-\$25,000 50 hrs			Kevin & Diana
10 Replace accounting software	Yes		A	26	\$60,000	In Progress	70%	Leynette
11 Seek to obtain NICOR property for additional parking		Yes	A	25	unknown	Working with NICOR on the Agreement	80%	Dean
12 Replace Rec Center furnace in Maint. Dept.		Yes	A	22	\$2,900	In Progress	35%	Chris
13 Hydraulic lift gate		Yes	A	20	\$3,500	On Hold Not Funded		Claudia
14 Shade structure near splash pad		Yes	A	17	\$11,000	On Hold Not Funded		Chris
15 Master Plan update (carry-over revised)			A	30	\$35,000-\$135,000 200 hrs	Waiting on RFP's	X	Dean
16 Recycling & diverting waste from landfills			A	29	\$4,000	8 hrs/month per person		Commissioner Jacobs
17 Cellular timer for Gordon Park ball fields			A	28	\$700	Completed		Chris
18 Virtual programming-fitness equipment			A	27	\$15,000	75 hrs		Jenny & Kevin
19 Inflatable movie screen & sound system			A	27	\$17,500			Teresa
20 E-sports & E-gaming implementation			A	25	\$8,500	35-40 hrs		Kevin
21 Outdoor fitness court			A	25	\$50,000	30-40 hrs		Jenny & Dean
22 Electronic device for gym equipment			A	23	\$23,000	On Hold Not Funded		Chris
23 Butterfly garden renovation			A	22	\$4,000-\$5,000	On Hold Not Funded		Claudia
24 Wall treatment in entrance area			A	20	\$2,000	On Hold Not Funded		Chris
25 New signage for (3) preschool buildings			A	20	\$2,705	On Hold Not Funded		Linda

Park District of La Grange
Approved MBO Objectives 2020-2021
As of 9-14-2020

Black = prior carry-over

Red = 2019-2020 carry-over

Blue = 2020-2021

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Capital Projects Over \$2,000								
26			A	19	\$20,000-\$25,000	On Hold Not Funded		Chris
27			A	19	\$4,000	On Hold Not Funded		Chris
28			A	18	\$15,000-\$30,000			Claudia & Chris
29			A	18	\$5,000	On Hold Not Funded		Chris
30			A	18	\$80,000	On Hold Not Funded		Chris
31			A	17	\$10,000			Chris
32			A	17	\$8,000			Chris
33			A	17	\$63,000			Chris
34			A	16	\$10,000	Did Not Receive ComEd Grant/reapplying		Claudia
35			A	16	\$10,000-\$20,000	Did Not Receive ComEd Grant/reapplying		Chris
36			A	15	\$5,000 15-20 hrs			Jenny & Chris
37			A	15	30-50 hrs \$3,000 per sign	On Hold Not Funded	20%	Dean, Claudia, Chris
38			A	14	\$7,000			Chris
39			A	14	\$79,900	On Hold Not Funded		Commissioner Opyd
40			A	14	\$10,000	On Hold Not Funded	25%	Dean
41			A	13				President Vear
42			A	12	\$8,500-\$10,500	On Hold Not Funded		Claudia & Chris
43			A	12	\$12,000	On Hold Not Funded		Chris
44			A	6	\$9,500	Not Funded		Chris

Park District of La Grange
 Approved MBO Objectives 2020-2021
 As of 9-14-2020

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Red = 2019-2020 carry-over

Blue = 2020-2021

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification B Operational Costs Under \$2,000		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Community Garden sign			B	7	\$2,000	In Progress	25%	Teresa, Chris, Claudia

Objective Classification C Projects requiring time but no money		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Review all Park District operations	Yes		C	48		In Progress		Dean
2	Crosswalk investigation		Yes	C	24	15-25 hrs			Jenny
3	Investigate Sedgwick Park design and use			C	21				Dean/Chris/Kevin
4	Sedgwick Park basketball court evaluation			C	13	10-20 hrs			Chris
5	Preschool/EC buildout investigation			C	12	30 hrs			Diana & Kevin
6	Wall investigation			C	12	10-20 hrs			Jenny
7	Virtual programming-fitness investigation			C	11	60 hrs			Jenny & Kevin
8	E-sports & E-gaming investigation			C	10	50-60 hrs			Kevin

Section 10



VILLAGE OF LA GRANGE & SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE BOARD OF TRUSTEES REGULAR MEETING

Due to the physical distancing standards required under Governor Pritzker's order and guidance, seating in the Village Hall Auditorium was limited for the meeting.

Face coverings were required to be worn during the meeting and throughout the Village Hall.

Public comments were also accepted in advance of the meeting by phone and e-mail.

Monday, July 13, 2020 - 7:30 p.m.

1. CALL TO ORDER AND ROLL CALL

The Board of Trustees of the Village of La Grange meeting was called to order at 7:34 p.m. by Village President, Mark Kuchler. On roll call, as read by Village Clerk John Burns, the following were:

PRESENT: Trustees Augustine, Gale, Holder, Kotynek and McCarty with President Kuchler presiding.

ABSENT: Trustee McGee

OTHERS: Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Public Works Director Ryan Gillingham
Community Development Director Charity Jones
Finance Director Lou Cipparrone
Police Chief Kurt Bluder
Fire Chief Terrence Vavra

President Kuchler welcomed the Village Board back to in-person meetings and thanked Trustees for attending the meeting which has been modified to adjust for social distancing and the wearing of face coverings. He reminded everyone to stay six feet apart and wear a mask at all times while in the Village Hall. The video of the meeting was broadcasted on cable television, YouTube, and will also be available on Facebook and posted to the Village website. Residents were encouraged to submit public comments on the agenda via email or telephone prior to the meeting. President Kuchler noted that Trustee McGee was unable to attend due to a family emergency.

2. PRESIDENT'S REPORT

President Kuchler reported that on Friday, July 10, a domestic homicide occurred at 355 Bluff involving an adult son who fatally shot his mother's long-time boyfriend. DeAngelo Hughes was charged with first-degree murder and is being held at the Cook County jail without bond. The Village also experienced several vehicular accidents over the weekend, including one at the intersection of Harris Avenue and La Grange Road where a car drove up onto the corner near Starbucks. This is the second time in the last few weeks that the Village had an accident at that corner. Fortunately, no one was seriously injured and the Village will study the intersection to determine if additional safety measures are warranted. In the meantime, he urged everyone to please slow down when driving in La Grange.

President Kuchler reminded residents that everyone must continue to wear face coverings to protect themselves and others when in public. La Grange residents and businesses are doing a great job, however, it is important that we all continue to stay the course and work together so that our first responders and hospitals can maintain operations and are not overwhelmed. He asked Trustee Bill Holder to provide an update regarding the hospital.

Trustee Holder thanked President Kuchler and noted that Amita Hospital has been in the community for 65 years. He noted that Interim CEO Adam Maycock was officially named CEO on Sunday, July 12. The hospital has observed that the number of both COVID-19 admissions and discharges have decreased into the single digits. He urged residents to continue to stay vigilant and careful, respecting the distance that others deserve in order to keep the curve flat in Illinois and avoiding the surge other States are currently experiencing. He urged residents to use the resources of the hospital and their physicians if they are needed and stressed that procedures to keep patients distanced from COVID-19 patients are in place.

Trustee Holder also reported that there is confusion surrounding the number of reported cases within La Grange. He explained that cases are reported by zip code and while La Grange falls within the 60525 zip code, so do several other municipalities and unincorporated La Grange Highlands, which brings the total population to over 30,000 people, twice the amount of the La Grange population of 15,440. He also noted that while nursing homes report daily, the State is not required to update their website as frequently. He asked that residents keep these factors in mind when reviewing the number of cases reported.

President Kuchler thanked Trustee Holder and the Amita Hospital employees. He noted that the Village Board and La Grange community appreciates all of their good work.

President Kuchler announced that the Village's current participation rate for the census is 73.8%, essentially a "C" grade. According to Lyon's Township, La Grange is ranked eighth out of 17 Villages in the Township. He encouraged residents to push to become number one out of 17 Villages in the Township. A complete count is critical to La Grange receiving its fair share of necessary funding for services and projects that benefit La Grange. He urged residents to please complete the Census today online at my2020census.gov or by phone at 1-844-330-2020 as it only takes a few short minutes. Households that have not responded online or by phone to the

Census will receive an in-person follow-up from a Census worker starting in early August. For more information, please visit the Village website at www.villageoflagrange.com/census.

President Kuchler announced that the Liquor Commission met last Wednesday to consider an A-2 Liquor License application for the new owners of Woow Sushi Japanese Restaurant at 35 S. La Grange Road. The owners are Wei Biao and Cuiping Chen. President Kuchler thanked them for their investment. Mr. Biao was the head chef for many years and was in attendance. He noted that the members of the Liquor Commission are also available to answer any questions.

President Kuchler announced that the Village Board meetings scheduled for Monday, July 27, 2020 and also August 10, 2020 have been cancelled. The next regularly scheduled Village Board Meeting will be Monday, August 24, 2020 in the Village Hall auditorium.

President Kuchler announced that the Village Board would be meeting in Closed Session after the Village Board meeting concluded. The Village continues to evaluate various studies concerning flooding. All options are being considered and further details will be reported as they become available.

A. Appointments and Re-appointments – Advisory Boards and Commissions

President Kuchler advised that a list of recommended appointments and re-appointments for advisory boards and commissions is presented for the Village Board's consideration.

Trustee Holder made a motion to approve the appointments and re-appointments seconded by Trustee Augustine. Motion carried on a voice vote.

B. Trustee Assignments

President Kuchler noted that there was one change to be made to the Trustee assignments. He recommends that Trustee Holder be assigned Economic Development for meeting presentations and Trustee Augustine will be responsible for meeting presentations concerning Planning and Zoning.

C. Annual Appointment of Village Officials

Trustee Holder made a motion to approve the appointments as revised, seconded by Trustee McCarty. Motion carried on a voice vote.

3. MANAGER'S REPORT

Village Manager Andrianna Peterson announced that Com Ed has been working closely with the Village to develop a construction plan for the installation of underground conduits and equipment in the area of Ashland, Calendar, Harris and Village Parking Lot 5. The scope of work includes upgrading the current electrical system from 4kV to 12kV and is planned as a result of resident and business concerns in order to improve electrical system reliability in the Village. The work will require construction in the affected roadways and then restoration of

roadways and alleys. Work is expected to begin shortly and be completed before the start of school. All streets are to remain open during construction and work is expected to take place between 7 a.m. and 3 p.m. Monday through Friday. Com Ed has coordinated with adjacent businesses and is making accommodations as needed. Construction notices will be finalized and sent out this week with more details. Additional information will be posted to the Village's website when available.

Ms. Peterson noted that the Village's refuse program will switch to Flood Brothers Disposal, effective August 1, 2020. Single and two family households will continue to have the option of choosing a two-wheeled cart or using the volume-based waste sticker program for refuse, recycling and yard waste. Collection days will also remain the same on Monday for residents north of 47th Street and Thursday for residents south of 47th Street. Residents have received correspondence from Flood Brothers regarding the transition process and information regarding the new program amenities. A second letter and packet of information will be sent to eligible households this week, providing more information regarding program options, recycling and composting. Residents are asked to select their preferences and provide profile information on-line – lagrange@floodbrothersdisposal.com. Residents may also call Flood Brothers at 630-261-0400. Residents selecting a two-wheeled cart option will begin to receive them over the next 2-3 weeks. Republic Services is scheduled to remove any current two-wheeled carts after resident's last scheduled service day – Monday July 27 or Thursday July 30. For more information, please visit the Village's website at www.villageoflagrange.com.

4. PUBLIC COMMENT REGARDING AGENDA ITEMS

Becky and Harold Lorentzen, 103 E. Cossitt, spoke on behalf of the La Grange Community Diversity Group. Mrs. Lorentzen stated that they appreciated the Village Board's willingness to work with them over the years to make La Grange a better place to live. She announced that the Community Diversity Group has created a Book Club in which they will be reading "How to Be An Anti-Racist" by Ibram X. Kendi. She asked that interested individuals read the book over the summer and then attend discussion groups in September. She asked that residents visit their website to learn more.

Resident Maureen Napleton, 545 Sunset Road, expressed frustration regarding the flooding that occurred in May. She noted that she spoke with members of the Village Board and Public Works Director Gillingham after the flooding occurred and thanked them for their time. She stated that there needs to be additional flood mitigation efforts outside of the 50th Street sewer project. She suggested a meeting prior to the next August Board meeting where residents can ask questions, share ideas and receive updates from the Village Board on actions taken. President Kuchler thanked Ms. Napleton for her comments. He noted that it may be difficult to meet with a large group due to the social distancing requirements needed, but appreciates the input and reiterated the Village Board's willingness to help of all La Grange residents. Currently, a group of Village Trustees are focused on studying flood mitigation and continue to work to find the best solution for La Grange.

Village President Kuchler asked Village Manager Peterson if any comments had been received. Village Manager Andrianna Peterson advised no public comments had been received.

5. CONSENT AGENDA AND VOTE

A. Ordinance – Creating an Additional Class A-2 Liquor License, CPBW Inc. d/b/a Woow Sushi Japanese Restaurant

B. Agreement – Easement – ComEd – Lot 4 and Lot 5

C. Award of Contract – Leaf Hauling and Disposal

D. Award of Contract – 2020 Crack Filling Program

E. Purchase – Public Works Department / Replacement Multipurpose Tractor

F. Purchase – Street Light Poles

G. Minutes of the Village of La Grange Village Board of Trustees Regular Meeting, Monday, June 22, 2020

H. Consolidated Voucher 200713

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

Trustee Augustine inquired if fewer bids were received for the Item C – Leaf Hauling and Disposal as well as Item D – 2020 Crack Filling Program, and if were staying close to the 2019-2020 pricing. Public Works Director Gillingham reported fewer bids had been received for Item C – Leaf Hauling over the years. He also noted that Public Works reached out to other municipalities for companies to notify, and many had the same list that La Grange currently has. Mr. Gillingham also noted that La Grange continues to explore other opportunities to try and save costs. Mr. Gillingham reported fewer bids had also been received for Item D – Crack Filling over the years. He noted that both projects are relatively small which may have resulted in larger companies seeking other opportunities. Overall, the price points have remained consistent year after year with small increases are generally to be expected.

Trustee Holder inquired if Item E – Purchase – Public Works Department Replacement Multipurpose Tractor was a trade in. Director Gillingham responded that it was a trade in.

A motion was made by Trustee Holder to approve the Consent Agenda as presented, seconded by Trustee McCarty.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek and McCarty
Nays: None
Absent: Trustee McGee

6. CURRENT BUSINESS

None.

7. PUBLIC COMMENT

8. TRUSTEE COMMENTS

Trustee Augustine thanked resident volunteers for their willingness to get more involved on various Village Boards and Commissions and encouraged other residents to do so as well.

Trustee McCarty expressed that the new LED light fixtures in the Village Hall look great and are more environmentally friendly. He also thanked staff for their collaboration with local businesses that offer outdoor dining. He noted that the new dining areas were done well and the La Grange branding shows community spirit. He also thanked the Environmental Quality Commission for their input on the refuse contract.

President Kuchler announced that the Village continues to work with local businesses and to welcome new opportunities as they arise.

9. CLOSED SESSION

A motion was made by Trustee Holder and seconded by Trustee McCarty to adjourn into closed session for the potential purposes of (a) discussing matters related to the purchase or lease of property for the use of the Village and (b) discussing pending litigation involving the Village.

10. ADJOURNMENT

At 9:49 p.m. Trustee Holder made a motion to adjourn, seconded by Trustee Gale.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek and McCarty
Nays: None
Absent: Trustee McGee


Mark A. Kuchler, Village President

ATTEST:


John Burns, Village Clerk

Approved Date: August 24, 2020