

**PARK DISTRICT OF LA GRANGE
REGULAR BOARD MEETING
MONDAY, SEPTEMBER 10, 2018 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, September 10, 2018 at the Park District's Administrative\Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange, Illinois

1.0 CONVENING THE MEETING

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda

2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

- 2.1 Public Comments/Participation (Board Manual Section #152)
- 2.2 2017-2018 Audit Presentation by Lauterbach & Amen, LLP

3.0 CONSENT AGENDA

- 3.1 Approval of the Minutes of the Regular Board Meeting of August 13, 2018
- 3.2 Approval of the Minutes of the Special Board Meeting of August 28, 2018
- 3.3 Approval of the Financial Reports dated August 31, 2018
- 3.4 Approval of the Consolidated Vouchers for September dated September 10, 2018

4.0 STAFF REPORTS

- 4.1 Director's Report
 - 4.1.1 Update of Other Park District Matters
 - 4.1.2 Update on Park District Board Tour of our Parks on August 28th
- 4.2 Staff Comments

5.0 ATTORNEY REPORT

6.0 TREASURER REPORT

7.0 ACTION ITEMS

- 7.1 Discussion and/or Approval of 2017-2018 Audit as Presented by Lauterbach & Amen, LLP
- 7.2 Discussion and/or Approval of Ordinance 18-07 an Ordinance Amending the Park District of La Grange Code of Ordinances Section 524 Regarding the Possession, Consumptions and Sale of Alcohol
- 7.3 Discussion and/or Approval of Board Policy #730 Service Animal Policy
- 7.4 Discussion and/or Approval of Board Policy #732 Grievance Procedure under the Americans with Disabilities Act

**8.0 BOARD BUSINESS
OLD BUSINESS**

- 8.1 Board Discussion of Park Tour by Board, Staff and Residents to Review Possible Future Capital Expenditures
- 8.2 Board Discussion on Capital Replacement Plan
- 8.3 Board Discussion Regarding Dogs in the Parks

NEW BUSINESS

- 8.4 Board Discussion of OSLAD Grants

9.0 COMMITTEE REPORTS

- 9.1 Administration Committee (Commissioner Penicook)
- 9.2 Public Relations Committee (Commissioner Lacey)
- 9.3 Finance & Capital Project Committee (Commissioner Ashby)
- 9.4 User Group Committee (Commissioner Vear)
- 9.5 Marketing Committee (Commissioner Jacobs)

10.0 PUBLIC COMMENTS (Board Manual Section #152)

11.0 BOARD COMMENTS

12.0 EXECUTIVE SESSION

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)

13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

14.0 ADJOURNMENT

9-7-2018
Dean Bissias
Board Secretary

Parks & Recreation... The Benefits are Endless!

LaGrange

Capital Budget 2018-2019
Approved 5-14-2018

Capital Projects Summary

	Project Costs	FY Spent to Date	Proposed 2019 Budget	2018 Budget
Safety /Legal Projects	857,950	0		607,950
Capital Projects Scheduled for 2017-2018	490,100	0		139,000
Computers/Communication Improvements	10,500	0		10,500
Multi-Park Fixtures & Amenities	29,500	0		26,500
Planning & Design	2,000	0		2,000
Contingency	15,000	0		15,000
Paving & Lighting	0	0		0
Projected Capital Project Total	1,405,050	0		800,950
Funding Sources				
Carryover from Capital Fund				207,500
Revenue from Paving Lighting Fund				60,000
Projected Revenue from Operations General Fund				150,000
Projected Revenue from Operations Recreation Fund				0
Revenue from Special Recreation Fund ADA Upgrades				100,000
Revenue from Roll Over Bonds				80,000
Revenue from General Operation from Affiliates				10,000
Carry Over from Sale of Property				200,000
Total Funding Available				807,500
Funding less Projected Project Costs				\$ 6,550

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2018-2019 Budget	
Safety & or Legal								
FIT	Additional Group Fitness Equipment	S	37	In Progress	12,500		12,500	
RAM	New Entrance and Exit Doors to Recreation Center	S	33	Currently Not Funded	45,000		45,000	
GOD	Gordon Park New Entrance (Shawmut Avenue)	L	31	Funded	50,000		0	
RAM	Emergency Roof Repair/ Patch	S	30		30,000		30,000	
ADA	ADA Improvement Plan Phase 2	L & S	30	In Progress	80,000		80,000	
GIL	Redo Path at Gilbert Park	S	29	In Progress	90,000		90,000	
M/ E.	Replace John Deere Mowers and Attachments	S	29		90,000		90,000	
Admin	Replace Accounting Software	L	26		60,000		60,000	
FIT	Childcare Enhancements	S	25	In Progress	2,500		2,500	
ADA	ADA Improvement Plan Phase 1	L	25		20,000		20,000	
RAM	Seek the Acquisition of Additional Land (NICOR)	L	25	In Progress	0		0	
M. E.	Replace Maintenance Dept. Crew Cab	S	24	In Progress	40,000		40,000	
Gil	Replacement of Furnace	S	24	Currently Not Funded	5,800		5,800	
RAM	Replace Last Section of Roof Over Recreation Side of Facility	S	24	Funded	200,000		0	
SEG	Parking Lot 48th St.(Lot Near Preschool Building)	S	23	In Progress	40,000	In Progress	40,000	
SEG	Parking Lot 47th St.	S	23	In Progress	40,000	In Progress	40,000	
RAM	Seal and Strip Parking Lot at Recreation Center	S	19		14,000		14,000	
GOR	Install Fence and Gates Adjacent to Village Parking Lot	S	17	Completed	5,500		5,500	
ADMIN	Credit Card Chip Readers	L	17		2,650		2,650	
GOR	Demolition of Buildings Village Requirement	L	10	Completed	30,000	0	30,000	
Totals					857,950	\$	\$	607,950

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2018-2019 Budget	
Proposed Projects For 2018-2019								
ADMIN	Master Plan Update of Survey Information		30	Currently Not Funded	135,000			
GORD	Gordon Veterans Memorial		27	Currently Not Funded	10,000			
FIT	Additional Strength Equipment		25		3,500		3,500	
RAM	Golf Simulator Unit		24	Currently Not Funded	17,000		0	
RAM	Golf Simulator Room build out		24	Currently Not Funded	15,000		0	
DEN	Dog Park Fencing		24	Currently Not Funded	15,000		0	
FIT	Building Sign for Fitness Center		23	In Progress	7,500		7,500	
SED 25	New Shelter at Sedgwick Park		23	Currently Not Funded	75,000		0	
GORD	Butterfly Garden Renovation		22		5,000		5,000	
RAM	Replacement of Office Windows		21		15,000			
ADMIN	REC TRAC Upgrade 3.1 Installation & Training		19	In Progress	19,100		19,000	
SED	Resurface Tennis Courts		19		20,000		20,000	
RAM	Repaint Wes Wall in Gymnasium		19	In Progress	4,000		4,000	
CC	Replace Playground at Community Center		18		80,000		80,000	
RAM	Replace HVAC-RTU		18	Currently Not Funded	7,500		0	
DEN	New Fence Around Community Garden		16	Currently Not Funded	10,000		0	
PARK	New Parks ID Sign		14	Currently Not Funded	26,000		0	
GOR	New Gordon Park ID Sign		14	Currently Not Funded	10,000		0	
DEN	Repair Lights Near Community Garden		11	Currently Not Funded	4,000		0	
DEN	Community Garden Sign		7	Currently Not Funded	2,000		0	
RAM	Replace Sprinkler System Check Valve		6	Currently Not Funded	9,500		0	
					Totals	\$ 490,100	\$ -	139,000

Capital Project Description & Project Number Identification	L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2018-2019 Budget
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Annual Capital Project Items						
COMPUTERS/COMMUNICATION IMPROVEMENTS						
CCI 5	Replacement of Computers	25	Currently Not Funded	2,000		2,000
CCI 9	Laptop Replacement	25		0		0
CCI 10	Financial Software Upgrades	19		1,000		1,000
CCI 11	Recreation Software Upgrades	19		2,000		2,000
CCI 1	Misc. Programs/Licenses	18		2,500		2,500
CCI 2	Computers Unforeseen	18		3,000		3,000
	Totals			\$ 10,500	\$	\$ 10,500
Multi-Park Fixtures & Amenities						
PDLG 3	Soccer Field Restoration	39		10,000		10,000
MFA 1	Picnic Tables/Benches/Garbage Cans/Bleachers	26		7,500		3,500
MFA 2	Basketball & Volleyball Standards/Backboard Replacement	26		2,000		2,000
MFA 6	Recycling Program Equipment/Signs/Containers	26		1,000		1,000
MFA 8	Age Appropriate signs	20		1,000		1,000
MFA 4	Park Regulation/Information Signs	20		3,000		3,000
PDLG	Emerald Bore Tree Replacement Plan	15		5,000		6,000
	Totals			\$ 29,500	\$	\$ 26,500

Capital Project Description & Project Number Identification	L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2018-2019 Budget
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Planning and Design

PD 1	Site Documents (Surveys, Appraisals, etc.)		26	2,000		2,000
	Totals			\$ 2,000	\$ -	2,000

CONTINGENCY

CON 1	Reserved for Unforeseen Expenses			15,000		15,000
	Totals			\$ 15,000	\$ -	15,000

PAVING AND LIGHTING

GIL	Redo Path at Gilbert Park	\$	29	In Progress	See Safety & Legal	0
SEG	Parking Lot 48th St. (Lot Near Preschool Building)	\$	23	In Progress	See Safety & Legal	0
SEG	Parking Lot 47th St.	\$	23	In Progress	See Safety & Legal	0
DEN	Denning Park Parking lot Lights repairs		23	Currently Not Funded		0
RAM	Seal and Strip Parking Lot at Recreation Center	\$	19	Completed	See Safety & Legal	0
SPR 10	Tennis Court Resurface Spring Park 19-20 budget year		19	Currently Not Funded		0
SEG 29	Tennis Court Resurface Sedgwick Park 18-19 budget year		19	Currently Not Funded		0
STO 9	Remove Stone Park Basketball Courts		13	Currently Not Funded		0
	Totals	\$			\$ -	\$ -

Section 1



MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

MEETING NOTICE

The regular meeting of the Board of Commissioners will take place at:

7:00 PM

Monday, September 10, 2018

Park District of La Grange Recreation Center

536 East Avenue

La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias
9/07/18



Park District of La Grange...Your Fun & Fitness Destination!

Park District of La Grange SUSPENSE CALENDAR

Regular, Annual & Biannual Reviews			
Date to be Addressed	Issue/Topic	Assigned Party/Individual	Date of Entry
February	Approve agency goals	Board of Commissioners	3/15/2007
March	Presentation of Upcoming Fiscal Year Annual General Operation Budget	Executive Director	11/19/2009
	Establish upcoming fiscal year MBO's	Staff and Board of Commissioners	11/19/2009
	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
April	Review of bylaws (Every Three Years)	Staff and Administration	12/28/2001
	Approval of MBO's For the Upcoming Fiscal Year	Board of Commissioners	11/19/2009
	Review of salary ranges (Every Two Years)	Executive Director	12/28/2001
	Approval of Annual General Operating Budget	Board of Commissioners	11/19/2009
May	Annual review of SEASPAR draft budget	Board of Commissioners	12/28/2001
June	Annual review of personnel & safety policies (PDRMA) if needed	Administrative Staff	12/28/2001
	Approval of Capital Budget	Board of Commissioners	11/19/2009
July	Board Elections	Board of Commissioners	11/19/2009
	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
September	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
October	Review appointment of auditor (3 Years Intervals, due 2016)	Board of Commissioners	12/28/2001
November	Publish annual financial summary report for residents	Administrative Staff	12/28/2001
	Approval of PDLG Tax Levy	Board of Commissioners	11/19/2009
	Approval of Ordinance to county Clerk to Reduce Funds in Recreation Fund	Board of Commissioners	11/19/2009
	Approval of Abatement Ordinance regarding General Obligation Bonds	Board of Commissioners	11/19/2009
	Approval of SEASPAR Tax Levy	Board of Commissioners	11/19/2009
December	Annual evaluation of Executive Director	Board of Commissioners	12/28/2001
	Review Mission Statement	Board of Commissioners	12/28/2001

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2018**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the second Monday of the month (except where noted meeting to fall on the first Monday of the month). All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 8

Monday, February 12

***Monday, March 5** *(First Monday to allow 2018-2019 G.O. Budget to be on display the legal requirement of 30 days)*

Monday, April 9

Monday, May 14

Monday, June 11

Monday, July 9

Monday, August 13

Monday, September 10

Monday, October 8

Monday, November 12

Monday, December 10

Section 2



COMMUNICATIONS & FOIA

Section 3



CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525**

MEMORANDUM

**TO: BOARD OF COMMISSIONERS
FROM: DEAN BISSIAS - EXECUTIVE DIRECTOR\BOARD SECRETARY
RE: CONSENT AGENDA ITEMS
DATE: September 10, 2018**

The matters included in this consent agenda require a roll call vote.

CONSENT AGENDA ITEM 1: Approval of the Minutes of the Regular Board Meeting of August 13, 2018

CONSENT AGENDA ITEM 2: Approval of the Minutes of the Special Board Meeting of August 28, 2018

CONSENT AGENDA ITEM 2: Approval of the Financial Reports dated August 31, 2018

CONSENT AGENDA ITEM 3: Approval of the Consolidated Vouchers for September dated September 10, 2018

****CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items, or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

AUGUST 13, 2018

President Penicook called the meeting to order at 7:04 P.M.

PRESENT: Commissioners Penicook, Vear, Lacey*, Jacobs

ABSENT: Commissioner Ashby

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Facilities Chris Finn, Superintendent of Recreation Kevin Miller, Superintendent of La Grange Fitness Jenny Clark, Superintendent of BASE Leanna Hartung, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Jim Rock, Brian Opyd, Tim O'Brien, Bob Sherman

* Commissioner Lacey arrived at 7:08 P.M.

Commissioner Penicook welcomed everyone to the meeting and asked for changes to the agenda.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section # 152)

Brian Opyd, 109 8th Avenue, La Grange, wondered why there were no swimming classes in our brochure. He suggested partnering with other communities with pools. He received a flyer from Oak Park giving discounts to La Grange residents for their ice rink. Director Bissias stated staff has spoken with Max Aquatics; however, partnering did not work financially or with class scheduling.

Superintendent of Recreation Kevin Miller stated Lyons Township High School was contacted but their pool is unavailable and overbooked.

Brian Opyd praised our variety of programs. He suggested using our green spaces in a non-organized manner to encourage conversation in our parks. For example, benches can be placed across from one another, so people can carry on a conversation.

Commissioner Lacey arrived at 7:08 P.M.

Consent Agenda

Commissioner Jacobs motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of July 9, 2018; Item 3.2 Approval of the Minutes of the Executive Session Meeting of July 9, 2018; Item 3.3 Approval of the Financial Reports dated July 31, 2018; Item 3.4 Approval of the Consolidated Vouchers for August dated August 13, 2018. Commissioner Vear seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Vear, Lacey, Jacobs

NAYES: None

ABSENT: Commissioner Ashby

Staff Reports

Director's Report

- Director Bissias has been updating the board policy manual and it is 55% complete. Once it is completed it will be sent to the attorneys, the Board, and PDRMA for approval.
- Director Bissias and Superintendent of Facilities Chris Finn have been evaluating the fitness center construction warranties. There are minor items that have been discussed with the contractors prior to the one-year deadline.
- Director Bissias thanked everyone who helped and attended the Endless Summerfest. The final income and expense numbers are not available yet but judging by the crowd, the event was successful.

Staff Comments

Superintendent of BASE Leanna Hartung

- School begins August 22, 2018. She is hiring and making plans for the first few months of school.
- Cossitt School is the only school with openings for District 102.
- There is a back to school event at Denning Park for Cossitt School. She will be there to promote BASE.

Superintendent of La Grange Fitness Jenny Clark

- There are over 2,100 members at the fitness center.
- The new membership promotion for August is a free La Grange Fitness baseball hat.
- Visits are slower in the summer. She anticipates some membership decline in September due to yearly renewals.
- Staff is working on our one-year anniversary celebration that will take place September 15, 2018 from 9:00 A.M. to 12:00 P.M. There will be 50% off initiation fees, sample group fitness classes, ask a trainer, chair massages, raffles, giveaways and more.
- Prior to the anniversary event, there will be a member appreciation week. Each day there will be something for members to take part in or receive.

REGULAR BOARD MEETING - AUGUST 13, 2018

- An Instagram account has been set up for La Grange Fitness. There are 43 followers.
- She has hired Melissa Perez as her new Fitness Coordinator. Jessica Skelly is now her Membership Coordinator.

Superintendent of Recreation Kevin Miller

- The Rec Department is finalizing summer classes.
- Registration for fall programs began August 9, 2018 for residents and August 16, 2018 for non-residents.
- Staff is working on organizing the upcoming basketball season.
- He thanked the Board for helping at Endless Summerfest.

President Penicook suggested increasing the enrollment for the free senior Hawaiian Social. Superintendent of Recreation Miller stated the event used to be sponsored and we try to break even. We have increased enrollment slightly, but there are no sponsors and we do not want to have a large loss on the event.

President Penicook noted that she was impressed with the promotion of the Endless Summerfest on Facebook and on billboards.

Superintendent of Facilities Chris Finn

- Summer recreation classes and camps are winding down.
- He is now working on capital projects.
- Rentals are slow in August with vacations and school starting.
- The software upgrade to 3.1 is complete and now staff is working on a few minor issues.

Attorney Report

None

Treasurer Report

None

Action Items

Discussion and Possible Approval of a License Agreement with St. Francis Parish
Attorney Jim Rock explained to the Board that the license agreement with St. Francis is an annual renewal for the BASE program. The Archdiocese will not enter into an agreement for more than one year at a time. There is no fee increase this year, however, we were told there could be a significant increase next year. We have asked that we be informed of any potential increase prior to our budget process.

Commissioner Vear motioned to approve the license agreement with St. Francis Parish for the BASE program.

Commissioner Jacobs seconded the motion, which passed unanimously by Roll Call Vote as follows:

REGULAR BOARD MEETING - AUGUST 13, 2018

AYES: Commissioners Penicook, Vear, Lacey, Jacobs
NAYES: None
ABSENT: Commissioner Ashby

Board Business

Old Business

Board Discussion Regarding Dogs in the Parks Survey

- Commissioner Jacobs reviewed the final results of the Dogs in the Parks survey.
- The marketing committee separated the two issues of an unleashed dog park and walking dogs with a leash in the parks.
- There were 863 total responses.
- Commissioner Jacobs stated she would try to categorize and prioritize the comments for the next meeting as it was stated in the last minutes that the marketing staff would do so, but they are very busy.
- A table comparing area park districts was sent to the Marketing Committee showing La Grange, La Grange Park, Countryside and Hinsdale do not allow dogs on leashes in their parks, although the latter two do have some accommodations. Several communities, including Western Springs and Brookfield, allow residents to walk leashed dogs in parks.
- Responses from La Grange residents were 95%. Other communities included La Grange Park (2nd most common).
- From the total responses, 88% were in favor of leashed dogs in the parks. Those in favor of an off leash dog park was 86%.
- There are only 875 dog licenses in La Grange. It is possible that many residents do not obtain licenses for their dogs.
- It was discovered that the Uptown Apartments were advertising a dog park at Gordon Park as a marketing tool for their property. Superintendent of Facilities Finn has spoken to the manager several times and the Village has issued tickets to a few that have disobeyed the rules prohibiting dogs in the park.
- President Penicook read a memo from Park & Maintenance Foreman Claudia Galla to Director Bissias. Claudia stated that her crew spends a good deal of time checking the fields and parks for dog waste before they mow. If they miss a pile, and the waste gets on the equipment, they have to take it back to the building and wash it off before they can resume mowing.

Board Discussion of Dogs in the Parks Next Phases

- Director Bissias asked the Board to submit questions to staff to send out to other park districts regarding the dog park.
- He wants to email park foremen and superintendents for their feedback.
- President Penicook suggested emailing directors also to hear about their safety concerns.

REGULAR BOARD MEETING - AUGUST 13, 2018

- The questions will be discussed at the next meeting.
- The surveys will be sent out by the end of September.

Discussion, Nomination and Vote for Board President, Board Vice President, Board 2nd Vice President, Board Secretary, Treasurer

Attorney Jim Rock confirmed there were no other nominations. Commissioner Jacobs motioned to appoint Bob Vear as Board President; Mary Ellen Penicook as Board Vice President; Lynn Lacey as 2nd Vice President; Dean Bissias as Board Secretary; Rob Metzger as Board Treasurer. Commissioner Lacey seconded the motion; which passed unanimously by Voice Vote.

New Business

Board Discussion and Possible Scheduling of a Park Tour to Review Potential Future Capital Expenditures

President Penicook stated the park tour and workshop will be a public meeting at 5:30 P.M. on Tuesday, August 28, 2018. There will be a public notice posted. We will hop on the PDLG bus and tour all of the parks. The Board will be able to see the big picture as well as specific projects that need to be done, in order to better prioritize the expenditures needed.

Treasurer Rob Metzger will join us soon to talk about what level of reserves we should maintain.

Director Bissias is working on OSLAD grants.

Committee Reports

Administration Committee

President Penicook stated since the last meeting, the Pathway Senior Living sale closed and funding was received.

The Administration committee is looking forward to reviewing the revised Board Manual.

Public Relations Committee

Commissioner Lacey stated the Park District relationship with the community is fine due to staff and the newspapers promoting us.

Finance & Capital Project Committee

No report.

User Group Committee

Commissioner Vear stated a user group for the dog park might be added in the future.

REGULAR BOARD MEETING - AUGUST 13, 2018

Marketing Committee

Commissioner Jacobs stated there have been marketing meetings quarterly over the past year. There have been improvements to the website and staff is doing a great job. According to the committee the use of survey monkey on the webpage was very successful as more than 800 responses were submitted in about three weeks.

Public Comments (Board Manual Section #152)

Bob Sherman, 735 S. Brainard Avenue, La Grange, stated he could not be at the last meeting. Looking at the data from the survey now, he feels it is biased.

Brian Opyd, 109 8th Avenue, La Grange, appreciated the movie in the park event. He stated the insect repellent giveaway was genius.

Board Comments

Commissioner Jacobs thanked the public for their comments and for coming to the meeting.

Commissioner Vear thanked Commissioner Jacobs for her hard work on the dog park survey. He complimented staff for a great Endless Summerfest.

President Penicook was impressed with everything at Endless Summerfest this year from the kids picking up garbage, to the way the space was maximized, to the choice of bands. Everyone had a wonderful time. Staff put in a lot of hard work to make it a success. She thanked Commissioner Vear for stepping up as Board President. She agreed to assist and advise him whenever needed.

Director Bissias thanked President Penicook for her years of devotion to the Park District. There were many emails, phone calls and court dates. She has accomplished a lot for the District and it will not be forgotten.

President Penicook stated that the Park District has grown and improved immensely in the 13 years she has been on the board. We are fortunate to have a capable and dedicated staff, and a vibrant community to live in. Board members have an important role in hiring, advising, encouraging, and supporting staff, while protecting the interests of the public, but it is the staff that does the amazing day-to-day work that makes the District great.

She stated it has been very gratifying when her neighbors and friends make a point to let her know how much they enjoy the facilities, programs and events at the Park District. She stated that she is very proud of the collaboration that takes place between the Board, the staff, and the community.

REGULAR BOARD MEETING - AUGUST 13, 2018

Executive Session

None

Adjournment

Commissioner Lacey moved for adjournment at 8:19 p.m. The motion was seconded by Commissioner Jacobs and passed unanimously by Voice Vote.

Mary Ellen Penicook, President

Constantine Bissias, Secretary
Approved 09/10/2018

**MINUTES OF THE SPECIAL BOARD MEETING
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS**

TUESDAY, AUGUST 28, 2018

President Vear called the meeting to order at 5:30 P.M.

PRESENT: Commissioners Vear, Penicook, Ashby***, Lacey*,
Jacobs**

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of
Facilities Chris Finn, Park & Maintenance Foreman
Claudia Galla, Superintendent of Recreation Kevin
Miller, Fitness Center Supervisor Jenny Clark,
Recording Secretary Ginger Zeman

OTHERS PRESENT: Tim O'Brien

* Commissioner Lacey met the bus at the Community Center at 5:40 P.M.

**Commissioner Jacobs met the bus at Stone Park at 6:40 P.M.

*** Commissioner Ashby met the bus at Gilbert Park at 6:50 P.M

**Board to Visit/Tour the Following Parks in the Order in Which They
are Listed.**

**There will be no discussion of any Park District business on the bus. The
tour is for the Board to get acquainted with our parks and facilities.**

Community Center

Director Bissias informed the Board that the Village of La Grange owns the Community Center and the Park District maintains it. We paid \$1 for a 99 year lease with the Village and we have 80 years left. The LeaderShop uses it on Tuesdays and Thursdays. Caring 4 Kids uses it Mondays, Wednesdays and Fridays. Lynn Lacey uses it for her Lacey/Hill Annual Thanksgiving Dinner, and other free dinner events during the year. There are many other community rentals, resident and non-resident rentals, and program use in this building.

- Roof leaks. We are hoping to negotiate a new roof with the Village.
- Playground replacement to ADA specifications this year.
- Kitchen improvements needed.

SPECIAL BOARD MEETING – AUGUST 28, 2018

Rotary Park

- The back fence needs to be replaced without a double gate.
- Concrete repair or replacement.
- The shelter needs to be replaced.
- Add more picnic tables.
- Add more benches facing each other for conversation.
- Grassy area needs to be leveled.

Gordon Park

- More shade is needed around splash pad.
- Additional trees needed around the perimeter of the park.
- The butterfly garden cannot be redone until the Village fixes the drainage in the parking lot.
- The east half of the park needs to be redeveloped. The ballfields would be turned outward. There would be room for another soccer field. The walking path would be extended around the area.
- Add more work out apparatus on the north side.
- All the tennis courts are going to be removed.

Stone Park

Director Bissias stated he would like to take down the basketball shoot around. Commissioner Penicook would like feedback from the neighborhood regarding this change.

Gilbert Park

Summer camp and preschool use this facility.

- The building needs a new furnace.
- The path around the park needs to be replaced.
- The playground is 23 years old.

Elm Park

- Remove and replace the asphalt basketball shoot around.

Denning Park

- Looked at the possible dog park area.

Waiola Park

- Replace the playground in 2-3 years.

Spring Park

- Replace the playground in 3-5 years.

SPECIAL BOARD MEETING – AUGUST 28, 2018

Sedgwick Park

Summer camp and preschool use this facility.

- Remove and replace the parking lot by the building.
- Add a new shelter by the playground for camps, rentals and athletics.
- Looked at a possible dog park area on the corner of 47th Street and East Avenue.

Adjournment

Commissioner Penicook moved for adjournment at 8:30 P.M. The motion was seconded by Commissioner Jacobs and passed unanimously by Voice Vote.

Bob Vear, President

Constantine Bissias, Secretary
Approved 09/10/2018

**PARK DISTRICT OF LA GRANGE
STATEMENT OF REVENUES AND EXPENDITURES
August 31, 2018**

FUND	FUND BALANCE 05/01/2018	YEAR TO DATE REVENUE	YEAR TO DATE EXPENSE	REVENUE OVER EXPENDITURES	TRANSFERS	FUND BALANCE 8/31/2018
GENERAL	\$ 425,311	\$ 4,394,902	\$ 294,056	\$ 4,100,846		\$ 4,526,157
RECREATION	534,249	1,090,119	739,451	350,668		884,917
FITNESS CENTER	(76,979)	242,035	202,925	39,110		(37,869)
IMRF	65,567	129,516	37,194	92,322		157,889
PAVING & LIGHTING	87,772	22,895	15,638	7,257		95,029
LIABILITY INSURANCE	74,464	104,616	43,718	60,898		135,362
AUDIT	7,028	14,942	10,375	4,567		11,595
SPEC RECREATION	272,334	238,944	123,315	115,629		387,963
FICA/MEDICARE	76,040	119,553	34,870	84,683		160,723
TOTAL OPERATIONS	1,465,786	6,357,522	1,501,542	4,855,980	-	6,321,766
CAPITAL PROJECTS	212,833	-	57,127	(57,127)		155,706
DEBT SERVICE	34,599	869,974	124,103	745,871		780,470
GRAND TOTAL	\$ 1,713,218	\$ 7,227,496	\$ 1,682,772	\$ 5,544,724	\$ -	\$ 7,257,942

TREASURER'S PROOF, CASH IN BANK:

ACCOUNT	BALANCE BEG OF MO	CURRENT RECEIPTS	CURRENT DISBURSEMENTS	TRANSFERS	BALANCE END OF MO
INVESTMENTS	\$ 6,348,740	\$ 81,258			\$ 6,429,998
IPDLAF	863,424	502,315	(237,815)	(200,000)	927,924
FIRST NATL CHKG	25,808	263,875	(180,184)	200,000	309,499
CASH REGISTER BANK	1,885				1,885
TOTAL CASH	7,239,857				7,669,306
Taxes Receivable	587,182	(500,662)			86,520
Accounts Receivables	-				-
Prepaid expense	17,927	(71,316)			(53,389)
Accounts Payable	(264,387)		14,533		(249,854)
Accrued Payroll	-				-
Deferred Tax Revenue	(587,182)	500,662			(86,520)
Deferred Revenue	(106,628)	(1,493)			(108,121)
FUND BALANCE	\$ 6,886,769	\$ 774,639	\$ (403,466)	\$ -	\$ 7,257,942

GENERAL FUND - CONTINUED

EXPENSES

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
ADMINISTRATIVE EXPENSES (Continued)						
01-5-00-7-75010	201	664	-	520	4,250	12%
01-5-00-7-76010	16	2,241	65	2,262	9,990	23%
01-5-00-7-76400	-	75	-	11	838	1%
01-5-00-7-76500	-	-	-	-	7,500	0%
01-5-00-7-77412	4,294	5,548	3,117	8,719		
TOTAL ADMIN EXP	40,872	164,600	40,181	172,233	568,867	30%

REPAIRS AND MAINTENANCE

01-6-00-5-51300	11,095	43,310	11,219	44,374	141,021	31%
01-6-00-5-51400	2,462	9,374	2,863	8,586	19,000	45%
01-6-00-6-80010	-	59	-	83	500	17%
01-6-00-6-81010	8,279	27,845	8,299	25,896	81,094	32%
01-6-00-6-82010	671	2,574	765	3,629	8,500	43%
01-6-00-6-89200					850	0%
01-6-00-7-83010	1,768	4,635	460	4,195	14,938	28%
01-6-00-7-84010	258	4,328	388	3,292	13,785	24%
01-6-00-7-85010	70	433	94	389	7,575	5%
01-6-00-7-86010	16	398	-	707	3,275	22%
01-6-00-7-87010	-	1,651	241	1,669	5,000	33%
01-6-xx-6-88000	6,992	21,440	7,349	23,267	53,590	43%
01-6-xx-6-88100	864	1,939	491	2,575	21,900	12%
01-6-xx-6-88200	3,439	4,489	1,619	2,991	8,050	37%
01-6-xx-6-89000	15	15	-	170	2,750	6%
TOTAL MAINTENANCE EXP	35,929	122,490	33,788	121,823	381,828	32%

TOTAL GENERAL FUND EXPENDITURES

76,801	287,090	73,969	294,056	950,695	31%
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PARK DISTRICT OF LA GRANGE

RECREATION FUNDSTATEMENT OF REVENUES AND EXPENDITURES
FOR THE FOUR MONTHS ENDED AUGUST 31, 2018

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-2-40000	Property Taxes	119,959	448,100	82,922	479,264	498,713	96%
13-5-00-3-43100	Vending Soda/Water	224	2,606	328	563	3,500	16%
13-5-00-3-42000	Soccer Field Usage	6,198	6,513		800	28,700	3%
13-7-xx-3-48000	Facility Usage Fees (not Rec Ctr)	1,653	9,579	885	10,707	15,300	70%
13-7-00-3-42000	Donations/Sponsorships			500	2,100	7,000	30%
13-7-00-3-43000	Misc./ Concession Income	1,576	3,550	3,104	7,036	1,000	0%
13-7-00-3-45000	Registration Assessment	87,880	338,821	85,958	321,593	1,043,467	31%
13-7-xx-3-49000	Activity Fees	13,513	67,786	12,089	65,084	322,713	20%
13-7-09-3-49xxx	Recreation Center						
	TOTAL RECREATION REVENUE	231,003	876,955	185,786	887,147	1,920,393	46%

EXPENSES

ADMINISTRATIVE EXPENSES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-5-51100	Administrative Salaries	33,274	140,957	34,923	144,873	462,126	31%
13-5-00-5-51200	Clerical Wages	2,599	10,893	2,714	12,198	43,428	28%
13-5-00-5-53001	Health & Life Insurance	10,760	43,042	11,562	46,248	146,709	32%
13-5-00-5-54010	Education & Training	53	3,553	-	2,764	18,473	15%
13-5-00-5-55010	Automobile Travel Reimbursement	-	412	-	389	4,170	9%
13-5-00-6-60010	Promotion & Publicity	1,182	4,082	630	6,059	38,898	16%
13-5-00-6-61000	Legal Fees	322	3,079	-	2,746	21,338	13%
13-5-00-6-61010	Consultant Fees			-	-	1,800	0%
13-5-00-6-61020	Background Checks			-	235	350	67%
13-5-00-6-65001	Bank Service Fees	478	3,810	484	2,865	11,500	25%
13-5-00-6-66010	Dues & Subscriptions	112	639	-	546	7,838	7%
13-5-00-6-67010	Communications Services	1,065	6,536	679	5,441	18,715	29%
13-5-00-6-68010	Computer Software Contracts	3,798	9,405	3,381	10,720	17,514	61%
13-5-00-6-69010	Legal Notices & Publications	296	296	375	375	1,800	21%
13-5-00-6-69110	Printing/Design Service	(86)	9,674	156	9,902	34,988	28%
13-5-00-7-71010	Administrative Expense Account	59	119	-	184	600	31%
13-5-00-7-72010	Employee / Public Relations	124	988	-	452	5,950	8%
13-5-00-7-73010	Office/Administrative Supplies	199	1,502	500	1,981	7,450	27%
13-5-00-7-74010	Computer Supplies & Equipment	135	135	-	-	925	0%

EXPENSES

ADMINISTRATIVE EXPENSES (Continued)

	PRIOR YL. CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-7-75010 Office Equipment	201	664	-	520	4,250	12%
13-5-00-7-76010 Postage & Delivery	16	2,241	65	2,262	9,990	23%
13-5-00-7-76400 Banquet Beverage Service	-	75	-	11	838	1%
13-5-00-7-76500 Unforseen Expense	-	-	-	-	7,500	0%
TOTAL ADMIN EXP	54,587	242,102	55,469	250,771	867,150	29%

REPAIRS AND MAINTENANCE

13-6-00-5-51300 Maintenance Wages	11,095	43,309	11,219	44,374	141,021	31%
13-6-00-5-51400 Part-time Maintenance Wages	2,462	9,374	2,863	8,586	19,000	45%
13-6-00-6-80010 Equipment Rentals	-	59	-	83	500	17%
13-6-00-6-81010 Maintenance Services	8,279	27,845	7,972	25,569	81,094	32%
13-6-00-6-82010 Vehicle Parts and Repairs	671	2,574	765	3,629	8,500	43%
13-6-00-7-83010 Maintenance Supplies	1,768	4,635	460	4,195	14,938	28%
13-6-00-7-84010 Maintenance Materials	258	4,328	388	3,150	13,785	23%
13-6-00-7-85010 Petroleum Products	70	433	94	389	7,575	5%
13-6-00-7-86010 Maintenance Tools/Equipment	16	398	-	707	3,275	22%
13-6-00-7-87010 Park Landscaping	-	1,651	241	1,811	5,000	36%
13-6-xx-6-88000 Utilities - Electric	6,992	21,439	7,349	23,267	53,590	43%
13-6-xx-6-88100 Utilities - Natural Gas	864	1,939	491	2,575	21,900	12%
13-6-xx-6-88200 Utilities - Water	3,439	4,489	1,619	2,991	8,050	37%
13-6-xx-6-89000 Park & Facility Improvements/Repairs	15	15	-	170	2,750	6%
TOTAL MAINTENANCE EXP	35,929	122,488	33,461	121,496	380,978	32%

RECREATION EXPENSES

13-7-00-5-51500 Facility Rental Supervisors/ Custodians	4,048	16,910	5,085	19,931	93,455	21%
13-7-00-7-77100 Community Support	-	120	-	-	2,000	0%
13-7-00-7-77402 Special Events	8,342	13,153	8,549	13,297	15,965	83%
13-7-00-7-78000 Program & Facility Equipment	285	746	360	3,747	17,975	21%
13-7-01-6-63000 Athletic Officials	152	1,672	-	910	30,112	3%
13-7-xx-5-52000 Program Supervisors/Leaders	14,606	48,266	14,704	48,642	169,685	29%
13-7-xx-6-62000 Contracted Instruction & Services	8,961	75,319	16,667	78,181	312,853	25%
13-7-xx-6-63000 Transportation	599	2,378	1,268	2,564	3,450	74%
13-7-xx-7-79000 Program Supplies	1,680	12,379	3,811	15,672	53,655	29%
TOTAL RECREATION EXPENSES	38,673	170,943	50,444	182,944	699,150	26%
TOTAL RECREATION EXPENDITURES	129,189	535,533	139,374	555,210	1,947,278	29%

**PARK DISTRICT OF LA GRANGE
BEFORE & AFTER SCHOOL PROGRAM
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE FOUR MONTHS ENDED AUGUST 31, 2018**

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-xx-3-49000	Tuition/ Fees	63,697	202,294	74,338	202,972	688,075	29%
	Fundraiser		624				
	TOTAL BASE REVENUE	63,697	202,918	74,338	202,972	688,075	29%

EXPENSES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-XX-5-52000	Wages	17,378	102,745	22,228	133,717	513,172	26%
12-7-XX-5-52010	Social Security/ Medicare	1,329	7,653	1,700	11,765	39,258	30%
12-7-XX-5-52015	Pension	1,310	7,824	1,522	8,465	38,063	22%
12-7-XX-5-52020	Health Insurance	610	2,438	1,813	7,250	21,751	33%
12-7-00-5-54040	Seminars/ Training					2,025	0%
12-7-00-5-55012	Mileage Reimbursement		750	-	75	1,500	5%
12-7-00-6-60010	Apparel	520	520	1,172	1,735	2,300	75%
12-7-00-6-60011	Banners			187	241	-	#DIV/0!
12-7-00-6-61020	Background Checks	250	250	-	200	350	57%
12-7-00-6-65004	Merchant Fees			97	2,189	10,500	21%
12-7-00-6-66026	Dues					500	0%
12-7-00-6-67033	Cell Phone Reimbursement	114	879	65	580	5,200	11%
12-7-00-6-68012	Computer Software/ Upgrades	37	439	-	733	8,000	9%
12-7-00-6-69021	Classified Ads for Staffing	-	1,424	218	891	1,800	50%
12-7-00-6-82011	Equipment R&M		45			500	0%
12-7-00-7-71015	Exp Acct - Supt of BASE					200	0%
12-7-00-7-72041	Part Time Employee Recognition	40	40	131	131	600	22%
12-7-00-7-75026	Computer Equipment	2,792	2,792			-	0%
12-7-00-7-79000	Supplies - Admin	1,421	1,565	1,222	1,644	5,015	33%
12-7-XX-6-63020	Field Trips	380	2,562	3,647	6,081	7,350	83%
12-7-XX-6-64000	Facility Rental	900	900			912	0%
12-7-XX-7-78000	Program Equipment/ Appliances			320	320	1,000	32%
12-7-XX-7-79000	Supplies	782	4,050	1,516	3,577	10,000	36%
12-7-XX-7-79110	Food	2,039	6,093	1,504	4,647	32,810	14%
	TOTAL BASE EXPENDITURES	29,902	142,969	37,342	184,241	702,806	26%

REVENUE OVER EXPENDITURES	33,795	59,949	36,996	18,731	(14,731)
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PARK DISTRICT OF LA GRANGE
FITNESS CENTER
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE FOUR MONTHS ENDED AUGUST 31, 2018

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-7-00-3-49000	MEMBERSHIP FEES	15,905	15,905	42,477	195,579	684,380	29%
11-7-00-3-49050	INITIATION FEES			10,380	22,305	38,750	58%
11-7-00-3-49100	PERSONAL TRAINER FEES			5,228	22,252	51,330	43%
11-7-00-3-49300	CHILDCARE SERVICES			418	1,546	7,200	21%
	PROGRAMS			30	150	5,000	3%
	MERCHANDISE - NET					650	0%
	MISC FEES			40	203	375	54%
	TOTAL FITNESS REVENUE	15,905	15,905	58,573	242,035	787,685	31%

EXPENSES

11-x-00-5-5xxxx	Wages	4,074	4,074	21,583	84,132	297,921	28%
11-x-00-5-52010	Social Security/ Medicare	311	311	1,651	7,240	22,791	32%
11-5-00-5-52015	Pension	461	461	882	3,495	13,163	27%
11-5-00-5-53001	Health Insurance			1,611	6,444	19,332	33%
11-5-00-5-5403x	Education & Training			795	1,419	3,200	44%
11-5-00-5-55013	Automobile Travel Reimbursement			-	-	500	0%
11-5-00-6-600xx	Promotion & Publicity	4,297	7,553	2,873	5,469	30,066	18%
11-5-00-6-61010	Consulting Fees		1,800			-	
11-5-00-6-61020	Background Checks	250	250		200	350	57%
11-5-00-6-65004	Merchant Fees			1,270	5,272	14,000	38%
11-5-00-6-66026	Dues			-	-	250	0%
11-5-00-6-670xx	Communication Services	167	167	233	1,037	3,640	28%
11-5-00-6-68020	Onsite Computer Support				403	5,000	8%
11-5-00-6-69020	Classified Ads for Staffing		365			300	0%
11-5-00-6-69131	Printing/Design Service					400	0%
11-5-00-7-72020	Employee / Public Relations					575	0%
11-5-00-7-730xx	Office/Administrative Supplies	567	1,529	197	1,281	4,700	27%
11-5-00-7-76012	Postage & Delivery					3,500	0%

EXPENSES

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-6-00-6-810xx			252	442	9,200	5%
11-6-00-7-830xx	1,535	1,535	870	3,864	16,397	24%
11-6-20-6-88000			1,198	3,537	7,920	45%
11-6-20-6-88100			85	377	4,000	9%
11-6-20-6-88200			111	212	550	39%
11-7-00-6-62100	5,326	5,326	7,261	33,180	107,809	31%
11-7-00-7-64000	10,875	10,875	11,784	44,854	136,878	33%
11-7-00-7-78000			-	44	3,250	1%
11-7-00-7-79000	281	281	-	23	3,160	1%
TOTAL FITNESS EXPENDITURES	28,144	34,527	52,656	202,925	708,852	29%
REVENUE OVER EXPENDITURES	(12,239)	(18,622)	5,917	39,110	78,833	

PARK DISTRIC. JF LA GRANGE
SPECIAL REVENUE FUNDS
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE FOUR MONTHS ENDED AUGUST 31, 2018

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
14-5-00-2-40000	IMRF FUND	32,367	119,305	22,666	129,516	130,553	99%
15-5-00-2-40000	PAVING & LIGHTING FUND	6,200	22,855	4,003	22,895	23,098	99%
16-5-00-2-40000	LIABILITY INSURANCE FUND	28,395	104,623	18,315	104,616	106,946	98%
17-5-00-2-40000	AUDIT FUND	4,056	14,944	2,615	14,942	15,064	99%
18-5-00-2-40000	SPECIAL RECREATION FUND	60,825	225,109	41,777	238,944	243,029	98%
19-5-00-2-40000	FICA/MEDICARE FUND	31,091	114,555	20,927	119,553	120,510	99%
04-5-00-2-40000	DEBT SERVICE	229,089	844,413	151,044	869,974	1,116,045	78%
TOTAL SPECIAL FUNDS REVENUE		392,023	1,445,804	261,347	1,500,440	1,755,245	85%

EXPENSES

14-5-00-5-53100	IMRF Contribution	9,000	39,583	8,311	37,194	115,889	32%
15-6-00-9-90xxx	Paving & Lighting	6,785	6,785		9,378	23,000	41%
15-6-00-9-96100	P&L Capital Projects			6,260	6,260	90,000	7%
16-6-00-x-xxxx	Risk Management Costs	545	5,500		4,543	14,625	31%
16-5-00-6-61200	Liability Insurance		33,045		34,100	68,200	50%
16-5-00-6-61210	Unemployment Comp.			61	61	14,274	0%
16-5-00-6-61220	South Suburban Risk Management	1,253	5,014	1,254	5,014	15,004	33%
17-5-00-6-61100	Audit	2,000	12,050		10,375	12,775	81%
18-5-00-6-61300	SEASPAR	51,156	102,313	50,328	100,657	100,657	100%
18-5-00-6-61310	SEASPAR Inclusion		6,483	5,166	5,166	30,000	17%
18-5-00-5-51100	Allocated Wages	1,702	7,241	1,770	7,428	23,000	32%
18-5-00-6-xxxx	Special Recreation	738	9,964	418	10,064	16,972	59%
18-5-00-9-93040	ADA Transition Plan					100,000	0%
19-5-00-5-53200	FICA Contribution	8,005	34,745	8,372	34,870	106,125	33%
04-5-00-8-91100	Debt Service Principal					857,000	0%
04-5-00-8-91150	Debt Service Interest		129,303		124,103	252,563	49%
04-5-00-8-91200	Debt Service Fees					4,050	0%
TOTAL SPECIAL FUNDS EXPENDITURES		81,184	392,026	81,940	389,213	1,844,134	21%

PARK DISTRICT OF LA GRANGE
CAPITAL PROJECTS FUND
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE FOUR MONTHS ENDED AUGUST 31, 2018

REVENUES		Capital Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
	Beginning Fund Balance	212,833	212,833	
36-5-00-3-40200	Bond Proceeds		108,097	
36-5-00-3-40300	Asset Sale		200,000	
36-5-00-3-42200	Grant Proceeds			
36-5-00-4-50200	Transfer from General & Recreation Funds		140,000	
36-5-00-4-50200	Transfer from Special Recreation Fund for Handicapped			
	TOTAL CAPITAL PROJECT REVENUE	212,833	660,930	

EXPENSES				
36-5-00-9-91030	Tree Replacement Plan		6,000	0%
36-5-00-9-91106	Picnic Tables/ benches/ garbage cans/ bleachers		3,500	0%
36-5-00-9-91107	Basketball & Volleyball standards/ backboards		2,000	0%
36-5-00-9-91108	Park regulation/ Information/ ID signs	195	3,000	7%
36-5-00-9-91110	Age appropriate Signs		1,000	0%
36-5-00-9-91500	Recycling Program equip/ signs/ containers		1,000	0%
36-5-00-9-91900	Software Upgrades		3,000	0%
36-5-00-9-91901	Misc Programs/ Licenses/ Peripherals	1,465	2,500	59%
36-5-00-9-91902	Computers Unforeseen		3,000	0%
36-5-00-9-91903	Card card chip readers		2,650	0%
36-5-00-9-91904	RecTrac 3.1 installation & Training	11,562	19,000	61%
36-5-00-9-91905	Replace accounting software		60,000	0%
36-5-00-9-91908	Computer replacement program		2,000	0%
36-5-00-9-93016	Replace - Mower and attachments		90,000	0%
36-5-00-9-93017	Replace - crew cab		40,000	0%
36-5-00-9-96100	Appraisals/ Site Documents		2,000	0%
36-5-00-9-96110	General soccer field restoration		10,000	0%
36-5-00-9-99000	Reserved For Unforeseen Expense	(5,000)	15,000	66%
36-5-00-8-91200	Debt Issuance fees		4,000	0%

				Other Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
36-5-11-9-92905	Gilbert - Furnace			5,750	5,800	99%
36-5-12-9-96120	Sedgewick - resurface tennis courts				20,000	0%
36-5-12-9-96220	Sedgewick - repair parking lots				80,000	0%
36-5-13-9-96500	Community Center Playground				80,000	0%
36-5-14-9-96110	Gordon Park - Sale/ Legal			16,381	16,381	100%
36-5-14-9-96130	Gordon Park - Demolition of Buildings				30,000	0%
36-5-14-9-96115	Gordon Park - Install fence & gate			5,600	5,500	102%
36-5-14-9-97300	Gordon Park - renovate butterfly garden				5,000	0%
36-5-20-9-92045	RC - Equipment for fitness program	1,446		5,558	16,000	35%
36-5-20-9-92060	RC - childcare enhancements			719	2,500	29%
36-5-20-9-92900	RC - emergency roof repairs				30,000	0%
36-5-20-9-92910	RC - paint west wall of gym				4,000	0%
36-5-20-9-94500	RC - New entrance door				45,000	0%
36-5-20-9-94550	RC - Building sign				7,500	0%
	TOTAL CAPITAL PROJECT EXPENSES	-		57,127	617,331	9%
	FUND BALANCE REMAINING	-		155,706	43,599	

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair
FROM: Superintendent of Finance
RE: Consolidated Vouchers dated 9/10/2018

If this voucher is removed from the consent agenda, the financial report for the month of AUGUST should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated SEPTEMBER 10, 2018 in the amount of \$ 402,273.05
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable vouchers

General Fund	\$	38,088.74
Fitness Center		25,085.09
BASE Program		4,612.05
Recreation Fund		65,563.40
Paving & Lighting Fund		6,260.00
Liability Insurance		1,253.50
Audit		-
Special Recreation for Handicapped		55,912.17
Capital Projects		10,607.75
		<hr/>
		207,382.70
Recreation Refunds		1,831.00
Imprest & Credit Card Expenses - per attached		2,695.77
P Card Purchases - per attached		17,497.86
Payroll for the month of AUG - 2 pay periods		172,865.72
Includes monthly Social Security, Medicare & IMRF contributions.		
	\$	<hr/> <hr/>
		402,273.05

PARK DISTRICT OF LA GRANGE
IMPREST CHECKS & CHARGES
August 31, 2018

<u>Check #</u>	<u>Paid To</u>	<u>Description</u>	<u>Amount</u>
5064	Community Diversity Group	membership	100.00
5065	JJ Detailing	detail 2016 Explorer	1,500.00
5066	Kelli Joy O'Laughlin Memorial Foundation		500.00
	EFT KS State Bank	telephone equipment lease	595.77
			<hr/>
			2,695.77
	<u>Chase Credit Card</u>	Director & board expense	
			<hr/>
			-
			<hr/> <hr/>
			2,695.77

DATE: 09/05/18
 TIME: 12:00:00
 ID: AP140000.WOW

-- Park District of Grange --
 ACCRUAL POSTED JOURNA. AP-090518

JOURNAL DATE: 09/05/18

ACCOUNTING PERIOD: 04

PAG 1
 F-Y. 19

PCARD

ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
1 01-5-00-3-43115	SNACK MACHINE - NET	SA7597	H42420180817mxrpytmm	VENDING	1,512.64	
2 01-5-00-7-71010	EXP ACCT - EXEC DIR	SA7597	H42420180817gfgpxrsy	VENDING	77.03	
3 01-5-00-7-71010	EXP ACCT - EXEC DIR	LE5010	H42420180731coyydyfg	DIR EXP	44.96	
4 01-5-00-7-73011	FOLDERS, BINDERS, IN	PA0056	H42420180820ngrfduki	DIR EXP	299.63	
5 01-5-00-7-73011	FOLDERS, BINDERS, IN	AM3560	H42420180806pktwgpwx	INDEX TABS FOR BOARD PACKETS	50.54	
6 01-5-00-7-73011	FOLDERS, BINDERS, IN	AM3560	H42420180806sshetfbi	INDEX TABS FOR BOARD PACKETS	45.49	
7 01-5-00-7-77412	LG ENDLESS SUMMER EX	FE4180	H42420180802frqtwquq	SHIPPING FOR BANDS	25.51	
8 01-5-00-7-77412	LG ENDLESS SUMMER EX	JE7736	H42420180808daydsvhp	FEST WATER	85.80	
9 01-5-00-7-77412	LG ENDLESS SUMMER EX	JE7736	H42420180808zvkheso	FEST ICE	59.80	
10 01-5-00-7-77412	LG ENDLESS SUMMER EX	ME6830	H42420180802kpldgmop	FEST	30.93	
11 01-5-00-7-77412	LG ENDLESS SUMMER EX	ME6830	H42420180803wmqjdjho	FEST RETURN ROPE		23.94
12 01-5-00-7-77412	LG ENDLESS SUMMER EX	ME6830	H42420180806tfximgee	FEST PLIERS HOLDER		132.94
13 01-5-00-7-77412	LG ENDLESS SUMMER EX	OR7165	H42420180803usenowv	FEST REFUND, RETURNED SUB PAR	10.95	
14 01-5-00-7-77412	LG ENDLESS SUMMER EX	PDLG	H42420180803fmpfgtx	TEST TRANS	.02	
15 01-5-00-7-77412	LG ENDLESS SUMMER EX	PDLG	H42420180806oyjufxgj	TEST TRANS	.01	
16 01-5-00-7-77412	LG ENDLESS SUMMER EX	PDLG	H42420180807fkwoyist	TEST TRANS	.01	
17 01-5-00-7-77412	LG ENDLESS SUMMER EX	PDLG	H42420180807tstvfnb	TEST TRANS	.01	
18 01-5-00-7-77412	LG ENDLESS SUMMER EX	PDLG	H42420180807txihfgww	TEST TRANS	.01	
19 01-5-00-7-77412	LG ENDLESS SUMMER EX	PDLG	H42420180807xtfrifgw	TEST TRANS	.01	
20 01-5-00-7-81020	DUMPSTER SERVICE	SA7597	H42420180806kydxhsds	WATER FOR ENDLESS SUMMER FEST	191.80	
21 01-5-00-7-81036	VEHICLE WASHES	VI6341	H42420180731fxhgxkzwg	FEST SPONSOR BANNER	276.98	
22 01-5-00-7-81036	VEHICLE WASHES	VI6341	H42420180801jdbxmdlb	FEST BANNERS	196.98	
23 01-5-00-7-83011	BATHROOM SUPPLIES	VI6341	H42420180806nvuhrccka	FEST SPONSOR BANNER		276.98
24 01-5-00-7-83012	BUILDING SUPPLIES	AD2100	H42420180813uokrryel	DUMPSTER SERVICE	347.53	
25 01-5-00-7-83038	SAND, STONE, SCREENI	BR3452	H42420180803yxxgeqbe	VEHICLE WASH	14.98	
26 01-5-00-7-84013	ELECTRICAL PARTS	SA7597	H42420180801qwgizto	DIAPER GENIE REFILLS, BATTERI	39.96	
27 01-5-00-7-84040	MISC HARDWARE	HO4142	H42420180816igwobnm	PAINT AND PAINT SUPPLIES	171.32	
28 01-5-00-7-84041	MISC HARDWARE	HO4142	H42420180820kuleydwk	PAINTING POLE	4.93	
29 01-5-00-7-84041	MISC HARDWARE	ME6830	H42420180817ftfoomp	BATTERIES FOR HANDICAP BUTTON	3.47	
30 01-5-00-7-84041	MISC HARDWARE	SA7597	H42420180801qwgizto	DIAPER GENIE REFILLS, BATTERI	35.22	
31 01-5-00-7-84041	MISC HARDWARE	HO4142	H42420180827mgkupwbs	LED BULBS	8.38	
32 01-5-00-7-84041	MISC HARDWARE	ME6830	H42420180827stznpgcq	LED BULBS	17.97	
33 01-5-00-7-84043	METAL STOCK	OF5010	H42420180806ueepwrcu	RUBBER BANDS	4.19	
34 01-5-00-7-84013	METAL STOCK	ME6830	H42420180806qngtqpgw	ASPHALT PATCH	28.43	
35 01-5-00-7-84040	METAL STOCK	ME6830	H42420180823gpxlpwdb	ELECTRICAL PARTS	7.48	
36 01-5-00-7-84041	METAL STOCK	ME6830	H42420180824gmnxhdgf	ELECTRICAL PARTS	12.72	
37 01-5-00-7-84041	METAL STOCK	ME6830	H42420180803yhvqocjj	HARDWARE	33.12	
38 01-5-00-7-84043	METAL STOCK	ME6830	H42420180810uqxjkdy1	HARDWARE	10.35	
39 01-5-00-7-84043	METAL STOCK	ME6830	H42420180827wzbnmmet	HARDWARE	31.54	
40 01-5-00-7-85011	PETRO PROD - GASOLIN	EX0100	H42420180823tgetkikb	METAL STOCK	7.50	
41 01-5-00-7-85011	PETRO PROD - GASOLIN	EX0100	H42420180731agdhvbhh	FUEL	22.52	
42 01-5-00-7-85012	PETRO PROD - WELDING	EX0100	H42420180814ohimabgk	FUEL	21.96	
43 01-5-00-7-85012	PETRO PROD - WELDING	EX0100	H42420180821rlcihvpi	FUEL	17.57	
44 01-5-00-7-85012	PETRO PROD - WELDING	AI6068	H42420180803fjg1jekix	CYLINDER RENTAL	31.85	
45 01-5-00-7-85012	ACCOUNTS PAYABLE			ACCRUAL OFFSET		3,348.24
FITNESS CENTER						
46 11-5-00-5-54033	CONF- PROF- LOCAL DE	IL7110	H424201808200jwyspdh	PROFESSIONAL DEVELOPMENT SCHO	785.00	

ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
FITNESS CENTER						
47	48 11-5-00-6-60011	SO6191	H42420180808mkeqkxkpq	ANNUAL DUES	10.00	
48	49	DI7900	H42420180821eukkzwb	REUSABLE LARGE SIGNS FOR PROM	71.50	
49		VI6341	H42420180824dxrcxhc	LA GRANGE FITNESS BANNER SIGN	417.64	
50	11-5-00-6-60012	4I7746	H42420180810pkjtbwuj	WATER BOTTLE PROMOTIONAL ITEM	686.84	
51	11-5-00-6-60020	WE1580	H42420180803beurpwre	MAILER COUPON TO NEW RESIDENT	83.00	
52	11-6-00-7-83012	RE7850	H42420180801ddxmdvj	REPLACEMENT SHOWER CURTAINS -	131.23	
53	11-0-95-1-21000			ACCRUAL OFFSET		2,185.21
BASE PROGRAM						
54	12-7-00-6-67033	YO4200	H42420180814rflxlgdh	GROUP PARENT EMAIL ACCOUNT FO	45.00	
55	12-7-00-7-72041	SA7597	H42420180817vmykxhcg	BEGINNING OF THE YEAR MEETING	70.29	
56		WA1892	H42420180817stnwcnea	MEETING-BACK TO SCHOOL	60.94	
57	12-7-21-7-78000	AB8830	H42420180809rcgwwvrk	DISHWASHER BARNSDALE	320.00	
58	12-7-21-7-79000	DI2110	H42420180802nmtxkruc	SUPPLIES FOR BARNSDALE SCHOOL	54.61	
59		DO1220	H42420180823fewsvgig	SUPPLIES FOR BARNSDALE BASE S	13.00	
60		JO4200	H42420180827ddldjlc	CRICUT TO USE FOR ALL PROGRAM	68.27	
61		SA7597	H42420180820ffvwtjln	NEW PARENT TABLE FOR SXF AND	4.86	
62	12-7-21-7-79110	SA7597	H42420180823vbqemwpr	FOOD FOR BARNSDALE SCHOOL BAS	225.31	
63		WA1892	H42420180823dyvssmv	FOOD FOR BARNSDALE SCHOOL BA	115.71	
64	12-7-22-7-79000	JO4200	H42420180827ddldjlc	CRICUT TO USE FOR ALL PROGRAM	68.28	
65		SA7597	H42420180820ffvwtjln	NEW PARENT TABLE FOR SXF AND	4.86	
66	12-7-22-7-79110	SA7597	H42420180823vehowfej	CONGRESS PARK FOOD	179.08	
67		WA1892	H42420180823bopjewhq	CONGRESS PARK FOOD	107.77	
68	12-7-23-7-79000	JO4200	H42420180827ddldjlc	CRICUT TO USE FOR ALL PROGRAM	68.28	
69		ME6840	H42420180829nkyovofrb	SUPPLIES FOR COSSITT BACK TO	2.99	
70		OF5010	H42420180824lcsqgxfx	TABLE STANDS FOR COSSITT PARE	26.97	
71		SA7597	H42420180820ffvwtjln	NEW PARENT TABLE FOR SXF AND	4.86	
72		SA7597	H42420180823wttfbhqv	NEW PARENT TABLE	39.98	
73		WA1892	H42420180823gdmkestv	SUPPLIES COS	18.26	
74		WA1892	H42420180823jdgusdip	LABEL MAKER TAPE AND LETTERS	15.50	
75		WA1892	H42420180823mnqocipv	SUPPLIES AND CEREAL FOR COSSI	46.10	
76		WA1892	H42420180827vxofpkns	HOOKS FOR BANNER, COSSET EVEN	14.22	
77	12-7-23-7-79110	SA7597	H42420180823pyilqlfk	SNACKS FOR COSSITT BACK TO SC	43.41	
78		SA7597	H42420180823tlxrgtgp	FOOD FOR COSSITT BASE	146.56	
79		WA1892	H42420180823mnqocipv	SUPPLIES AND CEREAL FOR COSSI	14.95	
80	12-7-24-7-79000	AM3560	H42420180817dtxiwrxt	FR SUPPLIES	419.98	
81		JO4200	H42420180827ddldjlc	CRICUT TO USE FOR ALL PROGRAM	68.28	
82		SA7597	H42420180820ffvwtjln	NEW PARENT TABLE FOR SXF AND	4.86	
83	12-7-24-7-79110	SA7597	H42420180823bglwffxn	FOREST ROAD FOOD	212.20	
84		WA1892	H42420180823tkylmkhj	FOREST RD FOOD AND SUPPLIES	99.63	
85	12-7-25-7-79000	JO4200	H42420180827ddldjlc	CRICUT TO USE FOR ALL PROGRAM	68.28	
86		SA7597	H42420180820ffvwtjln	NEW PARENT TABLE FOR SXF AND	4.86	
87	12-7-25-7-79110	SA7597	H42420180823vgywfnxu	FOOD/SUPPLIES FOR OGDEN	73.94	
88		WA1892	H42420180823uiupnuns	FOOD/SUPPLIES FOR OGDEN	36.86	
89	12-7-26-6-63020	FI7715	H42420180827eygafkfv	FIELD TRIP BUS	265.50	
90		FI7715	H42420180827jclezprh	FIELD TRIP CAMP BUS	398.25	
91		FI7715	H42420180827lvuryuff	FIELD TRIP CAMP BUS	501.50	
92		FI7715	H42420180827lwpgxone	FIELD TRIP BUS CAMP	265.50	

DATE: 09/05/18
 TIME: 12:00
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-- Park District of Grange --
 ACCRUAL POSTED JOURNAL AP-090518

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JOURNAL DATE: 09/05/18

ACCOUNTING PERIOD: 04

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
BASE PROGRAM							
93			FI7715	H42420180827niytitck	CAMP FIELD TRIP BUS	413.00	
94			FI7715	H42420180827njbycqs	FIELD TRIP BUS CAMP	265.50	
95			FI7715	H42420180827tokpwwg	FIELD TRIP BUS CAMP	324.50	
96			FI7715	H42420180827vmdnjjv	FIELD TRIP BUS CAMP	265.50	
97			FI7715	H42420180827vntvsgs	FIELD TRIP BUS CAMP	383.50	
98			FI7715	H42420180827wgorwhx	FIELD TRIP BUS CAMP	295.00	
99			LO2135	H42420180820cbmeniw	SUMMER CAMP FIELD TRIP TO PAR	269.50	
100	12-7-26-7-79000	SUPPLIES - BREAKS/ C	JO4200	H42420180827ddldjlc	CRICUT TO USE FOR ALL PROGRAM	68.27	
101	12-7-27-7-79000	SUPPLIES - ST FRANCE	AM3560	H42420180820worupbt1	SFX SUPPLIES	32.99	
102			JO4200	H42420180827ddldjlc	CRICUT TO USE FOR ALL PROGRAM	68.28	
103			SA7597	H42420180820ffvwtjln	NEW PARENT TABLE FOR SXF AND	38.76	
104			WA1892	H42420180823uupitpwu	SUPPLIES SFX	124.08	
105			WA1892	H42420180827juxxxhmu	SUPPLIES SFX	166.62	
106	12-7-27-7-79110	FOOD - ST FRANCES	SA7597	H42420180823vhdigwkd	FOOD SFX	248.81	
107	12-0-95-1-21000	ACCOUNTS PAYABLE - B			ACCRUAL OFFSET		7,164.01
RECREATION							
108	13-5-00-6-60022	COMMUNITY EVENTS	SA7597	H42420180817cfnhbex	LEADERSHIP BACK TO SCHOOL SUP	29.82	
109	13-5-00-7-73011	FOLDERS, BINDERS, IN	AM3560	H42420180806pktwgpwx	INDEX TABS FOR BOARD PACKETS	50.54	
110			AM3560	H42420180806sshetfbi	INDEX TABS FOR BOARD PACKETS	45.50	
111	13-6-00-6-81020	DUMPSTER SERVICE	AD2100	H42420180813uokrreyel	DUMPSTER SERVICE	347.53	
112	13-6-00-6-81036	VEHICLE WASHES	BR3452	H42420180803yxkgeqbe	VEHICLE WASH	14.97	
113	13-6-00-7-83011	BATHROOM SUPPLIES	SA7597	H42420180801qwgizto	DIAPER GENIE REFILLS, BATTERI	39.96	
114	13-6-00-7-83012	BUILDING SUPPLIES	HO4142	H42420180816igwobnm	PAINT AND PAINT SUPPLIES	171.31	
115			HO4142	H42420180820kuleydwk	PAINTING POLE	4.94	
116			ME6830	H42420180817yftfoopm	BATTERIES FOR HANDICAP BUTTON	3.47	
117			SA7597	H42420180801qwgizto	DIAPER GENIE REFILLS, BATTERI	35.22	
118	13-6-00-7-83024	LIGHT BULBS - OUTDOO	HO4142	H42420180827mgkupwbs	LED BULBS	8.37	
119			ME6830	H42420180827stznpqcq	LED BULBS	17.97	
120	13-6-00-7-83038	DEPT SUPPLIES	OF5010	H42420180806ueepwrcu	RUBBER BANDS	4.19	
121	13-6-00-7-84013	SAND, STONE, SCREENI	ME6830	H42420180806qhtqpgw	ASPHALT PATCH	28.43	
122	13-6-00-7-84040	ELECTRICAL. PARTS	ME6830	H42420180823gpxlpwdb	ELECTRICAL PARTS	7.48	
123			ME6830	H42420180824gmnxhdgf	ELECTRICAL PARTS	12.72	
124	13-6-00-7-84041	MISC HARDWARE	ME6830	H42420180803yhygocjj	HARDWARE	33.12	
125			ME6830	H42420180810uqxjkdy1	HARDWARE	10.34	
126			ME6830	H42420180827wzbnmmet	HARDWARE	31.53	
127	13-6-00-7-84043	METAL STOCK	ME6830	H42420180823tgetkikb	METAL STOCK	7.49	
128	13-6-00-7-85011	PETRO PROD - GASOLIN	EX0100	H42420180731agchvbhh	FUEL	22.52	
129			EX0100	H42420180814ohimabgk	FUEL	21.96	
130			EX0100	H42420180821ricihvpi	FUEL	17.57	
131	13-6-00-7-85012	PETRO PROD - WELDING	AI6068	H42420180803fgljekix	CYLINDER RENTAL	31.84	
132	13-7-00-7-77404	SUPPLIES - MOVIE IN	WE5705	H42420180813otzgfmo	MOVIE IN THE PARK	48.93	
133	13-7-03-6-62000	CONTRACTUAL - SPEC I	ST5000	H42420180806ssrsrwxk	SUMMER COOKING CLASS	1,500.00	
134			ST5000	H42420180827mziqsgmy	SUMMER COOKING PROGRAM	1,650.00	
135	13-7-07-7-78000	PROGRAM EQUIP - DAY	WA1892	H42420180809fksjtlni	CAMP QUEST	77.92	
136	13-7-07-7-79000	SUPPLIES - DAY CAMPS	DO1220	H42420180808mohmwidc	CAMP-A-PALOOZA	14.00	
137			SA7597	H42420180809yiohxhvj	CAMP QUEST	38.90	
138			SA7597	H42420180813klovjgnk	CAMP QUEST	49.00	

JOURNAL DATE: 09/05/18 ACCOUNTING PERIOD: 04

ITEM	ACCOUNT #	DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
139		RECREATION					
140	13-7-08-7-78000	EQUIP - PRESCHOOL	W05110	H42420180810moylmhre	QUEST TRIP	351.00	
141			DI2110	H42420180806vwiarokm	TAXES REFUNDED FOR PRESCHOOL		24.12
142	13-0-95-1-21000	ACCOUNTS PAYABLE - R	SS7075	H42420180807tqipfms	PRESCHOOL EQUIPMENT	95.98	
					ACCRUAL OFFSET		4,800.40

JOURNAL TOTALS: 17,955.84 17,955.84

INVOICES DUE ON/BEFORE 08/23/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35367	BA2089		FREYA E. CRAIG SMITH					
	081618		08/16/18	01	FITNESS CLASSES 8/6-8/19	13-7-02-6-62000		1,607.50
				02	LGF GROUP CLASS 8/6-8/19	11-7-00-6-62100		3,672.00
							INVOICE TOTAL:	5,279.50 *
							CHECK TOTAL:	5,279.50
35368	C06347		COMCAST CABLE					
	081218		08/12/18	01	INTERNET SERVICE	01-5-00-6-67040		122.43
				02	INTERNET SERVICE	13-5-00-6-67040		122.42
							INVOICE TOTAL:	244.85 *
							CHECK TOTAL:	244.85
35369	DI7800		DIRECT FITNESS SOLUTIONS INC.					
	2378006-IN		08/07/18	01	36 WEIGHT PLATES 5LBS TO 45LBS	36-5-20-9-92045		1,356.00
				02	PRODUCT INSTALLATION/FREIGHT	36-5-20-9-92045		90.00
							INVOICE TOTAL:	1,446.00 *
							CHECK TOTAL:	1,446.00
35370	DI7855		DIRECTV					
	081518		08/15/18	01	TV SERVICE IN FITNESS CENTER	11-5-00-6-67040		232.97
							INVOICE TOTAL:	232.97 *
							CHECK TOTAL:	232.97
35371	KO2997		KONICA MINOLTA					
	252215835		06/01/18	01	COPY MACHINE COPIES	01-6-00-6-81031		18.61
				02	COPY MACHINE COPIES	13-6-00-6-81031		18.61
				03	REC DEPT. COLOR COPIES	01-5-00-6-69120		31.88
							INVOICE TOTAL:	232.97
							CHECK TOTAL:	232.97

DATE: 08/23/18
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-- Park District of La Grange --
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INVOICES DUE ON/BEFORE 08/23/2018

CHECK #	VENDOR # INVOICE #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35371	K02997	KONICA MINOLTA						
	252215835	06/01/18	04	REC DEPT. COLOR COPIES	13-5-00-6-69120			95.63
							INVOICE TOTAL:	164.73 *
	252215907	06/01/18	01	F.C. COPIES	11-6-00-6-81031			122.03
							INVOICE TOTAL:	122.03 *
							CHECK TOTAL:	286.76
35372	MA5051	MAD BOMBER FIREWORKS						
	11089	08/09/18	01	COUNTRYSIDE FIREWORKS	13-7-00-7-77407			8,500.00
							INVOICE TOTAL:	8,500.00 *
							CHECK TOTAL:	8,500.00
35373	NI6060	NICOR GAS CO.						
	081018	08/10/18	01	DENNING 4903 WILLOW SPRINGS RD	01-6-10-6-88100			10.40
			02	DENNING 4903 WILLOW SPRINGS RD	13-6-10-6-88100			10.40
							INVOICE TOTAL:	20.80 *
							CHECK TOTAL:	20.80
35374	PI5185	PITNEY BOWES GLOBAL						
	3102376858	08/23/18	01	POSTAGE METER RENTAL	01-5-00-7-76015			64.56
			02	POSTAGE METER RENTAL	13-5-00-7-76015			64.56
							INVOICE TOTAL:	129.12 *
							CHECK TOTAL:	129.12
35375	QU5069	QUILL CORPORATION						
	9302802	08/20/18	01	FOLDERS	01-5-00-7-73011			132.94

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INVOICES DUE ON/BEFORE 08/23/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35375	QU5069	QUILL CORPORATION						
	9302802		08/20/18	02	FOLDERS	13-5-00-7-73011		132.94
				03	DESK SUPPLIES	01-5-00-7-73023		34.49
				04	DESK SUPPLIES	13-5-00-7-73023		34.49
				05	FITNESS CENTER DESK SUPPLIES	11-5-00-7-73023		144.96
				06	BASE	12-7-00-7-79000		1,221.89
					INVOICE TOTAL:			1,701.71 *
					CHECK TOTAL:			1,701.71
35376	VE6993	VERMONT SYSTEMS, INC.						
	59548		06/26/18	01	UPGRADE RECTRAC TO 3.1	36-5-00-9-91904		4,661.75
					INVOICE TOTAL:			4,661.75 *
					CHECK TOTAL:			4,661.75
					TOTAL AMOUNT PAID:			22,503.46

DATE: 08/28/18
TIME: 09:29:14
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-- Park District of La Grange --
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INVOICES DUE ON/BEFORE 08/28/2018

CHECK #	VENDOR # INVOICE #	AT&T	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35377	708299-002308	AT&T	08/16/18	01	E911 SERVICE	01-5-00-6-67011		17.80
				02	E911 SERVICE	13-5-00-6-67011		17.79
					INVOICE TOTAL:			35.59 *
					CHECK TOTAL:			35.59
35378	SE5076	S.E.A.S.P.A.R.						
	82618		08/26/18	01	WTR/SPR 2018 INCLUSION ASSISTA	18-5-00-6-61310		5,165.84
					INVOICE TOTAL:			5,165.84 *
					CHECK TOTAL:			5,165.84
35379	SP5010	SPRINT						
	334991157-050		08/21/18	01	GORDON PARK WIFI	01-5-00-6-67013		47.86
				02	GORDON PARK WIFI	13-5-00-6-67013		47.86
					INVOICE TOTAL:			95.72 *
					CHECK TOTAL:			95.72
					TOTAL AMOUNT PAID:			5,297.15

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-- Park District of Orange --
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INVOICES DUE ON/BEFORE 09/06/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
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35381	BA2089	2018-9.1	09/03/18	01	REC FITNESS CLASS 8/20-.9/2	13-7-02-6-62000		725.25
				02	LGF GROUP X CLASSES 8/20-9/2	11-7-00-6-62100		3,588.50
								4,313.75 *

INVOICE TOTAL:

CHECK TOTAL:

4,313.75

TOTAL AMOUNT PAID:

4,313.75

INVOICES DUE ON/BEFORE 09/10/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35382	AM1025				AMERICAN MUSIC INSTITUTE			
	25823		08/21/18	01	BEGINNING VOICE/GUITAR	13-7-05-6-62000		1,280.00
								1,280.00 *
					CHECK TOTAL:			1,280.00
35383	AM1039				AMERICAN SEALCOATING &			
	1811077		08/27/18	01	SEALCOATING REC CENTER	15-6-00-9-90110		6,260.00
								6,260.00 *
					CHECK TOTAL:			6,260.00
35384	AMJ100				AMJ TOWING & RECOVERY			
	080618		08/06/18	01	TOW UNIT 6210 FROM GORDON 8/6	01-6-00-6-81050		175.00
				02	TOW UNIT 6210 FROM GORDON 8/6	13-6-00-6-81050		175.00
								350.00 *
					CHECK TOTAL:			350.00
35385	AT5004				AT&T			
	082518		08/25/18	01	GILBERT PARK UVERSE	01-5-00-6-67011		37.70
				02	GILBERT PARK UVERSE	13-5-00-6-67011		37.69
				03	COM. CTR. UVERSE	01-5-00-6-67011		37.70
				04	COM. CTR. UVERSE	13-5-00-6-67011		37.69
				05	SEDGWICK INTERNET	01-5-00-6-67011		37.70
				06	SEDGWICK INTERNET	13-5-00-6-67011		37.69
								226.17 *
					CHECK TOTAL:			226.17
35386	AU9550				AUTOMATED FLAGPOLE PARTS & SER			
	8-15101		08/31/18	01	REPAIR FLAG POLES	01-6-00-6-81038		327.00
								327.00 *
					CHECK TOTAL:			327.00

INVOICES DUE ON/BEFORE 09/10/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35387	BR5050		JMC VENTURES, LLC					
	81718	08/17/18	01	1	SUMMER CAMP TRANSFORMATIONS	13-7-03-6-62000		375.00
								375.00 *
								INVOICE TOTAL:
								CHECK TOTAL: 375.00
35388	CA0500		CANTEEN REFRESHMENT SERVICES					
	4327	08/02/18	01		RENT WATER COOLER 7/23-8/19	01-5-00-7-73030		33.00
			02		RENT WATER COOLER 7/23-8/19	13-5-00-7-73030		33.00
			03		RENT WATER COOLER 6/26-7/23	01-5-00-7-73030		33.00
			04		RENT WATER COOLER 6/26-7/23	13-5-00-7-73030		33.00
								132.00 *
								INVOICE TOTAL:
								CHECK TOTAL: 132.00
35389	CA6722		CASE LOTS INC					
	3986	08/20/18	01		CLEANING SUPPLIES	11-6-00-7-83010		275.45
			02		CLEANING SUPPLIES	11-6-00-7-83011		247.00
								522.45 *
								INVOICE TOTAL:
								CHECK TOTAL: 130.80
35390	CI0599		KONICA MINOLTA					
	32362281	08/31/18	01		COPIER LEASE	01-6-00-7-83011		130.80
			02		COPIER LEASE	13-6-00-7-83011		261.60 *
								67.70
								67.70 *
								INVOICE TOTAL:
								CHECK TOTAL: 851.75
35390	CI0599		KONICA MINOLTA					
	32362281	08/31/18	01		COPIER LEASE	01-6-00-6-81031		173.50
			02		COPIER LEASE	13-6-00-6-81031		173.50
								347.00 *
								INVOICE TOTAL:
								CHECK TOTAL: 347.00

INVOICES DUE ON/BEFORE 09/10/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35391	CI6015				CINTAS CORPORATION #769			
	090418		09/04/18	01	RUG SERVICE	01-6-00-6-81012		128.76
				02	RUG SERVICE	13-6-00-6-81012		128.76
								257.52 *
								INVOICE TOTAL:
								CHECK TOTAL: 257.52
35392	CIUNIF				CINTAS CORPORATION LOC 344			
	083118		08/31/18	01	UNIFORM SERVICE AUGUST	01-6-00-6-81030		151.18
				02	UNIFORM SERVICE AUGUST	13-6-00-6-81030		151.18
								302.36 *
								INVOICE TOTAL:
								CHECK TOTAL: 302.36
35393	CO6878-1				COM ED			
	081318		08/13/18	01	SPRING PARK	01-6-18-6-88000		17.92
				02	SPRING PARK	13-6-18-6-88000		17.91
				03	WAIOLA PARK	01-6-15-6-88000		35.29
				04	WAIOLA PARK	13-6-15-6-88000		35.28
				05	DENNING PARK	01-6-10-6-88000		215.14
				06	DENNING PARK	13-6-10-6-88000		215.13
				07	GORDON PARK	01-6-14-6-88000		299.34
				08	GORDON PARK	13-6-14-6-88000		299.34
				09	SEDGWICK PARK	01-6-12-6-88000		425.76
				10	SEDGWICK PARK	13-6-12-6-88000		425.76
				11	GILBERT PARK	01-6-11-6-88000		148.27
				12	GILBERT PARK	13-6-11-6-88000		148.25
								2,283.39 *
								INVOICE TOTAL:
								CHECK TOTAL: 2,283.39
35394	CU4300				CUNNINGHAM ASSOCIATES INC			
	32213		08/31/18	01	PIP SURFACE REPAIRS DENNING PA	36-5-00-9-99000		4,500.00
								4,500.00 *
								INVOICE TOTAL:
								CHECK TOTAL: 4,500.00

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INVOICES DUE ON/BEFORE 09/10/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35395	DD7123				D & D JANITORIAL INC			
	28773		08/28/18	01	FALL STRIP, WAX, BURNISH REC C	01-6-00-6-81013		2,975.00
				02	FALL STRIP, WAX, BURNISH REC C	13-6-00-6-81013		2,975.00
					INVOICE TOTAL:			5,950.00 *
					CHECK TOTAL:			5,950.00
35396	DE0288				CONSTANTINE BISSIAS			
	082818		08/28/18	01	REIMBURSE FOR CELL PHONE	01-5-00-6-67030		80.00
				02	REIMBURSE FOR CELL PHONE	13-5-00-6-67030		80.00
					INVOICE TOTAL:			160.00 *
					CHECK TOTAL:			160.00
35397	DE4798				ELIESER DEJESUS			
	9418		09/04/18	01	TAE KWON DO INSTRUCTOR	13-7-01-6-62000		952.00
					INVOICE TOTAL:			952.00 *
					CHECK TOTAL:			952.00
35398	EA0950				EAGLE PROMOTIONS & APPAREL LLC			
	1099		08/24/18	01	BASE LONG/SHORT SLEEVE SHIRTS	12-7-00-6-60010		1,172.18
					INVOICE TOTAL:			1,172.18 *
	1178		08/31/18	01	500 MAGNETS	12-7-00-6-60011		125.04
				02	2 BANNERS	12-7-00-6-60011		62.43
					INVOICE TOTAL:			187.47 *
					CHECK TOTAL:			1,359.65
35399	EN1500				ENGIE RESOURCES			
	081318		08/13/18	01	EAST AVE ELECTRIC	01-6-20-6-88000		6,207.04

INVOICES DUE ON/BEFORE 09/10/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35399	EN1500				ENGIE RESOURCES			
	081318		08/13/18	02	EAST AVE ELECTRIC	13-6-20-6-88000		6,207.04
				03	EAST AVE ELECTRIC	11-6-20-6-88000		1,197.85
								13,611.93 *
								CHECK TOTAL: 13,611.93
35400	EX1000				EYE IN THE SKY SURVEILLANCE LL			
	09042018		09/04/18	01	SERVICE AGREEMENT SEPT.	01-6-00-6-81014		100.00
				02	SERVICE AGREEMENT SEPT.	13-6-00-6-81014		100.00
								200.00 *
								CHECK TOTAL: 200.00
35401	FI7715				FIRST STUDENT INC			
	9246981		07/18/18	01	SUMMER FIELD TRIP TRANSPORTATI	13-7-07-6-63000		309.75
				02	SUMMER FIELD TRIP TRANSPORTATI	13-7-07-6-63000		324.50
				03	SUMMER FIELD TRIP TRANSPORTATI	13-7-07-6-63000		368.75
				04	SUMMER FIELD TRIP TRANSPORTATI	13-7-07-6-63000		265.50
								1,268.50 *
								CHECK TOTAL: 1,268.50
35402	HA5511				HARRIS COMPUTER SYSTEMS			
	MN0003739		08/27/18	01	MSI ANNUAL MAINTENANCE	01-5-00-6-68010		3,267.09
				02	MSI ANNUAL MAINTENANCE	13-5-00-6-68010		3,267.08
								6,534.17 *
								CHECK TOTAL: 6,534.17
35403	HE6025				RAMIRO HERNANDEZ			
	82418		08/24/18	01	SAND VOLLEYBALL AWARD	13-7-01-7-79000		175.00
								175.00 *
								CHECK TOTAL: 175.00

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-- Park District of Grange --
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INVOICES DUE ON/BEFORE 09/10/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35404	H11411				HINSDALE NURSERIES INCORPORATE			
	1617793		08/27/18	01	FALL PLANTINGS	01-6-00-7-87010		164.27
				02	FALL PLANTINGS	13-6-00-7-87010		164.26
				03	FALL PLANTINGS	01-6-00-7-87011		76.50
				04	FALL PLANTINGS	13-6-00-7-87011		76.50
					INVOICE TOTAL:			481.53 *
					CHECK TOTAL:			481.53
35405	HP5326				HP PRODUCTS			
	14129922		08/22/18	01	CLEANING SUPPLIES	11-6-00-7-83010		11.42
				02	CLEANING SUPPLIES	11-6-00-7-83010		137.37
					INVOICE TOTAL:			148.79 *
					CHECK TOTAL:			
35406	IL7924				ILLINOIS SHOTOKAN KARATE			
	230		09/04/18	01	SUMMER KARATE CLASSES	13-7-01-6-62000		2,589.12
					INVOICE TOTAL:			2,589.12 *
					CHECK TOTAL:			2,589.12
35407	JO5990				JOHNSON CONTROLS SECURITY SOLU			
	30996588		08/11/18	01	ALARM SYSTEM MONITORING	01-6-00-6-81014		1,126.06
				02	ALARM SYSTEM MONITORING	13-6-00-6-81014		1,126.07
					INVOICE TOTAL:			2,252.13 *
					CHECK TOTAL:			2,252.13

INVOICES DUE ON/BEFORE 09/10/2018

CHECK #	VENDOR #	VENDOR #	INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35408	KC1010	K.C. MECHANICAL INC	61611-260	08/20/18	01	SPLASHPAD REPAIRS	01-6-00-6-81045		210.00
					02	SPLASHPAD REPAIRS	13-6-00-6-81045		210.00
					03	SPLASHPAD REPAIRS	01-6-00-6-81045		110.00
					04	SPLASHPAD REPAIRS	13-6-00-6-81045		110.00
						INVOICE TOTAL:			640.00 *
						CHECK TOTAL:			640.00
35409	K08391	KONE INC	959010607	08/01/18	01	ELEVATOR REPAIR AUG.	01-6-00-6-81017		98.10
					02	ELEVATOR REPAIR AUG.	13-6-00-6-81017		98.11
						INVOICE TOTAL:			196.21 *
						CHECK TOTAL:			196.21
35410	LA6051	LA GRANGE MATERIALS, INC.	86815	08/02/18	01	SCREENINGS	01-6-00-7-84013		25.00
					02	SCREENINGS	13-6-00-7-84013		25.00
						INVOICE TOTAL:			50.00 *
						CHECK TOTAL:			50.00
35411	LA6052	LA GRANGE LOCK	15704	07/05/18	01	KEYS	01-6-00-6-81041		48.50
					02	KEYS	13-6-00-6-81041		48.50
						INVOICE TOTAL:			97.00 *
						CHECK TOTAL:			97.00
35412	LO2021	LOCKPORT TOWNSHIP PARK DISTRICT	OS18-04	08/09/18	01	SPRING II TENNIS CLASSES	13-7-01-6-62000		2,125.60
						INVOICE TOTAL:			2,125.60 *

INVOICES DUE ON/BEFORE 09/10/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35416	NO1234		NOVENTECH, INC.					
	5736	09/01/18	01	OFFSITE STORAGE	01-5-00-6-68021			113.75
			02	OFFSITE STORAGE	13-5-00-6-68021			113.75
					INVOICE TOTAL:			227.50 *
					CHECK TOTAL:			227.50
35417	NU9055		NUTOYS LEISURE PRODUCTS					
	48094	08/29/18	01	PARK BENCH & PLAQUE	01-0-95-1-21600			1,575.00
					INVOICE TOTAL:			1,575.00 *
					CHECK TOTAL:			1,575.00
35418	OC0650		RAYMOND K OCHROMOWICZ					
	08/18	08/25/18	01	RISK MANAGEMENT	16-5-00-6-61220			1,253.50
			02	RISK MANAGEMENT	18-5-00-6-61220			417.83
					INVOICE TOTAL:			1,671.33 *
					CHECK TOTAL:			1,671.33
35419	PA2563		PALOS SPORTS INC.					
	298093	09/05/18	01	ATHLETIC SUPPLIES	13-7-01-7-79000			1,977.87
					INVOICE TOTAL:			1,977.87 *
					CHECK TOTAL:			1,977.87
35420	PD0332		P.D.R.M.A.					
	083118	08/31/18	01	HEALTH/LIFE/EAP INSURANCE	01-5-00-5-53001			12,092.86
			02	HEALTH/LIFE/EAP INSURANCE	13-5-00-5-53001			12,092.85
			03	HEALTH/LIFE/EAP INSURANCE	12-7-00-5-52020			1,812.61
			04	HEALTH/LIFE/EAP INSURANCE	11-5-00-5-53001			1,611.03

INVOICES DUE ON/BEFORE 09/10/2018

CHECK #	VENDOR #	VENDOR #	INVOICE #	INVOICE DATE	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35420	PD0332	P.D.R.M.A.						
	083118		08/31/18	05 VISION INSURANCE	01-0-95-1-21400			417.87
				06 DENTAL INSURANCE	01-0-95-1-21400			1,145.01
				07 VOLUNTARY LIFE INS.	01-0-95-1-21401			142.80
					INVOICE TOTAL:			29,315.03 *
					CHECK TOTAL:			29,315.03
35421	P03636	POSTER COMPLIANCE						
	3010931-RN		09/01/18	01 COMPLIANCE POSTERS FITNESS CTR	01-5-00-6-69140			20.00
				02 COMPLIANCE POSTERS FITNESS CTR	13-5-00-6-69140			59.95
					INVOICE TOTAL:			79.95 *
					CHECK TOTAL:			79.95
35422	POS960	POMP'S TIRE SERVICE, INC						
	470057882		08/30/18	01 TIRE REPAIR	01-6-00-6-82010			7.50
				02 TIRE REPAIR	13-6-00-6-82010			7.50
				03 TIRE REPAIR	13-6-00-6-82010			7.50
				04 TIRE REPAIR	01-6-00-6-82010			7.50
					INVOICE TOTAL:			30.00 *
					CHECK TOTAL:			30.00
35423	PR0644	PROMO GEAR PLUS LLC						
	2461		08/29/18	01 ONE YEAR ANNIVERSARY T SHIRT	11-5-00-6-60012			1,614.00
					INVOICE TOTAL:			1,614.00 *
					CHECK TOTAL:			1,614.00
35424	QU5069	QUILL CORPORATION						
	9517945		08/21/18	01 PAPER	01-5-00-7-73010			53.48

-- Park District of La Grange --
 PRE-CHECK RUN EDIT

INVOICES DUE ON/BEFORE 09/10/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35424	QU5069	QUILL CORPORATION						
	9517945	08/21/18	02	PAPER	13-5-00-7-73010			53.48
			03	INK CARTRIDGES	01-5-00-7-73022			59.08
			04	INK CARTRIDGES	13-5-00-7-73022			59.07
			05	DESK SUPPLIES	01-5-00-7-73023			32.87
			06	DESK SUPPLIES	13-5-00-7-73023			32.87
			07	FITNESS CENTER PAPER	11-5-00-7-73010			51.98
			08	PRESCHOOL	13-7-08-7-78000			209.97
					INVOICE TOTAL:			552.80 *
					CHECK TOTAL:			552.80
35425	RA2075	RAIN DROP PRODUCTS LLC						
	0019779-IN	06/29/17	01	SPLASH PAD SOLENOIDS	01-6-00-6-81045			87.00
			02	SPLASH PAD SOLENOIDS	13-6-00-6-81045			87.00
					INVOICE TOTAL:			174.00 *
					CHECK TOTAL:			174.00
35426	SC6762	SCOUT ELECTRIC SUPPLY CO.						
	164823	07/31/18	01	ELECTRICAL PARTS AUG.	01-6-00-7-84040			232.27
			02	ELECTRICAL PARTS AUG.	13-6-00-7-84040			232.28
					INVOICE TOTAL:			464.55 *
					CHECK TOTAL:			464.55
35427	SE5076	S.E.A.S.P.A.R.						
	2017-2	08/01/18	01	ANNUAL MEMBERSHIP	18-5-00-6-61300			50,328.50
					INVOICE TOTAL:			50,328.50 *
					CHECK TOTAL:			50,328.50

INVOICES DUE ON/BEFORE 09/10/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35428	SH0980	1563247	08/08/18	SHAW MEDIA			
				01 PRESCHOOL AD	01-5-00-6-69020		375.00
				02 PRESCHOOL AD	13-5-00-6-69020		375.00
				03 BASE	12-7-00-6-69021		217.90
					INVOICE TOTAL:		967.90 *
					CHECK TOTAL:		967.90
35429	SH4391	81718	08/17/18	SHINING STAR PRODUCTIONS			
				01 LITTLE ACTOR'S CLUB PROGRAM	13-7-05-6-62000		896.00
				02 YOUNG ACTORS CLUB	13-7-05-6-62000		504.00
					INVOICE TOTAL:		1,400.00 *
					CHECK TOTAL:		1,400.00
35430	TCF100	5645412	08/18/18	TCF EQUIPMENT FINANCE			
				01 EQUIPMENT LEASE	11-7-00-6-64000		10,875.05
				02 EQUIPMENT LEASE	11-7-00-6-64000		148.10
				03 EQUIPMENT LEASE	11-7-00-6-64000		761.00
					INVOICE TOTAL:		11,784.15 *
					CHECK TOTAL:		11,784.15
35431	VE6875	1261	08/29/18	VETERANS FLOORS INC			
				01 RESURFACE GYM, 110/111	01-6-00-6-81013		2,207.50
				02 RESURFACE GYM, 110/111	13-6-00-6-81013		2,207.50
				03 FITNESS CENTER STUDIO	11-6-00-6-81038		130.00
					INVOICE TOTAL:		4,545.00 *
					CHECK TOTAL:		4,545.00
35432	VI5006			VILLAGE OF LA GRANGE			

INVOICES DUE ON/BEFORE 09/10/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35432	VI5006		VILLAGE OF LA GRANGE					
	081718		08/17/18	01	GORDON SPLASH PAD	01-6-14-6-88200		498.85
				02	GORDON SPLASH PAD	13-6-14-6-88200		498.85
				03	SEDGWICK FIELD HOUSE	01-6-12-6-88200		230.40
				04	SEDGWICK FIELD HOUSE	13-6-12-6-88200		230.39
				05	SEDGWICK SR. FIELD HYDRANT	01-6-12-6-88200		34.70
				06	SEDGWICK SR. FIELD HYDRANT	13-6-12-6-88200		34.70
				07	SEDGWICK TENNIS COURTS	01-6-12-6-88200		77.74
				08	SEDGWICK TENNIS COURTS	13-6-12-6-88200		77.74
				09	SEDGWICK SR. FIELD SPRINKLER	01-6-12-6-88200		194.16
				10	SEDGWICK SR. FIELD SPRINKLER	13-6-12-6-88200		194.16
				11	REC BUILDING	01-6-20-6-88200		501.75
				12	REC BUILDING	13-6-20-6-88200		501.75
				13	FITNESS CENTER	11-6-20-6-88200		111.49
				14	COM. CTR	01-6-13-6-88200		38.68

*** VOID---LEADER CHECK ***

35433	VI5006		VILLAGE OF LA GRANGE					
				15	COM. CTR	13-6-13-6-88200		38.68
				16	SEDGWICK FOUNTAIN	01-6-12-6-88200		34.79
				17	SEDGWICK FOUNTAIN	13-6-12-6-88200		34.79
				18	GORDON SPRINKLER	01-6-14-6-88200		7.66
				19	GORDON SPRINKLER	13-6-14-6-88200		7.65

INVOICE TOTAL:

3,348.93 *

CHECK TOTAL:

3,348.93

35434	WE8200		WESTCHESTER PARK DISTRICT					
	8302018		08/30/18	01	SUMMER SWIM DAY CAMP 18	13-7-07-7-79000		1,080.00

INVOICE TOTAL:

1,080.00 *

CHECK TOTAL:

1,080.00

DATE: 09/06/18
TIME: 11:53:41
ID: AP211001.W0W

-- Park District of Grange --
PRE-CHECK RUN FT

INVOICES DUE ON/BEFORE 09/10/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
35435	WH1950	81718	08/17/18	01	WHOLE CHILD LEARNING COMPANY SUPER SLIME/GOOEY CHEMISTRY	13-7-03-6-62000		1,384.00
								1,384.00 *
								INVOICE TOTAL:
								CHECK TOTAL: 1,384.00
35436	WH9225	8353	08/14/18	01	WHITE SOX TRAINING ACADEMY BULLS/SOX COMBO CAMP	13-7-01-3-49001		1,125.00
				02	BULLS SUMMER CAMP	13-7-01-3-49001		2,480.00
				03	WHITE SOX SUMMER CAMP	13-7-01-3-49001		520.00
								4,125.00 *
								INVOICE TOTAL:
								CHECK TOTAL: 4,125.00
								TOTAL AMOUNT PAID: 175,268.34

Section 4



STAFF REPORTS

**Park District of La Grange
September 2018
Board Report**

**Dean Bissias
Executive Director**

1. Please remember that the board meetings for 2018 are the second Monday of the month with the **exception of March (March 5)**, which allows for a 30 day minimum review of the 2018-2019 budgets.
2. This month's September board meeting is a regular meeting scheduled for Monday, September 10, 2018 and will be held at the recreation facility upstairs in the DeSitter Room at 536 East Avenue.
3. The board packet is available online again this month with the September packet at: <http://www.pdlg.org/Docs/Board%20Mtg%20Packet%8-13-18.pdf>.
4. Under Item 2.2 Jamie Wilkey from Lauterbach and Amen, LLP will be at the meeting to present the 2017-2018 audit review to the Board.
5. Under Item 3.0 this month staff is recommending that the Board of Commissioners approve the Consent Agenda as presented including the minutes from the regular board meeting of August 13, 2018; the special board meeting of August 28, 2018; financial reports dated August 31, 2018 and consolidated vouchers for the month of September dated September 10, 2018.
6. Under my verbal board report at our meeting I plan on bringing the public up to date on our parks tour on August 28th. Although we finished the tour of the park in the dark I believe the tour was very beneficial to all who attended.
7. Under Action Item 7.1 staff is requesting Board approval of the 2017-2018 audit as presented by Lauterbach and Amen, LLP earlier in the board meeting.
8. Under Action Item 7.2 staff is requesting Board approval of the proposed updated PDLG alcohol policy. The time has come to revise the policy by removing some outdated items. The updated policy will assist staff in acquiring additional facility rentals. I will discuss this topic in more detail during our meeting on September 10th.
9. Under Action 7.3 staff is requesting Board approval of Board Policy #730 Service Animal Policy. This policy needs to be addressed since we now have patrons with service dogs using our fitness center.

10. Under Action Item 7.4 staff is requesting Board approval of Board Policy #732 Grievance Procedure under the Americans with Disabilities Act. It is required by law that the District post this policy. Our attorney will provide additional information at the board meeting to explain the need for this policy.
11. Under Board Business Item 8.1 and 8.2 staff and President Vear would like to discuss the park tour and the capital budget replacement plan in greater detail. There are many items we can discuss including acquiring additional land, updating some PDLG infrastructures, and park amenities.
12. Under Board Business Item 8.3 is Board discussion of the possibility of allowing dogs in the parks.
13. Under Board Business Item 8.4 I will provide information on the Oslad Grant applications and hand out drawings.
14. Over the past month I have worked on revising the Board Policy Manual including Section 524 which I am asking the Board to consider updating tonight, and have worked on a possible agreement with NICOR.
15. Over the next few weeks I will continue to work on preparing two OSLAD grants. These grant applications are due October 1st and I have a lot of work to do to prepare them for submittal. There are some new requirements that I have addressed but I don't foresee any problem making the October 1st deadline. I have already reached out to our local and federal senators, congressmen and representative in an attempt to gather their support.
16. Currently I am scheduled to be out of the office on vacation and out of town from September 1st to September 10th, however, I will be at the board meeting scheduled for September 10th. I will be available by cell phone for any commissioner or staff member who might need to talk with me on any day that I am off.
17. Please remember to take the time and opportunity to have fun and enjoy life with your family.

RECREATE!!! It helps your mind and body.
Make the Park District of La Grange "Your Fun & Fitness Destination."

Park District of La Grange
September 2018
Board Report
Claudia Galla
Park Foreman

1. Mowing continues. Areas being cut are Sedgwick, Waiola, Spring Park & School, Denning, Gilbert, Stone, Elm, Community Center, Rotary, Gordon, and Rec Center. We continue to water new trees, flowers and the community garden. Some summer flowers have been pulled. Mums have been planted at the Rec Center. Shrubs were trimmed in front of the Denning building. Tall weeds and brush were removed behind the hill at Elm Park. Low limbs on pine trees were removed at Gilbert and Waiola parks.
2. We continue to prep areas for weekend picnics. Staff visits the site to supply extra trash cans, check playground for safety issues and remove any trash/debris before each picnic. Mowing and trimming are completed beforehand. All trash is removed the following day.
September 2nd was the last weekend for tending the splash pad, bathrooms and shelter area at Gordon.
3. Gordon ball fields continue to be groomed for softball. Foul lines are painted and turf mowed weekly. Spring School ball fields will be groomed through September.
4. Soccer goals have been unlocked and moved onto fields for the fall season.
5. Camp equipment and supplies have been moved out of the Sedgwick building and the preschool equipment and supplies have been moved back in. Sedgwick and Gilbert preschool buildings have been deep cleaned and prepared for the new school year.
6. All the parking bumpers were moved from the Rec Center parking lot and barricades installed before sealcoating. Bumpers replaced, barricades removed after sealcoating.
7. Four wall fans were installed in at the fitness center.
8. Electrical repairs:
A light switch was replaced at the Community Center.

A light fixture in the basement of the Gilbert building was replaced.

An emergency exit light fixture was replaced at the Gilbert building over the south door.

9. Our PDRMA consultant visited the district for the Parks Maintenance review. She visited the Maintenance Department; checking the shop, storage and kitchen areas looking for compliance issues. She had a short talk with staff to ask about ongoing safety training. We visited some parks where she checked the splash pad, skate area, fitness equipment, playgrounds, and signage.

Routine duties for the month include:

- *Process vouchers.

- *Trash & recycling collection in all parks, twice a week.

- *Completed inspections for August – playgrounds and buildings

- *Cleaning the interior of our satellite buildings, daily.

Park District of La Grange
September 2018
Board Report

Chris Finn
Superintendent of Facilities

1. The Recreation Center has been slow the last few weeks, summer programs have ended and fall programming is just starting up now and through the next few weeks. Rentals and programs will be in full swing over the next couple weeks; we are getting several phone calls and forms filled out daily for room use for the rec center.
2. Gym rentals for the fall have been slow; we have a lot of athletic programs in the gym so we have very limited gym time open; we do have some of our normal late evening gym renters coming back already.
3. Starting October 1st, open gym & membership fees for the recreation center fees will be changing.
4. There have been two floor contractors working at the Recreation center as usual. One contractor screened and resurfaced the gymnasium floor room 110/111 and the wood exercise floor in the fitness center, and another contractor striped and waxed the VCT floors throughout the building. Josh and his maintenance crew did a great job cleaning other areas of the building during the slow time that we had in the last few weeks. The Maintenance crew also painted several of our program rooms and some hallways. The parking lot at the Recreation Center was seal coated and striped. We had the west wall in the gymnasium repainted. All of these projects created a lot of coordinating with staff, programs, and contractors.
5. We have resumed regular hours at the recreation center. The Recreation Center is getting busy again.
6. I will be doing several interviews over the next few weeks as there are several staff that we need for the recreation center. We need a new front desk staff, and open gym & fun jump monitors.
7. There will be a Special Olympics Illinois volleyball tournament at the Rec Center on Sunday September 23. They will be using the whole gym and a few program rooms.

8. I continue to work on capital projects. I am working with the tennis court contractor on what to do with the Sedgwick Park tennis courts. We had the Pour n Play surface at Denning Park repaired. Sealcoating and striping was completed on the Rec Center parking lot. The west wall in the gymnasium was repainted. One of the maintenance trucks was delivered at the end of August and our mechanic is working on it to get it ready for use. The maintenance Dept. is working on over seeding the soccer fields. There will be some indoor projects that we will be working on over the winter.
9. Little League will be starting up their fall baseball season in September; they will be using Sedgwick Park & Gordon Park through October.
10. All soccer groups are in full swing with practices and games. The fall soccer season will go through the end of October/Beginning of November.
11. I continued to check Chemicals at the splash pad on a daily basis. The Splash pad closed for the season on Labor Day. We will have our contractor come and winterize the system in the next few weeks.
12. I have been attending SSPRPA meetings. The Board meeting was September 6th in Oak Lawn, and our general meeting will be on Thursday, September 13th. I will be leading the Facility Committee again this year and the first meeting will be in Orland Park on September 19.
13. I will be attending the annual 2018 NRPA Congress in Indianapolis September 25-28; this is a great opportunity to see new concepts in playgrounds, new recreation & park equipment, meet recreation professionals from around the nation, and learn how things are done in other areas outside of Illinois.

**Park District of La Grange
September 2018
Board Report**

**Linda Muth
Administrative Supervisor**

1. I continue to spend a lot of time troubleshooting minor issues with our new software, learning how to better use the program, and assisting our front desk staff in learning the system.
2. I proofed our co-op classes for the fall season against the La Grange Park and Western Springs brochures to ensure consistency in our programming.
3. Fall registration has begun for residents and non-residents. Both opening days went smoothly online and in the office.
4. I have been busy with BASE issues including contacting families on the wait list for enrollment, fine tuning the set-up in the new software for online processing, accepting registrations and responding to patron inquiries.
5. I processed refunds for programs and security deposits.
6. I met with Chris Finn and Katie Walsh in anticipation of our fee changes for open gym and yearly recreation center passes. We planned for disseminating the new information to our patrons and began investigating how to make the changes in our new software so that ID cards already issued will continue to process correctly and reflect the new rates.

**Park District of La Grange
September 2018
Board Report**

**Katie Walsh
Facility Rental Coordinator**

1. I continue to work on software issues that arise. It is a work in progress, and we are figuring things out as we go along. Overall, it is a better program than 10.3, but it takes a lot of work in the background to get it functioning at its best.
2. Linda and I have met about updating fees in the system for passes and open gym fees. We will be combining the open gym 14-18 & 19 and up age groups into one age group of 14 and up. This will simplify things for our customers and our front desk.
3. We are back to regular hours, and are looking for a front desk staff member to fill a vacancy. We have one front desk staff member leaving on September 13th. We are hoping to hire someone within the next two weeks and get them trained.
4. I continue to take calls from potential room rental customers to help them find availability and give them information. Rental inquiries and applications are coming in at a much higher rate than the summer. Busy season is almost here!
5. The fall soccer reservations are entered into Rec Trac, and their seasons are all underway. Spring payments for all groups are finally wrapped up as well.

Park District of La Grange
September 2018
Board Report

Josh Wiencek
Maintenance Supervisor

1. Checked PH and Chlorine levels at splash pad. Adding chemicals if needed. Also backwashed system has needed.
2. Assisted with movie in the park by helping to bring out equipment. Set-up and take down equipment as well.
3. Maintenance staff and I painted program rooms 105/106, 108/109, 102 and 112.
4. Assisted in coordinating schedule for having floors waxed. Worked with Maintenance staff to make sure rooms and areas were cleared on days they were being waxed.
5. Deep cleaned playground by power washing equipment. Cleaned any hanging dust. Wiped down window sills. Vacuumed numerous times throughout the day as the playground dried to pick up all dust.
6. Deep cleaned gym after gym floor finishing. By using floor machine on track multiple times to get all dust up as well as cleaning glass backboards.

Park District of La Grange
September 2018
Board Report

Kevin Miller
Superintendent of Recreation

1. Registration for fall programming opened up on August 9th for Residents and August 16th for Non-Residents. We are offering several new classes such as a full scale dance program, new preschool classes in room 105/106, a 7th and 8th grade youth basketball league division; specialty fitness workshops on Thursdays of each month and several other classes. The fall season runs September through December.
2. The La Grange Bulls Travel Basketball program will have tryouts for 4th and 5th grades on Monday, September 10th and Wednesday September 12th for 6th-8th grades. I am overseeing all aspects of the travel program this season. We will have one team per grade level consisting of 10 players. The teams will be coached by Chicago Bulls Academy coaches. The season will officially start in November and run through early March. Teams will practice twice per week and play in 30-35 games through various leagues and tournaments. This will be our 5th year running the program with Chicago Bulls Academy coaches.
3. The adult athletic leagues are scheduled to start league play throughout September. We are running a co-ed volleyball league with 9 teams, a Friday men's softball league with 6 teams and a Monday men's basketball league with 6 teams. These seasons will run through early December.
4. Fall Fitness classes started the week of September 4th. This fall, we will have 17 specialty fitness classes running during session one. These classes are 8 weeks in length and have a variety of offerings Monday through Saturday.
5. The Park District will have a booth at the West End Art Festival the weekend of September 8th. The booth will be open 12-4pm Saturday and Sunday with various arts and crafts, as well as a face painting on Sunday from 12:30-2:30pm. In addition to having a booth, the Park District is also a Gold Sponsor for the event.

6. The Recreation Department is in the process of developing the winter spring 2019 brochure. The development of the brochure will run through October with the brochure set to be delivered to residents between November 15th and 19th. Resident registration is tentatively set for December 6th and non-resident registration for December 13th. Winter programming will begin in January.
7. I have been working with Chris Finn and Kyle Madeja to institute scheduled open pickleball court times at the Rec Center. We recently had permanent pickleball lines painted on court 2 in the gymnasium, allowing us to have two pickleball courts. We are working through the logistics and plan to offer open pickle starting in January. Our hopes are to offer 1-2 dedicated days and times with court access open by reservation on other days during the week. Equipment has been purchased.
8. On August 28th, I attended the tour of the parks with the board and admin staff.
9. I am researching & speaking with other park districts regarding how they sell ad space in their seasonal brochures. Teresa Chapman and I are currently working on creating a sponsor program where we would sell ad space in our brochures. To date, we do not currently sell ad space. This is an avenue we are investigating to help generate additional revenue for the District.

Park District of La Grange
September 2018
Board Report

Diana Faught
Assistant Superintendent of Recreation

1. On Wednesday, August 29th the Learning Ladders Preschool held its annual Meet 'n Greet. Parents and students were able to check out their classroom, meet the teachers, pick up emergency forms, and ask any remaining questions about the program. The event was held at all four preschool locations.
2. We are running eight classes for the 2018-2019 Learning Ladders Preschool Program. As of 9/5/18 Learning Ladders Preschool has 89 spots of 96 spots filled for the eight available classes. Preschool classes began on Tuesday, September 4th.
3. Our preschool staff for the 2018-2019 preschool year:
Traci Weyer is the lead teacher for the Creative Cardinals, Playful Penguins and Eager Eagles classes. Terri Bogart is the lead teacher for both the Little Lions and Leaping Lizards classes. Ashley Crawford is the lead teacher for Great Geckos and Black Bears. Angie Scaife is the lead teacher for the Brown Bears class. Tiffany Roberson is the aide for the Great Geckos class. Irene Lanni is the aide for both the Leaping Lizards and Eager Eagles class. Chris Sroka is the aide for both the Black Bears and Playful Penguins classes. Susan Tragos is the aide for the Little Lions class. I am still accepting applications and interviewing for an aide position working with the Brown Bears and Creative Cardinals classes.
4. Early childhood classes are scheduled to begin on September 10th. We have two in house Kiddie Kollege programs scheduled to run for the first session. We also have a number of early childhood and youth contractual programs that will be starting within the next two weeks.
5. The Park District of La Grange School of Dance programs will be starting next week! These include Tip Toe Toddlers, Ruby Ballet/Jazz, Sapphire Intro to Hip Hop and Ruby Ballet/Tap. Innovation Arts Connection will host an open house, Thursday, September 6th from 5:30-6:30 p.m. in the Dance Studio, Room 110/111.

6. I am researching new contractors to add to the winter spring 2019 line up. I am looking to offer more specialty classes, such as baking, science, and art programs.
7. I am preparing materials for the annual all staff safety training. This will be held on Tuesday, October 16th in the DeSitter Room. This will be covering a variety of safety topics.
8. I continue to work on the Park Districts PDRMA review documents. I am collecting updates that PDRMA recommended as well as adding any documents that are newly needed from all departments at the district. We have until November 2nd to compile this final information for the review.

**Park District of La Grange
September 2018
Board Report**

**Teresa Chapman
Marketing & Events Supervisor**

1. The final Movie in The Park: Coco, was held on Friday, August 10th at Sedgwick Park. The weather was perfect for the last one of the series. There was about 190 people that came to see the movie. AMITA Health Adventist Medical Center La Grange sponsored the movie in the park series and was handing out promotional supplies including bug spray that was a hit with parents.
2. I have continued to create flyers for La Grange Fitness, special events and fitness classes. I have also created posters for the La Grange Fitness 1 Year Anniversary Celebration and PDLG School of Dance Classes. Both posters have been placed in local business in La Grange.
3. Banners and signs have been created, ordered and placed for the La Grange Fitness 1 Year Anniversary Celebration and PDLG School of Dance Classes.
4. Family Archery, Allstar Sports, Martial Arts, Tot Track Field Fitness, and Lacrosse athletic flyers along with the PDLG School of Dance flyer have been sent electronically to local schools. They will go into the student's electronic backpacks.
5. The last Park Day this year was held on Wednesday, August 8th at Sedgwick Park from 2-3:00pm. It is a free event for kids to do something fun in one of our parks. Camp staff set up an obstacle course for kids to have fun with. Unfortunately there were only 4 kids that came out for it.
6. The display cases have a fall season theme to promote the upcoming season and the fall brochure.
7. I have created and distributed different sponsorship packages for upcoming events. The sponsorships are for the Halloween

Party, Breakfast with Santa, Senior Holiday Social and Holiday Tree Lighting.

8. I have begun working on the Winter/Spring Brochure. I have looked at offering more trips at affordable rates and co-op them with La Grange Park and Western Springs park districts. I have also investigated new and different special events for youth and seniors.
9. I have updated the website calendar, special events and preschool snack calendar pages.
10. On August 15th, I attend the LeaderShop Back to School Supply Drive Distribution Event. I handed out our Fall Brochure and candy. It was a nice community event to be a part of.
11. We currently have 1,764 likes on Facebook and 528 followers on Twitter and 4,654 subscribers on the PDLG FunBytes.

**Park District of La Grange
September 2018
Board Report**

**Kyle Madeja
Recreation Supervisor**

1. The Youth Developmental League is set to begin the week of October 8th. I have begun contacting coaches from previous seasons and have also received messages and emails from new parents that want to volunteer to coach teams, which is great. I'm getting together practice schedule availability based upon court space for Monday, Tuesday and Wednesday practices. Currently we have 151 total players registered between the 4 grade divisions. We added a 7th/8th division this Fall. We had 144 total players registered at this point last year, so we are right on par with last year. We had over 300 players last year and I anticipate reaching that mark again.
2. The Sand Volleyball League at Sedgwick Park has wrapped up, congratulations to a new team, Falling Arches, for winning the championship.
3. The Spring/Summer 50 & Over Men's Softball League has trickled into Fall due to numerous rain-outs this season. We have two weeks left and will end on September 17.
4. I'm contacting referees/umpires along with setting up staff for the upcoming adult leagues, Indoor Co-Rec Volleyball, Men's Basketball and Fall 16" Softball League.
5. Most of the Fall program sessions will begin either Saturday, September 8 or the week of September 10. At the conclusion of each session, we will send out a program evaluation and compile the results.
6. I have been working on the Winter/Spring programming, with a focus on fresh updated class descriptions and more advanced classes for our youth participants. I've also researched other Districts, what their offerings are, their price points, etc. to compare to ours.
7. I'm getting more comfortable with the basics of the new Rec Trac 3.1 system, but also continually learning new things.

Park District of La Grange
September 2018
Board Report

Leanna Hartung
BASE Superintendent

1. I spent the month of August interviewing, hiring and training staff for the 2018-19 school year. We hired 7 new this year with 27 returning from last year. August 16th I had the all staff training and meeting to prepare for the new school year. August was a very busy month per usual with it being back to school.
2. The staff were busy the week before school with student schedules, cleaning, organizing and getting their schools set up. This year went very smooth again with schedules offered to be dropped off earlier at the Park District. The parents could drop off schedules from August 1st-14th for the first 2 weeks of school.
3. School started August 22nd for SD102 and SFX. Our first few weeks have been going very well. The new staff are getting acclimated to their new positions. They are busy getting to know all the children, families and school faculty.
4. All of the specialty camps for the 2018-19 school year have been entered into rec trak and spacing reserved for each event. The specialty camps are camps we are offering when there is no school.(2 days for Columbus Day, 2 days at Thanksgiving, Winter Break, MLK Day, Presidents Day, Institute days and Spring Break Week) We hope to have full camps this school year! Last year we had great participation in the camps.
5. Currently Forest Road, Congress Park, Ogden, Barnsdale and SFX Main are all at capacity, Cossitt has 1 opening, and SFX East has 12. Forest Road, Ogden, Barnsdale and Congress Park have wait lists. This is the first time Cossitt has been close to capacity! We are very excited about that! I hope to be offering the wait list families a spot soon.
6. We have had some issues with the new rec trak on line process. I think the kinks are being worked out thanks to Linda and Katie communicating the issues to the rec trak rep.

7. We attended and participated in the Cossitt back to school event on Sunday, August 26th at Denning Park. We had information regarding the fitness center, BASE, special programming and events. We handed out our new magnets we had made for the program and our new banners up. We got many compliments on both of them! ☺
8. The staff have been completing their required IDHS training. We need to have everyone have the modules completed by September 30th. Ray O. will be certifying the staff that need CPR and 1st aid on September 27th.
9. I am looking forward to a very busy 2018-19 school year. We are off to a great start with the way our numbers are looking and the fabulous staff we have in place. Melissa has been an amazing addition and asset to the BASE team. In my absence this past year she went above and beyond to ensure the program didn't miss a beat. I am so grateful and appreciative to her for everything she did for me, the staff, the program and the Park District.

Section 5



ATTORNEY REPORT

Section 6



TREASURER REPORT

Section 7



ACTION ITEMS

PARK DISTRICT OF LA GRANGE,
COOK COUNTY, ILLINOIS

ORDINANCE NO.18-07

AN ORDINANCE AMENDING THE
PARK DISTRICT OF LA GRANGE CODE OF ORDINANCES
REGARDING THE POSSESSION, CONSUMPTION
AND SALE OF ALCOHOL

WHEREAS, the Park District of La Grange ("Park District") is a duly organized unit of local government organized and operating under the Constitution and laws of the State of Illinois; and

WHEREAS, the Park District derives its rights, power and authority from the various sections of the Park District Code (the "Code")(70 ILCS 1205/1 *et al*); and

WHEREAS, under the Code, the Park District has the power, among other things, through its Board of Commissioners, to "pass all necessary ordinances, rules and regulations for the proper management and conduct of the business of the board and district and to establish by ordinance all needful rules and regulations for the government and protection of parks" and other property under its jurisdiction, which it lists in its Code of Ordinances (70 ILCS 1205/8-1(d)); and

WHEREAS, Section 8-19 of the Code, 70 ILCS 1205/8-19, authorizes park districts to sell or deliver alcoholic liquors in accordance with the provisions of the Illinois Liquor Control Act; and

WHEREAS, the Park District currently maintains a policy in its Code of Ordinances which prohibits the possession, consumption or selling of intoxicating beverages on Park District property, with limited exceptions; and

WHEREAS, the Board of Commissioners has determined that it is in its best interest to amend Section 524 of its Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, AS FOLLOWS:

Section One: The above stated recitals are incorporated by reference.

Section Two: That Section 524 of the Code of the Park District of La Grange be amended to read as follows:

Section 524.1 Prohibition Against Possession, Consumption or Selling Intoxicating Beverages

No person shall possess, consume or sell any intoxicating beverages or substances of any kind or nature in or upon Park District property.

524.1.5 Exception; Permits

A. The foregoing prohibition against the possession, consumption of intoxicating beverages or substances shall not apply to the consumption of ~~beer and wine~~ alcoholic liquor as defined in the Illinois Liquor Control Act, 235 ILCS 5/1 et seq. at the facility located at 536 East Avenue, provided that any person or entity intending to provide ~~beer and wine~~ alcoholic liquor for consumption (but not for sale

or resale) at said facility shall be required to first obtain a permit issued by the Executive Director not less than 21 days prior to the applicable event.

~~B. For the purposes of this policy the terms beer and wine shall be given the following meanings:~~

~~Beer A beverage obtained by the alcoholic fermentation of an infusion or decoction of barley, or other grain, malt, and hops in water, and includes, among other things, beer, ale, stout, lager beer, porter and the like.~~

~~Wine Any alcoholic beverage obtained by the fermentation of the natural contents of fruits, or vegetables, containing sugar, including such beverages when fortified by the addition of alcohol or spirits, as above defined.~~

B. The foregoing prohibition against the possession, consumption or selling of intoxicating beverages or substances shall not apply to the possession, consumption, or selling of ~~beer and wine~~ alcoholic liquor during the annual "Family Fest", "La Grange Endless Summer Fest" or similar Park District substituted event hosted by the Park District, limited to only a specially designated area of the Park District grounds where the "Family Fest", "La Grange Endless Summer Fest" or similar Park District substituted event is featured, with the sale of ~~such intoxicating beverages or substances~~ alcoholic liquor being further limited to persons or businesses so authorized to sell by the Park District Board of Commissioners.

~~C. The foregoing prohibition against the possession, consumption or selling of intoxicating beverages or substances shall not apply to~~

~~the possession, consumption, or selling of beer and wine during the "ROCKtober Fest" event hosted by the Community Nurse Health Organization of La Grange, Illinois, limited to only a specially designated area of the Park District grounds where the "ROCKtober Fest" event is featured, with the sale of such intoxicating beverages or substances being further limited to persons or businesses so authorized to sell by the Community Nurse Health Organization of La Grange, Illinois.~~

C. For the purposes of this policy the terms ~~beer and wine~~ alcoholic liquor shall be given the following meanings:

~~Beer~~ A beverage obtained by the alcoholic fermentation of an infusion or concoction of barley, or other grain, malt, and hops in water, and includes, among other things, beer, ale, stout, lager beer, porter and the like.

~~Wine~~ Any alcoholic beverage obtained by the fermentation of the natural contents of fruits, or vegetables, containing sugar, including such beverages when fortified by the addition of alcohol or spirits, as above defined.

"Alcoholic liquor" includes alcohol, spirits, wine and beer, and every liquid or solid, patented or not, containing alcohol, spirits, wine or beer, and capable of being consumed as a beverage by a human being.

Section Three: That this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

PASSED this ____ day of _____, 2018.

Ayes:

Nays:

Absent:

Abstain:

Park District of La Grange

By: _____

Board President

ATTEST:

Board Secretary

SECTION 524

CONTROLLED SUBSTANCES, ALCOHOL AND SMOKING

Section 524.1 Prohibition Against Possession, Consumption or Selling Intoxicating Beverages

No person shall possess, consume or sell any intoxicating beverages or substances of any kind or nature in or upon Park District property.

Section 524.1A Exception:

524.1.5 Exception; Permits

A. The foregoing prohibition against the possession, consumption of intoxicating beverages or substances shall not apply to the consumption of beer and wine at the facility located at 536 East Avenue, provided that any person or entity intending to provide beer and wine for consumption (but not for sale or resale) at said facility shall be required to first obtain a permit issued by the Executive Director not less than 21 days prior to the applicable event.

B. For the purposes of this policy the terms beer and wine shall be given the following meanings:

Beer- A beverage obtained by the alcoholic fermentation of an infusion or concoction of barley, or other grain, malt, and hops in water, and includes, among other things, beer, ale, stout, lager beer, porter and the like.

Wine- Any alcoholic beverage obtained by the fermentation of the natural contents of fruits, or vegetables, containing sugar, including such beverages when fortified by the addition of alcohol or spirits, as above defined.

C. The foregoing prohibition against the possession, consumption or selling of intoxicating beverages or substances shall not apply to the possession, consumption, or selling of beer and wine during the annual "Family Fest" "La Grange Endless Summer Fest" or similar Park District substituted activity event hosted by the Park District, limited to only a specially designated area of the Park District grounds where the "Family Fest", "La Grange Endless Summer Fest" or similar Park District substituted activity event is featured, with the sale of such intoxicating beverages or substances being further limited to persons or businesses so authorized to sell by the Park District Board of Commissioners.

D. The foregoing prohibition against the possession, consumption or selling of intoxicating beverages or substances shall not apply to the possession, consumption, or selling of beer and wine during the "ROCKtober Fest" event hosted by the Community Nurse Health Organization of La Grange, Illinois, limited to only a specially designated area of the Park District grounds where the "ROCKtober Fest" event is featured, with the sale of such intoxicating beverages or substances being further limited to persons or businesses so authorized to sell by the Community Nurse Health Organization of La Grange, Illinois.

E. For the purposes of this policy the terms beer and wine shall be given the following meanings:

Beer- A beverage obtained by the alcoholic fermentation of an infusion or concoction of barley, or other grain, malt, and hops in water, and includes, among other things, beer, ale, stout, lager beer, porter and the like.

Wine- Any alcoholic beverage obtained by the fermentation of the natural contents of fruits, or vegetables, containing sugar, including such beverages when fortified by the addition of alcohol or spirits, as above defined.

Section 524.2 Prohibition Against Controlled or Hallucinogenic Substances

No person shall bring within, sell, give away, consume, inhale or ingest any controlled or hallucinogenic substances in or upon any Park District property.

Section 524.3 No Smoking Allowed

The smoking of cigarettes, cigars and pipe tobacco is prohibited in all buildings on Park District property.

PARK DISTRICT OF LAGRANGE

SECTION 730

SERVICE ANIMAL POLICY

WHEREAS, the Park District of LaGrange (the "District") is a public entity which is subject to the terms and conditions of Title 2 of the Americans with Disabilities Act of 1990, as amended (the "ADA") and Section 504 of the Rehabilitation Act ("Section 504"); and

WHEREAS, the District is required by the ADA and Section 504 to establish and/or modify policies and procedures to avoid unreasonable discrimination in the provision of public services and benefits against persons with disabilities;

WHEREAS, the District desires to establish this policy with regard to the use of service animals by persons with disabilities who are registered participants in District programs or authorized users of District parks or facilities, by District employees with disabilities, and by visitors with disabilities in District parks and facilities; and

WHEREAS, the corporate authorities desire for this policy to be read liberally to ensure that participants and authorized users, employees, and visitors with disabilities who have service animals can participate in and benefit from District services, programs, and activities, and to ensure that the District does not discriminate on the basis of disability as defined in Titles 1 and 2 of the ADA;

NOW, THEREFORE, IN CONSIDERATION of the foregoing recitals, the corporate authorities hereby adopt this Service Animal Policy for the Park District of LaGrange, COOK County, Illinois:

- I. Primary Park District Contacts
 - A. **Participants and authorized users** may request to have a service animal accompany them in parks and facilities where they are authorized users as a reasonable accommodation. Persons with disabilities are invited to contact the District ADA Coordinator at ____ (phone) _____ or ____ (e-mail) _____.
 - B. **Employees** may request to have a service animal as a workplace accommodation. Please contact _____ for information regarding this process.

C. **Visitors** may be accompanied by a service animal when observing programs and activities, or enjoying District parks and facilities, without making a request for a reasonable modification. Persons with disabilities are invited to contact the _____ ADA Coordinator at _____ (phone) _____ or _____ (e-mail) _____ with any questions about this policy.

II. Definitions

- A. **Service Animal:** A *dog* or a *miniature horse* that has been individually trained to perform tasks for the benefit of a person with a disability. Exceptions may be made by the District on a case-by-case basis in accordance with the law. Tasks may include, but are not limited to, guiding individuals with impaired vision, alerting individuals with impaired hearing to sounds, pulling a wheelchair, or retrieving dropped items. Dogs or miniature horses that are not trained to perform tasks that mitigate the effects of a disability, including dogs or miniature horses that are used purely for emotional support, are not considered service animals and are not allowed at District facilities and premises, unless otherwise specifically permitted, such as at a dog park or equestrian facility.
- B. **Partner/Handler:** A person with a disability who uses a service animal as a reasonable modification, or a trainer.
- C. **Team:** A partner/handler and a service animal. The two work as a cohesive team in accomplishing the tasks of daily living.
- D. **Trainee:** A dog or a miniature horse being trained to become a service animal has the same rights as a fully trained service animal when accompanied by a partner/handler and identified as such.

III. General Rule Regarding Service Animals

As a general rule, the District will modify policies, practices, and procedures to permit the use of a service animal by an individual with a disability.

IV. Restrictions/Areas of Safety

District may impose some restrictions on service animals for safety reasons. Restrictions are considered individually to determine if the animal poses a danger to others at District sites, or could be in danger itself, and to determine if other reasonable modifications can be provided to assure that the individual enjoys access to the premises, facility, or program. Questions about restrictions on service animals should be directed to the contacts listed in Section II.

V. Responsibilities of Partner/Handler

A Partner/Handler is responsible for the following:

- A. Responding truthfully to the limited and appropriate inquiries that may be made by employees regarding the service animal.
- B. Ensuring that the animal meets any local licensing requirements, including maintenance of required immunizations for that type of animal.
- C. Service animal dogs are required to wear a dog license tag at all times.
- D. Partners/handlers must ensure that the animal is in a harness or on a leash or tether at all times. Exceptions may be considered individually.
- E. Partners/handlers must ensure that the animal is under control and behaves properly at all times. The supervision of the animal is solely the responsibility of its partner/handler. If the animal's behavior becomes a hygiene problem, or the animal acts in a threatening manner, the District may require the partner/handler to remove the service animal from the site.
- F. Partners/handlers must ensure that all local ordinances or other laws regarding cleaning up after the animal defecates are strictly adhered to. Individuals with disabilities who physically cannot clean up after their own animals are not required to pick up and dispose of feces; however, these individuals should use marked service animal toileting areas where provided.
- G. Partners/handlers must keep the service animal in good health. If the service animal becomes ill, the partner/handler must remove it from the area. If such action does not occur, District staff may require it to leave.
- H. The District may exclude a service animal from all parts of its property if a partner/handler fails to comply with these restrictions, and in failing to do so, fundamentally alters the nature of programs, services, or activity offered by the District.
- I. The District may exclude a service animal from all parts of its property if a partner/handler fails to control the behavior of a service animal and it poses a threat to the health or safety of others.

VI. Requirements for District Employees, Participants and Authorized Users, and Visitors

Members of the District staff, participants and authorized users, and visitors in District sites, are responsible for the following:

- A. Allow service animals to accompany the partner/handler at all times and anywhere at a site except where animals are specifically prohibited, such as at a zoo.

- B. Refrain from distracting a service animal in any way. Do not pet, feed, or interact with the animal without the partner/handler's invitation to do so.
- C. Shall not separate a partner/handler from a service animal.
- D. The District may take disciplinary action against any individual who fails to abide by these guidelines.

VII. Temporary Exclusion of Service Animals

A participant or authorized user, employee, or visitor may report a concern regarding a service animal to District staff.

A. Temporary Exclusion of a Service Animal Used by a Participant or Visitor:

1. In response to an immediate concern, District staff may determine that a service animal must be temporarily removed from parks, sites, or facilities. The employee authorized to make such decisions at that site, park, or facility shall notify the participant or visitor of this decision and that the incident will be reported immediately to the Department ADA Coordinator. The employee shall then report the incident to the ADA Coordinator.
2. The ADA Coordinator (or designee) will investigate all reported concerns and incidents where service animals have been temporarily removed from sites, parks, and facilities. The ADA Coordinator (or designee) will consult with appropriate Department personnel and determine whether or not the animal should be excluded from sites, parks, and facilities for an extended period of time, or permanently. The ADA Coordinator (or designee) will notify the participant, authorized user, or visitor of his or her decision.
3. If it is appropriate for the service animal to be excluded from sites, parks, or facilities permanently, the ADA Coordinator (or designee) will work with other Department staff to ensure the participant, authorized user, or visitor receives appropriate reasonable modifications in place of the use of a service animal.
4. A participant, authorized user, or visitor who does not agree with the decision regarding removal from the premises may file an accessibility complaint. The District's ADA Complaint process is at www._____.

B. Temporary Exclusion of an Employee's Service Animal:

1. In response to an immediate concern, the District may determine that a service animal must be temporarily removed from sites, parks, or facilities. The Director (or designee) shall notify the employee of this decision and that the incident will be reported immediately to the District's ADA Coordinator. The Director (or designee) shall then report the incident to the District's ADA Coordinator.

2. The ADA Coordinator will investigate all reported concerns and cases where service animals have been temporarily removed from sites, parks, and facilities. The ADA Coordinator will consult with appropriate staff and determine whether or not the animal should be excluded for an extended period of time or permanently. The ADA Coordinator shall notify the employee of his or her decision.
3. If it is appropriate for the animal to be excluded from sites, parks, and facilities permanently, the ADA Coordinator will ensure the employee receives appropriate accommodations in place of the use of a service animal.
4. An employee who does not agree with the resolution may file an appeal or formal complaint following the District's ADA Process.

VIII. Conflicting Disabilities

Individuals with medical issues (such as respiratory diseases) who are affected by animals should contact _____ if they have a concern about exposure to a service animal. The individual will be asked to provide medical documentation that identifies a disability and the need for an accommodation. The appropriate District staff will facilitate a process to resolve the conflict that considers the needs and conditions of all persons involved.

IX. Clarifying an Animal's Status

It may not be easy to discern whether or not an animal is a service animal by observing the animal's harness, cape, or backpack, or the partner/handler's disability. However, in other cases, an animal may only have a leash, and in still other situations, the partner/handler's disability is not apparent. Therefore, it may be appropriate for designated District staff such as managers, supervisors, or administrative staff to ask (1) whether the animal is required because of a disability, and (2) what work or task the animal has been trained to perform.

X. Emergency Situations

Emergency Responders (ERs) are trained to recognize service animals and to be aware that animals may try to communicate the need for help. Also, an animal may become disoriented from the smell of smoke in a fire or facility emergency, or from sirens, wind noise, or shaking and moving ground. A partner/handler, service animal, and team may be confused in any stressful situation. ERs will remember that animals may be trying to be protective and, in its confusion, should not be considered harmful. ERs should make every effort to keep a service animal with its partner/handler; however, the ER's first effort should be toward the partner/handler, which may result in the animal being left behind in some emergency evacuation situations.

XI. Miscellaneous

- A. The District accepts no responsibility for care of service animals..
- B. The District accepts no liability for injury to any service animal, or injury to the handler/partner, whether caused by the animal, its handler/partner, another visitor to a District facility or site, the physical conditions of the District facility or site, or any other circumstance.
- C. The District accepts no liability for damage or injury to others caused by a service animal.
- D. The District accepts no liability for any injuries or property damage, to the service animal, its handler/partner, or others, resulting from the District's failure to enforce this policy or to supervise a service animal.
- E. The District reserves the right to change, modify, or amend this policy at any time.

SO ADOPTED the ____ Day of _____, 2018.

Park District of LaGrange,
An Illinois unit of local government

President

ATTEST:

Secretary

Park District of LaGrange
Section 732
Grievance Procedure under
The Americans with Disabilities Act

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Park District of LaGrange.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

[Insert ADA Coordinator's name]
ADA Coordinator [and other title if appropriate]
[Insert ADA Coordinator's mailing address]

Within 15 calendar days after receipt of the complaint, *[ADA Coordinator's name]* or *[his/her]* designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, *[ADA Coordinator's name]* or *[his/her]* designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the Park District of LaGrange and offer options for substantive resolution of the complaint.

If the response by *[ADA Coordinator's name]* or *[his/her]* designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the Executive Director or her/his designee.

Within 15 calendar days after receipt of the appeal, the Executive Director or her/his designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Executive Director or her/his designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by *[name of ADA Coordinator]* or *[his/her]* designee, appeals to the Executive Director or *[his/her]* designee, and responses from these two offices will be retained by the Park District at least three years.

Section 8



BOARD BUSINESS



PDLG mission statement:

"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"

Goals for 2018/2019

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

Section 9



COMMITTEE REPORTS & MBO/SPECIAL REPORTS

Park District of La Grange MBO Objectives

2018-2019

Approved April 9, 2018

Status August 28, 2018

Black = prior carry-over

Red = 2017-2018 carry-over

Blue = 2018-2019

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A
Capital Projects Over \$2,000

	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1		Yes	A	37	\$12,500 20 hrs	In Progress	50%	Jenny
2		Yes	A	33	\$45,000			Chris
3		Yes	A	31	\$30,000	Budgeted for repairs as needed	As Needed	Chris
4	Yes		A	31		On hold		Dean
5	Yes	Yes	A	30	\$80,000	In progress	10%	Chris
6		Yes	A	29	\$90,000	On hold	50%	Chris
7		Yes	A	29	\$90,000			Chris
8		Yes	A	29	\$5,800			Chris
9		Yes	A	27	\$10,000	On hold	20%	Dean
10	Yes		A	26	\$60,000			Leynette
11	Yes	Yes	A	25	\$92,000/150 hrs	In progress	70%	Dean/Chris
12						Working with their attorney for an agreement from NICOR		
13		Yes	A	25	unknown		50%	Dean
14		Yes	A	25	\$2,500 20 hrs			Jenny
15		Yes	A	24	\$40,000	Waiting for Delivery	80%	Chris
16		Yes	A	24	\$200,000			Chris
17			A	23	\$75,000	On hold		Chris
18		Yes	A	23	\$40,000			Chris
19		Yes	A	23	\$40,000			Chris
20		Yes	A	19	\$14,000	Completed	100%	Chris
21	Yes		A	17	\$2,640			Leynette
22		Yes	A	17	\$5,500	Completed	100%	Chris
23			A	30	\$35,000-\$135,000			
24			A	25	200 hrs			Dean
25			A	25	\$3,500 25 hrs	In Progress	50%	Jenny

Park District of La Grange MBO Objectives

2018-2019

Approved April 9, 2018

Status August 28, 2018

Black = prior carry-over

Red = 2017-2018 carry-over

Blue = 2018-2019

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A

Capital Projects Over \$2,000

	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
24			A	23	\$7,500	In Progress		Teresa, Jenny, Chris
25			A	22	\$4,000-\$5,000			Claudia
26			A	21				Chris
27			A	19	\$13,450	Completed	100%	Staff
28			A	19	\$18,000-\$20,000			Chris
29			A	19	\$4,000			Chris
30			A	18	\$80,000			Chris
31			A	18	\$7,500			Chris
32			A	16	\$10,000			Claudia
33			A	15	30-50 hrs \$3,000 per sign	On hold	20%	Dean, Claudia, Chris
34			A	14	\$10,000	On hold	25%	Dean
35			A	11	\$4,000			Chris
36			A	6	\$9,500			Chris

Objective Classification B

Operational Costs Under \$2,000

1			B	7	\$2,000			Teresa, Chris, Claudia
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Objective Classification C

Projects requiring time but no money

1			C	15		In Progress	80%	Linda
2			C	12	20 hours			Robert Vear & Karel Jacobs
3			C	11	50 hrs			Jenny
4			C	11	\$500 50 hrs			Chris, Jenny
5			C	10	10-20 hrs			Chris
6			C	9	20-30 hrs			Chris

Park District of La Grange MBO Objectives

2019 J19

Approved April 9, 2018

Status August 28, 2018

Black = prior carry-over

Red = 2017-2018 carry-over

Blue = 2018-2019

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification D
Operational Budgetary Costs Over \$2,000

	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Yes		D	24	\$5,000/100 hrs+	Waiting for the State Division to review	75%	Dean/staff
2			D	26	\$9,701 30 hrs	In Progress	50%	Jenny

Section 10



VILLAGE OF LA GRANGE & SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE
BOARD OF TRUSTEES MEETING
Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

Monday, July 9, 2018 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:30 p.m. by Village President, Thomas Livingston. On roll call, as read by Village Clerk John Burns, the following were:

PRESENT: Trustees Gale, Holder, Kotynek, Kuchler and McCarty, with President Livingston presiding.

ABSENT: Trustee Arnett

OTHERS: Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Public Works Director Ryan Gillingham
Community Development Director Charity Jones
Finance Director Lou Cipparrone
Police Chief Kurt Bluder
Fire Chief Don Gay

President Livingston asked Village Clerk John Burns to lead the audience in reciting the pledge of allegiance.

2. PRESIDENT'S REPORT

A. Annual Appointment of Village Officials

President Livingston asked that Clerk Burns read into the record the appointment of Village Officials.

Trustee Holder made a motion to approve the appointments and re-appointments seconded by Trustee Gale. Motion carried on a voice vote.

B. Re-Appointment – Jon Peterson, Fire Pension Board

President Livingston asked Clerk Burns to read the Re-Appointment of Jon Peterson to the Fire Pension Board into the record.

Trustee Holder made a motion to approve the reappointment seconded by Trustee McCarty. Motion carried on a voice vote.

President Livingston announced the passing of Jerry Reich, who was a member of the Plan Commission for many years. The Village honors his service.

The La Grange Craft Fair will be held this upcoming weekend, July 14 and 15 in downtown La Grange. One of the most popular summer events in the area, the Craft Fair features nearly 200 artisans offering a broad range of one-of-a-kind items. The La Grange Craft fair was recently named one of the best craft shows in the country. President Livingston encouraged everyone to attend and also support all of our businesses this summer.

The Village Board meetings scheduled for Monday, July 23 and August 13 have been cancelled. The next regularly scheduled Village Board Meeting will be Monday, August 27, in the Village Hall auditorium.

3. MANAGER'S REPORT

Manager Peterson announced that based on the La Grange 2020 plan, and a concurrent recommendation from the Community and Economic Development Commission, the Village budgeted funds to engage a brand consultant for the development of a brand strategy and visual identity this year. Each resident and business is responsible for the many experiences that can be found in La Grange. Therefore, as a next step, the Village is asking residents and business to provide input into the branding process through an online survey. Please visit the branding study website at www.brandinglagrangeil.com for more information and to take the survey. Additional information regarding the initiative can also be found on the Village's website at www.villageoflagrange.com.

4. PUBLIC COMMENTS REGARDING AGENDA ITEMS

None.

5. CONSENT AGENDA AND VOTE

- A. Ordinance – Design Review Permit #103 – 120 East Burlington Avenue, Becknell Industrial
- B. Ordinance – Design Review Permit #104 – 311 West Hillgrove Avenue, Luxxe | Honor
- C. Ordinance – Modification of Turn Restriction on Ashland Avenue at Ogden Avenue
- D. Ordinance – Tree Protection Update, Code of Ordinances Chapter 100
- E. Contract – Professional Crossing Guard Services – Andy Frain Services, Inc.

- F. Award of Contract – (1) Construction of FY 2018-2019 Neighborhood Street Resurfacing Project; (2) Construction Engineering Services Agreement (3) Preliminary / Construction Engineering Services Agreement for Motor Fuel Tax Funds; (4) Resolution for Improvement Under the Illinois Highway Code
- G. Award of Contract – Leaf Hauling and Disposal
- H. Award of Contract – 2018 Crack Filling Program
- I. Award of Contract – 2018 50/50 Sidewalk Replacement Program
- J. Purchase – Public Works Department / FY 2018-19 Equipment Replacement Fund: International 7400 Dump / Disposal of Equipment
- K. Purchase – Train Station Camera System and Fiber Optic Cable
- L. Engineering Services Agreement – FY 2019-2020 Ashland Avenue and Blackstone Avenue Water Main Replacement Project
- M. FY2019-20 Neighborhood Street Resurfacing Project (1) Engineering Task Order; (2) Preliminary Engineering Services Agreement for Motor Fuel Tax Funds; (3) Resolution for Improvement Under the Illinois Highway Code
- N. Engineering Service Agreement – 2018 Sewer System Rehabilitation Project
- O. Agreement – Intergovernmental Agreement – Metra – Improvements to the La Grange Road Train Station
- P. Agreement – Metropolitan Water Reclamation District of Greater Chicago – Structure Assignment Agreement – Permit No. 99-076
- Q. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, June 25, 2018
- R. Consolidated Voucher 180709

A motion was made by Trustee Holder and seconded by Trustee McCarty to approve the Consent Agenda as presented.

Trustee Kotynek asked Finance Director Lou Cipparrone what would happen to the original budgeted amount set aside for the planters after the \$98,000 grant was received. Director Cipparrone responded that any unused amount would be set aside and repurposed in FY 2019-20.

Trustee Holder noted his appreciation for the Design Review Commission items that reflected

investment in La Grange. He was also supportive of the modification of the turn restriction at Ashland and Ogden Avenues as it will lead to a safer intersection.

Trustee Holder and Trustee McCarty inquired as to how the proposed Crossing Guard contract would be executed. Chief Kurt Bluder responded that the crossing guards would continue to use the same equipment that they use currently, likely stay in the same locations and have the same authority that they currently have in their posts. The determination to outsource was based on an analysis of time and funds spent by the Village to manage an in-house program versus the cost of outsourcing the program which was very close to neutral.

Trustee Holder asked Public Works Director Ryan Gillingham how many residents were in the 50/50 Sidewalk Replacement project queue. Director Gillingham responded that there is currently \$100,000 budgeted for resident matching in this fiscal year.

Trustee Holder also inquired as to the Engineering Services Agreement between Baxter and Woodman in regards to if it was competitively bid. Director Gillingham responded that the last time that we went through the RFP process was in 2010. However, each task order for larger projects is negotiated to insure that the cost of the work is generally in line with the overall project. The Village uses the overhead rate calculated by IDOT to determine the not to exceed limit which helps us determine the value.

Approved by a roll call vote:

Ayes: Trustees Gale, Holder, Kotynek, Kuchler, and McCarty
Nays: None
Absent: Trustee Arnett

6. CURRENT BUSINESS

A. Ordinance – Special Use Permit, Planned Development, Site Plan Approval, Vacation of Public Right-Of-Way, and Plat of Consolidation to Authorize a Multiple Family Residential Building, 1401 West Cossitt Avenue, Big Tuna's, Inc.

President Livingston asked Trustee Kuchler to introduce the item. Trustee Kuchler stated the applicant, Big Tuna's, is the owner of the property commonly known as 1401 West Cossitt Avenue. The Applicant proposes to develop the subject property with a three story, six-unit apartment building and detached six-car garage.

On May 22, 2018 the Plan Commission held a public hearing on this matter. At the hearing, the Applicant provided information on the proposed six-unit building, detached garage, parking, open space amenities, landscaping, and engineering. No members of the public spoke regarding the application.

The Plan Commission found that the proposed planned development is consistent with the Village's Urban Design Guidelines, Comprehensive Plan and existing development patterns in the area. Although the proposed development includes modest deviations from the Zoning Code's requirements for lot area, building height, lot area per unit, required yards, building

coverage, and lot coverage, the Plan Commission found that the requested flexibility enabled the Applicant to better comply with the guidance of the Urban Design Guidelines and Comprehensive Plan. Additionally, since the development will comply with the Village's storm water management guidelines for residential development and any applicable requirements of the Metropolitan Water Reclamation District (MWRD), the Plan Commission found that no adverse drainage impacts would result from the proposed development.

The Plan Commission voted unanimously to recommend approval of the proposed application with nine conditions related to the Applicant's plans, including (a) providing information on the appearance of the side and rear elevations for the proposed apartment building, detached garage, and trash enclosure, (b) revising the engineering and landscaping plans, (c) providing compensation for the proposed vacated right-of-way, (d) developing an easement agreement with the Village for the proposed trash enclosure, (e) providing a plat of consolidation for the Subject Property and vacated right-of-way, and (f) updating the plans to indicate replacement of the sidewalk within the Peck Avenue right-of-way.

As part of the development, the Applicant is proposing to purchase the unimproved alley right-of-way along the north property line of the Subject Property. The unimproved right-of-way originally extended from Peck Avenue to an alley located west of 1411 West Cossitt Avenue (located two lots west of the subject property). The adjacent Fieldside Commons development, located at 1407 W. Cossitt Avenue, purchased a portion of the unimproved right-of-way adjacent to its property as part of its planned development approval in 2013. The previous vacation for Fieldside Commons established the precedent to vacate the remaining unimproved right-of-way. The Plan Commission recommended approval of the vacation, pending compensation to the Village. The Applicant has since provided a payment, currently held in escrow, in the amount of \$15,549 as fair market value compensation for the vacated right of way. Fair market value for the purchase was based on the property value per square foot established in the appraisal conducted for the prior vacation associated with Fieldside Commons.

The Applicant is also proposing to locate a masonry trash enclosure in the Peck Avenue parkway to facilitate more efficient trash removal. Peck Avenue, north of Cossitt Avenue, only provides access to the Subject Property and the neighboring property at 1323 Peck Avenue. As a dead-end street servicing only two lots, Peck Avenue may be vacated or re-aligned in the future in coordination with redevelopment east of the Subject Property. As such, the Village Attorney has drafted the attached easement agreement allowing the proposed trash enclosure, while maintaining the Village's right to revoke the easement in the future. There is sufficient area on the subject property to accommodate the trash enclosure if it were required to be relocated at a future date.

A motion was made by Trustee Kuchler and seconded by Trustee Holder to approve the ordinance for a special use permit, site plan, and planned development concept and final plans for a multiple family residential project at 1401 West Cossitt Avenue.

Trustee Kuchler stated that he had two concerns with the project, the value of the r.o.w. which is based on 2013 values and the placement of the trash enclosure due to concerns that the adjacent property owner would want something similar. Attorney Burkland stated that as the appraisal

can only look at the vacated r.o.w. there is no value to the Village. However, if the Board agrees, a supplemental appraisal at the applicant's expense can be performed. Trustee McCarty noted that vacating this particular r.o.w. is good for the Village as it will move unused public property to the tax rolls. Trustee Holder stated that he believes that the change in the value of the unused property in the last five years is likely to be slim. In regards to the trash enclosure, Director Jones stated that she met with the adjacent property owner early on in the process to discuss the project in detail.

Trustee McCarty asked about the variance for the front and side yards. Director Jones indicated that due to the character of the area and Comprehensive Plan, it was suggested that the principal building face Cossitt. The setbacks are similar to adjacent properties. The property is irregular but the project as presented provides future opportunities for the vacation of Peck Avenue and additional redevelopment to the East. Director Jones further stated that the applicant is providing excellence in design and landscaping as well as stormwater management.

Approved by a roll call vote:

Ayes: Trustee Gale, Holder, Kotynek, Kuchler, and McCarty
Nays: None
Absent: Trustee Arnett

A motion was made by Trustee Kuchler and seconded by Trustee Holder to approve the ordinance for vacating the unimproved Village right-of-way abutting Peck Avenue immediately South of BNSF Railway right-of-way.

Approved by a roll call vote:

Ayes: Trustee Gale, Holder, Kotynek, and McCarty
Nays: Trustee Kuchler
Absent: Trustee Arnett

A motion was made by Trustee Kuchler and seconded by Trustee Holder to approve the ordinance for a consolidation of property at 1401 West Cossitt Avenue.

Approved by a roll call vote:

Ayes: Trustee Gale, Holder, Kotynek, Kuchler, and McCarty
Nays: None
Absent: Trustee Arnett

A motion was made by Trustee Kuchler and seconded by Trustee Holder to approve the Easement Agreement for a trash enclosure.

Approved by a roll call vote:

Ayes: Trustee Gale, Holder, Kotynek, Kuchler, and McCarty

Nays: None
Absent: Trustee Arnett

President Livingston stated that variance requests are always a balance between neighbors, the zoning code and investment.

B. Ordinance – Code of Ordinances Chapters 102 and 103 – New Small Wireless Facilities Standards

President Livingston asked Trustee Holder to introduce the item. Trustee Holder stated that in April, Governor Rauner signed Senate Bill 1451, the “Small Wireless Facilities Deployment Act,” making it Public Act 100-0585. The Act, which became effective on June 1, establishes numerous specific standards that apply to the installation and operation of small wireless facilities (“SWFs”) by wireless services providers such as AT&T, Sprint, and T-Mobile and by installers of SWFs.

The Act significantly restricts the ability of municipalities to regulate SWFs, which requires municipalities to review their current standards and make appropriate changes to comply with the Act. The Act applies principally to installation of SWFs on poles in public rights-of-way. The rights-of-way include roadways, highways, streets, public sidewalks, alleys, and easements dedicated for similar uses. The Act provides that municipalities must establish certain local standards within 60 days after the June 1 effective date of the Act, such as adopting the fees set in the Act.

In response to the new SWF standards in the Act, standards have been drafted that allow the Village to manage SWFs in a manner compliant with the Act. The proposed standards are in the form of amendments to the Village’ “Right-of-Way” ordinance, which is Chapter 102 of the Village’s Code of Ordinances titled “Construction of Utility Facilities in the Public Rights-of-Way.”

The proposed standards will authorize the Village to charge the fees set in the Act, provide guidance to applicants regarding locations for SWFs, require decorative or stealth poles when authorized under the Act, forbid SWFs on any government property without permission, limit the height of new poles, somewhat regulate colors and markings on SWFs, and require landscaping around ground-mounted equipment, among other standards.

In 2016, the Village Board enacted a new Chapter 103 of the Code of Ordinances setting standards for small cell sites. At that time, the State did not regulate small cells at the local level. Now, however, many of the 2016 standards in Chapter 103 have been rendered unenforceable by the new Act. The standards in Chapter 103 that remain useful have been moved into the proposed amendments to Chapter 102 discussed above. As a result, the Village staff and Village Attorney recommend repeal of Chapter 103.

A motion was made by Trustee Holder and seconded by Trustee McCarty to approve the ordinance amending the Code of Ordinances Chapters 102 & 103 regarding new small wireless facilities standards.

Approved by a roll call vote:

Ayes: Trustee Gale, Holder Kotynek, Kuchler, and McCarty
Nays: None
Absent: Trustee Arnett

C. Special Event – La Grange Endless Summerfest

President Livingston asked Trustee Kotynek to introduce the item. Trustee Kotynek stated that the La Grange Business Association partnered with the Park District in order to host the 2018 La Grange Endless Summerfest. The event will include carnival rides, food, drinks, live entertainment, and fireworks. The event hours will be Friday, August 3rd from 4:00 p.m. to 11:30 p.m., Saturday, August 4th from 11:00 a.m. to 11:30 p.m., and Sunday, August 5th from 10:00 a.m. to 10:30 p.m.

The event will again be located in Gordon Park. The Park District / LGBA is seeking Village approval to use the Locust Avenue right of way and municipal Lot 14 for event operations. The street and parking lot closure will begin at 12:01 a.m. on Wednesday August 1. Event parking will principally be provided within the event site, with additional overflow parking located along Beach Avenue in the Shawmut Industrial Park and via shuttle service to / from Park Junior High.

As in past years, the event is proposed to include a fireworks display on Sunday evening. Section 94.25 of the Village Code grants the President and Board of Trustees the authority to waive the local prohibition on fireworks for the public display of fireworks by properly qualified people under the direct supervision of experts in the handling of fireworks.

A motion was made by Trustee Kotynek and seconded by Trustee Gale to approve the special event – La Grange Endless Summerfest.

Trustee Holder thanked the LGBA and Park District for their work in coordinating this event.

Approved by a roll call vote:

Ayes: Trustees Gale, Holder, Kotynek, Kuchler, and McCarty
Nays: None
Absent: Trustee Arnett

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA

Kim Mosley, 105 Washington, expressed concerns regarding safety and potential drug sales in the alley between Washington and East Avenue.

The matter was turned over to the Police Department to collect additional information and to follow up.

8. TRUSTEE COMMENTS

Trustee Holder expressed his condolences on the passing of Jerry Reich.

In follow up to Ms. Mosley's comments, Trustee Kuchler requested that a report be provided as the matter is studied.

9. CLOSED SESSION

None.

10. ADJOURNMENT

At 8:41 p.m. Trustee Holder made a motion to adjourn, seconded by Trustee McCarty. Approved by a voice vote.



Thomas E. Livingston, Village President

ATTEST:



John Burns, Village Clerk

Approved Date: August 27, 2018

