

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
October 8, 2012

1. CALL TO ORDER & ROLL CALL

President Ritten called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:34 pm.

Other Commissioners present were Ted Popernik, Lucy Stastny, Jeff Kilrea, and Karen Boyd. Also present were Executive Director Roy Cripe, Superintendent of Recreation Dean Carrara, Recreation Supervisor Darla Goudeau, Bookkeeper Phil Mesi, and Buildings and Grounds Supervisor Martin Healy.

2. PLEDGE OF ALLEGIANCE

3. AGENDA ADDITIONS/DELETIONS

There were no additions or deletions to the agenda.

4. RECOGNITION OF VISITORS & OPEN FORUM

La Grange Park residents William Yena and David Raddatz were present but had no comments at this time. Nathan Pasbrig from O'Neill and Gaspardo was present and gave a verbal review of the Annual Financial Report for the fiscal year ending April 30, 2012 that was audited by his firm. Questions were asked and answered.

5. APPROVAL OF MINUTES

A. Regular Meeting: September 10, 2012

Commissioner Kilrea made a motion to approve the minutes as amended; Commissioner Boyd seconded. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.

B. Special Meeting: September 14, 2012

Commissioner Boyd made a motion to approve the minutes as written; Commissioner Stastny seconded. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.

6. STAFF REPORTS

A. Executive Director

A written report was submitted prior to the meeting by Roy Cripe. He called attention to the monthly police report. Bank signature cards for the MB Financial Bank were signed by Board Members. Executive Director Cripe expanded on his SEASPAR report regarding an intergovernmental agreement between the Park District of La Grange and the Village of Countryside. Following discussion, the Board said it will transfer \$300 from the PDRMA award for excellent risk management practices to the Professional Development account for IAPD/IPRA annual conference expenses. Executive Director Cripe announced that the Community Park District's

OSLAD/LAWCON grant request survived the first cut. A brief report was given on Veteran's Memorial Committee.

B. Buildings and Grounds

A written report was submitted prior to the meeting by Martin Healy. The Board thanked him for his efforts cleaning the graffiti in the parks.

C. Superintendent of Recreation

A written report was submitted prior to the meeting by Dean Carrara. Question on next month's Senior Social and Winery Trip were asked and answered.

D. Recreation Supervisor Goudeau

A written report was submitted prior to the meeting by Darla Goudeau. She commented on the Ready Teddy trip, Winery Trip and Fireside Stories. The Board thanked her and the entire staff for their hard work and the Jazz and Blues Festival as well as the entire Summer Concert Series.

E. Office Manager

A written report submitted prior to the meeting from Peggy Ronovsky was introduced. There was nothing added to the written report.

F. Safety Coordinator

A written report submitted prior to the meeting by Coordinator Megan Jadron was introduced. It was noted that the Park District received the highest percentage we have ever earned on the Recreation portion of the PDRMA Safety Review.

G. Financial Report

Reports for the month ending September 30, 2012 were presented by Financial Consultant Phil Mesi. There were no questions or comments.

7. APPROVE MONTHLY DISBURSEMENTS

An invoice from Asphalt Paving Professionals in the amount of \$1,110.00 was added to the list of disbursements. Commissioner Boyd made a motion to approve the monthly disbursements as amended in the amount of \$125,649.82; seconded by Commissioner Stastny. MOTION CARRIED. There was no further discussion and the motion passed 5-0 by roll call vote.

8. OLD BUSINESS

A. Approve the April 30, 2012 Annual Financial Statement

Commissioner Boyd made a motion to approve the April 30, 2012 Financial statement audited by O'Neill & Gaspardo, LLC; seconded by Commissioner Kilrea. MOTION CARRIED. There was no discussion and the motion passed 5-0 by unanimous roll call vote.

B. 2012-2017 Outdoor Facilities Master Plan: Review Proposed Budget Documents submitted prior to the meeting were introduced. It was shown that grant reimbursements may not be received prior to the next project's expenditures and that the Board may need to complete a short term borrowing from the operating budget. After a discussion, it was agreed that borrowing for short periods to cover costs would be done as long as the receipt of grant reimbursements are assured. President Ritten questioned the timing of grant money reimbursements and asked that another study of the timing be made. The matter was tabled to the November Board meeting.

Questions from William Yena regarding the long range capital projects budget were asked and answered.

C. Schedule Final Outdoor Facilities Master Plan Public Hearing
Following a brief discussion this matter was tabled to the November meeting.

D. Review Park District Buildings, Grounds and Amenities Use Policy, Section 3.11 - Disorderly Conduct
After a discussion, it was determined that more research into this matter is required and will be revisited in November.

9. NEW BUSINESS

A. Review Preliminary 2012 Property Tax Levy Worksheet
Spread sheets were introduced showing an estimated tax levy for 2012. It was noted that the proposal will be less than 5% of last year's tax extension and will not require a public hearing as outlined in the Truth in Taxation Act. The 2012 Levy Ordinance will be submitted for Board approval at the November 2012 meeting.

10. PRESIDENT'S REPORT

President Ritten thanked everyone for a great Jazz and Blues Fest.

11. ADJOURN REGULAR MEETING

A motion was made by Commissioner Kilrea to adjourn at 8:31pm; seconded by Commissioner Stastny. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.