

**PARK DISTRICT OF LA GRANGE  
REGULAR BOARD MEETING  
MONDAY, APRIL 11, 2022 6:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 6:00 p.m. or Immediately Following the Public Hearing on Monday, April 11, 2022 at the Park District's Administrative\Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange, Illinois

**1.0 CONVENING THE MEETING**

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda

**2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS**

- 2.1 Public Comments/Participation (Board Manual Section #152)
- 2.2 Cody/Braun & Associates 610 East Ave Site Plan Preview

**3.0 CONSENT AGENDA**

- 3.1 Approval of the Minutes of the Regular Board Meeting of March 14, 2022
- 3.2 Approval of the Minutes of the Executive Session Meeting of March 14, 2022
- 3.3 Approval of the Financial Reports dated March 31, 2022
- 3.4 Approval of the Consolidated Vouchers for April dated April 11, 2022

**4.0 STAFF REPORTS**

- 4.1 Director's Report
  - 4.1.1 Comprehensive Master Plan Discussion & Update
- 4.2 Staff Reports

**5.0 ATTORNEY REPORT**

**6.0 TREASURER REPORT**

**7.0 ACTION ITEMS**

- 7.1 Discussion and/or Approval of Ordinance 22-01 the Combined Annual Budget and Appropriation Ordinance for the Park District of La Grange Fiscal Year 2022-2023
- 7.2 Discussion and/or Approval of 2022-2023 MBO's & Capital Budget

**8.0 BOARD BUSINESS**

**OLD BUSINESS**

- 8.1 Discussion and/or Approval of Leynette Kuniej Remaining Interim Treasurer
- 8.2 Discussion and/or Approval of the Intergovernmental Agreement (IGA) By and Between the School Board of Education, District 105 and the Park District of La Grange Regarding Open Space

**NEW BUSINESS**

- 8.3 Discussion and/or Approval of Board Policy Updates and Affiliate Agreements
- 8.4 Discussion and/or Approval of the Deletion of Section 400, Job Descriptions, from the Board Policy Manual

**9.0 COMMITTEE REPORTS**

- 9.1 Administration Committee
- 9.2 Parks and Open Lands Committee
- 9.3 Finance & Capital Project Committee
- 9.4 Arts & Cultural Affairs Committee
- 9.5 Marketing & Social Media Committee

**10.0 PUBLIC COMMENTS** (Board Manual Section #152)

**11.0 BOARD COMMENTS**

**12.0 EXECUTIVE SESSION**

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)
- 12.7 The Selection of a Person to Fill a Public Office Vacancy 5 ILCS 120/2 (c)(3)

**13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)**

**14.0 ADJOURNMENT**

4/8/2022  
Jenny Bechtold  
Executive Director

*Parks & Recreation... The Benefits are Endless!  
Remember to Take Time for Fun and Enjoy Life to the Fullest!*

*of LaGrange*

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, ILLINOIS 60525**

**PUBLIC HEARING ON ORDINANCE 22-01  
COMBINED ANNUAL BUDGET AND APPROPRIATIONS FOR THE  
PARK DISTRICT OF LA GRANGE**

**MONDAY, APRIL 11, 2022  
6:00 P.M.**

**PUBLIC HEARING NOTICE & AGENDA**

Members of the Board of Commissioners of the Park District of La Grange will conduct a Public Hearing on Ordinance 22-01 Combined Annual Budget and Appropriations Ordinance at 6:00 p.m. on Monday, April 11, 2022 at the Recreation Center\Administrative Offices, 536 East Avenue, La Grange, Illinois.

The agenda for the public hearing is as follows:

- 1.0 Convene the Meeting
- 2.0 Announcement of Purpose of Public Hearing
- 3.0 Receive Public Comment(s)
- 4.0 Adjournment

---

*Jenny Bechtold  
Board Secretary  
4/1/2022*

# Section 1



## MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, ILLINOIS 60525**

**MEETING NOTICE**

The regular meeting of the Board of Commissioners will take place:

Immediately following the 6:00PM public hearing on the operating budget  
for fiscal year 2022-2023

Monday, April 11, 2022

Park District of La Grange Recreation Center  
536 East Avenue  
La Grange, Illinois

Attached is this month's board packet, which has been broken down into the  
following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Jenny Bechtold, Executive Director  
at (708) 352-1762.

Jenny Bechtold  
4/08/22



*Park District of La Grange...Your Fun & Fitness Destination!*

**Park District of La Grange  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETINGS  
YEAR 2022**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first or third Monday of the month)**. All regularly scheduled meetings start at 6:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

**Monday, January 10**

**Monday, February 14**

**Monday, March 14** *(2022-2023 G.O. Budget to be on display the legal requirement of 30 days – budget will be made public March 7)*

**Monday, April 11**

**Monday, May 9**

**Monday, June 13**

**Monday, July 11**

**Monday, August 15** *(Third Monday due to Endless Summer Fest)*

**Monday, September 12**

**Monday, October 10**

**Monday, November 14**

**Monday, December 12**

# Section 2



# COMMUNICATIONS & FOIA

NEW PARKING LOT FOR:

THE PARK DISTRICT OF LAGRANGE

536 & 610 EAST AVENUE - LAGRANGE, IL. - 60525

owner

THE PARK DISTRICT OF LAGRANGE

536 EAST AVENUE • LAGRANGE, ILLINOIS 60525 • 708-352-1762



architect

CODY/BRAUN & ASSOCIATES, LLC

1822 MARNE ROAD • BOLINGBROOK, ILLINOIS 60490 • 630-771-1383

civil engineer

THE WT GROUP

2675 PRATUM AVENUE • HOFFMAN ESTATES, ILLINOIS 60192 • 815-896-6888

INDEX OF SHEETS

COVER SHEET

ADDITIONAL DRAWINGS

- A-01 DEMOLITION PLAN
- A-02 SITE PLAN
- A-03 LARGE SCALE DIMENSION PARKING LOT PLAN
- A-04 LARGE SCALE PICKLEBALL COURT PLAN
- A-05 SITE DETAILS

CIVIL DRAWINGS - CENTRAL PARK

- T-1.0 TITLE SHEET
- C-1.0 - C-1.1 SITE DEMOLITION PLAN
- C-2.0 - C-2.1 SITE GEOMETRIC PLAN
- C-3.0 - C-3.1 SITE DEVELOPMENT PLAN
- C-3.2 - C-3.2 SITE DEVELOPMENT DETAILS
- C-4.0 - C-4.1 SITE GRADING PLAN
- C-5.0 - C-5.1 SITE UTILITY PLAN
- C-5.2 SITE UTILITY DETAILS
- C-6.0 - C-6.1 STORM WATER POLLUTION PREVENTION PLAN
- C-6.2 STORM WATER POLLUTION PREVENTION DETAILS
- C-7.0 PROJECT SPECIFICATIONS
- C-7.1 NWRD GENERAL NOTES
- SUB-1 - SUB-6 ALTAIRPS LAND TITLE SURVEY

DATE : 04/06/22

DATE : XX/2022 JOB NUMBER : 218006 CAD FILE : 218006 Cover Sheet

CERTIFICATION

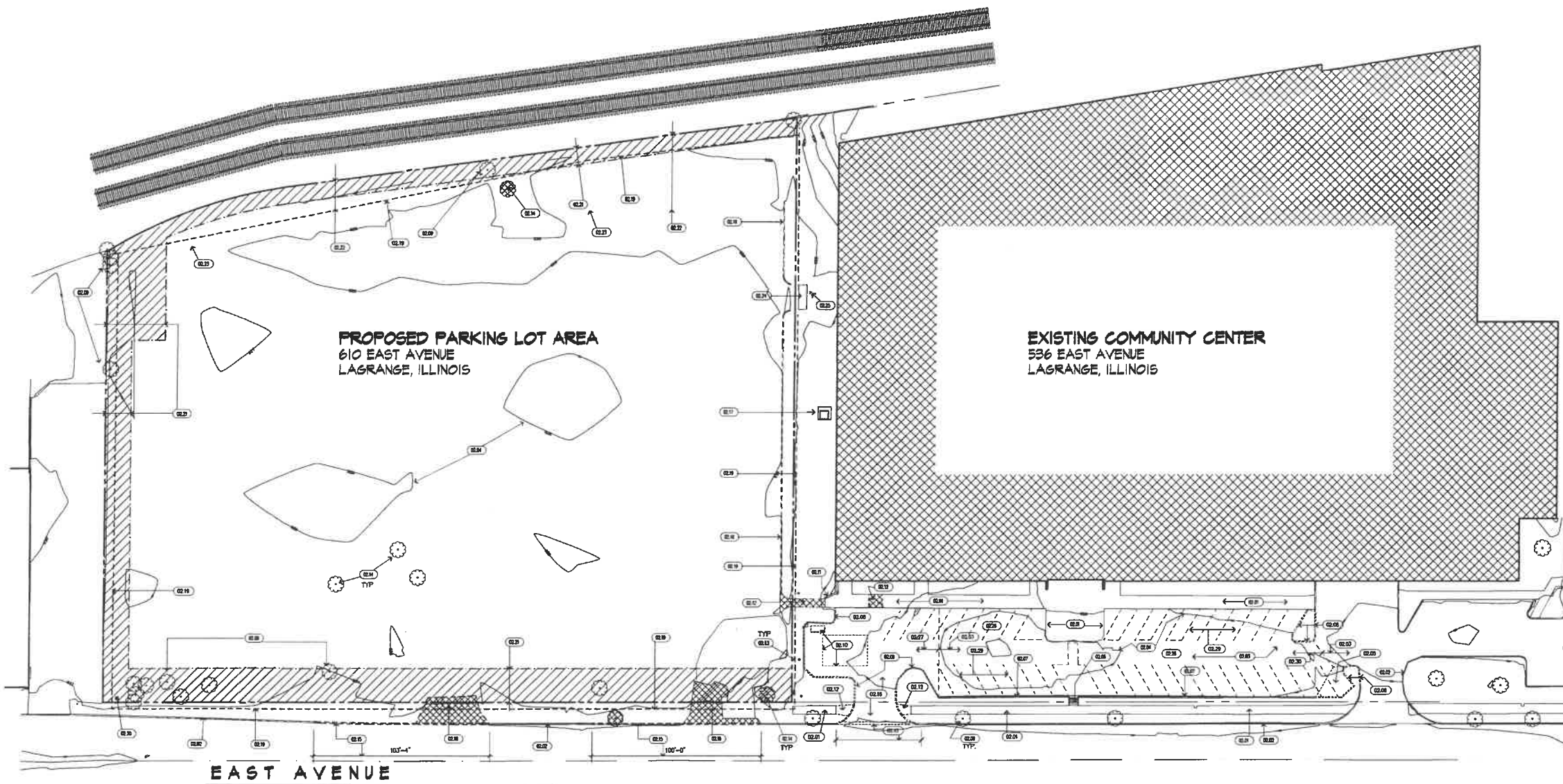
I HAVE PREPARED OR CAUSED TO BE PREPARED UNDER MY DIRECT SUPERVISION THESE DRAWINGS AND ATTACHED SPECIFICATIONS AND HEREBY STATE THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF AND TO THE EXTENT OF CONTRACTUAL OBLIGATION, THEY ARE IN COMPLIANCE WITH ALL THE APPLICABLE LAWS AND ORDINANCES OF THE CITY OF LAGRANGE, IL., THE ENVIRONMENTAL BARRIERS ACT, AND THE ILLINOIS ACCESSIBILITY CODE.

JEFFREY E. BRAUN

ARCHITECT/IL LICENSE 001-007894

DO NOT SCALE THE DRAWINGS

CONTRACTORS SHALL FIELD VERIFY THESE DRAWINGS WITH ALL EXISTING DIMENSIONS AND CONDITIONS AT THE JOB SITE AND SHALL NOTIFY THE ARCHITECT IN WRITING OF ALL DISCREPANCIES, IF ANY, OR ELSE BE RESPONSIBLE FOR SAME.



**PARKING LOT SITE DEMOLITION PLAN**  
SCALE: 1" = 50'-0"



**KEY NOTES FOR SHEET A1**

- |   |  |   |
|---|--|---|
| <ul style="list-style-type: none"> <li>(E1) EXISTING CONCRETE WALKS TO REMAIN.</li> <li>(E2) EXISTING CONCRETE CURBS TO REMAIN.</li> <li>(E3) EXISTING ASPHALT PAVING, SEE CIVIL DRAWINGS.</li> <li>(E4) EXISTING CONTOUR LINES, SEE CIVIL DRAWINGS.</li> <li>(E5) REMOVE AREA OF ASPHALT AND STONE FOR NEW PARKING LOT LAYOUT.</li> <li>(E6) EXISTING STAIR TO REMAIN.</li> <li>(E7) EXISTING RETAINING WALL TO REMAIN.</li> <li>(E8) SAW CUT AND REMOVE THE EXISTING CONCRETE CURB AS SHOWN FOR NEW CURB LAYOUT AS SHOWN ON THE ARCHIT. &amp; CIVIL DRAWINGS.</li> <li>(E9) EXISTING TREES TO REMAIN.</li> <li>(E10) OWNER TO REMOVE THE EXISTING GAS PUMPS, GAS TANKS AND CONCRETE PADS.</li> <li>(E11) EXISTING CONCRETE RETAINING WALL TO REMAIN.</li> <li>(E12) SAW CUT AND REMOVE THE SHADDED PORTION OF THE CONCRETE WALK SHOWN.</li> <li>(E13) EXISTING UTILITY POLES AND GUIDE WIRES TO REMAIN.</li> <li>(E14) TREES SHOWN TUSLY, TO BE COMPLETELY REMOVED INCLUDING THE STUMPS.</li> </ul> | <ul style="list-style-type: none"> <li>(E15) SAW CUT AND REMOVE THE EXISTING CURB SHOWN, VERIFY EXACT LAYOUT WITH THE ARCHIT. &amp; CIVIL DRAWINGS.</li> <li>(E16) REMOVE THE EXISTING ASPHALT AND STONE DRIVEWAY IN ITS ENTIRETY.</li> <li>(E17) EXISTING ELECTRICAL TRANSFORMER TO REMAIN.</li> <li>(E18) REMOVE THE CONCRETE CURB IN ITS ENTIRETY.</li> <li>(E19) REMOVE THE EXISTING FENCING AND FENCE FOUNDATIONS ON THE NORTH, EAST AND SOUTH SIDES OF THE PROPERTY WHERE SHOWN.</li> <li>(E20) EXISTING NCOOR RECTIFIER TO REMAIN.</li> <li>(E21) AREAS SHOWN TUSLY ON THE EAST, WEST AND SOUTH SIDES OF THE PROPERTY ARE NCOOR EASEMENTS.</li> <li>(E22) ON THE WEST SIDE OF THE PROPERTY IN THE AREAS INDICATED, REMOVE ALL SHRUBS AND TREES UNLESS INDICATED TO REMAIN.</li> <li>(E23) LINE OF EXISTING TREES AND SHRUBS THAT ARE TO BE REMOVED.</li> <li>(E24) REMOVE THE EXISTING CONCRETE FOUNDATION IN ITS ENTIRETY.</li> <li>(E25) EXISTING ELECTRICAL CONDUITS AND WIRE, VERIFY THAT THEY HAVE BEEN DISCONNECTED FROM SERVICE AND THEN CUT AND CAP BELOW GRADE.</li> <li>(E26) REMOVE ALL CONCRETE BUMPERS AND DISPOSE OF OFF SITE.</li> </ul> | <ul style="list-style-type: none"> <li>(E27) REMOVE THE EXISTING ASPHALT AND SUB-BASE MATERIAL, AS RESP FOR NEW LAYOUT PER THE ARCHITECTURAL AND CIVIL DRAWINGS.</li> <li>(E28) X</li> <li>(E29) EXISTING 60 DEGREE PARKING TO BE FLIPPED PER THE NEW LAYOUT AS SHOWN ON THE ARCHITECTURAL AND CIVIL DRAWINGS.</li> <li>(E30) AS PART OF ALTERNATE NO.2, REMOVE ALL THE EXISTING ASPHALT PAVEMENT, STONE SUB-BASE AND SUB-BASE MATERIAL AS REQUIRED FOR THE NEW BRICK PAVEMENT CONSTRUCTION AS DETAILED ON THE ARCHITECTURAL AND CIVIL DRAWINGS.</li> </ul> |
|---|--|---|

**REVISIONS**  
April 6, 2022  
Port Board Review

© 2022  
CODY/BRAUN & ASSOCIATES  
ALL RIGHTS RESERVED

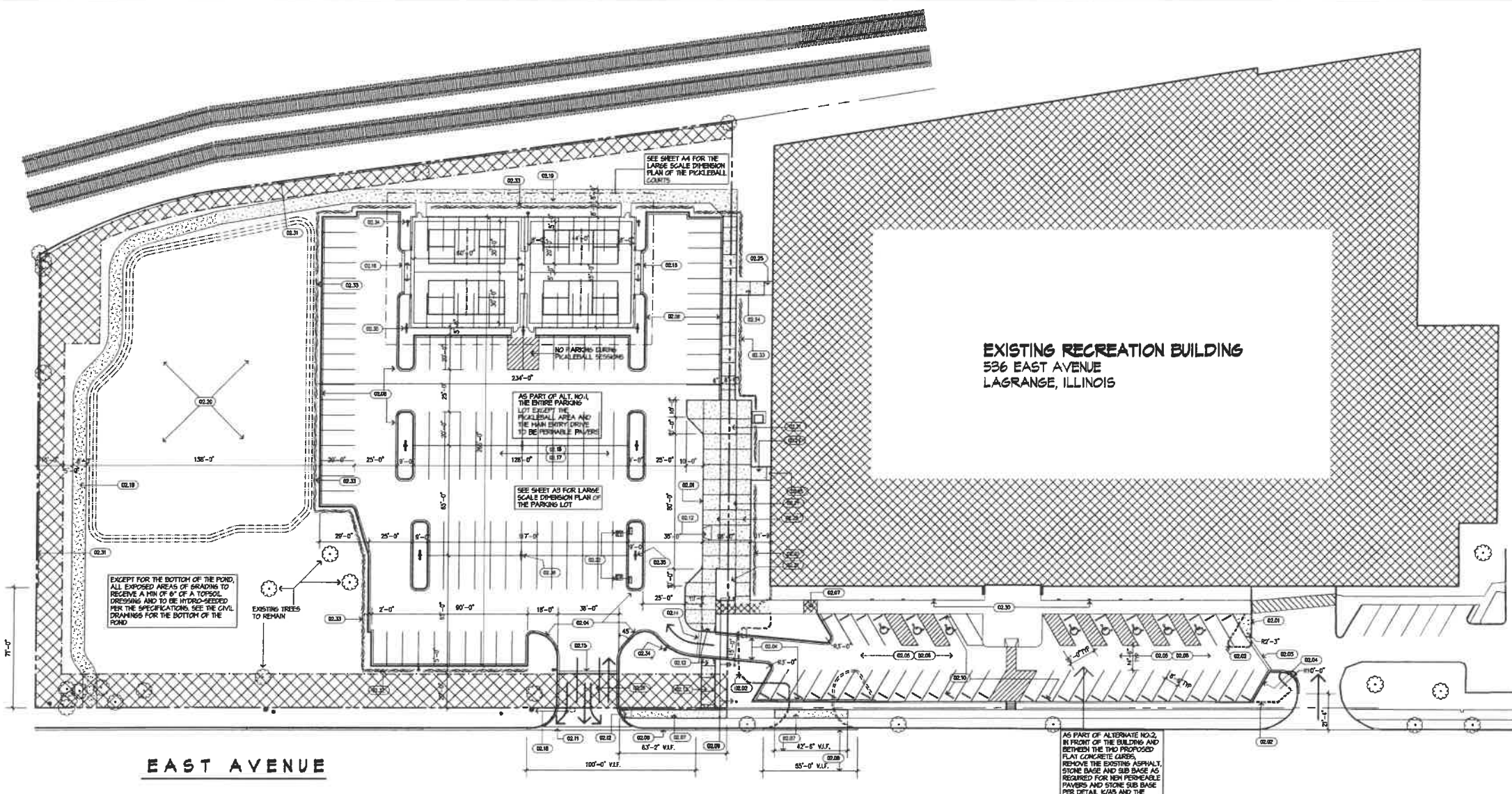
planners  
**CODY/BRAUN & ASSOCIATES, LLC**  
1688 MARSH ROAD • BOLLINGERBROOK, IL 60440 • 630-771-1888



DEVOLITION SITE PLAN  
NEW PARKING LOT FOR:  
**THE PARK DISTRICT OF LAGRANGE**  
536 & 610 EAST AVENUE - LAGRANGE, IL

DATE: XX/XX/XX  
CAD FILE: 218006 Parking  
JOB NO.: 218006  
DRAWN BY: JEB

**SHEET**  
**A-1**  
OF 5



REVISIONS  
 April 6, 2022  
 Park Board Review

© 2022  
 CODY/BRAUN & ASSOCIATES  
 ALL RIGHTS RESERVED

planners  
**CODY/BRAUN & ASSOCIATES, LLC**  
 1888 MARSH ROAD • BOLLINGBROOK, IL 60460 • 630-771-1888



30 SCALE SITE PLAN  
 NEW PARKING LOT FOR  
**THE PARK DISTRICT OF LAGRANGE**  
 536 & 610 EAST AVENUE - LAGRANGE, IL

DATE: XX/XX/XX  
 CAD FILE: 21006 Parking  
 JOB NO.: 21006  
 DRAWN BY: JEB

**SHEET**  
**A-2**  
 07 5

**PARKING LOT SITE PLAN**  
 SCALE: 1" = 30'-0"

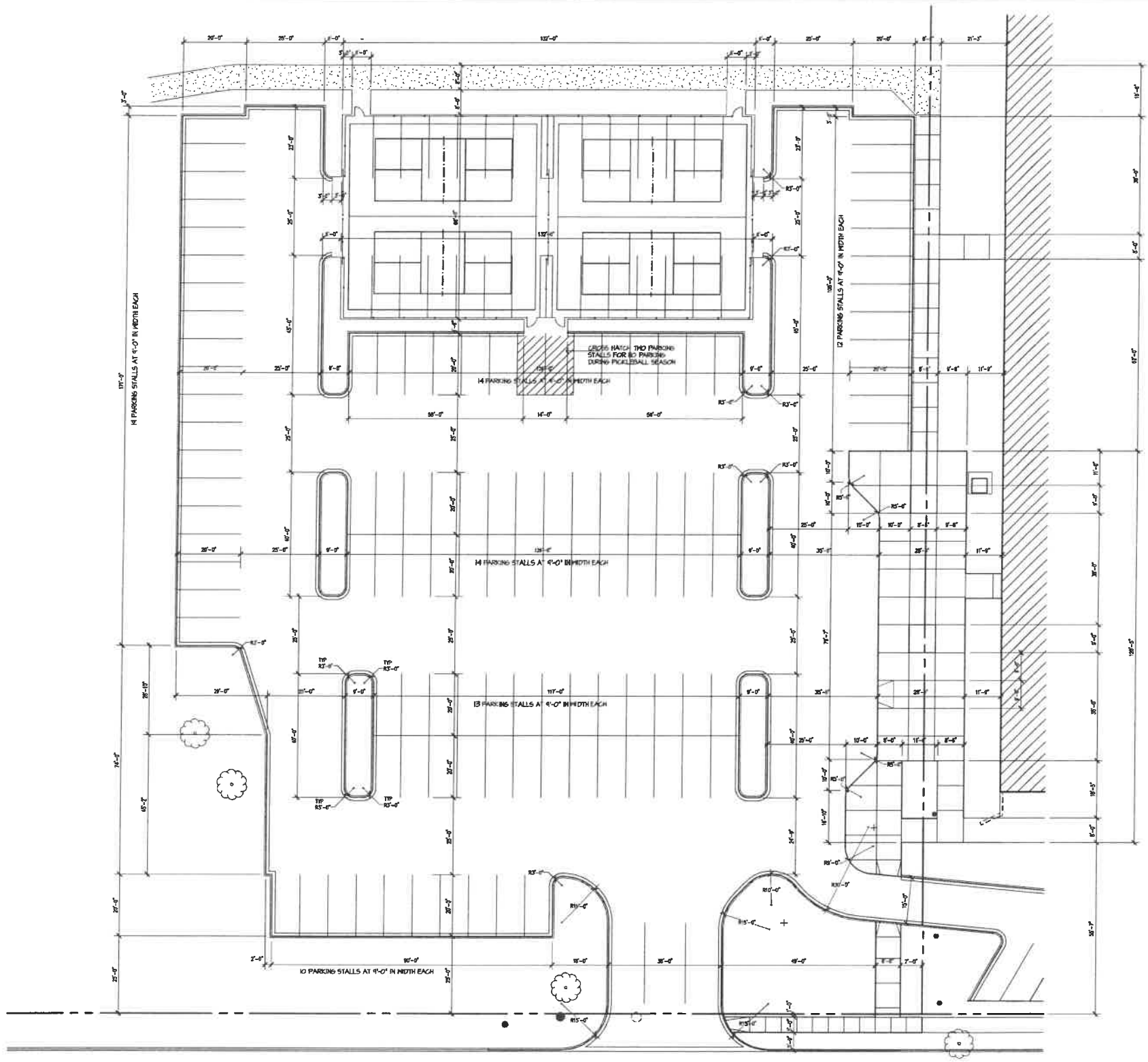


**NUMBER OF PARKING STALLS ON SITE**

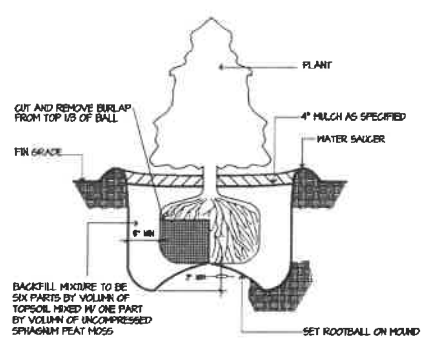
NEW PARKING LOT :	197
DIAGONAL PARKING IN FRONT OF BUILDING :	42
REMAINING EXISTING EXTERIOR PARKING :	45
PARKING IN INTERIOR OF BUILDING :	50
<b>TOTAL PARKING :</b>	<b>304</b>

**KEY NOTES FOR SHEET A2**

- (E1) NEW CONCRETE MALKURBS PER DETAIL F1AS.
- (E2) EXISTING CONCRETE CURB AND ASPHALT TO BE REMOVED PER THE DEDUCTION SHEET A1 AND THE CIVIL DRAWINGS.
- (E3) AS PART OF ALTERNATE NO.2, PROVIDE A FLAT CONCRETE CURB PER DETAIL D1AS TO SEPARATE THE BRICK PAVERS AND THE ASPHALT DRIVE.
- (E4) NEW CONCRETE CURB AND GUTTER PER DETAIL D1AS AND THE CIVIL DRAWINGS.
- (E5) PER THE BASE BID, REFRRESH AND RESTRIPE THE ASPHALT IN FRONT OF THE BUILDING AS SHOWN ON SHEET A2 AND THE CIVIL DRAWINGS.
- (E6) PER ALTERNATE NO.2, PROVIDE NEW BRICK PAVERS AND STONE SUB-BASE PER DETAIL K1AS AND THE CIVIL DRAWINGS.
- (E7) NEW 3'-0" WIDE CONCRETE SIDEWALK PER DETAIL E1AS.
- (E8) NEW CURB AND GUTTER PER DETAIL D1AS AND THE CIVIL DRAWINGS.
- (E9) EXISTING HOOD UTILITY POLES TO REMAIN.
- (E10) ALL NEW CONCRETE BUMPERS PER DETAIL B1AS.
- (E11) NEW FLAT CONCRETE CURB PER DETAIL D1AS AND THE CIVIL DRAWINGS.
- (E12) NEW ADA ACCESS AT NEW CONCRETE CURB PER DETAIL J00X AND THE CIVIL DRAWINGS.
- (E13) NEW 6'-0" WIDE CONCRETE MALK PER DETAIL E1AS AND CIVIL DRAWINGS.
- (E14) AS PART OF ALTERNATE NO.1, PROVIDE A NEW CONCRETE FLAT CURB PER D1AS BETWEEN THE BRICK PAVERS AND THE ASPHALT DRIVE. IF ALTERNATE NO.2 IS ACCEPTED, SLIP WARE THE CONCRETE FLAT CURB.
- (E15) AS PART OF ALTERNATE NO.1, PROVIDE A FLAT CONCRETE CURB PER DETAIL D1AS AND THE CIVIL DRAWINGS.
- (E16) AS PART OF ALTERNATE NO.1, PROVIDE BRICK PAVERS AND SUB-BASE PER DETAIL K1AS THRU OUT THE ENTIRE NEW PARKING AREA EXCEPT THE PICKLEBALL COURTS AND THE MAIN ENTRY WAY.
- (E17) AS PART OF THE BASE BID, THE ENTIRE PARKING LOT IS TO BE ASPHALT WITH A STONE BASE PER THE CIVIL DRAWINGS.
- (E18) AS PART OF ALTERNATE NO.1, PROVIDE A FLAT CONCRETE CURB PER DETAIL D1AS AND THE CIVIL DRAWINGS TO SEPARATE THE BRICK PAVES AREA FROM THE ASPHALT PICKLEBALL COURTS.
- (E19) 6'-0" WIDE ASPHALT MALK MAY PER DETAIL E1AS AND THE CIVIL DRAWINGS.
- (E20) NEW DETENTION POND WITH MEHLAND PLANTINGS. SEE CIVIL DRAWINGS.
- (E21) PLANTING AREAS.
- (E22) PER ALTERNATE NO.3, PROVIDE TWO AUTO CHARGING STATIONS AS SHOWN ON THE ELECTRICAL DRAWINGS.
- (E23) NEW CONCRETE SIDEWALK PER DETAIL E1AS AND THE CIVIL DRAWINGS.
- (E24) NEW CONCRETE MALK PER DETAIL D1AS TO TIE TO THE EXISTING DOOR STOOP.
- (E25) EXISTING CONCRETE DOOR STOOP.
- (E26) NEW ASPHALT AND STONE ENTRY MAY PER THE CIVIL DRAWINGS.
- (E27) RELOCATE THE EXISTING STREET LIGHT FOR THE ELECTRICAL DRAWINGS.
- (E28) NEW LIGHT STANDARDS PER THE ELECTRICAL DRAWINGS.
- (E29) NEW STORM INLETS. SEE THE CIVIL DRAWINGS.
- (E30) NEW HANDICAPPED SIGNAGE AT ALL H.C. STALLS. SEE DETAIL G1AS.
- (E31) NEW 6'-0" HIGH VINYL COATED CHAIN LINK FENCE OF THE WEST AND SOUTH SIDES OF THE PROPERTY PER DETAIL A1AS.
- (E32) NEW 4FT HIGH (SHIN MATURED) HEDGE/SCREEN ON THE EAST SIDE OF THE PARKING LOT. HEDGE/SCREEN MATERIAL TO BE "LORNYMS ALATIS CONTRACT" (SHRUB) SPACED AT 6'-0" ON CENTER WHEN PLANTED AND WILL BE 6'-0" HIGH WHEN MATURE. SEE DETAIL A1AS.
- (E33) NEW 3FT HIGH (SHIN MATURED) HEDGE/SCREEN ON THE NORTH, WEST AND SOUTH SIDES OF THE PARKING LOT. HEDGE/SCREEN MATERIAL TO BE "TANUS X MEDIA - HIRSDALE DORSE" (EVERGREEN) SPACED AT 4'-0" ON CENTER WHEN PLANTED AND WILL BE 3'-0" HIGH WHEN MATURE. SEE DETAIL A1AS.
- (E34) LIGHT POLE WITH A SINGLE FIXTURE HEAD ON A CONCRETE FOUNDATION. SEE ELECTRICAL DRAWINGS.
- (E35) LIGHT POLE WITH TWO FIXTURE HEADS ON A CONCRETE FOUNDATION. AT LOCATIONS WITHIN ASPHALT, TOP OF FOUNDATION TO BE 3'-0" ABOVE GRADE. SEE ELECTRICAL DRAWINGS.



**SITE DIMENSION PLAN**  
SCALE: 1/16" = 1'-0"



**PLANTING DETAIL**  
SCALE: 3/4" = 1'-0"



**REVISIONS**  
April 6, 2022  
Park Board Review

© 2022  
CODY/BRAUN & ASSOCIATES  
ALL RIGHTS RESERVED

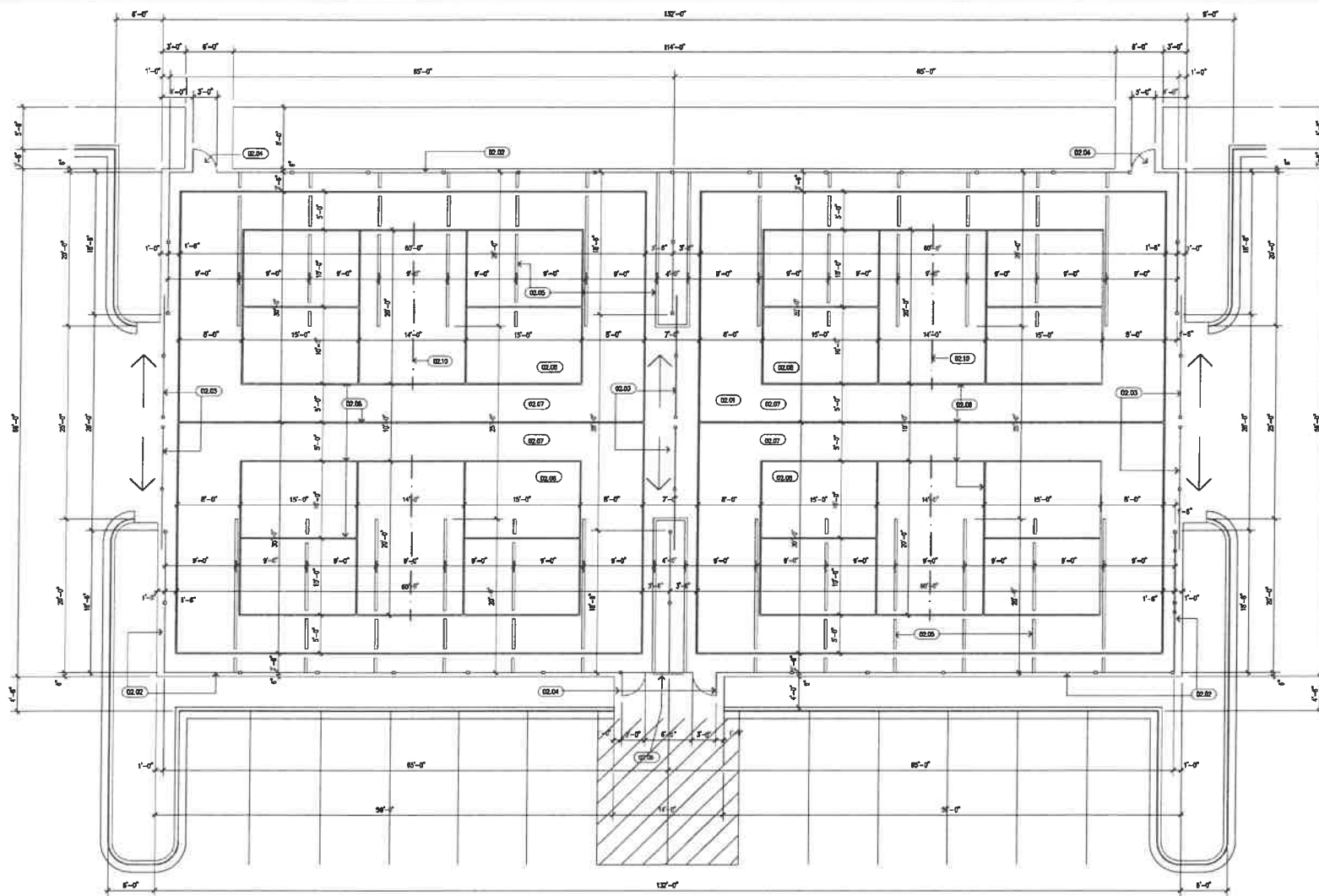
planners  
**architects**  
**CODY/BRAUN & ASSOCIATES, LLC**  
1888 MARION ROAD • BOLLINGERHE, IL 60480 • 630-771-1888



LARGE SCALE DIMENSION PLAN  
NEW PARKING LOT FOR:  
**THE PARK DISTRICT OF LAGRANGE**  
536 & 610 EAST AVENUE - LAGRANGE, IL

DATE: 04/06/22  
CAD FILE: 210006 Parking  
JOB NO.: 210006  
DRAWN BY: JEB

**SHEET**  
**A-3**  
OF 3



**PICKLEBALL/PARKING PLAN**  
SCALE: 1/8" = 1'-0"



**KEYNOTES FOR SHEET A4**

- 02.01 ASPHALT AND STONE BASE PICKLEBALL AND PARKING AREA. SEE CIVIL DRAWINGS FOR THE ASPHALT AND STONE DEPTHS.
- 02.02 10'-0" HIGH VINYL COATED CHAIN LINK FENCING PER DETAIL A145.
- 02.03 10'-0" H x 16'-0" W VINYL COATED CHAIN LINK SLIDING GATES PER DETAIL A145.
- 02.04 3'-0" H x 7'-0" W VINYL COATED CHAIN LINK GATES PER DETAIL A145.
- 02.05 4' WIDE PARKING LOT LINES TO BE GRAY IN COLOR.
- 02.06 ALL PICKLEBALL COURT LINES TO BE 2" WIDE AND WHITE IN COLOR.
- 02.07 THE AREAS OUTSIDE THE PICKLEBALL COURTS TO BE COLOR COATED GREEN IN COLOR.
- 02.08 THE AREAS WITHIN THE PICKLEBALL COURTS TO BE COLOR COATED BLUE IN COLOR.
- 02.09 PROVIDE A METAL SIGN ON THE FENCE IN 2" HIGH LETTERS TO READ AS FOLLOWS: "NO PARKING IN FRONT OF GATES WHEN PICKLEBALL COURTS ARE IN USE".
- 02.10 PORTABLE PICKLEBALL NETS.

**KEYNOTES**  
April 6, 2022  
Park Board Review

© 2022  
CODY/BRAUN & ASSOCIATES  
ALL RIGHTS RESERVED

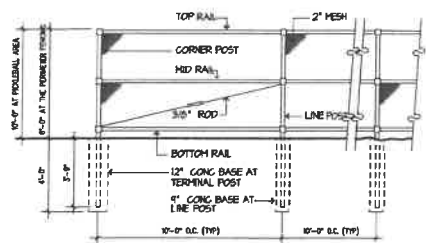
architects  
**planners**  
**CODY/BRAUN & ASSOCIATES, LLC**  
1888 MARSH ROAD • BOLLINGBROOK, IL 60180 • 630-771-3888



LARGE SCALE PICKLEBALL COURTS  
NEW PARKING LOT FOR:  
**THE PARK DISTRICT OF LAGRANGE**  
536 E 610 EAST AVENUE - LAGRANGE, IL

DATE  
00/00/00  
CAD FILE  
218006 Parking  
JOB NO.  
218006  
DRAWN BY  
JEB

**SHEET**  
**A-4**  
OF 5

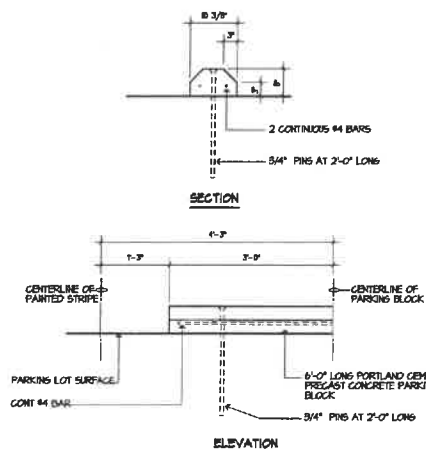


NOTES:  
1. ALL FENCE MATERIAL TO BE BLACK VINYL COATED MATERIAL.  
2. SEE SPECIFICATIONS FOR MATERIAL SIZES.

**PERIMETER FENCE ELEVATION**

SCALE: 1/4" = 1'-0"

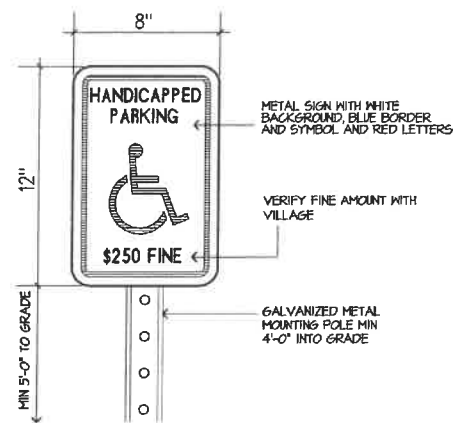
**A**  
A5



**PARKING BLOCK DETAIL**

SCALE: 3/4" = 1'-0"

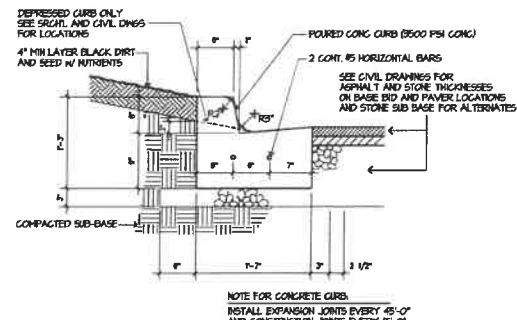
**B**  
A5



**HANDICAPPED SIGN**

SCALE: 3" = 1'-0"

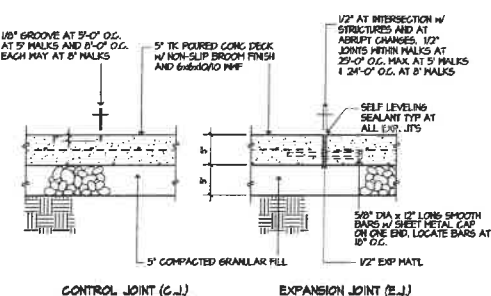
**C**  
A5



**CONCRETE CURB DETAIL**

SCALE: 1" = 1'-0"

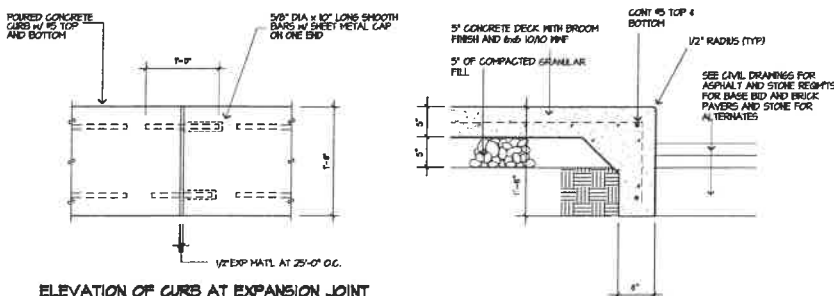
**D**  
A5



**CONCRETE SIDEWALK DETAIL**

SCALE: 1" = 1'-0"

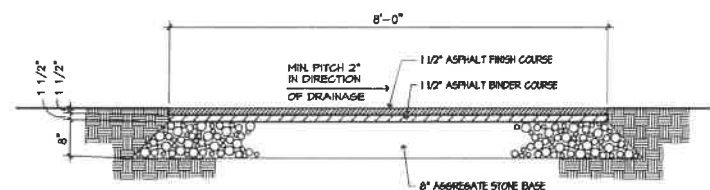
**E**  
A5



**SIDEWALK/CURB SECTION**

SCALE: 1" = 1'-0"

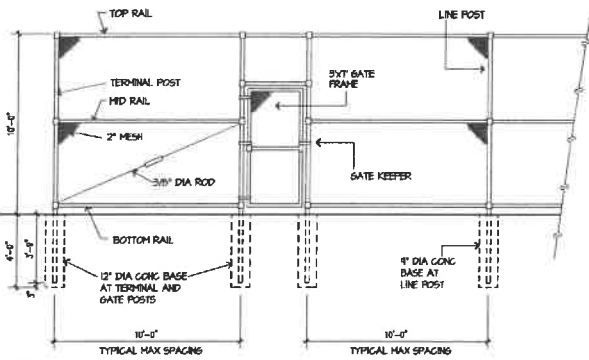
**F**  
A5



**ASPHALT PATHWAY DETAIL**

SCALE: 3/4" = 1'-0"

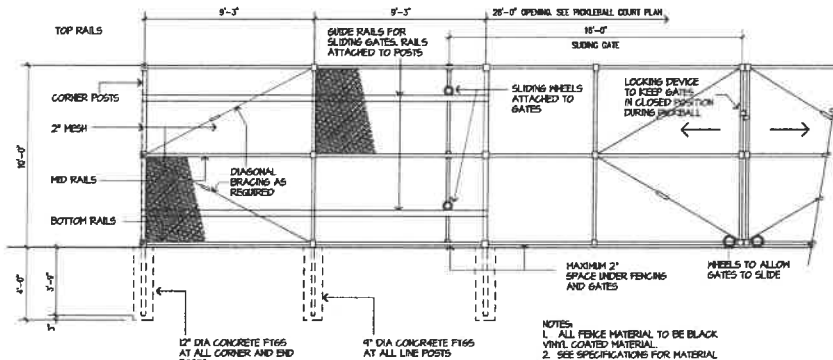
**G**  
A5



**PICKLEBALL FENCE AND GATE DETAIL**

SCALE: 1/4" = 1'-0"

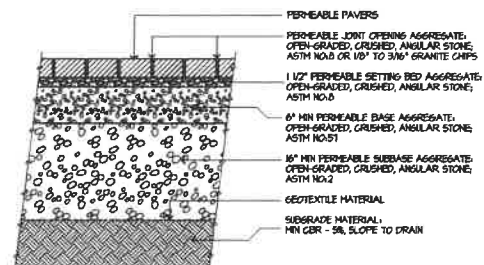
**H**  
A5



**PICKLEBALL FENCE AND SLIDING GATE DETAIL**

SCALE: 1/4" = 1'-0"

**J**  
A5



**BRICK PAVER DETAIL**

SCALE: 1" = 1'-0"

**K**  
A5

REVISIONS  
April 6, 2022  
Park Board Review

© 2022  
COPYRIGHT & RESERVE ALL RIGHTS RESERVED

planners  
**CODY/BRAUN & ASSOCIATES, LLC**  
1888 MANASSAS ROAD • BOLLINGBROOK, IL 60440 • 630-771-1888

architects

SITE DETAILS  
NEW PARKING LOT FOR:  
**THE PARK DISTRICT OF LAGRANGE**  
556 & 610 EAST AVENUE - LAGRANGE, IL

DATE: XX/XX/XX  
CAD FILE: 218006 Parking  
JOB NO.: 218006  
DRAWN BY: JEB

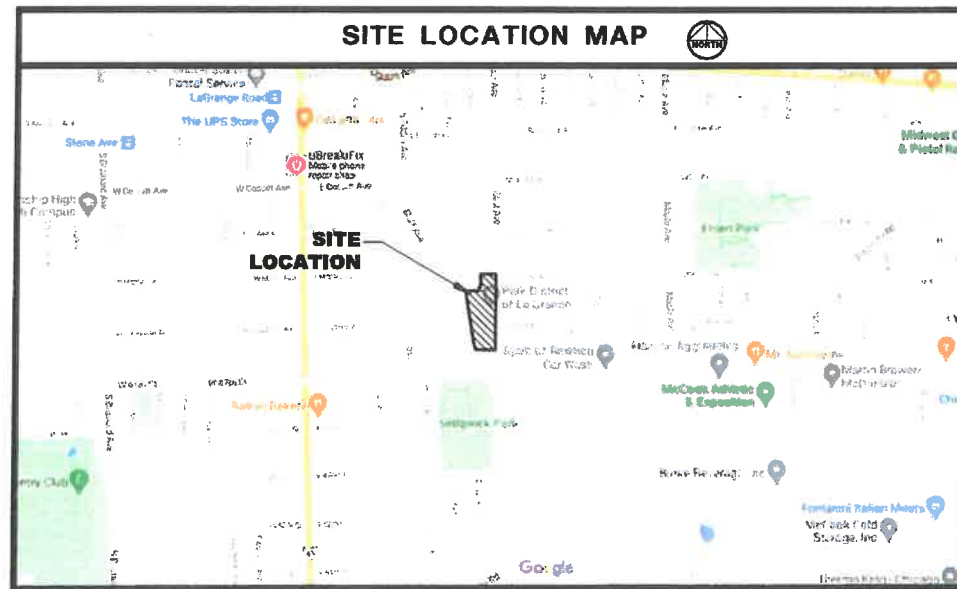
SHEET  
**A-5**  
OF 5

# BUILDING GREEN PARKING

## 610 EAST AVENUE LAGRANGE, ILLINOIS 60526

# THE PARK DISTRICT OF LAGRANGE

CIVIL DRAWING INDEX		
SHEET	DESCRIPTION	DATE
T-1.0	TITLE SHEET	04-05-22
C-1.0 - C-1.1	SITE DEMOLITION PLAN	04-05-22
C-2.0 - C-2.1	SITE GEOMETRIC PLAN	04-05-22
C-3.0 - C-3.1	SITE DEVELOPMENT PLAN	04-05-22
C-3.2 - C-3.3	SITE DEVELOPMENT DETAILS	04-05-22
C-4.0 - C-4.1	SITE GRADING PLAN	04-05-22
C-5.0 - C-5.1	SITE UTILITY PLAN	04-05-22
C-5.2	SITE UTILITY DETAILS	04-05-22
C-6.0 - C-6.1	STORM WATER POLLUTION PREVENTION PLAN	04-05-22
C-6.2	STORM WATER POLLUTION PREVENTION DETAILS	04-05-22
C-7.0	PROJECT SPECIFICATIONS	04-05-22
C-7.1	MWRD GENERAL NOTES	04-05-22
SUR-1 - SUR-3	ALTA / NSPS LAND TITLE SURVEY (PREPARED BY WT GROUP)	8-28-20



### CIVIL ENGINEERING STATEMENT AND SEAL

I, CHRISTOPHER SLYKAS, P.E., DULY LICENSED IN THE STATE OF ILLINOIS BY THE DEPARTMENT OF FINANCIAL AND PROFESSIONAL REGULATION, DO HEREBY STATE THAT THIS DOCUMENT HAS BEEN PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND TO THE BEST OF MY KNOWLEDGE AND BELIEF DOES CONFORM TO THE APPLICABLE BUILDING CODES AND ORDINANCES, AND ARE IN COMPLIANCE WITH THE ENVIRONMENTAL BARRIERS ACT (410 ILCS 25) AND THE ILLINOIS ACCESSIBILITY CODE (11 ILL. ADM. CODE 400).

DATE: \_\_\_\_\_  
 CHRISTOPHER SLYKAS - ILLINOIS P.E. # 062-056626  
 DATE OF EXPIRATION - NOVEMBER 30, 2023  
 NOTE: SIGNED AND SEALED FOR SHEETS T-1.0 THROUGH C-7.1

### DRAINAGE CERTIFICATE:

TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE DRAINAGE OF SURFACE WATERS WILL NOT BE CHANGED BY THE PROPOSED DEVELOPMENT. IF ANY DRAINAGE PATTERNS WILL BE CHANGED, REASONABLE PROVISIONS HAVE BEEN MADE FOR THE COLLECTION AND DIVERSION OF SUCH SURFACE WATERS INTO PUBLIC AREAS, OR DRAINS APPROVED FOR THE USE BY THE MUNICIPAL ENGINEER, AND THAT SUCH SURFACE WATERS ARE PLANNED FOR IN ACCORDANCE WITH GENERALLY ACCEPTED ENGINEERING PRACTICES SO AS TO REDUCE THE LIKELIHOOD OF DAMAGES TO ADJOINING PROPERTIES.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_  
 062-056626 EXP. DATE 11/30/23  
 DESIGN ENGINEER: CHRISTOPHER SLYKAS, P.E.

**BENCHMARKS:**  
 SITE BENCHMARK #1 - ARROW BOLT ON HYDRANT ON THE EAST SIDE OF EAST AVENUE, 616.4 SOUTH OF EXISTING MANHOLE #20 AS SHOWN. ELEVATION 626.82' (NAVD86)  
 SITE BENCHMARK #2 - INN FLANGE BOLT ON HYDRANT ON THE EAST SIDE OF EAST AVENUE, 74' NE OF EXISTING MANHOLE #25 AS SHOWN. ELEVATION 626.65' (NAVD86)

**SECTION 4  
TOWNSHIP 38N  
RANGE 12E**

**LEGEND**  
 ———> SANITARY SEWER  
 ———> STORM SEWER  
 ———> COMBINED SEWER  
 - - - - - MUNICIPAL SEWERS

CALL 800-392-0123  
 OPERATES 24 HOURS A DAY 365 DAYS A YEAR



CALL 800-392-0123  
 48 HOURS BEFORE YOU DIG

CONTRACTOR MUST LOCATE PRIVATE UTILITIES IN AREA OF CONSTRUCTION PRIOR TO PROCEEDING WITH WORK

NOTE: BEARS THAT THIS PROJECT IS PERMITTED UNDER THE NEW WATERSED MANAGEMENT ORDINANCE (MHO). THE MHO REQUIRES 48 HOURS OF ADVANCE NOTIFICATION PRIOR TO ANY GROUND DISTURBANCE. THE MWRD WILL BE INSPECTING FOR APPLICABLE EROSION CONTROL AND SEDIMENT CONTROL MEASURES SUCH AS Silt Fencing, Silt Protection Concrete Mass, ETC., FOLLOWED BY SANITARY SEWER AND VOLUME CONTROL INSTALLATION INSPECTIONS. PLEASE REFER TO THE APPROVED PERMITS AND HAVE THESE MEASURES IN PLACE IN ACCORDANCE WITH THE SPECIFICATIONS.



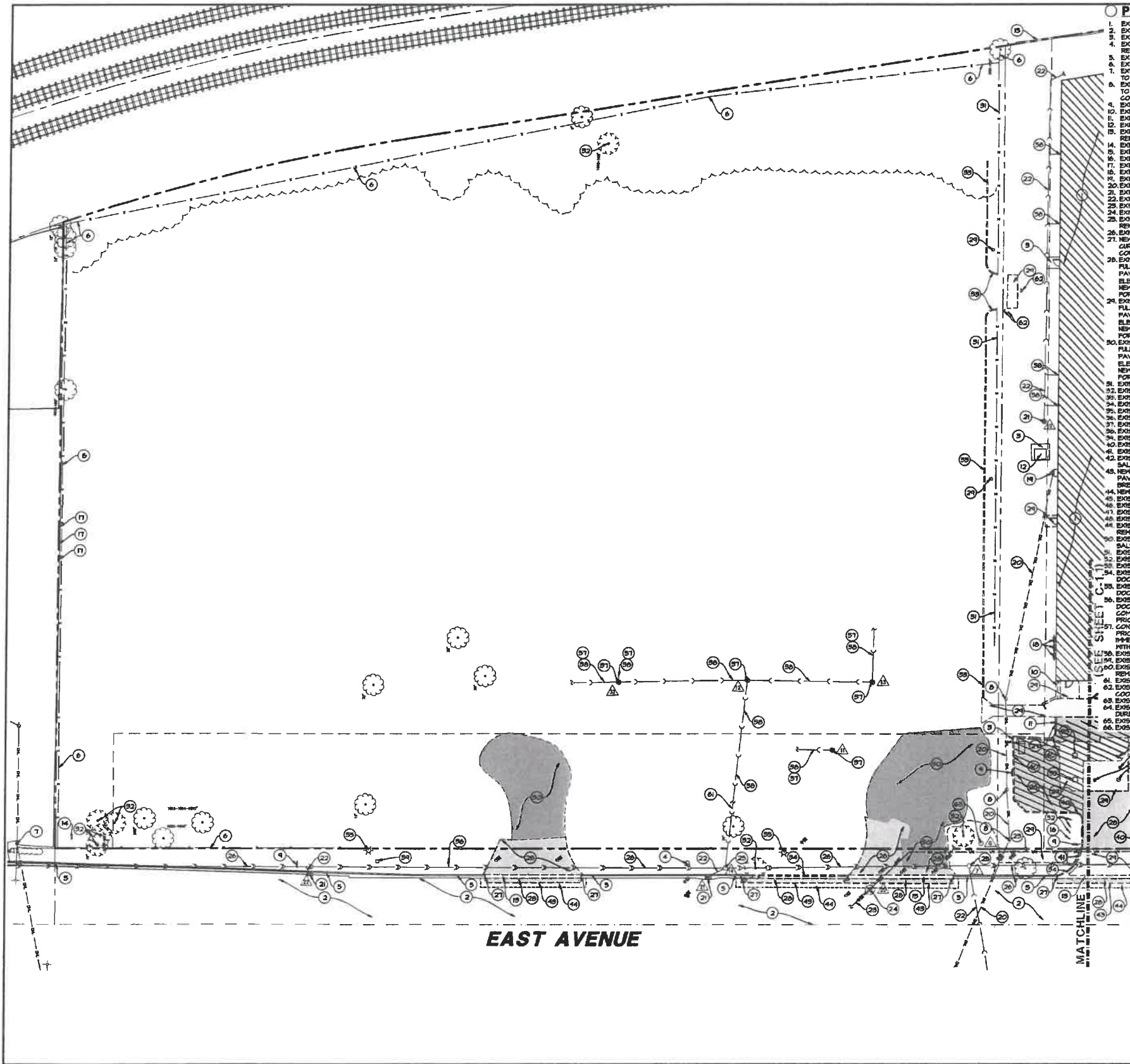
**BUILDING GREEN PARKING**  
 610 EAST AVENUE  
 LAGRANGE, ILLINOIS 60526  
 THE PARK DISTRICT OF LAGRANGE

ISSUE	
TO	DATE
MWRD	08/12/21
CLIENT	04/05/22

CHECK: CMS  
 DRAWN: RDM  
 JOB: 2006476C

**T-1.0**  
TITLE SHEET

AQUATIC \ CIVIL \ MECHANICAL \ ELECTRICAL \ PLUMBING \ TELECOMMUNICATION \ STRUCTURAL \ ACCESSIBILITY CONSULTING \ DESIGN & PROGRAM MANAGEMENT \ LAND SURVEY



**PROJECT NOTES:**

1. EXISTING BUILDINGS TO REMAIN.
2. EXISTING ASPHALT PAVEMENT TO REMAIN.
3. EXISTING CONCRETE PAVEMENT TO REMAIN.
4. EXISTING HYDRANT AND ASSOCIATED PIPING TO REMAIN.
5. EXISTING CURB AND GUTTER TO REMAIN.
6. EXISTING FENCE TO REMAIN.
7. EXISTING AREA LIGHT AND ASSOCIATED WIRING TO REMAIN.
8. EXISTING UTILITY POLE AND ASSOCIATED WIRING TO REMAIN. BRACE AND PROTECT DURING CONSTRUCTION.
9. EXISTING SIGN TO REMAIN.
10. EXISTING CONCRETE WALL TO BE REMOVED.
11. EXISTING BARRIER CURB TO REMAIN.
12. EXISTING TRANSFORMER TO REMAIN.
13. EXISTING DEPRESSED CURB AND GUTTER TO BE REMOVED.
14. EXISTING HOOD POST TO REMAIN.
15. EXISTING HOOD RETAINING WALL TO REMAIN.
16. EXISTING FITNESS POST TO REMAIN.
17. EXISTING BOLLARDS TO REMAIN.
18. EXISTING GAS METER TO REMAIN.
19. EXISTING ELECTRIC PANELS TO REMAIN.
20. EXISTING OVERHEAD ELECTRIC LINE TO REMAIN.
21. EXISTING STORM STRUCTURE TO REMAIN.
22. EXISTING STORM SEWER TO REMAIN.
23. EXISTING WATER MAIN TO REMAIN.
24. EXISTING VALVE VAULT TO REMAIN.
25. EXISTING COMBINED SEWER STRUCTURE TO REMAIN.
26. EXISTING COMBINED SEWER TO REMAIN.
27. NEW FULL DEPTH SANGUIN OF EXISTING CONCRETE TO PROVIDE CLEAN CONSTRUCTION BREAK.
28. EXISTING ASPHALT PAVEMENT TO BE REMOVED FULL DEPTH TO MEET THE BOTTOM OF THE NEW PAVEMENT CROSS SECTIONS (NEW SUBGRADE ELEVATION). SEE THE SITE GRADING PLAN FOR NEW FINISHED ELEVATIONS AND DETAIL SHEETS FOR NEW PAVEMENT CROSS SECTIONS.
29. EXISTING CONCRETE PAVEMENT TO BE REMOVED FULL DEPTH TO MEET THE BOTTOM OF THE NEW PAVEMENT CROSS SECTIONS (NEW SUBGRADE ELEVATION). SEE THE SITE GRADING PLAN FOR NEW FINISHED ELEVATIONS AND DETAIL SHEETS FOR NEW PAVEMENT CROSS SECTIONS.
30. EXISTING GRAVEL PAVEMENT TO BE REMOVED FULL DEPTH TO MEET THE BOTTOM OF THE NEW PAVEMENT CROSS SECTIONS (NEW SUBGRADE ELEVATION). SEE THE SITE GRADING PLAN FOR NEW FINISHED ELEVATIONS AND DETAIL SHEETS FOR NEW PAVEMENT CROSS SECTIONS.
31. EXISTING FENCE TO BE REMOVED.
32. EXISTING TREE TO BE REMOVED.
33. EXISTING CURB TO BE REMOVED.
34. EXISTING CURB AND GUTTER TO BE REMOVED.
35. EXISTING AREA LIGHT TO BE REMOVED.
36. EXISTING SIGN TO BE REMOVED.
37. EXISTING STORM STRUCTURE TO BE REMOVED.
38. EXISTING GAS VALVE TO BE REMOVED.
39. EXISTING BARRIER CURB TO BE REMOVED.
40. EXISTING DEPRESSED CURB TO BE REMOVED.
41. EXISTING FLAG POLE TO BE REMOVED AND SAVED.
42. EXISTING FLAG POLE TO BE REMOVED AND SAVED.
43. NEW FULL DEPTH SANGUIN OF EXISTING ASPHALT PAVEMENT TO PROVIDE CLEAN CONSTRUCTION BREAK.
44. NEW 2" BUTT JOINT.
45. EXISTING SANITARY STRUCTURE TO REMAIN.
46. EXISTING SANITARY SEWER TO REMAIN.
47. EXISTING CONCRETE WALL TO BE REMOVED.
48. EXISTING BRICK PAVEMENT TO BE REMOVED.
49. EXISTING DETECTABLE MARKING PLATE TO BE REMOVED.
50. EXISTING BIKE RACKS TO BE REMOVED, SALVAGED, AND REINSTALLED.
51. EXISTING SHRUBS TO REMAIN.
52. EXISTING 6x6 FITNESS POST TO BE REMOVED.
53. EXISTING 6" STORM SEWER PER RECORD DOCUMENTS TO REMAIN.
54. EXISTING 6" STORM SEWER PER RECORD DOCUMENTS TO REMAIN.
55. EXISTING 4" STORM SEWER PER RECORD DOCUMENTS TO REMAIN.
56. EXISTING 6" STORM SEWER PER RECORD DOCUMENTS TO REMAIN UP TO EXISTING COMBINED SEWER. VERIFY LOCATION AND DEPTH PRIOR TO CONSTRUCTION.
57. CONTRACTOR SHALL TRACE UTILITY ROUTING PRIOR TO CONSTRUCTION AND NOTIFY ENGINEER IMMEDIATELY IF ANY CONFLICTS ARE FOUND WITHIN THE PROPOSED IMPROVEMENTS.
58. EXISTING CLEANOUT TO REMAIN.
59. EXISTING CLEANOUT TO REMAIN.
60. EXISTING IRRIGATION CONTROL VALVE TO REMAIN.
61. EXISTING STORM SEWER TO BE ABANDONED.
62. EXISTING CONDUIT BUNDLE TO BE RELOCATED. COORDINATE WORK WITH UTILITY PROVIDER.
63. EXISTING GAS METER TO REMAIN.
64. EXISTING AREA LIGHT TO REMAIN. PROTECT DURING CONSTRUCTION.
65. EXISTING TELEPHONE HANDHOLE TO REMAIN.
66. EXISTING FLAG POLE TO REMAIN.

**EXISTING UTILITY DATA**

- ▲ RW-628.22' (SANITARY) 48" CONCRETE STRUCTURE RW-621.41' (4" CLAY E)
- ▲ RW-621.25' (STORM) 48" CONCRETE STRUCTURE FULL OF DEBRIS
- ▲ RW-624.65' (COMBO) 48" CONCRETE STRUCTURE RW-619.79' (24" CLAY W/S) RW-621.14' (10" CLAY E)
- ▲ RW-624.48' (WATER) 48" CONCRETE STRUCTURE RW-621.14' (10" CLAY E) RW-621.67' (10" CLAY W)
- ▲ RW-624.33' (COMBO) 36" CONCRETE BLOCK STRUCTURE RW-619.79' (24" CLAY W/S) RW-621.14' (10" CLAY E) RW-621.67' (10" CLAY W)
- ▲ RW-622.04' (STORM) 18" CONCRETE STRUCTURE RW-625.87' (8" PVC 6)
- ▲ RW-622.07' (STORM) 36" CONCRETE STRUCTURE RW-621.17' (10" CLAY W/S) RW-621.17' (10" CLAY E) RW-621.22' (4" RESTRICTOR E)
- ▲ RW-627.46' (STORM) 36" CONCRETE STRUCTURE RW-619.50' (24" CLAY W/S) RW-622.10' (10" CLAY E) RW-620.73' (12" CLAY W)
- ▲ RW-625.87' (STORM) 36" CONCRETE STRUCTURE RW-622.10' (10" CLAY W/S) RW-622.35' (10" CLAY W)
- ▲ RW-624.20' (WATER) 48" CONCRETE STRUCTURE 52.51' @ TOP OF 6" W/S/W

**HATCH LEGEND**

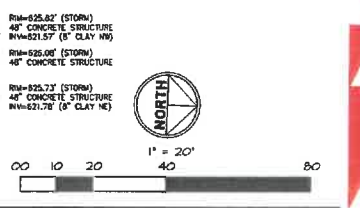
- ▨ EXISTING CONCRETE PAVEMENT TO BE REMOVED FULL DEPTH
- ▨ EXISTING ASPHALT PAVEMENT TO BE REMOVED FULL DEPTH
- ▨ EXISTING GRAVEL PAVEMENT TO BE REMOVED FULL DEPTH

**SITE DEMOLITION NOTES:**

- A. CONTRACTOR SHALL PERFORM ALL DEMOLITION WORK IN ACCORDANCE WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL REQUIREMENTS.
- B. THE CONTRACTOR SHALL OBTAIN ALL NECESSARY DEMOLITION PERMITS AND COORDINATE ALL DEMOLITION WITH THE MUNICIPALITY AND OTHERS REPRESENTATIVE TO ENSURE PROTECTION AND MAINTENANCE OF SANITARY AND WATER UTILITIES AS NECESSARY AND TO PROVIDE STORM WATER CONVEYANCE UNTIL NEW FACILITIES ARE CONSTRUCTED, TESTED, AND PLACED IN OPERATION.
- C. CONTRACTOR SHALL DEVELOP AND IMPLEMENT A DAILY PROGRAM OF DUST CONTROL PROCEDURES PRIOR TO DEMOLITION OF ANY STRUCTURES. MODIFICATION OF DUST CONTROL PROCEDURES SHALL BE PERFORMED BY THE CONTRACTOR TO THE SATISFACTION OF THE MUNICIPALITY AND COMPLY WITH THE NPDES II REQUIREMENTS OF THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY AND THE INDIVIDUAL STORM WATER POLLUTION PREVENTION PLAN FOR THIS PROJECT.
- D. ALL EXISTING TREES, BRUSH AND MISCELLANEOUS VEGETATION TO BE REMOVED OR DEBUSHED SHALL BE REMOVED FROM THE SITE AND LEGALLY DISPOSED OF BY THE CONTRACTOR.
- E. VOIDS LEFT BY ANY ITEM REMOVED UNDER ANY PROPOSED BUILDING, PAVEMENT, OR HALL OR WITHIN 24" THEREOF SHALL BE BACKFILLED WITH ENGINEERED FILL ACCORDING TO THE GEOTECHNICAL REPORT.
- F. ALL EXISTING BUILDING FOUNDATIONS, CONCRETE OR ASPHALT PAVEMENT OR HALLS, CURB AND GUTTER AND MISCELLANEOUS STRUCTURES (INCLUDING, BUT NOT LIMITED TO PANELS, LIGHTS, ELECTRICAL PANELS, AND MISCELLANEOUS DEBRIS) INDICATED TO BE DEMOLISHED SHALL BE REMOVED OR DEBUSHED AND REMOVED FROM THE SITE AND DISPOSED OF LEGALLY BY THE CONTRACTOR.
- G. CONTACT GAS COMPANY PRIOR TO DEMOLITION LOCATION OF EXISTING GAS SERVICES ARE UNKNOWN.
- H. ALL EXISTING TREES SHALL REMAIN UNLESS OTHERWISE NOTED.
- I. ALL EXISTING UTILITIES SHALL REMAIN UNLESS OTHERWISE NOTED.
- J. CONTRACTOR SHALL HIRE A PRIVATE UTILITY LOCATOR TO LOCATE UTILITIES PRIOR TO CONSTRUCTION AND SHALL CONTACT THE SITE ENGINEER IF A CONFLICT EXISTS.
- K. CONTRACTOR SHALL PROVIDE REMOVAL AND REPLACEMENT AND SHORING AS NECESSARY TO MEET OSM AND LOCAL CODE, AS WELL AS MANUFACTURER'S REQUIREMENTS.
- L. ALL FOUNDATIONS FOR ALL FENCES, SIGNS, ETC. NOTED FOR REMOVAL SHALL BE REMOVED AND LEGALLY DISPOSED OF OFFSITE.
- M. PROOF-ROLLING SHALL BE PERFORMED FOR ALL SUBGRADE PRIOR TO CONSTRUCTION OF NEW PAVEMENT. ALL SUBGRADE PROOF-ROLLING SHALL BE WITNESSED AND APPROVED BY A MATERIALS TESTING AGENCY TO BE NAMED BY THE OWNER. CONTRACTOR TO COORDINATE ALL PROOF-ROLLING WITH THE MATERIALS TESTING AGENCY. CONTACT THE ENGINEER AND MATERIAL TESTING AGENCY SO THAT THEY MAY WITNESS THE PROOF ROLL. PROOF ROLL SHALL BE PROVIDED FOR ALL PAVEMENT AREAS SPECIFIED FOR FULL DEPTH REMOVAL AND REPLACEMENT.
- N. EXISTING CONDITIONS AND TOPOGRAPHY SHOWN REPRESENTS SITE CONDITIONS PER THE ALTA / NPS LAND TITLE SURVEY LAY DATED 8-28-20, PREPARED BY WE SHARP. CONTRACTOR SHALL FIELD VERIFY EXISTING ELEVATIONS AND CONDITIONS (INCLUDING BUT NOT LIMITED TO VERIFICATION OF CONTROL) AND ALL UTILITIES (NEITHER DEPICTED OR NOT) PRIOR TO CONSTRUCTION AND NOTIFY ENGINEER ANY DISCREPANCIES.
- O. SEE SHEET 618-1 TO 618-3 ALTA / NPS LAND TITLE SURVEY FOR ALL EXISTING LOCATED UTILITY DATA.
- P. CLEAR SITE IS NECESSARY TO CONSTRUCT PROPOSED IMPROVEMENTS.
- Q. ALL ITEMS MARK "EXISTING OR EXISTING TO REMAIN" TO BE PROTECTED FROM DAMAGE FOR THE DURATION OF CONSTRUCTION.
- R. CONTRACTOR TO PROVIDE SOIL TESTING SERVICES FOR COLLECTION OF THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY'S LFC-682 AND/OR LFC-683 FORMS AS PART OF THEIR CONTRACT.
- S. ALL EXISTING UTILITIES TO BE ABANDONED IN PLACE SHALL BE CAPPED WITH 2' LONG (MIN) NON-SHRINK CONCRETE MORTAR PLUGS AT BOTH ENDS.

**DEMOLITION LEGEND**

- EXISTING STORM SEWER
- EXISTING SANITARY SEWER
- EXISTING COMBINATION SEWER
- EXISTING WATER MAIN
- - - EXISTING OVERHEAD LINES
- EXISTING CLOSED MANHOLE
- EXISTING OPEN GRATE MANHOLE
- EXISTING BEEHIVE GRATE MANHOLE
- EXISTING CURB INLET
- D EXISTING FIRE HYDRANT
- ⊕ EXISTING VALVE VAULT
- EXISTING B-BOX
- EXISTING GAS VALVE
- ⊙ EXISTING SIGN
- ⊙ EXISTING TREE



**WT GROUP**  
 Engineering with Precision. Passion and Perseverance.  
 2875 Prairie Avenue (Northwest Corner, E. 97th St.)  
 Chicago, IL 60644  
 www.wtgroup.com

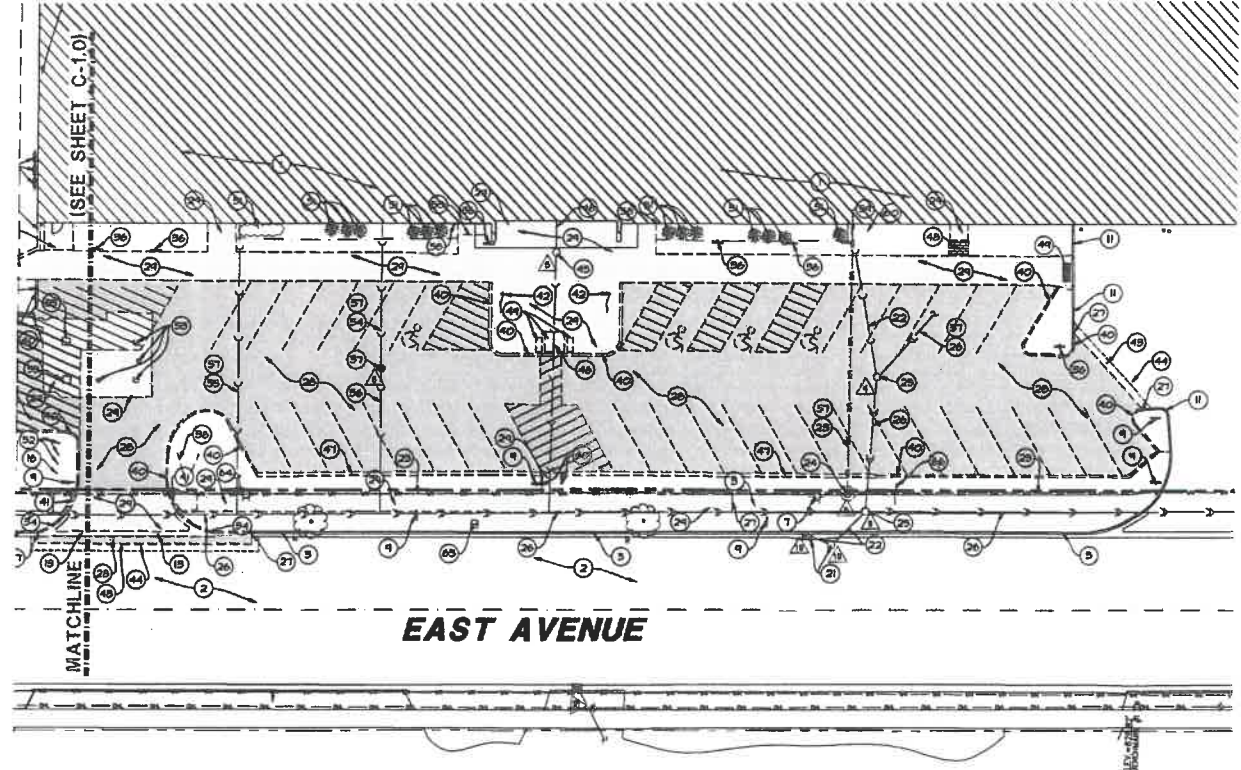
**WT Group**  
 Engineering • Design • Construction

**BUILDING GREEN PARKING**  
 610 EAST AVENUE  
 LAGRANGE, ILLINOIS 60525  
**THE PARK DISTRICT OF LA GRANGE**

**ISSUE**

TO	DATE
MWRD	08/11/21
CLIENT	04/25/22

CHECK/CMS  
 DRAWN/RDM  
 JOB:2000476C  
**C-1.0**  
 SITE DEMOLITION PLAN



**PROJECT NOTES:**

1. EXISTING BUILDING TO REMAIN.
2. EXISTING ASPHALT PAVEMENT TO REMAIN.
3. EXISTING CONCRETE PAVEMENT TO REMAIN.
4. EXISTING HYDRANT AND ASSOCIATED PIPING TO REMAIN.
5. EXISTING CURBS AND GUTTER TO REMAIN.
6. EXISTING FENCE TO REMAIN.
7. EXISTING AREA LIGHT AND ASSOCIATED WIRING TO REMAIN.
8. EXISTING UTILITY POLE AND ASSOCIATED WIRING TO REMAIN, BRACE AND PROTECT DURING CONSTRUCTION.
9. EXISTING SIGN TO REMAIN.
10. EXISTING CONCRETE WALL TO BE REMOVED.
11. EXISTING TRANSFORMER TO REMAIN.
12. EXISTING DEPRESSED CURB AND GUTTER TO BE REMOVED.
13. EXISTING HOOD POST TO REMAIN.
14. EXISTING HODD RETAINING WALL TO REMAIN.
15. EXISTING FITNESS POST TO REMAIN.
16. EXISTING BOLLARDS TO REMAIN.
17. EXISTING GAS METER TO REMAIN.
18. EXISTING ELECTRIC PANEL TO REMAIN.
19. EXISTING OVERHEAD ELECTRIC LINE TO REMAIN.
20. EXISTING STORM SEWER TO REMAIN.
21. EXISTING WATER MAIN TO REMAIN.
22. EXISTING VALVE VAULT TO REMAIN.
23. EXISTING COMBINED SEWER STRUCTURE TO REMAIN.
24. EXISTING COMBINED SEWER TO REMAIN.
25. NEW FULL DEPTH SAWCUT OF EXISTING ASPHALT PAVEMENT TO PROVIDE CLEAN CONSTRUCTION BREAK.
26. EXISTING ASPHALT PAVEMENT TO BE REMOVED FULL DEPTH TO MEET THE BOTTOM OF THE NEW PAVEMENT CROSS SECTIONS (NEW SUBGRADE ELEVATION). SEE THE SITE GRADING PLAN FOR NEW FINISHED ELEVATIONS AND DETAIL SHEETS FOR NEW PAVEMENT CROSS SECTIONS.
27. EXISTING CONCRETE PAVEMENT TO BE REMOVED FULL DEPTH TO MEET THE BOTTOM OF THE NEW PAVEMENT CROSS SECTIONS (NEW SUBGRADE ELEVATION). SEE THE SITE GRADING PLAN FOR NEW FINISHED ELEVATIONS AND DETAIL SHEETS FOR NEW PAVEMENT CROSS SECTIONS.
28. EXISTING GRAVEL PAVEMENT TO BE REMOVED FULL DEPTH TO MEET THE BOTTOM OF THE NEW PAVEMENT CROSS SECTIONS (NEW SUBGRADE ELEVATION). SEE THE SITE GRADING PLAN FOR NEW FINISHED ELEVATIONS AND DETAIL SHEETS FOR NEW PAVEMENT CROSS SECTIONS.
29. EXISTING FENCE TO BE REMOVED.
30. EXISTING TREE TO BE REMOVED.
31. EXISTING CURB TO BE REMOVED.
32. EXISTING CURB TO BE REMOVED.
33. EXISTING CURB AND GUTTER TO BE REMOVED.
34. EXISTING AREA LIGHT TO BE REMOVED.
35. EXISTING SIGN TO BE REMOVED.
36. EXISTING STORM STRUCTURE TO BE REMOVED.
37. EXISTING GAS VALVE TO BE REMOVED.
38. EXISTING BARRIER CURB TO BE REMOVED.
39. EXISTING FLAG POLE TO BE REMOVED AND SALVAGED.
40. NEW FULL DEPTH SAWCUT OF EXISTING ASPHALT PAVEMENT TO PROVIDE CLEAN CONSTRUCTION BREAK.
41. NEW 2" BUTT JOINT.
42. EXISTING SANITARY STRUCTURE TO REMAIN.
43. EXISTING SANITARY SEWER TO REMAIN.
44. EXISTING CONCRETE WALL TO BE REMOVED.
45. EXISTING BRICK PAVERS TO BE REMOVED.
46. EXISTING DETECTABLE MARKING PLATE TO BE REMOVED.
47. EXISTING BIKE RACKS TO BE REMOVED, SALVAGED, AND REINSTALLED.
48. EXISTING SANIBUS TO REMAIN.
49. EXISTING GAS FITNESS POST TO BE REMOVED.
50. EXISTING FILL TANKS TO BE REMOVED.
51. EXISTING 4" STORM SEWER PER RECORD DOCUMENTS TO REMAIN.
52. EXISTING 4" STORM SEWER PER RECORD DOCUMENTS TO REMAIN.
53. EXISTING 6" STORM SEWER PER RECORD DOCUMENTS TO BE REMOVED UP TO EXISTING COMBINED SEWER. VERIFY LOCATION AND DEPTH PRIOR TO CONSTRUCTION.
54. CONTRACTOR SHALL TRACE UTILITY ROUTINGS PRIOR TO CONSTRUCTION AND NOTIFY ENGINEER IMMEDIATELY IF ANY CONFLICTS ARE FOUND WITHIN THE PROPOSED IMPROVEMENTS.
55. EXISTING DOWNSPOUT TO REMAIN.
56. EXISTING CLEANOUT TO REMAIN.
57. EXISTING REGULATION CONTROL VALVE TO REMAIN.
58. EXISTING STORM SEWER TO BE ABANDONED.
59. EXISTING CONDUIT BUNDLE TO BE RELOCATED. COORDINATE WORK WITH UTILITY PROVIDER.
60. EXISTING GAS MANHOLE TO REMAIN.
61. EXISTING AREA LIGHT TO REMAIN. PROTECT DURING CONSTRUCTION.
62. EXISTING TELEPHONE MANHOLE TO REMAIN.
63. EXISTING FLAG POLE TO REMAIN.

**EXISTING UTILITY DATA**

- ▲ R/W-625.34' (CONDO)  
48" CONCRETE STRUCTURE  
R/W-625.07 (1" CLAY W)  
R/W-625.07 (1" CLAY E)  
R/W-625.04 (4" METAL W)
- ▲ R/W-625.27' (SANITARY)  
48" CONCRETE STRUCTURE  
R/W-625.49 (1" METAL W)  
R/W-625.42 (6" CLAY E)
- ▲ R/W-625.79' (STORM)  
48" CONCRETE STRUCTURE  
FILL OF DEBRIS
- ▲ R/W-625.48' (WATER)  
48" CONCRETE STRUCTURE  
621.42' @ TOP OF 8" D.I. N/S/W
- ▲ R/W-625.32' (CONDO)  
36" CONCRETE BLOCK STRUCTURE  
R/W-625.41 (1" CLAY N/S)  
R/W-622.11 (1" CLAY SE)  
R/W-625.02 (1" CLAY W)
- ▲ R/W-625.07' (STORM)  
36" CONCRETE STRUCTURE  
R/W-625.10 (1" CLAY W)  
R/W-622.78 (6" PVC SW)
- ▲ R/W-625.07' (STORM)  
24" CONCRETE STRUCTURE  
R/W-622.07 (6" PVC NE)
- ▲ R/W-625.27' (STORM)  
48" CONCRETE STRUCTURE  
R/W-625.76 (6" CLAY NE)

**HATCH LEGEND**

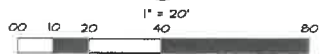
- ▨ EXISTING CONCRETE PAVEMENT TO BE REMOVED FULL DEPTH
- ▨ EXISTING ASPHALT PAVEMENT TO BE REMOVED FULL DEPTH
- ▨ EXISTING GRAVEL PAVEMENT TO BE REMOVED FULL DEPTH

**SITE DEMOLITION NOTES:**

- A. CONTRACTOR SHALL PERFORM ALL DEMOLITION WORK IN ACCORDANCE WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL REQUIREMENTS.
- B. THE CONTRACTOR SHALL OBTAIN ALL NECESSARY DEMOLITION PERMITS AND COORDINATE ALL DEMOLITION WITH THE MUNICIPALITY AND OWNERS REPRESENTATIVE TO ENSURE PROTECTION AND MAINTENANCE OF SANITARY AND WATER UTILITIES AS NECESSARY AND TO PROVIDE STORM WATER CONVEYANCE UNTIL NEW FACILITIES ARE CONSTRUCTED, TESTED, AND PLACED IN OPERATION.
- C. CONTRACTOR SHALL DEVELOP AND IMPLEMENT A DAILY DUST CONTROL PROGRAM PRIOR TO DEMOLITION OF ANY STRUCTURES. MODIFICATION OF DUST CONTROL PROCEDURES SHALL BE PERFORMED BY THE CONTRACTOR TO THE SATISFACTION OF THE MUNICIPALITY AND COMPLY WITH THE NPDES II REQUIREMENTS OF THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY AND THE INDIVIDUAL STORM WATER POLLUTION PREVENTION PLAN FOR THIS PROJECT.
- D. ALL EXISTING TREES, BRUSH AND MISCELLANEOUS VEGETATION TO BE REMOVED OR DEMOLISHED SHALL BE REMOVED FROM THE SITE AND LEGALLY DISPOSED OF BY THE CONTRACTOR.
- E. VOIDS LEFT BY ANY ITEM REMOVED UNDER ANY PROPOSED BUILDING OR WALK OR DRIVEWAY THEREON SHALL BE BACKFILLED WITH ENGINEERED FILL ACCORDING TO THE GEOTECHNICAL REPORT.
- F. ALL EXISTING FOUNDATIONS, CONCRETE OR ASPHALT PAVEMENT OR HALKS, CURB AND GUTTER, AND MISCELLANEOUS STRUCTURES (INCLUDING, BUT NOT LIMITED TO, FENCES, POLES, YARD LIGHTS, ELECTRICAL PANELS, AND MISCELLANEOUS DEBRIS) INDICATED TO BE DEMOLISHED SHALL BE REMOVED OR DEMOLISHED AND REMOVED FROM THE SITE AND DISPOSED OF LEGALLY BY THE CONTRACTOR. CONTACT GAS COMPANY PRIOR TO DEMOLITION LOCATION OF EXISTING GAS SERVICES ARE UNKNOWN.
- G. ALL EXISTING TREES SHALL REMAIN UNLESS OTHERWISE NOTED.
- H. ALL EXISTING UTILITIES SHALL REMAIN UNLESS OTHERWISE NOTED.
- I. CONTRACTOR SHALL HIRE A PRIVATE UTILITY LOCATOR TO LOCATE UTILITIES PRIOR TO CONSTRUCTION AND SHALL CONTACT THE SITE ENGINEER IF A CONFLICT EXISTS.
- J. CONTRACTOR SHALL PROVIDE REMOVAL AND REPLACEMENT AND SHORING AS NECESSARY TO MEET OSHA AND LOCAL CODE, AS WELL AS MANUFACTURER'S REQUIREMENTS.
- K. ALL FOUNDATIONS FOR ALL FENCES, SIGNS, ETC. NOTED FOR REMOVAL SHALL BE REMOVED AND LEGALLY DISPOSED OF OFF-SITE.
- L. PROOF-ROLLING SHALL BE PERFORMED FOR ALL SUBGRADE PRIOR TO CONSTRUCTION OF NEW PAVEMENT. ALL SUBGRADE PROOF-ROLLING SHALL BE WITNESSED AND APPROVED BY A MATERIALS TESTING AGENCY TO BE HIRED BY THE CONTRACTOR TO COORDINATE ALL PROOF-ROLLING WITH THE MATERIALS TESTING AGENCY. CONTACT THE ENGINEER AND MATERIAL TESTING AGENCY SO THAT THEY MAY WITNESS THE PROOF ROLL. PROOF ROLL SHALL BE PROVIDED FOR ALL PAVEMENT AREAS SPECIFIED FOR FULL DEPTH REMOVAL AND REPLACEMENT.
- M. EXISTING CONDITIONS AND TOPOGRAPHY SHOWN REPRESENTS SITE CONDITIONS PER THE ALTA / NEPS LAND TITLE SURVEY LAST DATED 8-26-2010 PREPARED BY HT GROUP. CONTRACTOR SHALL FIELD VERIFY EXISTING ELEVATIONS AND CONDITIONS INCLUDING BUT NOT LIMITED TO VERIFICATION OF CONTROL AND ALL UTILITIES WHETHER DEPICTED OR NOT PRIOR TO CONSTRUCTION AND NOTIFY ENGINEER OF ANY DISCREPANCIES.
- N. SEE SHEET SUR-1 TO SUR-5 'ALTA / NEPS LAND TITLE SURVEY' FOR ALL EXISTING LOCATED UTILITY DATA.
- O. CLEAR SITE AS NECESSARY TO CONSTRUCT PROPOSED IMPROVEMENTS.
- P. ALL ITEMS MARK 'EXISTING OR EXISTING TO REMAIN' TO BE PROTECTED FROM DAMAGE FOR THE DURATION OF CONSTRUCTION.
- Q. CONTRACTOR TO PROVIDE SOIL TESTING SERVICES FOR COMPLETION OF THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY'S LFC-602 AND/OR LFC-605 FORMS AS PART OF THEIR CONTRACT.
- R. ALL EXISTING UTILITIES TO BE ABANDONED IN PLACE SHALL BE CAPPED WITH 2' LONG (MIN) NON-SHOCK CONCRETE HORTAR PLUGS AT BOTH ENDS.

**DEMOLITION LEGEND**

- — — — — EXISTING STORM SEWER
- — — — — EXISTING SANITARY SEWER
- — — — — EXISTING COMBINATION SEWER
- — — — — EXISTING WATER MAIN
- — — — — EXISTING OVERHEAD LINES
- EXISTING CLOSED MANHOLE
- EXISTING OPEN GRATE MANHOLE
- EXISTING BEEHIVE GRATE MANHOLE
- EXISTING CURB INLET
- EXISTING FIRE HYDRANT
- ⊙ EXISTING VALVE VAULT
- EXISTING B-BOX
- EXISTING GAS VALVE
- EXISTING GASK
- ⊙ EXISTING TREE



**WT GROUP**  
 Registered Professional Engineers, P.E. #018767  
 2915 Park Avenue (Hoffman Estate), IL 60112  
 Tel: 630.202.4444  
 www.wtgroup.com

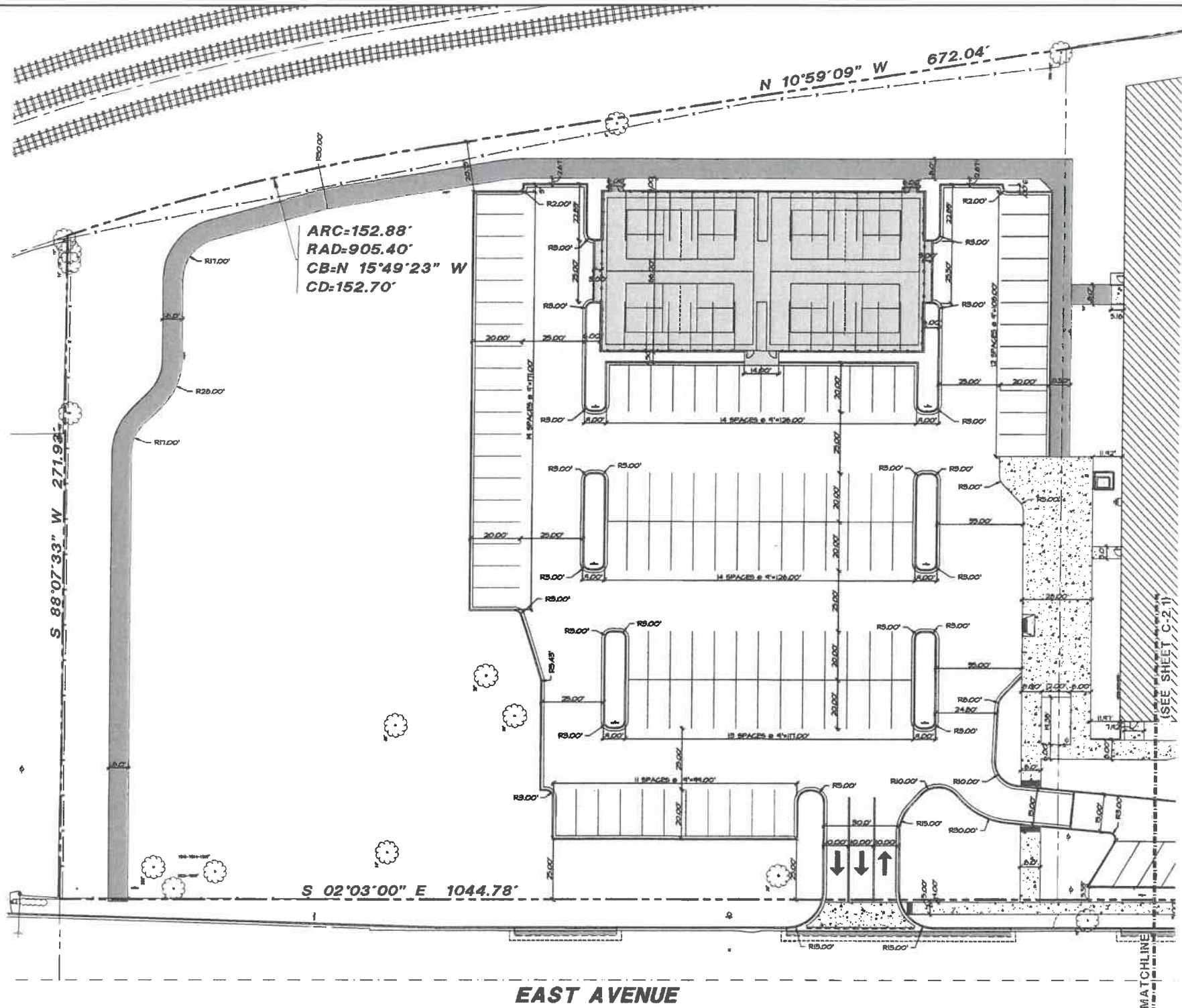
**WT Group**  
 Engineering • Design • Construction

**BUILDING GREEN PARKING**  
 610 EAST AVENUE  
 LAGRANGE, ILLINOIS 60525  
**THE PARK DISTRICT OF LA GRANGE**

ISSUE	
TO	DATE
MWRD	08/12/11
CLIENT	04/02/22

CHECKS BY  
 DRAWN BY  
 JOB: 2006476C

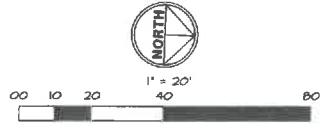
**C-1.1**  
 SITE DEMOLITION PLAN



**HATCH LEGEND**

[Hatched Pattern]	NEW ASPHALT TRAIL
[Dotted Pattern]	NEW CONCRETE PAVEMENT
[Cross-hatched Pattern]	NEW CONCRETE SIDEWALK
[Horizontal Line Pattern]	NEW ASPHALT PARKING LOT
[Vertical Line Pattern]	NEW ASPHALT COURT

- SITE GEOMETRIC NOTES:**
- EXISTING CONDITIONS AND TOPOGRAPHY SHOWN REPRESENTS SITE CONDITIONS FOR THE ALTA / M&P'S LAND TITLE SURVEY LAST DATED 8-25-20 PREPARED BY MT GROUP. CONTRACTOR SHALL FIELD VERIFY EXISTING ELEVATIONS AND CONDITIONS (INCLUDING BUT NOT LIMITED TO VERIFICATION OF CONTROL AND ALL UTILITIES WHETHER DEPICTED OR NOT) PRIOR TO CONSTRUCTION AND NOTIFY ENGINEER OF ANY DISCREPANCIES.
  - ALL DIMENSIONS SHOWN ARE MEASURED FROM EDGE OF PAVEMENT TO EDGE OF PAVEMENT OR FACE OF CURB UNLESS OTHERWISE NOTED.
  - CONTRACTOR SHALL NOTIFY THE ENGINEER OF ANY DISCREPANCIES WITH THE (ARCHITECTURAL) PLANS.
  - SEE THE ARCHITECTURAL PLANS FOR THE DESIGN OF ALL BUILDING ENTRIES.
  - CONSTRUCTION SURVEY AND STAKEOUT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
  - CONTRACTOR SHALL HIRE A PRIVATE UTILITY LOCATOR TO LOCATE UTILITIES PRIOR TO CONSTRUCTION AND SHALL CONTACT THE SITE ENGINEER IF A CONFLICT EXISTS.
  - CONTRACTOR SHALL CONTACT JILLIE (DH) OR 1-800-842-0123) AND PRIVATE LOCATING SERVICE TO LOCATE ALL UNDERGROUND UTILITY LINES PRIOR TO STARTING ANY DEMOLITION AND/OR EXCAVATION. EXACT LOCATIONS OF ANY EXISTING ELECTRIC, GAS, TELEPHONE, ETC. LINES ARE UNKNOWN.
  - ASPHALT PAVEMENT FINISHES SHALL BE MADE WITH HIGH QUALITY PAINT CONFORMING TO ARTICLE 109.02 OF THE IDOT STANDARD SPECIFICATIONS.



**WT GROUP**  
 Engineering with Tradition, Pace and Precision.  
 2015 Patton Avenue (McNair) East, B. #112  
 Indianapolis, IN 46204-3444  
 T: 317.252.2644  
 F: 317.252.2644  
 www.wtgroup.com  
 © COPYRIGHT 2022 BY WT GROUP, LLC

**WT Group**  
 Engineering • Design • Construction

AGUATIC \ CIVIL \ MECHANICAL \ ELECTRICAL \ PLUMBING \ TELECOMMUNICATION \ STRUCTURAL \ ACCESSIBILITY CONSULTING \ DESIGN & PROGRAM MANAGEMENT \ LAND SURVEY

**BUILDING GREEN PARKING**  
 610 EAST AVENUE  
 LAGRANGE, ILLINOIS 60525

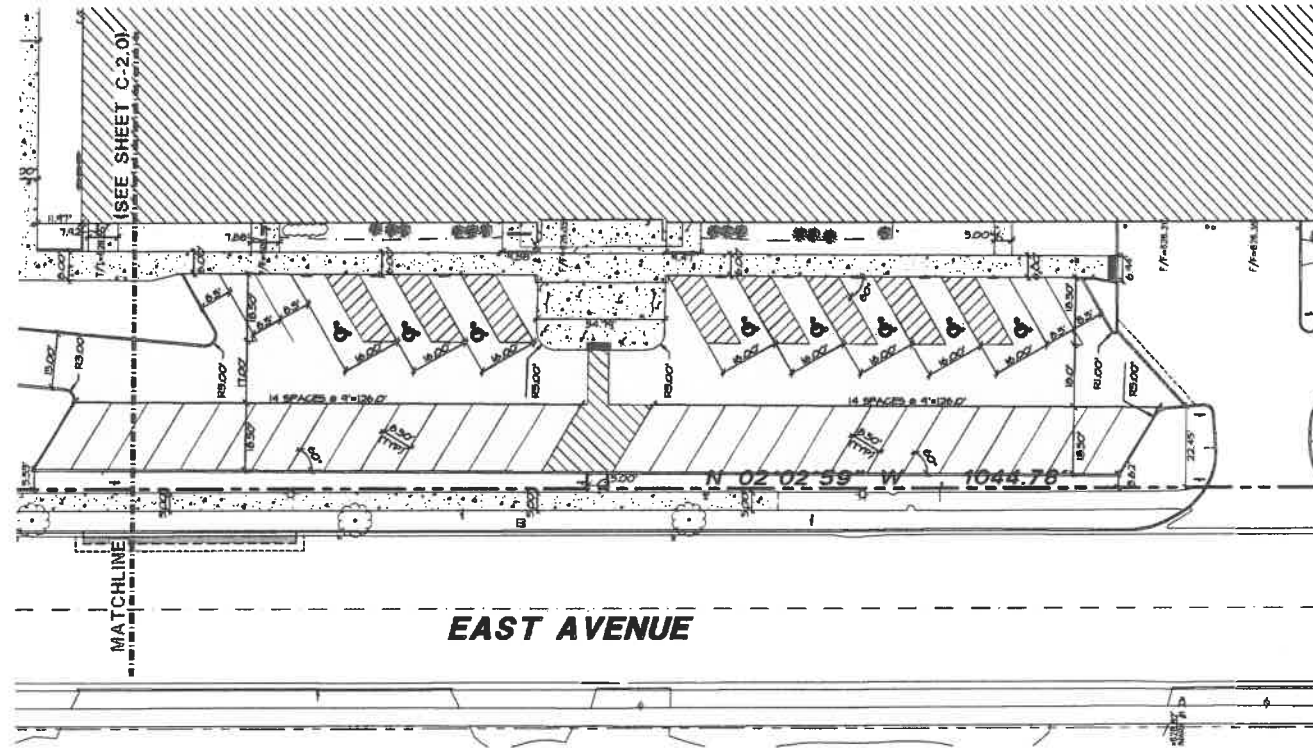
**THE PARK DISTRICT OF LA GRANGE**

**ISSUE**

TO	DATE
MWRD	08/1/21
CLIENT	0405/22

CHECK/CMS  
 DRAWN/RDM  
 JOB: 200476C

**C-2.0**  
 SITE GEOMETRIC  
 PLAN

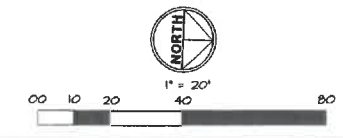


**HATCH LEGEND**

- NEW ASPHALT TRAIL
- NEW CONCRETE PAVEMENT
- NEW CONCRETE SIDEWALK
- NEW ASPHALT PARKING LOT
- NEW ASPHALT COURT

**SITE GEOMETRIC NOTES:**

- A. EXISTING CONDITIONS AND TOPOGRAPHY SHOWN REPRESENTS SITE CONDITIONS FOR THE ALTA / 1959 LAND TITLE SURVEY LAST DATED 9-25-20 PREPARED BY WT GROUP. CONTRACTOR SHALL FIELD VERIFY EXISTING ELEVATIONS AND CONDITIONS INCLUDING BUT NOT LIMITED TO VERIFICATION OF CONTROL AND ALL UTILITIES WHETHER DEPICTED OR NOT) PRIOR TO CONSTRUCTION AND NOTIFY ENGINEER OF ANY DISCREPANCIES.
- B. ALL DIMENSIONS SHOWN ARE MEASURED FROM EDGE OF PAVEMENT TO EDGE OF PAVEMENT OR FACE OF CURB UNLESS OTHERWISE NOTED.
- C. CONTRACTOR SHALL NOTIFY THE ENGINEER OF ANY DISCREPANCIES WITH THE (ARCHITECTURAL) PLANS.
- D. SEE THE ARCHITECTURAL PLANS FOR THE DESIGN OF ALL BUILDING ENTRIES.
- E. CONSTRUCTION SURVEY AND STAKEOUT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
- F. CONTRACTOR SHALL HIRE A PRIVATE UTILITY LOCATOR TO LOCATE UTILITIES PRIOR TO CONSTRUCTION AND SHALL CONTACT THE SITE ENGINEER IF A CONFLICT EXISTS.
- G. CONTRACTOR SHALL CONTACT JILLIE (811 OR 1-800-842-0128) AND PRIVATE LOCATING SERVICE TO LOCATE ALL UNDERGROUND UTILITY LINES PRIOR TO STARTING ANY DEMOLITION AND/OR EXCAVATION. EXACT LOCATIONS OF ANY EXISTING ELECTRIC, GAS, TELEPHONE, ETC. LINES ARE UNKNOWN.
- H. ASPHALT PAVEMENT MARKINGS SHALL BE MADE WITH HIGH QUALITY PAINT CONFORMING TO ARTICLE 106.02 OF THE IDOT STANDARD SPECIFICATIONS.



**WT GROUP**  
 Engineering with Precision, Pace and Passion  
 2975 Park Avenue (Hillcrest Station, IL 60112)  
 Chicago, IL 60631  
 Tel: 773.221.2644  
 Fax: 773.221.2644  
 www.wtgroup.com

**WT Group**  
 Engineering Design Consulting

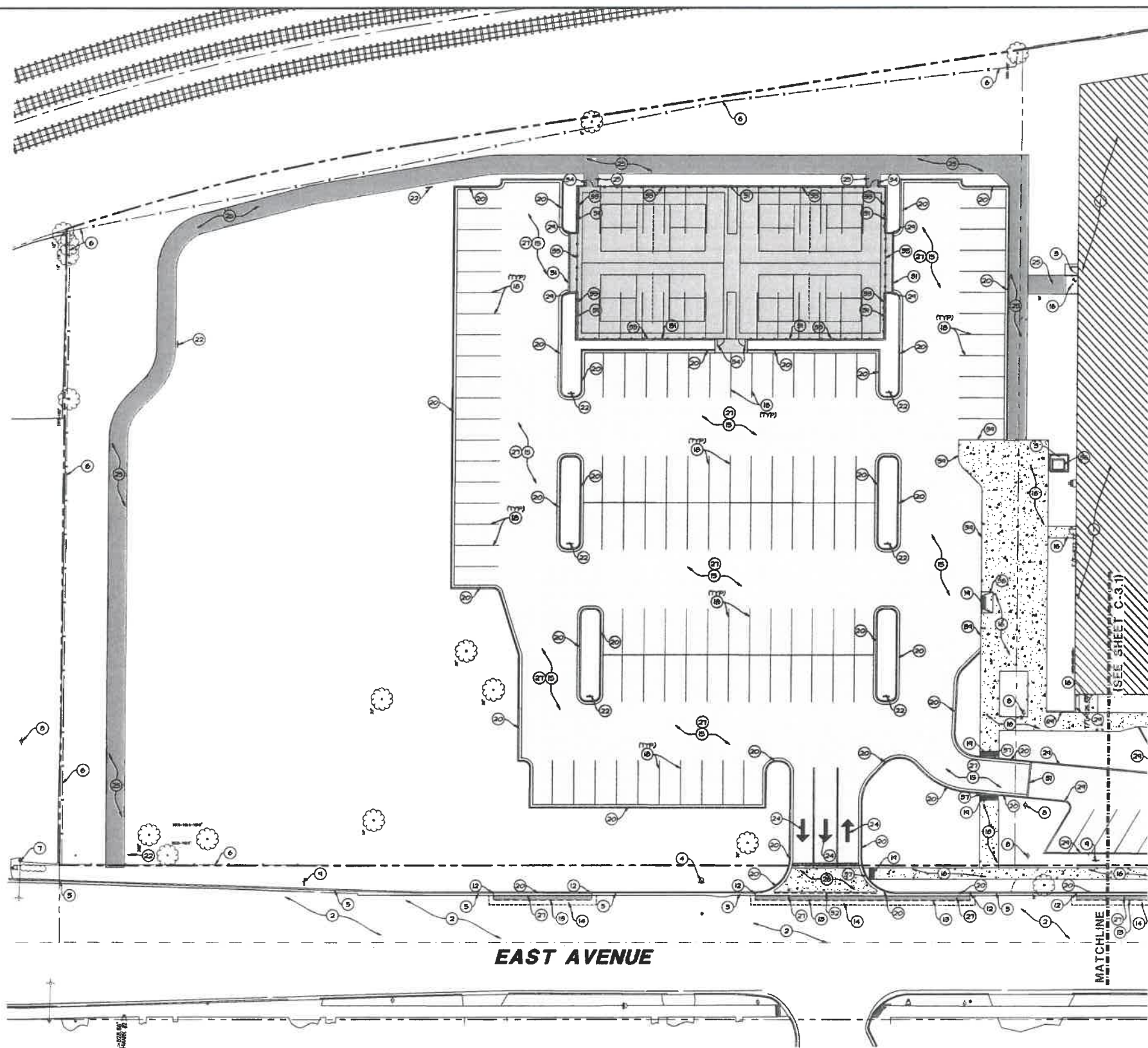
BUILDING GREEN PARKING  
 610 EAST AVENUE  
 LA GRANGE, ILLINOIS 60525  
 THE PARK DISTRICT OF LA GRANGE

ISSUE	
TO	DATE
MWRD	06/12/21
CLIENT	04/05/22

CHECK/CMS  
 DRAWN/RDM  
 JOB: 2000476C

**C-2.1**  
 SITE GEOMETRIC  
 PLAN

AQUATIC \ CIVIL \ MECHANICAL \ ELECTRICAL \ PLUMBING \ TELECOMMUNICATION \ STRUCTURAL \ ACCESSIBILITY CONSULTING \ DESIGN & PROGRAM MANAGEMENT \ LAND SURVEY



**HATCH LEGEND**

- NEW ASPHALT TRAIL
- NEW CONCRETE PAVEMENT
- NEW CONCRETE SIDEWALK
- NEW ASPHALT PARKING LOT
- NEW ASPHALT COURT

**SITE DEVELOPMENT NOTES:**

- A. EXISTING CONDITIONS AND TOPOGRAPHY SHOWN REPRESENTS SITE CONDITIONS PER THE ALTA / MEPS LAND TITLE SURVEY LAST DATED 8-25-20 PREPARED BY HT GROUP. CONTRACTOR SHALL FIELD VERIFY EXISTING ELEVATIONS AND CONDITIONS (INCLUDING BUT NOT LIMITED TO VERIFICATION OF CONTROL AND ALL UTILITIES WHETHER DEPICTED OR NOT) PRIOR TO CONSTRUCTION AND NOTIFY ENGINEER OF ANY DISCREPANCIES. CONTRACTOR SHALL NOTIFY THE ENGINEER OF ANY DISCREPANCIES WITH THE (ARCHITECTURAL) PLANS.
- B. SEE THE ARCHITECTURAL PLANS FOR THE DESIGN OF ALL BUILDING ENTRIES.
- C. CONTRACTOR SHALL COORDINATE ALL LANDSCAPING IMPROVEMENTS WITH LANDSCAPED PLANS.
- D. CONSTRUCTION SURVEY AND STAKEOUT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
- E. ALL EXISTING TREES SHOWN ARE TO REMAIN UNLESS OTHERWISE NOTED.
- F. CONTRACTOR SHALL RESTORE ALL DISTURBED AREAS OUTSIDE OF CONSTRUCTION LIMITS TO ORIGINAL CONDITION OR BETTER.
- G. ASPHALT PAVEMENT MARKINGS SHALL BE MADE WITH HIGH QUALITY PAINT CONFORMING TO ARTICLE 10-5.02 OF THE IDOT STANDARD SPECIFICATIONS.
- H. CONTRACTOR SHALL RESTORE ALL DISTURBED GREEN SPACES WITH 8" OF TOPSOIL, SEED, AND EROSION CONTROL BLANKET.
- I. CONTRACTOR SHALL REPAIR AT HIS EXPENSE ANY DAMAGE TO EXISTING ASPHALT, CONCRETE, CURBS, SIDEWALKS, ETC. RESULTING FROM CONSTRUCTION TRAFFIC AND/OR OPERATIONS. REPAIRS SHALL BE MADE TO THE SATISFACTION OF THE OWNER AND/OR ENGINEER.
- J. CONTRACTOR SHALL RE-STRIP ALL STRIPING DISTURBED WITHIN THE EXISTING ROADWAYS/PARKING LOT TO MATCH EXISTING.
- K. CONTRACTOR SHALL HIRE A PRIVATE UTILITY LOCATOR TO LOCATE UTILITIES PRIOR TO CONSTRUCTION AND SHALL CONTACT THE SITE ENGINEER IF A CONFLICT EXISTS.
- L. ALL ITEMS MARKED "EXISTING" TO BE PROTECTED FROM DAMAGE FOR THE DURATION OF CONSTRUCTION.
- M. ALL EXISTING SUBGRADE TO BE SCOURED (ENKED) TO A DEPTH OF 12" AND RE-COMPACTED, AND THEN TESTED USING A DYNAMIC CONE PENETROMETER. SEE GEOTECHNICAL REPORT FOR ADDITIONAL REQUIREMENTS.

**PROJECT NOTES:**

1. EXISTING BUILDINGS TO REMAIN.
2. EXISTING ASPHALT PAVEMENT TO REMAIN.
3. EXISTING CONCRETE PAVEMENT TO REMAIN.
4. EXISTING HYDRANT PIPING TO REMAIN.
5. EXISTING CURB AND GUTTER TO REMAIN.
6. EXISTING FENCE TO REMAIN.
7. EXISTING AREA LIGHT AND ASSOCIATED WIRING TO REMAIN.
8. EXISTING UTILITY POLE AND ASSOCIATED WIRING TO REMAIN.
9. EXISTING SIGN TO REMAIN.
10. EXISTING CONCRETE WALL TO REMAIN.
11. EXISTING CONCRETE BARRIER CURB TO REMAIN.
12. NEW FULL DEPTH SAWCUT OF EXISTING CURB/CONCRETE TO PROVIDE CLEAN CONSTRUCTION BREAK.
13. NEW FULL DEPTH SAWCUT OF EXISTING ASPHALT PAVEMENT TO PROVIDE CLEAN CONSTRUCTION BREAK.
14. NEW 2" BUTT JOINT.
15. NEW PERMEABLE BRICK PAVERS.
16. NEW CONCRETE SIDEWALK.
17. NEW ACCESSIBLE PARKING SPACE STRIPING AND SYMBOL.
18. NEW 4" WIDE YELLOW PAINTED PAVEMENT STRIPING.
19. NEW DETECTABLE MARKING PLATE.
20. NEW BRICK CURB AND GUTTER.
21. SALVAGED FLAG POLE TO BE REINSTALLED.
22. NEW SIGN.
23. NEW ACCESSIBLE PARKING SIGN.
24. NEW YELLOW PAINTED TRAFFIC ARROW.
25. NEW ASPHALT TRAIL.
26. NEW CONCRETE PAVEMENT.
27. NEW ASPHALT PAVEMENT.
28. EXISTING FLAG POLE TO REMAIN.
29. NEW BARRIER CURB.
30. INSTALL SALVAGED BIKE RACKS.
31. NEW DEPRESSIONED BARRIER CURB.
32. NEW DEPRESSIONED 6x12 CURB AND GUTTER.
33. NEW FENCE. SEE ARCHITECTURAL PLANS FOR DETAILS.
34. NEW GATE. SEE ARCHITECTURAL PLANS FOR DETAILS.
35. NEW SLIDING GATE. SEE ARCHITECTURAL PLANS FOR DETAILS.
36. EXISTING TRANSFORMER TO REMAIN.
37. NEW ADA DEPRESSIONED CURBS AND GUTTER.
38. NEW ADA RAMP.
39. NEW MONOLITHIC CURBS AND SIDEWALK.
40. NEW ADA DEPRESSIONED CURB.
41. EXISTING LIGHT POLE TO REMAIN, PROTECT DURING CONSTRUCTION.

**WT GROUP**  
 Engineering with Precision, Passion, and Integrity  
 2975 Prairie Avenue, Suite 100, LaGrange, IL 60525  
 Phone: 708.262.0544  
 Fax: 708.262.0544  
 www.wtgroup.com  
 © COPYRIGHT 2024 BY THE WT GROUP, LLC

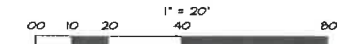
**WT Group**  
 Engineering • Design • Construction

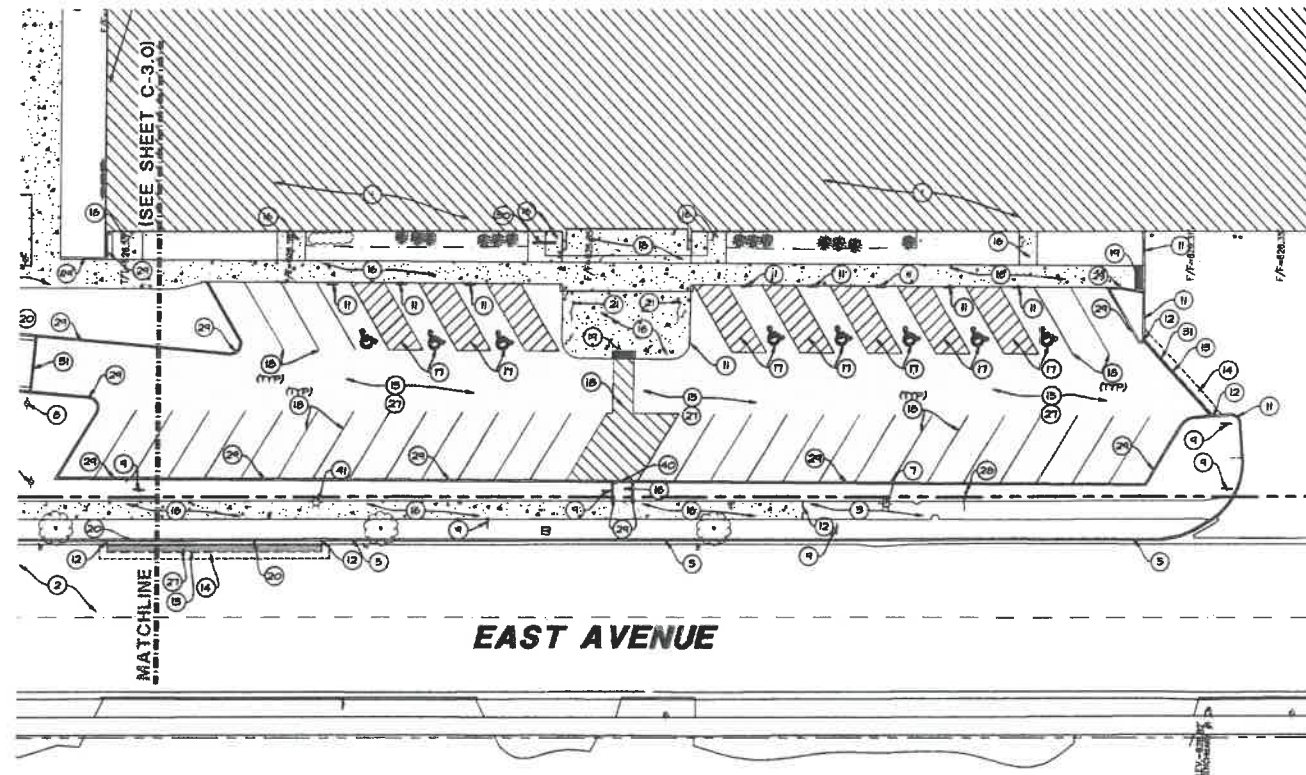
**BUILDING GREEN PARKING**  
 610 EAST AVENUE  
 LAGRANGE, ILLINOIS 60525  
**THE PARK DISTRICT OF LA GRANGE**

ISSUE	
TO	DATE
MWRD	08/21/21
CLIENT	04/05/22

**C-3.0**  
 SITE DEVELOPMENT PLAN

CHECKS BY  
 DRAWN BY  
 JOB: 200476C





**HATCH LEGEND**

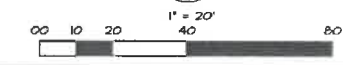
- NEW ASPHALT TRAIL
- NEW CONCRETE PAVEMENT
- NEW CONCRETE SIDEWALK
- NEW ASPHALT PARKING LOT
- NEW ASPHALT COURT

**SITE DEVELOPMENT NOTES:**

- A. EXISTING CONDITIONS AND TOPOGRAPHY SHOWN REPRESENTS SITE CONDITIONS PER THE ALTA / NPS LAND TITLE SURVEY LAST DATED 8-25-20 PREPARED BY WT GROUP. CONTRACTOR SHALL FIELD VERIFY EXISTING ELEVATIONS AND CONDITIONS (INCLUDING BUT NOT LIMITED TO VERIFICATION OF CONTROL AND ALL UTILITIES WHETHER DEPICTED OR NOT) PRIOR TO CONSTRUCTION AND NOTIFY ENGINEER OF ANY DISCREPANCIES.
- B. CONTRACTOR SHALL NOTIFY THE ENGINEER OF ANY DISCREPANCIES WITH THE (ARCHITECTURAL) PLANS.
- C. SEE THE ARCHITECTURAL PLANS FOR THE DESIGN OF ALL BUILDING ENTRIES.
- D. CONTRACTOR SHALL COORDINATE ALL LANDSCAPING IMPROVEMENTS WITH (LANDSCAPE) PLANS.
- E. CONSTRUCTION SURVEY AND STAKEOUT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
- F. ALL EXISTING TREES SHOWN ARE TO REMAIN UNLESS OTHERWISE NOTED.
- G. CONTRACTOR SHALL RESTORE ALL DISTURBED AREAS OUTSIDE OF CONSTRUCTION LIMITS TO ORIGINAL CONDITION OR BETTER.
- H. ASPHALT PAVEMENT MARKINGS SHALL BE MADE WITH HIGH QUALITY PAINT CONFORMING TO ARTICLE 105.02 OF THE IDOT STANDARD SPECIFICATIONS.
- I. CONTRACTOR SHALL RESTORE ALL DISTURBED GREEN SPACES WITH 6" OF TOPSOIL, SEED, AND EROSION CONTROL BLANKET.
- J. CONTRACTOR SHALL REPAIR AT HIS EXPENSE ANY DAMAGE TO EXISTING ASPHALT, CONCRETE, CURBS, SIDEWALKS, ETC. RESULTING FROM CONSTRUCTION TRAFFIC AND/OR OPERATIONS. REPAIRS SHALL BE MADE TO THE SATISFACTION OF THE OWNER AND/OR ENGINEER.
- K. CONTRACTOR SHALL RE-STRIPE ALL STRIPING DISTURBED WITHIN THE EXISTING ROADWAYS/PARKING LOT TO MATCH EXISTING.
- L. CONTRACTOR SHALL LOCATE ALL UTILITIES PRIOR TO CONSTRUCTION AND SHALL CONTACT THE UTILITY LOCATOR TO LOCATE UTILITIES PRIOR TO CONSTRUCTION AND SHALL CONTACT THE SITE ENGINEER IF A CONFLICT EXISTS.
- M. ALL ITEMS MARKED "EXISTING" TO BE PROTECTED FROM DAMAGE FOR THE DURATION OF CONSTRUCTION.
- N. ALL EXISTING SUBGRADE TO BE SCARIFIED (DISKED) TO A DEPTH OF 12" AND RE-CONTRACTED, AND THEN TESTED USING A DYNAMIC CONE PENETROMETER. SEE GEOTECHNICAL REPORT FOR ADDITIONAL REQUIREMENTS.

**PROJECT NOTES:**

1. EXISTING BUILDING TO REMAIN.
2. EXISTING ASPHALT PAVEMENT TO REMAIN.
3. EXISTING CONCRETE PAVEMENT TO REMAIN.
4. EXISTING HYDRANT PIPING TO REMAIN.
5. EXISTING CURB AND GUTTER TO REMAIN.
6. EXISTING FENCE TO REMAIN.
7. EXISTING AREA LIGHT AND ASSOCIATED WIRING TO REMAIN.
8. EXISTING UTILITY POLE AND ASSOCIATED WIRING TO REMAIN.
9. EXISTING SIGN TO REMAIN.
10. EXISTING CONCRETE HALL TO REMAIN.
11. EXISTING CONCRETE BRICKER CURB TO REMAIN.
12. NEW FULL DEPTH SAWCUT OF EXISTING CURB/CONCRETE TO PROVIDE CLEAN CONSTRUCTION BREAK.
13. NEW FULL DEPTH SAWCUT OF EXISTING ASPHALT PAVEMENT TO PROVIDE CLEAN CONSTRUCTION BREAK.
14. NEW 2" BERT JOINT.
15. NEW PERMEABLE BRICK PAVERS.
16. NEW CONCRETE SIDEWALK.
17. NEW ACCESSIBLE PARKING SPACE STRIPING AND SYMBOL.
18. NEW 4" WIDE YELLOW PAINTED PAVEMENT STRIPING.
19. NEW DETECTABLE WARNING PLATE.
20. NEW BUILT CURB AND GUTTER.
21. SALVAGED FLAG POLE TO BE REINSTALLED.
22. NEW SIGN.
23. NEW ACCESSIBLE PARKING SIGN.
24. NEW YELLOW PAINTED TRAFFIC ARROW.
25. NEW ASPHALT TRAIL.
26. NEW CONCRETE PAVEMENT.
27. NEW ASPHALT PAVEMENT.
28. EXISTING FLAG POLE TO REMAIN.
29. NEW BARRIER CURB.
30. INSTALL SALVAGED BIRE RACKS.
31. NEW DEPRESSED BARRIER CURB.
32. NEW DEPRESSED BOLL CURB AND GUTTER.
33. NEW FENCE. SEE ARCHITECTURAL PLANS FOR DETAILS.
34. NEW GATE. SEE ARCHITECTURAL PLANS FOR DETAILS.
35. NEW SLIDING GATE. SEE ARCHITECTURAL PLANS FOR DETAILS.
36. EXISTING TRANSFORMER TO REMAIN.
37. NEW ADA DEPRESSED CURB AND GUTTER.
38. NEW ADA RAMP.
39. NEW MONOLITHIC CURB AND SIDEWALK.
40. NEW ADA DEPRESSED CURB.
41. EXISTING LIGHT POLE TO REMAIN. PROTECT DURING CONSTRUCTION.



**WT GROUP**  
 Engineering with Precision, Pace and Passion.  
 2775 Prichard Avenue | Hoffman Estates, IL 60132  
 T: 815.385.6300 | F: 815.385.8444  
 www.wtgroup.com  
 © COPYRIGHT 2021 BY THE WT GROUP, LLC

**WT Group**  
 Engineering • Design • Construction

**BUILDING GREEN PARKING**  
 610 EAST AVENUE  
 LAGRANGE, ILLINOIS 60525  
 THE PARK DISTRICT OF LA GRANGE

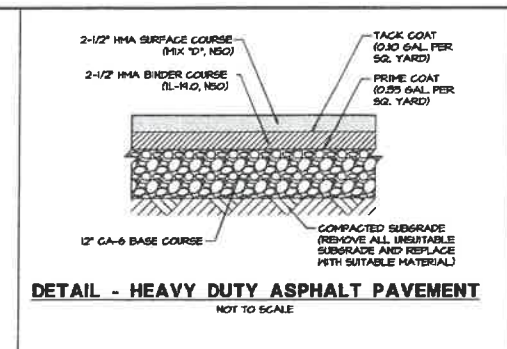
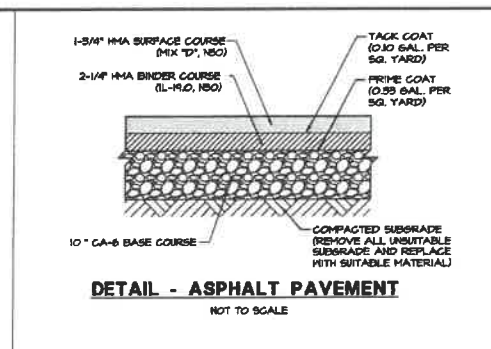
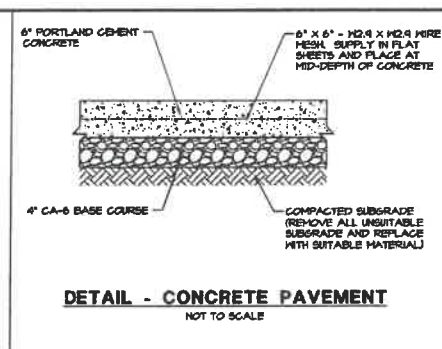
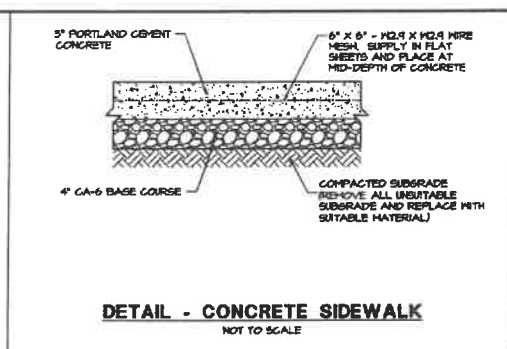
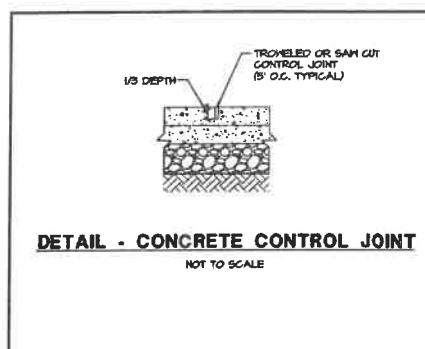
AQUATIC \ CIVIL \ MECHANICAL \ ELECTRICAL \ PLUMBING \ TELECOMMUNICATION \ STRUCTURAL \ ACCESSIBILITY CONSULTING \ DESIGN & PROGRAM MANAGEMENT \ LAND SURVEY

**ISSUE**

TO	DATE
MWRD	08/21/21
CLIENT	04/09/22

**C-3.1**  
 SITE DEVELOPMENT PLAN

CHECK/CMS  
 DRAWN/RDM  
 JOB:200476C



**NOTES:**

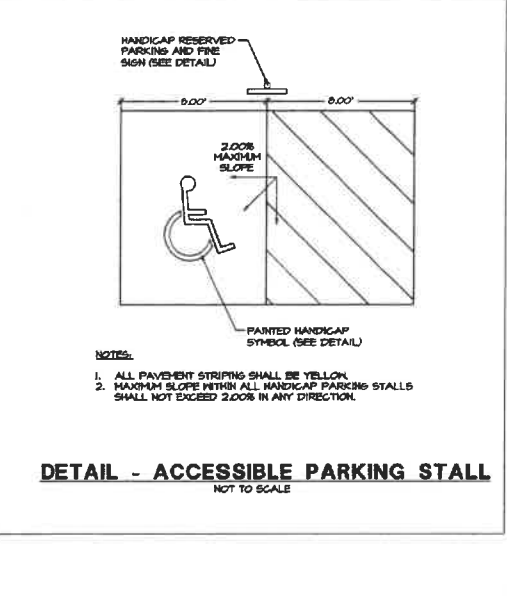
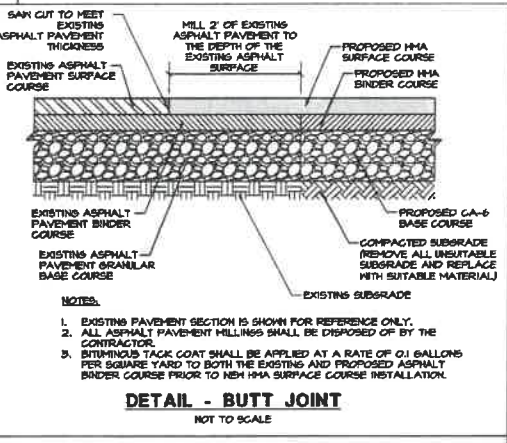
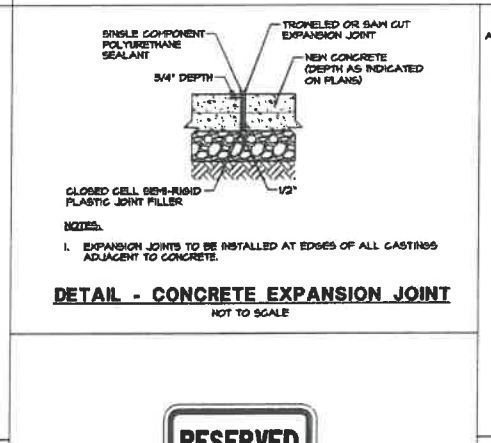
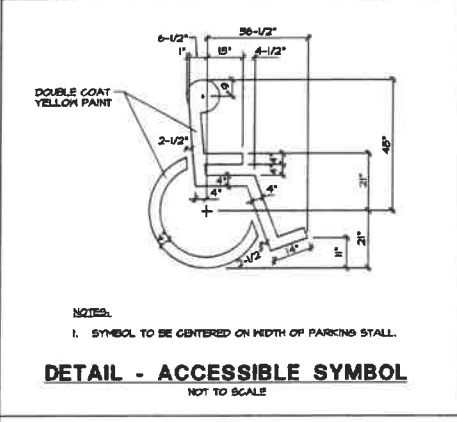
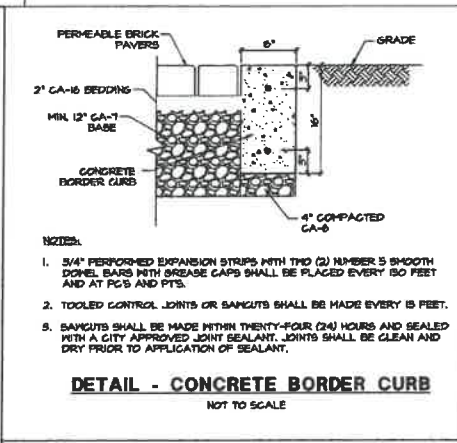
1. THE PERIMETER OF THE VOLUME CONTROL FACILITY SHALL MAINTAIN THE MINIMUM HORIZONTAL SEPARATION DISTANCE OF: 10- FEET FROM FOUNDATIONS, UNLESS WATERPROOFED; 20- FEET FROM ROADWAY GRAVEL SHOULDER; AND 100- FEET FROM POTABLE WATER WELLS, SEPTIC TANKS/FIELDS, OR OTHER UNDERGROUND TANKS.
2. SANITARY OR COMBINED SEWERS SHALL NOT BE LOCATED WITHIN THE VOLUME CONTROL FACILITY. SANITARY OR COMBINED SEWERS SHALL NOT BE LOCATED BELOW THE FOOTPRINT OF THE VOLUME CONTROL FACILITY. WHEN LOCAL CONDITIONS PREVENT THE SEWER FROM BEING LOCATED OUTSIDE THE FOOTPRINT OF THE FACILITY THE SEWER SHALL BE CONSTRUCTED TO WATER MAIN QUALITY STANDARDS, OR IT SHALL BE ENCASED WITH A WATER MAIN QUALITY CARRIER PIPE WITH THE ENDS SEALED.
3. AVOID INSTALLATION ON SLOPES GREATER THAN 3.00%. AVOID COMPACTING NATIVE SOILS. SCARIFY ANY COMPACTED SOIL. GEOTEXTILE FABRIC SHALL MEET REQUIREMENTS OF RIM MATERIAL SPECIFICATION 592. FOR WOVEN: APPARENT OPENING SIZE OF 0.50 MM (TABLE 1, CLASS I), FOR NON WOVEN: APPARENT OPENING SIZE OF 0.30 MM (TABLE 2, CLASS II). STONE STORAGE OPTIONS ARE IDOT CA-1, CA-3, CA-7, DISTRICT VULCAN MIX, OR APPROVED ALTERNATE. NO RECYCLED MATERIALS.
4. MINIMUM DISTANCE OF 2 FEET (3.5 FEET IN COMBINED SEWER AREAS) BETWEEN BOTTOM OF BMP AND SEASONALLY HIGH GROUNDWATER LEVEL.
5. UNDERDRAINS ARE REQUIRED IN TYPICAL CLAYEY SOILS WHERE INFILTRATION RATES ARE LESS THAN 0.5 INCH/HOUR. MAXIMUM OF 1 UNDERDRAIN PER 30 FEET. PROVIDE A SOIL REPORT DOCUMENTING NATIVE INFILTRATION RATE TO FOREGO UNDERDRAINS.
6. MINIMUM UNDERDRAIN BEDDING OF TWO INCHES, MAXIMUM OF 12 INCHES.
7. ONE OBSERVATION WELL REQUIRED PER 6,000 SQUARE FEET OF SURFACE AREA.
8. FOLLOW THE REQUIRED PRETREATMENT MEASURES LISTED ON THE VOLUME CONTROL PRETREATMENT MEASURES DETAIL.
9. MAINTENANCE REQUIREMENTS INCLUDE ANNUAL VACUUMING AND LOW-PRESSURE POWER WASHING OF PAVEMENT SURFACE. ADJACENT VEGETATED AREAS SHALL BE WELL-MAINTAINED. BARE SPOTS AND ERODED AREAS SHALL BE REPLANTED AND STABILIZED IMMEDIATELY. DO NOT SEALCOAT OR APPLY DE-ICING SAND/GRAVEL/SALT. APPROPRIATE SIGNAGE REQUIRED FOR FACILITY, REFER TO THE TYPICAL SIGNAGE FOR PERMEABLE PAVEMENT DETAIL.

NOT TO SCALE

VOLUME TYPE	SURFACE AREA	DEPTH	POROSITY	STORAGE VOLUME	VOLUME PROVIDED
V <sub>A</sub> : COARSE AGGREGATE (ABOVE INVERT)			0.35	0.50 X V <sub>A</sub>	
V <sub>B</sub> : COARSE AGGREGATE (BELOW INVERT)			0.35	0.35 X V <sub>B</sub>	
TOTAL					

**TECHNICAL GUIDANCE MANUAL** 6/9/19

**PERMEABLE PAVERS DETAIL** 676. 099. 10.0



**WT GROUP**  
 Engineering & Construction  
 7125 S. LA GRANGE AVENUE, SUITE 100  
 LA GRANGE, ILLINOIS 60525  
 TEL: 708.261.1000  
 WWW.WTGROUP.COM

**WT Group**  
 Engineering & Construction

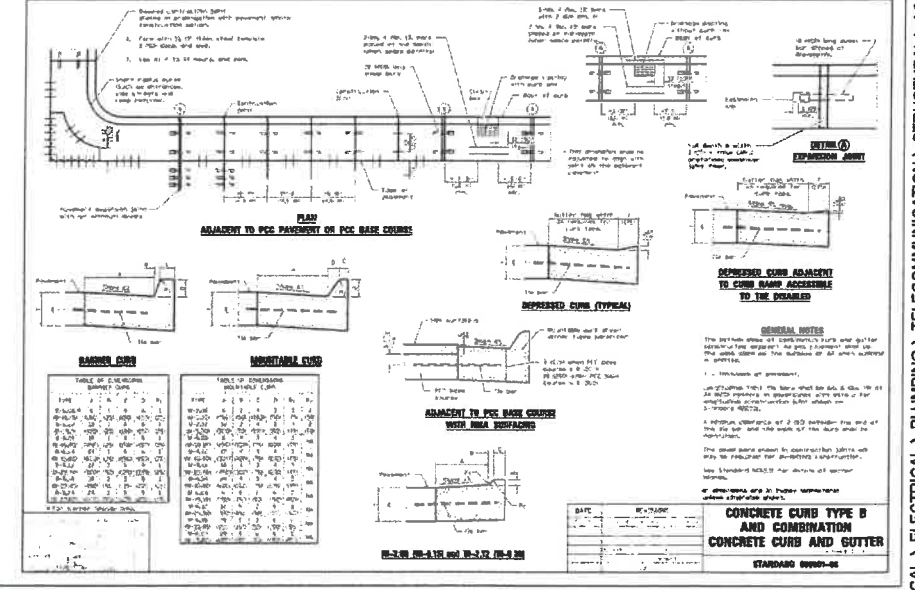
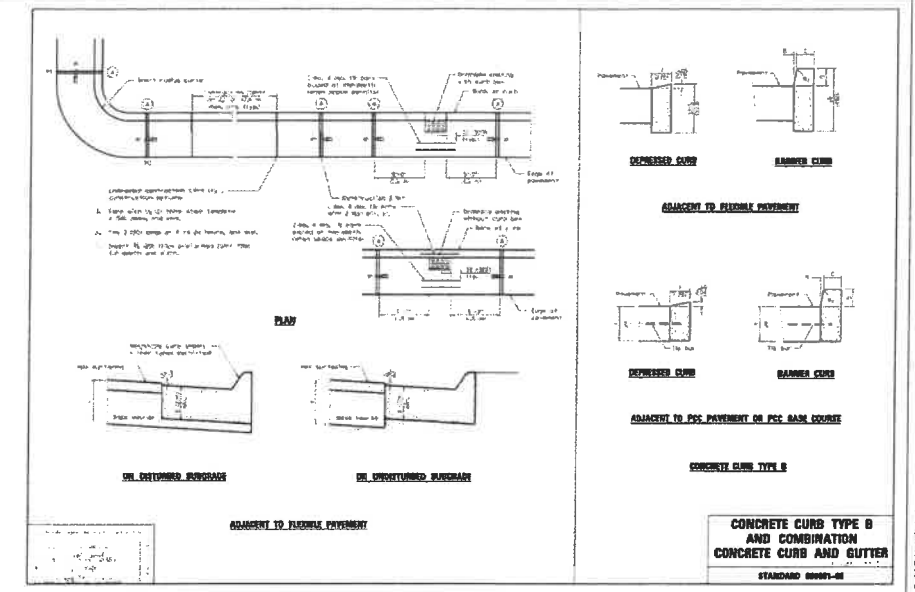
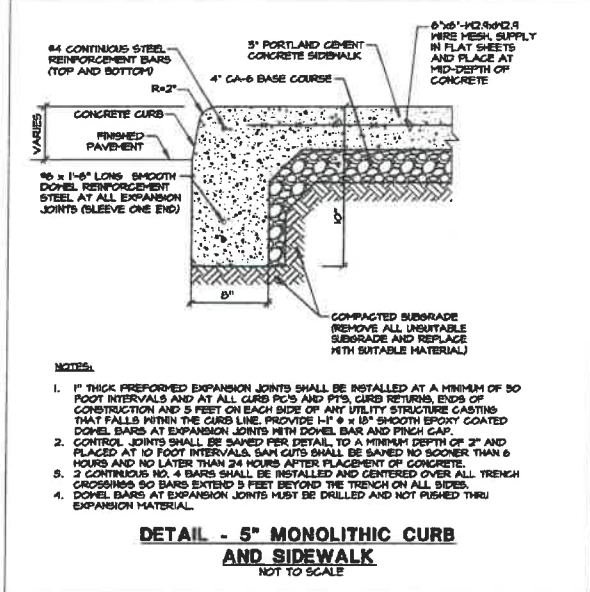
AQUATIC \ CIVIL \ MECHANICAL \ ELECTRICAL \ PLUMBING \ TELECOMMUNICATION \ STRUCTURAL \ ACCESSIBILITY CONSULTING \ DESIGN & PROGRAM MANAGEMENT \ LAND SURVEY

**BUILDING GREEN PARKING**  
 610 EAST AVENUE  
 LA GRANGE, ILLINOIS 60525  
**THE PARK DISTRICT OF LA GRANGE**

**ISSUE**  
 TO: DATE  
 MWRD 08/1/21  
 CLIENT 04/05/22

CHECK/CMS  
 DRAWN/RDM  
 JOB:2006-479C

**C-3.2**  
 SITE DEVELOPMENT  
 DETAILS



AQUATIC \ CIVIL \ MECHANICAL \ ELECTRICAL \ PLUMBING \ TELECOMMUNICATION \ STRUCTURAL \ ACCESSIBILITY CONSULTING \ DESIGN & PROGRAM MANAGEMENT \ LAND SURVEY

**WT GROUP**  
Engineering with Precision, Pace and Passion.  
2075 Park Avenue (Northwest), Easton, IL 60122  
Tel: 815.298.0333 | Fax: 815.298.0444  
E-Mail: info@wtgroup.com | www.wtgroup.com

**WT Group**  
Engineering. Design. Consulting.

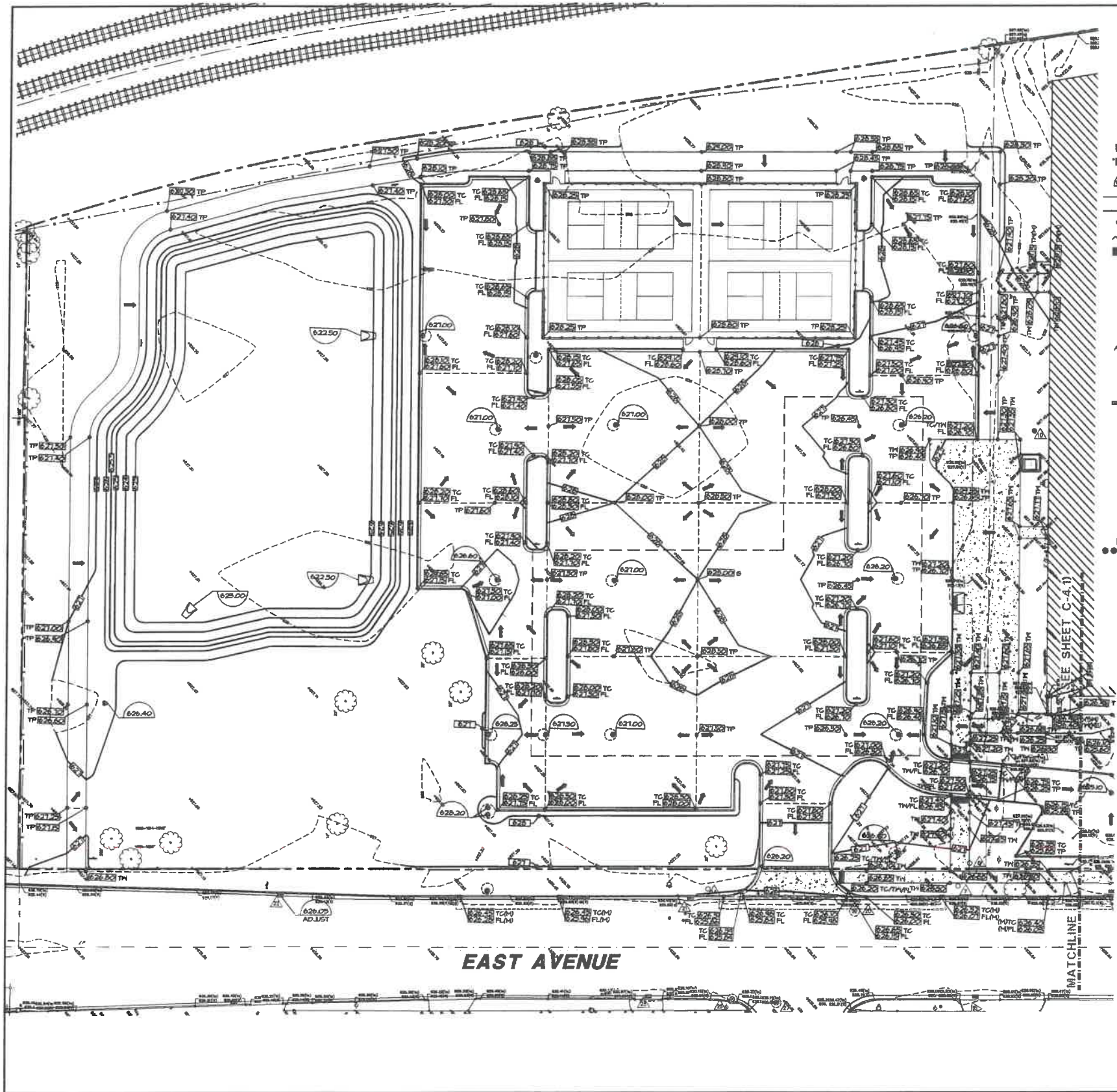
**BUILDING GREEN PARKING**  
610 EAST AVENUE  
LAGRANGE, ILLINOIS 60525  
THE PARK DISTRICT OF LA GRANGE

**ISSUE**

TO	DATE
MWRD	08/12/11
CLIENT	04/05/12

CHECK: CMS  
DRAWN: RDM  
JOB: 200476C

**C3.3**  
SITE DEVELOPMENT  
DETAILS

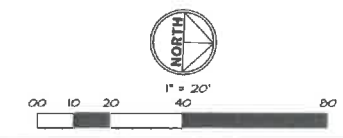


**GRADING LEGEND**

	EXISTING SPOT GRADE
	PROPOSED SPOT GRADE
	INTERPOLATED SPOT GRADE
	PROPOSED RIM ELEVATION
	EXISTING CONTOUR LINE
	PROPOSED CONTOUR LINE
	OVERLAND FLOW ARROW
	100 YEAR OVERLAND FLOW ROUTE
	EMERGENCY OVERFLOW ARROW
	TOP OF PAVEMENT ELEVATION
	TOP OF SIDEWALK ELEVATION
	FINISHED GRADE ELEVATION
	FINISHED FLOOR ELEVATION
	TOP OF CURB ELEVATION
	FLOW LINE ELEVATION
	ADJUST EXISTING RIM ELEVATION
	EXISTING CLOSED MANHOLE
	EXISTING OPEN GRATE MANHOLE
	EXISTING BEEHIVE GRATE MANHOLE
	EXISTING CURB INLET
	EXISTING FIRE HYDRANT
	EXISTING VALVE VAULT
	EXISTING B-BOX
	PROPOSED FIRE HYDRANT
	PROPOSED VALVE WITH VAULT
	PROPOSED B-BOX
	PROPOSED INLET
	PROPOSED OPEN LID CATCH BASIN
	PROPOSED CLOSED LID MANHOLE
	PROPOSED RESTORATOR STRUCTURE
	PROPOSED NYLOLAST DRAIN BASIN
	PROPOSED FLARED END SECTION
	PROPOSED GREASE TRAP

- SITE GRADING NOTES:**
- EXISTING CONDITIONS AND TOPOGRAPHY SHOWN REPRESENTS SITE CONDITIONS PER THE ALTA / NEPS LAND TITLE LAST DATED 8-25-20 PREPARED BY MY GROUP. CONTRACTOR SHALL FIELD VERIFY EXISTING ELEVATIONS AND CONDITIONS INCLUDING BUT NOT LIMITED TO VERIFICATION OF CONTROL AND ALL UTILITIES WHETHER DEPICTED OR NOT PRIOR TO CONSTRUCTION AND NOTIFY ENGINEER OF ANY DISCREPANCIES.
  - ALL PROPOSED GRADES ARE GIVEN TO FINISHED GRADE, I.E. TOP OF PROPOSED ASPHALT, CONCRETE, TOP OF PROPOSED CURB, ETC. SEE DETAILS FOR PAVEMENT THICKNESS.
  - CONTRACTOR SHALL CONTACT UTILITIES (811 OR 1-800-942-0123) AND PRIVATE LOCATING SERVICE TO LOCATE ALL UNDERGROUND UTILITY LINES PRIOR TO STARTING ANY EXCAVATION AND/OR EXCAVATION. EXACT LOCATIONS OF ANY EXISTING ELECTRIC, GAS, TELEPHONE, ETC. LINES ARE UNKNOWN.
  - CONTRACTOR SHALL ENSURE POSITIVE SITE DRAINAGE AT THE END OF EACH WORKING DAY DURING CONSTRUCTION OPERATIONS. FAILURE TO PROVIDE ADEQUATE DRAINAGE WILL PRECLUDE THE CONTRACTOR FROM ANY POSSIBLE COMPENSATION REQUESTED DUE TO DELAYS OR UNSUITABLE MATERIALS CREATED AS A RESULT.
  - CONTRACTOR SHALL RESTORE ALL DISTURBED AREAS OUTSIDE OF CONSTRUCTION LIMITS TO ORIGINAL CONDITION OR BETTER.
  - CONTRACTOR SHALL REPAIR AT HIS EXPENSE ANY DAMAGE TO EXISTING ASPHALT, CONCRETE, CURBS, SIDEWALKS, ETC. RESULTING FROM CONSTRUCTION TRAFFIC AND/OR OPERATIONS. REPAIRS SHALL BE MADE TO THE SATISFACTION OF THE OWNER AND/OR ENGINEER.
  - CONTRACTOR TO UTILIZE CARE WHEN WORKING NEAR EXISTING UTILITIES TO REMAIN. ANY DAMAGE TO EXISTING UTILITIES NOT NOTED TO BE REMOVED SHALL BE REPAIRED AT CONTRACTOR'S EXPENSE TO THE SATISFACTION OF THE OWNER AND/OR ENGINEER.
  - ALL EXISTING TREES SHOWN ARE TO REMAIN UNLESS OTHERWISE NOTED.
  - ALL HANDICAP ACCESSIBLE ROUTES, SIDEWALKS, WALKWAYS, DRIVEWAYS, ETC. SHALL MAINTAIN A MAXIMUM CROSS SLOPE OF 2.00% AND A MAXIMUM LONGITUDINAL SLOPE OF 5.00%. ACCESSIBLE PARKING SPACES SHALL MAINTAIN A MAXIMUM SLOPE OF 2.00% IN ALL DIRECTIONS.
  - VOIDS LEFT BY ANY ITEM REMOVED UNDER ANY PROPOSED BUILDING, PAVEMENT, OR PAVEMENT WITHIN 24" THEREOF SHALL BE BACKFILLED WITH ENGINEERED FILL ACCORDING TO THE GEOTECHNICAL REPORT.
  - ALL FIRE ACCESS LINES WITHIN THE PROJECT AREA SHALL REMAIN IN SERVICE, CLEAN OF DEBRIS, AND ACCESSIBLE FOR USE BY EMERGENCY VEHICLES.
  - CONSTRUCTION ACCESS POINTS TO THE SITE SHALL BE PROTECTED IN SUCH A MANNER AS TO PREVENT TRACKING OF MUD OR SOIL ONTO PUBLIC THOROUGHFARES. ALL SEDIMENT SPILLED, DROPPED, MASHED OR TRACKED ONTO PUBLIC RIGHTS-OF-WAY MUST BE REMOVED IMMEDIATELY BY THE CONTRACTOR.
  - ALL EXISTING SUBGRADE TO BE SCARIFIED (DISKED) TO A DEPTH OF 12" AND RE-COMPACTED, AND THEN TESTED USING A DYNAMIC CONE PENETROMETER. SEE GEOTECHNICAL REPORT FOR ADDITIONAL REQUIREMENTS.
  - ALL EXCESS SOILS THAT CANNOT BE USED AS SUITABLE FILL SHALL BE HAULED FROM THE SITE AND LEGALLY DISPOSED OF.
  - CONTRACTOR TO PROVIDE SOIL TESTING SERVICES FOR COMPLETION OF THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY'S LFC-602 AND/OR LFC-603 FORMS AS PART OF THEIR CONTRACT.
  - PREPARE SUBGRADE AS SPECIFIED WITHIN THE GEOTECHNICAL REPORT DATED APRIL 26, 2021 PREPARED BY G2 CONSULTING GROUP.
  - ALL TOPSOIL BENEATH PROPOSED STRUCTURES AND PAVEMENT SHALL BE REMOVED. REFER TO THE GEOTECHNICAL REPORT DATED APRIL 26, 2021 PREPARED BY G2 CONSULTING GROUP FOR EXISTING TOPSOIL DEPTHS.

- EXISTING UTILITY DATA**
- ▲ RM=626.85' (CONCR) 48" CONCRETE STRUCTURE RW=619.39' (24" CLAY W/S) RV=621.10' (10" CLAY E)
  - ▲ RM=626.48' (WATER) 48" CONCRETE STRUCTURE RPLAT @ TOP OF 8" D.I. W/S/W
  - ▲ RM=626.33' (CONCR) 36" CONCRETE BLOCK STRUCTURE RW=619.44' (24" CLAY W/S) RV=621.14' (10" CLAY E) RW=621.80' (15" CLAY W)
  - ▲ RM=627.04' (STORM) 18" CONCR S STRUCTURE RW=624.2' (6" PVC S)
  - ▲ RM=627.67' (STORM) 36" CONCRETE STRUCTURE RW=621.17' (10" CLAY W/S) RW=621.17' (10" CLAY E) RW=621.22' (4" RESTORATOR E)
  - ▲ RM=627.40' (STORM) 36" CONCRETE STRUCTURE RW=621.87' (10" CLAY S) RW=621.87' (10" CLAY S)
  - ▲ RM=626.53' (CONCR) 36" CONCRETE STRUCTURE RW=619.58' (24" CLAY W/S) RW=622.10' (10" CLAY S) RW=620.27' (10" CLAY W)
  - ▲ RM=626.97' (STORM) 36" CONCRETE STRUCTURE RW=621.10' (10" CLAY W/S) RW=622.78' (6" PVC S/S)
  - ▲ RM=626.10' (WATER) 48" CONCRETE STRUCTURE RW=621.27' @ TOP OF D.I. W/S/SE
  - ▲ RM=626.82' (STORM) 48" CONCRETE STRUCTURE RW=621.57' (8" CLAY W/S)
  - ▲ RM=626.08' (STORM) 48" CONCRETE STRUCTURE
  - ▲ RM=625.72' (STORM) 48" CONCRETE STRUCTURE RW=621.78' (8" CLAY NE)



AQUATIC \ CIVIL \ MECHANICAL \ ELECTRICAL \ PLUMBING \ TELECOMMUNICATION \ STRUCTURAL \ ACCESSIBILITY CONSULTING \ DESIGN & PROGRAM MANAGEMENT \ LAND SURVEY

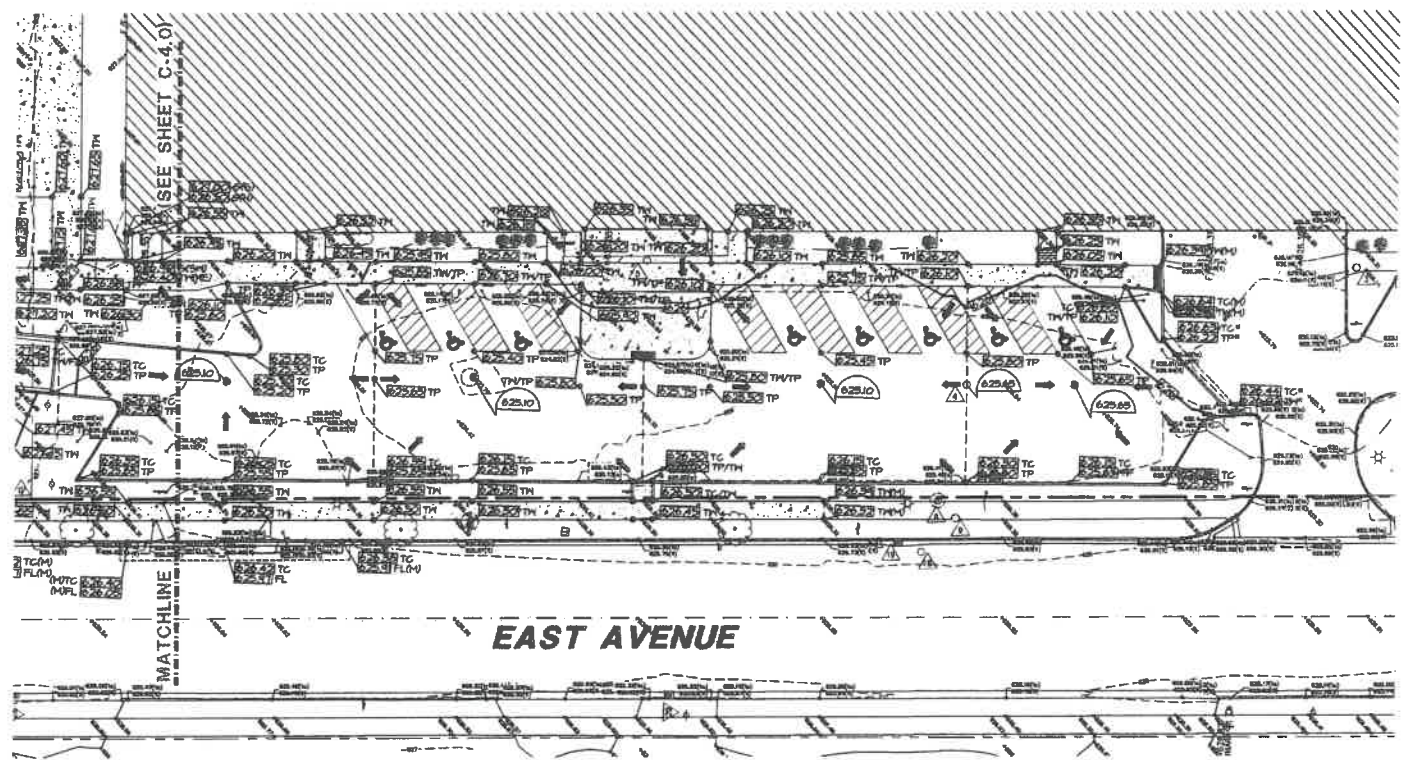
**WT GROUP**  
 Group  
 Equipping Progress, Creating Value

Building Green Parking  
 610 EAST AVENUE  
 LAGRANGE, ILLINOIS 60525  
 THE PARK DISTRICT OF LA GRANGE

CHECK-CMS  
 DRAWN-RDM  
 JOB:2000476C  
**C-4.0**  
 SITE GRADING PLAN

ISSUE  
 TO: DATE  
 MWRD: 06/01/21  
 CLIENT: 06/05/22

2020 Prairie Avenue | Wheat Ridge, IL 60152  
 Phone: 708.226.3344  
 Fax: 708.226.3344  
 E-Mail: info@wtgroup.com  
 © COPYRIGHT 2021 THE WT GROUP, LLC



**SITE GRADING NOTES:**

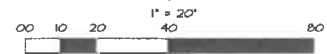
- A. EXISTING CONDITIONS AND TOPOGRAPHY SHOWN REPRESENTS SITE CONDITIONS PER THE ALTA / HPS LAND TITLE LAST DATED 8-25-20 PREPARED BY MT GROUP. CONTRACTOR SHALL FIELD VERIFY EXISTING ELEVATIONS AND CONDITIONS (INCLUDING BUT NOT LIMITED TO VERIFICATION OF CONTROL AND ALL UTILITIES WHETHER DEPICTED OR NOT) PRIOR TO CONSTRUCTION AND NOTIFY ENGINEER OF ANY DISCREPANCIES.
- B. ALL PROPOSED GRADES ARE GIVEN TO FINISHED GRADE, I.E. TOP OF PROPOSED ASPHALT/CONCRETE, TOP OF PROPOSED CURB, ETC. SEE DETAILS FOR PAVEMENT THICKNESS.
- C. CONTRACTOR SHALL CONTACT D.U.L.E. (81 OR 1-800-852-0000) AND PRIVATE LOCATING SERVICE TO LOCATE ALL UNDERGROUND UTILITY LINES PRIOR TO STARTING ANY DEMOLITION AND/OR EXCAVATION. EXACT LOCATIONS OF ANY EXISTING ELECTRIC, GAS, TELEPHONE, ETC. LINES ARE UNKNOWN.
- D. CONTRACTOR SHALL ENSURE POSITIVE SITE DRAINAGE AT THE END OF EACH MORNING DAY DURING CONSTRUCTION OPERATIONS. FAILURE TO PROVIDE ADEQUATE DRAINAGE WILL PRECLUDE THE CONTRACTOR FROM ANY POSSIBLE COMPENSATION REQUESTED DUE TO DELAYS OR UNSUITABLE MATERIALS CREATED AS A RESULT.
- E. CONTRACTOR SHALL RESTORE ALL DISTURBED AREAS OUTSIDE OF CONSTRUCTION LIMITS TO ORIGINAL CONDITION OR BETTER.
- F. CONTRACTOR SHALL REPAIR AT HIS EXPENSE ANY DAMAGE TO EXISTING ASPHALT, CONCRETE, CURBS, SIDEWALKS, ETC. RESULTING FROM CONSTRUCTION TRAFFIC AND/OR OPERATIONS. REPAIRS SHALL BE MADE TO THE SATISFACTION OF THE OWNER AND/OR ENGINEER.
- G. CONTRACTOR TO UTILIZE CARE WHEN WORKING NEAR EXISTING UTILITIES TO REMAIN. ANY DAMAGE TO EXISTING UTILITIES NOT NOTED TO BE REMOVED SHALL BE REPAIRED AT CONTRACTOR'S EXPENSE TO THE SATISFACTION OF THE OWNER AND/OR ENGINEER.
- H. ALL EXISTING TREES SHOWN ARE TO REMAIN UNLESS OTHERWISE NOTED.
- I. ALL HANDICAP ACCESSIBLE ROUTES (SIDEWALKS, WALKWAYS, DRIVEWAYS, ETC.) SHALL MAINTAIN A MAXIMUM CROSS SLOPE OF 2.0% AND A MAXIMUM LONGITUDINAL SLOPE OF 5.0%. ACCESSIBLE PARKING SPACES SHALL MAINTAIN A MAXIMUM SLOPE OF 2.0% IN ALL DIRECTIONS.
- J. VOIDS LEFT BY ANY ITEM REMOVED UNDER ANY PROPOSED BUILDING, PAVEMENT, OR WALK OR WITHIN 24" THEREOF SHALL BE BACKFILLED WITH ENGINEERED FILL ACCORDING TO THE GEOTECHNICAL REPORT.
- K. ALL FIRE ACCESS LANES WITHIN THE PROJECT AREA SHALL REMAIN IN SERVICE, CLEAR OF DEBRIS, AND ACCESSIBLE FOR USE BY EMERGENCY VEHICLES.
- L. CONSTRUCTION ACCESS POINTS TO THE SITE SHALL BE PROTECTED IN SUCH A MANNER AS TO PREVENT TRACKING OF MUD OR SOIL ONTO PUBLIC THOROUGHFARES. ALL SEDIMENT SPILLED, DROPPED, HAULED OR TRACKED ONTO PUBLIC RIGHTS-OF-WAY MUST BE REMOVED IMMEDIATELY BY THE CONTRACTOR.
- M. ALL EXISTING SUBGRADE TO BE SCARIFIED (DISKED) TO A DEPTH OF 12" AND RE-COMPACTED, AND THEN TESTED USING A DYNAMIC CONE PENETROMETER. SEE GEOTECHNICAL REPORT FOR ADDITIONAL REQUIREMENTS.
- N. ALL EXCESS SOILS THAT CANNOT BE USED AS SUITABLE FILL SHALL BE HAULED FROM THE SITE AND LEGALLY DISPOSED OF.
- O. CONTRACTOR TO PROVIDE SOIL TESTING SERVICES FOR COMPLETION OF THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY'S LFC-662 AND/OR LFC-663 FORMS AS PART OF THEIR CONTRACT.
- P. PREPARE SUBGRADE AS SPECIFIED WITHIN THE GEOTECHNICAL REPORT DATED APRIL 26, 2021 PREPARED BY G2 CONSULTING GROUP.
- Q. ALL TOPSOIL BENEATH PROPOSED STRUCTURES AND PAVEMENT SHALL BE REMOVED, REFER TO THE GEOTECHNICAL REPORT DATED APRIL 26, 2021 PREPARED BY G2 CONSULTING GROUP FOR EXISTING TOPSOIL DEPTHS.

**GRADING LEGEND**

	EXISTING SPOT GRADE
	PROPOSED SPOT GRADE
	INTERPOLATED SPOT GRADE
	PROPOSED RIM ELEVATION
	EXISTING CONTOUR LINE
	PROPOSED CONTOUR LINE
	OVERLAND FLOW ARROW
	100 YEAR OVERLAND FLOW ROUTE
	EMERGENCY OVERFLOW ARROW
	TOP OF PAVEMENT ELEVATION
	TOP OF SIDEWALK ELEVATION
	FINISHED GRADE ELEVATION
	FINISHED FLOOR ELEVATION
	TOP OF CURB ELEVATION
	FLOW LINE ELEVATION
	ADJUST EXISTING RIM ELEVATION
	EXISTING CLOSED MANHOLE
	EXISTING OPEN GRATE MANHOLE
	EXISTING BEEHIVE GRATE MANHOLE
	EXISTING CURB INLET
	EXISTING FIRE HYDRANT
	EXISTING VALVE VAULT
	EXISTING B-BOX
	PROPOSED FIRE HYDRANT
	PROPOSED VALVE WITH VAULT
	PROPOSED B-BOX
	PROPOSED INLET
	PROPOSED OPEN LID CATCH BASIN
	PROPOSED CLOSED LID MANHOLE
	PROPOSED RESTRICTOR STRUCTURE
	PROPOSED NTLOFLAST DRAIN BASIN
	PROPOSED FLARED END SECTION
	PROPOSED GREASE TRAP

**EXISTING UTILITY DATA**

- RM=626.63' (COMB)  
48" CONCRETE STRUCTURE  
WM=619.76' (24" CLAY N/S)  
NW=621.10' (10" CLAY E)
- RM=626.46' (WASH)  
48" CONCRETE STRUCTURE  
E21.42' @ TOP OF 8" O.I. N/S/W
- RM=626.37' (COMB)  
36" CONCRETE STRUCTURE  
WM=619.44' (24" CLAY N/S)  
NW=621.80' (12" CLAY W)
- RM=627.04' (STORM)  
18" CONCRETE STRUCTURE  
NW=625.62' (6" PVC W)
- RM=627.67' (STORM)  
36" CONCRETE STRUCTURE  
NW=621.17' (10" CLAY N/S)  
NW=621.17' (12" CLAY E)  
NW=621.22' (4" RESTRICTOR E)
- RM=627.48' (STORM)  
36" CONCRETE STRUCTURE  
NW=621.67' (10" CLAY S)
- RM=626.57' (COMB)  
36" CONCRETE STRUCTURE  
NW=619.85' (24" CLAY N/S)  
NW=621.10' (10" CLAY S)  
NW=621.72' (12" CLAY W)
- RM=626.97' (STORM)  
36" CONCRETE STRUCTURE  
NW=622.76' (8" PVC SW)



**WT GROUP**  
Engineering with Precision, Persistence and Passion.  
2875 Prairie Avenue Hoffman Estates, IL 60132  
Tel: 815.383.8333 | Fax: 815.383.0444  
www.wtgroup.com  
© COPYRIGHT 2022 THE WT GROUP, LLC

**WT Group**  
Engineering, Design, Construction

BUILDING GREEN PARKING  
610 EAST AVENUE  
LAGRANGE, ILLINOIS 60525  
THE PARK DISTRICT OF LA GRANGE

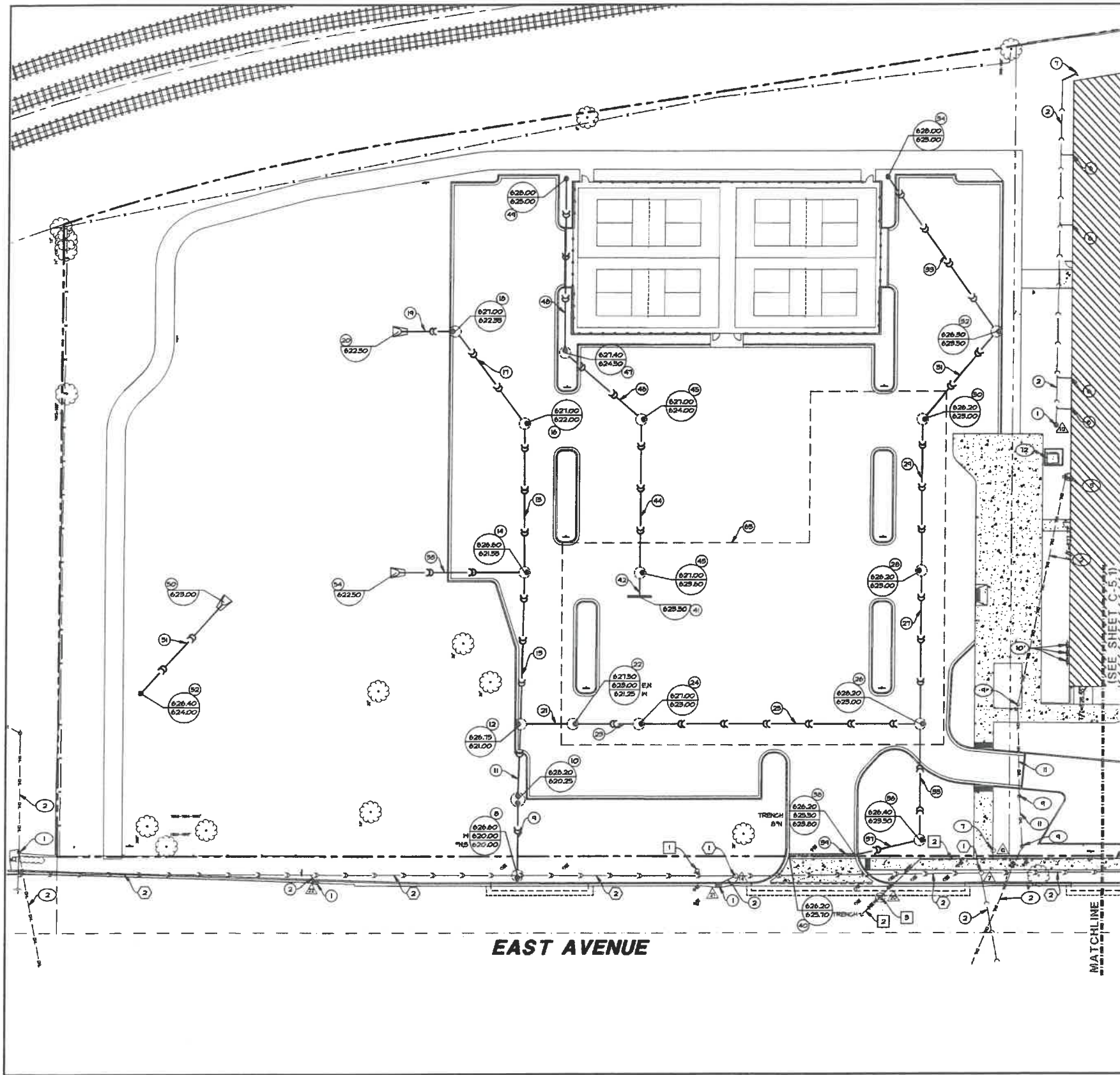
**ISSUE**

TO	DATE
MWRD	06/01/21
CLIENT	04/09/22

CHECK:CMS  
DRAWN:RDM  
JOB:200047EC

**C-4.1**  
SITE GRADING PLAN

AQUATIC \ CIVIL \ MECHANICAL \ ELECTRICAL \ PLUMBING \ TELECOMMUNICATION \ STRUCTURAL \ ACCESSIBILITY CONSULTING \ DESIGN & PROGRAM MANAGEMENT \ LAND SURVEY



**EXISTING UTILITY DATA**

- ▲ RM=626.65' (CONCR) 48" CONCRETE STRUCTURE RW=619.70' (21" CLAY W/S) RM=631.10' (10" CLAY I)
- ▲ RM=627.04' (STORM) 18" CONCRETE STRUCTURE RW=626.67' (8" PVC W)
- ▲ SM=623.53' (CONCR) 36" CONCRETE STRUCTURE RW=619.55' (24" CLAY W/S) RM=622.10' (8" CLAY SE) RW=632.72' (12" CLAY W)
- ▲ RM=626.20' (WATER) 48" CONCRETE STRUCTURE RW=621.21' (8" TOP OF DI. W/S)
- ▲ RM=625.87' (STORM) 48" CONCRETE STRUCTURE RW=613.57' (8" CLAY W/S)
- ▲ RM=626.00' (STORM) 48" CONCRETE STRUCTURE

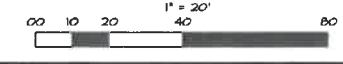
**SITE UTILITY NOTES:**

- A. CONTRACTOR SHALL CONTACT JULIE (81) OR 1-800-892-0262 AND PRIVATE LOCATING SERVICE TO LOCATE ALL UNDERGROUND UTILITY LINES PRIOR TO STARTING ANY DEMOLITION AND/OR EXCAVATION. EXACT LOCATIONS OF ANY EXISTING ELECTRIC, GAS, TELEPHONE, ETC. LINES ARE UNKNOWN.
- B. CONTRACTOR TO UTILIZE CARE WHEN WORKING NEAR EXISTING UTILITIES TO REMAIN. ANY DAMAGE TO EXISTING UTILITIES NOT NOTED TO BE REMOVED SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE AND TO THE SATISFACTION OF THE OWNER AND/OR ENGINEER.
- C. CONTRACTOR SHALL EXCAVATE AND VERIFY IN FIELD ALL EXISTING UTILITY LOCATIONS, SIZES, CONDITIONS AND ELEVATIONS AT PROPOSED POINTS OF CONNECTION PRIOR TO ANY UNDERGROUND CONSTRUCTION. CONTRACTOR SHALL NOTIFY THE OWNER AND ENGINEER OF ANY DISCREPANCIES OR CONFLICTS PRIOR TO PROCEEDING WITH CONSTRUCTION.
- D. REFER TO THE GENERAL NOTES AND SPECIFICATION SHEETS FOR ALL PIPE MATERIAL AND JOINT SPECIFICATIONS.
- E. CONTRACTOR SHALL RESTORE ALL DISTURBED AREAS OUTSIDE OF CONSTRUCTION LIMITS TO ORIGINAL CONDITION OR BETTER.
- F. CONTRACTOR SHALL VERIFY IN FIELD EXACT SIZE, MATERIAL, INVERT, PIPE ROUTING, AND SLOPE OF ALL EXISTING UTILITIES AND NOTIFY THE OWNER AND ENGINEER OF ANY DISCREPANCIES OR CONFLICTS PRIOR TO CONSTRUCTION.
- G. THE CONTRACTOR IS RESPONSIBLE FOR THE STABILITY OF UTILITY TRENCHES DURING CONSTRUCTION AND SHALL PROVIDE TEMPORARY SHORING AND BRACING AS NECESSARY TO MAINTAIN STABILITY UNTIL CONSTRUCTION OF THE UTILITY IS COMPLETE IN ORDER TO MEET OSHA AND LOCAL CODES, AS WELL AS MANUFACTURER'S REQUIREMENTS.
- H. ALL RCP STORM SEWER PIPE SHALL BE REINFORCED CONCRETE PIPE CLASS IV PER ASTM C-76 WITH FLEXIBLE (D-RING) GASKET JOINTS IN CONFORMANCE WITH ASTM C-443 AND SECTION 81-10B OF THE STANDARD SPECIFICATIONS.
- I. TRENCH BACKFILL MATERIAL SHALL BE PLACED AND COMPACTED TO A MINIMUM OF 98% MODIFIED PROCTOR DENSITY (ASTM D-1557) OVER ALL UNDERGROUND UTILITIES WHICH ARE CONSTRUCTED UNDER OR WITHIN 2 FEET OF ANY PROPOSED OR EXISTING PAVEMENT OR SIDEWALKS IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION.
- J. ADJUST RIM ELEVATIONS OF EXISTING STRUCTURES IN PAVEMENT AS NECESSARY TO MEET PROPOSED FINISHED GRADE.
- K. CONTRACTOR TO COORDINATE ALL CONNECTIONS TO CITY UTILITIES AND STORM SEWERS WITH THE PUBLIC WORKS DEPARTMENT.
- L. CONTRACTOR TO USE CAUTION WHEN EXCAVATING AT EXISTING UTILITY LINES.
- M. ALL STORM MANHOLES SHALL HAVE OPEN LIDS UNLESS OTHERWISE SPECIFIED.
- N. ALL EXISTING UTILITIES TO BE ABANDONED IN PLACE SHALL BE CAPPED WITH 2" LONG (MIN) NON-SHRINK CONCRETE MORTAR PLUGS AT BOTH ENDS.

**UTILITY LEGEND**

- EXISTING STORM SEWER
- PROPOSED STORM SEWER
- EXISTING SANITARY SEWER
- EXISTING WATER MAIN
- EXISTING GAS LINE
- EXISTING OVERHEAD LINES
- EXISTING UNDERGROUND ELECTRIC LINE
- EXISTING UNDERGROUND TELCO LINE
- PROPOSED RIM ELEVATION
- PROPOSED INVERT ELEVATION
- FF FINISHED FLOOR ELEVATION
- ADJUST ADJUST EXISTING RIM ELEVATION
- EXISTING CLOSED MANHOLE
- EXISTING OPEN GRATE MANHOLE
- EXISTING BEEHIVE GRATE MANHOLE
- EXISTING CURB INLET
- D EXISTING FIRE HYDRANT
- EXISTING VALVE VAULT
- EXISTING B-BOX
- PROPOSED INLET
- PROPOSED OPEN LID CATCH BASIN
- PROPOSED CLOSED LID MANHOLE
- PROPOSED RESTRICTOR STRUCTURE
- PROPOSED HYDROPLAST DRAIN BASIN
- PROPOSED FLARED END SECTION

SEE SHEET C-5.1 FOR STORM, WATER, SANITARY AND MISCELLANEOUS LISTS.



**WT GROUP**  
 Engineering with Precision. Ideas and Passion.  
 2975 Prairie Avenue (Western Gateway, IL 80182)  
 Chicago, IL 60647  
 Tel: 773.444.4444  
 www.wtgroup.com

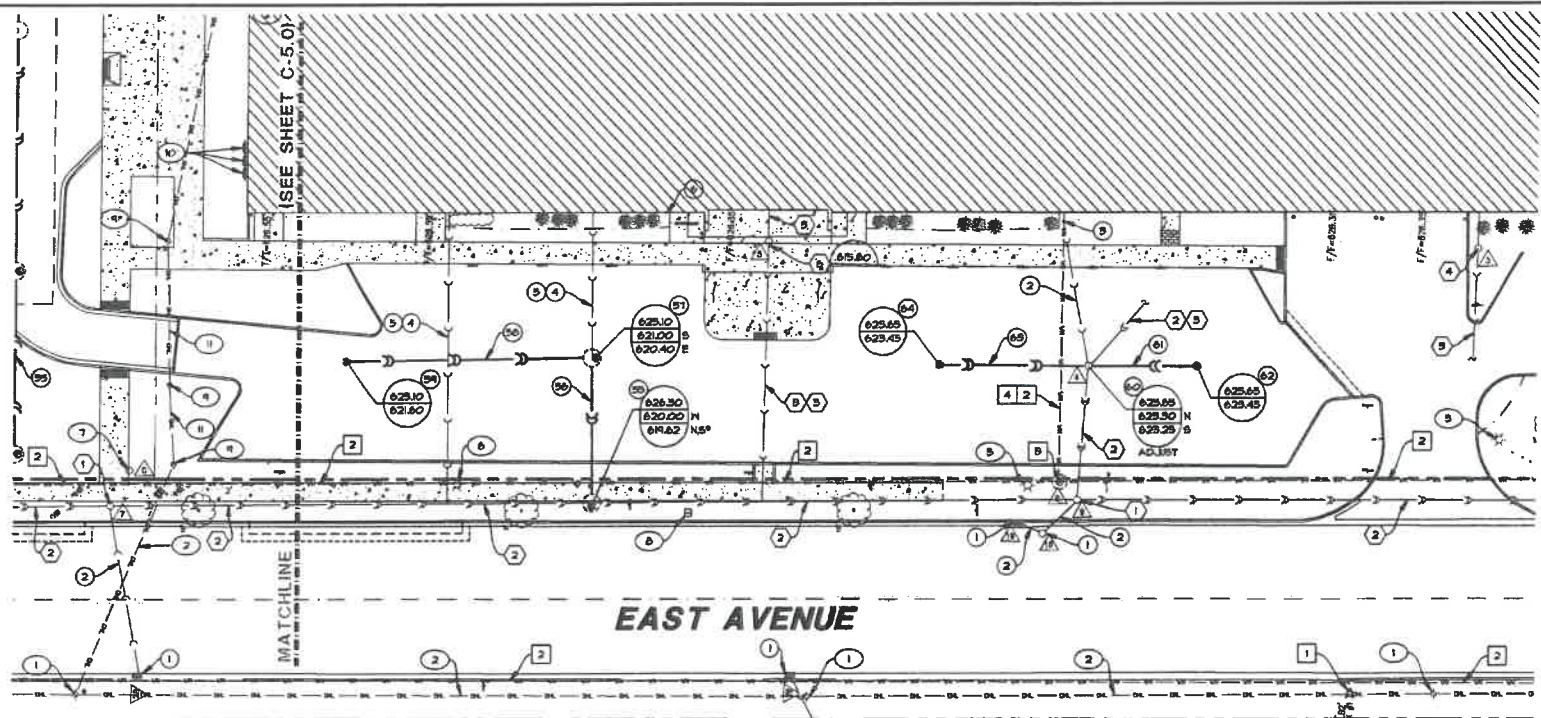
**WT Group**  
 Engineering • Design • Construction

AQUATIC \ CIVIL \ MECHANICAL \ ELECTRICAL \ PLUMBING \ TELECOMMUNICATION \ STRUCTURAL \ ACCESSIBILITY CONSULTING \ DESIGN & PROGRAM MANAGEMENT \ LAND SURVEY

BUILDING GREEN PARKING  
 610 EAST AVENUE  
 LAGRANGE, ILLINOIS 60525  
 THE PARK DISTRICT OF LA GRANGE

**ISSUE**  
 TO: DATE  
 MWRD 08/1/21  
 CLIENT 04/05/22

CHECK/CMS  
 DRAWN/RDM  
 JOB:2000476C  
**C-5.0**  
 SITE UTILITY  
 PLAN



**EXISTING UTILITY DATA**

- 1. RW-102.11' (SANITARY)  
48" CONCRETE STRUCTURE  
RW-102.96' (1" PVC 1/4")
- 2. RW-125.54' (COMB)  
48" CONCRETE STRUCTURE  
RW-121.85' (18" RCP W/)  
RW-121.87' (1" METAL W/)  
RW-122.04' (1" METAL W/)
- 3. RW-128.17' (SANITARY)  
48" CONCRETE STRUCTURE  
RW-121.49' (1" METAL W/)  
RW-121.42' (1" CLAY I)
- 4. RW-128.85' (COMB)  
48" CONCRETE STRUCTURE  
RW-121.77' (1" METAL W/)  
RW-121.17' (1" CLAY I)
- 5. RW-128.48' (WATER)  
48" CONCRETE STRUCTURE  
22.42' @ TOP OF 8" O.D. N/5/4"
- 6. RW-128.37' (COMB)  
36" CONCRETE BRICK STRUCTURE  
RW-128.44' (2" CLAY N/3)  
RW-122.14' (1" CLAY S)  
RW-122.87' (1" CLAY I)
- 7. RW-128.87' (STORM)  
36" CONCRETE STRUCTURE  
RW-123.17' (10" CLAY W/)  
RW-122.78' (1" PVC S)
- 8. RW-128.57' (STORM)  
48" CONCRETE STRUCTURE  
RW-123.87' (8" PVC NE)
- 9. RW-128.74' (STORM)  
48" CONCRETE STRUCTURE  
RW-123.87' (8" PVC NE)
- 10. RW-128.77' (STORM)  
48" CONCRETE STRUCTURE  
RW-123.87' (8" PVC NE)

**SITE UTILITY NOTES:**

- A. CONTRACTOR SHALL CONTACT JILLIE (311 OR 1-800-643-0283) AND PRIVATE LOCATING SERVICE TO LOCATE ALL UNDERGROUND UTILITY LINES PRIOR TO STARTING ANY DEMOLITION AND/OR EXCAVATION. EXACT LOCATIONS OF ANY EXISTING ELECTRIC, GAS, TELEPHONE, ETC. LINES ARE UNKNOWN.
- B. CONTRACTOR TO UTILIZE CARE WHEN WORKING NEAR EXISTING UTILITIES TO REMAIN AND DAMAGE TO EXISTING UTILITIES NOT NOTED TO BE REMOVED SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE AND TO THE SATISFACTION OF THE OWNER AND/OR ENGINEER.
- C. CONTRACTOR SHALL EXCAVATE AND VERIFY IN FIELD ALL EXISTING UTILITY LOCATIONS, SIZES, CONDITIONS AND ELEVATIONS AT PROPOSED POINTS OF CONNECTION PRIOR TO ANY UNDERGROUND CONSTRUCTION. CONTRACTOR SHALL NOTIFY THE OWNER AND ENGINEER OF ANY DISCREPANCIES OR CONFLICTS PRIOR TO PROCEEDING WITH CONSTRUCTION.
- D. CONTRACTOR SHALL RESTORE ALL DISTURBED AREAS OUTSIDE OF CONSTRUCTION LIMITS TO ORIGINAL CONDITION OR BETTER. CONTRACTOR SHALL VERIFY IN FIELD EXACT SIZE, MATERIAL, INVERT, PIPE ROUTING, AND SLOPE OF ALL EXISTING UTILITIES AND NOTIFY THE OWNER AND ENGINEER OF ANY DISCREPANCIES OR CONFLICTS PRIOR TO CONSTRUCTION.
- E. THE CONTRACTOR IS RESPONSIBLE FOR THE STABILITY OF UTILITY TRENCHES DURING CONSTRUCTION AND SHALL PROVIDE TEMPORARY SHORING AND BRACING AS NECESSARY TO MAINTAIN STABILITY UNTIL CONSTRUCTION OF THE UTILITY IS COMPLETE IN ORDER TO MEET OSHA AND LOCAL CODES, AS WELL AS MANUFACTURER'S REQUIREMENTS.
- F. ALL RCP STORM SEWER PIPE SHALL BE REINFORCED CONCRETE PIPE CLASS IV, PER ASTM C-16 WITH FLEXIBLE (O-RINGS) GASKET JOINTS IN CONFORMANCE WITH ASTM C-443 AND SECTION 31-1.05 OF THE STANDARD SPECIFICATIONS.
- G. TRENCH BACKFILL MATERIAL SHALL BE PLACED AND COMPACTED TO A MINIMUM OF 95% MODIFIED PROCTOR DENSITY (ASTM D-1557) OVER ALL UNDERGROUND UTILITIES WHICH ARE CONSTRUCTED UNDER OR WITHIN 2 FEET OF ANY PROPOSED OR EXISTING PAVEMENT OR SIDEWALKS IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION.
- H. ADJUST RIM ELEVATIONS OF EXISTING STRUCTURES IN PAVEMENT AS NECESSARY TO MEET PROPOSED FINISH GRADE.
- I. CONTRACTOR TO COORDINATE ALL CONNECTIONS TO CITY UTILITIES AND STORM SEWERS WITH THE PUBLIC WORKS DEPARTMENT.
- J. CONTRACTOR TO USE CAUTION WHEN EXCAVATING AT EXISTING UTILITY LINES.
- K. ALL STORM MANHOLES SHALL HAVE OPEN LIDS UNLESS OTHERWISE SPECIFIED.
- L. ALL EXISTING UTILITIES TO BE ABANDONED IN PLACE SHALL BE CAPPED WITH 2" LONG (MIN) NON-SHRINK CONCRETE MORTAR PLUGS AT BOTH ENDS.

**UTILITY LEGEND**

- EXISTING STORM SEWER
- PROPOSED STORM SEWER
- EXISTING SANITARY SEWER
- EXISTING WATER MAIN
- EXISTING GAS LINE
- EXISTING OVERHEAD LINES
- EXISTING UNDERGROUND ELECTRIC LINE
- EXISTING UNDERGROUND TELCO LINE
- PROPOSED RIM ELEVATION
- PROPOSED INVERT ELEVATION
- FF FINISHED FLOOR ELEVATION
- ADJUST ADJUST EXISTING RIM ELEVATION
- EXISTING CLOSED MANHOLE
- EXISTING OPEN GRATE MANHOLE
- EXISTING BEEHIVE GRATE MANHOLE
- EXISTING CURB INLET
- EXISTING FIRE HYDRANT
- EXISTING VALVE VAULT
- EXISTING B-BOX
- PROPOSED INLET
- PROPOSED OPEN LID CATCH BASIN
- PROPOSED CLOSED LID MANHOLE
- PROPOSED RESTRICTOR STRUCTURE
- PROPOSED W/LOPLAST DRAIN BASIN
- PROPOSED FLARED END SECTION

**WATER**

- GENERAL WATER NOTES:**
- ALL FITTINGS SHALL HAVE MECHANICAL JOINTS RESTRAINED BY METALLIC GLANDS.
  - CONTRACTOR SHALL COORDINATE WATER TAPS WITH THE VILLAGE PUBLIC WORKS DEPARTMENT PRIOR TO CONSTRUCTION.
1. EXISTING HYDRANT TO REMAIN.
  2. EXISTING WATER MAIN TO REMAIN.
  3. EXISTING VALVE VAULT AND ASSOCIATED PIPING TO REMAIN.
  4. CONTRACTOR SHALL FIELD VERIFY UTILITY DEPTH AND LOCATION PRIOR TO CONSTRUCTION AND NOTIFY ENGINEER IMMEDIATELY IF CONFLICT WITH THE PROPOSED IMPROVEMENTS ARE FOUND.

**SANITARY / COMBINED**

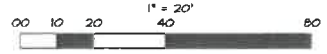
1. EXISTING COVERED STRUCTURE AND ASSOCIATED PIPES TO REMAIN.
2. EXISTING STORM SEWER TO REMAIN.
3. EXISTING CLEANOUT TO REMAIN.
4. EXISTING STORM SEWER PER RECORD DOCUMENTS TO REMAIN. CONTRACTOR SHALL FIELD VERIFY UTILITY DEPTH AND LOCATION PRIOR TO CONSTRUCTION AND NOTIFY ENGINEER IMMEDIATELY IF CONFLICT WITH THE PROPOSED IMPROVEMENTS ARE FOUND.
5. EXISTING FLARED END SECTION TO REMAIN.
6. NEW 48" DIA. PRECAST CONCRETE MANHOLE. CONNECT EXISTING COVERED SEWERS TO STRUCTURE WITH FLEXIBLE RUBBER BOOTS PER ASTM C-428. INSTALL BACKFLOW PREVENTOR ON DOWNSTREAM END OF NEW STORM SEWER.
7. NEW 12" RCP, 28' L.F. @ 0.70% SLOPE.
8. NEW 12" DIA. OUTLET CONTROL STRUCTURE. (SEE DETAIL ON SHEET C-3.2)

**MISC. UTILITY**

1. EXISTING UTILITY POLE TO REMAIN.
2. EXISTING OVERHEAD LINES TO REMAIN.
3. EXISTING GAS LINE TO REMAIN.
4. EXISTING GAS METER TO REMAIN.
5. EXISTING AREA LIGHT TO REMAIN. PROTECT DURING CONSTRUCTION.
6. EXISTING GAS MANHOLE TO REMAIN. ADJUST FRAME TO MEET NEW FINISH GRADE ELEVATION.
7. EXISTING TELEPHONE HANDHOLE TO REMAIN.
8. EXISTING UTILITY POLE TO REMAIN. BRACE AND PROTECT DURING CONSTRUCTION.
9. EXISTING GAS METERS TO REMAIN.
10. ADJUST OVERHEAD LINES FOR VEHICLE CLEARANCE. COORDINATE WITH UTILITY PROVIDERS.
11. EXISTING TRANSFORMER TO REMAIN.

**STORM SEWER**

1. EXISTING STORM STRUCTURE AND ASSOCIATED PIPES TO REMAIN.
2. EXISTING STORM SEWER TO REMAIN.
3. EXISTING CLEANOUT TO REMAIN.
4. EXISTING STORM SEWER PER RECORD DOCUMENTS TO REMAIN. CONTRACTOR SHALL FIELD VERIFY UTILITY DEPTH AND LOCATION PRIOR TO CONSTRUCTION AND NOTIFY ENGINEER IMMEDIATELY IF CONFLICT WITH THE PROPOSED IMPROVEMENTS ARE FOUND.
5. EXISTING FLARED END SECTION TO REMAIN.
6. NEW 48" DIA. PRECAST CONCRETE MANHOLE. CONNECT EXISTING COVERED SEWERS TO STRUCTURE WITH FLEXIBLE RUBBER BOOTS PER ASTM C-428. INSTALL BACKFLOW PREVENTOR ON DOWNSTREAM END OF NEW STORM SEWER.
7. NEW 12" RCP, 28' L.F. @ 0.70% SLOPE.
8. NEW 12" DIA. OUTLET CONTROL STRUCTURE. (SEE DETAIL ON SHEET C-3.2)
9. NEW 24" DIA. PRECAST CONCRETE CATCH BASIN WITH HALF TRAP.
10. NEW 12" RCP, 65' L.F. @ 0.24% SLOPE.
11. NEW 48" DIA. PRECAST CONCRETE MANHOLE.
12. NEW 12" RCP, 64' L.F. @ 0.10% SLOPE.
13. NEW 48" DIA. PRECAST CONCRETE CATCH BASIN.
14. NEW 12" RCP, 50' L.F. @ 0.70% SLOPE.
15. NEW 48" DIA. PRECAST CONCRETE MANHOLE.
16. NEW 12" RCP, 24' L.F. @ 0.20% SLOPE.
17. NEW 12" RCP, 24' L.F. @ 1.4% SLOPE.
18. NEW 48" DIA. PRECAST CONCRETE MANHOLE.
19. NEW 12" PERFORATED PVC SDR 26, 28' L.F. @ 0.00% SLOPE.
20. NEW 48" DIA. PRECAST CONCRETE CATCH BASIN.
21. NEW 12" PERFORATED PVC SDR 26, 120' L.F. @ 0.00% SLOPE.
22. NEW 48" DIA. PRECAST CONCRETE CATCH BASIN.
23. NEW 12" PERFORATED PVC SDR 26, 56' L.F. @ 0.00% SLOPE.
24. NEW 48" DIA. PRECAST CONCRETE CATCH BASIN.
25. NEW 12" PERFORATED PVC SDR 26, 65' L.F. @ 0.00% SLOPE.
26. NEW 48" DIA. PRECAST CONCRETE CATCH BASIN.
27. NEW 12" RCP, 46' L.F. @ 1.00% SLOPE.
28. NEW 48" DIA. PRECAST CONCRETE MANHOLE.
29. NEW 12" RCP, 51' L.F. @ 1.00% SLOPE.
30. NEW 24" DIA. PRECAST CONCRETE INLET.
31. NEW 48" DIA. PRECAST CONCRETE CATCH BASIN.
32. NEW 12" RCP, 50' L.F. @ 1.00% SLOPE.
33. NEW 48" DIA. PRECAST CONCRETE CATCH BASIN.
34. NEW 12" RCP, 28' L.F. @ 1.00% SLOPE.
35. NEW 48" DIA. PRECAST CONCRETE INLET.
36. NEW 12" RCP, 54' L.F. @ 1.75% SLOPE.
37. NEW 48" DIA. PRECAST CONCRETE CATCH BASIN WITH HALF TRAP.
38. NEW 12" RCP, 66' L.F. @ 0.70% SLOPE.
39. NEW 24" DIA. PRECAST CONCRETE INLET.
40. EXISTING STRUCTURE TO REMAIN. CORE DRILL AND CONNECT NEW STORM SEWERS TO STRUCTURE WITH FLEXIBLE RUBBER BOOTS PER ASTM C-428. INSTALL BACKFLOW PREVENTOR ON DOWNSTREAM END OF NEW STORM SEWER.
41. NEW 12" RCP, 40' L.F. @ 0.28% SLOPE.
42. NEW 24" DIA. PRECAST CONCRETE INLET.
43. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
44. NEW 24" DIA. PRECAST CONCRETE INLET.
45. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
46. NEW 24" DIA. PRECAST CONCRETE INLET.
47. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
48. NEW 24" DIA. PRECAST CONCRETE INLET.
49. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
50. NEW 24" DIA. PRECAST CONCRETE INLET.
51. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
52. NEW 24" DIA. PRECAST CONCRETE INLET.
53. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
54. NEW 24" DIA. PRECAST CONCRETE INLET.
55. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
56. NEW 24" DIA. PRECAST CONCRETE INLET.
57. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
58. NEW 24" DIA. PRECAST CONCRETE INLET.
59. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
60. NEW 24" DIA. PRECAST CONCRETE INLET.
61. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
62. NEW 24" DIA. PRECAST CONCRETE INLET.
63. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
64. NEW 24" DIA. PRECAST CONCRETE INLET.
65. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
66. NEW 24" DIA. PRECAST CONCRETE INLET.
67. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
68. NEW 24" DIA. PRECAST CONCRETE INLET.
69. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
70. NEW 24" DIA. PRECAST CONCRETE INLET.
71. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
72. NEW 24" DIA. PRECAST CONCRETE INLET.
73. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
74. NEW 24" DIA. PRECAST CONCRETE INLET.
75. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
76. NEW 24" DIA. PRECAST CONCRETE INLET.
77. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
78. NEW 24" DIA. PRECAST CONCRETE INLET.
79. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
80. NEW 24" DIA. PRECAST CONCRETE INLET.
81. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
82. NEW 24" DIA. PRECAST CONCRETE INLET.
83. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
84. NEW 24" DIA. PRECAST CONCRETE INLET.
85. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
86. NEW 24" DIA. PRECAST CONCRETE INLET.
87. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
88. NEW 24" DIA. PRECAST CONCRETE INLET.
89. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
90. NEW 24" DIA. PRECAST CONCRETE INLET.
91. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
92. NEW 24" DIA. PRECAST CONCRETE INLET.
93. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
94. NEW 24" DIA. PRECAST CONCRETE INLET.
95. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
96. NEW 24" DIA. PRECAST CONCRETE INLET.
97. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
98. NEW 24" DIA. PRECAST CONCRETE INLET.
99. NEW 12" RCP, 40' L.F. @ 0.50% SLOPE.
100. NEW 24" DIA. PRECAST CONCRETE INLET.



**WT GROUP**  
Engineering with Precision. Price and Period.  
2015 Park Avenue, Suite 200, L. 0112  
Lagrange, IL 60525  
Tel: 630.285.1100  
www.wtgroup.com

**WT Group**  
Engineering | Design | Construction

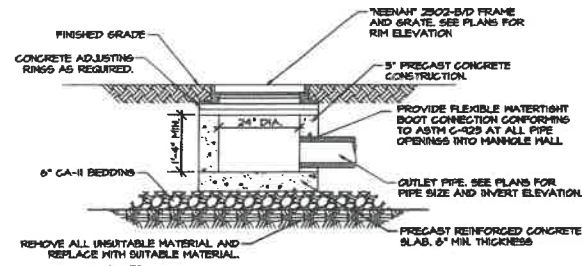
BUILDING GREEN PARKING  
610 EAST AVENUE  
LAGRANGE, ILLINOIS 60525  
THE PARK DISTRICT OF LA GRANGE

**ISSUE**

TO	DATE
MWRD	08/12/11
CLIENT	04/05/12

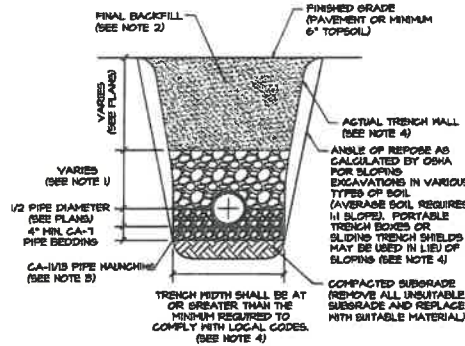
CHECK/CMS  
DRAW/WRD  
JOB:2000476C

**C-5.1**  
SITE UTILITY  
PLAN



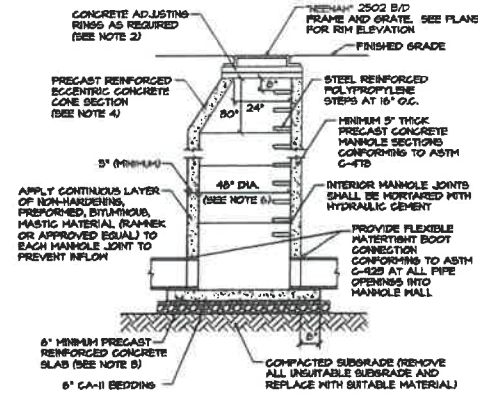
- NOTES:**
1. MAXIMUM ALLOWABLE HEIGHT FOR CONCRETE ADJUSTING RINGS SHALL BE 6".
  2. PROVIDE 15" DEEP SUMP BELOW PIPE INVERT FOR 24" CATCH BASINS.

**DETAIL - 24" INLET**  
NOT TO SCALE



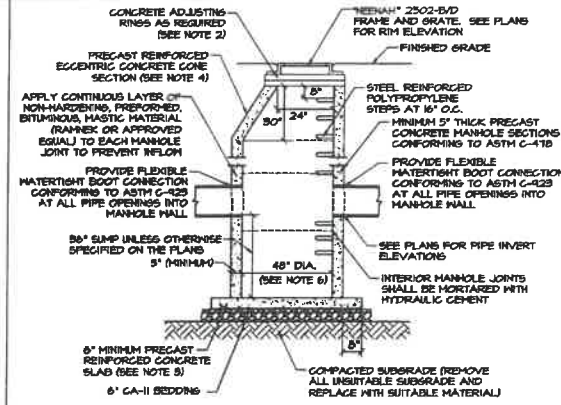
- NOTES:**
1. 12" MINIMUM CA-1/2 INITIAL BACKFILL REQUIRED OVER TOP OF PIPES UP TO AND INCLUDING 48" IN DIAMETER. 18" MINIMUM CA-1/2 INITIAL BACKFILL REQUIRED FOR PIPES GREATER THAN 48" IN DIAMETER.
  2. BACKFILL TRENCH WITH INORGANIC EXCAVATED MATERIAL EXCEPT WHERE UNDER OR WITHIN 2' OF PAVEMENT WHERE CA-6 GRANULAR MATERIAL IS REQUIRED.
  3. ALL BACKFILL MATERIALS SHALL BE PROPERLY COMPACTED ACCORDING TO THE 'STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION IN ILLINOIS' SECTION 20-4.00.
  4. ALL TRENCH EXCAVATIONS SHALL BE PROTECTED IN ACCORDANCE WITH APPLICABLE FEDERAL, STATE, AND LOCAL REGULATIONS, LAWS AND RULES. AT A MINIMUM THEY SHALL NOT BE LESS THAN THE STANDARDS AND REGULATIONS ESTABLISHED BY OSHA IN 29 CFR PART 1926.

**DETAIL - RIGID PIPE TRENCH**  
NOT TO SCALE



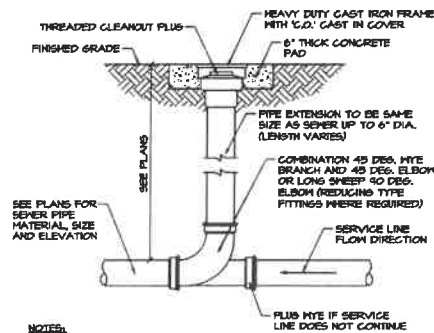
- NOTES:**
1. PRECAST REINFORCED CONCRETE CONE SECTION AND ADJUSTING RINGS SHALL CONFORM TO ASTM C-39 (COMPRESSIVE STRENGTH TEST).
  2. MAXIMUM ALLOWABLE HEIGHT FOR CONCRETE ADJUSTING RINGS SHALL BE 6".
  3. PRECAST REINFORCED MONOLITHIC CONCRETE MANHOLE BOTTOM WITH INTERNAL SUBSALLS CAN BE SUBSTITUTED IN PLACE OF THE CONCRETE BOTTOM SLAB DESIGN SHOWN.
  4. FLAT-TOP SLABS SHALL BE PROVIDED FOR SHALLOW MANHOLE INSTALLATIONS ONLY AND SHALL BE DESIGNED FOR HS-20 TRAFFIC LOADING WHEN LOCATED IN PAVED AREAS.
  5. MANHOLE BARREL SECTIONS SHALL BE TONGUE AND GROOVE TYPE.
  6. MANHOLE HALL THICKNESSES AND CONE SECTION HEIGHT DIMENSIONS SHOWN ARE THE MINIMUM REQUIRED FOR 48" DIA. PRECAST REINFORCED CONCRETE STORM MANHOLES. DIMENSIONS FOR LARGER MANHOLE DIAMETERS SHALL BE IN ACCORDANCE WITH THE 'STANDARD SPECIFICATIONS FOR WATER AND SEWER CONSTRUCTION IN ILLINOIS' LATEST EDITION.
  7. SEE PLANS FOR MANHOLE DIAMETER SIZES, RIM ELEVATIONS AND PIPE INVERT ELEVATIONS AND LOCATIONS.
  8. WATERTIGHT BOOT CONFORMING TO ASTM C-429 SHALL BE PROVIDED AT ALL PIPE TO MANHOLE CONNECTIONS.

**DETAIL - STORM MANHOLE**  
NOT TO SCALE



- NOTES:**
1. PRECAST REINFORCED CONCRETE CONE SECTION AND ADJUSTING RINGS SHALL CONFORM TO ASTM C-39 (COMPRESSIVE STRENGTH TEST).
  2. MAXIMUM ALLOWABLE HEIGHT FOR CONCRETE ADJUSTING RINGS SHALL BE 6".
  3. PRECAST REINFORCED MONOLITHIC CONCRETE MANHOLE BOTTOM WITH INTERNAL SUBSALLS CAN BE SUBSTITUTED IN PLACE OF THE CONCRETE BOTTOM SLAB DESIGN SHOWN.
  4. FLAT-TOP SLABS SHALL BE PROVIDED FOR SHALLOW CATCH BASIN INSTALLATIONS ONLY AND SHALL BE DESIGNED FOR HS-20 TRAFFIC LOADING WHEN LOCATED IN PAVED AREAS.
  5. MANHOLE BARREL SECTIONS SHALL BE TONGUE AND GROOVE TYPE.
  6. MANHOLE HALL THICKNESSES AND CONE SECTION HEIGHT DIMENSIONS SHOWN ARE THE MINIMUM REQUIRED FOR 48" DIA. PRECAST REINFORCED CONCRETE STORM CATCH BASINS. DIMENSIONS FOR LARGER CATCH BASIN DIAMETERS SHALL BE IN ACCORDANCE WITH THE 'STANDARD SPECIFICATIONS FOR WATER AND SEWER CONSTRUCTION IN ILLINOIS' LATEST EDITION.
  7. SEE PLANS FOR CATCH BASIN DIAMETER SIZES, RIM ELEVATIONS AND PIPE INVERT ELEVATIONS AND LOCATIONS.
  8. WATERTIGHT BOOT CONFORMING TO ASTM C-429 SHALL BE PROVIDED AT ALL PIPE TO MANHOLE CONNECTIONS.

**DETAIL - CATCH BASIN**  
NOT TO SCALE



- NOTES:**
1. SEE APPLICABLE DETAIL FOR BEDDINGS AND BACKFILL REQUIREMENTS.

**DETAIL - CLEAN OUT**  
NOT TO SCALE

AQUATIC \ CIVIL \ MECHANICAL \ ELECTRICAL \ PLUMBING \ TELECOMMUNICATION \ STRUCTURAL \ ACCESSIBILITY CONSULTING \ DESIGN & PROGRAM MANAGEMENT \ LAND SURVEY  
**WT GROUP**  
 Engineering with Precision, Pace and Passion.  
 1875 Prichard Avenue, Hickman, Illinois, IL 60142  
 T: 202.293.8333 | F: 224.293.4444  
 M: 202.293.8333 | www.wtgroup.com  
 © COPYRIGHT 2022 THE WT GROUP, LLC

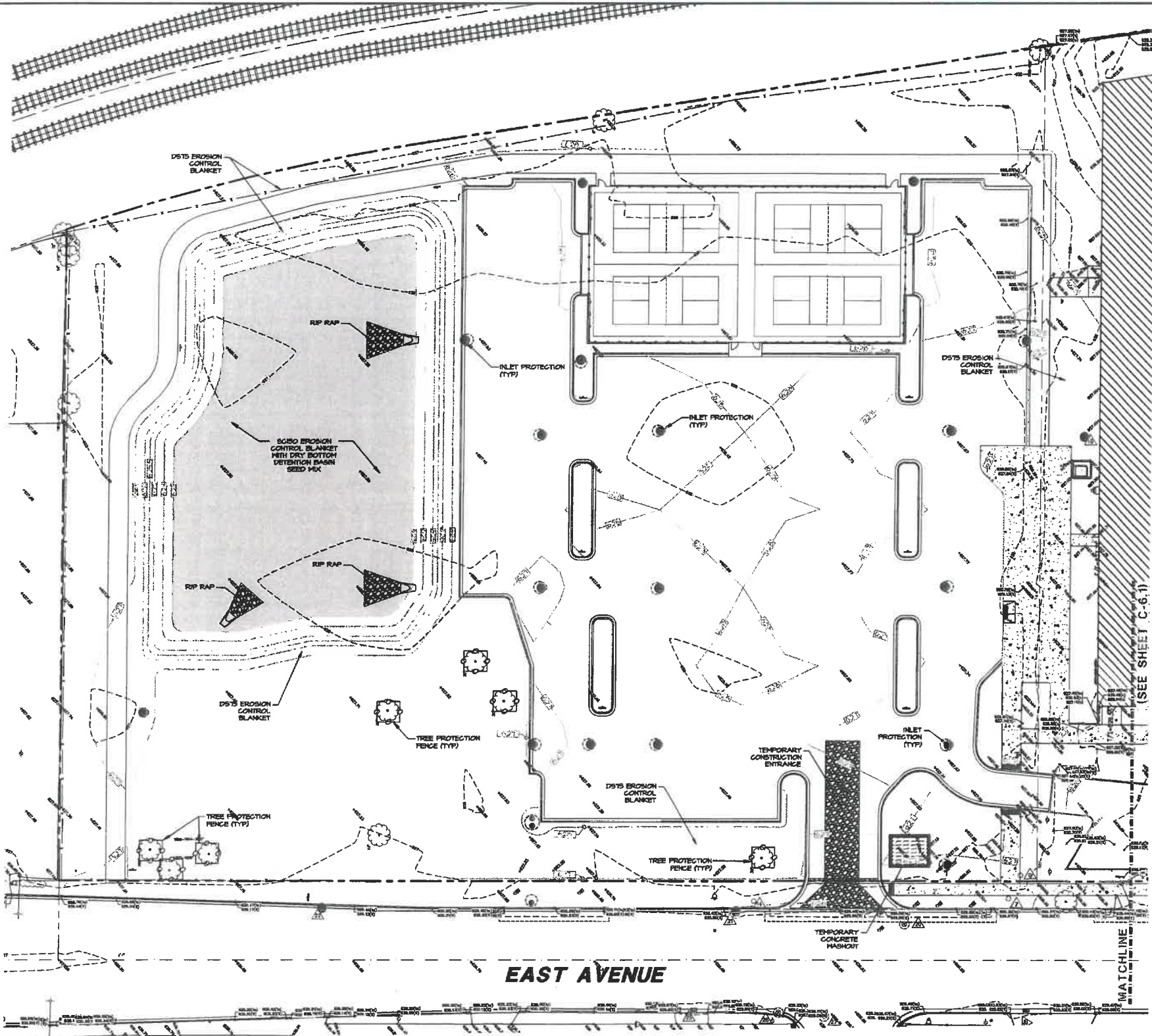
**WT Group**  
 Building Green Parking  
 610 EAST AVENUE  
 LAGRANGE, ILLINOIS 60525  
 THE PARK DISTRICT OF LA GRANGE

**ISSUE**

TO	DATE
MWRD	08/31/21
CLIENT	04/05/22

CHECK: CMS  
 DRAWN: RDM  
 JOB: 2000476C

**C-5.2**  
 SITE UTILITY  
 DETAILS

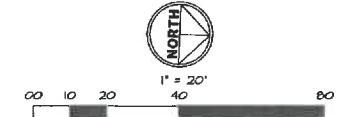


**SWPPP NOTES:**

- A. ALL DISTURBED GREEN SPACES ON THE SITE SHALL BE RESTORED ACCORDING TO THE SEED BED PREPARATION SPECIFICATIONS BELOW AND BLANKETED OR MATTED AS SHOWN ON THE PLANS.
- B. TEMPORARY OR PERMANENT STABILIZATION SHALL OCCUR IMMEDIATELY UPON EARTH DISTURBING ACTIVITIES HAVE PERMANENTLY OR TEMPORARILY CEASED ON ANY PORTION OF THE SITE. TEMPORARY STABILIZATION SHALL CONSIST OF THE INSTALLATION OF TEMPORARY SEEDS.
- C. CONTRACTOR TO INSTALL TEMPORARY CONSTRUCTION ENTRANCES AS NECESSARY TO EXCAVATE AREAS AND HAIL SOILS ON-SITE. TRACKING OF DEBRIS ON SITE WILL NOT BE TOLERATED. ANY DEBRIS LEFT OUTSIDE OF THE PROJECT LIMITS MUST BE CLEANED IMMEDIATELY.
- D. EROSION CONTROL BLANKETS AND TURF REINFORCEMENT MATS SHALL BE INSTALLED USING 6" BIOSTAKES AS MANUFACTURED BY NORTH AMERICAN GREEN. METAL STAPLES AND STAPLES ARE PROHIBITED.
- E. CONTRACTOR SHALL PROVIDE ALL NECESSARY MAINTENANCE FOR THE SEDIMENT AND EROSION CONTROL MEASURES FOR THE DURATION OF THE PROJECT.
- F. CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL STORMWATER POLLUTION PREVENTION PLAN (SWPPP) INSPECTIONS, INSPECTION REPORTS, CORRECTIVE ACTION FORMS, SHEPP AMENDMENT LOGS, SUB-CONTRACTOR CERTIFICATIONS/AGREEMENTS, GRADING AND STABILIZATION ACTIVITIES LOGS, SHEPP TRAINING LOGS, AND DELEGATION OF AUTHORITY FORMS FOR THE DURATION OF THE PROJECT.
- G. CONTRACTOR SHALL PROVIDE COPIES OF ALL SHEPP REPORTS, FORMS, AND LOGS TO THE MT GROUP ONCE THE SITE HAS BEEN STABILIZED. THE CONTRACTOR SHALL MAINTAIN THESE DOCUMENTS FOR A PERIOD OF 3 YEARS FROM THE FINAL STABILIZATION OF THE SITE.
- H. FOLLOWING THE REMOVAL OF THE SILT FENCE, THE CONTRACTOR SHALL RESTORE THE SILT FENCE TRENCH WITH TOPSOIL AND SOIL.
- I. CONTRACTOR SHALL INITIATE STABILIZATION OF ALL DISTURBED AREAS WITHIN ONE CALENDAR DAY.
- J. SEED BED PREPARATION
  - JA. ALL STONES, ROCKS, DEBRIS LARGER THAN 1" IN DIAMETER SHALL BE REMOVED.
  - JB. DISK OR TILL TOPSOIL TO A DEPTH OF 3" AND REDUCE ALL SOIL PARTICLES TO NO LARGER THAN 2". THE SURFACE SHALL BE FREE OF WEEDS, STONES, ROCKS, STICKS, GULLIES, CLOS, AND DEBRIS.
  - JC. THE AREA SHALL BE FINE GRADED.
  - JD. THE SEED SHALL BE PLACED INTO THE SOIL WITH A MACHINE THAT MECHANICALLY PLACES THE SEED IN DIRECT CONTACT WITH THE SOIL AND COVERS THE SEED WITH THE SOIL.
  - JE. BROADCAST AND HYDROSEED WILL NOT BE ALLOWED.
  - JF. SEEDING AREAS SHALL BE COVERED WITH THE EROSION BLANKET RIGHT AFTER THE SEED HAS BEEN SOWN.
  - JG. ANY SOIL AMENDMENTS NEEDED TO ACHIEVE A 100% HEALTHY STAND OF VEGETATION WILL BE ADDED TO THE SOIL AT NO EXTRA CHARGE TO THE OWNER. THE STAND OF VEGETATION WILL NEED TO BE ACCEPTED BY THE ENGINEER.
  - JH. THE SEED MIX SHALL BE KENTUCKY BLUEGRASS 100LBS/ACRE, REVERSE PERENNIAL RYEGRASS 50 LBS/ACRE, ANNUAL RYE 40 LBS/ACRE AND GREENING RED RESCUE 40 LBS/ACRE TOTAL.

**SWPPP LEGEND**

- EXISTING SPOT GRADE
- EXISTING CONTOUR LINE
- PROPOSED CONTOUR LINE
- OVERLAND FLOW ARROW
- 100 YEAR OVERLAND FLOW ROUTE
- EMERGENCY OVERFLOW ARROW
- ADJUST EXISTING RIM ELEVATION
- EXISTING CLOSED MANHOLE
- EXISTING OPEN GRATE MANHOLE
- EXISTING BEEHIVE GRATE MANHOLE
- EXISTING CURB INLET
- EXISTING FIRE HYDRANT
- EXISTING VALVE VAULT
- EXISTING B-BOX
- PROPOSED INLET
- PROPOSED OPEN LID MANHOLE / CATCH BASIN
- PROPOSED CLOSED LID MANHOLE
- PROPOSED RESTRICTOR STRUCTURE
- PROPOSED FLARED END SECTION
- SILT FENCE
- FLEXSTORM CATCH-IT INLET PROTECTION
- SILT FENCE INLET PROTECTION WITH STONE COLLAR
- TEMPORARY CONCRETE WASHOUT FACILITY
- TEMPORARY CONSTRUCTION ENTRANCE
- RIP-RAP
- PROVIDE 6" MIN. TOPSOIL, FINE GRADE, FERTILIZE AND SEED, INSTALL D515 EROSION CONTROL BLANKET WITH 6" BIOSTAKES AS MANUFACTURED BY NORTH AMERICAN GREEN. FOLLOW MANUFACTURER'S INSTALLATION INSTRUCTIONS.
- TEMPORARY TREE PROTECTION FENCE
- PROVIDE 6" MIN. TOPSOIL, FINE GRADE, AND SEED WITH DRY BOTTOM DETENTION BASIN SEED MIX. INSTALL S510 EROSION CONTROL BLANKET WITH 6" BIOSTAKES AS MANUFACTURED BY NORTH AMERICAN GREEN. FOLLOW MANUFACTURER'S INSTALLATION INSTRUCTIONS.



**WT GROUP**  
 Engineering with Precision. Plan and Partner.  
 2075 Powers Avenue | Hoffman Estates, IL 60132  
 (815) 382-2200  
 www.wtgroup.com

**WT Group**  
 Engineering • Design • Construction

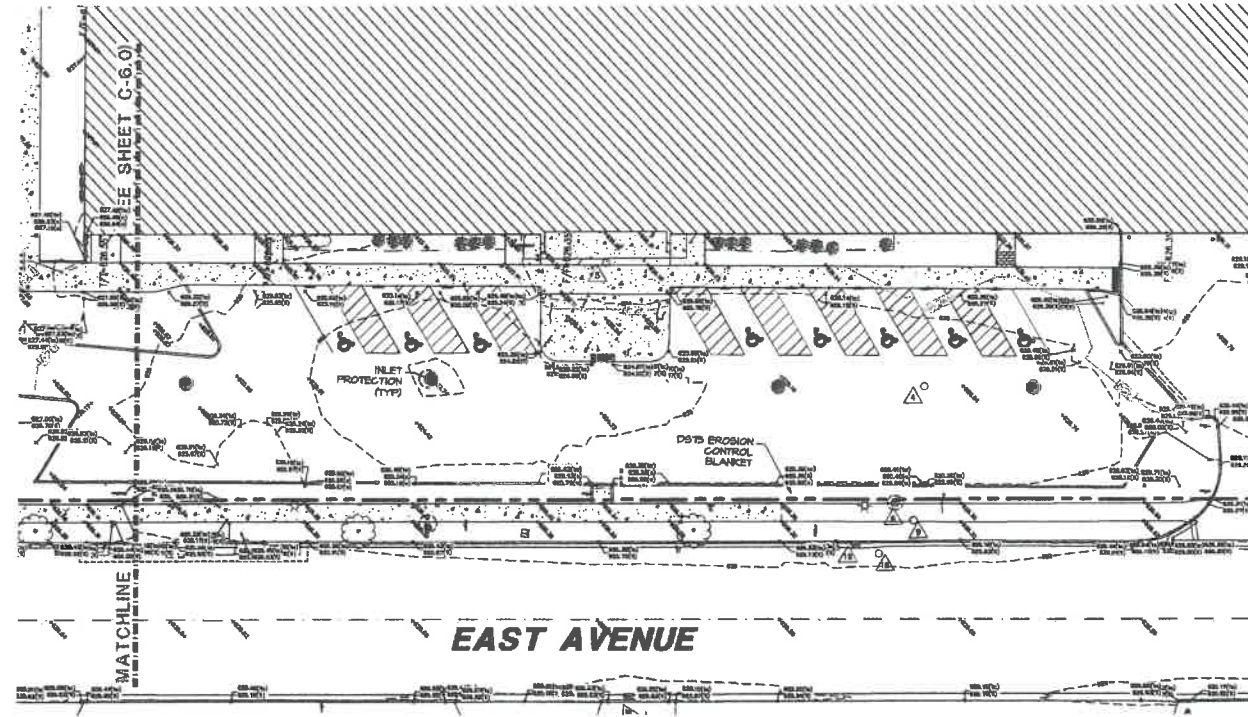
**BUILDING GREEN PARKING**  
 610 EAST AVENUE  
 LAGRANGE, ILLINOIS 60525  
**THE PARK DISTRICT OF LA GRANGE**

**ISSUE**

NO.	DATE	DESCRIPTION
1	08/12/21	ISSUE FOR PERMIT
2	04/06/22	REVISED FOR CONSTRUCTION

CHECKED BY: CMS  
 DRAWN BY: RDM  
 JOB: 2000476C

**C-6.0**  
 STORMWATER  
 POLLUTION  
 PREVENTION PLAN

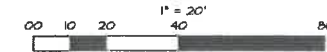


**SWPPP NOTES:**

- A. ALL DISTURBED GREEN SPACES ON THE SITE SHALL BE RESTORED ACCORDING TO THE SEED BED PREPARATION SPECIFICATIONS BELOW AND BLANKETED OR MATTED AS SHOWN ON THE PLANS.
- B. TEMPORARY OR PERMANENT STABILIZATION SHALL OCCUR IMMEDIATELY WHENEVER EARTH DISTURBING ACTIVITIES HAVE PERMANENTLY OR TEMPORARILY CEASED ON ANY PORTION OF THE SITE. TEMPORARY STABILIZATION SHALL CONSIST OF THE INSTALLATION OF TEMPORARY SEEDING.
- C. CONTRACTOR TO INSTALL TEMPORARY CONSTRUCTION ENTRANCES AS NECESSARY TO EXCAVATE AREAS AND Haul SOILS ON-SITE. TRACKING OF DEBRIS ON SITE WILL NOT BE TOLERATED. ANY DEBRIS LEFT OUTSIDE OF THE PROJECT LIMITS MUST BE CLEANED IMMEDIATELY.
- D. EROSION CONTROL BLANKETS AND TURF REINFORCEMENT MATS SHALL BE INSTALLED USING 6" BIOSTAKES AS MANUFACTURED BY NORTH AMERICAN GREEN. METAL STAPLES AND STAPLES ARE PROHIBITED.
- E. CONTRACTOR SHALL PROVIDE ALL NECESSARY MAINTENANCE FOR THE SEDIMENT AND EROSION CONTROL MEASURES FOR THE DURATION OF THE PROJECT.
- F. CONTRACTOR SHALL BE RESPONSIBLE FOR PROVIDING ALL STORMWATER POLLUTION PREVENTION PLAN (SWPPP) INSPECTIONS, INSPECTION REPORTS, CORRECTIVE ACTION FORMS, SWPPP AMENDMENT LOGS, SUBCONTRACTOR CERTIFICATIONS/AGREEMENTS, GRADING AND STABILIZATION ACTIVITIES LOGS, SWPPP TRAINING LOGS, AND DELEGATION OF AUTHORITY FORMS FOR THE DURATION OF THE PROJECT.
- G. CONTRACTOR SHALL PROVIDE COPIES OF ALL SWPPP REPORTS, FORMS, AND LOGS TO THE WT GROUP ONCE THE SITE HAS BEEN STABILIZED. THE CONTRACTOR SHALL MAINTAIN THESE DOCUMENTS FOR A PERIOD OF 3 YEARS FROM THE FINAL STABILIZATION OF THE SITE.
- H. FOLLOWING THE REMOVAL OF THE SILT FENCE, THE CONTRACTOR SHALL RESTORE THE SILT FENCE TRENCH WITH TOPSOIL AND SO2.
- I. CONTRACTOR SHALL INITIATE STABILIZATION OF ALL DISTURBED AREAS WITHIN ONE CALENDAR DAY.
- J. SEED BED PREPARATION:
  - JA. ALL STONES, ROCKS, DEBRIS LARGER THAN 1" IN DIAMETER SHALL BE REMOVED.
  - JB. DISK OR TILL TOPSOIL TO A DEPTH OF 3" AND REDUCE ALL SOIL PARTICLES TO NO LARGER THAN 2". THE SURFACE SHALL BE FREE OF WEEDS, STONES, ROCKS, STICKS, GALLES, CLODS, AND DEBRIS.
  - JC. THE AREA SHALL BE FINE GRADED.
  - JD. THE SEED SHALL BE PLACED INTO THE SOIL WITH A MACHINE THAT MECHANICALLY PLACES THE SEED IN DIRECT CONTACT WITH THE SOIL AND COVERS THE SEED WITH THE SOIL.
  - JE. BROADCAST AND HYDROSEED WILL NOT BE ALLOWED.
  - JF. SEEDING AREAS SHALL BE COVERED WITH THE EROSION BLANKET RIGHT AFTER THE SEED HAS BEEN SOWN.
  - JG. ANY SOIL AMENDMENTS NEEDED TO ACHIEVE A SO2 HEALTHY STAND OF VEGETATION WILL BE ADDED TO THE SOIL AT NO EXTRA CHARGE TO THE OWNER. THE STAND OF VEGETATION WILL NEED TO BE ACCEPTED BY THE ENGINEER.
  - JH. THE SEED MIX SHALL BE KENTUCKY BLUEGRASS 100LBS/ACRE, REVERSE PERENNIAL RYEGRASS 60 LBS/ACRE, ANNUAL RYE 40 LBS/ACRE AND CREEPING RED FESCUE 40 LBS/ACRE TOTAL.

**SWPPP LEGEND**

- EXISTING SPOT GRADE
- EXISTING CONTOUR LINE
- PROPOSED CONTOUR LINE
- OVERLAND FLOW ARROW
- 100 YEAR OVERLAND FLOW ROUTE
- EMERGENCY OVERLAND FLOW ARROW
- ADJUST EXISTING RIM ELEVATION
- EXISTING CLOSED MANHOLE
- EXISTING OPEN GRATE MANHOLE
- EXISTING BEEHIVE GRATE MANHOLE
- EXISTING CURB INLET
- EXISTING FIRE HYDRANT
- EXISTING VALVE VAULT
- EXISTING B-BOX
- PROPOSED INLET
- PROPOSED OPEN LID MANHOLE / CATCH BASIN
- PROPOSED CLOSED LID MANHOLE
- PROPOSED RESTRICTOR STRUCTURE
- PROPOSED FLARED END SECTION
- SILT FENCE
- FLEXSTORM CATCH-IT INLET PROTECTION
- SILT FENCE INLET PROTECTION WITH STONE COLLAR
- TEMPORARY CONCRETE WASHOUT FACILITY
- TEMPORARY CONSTRUCTION ENTRANCE
- RIP-RAP
- PROVIDE 6" MIN. TOPSOIL, FINE GRADE, FERTILIZE AND SEED, INSTALL DSD'S EROSION CONTROL BLANKET WITH 6" BLOSTAKES AS MANUFACTURED BY NORTH AMERICAN GREEN. FOLLOW MANUFACTURER'S INSTALLATION INSTRUCTIONS.
- TEMPORARY TREE PROTECTION FENCE
- PROVIDE 6" MIN. TOPSOIL, FINE GRADE, AND SEED WITH DRY BOTTOM DETENTION BASIN SEED MIX. INSTALL SCS20 EROSION CONTROL BLANKET WITH 6" BLOSTAKES AS MANUFACTURED BY NORTH AMERICAN GREEN. FOLLOW MANUFACTURER'S INSTALLATION INSTRUCTIONS.



**WT GROUP**  
 Environmental, Civil and Structural  
 Engineering & Construction  
 1224 S. 103rd St., Suite 100  
 M. Lincoln, IL 61802  
 Phone: 618.298.1000  
 Fax: 618.298.1001  
 www.wtgroup.com

**WT Group**  
 Engineering & Design Consulting

BUILDING GREEN PARKING  
 610 EAST AVENUE  
 LAGRANGE, ILLINOIS 60525  
 THE PARK DISTRICT OF LA GRANGE

AQUATIC \ CIVIL \ MECHANICAL \ ELECTRICAL \ PLUMBING \ TELECOMMUNICATION \ STRUCTURAL \ ACCESSIBILITY CONSULTING \ DESIGN & PROGRAM MANAGEMENT \ LAND SURVEY

ISSUE  
 TO DATE  
 MWRD 08/21/21  
 CLIENT 0405/22

CHECKED BY  
 DRAWN BY RDM  
 JOB: 2000476C

**C-6.1**  
 STORMWATER  
 POLLUTION  
 PREVENTION PLAN





**A. REFERENCED SPECIFICATIONS**

1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE APPLICABLE SECTIONS OF THE FOLLOWING, EXCEPT AS MODIFIED HEREON ON THE PLANS:
  - \* STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION (LATEST EDITION), BY THE ILLINOIS DEPARTMENT OF TRANSPORTATION (IDOT SS) FOR ALL IMPROVEMENTS EXCEPT SANITARY SEWERS AND WATER MAIN CONSTRUCTION.
  - \* STANDARD SPECIFICATIONS FOR WATER AND SEWER MAIN CONSTRUCTION IN ILLINOIS, LATEST EDITION (SSWS) FOR SANITARY SEWERS AND WATER MAIN CONSTRUCTION.
  - \* VILLAGE OF LA GRANGE MUNICIPAL CODE.
  - \* THE METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO (MWRD) WATERSHED MANAGEMENT ORDINANCE AND TECHNICAL GUIDANCE MANUAL.
2. IN CASE OF CONFLICT BETWEEN THE APPLICABLE ORDINANCES NOTED, THE MORE STRINGENT SHALL TAKE PRECEDENCE AND SHALL CONTROL ALL CONSTRUCTION.

**B. NOTIFICATIONS**

1. THE MWRD LOCAL SEWER SYSTEMS SECTION FIELD OFFICE MUST BE NOTIFIED AT LEAST TWO (2) WORKING DAYS PRIOR TO THE COMMENCEMENT OF ANY WORK (CALL 708-986-4655).
2. THE VILLAGE OF LA GRANGE ENGINEERING DEPARTMENT AND PUBLIC MUST BE NOTIFIED AT LEAST 24 HOURS PRIOR TO THE START OF CONSTRUCTION AND PRIOR TO EACH PHASE OF WORK. CONTRACTORS SHALL DETERMINE ITEMS REQUIRING INSPECTION PRIOR TO START OF CONSTRUCTION OR EACH WORK PHASE.
3. THE CONTRACTOR SHALL NOTIFY ALL UTILITY COMPANIES PRIOR TO BEGINNING CONSTRUCTION FOR THE EXACT LOCATIONS OF UTILITIES AND FOR THEIR PROTECTION DURING CONSTRUCTION. IF EXISTING UTILITIES ARE DISCOVERED THAT CONFLICT LOCATION WITH NEW CONSTRUCTION, IMMEDIATELY NOTIFY THE ENGINEER SO THAT THE CONFLICT CAN BE RESOLVED. CALL JULLIE, AT 1-800-492-0123.

**C. GENERAL NOTES**

1. ALL ELEVATIONS SHOWN OR PLANS REFERENCE THE NORTH AMERICAN VERTICAL DATUM OF 1989 (NAVD83). CORRECTION FACTOR IS 0.00 FEET.
2. MWRD, THE MUNICIPALITY AND THE OWNER OR OWNER'S REPRESENTATIVE SHALL HAVE THE AUTHORITY TO INSPECT, APPROVE, AND REJECT THE CONSTRUCTION IMPROVEMENTS.
3. THE CONTRACTORS SHALL INDEMNIFY THE OWNER, ENGINEER, MUNICIPALITY, MWRD, AND THEIR AGENTS, ETC. FROM ALL LIABILITY INVOLVED WITH THE CONSTRUCTION, INSTALLATION, OR TESTING OF THIS WORK ON THE PROJECT.
4. THE PROPOSED IMPROVEMENTS MUST BE CONSTRUCTED IN ACCORDANCE WITH THE ENGINEERING PLANS AS APPROVED BY MWRD AND THE MUNICIPALITY UNLESS CHANGES ARE APPROVED BY MWRD, THE MUNICIPALITY, OR AUTHORIZED AGENT. THE CONSTRUCTION DETAILS, AS PRESENTED ON THE PLANS, MUST BE FOLLOWED. PROPER CONSTRUCTION TECHNIQUES MUST BE FOLLOWED ON THE IMPROVEMENTS INDICATED ON THE PLANS.
5. THE LOCATION OF VARIOUS UNDERGROUND UTILITIES WHICH ARE SHOWN ON THE PLANS ARE FOR INFORMATION ONLY AND REPRESENT THE BEST KNOWLEDGE OF THE ENGINEER. VERIFY LOCATIONS AND ELEVATIONS PRIOR TO BEGINNING THE CONSTRUCTION OPERATIONS.
6. ANY EXISTING PAVEMENT, SIDEWALK, DRIVEWAY, ETC., DAMAGED DURING CONSTRUCTION OPERATIONS AND NOT CALLED FOR TO BE REMOVED SHALL BE REPLACED AT THE EXPENSE OF THE CONTRACTOR.
7. MATERIAL AND CONSTRUCTION TESTING SHALL BE PERFORMED BY ACCORDANCE WITH THE REQUIREMENTS OF THE MUNICIPALITY, MWRD, AND OWNER.
8. THE UNDERGROUND CONTRACTOR SHALL MAKE ALL NECESSARY ARRANGEMENTS TO NOTIFY ALL INSPECTION AGENCIES.
9. ALL NEW AND EXISTING UTILITY STRUCTURES ON SITE AND IN AREAS DISTURBED DURING CONSTRUCTION SHALL BE ADJUSTED TO FINISH GRADE PRIOR TO FINAL INSPECTION.
10. RECORD DRAWINGS SHALL BE KEPT BY THE CONTRACTOR AND SUBMITTED TO THE ENGINEER AS SOON AS UNDERGROUND IMPROVEMENTS ARE COMPLETED. FINAL PAYMENTS TO THE CONTRACTOR SHALL BE HELD UNTIL THEY ARE RECEIVED. ANY CHANGES IN LENGTH, LOCATION OR ALIGNMENT SHALL BE SHOWN IN RED. ALL NYES OR BENDS SHALL BE LOCATED FROM THE DOWNSTREAM MANHOLE. ALL VALVES, B-BODIES, TEES OR BENDS SHALL BE TIED TO A FIRE HYDRANT.

**D. SANITARY SEWER**

1. THE CONTRACTOR SHALL TAKE MEASURES TO PREVENT ANY POLLUTED WATER, SUCH AS GROUND AND SURFACE WATER, FROM ENTERING THE EXISTING SANITARY SEWERS.
2. A WATER-TIGHT PLUG SHALL BE INSTALLED IN THE DOWNSTREAM SEWER PIPE AT THE POINT OF SEWER CONNECTION PRIOR TO COMMENCING ANY SEWER CONSTRUCTION. THE PLUG SHALL REMAIN IN PLACE UNTIL REMOVAL IS AUTHORIZED BY THE MUNICIPALITY AND/OR MWRD AFTER THE SEWERS HAVE BEEN TESTED AND ACCEPTED.
3. DISCHARGING ANY UNPOLLUTED WATER INTO THE SANITARY SEWER SYSTEM FOR THE PURPOSE OF SEWER FLOoding OF LINES FOR THE REFLECTION TEST SHALL BE PROHIBITED WITHOUT PRIOR APPROVAL FROM THE MUNICIPALITY OR MWRD.
4. ALL SANITARY SEWER CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE STANDARD SPECIFICATIONS FOR WATER AND SEWER MAIN CONSTRUCTION IN ILLINOIS (LATEST EDITION).
5. ALL FLOOR DRAINS SHALL DISCHARGE TO THE SANITARY SEWER SYSTEM.
6. ALL DOWNSPOUTS AND FOOTING DRAINS SHALL DISCHARGE TO THE STORM SEWER SYSTEM.
7. ALL SANITARY SEWER PIPE MATERIALS AND JOINTS (AND STORM SEWER PIPE MATERIALS AND JOINTS IN A COMBINED SEWER AREA) SHALL CONFORM TO THE FOLLOWING:

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
VITRIFIED CLAY PIPE	ASTM C-700	ASTM C-403
REINFORCED CONCRETE SEWER PIPE	ASTM C-76	ASTM C-463
CAST IRON SOIL PIPE	ASTM A-74	ASTM C-884
DUCTILE IRON PIPE	ANSI A21.51	ANSI A21.11
POLYETHYLENE TEREPHTHALATE (PET) PIPE	ASTM D-3034	ASTM D-3212
6-INCH TO 18-INCH DIAMETER 40# 26	ASTM F-479	ASTM D-3212
18-INCH TO 27-INCH DIAMETER F70Y=46		
HIGH DENSITY POLYETHYLENE (HDPE)	ASTM D-1350	ASTM D-3212, F-2620 (HEAT FUSION)
	ASTM D-3035	ASTM D-3212, F-477 (GASKETED)
WATER MAIN QUALITY PVC	ASTM D-2241	ASTM D-3139
4-INCH TO 36-INCH	AWWA C900	ASTM D-3139
14-INCH TO 48-INCH	AWWA C905	ASTM D-3139

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
POLYPROPYLENE (PP) PIPE		
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**PIPE MATERIAL**

PIPE MATERIAL	PIPE SPECIFICATIONS	JOINT SPECIFICATIONS
12-INCH TO 24-INCH DOUBLE WALL	ASTM F-2736	D-3212, F-477
30-INCH TO 60-INCH TRIPLE WALL	ASTM F-2764	D3212, F-477

**5. EROSION AND SEDIMENT CONTROL**

1. THE CONTRACTOR SHALL INSTALL THE EROSION AND SEDIMENT CONTROL DEVICES AS SHOWN ON THE APPROVED EROSION AND SEDIMENT CONTROL PLAN.
2. EROSION AND SEDIMENT CONTROL PRACTICES SHALL BE FUNCTIONAL PRIOR TO HYDROLOGIC DISTURBANCE OF THE SITE.
3. ALL DESIGN CRITERIA, SPECIFICATIONS, AND INSTALLATION OF EROSION AND SEDIMENT CONTROL PRACTICES SHALL BE IN ACCORDANCE WITH THE ILLINOIS URBAN MANUAL.
4. A COPY OF THE APPROVED EROSION AND SEDIMENT CONTROL PLAN SHALL BE MAINTAINED ON THE SITE AT ALL TIMES.
5. INSPECTIONS AND DOCUMENTATION SHALL BE PERFORMED, AT A MINIMUM:
  - a) UPON COMPLETION OF INITIAL EROSION AND SEDIMENT CONTROL MEASURES. PRIOR TO ANY SOIL DISTURBANCE.
  - b) ONCE EVERY SEVEN (7) CALENDAR DAYS AND WITHIN 24 HOURS OF THE END OF A STORM EVENT WITH GREATER THAN 0.5 INCH OF RAINFALL OR LIQUID EQUIVALENT PRECIPITATION.
6. SOIL DISTURBANCE SHALL BE CONDUCTED IN SUCH A MANNER AS TO MINIMIZE EROSION. IF STRIPPING, CLEARING, GRADING, OR LANDSCAPING ARE TO BE DONE IN PHASES, THE CO-PERMITTEE SHALL PLAN FOR APPROPRIATE SOIL EROSION AND SEDIMENT CONTROL MEASURES.
7. A STABILIZED MAT OF COLLECTED STONE MEETING THE STANDARDS OF THE ILLINOIS URBAN MANUAL SHALL BE INSTALLED AT ANY POINT WHERE TRAFFIC WILL BE ENTERING OR LEAVING A CONSTRUCTION SITE. SEDIMENT OR SOIL REACHING AN IMPROVED PUBLIC RIGHT-OF-WAY, STREET, ALLEY OR PARKING AREA SHALL BE REMOVED BY SCRAPING OR STREET CLEANING AS ACCUMULATIONS WARRANT AND TRANSPORTED TO A CONTROLLED SEDIMENT DISPOSAL AREA.
8. CONCRETE WASHOUT FACILITIES SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE ILLINOIS URBAN MANUAL AND SHALL BE INSTALLED PRIOR TO ANY OR SITE CONSTRUCTION ACTIVITIES INVOLVING CONCRETE.
9. MORTAR WASHOUT FACILITIES SHALL BE CONSTRUCTED IN ADDITION TO CONCRETE WASHOUT FACILITIES FOR ANY BRICK AND MORTAR BUILDING ENVELOPE CONSTRUCTION ACTIVITIES.
10. TEMPORARY DIVERSIONS SHALL BE CONSTRUCTED AS NECESSARY TO DIRECT ALL RUNOFF FROM HYDROLOGICALLY DISTURBED AREAS TO AN APPROPRIATE SEDIMENT TRAP OR BASIN. VOLUME CONTROL FACILITIES SHALL NOT BE USED AS TEMPORARY SEDIMENT BASINS.
11. DISTURBED AREAS OF THE SITE WHERE CONSTRUCTION ACTIVITIES HAVE TEMPORARILY OR PERMANENTLY CEASED SHALL BE STABILIZED WITH TEMPORARY OR PERMANENT MEASURES WITHIN SEVEN (7) DAYS.
12. ALL FLOOD PROTECTION AREAS AND VOLUME CONTROL FACILITIES SHALL, AT A MINIMUM, BE PROTECTED WITH A DOUBLE-ROW OF SILT FENCE (OR EQUIVALENT).
13. VOLUME CONTROL FACILITIES SHALL NOT BE CONSTRUCTED UNTIL ALL OF THE CONTRIBUTING DRAINAGE AREA HAS BEEN STABILIZED.
14. SOIL STOCKPILES SHALL, AT A MINIMUM, BE PROTECTED WITH PERIMETER SEDIMENT CONTROLS. SOIL STOCKPILES SHALL NOT BE PLACED IN FLOOD PROTECTION AREAS OR THEIR BUFFERS.
15. EARTHEN ENHANCEMENT SIDE SLOPES SHALL BE STABILIZED WITH APPROPRIATE EROSION CONTROL BLANKET.
16. STORM SEWERS THAT ARE OR WILL BE FUNCTIONING DURING CONSTRUCTION SHALL BE PROTECTED BY APPROPRIATE SEDIMENT CONTROL MEASURES.
17. THE CONTRACTOR SHALL EITHER REMOVE OR REPLACE ANY EXISTING DRAIN TILES AND INCORPORATE THEM INTO THE DRAINAGE PLAN FOR THE DEVELOPMENT. DRAIN TILES CANNOT BE TRIBUTARY TO A SANITARY OR COMBINED SEWER. DRAIN TILES ALLOWED IN COMBINED SEWER AREA FOR GREEN INFRASTRUCTURE PRACTICES.
18. IF DEWATERING SERVICES ARE USED, ADJOINING PROPERTIES AND DISCHARGE LOCATIONS SHALL BE PROTECTED FROM EROSION AND SEDIMENTATION. DEWATERING SYSTEMS SHOULD BE INSPECTED DAILY DURING OPERATIONAL PERIODS. THE SITE INSPECTOR MUST BE PRESENT AT THE COMMENCEMENT OF DEWATERING ACTIVITIES.</







# Section 3



# CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525**

**MEMORANDUM**

**TO: PDLG BOARD OF COMMISSIONERS  
FROM: JENNY BECHTOLD, EXECUTIVE DIRECTOR  
RE: CONSENT AGENDA ITEMS  
DATE: APRIL 11, 2022**

*The matters included in this consent agenda require a roll call vote.*

**CONSENT AGENDA ITEM 1:** Approval of the Minutes of the Regular Board Meeting of March 14, 2022

**CONSENT AGENDA ITEM 3:** Approval of the Minutes of the Executive Session Meeting of March 14, 2022

**CONSENT AGENDA ITEM 4:** Approval of the Financial Reports Dated March 31, 2022

**CONSENT AGENDA ITEM 5:** Approval of the Consolidated Vouchers for April Dated April 11, 2022

**\*\*CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS  
536 EAST AVENUE, LA GRANGE, ILLINOIS**

**MARCH 14, 2022**

**President Vear called the meeting to order at 6:00 P.M.**

PRESENT: Commissioners Opyd, Lacey, Lawrence, Vear

ABSENT: Commissioner Posey

STAFF PRESENT: Executive Director Jenny Bechtold  
Superintendent of Finance Leynette Kuniej  
Superintendent of Facilities Chris Finn  
Superintendent of Recreation Kevin Miller  
Superintendent of BASE Leanna Hartung  
Park Foreman Claudia Galla  
Recording Secretary Linda Muth

OTHERS PRESENT: Attorney Derke Price  
Elias Lopez, David Bryant, Bernadine Sims  
Jimmy Janevski, Bob Sherman

\*Commissioner Posey joined the meeting at 6:03 P.M.

President Vear welcomed everyone to the meeting and asked for any announcements or changes to the agenda.

**Communications, Presentations & Declarations**

*Public Comments/Participation (Board Manual Section #152)*

David Bryant, 40 S. Ashland, La Grange, stated he is in attendance on behalf of the La Grange Citizens Council, along with Jimmy Janevski, 827 9<sup>th</sup> Avenue, La Grange, who is the current chair of the Council. Jimmy Janevski stated that many of our board members have gone before the Council, which was formed in 1941. They have been engrained in La Grange for a long time as a non-partisan group of citizens working to find good people to run for office on boards of the library, village, and park district. Participation in their activities has been dwindling over time and they are at a crossroads. They are at their best when they have many members and asked that anyone interested in joining the Council email [jjanevski@aol.com](mailto:jjanevski@aol.com). David Bryant added that they need young, talented people willing to serve.

**REGULAR BOARD MEETING – MARCH 14, 2022**

Bob Sherman, 735 S. Brainard, La Grange, stated that he is the vice-president of School District 105 and is here with their board president, Elias Lopez. He understands it is important to evaluate how tax money is spent and how open spaces are programmed for the community. The long-standing agreement between the Park District and school board is on the agenda tonight, and he asked that no action be taken tonight. Delaying it will allow their board to have a discussion about it at their next meeting. He would like to keep communication open between the boards and administrative teams of both organizations to best meet the needs of user groups and community members. Elias Lopez, 6515 Kane Ave., Hodgkins, thanked the Board for their time and hopes to collaborate on an agreement.

President Vear thanked the public for their comments and stated we can delay action on the District 105 agreement.

**Consent Agenda**

Commissioner Opyd motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of February 14, 2022; Item 3.2 Approval of the Minutes of the Special Board Meeting of June 28, 2021; 3.3 Approval of the Minutes of the Executive Session Meetings of June 14, 2021; June 28, 2021; July 12, 2021; and February 14, 2022; Item 3.4 Approval of the Financial Reports dated February 28, 2022; Item 3.5 Approval of the Consolidated Vouchers for March dated March 14, 2022. Commissioner Lacey seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Opyd, Lacey, Posey, Lawrence, Vear  
NAYES: None  
ABSENT: None

**Staff Reports**

**Executive Director Jenny Bechtold**

- Director Bechtold reported that she will discuss the action items and board business items later in the meeting.
- Jenny stated that she received a new draft of the CMP over the weekend which includes some of the items previously discussed. She expects to receive the survey section by the end of the day and will then forward both to the Board.

**Staff Comments**

**Superintendent of Finance Leynette Kuniej**

- Superintendent Kuniej reported that we received an additional \$200,000 in tax money.
- Leynette stated she is working on the property insurance schedules for PDRMA.

**Superintendent of Recreation Kevin Miller**

- Superintendent Miller reported that we have a Touch-A-Truck event on

## **REGULAR BOARD MEETING – MARCH 14, 2022**

- Saturday at Sedgwick Park and encouraged the commissioners to stop by.
- Kevin stated that the Park District is the presenting sponsor for LGBA's summer art project which will be rain barrels this year.

Commissioner Opyd stated he was glad to see the marketing list is up a couple hundred users. Commissioner Posey asked Kevin if he works with the La Grange Newcomers group, which he does not. She will get a contact name to him, and she also suggested reaching out to the PTC's at each school. They have their own mailing lists and send out blasts. President Vear encouraged Kevin to display trophies, banners, or other recognitions for our basketball teams when they win tournaments.

### **Superintendent of BASE Leanna Hartung**

- Superintendent Hartung reported that 147 students are registered for full-time BASE for next year. She expects the numbers to rise significantly when part-time registration begins on March 22<sup>nd</sup>.

President Vear asked about staffing the program for next year. Leanna stated she has received a couple of inquiries from past staff that are supervisor qualified. Commissioner Opyd inquired if there are still capacity limits due to COVID. Leanna answered that registration is currently based on COVID numbers, but she hopes to be able to open additional spots in July or August. The schools have not yet changed the spacing of students at six feet apart.

### **Superintendent of Facilities Chris Finn**

- Superintendent Finn stated that there are more people in the parks with the weather changing.
- Chris reported that Babe Ruth will run a preseason camp in a couple of weeks and that Little League begins their season in April. One of the soccer groups will begin field use in early April, and AYSO begins after Easter.

President Vear asked if the meetings with our user groups went smoothly. Chris stated that they did. AYSO takes the bulk of soccer fields and everyone else fills in. He went through the schedule at Gordon Park with a fine-tooth comb to make sure everyone had the space they needed since Gilbert and Sedgwick fields are being rested.

Commissioner Opyd asked if the affiliate agreements have been updated and if we use a master agreement. There was discussion of the various user groups and their field use, including lights, field irrigation, and pricing. Chris stated that there are two agreements for each group. There is an existing agreement, and another being developed to clarify in writing the nuts and bolts that have been verbally agreed upon for a long time. Director Bechtold added that policy section 728 contains the general affiliate agreement, and we are now breaking it out further.

## **REGULAR BOARD MEETING – MARCH 14, 2022**

### **Park Foreperson Claudia Galla**

- Foreperson Galla reported that the date for fertilizing athletic fields has been changed to April 12<sup>th</sup>-13<sup>th</sup> because of our Easter Egg Hunt, with the following week as a rain date.
- Claudia stated that the event (MWRD monarch presentation) on June 3<sup>rd</sup> will be at the Denning Park shelter at 6pm.

Commissioner Posey commented that the Pet Parade and carnival weekend will be held the same weekend and could impact attendance. President Vear stated that the community center looks nice in the photos provided. Claudia stated that they finished cleaning and painting the kitchen there, which was the last project.

### **La Grange Fitness Report**

- Director Bechtold reported that there has been an uptick in members with the loosened COVID restrictions. There are exciting events coming up, including an open house.
- Jenny stated that it looks like the fitness center will have its best year yet. The bottom line in 2019-2020 was \$171, 525 and the current year-to-date is at \$168,870.
- Dom Adjoumani reached out to 700 past members regarding the March special to join with no initiation fee.

### **Attorney Report**

Attorney Price stated that he will have comments during executive session.

### **Treasurer Report**

Supt. of Finance Kuniej stated she is working on changing all the bank accounts.

### **Action Items**

*Discussion and/or Approval (Ratify) Temporary Construction Permit for Little League to Execute Contracted Work at Sedgwick and Waive Bidding Process*  
Director Bechtold explained that Little League does the work on the Sedgwick fields they use. They would like to have maintenance work done by Simmons, a contractor that works with the “sod father” from the White Sox. The work is over \$25,000 which requires a bid process, but they have already signed a contract. They have asked to have the bidding process waived, which the Board has the legal option to do.

There was Board and staff discussion that moving forward Little League must follow our policies and the affiliate agreement, and they need to communicate with us regarding any work that impacts the fields or our grounds. It has been made clear to them that this would be a one-time exception and that the new agreement requires 90-day notice to, and approval from, PDLG. Their president has been told that we want to see their paid invoices to monitor work and to measure what has been done. If it continues to happen, we will need to talk

**REGULAR BOARD MEETING – MARCH 14, 2022**

about ramifications.

President Vear asked for a motion to ratify waiving the bidding process for the proposed project from Simmons to be completed at Sedgwick fields A and B in the amount of \$31,300. The motion was so moved by Commissioner Posey, seconded by Commissioner Opyd, and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Posey, Opyd, Lacey, Lawrence, Vear  
NAYES: None  
ABSENT: None

President Vear asked for a motion to ratify the Temporary Construction License for La Grange Little League to complete the Simmons project during the spring of 2022. The motion was so moved by Commissioner Opyd, seconded by Commissioner Posey, and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Opyd, Posey, Lacey, Lawrence, Vear  
NAYES: None  
ABSENT: None

**Board Business**

**Old Business**

*Board and Staff Discussion on General Operations Budget for 2022-2023  
(A draft copy of the 2022-2023 General Operations Budget is currently on display as of March 2, 2022)*

Supt. of Finance Leynette Kuniej stated that the budget was a very thorough process, and everyone did their best looking at changing things and being more efficient. The recreation department considered the CMP comments when reviewing programming for this year. Staff looked at things that needed fixing and places that needed repairs and came up with a good budget that projects a profit, which we want to do so it can be carried over to capital projects. She explained that some special revenue funds show deficits, but there is money from prior years. Taxes are two years behind and will take time to hit. We planned to make extra payments for IMRF, and our pension plan made a great profit resulting in over 100% funding, so we have a fund balance to reduce. We are also working down an overage in FICA since we laid off staff. We made sure we were properly balanced and have a solid operations budget that is achievable. Leynette stated that the projection for this year is good with a net revenue over expenses of \$651,000.

Commissioner Opyd stated that he is pleased with some of the line item changes, including increased spending on park landscaping, and he is glad that the whole organization challenged their thinking on the budget.

## REGULAR BOARD MEETING – MARCH 14, 2022

President Vear stated the reports indicate that next year's projection of \$294,000 includes the rollover bond issue. After subtracting capital of \$136,500, there is a revenue guarantee of \$158,218. The budget looks great and is very efficient, and he likes the movement in some of the funds which indicate more programming.

Director Bechtold added that in years past recreation capacity was budgeted at 100% so revenue was inflated; this is a more realistic budget. Leynette agreed and stated that this is better for staff and gives them an achievable goal.

### *Discussion of MBO's and Capital Budget for Fiscal Year 2022-2023*

Director Bechtold stated that the MBO's are in the budget binder, and part of the MBO's is \$134,000 for items within the capital plan facility assessment. After diving in further it appears we may have doubled budgeted for HVAC which is in the capital plan and the CMP, and we need to revisit the capital budget. She would also like to determine if the money for Stone and Gilbert basketball courts are the best places to use it. We did not have the CMP so we may want more time to evaluate capital.

Jenny stated that most items are on course, including paving and lighting, carpet at Denning, and the work at Gilbert. Although capital needs further evaluation, the general operations budget is good. Leynette added that we are doing the right thing to replace RTU's in the recreation center and water fountains in the parks. We are starting to make a dent in the plan.

Commissioner Lawrence stated she would like to see a focus on park master plans. Each park should have a long-range vision, and grants should be considered, to evaluate the full potential of our land holdings.

The Board and staff discussed the proposed Gilbert building renovation including its current condition and use, potential for increased programming after renovation, and parking availability. They also discussed replacement of fencing, drinking fountains, and RTU's at the recreation center to be replaced in clusters.

Director Bechtold reviewed the items on the MBO chart that have been on the list for many years but not funded. They will not be forgotten, but she recommends they be removed from the list. MBO's for investigating an item will now be included in goals and objectives where they will get more attention. Staff have submitted many MBO's each year in the past, but this year we limited them to what is needed or in the CMP.

Bernadine Sims, a member of the public in attendance, asked if the budget includes a new bathroom at the community center. She lives in that area, uses the center, and the need there is more than what is spoken of. Director Bechtold stated that a new bathroom is not in this budget but that the community center was just painted and there are more items in the CMP over

**REGULAR BOARD MEETING - MARCH 14, 2022**

the next 10 years.

*Reminder of Public Hearing Meeting to be Held on April 11, 2022 at 6:00pm Prior to the April Board Meeting*

President Vear announced that a public hearing meeting will be held on April 11<sup>th</sup> at 6:00pm prior to the April board meeting.

Director Bechtold stated that she has an item to add to her director's report earlier in the meeting. She has received inquiries on whether we are interested in selling 610 East Ave. and has responded that we have an agreement with the Village that we will add more parking in this space. Nobody has made a number offer, but she wants the Board to know about the inquiries. The Board indicated they were not interested in selling the property.

**New Business**

*Discussion and/or Approval of Part-Time Marketing and Sponsorship Coordinator Job Description*

Director Bechtold stated that this is a new part-time position, and Supt. of Recreation Kevin Miller developed the job description. We are looking for someone to compliment current staff working on marketing that has more expertise in this area. It has been budgeted for this fiscal year and we want to post it and hire. Kevin explained the position would focus on social media, website, digital marketing, banners, signage, and press releases. Since coming out of COVID, programming and events are picking up, and there are other items needing attention that staff is unable to dedicate time to including nature programming, the foundation, and Adopt-a-Park. They have been learning on the fly with marketing, and a skilled individual could teach them to do things better.

Commissioner Opyd stated that it is a great idea, and he supports it, especially since staff wants to try new things. It will make a big difference to have these skills in-house. It would be great to find a local person looking to get back in the work force. He encouraged everyone to tap into their networks for anyone that may be interested.

Commissioner Opyd motioned to approve the part-time marketing and sponsorship coordinator job description. Commissioner Lacey seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Opyd, Lacey, Posey, Lawrence, Vear  
NAYES: None  
ABSENT: None

*Discussion and/or Approval of Johnson Controls Radio Fire Alarm System Agreements*

Director Bechtold stated that she has been working with Supt. of Facilities Chris Finn on this. Chris explained that we currently have an Advanced Fire &

**REGULAR BOARD MEETING – MARCH 14, 2022**

Security system run through a phone line at the recreation center. When an alarm is pulled it goes to a third party that then calls local 911. The phone systems at our satellite buildings have been removed so they need a different type of system. A radio system could be used at all our facilities that would go directly to 911 dispatch. We have a relationship with Johnson Controls because they manage our current alarm system at the recreation center, and we would like them to service all our facilities on the same system. The La Grange Fire Dept. has indicated that Johnson Controls is the only company they work with to allow a direct connection to 911.

Director Bechtold explained that legal does not advise entering into the contracts, as presented today, due to limitation of liability, and Johnson Controls is not willing to change the contract. PDRMA is evaluating the contract and will make suggestions that we will present to Johnson, which we think they will reject. We will then need to find a different company or determine what risks we are willing to assume. It is also a risk not to have this system in place, and we know of many other districts that have signed with them with the contract we presented.

Attorney Price stated that we were able to change the contract term from five years to three years and that the fire department has created a monopoly in La Grange by refusing to work with other vendors. Their service reduces risk to patrons and property, however, if Johnson messes up, we have no recourse. Their point is that they are not an insurance company. Given what the Village has done, it is probably best to go with the system that talks to the Village and the first responders for the shortest response time and enter into the contract with our eyes open knowing the risk. Tonight's vote would be subject to final approval of the contract by Director Bechtold and legal.

The Board discussed moving forward with the approval as the least worst option and that, as residents, they could make an appeal to the fire department to approve more systems in the future.

A motion was requested to approve the contracts with Johnson Controls subject to the executive director's final wording. The motion was so moved by Commissioner Opyd, seconded by Commissioner Posey, and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Opyd, Posey, Lacey, Lawrence, Vear  
NAYES: None  
ABSENT: None

*Discussion and/or Approval of the Intergovernmental Agreement (IGA) By and Between the School Board of Education, District 105 and the Park District of La Grange Regarding Open Space*

Director Bechtold stated that we have been reviewing all contracts within our agency and came across this IGA from 1992. It was a surprise to both parties

## **REGULAR BOARD MEETING – MARCH 14, 2022**

that it existed, and tonight we are just looking for discussion and Board feedback. We have been maintaining the fields and grounds, and we met as staff to identify if we are using it, how Little League uses it, and whether the IGA fits with the future of the Park District.

The Board and staff discussed whether the agreement and land are of value to the District. Jenny stated that we need to update or dissolve the agreement. The school district owns all the land, including the tennis courts. We have signage on the courts with rules but do not offer programming there. Our annual cost for turf maintenance is approximately \$4,200, which does not include gas or equipment wear and tear, and tennis court maintenance is expensive. We have our own infrastructure needs to focus on. The school district will bring the agreement to their board at their next meeting and then reconnect with us on where they stand.

Supt. of Recreation Miller stated that he showed the site to our athletic supervisor. Overall, they agreed that we could not run adequate programming there to justify maintaining the space. The last time we ran programming there was a summer day camp in 2019. We would have liked to run it there this year, but they did not return our phone calls or emails.

Commissioner Opyd stated he read the original agreement, which may have been a good idea in 1992, but maintenance is being paid by taxpayers. If our name is on the tennis courts, we want them to look good, and they need resurfacing which Supt. Finn added could cost approximately \$75,000. Commissioner Lawrence stated that if we leased the land, we could partner with the school district to improve the land with grants. It is important to know what amenities we are providing to our community and keeping them open and accessible. President Vear felt that the schools and residents would continue to use the land in the same fashion regardless of the IGA. Commissioner Posey stated there is value in the fact that residents perceive the land as Park District property.

### **Committee Reports**

#### *Administration Committee*

Commissioner Lacey had no report at this time but encouraged the Board to review the administration goals in section 8 of the board packet.

#### *Parks and Open Lands*

Commissioner Lawrence had no report at this time.

#### *Finance & Capital Project Committee*

President Vear had nothing to add to the discussion of the budget earlier in the meeting.

**REGULAR BOARD MEETING – MARCH 14, 2022**

*Arts & Cultural Affairs Committee*

Commissioner Posey had no report at this time.

*Marketing/ Social Media Committee*

Commissioner Opyd reported that his committee met recently, and the key takeaway was to increase digital marketing, and the new job description is a key part of making that happen. The new position fits in with the strategy of Kevin and his team.

**Public Comments (Board Manual Section #152)**

Bob Sherman, 735 Brainard, La Grange, stated that he appreciates the Board's time and their frank and honest discussion on the IGA.

Bernadine Sims, 117 Washington Avenue, stated that she has not attended a meeting before and came tonight to observe. The District's budget designates areas to improve, and she is here to speak for the east side of La Grange. She does not see a lot of improvement there compared to the increased taxes she pays and is looking for new things to come their way.

**Board Comments**

Commissioner Opyd thanked Mrs. Sims for coming. He stated that last year we spent quite a bit on 200 Washington, substantially more than other facilities, and he hopes we can continue. There are new doors, glass, and paint and lots of sweat equity on improvements. He knows it may not be what the residents expect, but we are chipping away. He thanked Bob for coming and sharing his comments as a representative of the school district. It is great to see members of their board here; both boards want what is best for the community.

Commissioner Lacey thanked the public for their comments. She stated the budget binder was easy to read and understand. The work at the community center was well done and she looks forward to spring flowers there. It was good to see Bob here, and she encouraged Bernadine to let us know what she sees in the parks. We need comments from the community.

Commissioner Lawrence stated she was happy to see the MBO's and rebranding. She likes the ADA rotation plan and the Touch-a-Truck event, and that we are spending more money on outdoor parks.

Commissioner Posey stated that she appreciates all the information in the comprehensive budget. The process was pleasant, and she thanked staff. She is happy to see members of the public here tonight and encouraged others to attend; their feedback is important.

President Vear stated that he is happy to see everyone's faces again. He likes that the goals have been separated from the MBO's, and appreciates the description changes in the budget. The budget is impressive and is easy to understand for new board members. He is looking forward to the marketing hire, and he encouraged the public to get involved in our Adopt-a-Park program.

**REGULAR BOARD MEETING – MARCH 14, 2022**

**Executive Session**

At 7:59 P.M. President Vear asked for a motion for the Board to convene to executive session pursuant to Item 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5) and Item 12.4 Personnel 5 ILCS 120/2 (c)(1). The motion was so moved by Commissioner Lacey, seconded by Commissioner Lawrence and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Lacey, Lawrence, Posey, Opyd, Vear  
NAYES: None  
ABSENT: None

At 8:52 P.M. Commissioner Opyd motioned the Board arise from Executive Session and Commissioner Lacey seconded the motion, which passed unanimously by Voice Vote.

The Board resumed the regular meeting at 8:52 P.M.

**Action on Items Discussed in Executive Session**

President Vear made a motion directing legal counsel and the executive director to notify the donor that we are terminating the contract. The motion was seconded by Commissioner Posey and passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Posey, Lacey, Opyd, Lawrence  
NAYES: None  
ABSENT: None

**Adjournment**

Commissioner Opyd moved for adjournment at 8:53 P.M. The motion was seconded by Commissioner Lawrence and passed unanimously by Voice Vote.

---

Robert Vear, President

---

Jenny Bechtold, Board Secretary  
*Approved April 11, 2022*



Park District of La Grange, IL

# Statement of Revenues & Expenditures

## Group Summary

For Fiscal: 2021-2022 Period Ending: 03/31/2022

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 01 - General</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
426 - BUILDING RENTALS	94,708.75	94,708.75	5,519.36	81,581.69	13,127.06
942 - TAX REVENUE	944,159.00	944,159.00	298.27	925,037.06	19,121.94
943 - OTHER REVENUES	20,000.00	20,000.00	10,122.02	19,856.67	143.33
<b>Department: 5 - Admin Total:</b>	<b>1,058,867.75</b>	<b>1,058,867.75</b>	<b>15,939.65</b>	<b>1,026,475.42</b>	<b>32,392.33</b>
<b>Revenue Total:</b>	<b>1,058,867.75</b>	<b>1,058,867.75</b>	<b>15,939.65</b>	<b>1,026,475.42</b>	<b>32,392.33</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	273,393.00	273,393.00	17,275.27	199,121.80	74,271.20
512 - FRONT DESK	37,475.00	37,475.00	2,751.40	23,744.10	13,730.90
530 - HEALTH & LIFE INSURANCE	119,000.00	119,000.00	7,832.12	83,034.22	35,965.78
540 - EDUCATION & TRAINING	21,437.00	21,437.00	180.43	4,613.87	16,823.13
600 - PROMOTION & PUBLICITY	14,886.00	14,886.00	595.00	5,041.73	9,844.27
610 - PROFESSIONAL FEES	30,563.00	30,563.00	2,562.88	19,330.85	11,232.15
650 - BANK/MERCHANT FEES	500.00	500.00	46.46	330.10	169.90
660 - DUES & SUBSCRIPTIONS	7,895.00	7,895.00	80.00	1,283.23	6,611.77
670 - COMMUNICATION SERVICES	19,290.00	19,290.00	1,728.26	16,003.47	3,286.53
680 - SOFTWARE CONTRACTS	20,900.00	20,900.00	1,364.72	16,012.42	4,887.58
690 - LEGAL/ RECRUITMENT NOTICES	300.00	300.00	71.94	152.04	147.96
691 - PRINTING/ DESIGN SERVICES	7,188.00	7,188.00	111.85	5,680.18	1,507.82
710 - ADMINISTRATIVE EXPENSE ACCTS	2,600.00	2,600.00	7.87	569.83	2,030.17
720 - EMPLOYEE/ PUBLIC RELATIONS	3,050.00	3,050.00	0.00	0.00	3,050.00
730 - OFFICE/ ADMIN SUPPLIES	7,825.00	7,825.00	209.72	4,176.10	3,648.90
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	0.00	580.21	294.79
750 - OFFICE EQUIPMENT	2,300.00	2,300.00	0.00	786.99	1,513.01
760 - POSTAGE & DELIVERY	5,670.00	5,670.00	956.28	2,998.27	2,671.73
764 - BANQUET BEVERAGE SERVICE	387.00	387.00	49.00	262.25	124.75
765 - CONTINGENCY	10,000.00	10,000.00	0.00	1,000.00	9,000.00
954 - TRANSFER	1,800,000.00	1,800,000.00	0.00	2,145,090.00	-345,090.00
<b>Department: 5 - Admin Total:</b>	<b>2,385,534.00</b>	<b>2,385,534.00</b>	<b>35,823.20</b>	<b>2,529,811.66</b>	<b>-144,277.66</b>
<b>Department: 6 - Maintenance</b>					
513 - MAINTENANCE SALARIES	164,680.00	164,680.00	10,298.25	121,586.53	43,093.47
514 - SEASONAL MAINTENANCE	41,334.00	41,334.00	0.00	17,457.15	23,876.85
800 - EQUIPMENT RENTALS	500.00	500.00	0.00	0.00	500.00
810 - MAINTENANCE SERVICES	102,225.00	102,225.00	12,842.36	100,981.35	1,243.65
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	580.83	4,189.51	4,560.49
830 - MAINTENANCE SUPPLIES	13,023.00	13,023.00	918.67	9,125.28	3,897.72
840 - MAINTENANCE MATERIALS	15,985.00	15,985.00	57.38	9,961.01	6,023.99
850 - PETROLEUM PRODUCTS	7,825.00	7,825.00	37.29	306.45	7,518.55
860 - MAIN. TOOLS & EQUIPMENT	1,775.00	1,775.00	102.78	739.23	1,035.77
870 - PARK LANDSCAPING	5,850.00	5,850.00	0.00	1,623.73	4,226.27
880 - UTILITES - ELECTRIC	62,645.00	62,645.00	3,279.52	49,474.75	13,170.25
881 - UTILITES - NATURAL GAS	19,757.00	19,757.00	3,224.77	15,017.99	4,739.01
882 - UTILITIES - WATER	9,165.00	9,165.00	216.28	9,792.46	-627.46
890 - PARK IMPROVEMENTS & REPAIRS	3,600.00	3,600.00	0.00	0.00	3,600.00
<b>Department: 6 - Maintenance Total:</b>	<b>457,114.00</b>	<b>457,114.00</b>	<b>31,558.13</b>	<b>340,255.44</b>	<b>116,858.56</b>
<b>Expense Total:</b>	<b>2,842,648.00</b>	<b>2,842,648.00</b>	<b>67,381.33</b>	<b>2,870,067.10</b>	<b>-27,419.10</b>
<b>Fund: 01 - General Surplus (Deficit):</b>	<b>-1,783,780.25</b>	<b>-1,783,780.25</b>	<b>-51,441.68</b>	<b>-1,843,591.68</b>	<b>59,811.43</b>

Statement of Revenues & Expenditures

For Fiscal: 2021-2022 Period Ending: 03/31/2022

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 11 - Fitness Center</b>					
<b>Revenue</b>					
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	570,311.00	570,311.00	48,791.46	485,997.36	84,313.64
943 - OTHER REVENUES	500.00	500.00	2.00	528.00	-28.00
<b>Department: 7 - Recreation Total:</b>	<b>570,811.00</b>	<b>570,811.00</b>	<b>48,793.46</b>	<b>486,525.36</b>	<b>84,285.64</b>
<b>Revenue Total:</b>	<b>570,811.00</b>	<b>570,811.00</b>	<b>48,793.46</b>	<b>486,525.36</b>	<b>84,285.64</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	82,597.00	82,597.00	4,423.08	39,916.79	42,680.21
521 - SS/ MEDICARE	6,318.00	6,318.00	338.38	3,049.54	3,268.46
522 - PENSION	8,920.00	8,920.00	516.40	5,683.65	3,236.35
530 - HEALTH & LIFE INSURANCE	24,000.00	24,000.00	885.72	8,326.02	15,673.98
540 - EDUCATION & TRAINING	2,200.00	2,200.00	0.00	765.20	1,434.80
600 - PROMOTION & PUBLICITY	9,500.00	9,500.00	0.00	817.24	8,682.76
610 - PROFESSIONAL FEES	300.00	300.00	0.00	300.00	0.00
650 - BANK/MERCHANT FEES	19,300.00	19,300.00	1,004.43	11,888.72	7,411.28
660 - DUES & SUBSCRIPTIONS	250.00	250.00	0.00	0.00	250.00
670 - COMMUNICATION SERVICES	4,020.00	4,020.00	335.98	3,492.03	527.97
680 - SOFTWARE CONTRACTS	2,000.00	2,000.00	107.41	1,354.01	645.99
690 - LEGAL/ RECRUITMENT NOTICES	500.00	500.00	0.00	265.00	235.00
691 - PRINTING/ DESIGN SERVICES	150.00	150.00	0.00	186.53	-36.53
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	0.00	200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	420.00	420.00	0.00	0.00	420.00
730 - OFFICE/ ADMIN SUPPLIES	3,000.00	3,000.00	0.00	226.03	2,773.97
760 - POSTAGE & DELIVERY	250.00	250.00	0.00	0.00	250.00
765 - CONTINGENCY	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Department: 5 - Admin Total:</b>	<b>168,925.00</b>	<b>168,925.00</b>	<b>7,611.40</b>	<b>76,270.76</b>	<b>92,654.24</b>
<b>Department: 6 - Maintenance</b>					
810 - MAINTENANCE SERVICES	10,100.00	10,100.00	0.00	1,260.51	8,839.49
830 - MAINTENANCE SUPPLIES	27,114.00	27,114.00	173.09	12,985.03	14,128.97
880 - UTILITES - ELECTRIC	10,810.00	10,810.00	578.80	8,515.52	2,294.48
881 - UTILITES - NATURAL GAS	3,602.00	3,602.00	383.82	1,499.10	2,102.90
882 - UTILITIES - WATER	720.00	720.00	0.00	472.56	247.44
<b>Department: 6 - Maintenance Total:</b>	<b>52,346.00</b>	<b>52,346.00</b>	<b>1,135.71</b>	<b>24,732.72</b>	<b>27,613.28</b>
<b>Department: 7 - Recreation</b>					
512 - FRONT DESK	146,956.00	146,956.00	9,440.18	100,147.32	46,808.68
515 - CUSTODIANS & FACILITY SUPERVISORS	28,041.00	28,041.00	1,007.50	11,378.00	16,663.00
516 - PROGRAM WAGES	13,575.70	13,575.70	1,308.76	8,914.24	4,661.46
521 - SS/ MEDICARE	14,426.00	14,426.00	899.42	9,404.91	5,021.09
620 - CONTRACTUAL PROGRAMS	67,200.00	67,200.00	5,164.00	47,934.60	19,265.40
640 - EQUIP/ FACILITY LEASE	15,324.00	15,324.00	776.98	11,522.38	3,801.62
780 - PROGRAM EQUIPMENT	18,500.00	18,500.00	664.37	6,107.36	12,392.64
790 - PROGRAM SUPPLIES	2,050.00	2,050.00	0.00	494.91	1,555.09
<b>Department: 7 - Recreation Total:</b>	<b>306,072.70</b>	<b>306,072.70</b>	<b>19,261.21</b>	<b>195,903.72</b>	<b>110,168.98</b>
<b>Expense Total:</b>	<b>527,343.70</b>	<b>527,343.70</b>	<b>28,008.32</b>	<b>296,907.20</b>	<b>230,436.50</b>
<b>Fund: 11 - Fitness Center Surplus (Deficit):</b>	<b>43,467.30</b>	<b>43,467.30</b>	<b>20,785.14</b>	<b>189,618.16</b>	<b>-146,150.86</b>

Statement of Revenues & Expenditures

For Fiscal: 2021-2022 Period Ending: 03/31/2022

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 12 - Before &amp; After School</b>					
<b>Revenue</b>					
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	664,120.00	664,120.00	55,507.50	435,700.83	228,419.17
943 - OTHER REVENUES	0.00	0.00	0.00	365.00	-365.00
<b>Department: 7 - Recreation Total:</b>	<b>664,120.00</b>	<b>664,120.00</b>	<b>55,507.50</b>	<b>436,065.83</b>	<b>228,054.17</b>
<b>Revenue Total:</b>	<b>664,120.00</b>	<b>664,120.00</b>	<b>55,507.50</b>	<b>436,065.83</b>	<b>228,054.17</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
610 - PROFESSIONAL FEES	5,906.00	5,906.00	429.19	3,593.77	2,312.23
<b>Department: 5 - Admin Total:</b>	<b>5,906.00</b>	<b>5,906.00</b>	<b>429.19</b>	<b>3,593.77</b>	<b>2,312.23</b>
<b>Department: 7 - Recreation</b>					
511 - ADMINISTRATIVE SALARIES	179,656.00	179,656.00	10,743.52	123,550.47	56,105.53
516 - PROGRAM WAGES	305,549.10	305,549.10	18,840.83	147,172.14	158,376.96
521 - SS/ MEDICARE	37,118.51	37,118.51	2,262.11	20,886.50	16,232.01
522 - PENSION	30,039.00	30,039.00	1,696.25	17,673.88	12,365.12
530 - HEALTH & LIFE INSURANCE	24,000.00	24,000.00	2,277.22	23,458.03	541.97
540 - EDUCATION & TRAINING	3,200.00	3,200.00	0.00	0.00	3,200.00
550 - TRAVEL REIMBURSEMENT	2,000.00	2,000.00	137.77	762.16	1,237.84
600 - PROMOTION & PUBLICITY	2,020.00	2,020.00	0.00	1,468.27	551.73
610 - PROFESSIONAL FEES	350.00	350.00	0.00	350.00	0.00
640 - EQUIP/ FACILITY LEASE	1,812.00	1,812.00	0.00	0.00	1,812.00
650 - BANK/MERCHANT FEES	9,600.00	9,600.00	1,039.39	9,181.57	418.43
660 - DUES & SUBSCRIPTIONS	300.00	300.00	0.00	120.00	180.00
670 - COMMUNICATION SERVICES	4,300.00	4,300.00	165.00	2,012.00	2,288.00
680 - SOFTWARE CONTRACTS	8,000.00	8,000.00	1,703.30	7,680.39	319.61
690 - LEGAL/ RECRUITMENT NOTICES	1,200.00	1,200.00	0.00	859.32	340.68
710 - ADMINISTRATIVE EXPENSE ACCTS	200.00	200.00	0.00	0.00	200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	600.00	600.00	0.00	0.00	600.00
780 - PROGRAM EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00
790 - PROGRAM SUPPLIES	44,915.00	44,915.00	2,390.32	20,620.27	24,294.73
820 - EQUIPMENT REPAIRS	600.00	600.00	0.00	0.00	600.00
<b>Department: 7 - Recreation Total:</b>	<b>656,959.61</b>	<b>656,959.61</b>	<b>41,255.71</b>	<b>375,795.00</b>	<b>281,164.61</b>
<b>Expense Total:</b>	<b>662,865.61</b>	<b>662,865.61</b>	<b>41,684.90</b>	<b>379,388.77</b>	<b>283,476.84</b>
<b>Fund: 12 - Before &amp; After School Surplus (Deficit):</b>	<b>1,254.39</b>	<b>1,254.39</b>	<b>13,822.60</b>	<b>56,677.06</b>	<b>-55,422.67</b>

Statement of Revenues & Expenditures

For Fiscal: 2021-2022 Period Ending: 03/31/2022

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 13 - Recreation</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
480 - PARK USAGE	38,750.00	38,750.00	1,382.00	58,961.00	-20,211.00
942 - TAX REVENUE	605,640.00	605,640.00	19,568.11	665,412.77	-59,772.77
943 - OTHER REVENUES	1,000.00	1,000.00	70.82	1,667.04	-667.04
<b>Department: 5 - Admin Total:</b>	<b>645,390.00</b>	<b>645,390.00</b>	<b>21,020.93</b>	<b>726,040.81</b>	<b>-80,650.81</b>
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	974,796.00	974,796.00	34,352.29	610,520.94	364,275.06
491 - RECREATION CENTER	225,680.00	225,680.00	29,408.63	236,186.54	-10,506.54
943 - OTHER REVENUES	16,400.00	16,400.00	450.00	23,719.29	-7,319.29
<b>Department: 7 - Recreation Total:</b>	<b>1,216,876.00</b>	<b>1,216,876.00</b>	<b>64,210.92</b>	<b>870,426.77</b>	<b>346,449.23</b>
<b>Revenue Total:</b>	<b>1,862,266.00</b>	<b>1,862,266.00</b>	<b>85,231.85</b>	<b>1,596,467.58</b>	<b>265,798.42</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	463,277.00	463,277.00	35,364.19	383,507.80	79,769.20
512 - FRONT DESK	37,475.00	37,475.00	2,751.36	23,743.61	13,731.39
530 - HEALTH & LIFE INSURANCE	168,000.00	168,000.00	12,506.57	128,914.79	39,085.21
540 - EDUCATION & TRAINING	21,438.00	21,438.00	180.43	4,613.94	16,824.06
550 - TRAVEL REIMBURSEMENT	2,560.00	2,560.00	0.00	951.94	1,608.06
600 - PROMOTION & PUBLICITY	14,886.00	14,886.00	595.00	5,041.72	9,844.28
610 - PROFESSIONAL FEES	6,256.00	6,256.00	429.19	4,023.75	2,232.25
650 - BANK/MERCHANT FEES	11,900.00	11,900.00	1,154.33	17,038.24	-5,138.24
660 - DUES & SUBSCRIPTIONS	7,895.00	7,895.00	80.00	1,283.21	6,611.79
670 - COMMUNICATION SERVICES	19,290.00	19,290.00	1,728.23	16,002.86	3,287.14
680 - SOFTWARE CONTRACTS	20,900.00	20,900.00	1,364.72	15,954.92	4,945.08
690 - LEGAL/ RECRUITMENT NOTICES	1,950.00	1,950.00	71.94	1,264.70	685.30
691 - PRINTING/ DESIGN SERVICES	19,562.00	19,562.00	111.85	12,379.44	7,182.56
720 - EMPLOYEE/ PUBLIC RELATIONS	6,250.00	6,250.00	-2.66	997.94	5,252.06
730 - OFFICE/ ADMIN SUPPLIES	7,825.00	7,825.00	209.73	4,176.26	3,648.74
740 - COMPUTER SUPPLIES/ EQUIP	875.00	875.00	0.00	580.22	294.78
750 - OFFICE EQUIPMENT	2,300.00	2,300.00	0.00	787.00	1,513.00
760 - POSTAGE & DELIVERY	5,670.00	5,670.00	956.28	2,998.25	2,671.75
764 - BANQUET BEVERAGE SERVICE	388.00	388.00	49.00	262.25	125.75
<b>Department: 5 - Admin Total:</b>	<b>818,697.00</b>	<b>818,697.00</b>	<b>57,550.16</b>	<b>624,522.84</b>	<b>194,174.16</b>
<b>Department: 6 - Maintenance</b>					
513 - MAINTENANCE SALARIES	164,680.00	164,680.00	10,298.16	121,585.26	43,094.74
800 - EQUIPMENT RENTALS	500.00	500.00	0.00	0.00	500.00
810 - MAINTENANCE SERVICES	67,350.00	67,350.00	11,367.36	70,661.01	-3,311.01
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	580.85	4,189.49	4,560.51
830 - MAINTENANCE SUPPLIES	13,022.00	13,022.00	918.66	9,124.15	3,897.85
840 - MAINTENANCE MATERIALS	9,335.00	9,335.00	57.39	7,608.60	1,726.40
850 - PETROLEUM PRODUCTS	7,825.00	7,825.00	37.29	306.45	7,518.55
860 - MAIN. TOOLS & EQUIPMENT	1,775.00	1,775.00	102.78	739.20	1,035.80
870 - PARK LANDSCAPING	5,850.00	5,850.00	0.00	1,623.69	4,226.31
880 - UTILITES - ELECTRIC	62,645.00	62,645.00	3,279.51	49,474.79	13,170.21
881 - UTILITES - NATURAL GAS	19,756.00	19,756.00	3,224.77	15,017.92	4,738.08
882 - UTILITIES - WATER	9,165.00	9,165.00	216.30	9,792.56	-627.56
890 - PARK IMPROVEMENTS & REPAIRS	2,750.00	2,750.00	0.00	0.00	2,750.00
<b>Department: 6 - Maintenance Total:</b>	<b>373,403.00</b>	<b>373,403.00</b>	<b>30,083.07</b>	<b>290,123.12</b>	<b>83,279.88</b>
<b>Department: 7 - Recreation</b>					
515 - CUSTODIANS & FACILITY SUPERVISORS	74,241.00	74,241.00	6,983.43	63,052.68	11,188.32
516 - PROGRAM WAGES	188,944.00	188,944.00	9,564.54	89,446.85	99,497.15
600 - PROMOTION & PUBLICITY	2,000.00	2,000.00	0.00	348.80	1,651.20
620 - CONTRACTUAL PROGRAMS	371,938.00	371,938.00	15,964.37	207,938.40	163,999.60
630 - TRANSPORTATION	600.00	600.00	0.00	419.42	180.58
774 - SPECIAL EVENTS	17,900.00	17,900.00	683.24	6,255.26	11,644.74
780 - PROGRAM EQUIPMENT	8,050.00	8,050.00	50.00	2,315.77	5,734.23

Statement of Revenues & Expenditures

For Fiscal: 2021-2022 Period Ending: 03/31/2022

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
790 - PROGRAM SUPPLIES	57,100.00	57,100.00	2,077.23	29,487.24	27,612.76
Department: 7 - Recreation Total:	720,773.00	720,773.00	35,322.81	399,264.42	321,508.58
Expense Total:	1,912,873.00	1,912,873.00	122,956.04	1,313,910.38	598,962.62
Fund: 13 - Recreation Surplus (Deficit):	-50,607.00	-50,607.00	-37,724.19	282,557.20	-333,164.20



Park District of La Grange, IL

# Statement of Revenues & Expenditures

## Account Summary

For Fiscal: 2021-2022 Period Ending: 03/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 04 - Debt Service</b>						
<b>Revenue</b>						
<u>04-5-00-40000</u>	PROPERTY TAXES - DS	893,078.00	893,078.00	282.10	880,713.76	12,364.24
<u>04-5-00-40100</u>	REPLACEMENT TAXES	40,000.00	40,000.00	0.00	29,230.65	10,769.35
<u>04-5-00-40200</u>	BOND PROCEEDS	211,743.75	211,743.75	0.00	211,743.75	0.00
	<b>Revenue Total:</b>	<b>1,144,821.75</b>	<b>1,144,821.75</b>	<b>282.10</b>	<b>1,121,688.16</b>	<b>23,133.59</b>
<b>Expense</b>						
<u>04-5-00-91100</u>	DEBT SERVICE - PRINCIPAL	935,100.00	935,100.00	0.00	935,100.00	0.00
<u>04-5-00-91150</u>	DEBT SERVICE - INTEREST	162,603.17	162,603.17	0.00	162,603.17	0.00
<u>04-5-00-91200</u>	BOND ISSUE COSTS	8,550.00	8,550.00	475.00	8,100.00	450.00
	<b>Expense Total:</b>	<b>1,106,253.17</b>	<b>1,106,253.17</b>	<b>475.00</b>	<b>1,105,803.17</b>	<b>450.00</b>
	<b>Fund: 04 - Debt Service Surplus (Deficit):</b>	<b>38,568.58</b>	<b>38,568.58</b>	<b>-192.90</b>	<b>15,884.99</b>	

Statement of Revenues & Expenditures

For Fiscal: 2021-2022 Period Ending: 03/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 36 - Capital Projects</b>						
<b>Revenue</b>						
<u>36-5-00-40200</u>	BOND PROCEEDS	138,356.25	138,356.25	0.00	143,956.25	-5,600.00
<u>36-5-00-50200</u>	TRANSFER IN	2,040,000.00	2,040,000.00	0.00	2,145,090.00	-105,090.00
	<b>Revenue Total:</b>	<b>2,178,356.25</b>	<b>2,178,356.25</b>	<b>0.00</b>	<b>2,289,046.25</b>	<b>-110,690.00</b>
<b>Expense</b>						
<u>36-5-00-91030</u>	TREE REPLACEMENT PLAN	5,000.00	5,000.00	0.00	0.00	5,000.00
<u>36-5-00-91106</u>	PICNIC TABLES, BENCHES, ETC	8,000.00	8,000.00	0.00	0.00	8,000.00
<u>36-5-00-91107</u>	BB & VB STDS & BACKBDS	5,000.00	5,000.00	0.00	0.00	5,000.00
<u>36-5-00-91108</u>	REG & INFO SIGNS	3,000.00	3,000.00	0.00	387.10	2,612.90
<u>36-5-00-91902</u>	COMPUTERS UNFORSEEN	3,000.00	3,000.00	0.00	0.00	3,000.00
<u>36-5-00-91903</u>	REPLACE SERVER	12,000.00	12,000.00	1,380.00	10,384.25	1,615.75
<u>36-5-00-91908</u>	COMPUTER REPLACEMENT	3,000.00	3,000.00	0.00	4,905.00	-1,905.00
<u>36-5-00-93019</u>	TRUCK LIFT GATE	3,500.00	3,500.00	3,395.00	3,395.00	105.00
<u>36-5-00-94650</u>	LAND DONATION	0.00	0.00	2,164.99	22,182.42	-22,182.42
<u>36-5-00-96100</u>	APPRAISALS/ SITE DOCUMENTS	2,000.00	2,000.00	0.00	0.00	2,000.00
<u>36-5-00-96101</u>	UPDATE PDLG MASTER PLAN	100,000.00	70,000.00	0.00	54,968.35	15,031.65
<u>36-5-00-96110</u>	GENERAL SOCCER FIELD REHAB	5,000.00	5,000.00	0.00	5,000.00	0.00
<u>36-5-00-99000</u>	RESERVED FOR UNFORSEEN EXPENSE	15,000.00	15,000.00	0.00	2,193.00	12,807.00
<u>36-5-11-92915</u>	GILBERT EXTERIOR DOOR	11,000.00	4,375.00	0.00	3,675.00	700.00
<u>36-5-13-92905</u>	CC - FURNACE	8,000.00	8,000.00	0.00	0.00	8,000.00
<u>36-5-13-92908</u>	REPAIR CC WINDOWS	10,000.00	10,000.00	0.00	8,214.93	1,785.07
<u>36-5-14-96215</u>	GORDON - PARK ID SIGNS	7,500.00	7,500.00	0.00	7,400.00	100.00
<u>36-5-15-92915</u>	WAIOLA EXTERIOR DOOR	2,000.00	2,000.00	0.00	2,700.00	-700.00
<u>36-5-20-92900</u>	EMERGENCY ROOF REPAIRS	15,000.00	15,000.00	0.00	340.00	14,660.00
<u>36-5-20-94560</u>	FUEL TANK REMOVAL	10,000.00	40,000.00	0.00	0.00	40,000.00
<u>36-5-20-94570</u>	FUEL TANK INSTALLATION	0.00	36,625.00	0.00	1,613.01	35,011.99
<u>36-5-20-94600</u>	PARKING LOT DEVELOPMENT	2,000,000.00	2,000,000.00	15,340.50	45,605.87	1,954,394.13
	<b>Expense Total:</b>	<b>2,228,000.00</b>	<b>2,258,000.00</b>	<b>22,280.49</b>	<b>172,963.93</b>	<b>2,085,036.07</b>
	<b>Fund: 36 - Capital Projects Surplus (Deficit):</b>	<b>-49,643.75</b>	<b>-79,643.75</b>	<b>-22,280.49</b>	<b>2,116,082.32</b>	



Park District of La Grange, IL

# Special Recreation Funds

## Account Summary

For Fiscal: 2021-2022 Period Ending: 03/31/2022

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>						
<b>Revenue</b>						
14-5-00-40000	PROPERTY TAXES - PENSION	181,692.00	181,692.00	42.29	182,298.94	-606.94
15-5-00-40000	PROPERTY TAXES - P&L	25,235.00	25,235.00	7.63	25,291.46	-56.46
16-5-00-40000	PROPERTY TAXES - INS	105,987.00	105,987.00	35.06	106,179.90	-192.90
16-5-00-43000	MISC REVENUE	1,500.00	1,500.00	0.00	1,500.00	0.00
17-5-00-40000	PROPERTY TAXES - AUDIT	20,188.00	20,188.00	4.97	20,257.59	-69.59
18-5-00-40000	PROPERTY TAXES - SPEC REC	211,974.00	211,974.00	90.23	212,137.51	-163.51
19-5-00-40000	PROPERTY TAXES - SS	121,128.00	121,128.00	40.07	121,348.46	-220.46
	<b>Revenue Total:</b>	<b>667,704.00</b>	<b>667,704.00</b>	<b>220.25</b>	<b>669,013.86</b>	<b>-1,309.86</b>
	<b>Revenue Total:</b>	<b>667,704.00</b>	<b>667,704.00</b>	<b>220.25</b>	<b>669,013.86</b>	
<b>Expense</b>						
<b>Expense</b>						
14-5-00-53100	PENSION CONTRIBUTIONS	127,881.00	127,881.00	6,225.92	84,493.25	43,387.75
15-5-00-50100	TRANSFER OUT	40,000.00	40,000.00	0.00	0.00	40,000.00
15-6-00-73100	SUPPLIES - ATHLETIC FIELD LTS	2,000.00	2,000.00	0.00	4,554.71	-2,554.71
15-6-00-73110	SUPPLIES - PATHWAY/BLDG SECURI	1,000.00	1,000.00	0.00	0.00	1,000.00
15-6-00-73130	UNFORESEEN - P&L	1,000.00	1,000.00	0.00	0.00	1,000.00
15-6-00-90110	SEALCOAT PAVEMENT	2,000.00	19,000.00	0.00	18,903.93	96.07
15-6-00-90120	MISCELLANEOUS REPAIRS	17,000.00	0.00	0.00	0.00	0.00
16-5-00-61200	LIABILITY INSURANCE	71,787.00	71,787.00	0.00	67,370.99	4,416.01
16-5-00-61210	UNEMPLOYMENT COMP	50,000.00	50,000.00	0.00	6,823.70	43,176.30
16-5-00-61220	RISK MANAGER	15,004.00	15,004.00	1,253.50	13,791.50	1,212.50
16-6-00-53300	FIRST AID SUPPLIES	1,000.00	1,000.00	16.78	707.27	292.73
16-6-00-53301	PRE-EMPLOYMENT PHYSICALS	200.00	200.00	0.00	525.00	-325.00
16-6-00-53302	PDRMA TRAINING	800.00	800.00	0.00	0.00	800.00
16-6-00-53303	SAFETY TRAINING	300.00	300.00	0.00	0.00	300.00
16-6-00-53304	SAFETY LICENSES	3,350.00	3,350.00	0.00	733.00	2,617.00
16-6-00-53305	INCENTIVES	250.00	250.00	0.00	0.00	250.00
16-6-00-73200	SUPPLIES - SAFETY & RISK MGMT	650.00	650.00	0.00	648.56	1.44
16-6-00-73230	EQUIP - SAFETY INSPECTIONS	10,700.00	10,700.00	0.00	4,495.24	6,204.76
17-5-00-61100	AUDIT SERVICES	15,560.00	15,560.00	0.00	13,460.00	2,100.00
18-5-00-50100	TRANSFER OUT	200,000.00	200,000.00	0.00	0.00	200,000.00
18-5-00-51100	WAGES - ADMIN	22,714.00	22,714.00	1,483.70	14,312.57	8,401.43
18-5-00-61220	RISK MANAGER	5,000.00	5,000.00	417.83	4,593.13	406.87
18-5-00-61300	SEASPAR CONTRIBUTIONS	107,380.00	107,380.00	0.00	107,380.00	0.00
18-5-00-61310	RECREATION INCLUSION	25,500.00	25,500.00	0.00	3,607.71	21,892.29
18-5-00-72013	SEASPAR EVENTS	1,000.00	1,000.00	0.00	0.00	1,000.00
18-5-00-82012	REPAIRS - REC VAN	800.00	800.00	0.00	0.00	800.00
18-5-00-85016	PETRO PROD - REC VAN	900.00	900.00	0.00	0.00	900.00
18-5-00-93040	ADA COMPLIANCE	20,000.00	20,000.00	0.00	0.00	20,000.00
18-6-00-81022	PORTABLE TOILETS	1,050.00	1,050.00	0.00	930.00	120.00
18-6-00-84031	PLAY SURFACES	5,400.00	5,400.00	0.00	5,535.00	-135.00
19-5-00-53200	EMPLOYER MATCH SS & MEDICARE	112,318.00	112,318.00	7,390.09	81,703.39	30,614.61
	<b>Expense Total:</b>	<b>862,544.00</b>	<b>862,544.00</b>	<b>16,787.82</b>	<b>434,568.95</b>	<b>427,975.05</b>
	<b>Expense Total:</b>	<b>862,544.00</b>	<b>862,544.00</b>	<b>16,787.82</b>	<b>434,568.95</b>	
	<b>Total Surplus (Deficit):</b>	<b>-194,840.00</b>	<b>-194,840.00</b>	<b>-16,567.57</b>	<b>234,444.91</b>	



Park District of La Grange, IL

# Prior-Year Comparative Income Statement

## Group Summary

For the Period Ending 03/31/2022

SubAccount	2020-2021 March Activity	2021-2022 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 01 - General</b>								
<b>Revenue</b>								
<b>Department: 5 - Admin</b>								
426 - BUILDING RENTALS	9,035.12	5,519.36	-3,515.76	-38.91%	84,654.55	81,581.69	-3,072.86	-3.63%
942 - TAX REVENUE	1,094.51	298.27	-796.24	-72.75%	917,679.87	925,037.06	7,357.19	0.80%
943 - OTHER REVENUES	8,105.11	10,122.02	2,016.91	24.88%	29,626.66	19,856.67	-9,769.99	-32.98%
<b>Department 5 - Admin Total:</b>	<b>18,234.74</b>	<b>15,939.65</b>	<b>-2,295.09</b>	<b>-12.59%</b>	<b>1,031,961.08</b>	<b>1,026,475.42</b>	<b>-5,485.66</b>	<b>-0.53%</b>
<b>Revenue Total:</b>	<b>18,234.74</b>	<b>15,939.65</b>	<b>-2,295.09</b>	<b>-12.59%</b>	<b>1,031,961.08</b>	<b>1,026,475.42</b>	<b>-5,485.66</b>	<b>-0.53%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	17,863.75	17,275.27	588.48	3.29%	206,956.69	199,121.80	7,834.89	3.79%
512 - FRONT DESK	1,353.50	2,751.40	-1,397.90	-103.28%	12,586.26	23,744.10	-11,157.84	-88.65%
530 - HEALTH & LIFE INSURANCE	8,175.99	7,832.12	343.87	4.21%	99,324.86	83,034.22	16,290.64	16.40%
540 - EDUCATION & TRAINING	0.00	180.43	-180.43	0.00%	838.00	4,613.87	-3,775.87	-450.58%
600 - PROMOTION & PUBLICITY	1,175.00	595.00	580.00	49.36%	3,059.07	5,041.73	-1,982.66	-64.81%
610 - PROFESSIONAL FEES	2,453.44	2,562.88	-109.44	-4.46%	17,056.88	19,330.85	-2,273.97	-13.33%
650 - BANK/MERCHANT FEES	23.82	46.46	-22.64	-95.05%	259.79	330.10	-70.31	-27.06%
660 - DUES & SUBSCRIPTIONS	0.00	80.00	-80.00	0.00%	5,457.30	1,283.23	4,174.07	76.49%
670 - COMMUNICATION SERVICES	1,632.57	1,728.26	-95.69	-5.86%	15,647.15	16,003.47	-356.32	-2.28%
680 - SOFTWARE CONTRACTS	439.57	1,364.72	-925.15	-210.47%	14,013.08	16,012.42	-1,999.34	-14.27%
690 - LEGAL/ RECRUITMENT NOTICES	43.11	71.94	-28.83	-66.88%	137.49	152.04	-14.55	-10.58%
691 - PRINTING/ DESIGN SERVICES	70.33	111.85	-41.52	-59.04%	2,967.34	5,680.18	-2,712.84	-91.42%
710 - ADMINISTRATIVE EXPENSE ACCTS	0.00	7.87	-7.87	0.00%	441.25	569.83	-128.58	-29.14%
720 - EMPLOYEE/ PUBLIC RELATIONS	0.00	0.00	0.00	0.00%	133.99	0.00	133.99	100.00%
730 - OFFICE/ ADMIN SUPPLIES	510.93	209.72	301.21	58.95%	3,156.49	4,176.10	-1,019.61	-32.30%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	0.00	0.00	0.00%	0.00	580.21	-580.21	0.00%
750 - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00%	162.50	786.99	-624.49	-384.30%
760 - POSTAGE & DELIVERY	202.03	956.28	-754.25	-373.34%	2,005.00	2,998.27	-993.27	-49.54%
764 - BANQUET BEVERAGE SERVICE	265.50	49.00	216.50	81.54%	325.50	262.25	63.25	19.43%
765 - CONTINGENCY	0.00	0.00	0.00	0.00%	9,335.00	1,000.00	8,335.00	89.29%
954 - TRANSFER	0.00	0.00	0.00	0.00%	200,000.00	2,145,090.00	-1,945,090.00	-972.55%
<b>Department 5 - Admin Total:</b>	<b>34,209.54</b>	<b>35,823.20</b>	<b>-1,613.66</b>	<b>-4.72%</b>	<b>593,863.64</b>	<b>2,529,811.66</b>	<b>-1,935,948.02</b>	<b>-325.99%</b>
<b>Department: 6 - Maintenance</b>								
513 - MAINTENANCE SALARIES	11,084.41	10,298.25	786.16	7.09%	124,114.33	121,586.53	2,527.80	2.04%
514 - SEASONAL MAINTENANCE	0.00	0.00	0.00	0.00%	5,496.00	17,457.15	-11,961.15	-217.63%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2022

SubAccount	2020-2021	2021-2022	March Variance		2020-2021	2021-2022	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
800 - EQUIPMENT RENTALS	0.00	0.00	0.00	0.00%	92.50	0.00	92.50	100.00%
810 - MAINTENANCE SERVICES	5,433.28	12,842.36	-7,409.08	-136.36%	72,759.07	100,981.35	-28,222.28	-38.79%
820 - EQUIPMENT REPAIRS	458.76	580.83	-122.07	-26.61%	7,643.45	4,189.51	3,453.94	45.19%
830 - MAINTENANCE SUPPLIES	506.01	918.67	-412.66	-81.55%	5,816.60	9,125.28	-3,308.68	-56.88%
840 - MAINTENANCE MATERIALS	301.22	57.38	243.84	80.95%	4,883.70	9,961.01	-5,077.31	-103.96%
850 - PETROLEUM PRODUCTS	33.22	37.29	-4.07	-12.25%	696.38	306.45	389.93	55.99%
860 - MAIN. TOOLS & EQUIPMENT	0.00	102.78	-102.78	0.00%	325.32	739.23	-413.91	-127.23%
870 - PARK LANDSCAPING	0.00	0.00	0.00	0.00%	1,616.35	1,623.73	-7.38	-0.46%
880 - UTILITES - ELECTRIC	2,890.09	3,279.52	-389.43	-13.47%	42,241.65	49,474.75	-7,233.10	-17.12%
881 - UTILITES - NATURAL GAS	343.07	3,224.77	-2,881.70	-839.97%	11,189.09	15,017.99	-3,828.90	-34.22%
882 - UTILITIES - WATER	240.45	216.28	24.17	10.05%	5,554.41	9,792.46	-4,238.05	-76.30%
890 - PARK IMPROVEMENTS & REPAIRS	0.00	0.00	0.00	0.00%	27.04	0.00	27.04	100.00%
<b>Department 6 - Maintenance Total:</b>	<b>21,290.51</b>	<b>31,558.13</b>	<b>-10,267.62</b>	<b>-48.23%</b>	<b>282,455.89</b>	<b>340,255.44</b>	<b>-57,799.55</b>	<b>-20.46%</b>
<b>Expense Total:</b>	<b>55,500.05</b>	<b>67,381.33</b>	<b>-11,881.28</b>	<b>-21.41%</b>	<b>876,319.53</b>	<b>2,870,067.10</b>	<b>-1,993,747.57</b>	<b>-227.51%</b>
<b>Fund 01 Surplus (Deficit):</b>	<b>-37,265.31</b>	<b>-51,441.68</b>	<b>-14,176.37</b>	<b>-38.04%</b>	<b>155,641.55</b>	<b>-1,843,591.68</b>	<b>-1,999,233.23</b>	<b>-1,284.51%</b>

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2022

SubAccount	2020-2021 March Activity	2021-2022 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 11 - Fitness Center</b>								
<b>Revenue</b>								
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	42,767.57	48,791.46	6,023.89	14.09%	391,492.62	485,997.36	94,504.74	24.14%
943 - OTHER REVENUES	39.00	2.00	-37.00	-94.87%	209.00	528.00	319.00	152.63%
<b>Department 7 - Recreation Total:</b>	<b>42,806.57</b>	<b>48,793.46</b>	<b>5,986.89</b>	<b>13.99%</b>	<b>391,701.62</b>	<b>486,525.36</b>	<b>94,823.74</b>	<b>24.21%</b>
<b>Revenue Total:</b>	<b>42,806.57</b>	<b>48,793.46</b>	<b>5,986.89</b>	<b>13.99%</b>	<b>391,701.62</b>	<b>486,525.36</b>	<b>94,823.74</b>	<b>24.21%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	5,908.28	4,423.08	1,485.20	25.14%	69,202.80	39,916.79	29,286.01	42.32%
521 - SS/ MEDICARE	452.00	338.38	113.62	25.14%	5,294.09	3,049.54	2,244.55	42.40%
522 - PENSION	747.66	516.40	231.26	30.93%	8,577.01	5,683.65	2,893.36	33.73%
530 - HEALTH & LIFE INSURANCE	1,833.48	885.72	947.76	51.69%	19,385.02	8,326.02	11,059.00	57.05%
540 - EDUCATION & TRAINING	0.00	0.00	0.00	0.00%	1,049.00	765.20	283.80	27.05%
600 - PROMOTION & PUBLICITY	292.55	0.00	292.55	100.00%	313.58	817.24	-503.66	-160.62%
610 - PROFESSIONAL FEES	0.00	0.00	0.00	0.00%	150.00	300.00	-150.00	-100.00%
650 - BANK/MERCHANT FEES	920.09	1,004.43	-84.34	-9.17%	7,765.26	11,888.72	-4,123.46	-53.10%
670 - COMMUNICATION SERVICES	300.98	335.98	-35.00	-11.63%	3,430.78	3,492.03	-61.25	-1.79%
680 - SOFTWARE CONTRACTS	57.50	107.41	-49.91	-86.80%	1,322.50	1,354.01	-31.51	-2.38%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	0.00	265.00	-265.00	0.00%
691 - PRINTING/ DESIGN SERVICES	0.00	0.00	0.00	0.00%	105.88	186.53	-80.65	-76.17%
730 - OFFICE/ ADMIN SUPPLIES	461.03	0.00	461.03	100.00%	757.76	226.03	531.73	70.17%
<b>Department 5 - Admin Total:</b>	<b>10,973.57</b>	<b>7,611.40</b>	<b>3,362.17</b>	<b>30.64%</b>	<b>117,353.68</b>	<b>76,270.76</b>	<b>41,082.92</b>	<b>35.01%</b>
<b>Department: 6 - Maintenance</b>								
810 - MAINTENANCE SERVICES	47.14	0.00	47.14	100.00%	1,926.32	1,260.51	665.81	34.56%
830 - MAINTENANCE SUPPLIES	2,867.66	173.09	2,694.57	93.96%	13,213.93	12,985.03	228.90	1.73%
880 - UTILITES - ELECTRIC	495.97	578.80	-82.83	-16.70%	7,180.43	8,515.52	-1,335.09	-18.59%
881 - UTILITES - NATURAL GAS	0.00	383.82	-383.82	0.00%	1,179.67	1,499.10	-319.43	-27.08%
882 - UTILITIES - WATER	0.00	0.00	0.00	0.00%	260.03	472.56	-212.53	-81.73%
<b>Department 6 - Maintenance Total:</b>	<b>3,410.77</b>	<b>1,135.71</b>	<b>2,275.06</b>	<b>66.70%</b>	<b>23,760.38</b>	<b>24,732.72</b>	<b>-972.34</b>	<b>-4.09%</b>
<b>Department: 7 - Recreation</b>								
512 - FRONT DESK	7,686.41	9,440.18	-1,753.77	-22.82%	73,530.12	100,147.32	-26,617.20	-36.20%
515 - CUSTODIANS & FACILITY SUPERVISORS	1,013.25	1,007.50	5.75	0.57%	9,874.50	11,378.00	-1,503.50	-15.23%
516 - PROGRAM WAGES	1,101.57	1,308.76	-207.19	-18.81%	12,509.67	8,914.24	3,595.43	28.74%
521 - SS/ MEDICARE	749.78	899.42	-149.64	-19.96%	7,337.48	9,404.91	-2,067.43	-28.18%
620 - CONTRACTUAL PROGRAMS	4,536.00	5,164.00	-628.00	-13.84%	16,498.77	47,934.60	-31,435.83	-190.53%
640 - EQUIP/ FACILITY LEASE	776.98	776.98	0.00	0.00%	92,277.43	11,522.38	80,755.05	87.51%
780 - PROGRAM EQUIPMENT	0.00	664.37	-664.37	0.00%	2,293.21	6,107.36	-3,814.15	-166.32%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2022

SubAccount	2020-2021	2021-2022	March Variance		2020-2021	2021-2022	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
790 - PROGRAM SUPPLIES	49.99	0.00	49.99	100.00%	319.89	494.91	-175.02	-54.71%
Department 7 - Recreation Total:	<b>15,913.98</b>	<b>19,261.21</b>	<b>-3,347.23</b>	<b>-21.03%</b>	<b>214,641.07</b>	<b>195,903.72</b>	<b>18,737.35</b>	<b>8.73%</b>
Expense Total:	<b>30,298.32</b>	<b>28,008.32</b>	<b>2,290.00</b>	<b>7.56%</b>	<b>355,755.13</b>	<b>296,907.20</b>	<b>58,847.93</b>	<b>16.54%</b>
Fund 11 Surplus (Deficit):	<b>12,508.25</b>	<b>20,785.14</b>	<b>8,276.89</b>	<b>66.17%</b>	<b>35,946.49</b>	<b>189,618.16</b>	<b>153,671.67</b>	<b>427.50%</b>

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2022

SubAccount	2020-2021 March Activity	2021-2022 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 12 - Before &amp; After School</b>								
<b>Revenue</b>								
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	11,797.00	55,507.50	43,710.50	370.52%	122,659.40	435,700.83	313,041.43	255.21%
943 - OTHER REVENUES	0.00	0.00	0.00	0.00%	0.00	365.00	365.00	0.00%
<b>Department 7 - Recreation Total:</b>	<b>11,797.00</b>	<b>55,507.50</b>	<b>43,710.50</b>	<b>370.52%</b>	<b>122,659.40</b>	<b>436,065.83</b>	<b>313,406.43</b>	<b>255.51%</b>
<b>Revenue Total:</b>	<b>11,797.00</b>	<b>55,507.50</b>	<b>43,710.50</b>	<b>370.52%</b>	<b>122,659.40</b>	<b>436,065.83</b>	<b>313,406.43</b>	<b>255.51%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
610 - PROFESSIONAL FEES	0.00	429.19	-429.19	0.00%	0.00	3,593.77	-3,593.77	0.00%
<b>Department 5 - Admin Total:</b>	<b>0.00</b>	<b>429.19</b>	<b>-429.19</b>	<b>0.00%</b>	<b>0.00</b>	<b>3,593.77</b>	<b>-3,593.77</b>	<b>0.00%</b>
<b>Department: 7 - Recreation</b>								
511 - ADMINISTRATIVE SALARIES	10,342.34	10,743.52	-401.18	-3.88%	119,599.14	123,550.47	-3,951.33	-3.30%
516 - PROGRAM WAGES	9,381.00	18,840.83	-9,459.83	-100.84%	72,654.67	147,172.14	-74,517.47	-102.56%
521 - SS/ MEDICARE	1,507.73	2,262.11	-754.38	-50.03%	14,661.16	20,886.50	-6,225.34	-42.46%
522 - PENSION	1,737.98	1,696.25	41.73	2.40%	16,363.89	17,673.88	-1,309.99	-8.01%
530 - HEALTH & LIFE INSURANCE	2,078.14	2,277.22	-199.08	-9.58%	21,618.11	23,458.03	-1,839.92	-8.51%
550 - TRAVEL REIMBURSEMENT	0.00	137.77	-137.77	0.00%	219.88	762.16	-542.28	-246.63%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	0.00	1,468.27	-1,468.27	0.00%
610 - PROFESSIONAL FEES	0.00	0.00	0.00	0.00%	175.00	350.00	-175.00	-100.00%
630 - TRANSPORTATION	0.00	0.00	0.00	0.00%	950.00	0.00	950.00	100.00%
640 - EQUIP/ FACILITY LEASE	-12.00	0.00	-12.00	-100.00%	-12.00	0.00	-12.00	-100.00%
650 - BANK/MERCHANT FEES	316.04	1,039.39	-723.35	-228.88%	2,253.48	9,181.57	-6,928.09	-307.44%
660 - DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00%	240.00	120.00	120.00	50.00%
670 - COMMUNICATION SERVICES	95.00	165.00	-70.00	-73.68%	1,932.00	2,012.00	-80.00	-4.14%
680 - SOFTWARE CONTRACTS	194.15	1,703.30	-1,509.15	-777.31%	3,200.50	7,680.39	-4,479.89	-139.97%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	0.00	859.32	-859.32	0.00%
790 - PROGRAM SUPPLIES	373.19	2,390.32	-2,017.13	-540.51%	5,246.30	20,620.27	-15,373.97	-293.04%
830 - MAINTENANCE SUPPLIES	0.00	0.00	0.00	0.00%	529.96	0.00	529.96	100.00%
<b>Department 7 - Recreation Total:</b>	<b>26,013.57</b>	<b>41,255.71</b>	<b>-15,242.14</b>	<b>-58.59%</b>	<b>259,632.09</b>	<b>375,795.00</b>	<b>-116,162.91</b>	<b>-44.74%</b>
<b>Expense Total:</b>	<b>26,013.57</b>	<b>41,684.90</b>	<b>-15,671.33</b>	<b>-60.24%</b>	<b>259,632.09</b>	<b>379,388.77</b>	<b>-119,756.68</b>	<b>-46.13%</b>
<b>Fund 12 Surplus (Deficit):</b>	<b>-14,216.57</b>	<b>13,822.60</b>	<b>28,039.17</b>	<b>197.23%</b>	<b>-136,972.69</b>	<b>56,677.06</b>	<b>193,649.75</b>	<b>141.38%</b>

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2022

SubAccount	2020-2021 March Activity	2021-2022 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2020-2021 YTD Activity	2021-2022 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 13 - Recreation</b>								
<b>Revenue</b>								
<b>Department: 5 - Admin</b>								
480 - PARK USAGE	810.00	1,382.00	572.00	70.62%	40,274.50	58,961.00	18,686.50	46.40%
942 - TAX REVENUE	651.84	19,568.11	18,916.27	2,901.98%	535,235.74	665,412.77	130,177.03	24.32%
943 - OTHER REVENUES	0.00	70.82	70.82	0.00%	93.44	1,667.04	1,573.60	1,684.08%
<b>Department 5 - Admin Total:</b>	<b>1,461.84</b>	<b>21,020.93</b>	<b>19,559.09</b>	<b>1,337.98%</b>	<b>575,603.68</b>	<b>726,040.81</b>	<b>150,437.13</b>	<b>26.14%</b>
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	24,372.24	34,352.29	9,980.05	40.95%	265,234.20	610,520.94	345,286.74	130.18%
491 - RECREATION CENTER	11,724.92	29,408.63	17,683.71	150.82%	41,947.71	236,186.54	194,238.83	463.05%
943 - OTHER REVENUES	861.80	450.00	-411.80	-47.78%	3,699.90	23,719.29	20,019.39	541.08%
<b>Department 7 - Recreation Total:</b>	<b>36,958.96</b>	<b>64,210.92</b>	<b>27,251.96</b>	<b>73.74%</b>	<b>310,881.81</b>	<b>870,426.77</b>	<b>559,544.96</b>	<b>179.99%</b>
<b>Revenue Total:</b>	<b>38,420.80</b>	<b>85,231.85</b>	<b>46,811.05</b>	<b>121.84%</b>	<b>886,485.49</b>	<b>1,596,467.58</b>	<b>709,982.09</b>	<b>80.09%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	27,928.65	35,364.19	-7,435.54	-26.62%	366,746.40	383,507.80	-16,761.40	-4.57%
512 - FRONT DESK	1,353.50	2,751.36	-1,397.86	-103.28%	12,586.24	23,743.61	-11,157.37	-88.65%
530 - HEALTH & LIFE INSURANCE	11,478.05	12,506.57	-1,028.52	-8.96%	121,322.28	128,914.79	-7,592.51	-6.26%
540 - EDUCATION & TRAINING	0.00	180.43	-180.43	0.00%	838.00	4,613.94	-3,775.94	-450.59%
550 - TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00%	548.91	951.94	-403.03	-73.42%
600 - PROMOTION & PUBLICITY	1,535.00	595.00	940.00	61.24%	3,669.04	5,041.72	-1,372.68	-37.41%
610 - PROFESSIONAL FEES	817.81	429.19	388.62	47.52%	5,860.62	4,023.75	1,836.87	31.34%
650 - BANK/MERCHANT FEES	528.84	1,154.33	-625.49	-118.28%	6,544.81	17,038.24	-10,493.43	-160.33%
660 - DUES & SUBSCRIPTIONS	0.00	80.00	-80.00	0.00%	5,457.30	1,283.21	4,174.09	76.49%
670 - COMMUNICATION SERVICES	1,632.56	1,728.23	-95.67	-5.86%	15,647.02	16,002.86	-355.84	-2.27%
680 - SOFTWARE CONTRACTS	439.56	1,364.72	-925.16	-210.47%	14,013.03	15,954.92	-1,941.89	-13.86%
690 - LEGAL/ RECRUITMENT NOTICES	408.11	71.94	336.17	82.37%	867.49	1,264.70	-397.21	-45.79%
691 - PRINTING/ DESIGN SERVICES	210.99	111.85	99.14	46.99%	8,390.06	12,379.44	-3,989.38	-47.55%
720 - EMPLOYEE/ PUBLIC RELATIONS	640.38	-2.66	643.04	100.42%	937.14	997.94	-60.80	-6.49%
730 - OFFICE/ ADMIN SUPPLIES	509.42	209.73	299.69	58.83%	3,140.23	4,176.26	-1,036.03	-32.99%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	0.00	0.00	0.00%	0.00	580.22	-580.22	0.00%
750 - OFFICE EQUIPMENT	0.00	0.00	0.00	0.00%	162.49	787.00	-624.51	-384.34%
760 - POSTAGE & DELIVERY	202.03	956.28	-754.25	-373.34%	3,733.55	2,998.25	735.30	19.69%
764 - BANQUET BEVERAGE SERVICE	265.50	49.00	216.50	81.54%	325.50	262.25	63.25	19.43%
<b>Department 5 - Admin Total:</b>	<b>47,950.40</b>	<b>57,550.16</b>	<b>-9,599.76</b>	<b>-20.02%</b>	<b>570,790.11</b>	<b>624,522.84</b>	<b>-53,732.73</b>	<b>-9.41%</b>
<b>Department: 6 - Maintenance</b>								
513 - MAINTENANCE SALARIES	11,084.38	10,298.16	786.22	7.09%	122,886.53	121,585.26	1,301.27	1.06%
800 - EQUIPMENT RENTALS	0.00	0.00	0.00	0.00%	92.50	0.00	92.50	100.00%
810 - MAINTENANCE SERVICES	5,433.28	11,367.36	-5,934.08	-109.22%	51,734.66	70,661.01	-18,926.35	-36.58%
820 - EQUIPMENT REPAIRS	458.75	580.85	-122.10	-26.62%	7,643.37	4,189.49	3,453.88	45.19%
830 - MAINTENANCE SUPPLIES	506.01	918.66	-412.65	-81.55%	5,816.50	9,124.15	-3,307.65	-56.87%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2022

SubAccount	2020-2021		March Variance		2020-2021		YTD Variance	
	March Activity	2021-2022 March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	2021-2022 YTD Activity	Favorable / (Unfavorable)	Variance %
840 - MAINTENANCE MATERIALS	301.20	57.39	243.81	80.95%	4,699.87	7,608.60	-2,908.73	-61.89%
850 - PETROLEUM PRODUCTS	33.22	37.29	-4.07	-12.25%	696.39	306.45	389.94	55.99%
860 - MAIN. TOOLS & EQUIPMENT	0.00	102.78	-102.78	0.00%	325.30	739.20	-413.90	-127.24%
870 - PARK LANDSCAPING	0.00	0.00	0.00	0.00%	1,616.31	1,623.69	-7.38	-0.46%
880 - UTILITES - ELECTRIC	2,890.09	3,279.51	-389.42	-13.47%	42,241.41	49,474.79	-7,233.38	-17.12%
881 - UTILITES - NATURAL GAS	343.10	3,224.77	-2,881.67	-839.89%	11,260.23	15,017.92	-3,757.69	-33.37%
882 - UTILITIES - WATER	240.47	216.30	24.17	10.05%	5,554.40	9,792.56	-4,238.16	-76.30%
890 - PARK IMPROVEMENTS & REPAIRS	0.00	0.00	0.00	0.00%	27.03	0.00	27.03	100.00%
<b>Department 6 - Maintenance Total:</b>	<b>21,290.50</b>	<b>30,083.07</b>	<b>-8,792.57</b>	<b>-41.30%</b>	<b>254,594.50</b>	<b>290,123.12</b>	<b>-35,528.62</b>	<b>-13.95%</b>
<b>Department: 7 - Recreation</b>								
515 - CUSTODIANS & FACILITY SUPERVISORS	3,237.75	6,983.43	-3,745.68	-115.69%	27,435.00	63,052.68	-35,617.68	-129.83%
516 - PROGRAM WAGES	6,165.62	9,564.54	-3,398.92	-55.13%	46,663.90	89,446.85	-42,782.95	-91.68%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	0.00	348.80	-348.80	0.00%
620 - CONTRACTUAL PROGRAMS	6,341.90	15,964.37	-9,622.47	-151.73%	71,997.21	207,938.40	-135,941.19	-188.81%
630 - TRANSPORTATION	0.00	0.00	0.00	0.00%	0.00	419.42	-419.42	0.00%
774 - SPECIAL EVENTS	616.14	683.24	-67.10	-10.89%	1,546.14	6,255.26	-4,709.12	-304.57%
780 - PROGRAM EQUIPMENT	0.00	50.00	-50.00	0.00%	368.34	2,315.77	-1,947.43	-528.70%
790 - PROGRAM SUPPLIES	12.53	2,077.23	-2,064.70	-16,478.05%	6,414.99	29,487.24	-23,072.25	-359.66%
<b>Department 7 - Recreation Total:</b>	<b>16,373.94</b>	<b>35,322.81</b>	<b>-18,948.87</b>	<b>-115.73%</b>	<b>154,425.58</b>	<b>399,264.42</b>	<b>-244,838.84</b>	<b>-158.55%</b>
<b>Expense Total:</b>	<b>85,614.84</b>	<b>122,956.04</b>	<b>-37,341.20</b>	<b>-43.62%</b>	<b>979,810.19</b>	<b>1,313,910.38</b>	<b>-334,100.19</b>	<b>-34.10%</b>
<b>Fund 13 Surplus (Deficit):</b>	<b>-47,194.04</b>	<b>-37,724.19</b>	<b>9,469.85</b>	<b>20.07%</b>	<b>-93,324.70</b>	<b>282,557.20</b>	<b>375,881.90</b>	<b>402.77%</b>

PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair  
FROM: Superintendent of Finance  
RE: Consolidated Vouchers dated 4/11/2022

If this voucher is removed from the consent agenda, the financial report for the month of March should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated April 11, 2022 in the amount of \$ 374,076.81  
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable Vouchers & P Card Purchases

General Fund		55,083.96
Fitness Center		7,520.20
BASE Program		2,747.74
Recreation Fund		39,214.05
Liability Insurance		1,270.28
Special Recreation for Handicapped		547.83
Capital Projects		<u>12,980.00</u>
		119,364.06
Recreation Refunds		1,900.10
Imprest Checks		
Costco	Food for Base program	385.89
AT&T	internet service - Gilbert, CC, Sedgwick	183.24
KS State Bank	telephone equipment lease	595.77
KS State Bank	additional fitness equipment	<u>776.98</u>
		1,941.88
Merchant Service & Bank Fees		3,313.31
Payroll for the pay dates through April 1, 2022 (3 pay periods)		247,557.46
Includes monthly Social Security, Medicare & IMRF contributions.		<u><u>\$ 374,076.81</u></u>



# Expense Approval Report

## By Vendor Name

Payment Dates 3/15/2022 - 4/11/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: AB6053 - A.BARR SALES INC.</b>					
A.BARR SALES INC.	382418	03/09/2022	REC CENTER BAR GAS & POP	01-5-00-76400	49.00
A.BARR SALES INC.	382418	03/09/2022	REC CENTER BAR GAS & POP	13-5-00-76400	49.00
<b>Vendor AB6053 - A.BARR SALES INC. Total:</b>					<b>98.00</b>
<b>Vendor: AC2100 - ACCESS ONE INC</b>					
ACCESS ONE INC	5305875	04/01/2022	LOCAL PHONE SERVICE AND I	01-5-00-42610	80.01
ACCESS ONE INC	5305875	04/01/2022	LOCAL PHONE SERVICE AND I	01-5-00-67011	513.85
ACCESS ONE INC	5305875	04/01/2022	LOCAL PHONE SERVICE AND I	13-5-00-67011	513.84
<b>Vendor AC2100 - ACCESS ONE INC Total:</b>					<b>1,107.70</b>
<b>Vendor: AD2149 - ADVANCED FIRE &amp; SECURITY INC.</b>					
ADVANCED FIRE & SECURITY I	28047	03/10/2022	FIRE ALARM SENSOR INSP. BA	01-6-00-81038	187.50
ADVANCED FIRE & SECURITY I	28047	03/10/2022	FIRE ALARM SENSOR INSP. BA	13-6-00-81038	187.50
<b>Vendor AD2149 - ADVANCED FIRE &amp; SECURITY INC. Total:</b>					<b>375.00</b>
<b>Vendor: AD2155 - ADVANCED TURF SOLUTIONS</b>					
ADVANCED TURF SOLUTIONS	985812	03/22/2022	FERTILIZER	01-6-00-81021	3,109.50
ADVANCED TURF SOLUTIONS	985812	03/22/2022	FERTILIZER	13-6-00-81021	3,109.50
ADVANCED TURF SOLUTIONS	993752	03/22/2022	HERBICIDE	01-6-00-81021	208.50
ADVANCED TURF SOLUTIONS	993752	03/22/2022	HERBICIDE	13-6-00-81021	208.50
ADVANCED TURF SOLUTIONS	994154	03/22/2022	POSTING FLAGS	01-6-00-81021	16.50
ADVANCED TURF SOLUTIONS	994154	03/22/2022	POSTING FLAGS	13-6-00-81021	16.50
<b>Vendor AD2155 - ADVANCED TURF SOLUTIONS Total:</b>					<b>6,669.00</b>
<b>Vendor: AM1025 - AMERICAN MUSIC INSTITUTE</b>					
AMERICAN MUSIC INSTITUTE	25844	03/15/2022	BEGINNING GUITAR WS SESSI	13-7-05-62000	480.00
<b>Vendor AM1025 - AMERICAN MUSIC INSTITUTE Total:</b>					<b>480.00</b>
<b>Vendor: AN7606 - ANCEL GLINK P.C.</b>					
ANCEL GLINK P.C.	839655	09/10/2021	EXEMPTION FILING FOR 610 E	36-5-20-94600	500.00
<b>Vendor AN7606 - ANCEL GLINK P.C. Total:</b>					<b>500.00</b>
<b>Vendor: BL5850 - BLUEWIRE COMMUNICATIONS</b>					
BLUEWIRE COMMUNICATION	23700	03/22/2022	MAIN. CONTRACT. QRTLTY	01-5-00-67046	270.00
BLUEWIRE COMMUNICATION	23700	03/22/2022	MAIN. CONTRACT. QRTLTY	13-5-00-67046	270.00
BLUEWIRE COMMUNICATION	23834	03/30/2022	RESET VOICEMAIL TO EMAIL	01-5-00-67046	75.00
BLUEWIRE COMMUNICATION	23834	03/30/2022	RESET VOICEMAIL TO EMAIL	13-5-00-67046	75.00
<b>Vendor BL5850 - BLUEWIRE COMMUNICATIONS Total:</b>					<b>690.00</b>
<b>Vendor: BMO - BMO HARRIS</b>					
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Vending Snacks	01-5-00-43115	97.08
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	VENDING	01-5-00-43115	668.18
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Refund for hotel room - room	01-5-00-54031	-150.50
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Kevin Miller CEUs for State Co	01-5-00-54031	3.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Airfare for GFOA conference	01-5-00-54032	252.60
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Hotel for legislative conferenc	01-5-00-54034	67.83
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Kevin Miller SSPRPA Leadershi	01-5-00-54035	7.50
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	West Suburban Chamber Ad	01-5-00-60021	595.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Membership dues	01-5-00-66015	80.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Weekly Eblast	01-5-00-67045	36.55
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Coffee with resident- possible	01-5-00-71010	7.87
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	TONER FOR COPY MACHINE	01-5-00-73022	109.45
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	dumpster service	01-6-00-81020	288.93
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	uniform service	01-6-00-81030	147.96
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Building Supplies	01-6-00-83010	19.69
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	dish soap	01-6-00-83010	4.94
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	U Shape Bulbs	01-6-00-83012	8.49
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Garbage Cans for RC bathroo	01-6-00-83012	345.29

## Expense Approval Report

Payment Dates: 3/15/2022 - 4/11/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Lighting Supplies	01-6-00-83012	41.91
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Ballast for Rec Center Lights	01-6-00-83012	13.67
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	doggie waste bags	01-6-00-83021	232.47
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	drain auger, spray paint	01-6-00-83022	22.44
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	tax credit for tennis nets - fro	01-6-00-83029	-6.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	tennis nets	01-6-00-83029	85.99
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	stencil 6 letters	01-6-00-83038	11.98
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	batteries	01-6-00-84041	13.99
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	cable ties	01-6-00-84041	17.95
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	lumber	01-6-00-84042	25.44
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	cylinder rental	01-6-00-85012	37.29
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	drain auger	01-6-00-86015	102.78
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	credit - drain auger	01-6-00-86015	-79.50
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	drain auger, spray paint	01-6-00-86015	79.50
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Strong Tek wooden slant boar	11-7-00-78000	61.95
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	TRX Go suspension trainer	11-7-00-78000	89.95
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	new fan for cycle class	11-7-00-78000	322.89
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Resistance bands	11-7-00-78000	26.58
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Base supplies	12-7-21-79000	5.11
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Base Snack	12-7-21-79000	107.85
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	BASE snacks	12-7-21-79110	80.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Base Shopping	12-7-21-79110	96.38
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	BASE snack	12-7-21-79110	100.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Base Snack	12-7-22-79000	107.84
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Base supplies	12-7-22-79000	5.10
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	BASE snack	12-7-22-79110	82.84
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	BASE snacks	12-7-22-79110	60.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Base Shopping	12-7-22-79110	96.38
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Base Snack	12-7-23-79000	107.84
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Cossitt movie rental due to Co	12-7-23-79000	1.99
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Base supplies	12-7-23-79000	5.11
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	BASE snacks	12-7-23-79110	60.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	BASE snack	12-7-23-79110	60.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Cossitt and OG St. Patty's Part	12-7-23-79110	27.74
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Base Shopping	12-7-23-79110	96.38
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Base Snack	12-7-24-79000	107.84
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Base supplies	12-7-24-79000	5.11
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	BASE snacks	12-7-24-79110	78.32
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	BASE snack	12-7-24-79110	80.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Base Shopping	12-7-24-79110	96.39
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Base supplies	12-7-25-79000	5.11
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Base Snack	12-7-25-79000	107.85
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	BASE snack	12-7-25-79110	110.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Base Shopping	12-7-25-79110	96.39
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	BASE snacks	12-7-25-79110	100.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Cossitt and OG St. Patty's Part	12-7-25-79110	50.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Refund for hotel room - room	13-5-00-54031	-150.50
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Kevin Miller CEUs for State Co	13-5-00-54031	3.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Airfare for GFOA conference	13-5-00-54032	252.60
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Hotel for legislative conferenc	13-5-00-54034	67.83
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Kevin Miller SSPRA Leadershi	13-5-00-54035	7.50
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	West Suburban Chamber Ad	13-5-00-60021	595.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Membership dues	13-5-00-66015	80.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Weekly Eblast	13-5-00-67045	36.54
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Bereavement flowers for Mad	13-5-00-72021	57.34
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	TONER FOR COPY MACHINE	13-5-00-73022	109.45
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	dumpster service	13-6-00-81020	288.92
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	uniform service	13-6-00-81030	147.96
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	dish soap	13-6-00-83010	4.94
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Building Supplies	13-6-00-83010	19.69

Expense Approval Report

Payment Dates: 3/15/2022 - 4/11/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Garbage Cans for RC bathroo	13-6-00-83012	345.30
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Lighting Supplies	13-6-00-83012	41.90
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	U Shape Bulbs	13-6-00-83012	8.48
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Ballast for Rec Center Lights	13-6-00-83012	13.68
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	doggie waste bags	13-6-00-83021	232.47
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	drain auger, spray paint	13-6-00-83022	22.44
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	tennis nets	13-6-00-83029	85.98
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	tax credit for tennis nets - fro	13-6-00-83029	-6.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	stencil 6 letters	13-6-00-83038	11.98
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	cable ties	13-6-00-84041	17.96
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	batteries	13-6-00-84041	13.99
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	lumber	13-6-00-84042	25.44
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	cylinder rental	13-6-00-85012	37.29
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	drain auger, spray paint	13-6-00-86015	79.50
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	drain auger	13-6-00-86015	102.78
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	credit - drain auger	13-6-00-86015	-79.50
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Countryside parade giveaway	13-7-00-77408	683.24
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Lions Travel Basketball Tourna	13-7-01-62000	1,183.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Lions Travel Basketball Tourna	13-7-01-62000	139.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Lions 8th Grade Basketball Sta	13-7-01-62000	400.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Lions 5th Grade Basketball Sta	13-7-01-62000	400.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Lucky Leprechaun supplies	13-7-03-79000	16.25
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Dry Cleaned Easter Bunny & S	13-7-04-78000	50.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Balloons for Mother/Son Dan	13-7-04-79000	17.50
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Mother/Son Cookies	13-7-04-79000	20.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Breakfast with the Bunny Cra	13-7-04-79000	23.21
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Breakfast with Bunny Decorati	13-7-04-79000	24.25
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Cups & Plate	13-7-04-79000	26.31
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Candy Guess Jar Easter Egg Cr	13-7-04-79000	36.12
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Goody Bags Table cover Moth	13-7-04-79000	12.50
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Egg Hunt Golden Eggs	13-7-04-79000	7.99
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Easter Hunt Candy Mother/So	13-7-04-79000	67.32
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Easter Hunt Gift Baskets Egg C	13-7-04-79000	102.84
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Egg Hunt Easter Eggs	13-7-04-79000	1,584.00
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	construction paper, pom pom	13-7-08-79000	40.25
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Construction paper for precho	13-7-08-79000	116.37
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Preschool pom poms incorrec	13-7-08-79000	-17.68
BMO HARRIS	H42420220328spvncuzwg	03/27/2022	Fitness Ctr Replacement Eye	16-6-00-53300	16.78
<b>Vendor BMO - BMO HARRIS Total:</b>					<b>13,051.92</b>
<b>Vendor: CA0810 - CARD CONNECT</b>					
CARD CONNECT	71624	03/31/2022	RENT CHIP READERS	11-5-00-65004	75.00
CARD CONNECT	71624	03/31/2022	RENT CHIP READERS	12-7-00-65004	50.00
CARD CONNECT	71624	03/31/2022	RENT CHIP READERS	13-5-00-65004	75.00
<b>Vendor CA0810 - CARD CONNECT Total:</b>					<b>200.00</b>
<b>Vendor: CA6722 - CASE LOTS INC</b>					
CASE LOTS INC	10604	03/25/2022	TOILET PAPER ( 1 CASE)	11-6-00-83011	66.95
<b>Vendor CA6722 - CASE LOTS INC Total:</b>					<b>66.95</b>
<b>Vendor: CH3110 - CHICAGOLAND WHISTLES INC</b>					
CHICAGOLAND WHISTLES INC	1351	03/15/2022	YDL OFFICIAL 3/5 % 3/12 42 G	13-7-01-62200	1,554.00
CHICAGOLAND WHISTLES INC	1363	03/31/2022	YDL OFFICIAL MAR 19TH 14 G	13-7-01-62200	518.00
<b>Vendor CH3110 - CHICAGOLAND WHISTLES INC Total:</b>					<b>2,072.00</b>
<b>Vendor: CI6015 - CINTAS CORPORATION #769</b>					
CINTAS CORPORATION #769	INV0001302	04/04/2022	CARPET CLEANING REC CTR.	01-6-00-81012	137.47
CINTAS CORPORATION #769	INV0001302	04/04/2022	CARPET CLEANING REC CTR.	11-6-00-81012	67.08
CINTAS CORPORATION #769	INV0001302	04/04/2022	CARPET CLEANING REC CTR.	13-6-00-81012	137.48
<b>Vendor CI6015 - CINTAS CORPORATION #769 Total:</b>					<b>342.03</b>

**Expense Approval Report**

**Payment Dates: 3/15/2022 - 4/11/2022**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: CO1333 - CODY/BRAUN &amp; ASSOCIATES INC.</b>					
CODY/BRAUN & ASSOCIATES I	5496	03/31/2022	PARKING LOT DESIGN	36-5-20-94600	9,100.00
<b>Vendor CO1333 - CODY/BRAUN &amp; ASSOCIATES INC. Total:</b>					<b>9,100.00</b>
<b>Vendor: CO6878-1 - COM ED</b>					
COM ED	1004-3/22	03/16/2022	DENNING PARK	01-6-10-88000	132.01
COM ED	1004-3/22	03/16/2022	GILBERT PARK	01-6-11-88000	66.66
COM ED	1004-3/22	03/16/2022	SEDGWICK PARK	01-6-12-88000	145.44
COM ED	1004-3/22	03/16/2022	GORDON PARK	01-6-14-88000	291.12
COM ED	1004-3/22	03/16/2022	WAIOLA PARK	01-6-15-88000	26.11
COM ED	1004-3/22	03/16/2022	SPRING PARK	01-6-18-88000	27.21
COM ED	1004-3/22	03/16/2022	REC CENTER	01-6-20-88000	2,604.57
COM ED	1004-3/22	03/16/2022	REC CENTER	11-6-20-88000	578.80
COM ED	1004-3/22	03/16/2022	DENNING PARK	13-6-10-88000	132.01
COM ED	1004-3/22	03/16/2022	GILBERT PARK	13-6-11-88000	66.66
COM ED	1004-3/22	03/16/2022	SEDGWICK PARK	13-6-12-88000	145.45
COM ED	1004-3/22	03/16/2022	GORDON PARK	13-6-14-88000	291.11
COM ED	1004-3/22	03/16/2022	WAIOLA PARK	13-6-15-88000	26.11
COM ED	1004-3/22	03/16/2022	REC CENTER	13-6-20-88000	2,604.57
<b>Vendor CO6878-1 - COM ED Total:</b>					<b>7,137.83</b>
<b>Vendor: CO6347 - COMCAST CABLE</b>					
COMCAST CABLE	INV0001295	03/12/2022	INTERNET SERVICE	01-5-00-67040	164.95
COMCAST CABLE	INV0001295	03/12/2022	INTERNET SERVICE	13-5-00-67040	164.95
<b>Vendor CO6347 - COMCAST CABLE Total:</b>					<b>329.90</b>
<b>Vendor: CO7226 - CONSTELLATION ENERGY</b>					
CONSTELLATION ENERGY	343397	03/25/2022	536 EAST AVE,	01-6-20-88100	817.30
CONSTELLATION ENERGY	343397	03/25/2022	536 EAST AVE,	01-6-20-88100	1,727.23
CONSTELLATION ENERGY	343397	03/25/2022	536 EAST AVE,	11-6-20-88100	383.82
CONSTELLATION ENERGY	343397	03/25/2022	536 EAST AVE,	13-6-20-88100	817.30
CONSTELLATION ENERGY	343397	03/25/2022	536 EAST AVE,	13-6-20-88100	1,727.23
<b>Vendor CO7226 - CONSTELLATION ENERGY Total:</b>					<b>5,472.88</b>
<b>Vendor: DD7123 - D &amp; D JANITORIAL INC</b>					
D & D JANITORIAL INC	30595	04/04/2022	CLEAN THE WOOD VINYL 2ND	01-6-00-81013	350.00
D & D JANITORIAL INC	30595	04/04/2022	CLEAN THE WOOD VINYL 2ND	13-6-00-81013	350.00
<b>Vendor DD7123 - D &amp; D JANITORIAL INC Total:</b>					<b>700.00</b>
<b>Vendor: CL6029 - DANIEL CLARKE</b>					
DANIEL CLARKE	INV0001298	03/28/2022	LG LIONS 5TH GRADE COACH	13-7-01-62000	200.00
<b>Vendor CL6029 - DANIEL CLARKE Total:</b>					<b>200.00</b>
<b>Vendor: DA8500 - DAVIS TREE CARE &amp; LANDSCAPE LLC</b>					
DAVIS TREE CARE & LANDSCA	15530	03/21/2022	GORDON PRIORITY TRIMS/RE	01-6-00-81023	1,475.00
<b>Vendor DA8500 - DAVIS TREE CARE &amp; LANDSCAPE LLC Total:</b>					<b>1,475.00</b>
<b>Vendor: DI7800 - DIRECT FITNESS SOLUTIONS</b>					
DIRECT FITNESS SOLUTIONS	0571805-IN	03/16/2022	INSTAL POP PIN ASSEMBLY FO	11-7-00-78000	163.00
<b>Vendor DI7800 - DIRECT FITNESS SOLUTIONS Total:</b>					<b>163.00</b>
<b>Vendor: DI7855 - DIRECTV</b>					
DIRECTV	X220315	03/15/2022	TV SERVICE IN FITNESS CENTE	11-5-00-67040	300.98
<b>Vendor DI7855 - DIRECTV Total:</b>					<b>300.98</b>
<b>Vendor: EV5988 - EVP ACADEMIES, LLC</b>					
EVP ACADEMIES, LLC	2083	03/31/2022	SPRING SESSION I CLASSES	13-7-01-62000	965.25
<b>Vendor EV5988 - EVP ACADEMIES, LLC Total:</b>					<b>965.25</b>
<b>Vendor: EY1000 - EYE IN THE SKY SURVEIL.</b>					
EYE IN THE SKY SURVEIL.	INV0001313	04/04/2022	APRIL SERVICE AGREEMENT/N	01-5-00-76500	989.00
EYE IN THE SKY SURVEIL.	INV0001313	04/04/2022	APRIL SERVICE AGREEMENT/N	01-6-00-81014	100.00
EYE IN THE SKY SURVEIL.	INV0001313	04/04/2022	APRIL SERVICE AGREEMENT/N	13-6-00-81014	100.00
<b>Vendor EY1000 - EYE IN THE SKY SURVEIL. Total:</b>					<b>1,189.00</b>

## Expense Approval Report

Payment Dates: 3/15/2022 - 4/11/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: FE9957 - FERGUSON FACILITIES SUPPLY #3400</b>					
FERGUSON FACILITIES SUPPLY	0426596	03/11/2022	12 BOTTLES SPARTAN COG DA	11-6-00-83010	106.14
<b>Vendor FE9957 - FERGUSON FACILITIES SUPPLY #3400 Total:</b>					<b>106.14</b>
<b>Vendor: BA2089 - FREYA E. CRAIG SMITH</b>					
FREYA E. CRAIG SMITH	2021-3.1FITA	03/13/2022	LGF GROUP X CLASS 2/28- MA	11-7-00-62100	2,582.00
FREYA E. CRAIG SMITH	2021-3.1RECA	03/13/2022	REC FIT WTR/SPR SESS II IST P	13-7-02-62000	2,651.21
FREYA E. CRAIG SMITH	2022-3.2FIT	03/27/2022	LGF GROUP X CLASSES MARC	11-7-00-62100	2,582.00
<b>Vendor BA2089 - FREYA E. CRAIG SMITH Total:</b>					<b>7,815.21</b>
<b>Vendor: BE1050 - JENNIFER BECHTOLD</b>					
JENNIFER BECHTOLD	INV0001303	04/04/2022	MILEAGE REIMBURSEMENT J	13-5-00-55014	310.64
<b>Vendor BE1050 - JENNIFER BECHTOLD Total:</b>					<b>310.64</b>
<b>Vendor: KC1010 - K.C. MECHANICAL INC</b>					
K.C. MECHANICAL INC	00982026	03/14/2022	SPRING START UP WINTERIZE	01-6-00-81045	3,550.00
K.C. MECHANICAL INC	00982026	03/14/2022	SPRING START UP WINTERIZE	13-6-00-81045	3,550.00
<b>Vendor KC1010 - K.C. MECHANICAL INC Total:</b>					<b>7,100.00</b>
<b>Vendor: MI5050 - KEVIN MILLER</b>					
KEVIN MILLER	INV0001312	04/05/2022	MILEAGE REIMBURSEMENT	13-5-00-55013	67.57
<b>Vendor MI5050 - KEVIN MILLER Total:</b>					<b>67.57</b>
<b>Vendor: KI5437 - KIDS FIRST SPORTS SAFETY INC</b>					
KIDS FIRST SPORTS SAFETY IN	INV0001299	03/29/2022	SPRING SESSION I MULTI SPO	13-7-01-62000	448.00
KIDS FIRST SPORTS SAFETY IN	INV0001299	03/29/2022	SPRING SESSION I TRACK & FI	13-7-01-62000	624.00
KIDS FIRST SPORTS SAFETY IN	INV0001299	03/29/2022	SPRING SESSION I BASKETBAL	13-7-01-62000	816.00
KIDS FIRST SPORTS SAFETY IN	INV0001299	03/29/2022	SPRING SESSIN I FLAG FOOTB	13-7-01-62000	1,142.40
<b>Vendor KI5437 - KIDS FIRST SPORTS SAFETY INC Total:</b>					<b>3,030.40</b>
<b>Vendor: KO3000 - KONICA MINOLTA</b>					
KONICA MINOLTA	39728528	03/31/2022	COPIER LEASE	01-6-00-81031	173.50
KONICA MINOLTA	39728528	03/31/2022	COPIER LEASE	13-6-00-81031	173.50
<b>Vendor KO3000 - KONICA MINOLTA Total:</b>					<b>347.00</b>
<b>Vendor: HA5560 - LEANNA HARTUNG</b>					
LEANNA HARTUNG	INV0001305	03/28/2022	MILEAGE REIMBURSEMENT	12-7-00-55012	137.77
<b>Vendor HA5560 - LEANNA HARTUNG Total:</b>					<b>137.77</b>
<b>Vendor: PE1326 - MARTIN PETERSEN COMPANY INC</b>					
MARTIN PETERSEN COMPANY	SM21065-4	03/09/2022	SERVICE CONTRACT 4 OF 4	01-6-00-81010	1,428.00
MARTIN PETERSEN COMPANY	SM21065-4	03/09/2022	SERVICE CONTRACT 4 OF 4	13-6-00-81010	1,428.00
MARTIN PETERSEN COMPANY	S35437	03/16/2022	REC CTR FRONT OFFICE STAT	01-6-00-81010	214.00
MARTIN PETERSEN COMPANY	S35437	03/16/2022	REC CTR FRONT OFFICE STAT	13-6-00-81010	214.00
<b>Vendor PE1326 - MARTIN PETERSEN COMPANY INC Total:</b>					<b>3,284.00</b>
<b>Vendor: SE1420 - MELISSA SEABERG</b>					
MELISSA SEABERG	INV0001306	04/05/2022	MILEAGE REIMBURSEMENT	12-7-00-55012	221.99
<b>Vendor SE1420 - MELISSA SEABERG Total:</b>					<b>221.99</b>
<b>Vendor: ME5200 - MELVIN PLUMBING SERVICES INC</b>					
MELVIN PLUMBING SERVICES	0-20	03/10/2022	REPAIR GORDON PK DRINKIN	01-6-00-81042	358.50
MELVIN PLUMBING SERVICES	0-20	03/10/2022	REPAIR GORDON PK DRINKIN	13-6-00-81042	358.50
MELVIN PLUMBING SERVICES	0-21	03/10/2022	REPAIR GILBERT PK BOYS WAS	01-6-00-81042	573.00
MELVIN PLUMBING SERVICES	0-21	03/10/2022	REPAIR GILBERT PK BOYS WAS	13-6-00-81042	573.00
<b>Vendor ME5200 - MELVIN PLUMBING SERVICES INC Total:</b>					<b>1,863.00</b>
<b>Vendor: NA4980 - NAPA AUTO PARTS</b>					
NAPA AUTO PARTS	64550422	03/31/2022	VEHICLE PARTS	01-6-00-82010	194.56
NAPA AUTO PARTS	64550422	03/31/2022	VEHICLE PARTS	13-6-00-82010	194.57
NAPA AUTO PARTS	645504222	03/31/2022	EQUIPMENT PARTS	01-6-00-82011	194.56
NAPA AUTO PARTS	645504222	03/31/2022	EQUIPMENT PARTS	13-6-00-82011	194.57
<b>Vendor NA4980 - NAPA AUTO PARTS Total:</b>					<b>778.26</b>
<b>Vendor: NI6060 - NICOR GAS CO.</b>					
NICOR GAS CO.	INV0001296	03/13/2022	DENNING 4903 WILLOW SPRI	01-6-10-88100	176.02
NICOR GAS CO.	INV0001296	03/13/2022	DENNING 4903 WILLOW SPRI	13-6-10-88100	176.02
NICOR GAS CO.	INV0001300	03/20/2022	GILBERT 55 N. GILBERT	01-6-11-88100	91.83

## Expense Approval Report

Payment Dates: 3/15/2022 - 4/11/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
NICOR GAS CO.	INV0001300	03/20/2022	SEDGWICK 600 E 48TH	01-6-12-88100	215.60
NICOR GAS CO.	INV0001300	03/20/2022	COM. CTR. 200 WASHINGTON	01-6-13-88100	170.92
NICOR GAS CO.	INV0001300	03/20/2022	GORDON 90 LOCUST	01-6-14-88100	25.87
NICOR GAS CO.	INV0001300	03/20/2022	GILBERT 55 N. GILBERT	13-6-11-88100	91.83
NICOR GAS CO.	INV0001300	03/20/2022	SEDGWICK 600 E 48TH	13-6-12-88100	215.59
NICOR GAS CO.	INV0001300	03/20/2022	COM. CTR. 200 WASHINGTON	13-6-13-88100	170.93
NICOR GAS CO.	INV0001300	03/20/2022	GORDON 90 LOCUST	13-6-14-88100	25.87
<b>Vendor NI6060 - NICOR GAS CO. Total:</b>					<b>1,360.48</b>
<b>Vendor: NO1234 - NOVENTECH INC.</b>					
NOVENTECH INC.	14101	03/14/2022	SERVER MIGRATION	36-5-00-91903	1,380.00
NOVENTECH INC.	14224	04/01/2022	COMPUTER SUPPORT ADMIN	01-5-00-68020	482.67
NOVENTECH INC.	14224	04/01/2022	COMPUTER SUPPORT ADMIN	11-5-00-68020	107.41
NOVENTECH INC.	14224	04/01/2022	COMPUTER SUPPORT ADMIN	12-7-00-68012	322.25
NOVENTECH INC.	14224	04/01/2022	COMPUTER SUPPORT ADMIN	13-5-00-68020	482.67
<b>Vendor NO1234 - NOVENTECH INC. Total:</b>					<b>2,775.00</b>
<b>Vendor: PD0332 - P.D.R.M.A.</b>					
P.D.R.M.A.	0322083H	03/31/2022	LIFE/EAP/PAYROLL LIABILITY	01-21400	25,978.37
P.D.R.M.A.	0322083H	03/31/2022	LIFE/EAP/PAYROLL LIABILITY	01-5-00-53001	42.43
P.D.R.M.A.	0322083H	03/31/2022	LIFE/EAP/PAYROLL LIABILITY	11-5-00-53001	5.65
P.D.R.M.A.	0322083H	03/31/2022	LIFE/EAP/PAYROLL LIABILITY	12-7-00-53001	11.30
P.D.R.M.A.	0322083H	03/31/2022	LIFE/EAP/PAYROLL LIABILITY	13-5-00-53001	42.43
<b>Vendor PD0332 - P.D.R.M.A. Total:</b>					<b>26,080.18</b>
<b>Vendor: PI5185 - PITNEY BOWES FINANCIAL</b>					
PITNEY BOWES FINANCIAL	3105423985	03/22/2022	POSTAGE MACHINE RENTAL	01-5-00-76015	79.53
PITNEY BOWES FINANCIAL	3105423985	03/22/2022	POSTAGE MACHINE RENTAL	13-5-00-76015	79.53
<b>Vendor PI5185 - PITNEY BOWES FINANCIAL Total:</b>					<b>159.06</b>
<b>Vendor: PO5960 - POMP'S TIRE SERVICE, INC</b>					
POMP'S TIRE SERVICE, INC	4700866678	03/18/2022	DUMP TRUCK BACK TIRE	01-6-00-82011	191.71
POMP'S TIRE SERVICE, INC	4700866678	03/18/2022	DUMP TRUCK BACK TIRE	13-6-00-82011	191.71
<b>Vendor PO5960 - POMP'S TIRE SERVICE, INC Total:</b>					<b>383.42</b>
<b>Vendor: PR1660 - PRESHRED SECURITY</b>					
PRESHRED SECURITY	990112857	03/25/2022	RECORDS RETENTION SHRED	01-5-00-61013	560.00
<b>Vendor PR1660 - PRESHRED SECURITY Total:</b>					<b>560.00</b>
<b>Vendor: QU5069 - QUILL CORPORATION</b>					
QUILL CORPORATION	23587395	03/07/2022	DESK SUPPLIES/KLEENEX	01-5-00-73023	29.40
QUILL CORPORATION	23587395	03/07/2022	DESK SUPPLIES/KLEENEX	12-7-00-79000	66.86
QUILL CORPORATION	23587395	03/07/2022	DESK SUPPLIES/KLEENEX	13-5-00-73023	29.41
QUILL CORPORATION	23920714	03/21/2022	PAPER/DESK SUPPLIES	01-5-00-73010	70.15
QUILL CORPORATION	23920714	03/21/2022	PAPER/DESK SUPPLIES	01-5-00-73023	0.72
QUILL CORPORATION	23920714	03/21/2022	PAPER/DESK SUPPLIES	13-5-00-73010	70.15
QUILL CORPORATION	23920714	03/21/2022	PAPER/DESK SUPPLIES	13-5-00-73023	0.72
<b>Vendor QU5069 - QUILL CORPORATION Total:</b>					<b>267.41</b>
<b>Vendor: OC0650 - RAYMOND K OCHROMOWICZ</b>					
RAYMOND K OCHROMOWICZ	INV0001301	03/25/2022	RISK MANAMENT SERVICES	16-5-00-61220	1,253.50
RAYMOND K OCHROMOWICZ	INV0001301	03/25/2022	RISK MANAMENT SERVICES	18-5-00-61220	417.83
<b>Vendor OC0650 - RAYMOND K OCHROMOWICZ Total:</b>					<b>1,671.33</b>
<b>Vendor: RO6010 - ROCK 'n' KIDS INC</b>					
ROCK 'n' KIDS INC	LAGFQII22	03/17/2022	TOT ROCK WS SESSION 02	13-7-05-62000	297.50
ROCK 'n' KIDS INC	LAGFQII22	03/17/2022	KID ROCK WS SESSION 02	13-7-05-62000	255.00
<b>Vendor RO6010 - ROCK 'n' KIDS INC Total:</b>					<b>552.50</b>
<b>Vendor: SH0980 - SHAW MEDIA</b>					
SHAW MEDIA	1968705	03/24/2022	BUDGET HEARING	01-5-00-69010	40.39
SHAW MEDIA	1968705	03/24/2022	BUDGET HEARING	13-5-00-69010	40.39
SHAW MEDIA	1971692	03/31/2022	TURF APPLICATION	01-5-00-69010	31.55
SHAW MEDIA	1971692	03/31/2022	TURF APPLICATION	13-5-00-69010	31.55
<b>Vendor SH0980 - SHAW MEDIA Total:</b>					<b>143.88</b>

Expense Approval Report

Payment Dates: 3/15/2022 - 4/11/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: SI1499 - SIMPLE SANITATION</b>					
SIMPLE SANITATION	20641	04/05/2022	DENNING 1 STD UNIT	01-6-00-81022	100.00
SIMPLE SANITATION	20641	04/05/2022	DENNING 1 ADA UNIT	18-6-00-81022	25.00
SIMPLE SANITATION	20642	04/05/2022	GILBERT 1 STD UNIT	01-6-00-81022	140.00
SIMPLE SANITATION	20642	04/05/2022	GILBERT 1 ADA UNIT	18-6-00-81022	40.00
SIMPLE SANITATION	20643	04/05/2022	GORDON 2 STD UNIT	01-6-00-81022	280.00
SIMPLE SANITATION	20644	04/05/2022	SEDGWICK 1 STD UNITS LITTL	01-6-00-81022	160.00
SIMPLE SANITATION	20644	04/05/2022	SEDGWICK 3 STD UNITS	01-6-00-81022	565.00
SIMPLE SANITATION	20644	04/05/2022	SEDGWICK 1 ADA UNIT WITH	18-6-00-81022	40.00
SIMPLE SANITATION	20645	04/05/2022	SPRING SCHOOL 1 STD UNITS	01-6-00-81022	100.00
SIMPLE SANITATION	20646	04/05/2022	WAIOLA 1 STD. UNIT	01-6-00-81022	100.00
SIMPLE SANITATION	20646	04/05/2022	WAIOLA 1 ADA UNIT	18-6-00-81022	25.00
<b>Vendor SI1499 - SIMPLE SANITATION Total:</b>					<b>1,575.00</b>
<b>Vendor: SP5010 - SPRINT</b>					
SPRINT	334991157-093	03/21/2022	GORDON PARK WIFI	01-5-00-67011	19.34
SPRINT	334991157-093	03/21/2022	GORDON PARK WIFI	13-5-00-67011	19.34
<b>Vendor SP5010 - SPRINT Total:</b>					<b>38.68</b>
<b>Vendor: TE1715 - TENNANT SALES</b>					
TENNANT SALES	918564802	03/08/2022	TENNANTS PARTS/REPAIRS FL	01-6-00-81043	874.61
TENNANT SALES	918564802	03/08/2022	TENNANTS PARTS/REPAIRS FL	13-6-00-81043	874.61
<b>Vendor TE1715 - TENNANT SALES Total:</b>					<b>1,749.22</b>
<b>Vendor: CH3050 - TERESA CHAPMAN</b>					
TERESA CHAPMAN	INV0001297	02/28/2022	DINO DIG EGGS/LUCKY LEPRE	13-7-03-79000	21.99
TERESA CHAPMAN	INV0001297	02/28/2022	DINO DIG EGGS/LUCKY LEPRE	13-7-03-79000	7.43
TERESA CHAPMAN	INV0001297	02/28/2022	DINO DIG EGGS/LUCKY LEPRE	13-7-03-79000	33.98
<b>Vendor CH3050 - TERESA CHAPMAN Total:</b>					<b>63.40</b>
<b>Vendor: WT6333 - THE WT GROUP LLC</b>					
THE WT GROUP LLC	52200014-01	03/01/2022	ALTA SURVERY FOR 511 COSSI	36-5-00-94650	2,000.00
<b>Vendor WT6333 - THE WT GROUP LLC Total:</b>					<b>2,000.00</b>
<b>Vendor: LA5005 - U.S.POSTMASTER</b>					
U.S.POSTMASTER	INV0001282	03/22/2022	PERMIT FOR SUMMER 2022	01-5-00-76011	876.75
U.S.POSTMASTER	INV0001282	03/22/2022	PERMIT FOR SUMMER 2022	13-5-00-76011	876.75
<b>Vendor LA5005 - U.S.POSTMASTER Total:</b>					<b>1,753.50</b>
<b>Vendor: VI5006 - VILLAGE OF LA GRANGE</b>					
VILLAGE OF LA GRANGE	3500-322	03/18/2022	GILBERT TENNIS COURTS	01-6-11-88200	37.30
VILLAGE OF LA GRANGE	3500-322	03/18/2022	GILBERT TENNIS COURTS	13-6-11-88200	37.30
VILLAGE OF LA GRANGE	4500-.322	03/18/2022	DENNING BUILDING	01-6-10-88200	78.64
VILLAGE OF LA GRANGE	4500-.322	03/18/2022	DENNING BUILDING	13-6-10-88200	78.64
VILLAGE OF LA GRANGE	6200-322	03/18/2022	SPRING FOUNTAIN	01-6-18-88200	31.52
VILLAGE OF LA GRANGE	6200-322	03/18/2022	SPRING FOUNTAIN	13-6-18-88200	31.53
VILLAGE OF LA GRANGE	6600-322	03/18/2022	GILBERT BUILDING	01-6-11-88200	37.30
VILLAGE OF LA GRANGE	6600-322	03/18/2022	GILBERT BUILDING	13-6-11-88200	37.30
VILLAGE OF LA GRANGE	6800-322	03/18/2022	GILBERT HYDRANT	01-6-11-88200	31.52
VILLAGE OF LA GRANGE	6800-322	03/18/2022	GILBERT HYDRANT	13-6-11-88200	31.53
VILLAGE OF LA GRANGE	7931	03/29/2022	VILLAGE ELEVATOR INSPECTIO	01-6-00-81017	25.00
VILLAGE OF LA GRANGE	7931	03/29/2022	VILLAGE ELEVATOR INSPECTIO	13-6-00-81017	25.00
<b>Vendor VI5006 - VILLAGE OF LA GRANGE Total:</b>					<b>482.58</b>
<b>Grand Total:</b>					<b>119,364.06</b>

# Section 4



# STAFF REPORTS

**Park District of La Grange**  
**April 2022**  
**Board Report**  
**Jenny Bechtold**  
**Executive Director**

- Cody/Braun & Associates continue working on the drawings for the 610 East Avenue property. They will provide a brief presentation of the most up to date drawings at our April board meeting, along with a Q & A from the Board. Copies of the drawings can be found in the front folder pocket of your board packet hard copy, while the digital display will be under tab 2, Communication & FOIA.
- We continue the market watch on natural gas, as our current agreement expires June 30, 2022. Our current rate per our agreement is \$0.3134 and current market rates are hovering around \$0.52. We will continue to monitor in hopes the prices decrease moving into spring.
- We have received a permit from the Village for the aboveground gas tanks. Chris Finn, Superintendent of Facilities, is working with the contractors to manage the work. Once the aboveground tanks are installed, we will contact TriCore Environmental for the removal of the underground gas tanks.
- Staff have been in communication with DeSitter Flooring and are exploring a new Banquet Facility Sponsorship Agreement. We will continue to work through the process and keep the Board informed.
- Staff's persistence with Johnson Controls Security Solutions with the contracts presented at the last meeting for wireless radio fire connectivity was successful. Johnson Controls Security Solutions did strike the statements regarding subrogation. Both PDRMA (Park District Risk Management Agency), as well as Ancel Glink, were pleased with the updates and felt comfortable with the District entering the contracts. The District signed the contracts on March 30, 2022.

- Claudia Galla, Parks Foreperson, and I have been working on our Urban and Community Forestry Grant. I emailed the Board our Urban Forestry Tree Management Plan in the beginning of April. The document is an 86-page document and will be presented for approval, along with the remaining grant documents, at our May board meeting. We wanted to give the Board ample time to review and ask any questions prior to the next board meeting.
- Staff requests the Board bring their calendars/availability to the next board meeting so we can look at scheduling a special board meeting which would entail a bus tour of some of our parks and facilities.

**Park District of La Grange  
April 2022  
Board Report**

**Leynette Kuniej  
Superintendent of Finance**

- We have received 93% of the first installment of the 2021 tax levy. This is 10% more than the percentage received last year at this time. The balance still owed on this first installment is \$116,417. Revenue from this tax levy will not be recognized as income until the next fiscal year beginning May 1st. However, it is reflected in our cash total.
- Total cash available as of March 31st was \$7,300,667. This includes \$1,614,419 of 2021 tax receipts and \$2,390,966 which is allocated for capital projects.
- As of March 31st, revenue exceeds expenditures by \$1,051,673. However, April will be a three-payroll month because of the way the pay dates fall. Traditionally, we spend more in April than we receive in revenue because we are gearing up for summer.
- The Budget and Appropriation Ordinance for the fiscal year ending April 30, 2023 has been updated and is ready for board approval. Please see my memo on the changes that were made. The ordinance also incorporates a provision for capital spending transfers.
- I have completed the workmen's compensation audit, an asset inventory for insurance coverage, and business interruption insurance worksheets for PDRMA.
- On March 25<sup>th</sup>, we shred approximately 200 boxes of records which the State of Illinois approved for destruction. A big thank you to Terri and the maintenance staff for facilitating this project.
- I am in the process of establishing the annual financial audit schedule with Lauterbach and Amen LLP. The preliminary field work is currently scheduled to begin on May 23rd and the actual audit in mid-June.

**Park District of La Grange  
April 2022  
Board Report**

**Kevin Miller  
Superintendent of Recreation**

- Registration for summer programs opened to residents on April 6<sup>th</sup>. Non-resident registration is set to open on April 13<sup>th</sup>. Postcards were sent to residents promoting the summer brochure and included QR codes to the brochure and online registration. Summer program highlights include yearly staples such as Movie in the Park, Father & Kids First Flight, Chicago White Sox Baseball Camps, and our various specialty youth camps. New programs and events include the Tiny Tot Triathlon, STEAM Camps, Build Your Own Mini Fairy Garden, Busy Bees, Bingo & Baseball Trip, and Family Yoga Celebration of Summer, among others.
- Summer Day Camp preparations are continuing. Kevin has been conducting camp staff interviews and will continue with those into early May. Teresa and Andrea are booking field trips and in-house entertainment for their camps. Camp Counselor training materials will begin to be developed in late April. Below is a breakdown of current camp enrollments as of April 5<sup>th</sup>.

Week	Camp Mighty Munchkins (Full Day for 4-6yr olds, max 18 campers)	Camp Quest Juniors (Full Day for 7-9yr olds, max 24 campers)	Camp Quest Seniors (Full Day for 10-12yr olds, max 12 campers)	Camp-A-Palooza (Half Day for 5-10yr olds, max 20 campers)
1	18	20	4	2
2	18	23	9	2
3	18	24	8	3
4	18	22	5	2
5	18	17	2	3
6	19	20	8	3
7	19	19	7	2
8	19	18	7	2
9	19	22	7	3
Total	166/162 102%	185/216 86%	57/108 53%	22/180 12%

\*Camp Mighty Munchkins weeks 6 through 9 went over the maximum to accommodate a sibling that was waiting approval of an age override.

- The winter session of the Youth Developmental League and the travel basketball season officially ended the weekend of March 19<sup>th</sup> and 20<sup>th</sup>. Zach Price is working on sending out surveys to participants and coaches as well as conducting post-season

inventory of the equipment to finalize the replacement plan that was established as FY 21/22 Goal and Objective.

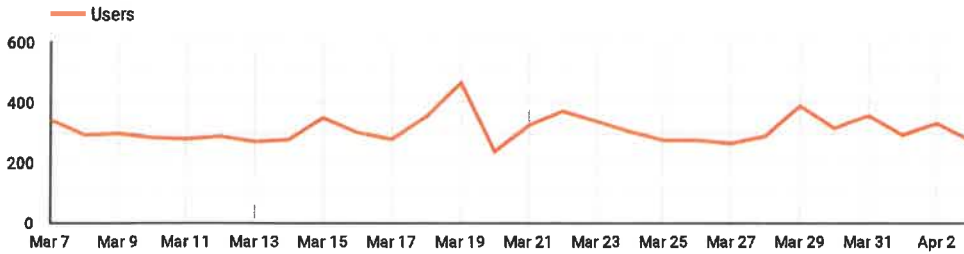
- Winter session of athletic classes have come to an end. We had continued success with Sunday Kid's First programs, Martial Arts classes and Gymnastics classes. Spring classes are currently underway. We have seen a significant increase in pickleball enrollment (23 total participants over three classes) Due to the popularity we added the third class to accommodate the waitlisted participants. Saturday All Star Sports classes have also shown strong enrollment numbers with 36 kids enrolled between the three classes.
- Learning Ladders Preschool 2022-2023 school year registration has been stagnant as we are still at 57/156 spots filled (37%) and four classes guaranteed to run with a fifth class needing one more registrant to reach the minimum enrollment.
- Preschool is prepping for the end of the school year with staff working on spring assessments and end of year festivities, along with graduation. Preschool graduation is set for May 5<sup>th</sup>.
- The Touch-A-Truck event took place on Saturday, March 19<sup>th</sup>. It was a cold and rain filled day but that did not stop people from attending. We had approximately 350 people the event, that included vehicles from the La Grange Fire Department & Police Department, a crane, school bus, PDLG bus and skid steer. Breakfast with the Bunny was also a success on Sunday, April 3<sup>rd</sup>. The event sold out 50 people in attendance.
- Andrea Weismantel is wrapping up her Easter events the weekend of April 8<sup>th</sup> and 9<sup>th</sup> with the Tween Flashlight Egg Hunt (sold out) on the 8<sup>th</sup>, along with our Annual Egg Hunt the 9<sup>th</sup> at Sedgwick Park. New this year is a Easter Egg Crawl for children under 14 months of age (14 out of 25 enrolled) and a Doggie Easter Egg Hunt (24 out of 25 enrolled) that will take place immediately following the Annual Egg Hunt.
- Kevin Miller has been conducting interviews, along with Andrea Weismantel, for the Marketing and Sponsorship Coordinator. First and second round interviews are going through the week of April 11<sup>th</sup>. Our anticipated start for this position is early May.
- Kevin Miller and Ray Ochromowicz have scheduled our annual spring CPR/AED/First Aid classes. We will be hosting 4-6 classes between April to certify approximately 26 current staff and 15-20 seasonal staff.

- The Park District is once again the presenting sponsor for the LGBA Summer Art Project. This will be our 4<sup>th</sup> year as the presenting sponsor. The project this year is a rain barrel. Leanna Hartung and Melissa Seasberg will be designing the rain barrel that will be showcased in Downtown La Grange this summer and auctioned off at the West End Art Festival in September.
- Mail Chimp 5,366 subscribers as of April 1, 2022 compared to 5,176 subscribers at this time last year.
- Following this report of the Google Analytics Report for March 5th through April 3rd, 2022.

# PDLG Audience Overview

Continent ▾ Region ▾ Channel ▾ Device ▾ Mar 5, 2022 - Apr 3, 2022 ▾

## Your audience at a glance



Users  
**6,837**



New Users  
**6,148**



Number of Sessions per User  
**1.48**



Sessions  
**10,142**



Pageviews  
**22,606**



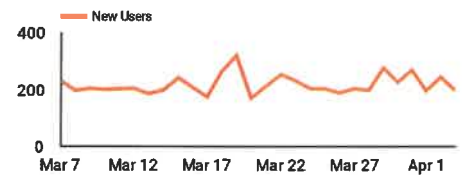
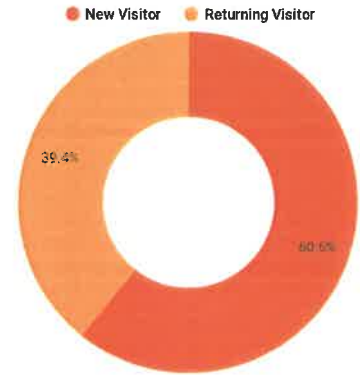
Pages / Session  
**2.23**



Avg. Session Duration  
**00:01:41**

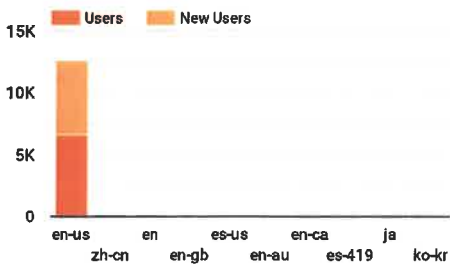


Bounce Rate  
**53.26%**



## Let's learn a bit more about your users!

### Pages



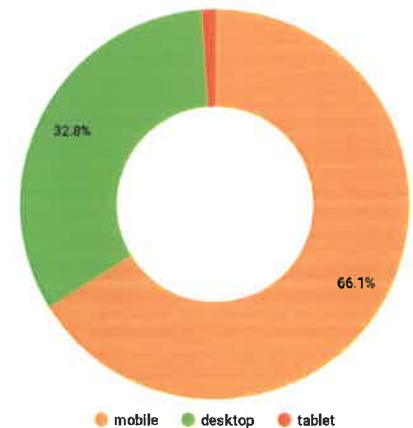
Page	Users
1. /	3,782
2. /parks-and-facilities/recreation-center	930
3. /la-grange-fitness/fitness-center-infor...	631
4. /facility-rentals/party-room-rentals	516
5. /our-programs	492
6. /parks-and-facilities/locations	435
7. /new-events	433
8. /our-programs/athletics	396
9. /new-events/calendar	361
10. /our-programs/early-childhood-youth...	358

### City Demographics



City	Users	New Users
1. Chicago	1,995	1,653
2. La Grange	1,534	1,230
3. Brookfield	696	569
4. Berwyn	185	153
5. Western Springs	138	97
6. Burr Ridge	125	103
7. (not set)	120	110

### What device are people using?



Device	Users	New Users
1. mobile	4,528	4,213
2. desktop	2,244	1,863
3. tablet	76	72

**Park District of La Grange**  
**April 2022**  
**Board Report**  
**Dom Adjoumani**  
**Fitness Supervisor**

- La Grange Fitness had 127 new members join during the month of March 2022. We currently have 1,794 members through March 31<sup>st</sup>, 2022, compared to 1,580 as of March 31<sup>st</sup>, 2021 (an increase of 214 members). During the month of March, we had 31 cancellation requests, 3 members requested a hold, as well as 2 annual memberships expired and 3 cancelled.
- The month of March brought in 1,016 group fitness participants. The group fitness classes have an average of 203 participants per week and an average of 7 participants per class.
- We had 7,694 visits by fitness members, during the month of March 2022, compared to 6,266 during March 2021, an increase of 1,428 visits. We had 46 guest visits bringing in \$460 in revenue.
- The personal training department brought \$2,135 for March. We had 56 personal training sessions during the month of March 2022 compared to 54 sessions in March 2021.
- April of 2022 we will be launching our *Spring into Fitness* personal training promotion. Offering members two personal training sessions for \$80.
- During the Month of March, we offered students, on spring break, our *One-week Student Special*; \$25 for a week pass. Seven students signed up bringing in \$175 in revenue.
- March of 2022, we launched our membership re-activation promotion. Waiving the enrollment fee for former members who wanted to re-activate their membership. We were able to sign-up 30 members with this promo. Making up about 23% of our new memberships for the month of March.
- April 13<sup>th</sup> from 4:00PM to 7:00PM, we will be hosting an open house. Giving non-members the opportunity to use the fitness facility and try sample group fitness classes free of charge.

- April 24<sup>th</sup> La Grange Fitness will be participating in the La Grange Business Association, *Earth Day in Motion Event*. We will be hosting the event at Gordon Park. We will also have a table at the event offering flyers, merch and day passes. In addition, Our Personal Trainer Cindy McAuliffe will be leading the cool down exercises to wrap up the event.

**Park District of La Grange  
April 2022  
Board Report**

**Leanna Hartung  
Superintendent BASE**

- Summer Camp registration is going well at Denning. All weeks are full except July 11<sup>th</sup> -15<sup>th</sup> , 5 spots open. Forest Road is slowly receiving registrations. Camp information is posted on the BASE and SD102 website, in BASE newsletters, posted at the BASE locations, multiple emails have been sent to parents by us and SD102. We will continue to market and recruit for camp weekly. See charts below for camp numbers.
- BASE 2022-2023 registration is going great. Three schools have waitlists, two almost to capacity. See charts below.
- The BASE staff finished their AFC/DCFS (Illinois Action For Children) and PDRMA cybersecurity trainings March 31<sup>st</sup>.
- SFX reached out to me regarding the 2022-23 school year and providing Before and After School Care. We have had discussions regarding moving forward with this process.
- I have been finishing the weekly camp lesson plans, finalizing the camp field trips and the staffing plan for camp.
- We have hired and are training a new staff for the Supervisor position at Forest Road School.

**Registration for 2022-23 School Year**

School	Covid Capacity VS Non-covid Capacity	Currently Registered	Waitlist
Barnsdale	40/50	40	17
Cossitt	50/85	50	37
Congress Park	50/75	39	
Forest Road	50/85	42	
Ogden	75/100	75	33
<b>Total</b>	<b>265/395</b>	<b>246</b>	<b>87</b>

**\*\*Capacity depends on any restrictions in place August 2022**

**Denning Park Camp**

Location 8am-3pm	Capacity/# Registered Total Capacity 25	Waitlist
Week 1	25	2
Week 2	25	1
Week 3	25	2
Week 4	20	0
Week 5	25	0
Week 6	25	3
Week 7	25	2
Week 8	25	4

### **Forest Road Summer School Summer Camp**

Week 11:30am-3pm	Capacity/# Registered Total Capacity 35
Week 1	6
Week 2	6
Week 3	6
Week 4	6
Week 5	5

### **Forest Road Summer Camp**

Week 8am-3pm	Capacity/# Registered
Week 1	4
Week 2	4
Week 3	3
Week 4	3
Week 5	5

### **After Care Numbers FR Summer School**

Week 3pm-5pm	# Registered
Week 1	6
Week 2	6
Week 3	6
Week 4	6
Week 5	5

**After Care Number FR Summer Camp**

Week 3pm-5pm	# Registered
Week 1	4
Week 2	4
Week 3	3
Week 4	3
Week 5	5

**After Care Numbers Denning Summer Camp**

Week 3pm-5pm	# Registered
Week 1	22
Week 2	21
Week 3	21
Week 4	17
Week 5	20
Week 6	20
Week 7	18
Week 8	21

**Park District of La Grange**  
**April 2022**  
**Board Report**

**Chris Finn**  
**Superintendent of Facilities**  
**Facilities Department**

- The recreation center continues to have consistently 5-6 rentals on Saturdays and Sundays; for March April and May in the multi-purpose rooms and banquet room. Spring break week the playground was very busy the gym was not as busy.
- We continue to get several rental requests for the parks. We are getting requests for individual, group, church, and organizations rentals.
- Linda completed the online Illinois Attorney General FOIA training certification.
- I have been working with Claudia and the Maintenance Department to get the fields all set for the soccer groups and the baseball organizations. Most user groups will be getting on the fields in mid-April barring field conditions some baseball and soccer practices have started already. We did close two soccer fields for 2022; they are Gilbert Park and the main soccer field at Sedgwick Park. The maintenance department did over seed the fields we are resting and a few smaller fields that a few bad areas and they will be filling in holes/low spots in the fields and put seed down when it dries up. All turf has been fertilized for the spring.
- I have been in contact with all of the users groups about start times and field conditions. It has been a wet start to April and groups have been told to stay off fields. I stay in close communication with the groups in the early part of their seasons as field conditions can change often. I am working with the user groups and Madonna for field permits. With Little League doing work to the Sedgwick Park fields I have been talking to them about the start of work and what they need from the Park District.
- The last of the capital projects for the 2021/2022 budget was completed and that was a new furnace at the Community Center.

## **Rental Information-March 2022**

### **Recreation Center Room Rentals March 2022:**

Rentals- 40 total rentals from (8 La Grange, 7 Chicago, 4 La Grange Park, 2 Brookfield, 2 La Grange Highlands, and one each from Lyons, Hinsdale, Westmont, Lake Zurich, Westchester, Berwyn, Summit, Alsip, Addison, Cicero, Aurora, Glendale Heights, Orland Park, Palos Hills, Romeoville, and Forest Park.)

Total Fees March 2022 -\$16,237

Rooms: 108/109- 6 rentals

105/106- 8 rentals

108- 3 rental

105- 8 rental

112- 7 rentals

109- 0 rental

102- 2 rentals

106- 1 rental

Banquet- 5 rentals

Parties with exclusive playground rental included- 25

### **Outdoor Rentals March 2022:**

Rentals- 1 (La Grange)

Park- Denning

Total Fees- \$120

### **Community Center Rentals March 2022:**

Rentals- 3 total rentals from (2 La Grange, and 1 Lockport)

Total Fees- \$643

### **Court Rentals February 2022:**

Rentals- 3 (2 La Grange, and 1 La Grange Park)

Total Fees- \$195

All the above information is based on individual rentals, not multi-date, repeat rentals from teams/organizations.

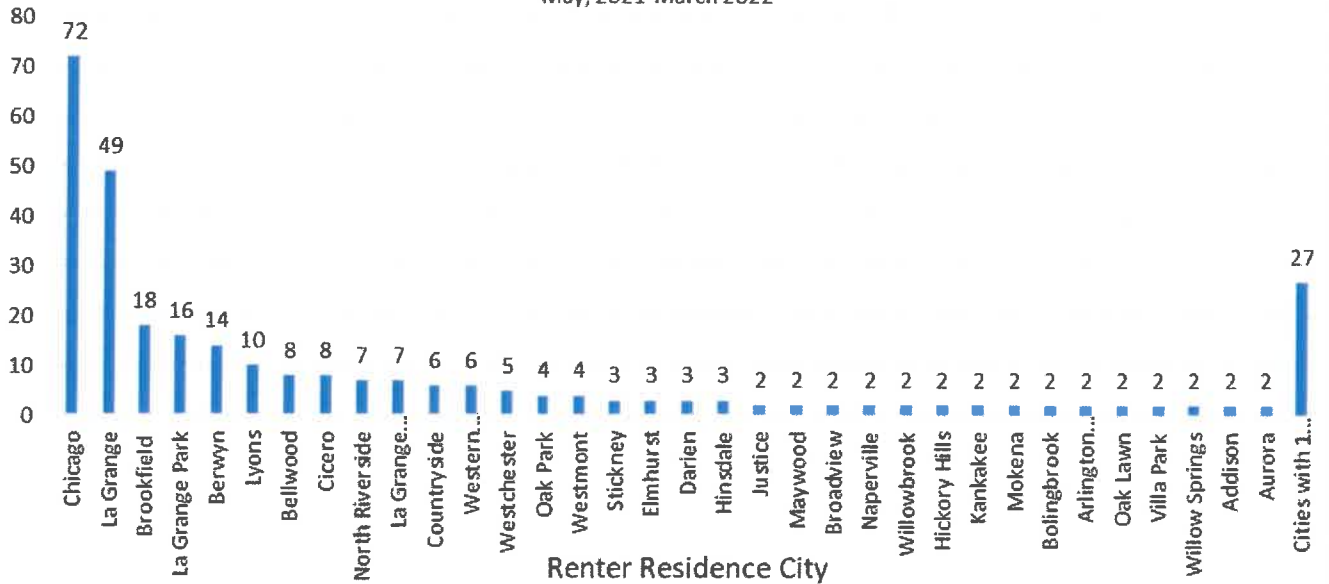
## YTD Rental Information May 2021-March 2022

### Recreation Center Rentals

There has been a total of 304 rentals for the Recreation Center rooms between May 2021 and March 2022. The total fees collected May 2021-March 2022 equals \$113,165 The following charts display the number of parties by the renter locations and by the rooms reserved.

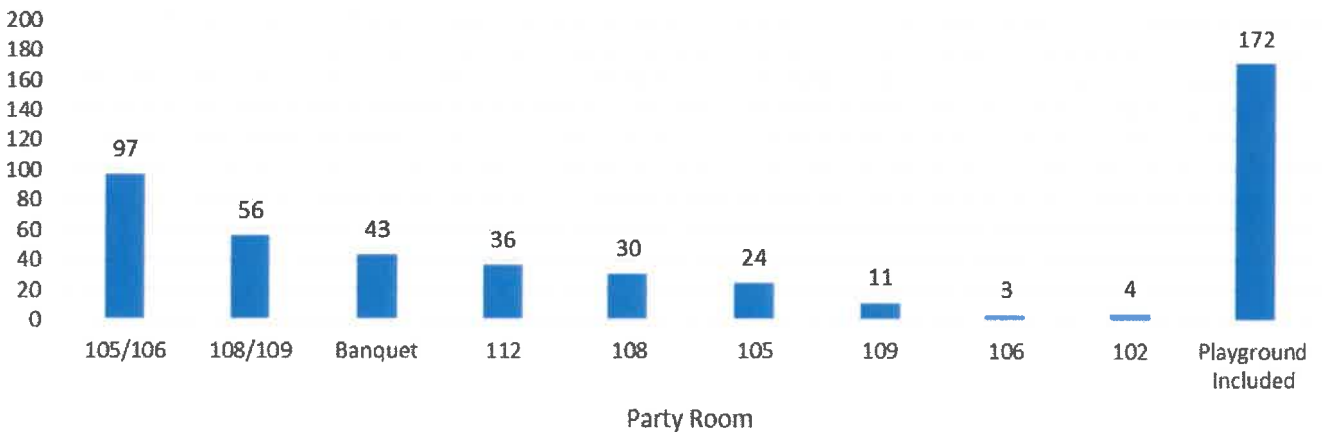
#### YTD Parties by Renter Location

May, 2021-March 2022



#### YTD Parties by Room

May 2021-March 2022



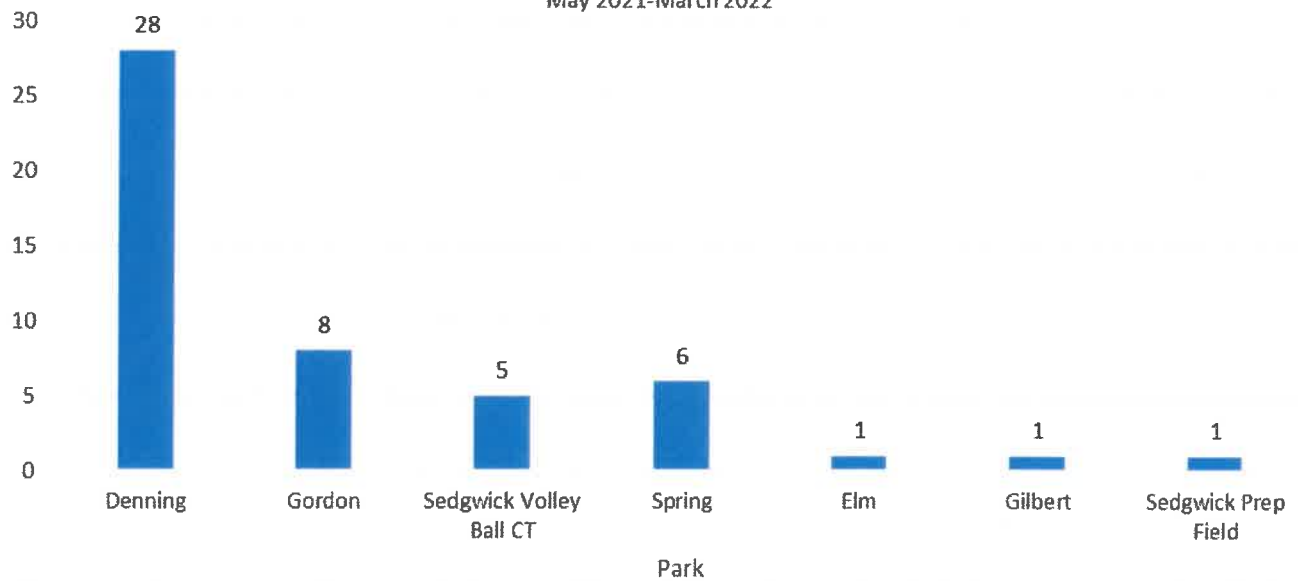
## Outdoor Rentals

There has been a total of 50 rentals for outdoor facilities and park shelters May 2021-March 2022. The total fees collected May 2021-March 2022 for outdoor rentals equals \$5610. The following charts display the number of rentals by renter locations and by the parks reserved. This information is based on individual rentals. It does not include the field rentals by organizations which include multiple dates over several months of use (example-AYSO soccer field rentals are not included in these graphs).

### YTD Outdoor Park Rentals by Renter Location May 2021-March 2022

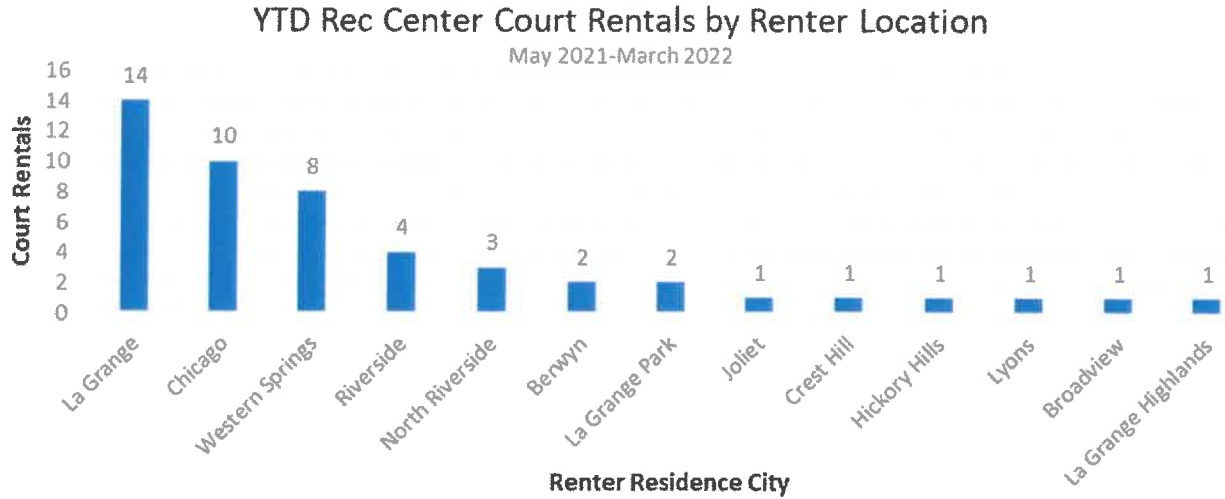


### YTD Outdoor Rentals by Park Reservation May 2021-March 2022



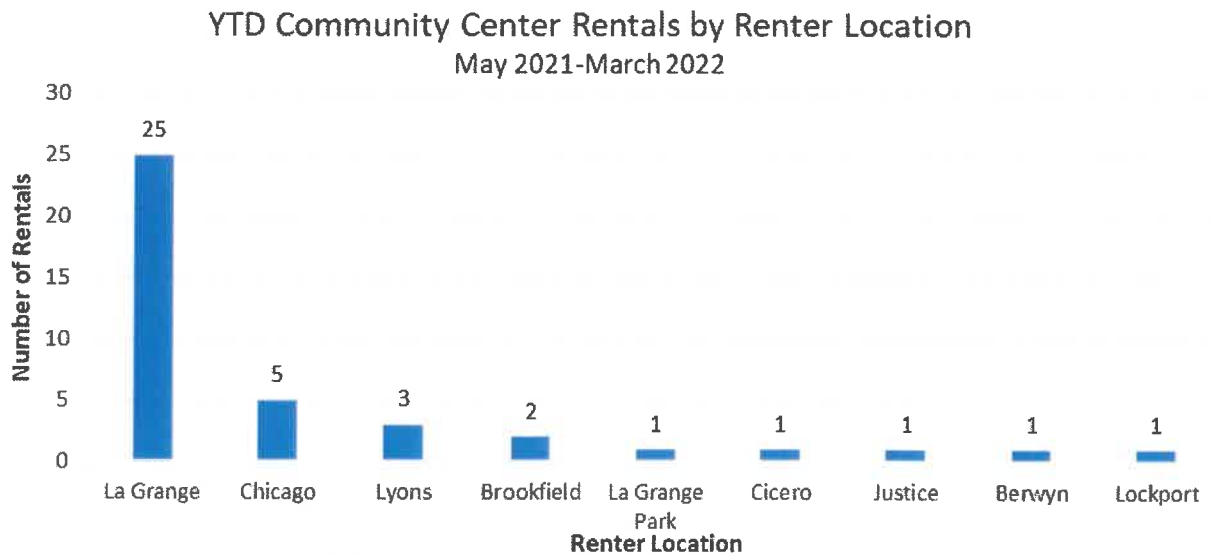
### Indoor Court Rentals

There has been a total of 49 indoor court rentals May 2021-March 2022. The total fees collected May 2021-March 2022 for indoor court rentals equals \$5537. The following chart displays the number of rentals by renter locations. This informatin is based on individual rentals. It does not include the court rentals by organizations which include multiple dates over several months of use (example-Taylorred Intensity is not included in this).



### Community Center Rentals

There has been a total of 40 rentals for the community center from May 2021-March 2022. The total fees collected May 2021-March 2022 for the Community Center rentals equals \$8353. The following chart displays the number of rentals by renter locations. This informatin is based on individual rentals. It does not include the rentals by organizations which include multiple dates over several months of use example-Leadership and Sign of the Cross Christian Ministries are not included in this information).



**Park District of La Grange  
April 2022  
Board Report  
Claudia Galla  
Parks Foreperson  
Parks & Grounds Report**

- The old backstop located in the NE soccer field at Gordon has been removed.



- The community garden planting boxes have been repaired. Rotting boards were replaced and boxes re-installed.



- The rower and sign were installed at Gordon.



- Staff completed a deep clean at both preschool buildings over the spring break.
- Gutters and stairwells at Gilbert and Denning have been cleared. The drainage running east west from Mason to Willow Springs Rd. has been cleared of trash and leaf debris. Leaves and trash along Sedgwick ball field fence lines were removed.
- Staff overseeded 47<sup>th</sup> St. and Gilbert soccer fields. They will both be closed for the year. Advance Turf Solution and CS Turf were in town recently to fertilize all athletic fields and rec center turf.
- Davis Tree Care has slowed work because of the excessive rain. They have completed Gordon. They have minimal work at Stone and Spring to complete the job, by the end of April.

### **Urban & Community Forestry Grant update:**

- I have met with Zach Wirtz & Jamie Viebach from The Morton Arboretum to review the first draft of the Tree Preservation and Protection Policy. I completed the suggested revisions. I am currently waiting for their second review to proceed on any needed updates.

Routine duties for the month include:

- \*Process vouchers.
- \*Trash & recycling collection in all parks, once a week.
- \*Clean the interior of our satellite buildings, daily.
- \*Completed inspections for April will include Playgrounds, Buildings, ball fields, soccer fields, tennis courts, path & trails, parks & grounds. .

# Section 5



# ATTORNEY REPORT

# Section 6



# TREASURER REPORT

# Section 7



## ACTION ITEMS

MEMORANDUM M22-007



**TO:** PDLG Board of Commissioners  
**FROM:** Jenny Bechtold, Executive Director  
Leynette Kuniej, Superintendent of Finance  
Kevin Miller, Superintendent of Recreation  
Leanna Hartung, Superintendent of BASE  
Chris Finn, Superintendent of Facilities  
Claudia Galla, Parks Foreperson  
**RE:** 2022-2023 General Operations Budget Changes  
**DATE:** April 11, 2022

---

**Background:**

Staff presented the 2022-2023 budget draft at the March 14, 2022 board meeting. Per Park District code, “the budget and appropriation ordinance shall be prepared in tentative form by some person or persons designated by the governing body, and in such tentative form shall be made conveniently available to public inspection for at least 30 days prior to final action thereon.”

After the 2022-2023 budget draft was presented to the Board and community, the staff found the following items that required adjustment.

**Implications:**

The BASE Program did not originally provide for the St Francis Xavier location. Staff has been in communication with St. Francis Xavier, and they have requested the Park District provide services for the 2022-2023 school year.

For communications, we budgeted \$7,200 for payments on the telephone equipment loan but the loan ends this year. The Gordon Park Wi-Fi monthly usage fee was increased by \$20 per month to accommodate unlimited remote access for the splashpad and security cameras.

The maintenance department needs to add \$2,000 for fertilizer due to additional acres to be fertilized and \$800 for portable toilets.

In the Paving & Lighting Fund, I added \$20,000 for the Commonwealth Edison ball field lighting grant and eliminated \$10,000 from unforeseen.

The staffing budget includes a part time marking person; however, we need to add the cost of setting up an office and any tools that will be needed i.e., additional software program licenses.

The effect of these changes is a small decrease in expenditures for the General and Recreation Funds and a \$10,000 increase in expenditures for the Paving & Lighting Fund. The BASE Program has an increase in both revenue and expenditures for a net gain of \$42,974. The overall difference for the District is a bottom-line increase of \$35,133.

**Staff Recommendation:**

Staff recommends the PDLG Board of Commissioners approve the Budget and Appropriation Ordinance 22-01 as updated and presented at this meeting.

# Park District of La Grange Operation Budget Summary

## Fiscal Year 2022/2023

<b>REVENUE</b>	Operating Funds				Special Revenue						Grand Totals All Funds	
	1 General	13 Recreation	12 BASE	11 Fitness Center	14 IMRF	15 Paving & Lighting	16 Liability Insurance	17 Audit	18 Spec. Rec	19 FICA		4 Debt Service
<b>Tax Revenue</b>												
Property Tax	\$914,389	\$812,567			\$50,470	\$25,235	\$126,175	\$10,094	\$211,974	\$100,940	\$910,350	\$3,162,194
IL Replacement Tax	50,000											50,000
Transfer												
<i>Sub Total</i>	<b>964,389</b>	<b>812,567</b>	-	-	<b>50,470</b>	<b>25,235</b>	<b>126,175</b>	<b>10,094</b>	<b>211,974</b>	<b>100,940</b>	<b>910,350</b>	<b>3,212,194</b>
<b>Recreation Income</b>												
Activity Fees		855,573	862,405	575,011								2,292,989
Donations/Sponsorships		5,700										5,700
<i>Sub Total</i>	-	<b>861,273</b>	<b>862,405</b>	<b>575,011</b>	-	-	-	-	-	-	-	<b>2,298,689</b>
<b>Rental Income</b>												
Building & Park Rentals		12,750										12,750
Recreation Center Rentals		248,751										248,751
<i>Sub Total</i>	-	<b>261,501</b>	-	-	-	-	-	-	-	-	-	<b>261,501</b>
<b>Park Income</b>												
Field Rentals/ Affiliate Groups		31,250										31,250
Endless Summer	15,000											15,000
Contractual Services Rendered	5,500											5,500
<i>Sub Total</i>	<b>20,500</b>	<b>31,250</b>	-	-	-	-	-	-	-	-	-	<b>51,750</b>
<b>Misc. Income</b>												
Interest Revenue	3,000											3,000
Building Rentals (Contractual)	96,775											96,775
Vending (Soda\Water\Snacks)	1,000	600										1,600
Concessions		100										100
Misc. Income	1,500	1,000					1,500					4,000
<i>Sub Total</i>	<b>102,275</b>	<b>1,700</b>	-	-	-	-	<b>1,500</b>	-	-	-	-	<b>105,475</b>
<b>Issuance of Debt</b>												
											219,194	219,194
<i>Sub Total</i>	-	-	-	-	-	-	-	-	-	-	<b>219,194</b>	<b>219,194</b>
<b>Total Revenue</b>	<b>\$1,087,164</b>	<b>\$1,968,291</b>	<b>\$862,405</b>	<b>\$575,011</b>	<b>\$50,470</b>	<b>\$25,235</b>	<b>\$127,675</b>	<b>\$10,094</b>	<b>\$211,974</b>	<b>\$100,940</b>	<b>\$1,129,544</b>	<b>\$6,148,803</b>

EXPENDITURES	Operating Funds				Special Revenue							Grand Totals All Funds
	1 General	13 Recreation	12 BASE	11 Fitness Center	14 IMRF	15 Paving & Lighting	16 Liability Insurance	17 Audit	18 Spec. Rec	19 FICA	4 Debt Service	
<b>Salaries &amp; Wages</b>												
Administrative	269,780	457,413	170,983	85,211					20,050			1,003,437
Part Time Clerical	38,264	38,264										76,528
Maintenance	156,332	156,332										312,663
Seasonal Maintenance	36,400	-										36,400
Facility Custodial/ Rental Supervisors	-	92,571										92,571
Program Supervisors/Leaders		202,845	401,652	164,942								769,439
<i>Sub Total</i>	<b>\$500,776</b>	<b>\$947,425</b>	<b>\$572,635</b>	<b>\$250,153</b>	\$0	\$0	\$0	\$0	\$20,050	\$0	\$0	<b>\$2,291,038</b>
<b>Expenditures</b>												
Health & Life Insurance	120,000	184,000	28,000	12,000								344,000
Education & Training	21,423	21,423	3,875	1,000								47,720
Automobile Travel Reimbursement	-	3,060	2,000	0								5,060
Promotion & Publicity	17,031	17,031	1,900	11,456								47,418
Legal Fees	27,563	5,906	5,906									39,375
Consultant Fees	3,000	-	-	0								3,000
Background Checks	-	400	400	400								1,200
Merchant Fees	500	17,400	16,100	14,400								48,400
Dues & Subscriptions	6,340	6,340	300	0								12,980
Communication Services	13,411	15,091	3,000	4,260								35,762
Computers Software Contracts	23,541	23,541	8,000	2,000								57,082
Legal Notices & Recruitment	1,000	1,850	1,200	500								4,550
Printing/Design Services	6,050	16,150	-	280								22,480
Administration Expense Acct.	2,600	-	200	200								3,000
Employee/Public Relations	2,350	6,250	600	420					1,000			10,620
Office/Administrative Supplies	6,565	6,565	4,315	3,000								20,445
Computer Supplies/Equipment	875	875	-	0								1,750
Office/ Facility Furniture & Equipment	12,300	12,300	-	0								24,600
Postage & Delivery	4,870	4,870	-	500								10,240
Banquet Beverage Service	340	340	-									680
Unforeseen Expense	15,000	-	-	5,000								20,000
Main. Equipment Rentals	750	750	-	0								1,500
Maintenance Services	110,233	80,733	-	11,350					910			203,225
Vehicle/Equipment Parts & Repair	8,750	8,750	1,500						800			19,800
Maintenance Supplies	12,788	12,788	-	24,447								50,022
Maintenance Materials	21,404	10,979	-						6,882			39,265
Petroleum Products	6,550	6,550	-						900			14,000
Maintenance Tools & Equipment	1,900	1,900	-									3,800
Park Landscaping	8,500	8,500	-									17,000
<i>Sub Total</i>	<b>\$455,632</b>	<b>\$474,341</b>	<b>\$77,296</b>	<b>\$91,213</b>	\$0	\$0	\$0	\$0	\$10,492	\$0	\$0	<b>\$1,108,974</b>

EXPENDITURES	Operating Funds				Special Revenue							Grand Totals All Funds
	1 General	13 Recreation	12 BASE	11 Fitness Center	14 IMRF	15 Paving & Lighting	16 Liability Insurance	17 Audit	18 Spec. Rec	19 FICA	4 Debt Service	
<b>Expenditures Continued</b>												
Utilities Electric	62,645	62,645	-	10,810								136,100
Utilities Natural Gas	21,625	21,625	-	3,850								47,100
Utilities Water	10,440	10,440	-	720								21,600
Park & Facility Repairs/Improvements	8,955	8,955	-	90								18,000
Vandalism Repairs	850	-	-	0								850
Community Support	-	2,000	-									2,000
Special Events	-	8,385	-									8,385
Contracted Instruction & Services	-	293,821	-	71,263								365,084
Athletic Officials	-	21,724	-									21,724
Buses for Field Trips	-	4,090	8,700									12,790
Rec. Equipment & Facility Rental	-	-	1,812	15,324								17,136
Program & Facility Equipment	-	8,575	2,000	14,500								25,075
Program Supplies	-	53,900	49,735	2,050								105,685
<i>Sub Total</i>	<b>\$104,515</b>	<b>\$496,160</b>	<b>\$62,247</b>	<b>\$118,607</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$781,529</b>
<b>Special Fund Expenses</b>												
IMRF Contributions					126,370							126,370
FICA Contributions - 7.65%										175,264		175,264
Paving & Lighting						63,500						63,500
Risk Management Costs							15,680					15,680
Liability Insurance							71,832					71,832
Unemployment Compensation							50,000					50,000
Risk Manager							0			0		-
Audit Services								15,800				15,800
SEASPAR Contributions									114,205			114,205
Recreation Inclusion									21,000			21,000
Debt Service											1,120,260	1,120,260
<i>Sub Total</i>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$126,370</b>	<b>\$63,500</b>	<b>\$137,512</b>	<b>\$15,800</b>	<b>\$135,205</b>	<b>\$175,264</b>	<b>\$1,120,260</b>	<b>\$1,773,911</b>
<b>Total Expenses</b>	<b>\$1,060,923</b>	<b>\$1,917,926</b>	<b>\$712,178</b>	<b>\$459,973</b>	<b>\$126,370</b>	<b>\$63,500</b>	<b>\$137,512</b>	<b>\$15,800</b>	<b>\$165,747</b>	<b>\$175,264</b>	<b>\$1,120,260</b>	<b>\$5,955,452</b>
<b>Total Revenue</b>	<b>\$1,087,164</b>	<b>\$1,968,291</b>	<b>\$862,405</b>	<b>\$575,011</b>	<b>\$50,470</b>	<b>\$25,235</b>	<b>\$127,675</b>	<b>\$10,094</b>	<b>\$211,974</b>	<b>\$100,940</b>	<b>\$1,129,544</b>	<b>\$6,148,803</b>
<b>Budgeted Net Gain/Loss</b>	<b>\$26,241</b>	<b>\$50,365</b>	<b>\$150,227</b>	<b>\$115,038</b>	<b>-\$75,900</b>	<b>-\$38,265</b>	<b>-\$9,837</b>	<b>-\$5,706</b>	<b>\$46,227</b>	<b>-\$74,324</b>	<b>\$9,284</b>	<b>\$193,351</b>

	Operating Funds				Special Revenue						Grand Totals All Funds
	1 General	13 Recreation	12 BASE	11 Fitness Center	14 IMRF	15 Paving & Lighting	16 Liability Insurance	17 Audit	18 Spec. Rec	19 FICA	

**FUND BALANCE**

Projected FYE 4/22 Balance	\$877,000	-\$245,000	\$570,000	\$431,000	\$267,000	\$64,000	\$119,000	\$27,000	\$496,000	\$178,000	\$95,000	\$2,879,000
Transfer to Capital Fund									200,000			\$200,000
Projected FYE 4/23 Balance	\$903,241	-\$194,635	\$720,227	\$546,038	\$191,100	\$25,735	\$109,163	\$21,294	\$342,227	\$103,676	\$104,284	\$2,872,351
Percent to annual expenditures	85%	20%										

**\$2,872,351**

PARK DISTRICT OF LA GRANGE

---

ORDINANCE 22-01

**COMBINED ANNUAL BUDGET AND  
APPROPRIATION ORDINANCE OF THE  
PARK DISTRICT OF LA GRANGE, COOK  
COUNTY, ILLINOIS, FOR THE FISCAL  
YEAR BEGINNING MAY 1, 2022 AND  
ENDING APRIL 30, 2023**

---

ADOPTED BY THE  
BOARD OF COMMISSIONERS  
OF THE  
PARK DISTRICT OF LA GRANGE  
THIS 11th DAY OF APRIL 2022

---

Published in pamphlet form by authority of the Board of Commissioners of the Park District of La Grange, Cook County, Illinois, this 11th day of April 2022.

## Ordinance 22-01

### **COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023**

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS:

Section 1. That the fiscal year of the PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, be, and the same is hereby fixed and declared to be, from May 1, 2022 to April 30, 2023.  
70 ILCS 1205/4-4

Section 2. That the PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, hereby adopts the following Combined Annual Budget and Appropriation Ordinance, hereinafter set forth, the same having been made conveniently available for public inspection for at least thirty (30) days prior to final action thereon, and a public hearing as to such Combined Annual Budget and Appropriation Ordinance having been held at the Administrative Office, 536 East Avenue, La Grange, Illinois on the 11th day of April 2022, pursuant to proper Notice by Publication in the Suburban Life/Citizen newspaper published in the said PARK DISTRICT OF LA GRANGE community, on March 31, 2022, which notice was given no less than one week prior to said hearing, in compliance with the Park District Code, as amended, 70 ILCS 1205/1-1 et. seg:

That the sum of One Million Four Hundred Sixteen Thousand, Five Hundred Sixty Four Dollars (\$1,416,564) for General Corporate Fund; the sum of Three Million, Four Hundred Eighty Two Thousand, Seven Hundred Seventeen Dollars (\$3,482,717) for the Recreational Program Fund; The sum of One Hundred Thirty Nine Thousand, Seven Dollars (\$139,007) for the Illinois Municipal Retirement Fund; the sum of One Hundred Ninety Two Thousand, Seven Hundred Ninety Dollars (\$192,790) for the Social Security Contributions Fund; the sum of Seventeen Thousand, Three Hundred Eighty Dollars (\$17,380) for the Audit Fund; the sum of One Hundred Forty One Thousand, Four Hundred Thirty Two Dollars (\$141,432) for the Liability Insurance Fund; the sum of Four Hundred Sixteen Thousand, Fifty Five Dollars (\$416,055) for the Handicapped Recreation Fund; the sum of Seventy Five Thousand Six Hundred Twenty Five Dollars (\$75,625) for the Lighting and Paving Fund; the sum of One Million One Hundred Twenty Thousand, Two Hundred Sixty Dollars (\$1,120,260) for Debt Service Repayment; the sum of Two Million Five Hundred Thousand Dollars (\$2,500,000) for Purchase, Construction or Renovation; for the said fiscal year, be, and the same are HEREBY APPROPRIATED for the particular purposes hereinafter described. That the amounts headed "To Be Appropriated" are the portions of the respective amounts so appropriated, being appropriated from rentals, or fees, or other sources, or from cash on hand.

That the Estimated Revenues are as follows: the estimated cash on hand at the beginning of the fiscal year is \$7,000,000; the estimated cash to be received from tax revenue is \$3,000,000; and, the estimated cash to be received from all other sources, \$3,100,000. Expenditures in all funds during the fiscal year are estimated to be \$8,800,000. Approximate cash balance estimated to be on hand at the end of the fiscal year will be \$4,300,000.

That the estimated expenditures are as follows:

**GENERAL CORPORATE FUND**

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
<b>1 Wages &amp; Salaries</b>		
Administrative Staff	\$ 308,044	\$ 338,848
Maintenance Staff	192,732	212,005
	<hr/> 500,776	<hr/> 550,854
<b>2 Employee Benefits</b>		
Health & Life Insurance	120,000	132,000
Continuing Education & Training	21,423	24,636
Employee & Public Relations Expense	4,950	5,693
<b>3 Professional Services</b>		
Legal Fees	27,563	31,697
Consultant	3,000	3,450
<b>4 Office Operations</b>		
Bank Charges	500	575
Communication Services	13,411	15,423
Computer System Supplies & Services	24,416	28,078
Dues & Subscriptions	6,340	7,291
Legal Notices	1,000	1,150
Postage & Delivery	4,870	5,601
Supplies, Equipment, Printing	25,255	29,043
Unforeseen	15,000	17,250
<b>5 Building &amp; Grounds</b>		
Contracted Maintenance	110,233	137,791
Maintenance Materials & Vehicle Repair Parts	30,154	37,693
Maintenance Supplies, Tools, & Fuel	21,238	26,548
Equipment Rentals	750	938
Electricity, Gas Heat, & Water	94,710	118,388
Landscaping, Repairs & Improvements	18,305	22,881
<b>6 Promotion &amp; Publicity</b>	17,031	19,586
<b>7 Capital Improvements</b>	200,000	200,000
Total Estimated Expenditures and Total Appropriation for General Corporate Expenditures	<hr/> <u>\$ 1,260,925</u>	<hr/> <u>\$ 1,416,564</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for corporate purpose, from accumulated reserves on hand, and from anticipated revenues from other sources.  
70 ILCS 1205/5-1; 70 ILCS 1205/4-4 and 8-8

## RECREATION PROGRAM FUND

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
<b>1 Wages &amp; Salaries</b>		
Administrative Staff	\$ 495,677	\$ 545,245
Maintenance Staff	156,332	171,965
Facility Custodial/Rental Staff	92,571	101,828
Recreation Program Staff	202,845	223,130
BASE Program Staff	572,635	629,899
Fitness Center Staff	250,153	275,168
	<u>1,770,213</u>	<u>1,947,234</u>
<b>2 Employee Benefits</b>		
Health & Life Insurance	224,000	246,400
Continuing Education & Training	26,298	30,243
Employee & Public Relations Expense	12,730	14,640
<b>3 Professional Services</b>		
Legal Fees	11,812	13,584
<b>4 Office Operations</b>		
Merchant Fees	47,900	55,085
Communication Services	22,351	25,704
Computer System Supplies & Services	34,416	39,578
Dues & Subscriptions	6,640	7,636
Employee Recruitment & Background Checks	4,750	5,463
Postage & Delivery	5,370	6,176
Supplies, Equipment, Printing	42,950	49,393
Unforeseen	5,000	5,750
<b>5 Building &amp; Grounds</b>		
Contracted Maintenance	92,083	115,104
Maintenance Materials & Vehicle Repair Parts	21,229	26,536
Maintenance Supplies, Tools, & Fuel	45,685	57,106
Equipment Rentals	750	938
Electricity, Gas Heat, & Water	110,090	137,613
Landscaping, Repairs & Improvements	17,545	21,931
<b>6 Program Expense</b>		
Contractual Services & Programs	386,808	444,829
Community Support	2,000	2,400
Fitness Equipment & Facility Rentals	17,136	19,706
Program Supplies & Equipment	130,760	150,374
Promotion & Publicity	30,387	34,945
Special Events	8,385	9,643
Buses for Field Trips	12,790	14,709
<b>7 Capital Improvements</b>		
Total Estimated Expenditures and Total Appropriation for Recreation Program Expenditures	<u>\$ 3,090,078</u>	<u>\$ 3,482,717</u>

The foregoing appropriations are to be paid from the proceeds of a special tax for recreational purposes, from user fees, and from anticipated amounts from other sources.  
70 ILCS 1205/5-2, 5-2a, 5-2b

**SPECIAL REVENUE FUNDS**

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
<b>ILLINOIS MUNICIPAL RETIREMENT FUND</b>		
IMRF Contributions	\$ 126,370	\$ 139,007

The foregoing appropriation is to be paid from the Illinois Municipal Retirement Tax for Illinois municipal retirement purposes. 40 ILCS 5/7-171

**SOCIAL SECURITY CONTRIBUTIONS FUND**

Social Security Contributions	\$ 175,264	\$ 192,790
-------------------------------	------------	------------

The foregoing appropriation is to be paid from the proceeds of a special tax to pay the Park District's contribution to the Social Security Administration. 40 ILCS 5/21-110

**AUDIT FUND**

Audit Services & CAFR Fee	\$ 15,800	\$ 17,380
---------------------------	-----------	-----------

The foregoing appropriation is to be paid from the proceeds of a special tax for audit purposes. 50 ILCS 310/9

**LIABILITY INSURANCE FUND**

Liability Insurance Premiums	\$ 71,832	\$ 71,832
Safety & Risk Management Expense	15,680	\$ 19,600
Unemployment Insurance Contributions	50,000	\$ 50,000
	<u>\$ 137,512</u>	<u>\$ 141,432</u>

The foregoing appropriation is to be paid from a special tax for public liability insurance purposes and from anticipated amounts from other sources. 745 ILCS 10/9-103 and 10/9-107

**HANDICAPPED RECREATION FUND**

S.E.A.S.P.A.R. Contribution	\$ 114,205	\$ 114,205
Recreation Inclusion	21,000	25,200
Salaries & Professional Fees	20,050	24,060
Misc operational expenses	10,492	12,590
Capital Expenditures for Code Compliance	200,000	240,000
	<u>\$ 365,747</u>	<u>\$ 416,055</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for the joint recreation programs, including equipment, facilities, and supplies for the handicapped, and from anticipated amounts from other sources. 70 ILCS 1205/5-10 a & b

**PAVING & LIGHTING FUND**

Paving Projects	\$ 8,500	\$ 10,625
Lighting Project	20,000	25,000
Capital Expenditures	35,000	40,000
	<u>\$ 63,500</u>	<u>\$ 75,625</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for paving and lighting streets and roadways and from the anticipated amounts from other sources. 70 ILCS 1205/5-6, 8-2, 8-5 and 8-7

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
<b>DEBT SERVICE FUND</b>		
Principal Repayment	\$ 975,700	\$ 975,700
Interest Expense	136,010	136,010
Custodial/ Issuance Fees	8,550	8,550
	<u>\$ 1,120,260</u>	<u>\$ 1,120,260</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for the repayment of long term debt.

### SUMMARY

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
Total Estimated Expenditure and Total Appropriations for General Corporate Fund	\$ 1,260,925	\$ 1,416,564
Total Estimated Expenditure and Total Appropriations for Recreational Program Fund	\$ 3,090,078	\$ 3,482,717
Total Estimated Expenditure and Total Appropriations for Illinois Municipal Retirement Fund	\$ 126,370	\$ 139,007
Total Estimated Expenditure and Total Appropriations for Social Security Fund	\$ 175,264	\$ 192,790
Total Estimated Expenditure and Total Appropriations for Audit Fund	\$ 15,800	\$ 17,380
Total Estimated Expenditure and Total Appropriations for Liability Insurance Fund	\$ 137,512	\$ 141,432
Total Estimated Expenditure and Total Appropriations for Handicapped Recreation Fund	\$ 365,747	\$ 416,055
Total Estimated Expenditure and Total Appropriations for Paving & Lighting Fund	\$ 63,500	\$ 75,625
Total Estimated Expenditure and Total Appropriations for Debt Service	\$ 1,120,260	\$ 1,120,260
Total Estimated Expenditure and Total Appropriations for Land Purchase, New Construction or Renovation	\$ 2,500,000	\$ 2,500,000
Grand Total Estimated Expenditures and Total Appropriations	<u>\$ 8,855,456</u>	<u>\$ 9,501,831</u>

Section 3: If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

Section 4: All unexpended balances of any items of any General Appropriation made in this ordinance may be expended in making up any insufficiency in any item or items in the same general appropriation made by this ordinance.

Section 5: All unexpended balances from annual appropriations of previous years are hereby reappropriated for the same purposes. The receipts and revenues of the Park District of La Grange derived from sources other than taxation and not specifically appropriated herein shall constitute a portion of the General Corporate Fund and shall first be placed to the credit of such fund.

Section 6: This ordinance shall be in full force and effect from and after its passage and approval and publication in pamphlet form as required by law. 70 ILCS 1205/4-3

PASSED THIS 11th day of April, 2022.

APPROVED THIS 11th day of April, 2022.

AYES:

\_\_\_\_\_  
\_\_\_\_\_

NAYS:

\_\_\_\_\_

ABSENT:

\_\_\_\_\_

\_\_\_\_\_  
Robert Vear  
President of the Board of Park Commissioners  
PARK DISTRICT OF LA GRANGE  
La Grange, Cook County, Illinois

\_\_\_\_\_  
Secretary to the Board of Commissioners  
PARK DISTRICT OF LA GRANGE

**THE CERTIFICATION OF ESTIMATE  
OF REVENUES FOR FISCAL YEAR 2022/2023**

Following are the anticipated revenues of the Park District of La Grange for its fiscal year beginning May 1, 2022 and ending April 30, 2023:

<u>SOURCE</u>	<u>AMOUNT</u>
General Real Estate Taxes	\$3,162,194
Illinois Replacement Taxes	50,000
Activity Fees	2,292,989
Facility Rentals	261,501
Donations/Sponsorships	5,700
Park Income	51,750
Contractual Agreements	96,775
Interest	3,000
Miscellaneous	5,700
Issuance of Debt	355,700
	-----
Total	\$6,285,309 =====

I hereby certify that I am the Treasurer of the Park District of La Grange and that the above figures are a true and accurate estimate of the District's anticipated revenues.

\_\_\_\_\_  
Leynette Kuniej  
Treasurer  
PARK DISTRICT OF LA GRANGE

(SEAL)





MEMORANDUM M22-014



**TO:** PDLG Board of Commissioners  
**FROM:** Jenny Bechtold, Executive Director  
Leynette Kuniej, Superintendent of Finance  
Kevin Miller, Superintendent of Recreation  
Leanna Hartung, Superintendent of BASE  
Chris Finn, Superintendent of Facilities  
Claudia Galla, Parks Foreperson  
**RE:** 2022-2023 Management by Objectives (MBO's) and Capital Budget  
**DATE:** April 11, 2022

---

**Background:**

Capital Projects are projects that maintain or improve Park District of La Grange assets and/or infrastructure. The Capital Budget consists of projects that exceed \$2,000 or more. The Park District of La Grange Board of Commissioners approves the capital budget every fiscal year. Staff utilized the almost completed Comprehensive Master Plan, as well as reviewed current District needs, to compile the 2022-2023 MBO's and Capital Budget.

**Implications:**

Following this memo you will find the proposed 2022-2023 MBO's and Capital Budget. Since our last board meeting, staff carefully reviewed the MBO's and Capital Budget and made the following proposed revisions.

We removed the MBO's for the Gilbert Park Basketball Court/Pad and Stone Park Basketball Court/Pad resurfacing and repainting. As we complete the Comprehensive Master Plan, staff feels a more thorough evaluation of our all our parks is needed. Staff wants to ensure that every capital dollar spent is the right decision and a sound investment.

Our Comprehensive Master Plan recommends we hire a landscape architect or contractor to create Park Master Plans for each park. We have added \$23,000 to begin the process of creating Park Master Plans. These Park Master Plans will provide a clearer insight for Capital Planning in the future.

The Comprehensive Master Plan includes \$59,877 in facility repairs for 2022 and 2023. Following the MBO for this item you will find the detailed list of repairs. We did not include the dedicated cooling system for our server rooms, as our IT Contractor did not feel this was a necessity. The server rooms include alarms for overheating, and to-date we have never had an issue. We will continue to evaluate and work with our IT Contractor to determine our server room needs. We also did not include the HVAC units on the list since they are listed individually in the Capital Budget. You will find the addition of the replacement of the bathroom partitions, which is scheduled for 2024, however, we felt they were a priority for this upcoming budget year.

We learned of an opportunity for a grant through ComEd for outdoor LED lights the week of March 28<sup>th</sup>. The application was due April 1, 2022, so the turnaround was quick. The grant would allow new LED lights at the Babe Ruth ball fields (Sedgwick) and LED lights at the Gordon Park ball fields. The cost of the project without the grant would be approximately \$250,000, however, if we receive the grant, it will cost the District \$20,000. We reached out to board members and received three ayes and submitted the application on April 1, 2022. This item will need to be ratified, as we added \$20,000 to the Capital Budget under paving and lighting.

We also added \$10,000 for DeSitter Room upgrades at the Recreation Center. We have an opportunity to work with DeSitter Flooring to renegotiate our Banquet Facility Sponsorship Agreement. In the past agreement, DeSitter Flooring supplied the flooring, while the District makes basic enhancements to improve the space and keep the space up to date. We anticipate the improvements will increase the revenue from rentals by offering an updated space.

The Capital Budget also includes replacement plans, annual capital projects, park field maintenance, and paving and lighting projects.

The Capital Budget leaves a balance of \$126,743 for next year or additional projects that would need to be completed this year. Staff feels we need to evaluate the Comprehensive Master Plan to decide the needs and direction of the District. With the 610 East Ave project on the horizon, we would like to see where we finish financially with that project and use any remaining funds, in addition to the balance, for future projects.

The MBO's and Capital Budget include several projects that staff would like to remove from each document. The highlighted items are the proposed items to be removed.

**Staff Recommendation:**

Staff recommends the PDLG Board of Commissioners approve the 2022-2023 MBO's as presented.

Staff recommends the PDLG Board of Commissioners approve the 2022-2023 Capital Budget as presented.

Ratify the application for the ComEd grant, and the \$20,000 in the Capital Budget for new LED lights at Sedgwick and Gordon, pending grant approval.

## PARK DISTRICT OF LA GRANGE

### Capital Budget 2022-2023

**PROPOSED**

Capital Projects Summary		Projected Cost	FY Spent to Date	Proposed 2022-2023 Budget
	<b>Safety /Legal Projects</b>	2,136,675	-	2,086,675
	<b>Capital Projects Scheduled for 2022-2023</b>	178,577	-	178,577
	<b>Annual Capital Items</b>	60,000	-	60,000
	<b>Multi-Park Fixtures &amp; Amenities</b>	77,500	-	77,500
	<b>Paving &amp; Lighting</b>	33,500	-	33,500
	<b>Projected Capital Project Total</b>	<b>2,486,252</b>	<b>-</b>	<b>2,436,252</b>

Funding Sources		
	Revenue from Special Recreation Fund for ADA Accommodations at 610 East Ave	200,000
	Revenue from Paving & Lighting Fund for 610 East Avenue	30,000
	Carryover balance in the Capital Fund	2,142,995
	Projected Revenue from Operations General Fund	-
	Projected Revenue from Operations Recreation Fund	-
	Revenue from Paving & Lighting Fund for capital projects	33,500
	Revenue from Special Recreation Fund for other ADA projects	10,000
	Revenue from Roll Over Bonds	136,500
	Revenue from General Fund from Affiliates	10,000
	<b>Total Funding Available</b>	<b>2,562,995</b>
	<b>Funding less Projected Project Costs</b>	<b>126,743</b>

## PARK DISTRICT OF LA GRANGE

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Projected Cost	Spent to Date	Proposed 2022-2023 Budget
<b>Safety &amp; or Legal</b>							
<b>GOD</b>	Gordon Park New Entrance (Shawmut Avenue)	L	31	On Hold	50,000		-
<b>ADA</b>	ADA Improvement Plan	L	25	Funded	10,000		10,000
<b>RAM</b>	Develop 610 East Avenue Parking Lot	S	25	In Progress	2,000,000		2,000,000
<b>RAM</b>	Fuel Tank Removal Underground Storage Tanks (UST's)	S		In Progress	40,000		40,000
<b>RAM</b>	Fuel Tank Replacement Aboveground Storage Tanks (AST's)	S		In Progress	36,675		36,675
	<b>Totals</b>				<b>2,136,675</b>	-	<b>2,086,675</b>

<b>Proposed Projects For 2022-2023</b>							
<b>RAM</b>	Replace 3 RTUs Rec Center		17		60,000		60,000
	Building Repairs as outlined by the CMP				59,877		59,877
	Denning Park Building - replace carpeting				3,700		3,700
	Gilbert Building Interior renovation				30,000		30,000
	Replacing/Repair fencing - where needed				15,000		15,000
	Desitter Room Upgrades				10,000		10,000
							-
	<b>Totals</b>				<b>178,577</b>	-	<b>178,577</b>

## PARK DISTRICT OF LA GRANGE

Capital Project Description & Project Number Identification	L or S	Points Awarded	Progress	Projected Cost	Spent to Date	Proposed 2022-2023 Budget
---	--------	----------------	----------	----------------	---------------	---------------------------

Annual Capital Projects							
<b>CCI</b>	Computer Replacement Plan			Funded	5,000	-	5,000
<b>CON 1</b>	Reserved for Unforeseen Expenses			As Needed	15,000		15,000
<b>PD 1</b>	Site Documents (Surveys, Appraisals, Park Plans, etc.)			As Needed	25,000	-	25,000
<b>RAM</b>	Emergency Roof Repair/ Patch			As Needed	15,000		15,000
	<b>Totals</b>				<b>60,000</b>	<b>-</b>	<b>60,000</b>

Multi-Park Fixtures & Amenities							
<b>PDLG</b>	Soccer Field Restoration		39	Funded	10,000		10,000
	Park Field Maintenance & Amenities				30,000		30,000
<b>MFA</b>	Picnic Tables\Benches\Garbage Cans\Bleachers		26	As Needed	8,000		8,000
<b>MFA</b>	Basketball & Volleyball Standards/ Backboard Replacement		26	As Needed	5,000		5,000
<b>MFA</b>	Park Regulation/Information Signs		20	As Needed	4,500		4,500
<b>PARKS</b>	Drinking Fountains in Parks - replacement plan		32	Funded	20,000	-	20,000
	<b>Totals</b>				<b>77,500</b>	<b>-</b>	<b>77,500</b>

Paving and Lighting							
	Sedgewick Park - East Ave lot - Patch & seal coating				5,500		5,500
	Seal coating - Denning & Gilbert				3,000		3,000
	Com Center Remove asphalt & seed				5,000		5,000
	LED lights for ball fields at Gordon & Sedgewick (Babe Ruth)				20,000		20,000
	<b>Totals</b>				<b>33,500</b>	<b>-</b>	<b>33,500</b>

## PARK DISTRICT OF LA GRANGE

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Projected Cost	Spent to Date	Proposed 2022-2023 Budget
<b>Projects Currently Not Funded</b>							
DEN	New Fence Around Community Garden		16		10,000		
DEN	Community Garden Sign		7		2,000		
GOR	Shade Structure Splashpad		17		11,000		
GOR	Butterfly Garden Renovation		22		5,000		
GOR	Veterans Memorial		27		10,000		
MAIN	Scissor Lift		12		10,000		
MED	New Meadowbrook Park ID Sign		17		5,000		
PARK	New Parks ID Sign		14		26,000		
PARK	New Preschool Signs at 3 Locations		20		2,705		
RAM	Wall Treatment in Entrance Area		20		2,000		
RAM	Electronic Device For Gymnasium Equipment B-ball Hoops & Curtains		23		23,000		
RAM	Purchase & Install new signs throughout the facility		12		12,000		
RAM	Repaint Tall Walls in Rec Center		19		7,000		
RAM	Replace Sprinkler System Check Valve		6		9,500		
RAM/MAIN	Replace 3 Hanging Heaters		18		10,000		
REC	Inflatable Movie Screen & Equipment		27		17,500		
SED	New Shelter at Sedgwick Park		39		80,000		
SPR	Tennis Court Resurface Spring Park		19		50,000		
WAI	Landscaping Upgrades Waiola Park		18		30,000		
WAI	Replace Playground at Waiola Park		18		80,000		
	<b>Totals</b>				402,705	-	-

**Park District of La Grange**  
**Approved MBO Objectives 2021-2022**  
**Proposed MBO Objectives 2022-2023**  
**April 2022**

Black = prior carry-over

Red = 2020-2021 carry-over

Blue = 2021-2022

Yellow = Propose to Remove

Class A - Capital Projects Over \$2,000

Class B - Operational Costs Under \$2,000

Class C - Projects Requiring Time But No Money

Waiting to Start	Not Funded
In Progress	Completed

Completed Objectives		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Replace exterior doors at Waiola building		Yes	A	30	\$1,500-\$2,000	Complete	100%	Chris
2	Replace exterior doors at Gilbert building		Yes	A	30	\$11,000	Complete	100%	Chris
3	Community Center repairs (window repair/cement block removal)		Yes	A	20	\$10,000	Complete	100%	Jenny
4	Replace furnace at Community Center			A	17	\$8,000	Complete	100%	Chris
5	Community Center planters			B	5	\$500-\$1,500	Complete	100%	Claudia
6	Adopt-A-Park Community Initiative			C			Complete	100%	Commissioner Lacey

Objectives In Progress		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Repair roof at Recreation Center		Yes	A	31	\$30,000	Budgeted for repairs as needed		Chris
2	Underground gas tank removal		Yes	A	26	\$10,000		50%	Jenny
3	Hydraulic lift gate		Yes	A	20	\$3,500			Claudia
4	Above ground gas tank installation		Yes	A	15				Jenny
5	Master Plan update (carry-over revised)			A	30	\$35,000-\$135,000 200 hrs		70%	Jenny
6	Gordon Park ID signs (MBO added back to current FY)			A	14	\$10,000		95%	Chris
7	Replace IT server & software updates			A	8	\$12,000		90%	Jenny

Objectives - Waiting to Start		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
	Investigate Sedgwick Park design and use			C	21		Deferred		Chris/Kevin
	Preschool/EC buildout investigation			C	12	30 hrs	Deferred		Kevin
	Investigate repairs to basketball courts			C	35	30 hrs	Addressed thru CMP		Claudia/Chris
	Research Sedgwick Park pathway			C	31	10 hrs	Per CMP \$350K		Claudia/Chris

**\*\*This section to be removed - Class C projects will now be incorporated in Goals & Objectives.**

**Park District of La Grange**  
**Approved MBO Objectives 2021-2022**  
**Proposed MBO Objectives 2022-2023**  
**April 2022**

Black = prior carry-over

Red = 2020-2021 carry-over

Blue = 2021-2022

Yellow = Propose to Remove

**Class A - Capital Projects Over \$2,000**

**Class B - Operational Costs Under \$2,000**

**Class C - Projects Requiring Time But No Money**

Waiting to Start	Not Funded
In Progress	Completed

	Objectives - Not Funded	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Shelter at Sedgwick Park (carry-over revised)		Yes	A	39	\$75,000-\$100,000	On Hold Not Funded		Chris
2	Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On Hold Not Funded		
3	Hands free plan for recreation & fitness centers		Yes	A	29	\$17,000	On Hold Not Funded		Chris
4	Gordon Park Veterans Memorial		Yes	A	27	\$10,000	On Hold Not Funded	20%	
5	Repair pathway at Sedgwick Park	Yes	Yes	A	24	\$5,000	On Hold Not Funded		Claudia
6	Shade structure near splash pad		Yes	A	17	\$11,000	On Hold Not Funded		Chris
7	Virtual programming-fitness equipment			A	27	\$15,000	On Hold Not Funded		Jenny & Kevin
8	Inflatable movie screen & sound system			A	27	\$17,500	On Hold Not Funded		Teresa
9	Outdoor fitness court			A	25	\$50,000	30-40 hrs		Jenny
10	Electronic device for gym equipment			A	23	\$23,000	On Hold Not Funded		Chris
11	Butterfly garden renovation			A	22	\$4,000-\$5,000	On Hold Not Funded		Claudia
12	Wall treatment in entrance area			A	20	\$2,000	On Hold Not Funded		Chris
13	New signage for (3) preschool buildings			A	20	\$2,705	On Hold Not Funded		Linda
14	Resurface tennis courts at Spring Park			A	19	\$20,000-\$25,000	On Hold Not Funded		Chris
15	Paint high walls in social area & fun jump area			A	19	\$4,000	On Hold Not Funded		Chris
16	Waiola Park landscape upgrades			A	18	\$15,000-\$30,000	On Hold Not Funded		Claudia & Chris
17	New playground at Waiola Park			A	18	\$80,000	On Hold Not Funded		Chris
18	Replace (3) hanging heaters/maint. area			A	17	\$10,000	On Hold Not Funded		Chris
19	Fence for Community Garden			A	16	\$10,000	On Hold Not Funded		Claudia
20	Speakers for Rooms 108/109/110/111			A	15	\$5,000 15-20 hrs	On Hold Not Funded		Jenny & Chris
21	New park ID signs at all parks			A	15	30-50 hrs \$3,000 per sign	On Hold Not Funded	<del>20%</del>	Claudia, Chris
22	Scissor lift			A	12	\$8,500-\$10,500	On Hold Not Funded		Claudia & Chris
23	New signs throughout the Rec Center			A	12	\$12,000	On Hold Not Funded		Chris
24	Replace fire sprinkler system valve			A	6	\$9,500	On Hold Not Funded		Chris
25	Community Garden sign			B	7	\$2,000	On Hold Not Funded		Teresa, Chris, Claudia

**Park District of La Grange**  
**Approved MBO Objectives 2021-2022**  
**Proposed MBO Objectives 2022-2023**  
**April 2022**

**Black = prior carry-over**

**Red = 2020-2021 carry-over**

**Blue = 2021-2022**

**Yellow = Propose to Remove**

**Class A - Capital Projects Over \$2,000**

**Class B - Operational Costs Under \$2,000**

**Class C - Projects Requiring Time But No Money**

Waiting to Start	Not Funded
In Progress	Completed

<b>Proposed Capital Projects 2022-2023</b>		<b>Legal</b>	<b>Safety</b>	<b>Class</b>	<b>Points</b>	<b>Est. Cost/Hrs.</b>	<b>Progress</b>	<b>%</b>	<b>Staff</b>
1	Building repairs as outlined in the CMP	Yes	Yes	A	41		\$59,877		Chris
2	Gilbert Park activity building renovation		Yes	A	32	\$30,000			Chris
3	Replacement of fencing		Yes	A	23	\$15,000			Chris
4	DeSitter Banquet Room upgrades			A	23	\$10,000			Jenny/Chris
5	Park athletic field maintenance			A	32	\$30,000			Chris
6	Drinking fountain replacement plan			A	25	\$2200-\$3500 each \$400-\$850 install.			Chris
7	Replace RTU units on roof at rec center			A	18	\$60,000			Chris
8	Denning Park building-carpet replacement			A	17	\$3,700			Chris

## Capital/MBO Evaluation Form FY 2022-2023

Date: February 10, 2022 Project Title: Building Repairs as Outlined by the CMP

Submitted By: Chris Finn Location: Facilities

Department: Recreation **Facilities X** **Parks X** Administration

Description: Perform repairs to Park District facilities as per TRIA's recommendations provided during the CMP process. The cost represents the items listed which will be done in coordination with the Park District's budget year and will be performed by staff and contractors. The repairs to be completed are on the interior and exterior of buildings and include: cosmetic, roofing, plumbing, and electrical repairs.

**Classification:** A X B C D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

**Scoring Range between 0 and 5 points. Greatest need is 5 points.**

- 5 1) Legal Requirement: **\*\*If required by law, objective moves to top priority\*\***
- 5 2) Safety: **\*\*If item presents a safety hazard, score as a 5 and move to the top of the priority list\*\*** Otherwise, to what degree will this improve safety?
- 3 3) Future Capital Expense: To what degree will this avoid greater capital expenses in the future?
- 3 4) Operational Costs: To what degree will this avoid significant operational costs?
- 1 5) Revenue: To what degree will this generate revenue?
- 0 6) Outside Funding: To what degree will this be funded by outside sources, agencies or ventures?
- 3 7) Internal Productivity: To what degree will this improve productivity for staff and/or volunteers?
- 3 8) Efficiency: To what degree will this improve efficiency of PDLG or community wide?
- 3 9) Usage: To what degree will this increase use of the Park District?
- 5 10) Industry Standard: To what degree will this improve compliance with industry standards or allow PDLG to offer services typically provided by most other park district?
- 5 11) Public Opinion: To what degree will this enhance the public perception of the Park District?
- 0 12) Community: To what extent does this fill a need in the community?
- 5 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

**41 Total Points Est. Cost: \$59,877 Est. Hours**

**Park District of La Grange - Building Assessment - Denning Park  
March 7, 2022**

Item ID	Building	Location	Building System	Component / Description	Anticipated Replacement Year	2022 Unit Cost	Quantity	Estimate of Replacement Cost	Comments
1	Denning Park	Copy Room	Electric	Reinstall loose wiring	2022	\$1,575	1	\$1,575	
2	Denning Park	Office	Electric	Reinstall loose wiring	2022	\$1,575	1	\$1,575	
3	Denning Park	East Elevation	Electrical	Exterior electrical box on east side is loose and does not have GFI outlet - fix and replace outlet	2022	\$210	1	\$210	
4	Denning Park	Corridor	Electrical	Add exit sign/light on East exit door	2022	\$263	1	\$263	
5	Denning Park	Toilet Room	Electrical	Add audiovisual device in toilet room	2022	\$289	2	\$578	
<b>Total 2022 Estimated Cost for Denning Park \$4,200</b>									
14	Denning Park	Basement	Stormwater	Basement floods during some storms	2023	\$0	1	\$0	Requires further investigation beyond the s
6	Denning Park	East Elevation	Door and Frame	Step down at door is a tripping hazard - rework sidewalk	2023	\$7,875	1	\$7,875	
<b>Total 2023 Estimated Cost for Denning Park \$7,875</b>									

**Park District of La Grange - Building Assessment - Community Center  
March 7, 2022**

Item ID	Building	Location	Building System	Component / Description	Anticipated Replacement Year	2022 Unit Cost	Quantity	Estimate of Replacement Cost	Comments
1	Community Center	West Elevation	Egress	Step at doors presents a tripping hazard in an emergency - rework sidewalk	2023	\$7,875	1	\$7,875	
<b>Total 2023 Estimated Cost for Community Center \$7,875</b>									
2	Community Center	Toilet Rooms	Toilet Partitions	Toilet partitions are worn and damaged - replace	2024	\$10,500	2	\$21,000	
<b>Total 2024 Estimated Cost for Community Center \$21,000</b>									

**Park District of La Grange - Building Assessment - Recreation Center**  
**March 7, 2022**

Item ID	Building	Location	Building System	Component / Description	Anticipated Replacement Year	2022 Unit Cost	Quantity	Estimate of Replacement Cost	Comments
1	Recreation Center	White Sox Academy	Egress	Clear path to secondary egress door	2022	\$525	1	\$525	
2	Recreation Center	Fitness Center	Egress	Move cardio equipment that is blocking egress door access	2022	\$0	1	\$0	
3	Recreation Center	Pre-School Rooms	IDCFS	Cover all outlets in children used spaces	2022	\$210	1	\$210	
4	Recreation Center	Gymnasium	Electrical	Replace exit sign above doors that is not illuminated	2022	\$263	1	\$263	
5	Recreation Center	Parking Garage	Electrical	Raise exit sign at exterior egress doors	2022	\$1,575	2	\$3,150	
6	Recreation Center	Second Floor	Electrical	Add exit sign/lights Large meeting room	2022	\$263	2	\$525	
7	Recreation Center	Second Floor	Electrical	Add exit sign/light at Kitchen	2022	\$263	1	\$263	
8	Recreation Center	First Floor	Electrical	Add audio visual device at New maintenance office	2022	\$269	1	\$269	
9	Recreation Center	First Floor	Electrical	Add exit lights to Meeting rooms off Children's playroom	2022	\$263	2	\$525	
10	Recreation Center	First Floor	Electrical	Relocate exit sign/lights in Fitness toilet/locker room	2022	\$263	2	\$525	
11	Recreation Center	First Floor	Electrical	Add exit sign/light to South large storage room	2022	\$263	2	\$525	
12	Recreation Center	First Floor	Electrical	Add exit sign/lights to Large meeting room	2022	\$263	2	\$525	
13	Recreation Center	First Floor	Electrical	Add heat or smoke detector to Paint storage room	2022	\$269	1	\$269	
14	Recreation Center	Second Floor	Electrical	Add emergency lighting to office space and conference rooms	2022	\$420	3	\$1,260	
15	Recreation Center	Second Floor	Electrical	Add emergency lighting to Large mtg room	2022	\$420	2	\$840	
16	Recreation Center	Second Floor	Electrical	Add emergency lighting at Kitchen	2022	\$420	1	\$420	
17	Recreation Center	Second Floor	Electrical	Add emergency lighting at Main entry foyer stairwell area	2022	\$420	2	\$840	

**Park District of La Grange - Building Assessment - Recreation Center**  
**March 7, 2022**

Item ID	Building	Location	Building System	Component / Description	Anticipated Replacement Year	2022 Unit Cost	Quantity	Estimate of Replacement Cost	
18	Recreation Center	First Floor	Electrical	Add emergency lighting at New maintenance office	2022	\$420	1	\$420	
19	Recreation Center	First Floor	Electrical	Add emergency lights to Meeting rooms off Children's playroom	2022	\$420	2	\$840	
20	Recreation Center	First Floor	Electrical	Add emergency light to South large storage room (only has one currently)	2022	\$420	1	\$420	
21	Recreation Center	First Floor	Electrical	Add emergency lights to Large meeting room	2022	\$420	2	\$840	
<b>Total 2022 Estimated Cost for Recreation Center</b>									<b>\$13,493</b>
22	Recreation Center	Shipping Office	Ceiling	install missing ceiling tiles	2023	\$263	1	\$263	
23	Recreation Center	Receiving Office	Masonry Wall	Repair failing mortar joint at masonry wall	2023	\$2,625	1	\$2,625	
24	Recreation Center	Fitness Center	Mechanical	Provide dedicated cooling to server room	2023	\$15,750	1	\$15,750	
25	Recreation Center	Admin Offices	HVAC	Provide dedicated cooling to server room	2023	\$15,750	1	\$15,750	
26	Recreation Center	Roof	Mechanical	There are twelve RTU's (rooftop units) that are nearing or beyond their average life expectancy - Start replacement plan and replace units that are experiencing more need of repairs or by age	2023	\$43,750	1	\$43,750	Replace 2 units in 1
<b>Total 2023 Estimated Cost for Recreation Center</b>									<b>\$78,138</b>

**Park District of La Grange - Building Assessment - Sedgwick Park  
March 7, 2022**

Item ID	Building	Location	Building System	Component / Description	Anticipated Replacement Year	2022 Unit Cost	Quantity	Estimate of Replacement Cost	Comments
1	Sedgwick Park	Roof	Roof	Clean roof drains	2022	\$0	1	\$0	
2	Sedgwick Park	Roof	Roof	Conduit for lights is loose from junction box	2022	\$788	1	\$788	
3	Sedgwick Park	Entire Building	IDCFS	Cover all outlets in children used spaces	2022	\$210	1	\$210	
<b>Total 2022 Estimated Cost for Sedgwick Park \$998</b>									
4	Sedgwick Park		Electrical	Add two exit sign/lites	2023	\$263	2	\$525	
5	Sedgwick Park	Main Room	Electrical	Replace lights in Main room that have exposed fluorescent lamps with ones that have protective lenses	2023	\$630	1	\$630	
<b>Total 2023 Estimated Cost for Sedgwick Park \$1,158</b>									

**Park District of La Grange - Building Assessment - Gilbert Park  
March 7, 2022**

Item ID	Building	Location	Building System	Component / Description	Anticipated Replacement Year	2022 Unit Cost	Quantity	Estimate of Replacement Cost	Comments
1	Gilbert Park	Vestibule	Door and Frame	Interior doors at south vestibule require too much force to open - adjust closers	2022	\$263	2	\$525	
2	Gilbert Park	Classroom	Door and Frame	Exits through toilet rooms are not allowed - removes exit signs	2022	\$1,575	2	\$3,150	
3	Gilbert Park	Entire Building	IDCFS	Cover all outlets in children used spaces	2022	\$210	1	\$210	
4	Gilbert Park	Toilet Room	Electrical	Add audio/visual device in toilet room	2022	\$289	2	\$578	
5	Gilbert Park	Toilet Room	Electrical	Add emergency light in toilet room	2022	\$420	2	\$840	
6	Gilbert Park	Venue	Electrical	Add additional emergency lighting	2022	\$420	2	\$840	
<b>Total 2022 Estimated Cost for Gilbert Park \$6,143</b>									
7	Gilbert Park	East Elevation	Stairs	Sand, prime and paint rust on guardrail	2023	\$5,250	1	\$5,250	
<b>Total 2023 Estimated Cost for Gilbert Park \$5,250</b>									

## Capital/MBO Evaluation Form FY 2022-2023

Date: February 24, 2022 Project Title: Denning Park Building-Carpet Replacement

Submitted By: Chris Finn Location: Denning Park

Department: Recreation Facilities  Parks Administration

Description: Remove existing carpet in offices and replace with new carpet at the Denning Park building.

Classification: A  B  C  D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

**Scoring Range between 0 and 5 points. Greatest need is 5 points.**

- 0 1) Legal Requirement: **\*\*If required by law, objective moves to top priority\*\***
- 0 2) Safety: **\*\*If item presents a safety hazard, score as a 5 and move to the top of the priority list\*\*** Otherwise, to what degree will this improve safety?
- 3 3) Future Capital Expense: To what degree will this avoid greater capital expenses in the future?
- 0 4) Operational Costs: To what degree will this avoid significant operational costs?
- 2 5) Revenue: To what degree will this generate revenue?
- 0 6) Outside Funding: To what degree will this be funded by outside sources, agencies or ventures?
- 0 7) Internal Productivity: To what degree will this improve productivity for staff and/or volunteers?
- 0 8) Efficiency: To what degree will this improve efficiency of PDLG or community wide?
- 0 9) Usage: To what degree will this increase use of the Park District?
- 3 10) Industry Standard: To what degree will this improve compliance with industry standards or allow PDLG to offer services typically provided by most other park district?
- 4 11) Public Opinion: To what degree will this enhance the public perception of the Park District?
- 0 12) Community: To what extent does this fill a need in the community?
- 5 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

**17 Total Points Est. Cost \$3,700 Est. Hours 50**

## Capital/MBO Evaluation Form FY 2022-2023

Date: February 7, 2022      Project Title: Replacement plan for Park District drinking fountains

Submitted By: Chris Finn      Location: Multiple Parks

Department: Recreation   Facilities   Parks **X**   Administration

Description: Start replacing drinking fountains in the parks. Several of our drinking fountains are very old. Parks with only one drinking fountain will have them replaced with a water bottle fill/drinking fountain style. Parks that have two or more drinking fountains will have at least one replaced with a fill station.

**Classification: A X B C D**

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

**Scoring Range between 0 and 5 points. Greatest need is 5 points.**

- 0      1)      Legal Requirement: **\*\*If required by law, objective moves to top priority\*\***
- 0      2)      Safety: **\*\*If item presents a safety hazard, score as a 5 and move to the top of the priority list\*\*** Otherwise, to what degree will this improve safety?
- 3      3)      Future Capital Expense: To what degree will this avoid greater capital expenses in the future?
- 5      4)      Operational Costs: To what degree will this avoid significant operational costs?
- 0      5)      Revenue: To what degree will this generate revenue?
- 0      6)      Outside Funding: To what degree will this be funded by outside sources, agencies or ventures?
- 2      7)      Internal Productivity: To what degree will this improve productivity for staff and/or volunteers?
- 0      8)      Efficiency: To what degree will this improve efficiency of PDLG or community wide?
- 1      9)      Usage: To what degree will this increase use of the Park District?
- 5      10)    Industry Standard: To what degree will this improve compliance with industry standards or allow PDLG to offer services typically provided by most other park district?
- 5      11)    Public Opinion: To what degree will this enhance the public perception of the Park District?
- 1      12)    Community: To what extent does this fill a need in the community?
- 3      13)    Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

**25      Total Points      Est. Cost \$2,200-3,500 per fountain, \$400-850 installation      Est. Hours**

# Capital/MBO Evaluation Form FY 2022-2023

Date: February 10, 2022      Project Title: Replacement of Fencing

Submitted By: Chris Finn      Location: Multiple Parks

Department: Recreation    Facilities    **Parks X**    Administration

Description: This MBO is for replacing and/or fixing fencing in the Park District parks system. We will assess fencing throughout the parks and repair and/or replace fencing that is a safety concern to our patrons.

**Classification: A X B C D**

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

**Scoring Range between 0 and 5 points. Greatest need is 5 points.**

- 0      1)      Legal Requirement: **\*\*If required by law, objective moves to top priority\*\***
- 5      2)      Safety: **\*\*If item presents a safety hazard, score as a 5 and move to the top of the priority list\*\*** Otherwise, to what degree will this improve safety?
- 3      3)      Future Capital Expense: To what degree will this avoid greater capital expenses in the future?
- 0      4)      Operational Costs: To what degree will this avoid significant operational costs?
- 0      5)      Revenue: To what degree will this generate revenue?
- 0      6)      Outside Funding: To what degree will this be funded by outside sources, agencies or ventures?
- 2      7)      Internal Productivity: To what degree will this improve productivity for staff and/or volunteers?
- 0      8)      Efficiency: To what degree will this improve efficiency of PDLG or community wide?
- 0      9)      Usage: To what degree will this increase use of the Park District?
- 5      10)    Industry Standard: To what degree will this improve compliance with industry standards or allow PDLG to offer services typically provided by most other park district?
- 5      11)    Public Opinion: To what degree will this enhance the public perception of the Park District?
- 0      12)    Community: To what extent does this fill a need in the community?
- 3      13)    Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

**Total Points    23      Est. Cost \$15,000      Est. Hours**

## Capital/MBO Evaluation Form FY 2022-2023

Date: February 7, 2022

Project Title: Gilbert Park Activity Building Renovation

Submitted By: Chris Finn

Location: Gilbert Park

Department: **Recreation X** **Facilities X** Parks Administration

Description: Renovation of Gilbert Park activity building. This includes resurfacing the floor, painting all interior walls, removal of all ceiling tiles and replacing with a dry wall ceiling, and new light fixtures and fans. Renovation will also include removal of play structure and replacement with a wall mounted sensory apparatus inside the facility.

Classification: **A X** B C D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

**Scoring Range between 0 and 5 points. Greatest need is 5 points.**

- 0 1) Legal Requirement: **\*\*If required by law, objective moves to top priority\*\***
- 5 2) Safety: **\*\*If item presents a safety hazard, score as a 5 and move to the top of the priority list\*\*** Otherwise, to what degree will this improve safety?
- 3 3) Future Capital Expense: To what degree will this avoid greater capital expenses in the future?
- 1 4) Operational Costs: To what degree will this avoid significant operational costs?
- 2 5) Revenue: To what degree will this generate revenue?
- 0 6) Outside Funding: To what degree will this be funded by outside sources, agencies or ventures?
- 1 7) Internal Productivity: To what degree will this improve productivity for staff and/or volunteers?
- 0 8) Efficiency: To what degree will this improve efficiency of PDLG or community wide?
- 2 9) Usage: To what degree will this increase use of the Park District?
- 5 10) Industry Standard: To what degree will this improve compliance with industry standards or allow PDLG to offer services typically provided by most other park district?
- 5 11) Public Opinion: To what degree will this enhance the public perception of the Park District?
- 3 12) Community: To what extent does this fill a need in the community?
- 5 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

**32 Total Points Est. Cost \$30,000 Est. Hours 50**

## Capital/MBO Evaluation Form FY 2022-2023

Date: February 10, 2022 Project Title: Park Athletic Field Maintenance

Submitted By: Chris Finn Location: Parks

Department: Recreation Facilities **Parks X** Administration

Description: Evaluate athletic fields and determine field spaces in need of repair. This can include but is not limited to: leveling an area out with black dirt and seeding the area, rolling a lip on a ball field, filling in holes with black dirt and seeding an area, adding bricks to a baseball/softball field, hiring a contractor to perform work, and ordering supplies and/or materials.

**Classification: A X B C D**

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

**Scoring Range between 0 and 5 points. Greatest need is 5 points.**

- |   |     |  |
|---|-----|--|
| 0 | 1)  | Legal Requirement: <b>**If required by law, objective moves to top priority**</b>  |
| 0 | 2)  | Safety: <b>**If item presents a safety hazard, score as a 5 and move to the top of the priority list**</b> Otherwise, to what degree will this improve safety?         |
| 3 | 3)  | Future Capital Expense: To what degree will this avoid greater capital expenses in the future?   |
| 0 | 4)  | Operational Costs: To what degree will this avoid significant operational costs?   |
| 4 | 5)  | Revenue: To what degree will this generate revenue?  |
| 0 | 6)  | Outside Funding: To what degree will this be funded by outside sources, agencies or ventures?  |
| 3 | 7)  | Internal Productivity: To what degree will this improve productivity for staff and/or volunteers?  |
| 3 | 8)  | Efficiency: To what degree will this improve efficiency of PDLG or community wide?   |
| 0 | 9)  | Usage: To what degree will this increase use of the Park District?   |
| 4 | 10) | Industry Standard: To what degree will this improve compliance with industry standards or allow PDLG to offer services typically provided by most other park district? |
| 5 | 11) | Public Opinion: To what degree will this enhance the public perception of the Park District?   |
| 5 | 12) | Community: To what extent does this fill a need in the community?  |
| 5 | 13) | Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?   |

**32 Total Points Est. Cost: \$30,000 Est. Hours**

## Capital/MBO Evaluation Form FY 2022-2023

Date: February 7, 2022 Project Title: Replacement of 3 RTU units on Roof of Recreation Center

Submitted By: Chris Finn Location: Recreation Center

Department: **Facilities X** Recreation Parks Administration

Description: Most of the RTUs on the recreation center side of the building are original from construction. Several units have had major repairs and need to be replaced. We will replace units in clusters and plan to replace 3 units in the 2022/2023 budget year.

Classification:            A X    B    C    D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

**Scoring Range between 0 and 5 points. Greatest need is 5 points.**

- |   |     |  |
|---|-----|--|
| 0 | 1)  | Legal Requirement: <b>**If required by law, objective moves to top priority**</b>  |
| 0 | 2)  | Safety: <b>**If item presents a safety hazard, score as a 5 and move to the top of the priority list**</b> Otherwise, to what degree will this improve safety?         |
| 3 | 3)  | Future Capital Expense: To what degree will this avoid greater capital expenses in the future?   |
| 3 | 4)  | Operational Costs: To what degree will this avoid significant operational costs?   |
| 0 | 5)  | Revenue: To what degree will this generate revenue?  |
| 0 | 6)  | Outside Funding: To what degree will this be funded by outside sources, agencies or ventures?  |
| 3 | 7)  | Internal Productivity: To what degree will this improve productivity for staff and/or volunteers?  |
| 3 | 8)  | Efficiency: To what degree will this improve efficiency of PDLG or community wide?   |
| 0 | 9)  | Usage: To what degree will this increase use of the Park District?   |
| 3 | 10) | Industry Standard: To what degree will this improve compliance with industry standards or allow PDLG to offer services typically provided by most other park district? |
| 0 | 11) | Public Opinion: To what degree will this enhance the public perception of the Park District?   |
| 0 | 12) | Community: To what extent does this fill a need in the community?  |
| 3 | 13) | Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?   |

**Total Points    18    Est. Cost \$60,000    Est. Hours**

## Capital/MBO Evaluation Form FY 2022-2023

Date: 4/11/2022

Project Title: DeSitter Room Upgrades

Submitted By: Jenny Bechtold & Chris Finn

Location: Rec Center/DeSitter Room

Department: Recreation \_\_\_\_\_ Facilities  X  Parks \_\_\_\_\_ Administration \_\_\_\_\_

Description: We are working with DeSitter Flooring on a new Banquet Facility Sponsorship Agreement. We have been working with an interior designer to select new carpet, sconces, mirrors, an entry table, and benches. Our past agreement provided that DeSitter Flooring supplied the flooring for sponsorship rights. We would like to add amenities and keep the banquet room updated to increase banquet room rentals.

**Classification:** A **X** B C D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

**Scoring Range between 0 and 5 points. Greatest need is 5 points.**

- 0 1) Legal Requirement: **\*\*If required by law, objective moves to top priority\*\***
- 0 2) Safety: **\*\*If item presents a safety hazard, score as a 5 and move to the top of the priority list\*\*** Otherwise, to what degree will this improve safety?
- 1 3) Future Capital Expense: To what degree will this avoid greater capital expenses in the future?
- 0 4) Operational Costs: To what degree will this avoid significant operational costs?
- 4 5) Revenue: To what degree will this generate revenue?
- 5 6) Outside Funding: To what degree will this be funded by outside sources, agencies or ventures?
- 0 7) Internal Productivity: To what degree will this improve productivity for staff and/or volunteers?
- 0 8) Efficiency: To what degree will this improve efficiency of PDLG or community wide?
- 3 9) Usage: To what degree will this increase use of the Park District?
- 3 10) Industry Standard: To what degree will this improve compliance with industry standards or allow PDLG to offer services typically provided by most other park district?
- 3 11) Public Opinion: To what degree will this enhance the public perception of the Park District?
- 2 12) Community: To what extent does this fill a need in the community?
- 2 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

**Total Points 23**

**Est. Cost \$10K**

**Est. Hours**

# Section 8



## BOARD BUSINESS

MEMORANDUM M22-016



**TO:** PDLG Board of Commissioners  
**FROM:** Jenny Bechtold, Executive Director  
Leynette Kuniej, Superintendent of Finance  
Kevin Miller, Superintendent of Recreation  
Claudia Galla, Parks Foreperson  
Chris Finn, Superintendent of Facilities  
**RE:** Intergovernmental Agreement (IGA) by and Between the Board  
of Education, District 105 and the Park District of La Grange (PDLG)  
**DATE:** April 11, 2022

---

**Background:**

This memo has been slightly updated from the last board packet. The background and implications have not been modified, and the history remains unchanged. Please reference the minutes following the consent agenda for discussion of this topic at the last board meeting. Clarification has also been included regarding maintenance and infrastructure comments in the previous memo.

In an evaluation of all contracts, agreements and IGA's it was discovered the Park District of La Grange and District 105 entered an IGA in 1992 regarding open spaces. The IGA was entered "to coordinate efforts for the establishment, equipment, operations and maintenance of parks, playgrounds, and recreational grounds and athletic fields for the benefit of, inter alia, their common taxpayers". The IGA was set up as a 10-year agreement and states "the lease will automatically renew without further action by either party unless a party has given the other party at least 30 days prior written notice". Per the agreement, the Park District is responsible for the maintenance of the "open spaces, athletic fields, landscaping and those improvements which are used for recreational activities including but not limited to tennis courts, ballfields, backstops and the like". In return, the IGA allows Park District sponsored programs to be held at the Gurrie Middle School/Spring Elementary School when not in use by the school district. In researching this IGA, it was determined that District 105 is the owner of all the property within the IGA agreement i.e., ballfields, tennis courts. The Park District of La Grange is the owner of Spring Ave Park. The IGA is dated and has not been reviewed for quite some time. Please find a copy of the IGA following this memo.

**Implications:**

Extensive research was conducted to understand the IGA between District 105 and the Park District of La Grange. Contact was made with District 105 and PDLG staff had in- depth discussions to better understand the pros and cons of the IGA for all parties.

Currently, the Park District has no programming operating through this IGA. Staff were unable to determine the last time we programmed this location but were aware that Little League uses these ballfields. Little League works directly with District 105, and the Park District is not involved in their use of the ballfields.

Staff reviewed possible recreational opportunities for the space, however, the revenue that would be generated from the limited programming we could offer would not exceed the current expenses for the maintenance required for the location. We would also need to determine if the school could accommodate the program offerings and would not conflict with their priority use.

Per the IGA, the Park District is responsible for the maintenance of the open space and amenities. The PDLG parks team is mowing and trimming (weed whipping) the grass weekly and emptying trash weekly. Other tasks completed by the District are soccer goal setup annually and herbicide spraying four times per year. These expenses have been estimated to cost the District approximately \$4,200 annually. This total does not include any infrastructure maintenance upkeep and repairs, i.e., tennis courts, ballfields, backstops, gasoline for equipment, wear and tear on equipment, etc.

The reference in memo M22-010 on March 14, 2022, “The CMP revealed approximately 2 million dollars of repairs and upgrades, due to deferred maintenance” was referring to deferred facility/infrastructure maintenance for the Park District and was not referring to maintenance required at Gurrie Spring Middle School. The 2 million dollars does not include any upgrades or infrastructure repairs to our parks within the CMP, which totals an additional amount of approximately 4 million dollars.

**There will be a meeting with District 105 on April 8, 2022 and we will provide an update at the board meeting on April 11, 2022.**

**Staff Recommendation:**

Continued discussion of the IGA between the Board of Education, District 105 and the Park District of La Grange.

INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE  
BOARD OF EDUCATION, SCHOOL DISTRICT #105  
AND THE PARK DISTRICT OF LAGRANGE  
REGARDING OPEN SPACES

THIS AGREEMENT, is made as of the 1st day of July, 1992, by and between the Board of Education, School District #105, LaGrange, Cook County, Illinois and the Board of Commissioners of the Park District of LaGrange.

WHEREAS, the State of Illinois has adopted the Intergovernmental Cooperation Act, S.H.A., Ch. 127, §741, et seq.;

WHEREAS, the Board of Commissioners of the Park District of LaGrange is a duly constituted public body pursuant to the Park Code, S.H.A., Ch. 105, §1-1, et seq;

WHEREAS, the Park District of LaGrange and School District #105 overlap and share common taxpayers;

WHEREAS, the two public bodies have enjoyed mutual support and cooperation in the past and it is their intention to continue to do so in the future;

WHEREAS, the School District may utilize facilities as playgrounds and recreation grounds and may make appropriate arrangements for improvements, equipment and supervision over facilities so utilized. S.H.A., Ch. 122, §16-7 and 16-8.

WHEREAS, School Districts and Boards of Education may transfer real estate in accordance with the provisions of the local Government Property Transfer Act. S.H.A., Ch. 122, §16-9 and S.H.A., Ch. 30 §155-H et seq. Furthermore, the School Board may lease property "... for any term not exceeding fifty (50) years to any other municipality...." S.H.A., Ch. 30, §158.1.

WHEREAS, the parties desire to coordinate their efforts for the establishment, equipment, operation and maintenance of parks, playgrounds and recreational grounds and athletic fields for the benefit of, inter alia, their common taxpayers.

NOW, THEREFORE, the parties enter into this agreement upon the following terms and conditions:

1. The foregoing recitals are incorporated herein as terms of this Agreement.

2. Parcel: The School Board hereby leases to the Park District that certain parcel of School District property consisting of the entire block of vacant land lying between Catherine Avenue on the East and Kensington Avenue (as extended) on the West, and 52nd Street on the North and 53rd Street on the South in the Village of LaGrange, Illinois. The Lease expressly excepts the portion thereof occupied by School building.
3. Term. The Park District will maintain and operate the premises as part of the Park District's park and recreation system for a term of ten (10) years commencing on the 1st day of August, 1992 and ending on the 31st day of July, 2002, unless sooner terminated or extended as hereinafter provided.
4. Purpose: It is the mutually declared purpose of this Lease to provide adequate playground and recreation facilities at the most economical costs to the residents and taxpayers of the School District and the Park District. It is the present intention of the parties that three (3) tennis and/or basketball courts will be maintained in the area of the present tennis courts and that the demise premises will be maintained in a condition whereby it may be used as a softball, baseball or soccer field.
5. Maintenance of Grounds: The Park District shall maintain the open spaces, athletic fields, landscaping and those improvements which are used for recreational activities including but not limited to tennis courts, ball fields, back stops and the like. The Park District shall not be responsible for snow or ice removal in or upon any portion of the premises. The Park District will provide leadership and supervision for sponsored programs and will operate such programs and activities in a manner so as not to restrict the use and enjoyment of School District facilities by the School District. The School District shall maintain public walks and aprons immediately surrounding the school building, including trees and shrubs within and along said building perimeter. The School District shall maintain the existing parking lots. It is expressly agreed that the Park District shall provide maintenance of the open spaces, including but not limiting to seeding, fertilizing and mowing of the premises.
6. School Priorities: It is understood and agreed that the School District shall have priority use of the facilities, especially during normal school hours while school is in session. The School District shall provide space and grounds around the school building for after school, Spring and Summer and Autumn recreational programs sponsored by the Park District. The School District shall not restrict public use of the leased property after school hours or when school is not in session.

7. Mutual Indemnification: The parties agree that they each shall defend, keep, save and hold harmless the other party from any and all claims or demands for loss of, damage to person or property or for the injury or death to any person from any cause whatsoever occasioned by the party's use of the premises as well as any failure on the party's part to comply with any covenants, terms and conditions herein contained. Each party agrees to provide and maintain public liability insurance, insuring as an additional insured the other party and its officers, agents, employees, their successors and assigns. The amount of insurance to be maintained by each party shall be in an amount not less than \$1,000,000 for personal injury and \$1,000,000 for property damage;
8. Termination: In the event that any portion of the demise premises or all of said premises is needed for school purposes, the School District shall give written notice to the Park District to terminate the Lease of the premise in whole or in part, which notice of termination will become effective ninety (90) days subsequent to receipt of said notice. Upon termination of the Lease, the Park District may remove or abandon any equipment or other improvements made to the premises during the term of the Lease by the Park District;
9. Tot-Lot Option: The Park District may, at its discretion, develop a fenced tot lot in the area generally described as the Northeast segment of the premises along Catherine Avenue commencing in the area of the present baseball field backstop and proceeding in a Northerly direction therefrom.
10. Consideration: The Park District shall pay the School District the sum of Ten and 00/100ths (\$10.00) per annum and the services specified herein. Further, the Park District shall pay any and all charges for water used on the premises.
11. Miscellaneous Provisions:
  - (a) This Agreement may be executed in multiple counterparts for the convenience of the parties.
  - (b) This Lease will automatically renew without further action by either party unless a party has given the other party at least thirty (30) days prior written notice.
  - (c) The parties mutually agree to confer with one another prior to the placement, location or relocation of improvements, equipment or fixtures upon the premises.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the day and year first written above.

BOARD OF EDUCATION,  
SCHOOL DISTRICT #105

By: Susan N. Witte  
Its President

ATTEST:

By: Daniel L. Straus  
Board Clerk

DATED: MAY 26, 1992

PARK DISTRICT OF LAGRANGE

By: Barbara L. Yong  
Barbara L. Yong  
President

ATTEST:

By: G. Marcisz  
Anne Marcisz  
Secretary

DATED: May 19, 1992

MEMORANDUM M22-017



**TO:** PDLG Board of Commissioners  
**FROM:** Jenny Bechtold, Executive Director  
Chris Finn, Superintendent of Facilities  
**RE:** Board Policy Section 728 Updates, Delete Policy Section 732,  
New Policy Section 738 and New Affiliate Agreements  
**DATE:** April 11, 2022

---

**Background:**

The Park District has formed relationships with several affiliate groups, including but not limited to Babe Ruth Baseball, Little League, AYSO Soccer, Lyons Township Soccer and Celtics Soccer. The Board Policy Manual includes policy Section 728, Affiliate or Service Organization/Groups Agreement, a general affiliate agreement. While evaluating Policy Section 728, it was decided that updates were needed, along with individual affiliate agreements per user group to form a clear understanding of responsibility.

**Implications:**

Staff and legal counsel reviewed these policy sections to ensure policies are current and follow legal requirements. Below is a summary of the updates and attached you will find the updated policies. Please find a redlined version for existing policies, along with a clean copy. You will also find new affiliate agreements for Babe Ruth and the soccer organizations. We are still in discussions with Little League and hope to have the definitive version of their agreement for the May board meeting.

**Section 728** – Affiliate or Service Organizations/Groups Agreement: This section has been carefully reviewed by staff and legal to enhance the agreement with details for use and records, along with updates for legal requirements and insurance. We currently hold this agreement with Babe Ruth, Little League, AYSO, Celtics Soccer and Lyons Township Soccer.

**Section 732**- Soccer Athletic Field Fees: This section can be deleted as the fee structure is now included in each affiliate agreement.

**Proposed Additional Policies/Agreements:**

**Section 738** - Park System Usage Athletic Field Use Procedures: This new policy outlines the procedures for field use for any affiliate, organization, resident, non-resident, etc.

**Agreement Between the Park District of La Grange and Affiliate Soccer Organizations** – This new agreement enhances the affiliate relationship by defining each field, use status, including each parties' responsibilities, fee structure, insurance requirements and terms of the agreement.

**Agreement Between the Park District of La Grange and Babe Ruth** - This new agreement enhances the affiliate relationship by defining each field, use status, including each parties'

responsibilities, fee structure, insurance requirements and terms of the agreement.

**Staff Recommendation:**

Staff recommends the PDLG Board of Commissioners approve the updated Section 728, new Section 738, delete Section 732, Babe Ruth Affiliate Agreement and Soccer Affiliate Agreements.

## Section 728

### Park District of La Grange Affiliate or Service Organizations/Groups Agreement

#### Section 728.1

##### Purpose

The Park District of La Grange (hereafter "Park District") recognizes that certain Affiliate Organizations and Service Groups exist within the Village of La Grange and the adjacent surrounding communities whose purposes are aligned with the mission of the Park District by to serve and enhance recreational opportunities and organizing services to the community~~conduct many Community Service Projects for a specific purpose and or group~~. These Affiliate or Service Organizations/Groups (defined later in this Agreement) are separate and independent from the Park District and provide ~~for~~ their own leadership with their own organizational and operational structure.

The Park District recognizes that, ~~at times,~~ it is in the best interests of the Park District community that the Park District work with these organizations/groups ~~by~~ coordinating, integrating and consolidating the planning and provision of recreational facilities, community services and programs. ~~when basic functions are compatible and a public benefit may be derived.~~ Through working relationships and joint efforts, each party can contribute to greater public service without relinquishing their separate identities or any of their individual responsibilities.

Agreements with Affiliates will set forth~~This Agreement sets out~~ the general working relationship, mutual expectations, and individual responsibilities of the District and any such organization~~s~~ (including any in-kind services and capital contributions). ~~The~~is Agreement cannot be considered absolute; but shall serve as a frame of reference. Standards outlined in the Agreements herein ensure that the parties' concept of joint planning, use, and maintenance is followed to the maximum extent possible, while retaining the essential freedom of discretion, decision and action in planning, developing and maintaining recreational, and community service programs.

#### Section 728.2

##### Definition

An ~~Affiliate~~Affiliate or Service Organizations/Groups is be defined as a group which operates within the Park District boundaries or adjacent surrounding communities servicing residents of the District that is, ~~currently~~ registered as an Illinois not-for-profit corporation, with its own governing board with adopted written bylaws or guidelines to guide the board in policy-making decisions. An ~~affiliate~~Affiliate organization/group shall conduct its own financial business, all of which shall be financially self-supporting and is dedicated to offering and promoting leisure, educational or recreational activities which are compatible with and supplement programs conducted or sponsored by the Park District.

### **Section 728.3**

#### **Request for Affiliation**

Groups seeking affiliation with the Park District must make written proposal application to the Executive Director of the Park District of La Grange, ~~on the form provided by the Park District (PDLG Board Manual Section #730).~~

### **Section 728.4**

#### **Benefits**

The benefits of association with the Park District are numerous. The Affiliate or Service Organization/Group may realize the following benefits at reduced fees or no cost with approval from the Executive Director of the Park District.

1. Space in the Park District Seasonal Program Brochure. The District will make space available. At a minimum, mention of the for organizational contact information and group activity announcements for will be available to each affiliate organization on a seasonal basis ~~to announce the group's activities~~. The Affiliate/Group must submit this information must be submitted according to the brochure production timeline established by the Superintendent of Recreation. This production timeline will be published on the Park District website and communicated via email to Affiliate/Group contact on file at time of website posting. Failure to comply with the submission deadline will result in information not being published. It is the responsibility of the Affiliate or Service Organizations/Groups ~~responsibility~~ to provide correct information to the Park District in a timely manner.
2. As approved by the Executive Director, the Park District may make b Bulletin board space and advertisement sign/banner placement arrangements within the parks available to the Affiliate/Group upon approval of the Executive Director, provided that said space is not being used to market Park District programs and/or activities.
3. The District will make u Use of the Park District Facilities available for monthly organizational meetings provided that the meeting time is available and scheduled with the Superintendent of Facilities. This benefit does not include individual team meetings, team parties, handout days, special registrations, indoor practice space or special projects. Space for these types of activities may be rented on an individual basis and appropriate fees will apply.

### **Section 728.5**

#### **Criteria and Conditions**

1. Affiliate or Service Organizations/Groups must provide their own leadership, ~~structure~~, and must delegate operational duties to its membership and volunteers. Groups are solely responsible for providing supervision and security services, as needed, for any and all of their activities.
2. Each year on or before April 1, each Affiliate or Service Organization/Group shall provide a list of all officers including addresses, phone numbers (home and cellular), and email addresses to the Park District. It will be the responsibility of the Affiliate to provide current information to the Park District throughout the year relating to their officers.

3. Affiliate or Service Organizations/Groups shall designate both a liaison and alternate liaison and provide all individual contact information to the Park District as in #2 above. Any notice provided to the liaison designated by an Affiliate or Service Organizations/Groups shall be sufficient notice to any and all Affiliate organization subgroups. The Liaisons will be required to meet with the Executive Director and Park District Staff representatives at least twice per calendar year. Scheduling for these meetings will be initiated by Park District staff. The purpose of these meetings will be to discuss potential field and facilities needs for the upcoming year, capital improvement projects, annual monetary donation/fees or and other pertinent information regarding the organization/group and the Park District. The minutes from these liaison meetings will be captured and made publicly available, if requested.
4. Affiliate or Service Organizations/Groups agree and understand that neither the Affiliate organization nor its officials, officers, members, employees or volunteers are entitled to any benefits or protections afforded employees or volunteers of the Park District and are not bound by any obligations as employees of the Park District. Affiliate groups will not be covered under provisions of the unemployment compensation insurance of the Park District or the workers' compensation insurance of the Park District and that any injury or property damage arising out of any Affiliate or Service Organizations/Groups activity will be that particular Affiliate or Service Organizations/Groups sole responsibility and not the Park District's. Also, it is understood that neither any Affiliate or Service Organizations/Groups nor any of its members or employees or volunteers are protected as an employee or as a person acting as an agent or employee under the provisions of the general liability insurance of the Park District and therefore, Affiliate or Service Organizations/Groups will be solely responsible for its own actions. The Park District will in no way defend any Affiliate or Service Organizations/Groups in matters of liability.
5. Affiliate or Service Organizations/Groups shall not represent itself or its members, employees or volunteers as employees, volunteers, or agents of the Park District. Neither the Affiliate group nor any of its members or volunteers will advertise or solicit participants using the name or logo of the Park District.
6. The Park District may charge a minimal fee to any Affiliate group for the Park District's costs for administration, custodial or maintenance of property and/or facilities. The Park District may also accept Affiliate investment for facility/park improvement in lieu of or in addition to fees. The Park District will provide advance notice (liaison meeting, email, etc.) to any Affiliate organization/group if there will be any charge associated with their activities when using Park District property and/or facilities.
7. Affiliate or Service Organizations/Groups acknowledge and agree they are responsible for any and all expenses, including, but not limited to, the provision of supplies, equipment and materials related to its activities and use of Park District property and facilities, including, but not limited to use in connection with any of their programs, The Park District will in no way provide any Affiliate group with Park District funds for any types of purchases and/or to operate any segment of their program(s).

8. Activities, programs, and events sponsored by Affiliate group shall not, other than to adhere to specific membership guidelines, program requirements, or minimum residency standards, discriminate against or exclude any individual, for participation for reasons of race, color, creed, national origin, sex, sexual orientation, disability, or any other characteristic protected by local, state, or federal law.
9. Affiliate or Service Organizations/Groups agree to conduct criminal background checks for all employees and volunteers using the criteria set forth in 70 ILCS 1205/8-23, irrespective of age or duration of employment or volunteer tenure. As an additional check, each group agrees to cross-reference all staff, employees and volunteers with the state and/or local Child Offender Database. Each Affiliate or Service Organization/Group is solely responsible for determining whether an employee or volunteer is disqualified from service conviction disqualifies any employee/volunteer. Affiliate or Service Organization/Group shall maintain all records of the criminal background check and, upon request from the Park District, the chief executive of the Affiliate or Service Organization/Group shall certify that said check and review has been accomplished.
10. Affiliate or Service Organizations/Groups shall comply with all applicable local, state, and federal laws, including, but not limited to, the Illinois Human Rights Act, the Americans with Disabilities Act, and the Civil Rights Act of 1964. Consistent with applicable law, Affiliate organizations shall base employment, volunteer, and participation criteria upon personal capabilities and qualifications without discrimination because of race, color, religion, sexual orientation, sex (except as appropriate division for athletics programming) national origin, age (except as an appropriate division of programming levels for youth athletics programming) marital status, or any other protected characteristic as established by law.

## **Section 728.6**

### **Facility Use**

The following provisions shall subject to specific terms in their respective agreements, generally govern the scheduling, reservation, permitting and use of the Park District's facilities by the Affiliate Organization and/or Service Group.

1. Affiliate or Service Organizations/Groups shall present their requests for field and or facility use, identifying which Park District park they wish to use and when, at least two (2) months in advance of the start of each program's activity. Park District programs will take precedence, after all reasonable efforts have been made to resolve usage conflicts. Affiliate organizations may receive a discount rate and/or priority for use of fields and facility. Blanket requests for park amenities will not be accepted. All field and facility use must be submitted on the appropriate Park District permit application. The use of Park District fields and facility are based on availability and Park District scheduling concerns. The Park District retains the right to move, cancel or reschedule the use of field and facilities based upon Park District needs, with proactive communication provided to any impacted user groups.
2. Affiliate or Service Organizations/Groups shall present their room/meeting requests for use at least one (1) month in advance of the particular activity to insure availability to the

Superintendent of Facilities. Park District programs take precedence. If the facility or meeting room is not available for the date requested, the Affiliate group will have to reschedule the activity, relocate the activity, or request another room where a room rental fee could be applied. Affiliate group may receive a discounted rate for the use of rooms. The use of Park District meeting rooms is based on availability and Park District scheduling concerns. The Park District retains the right to move, cancel or reschedule meetings based upon Park District needs. With certain situations, facility requests less than two weeks may be considered depending on the circumstances of the activity and upon the approval of the Superintendent of Facilities.

3. The Park District does not assume any responsibility, care, custody, or control of any Affiliate group property or equipment brought upon Park District property. Each organization is/are solely responsible for the safety and/or security of any property or equipment brought upon on Park District property. No Affiliate or Service Organizations/Groups will be permitted to use equipment that harms or permanently defaces the physical characteristics of any park district facility. The Affiliate may be held fully or partially financially responsible for costs associated with any damage they cause to Park District property. No Affiliate or Service Organizations/Groups may store any equipment such as soccer goals, portable or temporary fencing, supplies, materials, and or equipment on property owned or leased by the Park District without approval in their respective Affiliate Agreement or prior written approval being given by the Executive Director of the Park District.
4. Affiliate or Service Organizations/Groups shall adhere to all applicable facility and Park District ordinances, rules, regulations, policies, and procedures. In particular, but not limited to, applicable groups will follow the Park District's Severe Weather & Lightning Policy, Attachment B, to this Agreement.
5. Affiliate or Service Organizations/Groups agree to inspect each facility, field, or other location prior to and subsequent to each use and shall promptly report any unsafe condition were applicable (such as holes in sports fields, damaged equipment, etc.) to the Park District. It is the sole responsibility of the Affiliate organization to determine whether any field, facility, or location is safe, suitable, and/or appropriate for any intended use.
6. Affiliate or Service Organizations/Groups are solely responsible for providing supervision and security services, as needed, for all Affiliate group activities.
7. Notwithstanding anything to the contrary contained herein, Affiliate group acknowledge and agree that all permits issued by the Park District are revocable licenses without an interest and may be cancelled or revoked at the sole and exclusive option of the Park District.

#### **Section 728.7**

##### **Insurance and Indemnification**

Affiliate or Service Organizations/Groups shall procure and maintain for the duration of this agreement insurance coverage against claims for injuries to persons or damages to property which may arise from or in connection with any of the activities conducted by their organization

on or in any Park District property and/or facilities. On or before April 1 of each year, Affiliate or Service Organizations on or before April 1 of each year will supply the Park District a Certificate of Insurance naming the Park District as Certificate Holder and, for general liability, being listed as "Additionally Insured" and demonstrating that Affiliate or Service Organization has the following coverages:-

**A. -Commercial General and Umbrella Liability Insurance**

Commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this Agreement.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, liability assumed under an insured contract (including the tort liability of another assumed in a business contract), and shall not be endorsed to exclude claims arising from athletic participation.

The Park District shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Park District. Any insurance or self-insurance maintained by the Park District shall be excess of the Affiliate or Service Organization's insurance and shall not contribute with it.

The CGL policy must include individuals for athletic participation.

**B. Business Auto and Umbrella Liability Insurance**

If applicable, the Affiliate or Service Organization shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.7

**C. Workers Compensation Insurance**

If applicable, the Affiliate or Service Organization shall maintain workers' compensation and employers' liability insurance. The commercial umbrella and/or employers' liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease. Based upon the fact that the Affiliate or Service Organization does not have any coaches, instructors, umpires or others on its payroll, this requirement is not currently applicable to the Affiliate or Service Organization.

#### D. Other

If the Park District has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 26 under the Commercial General and Umbrella Liability Insurance required in this agreement, the Affiliate or Service Organization waives all rights against the Park District and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to the Affiliate or Service Organization's use of any Park District property or facility. The indemnification obligations of the Affiliate or Service Organization for the benefit of the Park District remain, however, and are intended to qualify for contractual liability coverage.

The Park District shall have the right, but not the obligation, of prohibiting any Affiliate organization from using the premises until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Park District. Failure to maintain the required insurance may result in termination of the Affiliate or Service Organizations/Groups agreement with the particular Affiliate group at Park District's option.

#### **Section 728.8**

##### **No Third Party Beneficiary**

This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity, who is not a party of this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

#### **Section 728.9**

##### **Termination & Duration**

The initial term of this Agreement shall commence on the date hereof \_\_\_\_\_, 20\_\_\_\_. This Agreement shall be deemed automatically renewed for successive one year periods unless either party shall advise the other party in writing of its intention not to renew the Agreement at least 90 days prior to the annual renewal date of its intention not to renew the Agreement, unless the Parties otherwise mutually agree, in writing, to terminate the Agreement.

Notwithstanding the foregoing, the Park District retains the right to alter the terms and conditions of this Agreement or to terminate this Agreement at any time and for any reason, including, but not limited to misconduct of the Affiliate organization or for the misuse of property, for purposes deemed necessary for public safety or preservation of property, if termination serves the interests of Park District residents, or because the Affiliate group has breached any of its obligations under this Agreement.

#### **Section 728.10**

##### **Indemnification**

To the fullest extent permitted by law the Affiliate group agrees to hold harmless, indemnify and defend the Park District, its officers, employees, agents, representatives, attorneys, volunteers and successors, either jointly or severally, from and against any and all liability, claims, demands or causes of actions, costs or expenses, including, but not limited to, attorneys fees,

attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property and resulting from or arising out of Affiliate's acts or omissions in connection with its operations. Affiliate's obligations under this paragraph shall remain in full force and effect after termination of this Agreement. Affiliate shall comply with Park District policy concerning procurement and maintenance of liability insurance in the amounts and for the limits set forth in the Park District policy and include contractual liability coverage. Affiliate shall also supplement insurance as may be required by any Temporary Construction Licenses or Permits issued to Affiliate by Park District.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written.

Affiliate or Service Organization/Group

Park District of La Grange

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_ (Print Name)

\_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_ (Print Name)

\_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## **Section 728**

### **Park District of La Grange Affiliate or Service Organizations/Groups Agreement**

#### **Section 728.1**

##### **Purpose**

The Park District of La Grange (hereafter "Park District") recognizes that certain Affiliate Organizations and Service Groups exist within the Village of La Grange and the adjacent surrounding communities whose purposes are aligned with the mission of the Park District by enhancing recreational opportunities and organizing services to the community. These Affiliate or Service Organizations/Groups (defined later in this Agreement) are separate and independent from the Park District and provide their own leadership with their own organizational and operational structure.

The Park District recognizes that it is in the best interests of the Park District to work with these organizations/groups by coordinating, integrating and consolidating the planning and provision of recreational facilities, community services and programs. Through working relationships and joint efforts, each party can contribute to greater public service without relinquishing their separate identities or any of their individual responsibilities.

Agreements with Affiliates will set forth the general working relationship, mutual expectations, and individual responsibilities of the District and any such organization (including any in-kind services and capital contributions). The Agreement cannot be considered absolute but shall serve as a frame of reference. Standards outlined in the Agreements ensure that the parties' concept of joint planning, use, and maintenance is followed to the maximum extent possible, while retaining the essential freedom of discretion, decision and action in planning, developing and maintaining recreational and community service programs.

#### **Section 728.2**

##### **Definition**

An Affiliate or Service Organization/Group is be defined as a group which operates within the Park District boundaries or adjacent surrounding communities serving residents of the District that is registered as an Illinois not-for-profit corporation, with its own governing board with adopted written bylaws or guidelines to guide the board in policy-making decisions. An Affiliate organization/group shall conduct its own financial business, all of which shall be financially self-supporting and is dedicated to offering and promoting leisure, educational or recreational activities which are compatible with and supplement programs conducted or sponsored by the Park District.

#### **Section 728.3**

##### **Request for Affiliation**

Groups seeking affiliation with the Park District must make written proposal to the Executive Director of the Park District of La Grange.

## **Section 728.4**

### **Benefits**

The benefits of association with the Park District are numerous. The Affiliate or Service Organization/Group may realize the following benefits at reduced fees or no cost with approval from the Executive Director of the Park District.

1. Space in the Park District Seasonal Program Brochure. The District will make space available for organizational contact information and group activity announcements for each Affiliate organization on a seasonal basis. The Affiliate/Group must submit this information according to the brochure production timeline established by the Superintendent of Recreation. This production timeline will be published on the Park District website and communicated via email to Affiliate/Group contact on file at time of website posting. Failure to comply with the submission deadline will result in information not being published. It is the responsibility of the Affiliate or Service Organization/Group to provide correct information to the Park District in a timely manner.
2. As approved by the Executive Director, the Park District may make bulletin board space and advertisement sign/banner placement arrangements within the parks available to the Affiliate/Group, provided that said space is not being used to market Park District programs and/or activities.
3. The District will make use of the Park District Facilities available for monthly organizational meetings provided that the meeting time is available and scheduled with the Superintendent of Facilities. This benefit does not include individual team meetings, team parties, handout days, special registrations, indoor practice space or special projects. Space for these types of activities may be rented on an individual basis and appropriate fees will apply.

## **Section 728.5**

### **Criteria and Conditions**

1. Affiliate or Service Organizations/Groups must provide their own leadership and must delegate operational duties to its membership and volunteers. Groups are solely responsible for providing supervision and security services, as needed, for any and all of their activities.
2. Each year on or before April 1, each Affiliate or Service Organization/Group shall provide a list of all officers including addresses, phone numbers (home and cellular), and email addresses to the Park District. It will be the responsibility of the Affiliate to provide current information to the Park District throughout the year relating to their officers.
3. Affiliate or Service Organizations/Groups shall designate both a liaison and alternate liaison and provide all individual contact information to the Park District as in #2 above. Any notice provided to the liaison designated by an Affiliate or Service Organizations/Groups shall be sufficient notice to any and all Affiliate organization subgroups. The Liaisons will be required to meet with the Executive Director and Park District Staff representatives at least twice per calendar year. Scheduling for these meetings will be initiated by Park District staff. The purpose of these meetings will be to discuss potential field and facilities needs

for the upcoming year, capital improvement projects, annual monetary donation/fees or and other pertinent information regarding the organization/group and the Park District. The minutes from these liaison meetings will be captured and made publicly available, if requested.

4. Affiliate or Service Organizations/Groups agree and understand that neither the Affiliate organization nor its officials, officers, members, employees or volunteers are entitled to any benefits or protections afforded employees or volunteers of the Park District and are not bound by any obligations as employees of the Park District. Affiliate groups will not be covered under provisions of the unemployment compensation insurance of the Park District or the workers' compensation insurance of the Park District and that any injury or property damage arising out of any Affiliate or Service Organizations/Groups activity will be that particular Affiliate or Service Organizations/Groups sole responsibility and not the Park District's. Also, it is understood that neither any Affiliate or Service Organizations/Groups nor any of its members or employees or volunteers are protected as an employee or as a person acting as an agent or employee under the provisions of the general liability insurance of the Park District and therefore, Affiliate or Service Organizations/Groups will be solely responsible for its own actions. The Park District will in no way defend any Affiliate or Service Organizations/Groups in matters of liability.
5. Affiliate or Service Organizations/Groups shall not represent itself or its members, employees or volunteers as employees, volunteers, or agents of the Park District. Neither the Affiliate group nor any of its members or volunteers will advertise or solicit participants using the name or logo of the Park District.
6. The Park District may charge a minimal fee to any Affiliate group for the Park District's costs for administration, custodial or maintenance of property and/or facilities. The Park District may also accept Affiliate investment for facility/park improvement in lieu of or in addition to fees. The Park District will provide advance notice (liaison meeting, email, etc.) to any Affiliate organization/group if there will be any charge associated with their activities when using Park District property and/or facilities.
7. Affiliate or Service Organizations/Groups acknowledge and agree they are responsible for any and all expenses, including, but not limited to, the provision of supplies, equipment and materials related to its activities and use of Park District property and facilities, including, but not limited to use in connection with any of their programs, The Park District will in no way provide any Affiliate group with Park District funds for any types of purchases and/or to operate any segment of their program(s).
8. Activities, programs, and events sponsored by Affiliate group shall not, other than to adhere to specific membership guidelines, program requirements, or minimum residency standards, discriminate against or exclude any individual, for participation for reasons of race, color, creed, national origin, sex, sexual orientation, disability, or any other characteristic protected by local, state, or federal law.
9. Affiliate or Service Organizations/Groups agree to conduct criminal background checks for all employees and volunteers using the criteria set forth in 70 ILCS 1205/8-23, irrespective

of age or duration of employment or volunteer tenure. As an additional check, each group agrees to cross-reference all staff, employees and volunteers with the state and/or local Child Offender Database. Each Affiliate or Service Organization/Group is solely responsible for determining whether an employee or volunteer is disqualified from service. Affiliate or Service Organization/Group shall maintain all records of the criminal background check and, upon request from the Park District, the chief executive of the Affiliate or Service Organization/Group shall certify that said check and review has been accomplished.

10. Affiliate or Service Organizations/Groups shall comply with all applicable local, state, and federal laws, including, but not limited to, the Illinois Human Rights Act, the Americans with Disabilities Act, and the Civil Rights Act of 1964. Consistent with applicable law, Affiliate organizations shall base employment, volunteer, and participation criteria upon personal capabilities and qualifications without discrimination because of race, color, religion, sexual orientation, sex (except as appropriate division for athletics programming) national origin, age (except as an appropriate division of programming levels for youth athletics programming) marital status, or any other protected characteristic as established by law.

#### **Section 728.6**

##### **Facility Use**

The following provisions shall, subject to specific terms in their respective agreements, generally govern the scheduling, reservation, permitting and use of the Park District's facilities by the Affiliate Organization and/or Service Group.

1. Affiliate or Service Organizations/Groups shall present their requests for field and or facility use, identifying which Park District park they wish to use and when, at least two (2) months in advance of the start of each program's activity. Park District programs will take precedence, after all reasonable efforts have been made to resolve usage conflicts. Affiliate organizations may receive a discount rate and/or priority for use of fields and facility. Blanket requests for park amenities will not be accepted. All field and facility use must be submitted on the appropriate Park District permit application. The use of Park District fields and facility are based on availability and Park District scheduling concerns. The Park District retains the right to move, cancel or reschedule the use of field and facilities based upon Park District needs, with proactive communication provided to any impacted user groups.
2. Affiliate or Service Organizations/Groups shall present their room/meeting requests for use at least one (1) month in advance of the particular activity to insure availability to the Superintendent of Facilities. Park District programs take precedence. If the facility or meeting room is not available for the date requested, the Affiliate group will have to reschedule the activity, relocate the activity, or request another room where a room rental fee could be applied. Affiliate group may receive a discounted rate for the use of rooms. The use of Park District meeting rooms is based on availability and Park District scheduling concerns. The Park District retains the right to move, cancel or reschedule meetings based upon Park District needs. With certain situations, facility requests less than two weeks may be considered depending on the circumstances of the activity and upon the approval of the Superintendent of Facilities.

3. The Park District does not assume any responsibility, care, custody, or control of any Affiliate group property or equipment brought upon Park District property. Each organization is/are solely responsible for the safety and/or security of any property or equipment brought upon on Park District property. No Affiliate or Service Organizations/Groups will be permitted to use equipment that harms or permanently defaces the physical characteristics of any park district facility. The Affiliate may be held fully or partially financially responsible for costs associated with any damage they cause to Park District property. No Affiliate or Service Organizations/Groups may store any equipment such as soccer goals, portable or temporary fencing, supplies, materials, and or equipment on property owned or leased by the Park District without approval in their respective Affiliate Agreement or prior written approval being given by the Executive Director of the Park District.
4. Affiliate or Service Organizations/Groups shall adhere to all applicable facility and Park District ordinances, rules, regulations, policies, and procedures. In particular, but not limited to, applicable groups will follow the Park District's Severe Weather & Lightning Policy, Attachment B, to this Agreement.
5. Affiliate or Service Organizations/Groups agree to inspect each facility, field, or other location prior to and subsequent to each use and shall promptly report any unsafe condition were applicable (such as holes in sports fields, damaged equipment, etc.) to the Park District. It is the sole responsibility of the Affiliate organization to determine whether any field, facility, or location is safe, suitable, and/or appropriate for any intended use.
6. Affiliate or Service Organizations/Groups are solely responsible for providing supervision and security services, as needed, for all Affiliate group activities.
7. Notwithstanding anything to the contrary contained herein, Affiliate group acknowledge and agree that all permits issued by the Park District are revocable licenses without an interest and may be cancelled or revoked at the sole and exclusive option of the Park District.

### **Section 728.7**

#### **Insurance and Indemnification**

Affiliate or Service Organizations/Groups shall procure and maintain for the duration of this agreement insurance coverage against claims for injuries to persons or damages to property which may arise from or in connection with any of the activities conducted by their organization on or in any Park District property and/or acilities. On or before April 1 of each year, Affiliate or Service Organizations will supply the Park District a Certificate of Insurance naming the Park District as Certificate Holder and, for general liability, "Additionally Insured" and demonstrating that Affiliate or Service Organization has the following coverages:

##### **A. Commercial General and Umbrella Liability Insurance**

Commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this Agreement.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, liability assumed under an insured contract (including the tort liability of another assumed in a business contract), and shall not be endorsed to exclude claims arising from athletic participation.

The Park District shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to the Park District. Any insurance or self-insurance maintained by the Park District shall be excess of the Affiliate or Service Organization's insurance and shall not contribute with it.

The CGL policy must include individuals for athletic participation.

#### **B. Business Auto and Umbrella Liability Insurance**

If applicable, the Affiliate or Service Organization shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.7

#### **C. Workers Compensation Insurance**

If applicable, the Affiliate or Service Organization shall maintain workers' compensation and employers' liability insurance. The commercial umbrella and/or employers' liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease. Based upon the fact that the Affiliate or Service Organization does not have any coaches, instructors, umpires or others on its payroll, this requirement is not currently applicable to the Affiliate or Service Organization.

#### **D. Other**

If the Park District has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 26 under the Commercial General and Umbrella Liability Insurance required in this agreement, the Affiliate or Service Organization waives all rights against the Park District and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to the Affiliate or Service Organization's use of any Park District property or facility. The indemnification obligations of the Affiliate or Service Organization for the benefit of the Park District remain, however, and are intended to qualify for contractual liability coverage.

The Park District shall have the right, but not the obligation, of prohibiting any Affiliate organization from using the premises until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Park District. Failure to maintain the required insurance may result in termination of the Affiliate or Service Organizations/Groups agreement with the particular Affiliate group at Park District's option.

**Section 728.8**

**No Third Party Beneficiary**

This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity, who is not a party of this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

**Section 728.9**

**Termination & Duration**

The initial term of this Agreement shall commence on the date hereof \_\_\_\_\_, 20\_\_\_\_. This Agreement shall be deemed automatically renewed for successive one year periods unless either party shall advise the other party in writing of its intention not to renew the Agreement at least 90 days prior to the annual renewal date of its intention not to renew the Agreement, unless the Parties otherwise mutually agree, in writing, to terminate the Agreement.

Notwithstanding the foregoing, the Park District retains the right to alter the terms and conditions of this Agreement or to terminate this Agreement at any time and for any reason, including, but not limited to misconduct of the Affiliate organization or for the misuse of property, for purposes deemed necessary for public safety or preservation of property, if termination serves the interests of Park District residents, or because the Affiliate group has breached any of its obligations under this Agreement.

**Section 728.10**

**Indemnification**

To the fullest extent permitted by law the Affiliate group agrees to hold harmless, indemnify and defend the Park District, its officers, employees, agents, representatives, attorneys, volunteers and successors, either jointly or severally, from and against any and all liability, claims, demands or causes of actions, costs or expenses, including, but not limited to, attorneys fees, attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property and resulting from or arising out of Affiliate's acts or omissions in connection with its operations. Affiliate's obligations under this paragraph shall remain in full force and effect after termination of this Agreement. Affiliate shall comply with Park District policy concerning procurement and maintenance of liability insurance in the amounts and for the limits set forth in the Park District policy and include contractual liability coverage. Affiliate shall also supplement insurance as may be required by any Temporary Construction Licenses or Permits issued to Affiliate by Park District.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written.

Affiliate or Service Organization/Group

Park District of La Grange

\_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_ (Print Name)

\_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_ (Print Name)

\_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved: 4/11, 2022  
PDLG Board of Commissioners

## Section 732

### Soccer Athletic Field Fees

~~This policy shall govern all Park District of La Grange property and parks in the Village of Countryside that have athletic field space available to be used during a particular season. This policy is established in an effort to optimize the use and enjoyment of athletic fields in the Villages of LaGrange and Countryside. Beginning (approval date), allocation of athletic fields will follow the terms set forth in this policy. Affiliate team field requests will be coordinated by the Park District of La Grange Superintendant of Facilities. Communication on changes should be conveyed through the Superintendant of Facilities. Any appeal of scheduling decisions must be submitted in writing to the Park District's Executive Director, whose decision shall be final. The fees established in this policy are structured to offset costs to maintain and repair fields owned by Park District of La Grange and the Village of Countryside.~~

~~Users may not sublease fields under any circumstance. Subleasing of fields will result in the cancellation of all permits and may result in loss of future field use privileges.~~

~~Request for field time permits must be submitted to the Park District of La Grange on a Park District Parks Application form that can be picked up from the Recreation Center located at 536 East Ave. La Grange, IL 60525. **Permits are required for all user groups/organizations using Park District of LaGrange or Village of Countryside athletic fields.**~~

~~Teams found sharing space with teams that do not meet the residency requirements or using said fields without the required number of resident participants stated in this policy will result in removal of their organization's field privileges for the remainder of the season. No refunds will be given.~~

~~All fees and charges must be paid no less than 30 days in full prior to the relevant season starting. Permits will not be issued until all fees are paid in full.~~

~~All teams/organizations must stay off fields when fields are closed by the Park District. If teams are on the fields when the Park District has closed the fields, the organization may lose field privileges for the remainder of the season. It is the responsibility of each organization to contact the Superintendent of Facilities on inclement weather days.~~

Soccer Fields

Tier 1: Consists of youth affiliate soccer group (AYSO)

Tier 2: Consists of youth affiliate soccer groups (Lyons Township Soccer Club, & Celtics Soccer Club)

Tier 3: Resident youth travel leagues/sports teams (at least 75% of players must reside in the Park District of LaGrange or the Village of Countryside.)

Tier 4: Non-Resident youth travel leagues/sports teams, businesses, For Profit Organizations (includes tournament play)

<del>Fields</del>	<del>Tier 1</del>	<del>Tier 2</del>	<del>Tier 3</del>
<del>Tier 4</del>			
Soccer Fields	\$4/hr	\$10/hr	\$15/hr
<del>\$17/hr</del>			
Full Size Soccer Fields (Gordon & Sedgwick)	\$9/hr	\$18/hr	\$25/hr
<del>\$30/hr</del>			

**Light cost at Gordon Park Softball Fields \$25 per field per hour**

---

Adopted July 2015

## **Section 738**

### Park District of La Grange Park System Usage Athletic Field Use Procedures

#### **Purpose:**

To provide residents of the Park District the opportunity to secure permits for the use of athletic fields either owned or leased by the District. It shall further be the Park District's intent through this policy to responsibly schedule the use of athletic fields for park district programming, Affiliate Sports Organizations and other rental permits.

#### **Permits:**

1. Outdoor sports facilities may be rented for a fee when they are not being used for Park District purposes or by the designated Affiliate Sports Organizations.
2. The Park District will work with the Affiliate Sports Organizations to schedule the use of fields in a manner that also makes rental opportunities available to other groups and for residents, and non-residents.
3. Priority for use of fields will be as follows:
  - a. Park District Uses
  - b. School District Uses & Affiliate Sports Organizations
    - 1) Affiliate Sports Organizations for Recreational Play
    - 2) Affiliate Sports Organizations for Travel Play
  - c. Special Recreation Association (SEASPAR)
  - d. Local public jurisdictions (i.e., library, township)
  - e. Residents
  - f. Nonresidents
4. Field Allocation  
When allocating fields for Affiliate Sports Organizations offering the same sport, first priority will go to the user of the field the prior year, after that it will go to the affiliate with more years as an affiliate with the district.
5. Tournaments  
Tournament requests will be considered subject to field availability. Priority for tournament scheduling is as follows:
  - a. Tournaments occurring the year prior on the same week/weekend as being requested for the current year.
  - b. Tournaments occurring the year prior but on a different week/weekend as being requested for the current year.
  - c. New tournaments
6. Policies will be reviewed and approved by the board of park commissioners annually.

**Rules and Regulations:**

The following regulations have been established governing the use of athletic fields in the Park District:

1. Any group of 10 or more players, either organized as a team or not, has the opportunity to apply for use of an athletic field. A permit will be issued unless the field has previously been scheduled for use by the District, previously issued a permit for that field, or in the event that applicant group's conduct is or has been such that it is not in the best interests of the District to allow that group to use the athletic area. In all cases, permit holders shall be given preference for the use of a field. Fees will be charged for athletic field permits based on the fee structure set by the District.
2. If the Park District has determined that a field is unplayable for any reason (weather conditions, wear and tear or vandalism) permits will be cancelled and a refund will be issued. Permit holders will be informed as soon as a decision has been made.
3. Only one tournament may be scheduled at a location for the same date and time.
4. Any individual or group of individuals, whether holding a permit or not, may be denied the use of an athletic field if the condition of the field warrants, or if the individuals are in violation of any ordinances, rules or regulations of the District
5. Disorderly conduct contrary to the code of conduct and other character and behavioral guidelines adopted by the Park District, whether among players or spectators or governing groups, shall be cause for cancellation of a permit and may be cause for denial of future permits.
6. Playing for a money stake or betting upon the results of games is prohibited.
7. Organizations and groups are expected to make a good faith effort to only request the number of fields actually needed for its use: Repeated failure to use requested fields without just cause as determined by the Park District may result in the revocation of current permit and/or refusal of further permits.
8. Charging admission fees, which shall include taking a free-will collection of donations, will not be permitted without the expressed written consent of the District.
9. Teams or leagues found to be unduly littering Park District property or damaging Park District property may be refused further permits.

10. No public address system may be used in connection with an athletic event on District property without the expressed written consent of the District, and this permit for the use of a public address system may be cancelled at any time if a situation warrants.
11. Teams, organizations or private vendors will not be permitted to dispense merchandise or refreshments of any type to the public without the express written consent of the District.

**AGREEMENT BETWEEN  
THE PARK DISTRICT OF LA GRANGE AND  
AFFILIATE SOCCER ORGANIZATIONS**

**THIS AGREEMENT** dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and Between \_\_\_\_\_, a not-for-profit corporation, organized and doing business in the State of Illinois, hereinafter referred to as “SOCCER ORGANIZATION”, and the Park District of La Grange, an Illinois Municipal Corporation, hereinafter referred to as “Park District”.

**WHEREAS**, the Parties acknowledge that SOCCER ORGANIZATION’s season runs from April 1 through June 30 (Spring/Summer) & August 15 through October 30 (Fall) of each year (“the Season”). Dates can be adjusted by the year as needed.

**WHEREAS**, the Parties now desire to consolidate, amend and restate all agreements between them in this one Agreement concerning the use and maintenance of the fields and facilities during the Season.

**THEREFORE**, for mutual consideration as set forth in the prior agreements and as provided herein, the receipt of which is hereby acknowledged by both Parties, the Parties agree as follows:

**I. DEFINITIONS**

*Exclusive Use.* SOCCER ORGANIZATION shall be the only entity other than the Park District entitled to organized and scheduled play during the Season. Only SOCCER ORGANIZATION teams from the season can play on fields; non-sanctioned teams are not authorized to use fields. Non-Sanctioned teams must rent fields from the Park District at a fee determined by the Park District.

*Priority Use.* SOCCER ORGANIZATION shall provide its scheduled use for each field to the Park District on or before April 1 of each year for the Spring/Summer Season; and by August 15 of each year for the Fall Season. The dates requested by SOCCER ORGANIZATION shall be entered on the Park District rental software for each field as requested, subject only to the Park District’s own previously scheduled use of that field. After April 1/August 15, other patrons and groups may then be scheduled for use of Priority Use Fields, subject to the terms set forth in this Agreement. Actual use by SOCCER ORGANIZATION on the scheduled dates and times at Priority Use Fields will be audited by the Park District. Should SOCCER ORGANIZATION not use 10% of the dates and times it scheduled on Priority Use Fields (other than those cancelled by the Park District), then SOCCER ORGANIZATION shall forfeit, for the next Season, its Priority Use Status at the Priority Use Field with the greatest number of unused dates and times.

*Shared Use.* SOCCER ORGANIZATION requests for use shall be considered on an equal basis with requests from all other user groups in accordance with District priority of use, including use by the Park District, by inter-governmental partners of the Park District, and Park District residents.

*Season-Spring/Summer:* April 1 - June 30  
*Season-Fall Ball:* August 15 - October 31.

## II. FIELD USE RIGHTS AND MAINTENANCE OBLIGATIONS

SOCCER ORGANIZATION will meet with the Park District prior to the Spring/Summer and Fall Seasons and then will supply to the Park District, in writing via Park District permit form, its Season schedule and requests for use of each of the facilities set forth below that are the subject of this Agreement no later than April 1/August 1 of every year. After analysis, the Park District will schedule a meeting with SOCCER ORGANIZATION to resolve any issues that cannot be resolved by e-mail or phone.

A. Gilbert Park, Gordon Park, Waiola Park,

1. *Shared Use.*

- a. SOCCER ORGANIZATION enjoys "Shared Use" during the Season.
- b. Requests for above field must be submitted to the Superintendent of Facilities for approved use for the Spring/Summer season. Field requests must be submitted no later than April 1. Requests by SOCCER ORGANIZATION for use outside of the Season must be submitted to the Park District no later than two weeks in advance of said use.

2. Maintenance/Play/Use

- a. Park District will, consistent with Park District standards (and solely as a matter of discretion of the Park District), provide infrastructure maintenance, including general repair and upkeep of the field and its amenities (whether performed in or out of the season). In the event of damage due to human or weather-related causes, SOCCER ORGANIZATION will assume responsibility for its equipment and supplies and the Park District will assume responsibility for all other physical property damage.
- b. During the Season, the Park District will, consistent with Park District standards (and solely as a matter of discretion of the Park District), mow all grass, trim (e.g. weed whip), and fill in any low spots in turf and over seed the area. The Park District will assess fields after each fall season; at this point we will determine if any of the field will need to be closed/rested for the next calendar year. If a field is closed for a year the Park District will over seed the field, fill any low areas with soil, roll areas if needed, and any other turf repairs we need to do. SOCCER ORGANIZATION is responsible for all striping of soccer fields as the Park District does not stripe any soccer fields.
- c. During the Season, SOCCER ORGANIZATION will pay fees associated with each field requested and scheduled, notify the Park District if field is not used due to field conditions, and develop and implement a plan to contact all coaches and players when the Park District closes fields due to un-playable field conditions. SOCCER ORGANIZATION will have two (2) weeks after the start of the season to notify the Park District of dates and times that SOCCER ORGANIZATION will not use and desires to cancel. Payment for all other field use will be due 5 business days thereafter.

- d. SOCCER ORGANIZATION must supply the soccer goals for each field. SOCCER ORGANIZATION is responsible to for the condition and maintenance of the goals, including but not limited to appearance (e.g., paint), that nets are free or big holes, that the proper number of anchors are wired to the goal for proper anchoring, and that prior to all play the goals are in fact properly anchored. Following the conclusion of play, SOCCER ORGANIZATION shall make sure all goals are secured as required by the Moveable Soccer Goal Safety Act (Zach's Law), 430 ILCS 145/1 et seq.)

B. Sedgwick Park Denning Park Fields

1. *Priority Use.*

- a. SOCCER ORGANIZATION enjoys Priority Use status during the Season. Any teams not affiliated with SOCCER ORGANIZATION must go through the rental process and pay for field usage at a fee set by the Park District.
- b. Requests for use outside of the Season must be submitted to the Park District no later than two weeks in advance of said use.
- c. The Park District may seek permission from SOCCER ORGANIZATION during the Season for use for Park District programming and approval of such requests shall not be unreasonably withheld by SOCCER ORGANIZATION.

2. Field Maintenance/Play/Use

- a. Park District will, consistent with Park District standards (and solely as a matter of the discretion of the Park District), provide infrastructure maintenance, including general repair and upkeep of the field and its amenities (whether performed in or out of the season. In the event of damage due to human or weather-related causes, SOCCER ORGANIZATION will assume responsibility for its equipment and supplies and the Park District will assume responsibility for all other physical property damage.
- b. During the Season, the Park District will, consistent with Park District standards (and solely as a matter of the discretion of the Park District), mow all grass, trim (e.g., weed whip), and fill in any low spots in turf and over seed the area. The Park District will assess fields after each fall season; at this point we will determine if any of the field will need to be closed/rested for the next calendar year. If a field is closed for a year the Park District will over seed the field, fill any low areas with soil, roll areas if needed, and any other turf repairs we need to do. SOCCER ORGANIZATION is responsible for all striping of soccer fields as the Park District does not stripe any soccer fields.
- c. During the Season, SOCCER ORGANIZATION will pay fees associated with each field requested and scheduled, notify the Park District if field is not used due to field conditions, and develop and implement a plan to contact all coaches and players when

the Park District closes fields due to un-playable field conditions. SOCCER ORGANIZATION will have two (2) weeks after the start of the season to notify the Park District of dates and times that SOCCER ORGANIZATION will not use and desires to cancel. Payment for all other field use will be due 5 business days thereafter.

- d. SOCCER ORGANIZATION must supply the soccer goals for each field. SOCCER ORGANIZATION is responsible to for the condition and maintenance of the goals, including but not limited to appearance (e.g., paint), that nets are free or big holes, that the proper number of anchors are wired to the goal for proper anchoring, and that prior to all play the goals are in fact properly anchored. Following the conclusion of play, SOCCER ORGANIZATION shall make sure all goals are secured as required by the Moveable Soccer Goal Safety Act (Zach's Law), 430 ILCS 145/1 et seq.)

1. Field Lighting.

- a. SOCCER ORGANIZATION shall not permit use of the Illumination Equipment to any third party without written permission from the Park District. The usage of the field and lights will be granted permission through a Park District rental process. Fees for Illumination Equipment are Gordon Park \$60 per hour and Gilbert Park \$15 per hour.

2. Vehicles and Parking.

- a. No Vehicles shall be driven in or on any Park District property. Coaches, spectators, volunteers, and player/family vehicles are restricted to the parking lot only.

### III. FEES

A Schedule of Fees will be set by the Park District and appended annually to this Agreement prior to the automatic renewal for so long as it is in effect. Any changes to the Schedule of Fees will be reviewed with the Affiliate as part of the annual review process.

### IV. TERM

This Agreement shall be valid for the calendar year in which it is approved and, unless otherwise amended or terminated, and further subject to the annual review, shall automatically renew for the following calendar year. Either party may terminate the automatic renewal by serving notice on or before November 1 of each calendar year. The parties will meet to review operations, fees and issues on a yearly basis.

### V. GENERAL TERMS

A. The Park District reserves the right to cancel games and/or practices due to wet or unsafe conditions. The Park District Executive Director may suspend or cancel SOCCER ORGANIZATION's status as an Affiliate, cancel specific games, or impose fines or other discipline where appropriate for breaches of this Agreement. SOCCER ORGANIZATION may appeal any such discipline to the full Board of Commissioners.

B. SOCCER ORGANIZATION agrees to conduct annual criminal background checks for all employees and volunteers using the criteria set forth in 70 ILCS 1205/8-23, irrespective of age or duration of employment or volunteer tenure. As an additional check, SOCCER ORGANIZATION agrees to cross-reference all staff, employees and volunteers with the state and/or local Child Offender Database. SOCCER ORGANIZATION is solely responsible for determining whether an employee or volunteer is disqualified from service. SOCCER ORGANIZATION shall maintain all records of the criminal background check and, upon request from the Park District, the chief executive of the SOCCER ORGANIZATION shall certify that said check and review has been accomplished.

C. No employee, coach, manager, assistant, independent contractor, volunteer or any other person who will have direct contact with children's programs shall use alcohol or drugs (except properly prescribed) during such person's participation in the SOCCER ORGANIZATION Program.

D. SOCCER ORGANIZATION shall add the Park District of La Grange to the list of parties released in SOCCER ORGANIZATION's standard waiver and release of liability form and shall reasonably secure same from every participant.

E. SOCCER ORGANIZATION agrees to hold harmless, indemnify and defend the Park District, its officers, employees, agents, representatives, attorneys, volunteers and successors, either jointly or severally, from and against any and all liability, claims, demands or causes of actions, costs or expenses, including, but not limited to, attorneys fees, attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property and resulting from or arising out of SOCCER ORGANIZATION's acts or omissions in connection with its operation of the SOCCER ORGANIZATION program. SOCCER ORGANIZATION's obligations under this paragraph shall remain in full force and effect after termination of this Agreement. SOCCER ORGANIZATION shall comply with Park District policy concerning procurement and maintenance of liability insurance in the amounts and for the limits set forth in the Park District policy.

F. SOCCER ORGANIZATION shall add the Park District of La Grange to the list of parties released in SOCCER ORGANIZATION's standard waiver and release of liability form and shall reasonably secure same from every participant. Ample coverage by SOCCER ORGANIZATION must be secured for any additional costs associated with the addition of lights.

G. Each of the parties represents and warrants to the other party that it has the right, power and legal authority to enter into and fully perform the Agreement in accordance with its terms and that this Agreement, when executed and delivered by the parties, will be legal, valid and a binding obligation enforceable against the parties in accordance with its terms.

H. This Agreement supersedes and replaces all prior agreements between the Parties. This agreement will need to be signed on an annual basis.

I. The Park District requests a meeting between soccer groups no later than 2 months prior to the said season to discuss field usage season dates, and any other pertinent topics needed to discussion.

J. The Park District will within reason meet field requests submitted and give SOCCER ORGANIZATION priority & shared use of fields.

K. LGBR shall provide the Park District with a Certificate of Insurance (COI) with the Park District of La Grange listed as additionally insured.

L. No alcoholic beverages are allowed by any patrons on Park District property.

M. LGLL will make sure all volunteer coaches are to inspect any field prior to a game of practice to make sure the field and area around the field are in safe playable condition for the participants.

N. Notice by either party is deemed given when mailed, postage prepaid, certified or registered, return receipt requested, addressed to the other party at the address appearing below:

To: \_\_\_\_\_  
Organization  
\_\_\_\_\_  
ATTN: President

To: Park District of La Grange  
536 East Ave  
La Grange, IL 60525  
ATTN: Supt of Facilities

Either party may, by written notice to the other, change the address to which such communication shall be sent. After notice of such change has been received, any communication shall be sent directly to such party at such changed address.

Organization: \_\_\_\_\_

\_PARK DISTRICT OF LA GRANGE

An Illinois not for profit Corporation

a Municipal Corporation

BY: \_\_\_\_\_  
Commissioner

BY: \_\_\_\_\_  
Board President

BY: \_\_\_\_\_  
Secretary

BY: \_\_\_\_\_  
Secretary

SEAL:

SCHEDULE OF FEES 2022

O. **FEES**

Tier 1: Consists of AYSO youth affiliate soccer group

Tier 2: Consists of youth affiliate soccer groups to include but not limited to Lyons Township Soccer Club, & Celtics Soccer Club

Tier 3: Resident youth travel leagues/sports teams (at least 75% of players must reside in the Park District of LaGrange or the Village of Countryside.)

Tier 4: Non-Resident youth travel leagues/sports teams, businesses, For Profit Organizations (includes tournament play)

<b>Fields</b>	<b>Tier 1</b>	<b>Tier 2</b>	<b>Tier 3</b>	<b>Tier 4</b>
Soccer Fields	\$6/hr	\$13/hr	\$15/hr	\$20/hr
Full Size Soccer Fields (Gordon & Sedgwick)	\$12/hr	\$20/hr	\$28/hr	\$35/hr

Gordon Park Lights \$60 per hour

Gilbert Park Lights \$15 per hour

Soccer groups will be billed on a monthly basis for field usage. Fees will be reviewed on an annual basis.

**AGREEMENT BETWEEN  
THE PARK DISTRICT OF LA GRANGE AND  
LA GRANGE BABE RUTH**

**THIS AGREEMENT** dated this 11 day of April, 2022, by and between La Grange Babe Ruth, a not for profit corporation, organized and doing business in the State of Illinois, hereinafter referred to as “LGBR”, and the Park District of La Grange, an Illinois Municipal Corporation, hereinafter referred to as “Park District”.

**WHEREAS**, the Parties acknowledge that LGBR’s season runs from April 1 through June 30 (Spring/Summer) & August 15 through October 30 (Fall) of each year (“the Season”).

**WHEREAS**, the Parties now desire to consolidate, amend and restate all agreements between them in this one Agreement concerning the use and maintenance of the fields and facilities during the Season.

**THEREFORE**, for mutual consideration as set forth in the prior agreements and as provided herein, the receipt of which is hereby acknowledged by both Parties, the Parties agree as follows:

**I. DEFINITIONS**

*Exclusive Use.* Applies only to Sedgwick Park Senior & Prep Fields as set forth below. LGBR shall be the only entity entitled to organized and scheduled play during the Season. Only LGBR youth & adult teams from the season can play on fields; non-sanctioned teams are not authorized to use fields. Non-Sanctioned teams must rent fields from the Park District at a fee determined by the Park District. LGBR Allstar teams fall under sanction teams. If the team is not insured by LGBR it is considered a non-Sanctioned team.

*Priority Use:* LGBR shall provide its scheduled use for each field to the Park District on or before April 1 of each year for the Spring/Summer Season; and by August 15 of each year for the Fall Ball Season. The dates requested by LGBR shall be entered on the Park District rental software for each field as requested, subject only to the Park District’s own previously scheduled use of that field. After April 1/August 15, other patrons and groups may then be scheduled for use of Priority Use Fields, subject to the terms set forth in this Agreement. Actual use by LGBR on the scheduled dates and times at Priority Use Fields will be audited by the Park District. Should LGBR not use 10% of the dates and times it scheduled on Priority Use Fields (other than those cancelled by the Park District), then LGBR shall forfeit, for the next Season, its Priority Use Status at the Priority Use Field with the greatest number of unused dates and times. Only LGBR teams from the season can play on fields; non-sanctioned teams are not authorized to use fields. Non-Sanctioned teams must rent fields from the Park District at a fee determined by the Park District. LGBR Allstar teams fall under sanction teams. If the team is not insured by LGBR it is considered a non-Sanctioned team.

*Shared Use:* LGBR requests for use shall be considered on an equal basis with requests from all other user groups in accordance with District priority of use, including use by the Park District, by inter-governmental partners of the Park District, and Park District residents. Only LGBR

teams from the season can play on fields; non-sanctioned teams are not authorized to use fields. Non-Sanctioned teams must rent fields from the Park District at a fee determined by the Park District. LGBR Allstar teams fall under sanction teams. If the team is not insured by LGBR it is considered a non-Sanctioned team.

*Season-Spring/Summer:* April 1 - June 30  
*Season-Fall Ball:* August 15 - October 31.

## II. FIELD USE RIGHTS AND MAINTENANCE OBLIGATIONS

LGBR will supply to the Park District, in writing, its Season schedule and requests for use of each of the facilities set (with a rental permit application) forth below that are the subject of this Agreement no later than April 1/August 1 of every year. After analysis, the Park District will schedule a meeting with LGBR to resolve any issues that cannot be resolved by e-mail or phone.

### A. Sedgwick Park Fields (Senior & Prep)

#### 1. *Exclusive Use.*

- a. LGBR enjoys Exclusive Use status during the Season. Any teams not affiliated with LGBR must go through the rental process and pay for field usage at a fee set by the Park District.
- b. Requests for use outside of the Season must be submitted to the Park District no later than two weeks in advance of said use.
- c. The Park District reserves the right to use fields used by LGBR during the Season for use for Park District programs and approval of such requests shall not be unreasonably withheld by LGBR.

#### 2. Field Maintenance.

- a. Park District will, consistent with Park District standards (and solely as a matter of the discretion of the Park District), provide and pay for the costs associated with infield maintenance - weather permitting – during the Spring/Summer & Fall seasons. The maintenance listed below is not intended for game field preparation and chalk lining is not included in this service. Maintenance procedures vary from field type to current infield conditions. The Park District's field's maintenance procedures are as follows only on the days we drag the fields; all other days LGBR is responsible for all upkeep and making the fields safe and in playable condition for all participants.:
  - i. Park District will fill in minor holes and low spots using surrounding infield mix material.
  - ii. Batter's box maintenance: The Park District will fill in the "kicked out" areas that surround the home plate and tamp to compact.
  - iii. Park District will drag infield mix using professional grade equipment (2-3) time per week from May through October.
  - iv. Park District will mow grass of the fields on an as needed basis.

- v. Park District will paint foul ball lines in grass after each field cutting.
- vi. Park District will bring chalk and turface to the LGBR building when requested. LGBR will pay the Park District for each bag of turface & chalk requested; price set at beginning of the season based on cost of materials the Park District pays for it.
- vii. Spray for weeds on the warning track of the fields and around the outside of the playing field.

In the event of damage due to human or weather-related causes, LGBR will assume responsibility for its equipment and supplies. LGBR will reimburse the Park District for time and material due to vandalism and repairs to physical property damage.

- b. During the Season, the Park District will, consistent with Park District standards (and solely as a matter of the discretion of the Park District), mow all turf/grass.
- c. During the Season, LGBR will perform all field care inside the fences, including but not limited to: all maintenance and repair of the infield, lips and lines, mounds and batter box. Turf/grass responsible for any seeding, fertilizing, & turf replacement. Upkeep of ball field lights this included but is not limited to bulb & or ballast replacement, pole replacement (if needed), cost of functionality of lights and operations (April 1 through the end of scheduled play), and any other costs associated with the ball field lights. Scoreboards all costs associated with the functionality & repairs. Irrigation systems – Start up and shut down of systems, replacement of any piping & heads, operations, and any and all costs associated with the irrigation system. If new locks and or padlocks need to be purchased for the fields; they must be done through our locksmith to be compatible with the Park District key system and association pays for costs. Upkeep of fencing, gates, & dugouts for baseball fields. Upkeep of screenings on the warning tracks to keep in a safe condition. Upkeep of all non-grass areas of the field to keep in a safe playable condition. All upkeep associated with building interior & exterior. LGBR must provide written details to the Park District of work to be completed, receive written approval to complete such work and supply any receipts or invoices for supplies or materials used on the field.
- d. LGBR must receive approval from the Park District for any projects to be completed by a contractor. Projects require a minimum of 60 days' notice and will require a temporary construction license approved by PDLG Board of Commissioners. The contract should be held by both parties, PDLG and LGBR. Once the project is approved, LGBR will be responsible for any required deposit, as well as complete payment. Any project that exceeds \$25,000 requires formal bidding process completed by LGBR. All paid invoices must be provided to PDLG once the work is completed. LGBR is responsible for obtaining all necessary insurance requirements from contractor for all projects. All projects completed and paid for by LGBR will be considered investments.

The Park District shall, consistent with Park District standards (and solely as a matter of the discretion of the Park District), provide in season field maintenance guidelines to LGBR, which shall communicate guidelines to volunteers and contractors.

### 3. Field Lighting.

- a. LGBR designates their authorized volunteers to schedule the lights to be turned on and off on a daily basis.
  - b. LGBR Authorized Volunteers shall have full access to the illumination equipment and controls.
  - c. All maintenance and/or repair of said illumination infrastructure will be paid 100% by LGBR.
  - d. LGBR shall pay all fees associated with the Com Ed energy bill for the Prep & Senior field (fees for lighting will begin January 1, 2023).
  - e. LGBR shall not permit use of the Illumination Equipment to any third party without written permission from the Park District. The usage of the field and lights will be granted permission through a Park District rental process.
4. Batting Cage

LGBR is given permission to maintain, for LGBR's exclusive use, a batting cage at Sedgwick Park. LGBR shall be responsible for the maintenance and repair of the batting cage. LGBR shall maintain the batting cage in reasonable and useful condition or remove it from the property. LGBR shall secure Park District permission before undertaking any substantial repairs.

5. Utilities/Portable Lavatories.

- a. Park District will provide and pay for the costs of utilities, including electricity, water and garbage pickup; except LGBR will pay for electricity for use of the Field Illumination Equipment as set forth above. LGBR shall reimburse the Park District for the cost of water for the irrigation system at Sedgwick Park Senior & Prep Fields.
- b. Until permanent restrooms are constructed and in use, the Park District will arrange for portable on-site lavatories, but LGBR will reimburse Park District for 100% of the cost of said lavatories during the season.

6. Signage.

- a. With written permission from the Park District, LGBR will be allowed to display the LGBR logo signs at Sedgwick Park Babe Ruth Fields. Signs can be affixed to any permanent structure, specifically including, but not limited to dugouts, backstops and signposts. Signs shall be limited to field area. Signs and locations to be mutually agreeable, reviewed and approved by LGBR and Park District. However, in the event no reasonable resolution can be agreed upon, final approval of any sign or location shall rest with the Park District.
- b. Sedgwick Park Fields is a limited public forum and accordingly, LGBR may display sustained advertisements promoting products or businesses. Any such advertisement shall comply with all applicable laws, ordinances, rules or regulations. Displays are subject to mutual agreement between LGBR and Park District on general appropriateness for park display. In addition, any advertisement display is subject to Park District approval with respect to exclusivity

contracts the Park District may have in their sponsor portfolio. Non-permanent advertising associated with LGBR events will be permitted subject to prior written approval of the Park District. Non-permanent banners for teams and displays of team sponsors are permitted without prior written approval.

7. Concessions.

LGBR may sell refreshments and food during LGBR sponsored events in the concession stand building only. NO unsupervised kids should be in the concession stand at any time.

8. Vehicles and Parking.

No Vehicles shall be driven in or on any Park District property. Coaches, spectators, and player/family vehicles are restricted to the parking lot only.

### III. TERM

Due to the investment in capital made by LGBR under prior agreements superseded by this Agreement, this Agreement shall be valid for one (1) calendar year, unless otherwise amended. The parties will meet to review operations and issues on a yearly basis.

### IV. STORAGE

A. LGBR may, at its own expense, place storage boxes that it owns, for its exclusive use, at the Sedgwick Park Fields.

### V. GENERAL TERMS

A. The Park District reserves the right to cancel games and/or practices due to wet or unsafe conditions.

B. LGBR shall comply with Illinois Law and Park District policy concerning criminal background checks for its coaches, managers, assistants, independent contractors, volunteers or any other person who will have direct contact with children's programs. LGBR shall provide a certification that it has completed the criminal background checks for all such persons to the Park District's Superintendent of Facilities prior to the Season. LGBR may not use any Park District property prior to furnishing the Park District with the annual certification concerning criminal background checks.

C. No employee, coach, manager, assistant, independent contractor, volunteer, or any other person who will have direct contact with children's programs shall use alcohol or drugs (except properly prescribed) during such person's participation in the LGBR Program.

D. LGBR shall add the Park District of La Grange to the list of parties released in LGBR's standard waiver and release of liability form and shall reasonably secure same from every participant.

- E. LGBR agrees to hold harmless, indemnify and defend the Park District, its officers, employees, agents, representatives, attorneys, volunteers and successors, either jointly or severally, from and against any and all liability, claims, demands or causes of actions, costs or expenses, including, but not limited to, attorneys fees, attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property and resulting from or arising out of LGBR's acts or omissions in connection with its operation of the LGBR program. LGBR's obligations under this paragraph shall remain in full force and effect after termination of this Agreement. LGBR shall comply with Park District policy concerning procurement and maintenance of liability insurance in the amounts and for the limits set forth in the Park District policy.
- F. LGBR shall provide the Park District with a Certificate of Insurance (COI) with the Park District of La Grange listed as additionally insured.
- G. Each of the parties represents and warrants to the other party that it has the right, power and legal authority to enter into and fully perform the Agreement in accordance with its terms and that this Agreement, when executed and delivered by the parties, will be legal, valid and a binding obligation enforceable against the parties in accordance with its terms.
- H. This Agreement supersedes and replaces all prior agreements between the Parties. This agreement will need to be signed on an annual basis.
- I. The Park District requests a meeting between both groups no later than April 1 of the said season to discuss field usage season dates, and any other pertinent topics needed to discussion.
- J. LGBR shall provide pass code for access to the brick storage/concession building to the Park District. All locks used on any fields or field boxes shall be on the Park District's key system. If new keys or locks are needed for LGBR; LGBR will reimburse the Park District at 100% of the cost.
- K. The Park District will within reason meet field requests submitted and give LGBR priority use of field outside of Sedgwick Park Senior & Prep fields.
- L. All work completed to either field will be considered a donation to the Park District.
- M. No alcoholic beverages are allowed by any patrons on Park District property.
- N. LGBR will make sure all volunteer coaches are to inspect any field prior to a game of practice to make sure the field and area around the field are in safe playable condition for the participants.
- O. Notice by either party is deemed given when mailed, postage prepaid, certified, or registered, return receipt requested, addressed to the other party at the address appearing below:

To: La Grange Babe Ruth  
PO Box 307  
La Grange, IL 60525  
ATTN: President

To: Park District of La Grange  
536 East Ave  
La Grange, IL 60525  
ATTN: Supt of Facilities

Either party may, by written notice to the other, change the address to which such communication shall be sent. After notice of such change has been received, any communication shall be sent directly to such party at such changed address.

LA GRANGE BABE RUTH

PARK DISTRICT OF LA GRANGE

An Illinois not for profit Corporation

a Municipal Corporation

BY: \_\_\_\_\_  
Commissioner

BY: \_\_\_\_\_  
Board President

BY: \_\_\_\_\_  
Secretary

BY: \_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

SEAL:

4837-7549-6784, v. 1

MEMORANDUM M22-013



**TO:** PDLG Board of Commissioners  
**FROM:** Jenny Bechtold, Executive Director  
**RE:** Board Policy Manual Update, Deletion of Section 400,  
Job Descriptions  
**DATE:** April 11, 2022

---

**Background:**

The Park District of La Grange Board Policy Manual consists of the following eight sections:

Section 100, Board Policies  
Section 200, Personnel Policies  
Section 300, Finance Policies  
Section 400, Job Descriptions  
Section 500, Parks and Facilities Policies  
Section 600, Recreation Department Policies  
Section 700, Other Policies  
Section 800, Miscellaneous Information

Each policy requires Board approval when updates or changes are made. The policy manual has not been updated since the early 2000's, except for Section 200, Personnel Policies, which was updated in 2021. Staff continues to review updates to the policy manual.

**Implications:**

Section 400, Job Descriptions, includes all the job descriptions for the Park District. Job descriptions for the District fall under operations, and operations do not require approval by the Board. Staff requires the flexibility to alter or modify job descriptions, especially in the current hiring climate, without approval from the Board.

The changes or updates to the job descriptions would not have an impact on our budget, only the duties within the job description. Any changes that would have a financial effect on the budget, i.e., a new position that increases our number of full-time employees, would still be presented to the Board.

**Staff Recommendation:**

Staff recommends the PDLG Board of Commissioners approve deleting Section 400, Job Descriptions from the Board Policy Manual.



## PDLG mission statement:

*"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"*

## Goals for 2021/2022

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

# Section 9



## COMMITTEE REPORTS & MBO/SPECIAL REPORTS

**MINUTES OF THE REGULAR MEETING  
OF THE MARKETING COMMITTEE  
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS  
536 EAST AVENUE, LA GRANGE, ILLINOIS**

**December 17, 2021**

**Commissioner Opyd called the meeting to order at 1:01 P.M.**

PRESENT: Commissioner Opyd,

ABSENT: None

STAFF PRESENT: Executive Director Jenny Bechtold  
Superintendent of Recreation Kevin Miller  
Theresa Chapman  
Andrea Weismantel

OTHERS PRESENT: None

President Opyd welcomed everyone to the meeting and asked for any announcements or changes to the agenda.

**Communications, Presentations & Declarations**

*Public Comments/Participation*

None

**Consent Agenda**

- **Approval of the minutes of meeting dated 9/1/2021**

Motion to approve the minutes dated 9/1/2021 made by Jenny Bechtold and seconded by Kevin Miller.

AYES: Jenny Bechtold, Kevin Miller, Theresa Chapman, Andrea  
Weismantel

NAYES: N/A

ABSENT: N/A

**Review of Marketing Status**

- A review of the marketing information shows that posts with pictures can more clicks
- We also felt that posts that include pictures of people that may help patrons see "themselves" get more engagement

**Newsletter**

- We are continuing to work with the staff to get newsletter content on a regular basis.
- We discussed potential assigning a weekly piece of content in rotating fashion for departments. This might mean each department would produce one piece of content each month, but it would give everyone a rhythm to work to.
- Theresa has shared some email performance data that indicates moving the e-blasts to Tuesdays instead of Friday had a positive impact our our open rates.

**Web Traffic**

- Kevin presented the 3-month traffic trends
- There were some efforts to introduce some SEO optimizations for specific tools.
- The team has acquired a new tool to help automate social media management and would like some additional training. Brian would be able to work with the team to give them some basic training with the new social media management tool.

**Meeting Schedule**

The group discussed setting a schedule for regular meetings and agreed we would plan quarterly meetings on the 3<sup>rd</sup> Thursday of the month. Our next meeting will be held in February 2022.

**Action Items**

*none*

**Committee Business**

**New Business**

*none*

**Old Business**

None

**Marketing Committee Meeting - December 16, 2021**

**Public Comments**

None

**Committee Comments**

None

**Adjournment**

Commissioner Opyd moved for adjournment at 1:48 P.M. The motion was seconded by Executive Director Bechtold and passed unanimously by Voice Vote.



\_\_\_\_\_  
Brian Opyd, Committee Chair



\_\_\_\_\_  
Jenny Bechtold, Board Secretary

*Approved February 24, 2022*

# Section 10



## VILLAGE OF LA GRANGE & SEASPAR INFORMATION

## MINUTES

### VILLAGE OF LA GRANGE BOARD OF TRUSTEES REGULAR MEETING

Monday, February 28, 2022 - 7:30 p.m.

#### 1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange meeting was called to order at 7:32 p.m. by Village Clerk Paul Saladino. On roll call, as read by Clerk Saladino, the following were:

**PRESENT:** Trustees Augustine, Gale, Kotynek, McGee, O'Brien, and Peterson, with President Kuchler presiding.

**ABSENT:** None

**OTHERS:** Village Manager Andrianna Peterson  
Village Attorney Ben Schuster  
Public Works Director Richard Colby  
Community Development Director Charity Jones  
Finance Director Lou Cipparrone  
Police Chief Robert Wardlaw  
Fire Chief Terrence Vavra  
Management Analyst Shaun O'Connor  
Management Analyst Maureen Rush

President Kuchler welcomed the Village Board and thanked Trustees for attending the meeting. He noted that the Illinois Department of Public Health (IDPH) has lifted COVID-19 restrictions and therefore, masks are optional. The video of the meeting is available on YouTube, and will also be available on Facebook and posted to the Village website.

President Kuchler asked Emma McLean and Kiera Jensen of Lyons Township High School, National Honor Society to lead the audience in reciting the Pledge of Allegiance.

#### 2. PRESIDENT'S REPORT

President Kuchler introduced and congratulated Emma McLean and Kiera Jensen of the LTHS National Honor Society. Ms. McLean and Ms. Jensen reported that the National Honor Society is planning a Day of Service on April 9 to help local senior citizens clean up their yard. A flier with information about how to sign up for the program is available.

President Kuchler thanked Dr. Kyle Schumacher and the District 102 School Board for their continued partnership. President Kuchler, Trustee Augustine, President Melendez,

Dr. Schumacher and Manager Peterson recently met and agreed to experiment using the Cossitt School teacher parking lot for additional parking on weekends, starting Friday, March 4, 2022. The agreement will especially assist businesses west of La Grange Road. The District and Village will continue to meet to discuss other potential parking opportunities.

President Kuchler thanked Public Work crews for plowing the streets and handling several back-to-back snow events. He also thanked the first responders for their efforts during the storms.

President Kuchler announced that La Grange Restaurant Week began on Friday, February 25 and will last until Sunday, March 6. Participating restaurants will feature specially-priced menus at lunch and dinner. He asked for continued support of our valued businesses. For more information regarding restaurant listings, please visit the LGBA website at [www.lgba.com](http://www.lgba.com).

President Kuchler reported that the Village entered into a task order with Christopher Burke Engineering to provide flood mitigation options and for four additional engineering projects including: 1) school / park district coordination; 2) funding options; 3) buyout programs; and 4) immediate projects for depressional areas. Some of the initiatives that Burke completed during this time is a \$17.5M application for the FEMA BRIC grant program, identification of areas of potential future study, and confirmation of previous engineering conclusions that new potential projects should be considered in the context of a larger stormwater management plan that includes maintaining or enhancing our current sewer outfalls. In that regard, the Village's attorneys have reported that the Judge has scheduled the trial with the Hanson Quarry to begin on July 18, 2022.

President Kuchler thanked MWRD Commissioners Eira Sepulveda, Chakena Perry and Congresswoman Marie Newman for visiting La Grange on Wednesday, February 23, to tour the Village's permeable paver parking lots in the downtown. The Environmental Quality Commission (EQC) is also studying a potential flood mitigation / basement backup cost share program. Recommendations regarding potential program parameters are forthcoming and will be discussed further at their upcoming meeting on March 10.

President Kuchler announced that the week of March 28 is Spring Break for many grade school and high school students in La Grange. Unless there is pressing business, the meeting of March 28, 2022, is planned to be cancelled.

#### A. Resolution of Appreciation – Mark Burkland

President Kuchler read the Resolution of Appreciation of Mark Burkland into the record.

President Kuchler thanked Mark Burkland for his service, legal skills and counsel. He recognized former Village President Tim Hanson, who also benefitted from Mr. Burkland's counsel.

Trustee Kotynek thanked Mr. Burkland for his experience and leadership. He wished him all the best.

Trustee Augustine thanked Mr. Burkland for his clear guidance, care and sympathy. She wished him well.

Trustee Gale thanked Mr. Burkland for his straightforward advice and availability. He also noted his ability to boil down complex matters into simple concepts. He wished him the best of luck.

Trustee McGee thanked Mr. Burkland for his expertise and preparedness. She noted his calming spirit and wished him and his family the best.

Mark Burkland expressed his appreciation to the Village Board and staff for the kind words.

Trustee Kotynek made a motion to approve the Resolution of Appreciation for Mark Burkland seconded by Trustee Gale. Motion carried on a voice vote.

3. **MANAGER’S REPORT**

Village Manager Peterson announced that the final component of the budget development Process would be held on Saturday, March 12 at 8 a.m. in the Village Hall Auditorium. Public comments are welcomed at any time via email at [apeterson@lagrangeil.gov](mailto:apeterson@lagrangeil.gov). The Preliminary Budget documents are available at the Village Hall and Library, and will be posted, along with the Village Manager’s message, on the Village’s website by Friday, March 4. A Public Hearing regarding the preliminary budget will be held on Monday, April 11. Consideration of the proposed FY 2022-23 Village Budget is anticipated on April 25.

Village Manager Peterson announced this year’s Spring Clean Up will be held the week of April 11 on resident’s regular collection day. The contract with Flood Brothers requires a separate “Spring Clean Up” sticker (2 are required at \$3.05 /each - \$6.10 total) for unlimited participation. Spring Clean Up stickers will be sold at the same locations as refuse and yard waste stickers. For more information about the Village’s refuse program, residents are asked to please visit the website at [www.lagrangeil.gov](http://www.lagrangeil.gov).

4. **PUBLIC COMMENT REGARDING AGENDA ITEMS**

None.

5. **CONSENT AGENDA AND VOTE**

- A. Ordinance – Design Review Permit #115 – 80 S. La Grange Road, Tivoli Enterprises, Inc.

- B. Award of Contract – Replacement of Cable Television Recording/Playback Equipment
- C. Agreement – Goldshield Detective Service, Inc.
- D. Award of Contract – Codification of Village Ordinances
- E. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, February 14, 2022
- F. Consolidated Voucher 220228

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

A motion was made by Trustee Kotynek to approve the Consent Agenda, seconded by Trustee Gale.

Trustee Augustine asked if the 30-day warranty could be extended for the cable equipment. Manager Peterson noted that she would confer with the consultant regarding options and report back to the Village Board.

President Kuchler noted that the agenda includes consideration of a Design Review Permit for 80 S. La Grange Road, Tivoli Enterprises, Inc. He introduced the owner of Classic Cinemas, Chris Johnson. Mr. Johnson stated that he has received a demolition permit for the 100-year-old building and that rehabilitation plans were submitted a week ago. He stated that Classic Cinemas is anticipating a summer reopening of the Theater and that staff has been helpful in moving the project forward. President Kuchler stated that the Village Board and residents are excited for the theater to reopen.

President Kuchler noted the efforts of staff on the codification RFP, notably by Management Analysts Maureen Rush and Shaun O'Connor.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Kotynek, McGee, O'Brien and Peterson  
Nays: None  
Absent: None

## 6. CURRENT BUSINESS

None.

7. PUBLIC COMMENT

Dave Paulos, 700 block of south Spring, noted that the 700 members of Dry Up La Grange appreciate President Kuchler's comments and Village efforts. The group stands with the Village on solving the flooding problem. He requested that more information be provided as it becomes available.

President Kuchler thanked Mr. Paulos and stated the Village Boards appreciation for the efforts of Dry Up La Grange. He stated that the Village met with Chris Burke and the Metropolitan Water Reclamation District last week and are continuing to work on solutions, along with legislators.

8. TRUSTEE COMMENTS

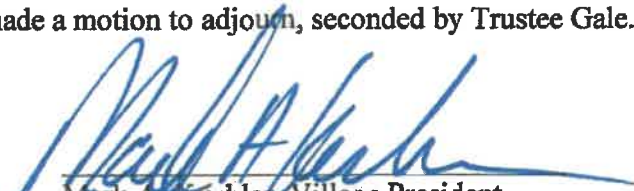
President Kuchler stated that Cook County Commissioner Aguilar is scheduled to attend the next Village Board meeting.

9. CLOSED SESSION

None.


10. ADJOURNMENT

At 8:09 p.m. Trustee Kotynek made a motion to adjourn, seconded by Trustee Gale. Approved by a voice vote.



Mark A. Kuchler, Village President

ATTEST:



Paul Saladino, Village Clerk

Approved Date: March 14, 2022



For the  
**Record**  
MARCH 2022 NEWSLETTER



**MISSION**

SEASPAR provides dynamic recreation programs and quality services for its residents with disabilities



**VISION**

Discover Abilities  
Achieve Potential  
Realize Dreams



**CORE VALUES**

Fun • Excellence  
Service • Respect  
Accountability

## MESSAGE FROM THE DIRECTOR

Welcome to the March issue of the For the Record newsletter! I first want to acknowledge the overwhelming support for our year-end appeal and Giving Tuesday fundraiser. Together, both fundraisers shattered our goal, raising \$28,490. The generosity of our community never fails to amaze me. Seventy-seven people and businesses gave donations ranging from \$20 to \$5,000. While we are grateful for our most generous donors, it is worth noting that the majority of donations were in amounts of \$50 or less. This fact serves as a reminder of the impact of all contributions, regardless of the amount.

It's also worth noting that SEASPAR earned the Candid 2022 Platinum Seal of Transparency. The seal was awarded to SEASPAR for its commitment to transparency and ethical responsibility. It is my goal to provide you with confidence that your donations are hard at work. As an example, a \$7,500 grant from the DuPage Medical Group Charitable Fund is already supporting various health initiatives for our EAGLES program participants.

I'm also happy to report more growth in the area of service hours. We are bouncing back from the dip in service hours caused by the pandemic, approaching 75% of service hours rendered pre-pandemic. As the growth trend continues, we adapt and ready our services to meet the demand. We continue to monitor all mandates and restrictions and adjust to them to provide as much programming as safely as possible. We even plan to bring back our Believe & Achieve Banquet live and in-person on May 11, so expect an invitation in the mail.



We recently performed an online survey of our services to all stakeholders, including staff, our Board, and participants and their families. We had well over 100 responses, and the feedback will be the basis for the strategic plan we will create and finalize in the coming months to provide a roadmap for SEASPAR for the next few years.

Looking out the window, all that is left are those dirty piles of snow, but they are melting away, and that is a good reminder of the good things to come. I wish all a happy spring and look forward to the warmer weather and more positive changes to come.

**Matthew Corso**  
SEASPAR Executive Director



## PARTICIPANT HIGHLIGHT: MARK PLOSKONKA



Meet Mark Ploskonka, a SEASPAR participant from Darien. Mark is a perfect gentleman with a soft-spoken personality, impressive manners, ultra-clean sense of fashion, and impressive talent. Mark is a Darien EAGLES participant and is a regular at dances and special events. Mark exemplifies patience, restraint, and is never one to interrupt.



In a room full of big personalities, it's easy to get lost in the crowd when soft-spoken. However, there's something special about Mark – you see, Mark possesses an incredible talent for art. Using only his memory as a source, Mark creates wonderful illustrations of popular characters from movies and video games. One could say he literally draws attention with his artistic skills. Mark requires no direction or inspiration to get creative. His innate ability to create illustrations is practiced during program personal time, a treat for EAGLES participants and staff.



Mark's passion for drawing has produced many works, which up until now held a limited audience. With Mark's permission, SEASPAR staff created a collection of his illustrations, which could put any seasoned artist to shame, and is now available at to view the Darien EAGLES site.

We thank Mark giving us permission to share his amazing talent with you today. We also thank him for being an amazing person who exemplifies the meaning of politeness and shows kindness to others. Keep an eye out for Mark at our upcoming events and let him know you love his art!





**NOW WE'RE COOKING WITH FIRE**

Now we're cooking with fire! SEASPAR's popular virtual program, Cooking with Chef Megan, is now available as an in-person program. The program, which was first introduced as a virtual option during the pandemic, has made the transition into a real kitchen. The move came after Clarendon Hills Park District's grand opening of their newly renovated recreation center, which featured a state-of-the-art learning kitchen.

As a virtual program, Cooking with Chef Megan focused on providing participants with an interactive virtual program designed to promote independence in the kitchen, teach safety, and provide entertainment – from the safety of home. The program, which was led by SEASPAR Recreation Coordinator Megan Frey, was an immediate success. “The pride our participants gained from creating delicious meals from scratch let me know the program was working,” said Frey when asked about the program’s surprising success. “We aren’t just serving up food, we’re serving up independence and ownership, which makes exploring healthier options so easy.”





With the opening of Clarendon Hills Park District's new learning kitchen, the transition to in-person class was inevitable. Like the virtual program, the in-person option focuses on independence, kitchen safety, and healthier choices. The tough job of supplying ingredients and meal options would be eased by HelloFresh, an online company that offers the convenience of hundreds of recipes and fresh ingredients delivered right to our door. During program, SEASPAR staff guide participants through step-by-step recipes, answer questions, and share kitchen hacks. "I love the independence this class promotes, which only comes second to getting to enjoy a meal together which they created at the end of a successful class," said Frey.

Cooking with Chef Megan continues to be offered as a virtual program option. SEASPAR anticipates the demand for this program will grow as more participants transition to in-person programs. Staff are already in talks to locate additional space in anticipation of high demand. Although the in-person program is at its maximum capacity, interested individuals are encouraged to register for the virtual option, which meets simultaneously to its in-person counterpart. "Hosting the virtual class alongside the in-person class adds new dynamics to the at-home program. In addition, the live-cast allows participants at home to chime in with the in-person classroom," said Frey about hosting both classes at the same time. "There are a lot of fires to watch over, but it's all possible thanks to an amazing staff who provide guidance to our two-front classroom. In this case, there is no such thing as too many cooks in the kitchen."

We thank Clarendon Hills Park District, one of SEASPAR's twelve member entities, for providing SEASPAR with the opportunity to host this class in their facility, and likewise apologize for filling their workspace with hunger-inducing aromas.





## BEHIND THE SCENES: THE FRONT OFFICE TEAM

Imagine SEASPAR as a stage show: the participants are the stars, and the recreation staff are the directors, guiding them to fun and growth. Well, you can't have a show without a stage crew, working behind the scenes to take care of the lesser known, but equally important work that goes into a great performance. At SEASPAR, that stage crew is our administrative team, who is collectively referred to as "the front office." These staff work tirelessly backstage to support SEASPAR's operations as well as our participants and families.

Meet the front office team! The longest serving member is Finance Specialist Dawn, who has been with SEASPAR for 37 years – now that's dedication! Dawn takes care of our accounting and makes sure the bills get paid. The newest addition to the team is Administrative Specialist Jen, who just joined SEASPAR in 2021. Jen maintains our very important participant data and ensures that it is communicated to program staff. We also have HR Specialist Chris, who assists with hiring and makes sure that staff are properly compensated for their work. Our participant families are likely most familiar with Ruth, our Registration Specialist, who – you guessed it – manages seasonal and adult day program registration. Our participants themselves are likely most familiar with Marketing Coordinator William, who is the guy behind the camera at programs but also handles projects like our program guide, website, and social media. Finally, Administrative Services Manager Morgan leads the team and works to control the chaos!

While much of this team's work is behind the scenes, its members are also the first line of communication when you call, visit, or reach out to SEASPAR on social media. As varied as their duties are, the front office staff come together to provide the very best experience to anyone who reaches out to SEASPAR. They work to embody our customer service philosophy, which aligns with our core values – Fun, Service, Excellence, Respect, and Accountability.

With this focus on customer service in mind, many projects are in the works to make the lives of our participant families a little bit easier. Staff are continuing the conversion to primarily online forms,



which makes submitting information to SEASPAR fast and simple. They are even investigating a new software which may not require completion of new Annual Information Forms each year! The online registration system will get a facelift in the coming year, and staff are looking into options for text message communication with families. However, the highest priority for the front office team is getting to know the participants and their families so they can provide the best possible service to each family with their unique needs. So don't hesitate to let them know how they can best help you!



The front office team may not be the faces you see at programs, but they're busy making sure that everything behind the scenes gets done so that when it's curtain time and program season begins, our participants can shine like the stars that they are!

## GIVING DUPAGE DAYS

We're counting down the days to May 2-6. Giving DuPage Days. We need your help to make our campaign a success, and we've included a few easy ways that you can support us.



**Share and share alike.** Online days of giving are successful because of our own networks. Help us grow our network by reaching out to your network and asking your friends to do the same.

**Be socially (media) active.** Use your social media networks. post on Facebook, tweet about Giving DuPage Days, and share your love for SEASPAR. Ask others to do the same.



**Become a fundraising champion.** Everyone loves a champion, including us! We really need fundraising champions to help drive people to our Giving DuPage Days profile from May 2-6. Contact us for more information on how to become a fundraising champion!

Thank you in advance for your support!

**BECOME A CHAMPION**



## QUARRYMAN CHALLENGE

The Lemont Park District's Quarryman Challenge returns on May 7! Join in SEASPAR's excitement by taking part as a participant or by joining the #TeamSEASPAR volunteer crew.

Participants of the Lemont Quarryman Challenge 5K and 10-mile race will partake in a challenging course in Lemont's unique, scenic, small-town setting. The 5K and 10-mile race start and finish in historic downtown Lemont and wind through the hilly neighborhoods of Lemont. Save on registration and guarantee your race day shirt by signing up for either the 5K or 10-mile race by April 25.

If running isn't your cup of tea, consider registering to volunteer as part of "Q Crew," the event's volunteer staff. You'll have the opportunity to volunteer as part of Team SEASPAR, which will pair you up with other volunteers from SEASPAR. Volunteers will receive a t-shirt to wear on race day!

[REGISTER / VOLUNTEER](#)

## THE LOSS OF A FRIEND

As part of the Brookfield community, it brings us sadness to share the tragic loss of a member of the Village of Brookfield family, Village Planner Kendra Kuehlem. SEASPAR extends our deepest sympathies to her family.

A memorial fund in honor of Kendra Kuehlem to support funeral expenses was created by friends and family. Tap the link below to provide your support.



[MEMORIAL FUND](#)

## COMING SOON

MAR 12

### ST. PATRICK'S DAY PARTY

Special Event - Lisle Recreation Center

MAR 13

### DINNER AND A MOVIE

Special Event - Lisle Recreation Center

MAR 19

### SHEDD AQUARIUM

Special Event - Shedd Aquarium, Chicago

MAR 26

### PIXAR PARTY

Special Event - Lisle Recreation Center

MAR 28 - APR 1

### SPRING BREAK CAMP

Camp SEASPAR - Lisle Recreation Center



### DON'T MISS ANOTHER MOMENT!

Follow **SEASPAR** on your favorite social media app for more news, photos, videos, and the latest stories about your favorite activities.



### SEASPAR

**4500 Belmont Road  
Downers Grove, IL 60515**

630.960.7600 • Phone

630.960.7601 • Fax

711 • TRS

**SEASPAR.org**