

AGENDA
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of La GRANGE PARK
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS
March 13, 2023 - 6:30 PM

1. Call to Order & Roll Call
2. Pledge of Allegiance
3. Park District Mission: The Community Park District of La Grange Park supports a healthy and inclusive community by positively impacting physical, social, emotional, and environmental well-being.
4. Open Forum
5. Approval of the March 13, 2023 Agenda
6. Approval of Board Meeting Minutes
 - a. February 13, 2023 Regular Meeting Minutes
 - b. February 13, 2023 Executive Meeting Minutes
7. Communications/Proclamations/Presentations
8. Staff Recognition
9. Staff Reports
 - a. Executive Report
 - b. Recreation Report
 - i. Recreation Manager Report
 - ii. Marketing & Events Report
 - c. Financial Reports
10. Approve Monthly Disbursements
11. Committee Reports
 - a. Sustainability
 - b. Long Range Planning
12. Unfinished Business
13. New Business
 - a. 2023/24 Budget Review
 - b. ComEd Efficiency Study and Program Expenses

14. Next Regular Meeting: Monday, April 10, 2023, 6:30pm

15. Adjournment

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Community Park District Board of Commissioners should contact Jessica Cannaday, Executive Director at 708-354-4580.

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COMMUNITY PARK DISTRICT of La GRANGE PARK
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS
March 13, 2023 - 6:30 PM

1. Call to Order & Roll Call
Announce the time, call the meeting to order, and ask for a roll call
- 2.
3. Pledge of Allegiance
4. Park District Mission: The Community Park District of La Grange Park supports a healthy and inclusive community by positively impacting physical, social, emotional, and environmental well-being.
5. Open Forum
Please remember that open forum is an opportunity to make a statement to the board for consideration. Open forum rules state that public comments are limited to 3 minutes.
6. Approval of the March 13, 2023 Agenda
Ask for a motion and a second to approve the agenda. All in favor?
7. Approval of Board Meeting Minutes
 - a. February 13, 2023 Regular Meeting Minutes
Ask for a motion and a second to approve the regular meeting minutes. All in favor?
 - b. February 13, 2023 Executive Meeting Minutes
Ask for a motion and a second to approve the executive meeting minutes. All in favor?
8. Communications/Proclamations/Presentations
9. Staff Recognition
10. Staff Reports
 - a. Executive Report
 - b. Recreation Report
 - i. Recreation Manager Report
 - ii. Marketing & Events Report
 - c. Financial Reports
11. Approve Monthly Disbursements
Ask for a motion and a second to approve the monthly disbursements in the amount of \$117,534.58. Roll Call Vote...

12. Committee Reports

- a. Sustainability
- b. Long Range Planning

13. Unfinished Business

14. New Business

- a. 2023/24 Budget Review
- b. ComEd Efficiency Study and Program Expenses
Ask for a motion and a second to approve COMED efficiency improvements. Roll Call Vote.

15. Next Regular Meeting: Monday, April 10, 2023, 6:30pm

16. Adjournment

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Community Park District Board of Commissioners should contact Jessica Cannaday, Executive Director at 708-354-4580.

AGENDA
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of La GRANGE PARK
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS
February 13, 2023 - 6:30 PM

1. Call to Order & Roll Call
President Stastny called the meeting to order at 6:30 pm. Present were Commissioners Corte, Ronovsky and Zuck. Absent was Commissioner Ogden. Additionally present were Executive Director Jessica Cannaday, Financial Consultants Shannon Healy and Nicole Kozlowski, Recreation Manager Jacqueline Newton and Laura Raimondi as recorder.
2. Pledge of Allegiance
3. Park District Mission: The Community Park District of La Grange Park supports a healthy and inclusive community by positively impacting physical, social, emotional, and environmental well-being..
4. Open Forum
5. Approval of the February 13, 2023 Agenda
Commissioner Zuck made a motion to approve the February 13, 2023 Agenda seconded by Commissioner Ronovsky. The motion passed unanimously by voice vote.
6. Approval of Board Meeting Minutes
 - a. January 9, 2023 Regular Meeting Minutes
Commissioner Corte made a motion to approve the January 9, 2023 meeting minutes seconded by Commissioner Zuck. The motion passed unanimously by voice vote.
 - b. January 9, 2023 Executive Meeting Minutes
Commissioner Ronovsky made a motion to approve the January 9, 2023 Executive Meeting Minutes seconded by Commissioner Corte. The motion passed unanimously by voice vote.
 - c. January 13, 2023 Special Meeting Minutes
Commissioner Corte made a motion to approve the January 13, 2023 Special Meeting Minutes seconded by Commissioner Zuck. The motion passed unanimously by voice vote.
7. Communications/Proclamations/Presentations
8. Staff Recognition
9. Staff Reports
 - a. Executive Report

Executive Director Jessica Cannaday presented her report. Questions were asked and answered.

- b. Recreation Report
 - i. Superintendent of Recreation
Executive Director Cannaday presented Superintendent Kerby's report. Questions were asked and answered.
 - ii. Recreation Manager
Jacqueline Newton presented her report. Questions were asked and answered.
 - iii. Marketing and Events Manager
Questions were asked and answered.
- c. Parks Report
Executive Director Cannaday presented Building and Grounds Manager Hughes' report. Questions were asked and answered.
- d. Financial Reports
Shannon Healy and Nicole Kozlowski of Lauterbach & Amen presented their report. Questions were asked and answered.

10. Approve Monthly Disbursements

Commissioner Corte made a motion to approve the monthly disbursements in the amount of \$157,197.84, seconded by Commissioner Zuck. Motion was passed unanimously by a roll call vote.

11. Committee Reports

- a. Sustainability
 - i. Commissioner Zuck presented an update on the Arbor Advocates.
- b. Long Range Planning
 - i. President Stastny presented an update on the Long-Range Planning Committee.

12. Unfinished Business

- a. Little League Affiliate Agreement
Commissioner Corte made a motion to approve the Little League Affiliate Agreement seconded by Commissioner Ronovsky. The motion passed unanimously by voice vote.

13. New Business

- a. Illinois Funds Principal Authority Change.
Commissioner Ronovsky made a motion to approve Executive Director Cannaday as the Principal Authority for the Illinois Funds seconded by Commissioner Zuck. The motion passed unanimously by roll call vote.
- b. Resolution No. 002-23 A Resolution of a Governmental Body Accepting Membership as a Member of the Norther Illinois Health Insurance Initiative ("NIHI") Sub-pool which is a Member of the Intergovernmental Personnel Benefit Cooperative.
Commissioner Ronovsky made a motion to approve Resolution No. 002-23 A Resolution of a Governmental Body Accepting Membership as a Member of the NIHI Sub-pool of IPBC seconded by Commissioner Corte. The motion passed unanimously by voice vote.

- c. 2022/2023 Budget Projections
Commissioner Corte made a motion to approve the temporary construction license on the Little League shed seconded by Commissioner Zuck. The motion passed unanimously by voice vote.
- d. 2023/2024 Agency Goals
Executive Director Cannaday presented goals for FY 2023/24, including the addition of a 9th full time employee to the park district's organization structure. Commissioner Corte made a motion to approve adding a ninth full time employee seconded by Commissioner Zuck. The motion was passed unanimously by roll call vote.

14. Adjourn to Executive Session

President Stastny announced the time at 8:36, Commissioner Zuck made a motion to adjourn to Executive Session in accordance with the Open Meetings Act under Section 2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. The Motion was seconded by Commissioner Corte. Motion was passed by a roll call vote.

15. Reconvene to Open Session

At 9:39pm President Stastny reconvened Open Session. Additionally present were commissioners Corte, Zuck, Ronovsky and Executive Director Cannaday. Commissioner Ogden was absent.

16. Potential Action on Items Discussed in Executive Session

Commissioner Zuck made a motion to approve an 8% salary pool increase for park district staff, seconded by Commissioner Corte. The motion passed unanimously by roll call vote.

Commissioner Ronovsky made a motion to increase the executive director's salary by 8% effective May 1, 2023, seconded by Commissioner Corte. The motion passed unanimously by roll call vote.

17. Next Regular Meeting: Monday, March 13, 2023, 6:30pm

18. Adjournment

At 9:42pm Commissioner Ronovsky made a motion to adjourn the regular meeting, seconded by Commissioner Corte. The motion passed unanimously by voice vote.

Secretary

Approved, March 13, 2023

DATE: March 8, 2023

TO: Lucy Stastny, President, Community Park District Board of Commissioners

FROM: Jessica Cannaday, Executive Director

RE: February Board Report

Executive Office Report

- Submitted election information and certified the ballot for the upcoming April 4 election.
- Worked with Don and Little League to develop Schedules A & B for the affiliate agreement.
- Worked with District 102 on the IGA development.
- Finalized the Health Insurance IGA with the Library.
- OSLAD Grant-Unfortunately we did not receive additional grant funding for Yena Park.

February Police Reports

There were a few minor traffic incidents and one report of an intoxicated person in February, but nothing requiring follow-up.

Referendum Informational Campaign

We developed and launched our informational campaign, and our reach has been great.

- We have 30 informational signs distributed throughout La Grange Park, with an additional 60 on order due to resident request.
- I presented 11 times to different audiences from February 14-28, including at the District 102 School Board and the Village Board Meeting. We have at least a dozen more presentation to go until April 4.
- We have sent two emails – the first with an opening rate of 1,303 unique residents and the second had an opening rate of 2,517.
- Social Media posts with information about the Referendum have reached over 14,000 people.

Coming Up February/March

- The district will need to start planning for the new efficiency study that is being required in April. The deadline to form the committee is June.

Office/Revenue Report

The park district brought in a whopping \$172,699.25 in program fees in February. **\$139,340 of which is for Summer Camp and Afternoon Antics alone** and will be deferred to the next Fiscal year. Our full day summer camp is at 79% capacity. Half day K-5 and preschool camps are full. Just to put things in perspective, **in 2018 our revenue for the entire summer season was \$100,500**. Last year, our total summer revenue came in just under \$200,000.

Rachel did an incredible job collecting on invoices that have not yet been paid, including snow removal from FY 21-22, and uncollected MUTS sponsorships.

Date: March 6, 2023

To: Jessica Cannaday, Executive Director

From: Zak Kerby, Superintendent of Recreation

Re: March 2023 Board Report

Facilities

- Exterior lighting on the building has been converted to LED for increased brightness and longevity
- Recreation Center parking lot lights were inspected and had bulbs changed, which uncovered our larger issue we are dealing with
- Lyons-Pinner was able to identify inconsistent voltage ratings from the transformer on the parking lights pole at Hanesworth Park. This was traced back to the service line from ComEd, which runs from the North of Hanesworth Park, underground, to the concession stand. ComEd is currently working on repairs to this service line on the North field. Wet conditions have prevented them from completing the work to this point.
- Monthly Pest Inspection came up free of problems at our Recreation Center
- Water Heater issue in Room 102 has been rectified by Palos Plumbing under warranty
- Reconnected the hallway kiosk in order to promote our marketing materials in the lobby
- Worked with Pete Michuda at Quiet Light Solutions to present the ComEd Energy Efficiency Program findings for Hanesworth and Recreation Center

Recreation

- Sports camps are currently running at Park Jr High School on Saturdays, including a massive 30 kids in our Little Lyons soccer program.
- Curated the pickleball lessons and league play at Memorial Park to create a consistent schedule for our park patrons
- Introducing a new competitive pickleball league in LGP, which already has gained some steam.
- Exchanged co-op offerings with Western Springs and Park District of La Grange
- Worked with Recreation Manager Jackie on how to increase our Summer Camp offerings and bring the best experiences to our campers in LGP, including field trips and water days
- Upcoming Senior Trips have started to pick up some traction, with the first 2 trips taking place this month (one lunch outing, one day trip)
- Registration is trending positively for our new Spring Break Camp, which will be the week of March 27th

Safety

- Monthly facility inspection was conducted by our Inclusion Specialist, and came up with minimal issues
- Current safety issues being addressed include renovation to the Multi-purpose room dance mirrors/barre, and addressing excess liquid on the floors in the hallway after larger snows.
- Along with Filemon, repaired the ballet bars in the MPR which had come disconnected last week
- Worked collaboratively with enrichment staff to increase safety in the kitchen area

Date: March 1st, 2023

To: Jessica Cannaday, Executive Director

From: Jacqueline Newton, Recreation Manager

Re: February 2023 Board Report

ABC Care (Before and After school)

- Created a clipboard with student information, ABC sign out/in sheet, daily schedules, daily expectations for staff, and room cleanup checklist.

PRESCHOOL

- Tara Keller, former Enrichment teacher, accepted the Teacher's Aide position in room 103 alongside Mrs. Lams!
- Butter Braid fundraiser is running now until 3/10.

Enrichment

- Sarina Diaz accepted the Enrichment teacher position! Woo Hoo!

THEATRE

- Jodi Fadool, current RT teacher, organized a bowling fundraiser set for March 12th.
- Spirit Wear fundraiser raised over \$130!

DANCE

- Beginning show preparation which includes costume fittings, run throughs, etc!

General Interest

- Dog Obedience begins 3/9!
- Miss Angie's Rocking Tots started 2/28 and is running with 22 participants between 2 classes.
- Mighty Music Makers started 2/28 and is running with 7 participants.
- French and Italian classes were offered via Zoom

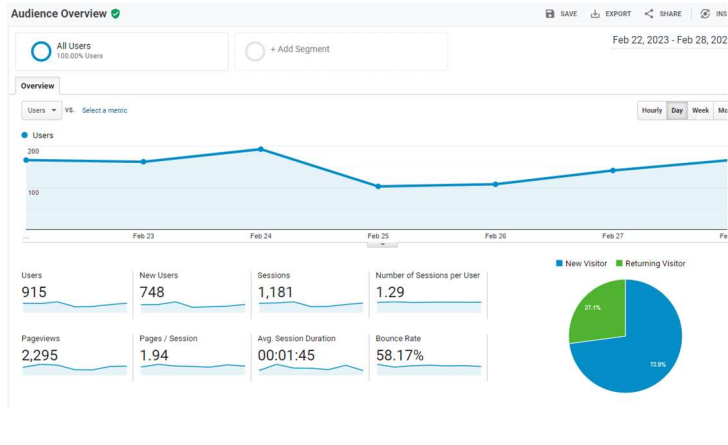
February Marketing & Community Relations

Facebook Analytics

Followers: 2,015

Posts: 37

Overall Page Reach: 6,527

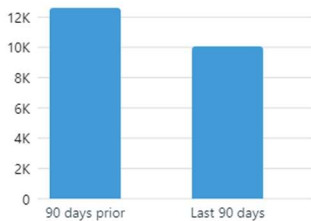


Reach

Post reach ①

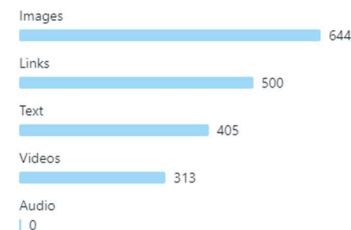
10.1K ↓ 20.2%

Total from last 90 days vs 90 days prior



Median post reach per media type ①

For posts created in the last 90 days



ADVERTISING

- There were 8 messages rotating for the month of February on LaGrange Road.
- Marketing Pre-K and Spring Break and Summer Camps Registration via website and Facebook

SPECIAL EVENTS NOTE

- We had 40 children & 36 adults at Daddy Daughter Date Night
- We advertised corsages with Philip's Flowers in exchange for in-kind donation of centerpieces, which we then gave away at the Senior Matinee. More than half of our attendees ordered corsages due to our social media and email campaign.

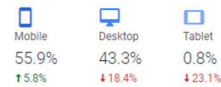


WEBSITE

- There are currently 5 sliders in rotation.
- A section for the Referendum has been added

What are your top devices?

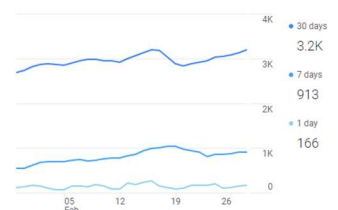
Sessions by device



The number of people who have accessed the website through their desktop has gone up drastically since the Referendum information was added. In January, 65% of people accessed through their cell phones.

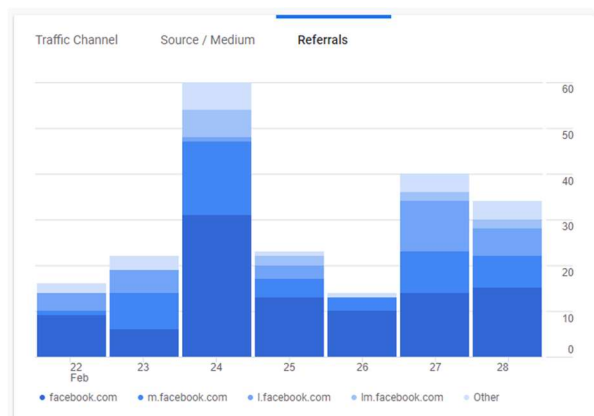
How are your active users trending over time?

Active Users



How well do you retain users?

User retention



To: Jessica Cannaday, Executive Director
From: Zachary Hughes, Building and Grounds Manager
Date: 2/28/2023
Re: February 2023 Parks Report

Work Completed:

- Broken/leaking toilet at 1501 Recreation Center fixed
- Ceiling light ballast replaced at 1501
- New gymnasium referendum literature hung at all parks and 1501 rec. center
- Plowed snow and salted 1501 rec. center walkways and parking lot
- Plowed snow and salted LGP library walkways and parking lot
- Replaced emergency brake cables on 2008 Silverado 3500
- Replaced emergency brake on 2002 GMC 3500 Dump
- Brake fluid flush done on Ford Ranger
- Transmission oil flush done on 1992 GMC 3500 Dump
- Brake fluid flush done on 1992 GMC 3500 Dump
- Engine oil change done on 1992 GMC 3500 Dump
- Replaced engine air filters on 1992 GMC 3500 Dump
- Broken headlights repaired on 1992 GMC 3500 Dump and upgraded to modern LEDs
- Changed engine oil in John Deere 955 tractor
- Replaced air filters on John Deere 955
- Changed hydrostatic fluid in John Deere 955 differential
- All tree work done in 2022 updated in public works GIS system

- Minor repairs made to Stone Monroe tennis court, although the court will need complete overhaul ASAP
 - Dug out Hanesworth north field drain. This drain is designed to help get water off the baseball field, but is regularly clogged with dirt. This is an ongoing issue that needs further inspection to find a solution
 - Cleaned up tree damage at Robinhood
 - Replaced 2 broken swing seats at Memorial Park
 - Replaced broken rubber ladder pieces at Memorial Park playground
 - Inspected Memorial playground equipment and made minor repairs/tightened and replaced loose and missing bolts
 - Met with Lyons Pinner and ComEd to repair our parking lot lights at 1501 rec. center. Discovered we have too much power running into Hanesworth Park/1501 parking lot lights. ComEd addressing this issue now
-
-

Summary:

Much of our time this month went to maintaining vehicles to ensure our spring operations are carried out with as few hiccups as possible. Many of the parts replaced/maintenance done this winter had never been performed on these park district vehicles and were very overdue. We were also able to meet with Public Works to gain access to the villages GIS system in order to update all our tree work from the previous season, and be able to keep info updated in real time moving forward. We also did a few repairs as needed at the recreation center, and Memorial Park.



Community Park District of La Grange Park

Monthly Financial Report For the Month Ended February 28, 2023

Prepared by:



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

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REVENUE AND EXPENDITURE REPORT

For the 10 Months Ended 02/28/23

**Target Budget
83.33%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
CORPORATE FUND					
Revenue					
401 - Property Taxes	\$ 1,993.12	\$ 289,557.54	\$ 560,000.00	\$ 270,442.46	51.71%
402 - Replacement Taxes	0.00	38,748.14	53,000.00	14,251.86	73.11%
410 - Grants	0.00	9,219.45	8,265.00	(954.45)	111.55%
412 - Donations And Sponsorships	0.00	0.00	2,500.00	2,500.00	0.00%
420 - Interest Earned	992.21	9,846.06	500.00	(9,346.06)	1969.21%
430 - Other Income	1,820.00	2,489.41	7,000.00	4,510.59	35.56%
Total Revenue	4,805.33	349,860.60	631,265.00	281,404.40	55.42%
Expenses					
501 - Full Time Wages	12,498.40	123,465.84	201,621.50	78,155.66	61.24%
502 - Part Time Wages	546.00	22,264.14	24,000.00	1,735.86	92.77%
503 - Overtime Wages	0.00	503.00	1,500.00	997.00	33.53%
505 - Wages Imrf	4,827.83	43,486.99	44,800.00	1,313.01	97.07%
512 - Health/Life Insurance	3,919.22	43,218.06	83,600.00	40,381.94	51.70%
513 - Employee Reimbursements	821.54	4,399.69	4,690.00	290.31	93.81%
514 - Professional Development	1,111.64	5,280.40	8,548.50	3,268.10	61.77%
515 - Uniforms	0.00	2,639.80	3,000.00	360.20	87.99%
516 - Incentives/Awards/Recognition	164.26	1,736.57	3,000.00	1,263.43	57.89%
517 - Eap	0.00	0.00	405.00	405.00	0.00%
601 - Legal Publications	0.00	0.00	1,000.00	1,000.00	0.00%
602 - Postage	0.00	1,485.00	1,600.00	115.00	92.81%
611 - Natural Gas	556.37	2,566.74	3,500.00	933.26	73.34%
612 - Electric	583.93	7,183.92	16,850.00	9,666.08	42.63%
613 - Water	0.00	28,917.00	35,000.00	6,083.00	82.62%
614 - Internet	339.80	3,085.47	4,250.00	1,164.53	72.60%
620 - Association Dues	0.00	6,583.86	7,225.00	641.14	91.13%
621 - Park Board Expenses	14.99	1,114.93	2,000.00	885.07	55.75%
630 - Office/Building/Program Supplies	368.85	4,674.77	10,300.00	5,625.23	45.39%
631 - Landscaping Supplies	213.05	24,163.96	20,000.00	(4,163.96)	120.82%
632 - Fuel	83.98	3,907.78	10,000.00	6,092.22	39.08%
640 - Repair Parts	502.81	4,374.71	8,175.00	3,800.29	53.51%
701 - Public Relations And Marketing	0.00	1,368.49	2,500.00	1,131.51	54.74%
702 - Computer Services	1,267.05	11,548.90	22,000.00	10,451.10	52.50%
703 - Security Services	0.00	876.84	2,800.00	1,923.16	31.32%
704 - Legal Services	2,200.00	6,309.45	14,600.00	8,290.55	43.22%
705 - Financial Services	0.00	0.00	12,100.00	12,100.00	0.00%
707 - Landscaping Services	0.00	14,484.09	20,000.00	5,515.91	72.42%
708 - Printing And Design Services	0.00	133.40	1,000.00	866.60	13.34%
709 - Other Professional Services	7,685.81	38,090.40	33,125.00	(4,965.40)	114.99%
711 - Refuse Disposal	176.96	1,783.91	2,200.00	416.09	81.09%
712 - Portable Toilets	0.00	1,150.00	1,575.00	425.00	73.02%
715 - Bank Fees	0.00	571.20	800.00	228.80	71.40%
719 - Subscriptions	19.46	76.95	1,500.00	1,423.05	5.13%
901 - Contingency	0.00	1,600.00	27,500.00	25,900.00	5.82%
Total Expenses	37,901.95	413,046.26	636,765.00	223,718.74	64.87%
Excess Revenues (Expenses)	\$ (33,096.62)	\$ (63,185.66)	\$ (5,500.00)	\$ 57,685.66	

REVENUE AND EXPENDITURE REPORT

For the 10 Months Ended 02/28/23

**Target Budget
83.33%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
RECREATION FUND					
Revenue					
401 - Property Taxes	\$ 419.81	\$ 60,989.47	\$ 111,000.00	\$ 50,010.53	54.95%
405 - Program Fees	48,621.25	616,628.40	631,740.00	15,111.60	97.61%
412 - Donations And Sponsorships	1,400.00	4,588.88	20,850.00	16,261.12	22.01%
420 - Interest Earned	1,306.59	2,595.41	1,500.00	(1,095.41)	173.03%
430 - Other Income	0.00	6,165.66	3,100.00	(3,065.66)	198.89%
Total Revenue	<u>51,747.65</u>	<u>690,967.82</u>	<u>768,190.00</u>	<u>77,222.18</u>	<u>89.95%</u>
Expenses					
501 - Full Time Wages	9,190.44	109,681.44	176,901.28	67,219.84	62.00%
502 - Part Time Wages	5,312.28	122,083.51	146,275.00	24,191.49	83.46%
503 - Overtime Wages	0.00	0.00	0.00	0.00	0.00%
504 - Interns Wages	0.00	0.00	1,100.00	1,100.00	0.00%
505 - Wages Imrf	14,748.88	75,161.96	138,000.00	62,838.04	54.47%
512 - Health/Life Insurance	6,364.88	40,826.78	66,200.00	25,373.22	61.67%
513 - Employee Reimbursements	30.00	458.30	1,350.00	891.70	33.95%
514 - Professional Development	1,859.44	2,998.94	5,000.00	2,001.06	59.98%
611 - Natural Gas	629.97	1,929.54	4,400.00	2,470.46	43.85%
612 - Electric	963.72	7,979.05	14,850.00	6,870.95	53.73%
613 - Water	0.00	1,257.15	2,000.00	742.85	62.86%
630 - Office/Building/Program Supplies	4,460.45	43,911.17	85,850.00	41,938.83	51.15%
640 - Repair Parts	107.35	3,494.73	4,000.00	505.27	87.37%
641 - Rentals	298.00	2,497.60	3,000.00	502.40	83.25%
701 - Public Relations And Marketing	0.00	1,523.21	4,000.00	2,476.79	38.08%
703 - Security Services	0.00	6,552.69	7,500.00	947.31	87.37%
708 - Printing And Design Services	1,692.90	8,896.90	13,000.00	4,103.10	68.44%
709 - Other Professional Services	2,195.36	28,146.55	44,700.00	16,553.45	62.97%
710 - Program Service Contracts	6,311.32	44,600.32	33,989.00	(10,611.32)	131.22%
711 - Refuse Disposal	441.97	4,221.93	4,600.00	378.07	91.78%
714 - Credit Card Fees	1,503.45	12,623.45	12,000.00	(623.45)	105.20%
716 - Co-Op Fees	0.00	6,393.19	10,000.00	3,606.81	63.93%
723 - Bank Fees	0.00	0.00	0.00	0.00	0.00%
901 - Contingency	17,610.00	20,080.06	15,600.00	(4,480.06)	128.72%
910 - Other Program Expenses	0.00	0.00	3,000.00	3,000.00	0.00%
Total Expenses	<u>73,720.41</u>	<u>545,318.47</u>	<u>797,315.28</u>	<u>251,996.81</u>	<u>68.39%</u>
Excess Revenues (Expenses)	<u>\$ (21,972.76)</u>	<u>\$ 145,649.35</u>	<u>\$ (29,125.28)</u>	<u>\$ (174,774.63)</u>	

REVENUE AND EXPENDITURE REPORT

For the 10 Months Ended 02/28/23

**Target Budget
83.33%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
IMRF FUND					
Revenue					
401 - Property Taxes	\$ 154.32	\$ 22,419.80	\$ 30,900.00	\$ 8,480.20	72.56%
420 - Interest Earned	88.01	703.51	50.00	(653.51)	1407.02%
Total Revenue	242.33	23,123.31	30,950.00	7,826.69	74.71%
Expenses					
510 - Imrf Employer Contribution	1,446.75	23,278.53	40,500.00	17,221.47	57.48%
Total Expenses	1,446.75	23,278.53	40,500.00	17,221.47	57.48%
Excess Revenues (Expenses)	\$ (1,204.42)	\$ (155.22)	\$ (9,550.00)	\$ (9,394.78)	

REVENUE AND EXPENDITURE REPORT

For the 10 Months Ended 02/28/23

**Target Budget
83.33%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
SOCIAL SECURITY FUND					
Revenue					
401 - Property Taxes	\$ 150.40	\$ 21,849.81	\$ 51,500.00	\$ 29,650.19	42.43%
420 - Interest Earned	23.70	279.23	100.00	(179.23)	279.23%
Total Revenue	174.10	22,129.04	51,600.00	29,470.96	42.89%
Expenses					
511 - Fica Employer Contribution	3,856.95	39,993.63	57,000.00	17,006.37	70.16%
Total Expenses	3,856.95	39,993.63	57,000.00	17,006.37	70.16%
Excess Revenues (Expenses)	\$ (3,682.85)	\$ (17,864.59)	\$ (5,400.00)	\$ 12,464.59	

REVENUE AND EXPENDITURE REPORT

For the 10 Months Ended 02/28/23

**Target Budget
83.33%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
AUDIT FUND					
Revenue					
401 - Property Taxes	\$ 34.00	\$ 4,939.94	\$ 10,500.00	\$ 5,560.06	47.05%
420 - Interest Earned	0.00	43.06	5.00	(38.06)	861.20%
Total Revenue	34.00	4,983.00	10,505.00	5,522.00	47.43%
Expenses					
705 - Financial Services	0.00	9,200.00	9,200.00	0.00	100.00%
Total Expenses	0.00	9,200.00	9,200.00	0.00	100.00%
Excess Revenues (Expenses)	\$ 34.00	\$ (4,217.00)	\$ 1,305.00	\$ 5,522.00	

REVENUE AND EXPENDITURE REPORT

For the 10 Months Ended 02/28/23

**Target Budget
83.33%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
LIABILITY INSURANCE FUND					
Revenue					
401 - Property Taxes	\$ 128.17	\$ 18,619.84	\$ 33,990.00	\$ 15,370.16	54.78%
420 - Interest Earned	0.00	146.92	50.00	(96.92)	293.84%
430 - Other Income	0.00	1,500.00	1,500.00	0.00	100.00%
Total Revenue	128.17	20,266.76	35,540.00	15,273.24	57.03%
Expenses					
514 - Professional Development	0.00	289.00	800.00	511.00	36.13%
630 - Office/Building/Program Supplies	(473.86)	142.38	3,000.00	2,857.62	4.75%
703 - Security Services	2,043.92	6,932.11	11,750.00	4,817.89	59.00%
709 - Other Professional Services	0.00	2,440.21	1,500.00	(940.21)	162.68%
717 - Pdrma Premium	0.00	23,862.00	26,500.00	2,638.00	90.05%
Total Expenses	1,570.06	33,665.70	43,550.00	9,884.30	77.30%
Excess Revenues (Expenses)	\$ (1,441.89)	\$ (13,398.94)	\$ (8,010.00)	\$ 5,388.94	

REVENUE AND EXPENDITURE REPORT

For the 10 Months Ended 02/28/23

**Target Budget
83.33%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
SPECIAL RECREATION FUND					
Revenue					
401 - Property Taxes	\$ 377.09	\$ 54,782.87	\$ 169,950.00	\$ 115,167.13	32.23%
420 - Interest Earned	346.61	1,981.99	20.00	(1,961.99)	9909.95%
Total Revenue	723.70	56,764.86	169,970.00	113,205.14	33.40%
Expenses					
501 - Full Time Wages	720.80	7,406.20	9,500.00	2,093.80	77.96%
502 - Part Time Wages	2,112.25	3,153.50	0.00	(3,153.50)	0.00%
630 - Office/Building/Program Supplies	64.95	2,404.79	75,000.00	72,595.21	3.21%
710 - Program Service Contracts	63.00	1,425.30	7,600.00	6,174.70	18.75%
712 - Portable Toilets	0.00	6,621.46	5,900.00	(721.46)	112.23%
718 - Seaspar Contribution	0.00	59,345.00	61,000.00	1,655.00	97.29%
950 - Transfer Out	0.00	0.00	65,000.00	65,000.00	0.00%
Total Expenses	2,961.00	80,356.25	224,000.00	143,643.75	35.87%
Excess Revenues (Expenses)	\$ (2,237.30)	\$ (23,591.39)	\$ (54,030.00)	\$ (30,438.61)	

REVENUE AND EXPENDITURE REPORT

For the 10 Months Ended 02/28/23

**Target Budget
83.33%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
BOND & INTEREST FUND					
Revenue					
401 - Property Taxes	\$ 1,102.49	\$ 160,168.62	\$ 1,200,000.00	\$ 1,039,831.38	13.35%
420 - Interest Earned	0.00	997.23	100.00	(897.23)	997.23%
Total Revenue	1,102.49	161,165.85	1,200,100.00	1,038,934.15	13.43%
Expenses					
801 - Bond Principal	0.00	315,456.67	225,000.00	(90,456.67)	140.20%
802 - Bond Interest	0.00	50,476.50	57,246.21	6,769.71	88.17%
803 - Paying Agent Fee	0.00	450.00	1,000.00	550.00	45.00%
950 - Transfer Out	0.00	0.00	1,200,000.00	1,200,000.00	0.00%
Total Expenses	0.00	366,383.17	1,483,246.21	1,116,863.04	24.70%
Excess Revenues (Expenses)	\$ 1,102.49	\$ (205,217.32)	\$ (283,146.21)	\$ (77,928.89)	

REVENUE AND EXPENDITURE REPORT

For the 10 Months Ended 02/28/23

**Target Budget
83.33%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
CAPITAL PROJECT FUND					
Revenue					
410 - Grants	\$ 0.00	\$ 0.00	\$ 400,000.00	\$ 400,000.00	0.00%
412 - Donations And Sponsorships	0.00	0.00	500.00	500.00	0.00%
420 - Interest Earned	4,419.14	28,930.55	0.00	(28,930.55)	0.00%
450 - Transfer In	0.00	0.00	1,200,000.00	1,200,000.00	0.00%
Total Revenue	<u>4,419.14</u>	<u>28,930.55</u>	<u>1,600,500.00</u>	<u>1,571,569.45</u>	<u>1.81%</u>
Expenses					
706 - Architectural/Engineering	735.00	22,283.42	120,000.00	97,716.58	18.57%
811 - Land Improvements	0.00	0.00	1,070,000.00	1,070,000.00	0.00%
815 - Vehicles	0.00	0.00	50,000.00	50,000.00	0.00%
Total Expenses	<u>735.00</u>	<u>22,283.42</u>	<u>1,240,000.00</u>	<u>1,217,716.58</u>	<u>1.80%</u>
Excess Revenues (Expenses)	<u>\$ 3,684.14</u>	<u>\$ 6,647.13</u>	<u>\$ 360,500.00</u>	<u>\$ 353,852.87</u>	

REVENUE AND EXPENDITURE REPORT

For the 10 Months Ended 02/28/23

**Target Budget
83.33%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
MEMORIAL FUND					
Revenue					
412 - Donations And Sponsorships	\$ 525.00	\$ 2,495.00	\$ 500.00	\$ (1,995.00)	499.00%
420 - Interest Earned	34.60	189.68	1.00	(188.68)	18968.00%
Total Revenue	559.60	2,684.68	501.00	(2,183.68)	535.86%
Expenses					
630 - Office/Building/Program Supplies	(1,300.00)	(1,300.00)	1,500.00	2,800.00	-86.67%
Total Expenses	(1,300.00)	(1,300.00)	1,500.00	2,800.00	-86.67%
Excess Revenues (Expenses)	\$ 1,859.60	\$ 3,984.68	\$ (999.00)	\$ (4,983.68)	

REVENUE AND EXPENDITURE REPORT

For the 10 Months Ended 02/28/23

**Target Budget
83.33%**

	Month-to- Date Actual	Year-to- Date Actual	Annual Budget	Remaining Budget	% Collected Expended
ALL FUNDS					
Revenue					
401 - Property Taxes	\$ 4,359.40	\$ 633,327.89	\$ 2,167,840.00	\$ 1,534,512.11	29.21%
402 - Replacement Taxes	0.00	38,748.14	53,000.00	14,251.86	73.11%
405 - Program Fees	48,621.25	616,628.40	631,740.00	15,111.60	97.61%
410 - Grants	0.00	9,219.45	408,265.00	399,045.55	2.26%
412 - Donations And Sponsorships	1,925.00	7,083.88	24,350.00	17,266.12	29.09%
420 - Interest Earned	7,210.86	45,713.64	2,326.00	(43,387.64)	1965.33%
430 - Other Income	1,820.00	10,155.07	11,600.00	1,444.93	87.54%
450 - Transfer In	0.00	0.00	1,200,000.00	1,200,000.00	0.00%
Total Revenue	63,936.51	1,360,876.47	4,499,121.00	3,138,244.53	30.25%
Expenses					
501 - Full Time Wages	22,409.64	240,553.48	388,022.78	147,469.30	61.99%
502 - Part Time Wages	7,970.53	147,501.15	170,275.00	22,773.85	86.63%
503 - Overtime Wages	0.00	503.00	1,500.00	997.00	33.53%
504 - Interns Wages	0.00	0.00	1,100.00	1,100.00	0.00%
505 - Wages Imrf	19,576.71	118,648.95	182,800.00	64,151.05	64.91%
510 - Imrf Employer Contribution	1,446.75	23,278.53	40,500.00	17,221.47	57.48%
511 - Fica Employer Contribution	3,856.95	39,993.63	57,000.00	17,006.37	70.16%
512 - Health/Life Insurance	10,284.10	84,044.84	149,800.00	65,755.16	56.10%
513 - Employee Reimbursements	851.54	4,857.99	6,040.00	1,182.01	80.43%
514 - Professional Development	2,971.08	8,568.34	14,348.50	5,780.16	59.72%
515 - Uniforms	0.00	2,639.80	3,000.00	360.20	87.99%
516 - Incentives/Awards/Recognition	164.26	1,736.57	3,000.00	1,263.43	57.89%
517 - Eap	0.00	0.00	405.00	405.00	0.00%
601 - Legal Publications	0.00	0.00	1,000.00	1,000.00	0.00%
602 - Postage	0.00	1,485.00	1,600.00	115.00	92.81%
611 - Natural Gas	1,186.34	4,496.28	7,900.00	3,403.72	56.91%
612 - Electric	1,547.65	15,162.97	31,700.00	16,537.03	47.83%
613 - Water	0.00	30,174.15	37,000.00	6,825.85	81.55%
614 - Internet	339.80	3,085.47	4,250.00	1,164.53	72.60%
620 - Association Dues	0.00	6,583.86	7,225.00	641.14	91.13%
621 - Park Board Expenses	14.99	1,114.93	2,000.00	885.07	55.75%
630 - Office/Building/Program Supplies	3,120.39	49,833.11	175,650.00	125,816.89	28.37%
631 - Landscaping Supplies	213.05	24,163.96	20,000.00	(4,163.96)	120.82%
632 - Fuel	83.98	3,907.78	10,000.00	6,092.22	39.08%
640 - Repair Parts	610.16	7,869.44	12,175.00	4,305.56	64.64%
641 - Rentals	298.00	2,497.60	3,000.00	502.40	83.25%
701 - Public Relations And Marketing	0.00	2,891.70	6,500.00	3,608.30	44.49%
702 - Computer Services	1,267.05	11,548.90	22,000.00	10,451.10	52.50%
703 - Security Services	2,043.92	14,361.64	22,050.00	7,688.36	65.13%
704 - Legal Services	2,200.00	6,309.45	14,600.00	8,290.55	43.22%
705 - Financial Services	0.00	9,200.00	21,300.00	12,100.00	43.19%
706 - Architectural/Engineering	735.00	22,283.42	120,000.00	97,716.58	18.57%
707 - Landscaping Services	0.00	14,484.09	20,000.00	5,515.91	72.42%
708 - Printing And Design Services	1,692.90	9,030.30	14,000.00	4,969.70	64.50%
709 - Other Professional Services	9,881.17	68,677.16	79,325.00	10,647.84	86.58%
710 - Program Service Contracts	6,374.32	46,025.62	41,589.00	(4,436.62)	110.67%
711 - Refuse Disposal	618.93	6,005.84	6,800.00	794.16	88.32%
712 - Portable Toilets	0.00	7,771.46	7,475.00	(296.46)	103.97%

REVENUE AND EXPENDITURE REPORT

For the 10 Months Ended 02/28/23

**Target Budget
83.33%**

	Month-to-	Year-to-			%
714 - Credit Card Fees	1,503.45	12,623.45	12,000.00	(623.45)	105.20%
715 - Bank Fees	0.00	571.20	800.00	228.80	71.40%
716 - Co-Op Fees	0.00	6,393.19	10,000.00	3,606.81	63.93%
717 - Pdrma Premium	0.00	23,862.00	26,500.00	2,638.00	90.05%
718 - Seaspar Contribution	0.00	59,345.00	61,000.00	1,655.00	97.29%
719 - Subscriptions	19.46	76.95	1,500.00	1,423.05	5.13%
801 - Bond Principal	0.00	315,456.67	225,000.00	(90,456.67)	140.20%
802 - Bond Interest	0.00	50,476.50	57,246.21	6,769.71	88.17%
803 - Paying Agent Fee	0.00	450.00	1,000.00	550.00	45.00%
811 - Land Improvements	0.00	0.00	1,070,000.00	1,070,000.00	0.00%
815 - Vehicles	0.00	0.00	50,000.00	50,000.00	0.00%
901 - Contingency	17,610.00	21,680.06	43,100.00	21,419.94	50.30%
910 - Other Program Expenses	0.00	0.00	3,000.00	3,000.00	0.00%
950 - Transfer Out	0.00	0.00	1,265,000.00	1,265,000.00	0.00%
Total Expenses	<u>120,892.12</u>	<u>1,532,225.43</u>	<u>4,533,076.49</u>	<u>3,000,851.06</u>	<u>33.80%</u>
Excess Revenues (Expenses)	<u>\$ (56,955.61)</u>	<u>\$ (171,348.96)</u>	<u>\$ (33,955.49)</u>	<u>\$ 137,393.47</u>	

Community Park District of La Grange Park

Check Register

All Bank Accounts

February 15, 2023 - March 14, 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
01-221	FICA Withholding	Illinois Department of Revenue	1,198.13			
01-221	FICA Withholding	Internal Revenue Service	5,655.05			
01-221	FICA Withholding	Illinois Department of Revenue	1,166.20			
01-221	FICA Withholding	Internal Revenue Service	5,310.02			
POSTMASTER				3478	02/22/23	<u>1,042.90</u>
02-708-PAD	Printing and Design Services	POSTMASTER-Summer Camp Guide	1,042.90			
VISA				3479	03/07/23	<u>94.85</u>
01-630-ADM	Office/Building/Program Supplies	VISA	94.85			
VISA				3480	03/07/23	<u>74.02</u>
01-630-PKS	Office/Building/Pro Supplies	VISA	74.02			
ALPHAGRAPHICS				3481	03/14/23	<u>1,352.50</u>
02-708-PAD	Printing and Design Services	W/S POST CARDS AND MAILING SERVICES	1,352.50			
ANCEL, GLINK, DIAMOND, BUSH, DICIANNI &				3482	03/14/23	<u>422.50</u>
01-704-ADM	Legal Services	CORPORATE AND TAX RATE LEGAL SERVICES	422.50			
ASCAP				3483	03/14/23	<u>426.25</u>
02-709-PCN	Other Program Services	MUTS/USE OF SONGS	426.25			
COM-ED				3484	03/14/23	<u>1,749.07</u>
01-612-PKS	Electric	MEMORIAL 0000	173.75			
01-612-PKS	Electric	YENA 6006	32.47			
01-612-PKS	Electric	WD. LAWN PAV. 7017	26.09			
02-612-BRC	Electric	REC. BLDG 5008	1,160.39			
01-612-BPK	Electric	MAINT. BLDG 9007	201.34			
01-612-PKS	Electric	HANESWORTH 7005	113.22			
01-612-PKS	Electric	BEACH OAK 3011	19.32			
01-612-PKS	Electric	SIGN 3000	22.49			
CROWN AWARDS				3485	03/14/23	<u>424.50</u>
01-701-ADM	Public Relations and Marketing	REFERENDUM YARD SIGNS	424.50			
JASON KOLLUM				3486	03/14/23	<u>212.50</u>
02-709-PSE	Other Professional Services	WACKY WEDNESDAY PERFORMER	212.50			
JOHNSON CONTROLS SEC				3487	03/14/23	<u>475.23</u>
01-703-BPK	Security Services	845 QUARTERLY BILLING	450.23			
02-703-BRC	Security	15001 SERVICE CALL	25.00			
JSD PROFESSIONAL SER				3488	03/14/23	<u>8,250.25</u>
10-706-PKS	Architectural/Engineering	DESIGN AND CONSTRUCTION DOCUMENTS	8,250.25			
KERBY, ZACHARY				3489	03/14/23	<u>140.85</u>

Community Park District of La Grange Park

Check Register

All Bank Accounts

February 15, 2023 - March 14, 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
02-630-PSR	Supplies	REIMBURSEMENT FOR MOVIE CLUB LUNCH	107.51			
02-630-PSR	Supplies	REIMBURSEMENT FOR MOVIE CLUB DESSERT	33.34			
KIDS KARATE				3490	03/14/23	<u>1,337.60</u>
02-710-PSY	Program Service Contracts	KARATE WINTER SESSION	1,337.60			
LAGRANGE PARK ACE HARDWARE				3491	03/14/23	<u>74.16</u>
01-630-VEH	Supplies	CAR FLUIDS	45.85			
01-630-VEH	Supplies	MOTOR OIL AND BREAK CLEANER	22.98			
02-630-PSA	Supplies	KEYS	5.33			
LANGUAGE IN ACTION, INC				3492	03/14/23	<u>414.00</u>
02-710-PGY	Program Service Contracts	I SPEAK SPANISH	414.00			
LAUTERBACH & AMEN, LLP				3493	03/14/23	<u>5,400.00</u>
01-705-ADM	Financial Services	JAN. ACCOUNTING AND SET UP FEE	4,050.00			
01-705-ADM	Financial Services	FEBRUARY FINANCIAL SERVICES	1,350.00			
LYONS ELECTRIC COMPANY				3494	03/14/23	<u>1,211.70</u>
01-640-PKS	Repair Parts	PARKING LOT LIGHTS	868.20			
02-709-BRC	Other Professional Services	WATER HEATER REPAIR	343.50			
MAGIC OF GARY KANTOR				3495	03/14/23	<u>350.00</u>
02-709-PSE	Other Professional Services	MAGICIAN FOR MOTHER SON MAGIC NIGHT	350.00			
MARKET ACCESS CORP				3496	03/14/23	<u>525.00</u>
02-710-BRN	Program Service Contracts	GARCIA RENTAL	175.00			
02-710-BRN	Program Service Contracts	VALEZ AND ROSADO RENTALS	350.00			
NICOR				3497	03/14/23	<u>1,167.20</u>
02-611-BRC	Natural Gas	1501 - 4637	632.67			
01-611-BPK	Natural Gas	845 - 0006	482.07			
01-611-BPK	Natural Gas	MEMORIAL - 7748	52.46			
NOVENTECH, INC.				3498	03/14/23	<u>8,885.80</u>
01-702-OFF	Computer Services	MAILBOX MIGRATION INVOICE 17571	6,582.00			
01-702-OFF	Computer Services	DOMAIN RENEWAL INVOICE 17082	60.00			
01-702-OFF	Computer Services	MICROSOFT MONTHLY MARCH INVOICE 17505	234.60			
01-702-OFF	Computer Services	MICROSOFT MONTHLY FEBRUARY INVOICE 17209	234.60			
01-702-OFF	Computer Services	MICROSOFT MONTHLY JANUARY INVOICE 16907	234.60			
01-702-OFF	Computer Services	SERVER MANAGMENT MARCH INVOICE 17445	430.00			
01-702-OFF	Computer Services	SERVER MANAGMENT FEBRUARY INVOICE 17146	430.00			
01-702-OFF	Computer Services	SERVER MANAGEMENT JANUARY INVOICE 16844	430.00			
01-702-OFF	Computer Services	3CX PBX MONTHLY FEBRUARY INVOICE 17208	125.00			
01-702-OFF	Computer Services	3CX PBX MONTHLY JANUARY INVOICE 16906	125.00			
PIONEER PRESS/DOINGS				3499	03/14/23	<u>42.50</u>

Community Park District of La Grange Park

Check Register

All Bank Accounts

February 15, 2023 - March 14, 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
01-719-ADM	Subscriptions	PIONEER PRESS/DOINGS THROUGH 8/17/23	42.50			
PIT STOP				3500	03/14/23	<u>98.90</u>
08-712-PKS	Portable Toilets	MEMORIAL PLUS WINTERIZING	98.90			
RICK CAVALIERE				3501	03/14/23	<u>1,760.00</u>
02-710-PGY	Program Service Contracts	GER GRIT GET GREAT	1,760.00			
RYAN BRANDOFF PHOTOGRAPHY				3502	03/14/23	<u>500.00</u>
01-701-ADM	Public Relations and Marketing	REFERENDUM VIDEO	500.00			
SHAW MEDIA				3503	03/14/23	<u>653.00</u>
01-601-ADM	Legal Publications	SHAW MEDIA	653.00			
SPORTS R US				3504	03/14/23	<u>1,000.00</u>
02-710-PSY	Program Service Contracts	SOCCER & TBALL; LIL PINT BASKETBALL; BASKETBALL	1,000.00			
STEVEN FINNEGAN				3505	03/14/23	<u>100.00</u>
02-709-PSE	Other Professional Services	MOTHER SON MAGIC NIGHT	100.00			
VILLAGE OF LAGRANGE PARK				3506	03/14/23	<u>289.00</u>
02-613-BRC	Water	WATER AT 1501	289.00			
VISA				3507	03/14/23	<u>1,881.53</u>
06-630-BRC	Safety Supplies	GRAINGER-STEPLADDER	473.86			
02-630-PRT	Supplies	CROWN TROPHY R.T. SIGNS	293.75			
02-630-PSU	Supplies	CROWN TROPY SUMMER CAMP SIGNS	293.75			
02-630-PSE	Supplies	DOLLAR TREE	50.14			
02-630-PSE	Supplies	AL'S RESTRAUANT-PIZZA	148.13			
02-630-PSE	Supplies	JEWEL OSCO GROCERIES	151.24			
02-630-PSE	Supplies	DOLLAR STORE BALLOONS	22.50			
02-630-PSE	Supplies	CRUMBCRUSHER-CUPCAKES	132.00			
02-630-PRT	Supplies	TEACHERS PAY TEACHERS (SCIENCE FAIR INFO)	7.00			
02-630-PSE	Supplies	PAYPAL/AYERS-EASTER EGGS	290.00			
02-630-PEN	Supplies	JEWEL OSCO ENRICHMENT	19.16			
VISA				3508	03/14/23	<u>727.24</u>
02-630-PEN	Supplies	JEWEL-LITTLE CHEFS	57.00			
02-630-PSE	Supplies	AMAZON-DDDN	107.94			
02-641-PTT	Rentals	TIVOLI BOWL THEATER FUNDRAISER	120.00			
02-630-PEN	Supplies	JEWEL-LITTLE CHEFS	121.19			
02-630-BRC	Supplies	AMAZON-TABLECLOTHS	53.98			
08-630-PRT	Office/Building/Prog Supplies	AMAZON-INCLUSION BOOK	12.50			
02-630-OFF	Office/Building/Prog Supplies	AMAZON-BUSINESS CARD HOLDERS	8.29			
02-630-BRC	Supplies	CLEAN IT SUPPLY	123.34			
02-630-PEN	Supplies	JEWEL-LITTLE CHEFS	56.41			
02-630-PEN	Supplies	JEWEL-LITTLE CHEFS	66.59			
VISA				3509	03/14/23	<u>675.11</u>
01-640-VEH	Repair Parts	AMAZON-JOHN DEERE	59.98			

Community Park District of La Grange Park

Check Register

All Bank Accounts

February 15, 2023 - March 14, 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
01-640-VEH	Repair Parts	AMAZON-FROST PLUG HEATER	47.44			
01-640-VEH	Repair Parts	AMAZON-FUEL FILTER	37.90			
01-640-VEH	Repair Parts	AMAZON-DELCO VALVE	71.50			
01-630-VEH	Supplies	AMAZON-LED BULBS	60.86			
01-630-VEH	Supplies	AMAZON-TRANSMISSION FLUID	59.43			
01-632-VEH	Fuel	BP-GAS	85.30			
01-631-PKS	Landscaping Supplies	HARBOR FREIGHT-TOOLS	48.61			
01-640-VEH	Repair Parts	AMAZON-BRAKE CABLE ASSMEBLY	42.21			
01-631-PKS	Landscaping Supplies	HOME DEPOT-PK SUPPLIES	122.29			
01-640-VEH	Repair Parts	AMAZON-WARNING LIGHTS	39.59			
VISA				3510	03/14/23	<u>124.99</u>
01-516-ADM	Incentives/Awards/Recognition	EDIBILE ARRANGEMENTS	62.99			
01-516-ADM	Incentives/Awards/Recognition	BETTY'S FLOWERS	62.00			
VISA				3511	03/14/23	<u>1,163.23</u>
02-641-PTT	Rentals	LIFE STORAGE THEATER	298.00			
08-630-PRT	Office/Building/Prog Supplies	AMAZON-INCLUSION BOOKS	55.06			
02-630-PGY	Office/Building/Prog Supplies	AMAZON-NERF EQUIPMENT	122.79			
02-709-BRC	Other Professional Services	ROSE PEST CONTROL	71.00			
02-630-BRC	Supplies	BLIND PARTS-MPR AND ROOM 102	27.97			
02-630-PGY	Office/Building/Prog Supplies	GFS FOOD STORE-NERF BATTLEGROUNDS ICE	68.47			
02-630-BRC	Supplies	AMAZON-BOARD MEETING TABLE CLOTHS	49.98			
02-630-PSR	Supplies	JEWEL-MOVIE CLUB DESSERTS	8.13			
02-630-BRC	Supplies	CLEAN IT SUPPLY-KITCHEN SUPPLIES	141.65			
02-640-BRC	Repair Parts	AMAZON-NEW FLUSH VALVE FOR TOILETS	52.81			
02-630-PSA	Supplies	AMAZON-ADULT ATHLETIC SUPPLIES	78.74			
02-630-PRT	Supplies	MENARDS-R.T. FRIDGE	133.71			
02-630-BRC	Supplies	MENARDS-BUILDING	44.16			
02-640-BRC	Repair Parts	AMAZON-NEW SINK SPRAYER	10.76			
VISA				3512	03/14/23	<u>1,163.93</u>
01-621-ADM	Park Board Expenses	ZOOM	14.99			
01-602-OFF	Postage	USPS POSTAGE STAMPS	63.00			
01-614-BPK	Internet	COMCAST-845	159.43			
01-514-ADM	Professional Development	LEVEL UP-IGA MEETING	34.47			
01-711-PKS	Refuse Disposal	REPUBLIC 845	171.42			
02-711-BRC	Refuse Disposal	REPUBLIC 1501	427.84			
01-614-OFF	Internet	COMCAST 1501	209.76			
01-702-OFF	Computer Services	HELLO FAX/DROP BOX	9.99			
01-514-ADM	Professional Development	GRANITE CITY IPRA MEETING	19.29			
01-514-ADM	Professional Development	MARYS MORNING MIX UP VILLAGE MEETING	53.74			
VISA				3513	03/14/23	<u>167.84</u>
02-630-PRT	Supplies	AMAZON-SCIENCE FAIR AND PRESCHOOL SUPPLIES	16.98			
02-630-PRT	Supplies	AMAZON-PRESCHOOL GRABBERS	19.90			
02-630-PRT	Supplies	AMAZON-SCIENCE FAIR SUPPLIES	25.47			
02-630-PRT	Supplies	AMAZON-HOOKS FOR 102	15.98			

Community Park District of La Grange Park

Check Register

All Bank Accounts
February 15, 2023 - March 14, 2023

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
02-630-PRT	Supplies	AMAZON-MAGNETIC HOOKS	14.98			
02-630-PRT	Supplies	AMAZON-BAKING SODA FOR VOLCANOES	6.94			
02-630-PRT	Supplies	AMAZON-VINEGAR AND CLAY FOR VOLCANOES	67.59			
VOLLEYBALL USA				3514	03/14/23	<u>795.10</u>
02-630-PSA	Supplies	TWO VOLLEYBALL NETS FOR MEMORIAL	795.10			
CAPTUREPOINT				CAPTURE	02/28/23	<u>1,503.45</u>
02-714-PAD	Credit Card Fees	CAPTUREPOINT	1,503.45			
ILL MUNICIPAL RETIREMENT FUND				IMRF	02/28/23	<u>2,791.12</u>
01-225	IMRF Withholding	IMRF - 01/23	2,791.12			
Check List Total						<u><u>49,467.82</u></u>

Financial Highlights
Community Park District of La Grange Park

Board Meeting Date: 3/13/2023
 Financial Statement Date: 2/28/2023
 For activity from 02/15/23-03/14/23

Cash Disbursements:		Amount
Vendor Disbursements		
Checks	3478-3514	49,467.82
CC FEES	ACH	1,503.45
IMRF	ACH	2,791.12
Payroll		
February 17, 2023	Payroll Checks	506.53
	Payroll Direct Deposit	20,188.65
	Payroll Taxes	6,853.18
	Payroll Deductions	4,710.33
March 3, 2023		
	Payroll Checks	604.54
	Payroll Direct Deposit	19,829.00
	Payroll Taxes	6,476.22
	Payroll Deductions	4,603.74
Total Disbursements for Approval		<u>\$ 117,534.58</u>

DATE: March 10, 2023

TO: Lucy Stastny, President, Community Park District Board of Commissioners

FROM: Jessica Cannaday, Executive Director

RE: COMED Efficiency Improvements | Agenda Item 14B

Recommendation

Approve expenditures necessary to complete ComEd Energy Efficiency Upgrades.

Superintendent Kerby has worked with ComEd to evaluate the existing light systems throughout the agency. ComEd has identified Hanesworth and the Recreation Center as areas where we can save over \$2,000 in utility expenses annually.

The improvements would be an unbudgeted expense. However, as the agency is performing better than anticipated from both revenues and expenditures, we could tackle this yet this Fiscal Year.

ComEd's incentive program significantly offsets the costs of improvements. Please review the following documents. Superintendent Kerby will be available at the board meeting to answer any questions.

CORPORATE FUND

		2023-2024	2022-23	2022-23	
		BUDGET	BUDGET	PROJECTED	
	Revenues				
401	Corporate Fund Taxes	\$ 597,000.00	\$ 560,000.00	\$ 564,834.75	
402	Replacement Tax	\$ 35,000.00	\$ 53,000.00	\$ 46,665.31	
405	Program Fees	\$ -	\$ -	\$ -	
410	Grants	\$ -	\$ 8,265.00	\$ 8,265.00	
412	Donations and Sponsorships	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	
420	Interest Earned	\$ 500.00	\$ 500.00	\$ 10,830.07	
430	Other Income	\$ 20,000.00	\$ 7,000.00	\$ 5,633.40	
450	Transfer In	\$ -	\$ -	\$ -	
	Total Revenues	\$ 655,000.00	\$ 631,265.00	\$ 638,728.53	4%
	Expenses				
501	Wages Full Time	\$ 220,477.97	\$ 201,621.50	\$ 161,372.94	9%
502	Wages Part Time	\$ 57,200.00	\$ 24,000.00	\$ 42,398.88	138%
503	Wages Overtime	\$ 2,500.00	\$ 1,500.00	\$ 1,500.00	67%
504	Wages Interns	\$ -	\$ -	\$ -	
505	Wages IMRF	\$ 23,000.00	\$ 44,800.00	\$ 41,909.96	-49%
512	Health/Life Insurance	\$ 52,000.00	\$ 83,600.00	\$ 54,998.65	-38%
513	Employee Reimbursements	\$ 15,940.00	\$ 4,690.00	\$ 5,959.70	240%
514	Professional Development	\$ 8,550.00	\$ 8,548.50	\$ 5,779.00	0%
515	Uniforms	\$ 3,000.00	\$ 3,000.00	\$ 3,083.00	0%
516	Incentives/Awards/Recognition	\$ 3,000.00	\$ 3,000.00	\$ 2,772.31	0%
517	EAP	\$ -	\$ 405.00	\$ -	-100%
601	Legal Publications	\$ 1,000.00	\$ 1,000.00	\$ -	0%
602	Postage	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	0%
610	Telephones	\$ -	\$ -	\$ -	
611	Natural Gas	\$ 3,750.00	\$ 3,500.00	\$ 2,900.00	7%
612	Electric	\$ 16,850.00	\$ 16,850.00	\$ 11,600.00	0%
613	Water	\$ 37,800.00	\$ 35,000.00	\$ 35,000.00	8%
614	Internet	\$ 4,250.00	\$ 4,250.00	\$ 4,105.67	0%
615	Cable	\$ -	\$ -	\$ -	
620	Association Dues	\$ 7,225.00	\$ 7,225.00	\$ 6,583.86	0%
621	Board Expenses	\$ 2,000.00	\$ 2,000.00	\$ 1,999.94	0%
630	Office/Building/Program Supplies	\$ 10,300.00	\$ 10,300.00	\$ 10,736.91	0%
631	Landscaping Supplies	\$ 20,000.00	\$ 20,000.00	\$ 30,000.00	0%
632	Fuel	\$ 10,000.00	\$ 10,000.00	\$ 6,000.00	0%
640	Repair Parts	\$ 8,175.00	\$ 8,175.00	\$ 8,466.02	0%
641	Rentals	\$ -	\$ -	\$ -	
701	Public Relations/Marketing	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0%
702	Computer Services	\$ 22,000.00	\$ 22,000.00	\$ 18,000.00	0%
703	Security Services	\$ 2,800.00	\$ 2,800.00	\$ 1,400.00	0%
704	Legal Services	\$ 14,600.00	\$ 14,600.00	\$ 13,316.95	0%
705	Financial Services	\$ 17,000.00	\$ 12,100.00	\$ 12,100.00	40%
706	Architecture/Engineering Services	\$ -	\$ -	\$ -	
707	Landscaping Services	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	0%
708	Printing and Design Services	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0%
709	Other Professional Services	\$ 43,125.00	\$ 33,125.00	\$ 33,271.99	30%
711	Refuse Disposal	\$ 2,200.00	\$ 2,200.00	\$ 2,622.00	0%
712	Portable Toilets	\$ 1,575.00	\$ 1,575.00	\$ 1,000.00	0%
715	Bank Fees	\$ 800.00	\$ 800.00	\$ -	0%

719	Subscriptions	\$ 1,500.00	\$ 1,500.00	\$ 57.49	0%
901	Contingency	\$ 69,250.00	\$ 27,500.00	\$ 5,564.00	152%
950	Transfer Out	\$ -	\$ -	\$ -	
	Total Expenses	\$ 706,967.97	\$ 636,765.00	\$ 549,599.27	11%
	Net Income	\$ (51,967.97)	\$ (5,500.00)	\$ 89,129.26	

2022-23

\$ 419,959.26	Fund Balance	\$ 367,991.29
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Fund Balance Policy is 50%

50% Expenses
\$ 353,483.98

RECREATION FUND

		2023-2024	2022-23	2022-23	
		BUDGET	BUDGET	PROJECTED	
	Revenues				
401	Recreation Fund Taxes	\$ 118,450.00	\$ 111,000.00	\$ 112,255.17	7%
405	Program Fees- General	\$ 754,114.00	\$ 634,340.00	\$ 665,125.25	19%
410	Grants	\$ -	\$ -	\$ -	
412	Donations and Sponsorships	\$ 20,850.00	\$ 20,850.00	\$ 3,393.00	0%
420	Interest Earned	\$ 1,500.00	\$ 1,500.00	\$ 1,288.00	0%
430	Other Income	\$ 500.00	\$ 500.00	\$ 7,820.66	0%
450	Transfer In	\$ -	\$ -	\$ -	
	Total Revenues	\$ 895,414.00	\$ 768,190.00	\$ 789,882.08	17%
	Expenses				
501	Wages Full Time - Recreation	\$ 201,264.88	\$ 176,901.28	\$ 164,942.00	14%
502	Wages Part Time - Recreation	\$ 162,240.00	\$ 146,275.00	\$ 61,201.04	11%
503	Wages Overtime - Recreation	\$ -	\$ -	\$ -	
504	Wages Interns - Recreation	\$ 1,100.00	\$ 1,100.00	\$ -	0%
505	Wages IMRF	\$ 121,055.00	\$ 138,000.00	\$ 130,583.20	-12%
512	Health/Life Insurance	\$ 76,250.00	\$ 66,200.00	\$ 57,283.00	15%
513	Employee Reimbursements	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00	0%
514	Professional Development	\$ 6,000.00	\$ 5,000.00	\$ 4,363.50	20%
515	Uniforms	\$ -	\$ -	\$ -	
610	Telephones	\$ -	\$ -	\$ -	
611	Natural Gas	\$ 4,800.00	\$ 4,400.00	\$ 4,000.00	9%
612	Electric	\$ 14,850.00	\$ 14,850.00	\$ 12,000.00	0%
613	Water	\$ 2,300.00	\$ 2,000.00	\$ 1,800.00	15%
614	Internet	\$ -	\$ -	\$ -	
615	Cable	\$ -	\$ -	\$ -	
630	Office/Building/Program Supplies	\$ 92,850.00	\$ 85,850.00	\$ 77,713.41	8%
640	Repair Parts	\$ 20,000.00	\$ 4,000.00	\$ 3,387.38	400%
641	Rentals	\$ 3,500.00	\$ 3,000.00	\$ 3,000.00	17%
701	Public Relations/Marketing	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	0%
703	Security Services	\$ 7,500.00	\$ 7,500.00	\$ 8,597.00	0%
708	Printing and Design Services	\$ 13,000.00	\$ 13,000.00	\$ 14,879.00	0%
709	Other Professional Services	\$ 45,700.00	\$ 44,700.00	\$ 30,853.00	2%
710	Program Service Contracts	\$ 60,450.00	\$ 33,989.00	\$ 58,995.93	78%
711	Refuse Disposal	\$ 5,400.00	\$ 4,600.00	\$ 5,050.00	17%
712	Portable Toilets	\$ -	\$ -	\$ -	
714	Credit Card Fees	\$ 12,000.00	\$ 12,000.00	\$ 13,125.00	0%
716	Co-Op Fees	\$ 18,500.00	\$ 10,000.00	\$ 13,319.36	85%
901	Contingency	\$ 51,000.00	\$ 18,600.00	\$ 22,490.06	174%
950	Transfer Out	\$ -	\$ -	\$ -	
	Total Expenses	\$ 925,109.88	\$ 682,678.00	\$ 692,932.88	36%
	Net Income	\$ (29,695.88)	\$ (29,048.00)	\$ 96,949.20	2%

2022-23

\$ 334,397.20	Fund Balance	\$ 304,701.32
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Fund Balance Policy is 50%

50% Expenses
\$ 462,554.94

Date: March 10, 2023

To: Jessica Cannaday, Executive Director

From: Zak Kerby, Superintendent of Recreation

Re: March 2023 ComEd Energy Efficiency Program – Results

ComEd Energy Efficiency Program

- While attending the Annual 2023 IPRA Conference in January, I attended a class session on facility management that focused on converting your existing lighting over to LED and how ComEd is able to incentivize this transition. This program is funded by everyone that receives a ComEd bill and is offered at no additional cost to small businesses and municipalities.
- The session was led by the Director of Parks and Properties at the Northbrook Park District, Chris Leiner and a spokesperson from one of the electrical contractors that partners with ComEd
- Throughout this session, I learned of the scope and limitations on the ComEd Energy Efficiency program and the benefit that it could have on our district.
- As soon as I was back from Conference, I set up a meeting through ComEd, which put me in touch with Pete from Quiet Light Solutions
- Pete was able to come by the Community Park District Recreation Center and Hanesworth Park, where he evaluated our current lighting fixtures and our lighting needs for no cost to the district
- Other locations were addressed and dismissed due to there qualifications (Maintenance building, Memorial Park)

Improvements to Hanesworth Park

- Hanesworth Park was evaluated for field light replacement. We currently have 9 light poles, with (33) 1500 watt metal halide field lights distributed on both baseball fields and our parking lot.
- These fixtures currently operate with a metal halide bulb, which has a lifespan of 6,000 to 15,000 hours, depending upon weather conditions and frequency of use. They're fairly inefficient in terms of heat disposition, electricity used and light bleed (light not focused where it needs to be)
- Hanesworth would be in line to receive (33) new LED fixtures/lightbulbs, all rated for 750w with a lifespan of up to 70,000 hour lifespan. This evaluation includes removing old fixtures, wiring in new fixtures, hauling away old fixtures
- These new fixtures would include SMART controls, allowing for wireless control of the ballfield lighting, as well as dimming features and pole specific lighting
- For comparison sake, I have included a recent bill from Lyons-Pinner Electric, where they changed out (2) lightbulbs on one of our light poles. You'll note that the expense to have each light bulb changed is actually in excess of what an entire new LED fixture would be using this program with its current incentives

Improvements to CPD Recreation Center

- Our Recreation Center was also evaluated for LED light replacement. We currently have (142) 2'x4' florescent light fixtures, (9) 'shop' fixtures (closets/staff areas) and (48) recessed light fixtures throughout the building.
- It was quickly determined that the incentive for the recessed light fixtures would not be advantageous to the district, so those are not included in this assessment.
- Our current fixtures in the building run 2, 3, or 4 fluorescent T5/T8 bulbs, all of which have an operating life of approximately 5-10,000 hours, or 1-2 years of use in our building setting. The bulbs we use consume approximately 34 watts of electricity each hour
- The Recreation Center would be in line to receive (142) new LED fixtures/lightbulbs, all rated for between 15w – 40w per hour, with a lifespan of ~60,000 hours, or ~12 years. This evaluation includes removing old fixtures, wiring in new fixtures, hauling away old fixtures
-

- These new fixtures would be able to be installed at times outside of peak hours, so they would have a minimal interruption to our day-to-day operations.
- The big benefit of this project outside of the monetary savings, would also be man hours. All of our current fixtures in the building operate 2 or more bulbs, which burn out at different rates, along with ballasts for all those lights, which all need dedicated staff hours to fix
- I spend approximately 6.5 hours a month replacing bulbs/ballasts for the lighting in the building, which results in about 2 weeks of my calendar year here simply keeping the lights on

Maxson Heating and Air Conditioning

- In addition to the LED conversion, ComEd also sent out a HVAC company to look at the HVAC Units that we have on our Recreation Center.
- (1) of our HVAC units is brand new this past December, (1) of our units is approximately 4 years old, and the other (2) units that are on the roof are original to the building (2006). Standard operating life of these units is 15 years
- Because of our preventative maintenance program with Previstar (formerly, Southwest Town Mechanical) we have been able to extend the life of these units through regular filter and belt changes
- The units we currently have are operating in good order with no advanced signs of wear from the surface

Assessment Report

Zachary Kerby • Community Park District Of La Grange
Park
1545 Barnsdale Road, La Grange Park, IL 60526-1260

Monday, February 27, 2023

Annual Energy Usage Benefit

The figures below represent your current energy use and where you'll end up after installing the recommended improvements.

Current Energy Usage

31,851 kWh/yr

After Installing Your Selected Improvements

11,817 kWh/yr

Financial Benefit

ComEd provides instant incentives to reduce your upfront project costs. The table below shows your project costs before and after your instant incentives.

Cost of Selected Improvements	\$87,176.25
Total Instant Incentives from ComEd*	- \$56,479.50
Bonuses from ComEd	- \$14,119.88
Project Cost Due to Your Service Provider	\$16,576.87

*All incentives are subject to change and must be reserved to be guaranteed

Benefits Overview

Total Incentives

\$70,599.38

Estimated Payback Period After Incentives

10.3 years

Estimated Annual Cost Savings†

\$1,602.74

†Estimated savings based on average retail price of \$0.08 per kWh and \$0.70 per therm for commercial customers.

Environmental Impact†

Your project can result in an annual reduction of

10 metric tons of CO₂



That's the equivalent of taking **2 cars** off the road annually!

†Estimated CO₂ reduction assumes 4.872 * 10⁻⁴ metric tons CO₂e not emitted per kWh reduced. Estimated car removal assumes 1 vehicle removed from service reduces the same amount of CO₂e as reducing electricity production by 9444 kWh / year

Let's Explore



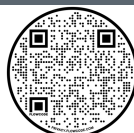
Small
Business
Assistance
Program



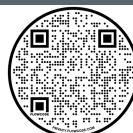
DX
Tune-Up



Small
Business and
Multi-Family
Loan Program



Advanced
Lighting
Controls



Distributed
Generation
Rebates
(Solar)

Prepared By

Quiet Light Solutions, LLC

Bill Punzio

630-742-8308

bill@quietlightsolutions.com

Applicant Information

Customer Information

Company Name: Community Park District Of La Grange Park

Contact Name: Zachary Kerby

Title: Recreation Superintendent

Address: 1545 Barnsdale Road, La Grange Park IL, 60526 - 1260

Mailing Address: Same as facility address

Telephone: 708-354-4580

Email: zkerby@communityparkdistrict.org

ComEd Account Number: XXXXX27005

Name as it appears on electric bill: Community Park District Of La Grange Park

Service Provider Information

Contracting Company Name: Quiet Light Solutions, LLC

Title:

Address: 316 6th Avenue, La Grange IL, 60525

Contact Name: Bill Punzio

Telephone: 630-742-8308

Email: bill@quietlightsolutions.com

Illinois Commerce Commission Certification



You acknowledged that pursuant to Section 16-128B of the Illinois Public Utilities Act, ComEd cannot issue certain incentives or rebates unless it is provided with:

- 1) Certification that measure was self-installed by the ComEd customer, or
- 2) Evidence that the measure was installed by an installer certified by the Illinois Commerce Commission

Reminder: All removed equipment must be recycled to ensure inefficient equipment is removed from the market.

You may qualify for more incentives from the ComEd Energy Efficiency Program. If so, we may contact you. For more information, visit **ComEd.com/BizIncentives**. You can also reach us by phone at **855-433-2700** or email us at **BusinessEE@ComEd.com**.

Program Offering Agreement

Work with your Service Provider to review this customized project plan. These improvements were identified during your free energy assessment. Receive an instant incentive on these improvements by completing the application, signing the program agreement and scheduling installation with your Service Provider. Your project will be installed by your Service Provider and you will only pay the balance after the incentives are applied.

Program Agreement for: Community Park District **Valid:** November 11, 2022 - December 31, 2023

Of La Grange Park

Service Provider Company: Quiet Light Solutions, **Representative:** Bill Punzio
LLC

Energy-Saving Improvements					
Selected for Installation	Improvement Type	Proposed	Yearly Energy Cost Savings	Quantity	Total Cost
<input checked="" type="checkbox"/>	Outdoor: LED New Fixtures	LED Flood Fixture (Panther) 200W	\$1,180.61	33	\$0.00
<input checked="" type="checkbox"/>	Outdoor: Networked Lighting Controls	DC Powered PIR Smart Sensor	\$422.14	33	\$0.00
Additional Costs					
Selected for Installation	Cost Type		Yearly Energy Cost Savings	Quantity	Total Cost
<input checked="" type="checkbox"/>	Other		N/A	1	\$87,176.25
** Must Include L&B Retrofit		Energy-Saving Improvements Cost			\$0.00
		Additional Costs			\$87,176.25
		Instant Incentives*			- \$56,479.50
		Bonuses from ComEd			- \$14,119.88
		FINAL COST PAYABLE TO SERVICE PROVIDER			\$16,576.87

** Must Include L&B Retrofit

*Projects must be approved and incentives reserved before any work begins. If the program does not approve the project, the customer is not required to proceed with the project. Incentives stated in this report are valid for 30 days from date of assessment. If you choose to pursue identified energy-saving improvements after 30 days, please contact the program for a revised list of eligible improvements and pricing.

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Commonwealth Edison Company ("ComEd") is offering the ComEd Energy Efficiency Program ("Program") to eligible customers to facilitate the identification and implementation of cost-effective energy-efficiency improvements available for eligible non-residential customers (commercial, industrial, local governments, municipal corporations, public school districts, public universities, state and federal facilities). This Agreement sets forth the terms and conditions applicable to customer's participation in the Program. By signing below, Customer agrees to comply with and be bound by these terms.

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Program incentives are offered from November 11, 2022 until December 31, 2023 or when approved funding is exhausted, whichever comes first. Funds are limited and applications are accepted on a first-come, first-served basis. If funding is exhausted in a given Program Year or the Program or an offering is cancelled, only projects which have received a written pre-approval will be considered for payment of incentives.

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As a convenience to customers, ComEd may provide a list of Service Providers, distributors, manufacturers, and other organizations ("Contractors") that may assist customers with the Program. Customer acknowledges that Contractors are independent contractors with respect to the Program, and that Contractors are not authorized to make representations or incur obligations on behalf of ComEd. Participation as a Contractor does not constitute an endorsement by ComEd, nor does it certify or guarantee the quality of work performed.

CUSTOMER ELIGIBILITY

- » 0 - 400 kW Peak Demand for Commercial and Industrial Businesses
- » 0 - 400 kW Peak Demand for local governments, municipal corporations, public school districts, community college districts, public universities, state and federal facilities
- » Within the ComEd service territory
- » Pay into the Energy Efficiency and Demand Response Adjustment (Rider EDA)
- » Receive electricity over ComEd wires regardless of retail electric supplier

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state and/or federal law, fraud prevention, regulation, and other legal action; in those cases, ComEd, Program Administrator, Contractors and approved third parties shall comply with all legal requirements of the jurisdiction of the individual whose Customer data would be disclosed before making such disclosure.

PROJECT ELIGIBILITY

Project requirements under the Program and this Offering include the following:

- » Projects must involve new equipment installed at an existing facility that results in a permanent reduction in electrical energy usage (kWh).
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Program Administrator will review application submission packages for eligibility in the order received. Applicants who submit incomplete applications will be notified of their deficiencies upon review of the application, but could experience delays in the approval process until all requested information is submitted. Program incentives exceeding \$40,000 for an account number will require additional review. Applicants are encouraged to call 855-433-2700 if they have any questions.

INSPECTIONS

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Terms and Conditions (cont.)

EVALUATION, MEASUREMENT AND VERIFICATION

The Program is evaluated annually by an independent third-party evaluator, as required by law. Customer's completed project may be selected for evaluation. Depending on the nature of the project, evaluation may include measurement and verification (M&V), the process of monitoring, measuring and/or verifying data related to equipment operation and electrical consumption. Upon reasonable notice, Customer agrees to participate fully in the evaluation process by allowing access to the facility where the project took place and providing information and access to data required for M&V to the Program's evaluator and/or to complete a customer survey.

PROJECT COSTS

For equipment replacement items, the costs listed are estimated costs for materials. Taxes and costs above this base for items such as vapor tight fluorescent fixtures or installation equipment, e.g. lifts, are to be discussed with the customer by the Contractor. Project scope may include additional items not incentivized or listed in this report, please refer to your Contractor for additional documentation for items outside of this report. Incentive payments are issued directly to the Contractor. Customer is responsible for payment of remaining balance to the Contractor.

TOXIC MATERIALS

Neither ComEd nor its Program Administrator shall have any responsibility for the discovery, presence, handling, removal, disposal of, or exposure to hazardous materials of any kind in connection with customer's facility, including without limitation, asbestos, asbestos products, PCBs or any other toxic substances.

All materials removed, including lamps and PCB ballasts, are required to be permanently taken out of service and disposed of in accordance with local codes and ordinances, and resale of replaced equipment is not allowed. Customer understands that its Contractor is responsible for recycling and disposal of old equipment in compliance with applicable codes or ordinances. (Information about hazardous waste disposal can be found at: www.epa.gov/epawaste/hazard/index.htm).

LIMITATIONS OF LIABILITY

IN NO EVENT WILL COMED AND PROGRAM ADMINISTRATOR, BE LIABLE FOR CUSTOMER'S FAILURE TO ACHIEVE A SPECIFIED AMOUNT OF ENERGY SAVINGS, THE OPERATION OF CUSTOMER'S FACILITIES, OR THE IMPLEMENTATION OF ECMs AT CUSTOMER'S FACILITIES. IN NO EVENT WILL COMED OR PROGRAM ADMINISTRATOR BE LIABLE TO CUSTOMER FOR ANY LOST PROFITS, LOST SAVINGS OR INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES, ARISING OUT OF CUSTOMER'S PARTICIPATION IN THIS OFFERING.

Each party hereby agrees to defend, indemnify and hold harmless the other party, its consultants, contractors and subcontractors, and their respective officers, employees, agents, assigns, and successors-in-interest ("Indemnified Parties") from and against any third party claims, damages, losses, liability, costs (including attorney's fees and expenses) for bodily injury to any person (including death resulting therefrom) and property damage arising out of or in connection with the Program, except to the extent such claims, damages, losses, liability and costs are caused by the negligence or willful misconduct of the other party.

DISCLAIMER

Customer shall be entitled to the energy cost savings realized by the customer that result from the installation of ECMs at the customer's site. In consideration of the services provided by ComEd as part of this

Offering, the customer agrees that ComEd is entitled to 100% of the rights and benefits associated with the measures, including without limitation PJM products and all other attributes, credits or products associated therewith under any regional initiative or federal, state or local law, program or regulation, and customer waives, and agrees not to seek, any right to the same.

ASSESSMENT REPORT

Customer understands that the Assessment Report ("Report") is provided by ComEd to assist Customer in making energy decisions and is for informational purposes only. The information in the Report is based on an on-site assessment of conditions observed at the facility address identified in Customer's application, information provided by Customer and from ComEd, and industry standard practices and costs for similar projects. The amounts provided are estimates and may vary from actual results of installed measures. This Report is not to be construed as a design document and in no way implies approval of incentive amounts or pre-approval of Customer's application. ComEd reserves the right to make final determination of customer eligibility, qualifying measures, system savings, project cost-effectiveness and final rebate amounts and the final incentive amount is based on approval of installed measures meeting all Program and Offering requirements.

NO WARRANTIES

Customer shall independently evaluate any advice or information offered by ComEd, Program Administrator or Contractors related to estimates of energy savings or project costs and is solely responsible for the selection and implementation of Energy Conservation Measures (ECMs). COMED AND PROGRAM ADMINISTRATOR MAKE NO WARRANTIES OR REPRESENTATIONS OF ANY KIND WITH RESPECT TO THE PERFORMANCE OR EFFECTIVENESS OF ANY POTENTIAL ENERGY OR COSTS SAVINGS, MEASURES IDENTIFIED, EQUIPMENT INSTALLED, MEASURES IMPLEMENTED, AND/OR SERVICES RENDERED BY ANY PERSON OR ENTITY IN CONNECTION WITH THE PROGRAM. COMED AND PROGRAM ADMINISTRATOR DISCLAIM ALL WARRANTIES, EXPRESS OR IMPLIED, TO THE MAXIMUM EXTENT PERMITTED UNDER LAW, WHETHER STATUTORY OR OTHERWISE, INCLUDING WITHOUT LIMITATION ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

GOVERNING LAW

This Agreement shall be exclusively governed by and interpreted in accordance with the laws of the state of Illinois, excluding choice of law rules. Any litigation between the parties shall be prosecuted only in the state or federal courts located in Cook County, Illinois.

PROGRAM CHANGES

ComEd reserves the right to modify, update, and amend the terms and conditions of the Program, including, but not limited to, making adjustments to incentive amounts, qualifying measures, and changing or cancelling the Program upon thirty (30) days written notice to Customer and/or Contractor. Pre-approved applications, for which the applicant has completed all Program requirements, will be processed to completion under the terms and conditions in effect at the time of the pre-approval by ComEd.

ENTIRE AGREEMENT

The terms and conditions set forth herein, including all attachments and incorporated references, constitute a complete statement of the terms and conditions applicable to Customer's participation and supersede all prior representations or understandings, whether written or oral.

Terms and Conditions (cont.)

Project Summary

Tool ID: 057931

Total Project Cost: \$87,176.25

Total Incentives: \$70,599.38

Final Cost to Customer: \$16,576.87

Service Provider Company Name: Quiet Light Solutions, LLC

CUSTOMER SIGNATURE

By signing below, I certify that:

1. I certify that, as the Customer Representative, I have the authority to bind the Customer to these terms.
2. Customer agrees to the installation of the improvements with the above installation quantities as specified in the Report and that Customer will install the specified product(s) at the facility. I have been informed of the installation costs of the specified products and acknowledge and agree that the products were selected at my discretion.
3. I have read, understand and agree to comply with the terms and conditions set forth in this Agreement.
4. I agree that if I remove the energy-saving improvements installed before a period of five years or the end of the product life, whichever is less, then I shall pay back a prorated amount of incentive funds (equal to the cost of the energy-saving improvement(s)) to ComEd based on the actual period of time in which the related equipment was installed and operating (or the full amount if the equipment was never installed). I understand that this is necessary to assure that the project's related energy benefits will be achieved.
5. I consent to use of a third party service for purposes of electronically signing this Agreement and agree to be bound by electronic signature.

Customer company name

Customer representative signature

Title

Customer representative printed name

Date

Assessment Report

Zachary Kerby • Community Park District
1501 Barnsdale Road, La Grange Park, IL 60526-1260

Friday, February 3, 2023

Annual Energy Usage Benefit

The figures below represent your current energy use and where you'll end up after installing the recommended improvements.

Current Energy Usage

136,860 kWh/yr

After Installing Your Selected Improvements

114,530 kWh/yr

Financial Benefit

ComEd provides instant incentives to reduce your upfront project costs. The table below shows your project costs before and after your instant incentives.

Cost of Selected Improvements	\$18,185.38
Total Instant Incentives from ComEd*	- \$8,189.20
Bonuses from ComEd	- \$2,047.30
Project Cost Due to Your Service Provider	\$7,948.88

*All incentives are subject to change and must be reserved to be guaranteed

Benefits Overview

Total Incentives

\$10,236.50

Estimated Payback Period After Incentives

4.4 years

Estimated Annual Cost Savings†

\$1,786.41

†Estimated savings based on average retail price of \$0.08 per kWh and \$0.70 per therm for commercial customers.

Environmental Impact†

Your project can result in an annual reduction of

11 metric tons of CO₂



That's the equivalent of taking **2 cars** off the road annually!

†Estimated CO₂ reduction assumes 4.872 * 10⁻⁴ metric tons CO₂e not emitted per kWh reduced. Estimated car removal assumes 1 vehicle removed from service reduces the same amount of CO₂e as reducing electricity production by 9444 kWh / year

Let's Explore



Small
Business
Assistance
Program



DX
Tune-Up



Small
Business and
Multi-Family
Loan Program



Advanced
Lighting
Controls



Distributed
Generation
Rebates
(Solar)

Prepared By

Quiet Light Solutions, LLC

Bill Punzio

630-742-8308

bill@quietlightsolutions.com

Applicant Information

Customer Information

Company Name: Community Park District

Telephone: 708-354-4580

Contact Name: Zachary Kerby

Email: zkerby@communityparkdistrict.org

Title: Recreation Superintendent

ComEd Account Number: XXXXX25008

Address: 1501 Barnsdale Road, La Grange Park IL, 60526 - 1260

Name as it appears on electric bill: Community Park District

Mailing Address: Same as facility address

Service Provider Information

Contracting Company Name: Quiet Light Solutions, LLC

Contact Name: Bill Punzio

Title:

Telephone: 630-742-8308

Email: bill@quietlightsolutions.com

Address: 316 6th Avenue, La Grange IL, 60525

Illinois Commerce Commission Certification



You acknowledged that pursuant to Section 16-128B of the Illinois Public Utilities Act, ComEd cannot issue certain incentives or rebates unless it is provided with:

- 1) Certification that measure was self-installed by the ComEd customer, or
- 2) Evidence that the measure was installed by an installer certified by the Illinois Commerce Commission

Reminder: All removed equipment must be recycled to ensure inefficient equipment is removed from the market.

You may qualify for more incentives from the ComEd Energy Efficiency Program. If so, we may contact you. For more information, visit **ComEd.com/BizIncentives**. You can also reach us by phone at **855-433-2700** or email us at **BusinessEE@ComEd.com**.

Program Offering Agreement

Work with your Service Provider to review this customized project plan. These improvements were identified during your free energy assessment. Receive an instant incentive on these improvements by completing the application, signing the program agreement and scheduling installation with your Service Provider. Your project will be installed by your Service Provider and you will only pay the balance after the incentives are applied.

Program Agreement for: Community Park District **Valid:** November 11, 2022 - December 31, 2023
Service Provider Company: Quiet Light Solutions, **Representative:** Bill Punzio
 LLC

Energy-Saving Improvements					
Selected for Installation	Improvement Type	Proposed	Yearly Energy Cost Savings	Quantity	Total Cost
<input checked="" type="checkbox"/>	LED Fixtures - T8/T5 to LED	23W Maverick 2x4 flat panel Birch	\$757.09	60	\$0.00
<input checked="" type="checkbox"/>	LED Fixtures - T8/T5 to LED	23W Maverick 2x4 flat panel Birch	\$391.16	31	\$0.00
<input checked="" type="checkbox"/>	LED Fixtures - T8/T5 to LED	23W Maverick 2x4 flat panel Birch	\$504.73	40	\$0.00
<input checked="" type="checkbox"/>	LED Fixtures - T8/T5 to LED	38W LED Strip Fixture	\$27.30	6	\$0.00
<input checked="" type="checkbox"/>	LED New Fixtures	LED Volumetric Troffer Retrofit (Lilac GSR) 45W	\$31.03	3	\$0.00
<input checked="" type="checkbox"/>	LED Fixtures - T8/T5 to LED	23W Maverick 2x4 flat panel Birch	\$75.09	11	\$0.00
Additional Costs					
Selected for Installation	Cost Type		Yearly Energy Cost Savings	Quantity	Total Cost
<input checked="" type="checkbox"/>	Other		N/A	1	\$18,185.38
** Must Include L&B Retrofit		Energy-Saving Improvements Cost			\$0.00
		Additional Costs			\$18,185.38

** Must Include L&B Retrofit

<i>Instant Incentives*</i>	- \$8,189.20
<i>Bonuses from ComEd</i>	- \$2,047.30

<i>FINAL COST PAYABLE TO SERVICE PROVIDER</i>	<i>\$7,948.88</i>
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ComEd reserves the right to modify, update, and amend the terms and conditions of the Program, including, but not limited to, making adjustments to incentive amounts, qualifying measures, and changing or cancelling the Program upon thirty (30) days written notice to Customer and/or Contractor. Pre-approved applications, for which the applicant has completed all Program requirements, will be processed to completion under the terms and conditions in effect at the time of the pre-approval by ComEd.

ENTIRE AGREEMENT

The terms and conditions set forth herein, including all attachments and incorporated references, constitute a complete statement of the terms and conditions applicable to Customer's participation and supersede all prior representations or understandings, whether written or oral.

Terms and Conditions (cont.)

Project Summary

Tool ID: 056999

Total Project Cost: \$18,185.38

Total Incentives: \$10,236.50

Final Cost to Customer: \$7,948.88

Service Provider Company Name: Quiet Light Solutions, LLC

CUSTOMER SIGNATURE

By signing below, I certify that:

1. I certify that, as the Customer Representative, I have the authority to bind the Customer to these terms.
2. Customer agrees to the installation of the improvements with the above installation quantities as specified in the Report and that Customer will install the specified product(s) at the facility. I have been informed of the installation costs of the specified products and acknowledge and agree that the products were selected at my discretion.
3. I have read, understand and agree to comply with the terms and conditions set forth in this Agreement.
4. I agree that if I remove the energy-saving improvements installed before a period of five years or the end of the product life, whichever is less, then I shall pay back a prorated amount of incentive funds (equal to the cost of the energy-saving improvement(s)) to ComEd based on the actual period of time in which the related equipment was installed and operating (or the full amount if the equipment was never installed). I understand that this is necessary to assure that the project's related energy benefits will be achieved.
5. I consent to use of a third party service for purposes of electronically signing this Agreement and agree to be bound by electronic signature.

Customer company name

Customer representative signature

Title

Customer representative printed name

Date

Lyons Electric Company, Inc.
650 E. Elm Ave.
PO Box 749
LaGrange, IL 60525
708 588-6800



Work Order Invoice 16575

Date: 02/28/23

Bill to: Community PK Dist LaGrange PK 1501 BARNSDALE LAGRANGE PARK, IL 60526	Job Address: COMMUNITY PK DIST LaGRANGE PK 1501 BARNSDALE ROAD LA GRANGE PARK
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Customer Code	Payment Terms	Customer PO Number	Quote	Type	Page
LAGPCP	Net 30			T	1

Remarks:	COMMUNITY PK DIST LaGRANGE PK WO# 16575
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Description of Work Ordered	Ordered By: ZACHARY KERBY PH:7083544580
REPAIR OUTAGES PER PHOTO	

Description of Work Completed
2-20-23 Relamped 2 outages. 2-21-23 Checked fuses in Musco box. Found bad voltage. Traced back to bad voltage from ComEd.

Labor & Equipment Used						
Labor Bill Rate	Date	Pay Type	Hours	Rate	Extension	
JOURNEYMAN	02/20/2023	R	1.00	138.75	138.75	
JOURNEYMAN	02/21/2023	R	2.00	138.75	277.50	
JOURNEYMAN	02/20/2023	R	1.00	138.75	138.75	
JOURNEYMAN	02/21/2023	R	2.00	138.75	277.50	
Labor Total:					832.50	
Equipment Bill Rate	Date	Pay Type	Hours	Rate	Extension	
SERVICE TRUCK	02/20/2023	R	1.00	33.00	33.00	
SERVICE TRUCK	02/21/2023	R	2.00	33.00	66.00	
BOOM BUCKET	02/20/2023	R	1.00	68.00	68.00	
BOOM BUCKET	02/21/2023	R	2.00	68.00	136.00	
Equipment Total:					303.00	
Total Labor & Equipment Total:					1,135.50	

Lyons Electric Company, Inc.
 650 E. Elm Ave.
 PO Box 749
 LaGrange, IL 60525
 708 588-6800



Work Order Invoice 16575

Page: 2

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Material Used		Quantity	Description	Unit of Measure	Unit Price	Extension
		2.00	Lamp 1500 MH	EA	31.75	63.50
					Material Subtotal:	63.50
					Material Markup 20	12.70
					Material Total:	76.20

Invoice Totals:	Labor and Equip.	Material	Other	
	1,135.50	76.20	0.00	1,211.70

Invoice Total: 1,211.70