

Park District of La Grange

NEW MBO's PROPOSED BY STAFF/BOARD FOR 2020-2021

April 27, 2020



Objective Classification A - CAPITAL

Capital Projects Over \$2,000 / Listed in order of safety/legal & points

1. Replacement plan for drinking fountains in parks – *32 points*
2. Replace exterior doors at Waiola activity building – *30 points*
3. Replace exterior doors at Gilbert activity building – *30 points*
4. Hands free plan for recreation & fitness centers – *29 points*
5. Gilbert activity building renovation – *26 points*
6. Replace furnace at Rec Center maintenance dept. – *22 points*
7. Hydraulic lift gate – *20 points*
8. Shade structure near splash pad – *17 points*
-
9. Recycling & diverting waste from landfills – *29 points*
10. Cellular timer for Gordon ball fields – *28 points*
11. Virtual Programming-Fitness Equipment – *27 points*
12. Inflatable movie screen & sound system – *27 points*
13. E-Sports & E-Gaming Implementation – *25 points*
14. Outdoor fitness court – *25 points*
15. Electronic device for gym equipment – *23 points*
16. Wall treatment in entrance area – *20 points*
17. New signage for (3) preschool buildings – *20 points*
18. Resurface tennis courts at Spring Park – *19 points*
19. Waiola Park landscape upgrades – *18 points*
20. Replace (3) hanging heaters in maintenance area – *17 points*
21. Replace furnace at Community Center – *17 points*
22. Replace RTU's on roof at Recreation Center – *17 points*
23. Speakers for Rooms 108/109/110/111 – *15 points*
24. Repair/repaint walls in fun jump area – *14 points*
25. Portable refrigerated ice rink – *14 points*
26. Enhance parks with landscaping and natives – *13 points*
27. Scissor lift – *12 points*

Objective Classification C

Projects Requiring Time but no Money

1. Crosswalk investigation
2. Investigate Sedgwick Park design and use
3. Sedgwick Park basketball court evaluation
4. Preschool/EC buildout investigation
5. Walldog investigation
6. Virtual Programming-Fitness Investigation
7. E-Sports & E-Gaming Investigation

Capital/MBO Evaluation Form FY 2020-2021

A1

Date: March 9, 2020 Project Title: Replacement plan for Park District drinking fountains

Submitted By: Chris Finn Location: Multiple Parks

Department: Recreation Facilities Parks **X** Administration

Description: Begin replacement of drinking fountains in the parks. Several of our drinking fountains are very old. If there is only one drinking fountain in the park, replace it with a water bottle fill/drinking fountain style. For parks with two or more drinking fountains in them, at least one new fountain will have a fill station.

Classification: A **X** B C D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

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|---|-----|--|
| 0 | 1) | Legal Requirement: **If required by law, objective moves to top priority** |
| 5 | 2) | Safety: **If item presents a safety hazard, score as a 5 and move to the top of the priority list** Otherwise, to what degree will this improve safety? |
| 3 | 3) | Future Capital Expense: To what degree will this avoid greater capital expenses in the future? |
| 3 | 4) | Operational Costs: To what degree will this avoid significant operational costs? |
| 1 | 5) | Revenue: To what degree will this generate revenue? |
| 0 | 6) | Outside Funding: To what degree will this be funded by outside sources, agencies or ventures? |
| 2 | 7) | Internal Productivity: To what degree will this improve productivity for staff and/or volunteers? |
| 0 | 8) | Efficiency: To what degree will this improve efficiency of PDLG or community wide? |
| 2 | 9) | Usage: To what degree will this increase use of the Park District? |
| 5 | 10) | Industry Standard: To what degree will this improve compliance with industry standards or allow PDLG to offer services typically provided by most other park district? |
| 5 | 11) | Public Opinion: To what degree will this enhance the public perception of the Park District? |
| 3 | 12) | Community: To what extent does this fill a need in the community? |
| 3 | 13) | Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan? |

32 Total Points

Est. Cost \$2,200-3,500 per fountain plus \$400-850 installation

Est. Hours

Capital/MBO Evaluation Form FY 2020-2021

A2

Date: February 28, 2020 Project Title: Remove and replace exterior doors at Waiola Park activity building

Submitted By: Chris Finn Location: Waiola Park

Department: Facilities Recreation Parks **X** Administration

Description: The exterior doors at the Waiola Park activity building need to be replaced. The work involved would be to remove the old doors and framing and replace with new framing and doors, and paint to suit building colors.

Classification: A **X** B C D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

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30 Total Points

Est. Cost \$1500-2000

Est. Hours

Capital/MBO Evaluation Form FY 2020-2021

A3

Date: February 28, 2020 Project Title: Remove and replace exterior doors at Gilbert Park activity building

Submitted By: Chris Finn Location: Gilbert Park

Department: Facilities Recreation Parks **X** Administration

Description: The exterior doors at the Gilbert Park activity building need to be replaced. These doors would include the north door and both washroom doors on the west side of the building. The work involved would be to remove the old doors and framing and replace with new framing and doors and paint to suit building colors.

Classification: A **X** B C D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

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30 Total Points

Est. Cost \$11,000

Est. Hours

Capital/MBO Evaluation Form FY 2020-2021

A4

Date: April 1, 2020 Project Title: Hands Free Plan for Recreation Center & Fitness Center

Submitted By: Chris Finn Location: Recreation Center & Fitness Center

Department: Recreation Facilities ☒ Parks Administration

Description: In an effort to make the Recreation Center and Fitness Center hands free in the bathrooms & locker rooms, we need to make all faucets, hand/hair dryers, urinals, & toilets hands free with sensors. The park district will work with our plumbing & electrical contractors to replace the above listed items.

Classification: A ☒ B C D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

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29 Total Points Est. Cost \$17,000 Est. Hours

Capital/MBO Evaluation Form FY 2020-2021

A5

Date: 2/18/2020 Project Title: Gilbert Park Activity Building Renovation

Submitted By: Kevin Miller & Diana Faught Location: Gilbert Park

Department: Recreation X Facilities X Parks _____ Administration _____

Description: Renovation of Gilbert Park Activity Building. This includes resurfacing of floor, painting all interior walls and removal of all ceiling tiles and replacing with a dry wall ceiling and new light fixtures. Renovation will also include removal and replacement of play structure inside the facility.

Classification: A X B _____ C _____ D _____

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

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26 Total Points

Est. Cost \$23,000-\$25,000

Est. Hours 50

Capital/MBO Evaluation Form FY 2020-2021

A6

Date: February 26, 2020 Project Title: Replacement furnace

Submitted By: Chris Finn Location: Recreation Center Maintenance Dept.

Department: Facilities ☒ Recreation ☐ Parks ☐ Administration ☐

Description: Replace the existing furnace. It is over 15 years old and the heat exchanger has failed. This unit has been down with heat for several years. The life span of these units is 10-15 years.

Classification: A ☒ B ☐ C ☐ D ☐

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

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22 Total Points

Est. Cost \$2,900

Est. Hours

Capital/MBO Evaluation Form FY 2020-2021

A7

Date: 2/14/2020 Project Title: Hydraulic Lift Gate (Tommy Gate)

Submitted By: Claudia Galla Location: Maintenance Dept.

Department: Recreation Facilities Parks X Administration

Description: Purchase a hydraulic lift gate; would replace the tailgate of a pick-up. Lift gates aid in the loading/unloading of heavy equipment, materials or supplies. Using a lift gate would reduce lifting hazards to staff; less chance of cargo damage.

Classification: A X B C D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

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20 Total Points

Est. Cost \$3500

Est. Hours

Capital/MBO Evaluation Form

A8

Date: February 28, 2020 Project Title: Place a shade structure (10'x10' or 10'x20') next to the splash pad

Submitted By: Chris Finn Location: Gordon Park

Department: Recreation Facilities **X** Parks **X** Administration

Description: Install a small shade structure (10'x10' or 10'x20') in the grass area next to the splash pad for parents to sit and hang out while children are in the splash pad. This will not be a large structure shelter. This will provide shelter to participants that are coming to the splash pad. There are no large trees around the splash pad for participants to seek shade on hot summer days. This also may result in a safety issue on very hot summer days. This would be a structure in addition to the one placed last year.

Classification: A **X** B C D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

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17 Total Points Est. Cost \$11,000

Date: March 12, 2020Project Title: Recycling and Diverting Waste from LandfillsSubmitted By: Commissioner Karel JacobsLocation: ParksDepartment: Recreation _____ Facilities _____ Parks X Administration _____

Description: The Parks and Openlands subcommittee would like to explore ways the PD can improve and increase recycling efforts. NRPA recently published an article (2019) "Recycling is dead: now what" that discussed the immense problem with past and current recycling practices. They highlight the role parks districts can and should have in helping reduce contributions to landfill themselves, but also in engaging their communities to do the same. It is in this spirit that we seek to evaluate with staff the current contract and program for waste and recycling practices, and with advice from the Environmental Quality Commission (EQC) of La Grange determine how best to improve and increase recycling in the parks. The article and EQC highlight the critical role of proper and current recycling labels, the structure and placement of bins, and having realistic goals. Many things people think can be recycled cannot, but with proper signage and labeling can assure much tonnage is diverted from landfills. Changing behavior of park users is a key outcome too. The end goals of the proposal are to develop realistic landfill diversion and recycling participation goals for our parks, decide upon the type of bins that would most likely help achieve that, and purchase 2-4 bins to trial in one park (perhaps Gordon). Adjacent or dual purpose recycle/trash bins may be suggested in place of the current open blue bins, and may cost between \$500-\$1500 each. Should the bins prove successful, as measured by periodic waste monitoring and ongoing discussions, expansion into subsequent parks in subsequent years could occur..

Classification: A X B _____ C _____ D _____

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.0 1) Legal Requirement: **If required by law, objective moves to top priority**0 2) Safety: **If item presents a safety hazard, score as a 5 and move to the top of the priority list** Otherwise, to what degree will this improve safety?1 3) Future Capital Expense: To what degree will this avoid greater capital expenses in the future?1 4) Operational Costs: To what degree will this avoid significant operational costs?1 5) Revenue: To what degree will this generate revenue?2 6) Outside Funding: To what degree will this be funded by outside sources, agencies or ventures?2 7) Internal Productivity: To what degree will this improve productivity for staff and/or volunteers?

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29 Total Points Est. Cost \$4000 Est. Hours 8 hrs each person involved each month

Date: February 26, 2020

Project Title: Installation of a new cellular equipped timer for ball field lights at Gordon park

Submitted By: Chris Finn Location: Gordon Park

Department: Facilities Recreation Parks **X** Administration

Description: Install a cellular equipped timer for the ball field lights at Gordon Park. This would allow staff to set the lights at the ball fields remotely, and would include turning lights on and off and the ability to set a time schedule for each week.

Classification: A **X** B C D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

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28 Total Points

Est. Cost \$700

Est. Hours

Capital/MBO Evaluation Form FY 2020-2021

A11

Date: 4/17/2020 Project Title: Virtual Programming-Fitness Equipment

Submitted By: Jenny Bechtold & Kevin Miller Location: Fitness and Recreation Center

Department: Recreation Facilities X Parks Administration

Description: After investigating virtual programming platforms and choosing a platform, purchase the required technology equipment (webcams, laptops, wireless microphone systems, etc.) to offer the virtual option to our community, for fitness and recreation programming. This platform will create an additional revenue stream and offer options for participants outside of our community or people who cannot make it to the live programming.

Classification: A X B C D

A: Capital Projects (Costs over \$2,000)

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Scoring Range between 0 and 5 points. Greatest need is 5 points.

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 27 Total Points **Est. Cost** **15K** **Est. Hours** **75**

Capital/MBO Evaluation Form FY 2020-2021

A12

Date: 2/26/20 Project Title: Inflatable Movie Screen & Sound System
 Submitted By: Teresa Chapman Location: Recreation Center and Parks
 Department: Recreation X Facilities _____ Parks _____ Administration _____
 Description: Purchase a new inflatable screen system complete with projector, AV and sound to replace 15-year old system

Classification: A X B _____ C _____ D _____

A: Capital Projects (Costs over \$2,000)
 B: Operational Costs (Costs under \$2,000)
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Scoring Range between 0 and 5 points. Greatest need is 5 points.

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27 **Total Points** **Est. Cost \$17,500.00** **Est. Hours** _____

Capital/MBO Evaluation Form FY 2020-2021

A13

Date: 4/18/2020 Project Title: E-Sports & E-Gaming Implementation

Submitted By: Kevin Location: Recreation Center

Department: Recreation X Facilities _____ Parks _____ Administration _____

Description: Implement an E-Sports and E-Gaming program series with both hosted in-house tournaments/programs and utilizing online platforms, as well as purchase all necessary equipment & repurpose program room 104 to dedicated gaming space. Development of sponsorship levels with corporate partners will also be integral part of implementation.

Classification: A X B _____ C _____ D _____

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- 5 11) Public Opinion: To what degree will this enhance the public perception of the Park District?
- 3 12) Community: To what extent does this fill a need in the community?
- 0 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

25 Total Points Est. Cost \$8,500 Est. Hours 35-40

Capital/MBO Evaluation Form FY 2020-2021

A14

Date: 2/24/2020

Project Title: Outdoor Fitness Court

Submitted By: Jenny Bechtold and Dean Bissias

Location: Denning Park or Gordon Park

Department: Recreation _____ Facilities X Parks X Administration _____

Description: Apply for a grant with the National Fitness Campaign to get a outdoor fitness court installed in either Denning or Gordon Park. The outdoor fitness court would be a free fitness area for our community members to workout to increase the health and wellness of the community.

Classification: A X B _____ C _____ D _____

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

0 1) Legal Requirement: **If required by law, objective moves to top priority**

0 2) Safety: **If item presents a safety hazard, score as a 5 and move to the top of the priority list** Otherwise, to what degree will this improve safety?

1 3) Future Capital Expense: To what degree will this avoid greater capital expenses in the future?

1 4) Operational Costs: To what degree will this avoid significant operational costs?

0 5) Revenue: To what degree will this generate revenue?

5 6) Outside Funding: To what degree will this be funded by outside sources, agencies or ventures?

0 7) Internal Productivity: To what degree will this improve productivity for staff and/or volunteers?

2 8) Efficiency: To what degree will this improve efficiency of PDLG or community wide?

3 9) Usage: To what degree will this increase use of the Park District?

4 10) Industry Standard: To what degree will this improve compliance with industry standards or allow PDLG to offer services typically provided by most other park district?

3 11) Public Opinion: To what degree will this enhance the public perception of the Park District?

3 12) Community: To what extent does this fill a need in the community?

3 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

25 Total Points

Est. Cost \$50K

Est. Hours 30-40

Capital/MBO Evaluation Form FY 2020-2021

A15

Date: February 26, 2020 Project Title: Installation of a pad/electronic device for gym equipment

Submitted By: Chris Finn Location: Recreation Center

Department: Facilities **X** Recreation Parks Administration

Description: Rewire and install a pad option to raise and lower all the basketball hoops and curtains in the gymnasium.

Classification: A **X** B C D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

- | | | |
|---|-----|--|
| 0 | 1) | Legal Requirement: **If required by law, objective moves to top priority** |
| 0 | 2) | Safety: **If item presents a safety hazard, score as a 5 and move to the top of the priority list** Otherwise, to what degree will this improve safety? |
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| 3 | 11) | Public Opinion: To what degree will this enhance the public perception of the Park District? |
| 0 | 12) | Community: To what extent does this fill a need in the community? |
| 3 | 13) | Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan? |

23 Total Points

Est. Cost \$23,000

Est. Hours

Capital/MBO Evaluation Form FY 2020-2021

A16

Date: March 7, 2020

Project Title: Install wall treatment in the entrance area by front office doors

Submitted By: Chris Finn

Location: Recreation Center

Department: Recreation Facilities ☒ Parks Administration

Description: Put a tile type wall covering on the wall by the door leading to the front office area. This wall area gets banged up from all of the boxes delivered for the Park District. A wall treatment would protect the wall and make it more presentable.

Classification: A ☒ B ☐ C ☐ D ☐

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

- | | | |
|---|-----|--|
| 0 | 1) | Legal Requirement: **If required by law, objective moves to top priority** |
| 0 | 2) | Safety: **If item presents a safety hazard, score as a 5 and move to the top of the priority list** Otherwise, to what degree will this improve safety? |
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| 0 | 12) | Community: To what extent does this fill a need in the community? |
| 3 | 13) | Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan? |

20	Total Points	Est. Cost \$2,000	Est. Hours
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Capital/MBO Evaluation Form FY 2020-2021

A17

Date: March 1, 2020 Project Title: New Signage for Learning Ladders Preschool

Submitted By: Linda Muth Location: Rec Center, Sedgwick Bldg, Gilbert Bldg

Department: Recreation X Facilities X Parks _____ Administration _____

Description: Purchase and install new signs identifying Learning Ladders Preschool at each of three locations.

Classification: A X B _____ C _____ D _____

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

- 0 1) Legal Requirement: **If required by law, objective moves to top priority**
- 0 2) Safety: **If item presents a safety hazard, score as a 5 and move to the top of the priority list** Otherwise, to what degree will this improve safety?
- 0 3) Future Capital Expense: To what degree will this avoid greater capital expenses in the future?
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- 3 5) Revenue: To what degree will this generate revenue?
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- 5 11) Public Opinion: To what degree will this enhance the public perception of the Park District?
- 0 12) Community: To what extent does this fill a need in the community?
- 2 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

20 Total Points Est. Cost \$2,705 Est. Hours _____

Current sign at Gilbert Park Building/Preschool



Current sign at Sedgwick Park Building/Preschool



Capital/MBO Evaluation Form FY 2020-2021

A18

Date: March 9, 2020

Project Title: Resurface tennis courts at Spring Park

Submitted By: Chris Finn

Location: Spring Park

Department: Recreation Facilities Parks **X** Administration

Description: Contractor would come out and do the following tasks: pressure wash the courts to remove any flaking paint, crack fill with compound, put down a leveling compound in low areas, put down one coat of resurfacer, and two coats of paint for lines and colors.

Classification: A **X** B C D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

- | | | |
|---|-----|--|
| 0 | 1) | Legal Requirement: **If required by law, objective moves to top priority** |
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| 0 | 12) | Community: To what extent does this fill a need in the community? |
| 3 | 13) | Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan? |

19 Total Points**Est. Cost \$20,000-25,000****Est. Hours**

Capital/MBO Evaluation Form FY 2020-2021

A19

Date: 2/14/2020 Project Title: Waiola park landscape upgrade

Submitted By: Claudia Galla & Chris Finn Location: Waiola Park

Department: Recreation Facilities Parks X Administration

Description: Removal of highway guardrails, park ID sign and yew hedge at the corner of Waiola Ave. & 48th St. To be replaced with a curving 3-4' wall that would protect the playground area and disguise two utility boxes . The wall to be lettered with "WAIOLA PARK".

This project is in conjunction with playground replacement in that same area.

Classification: A X B C D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

- 0 1) Legal Requirement: ****If required by law, objective moves to top priority****
- 0 2) Safety: ****If item presents a safety hazard, score as a 5 and move to the top of the priority list**** Otherwise, to what degree will this improve safety?
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- 3 12) Community: To what extent does this fill a need in the community?
- 3 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

18 **Total Points** **Est. Cost** \$15,000 - \$30,000 **Est. Hours**





Capital/MBO Evaluation Form FY 2020-2021

A20

Date: February 26, 2020

Project Title: Replacement of (3) hanging heaters in maintenance area

Submitted By: Chris Finn

Location: Recreation Center

Department: Facilities ☒ Recreation Parks Administration

Description: There are three hanging heaters in the maintenance area that have bad heat exchangers in them. The heat exchangers are still covered under warranty. We will get a credit for the heat exchanger but will replace the whole units.

Classification: A ☒ B ☐ C ☐ D ☐

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

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|---|-----|--|
| 0 | 1) | Legal Requirement: **If required by law, objective moves to top priority** |
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| 0 | 12) | Community: To what extent does this fill a need in the community? |
| 3 | 13) | Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan? |

17 Total Points**Est. Cost \$10,000****Est. Hours**

Capital/MBO Evaluation Form FY 2020-2021

A21

Date: March 9, 2020

Project Title: Replace furnace at Community Center

Submitted By: Chris Finn

Location: Community Center

Department: Facilities ☒ Recreation ☐ Parks ☐ Administration ☐

Description: The furnace is several years old. The Community Center has two side-by-side furnaces that heat the facility; the heat exchangers in this facility are starting to fail. The placement of the units in the room limit access and you cannot get to the heat exchangers to replace them without taking one unit completely apart. It would be more cost effective to replace both units.

Classification: A ☒ B ☐ C ☐ D ☐

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

- | | |
|---|--|
| 0 | 1) Legal Requirement: **If required by law, objective moves to top priority** |
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| 3 | 10) Industry Standard: To what degree will this improve compliance with industry standards or allow PDLG to offer services typically provided by most other park district? |
| 0 | 11) Public Opinion: To what degree will this enhance the public perception of the Park District? |
| 0 | 12) Community: To what extent does this fill a need in the community? |
| 3 | 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan? |

17 Total Points

Est. Cost \$

Est. Hours

Capital/MBO Evaluation Form FY 2020-2021

A22

Date: February 26, 2020 Project Title: Replace RTU's on roof at Rec Center

Submitted By: Chris Finn Location: Recreation Center

Department: Facilities ☒ Recreation ☐ Parks ☐ Administration ☐

Description: Most of the RTU's on the Rec Center side of the building are original from construction. Several units have had major repairs on them and need to be replaced. We will replace units in clusters and replace 3 at a time.

Classification: A ☒ B ☐ C ☐ D ☐

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

- | | | |
|---|-----|--|
| 0 | 1) | Legal Requirement: **If required by law, objective moves to top priority** |
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| 0 | 12) | Community: To what extent does this fill a need in the community? |
| 3 | 13) | Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan? |

17 Total Points

Est. Cost \$63,000

Est. Hours

Capital/MBO Evaluation Form FY 2020-2021

A23

Date: 3/12/2020 Project Title: Speakers 108/109/110/111

Submitted By: Jenny Bechtold and Chris Finn Location: Recreation Center

Department: Recreation Facilities **X** Parks Administration

Description: Purchase new speakers and sub woofers for room 108/109 and 110/111. The sound systems were replaced last year but we are still experiencing issues with the sound due to the speakers, which are the original speakers and have not been replaced. We would purchase the speakers and have the parks staff install them.

Classification: A **X** B C D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

- 0 1) Legal Requirement: **If required by law, objective moves to top priority**
- 0 2) Safety: **If item presents a safety hazard, score as a 5 and move to the top of the priority list** Otherwise, to what degree will this improve safety?
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- 3 11) Public Opinion: To what degree will this enhance the public perception of the Park District?
- 0 12) Community: To what extent does this fill a need in the community?
- 3 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

15 Total Points Est. Cost 5K Est. Hours 15-20

Capital/MBO Evaluation Form FY 2020-2021

A24

Date: March 7, 2020

Project Title: Repair/repaint walls by fun jump

Submitted By: Chris Finn

Location: Recreation Center

Department: Recreation Facilities **X** Parks Administration

Description: Repair and paint walls in the fun jump area, required due to the roof leaking over the fun jump, which caused water damage. New drywall will need to be hung in this area and it will need to be repainted along with the wall under it so that it all matches.

Classification: A **X** B C D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

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- 4 11) Public Opinion: To what degree will this enhance the public perception of the Park District?
- 0 12) Community: To what extent does this fill a need in the community?
- 3 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

14 Total Points Est. Cost \$7,000 Est. Hours

Capital/MBO Evaluation Form FY 2020-2021

A25

Date: 2/19/2020

Project Title: Portable Refrigerated Ice Rink

Submitted By: Commissioner Brian Opyd

Location: TBD (Gilbert, Gordon or Sedgwick)

Department: Recreation _____ Facilities _____ Parks _____ Administration _____

Description: A portal refrigerated ice skating rink, approximately 44' x 80'. Runs on 120v Electric, and can be place on a tennis court, basketball court or other similar surface. Run when outside temperature is less than 50 degrees (approximately Thanksgiving to St. Patrick 's Day). Electrical cost estimated at \$600-\$1200 a month based on outside temperatures. Initial information gathered from representative at ironsleek.com

Classification: A X B _____ C _____ D _____

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

0 _____ 1) Legal Requirement: **If required by law, objective moves to top priority**

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3 _____ 12) Community: To what extent does this fill a need in the community?

0 _____ 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

14 Total Points

Est. Cost \$79,900

Est. Hours _____

Form Rev. 6/18/12

Capital/MBO Evaluation Form FY 2020-2021

A27

Date: 2/14/2020 Project Title: Scissor Lift

Submitted By: Claudia Galla & Chris Finn Location: Recreation Center

Department: Recreation Facilities X Parks Administration

Description: Purchase new or used scissor lift. Would primarily be used in the rec center. This model is a smaller slim lift, easier to maneuver through the building. It's also small enough to be used in our satellite buildings. The lift would be stored in the back storage; the large lift would remain in the maintenance area.

Classification: A X B C D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

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0 2) Safety: **If item presents a safety hazard, score as a 5 and move to the top of the priority list** Otherwise, to what degree will this improve safety?

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0 12) Community: To what extent does this fill a need in the community?

0 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

12 Total Points Est. Cost \$8,500 – \$10,500 Est. Hours

R2632

Electric Scissor Lift

Key Specs

[SEE ALL SPECS](#)

- **Platform Height:** 25 ft 6 in. / 7.77 m
- **Machine Width:** 2 ft 8 in. / 0.81 m
- **Working Height:** 31 ft 6 in. / 9.6 m

Key Features

- **Reach More in Difficult Conditions:** Industry-exclusive outdoor rating for use up to 19 ft
- **Tackle Demanding Terrain:** Active pothole protection provides increased ground clearance
- **Meet the Highest Standards:** Complies with A92.20 ANSI regulations
- **Fit Through Standard Doorways:** Ability to pass through single doorways gives you more access site-wide

[Compare Models](#)

[Previous Model](#) | [Next Model](#)

- **Reach More in Difficult Conditions:** Industry-exclusive outdoor rating for use up to 19 ft
- **Tackle Demanding Terrain:** Active pothole protection provides increased ground clearance
- **Meet the Highest Standards:** Complies with A92.20 ANSI regulations
- **Fit Through Standard Doorways:** Ability to pass through single doorways gives you more access site-wide



MBO Evaluation Form FY 2020-2021

C1

Date: 2/24/2020 Project Title: Crosswalk Investigation

Submitted By: Jenny Bechtold Location: Recreation Center

Department: Recreation Facilities X Parks Administration

Description: Investigate if we can get a crosswalk put in across East Ave in front of the Park District.
The crosswalk would increase safety for participants and members who walk to the Park District or who have to
park on the street and walk across East Ave to get to the Recreation Center.

Classification: A B C X D

A: Capital Projects (Costs over \$2,000)
 B: Operational Costs (Costs under \$2,000)
 C: Projects that require time but no money
 D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

- 0 0 1) Legal Requirement: **If required by law, objective moves to top priority**
- 5 5 2) Safety: **If item presents a safety hazard, score as a 5 and move to the top of the priority list** Otherwise, to what degree will this improve safety?
- 0 0 3) Future Capital Expense: To what degree will this avoid greater capital expenses in the future?
- 0 0 4) Operational Costs: To what degree will this avoid significant operational costs?
- 1 1 5) Revenue: To what degree will this generate revenue?
- 4 4 6) Outside Funding: To what degree will this be funded by outside sources, agencies or ventures?
- 1 1 7) Internal Productivity: To what degree will this improve productivity for staff and/or volunteers?
- 1 1 8) Efficiency: To what degree will this improve efficiency of PDLG or community wide?
- 3 3 9) Usage: To what degree will this increase use of the Park District?
- 0 0 10) Industry Standard: To what degree will this improve compliance with industry standards or allow PDLG to offer services typically provided by most other park district?
- 4 4 11) Public Opinion: To what degree will this enhance the public perception of the Park District?
- 3 3 12) Community: To what extent does this fill a need in the community?
- 2 2 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

24 **Total Points** **Est. Cost** 0 **Est. Hours** 15-25

MBO Evaluation Form FY 2020-2021

C2

Date: 3/9/2020 Project Title: Investigate Sedgwick Park Design & Usage

Submitted By: Dean Bissias/Chris Finn/Kevin Miller Location: Sedgwick Park

Department: Recreation _____ Facilities _____ Parks X Administration _____

Description: Investigate the total design of Sedgwick Park. Explore La Grange Little League request for an additional ballfield, pathway, drainage, landscaping, bathroom use, etc. Gather information and projected costs.

Classification: A _____ B _____ C X D _____

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

- 0 _____ 1) Legal Requirement: **If required by law, objective moves to top priority**
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- 5 _____ 11) Public Opinion: To what degree will this enhance the public perception of the Park District?
- 3 _____ 12) Community: To what extent does this fill a need in the community?
- 5 _____ 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

21 _____ Total Points Est. Cost _____ Est. Hours _____

MBO Evaluation Form FY 2020-2021

C3

Date: March 9, 2020

Project Title: Sedgwick Park basketball court evaluation

Submitted By: Chris Finn

Location: Sedgwick Park

Department: Recreation Facilities Parks **X** Administration

Description: Evaluate what the next step should be with the basketball court at Sedgwick Park. This will be looked at in conjunction with the Sedgwick Park masterplan. The court options will be: 1. Removal, 2. Redo surface and standards, 3. Relocate to another area within the park, 4. Remove and redo new configuration and sizing.

Classification: A B C **X** D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

- | | | |
|---|-----|--|
| 0 | 1) | Legal Requirement: **If required by law, objective moves to top priority** |
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| 0 | 9) | Usage: To what degree will this increase use of the Park District? |
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| 3 | 11) | Public Opinion: To what degree will this enhance the public perception of the Park District? |
| 0 | 12) | Community: To what extent does this fill a need in the community? |
| 3 | 13) | Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan? |

13 Total Points

Est. Cost \$

Est. Hours 10-20

MBO Evaluation Form FY 2020-2021

C4

Date: 2/18/2020

Project Title: Preschool/EC Buildout Investigation

Submitted By: Diana Faught & Kevin Miller

Location: Gilbert Park

Department: Recreation X Facilities X Parks _____ Administration _____

Description: Investigate the feasibility, layout and logistics of building out south storage area of the Recreation Center for Preschool/Early Childhood program rooms and washrooms. Investigation will also include logistics and feasibility for keeping 1/3 of the space storage

Classification: A _____ B _____ C X D _____

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

- 0 1) Legal Requirement: **If required by law, objective moves to top priority**
- 0 2) Safety: **If item presents a safety hazard, score as a 5 and move to the top of the priority list** Otherwise, to what degree will this improve safety?
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- 0 12) Community: To what extent does this fill a need in the community?
- 5 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

12 Total Points

Est. Cost \$0

Est. Hours 30

MBO Evaluation Form FY 2020-2021

C5

Date: 2/24/2020 Project Title: Walldog Investigation

Submitted By: Jenny Bechtold Location: Recreation Center

Department: Recreation Facilities X Parks Administration

Description: Walldogs are a group of highly skilled painters and mural artist who paint beautiful murals on buildings. I would like to investigate getting a mural painted by a walldog on the outside of the Recreation Center. The walldog mural would help define and brand the building as the Park District of La Grange.

Classification: A B C X D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

0 0 1) Legal Requirement: **If required by law, objective moves to top priority**

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12 **Total Points** **Est. Cost** \$0 **Est. Hours** 10-20

MBO Evaluation Form FY 2020-2021

C6

Date: 4/17/2020 Project Title: Virtual Programming-Fitness Investigation

Submitted By: Jenny Bechtold & Kevin Miller Location: Fitness and Recreation Center

Department: Recreation Facilities X Parks Administration

Description: Investigate different virtual platforms to offer a virtual option to our community, for fitness and recreation programming. This platform will create an additional revenue stream and offer options for participants outside of our community or people who cannot make it to the live programming.

Classification: A B C X D

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

- 0 1) Legal Requirement: ****If required by law, objective moves to top priority****
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- 0 12) Community: To what extent does this fill a need in the community?
- 0 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

 11 **Total Points** **Est. Cost** \$0 **Est. Hours** 60

MBO Evaluation Form FY 2020-2021

C7

Date: 4/18/2020 Project Title: E-Sports & E-Gaming Investigation

Submitted By: Kevin Location: Recreation Center

Department: Recreation X Facilities _____ Parks _____ Administration _____

Description: Research the viability and logistics for implementing an E-Sports and E-Gaming program series with both hosted in-house tournaments/programs and utilizing online platforms.

Classification: A _____ B _____ C X D _____

A: Capital Projects (Costs over \$2,000)

B: Operational Costs (Costs under \$2,000)

C: Projects that require time but no money

D: Operational Budgetary Costs (Costs over \$2,000)

Scoring Range between 0 and 5 points. Greatest need is 5 points.

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- 0 13) Strategic Plan: To what extent does this help us achieve our 10-year Strategic Plan?

10 **Total Points** **Est. Cost** \$0 **Est. Hours** 50-60