

AGENDA  
REGULAR PARK DISTRICT BOARD MEETING  
COMMUNITY PARK DISTRICT of La GRANGE PARK  
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS  
July 11, 2022 - 6:30 PM

1. Call to Order & Roll Call
2. Pledge of Allegiance
3. Park District Mission: The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.
4. Open Forum
5. Approval of the July 11, 2022 Agenda
6. Approval of Board Meeting Minutes
  - a. May 9, 2022 Regular Meeting Minutes
  - b. May 9, 2022 Executive Meeting Minutes
  - c. June 13, 2022 Regular Meeting Minutes
7. Communications/Proclamations/Presentations
  - a. Comprehensive Master Plan Draft Presentation - JSD
8. Staff Recognition
  - a. Amanda Seidel, Marketing and Operations Manager
9. Staff Reports
  - a. Executive Report
  - b. Marketing and Operations Report
  - c. Recreation Report
  - d. Parks Report
  - e. Financial Consultant
10. Approve Monthly Disbursements
11. Committee Reports
  - a. Sustainability
    - i. Arbor Advocates Update
  - b. Long Range Planning
    - i. Comprehensive Master Plan Update
12. Unfinished Business
  - a. Employee Health Insurance Waiver Incentive and Personnel Policy 4.2
13. New Business

14. Adjourn to Executive Session

In Accordance with the Open Meetings Act under Section 2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

15. Reconvene Open Session

16. Potential Action on Items Discussed in Executive Session

17. Next Regular Meeting: Monday, August 8, 2022, 6:30pm

18. Adjournment

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Community Park District Board of Commissioners should contact Jessica Cannaday, Executive Director at 708-354-4580.

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4. Open Forum
5. Approval of the July 11, 2022 Agenda
6. Approval of Board Meeting Minutes
  - a. May 9, 2022 Regular Meeting Minutes (ask for a motion and a second)
  - b. May 9, 2022 Executive Meeting Minutes (ask for a motion and a second)
  - c. June 13, 2022 Regular Meeting Minutes (ask for a motion and a second)
7. Communications/Proclamations/Presentations (Welcome JSD for the Master Plan Presentation)
  - a. Comprehensive Master Plan Draft Presentation - JSD
8. Staff Recognition (Ask Jessica to introduce Amanda)
  - a. Amanda Seidel, Marketing and Operations Manager
9. Staff Reports
  - a. Executive Report
  - b. Marketing and Operations Report
  - c. Recreation Report
  - d. Parks Report
  - e. Financial Consultant
10. Approve Monthly Disbursements

Ask for a motion and a second to approve the monthly disbursements in the amount of \$118,680.88. Roll Call Vote.
11. Committee Reports
  - a. Sustainability
    - i. Arbor Advocates Update
  - b. Long Range Planning
    - i. Comprehensive Master Plan Update
12. Unfinished Business

- a. Employee Health Insurance Waiver Incentive and Personnel Policy 4.2  
(Ask for a motion and a second to approve changes to Personnel Policy 4.2 approving the new Employee Health Insurance Waiver Incentive.)

13. New Business

14. Adjourn to Executive Session ask for a motion and a second, roll call vote  
In Accordance with the Open Meetings Act under Section 2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

15. Reconvene Open Session ask for a motion and a second, roll call vote

16. Potential Action on Items Discussed in Executive Session

17. Next Regular Meeting: Monday, August 8, 2022, 6:30pm

18. Adjournment ask for a motion and a second

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Community Park District Board of Commissioners should contact Jessica Cannaday, Executive Director at 708-354-4580.

MINUTES  
REGULAR PARK DISTRICT BOARD MEETING  
COMMUNITY PARK DISTRICT of La GRANGE PARK  
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS  
MAY 9, 2022 – 6:30 PM (**Immediately Following the Public Hearing**)

**1. PUBLIC HEARING- FOR THE COMBINED ANNUAL BUDGET AND APPROPRIATIONS ORDINANCE 001-22 FOR FISCAL YEAR MAY 1, 2022-APRIL 30,2023**

(Notice of the Public Hearing was published in Suburban Life – March 31, 2022)

- a. President Stastny call the public meeting to order in the Multi-Purpose Room of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:30pm. Other Commissioners Present were Alex Zuck, Peggy Ronovsky, and Tim Ogden. Commissioner Corte was absent.

Also present were Executive Director Jessica Cannaday, Financial Consultant Phil Mesi, and RFS Manager Zak Kerby. Laura Raimondi was present to record the minutes.

- b. President Stastny asked if there was any public comment regarding the Proposed Budget and Appropriations Ordinance for Fiscal Year May 1, 2022-April 2023. There was none.
- c. Commissioner Ronovsky made a motion to close the public hearing, seconded by Commissioner Ogden. The motion passed unanimously.

**2. CALL TO ORDER & ROLL CALL**

President Stastny called the meeting to order at 6:31 p.m. Other Commissioners present were Alex Zuck, Peggy Ronovsky, and Tim Ogden. Commissioner Corte was absent.

Also present were Executive Director Jessica Cannaday, Financial Coordinator Phil Mesi and RFS Manager Zak Kerby. Laura Raimondi was present to record the minutes.

**3. PLEDGE OF ALLEGIANCE**

**4. PARK DISTRICT MISSION**

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

**5. OPEN FORUM**

John Remedi, Eagle Scout, was present and proposed a tree identification project to install tree identification plaques in Memorial Park.

**6. APPROVAL OF THE MAY 9, 2022 AGENDA**

Commissioner Ronovsky made a motion to approve the May 9, 2022 regular meeting agenda. Seconded by Commissioner Zuck. Motion passed unanimously by voice vote.

**7. APPROVAL OF BOARD MEETING MINUTES**

- a. Commissioner Zuck made a motion to approve the April 11, 2022 Regular Meeting Minutes, seconded by Commissioner Ronovsky. Motion passed unanimously by voice vote.
- b. Commissioner Ogden made a motion to approve the April 11, 2022 Executive Meeting Minutes as submitted, seconded by Commissioner Zuck. Motion passed unanimously by voice vote.
- c. Commissioner Ogden made a motion to approve the April 20, 2022 Special Meeting Minutes, seconded by Commissioner Zuck. Motion passed unanimously by voice vote.
- d. Commissioner Zuck made a motion to approve the April 20, 2022 Executive Meeting Minutes. Seconded by Commissioner Ogden. Motion passed unanimously by voice vote.

#### 8. COMMUNICATIONS/PROCLAMATIONS/PRESENTATIONS

- a. Executive Director Cannaday presented the letter from the Village of La Grange Park denying the park district's request for a share in surplus dividends from insurance premiums. Letter from the Village of La Grange Park- Communication regarding a replaced water meter at 845 Barnsdale prompted an inquiry from Commissioner Ronovsky on how to keep track of the value of water usage.

#### 9. STAFF RECOGNITION

Executive Director Cannaday introduced the district's new Executive Administrative/HR Assistant, Laura Raimondi.

#### 10. STAFF REPORTS

Executive Director Cannaday added to the Executive Report that policy reviews for grievance reporting and termination were not added to the agenda as there had been no board feedback to date. Commissioner Ronovsky stated she would provide feedback to President Stastny.

- a. There were no questions regarding the Recreation Report.
- b. There were no questions regarding the Parks Report.
- c. Financial Consultant Phil Mesi stated that he would work with staff to make the correct revenues received in advance adjustments.

#### 11. APPROVE MONTHLY DISBURSEMENTS

Commissioner Ogden made a motion to approve the monthly disbursements in the amount of \$105,548.12, noting that \$10,415.62 will be attributed to the next fiscal year. Seconded by Commissioner Ronovsky. The motion passed unanimously by roll call vote.

#### 12. COMMITTEE REPORTS

- a. Commissioner Zuck provided an update on the Arbor Advocates group and sustainability efforts.
- b. President Stastny mentioned upcoming meetings for the Comprehensive Master Plan.

#### 13. UNFINISHED BUSINESS

- a. Commissioner Ronovsky motioned to approve Ordinance 001-22 COMBINED BUDGET AND APPROPRIATION ORDINANCE OF THE COMMUNITY PARK DISTRICT OF LA GRANGE PARK, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2022 AND ENDING APRIL 30, 2023. The motion was seconded by Commissioner Zuck. Motion passed unanimously by roll call vote.

#### 14. NEW BUSINESS

##### a. Annual Meeting

##### i. Election of Park District Board Officers.

1. Commissioner Ronovsky nominated Commissioner Stastny as President, seconded by Commissioner Zuck.
2. President Stastny nominated Commissioner Corte for Vice President, seconded by Commissioner Ronovsky.
3. President Stastny nominated Commissioner Zuck for Secretary, seconded by Commissioner Ronovsky.
4. Commissioner Ronovsky nominated Commissioner Ogden for Treasurer, seconded by Commissioner Zuck.

b. The board agreed to move forward with the Eagle Scout Tree Identification Project.

c. Commissioner Ronovsky motioned to approve Intergovernmental Agreement Between the Village of La Grange Park and the Community Park District of La Grange Park for Health and Life insurance benefits. Seconded by Commissioner Zuck. Motion passed unanimously by roll call vote.

d. The board instructed Executive Director Cannaday to move forward with the Employee Health Insurance Waiver Incentive program.

#### 15. ADJOURN TO EXECUTIVE SESSION

At 7:45pm, commissioner Ronovsky motioned to adjourn to executive session in accordance with the Open Meetings Act under Section 2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. Seconded by Commissioner Zuck. The motion passed by roll call vote.

#### 16. RECONVENE OPEN SESSION

At 8:07pm, Commissioner Ogden motioned to arise from Executive Session, seconded by Commissioner Zuck. Other Commissioners present were President Stastny and Commissioner Ronovsky. Absent was Commissioner Corte. Also present was Executive Director Cannaday.

#### 17. POTENTIAL ACTION ITEMS DISCUSSED IN EXECUTIVE SESSION

Commissioner Ronovsky made a motion to approve an amount not to exceed \$5,000 in funding to be distributed as merit pay at the discretion of the executive director. The motion was seconded by Commissioner Zuck and passed unanimously by roll call vote.

#### 18. NEXT REGULAR MEETING: Monday June 13, 2022, 6:30 pm

19. ADJOURNMENT: At 8:10pm, commissioner Ogden made a motion to adjourn, seconded by Commissioner Zuck. The motion passed unanimously by voice vote.

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Secretary

Approved, July 11, 2022

AGENDA  
REGULAR PARK DISTRICT BOARD MEETING  
COMMUNITY PARK DISTRICT of La GRANGE PARK  
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS  
June 13, 2022 - 6:30 PM

1. Call to Order & Roll Call

President Stastny called the meeting to order in the Multi-Purpose Room of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:45 p.m. due to a weather delay. Other Commissioners present were Bob Corte and Tim Ogden. Also present were Executive Director Jessica Cannaday, Financial Coordinator Phil Mesi, Recreation/ Facilities Director Zak Kerby and Marketing and Operations Manager Amanda Seidel. Laura Raimondi was present to record the minutes. Absent from the meeting were commissioners Peggy Ronovsky and Alex Zuck.

2. Pledge of Allegiance

3. Park District Mission: The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. Open Forum  
None.

5. Approval of the June 13, 2022 Agenda  
Commissioner Ogden made a motion to approve the June 13, 2022 Agenda, seconded by Commissioner Corte. The motion passed unanimously by voice vote.

6. Approval of Board Meeting Minutes
- a. May 9, 2022 Regular Meeting Minutes – Commissioner Corte abstained. Approval was tabled.
  - b. May 9, 2022 Executive Meeting Minutes - Commissioner Corte abstained. Approval was tabled.

7. Communications/Proclamations/Presentations
- a. Comprehensive Master Plan Draft Presentation – JSD began their presentation.

8. Adjournment  
At 6:58pm the meeting was suspended due to the weather. At 7:17pm, Commissioner Corte made a motion to adjourn, seconded by Commissioner Ogden. The motion passed unanimously by voice vote. No other business was conducted.

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Secretary

Approved, July 11, 2022



**DATE:** July 8, 2022

**TO:** Lucy Stastny, President, Community Park District Board of Commissioners

**FROM:** Jessica Cannaday, Executive Director

**RE: June Board Report**

**Executive Office Report**

June was an eventful month, with the storm on June 13 (board meeting night), our audit, and summer camp getting up to full swing. We also finally have all our tax-exempt PINS correctly entered into the Cook County database, has been an ongoing process for the district since well before 2016.

National Conference is September 19-23, 2022 in Pheonix, Arizona.

**Follow up from the June Board Meeting**

We have essentially rolled over all the items for discussion to the July meeting with our last meeting so abruptly cut off by the weather.

**Statutory Bid Limit**

- Senate Bill 3050/Public Act 102-0999 passed, raising the bid limit from \$25,000-\$30,000. As our purchasing policy states that we must operate within the “statutory limit,” no revisions are needed to the policy. We will update our internal communications to reflect the new information.

**Tree Inventory Grant**

We are working on the closing out report for the grant reimbursement.

**Audit**

Lauterbach is finalizing our audit report to present in August.

**Police Reports**

La Grange Park Police reported a hit and run (no additional information provided) at Robinhood Park, and there was a reported accident that damaged the fence at Memorial Park. We are working on restitution for the repairs.

**Coming Up August/September**

Staff is working on the Fall Brochure and preparing for preschool. Watch for more information on August’s National Night Out.

**Office/Revenue Report**

The park district recorded \$39,488 in revenue in June. 20% of this is attributed to Afternoon Antics. We also had \$1,600 in sponsorship revenue in June.

We are currently \$8,400 over last summer’s total recreation program revenue.





For the  
**Record**  
JULY 2022 **NEWSLETTER**



**MISSION**

Enrich people's lives  
through recreation



**VISION**

Discover Abilities  
Achieve Potential  
Realize Dreams



**CORE VALUES**

Fun • Friendship  
Caring • Trust  
Accountability



## SEASPAR SPOTLIGHT: BRYAL PETERSON



Meet Bryal Peterson, a kind-hearted SEASPAR participant from Clarendon Hills. We focus this month's Spotlight on Bryal for the aura of positive energy she brings to all things. Her compassion is hard to overlook, and her role at SEASPAR transcends beyond participation. She personifies what it means to have an active role in the community, supporting causes that help those less fortunate - or anyone in need of help.

Bryal's compassionate personality is always on. Her kind smile and soft voice compliment her ability to inject thoughtfulness into most situations. Conversations with Bryal usually consist of an attentive gaze and thoughtful feedback worthy of an hourly rate.

But don't let her soft voice fool you - Bryal is dynamite on stage. As a SEASPAR Actors Guild member, she is all too familiar with the spotlight and knows how to capture an audience. Whether acting in a lead or support

role or performing at an end-of-season music lessons recital, Bryal delivers. Her on-stage career is definitely one to watch.

Bryal's compassion has good reach. When off-stage, Bryal brings her passion to the forefront of community engagement. Her role as an active member of SEASPAR's Aktion Club provides Bryal with plenty of opportunities to lend a helping hand, whether by volunteering at local events or helping the less fortunate.

We thank Bryal for bringing all that she does to SEASPAR. Her positivity is a welcome treat in all situations. Her talent never fails to evoke smiles, and her compassion is an example to us all. Bryal makes SEASPAR a better place, and we count ourselves lucky to be part of her life.



## FALL IN LOVE... AGAIN: FALL PROGRAM SEASON

Registration for SEASPAR's fall 2022 program season begins on July 18! The fall season, which runs from September 19 through December 11, will rekindle relationships with the season by introducing programs designed to make this autumn one to remember.

The fall season promises to enrich lives with well-rounded programs. Where will the season take us? Perhaps to special places like Galena's Chestnut Mountain, or to growing friendships at a Friday night club, or to a future as an equestrian. No matter what you choose, the fall program lineup will rekindle the love of the season.

Online and in-person registration for fall programming will open on Monday, July 18, and close on Friday, August 12, at 4:30 pm.

## YOUR GUIDE TO FALL FUN

Copies of SEASPAR's fall 2022 program guide are currently in production and will begin delivery in early July. Digital copies of the guide will be available online starting July 18 at SEASPAR.org.

## JOIN THE MAILING LIST

SEASPAR seasonal program guides, when printed, are distributed throughout member entity facilities, schools, and key locations throughout the twelve communities SEASPAR serves. The latest copies of our program guides are available at the SEASPAR office or may be downloaded at SEASPAR.org. Printed copies are mailed to subscribers. Individuals may join our seasonal program guide mailing list by subscribing below!

20  
22

FALL 2022



## THE RETURN OF THE SUMMER KICKOFF



On the afternoon of June 12, SEASPAR families, friends, and staff took over Ty Warner Park in Westmont for three hours of nonstop fun! The Summer Kickoff returned after a three-year hiatus with nearly 200 people in attendance, anxious to see old friends and meet new ones. Partygoers enjoyed lunch fresh off the grill, plus activities such as face painting, a photo booth, and visiting with Rainbow Therapy Dogs. And, of course, a DJ kept the party hopping with lots of music and dancing, with an instructor joining the last hour of dancing to get everyone's heart pumping.

SEASPAR thanks all who celebrated the arrival of summer with us, with special gratitude to SEASPAR Board member Bob Fleck for cooking up the food, as well as the staff of the Westmont Park District for making sure the park was perfect for us. It was a delight to get back to this great event, and we're already looking forward to next year!





## A GOLDEN SUMMER (GAMES)

The Special Olympics Illinois Summer Games is always a whirlwind weekend full of excitement and exhaustion, and this year's event was no different! From June 17-19, eleven SEASPAR athletes in Athletics, Bocce, Powerlifting, and Swimming returned to the field, bench, and pool for the first State competition in their sports since 2019.

But the time off from competition didn't mean time off from practice, and our athletes proved that they have been working hard by earning a total of 16 medals, including 11 gold! Let's hear it for our incredible athletes:

- Rebecca Cavanagh of Clarendon Hills competed in Swimming and earned a gold medal in the 50M Backstroke and a bronze medal in 50M Freestyle.
- Michael Drabik of Woodridge competed in Athletics and earned a silver medal in the Pentathlon, an event which spans two days and includes the High Jump, Running Long Jump, 800M Run, 100M Run, and Shotput.



- Kathy Esposito of Lisle competed in Athletics and earned gold medals in both Shotput and the 100M Run.
- Ron Kamper of Indian Head Park was SEASPAR's only competitor in Bocce and earned gold in the Singles event.
- Ryan McGuire of La Grange competed in Athletics and earned a gold medal in the 800M Run and a silver medal in the 3000M Run.
- Aidan Metzl of Woodridge represented SEASPAR's Developmental Swim Team and earned gold in the 50M Freestyle and a 5th place ribbon in the 50M Backstroke.
- Conor Mulcahy of La Grange Park competed in Swimming and earned a silver medal in the 50M Freestyle and a 5th place ribbon in the 50M Backstroke.
- Randy Naberhaus of Woodridge competed in Athletics and used his walker to earn gold in the 50M Assisted Race. Randy is SEASPAR's most senior athlete at the age of 64.
- William Porch of Westmont competed in Swimming and earned a gold medal in the 50M Backstroke and a 5th place ribbon in the 50M Freestyle.
- Allen Rosete of Darien was SEASPAR's only competitor in Powerlifting and earned gold medals in both the Deadlift and Powerlifting Combination, which includes Deadlift and Bench Press. He also earned silver in Bench Press.
- Samantha Wagner of Woodridge competed in Athletics and earned a gold medal in the 200M Run and a 5th place ribbon in the Running Long Jump.

Join us in congratulating these awesome athletes and their committed coaches!

SEASPAR's devoted staff help make these Olympic dreams come true. Is there a sport that you love and would like to share with others? Join Team SEASPAR as a Special Olympics coach! Apply online at [SEASPAR.org](https://SEASPAR.org).





## OUT AND ABOUT

SEASPAR, a member of your community! The primary purpose of SEASPAR's outreach program is to promote general awareness, share current happenings, and develop a relationships within the communities SEASPAR serves.

Recent outreach events:

**Rotary Club Grovefest:** SEASPAR's outreach team joined the Grovefest festivities in Downers Grove on June 24. Information and giveaways were provided to eventgoers.

**Touch a Truck at Oakwood Elementary School:** Louise, SEASPAR's passenger lift van and staff made a special appearance at Oakwood Elementary School's Touch a Truck event in Lemont on June 28. Kid-friendly giveaways were distributed to the schoolchildren in attendance.

Look out for SEASPAR's outreach team at the following community events this month:

**July 3:** Lemont Park District Independence Day Extravaganza - [Learn More](#)

**July 20:** Westmont Park District's Concert Series - [Learn More](#)

Are you hosting a special event within your community? Consider increasing guest engagement with SEASPAR's outreach team. SEASPAR's outreach team's goal is to spread awareness of its services to the public. Setup can include a booth, information, activities, and giveaways. Contact William Cazares at [wcazares@seaspar.org](mailto:wcazares@seaspar.org) to learn more.



## COMING SOON

JULY 2

### PARTY IN THE USA PICNIC

Special Event - Gilbert Park, Downers Grove

JULY 9

### ICE CREAM AND SPLASH PAD

Special Event - Lisle Recreation Center

JULY 16

### DANCE IN THE PARK

Special Event - Ty Warner Park, Westmont

JULY 23

### JUSTIN BEIBER VIRTUAL CONCERT

Virtual Special Event

JULY 29

### LUAU DANCE PARTY

Special Event - Westmont Community Center



### DON'T MISS ANOTHER MOMENT!

Follow **SEASPAR** on your favorite social media app for more news, photos, videos, and the latest stories about your favorite activities.

### SEASPAR

**4500 Belmont Road**  
**Downers Grove, IL 60515**  
630.960.7600 • Phone  
630.960.7601 • Fax  
711 • TRS

**DATE:** July 11, 2022

**TO:** Jessica Cannaday, Executive Director

**FROM:** Amanda Seidel, Marketing and Operations Manager

**RE: June – Marketing and Operations**

#### **Community Relations**

- Attended the Monthly Chamber Meeting at Level Up with guest speaker “The Power of Social Media”

#### **Financials**

- Starting to learn Sage and working on Vendor List- recoding and ensuring we all updated forms
- Continue invoicing for sponsors and community partners
- Looked at eligibility requirements for Grant opportunities in Arts and Programming
  - Began research on local private foundations for funding opportunities

#### **Marketing/Communications**

- Worked on verbiage, programing, layout, pictures, logos for the Fall 2022 Brochure
- Uploaded Fall 2022 on 7/4/22 to DropBox for Amanda Francesa to begin design phase
- Website is being updated thanks to the assistance of Sue Zander
- Update electronic sign for programming and community partnership

#### **Operations**

- Working with Cook County for updating our Records Disposal Application, also working internally to inventory archival records
- Worked with staff to discuss streamlining and improving customer service
- Began researching documents listed in the Master plan such as a Marketing Plan and Recreation Plan
- Began looking at current Policies and Procedures and creating a list of needed updates

#### **Special Events**

- Attended Kidslist Playdate, it was a beautiful day at Memorial Park with a great turnout.
- Attended an Oak Brook Park District Bark and Brew Event, Elk Grove Art Fest, and Brookfield Art Fest for future planning ideas in the arena of arts and animals.
- Attended June Picnic in the Park with Library Staff.
- Met with Library Programming staff for future program planning.
- Met with a few local businesses to discuss sponsorship opportunities.
- Met with Police to discuss utilization of Memorial Park for National Night Out.
- Attended the 5/20 Picnic in the Park with Library staff
- Planning Meetings for Fall Special Events including; scarecrow contest, Santa, Spooky Shuffle, Spooky Storytime, and Trunk or Treat.
- Began preliminary discussions on future Special Event research to utilize in future planning, spoke to community stakeholders regarding past Community Fests and Events

#### **Upcoming Special Events**

**Wacky Wednesday- July 13<sup>th</sup>, 11am at Memorial Park Pavilion**

**Music Under the Stars- Wednesdays 7-8:30pm at Memorial Park**

**Picnic in the Park- July 29<sup>th</sup>, 10am at Memorial Park**

**National Night Out Fest- July 30<sup>th</sup>, 12pm-9pm at Memorial Park**

**DATE:** July 8, 2022

**TO:** Jessica Cannaday, Executive Director

**FROM:** Zak Kerby, Interim Superintendent of Recreation

**RE: July Board Report – Recreation**

#### **Facilities**

- BRC had minimal items of note on the monthly inspection
- Replaced burnt out ballast along the front of the building for proper lighting
- Began talks with Johnson Control about upgrading our Alarm system panel from 3G, to 4G communications. The 3G service is set to go offline by the end of 2023
- Monthly Pest Inspection came for clean up again
- Memorial Park Court lighting has all been replaced with lights still under warranty. The new lighting is very visible and makes a clear upgrade for us
- Camp tent was destroyed in the June 13<sup>th</sup> storm and has had a claim submitted through our insurance for a new tent
- Livebarn has finished being installed at the Hanesworth fields and the cameras are in full operation. Interested folks can purchase a subscription to watch their kids play on the field remotely
- Baseball fields at Hanesworth Park are being renewed with a fresh topcoat of baseball sand and have had the warning tracks leveled and cleared of all vegetation

#### **Recreation**

- Afternoon Antics and Summer Camp have been going well, supporting roughly 90 summer campers a week, plus 90-100 kids at each Afternoon Antics location
- Sports camps are starting up and have seen good numbers thus far
- Working with Park Jr High to create space for both the adult pickleball league as well as the volleyball league to continue through the winter
- I have met with both La Grange and Western Springs to exchange co-op offerings
- Fall brochure has had initial submissions turned in and graphic design has begun on the brochure

#### **Safety**

- We have had a seasonal increase in the amount of injury reports, directly related to camp and afternoon antics, but all fairly minor instances. Staff are continuously being trained on prevention and assessment of injuries when they take place
- Online training modules for staff are starting to go out to cover basic job functions such as mower training, heat exposure, office ergonomics, and MSDS sheets

**DATE:** July 8, 2022

**TO:** Jessica Cannaday, Executive Director

**FROM:** Zachary Hughes, Parks 1 Horticulturist

**RE: June Board Report – Parks and Grounds**

**Work Completed:**

- Heavy storm damage this month. Time spent cleaning, pruning, and felling trees.
- Prepared amphitheater area for concerts weekly.
- Planted and watered flowers in Yena Park.
- Planted flowers in Stone Monroe Park.
- Planted new plants in Memorial Park planters.
- Watered our new trees and kept tree bags full as needed.
- Mowed turf areas regularly.
- Weeded garden beds and pulled weeds in areas needed.
- Removed remaining arborvitae bushes at Yena Park.
- Began cutting the edges of our turf, this has not been done in over 50 years and will greatly improve the visual aesthetics of the parks.
- Don continues to improve the conditions of our baseball fields.
- Work has finally begun on our Hanesworth fields.
- New hire, Ryan started with us. We are working to get him up to speed on what we do. Don is teaching him baseball field maintenance practices as well.
- We hosted basketball events in Memorial Park. The last event was attended by around 500 people. For these events we move bleachers and provide extra garbage cans on site.
- Cleaned the tennis/pickleball courts at Memorial Park.
- Spent time weed whacking all parks.
- Worked on cleaning up Veteran's Memorial.
- Pulled weeds from Veteran's Memorial.
- Constantly fighting graffiti removal.
- New base pegs set for Robinhood Park's south field.
- Installed new signage at Stone Monroe Park.
- Replaced garbage can in Stone Monroe Park that was melted by fireworks.
- Drew up plans to begin constructing wall behind Hanesworth park sign.
- Fixed broken fence run at Robinhood Park.
- Fixed broken fence runs and post at Memorial.
- Fily completed maintenance work on our bunker rake and Ford trucks.
- Hung new signage for Music Under the Stars.
- Don and Fily tilled the baseball fields at Forest Road.
- Installed new story boards at Memorial. These were installed on the same semi-temporary bases as last winter. We have ordered aluminum permanent bases.
- Fily installed new transformer for lights on Memorial Park sign.
- Fily installed new light bulbs and new light ballast on 1501 Rec Center building.
- Repaired the double doors behind Memorial amphitheater.
- Repaired a long-standing leaking valve sending water to the splash pad at Memorial Park.

- Spread dirt around sewer drain covers at Memorial.
- Cleaned up gravel load spilled by contractors into our rain garden at Memorial Park.
- Put down dirt and fertilized our rain garden at Memorial Park.

**To be completed:**

- Fix broken basketball hoops at Yena Park.
- Continue/finish Hanesworth Park sign wall construction.
- Fell or carve dead tree trunk at Memorial Park? Dead tree at Memorial Park, right outside Panera Bread. This tree is just a trunk at this point (was wind damaged). Needs to be dropped, but residents have suggested having it carved into totem pole/conversation piece. Input from board members?
- Begin proper maintenance on Hanesworth fields and teach Little League proper maintenance for these fields. The improper maintenance from Little League is what got the fields in such bad shape to begin with.
- Work on removing/pruning some of our dead/damaged trees

Community Pk District LaGrange Pk  
Income Statement  
For the Two Months Ending June 30, 2022

	Current Month Actual	Year to Date Actual	Budget	%	Prev % Budget
Revenues					
01-401 Corporate Fund Taxes	\$ 2,632.56	\$ 3,947.88	\$ 560,000.00	0.70	0.00
01-402 Replacement Taxes	0.00	12,542.19	53,000.00	23.66	0.00
01-410 Grants	0.00	0.00	8,265.00	0.00	0.00
01-412 Donations and Sponsorsh	0.00	0.00	2,500.00	0.00	0.00
01-420 Interest Earned	630.75	1,112.83	500.00	222.57	0.00
01-430 Other Income	0.00	0.00	7,000.00	0.00	0.00
02-401 Recreation Fund Taxes	554.49	831.53	111,000.00	0.75	0.00
02-405 Programs Fees	27,196.50	230,660.00	634,340.00	36.36	0.00
02-412 Donations and Sponsorsh	1,550.00	3,188.88	20,850.00	15.29	0.00
02-420 Interest Earned	0.00	0.00	1,500.00	0.00	0.00
02-430 Other Income	0.00	1,354.44	500.00	270.89	0.00
03-401 Property Taxes-IMRF	203.83	305.67	30,900.00	0.99	0.00
03-420 Interest Earned	40.63	72.34	50.00	144.68	0.00
04-401 Property Taxes FICA	198.65	297.90	51,500.00	0.58	0.00
04-420 Interest Earned-FICA	28.82	52.72	100.00	52.72	0.00
05-401 Property Taxes Auditing	44.91	67.35	10,500.00	0.64	0.00
05-420 Interest Earned	6.93	12.10	5.00	242.00	0.00
06-401 Property Taxes-PDRMA	169.28	253.86	33,990.00	0.75	0.00
06-420 Interest Earned	24.82	43.66	50.00	87.32	0.00
06-430 Other Income	0.00	0.00	1,500.00	0.00	0.00
08-401 Property Taxes-SEASPA	498.07	746.92	169,950.00	0.44	0.00
08-420 Interest Earned	111.18	194.84	20.00	974.20	0.00
09-401 Property Taxes-Bond& In	1,456.19	2,183.75	1,200,000.00	0.18	0.00
09-420 Interest Earned	72.66	153.34	100.00	153.34	0.00
10-403 Interest Earned-Fund#10	0.00	909.03	0.00	0.00	0.00
10-410 Grants	0.00	0.00	400,000.00	0.00	0.00
10-412 Donations and Sponsorsh	0.00	0.00	500.00	0.00	0.00
10-420 Interest Earned	1,214.84	1,214.84	0.00	0.00	0.00
10-450 Transfer In	0.00	0.00	1,200,000.00	0.00	0.00
11-412 Donations and Sponsorsh	0.00	0.00	500.00	0.00	0.00
11-420 Interest Earned	7.54	13.18	1.00	1,318.0	0.00
Total Revenues	<u>36,642.65</u>	<u>260,159.25</u>	<u>4,499,121.00</u>	5.78	0.00
Expenses					
01-501 Full Time Wages	12,025.11	24,868.10	201,621.50	12.33	0.00
01-502 Part Time Wages	2,870.63	3,916.88	24,000.00	16.32	0.00
01-503 Overtime Wages	123.60	123.60	1,500.00	8.24	0.00
01-505 IMRF Wages	4,348.34	8,812.52	44,800.00	19.67	0.00
01-512 Health/Life Insurance	7,537.91	11,565.38	83,600.00	13.83	0.00
01-513 Employee Reimbursemen	270.76	571.52	4,690.00	12.19	0.00
01-514 Professional Developmen	17.48	17.48	8,548.50	0.20	0.00
01-515 Uniforms	0.00	0.00	3,000.00	0.00	0.00
01-516 Incentives/Awards/Recog	245.38	245.38	3,000.00	8.18	0.00
01-517 EAP	0.00	0.00	405.00	0.00	0.00
01-601 Legal Publications	0.00	0.00	1,000.00	0.00	0.00
01-602 Postage	0.00	0.00	1,600.00	0.00	0.00

Community Pk District LaGrange Pk  
Income Statement  
For the Two Months Ending June 30, 2022

	Current Month	Year to Date		%	Prev %
	Actual	Actual	Budget		Budget
01-611 Natural Gas	180.26	180.26	3,500.00	5.15	0.00
01-612 Electric	1,100.21	1,100.21	16,850.00	6.53	0.00
01-613 Water	346.80	346.80	35,000.00	0.99	0.00
01-614 Internet	349.79	349.79	4,250.00	8.23	0.00
01-620 Association Dues	558.00	558.00	7,225.00	7.72	0.00
01-621 Park Board Expense	275.00	275.00	2,000.00	13.75	0.00
01-630 Office/Building/Prog Sup	532.25	532.25	10,300.00	5.17	0.00
01-631 Landscaping Supplies	90.21	90.21	20,000.00	0.45	0.00
01-632 Fuel	250.00	250.00	10,000.00	2.50	0.00
01-640 Repair Parts	211.85	211.85	8,175.00	2.59	0.00
01-701 Public Relations and Mar	812.00	812.00	2,500.00	32.48	0.00
01-702 Computer Services	624.72	1,689.44	22,000.00	7.68	0.00
01-703 Security Services	690.31	690.31	2,800.00	24.65	0.00
01-704 Legal Services	0.00	0.00	14,600.00	0.00	0.00
01-705 Financial Services	0.00	0.00	12,100.00	0.00	0.00
01-707 Landscaping Services	0.00	0.00	20,000.00	0.00	0.00
01-708 Printing and Design Servi	0.00	0.00	1,000.00	0.00	0.00
01-709 Other Professional Servic	1,519.54	1,723.54	33,125.00	5.20	0.00
01-711 Refuse Disposal	353.74	353.74	2,200.00	16.08	0.00
01-712 Portable Toilets	0.00	0.00	1,575.00	0.00	0.00
01-715 Bank Fees	0.00	0.00	800.00	0.00	0.00
01-719 Subscriptions	0.00	0.00	1,500.00	0.00	0.00
01-901 Contingency	0.00	0.00	27,500.00	0.00	0.00
02-501 Full Time Wages	10,213.53	18,726.88	176,901.28	10.59	0.00
02-502 Part Time Wages	10,321.49	20,790.60	146,275.00	14.21	0.00
02-504 Interns Wages	0.00	0.00	1,100.00	0.00	0.00
02-505 IMRF Wages	4,053.84	13,071.38	138,000.00	9.47	0.00
02-512 Health/Life Insurance	1,370.86	4,703.94	66,200.00	7.11	0.00
02-513 Employee Reimbursemen	40.00	80.00	1,350.00	5.93	0.00
02-514 Professional Developmen	0.00	0.00	5,000.00	0.00	0.00
02-611 Natural Gas	181.49	181.49	4,400.00	4.12	0.00
02-612 Electric	1,022.06	1,022.06	14,850.00	6.88	0.00
02-613 Water	0.00	0.00	2,000.00	0.00	0.00
02-630 Office/Building/Prog Sup	5,160.29	5,306.27	85,850.00	6.18	0.00
02-631 Landscaping Supplies	349.00	349.00	0.00	0.00	0.00
02-640 Repair Parts	0.00	0.00	4,000.00	0.00	0.00
02-641 Rentals	298.00	298.00	3,000.00	9.93	0.00
02-701 Public Relations and Mar	0.00	0.00	4,000.00	0.00	0.00
02-703 Security Services	0.00	1,750.92	7,500.00	23.35	0.00
02-708 Printing and Design Servi	0.00	0.00	13,000.00	0.00	0.00
02-709 Other Professional Servic	2,350.59	9,700.59	44,700.00	21.70	0.00
02-710 Program Service Contract	2,791.00	2,791.00	33,989.00	8.21	0.00
02-711 Refuse Disposal	873.55	873.55	4,600.00	18.99	0.00
02-714 Credit Card Fees	1,323.75	3,040.84	12,000.00	25.34	0.00
02-716 Co-Op Fees	0.00	0.00	10,000.00	0.00	0.00
02-723 Bank Fees	74.10	143.00	0.00	0.00	0.00
02-901 Contingency	0.00	0.00	18,600.00	0.00	0.00
03-510 IMRF Employer Contribu	1,987.95	4,062.13	40,500.00	10.03	0.00
04-511 FICA - Employer Contrib	3,464.60	7,091.04	57,000.00	12.44	0.00

Community Pk District LaGrange Pk  
Income Statement  
For the Two Months Ending June 30, 2022

	Current Month	Year to Date		%	Prev %
	Actual	Actual	Budget		Budget
05-705 Financial Services	0.00	0.00	9,200.00	0.00	0.00
06-514 Professional Developmen	0.00	0.00	800.00	0.00	0.00
06-630 Safety Supplies	163.68	163.68	3,000.00	5.46	0.00
06-703 Security Services	4,888.19	4,888.19	11,750.00	41.60	0.00
06-709 Other Professional Servic	1,291.25	1,291.25	1,500.00	86.08	0.00
06-717 PDRMA Premium	0.00	0.00	26,500.00	0.00	0.00
08-501 Full Time Wages	720.80	1,431.40	9,500.00	15.07	0.00
08-630 Office/Building/Prog Sup	0.00	0.00	75,000.00	0.00	0.00
08-710 Program Service Contract	143.10	143.10	7,600.00	1.88	0.00
08-712 Portable Toilets	0.00	0.00	5,900.00	0.00	0.00
08-718 SEASPAR Contribution	29,672.50	29,672.50	61,000.00	48.64	0.00
08-950 Transfer Out	0.00	0.00	65,000.00	0.00	0.00
09-801 Bond Principal	0.00	40,456.67	225,000.00	17.98	0.00
09-802 Bond Interest	0.00	2,338.25	57,246.21	4.08	0.00
09-803 Paying Agent Fee	0.00	0.00	1,000.00	0.00	0.00
09-950 Transfer Out	0.00	0.00	1,200,000.00	0.00	0.00
10-706 Architectural/Engineering	0.00	0.00	120,000.00	0.00	0.00
10-709 Other Professional Servic	14,175.00	14,175.00	0.00	0.00	0.00
10-811 Land Improvements	0.00	0.00	1,070,000.00	0.00	0.00
10-815 Vehicles	0.00	0.00	50,000.00	0.00	0.00
11-630 Program Supplies	0.00	0.00	1,500.00	0.00	0.00
	<u>132,264.51</u>	<u>247,826.99</u>	<u>4,533,076.49</u>	5.47	0.00
Total Expenses	<u>132,264.51</u>	<u>247,826.99</u>	<u>4,533,076.49</u>	5.47	0.00
Net Income	\$ <u>(95,621.86)</u>	\$ <u>12,332.26</u>	\$ <u>(33,955.49)</u>	(36.32)	0.00

Community Pk District LaGrange Pk  
Income Statement  
For the Two Months Ending June 30, 2022  
CORPORATE FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Prev YTD	Prev % Budget
<b>Revenues</b>						
Corporate Fund Taxes	\$ 2,632.56	\$ 3,947.88	\$ 560,000.00	0.70	\$ 9,156.05	0.00
Replacement Taxes	0.00	12,542.19	53,000.00	23.66	6,544.54	0.00
Grants	0.00	0.00	8,265.00	0.00	0.00	0.00
Donations and Sponsor	0.00	0.00	2,500.00	0.00	27.94	0.00
Interest Earned	630.75	1,112.83	500.00	222.57	25.07	0.00
Other Income	0.00	0.00	7,000.00	0.00	0.00	0.00
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Total Revenues	3,263.31	17,602.90	631,265.00	2.79	15,753.60	0.00
<b>Expenses</b>						
Full Time Wages	12,025.11	24,868.10	201,621.50	12.33	30,085.13	0.00
Part Time Wages	2,870.63	3,916.88	24,000.00	16.32	6,137.09	0.00
Overtime Wages	123.60	123.60	1,500.00	8.24	0.00	0.00
IMRF Wages	4,348.34	8,812.52	44,800.00	19.67	1,232.20	0.00
Health/Life Insurance	7,537.91	11,565.38	83,600.00	13.83	0.00	0.00
Employee Reimbursem	270.76	571.52	4,690.00	12.19	0.00	0.00
Professional Developm	17.48	17.48	8,548.50	0.20	85.00	0.00
Uniforms	0.00	0.00	3,000.00	0.00	0.00	0.00
Incentives/Awards/Rec	245.38	245.38	3,000.00	8.18	127.48	0.00
EAP	0.00	0.00	405.00	0.00	405.00	0.00
Legal Publications	0.00	0.00	1,000.00	0.00	65.82	0.00
Postage	0.00	0.00	1,600.00	0.00	7.70	0.00
Telephones	0.00	0.00	0.00	0.00	280.00	0.00
Natural Gas	180.26	180.26	3,500.00	5.15	209.43	0.00
Electric	1,100.21	1,100.21	16,850.00	6.53	1,350.59	0.00
Water	346.80	346.80	35,000.00	0.99	823.65	0.00
Internet	349.79	349.79	4,250.00	8.23	306.79	0.00
Association Dues	558.00	558.00	7,225.00	7.72	357.00	0.00
Park Board Expense	275.00	275.00	2,000.00	13.75	339.39	0.00
Office/Building/Prog S	532.25	532.25	10,300.00	5.17	601.84	0.00
Landscaping Supplies	90.21	90.21	20,000.00	0.45	326.12	0.00
Fuel	250.00	250.00	10,000.00	2.50	320.49	0.00
Repair Parts	211.85	211.85	8,175.00	2.59	64.57	0.00
Public Relations and M	812.00	812.00	2,500.00	32.48	0.00	0.00
Computer Services	624.72	1,689.44	22,000.00	7.68	1,188.00	0.00
Security Services	690.31	690.31	2,800.00	24.65	504.75	0.00
Legal Services	0.00	0.00	14,600.00	0.00	530.00	0.00
Financial Services	0.00	0.00	12,100.00	0.00	975.00	0.00
Landscaping Services	0.00	0.00	20,000.00	0.00	1,818.45	0.00
Printing and Design Ser	0.00	0.00	1,000.00	0.00	0.00	0.00
Other Professional Serv	1,519.54	1,723.54	33,125.00	5.20	6,518.27	0.00
Refuse Disposal	353.74	353.74	2,200.00	16.08	171.41	0.00
Portable Toilets	0.00	0.00	1,575.00	0.00	300.00	0.00
Bank Fees	0.00	0.00	800.00	0.00	0.00	0.00
Subscriptions	0.00	0.00	1,500.00	0.00	29.98	0.00
Contingency	0.00	0.00	27,500.00	0.00	0.00	0.00
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Total Expenses	35,333.89	59,284.26	636,765.00	9.31	55,161.15 <sup>28</sup>	0.00

Community Pk District LaGrange Pk  
Income Statement  
For the Two Months Ending June 30, 2022  
CORPORATE FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Prev YTD	Prev % Budget
Net Income	\$ <u>(32,070.58)</u>	\$ <u>(41,681.36)</u>	\$ <u>(5,500.00)</u>	757.84	\$ <u>(39,407.55)</u>	0.00

Community Pk District LaGrange Pk  
Income Statement  
For the Two Months Ending June 30, 2022  
**RECREATION FUND**

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
<b>Revenues</b>						
Recreation Fund Taxes	\$ 554.49	\$ 831.53	\$ 111,000.00	0.75	\$ 1,651.84	0.00
Programs Fees	27,196.50	230,660.00	634,340.00	36.36	194,175.20	0.00
Donations and Sponsor	1,550.00	3,188.88	20,850.00	15.29	4,700.00	0.00
Interest Earned	0.00	0.00	1,500.00	0.00	2.76	0.00
Other Income	0.00	1,354.44	500.00	270.89	0.00	0.00
	<u>29,300.99</u>	<u>236,034.85</u>	<u>768,190.00</u>		<u>200,529.80</u>	
Total Revenues	29,300.99	236,034.85	768,190.00	30.73	200,529.80	0.00
<b>Expenses</b>						
Full Time Wages	10,213.53	18,726.88	176,901.28	10.59	24,938.11	0.00
Part Time Wages	10,321.49	20,790.60	146,275.00	14.21	11,896.82	0.00
Interns Wages	0.00	0.00	1,100.00	0.00	354.75	0.00
IMRF Wages	4,053.84	13,071.38	138,000.00	9.47	7,348.38	0.00
Health/Life Insurance	1,370.86	4,703.94	66,200.00	7.11	0.00	0.00
Employee Reimbursem	40.00	80.00	1,350.00	5.93	0.00	0.00
Professional Developm	0.00	0.00	5,000.00	0.00	0.00	0.00
Telephones	0.00	0.00	0.00	0.00	180.00	0.00
Natural Gas	181.49	181.49	4,400.00	4.12	363.32	0.00
Electric	1,022.06	1,022.06	14,850.00	6.88	993.56	0.00
Water	0.00	0.00	2,000.00	0.00	216.75	0.00
Office/Building/Prog S	5,160.29	5,306.27	85,850.00	6.18	1,847.63	0.00
Landscaping Supplies	349.00	349.00	0.00	0.00	0.00	0.00
Repair Parts	0.00	0.00	4,000.00	0.00	0.00	0.00
Rentals	298.00	298.00	3,000.00	9.93	249.00	0.00
Public Relations and M	0.00	0.00	4,000.00	0.00	0.00	0.00
Security Services	0.00	1,750.92	7,500.00	23.35	0.00	0.00
Printing and Design Ser	0.00	0.00	13,000.00	0.00	0.00	0.00
Other Professional Serv	2,350.59	9,700.59	44,700.00	21.70	2,253.50	0.00
Program Service Contr	2,791.00	2,791.00	33,989.00	8.21	6,350.00	0.00
Refuse Disposal	873.55	873.55	4,600.00	18.99	384.68	0.00
Credit Card Fees	1,323.75	3,040.84	12,000.00	25.34	0.00	0.00
Co-Op Fees	0.00	0.00	10,000.00	0.00	0.00	0.00
Credit Card Fees	0.00	0.00	0.00	0.00	2,944.47	0.00
Bank Fees	74.10	143.00	0.00	0.00	100.05	0.00
Contingency	0.00	0.00	18,600.00	0.00	0.00	0.00
	<u>40,423.55</u>	<u>82,829.52</u>	<u>797,315.28</u>		<u>60,421.02</u>	
Total Expenses	40,423.55	82,829.52	797,315.28	10.39	60,421.02	0.00
Net Income	\$ <u>(11,122.56)</u>	\$ <u>153,205.33</u>	\$ <u>(29,125.28)</u>	(526.02)	\$ <u>140,108.78</u>	0.00

Community Pk District LaGrange Pk  
Income Statement  
For the Two Months Ending June 30, 2022  
ILLINOIS MUNICIPAL RETIREMENT FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes-IM	\$ 203.83	\$ 305.67	\$ 30,900.00	0.99	\$ 729.50	0.00
Interest Earned	<u>40.63</u>	<u>72.34</u>	<u>50.00</u>	144.68	<u>1.71</u>	0.00
Total Revenues	<u>244.46</u>	<u>378.01</u>	<u>30,950.00</u>	1.22	<u>731.21</u>	0.00
Expenses						
IMRF Employer C	1,987.95	4,062.13	40,500.00	10.03	0.00	0.00
IMRF Contributio	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	0.00	<u>5,447.26</u>	0.00
Total Expenses	<u>1,987.95</u>	<u>4,062.13</u>	<u>40,500.00</u>	10.03	<u>5,447.26</u>	0.00
Net Income	<u>\$ (1,743.49)</u>	<u>\$ (3,684.12)</u>	<u>\$ (9,550.00)</u>	38.58	<u>\$ (4,716.05)</u>	0.00

Community Pk District LaGrange Pk  
Income Statement  
For the Two Months Ending June 30, 2022  
SOCIAL SECURITY FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes FI	\$ 198.65	\$ 297.90	\$ 51,500.00	0.58	\$ 911.42	0.00
Interest Earned-FI	28.82	52.72	100.00	52.72	12.56	0.00
	<u>227.47</u>	<u>350.62</u>	<u>51,600.00</u>		<u>923.98</u>	
Total Revenues	<u>227.47</u>	<u>350.62</u>	<u>51,600.00</u>	0.68	<u>923.98</u>	0.00
Expenses						
FICA - Employer	3,464.60	7,091.04	57,000.00	12.44	0.00	0.00
Repair Parts	0.00	0.00	0.00	0.00	6,442.95	0.00
	<u>3,464.60</u>	<u>7,091.04</u>	<u>57,000.00</u>	12.44	<u>6,442.95</u>	0.00
Total Expenses	<u>3,464.60</u>	<u>7,091.04</u>	<u>57,000.00</u>	12.44	<u>6,442.95</u>	0.00
Net Income	\$ <u>(3,237.13)</u>	\$ <u>(6,740.42)</u>	\$ <u>(5,400.00)</u>	124.82	\$ <u>(5,518.97)</u>	0.00

Community Pk District LaGrange Pk  
Income Statement  
For the Two Months Ending June 30, 2022  
AUDITING FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes Auditin	\$ 44.91	\$ 67.35	\$ 10,500.00	0.64	\$ 141.90	0.00
Interest Earned	6.93	12.10	5.00	242.00	0.24	0.00
	<u>51.84</u>	<u>79.45</u>	<u>10,505.00</u>	0.76	<u>142.14</u>	0.00
Total Revenues	<u>51.84</u>	<u>79.45</u>	<u>10,505.00</u>	0.76	<u>142.14</u>	0.00
Expenses						
Financial Services	0.00	0.00	9,200.00	0.00	0.00	0.00
	<u>0.00</u>	<u>0.00</u>	<u>9,200.00</u>	0.00	<u>0.00</u>	0.00
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>9,200.00</u>	0.00	<u>0.00</u>	0.00
Net Income	\$ <u>51.84</u>	\$ <u>79.45</u>	\$ <u>1,305.00</u>	6.09	\$ <u>142.14</u>	0.00

Community Pk District LaGrange Pk  
Income Statement  
For the Two Months Ending June 30, 2022  
LIABILITY INSURANCE FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes-PD	\$ 169.28	\$ 253.86	\$ 33,990.00	0.75	\$ 607.61	0.00
Interest Earned	24.82	43.66	50.00	87.32	0.84	0.00
Other Income	0.00	0.00	1,500.00	0.00	0.00	0.00
	<u>194.10</u>	<u>297.52</u>	<u>35,540.00</u>	0.84	<u>608.45</u>	0.00
Total Revenues	<u>194.10</u>	<u>297.52</u>	<u>35,540.00</u>	0.84	<u>608.45</u>	0.00
Expenses						
Professional Devel	0.00	0.00	800.00	0.00	0.00	0.00
Safety Supplies	163.68	163.68	3,000.00	5.46	0.00	0.00
Security Services	4,888.19	4,888.19	11,750.00	41.60	0.00	0.00
Other Professional	1,291.25	1,291.25	1,500.00	86.08	0.00	0.00
PDRMA Premium	0.00	0.00	26,500.00	0.00	0.00	0.00
	<u>6,343.12</u>	<u>6,343.12</u>	<u>43,550.00</u>	14.57	<u>0.00</u>	0.00
Total Expenses	<u>6,343.12</u>	<u>6,343.12</u>	<u>43,550.00</u>	14.57	<u>0.00</u>	0.00
Net Income	\$ <u>(6,149.02)</u>	\$ <u>(6,045.60)</u>	\$ <u>(8,010.00)</u>	75.48	\$ <u>608.45</u>	0.00

Community Pk District LaGrange Pk  
Income Statement  
For the Two Months Ending June 30, 2022  
**SPECIAL RECREATION FUND**

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
<b>Revenues</b>						
Property Taxes-SE	\$ 498.07	\$ 746.92	\$ 169,950.00	0.44	\$ 1,768.27	0.00
Interest Earned	111.18	194.84	20.00	974.20	7.53	0.00
	<u>609.25</u>	<u>941.76</u>	<u>169,970.00</u>	0.55	<u>1,775.80</u>	0.00
Total Revenues	<u>609.25</u>	<u>941.76</u>	<u>169,970.00</u>	0.55	<u>1,775.80</u>	0.00
<b>Expenses</b>						
Full Time Wages	720.80	1,431.40	9,500.00	15.07	1,307.68	0.00
Office/Building/Pr	0.00	0.00	75,000.00	0.00	0.00	0.00
Program Service C	143.10	143.10	7,600.00	1.88	0.00	0.00
Portable Toilets	0.00	0.00	5,900.00	0.00	655.00	0.00
SEASPAR Contrib	29,672.50	29,672.50	61,000.00	48.64	0.00	0.00
Transfer Out	0.00	0.00	65,000.00	0.00	0.00	0.00
	<u>30,536.40</u>	<u>31,247.00</u>	<u>224,000.00</u>	13.95	<u>1,962.68</u>	0.00
Total Expenses	<u>30,536.40</u>	<u>31,247.00</u>	<u>224,000.00</u>	13.95	<u>1,962.68</u>	0.00
Net Income	\$ <u>(29,927.15)</u>	\$ <u>(30,305.24)</u>	\$ <u>(54,030.00)</u>	56.09	\$ <u>(186.88)</u>	0.00

**DATE:** June 10, 2022

**TO:** Lucy Stastny, President, Community Park District Board of Commissioners

**FROM:** Jessica Cannaday, Executive Director

**RE: Agenda Item 12a – Employee Health Insurance Waiver**

**Recommendation**

A motion and a second to approve revised Personnel Policy 4.2 Insurance, authorizing the Executive Director to implement an Employee Health Insurance Waiver Incentive. Roll Call Vote:

**Background**

Our legal counsel has reviewed the attached policy and documentation on the following pages. Upon further discussion with other professionals in the field, it was recommended to increase the incentive to 25% of the annual premium.

The incentive program and related payment amounts are subject to change by the Executive Director and/or Park District Board depending upon cost savings to the park district.

Community Pk District LaGrange Pk  
Income Statement  
For the Two Months Ending June 30, 2022  
BONDS & INTEREST FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentag	Previous YTD	Prev % Budget
Revenues						
Property Taxes-Bond& Interest Earned	\$ 1,456.19 72.66	\$ 2,183.75 153.34	\$ 1,200,000.00 100.00	0.18 153.34	\$ 3,225.45 3.93	0.00 0.00
Total Revenues	<u>1,528.85</u>	<u>2,337.09</u>	<u>1,200,100.00</u>	0.19	<u>3,229.38</u>	0.00
Expenses						
Bond Principal	0.00	40,456.67	225,000.00	17.98	25,100.00	0.00
Bond Interest	0.00	2,338.25	57,246.21	4.08	3,296.21	0.00
Paying Agent Fee	0.00	0.00	1,000.00	0.00	0.00	0.00
Transfer Out	0.00	0.00	1,200,000.00	0.00	0.00	0.00
Total Expenses	<u>0.00</u>	<u>42,794.92</u>	<u>1,483,246.21</u>	2.89	<u>28,396.21</u>	0.00
Net Income	\$ <u>1,528.85</u>	\$ <u>(40,457.83)</u>	\$ <u>(283,146.21)</u>	14.29	\$ <u>(25,166.83)</u>	0.00

Income Statement  
For the Two Months Ending June 30, 2022  
CAPITAL PROJECT FUND #10  
Community Pk District LaGrange Pk

	Current Month Actual	Year to Date Actual	Budget
Revenues			
Interest Earned-Fund#10	\$ 0.00	\$ 909.03	\$ 0.00
Grants	0.00	0.00	400,000.00
Donations and Sponsorships	0.00	0.00	500.00
Interest Earned	1,214.84	1,214.84	0.00
Transfer In	0.00	0.00	1,200,000.00
	<hr/>	<hr/>	<hr/>
Total Revenues	1,214.84	2,123.87	1,600,500.00
	<hr/>	<hr/>	<hr/>
Expenses			
Architectrual/Engineering	0.00	0.00	120,000.00
Other Professional Services	14,175.00	14,175.00	0.00
Land Improvements	0.00	0.00	1,070,000.00
Vehicles	0.00	0.00	50,000.00
	<hr/>	<hr/>	<hr/>
Total Expenses	14,175.00	14,175.00	1,240,000.00
	<hr/>	<hr/>	<hr/>
Net Income	\$ (12,960.16)	\$ (12,051.13)	\$ 360,500.00
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Income Statement  
For the Two Months Ending June 30, 2022  
CAPITAL PROJECT FUND #10  
Community Pk District LaGrange Pk

YTD Percentage		Previous YTD	Prev % Budget
0.00	\$	0.00	0.00
0.00		0.00	0.00
0.00		100.00	0.00
0.00		12.23	0.00
0.00		0.00	0.00
<hr/>			
0.13		112.23	0.00
<hr/>			
0.00		0.00	0.00
0.00		0.00	0.00
0.00		0.00	0.00
0.00		0.00	0.00
<hr/>			
1.14		0.00	0.00
<hr/>			
(3.34)	\$	112.23	0.00
<hr/> <hr/>			

Community Pk District LaGrange Pk  
Income Statement  
For the Two Months Ending June 30, 2022  
MEMORIAL FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
VMF Donations	\$ 0.00	\$ 0.00	\$ 0.00	0.00	\$ 260.00	0.00
Donations and Spo	0.00	0.00	500.00	0.00	0.00	0.00
Interest Earned	<u>7.54</u>	<u>13.18</u>	<u>1.00</u>	1,318.00	<u>0.43</u>	0.00
Total Revenues	<u>7.54</u>	<u>13.18</u>	<u>501.00</u>	2.63	<u>260.43</u>	0.00
Expenses						
Program Supplies	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	0.00	<u>0.00</u>	0.00
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	0.00	<u>0.00</u>	0.00
Net Income	\$ <u><u>7.54</u></u>	\$ <u><u>13.18</u></u>	\$ <u><u>(999.00)</u></u>	(1.32)	\$ <u><u>260.43</u></u>	0.00

## Community Pk District LaGrange Pk

## Purchase Journal

For the Period From Jun 1, 2022 to Jun 30, 2022

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
6/30/22	01-612 Electric Cash Basis	0000 JUNE 22	MEMORIAL ELECTRIC COM-ED	288.76	288.76
6/30/22	01-611 Natural Gas Cash Basis	00006 JUNE 22	MAINT. BUILDING GAS NICOR	70.14	70.14
6/30/22	02-710 Program Service Contracts Cash Basis	001	ASA SOFTBALL DUES AMERICAN SOFTBALL ASSOC	250.00	250.00
6/30/22	01-631 Landscaping Supplies Cash Basis	0166661-IN	LANDSCAPING MATERIALS TAMELING INDUSTRIES	922.75	922.75
6/30/22	01-707 Landscaping Services Cash Basis	026030004	LAWN SERVICE REC. BUILDING TRUGREEN-CHEMLAWN	470.27	470.27
6/30/22	01-709 Other Professional Services Cash Basis	12312027	MONTHLY ACCOUNTING FEE - MAY 2022 EPMAN ENTERPRISES, INC	1,025.00	1,025.00
6/30/22	01-709 Other Professional Services Cash Basis	14279	MEMORIAL PARK LIGHTS MULTIPURPOSE COURTS LYONS ELECTRIC COMPANY	3,028.00	3,028.00
6/30/22	01-702 Computer Services Cash Basis	14898	IT SUPPORT NOVENTECH, INC.	1,983.75	1,983.75
6/30/22	01-707 Landscaping Services Cash Basis	159190918 JUNE 22	LAWN SERVICE MEMORIAL TRUGREEN-CHEMLAWN	470.27	470.27
6/30/22	01-707 Landscaping Services Cash Basis	159199665 JUNE 22	LAWN SERVICE BEACH OAK TRUGREEN-CHEMLAWN	116.39	116.39
6/30/22	01-707 Landscaping Services Cash Basis	159210755 JUNE 22	LAWN SERVICE STONE MONROE TRUGREEN-CHEMLAWN	122.08	122.08
6/30/22	01-707 Landscaping Services Cash Basis	159260001 JUNE 22	LAWN SERVICE ROBINHOOD TRUGREEN-CHEMLAWN	232.86	232.86
6/30/22	01-707 Landscaping Services Cash Basis	159260003 JUNE 22	LAWN SERVICE YENA TRUGREEN-CHEMLAWN	465.15	465.15
6/30/22	01-707 Landscaping Services Cash Basis	159260005 JUNE 22	LAWN SERVICE MAIN. BLDG TRUGREEN-CHEMLAWN	32.35	32.35
6/30/22	02-630	19195	SUMMER CAMP T SHIRTS	1,632.30	

## Community Pk District LaGrange Pk

## Purchase Journal

For the Period From Jun 1, 2022 to Jun 30, 2022

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Office/Building/Prog Supplies Cash Basis		NEXT GENERATION		1,632.30
6/30/22	02-710 Program Service Contracts Cash Basis	20989	AQUARIUM MAINT.	50.00	
			CRYSTAL CLEAN AQUARIUM MAINT.		50.00
6/30/22	01-632 Fuel Cash Basis	22-0000304	FUEL USAGE JAN-APR 2022	994.69	
			VILLAGE OF LAGRANGE PARK		994.69
6/30/22	02-709 Other Professional Services Cash Basis	22-0000306 JUNE 22	POLICE DETAIL	450.00	
			VILLAGE OF LAGRANGE PARK		450.00
6/30/22	01-612 Electric Cash Basis	3000 JUNE 22	SIGN ELECTRIC	19.19	
			COM-ED		19.19
6/30/22	01-612 Electric Cash Basis	3011 JUNE 22	BEACH/OAK ELECTRIC	18.86	
			COM-ED		18.86
6/30/22	01-709 Other Professional Services Cash Basis	304537475	HP MAINT.	204.00	
			HEWLETT-PACKARD FINA		204.00
6/30/22	01-611 Natural Gas Cash Basis	34637 JUNE 22	REC. CENTER GAS	57.91	
			NICOR		57.91
6/30/22	02-612 Electric Cash Basis	5008 JUNE 22	REC. CENTER ELECTRIC	733.46	
			COM-ED		733.46
6/30/22	02-710 Program Service Contracts Cash Basis	6/29/22	FLAG FOOTBALL CAMP	380.40	
			KIDS FIRST		380.40
6/30/22	01-612 Electric Cash Basis	6006 JUNE 22	YENA ELECTRIC	25.98	
			COM-ED		25.98
6/30/22	01-612 Electric Cash Basis	7005 JUNE 22	HANESWORTH ELECTRIC	711.45	
			COM-ED		711.45
6/30/22	01-612 Electric Cash Basis	7017 JUNE 22	WOOD LAWN PAVILLION	23.40	
			COM-ED		23.40
6/30/22	01-611 Natural Gas Cash Basis	87748 JUNE 22	MEMORIAL GAS	52.65	
			NICOR		52.65
6/30/22	01-612 Electric	9007 JUNE 22	MAINT. BUILDING	55.81	42

## Community Pk District LaGrange Pk

## Purchase Journal

For the Period From Jun 1, 2022 to Jun 30, 2022

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Cash Basis		COM-ED		55.81
6/30/22	02-405 Programs Fees Cash Basis	984	TWO PARTICIPANTS FOR CAMP NEW TRADITIONS RIDING ACD.	460.00	460.00
6/30/22	01-631 Landscaping Supplies	ACE JUNE 22	MOUNTING TAPE	54.55	
	01-631 Landscaping Supplies		CLEANER	26.97	
	01-631 Landscaping Supplies		LIGHT BULBS	44.09	
	01-631 Landscaping Supplies		KEYS/RINGS	20.93	
	01-631 Landscaping Supplies		CLEANER		
	01-631 Landscaping Supplies		TOOLS	55.87	
	01-631 Landscaping Supplies		BATTERIES	16.99	
	01-631 Landscaping Supplies		MATERIALS	21.28	
	02-630 Office/Building/Prog Supplies		CAMP SUPPLIES	70.40	
	02-630 Office/Building/Prog Supplies		LANDSCAPING	26.08	
	02-630 Office/Building/Prog Supplies		LANDSCAPING	99.76	
	02-630 Office/Building/Prog Supplies		KEYS	23.24	
	02-630 Office/Building/Prog Supplies		LANDSCAPING	11.69	
	Cash Basis		LAGRANGE PARK ACE HARDWARE		471.85
6/30/22	02-630 Office/Building/Prog Supplies Cash Basis	AS JUNE 22	INOS TACOS	24.57	
			VISA		24.57
6/30/22	06-717 PDRMA Premium Cash Basis	FH22082 JUNE 22	PDRMA CONTRIBUTIONS	11,931.00	
			PDRMA		11,931.00
6/30/22	01-632 Fuel	FS JUNE 22	GAS	174.99	
	01-632 Fuel		GAS	68.24	
	01-632 Fuel		GAS	74.07	
	01-632 Fuel		GAS	130.00	
	01-632 Fuel		GAS	200.00	
	01-632 Fuel		GAS	77.03	
	01-631 Landscaping Supplies		BATHROOM SUPPLIES	88.81	
	01-631 Landscaping Supplies		LIGHTBULBS	23.97	
	Cash Basis		VISA		837.11
6/30/22	02-630 Office/Building/Prog Supplies	JC JUNE 22	TRIBUTE SIGNS STORY BOARDS	580.00	
	02-711 Refuse Disposal		REPUBLIC SERVICES	505.06	
	01-621		ZOOM SUBS.	14.99	

## Community Pk District LaGrange Pk

## Purchase Journal

For the Period From Jun 1, 2022 to Jun 30, 2022

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Park Board Expense				
	01-701		ZIP RECRUITER	192.00	
	Public Relations and Marketin				
	01-614		COMCAST-INTERNET	149.00	
	Internet				
	01-614		COMCAST-INTERNET	189.00	
	Internet				
	01-514		NRPA NATIONAL CONF. FEE	615.00	
	Professional Development				
	01-514		NRPA-HOTEL DEP.	257.79	
	Professional Development				
	01-711		REPUBLIC SERVICES 845	180.39	
	Refuse Disposal				
	01-514		SOUTHWEST CONF. AIRFARE	492.95	
	Professional Development				
	01-614		HELLO FAX	9.99	
	Internet				
	01-701		NRPA JOB POSTING	99.50	
	Public Relations and Marketin				
	02-630		AMAZON	54.09	
	Office/Building/Prog Supplies				
	02-630		AMAZON	106.87	
	Office/Building/Prog Supplies				
	02-630		AMAZON	90.81	
	Office/Building/Prog Supplies				
	02-630		JEWEL-DRINKS FOR STAFF	10.87	
	Office/Building/Prog Supplies				
	02-630		JEWEL-CAMP SUPPLIES	14.71	
	Office/Building/Prog Supplies				
	02-630		FUN EXPRESS CAMP	1,500.00	
	Office/Building/Prog Supplies				
	02-630		FUN EXPRESS ANTICS	507.97	
	Office/Building/Prog Supplies				
	02-630		AMAZON-CAMP SUPPLIES	25.32	
	Office/Building/Prog Supplies				
	02-630		AMAZON-CAMP SUPPLIES	137.36	
	Office/Building/Prog Supplies				
	02-630		AMAZON-CAMP SUPPLIES	32.37	
	Office/Building/Prog Supplies				
	02-630		AMAZON-CAMP SUPPLIES	107.00	
	Office/Building/Prog Supplies				
	02-630		AMAZON-CAMP SUPPLIES	9.98	
	Office/Building/Prog Supplies				
	02-630		AMAZON-CAMP SUPPLIES	39.94	
	Office/Building/Prog Supplies				
	02-630		DOLLAR TREE CAMP	58.25	
	Office/Building/Prog Supplies		SUPPLIES		
	02-630		AMAZON-CAMP SUPPLIES	33.76	
	Office/Building/Prog Supplies				
	01-701		ZIP RECRUITER-JOB POSTING	160.00	
	Public Relations and Marketin				
	Cash Basis		VISA		6,174.97
6/30/22	01-704	LEGAL MAY 22	MAY LEGAL FEES	506.25	
	Legal Services				
	Cash Basis		ANCEL, GLINK, DIAMOND, BUSH, DICIANNI &		506.25
6/30/22	01-709	LIFT JUNE 22	LIFTMASTER PLUS REMOTE	2,000.00	
	Other Professional Services				
	01-640		LIFTMASTER AND REMOTE	1,000.00	
	Repair Parts				
	01-901		LIFTMASTER AND REMOTE	1,600.00	
	Contingency				
	01-709		SPRINGS FOR BOX TRUCK	525.00	
	Other Professional Services				
	Cash Basis		ABLE GARAGE DOORS, INC.		5,125.00
6/30/22	02-630	LR JUNE 22	SUMMER CAMP SUPPLIES	3.98	

## Community Pk District LaGrange Pk

## Purchase Journal

For the Period From Jun 1, 2022 to Jun 30, 2022

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Office/Building/Prog Supplies 02-630		SUMMER CAMP SUPPLIES	2.55	
	Office/Building/Prog Supplies 02-516		POP FOR SUMMER STAFF	10.00	
	Incentives/Awards/Recognitio 02-630		SUMMER CAMP SUPPLIES	42.01	
	Office/Building/Prog Supplies 02-630		SUMMER CAMP SUPPLIES	45.73	
	Office/Building/Prog Supplies 02-630		SUMMER CAMP SUPPLIES	28.96	
	Office/Building/Prog Supplies 02-516		SUPPLIES FOR CAMP STAFF	86.25	
	Incentives/Awards/Recognitio 01-516		FLOWERS FOR JC	97.87	
	Incentives/Awards/Recognitio Cash Basis		VISA		317.35
6/30/22	02-901 Contingency Cash Basis	PBALL JUNE 22	PICKLEBALL LEAGUE 1ST PLAVE JIMENEZ, BURT	100.00	100.00
6/30/22	02-901 Contingency Cash Basis	PBALL JUNE 22	PICKLEBALL LEAGUE 2ND PLACE MILLER, GAIL	75.00	75.00
6/30/22	02-901 Contingency Cash Basis	PBALL JUNE 22	PICKLEBALL LEAGUE 4TH PLACE CANNISTRA, FRANK	50.00	50.00
6/30/22	02-901 Contingency Cash Basis	PBALL JUNE 22	PICKLEBALL LEAGUE 3RD PLACE STROCK, ZACK	75.00	75.00
6/30/22	02-630 Office/Building/Prog Supplies Cash Basis	PLAY SUPPLIES 22	THEATER REIMBURSEMENTS  CALLAHAN, AMY	97.63	97.63
6/30/22	01-712 Portable Toilets 08-712 Portable Toilets Cash Basis	PS456590	PORTAPOTTY AT PARKS  PORTAPOTTY AT PARKS SEASPAR PIT STOP	315.00 687.00	1,002.00
6/30/22	02-405 Programs Fees Cash Basis	REFUND JUNE 22	PADDLEWHEEL TRIP REFUND  SUSTR, EVELYN	30.00	30.00
6/30/22	02-710 Program Service Contracts Cash Basis	SPANISH 22	SPANISH CLASSES  LANGUAGE IN ACTION, INC	600.00	600.00
6/30/22	02-630 Office/Building/Prog Supplies Cash Basis	SUM.SUPPLIES JUN	SUMMER CAMP SUPPLIES  CANNADAY, JESSICA	199.46	199.46
6/30/22	02-630 Office/Building/Prog Supplies Cash Basis	SUM.SUPPLIES JUN	SUMMER CAMP REIMBURSEMENT KERBY, ZACHARY	26.98	26.98
6/30/22	01-709	TREE REM. JUNE 22	TREE AND STUMP REMOVAL	2,400.00	

## Community Pk District LaGrange Pk

## Purchase Journal

For the Period From Jun 1, 2022 to Jun 30, 2022

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Other Professional Services Cash Basis		AT REC. CENTER AND YENA COUNTY TREE SERVICE		2,400.00
6/30/22	02-710 Program Service Contracts Cash Basis	UMP JUNE 22	SOFTBALL UMPIRES FOR 3 GAMES BEST OFFICIALS	369.00	369.00
6/30/22	01-630 Office/Building/Prog Supplies Cash Basis	VN5304078184	MISSED IPASS TOLLS  IPASS	22.40  22.40	
6/30/22	01-613 Water 01-613 Water 01-613 Water Cash Basis	WATER JUNE 22	MEMORIAL PARK WATER  HANESWORTH WATER  REC. CENTER WATER  VILLAGE OF LAGRANGE PARK	1,242.00  43.35  303.45  1,588.80	
6/30/22	02-405 Programs Fees 02-405 Programs Fees 02-405 Programs Fees Cash Basis	WITHDRAWL JUNE	W/D DINOSAUR DIG  W/D DISCOVERY KIDS  W/D MULTI SPORT;PEE WEE TRACK AND FIELD;LITTLE LYONS SOCCER PERKINS, RACQUEL	23.00  50.00  178.00  251.00	
6/30/22	01-631 Landscaping Supplies 01-631 Landscaping Supplies 01-631 Landscaping Supplies Cash Basis	ZH JUNE 22	TOOLS  LANDSCAPING  TOOLS  VISA	59.49  898.20  97.66  1,055.35	
6/30/22	02-710 Program Service Contracts 01-631 Landscaping Supplies 01-631 Landscaping Supplies 02-516 Incentives/Awards/Recognitio 01-630 Office/Building/Prog Supplies 02-710 Program Service Contracts 02-710 Program Service Contracts 01-640 Repair Parts 01-630 Office/Building/Prog Supplies 01-631 Landscaping Supplies 02-630 Office/Building/Prog Supplies 02-630 Office/Building/Prog Supplies 01-640 Repair Parts 02-630 Office/Building/Prog Supplies 02-630	ZK JUNE 22	LIFE STORAGE  AMAZON-TAMPER  AMAZON-LAWN MOWER TIRES JIMMY JOHNS SUMMER CAMP STAFF TRAINING AMAZON-LAUNDRY BASKET  ROSE PEST CONTROL  MUSIC THEATER INTL.  AMAZON-MARINE PROTECTANT AMAZON-LABEL MAKER  AMAZON-LAWN MOWER BLADES CLEAN IT SUPPLY-CLEANING SUPPLIES CLEAN IT SUPPLY-CLEANING SUPPLIES AMAZON-FLAG POLE ACCESSORIES AMAZON-ANTICS CHALK  TARGET-NEW CAMP CELL	298.00  65.98  126.54  113.87  26.56  68.00  75.00  29.06  17.58  104.50  255.89  155.15  106.75  26.99  21.99	

## Community Pk District LaGrange Pk

## Purchase Journal

For the Period From Jun 1, 2022 to Jun 30, 2022

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	Office/Building/Prog Supplies 01-630		PHONE AMAZON-SOAP FOR	40.59	
	Office/Building/Prog Supplies 02-630		MEMORIAL BATHROOMS AMAZON-COFFEE SUPPLIES	33.97	
	Office/Building/Prog Supplies 01-630		AMAZON-BELT CLIPS FOR	14.99	
	Office/Building/Prog Supplies 06-630		DEWALT TOOLS AMAZON-ICE PACKS	21.97	
	Safety Supplies 02-630		JEWEL-CAMP CELL PHONE	45.22	
	Office/Building/Prog Supplies 01-640		MINUTES AMAZON-BENCH GRINDER	14.98	
	Repair Parts 02-630		POLISHING PAD CLEAN IT SUPPLY BUILDING	699.85	
	Office/Building/Prog Supplies 02-632		SUPPLIES EXXON MOBILE-GAS FOR	29.61	
	Fuel 02-630		FORD FOCUS AMAZON-PITCHING MOUND	23.31	
	Office/Building/Prog Supplies 02-630		FOR SOFTBALL AMAZON-ATHLETIC	43.99	
	Office/Building/Prog Supplies 02-630		MARKING CHALK JEWEL ENRICHMENT	20.74	
	Office/Building/Prog Supplies 02-630		INGREDIENTS AMAZON-SIDEWALK CHALK	22.98	
	Office/Building/Prog Supplies Cash Basis		FOR SUMMER CAMP VISA		2,504.06
				51,182.65	51,182.65

## Community Pk District LaGrange Pk

## Check Register

For the Period From Jun 14, 2022 to Jul 11, 2022

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Accou	Amount
PRTR062422	6/22/22	FIRST NATIONAL BANK OF BROOK.	01-100	19,342.87
FDTD062422	6/24/22	INTERNAL REVENUE SERVICE	01-100	4,668.38
STTD062422	6/24/22	ILLINOIS DEPT OF REV	01-100	1,110.00
3148	6/24/22	FIDUCIARY TRUST CO NEW HAMPSHIRE	01-100	50.00
3149	6/30/22	QUILL CORPORATION	01-100	380.95
INSJULY202	7/1/22	IPBC-HEALTH INS	01-100	9,364.36
PRTR070822	7/6/22	FIRST NATIONAL BANK OF BROOK.	01-100	17,441.97
PRTR070822	7/6/22	FIRST NATIONAL BANK OF BROOK.	01-100	7,717.33
3151	7/8/22	FIDUCIARY TRUST CO NEW HAMPSHIRE	01-100	50.00
FDTD070822	7/8/22	INTERNAL REVENUE SERVICE	01-100	5,921.62
STTD070822	7/8/22	ILLINOIS DEPT OF REV	01-100	1,450.75
3150	7/11/22	ABLE GARAGE DOORS, INC.	01-100	5,125.00
3151	7/11/22	ANCEL, GLINK, DIAMOND, BUSH, DICIAN	01-100	506.25
3152	7/11/22	BEST OFFICIALS	02-100	369.00
3153	7/11/22	CALLAHAN, AMY	02-100	97.63
3154	7/11/22	CANNADAY, JESSICA	02-100	199.46
3155	7/11/22	CANNISTRA, FRANK	02-100	50.00
3156	7/11/22	AMERICAN SOFTBALL ASSOC	02-100	250.00
3157	7/11/22	COM-ED	01-100	1,876.91
3158	7/11/22	COUNTY TREE SERVICE	01-100	2,400.00
3159	7/11/22	CRYSTAL CLEAN AQUARIUM MAINT.	02-100	50.00
3160	7/11/22	EPMAN ENTERPRISES, INC	01-100	1,025.00
3161	7/11/22	HEWLETT-PACKARD FINA	01-100	204.00
3162	7/11/22	IPASS	01-100	22.40
3163	7/11/22	JIMENEZ, BURT	02-100	100.00
3164	7/11/22	KERBY, ZACHARY	02-100	26.98
3165	7/11/22	KIDS FIRST	02-100	380.40
3166	7/11/22	LAGRANGE PARK ACE HARDWARE	01-100	471.85
3167	7/11/22	LANGUAGE IN ACTION, INC	02-100	600.00
3168	7/11/22	LYONS ELECTRIC COMPANY	01-100	3,028.00
3169	7/11/22	MILLER, GAIL	02-100	75.00
3170	7/11/22	NEW TRADITIONS RIDING ACD.	02-100	460.00
3171	7/11/22	NEXT GENERATION	02-100	1,632.30
3172	7/11/22	NICOR	01-100	180.70
3173	7/11/22	NOVENTECH, INC.	01-100	1,983.75
3174	7/11/22	PDRMA	06-100	11,931.00

## Community Pk District LaGrange Pk

## Check Register

For the Period From Jun 14, 2022 to Jul 11, 2022

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Accou	Amount
3175	7/11/22	PERKINS, RACQUEL	02-100	251.00
3176	7/11/22	PIT STOP	08-100	1,002.00
3177	7/11/22	STROCK, ZACK	02-100	75.00
3178	7/11/22	SUSTR, EVELYN	02-100	30.00
3179	7/11/22	TAMELING INDUSTRIES	01-100	922.75
3180	7/11/22	TRUGREEN-CHEMLAWN	01-100	1,909.37
3181	7/11/22	VILLAGE OF LAGRANGE PARK	01-100	994.69
3182	7/11/22	VILLAGE OF LAGRANGE PARK	02-100	450.00
3183	7/11/22	VILLAGE OF LAGRANGE PARK	01-100	1,588.80
3184	7/11/22	VISA	02-100	10,913.41
Total				118,680.88

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## SUSTAINABILITY COMMITTEE

### MEMO

The Sustainability Committee met with Kimberly Nancy du Buclet, Commissioner for Metropolitan Water Reclamation District (MWRD) on May 18th. This was a successful meeting where we were able to discuss future community outreach projects and ways each of our organizations can support one another in achieving our joint vision of greener communities.

The Green Team subset of the sustainability committee continues to meet and discuss further plans for boosting community engagement and future events.

Moving forward, the committee will be updating its Arbor Advocates Facebook page by spotlighting our parks trees to increase community knowledge and awareness around each species contribution to our canopies diversity. We will be increasing our outreach to community members, asking for all interested residents to contact the Park District or email ([arboradvocates@communityparkdistrict.org](mailto:arboradvocates@communityparkdistrict.org)) for further information on how to get involved.

**DATE:** June 10, 2022

**TO:** Lucy Stastny, President, Community Park District Board of Commissioners

**FROM:** Jessica Cannaday, Executive Director

**RE: Agenda Item 12a – Employee Health Insurance Waiver**

**Recommendation**

A motion and a second to approve revised Personnel Policy 4.2 Insurance, authorizing the Executive Director to implement an Employee Health Insurance Waiver Incentive. Roll Call Vote:

**Background**

Our legal counsel has reviewed the attached policy and documentation on the following pages. Upon further discussion with other professionals in the field, it was recommended to increase the incentive to 25% of the annual premium.

The incentive program and related payment amounts are subject to change by the Executive Director and/or Park District Board depending upon cost savings to the park district.



## Explanation of Waiver Incentive

Plan Year July 1- June 30 31, 2023

The District offers an optional program to full-time employees who elect to waive health coverage under the District's group insurance plans if they have proof of coverage elsewhere. Electing this option provides a lump sum payment each plan year that waiver is elected providing the incentive program remains in effect.

Waiver incentives will be paid out on the 8/19/2022 pay date for current employees. For new hires, waiver incentive will be paid out after completing a 90-day waiting period; the incentive amount is accrued from the date of coverage eligibility through the end of the plan year.

Employees are responsible for 100% of the dental insurance premiums, and no incentive is offered for waiving dental coverage.

Health - amounts are calculated annually equivalent to 25% of the yearly single premium and 25% of yearly family of the HMO plan

For 2022, the waiver incentive amounts are as follows:

BCBSIL HMO	Single	\$1,893.45	Family	\$5,568.03
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The incentive program and related payment amounts are subject to change by the Executive Director and/or Park District Board depending upon cost savings to the park district. Additionally, the incentive payment is taxable as income and will be included in your W-2 for the calendar year in which it is received.

For an employee who has waived insurance and now requests enrollment in the District's healthcare insurance prior to open enrollment, due to a qualifying event, the following will be required:

- If a qualified event occurs, please contact Human Resources within 30 days.
- The District's insurance provider forms must be completed and the employee will be responsible for the full premium for the remainder of the plan year.



## Explanation of Waiver Incentive

Plan Year July 1- June 30, 2023

Name \_\_\_\_\_ Department \_\_\_\_\_  
(Please print)

I certify that I have read, understand, and agree to comply with the Waiver Incentive Program provisions as outlined above.

Please select all that are applicable:

HEALTH		Incentive Amount
_____	Waive Single coverage	\$1,893.45
_____	Waive Family coverage	\$5,568.03

(Waives coverage for employee, eligible spouse and all dependent children. If no eligible spouse, waives employee and all dependent children coverage.)

Employee's Signature \_\_\_\_\_ Date \_\_\_\_\_

Human Resources Manager \_\_\_\_\_ Date \_\_\_\_\_

Executive Director \_\_\_\_\_ Date \_\_\_\_\_

For HR and Payroll only -      Effective date: \_\_\_\_\_      90-days: \_\_\_\_\_  
Payroll date: \_\_\_\_\_      Amount: \_\_\_\_\_

### If waiving health insurance:

I further certify that I have health insurance coverage through another health insurance carrier and waive my right to coverage under the Community Park District's group health insurance plan.

Please complete the following for your current health insurance coverage:

Insurance Carrier: \_\_\_\_\_



Policy No.: \_\_\_\_\_  
\_\_\_\_\_

Effective Date: \_

Insurance Carrier Address: \_\_\_\_\_

Verification of coverage: *Attach a copy of your health insurance card or letter verifying coverage.*

Contact Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Name of Insured: \_\_\_\_\_

Employer: \_\_\_\_\_

## 4.2 Insurance Plans

### Introduction

Eligible employees may enroll in certain group insurance plans based on their employment classification by timely completion of the required enrollment forms. The employee's portion of any required premium payment may be made through payroll deduction.

Group plans are subject to the rules and regulations of the insurance providers and the Community Park District. Except where prohibited by law, the Park District reserves the right to change, modify, cancel or discontinue any group insurance plans or change the amount of the required employee premium at any time with or without notice. Employees' insurance under the plan(s) will terminate immediately if the group policies are cancelled or if the employee fails to make any required premium payment.

Newly hired employees do not have to complete their Introductory Period before being eligible to participate in the plan; they are eligible to participate on their 31st day of employment provided that they meet all plan requirements.

### Employee Insurance Plans

The following group insurance plans are limited to full-time employees and their dependents (as defined by the insurance providers).

#### Medical

Group medical and hospitalization insurance is available to all eligible full-time employees and employees who are classified as Full-Time Employees for ACA purposes only. A summary plan description is available from ~~the Human Resource Manager.~~ Human Resources.

#### Life Insurance

The Park District provides all eligible full-time employees with basic life insurance based on the employee's annual base salary. A summary plan description is available from ~~the Human Resource Manager.~~ Human Resources.

#### Supplemental Insurances

The Park District offers supplemental medical and life insurance policies to eligible full-time employees and their dependents. The employee must pay the entire premium. Payment may be made through payroll deduction. Details on these plans are available from ~~the Human Resource Manager.~~ Human Resources.

#### COBRA

The Consolidated Omnibus Budget Reconciliation Act of 1986 (COBRA) provides employees and their covered dependents the option to extend group health insurance coverage in the event the insurance terminates due to separation of employment, reduction of hours, death, divorce or legal separation, disability, or Medicare entitlement. Please contact ~~the Human Resource Manager.~~ Human Resources for detailed information on COBRA

### **Early Retirement under the IMRF Pension Plan**

Full-time employees electing to retire early under the IMRF Pension Plan may purchase at their own cost continuous health insurance coverage under the Park District's existing plan until age 65.

### **Insurance Opt Out Program**

The District offers an optional program to full-time employees who elect to waive health coverage under the District's group insurance plans if they have proof of coverage elsewhere. Electing this option provides a lump sum payment each plan year that waiver is elected providing the incentive program remains in effect.

Waiver incentives will be paid out in July following the Open Enrollment period for current employees. For new hires, waiver incentive will be paid out after completing a 90-day waiting period; the incentive amount is accrued from the date of coverage eligibility through the end of the plan year.

Health - amounts are calculated annually equivalent to 25% of the yearly single premium and 25% of yearly family of the HMO plan

The incentive program and related payment amounts are subject to change by the Executive Director and/or Park District Board depending upon cost savings to the park district. The incentive payment is taxable as income and will be included on your W-2 for the calendar year in which it was received.

For an employee who has waived insurance and now requests enrollment in healthcare insurance through the District prior to open enrollment. The following will be required:

- If a qualified event occurs, please contact Human Resources within 30 days.
- The District's insurance provider forms must be completed and any premium amounts that must be incurred for coverage will be the employee's responsibility.
- The employee may be required to reimburse the pro rata portion of the incentive received for that year.