

Minutes  
Special Meeting of the Board of Commissioners  
Community Park District of La Grange Park  
June 16, 2014

1. CALL TO ORDER & ROLL CALL

President Boyd called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:35 p.m. Other Commissioners present were Jeff Kilrea, Lucy Stastny, Tim Ogden, and Lou Ritten. Also present was Executive Director Roy Cripe.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

President Boyd recited as follows: The Community District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. RECOGNITION OF VISITORS

Resident Matt Sawtell of 1602 Homestead Road was in attendance. He did not wish to address the Board at this time.

5. Executive Director Search

Discussion was held on desired qualifications, appropriate salary range, and other details pertaining to the search for an Executive Director in preparation for the retirement of its current Executive Director. The following was discussed.

- a. President Boyd requested that we use the generic "he" when referring to job applicants.
- b. Job Description: Executive Director Cripe will provide the Board with revisions to his current job description to better represent what the job has become over time.
- c. Master Plan: The Park District needs someone who can execute the master plan process smoothly and, more importantly, have a good vision for the next 3 to 5 years. This qualification was rated high among Commissioners.
- d. Residency: The Executive Director will not be required to live in LaGrange Park.
- e. Quality/Garners Respect: The person hired must be comfortable with leading an older more experienced staff.
- f. Hiring New Staff: The person hired must be someone capable of hiring new staff as several current employees retire.
- g. Understands Budget: The Executive Director must be able to correctly interpret data and be comfortable working with a conservative budget.

- h. Understand Community Demographics: The Executive will be expected to be involved with community organizations and other units of local government.
- i. Integrity/Honesty/Communication: The Executive Director must establish good rapport with not only the board and staff, but the community as well. Good public speaking and excellent listening skills are required.
- j. Salary: Board agreed not to publish a specific salary; however, the minimum salary will be in the \$60,000 range and will not be higher than \$90,000.

Executive Director Cripe briefly updated the board on the Veterans Memorial Project. He also informed the board we did not get the Youth Corps grant.

6. Adjournment

Commissioner Stastny made the motion, seconded by Commissioner Ogden to adjourn at the hour of 7:38 p.m. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.