

MINUTES
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT OF LA GRANGE PARK
November 09, 2020 - 6:30 PM

1. CALL TO ORDER THE REGULAR MEETING & ROLL CALL

President Ogden called the meeting to order at 6:30 p.m. Commissioners present were Bob Corte and Lucy Stastny.

Also present were Executive Director Jessica Cannaday, Recreation Manager Ashley Jusk, Community Engagement & Marketing Coordinator Amanda Kennedy, Financial Consultant Phil Mesi, and resident Deb Ryder.

Commissioner Statsny made a motion to allow Commissioners Ronovsky and Boyd to attend the meeting via video conference (Zoom). Commissioner Corte seconded the motion. Approval by the Commissioners present was made to allow Commissioners Ronovsky and Boyd to attend the meeting by video conference, as they were unable to physically attend and provided adequate notice as provided in section 3.6 of the Board Policy Manual.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. OPEN FORUM

5. APPROVAL OF THE NOVEMBER 9, 2020 AGENDA

Commissioner Stastny made a motion to approve the November 9, 2020 Agenda as written. Seconded by Commissioner Corte, motion passed unanimously by roll call vote.

6. APPROVAL OF THE BOARD MEETING MINUTES

a. October 12, 2020 Regular Meeting

Commissioner Stastny made a motion to approve the October 12, 2020 Regular Meeting minutes. Seconded by Commissioner Corte, motion passed unanimously by roll call vote.

b. October 12, 2020 Special Meeting

Commissioner Stastny made a motion to approve the October 12, 2020 Special Meeting minutes. Seconded by Commissioner Corte, motion passed unanimously by roll call vote, with Commissioner Boyd abstaining as she wasn't present at the October 12, 2020 meeting.

7. COMMUNICATIONS/PROCLAMATIONS/PRESENTATIONS

a. IAPD Volunteer of the Year Award

The IAPD chose Jack Ryder as the recipient of the 2020 Best of the Best Award for Outstanding Citizen Volunteer of the Year. Executive Director Jessica Cannaday read the contributing factors that led to the award and presented the award to Jack Ryder's wife, Deb Ryder, who accepted it, on her husband's behalf, posthumously. The Board expressed their great appreciation of Jack's work identifying and recognizing 19 residents killed in action from the Civil War through the Vietnam War. The 19 bricks have been placed at the park Memorial and will be dedicated at the 2021 ceremony. Deb Ryder expressed her appreciation of the award and how much it would have meant to Jack to receive it.

8. STAFF RECOGNITION

There were none.

9. STAFF REPORTS

a. Executive Report

A written report distributed to the Board prior to the meeting was introduced by Executive Director Cannaday. Additions to her report were shared. She included that she is recruiting for an Office Manager position. She stated how lucky the Park District is that Nancy Daum is willing to stay on through the transition and beyond, the incredible institutional knowledge she has and is willing to share, and the invaluable asset she is to the agency. A smooth transition is expected.

She also stated that bond payment in the amount of \$151,975 will be coming due December 1. The first payment to JSD Professional Services \$14,607.05 expense has been approved through the Board and is coming due in December as well. She also stated that Strive for Fitness will be forwarding their second check for \$5,000 before year end, and that the Village sent a check for \$3,300 for support of the previous Memorial Park project. They will also be sending an engineering fee refund in the amount of \$642. She summarized that the agency is operating at a surplus to date. Discussion took place and questions were asked and answered.

i. Human Resources, Executive Assistant

A written report by HR Executive Assistant Nancy Daum was presented by Executive Director Cannaday. Questions were asked and answered.

b. Recreation Report

i. Recreation Manager

The written Recreation Report by Recreation Manager Ashley Jusk and included in the Board packet was introduced. There were no questions.

ii. Recreation, Facilities, and Safety Manager

A written report by Recreation, Facilities and Safety Manager Matt Crilly was included in the Report and introduced by Executive Director Cannaday. She highlighted a training webinar that Crilly attended on Coping with Stress During COVID Times stating that he will be sharing learnings and resources from that session. Also, ice guards have been replaced on the roof as of this date.

iii. Community Engagement & Marketing Coordinator

Amanda Kennedy's written report as included in the Board packet was presented.

c. Parks Report

A written report by Building and Grounds Supervisor Ray Drexler and included in the Report and presented. Commissioner Ronovsky commented that the parks are looking good.

d. Financial Consultant

Financial statements for month ending October 31, 2020 were presented by Mr. Mesi. The IL Municipal Fund balance was shared. He highlighted that total taxes received in October were \$30,250. He stated that we are ahead in what we have budgeted and planned. There were no questions.

10. APPROVAL OF MONTHLY DISBURSEMENTS

A Purchase Journal included in the packet prior to the meeting was introduced by Financial Consultant Phil Mesi. Discussion took place and questions were asked and answered. Commissioner Ronovsky made a motion to approve the monthly disbursements totaling \$101,493.72. This was seconded by Commissioner Boyd and motion was passed unanimously by roll call vote.

11. UNFINISHED BUSINESS

a. Ordinance No. 005-2020: An Ordinance Levying Taxes and Assessing Taxes for the Fiscal Year 2021-2022 of the Community Park District of La Grange Park of Cook County, Illinois

Ordinance No. 005-2020 was presented by Executive Director, Jessica Cannaday. Questions were asked and answered. A motion to approve

Ordinance No. 005-2020: An Ordinance Levying Taxes for the Fiscal Year Beginning May 1, 2021 and ending April 30, 2022 for the Community Park District of La Grange Park, State of Illinois, County of Cook was made by Commissioner Stastny, seconded by Commissioner Ronovsky, and approved unanimously by roll call vote. This Ordinance will be filed the day after this meeting.

- b. Ordinance No. 006-2020: An Ordinance Providing for Specific Reductions of the 2020 Property Tax Levy Pursuant to the Property Tax Extension Limitation Law.

Ordinance No. 006-2020 was presented by Executive Director, Jessica Cannaday. Questions were asked and answered. A motion to approve Ordinance No. 006-2020: An Ordinance Providing for Specific Reductions of the 2020 Property Tax Levy Pursuant to the Property Tax Extension Limitation Law was made by Commissioner Stastny, seconded by Commissioner Ronovsky, and approved unanimously by roll call vote. The Ordinance will be filed the day after this meeting.

12. NEW BUSINESS

- a. Ordinance No 007-2020: An Ordinance providing for the issue of not to exceed \$335,000 General Obligation Limited Tax Park Bonds of the District for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the proposed sale of said bonds to the purchaser thereof.

Ordinance No. 007-2020 was presented by Executive Director, Jessica Cannaday. Questions were asked and answered. A motion to approve Ordinance No. 007-2020: An Ordinance providing for the issue of not to exceed \$335,000 General Obligation Limited Tax Bond of the District from the payment of land condemned or the purchase for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the proposed sale of said bonds to the purchase thereof was made by Commissioner Corte, seconded by Commissioner Stastny, and approved unanimously by roll call vote.

- b. IAPD Credentials: An appointment of Certain District Representatives(s) to serve as Delegate(s) to the Annual Business Meeting of the Illinois Association of Park Districts

IAPD Credential and delegate designation was presented by Executive Director, Jessica Cannaday. Discussion took place and questions were answered. A motion to approve the designation of Executive Director

Cannaday to serve as the delegate of the Community Park District of La Grange Park at the Annual Business Meeting of the Illinois Association of Park Districts to be held on Saturday, January 30, 2021 at 3:30 p.m. was made by Commissioner Stastny, seconded by Commissioner Boyd, and unanimously approved by roll call vote.

c. 2021 Board Meeting Dates

Executive Director, Jessica Cannaday presented a draft of the 2021 Board Meeting Dates. Discussion took place. Questions were answered. A motion to approve the 2021 Board Meeting Dates was made by Commissioner Stastny, seconded by Commissioner Ronovsky, and passed unanimously by roll call vote

d. 2021 IAPD/IPRA Annual Conference January 28-30, 2022

Executive Director, Jessica Cannaday, presented the topic of attendance of the 2021 IAPD/IPRA Annual Conference January 28-30, 2022. The conference will be held virtually. Discussion took place and questions were answered.

13. ADJOURN TO EXECUTIVE SESSION

In Accordance with the Open Meetings Act under Section 2(c)(5), President Ogden asked for a motion to adjourn the Regular Board Meeting to Executive Session. Commissioner Ronovsky made a motion and it was seconded by Commissioner Boyd. Motion was unanimously passed by roll call vote.

14. RECONVENE OPEN MEETING & ROLL CALL

The meeting reconvened to Open Session at 8:12 p.m. Present were President Ogden and Commissioners Corte, Statsny, Boyd (via video call), Ronovsky (via video call), and Executive Director Cannaday.

15. ACTION, IF ANY, FROM EXECUTIVE SESSION

- a. Commissioner Ronovsky made a motion to approve the minutes of the October 12 Executive Session, seconded by Commissioner Stastny. The motion passed by roll call vote.
Ayes: Stastny, Corte, Ronovsky, and Ogden
Nays: 0
Abstained: Boyd
- b. Commissioner Stastny made a motion for the disbursement of compensation not to exceed \$1200 for increased responsibilities due to Ready Teddy Coverage, seconded by Commissioner Boyd. The motion based unanimously by roll call vote.
- c. Commissioner Stastny made a motion to approve the revised Organizational Chart and compensation structure to include the revised Marketing and Finance Coordinator position, seconded by Commissioner Corte.

Ayes: Stastny, Corte, Ogden
Nays: Boyd, Ronovsky
Abstain: 0

16. NEXT REGULAR MEETING

Monday, December 14, 2020 at 6:00 p.m. in the multi-purpose room.

17. ADJOURNMENT

Commissioner Stastny made a motion to adjourn the meeting at 8:15p.m.
Seconded by Commissioner Corte. Motion passed unanimously by roll call vote.

Secretary

Approved December 14, 2020