

MINUTES
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT OF LA GRANGE PARK
August 10, 2020 - 6:30 PM

1. CALL TO ORDER THE REGULAR MEETING & ROLL CALL

President Ogden called the meeting to order at 6:30 p.m. Commissioners present were Karen Boyd, Bob Corte, and Lucy Stastny.

Also present were Executive Director Jessica Cannaday, Community Engagement and Marketing Coordinator Amanda Kennedy, Recreation, Facilities & Safety Manager Matt Crilly, Don Shaw of Lauterbach & Amen, Financial Consultant Phil Mesi, and La Grange Park resident Tim Gallagher.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs, and services in a financially responsible manner.

4. OPEN FORUM

La Grange Park resident (722 N. Waiola) Tim Gallagher proposed hosting a Tennis Tournament community fundraiser at Stone Monroe Park on September 5, 2020 with appropriate social distancing. Executive Director Cannaday expressed that the Park District would again waive rental fees for this event, as they do each year, with Board approval. Discussion took place, questions were asked and answered, and the Board agreed promotion of the event should also take place via social media.

5. APPROVAL OF THE AUGUST 10, 2020 AGENDA

- a. Commissioner Boyd made a motion to approve the August 10, 2020 agenda as written. Seconded by Commissioner Corte. Motion passed unanimously.

6. APPROVAL OF THE JULY 20, 2020 BOARD MEETING MINUTES

- a. Commissioner Boyd made a motion to approve the July 20, 2020 minutes. Seconded by Commissioner Corte. Motion passed unanimously.

7. COMMUNICATIONS/PROCLAMATIONS/PRESENTATIONS

Don Shaw, of Lauterbach & Amen presented the Auditor's Report for FY ending April 30, 2020. Questions were asked and answered. Mr. Shaw stated that

overall, it was a good year and thanked Financial Consultant Mesi and Executive Director Cannaday for all of their help.

8. STAFF RECOGNITION

- a. Executive Director Cannaday introduced new Recreation, Facilities, and Safety Manager, Matt Crilly. Mr. Crilly introduced himself to all present.

9. STAFF REPORTS

a. Executive Report

A written report distributed to the Board prior to the meeting was introduced by Executive Director Cannaday. Director Cannaday stated that electricity costs have been renegotiated, and lights are now on at two parks; Little League will reimburse the Park District for their usage. Unemployment costs will be covered by the federal and state governments. The Park District is still operating on a COVID response budget as the financial health of the organization and wellness of the staff and community are a priority. She stated that Ashley Jusk and Amanda Kennedy have been doing a great job staying in budget and providing innovative recreational opportunities.

i. Human Resources, Executive Assistant

A written report by Human Resources, Executive Assistant Nancy Daum and included in the packet, was introduced by Executive Director Cannaday. Director Cannaday stated that Ms. Daum is doing a great job at the helm of the front desk and continuing to take on additional duties that previously fell under Safety.

b. Recreation Report

i. Recreation Manager

A written report by Recreation Supervisor Jusk and included in the packet, was introduced by Executive Director Cannaday. Questions were asked and answered.

ii. Recreation, Facilities, and Safety Manager

Matt Crilly presented his first report to the Board. Questions were asked and answered.

iii. Community Engagement & Marketing Coordinator Kennedy asked if there were any questions on her Board report. Executive Director Cannaday praised Amanda on the new revenue generated because of Amanda's development of Art in the Park and private tennis lessons.

c. Parks Report

A written report by Building & Grounds Supervisor Ray Drexler, and included in the packet, was presented by Executive Director Cannaday. She highlighted, in part, that vandalism took place at the Amphitheater. Lights were broken and there was an attempt to break into the door. Discussion of response and future planning for monitoring the area took place. Questions were asked and answered.

d. Financial Consultant

Financial statements for the month ending July 31, 2020 were presented by Financial Consultant Mesi. He noted that tax payments continue to be received. Discussion took place. Questions were asked and answered.

10. APPROVAL OF MONTHLY DISBURSEMENTS

A Purchase Journal included in the packet prior to the meeting was introduced by Financial Consultant Mesi. Commissioner Stastny made a motion to approve the monthly disbursements totaling \$60,781.35. Seconded by Commissioner Corte. Motion was passed unanimously.

11. UNFINISHED BUSINESS

a. Pets in the Park Policy

Executive Director Cannaday shared results of 2 community surveys completed and PDRMA's recommendations. Discussion took place. Questions were asked and answered. Director Cannaday will proceed with revising the Pets in the Park policy for presentation, review, and approval at the September meeting.

b. Tobacco Policy

Executive Director Cannaday reviewed the draft of the revised Tobacco Policy. Questions were asked and answered. Director Cannaday will incorporate additional terminology suggested and will present at the September Board meeting for review and approval.

12. NEW BUSINESS

a. Board Meeting Format

Executive Director Cannaday opened discussion on current and possible future Board meeting formats, given the increase in remote meeting attendees due to the pandemic and other reasons. Discussion took place and questions were asked and answered. Director Cannaday will reach out to IT to discuss options and possibilities for enhancing the quality of virtual meeting/webcast audio and internet connection.

13. ADJOURN TO EXECUTIVE SESSION

- a. In Accordance with the Open Meetings Act under Section 2(c)(5), President Ogden asked for a motion to adjourn the Regular Board Meeting to Executive Session to discuss The Purchase or Lease of Real Property for the Use of the Public Body - Pursuant to 5 ILCS 120/2(c)(5). Commissioner Stastny made a motion and it was seconded by Commissioner Boyd. Motion was unanimously passed.

14. RECONVENE OPEN MEETING & ROLL CALL

President Ogden adjourned Executive Session at 7:54 p.m. and reconvened the Regular Meeting, with Commissioners Ogden, Stastny, Corte, Boyd, and Executive Director Cannaday in attendance.

15. ACTION, IF ANY, FROM EXECUTIVE SESSION

There was no action from the Executive session.

16. NEXT REGULAR MEETING

Monday, September 14, 2020 at 6:30 p.m. in the multi-purpose room.

17. ADJOURNMENT

Commissioner Boyd made a motion to adjourn the meeting at 7:55 p.m. Seconded by Commissioner Stastny. Motion passed unanimously.

Secretary

Approved September 14, 2020