

Minutes
Special Meeting of the Board of Commissioners
Community Park District of La Grange Park
April 7, 2015

1. CALL TO ORDER & ROLL CALL

President Boyd called the meeting to order in room 108 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 5:58 p.m. Other Commissioners present were Tim Ogden, Lou Ritten, and Lucy Stastny. Also present was Executive Director Aleks Briedis. Jeff Kilrea entered the meeting at 6:01 pm.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

President Boyd recited as follows: The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

5. RECOGNITION OF VISITORS

Resident Drew McElligott of 1521 Forest Rd. was in attendance.

6. UNFINISHED BUSINESS

A. 2015-16 BUDGET REVIEW

Executive Director Aleks Briedis reviewed the following items in the 2015-16 budget. He welcomed any and all questions from the board at the time of reviewing the item instead of waiting at the end of presentation.

- CORPORATE FUND

Aleks discussed the new separation pay line item. It was discussed whether to show this amount in the budget or in a reserved fund balance. He will ask the auditors. President Boyd asked about part time wages. Aleks stated that this line item included front office staff. Commissioner Ritten asked about the fund revenues. Aleks explained how there was a large tax refund on October 30, 2014.

- RECREATION FUND

Aleks stated how he broke out the IMRF and non-IMRF employees under program leaders. President Boyd asked about the Theater program. Aleks showed how he has already created a separate budget for this program.

- IMRF FUND

Aleks stated that the District's IMRF contribution has declined from 11.5% to 10.1% and it will be going down to 9.6% in 2016.

- FICA FUND
Aleks explained how the expenses in this fund are calculated by multiplying all of the salaries by 7.65%
- AUDIT FUND
A discussion was held regarding going to bid for auditors as the current contract will be expiring after this year.
- LIABILITY INSURANCE
Aleks stated there were no major changes since the last budget review.
- SEASPAR FUND
Aleks explained how the instructor costs have increased due to more participants needing inclusion aides.
- BOND AND INTEREST ACCOUNT
Aleks stated how the state sets the levy on this depending on our bond funds.
- VETERANS FUND
Aleks stated this is a new standalone fund. Veterans Memorial funds were previously in the Capital Fund.

- CAPITAL FUND
Aleks explained that this is not a tax levying fund. Most funds come from bond proceeds and grants. Currently we are budgeting grant funds for Memorial Park, Beach Oak Park and Forest Road Trail. Commissioner Ogden questioned if we should be budgeting grant funded projects since the Governor has frozen the funds. It was explained that the funds need to be budgeted in order to be able to complete the projects if and when the funds are released. Aleks stated that he will not spend any funds on the projects unless the grants are released. After discussion of all of the proposed items, it was decided to include the following into the budget: Memorial Construction, Memorial Design & Fees, Memorial Tennis Fence & South Walk, Memorial Shelter Additions, Forest Road Trail, Master Plan Update, Beach Oak Construction, Beach Oak Design & Fees, Marketing computer/software, Concrete behind Rec Center, Facility Assessment Analysis and the Rec Center lot repair. Aleks was directed to come back to the board on a hard figure for web based recreation software and garage/storage at Rec Center. Aleks was also directed to find the cost to install windows at the front desk in case funds are available later in the year.

B. TENTATIVE BUDGET AND APPROPRIATIONS ORDINANCE 01-2015

A motion was made by Commissioner Ogden; seconded by Commissioner Kilrea to approve Ordinance #01-2015 in tentative form. MOTION CARRIED. There was no further discussion and the motion passed 5-0 by roll call vote.

7. ADJOURNMENT

A motion was made by Commissioner Ritten; seconded by Commissioner Kilrea to adjourn the regular meeting at 7:24 p.m. There was no further discussion and motion passed unanimously by voice vote.