

**PARK DISTRICT OF LA GRANGE  
REGULAR BOARD MEETING  
MONDAY, JULY 15, 2019 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, July 15, 2019 at the Park District's Administrative\Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange, Illinois

**1.0 CONVENING THE MEETING**

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda
- 1.2 Announcements & Changes to the Agenda

**2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS**

- 2.1 Public Comments/Participation (Board Manual Section #152)

**3.0 CONSENT AGENDA**

- 3.1 Approval of the Minutes of the Regular Board Meeting of June 10, 2019
- 3.2 Approval of the Financial Reports dated June 30, 2019
- 3.3 Approval of the Consolidated Vouchers for July dated July 15, 2019

**4.0 STAFF REPORTS**

- 4.1 Director's Report
  - 4.1.1 Update of Other Park District Matters
- 4.2 Staff Comments
  - 4.2.1 Discussion of Additional Fitness Equipment

**5.0 ATTORNEY REPORT**

**6.0 TREASURER REPORT**

**7.0 ACTION ITEMS**

- 7.1 Discussion and/or Approval of Ordinance 19-04 Changes to Board Policy Manual Section 540 (Aviation and Airspace)
- 7.2 Discussion and/or Approval of Contract with Tyler Technologies for a New Accounting Software Package
- 7.3 Discussion and/or Approval of Annual Transfer of Funds from General Fund to Capital Fund

**8.0 BOARD BUSINESS  
OLD BUSINESS**

**NEW BUSINESS**

- 8.1 Discussion and/or Approval to Apply for a MWRD Grant
- 8.2 Discussion and/or Approval to Apply for a OSLAD Grant

**9.0 COMMITTEE REPORTS**

- 9.1 Administration Committee
- 9.2 Parks and Open Lands
- 9.3 Finance & Capital Project
- 9.4 User Group Committee
- 9.5 Marketing/Social Media Committee

**10.0 PUBLIC COMMENTS (Board Manual Section #152)**

**11.0 BOARD COMMENTS**

**12.0 EXECUTIVE SESSION**

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)

**13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)**

**14.0 ADJOURNMENT**

7-12-2019  
Dean Bissias  
Board Secretary

*Parks & Recreation... The Benefits are Endless!  
Remember to Take Time for Fun and Enjoy Life to the Fullest!*



## Capital Budget 2019-2020

Approved 4-8-2019

Capital Projects Summary		Project Costs	FY Spent to Date	Proposed 2019 2020 Budget
	<b>Safety /Legal Projects</b>	775,500	27,863	695,500
	<b>Capital Projects Scheduled for 2019-2020</b>	832,250	10,587	233,256
	<b>Computers/Communication Improvements</b>	9,500	0	9,500
	<b>Multi-Park Fixtures &amp; Amenities</b>	30,500	0	30,500
	<b>Planning &amp; Design</b>	2,000	0	2,000
	<b>Contingency</b>	15,000	0	15,000
	<b>Paving &amp; Lighting</b>	0	0	0
	<b>Projected Capital Project Total</b>	<b>1,664,750</b>	<b>38,450</b>	<b>985,756</b>

Funding Sources		
	<b>Projected Revenue from Capital Reserve Fund</b>	<b>100,000</b>
	<b>Carryover from Capital Fund</b>	<b>349,000</b>
	<b>Revenue from Paving Lighting Fund</b>	<b>70,000</b>
	<b>Projected Revenue from Operations General Fund</b>	<b>150,000</b>
	<b>Projected Revenue from Operations Recreation Fund</b>	<b>0</b>
	<b>Revenue from Special Recreation Fund ADA Upgrades</b>	<b>200,000</b>
	<b>Revenue from Roll Over Bonds</b>	<b>107,000</b>
	<b>Revenue from General Operation from Affiliates</b>	<b>10,000</b>
	<b>Revenue from ComEd Grant</b>	<b>10,000</b>
	<b>Total Funding Available</b>	<b>996,000</b>
	<b>Funding less Projected Project Costs</b>	<b>\$ 10,244</b>

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 2020 Budget
<b>Safety &amp; or Legal</b>							
<b>RAM</b>	New Entrance and Exit Doors to Recreation Center	<b>S</b>	33		45,000	20,350	45,000
<b>GOD</b>	Gordon Park New Entrance (Shawmut Avenue)	<b>L</b>	31	To Be Funded in 2020-2021	50,000		0
<b>RAM</b>	Emergency Roof Repair/ Patch	<b>S</b>	30		30,000		30,000
<b>ADA</b>	ADA Improvement Plan Phase 2	<b>L &amp; S</b>	30		80,000		50,000
<b>GIL</b>	Redo Path at Gilbert Park	<b>S</b>	29		90,000		90,000
<b>Admin</b>	Replace Accounting Software	<b>L</b>	26		67,000		67,000
<b>FC</b>	Upgrade Stereo system in Rm 110/111	<b>S</b>	25		14,000		14,000
<b>ADA</b>	ADA Improvement Plan Phase 1	<b>L</b>	25		20,000		20,000
<b>RAM</b>	Replace Last Section of Roof Over Recreation Side of Facility	<b>S</b>	24		150,000	2,760	150,000
<b>SEG</b>	Parking Lot 48th St.(Lot Near Preschool Building)	<b>S</b>	23		75,000	0	75,000
<b>SEG</b>	Parking Lot 47th St.	<b>S</b>	23		75,000		75,000
<b>Parks</b>	Dog Waste Bag Dispensers	<b>S</b>	21		5,000	4,230	5,000
<b>M.E.</b>	Replace Pick-up Truck #39	<b>S</b>	21		25,000	0	25,000
<b>Parks</b>	Dogs in Parks Signs	<b>L &amp; S</b>	20		8,000	523	8,000
<b>Parks</b>	Salt Spreader Dump Truck	<b>S</b>	19		4,000	0	4,000
<b>GOR</b>	Shade Shelter over the Splashpad	<b>S</b>	17		10,000		10,000
<b>PARKS</b>	Com Ed Matching Grant	<b>L</b>	16		27,500	0	27,500
	<b>Totals</b>				<b>775,500</b>	<b>\$ 27,863</b>	<b>\$ 695,500</b>

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 2020 Budget
<b>Proposed Projects For 2019-2020</b>							
<b>SED 25</b>	New Shelter at Sedgwick Park		39	Currently Not Funded	80,000		0
<b>ADMIN</b>	Master Plan Update of Survey Information		30	Currently Not Funded	135,000		
<b>RAM</b>	Build out of room in Social area		30	Funded	125,000		0
<b>GORD</b>	Gordon Veterans Memorial		27	Currently Not Funded	10,000		
<b>RAM</b>	Golf Simulator Unit		24	Currently Not Funded	17,000		0
<b>RAM</b>	Golf Simulator Room build out		24	Currently Not Funded	15,000		0
<b>DEN</b>	Dog Park Fencing		24	Currently Not Funded	15,000		0
<b>GORD</b>	Butterfly Garden Renovation		22	Currently Not Funded	5,000		0
<b>RAM</b>	Replacement of Office Windows		21		16,000	10,587	16,000
<b>RAM</b>	Update Sound System in Banquet Rm		21		20,000	0	20,000
<b>RAM</b>	Update Sound System in Rm 108/109		20		6,000		6,000
<b>RAM</b>	Repaint Banquet Rm Walls		20		3,750		3,756
<b>SED</b>	Resurface Tennis Courts		19		95,000		95,000
<b>RAM</b>	Repaint Tall Walls in Rec Center		19	Currently Not Funded	4,000	0	0
<b>RAM</b>	Replace Hanging Heater		18	Currently Not Funded	5,000		0
<b>WAI</b>	Replace Playground at Waiola Park		18	Currently Not Funded	80,000	0	0
<b>RAM</b>	Replace HVAC-RTU		18	Currently Not Funded	7,500		0
<b>MED</b>	New Meadowbrook Park ID Sign		17	Currently Not Funded	5,000		0
<b>CC</b>	Replace Roof of Community Center		17		90,000	0	90,000
<b>DEN</b>	New Fence Around Community Garden		16	Currently Not Funded	10,000		0
<b>PARK</b>	New Parks ID Sign		14	Currently Not Funded	26,000		0

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2019 2020 Budget
GOR	New Gordon Park ID Sign		14	Currently Not Funded	10,000		0
CC	Redo/Repaint Soffit on Top of Community Center		13	Currently Not Funded	10,000	0	0
FIT	New Wall Décor		12	Currently Not Funded	12,000	0	0
RAM	Purchase wireless Microphones		12	Currently Not Funded	2,500	0	2,500
RAM	Purchase & Install new signs throughout the facility		12	Currently Not Funded	12,000	0	0
DEN	Repair Lights Near Community Garden		11	Currently Not Funded	4,000	0	0
DEN	Community Garden Sign		7	Currently Not Funded	2,000	0	0
RAM	Replace Sprinkler System Check Valve		6	Currently Not Funded	9,500	0	0
<b>Totals</b>					<b>\$ 832,250</b>	<b>\$ 10,587</b>	<b>\$ 233,256</b>

Annual Capital Project Items							
<b>COMPUTERS\COMMUNICATION IMPROVEMENTS</b>							
CCI 5	Replacement of Computers		25		2,000		2,000
CCI 9	Laptop Replacement		25	Currently Not Funded	0		0
CCI 10	Financial Software Upgrades		19		0		0
CCI 11	Recreation Software Upgrades		19		2,000	0	2,000
CCI 1	Misc. Programs/Licenses		18		2,500	0	2,500
CCI 2	Computers Unforeseen		18		3,000	0	3,000
<b>Totals</b>					<b>\$ 9,500</b>	<b>\$ -</b>	<b>\$ 9,500</b>
<b>Multi-Park Fixtures &amp; Amenities</b>							
PDLG 3	Soccer Field Restoration		39		10,000	0	10,000
MFA 1	Picnic Tables\Benches\Garbage Cans\Bleachers		26		8,000		8,000
MFA 2	Basketball & Volleyball Standards/ Backboard Replacement		26		2,500		2,500
MFA 8	Age Appropriate Playground signs		20		1,000		1,000
MFA 4	Park Regulation/Information Signs		20		3,000	0	3,000
PDLG	Tree Replacement Plan		15		6,000		6,000
<b>Totals</b>					<b>\$ 30,500</b>	<b>\$ -</b>	<b>\$ 30,500</b>

Capital Project Description & Project Number Identification	L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2020 Budget	2019
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**Planning and Design**

<b>PD 1</b>	Site Documents (Surveys, Appraisals, etc.)		26		2,000	0	2,000
<b>Totals</b>					<b>\$ 2,000</b>	<b>\$ -</b>	<b>\$ 2,000</b>

**CONTINGENCY**

<b>CON 1</b>	Reserved for Unforeseen Expenses				15,000	0	15,000
<b>Totals</b>					<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ 15,000</b>

**PAVING AND LIGHTING**

<b>GIL</b>	Redo Path at Gilbert Park	<b>S</b>	29	In Progress	See Safety & Legal		0
<b>SEG</b>	Parking Lot 48th St.(Lot Near Preschool Building)	<b>S</b>	23	In Progress	See Safety & Legal		0
<b>SEG</b>	Parking Lot 47th St.	<b>S</b>	23	In Progress	See Safety & Legal		0
<b>DEN</b>	Denning Park Parking lot Lights repairs		23	Currently Not Funded	0		0
<b>RAM</b>	Seal and Strip Parking Lot at Recreation Center	<b>S</b>	19	Completed	See Safety & Legal		0
<b>SPR 10</b>	Tennis Court Resurface Spring Park 19-20 budget year		19	Currently Not Funded			0
<b>SEG 29</b>	Tennis Court Resurface Sedgwick Park 18-19 budget year		19	Currently Not Funded			0
<b>GOR</b>	Sealcoat Path @ Gordon Pk		14	Currently Not Funded	0		0
<b>STO 9</b>	Remove Stone Park Basketball Courts		13	Currently Not Funded	0		0
<b>Totals</b>					<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# Section 1



# MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, ILLINOIS 60525**

**MEETING NOTICE**

The regular meeting of the Board of Commissioners will take place at:

7:00 PM

Monday, July 15, 2019

Park District of La Grange Recreation Center

536 East Avenue

La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias

07/12/19



Park District of La Grange...Your Fun & Fitness Destination!

**Park District of La Grange  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETINGS  
YEAR 2019**

*Approved December 10, 2018*

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first or third Monday of the month)**. All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

**Monday, January 14**

**Monday, February 11**

\* **Monday, March 4** *(First Monday to allow the 2019-2020 G.O. Budget to be on display the legal requirement of 30 days)*

**Monday, April 8**

**Monday, May 13**

**Monday, June 10**

\* **Monday, July 15** *(Third Monday due to the Fourth of July holiday)*

\* **Monday, August 19** *(Third Monday due to Endless Summerfest)*

**Monday, September 9**

**Monday, October 14**

\* **Monday, November 18** *(Third Monday due to Veterans Day holiday)*

**Monday, December 9**

# Section 2



# COMMUNICATIONS & FOIA

# Section 3



# CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525**

**MEMORANDUM**

**TO: BOARD OF COMMISSIONERS  
FROM: DEAN BISSIAS – EXECUTIVE DIRECTOR\BOARD SECRETARY  
RE: CONSENT AGENDA ITEMS  
DATE: JULY 15, 2019**

*The matters included in this consent agenda require a roll call vote.*

**CONSENT AGENDA ITEM 1:** Approval of the Minutes of the Regular Board Meeting of June 10, 2019

**CONSENT AGENDA ITEM 2:** Approval of the Financial Reports June 30, 2019

**CONSENT AGENDA ITEM 3:** Approval of the Consolidated Vouchers for July dated July 15, 2019

**\*\*CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items, or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS  
HELD AT THE ADMINISTRATIVE OFFICES  
536 EAST AVENUE, LA GRANGE, ILLINOIS**

**JUNE 10, 2019**

**President Vear called the meeting to order at 7:00 P.M.**

PRESENT: Commissioners Vear, Jacobs, Collins, O'Brien, Opyd

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Finance Leynette Kuniej, Superintendent of Facilities Chris Finn, Superintendent of BASE Leanna Hartung, Superintendent of La Grange Fitness Jenny Bechtold, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Jim Rock, Dave Bryant, Bob Sherman

President Vear welcomed everyone to the meeting. There were no changes to the agenda.

**Communications, Presentations & Declarations**

*Public Comments/Participation (Board Manual Section #152)*

Bob Sherman, 735 S. Brainard, La Grange, appreciated the Board and Superintendent of Facilities Chris Finn monitoring of the field conditions. The staff had them up and running as soon as they could. He thanked the staff for all the extra hours spent getting the parks useable after the record rainfall.

Attorney Jim Rock stated that the Open Meetings Act requires that the motion given to approve the consent agenda must be clear by naming each item in the consent agenda.

**Consent Agenda**

Commissioner Jacobs motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of May 13, 2019; Item 3.2 Approval of the Financial Reports dated May 31, 2019; Item 3.3 Approval of the Consolidated Vouchers for June dated June 10, 2019. Commissioner O'Brien seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Jacobs, Collins, O'Brien, Opyd

NAYES: None

ABSENT: None

**Staff Reports**

**Director Dean Bissias**

- At the last minute Illinois legislators approved \$50 million for next year's OSLAD and PARC grants. They have not released the new requirements or dates when the applications are due.
- The Board is scheduled to work the beer tent at the Endless Summerfest around 5 P.M. on Friday, August 2, 2019. Mark your calendars. The tip jar will be donated to a charity.

**Staff Comments**

**Superintendent of La Grange Fitness Jenny Bechtold**

- She is happy to state there are 2342 members.
- There are 1500 more visits than last year.
- There is still a need for additional parking.

**Superintendent of BASE Leanna Hartung**

- BASE summer camp started today with 52 children attending.
- St. Francis School will only have one location for BASE for the next school year.
- BASE moved all their supplies from the second location at St. Francis School to the Rec Center for storage.

**Superintendent of Finance Leynette Kuniej**

- The April year-end report shows an excess of revenue over expenditures in the operating fund of \$541,900.
- The profit is \$300,000 more than last year.
- The fitness center and the interest income from the land sale increased the District's income.
- Our attorney is reviewing the contract for the new accounting software, Incode 10 by Tyler Technologies. The new software will reduce paper use and be more interactive than what we have now.

**Superintendent of Facilities Chris Finn**

- The record rainfall has made it challenging for maintenance to keep up at all the parks.
- The user groups are adding extra games after many cancellations.
- Commissioner O'Brien asked if the damage to the parks is budgeted. Superintendent of Facilities Chris Finn stated we have dirt and seed on hand to use for the damage.
- Commissioner Jacobs was concerned about AYSO not using Denning Park as is stated in the board report. They were switched to Gordon Park due to the conditions at Denning Park.
- Commissioner O'Brien stated the parks are looking good now.
- Director Bissias stated there were two instances of vandalism in the parks; a burning/exploding portalet at Spring Park, and a tree pulled out

and stolen at Gilbert Park.

**Attorney Report**

Attorney Jim Rock stated that this is the first time in five years that a State budget has been in place. He also stated that this is the first time park districts are not required to post the prevailing wage.

**Treasurer Report**

None

**Action Items**

*Discussion and/or Approval of Lease Agreement with IPRA (Illinois Park and Recreation Association)*

Attorney Rock stated the lease with IPRA is actually a license agreement. President Vear stated that this is a renewal for another three years. The rate is based on the CPI from the previous year and will be \$3,589 per month. Commissioner Opyd motioned to approve the license agreement with IPRA (Illinois Park and Recreation Association). Commissioner O'Brien seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Jacobs, Collins, O'Brien, Opyd  
NAYES: None  
ABSENT: None

**Board Business**

**Old Business**

*None*

**New Business**

*Discussion, Nomination and Approval of Board President, Vice President, 2nd Vice President, Secretary and Treasurer*

The Board voted by ballot for each open Board position. Director Bissias counted the votes. The 2019-2020 elected Board positions are President Robert Vear, 1st Vice President Tim O'Brien, 2nd Vice President Karel Jacobs, Secretary Dean Bissias, and Treasurer Rob Metzger. Commissioner Collins motioned to approve the 2019-2020 Board positions. Commissioner O'Brien seconded the motion which passed unanimously by Voice Vote.

**Committee Reports**

*Administration Committee*

Commissioner Collins will head the Administration Committee.

*Parks and Open Lands*

Commissioner Jacobs will head the Parks & Open Lands Committee. She met with David McCarty from the Village of La Grange Environmental Quality

## **REGULAR BOARD MEETING – JUNE 10, 2019**

Commission. They would like to collaborate with the Park District. They are part of a green community collaborative and what we do at the Park District will earn points for the Village of La Grange.

### *Finance & Capital Project Committee*

President Vear will head the Finance & Capital Project Committee.

### *User Group Committee*

Commissioner O'Brien will head the User Group Committee.

### *Marketing/Social Media Committee*

Commissioner Opyd will head the Marketing/Social Media Committee. He had a meeting with Commissioner Jacobs and the others on the Marketing/Social Media Committee. They discussed the past surveys, marketing, and the future of the content and development of the website. He introduced Marketing & Events Supervisor Teresa Chapman to a tool which can be used to automate and use google analytics for information on where our patrons come from. Commissioner Opyd told staff he is available for them if needed.

Commissioner Jacobs motioned to accept the new committees and their chairmen. Commissioner Collins seconded the motion which passed unanimously by Voice Vote.

### **Public Comments (Board Manual Section #152)**

Dave Bryant, 40 S. Ashland Avenue, La Grange, stated he is a member of the La Grange Community Council Board, the Environmental Commission, and the green team at the First Congregational Church of La Grange. He recommended solar panels be used at the Rec Center.

### **Board Comments**

Commissioner Collins thanked staff for the great time at the Pet Parade. He was told there is no shade at the Waiola playground. He asked the Board and staff to think about remedying the problem. Director Bissias stated that a covered playground is too dark. Commissioner Opyd recommended installing columns to attach sails like those at the Palatine Park District. Commissioner Collins attended the IAPD boot camp. He stated it was an interesting evening and well worth it.

Commissioner O'Brien thanked Superintendent of Facilities Chris Finn and staff for keeping up with the maintenance of the parks through all the rain. He enjoyed the Pet Parade and thanked staff for organizing all the giveaways and decorating the bus.

Commissioner Opyd also gave kudos to staff for the Pet Parade. He was glad to see all the staff safety training opportunities this past month. He thanked Superintendent of Facilities Chris Finn for preparing the parks through all the

**REGULAR BOARD MEETING – JUNE 10, 2019**

rain. He thanked Superintendent of La Grange Fitness Jenny Bechtold for going above and beyond and providing a service of value at an affordable price. He applauded the Sedgwick Park movie in the park. He suggested the Board and staff visit other parks and use the opportunity to gather ideas for use in planning. He stated we have great staff and it was another great month.

Commissioner Jacobs mentioned that she has lived in La Grange since 1998. Over this time, she noticed changes in the Pet Parade and our community for the better. The Pet Parade was a vibrant event and she is proud to be part of the Park District. She thanked the new commissioners for their enthusiasm.

President Vear stated he was glad to be part of the profitable year for the Park District. He also mentioned attending a Little League event where the residents were in praise of the baseball fields in the Park District.

**Executive Session**

None

**Adjournment**

Commissioner Opyd moved for adjournment at 8:07 P.M. The motion was seconded by Commissioner O'Brien and passed unanimously by Voice Vote.

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Robert Vear, President

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Constantine Bissias, Secretary  
*Approved 07/15/2019*

**PARK DISTRICT OF LA GRANGE**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**June 30, 2019**

7/11/2019

FUND	FUND BALANCE 05/01/2019	YEAR TO DATE REVENUE	YEAR TO DATE EXPENSE	REVENUE OVER EXPENDITURES	TRANSFERS	FUND BALANCE 6/30/2019
GENERAL	\$ 562,735	\$ 509,865	\$ 151,424	\$ 358,441		\$ 921,176
CAPITAL RESERVE	3,245,090			-		3,245,090
RECREATION	567,605	613,985	341,545	272,440		840,045
FITNESS CENTER	34,814	128,615	95,044	33,571		68,385
IMRF	75,411	94,165	17,950	76,215		151,626
PAVING & LIGHTING	88,870	13,452	-	13,452		102,322
LIABILITY INSURANCE	80,955	56,499	41,135	15,364		96,319
AUDIT	9,368	9,416	10,700	(1,284)		8,084
SPEC RECREATION	358,301	130,216	61,464	68,752		427,053
FICA/MEDICARE	96,627	64,570	19,232	45,338		141,965
<b>TOTAL OPERATIONS</b>	<b>5,119,776</b>	<b>1,620,783</b>	<b>738,494</b>	<b>882,289</b>	<b>-</b>	<b>6,002,065</b>
CAPITAL PROJECTS	419,308	-	110,660	(110,660)		308,648
DEBT SERVICE	50,780	475,898	118,803	357,095		407,875
<b>GRAND TOTAL</b>	<b>\$ 5,589,864</b>	<b>\$ 2,096,681</b>	<b>\$ 967,957</b>	<b>\$ 1,128,724</b>	<b>\$ -</b>	<b>\$ 6,718,588</b>

<b>TREASURER'S PROOF, CASH IN BANK:</b>						
ACCOUNT	BALANCE BEG OF MO	CURRENT RECEIPTS	CURRENT DISBURSEMENTS		TRANSFERS	BALANCE END OF MO
INVESTMENTS	\$ 6,081,258	\$ 16,232	\$ (2,220)			\$ 6,095,270
IPDLAF	1,069,637	1,650	(302,194)			769,093
FIRST NATL CHKG	195,046	158,673	(196,771)			156,948
CASH REGISTER BANK	1,885					1,885
<b>TOTAL CASH</b>	<b>7,347,826</b>					<b>7,023,196</b>
Taxes Receivable	1,448,617					1,448,617
Accounts Receivables	681		152			833
Prepaid expense	17,351		(8,077)			9,274
Accounts Payable	(272,258)		75,505			(196,753)
Accrued Payroll	-					-
Deferred Tax Revenue	(1,448,617)					(1,448,617)
Deferred Revenue	(121,532)	3,571				(117,961)
<b>FUND BALANCE</b>	<b>\$ 6,972,068</b>	<b>\$ 180,126</b>	<b>\$ (433,605)</b>		<b>\$ -</b>	<b>\$ 6,718,589</b>

PARK DISTRICT OF LA GRANGE

**GENERAL FUND**

7/11/2019

STATEMENT OF REVENUES AND EXPENDITURES  
FOR THE TWO MONTHS ENDED JUNE 30, 2019

<b>REVENUES</b>		<b>PRIOR YEAR CURRENT MONTH</b>	<b>PRIOR YEAR TO DATE</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>FISCAL YEAR BUDGET</b>	<b>% TO CURRENT FY BUDGET</b>
01-5-00-2-40000	Property Taxes		481,193		471,072	883,691	53%
01-5-00-3-41000	Earned Interest	1,784	3,749	11,417	24,548	61,500	40%
01-5-00-3-42000	Donations				300		
01-5-00-3-42100	Contractual Services	2,513	2,813		-	5,000	0%
01-5-00-3-42600	White Sox Training					10,750	0%
01-5-00-3-42610	IPRA	(74)	3,376	3,522	7,045	42,500	17%
01-5-00-3-43000	Misc. Income/ Easements				250	1,500	17%
01-5-00-3-43100	Snack Machine	150	481	(146)	138	3,000	5%
01-5-00-3-44000	LG Endless Summer Income					15,000	0%
01-5-00-3-48000	Facility Rental - Denning	3,189	6,378		6,512	39,500	16%
<b>TOTAL GENERAL FUND REVENUE</b>		<b>7,562</b>	<b>497,990</b>	<b>14,793</b>	<b>509,865</b>	<b>1,062,441</b>	<b>48%</b>

**EXPENSES**

**ADMINISTRATIVE EXPENSES**

01-5-00-5-51100	Administrative Salaries	16,907	37,076	16,355	35,257	241,715	15%
01-5-00-5-51200	Clerical Wages	3,003	6,517	3,353	7,193	50,418	14%
01-5-00-5-53001	Health & Life Insurance	11,562	23,124	11,726	23,284	158,339	15%
01-5-00-5-54010	Education & Training	(283)	2,764	100	4,789	19,177	25%
01-5-00-6-60010	Promotion & Publicity			580	1,551	20,262	8%
01-5-00-6-61000	Legal Fees	955	955	725	725	28,800	3%
01-5-00-6-61010	Consultant Fees	-	-	-	-	2,400	0%
01-5-00-6-65001	Bank Service Fees	689	1,864	(783)	89	1,000	9%
01-5-00-6-66010	Dues & Subscriptions	455	530	-	519	7,837	7%
01-5-00-6-67010	Communications Services	1,719	3,023	1,920	3,112	19,567	16%
01-5-00-6-68010	Computer Software Contracts	1,120	5,084	3,040	5,103	18,947	27%
01-5-00-6-69010	Legal Notices & Publications	-	-	-	-	725	0%
01-5-00-6-69110	Printing/Design Services	-	810	842	947	12,188	8%
01-5-00-7-71010	Administrative Expense Account	-	80	43	225	2,600	9%
01-5-00-7-72010	Employee / Public Relations	29	153	70	570	3,050	19%
01-5-00-7-73010	Office/Administrative Supplies	205	691	50	343	7,500	5%
01-5-00-7-74010	Computer Supplies/Equipment	-	-	-	-	1,050	0%

## GENERAL FUND - CONTINUED

**EXPENSES**

		CURRENT MONTH	YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
<b>ADMINISTRATIVE EXPENSES (Continued)</b>							
01-5-00-7-75010	Office Equipment	342	342	137	219	4,250	5%
01-5-00-7-76010	Postage & Delivery	1,536	2,102	2	1,041	8,240	13%
01-5-00-7-76400	Banquet Beverage Service	-	-	-	65	688	9%
01-5-00-7-76500	Unforseen Expense	-	-	490	490	10,000	5%
01-5-00-7-77412	LG Endless Summer	625	625	-	324	-	
<b>TOTAL ADMIN EXP</b>		<b>38,864</b>	<b>85,740</b>	<b>38,650</b>	<b>85,846</b>	<b>618,753</b>	<b>14%</b>

**REPAIRS AND MAINTENANCE**

01-6-00-5-51300	Maintenance Wages	10,357	22,698	11,325	23,183	148,166	16%
01-6-00-5-51400	Part-time Maintenance Wages	2,412	2,700	3,329	4,406	19,000	23%
01-6-00-6-80010	Equipment Rentals	-	-	-	-	500	0%
01-6-00-6-81010	Maintenance Services	2,765	6,554	14,350	19,796	102,122	19%
01-6-00-6-82010	Vehicle Parts and Repairs	50	2,166	565	1,562	8,750	18%
01-6-00-6-89200	Vandalism Repair Expense	-	-	-	-	850	0%
01-6-00-7-83010	Maintenance Supplies	513	3,068	510	2,681	15,225	18%
01-6-00-7-84010	Maintenance Materials	4	1,028	479	1,093	16,735	7%
01-6-00-7-85010	Petroleum Products	119	219	299	419	7,675	5%
01-6-00-7-86010	Maintenance Tools/Equipment	287	438	54	135	2,275	6%
01-6-00-7-87010	Park Landscaping	9	1,405	1,463	2,980	6,100	49%
01-6-xx-6-88000	Utilities - Electric	6,493	8,858	4,836	7,000	65,750	11%
01-6-xx-6-88100	Utilities - Natural Gas	563	1,080	780	1,421	18,885	8%
01-6-xx-6-88200	Utilities - Water	883	1,116	902	902	8,439	11%
01-6-xx-6-89000	Park Improvements & Repairs	162	170	-	-	2,750	0%
<b>TOTAL MAINTENANCE EXP</b>		<b>24,617</b>	<b>51,500</b>	<b>38,892</b>	<b>65,578</b>	<b>423,222</b>	<b>15%</b>

<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>63,481</b>	<b>137,240</b>	<b>77,542</b>	<b>151,424</b>	<b>1,041,975</b>	<b>15%</b>
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**RECREATION FUND**

STATEMENT OF REVENUES AND EXPENDITURES  
FOR THE TWO MONTHS ENDED JUNE 30, 2019

<b>REVENUES</b>		<b>PRIOR YEAR CURRENT MONTH</b>	<b>PRIOR YEAR TO DATE</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>FISCAL YEAR BUDGET</b>	<b>% TO CURRENT FY BUDGET</b>
13-5-00-2-40000	Property Taxes		259,704		269,042	515,000	52%
13-5-00-3-43100	Vending Soda/Water	11	235	1,000	1,200	3,500	34%
13-5-00-3-42000	Soccer Field Usage	50	50	425	425	27,850	2%
13-7-xx-3-48000	Facility Usage Fees (not Rec Ctr)	2,555	6,298	1,870	5,130	13,300	39%
13-7-00-3-42000	Donations/Sponsorships		1,600			3,300	0%
13-7-00-3-43000	Misc./ Concession Income					1,150	0%
13-7-00-3-45000	Registration Assessment	601	1,571	269	535	-	0%
13-7-xx-3-49000	Activity Fees	23,584	213,197	63,550	210,916	1,116,405	19%
13-7-09-3-49xxx	Recreation Center	20,222	38,276	15,947	41,604	315,538	13%
<b>TOTAL RECREATION REVENUE</b>		<b>47,023</b>	<b>520,931</b>	<b>83,061</b>	<b>528,852</b>	<b>1,996,043</b>	<b>26%</b>

**EXPENSES**

**ADMINISTRATIVE EXPENSES**

13-5-00-5-51100	Administrative Salaries	34,466	75,340	35,415	75,126	478,513	16%
13-5-00-5-51200	Clerical Wages	3,003	6,517	3,353	7,193	50,418	14%
13-5-00-5-53001	Health & Life Insurance	11,562	23,124	11,726	23,284	158,339	15%
13-5-00-5-54010	Education & Training	(282)	2,764	100	4,789	19,177	25%
13-5-00-5-55010	Automobile Travel Reimbursement	349	389	463	463	2,570	18%
13-5-00-6-60010	Promotion & Publicity	560	5,053	515	1,551	20,261	8%
13-5-00-6-61000	Legal Fees	955	955	725	725	10,669	7%
13-5-00-6-61010	Consultant Fees	-	-	-	-	-	
13-5-00-6-61020	Background Checks	-	235	-	-	500	0%
13-5-00-6-65001	Bank Service Fees	690	1,864	2,379	3,289	21,000	16%
13-5-00-6-66010	Dues & Subscriptions	455	530	-	519	7,838	7%
13-5-00-6-67010	Communications Services	1,719	3,023	1,920	3,112	19,567	16%
13-5-00-6-68010	Computer Software Contracts	1,120	5,083	3,040	5,103	18,946	27%
13-5-00-6-69010	Legal Notices & Publications	-	-	-	-	1,575	0%
13-5-00-6-69110	Printing/Design Service	-	2,030	2,126	2,231	34,113	7%
13-5-00-7-71010	Administrative Expense Account	-	138	-	-	-	
13-5-00-7-72010	Employee / Public Relations	452	452	99	44	6,250	1%
13-5-00-7-73010	Office/Administrative Supplies	205	691	50	343	7,500	5%
13-5-00-7-74010	Computer Supplies & Equipment	-	-	-	-	1,050	0%

EXPENSES		CURRENT MONTH	YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
<b>ADMINISTRATIVE EXPENSES (Continued)</b>							
13-5-00-7-75010	Office Equipment	342	342	137	219	4,250	5%
13-5-00-7-76010	Postage & Delivery	1,536	2,102	502	1,041	8,240	13%
13-5-00-7-76400	Banquet Beverage Service	-	-	-	65	687	9%
13-5-00-7-76500	Unforeseen Expense	-	-	-	-	-	0%
<b>TOTAL ADMIN EXP</b>		<b>57,132</b>	<b>130,632</b>	<b>62,550</b>	<b>129,097</b>	<b>871,463</b>	<b>15%</b>

**REPAIRS AND MAINTENANCE**

13-6-00-5-51300	Maintenance Wages	10,357	22,698	11,325	23,183	148,166	16%
13-6-00-5-51400	Part-time Maintenance Wages	2,412	2,700	3,329	4,406	19,000	23%
13-6-00-6-80010	Equipment Rentals	-	-	-	-	500	0%
13-6-00-6-81010	Maintenance Services	2,765	6,554	1,311	6,756	67,038	10%
13-6-00-6-82010	Vehicle Parts and Repairs	50	2,166	565	1,562	8,750	18%
13-6-00-7-83010	Maintenance Supplies	513	3,068	494	2,664	15,225	17%
13-6-00-7-84010	Maintenance Materials	4	886	99	713	9,635	7%
13-6-00-7-85010	Petroleum Products	119	219	299	419	7,675	5%
13-6-00-7-86010	Maintenance Tools/Equipment	287	438	54	135	2,275	6%
13-6-00-7-87010	Park Landscaping	9	1,548	1,463	2,980	6,100	49%
13-6-xx-6-88000	Utilities - Electric	6,493	8,858	4,836	7,000	65,750	11%
13-6-xx-6-88100	Utilities - Natural Gas	563	1,080	780	1,421	18,885	8%
13-6-xx-6-88200	Utilities - Water	883	1,116	902	902	8,440	11%
13-6-xx-6-89000	Park & Facility Improvements/Repairs	162	170	-	-	2,750	0%
<b>TOTAL MAINTENANCE EXP</b>		<b>24,617</b>	<b>51,501</b>	<b>25,457</b>	<b>52,141</b>	<b>380,189</b>	<b>14%</b>

**RECREATION EXPENSES**

13-7-00-5-51500	Facility Rental Supervisors/ Custodians	4,664	9,994	6,141	13,347	110,349	12%
13-7-00-7-77100	Community Support			136	173	2,000	9%
13-7-00-7-77402	Special Events	1,272	3,898	2,614	2,653	15,970	17%
13-7-00-7-78000	Program & Facility Equipment	227	1,123	1,106	1,542	12,450	12%
13-7-01-6-63000	Athletic Officials	490	490	-	-	23,192	0%
13-7-xx-5-52000	Program Supervisors/Leaders	11,875	14,828	14,033	18,269	182,467	10%
13-7-xx-6-62000	Contracted Instruction & Services	7,322	19,746	13,507	26,348	330,360	8%
13-7-xx-6-63000	Transportation	-	-	-	-	4,000	0%
13-7-xx-7-79000	Program Supplies	3,162	6,744	4,120	9,006	61,698	15%
<b>TOTAL RECREATION EXPENSES</b>		<b>29,012</b>	<b>56,823</b>	<b>41,657</b>	<b>71,338</b>	<b>742,486</b>	<b>10%</b>
<b>TOTAL RECREATION EXPENDITURES</b>		<b>110,761</b>	<b>238,956</b>	<b>129,664</b>	<b>252,576</b>	<b>1,994,138</b>	<b>13%</b>

PARK DISTRICT OF LA GRANGE  
**BEFORE & AFTER SCHOOL PROGRAM**  
 STATEMENT OF REVENUES AND EXPENDITURES  
 FOR THE TWO MONTHS ENDED JUNE 30, 2019

<b>REVENUES</b>		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-xx-3-49000	Tuition/ Fees	6,565	122,158	5,688	85,133	742,125	11%
	Fundraiser						
<b>TOTAL BASE REVENUE</b>		<b>6,565</b>	<b>122,158</b>	<b>5,688</b>	<b>85,133</b>	<b>742,125</b>	<b>11%</b>

<b>EXPENSES</b>		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-XX-5-52000	Wages	34,643	74,024	32,549	65,209	536,062	12%
12-7-XX-5-52010	Social Security/ Medicare	2,650	7,198	2,490	6,219	41,008	15%
12-7-XX-5-52015	Pension	1,882	5,140	1,619	4,238	27,864	15%
12-7-XX-5-52020	Health Insurance	1,813	3,625	1,782	3,564	23,123	15%
12-7-00-5-54040	Seminars/ Training					3,000	0%
12-7-00-5-55012	Mileage Reimbursement	75	75	147	147	2,000	7%
12-7-00-6-60010	Apparel	-	563	-	-	1,800	0%
12-7-00-6-60011	Banners	-	54	-	-	500	0%
12-7-00-6-61020	Background Checks	-	200	-	-	250	0%
12-7-00-6-65004	Merchant Fees	823	1,971	748	1,705	13,000	13%
12-7-00-6-66026	Dues					300	0%
12-7-00-6-67033	Cell Phone Reimbursement	20	245	250	405	4,700	9%
12-7-00-6-68012	Computer Software/ Upgrades	460	503	230	230	8,000	3%
12-7-00-6-69021	Classified Ads for Staffing					1,800	0%
12-7-00-6-82011	Equipment R&M					500	0%
12-7-00-7-71015	Exp Acct - Supt of BASE					200	0%
12-7-00-7-72041	Part Time Employee Recognition			-	123	600	21%
12-7-00-7-75026	Computer Equipment					-	0%
12-7-00-7-79000	Supplies - Admin	104	223	234	234	4,315	5%
12-7-XX-6-63020	Field Trips	294	1,137	637	637	8,700	7%
12-7-XX-6-64000	Facility Rental					1,812	0%
12-7-XX-7-78000	Program Equipment/ Appliances					1,000	0%
12-7-XX-7-79000	Supplies	548	761	1,276	2,672	8,650	31%
12-7-XX-7-79110	Food	391	2,733	708	3,586	32,810	11%
12-5-00-6-61000	Legal Services					4,275	0%
<b>TOTAL BASE EXPENDITURES</b>		<b>43,703</b>	<b>98,452</b>	<b>42,670</b>	<b>88,969</b>	<b>726,269</b>	<b>12%</b>

<b>REVENUE OVER EXPENDITURES</b>	(37,138)	23,706	(36,982)	(3,836)	15,856
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PARK DISTRICT OF LA GRANGE  
**FITNESS CENTER**  
 STATEMENT OF REVENUES AND EXPENDITURES  
 FOR THE TWO MONTHS ENDED JUNE 30, 2019

<b>REVENUES</b>		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-7-00-3-49000	MEMBERSHIP FEES	53,523	106,038	58,040	117,034	711,770	16%
11-7-00-3-49050	INITIATION FEES	2,071	4,001	1,640	2,928	26,000	11%
11-7-00-3-49100	PERSONAL TRAINER FEES	5,815	13,085	4,919	8,400	58,348	14%
11-7-00-3-49300	CHILDCARE SERVICES	359	665				
	PROGRAMS					2,000	0%
	MERCHANDISE - NET					200	0%
	MISC FEES	33	98	217	253	500	51%
<b>TOTAL FITNESS REVENUE</b>		<b>61,801</b>	<b>123,887</b>	<b>64,816</b>	<b>128,615</b>	<b>798,818</b>	<b>16%</b>

**EXPENSES**

11-x-00-5-5xxxx	Wages	20,325	42,043	18,790	37,270	274,364	14%
11-x-00-5-52010	Social Security/ Medicare	1,555	4,021	1,437	3,647	20,989	17%
11-5-00-5-52015	Pension	750	1,830	694	1,691	13,492	13%
11-5-00-5-53001	Health Insurance	1,611	3,222	1,686	3,373	48,909	7%
11-5-00-5-5403x	Education & Training	295	624	300	1,154	5,950	19%
11-5-00-5-55013	Automobile Travel Reimbursement	-	-	-	-	500	0%
11-5-00-6-600xx	Promotion & Publicity	83	2,072	645	809	20,990	4%
11-5-00-6-61010	Consulting Fees			-	-	-	#DIV/0!
11-5-00-6-61020	Background Checks		200	-	-	250	0%
11-5-00-6-65004	Merchant Fees	1,337	2,555	1,238	2,365	17,000	14%
11-5-00-6-66026	Dues	-	-	-	-	250	0%
11-5-00-6-670xx	Communication Services	233	466	249	603	3,780	16%
11-5-00-6-68020	Onsite Computer Support			115	115	2,000	6%
11-5-00-6-69020	Classified Ads for Staffing			-	-	300	0%
11-5-00-6-69131	Printing/Design Service			-	-	150	0%
11-5-00-7-72020	Employee / Public Relations			-	-	725	0%
11-5-00-7-730xx	Office/Administrative Supplies			-	52	5,000	1%
11-5-00-7-76012	Postage & Delivery			-	165	1,500	11%

FITNESS CENTER - CONTINUED

EXPENSES		CURRENT MONTH	YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-5-00-7-76500	Contingency					5,000	
11-6-00-6-810xx	Maintenance Services			868	868	10,200	9%
11-6-00-7-830xx	Maintenance Supplies	868	1,637	982	2,345	16,415	14%
11-6-20-6-88000	Utilities - Electric	898	1,200	891	1,245	11,500	11%
11-6-20-6-88100	Utilities - Natural Gas	88	117	122	122	3,430	4%
11-6-20-6-88200	Utilities - Water	100	100	109	109	720	15%
11-7-00-6-62100	Fitness Instructors	7,443	15,017	8,009	16,304	115,453	14%
11-7-00-7-64000	Leased Equipment	11,023	22,046	11,404	22,807	142,000	16%
11-7-00-7-78000	Program & Facility Equipment	17	44	-	-	6,500	0%
11-7-00-7-79000	Membership supplies	23	23	-	-	4,480	0%
<b>TOTAL FITNESS EXPENDITURES</b>		<b>46,649</b>	<b>97,217</b>	<b>47,539</b>	<b>95,044</b>	<b>731,847</b>	<b>13%</b>
<b>REVENUE OVER EXPENDITURES</b>		<b>15,152</b>	<b>26,670</b>	<b>17,277</b>	<b>33,571</b>	<b>66,971</b>	

PARK DISTRICT OF LA GRANGE  
**SPECIAL REVENUE FUNDS**  
 STATEMENT OF REVENUES AND EXPENDITURES  
 FOR THE TWO MONTHS ENDED JUNE 30, 2019

7/11/2019

<b>REVENUES</b>		<b>PRIOR YEAR CURRENT MONTH</b>	<b>PRIOR YEAR TO DATE</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>FISCAL YEAR BUDGET</b>	<b>% TO CURRENT FY BUDGET</b>
14-5-00-2-40000	IMRF FUND	69,488	69,488		94,165	176,645	53%
15-5-00-2-40000	PAVING & LIGHTING FUND	12,296	12,296		13,452	25,235	53%
16-5-00-2-40000	LIABILITY INSURANCE FUND	56,148	56,148		56,499	107,487	53%
17-5-00-2-40000	AUDIT FUND	8,020	8,020		9,416	17,665	53%
18-5-00-2-40000	SPECIAL RECREATION FUND	128,327	128,327		130,216	244,275	53%
19-5-00-2-40000	FICA/MEDICARE FUND	64,155	64,155		64,570	121,128	53%
04-5-00-2-40000	DEBT SERVICE		464,827		475,898	1,125,522	42%
<b>TOTAL SPECIAL FUNDS REVENUE</b>		<b>338,434</b>	<b>803,261</b>	<b>-</b>	<b>844,216</b>	<b>1,817,957</b>	<b>46%</b>

**EXPENSES**

14-5-00-5-53100	IMRF Contribution	8,253	20,600	7,352	17,950	129,644	14%
15-6-00-9-90xxx	Paving & Lighting	4,933	9,378			23,000	0%
15-6-00-9-96100	P&L Capital Projects					90,000	0%
16-6-00-x-xxxxx	Risk Management Costs	1,993	4,172	2,793	4,031	13,020	31%
16-5-00-6-61200	Liability Insurance	34,100	34,100	34,597	34,597	69,194	50%
16-5-00-6-61210	Unemployment Comp.					14,274	0%
16-5-00-6-61220	South Suburban Risk Management	1,254	2,507	1,254	2,507	15,004	17%
17-5-00-6-61100	Audit			10,700	10,700	13,260	81%
18-5-00-6-61300	SEASPAR	50,329	50,329		57,517	115,035	50%
18-5-00-6-61310	SEASPAR Inclusion					28,000	0%
18-5-00-5-51100	Allocated Wages	1,770	3,888	1,746	1,746	23,000	8%
18-5-00-6-61220	South Suburban Risk Management	418	1,132	418	836	5,000	17%
18-5-00-6-xxxxx	Special Recreation			1,365	1,365	10,172	13%
18-5-00-9-93040	ADA Transition Plan					70,000	0%
19-5-00-5-53200	FICA Contribution	7,730	18,088	8,375	19,232	112,548	17%
04-5-00-8-91100	Debt Service Principal					875,000	0%
04-5-00-8-91150	Debt Service Interest	56,153	124,103	54,553	118,803	245,471	48%
04-5-00-8-91200	Debt Service Fees					4,050	0%
<b>TOTAL SPECIAL FUNDS EXPENDITURES</b>		<b>166,932</b>	<b>268,297</b>	<b>123,153</b>	<b>269,284</b>	<b>1,855,672</b>	<b>15%</b>

PARK DISTRICT OF LA GRANGE  
**CAPITAL PROJECTS FUND**  
 STATEMENT OF REVENUES AND EXPENDITURES  
 FOR THE TWO MONTHS ENDED JUNE 30, 2019

7/11/2019

<b>REVENUES</b>		<b>Bond Series 2018</b>	<b>Capital Projects</b>	<b>FISCAL YEAR BUDGET</b>	<b>% TO CURRENT FY BUDGET</b>
	Beginning Fund Balance	107,097	312,211	419,308	
36-5-00-3-40200	Bond Proceeds			111,000	
36-5-00-3-40300	Asset Sale				
36-5-00-3-42200	Grant Proceeds			10,000	
36-5-00-4-50200	Transfer from General & Recreation Funds			250,000	
36-5-00-4-50200	Transfer from Special Recreation Fund for Handicapped			130,000	
<b>TOTAL CAPITAL PROJECT REVENUE</b>		<b>107,097</b>	<b>312,211</b>	<b>920,308</b>	

<b>EXPENSES</b>					
36-5-00-9-91030	Tree Replacement Plan			6,000	0%
36-5-00-9-91106	Picnic Tables/ benches/ garbage cans/ bleachers			8,000	0%
36-5-00-9-91107	Basketball & Volleyball standards/ backboards			2,500	0%
36-5-00-9-91108	Park regulation/ Information/ ID signs			3,000	0%
36-5-00-9-91110	Age appropriate Signs			1,000	0%
36-5-00-9-91112	Dogs in the Parks Signs		523	8,000	7%
36-5-00-9-91114	Dog Waste Dispensers		4,230	5,000	85%
36-5-00-9-91200	Com Ed Grant Project			27,500	0%
36-5-00-9-91900	Software Upgrades			2,000	0%
36-5-00-9-91901	Misc Programs/ Licenses/ Peripherals			2,500	0%
36-5-00-9-91902	Computers Unforeseen			3,000	0%
36-5-00-9-91905	Replace accounting software			67,000	0%
36-5-00-9-91908	Computer replacement program			2,000	0%
36-5-00-9-93015	Replace Maintenance Pickup Truck			25,000	0%
36-5-00-9-93016	Replace - Mower and attachments	71,738		90,000	0%
36-5-00-9-93018	Salt spreader			4,000	0%
36-5-00-9-96100	Appraisals/ Site Documents			2,000	0%
36-5-00-9-96110	General soccer field restoration			10,000	0%
36-5-00-9-99000	Reserved For Unforeseen Expense			15,000	0%
36-5-00-8-91200	Debt Issuance fees			4,000	0%

CAPITAL PROJECTS FUND - CONTINUED

<b>EXPENSES</b>		<b>Bond Series 2018</b>	<b>Other Projects</b>	<b>FISCAL YEAR BUDGET</b>	<b>% TO CURRENT FY BUDGET</b>
36-5-12-9-96120	Sedgewick - resurface tennis courts			95,000	0%
36-5-12-9-96220	Sedgewick - repair parking lots			150,000	0%
36-5-13-9-92900	Community Center Roof			90,000	0%
36-5-14-9-96120	Gordon Park - Shade shelter			10,000	0%
36-5-20-9-92816	RC - Sound system room 110/111			14,000	0%
36-5-20-9-92817	RC - Sound system Banquet Room			20,000	0%
36-5-20-9-92818	RC - Sound system room 108/109			6,000	0%
36-5-20-9-92819	RC - Wireless microphones			2,500	0%
36-5-20-9-92900	RC - Emergency roof repairs			30,000	0%
36-5-20-9-92902	RC - Replace a section of the roof		2,760	150,000	2%
36-5-20-9-92914	RC - Paint the Banquet Room			3,750	0%
36-5-20-9-94500	RC - New entrance doors	20,350		45,000	0%
36-5-20-9-94510	RC - Replace windows		10,587	16,000	66%
36-5-20-9-94600	Land Purchase & Development		472		
	<b>TOTAL CAPITAL PROJECT EXPENSES</b>	<b>92,088</b>	<b>18,572</b>	<b>919,750</b>	<b>12%</b>
	<b>FUND BALANCE REMAINING</b>	<b>15,009</b>	<b>293,639</b>	<b>558</b>	

PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair  
FROM: Superintendent of Finance  
RE: Consolidated Vouchers dated 7/15/19

If this voucher is removed from the consent agenda, the financial report for the month of JUNE should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated JULY 15, 2019 in the amount of \$ 384,477.63  
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable vouchers

General Fund	\$	43,159.98
Fitness Center		28,350.78
BASE Program		2,954.09
Recreation Fund		49,381.26
Liability Insurance		38,022.41
Audit		10,700.00
Special Recreation for Handicapped		1,783.00
Capital Projects		-
		<hr/>
		174,351.52
Recreation Refunds		4,014.70
Imprest & Credit Card Expenses - per attached		826.86
Merchant Service & Bank Fees		3,366.24
P Card Purchases - per attached		13,354.62
Payroll for the month of JUNE - 2 pay periods		188,563.69
Includes monthly Social Security, Medicare & IMRF contributions.		
	\$	<hr/> <hr/>
		384,477.63

PARK DISTRICT OF LA GRANGE  
IMPREST CHECKS & CHARGES  
June 30, 2019

<u>Check #</u> <u>Paid To</u>	<u>Description</u>	<u>Amount</u>	
5121 Pocket Circus	Camp entertainment	200.00	
5122 Nicor	Gordon Park	31.09	
EFT KS State Bank	telephone equipment lease	595.77	
		<hr/>	826.86
<u>Chase Credit Card</u>	Director expense	-	
	Board expense		
		<hr/>	-
			<hr/> <hr/>
			826.86

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PCARD

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
<b>GENERAL</b>							
1	01-0-90-1-10400	PREPAID EXPENSES	PDLG	H42420190605sthehfir	TEST FOR ENDLESS SUMMER FOR L	1.00	
2	01-0-95-1-21600	ACCRUED PAYABLES	BE7010	H42420190621bgbehqef	COMMEMORATIVE TREE PLAQUES	562.00	
3			GO1910	H42420190604xmjcobqt	REPLACEMENT TREES & COMMEMORA	300.00	
4	01-5-00-3-43115	SNACK MACHINE - NET	JE2050	H42420190614ktsvbgcq	VENDING	53.14	
5			SA7597	H42420190617mupgrvbf	VENDING	289.10	
6	01-5-00-6-60022	COMMUNITY EVENTS	AM3560	H42420190620nhbcyriy	SPEAKER CABLE.	24.13	
7	01-5-00-6-60030	MARKETING	PA4616	H42420190618xvbnfars	DISPLAYCASE HALLOWEEN DECOR A	11.81	
8			WA1892	H42420190603ikgowntzb	3M HOOKS FOR DECORATING THE B	22.55	
9	01-5-00-6-67045	EMAIL BLAST	MA1680	H42420190529qozlvmvgm	EMAIL BLAST	21.25	
10	01-5-00-7-71012	EXP ACCT - SUPTOF RE	RY5812	H42420190625wcjhbnxf	REC STAFF APPRECIATION LUNCH	42.52	
11	01-5-00-7-72010	BOARD MTG ALLOWANCE	LA1015	H42420190612gwujdpip	BOARD MTG	69.74	
12	01-5-00-7-76013	POSTAGE - GENERAL	LA5005	H42420190625bfrxdocr	HR CERTIFIED MAILING	2.03	
13	01-5-00-7-76500	CONTINGENCY	AM3560	H42420190621edcosaem	PROJECTOR	489.90	
14	01-6-00-6-81020	DUMPSTER SERVICE	AD2100	H42420190612muqxtmpy	DUMPSTER SERVICE	387.77	
15	01-6-00-6-82011	REPAIRS - EQUIP	MO5900	H42420190614cvmphaeq	BEARINGS	132.82	
16			MO5900	H42420190614pgximtlr	BEARINGS - CREDIT		132.82
17			MO5900	H42420190614qlntfrpm	BEARINGS	132.82	
18	01-6-00-7-83010	CLEANING SUPPLIES	ME6840	H42420190613iclrxwst	CLEANING SUPPLIES REC CENTER	7.41	
19	01-6-00-7-83011	BATHROOM SUPPLIES	AM3560	H42420190607ohcocszr	DIAPER GENIE REFILLS.	56.60	
20	01-6-00-7-83012	BUILDING SUPPLIES	SA7597	H42420190605hapfjvvr	SAFETY TRAINING FOOD, BATTERI	16.48	
21	01-6-00-7-83022	PAINT	HO4142	H42420190617fplgkdgt	PAINT & SUPPLIES	35.91	
22			ME6830	H42420190610fsictthd	PAINT & SUPPLIES	9.86	
23	01-6-00-7-83034	WELDING SUPPLIES	AI6068	H42420190626alcbrlit	WELDING SUPPLIES	13.54	
24	01-6-00-7-83043	SPLASH PAD CHEMICALS	HA5420	H42420190625ousbmxfb	GATE BLOCKS SPLASH PAD	25.41	
25	01-6-00-7-84040	ELECTRICAL PARTS	ME6840	H42420190625nuffdhsi	ELECTRICAL SUPPLIES	9.69	
26	01-6-00-7-84041	MISC HARDWARE	ME6830	H42420190606reeqbshz	HARDWARE	11.84	
27			ME6840	H42420190624atvpvxtq	CREDIT - HARDWARE		6.58
28			ME6840	H42420190624ieyowjgg	HARDWARE	7.06	
29			ME6840	H42420190624sdwodypr	HARDWARE	21.05	
30			ME6840	H42420190627youctvfb	HARDWARE	23.11	
31	01-6-00-7-85011	PETRO PROD - GASOLIN	EX0100	H42420190617jxxsciau	FUEL	21.35	
32			EX0100	H42420190624blrtugfx	FUEL	20.97	
33			EX0100	H42420190627xnyidsti	FUEL	24.59	
34	01-6-00-7-85012	PETRO PROD - WELDING	AI6068	H42420190604zhogrtmh	CYLINDER RENTAL	32.97	
35	01-6-00-7-87011	LANDSCAPING - SHRUBS	ME6840	H42420190617mvdvrvjth	PLANT	3.19	
36	01-6-00-7-87012	LANDSCAPING - TREES	GO1910	H42420190604xmjcobqt	REPLACEMENT TREES & COMMEMORA	249.50	
37	01-6-00-7-87014	LANDSCAPING - MISC	AM3560	H42420190612euhllxfc	TREE GATOR BAGS.	108.28	
38			HO4142	H42420190624cmfvrcvj	FLOWERS, MULCH	13.33	
39	01-0-95-1-21000	ACCOUNTS PAYABLE			ACCRUAL OFFSET		3,115.32
<b>FITNESS CENTER</b>							
40	11-5-00-5-54033	CONF- PROF- LOCAL DE	IM1210	H42420190612eycfdvdc	CLUB INDUSTRY REGISTRATION	300.00	
41	11-5-00-6-60011	BANNERS/SIGNS/NAME T	AM3560	H42420190620uxbagino	DRY ERASE BOARD FOR SOCIAL ME	27.99	
42			VI6341	H42420190617zorjocsz	LA GRANGE FITNESS PROMO LARGE	29.98	
43	11-5-00-6-60012	PROMOTION SUPPLIES	DI1580	H42420190613hgvczfbjl	PROMOTIONAL SUPPLIES, SUNGLAS	410.53	
44			WR1210	H42420190614xgsffepn	BREAST CANCER AWARENESS BRACE	129.00	
45	11-5-00-6-60020	ADVERTISING	CA0650	H42420190624fpjcyrdd	FEE FOR SPECIALTY LOGO	1.00	
46			FA1580	H42420190605ritcfvrp	FACEBOOK AD	46.86	

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ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
<u>FITNESS CENTER</u>						
47 11-6-00-7-83012	BUILDING SUPPLIES	HO4142	H42420190531nemygsxo	GRAPHITE FOR LOCKS	4.98	
48 11-0-95-1-21000	ACCOUNTS PAYABLE - F			ACCRUAL OFFSET		950.34
<u>BASE PROGRAM</u>						
49 12-7-22-7-79110	FOOD - CONGRESS PARK	SA7597	H42420190530dmxcidsc	SHOPPING SUPPLIES FOR CONGRES	14.96	
50 12-7-23-7-79110	FOOD - COSSITT	SA7597	H42420190530dmxcidsc	SHOPPING SUPPLIES FOR CONGRES	12.95	
51		SA7597	H42420190627glcprjww	FOOD	21.96	
52		WA1892	H42420190530bqxksdsk	COSSITT SHOPPING SUPPLIES	3.98	
53		WA1892	H42420190627vxfxohwk	FOOD	24.64	
54 12-7-24-7-79110	FOOD - FOREST RD	SA7597	H42420190530csmmnbaa	FOREST RD FOOD	21.18	
55 12-7-26-6-63020	FIELD TRIP FEES & TR	BE4520	H42420190628fgljrraw	FIELD TRIP TO BENSENVILLE WAT	174.00	
56		CO7698	H42420190606wxcwcytx	ON SIGHT ZOO VISIT CAMP	225.00	
57		JO5835	H42420190605owjwgmqn	DEPOSIT FOR SLAMMER FIELD TRI	137.50	
58		LO2135	H42420190628xohfqmef	DEPOSITE FOR LOMBARD WATER PA	100.00	
59 12-7-26-7-79000	SUPPLIES - BREAKS/ C	AM3560	H42420190605vspsevbd	SUMMER CAMP CRAFT SUPPLIES	8.99	
60		AM3560	H42420190611myjknvva	SUMMER CAMP FIRST AID SUPPLIE	40.15	
61		AM3560	H42420190625ukgdunrk	CRAFT CAMP	29.99	
62		DI2110	H42420190621geigxnpq	SUMMER CAMP CRAFT SUPPLIES	21.43	
63		SA7597	H42420190614yshcdved	SUPPLIES CRAFT CAMP	37.50	
64		WA1880	H42420190619sebkbcvs	PICTURE BOARDS	13.61	
65		WA1880	H42420190627unybdgon	CAMP PICTURES	17.32	
66		WA1892	H42420190610gdovlofd	CAMP SUPPLIES	142.82	
67		WA1892	H42420190610smfbdsxb	1ST AID SUPPLIES	158.35	
68		WA1892	H42420190612oliqwkqg	SUMMER CAMP FIRST AID SUPPLIE	26.40	
69		WA1892	H42420190614tuyppgmvy	CAMP SUPPLIES	94.92	
70		WA1892	H42420190626hinghfir	CAMP SUPPLIES	22.91	
71		WA1892	H42420190627kqklffwe	CAMP SUPPLIES	9.10	
72 12-7-26-7-79110	FOOD - BREAKS/ CAMP	SA7597	H42420190610mscgrahr	FOOD CAMP	168.29	
73		SA7597	H42420190617ihbixcms	FOOD ITEMS	50.36	
74		SA7597	H42420190624vffvpses	CAMP FOOD	40.16	
75		SA7597	H42420190626owklxccg	CAMP FOOD	17.94	
76		WA1892	H42420190610gdovlofd	CAMP SUPPLIES	142.82	
77		WA1892	H42420190617pklwyqqr	FOOD PROJECTS	40.46	
78		WA1892	H42420190620lvheiyrm	MILK FOR SNACK CAMP	3.90	
79		WA1892	H42420190625sotlxizj	CAMP	73.53	
80 12-7-27-7-79110	FOOD - ST FRANCES	SA7597	H42420190530wbxlcgxe	SFX BASE	66.99	
81		WA1892	H42420190530ywnqzmjy	SFX BASE	3.98	
82 12-0-95-1-21000	ACCOUNTS PAYABLE - B			ACCRUAL OFFSET		1,968.09
<u>RECREATION</u>						
83 13-5-00-6-60022	COMMUNITY EVENTS	AM3560	H42420190620nhbcyriy	SPEAKER CABLE.	24.14	
84 13-5-00-6-60030	MARKETING	PA4616	H42420190618xvnbfars	DISPLAYCASE HALLOWEEN DECOR A	11.81	
85		WA1892	H42420190603ikgowntzb	3M HOOKS FOR DECORATING THE B	22.55	
86 13-5-00-6-67045	EMAIL BLAST	MA1680	H42420190529qozlmvqm	EMAIL BLAST	21.25	
87 13-5-00-7-72022	STAFF FUNCTIONS	JIO608	H42420190617mdieggks	MAINT. DEPT SAFETY TRAINING -	68.72	
88		WA1892	H42420190617meubtjqx	MAINT. DEPT. SAFETY TRAINING	31.79	
89		WA1892	H42420190617qnulkqvq	MAINT. DEPT. SAFETY TRAINING	30.46	

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<b>RECREATION</b>							
90			WA1892	H42420190618beocmnsn	CREDIT FOR MAINT. DEPT. SAFET		31.79
91	13-5-00-7-76013	POSTAGE - GENERAL	LA5005	H42420190625bfrxdocr	HR CERTIFIED MAILING	2.02	
92	13-6-00-6-81020	DUMPSTER SERVICE	AD2100	H42420190612muqxtmpy	DUMPSTER SERVICE	387.77	
93	13-6-00-6-82011	REPAIRS - EQUIP	MO5900	H42420190614cvmphaeq	BEARINGS	132.82	
94			MO5900	H42420190614pgximtlr	BEARINGS - CREDIT		132.82
95			MO5900	H42420190614qlntfrpm	BEARINGS	132.82	
96	13-6-00-7-83010	CLEANING SUPPLIES	ME6840	H42420190613iclrxwst	CLEANING SUPPLIES REC CENTER	7.42	
97	13-6-00-7-83011	BATHROOM SUPPLIES	AM3560	H42420190607ohcocszr	DIAPER GENIE REFILLS.	56.60	
98	13-6-00-7-83022	PAINT	HO4142	H42420190617fplgkdg	PAINT & SUPPLIES	35.91	
99			ME6830	H42420190610fsictthd	PAINT & SUPPLIES	9.86	
100	13-6-00-7-83034	WELDING SUPPLIES	AI6068	H42420190626alcbrlit	WELDING SUPPLIES	13.53	
101	13-6-00-7-83043	SPLASH PAD CHEMICALS	HA5420	H42420190625ousbmxfb	GATE BLOCKS SPLASH PAD	25.42	
102	13-6-00-7-84040	ELECTRICAL PARTS	ME6840	H42420190625nuffdhsi	ELECTRICAL SUPPLIES	9.69	
103	13-6-00-7-84041	MISC HARDWARE	ME6830	H42420190606reeqbshz	HARDWARE	11.84	
104			ME6840	H42420190624atvpvxtq	CREDIT - HARDWARE		6.57
105			ME6840	H42420190624ieyowjgg	HARDWARE	7.06	
106			ME6840	H42420190624sdwodypr	HARDWARE	21.04	
107			ME6840	H42420190627youctvfb	HARDWARE	23.10	
108	13-6-00-7-85011	PETRO PROD - GASOLIN	EX0100	H42420190617jxxsciau	FUEL	21.35	
109			EX0100	H42420190624blrtugfx	FUEL	20.97	
110			EX0100	H42420190627xnyidsti	FUEL	24.58	
111	13-6-00-7-85012	PETRO PROD - WELDING	AI6068	H42420190604zhogrtmh	CYLINDER RENTAL	32.97	
112	13-6-00-7-87011	LANDSCAPING - SHRUBS	ME6840	H42420190617mvdvrvjth	PLANT	3.18	
113	13-6-00-7-87012	LANDSCAPING - TREES	GO1910	H42420190604xmjcobqt	REPLACEMENT TREES & COMMEMORA	249.50	
114	13-6-00-7-87014	LANDSCAPING - MISC	AM3560	H42420190612euhllxfc	TREE GATOR BAGS.	108.27	
115			HO4142	H42420190624cmfvrcvj	FLOWERS, MULCH	13.33	
116	13-7-00-7-77404	SUPPLIES - MOVIE IN	WE5705	H42420190617qkqngurn	MOVIE IN THE PARK POPCORN	33.00	
117	13-7-00-7-77406	SUPPLIES - PET PARAD	PA4616	H42420190603hyjlbkyr	PET PARADE BUS DECORATIONS	49.16	
118	13-7-02-7-78000	EQUIPMENT - FITNESS	GA0510	H42420190621bojnicay	DUMBBELLS AND BANDS FOR SPECI	282.75	
119			PO5941	H42420190620ntqvjlms	GLIDING DISCS FOR SPECIALTY F	254.83	
120	13-7-03-7-79000	SUPPLIES - SPEC INT	DY5945	H42420190605stnoalbi	KITE EVENT	79.99	
121			OT5050	H42420190624wvutcmn	DINOSAUR DIG SUPPLIES	148.59	
122			OT5050	H42420190625ktojmweu	DINO DIG SUPPLIES	19.07	
123			WA1892	H42420190617dwhuwhtj	JUICE FOR FATHER KIDS FLIGHT	7.93	
124	13-7-04-7-79000	SUPPLIES - SPEC EVTS	CH2980	H42420190621njonpvcb	SENIORS TRIP FOR TERESA	35.00	
125			FI0706	H42420190624eqymheqb	FAMILY BINGO NIGHT PRIZES	59.50	
126	13-7-07-7-78000	PROGRAM EQUIP - DAY	PA4616	H42420190618xvnbfars	DISPLAYCASE HALLOWEEN DECOR A	32.17	
127			SA7595	H42420190530rdjkwely	BINDERS AND TABS FOR CAMP SIT	36.64	
128			SA7597	H42420190611lvkeghxir	CAMP QUEST S & J SUPPLIES AND	89.98	
129			WA1892	H42420190611lmhxtpwh	CAMP QUEST J & S SUPPLIES/EQU	262.62	
130			WA1892	H42420190619vxngngdj	CAMP QUEST S & J SUPPLIES/EQU	147.32	
131	13-7-07-7-79000	SUPPLIES - DAY CAMPS	AC6318	H42420190610spsiwfmi	QUEST SENIORS TRIP	84.00	
132			BA3150	H424201906211sytopcd	CAMP QUEST JUNIORS TRIP	216.00	
133			BO2000	H42420190621agsqdp1x	QUEST SENIORS TRIP	108.00	
134			BU7026	H42420190620nokxtuog	QUEST SENIORS TRIP	96.00	
135			DI0310	H42420190606dvsbnxkd	DAY CAMP STAFF LUNCH	133.25	
136			DO1220	H42420190610xvcjycxq	WEEK 1 CAMP-A-PALOOZA	67.90	
137			DO1220	H42420190625suweiuol	WEEK 3 CAMP-A-PALOOZA	67.00	
138			EN1480	H42420190610zoaarygi	SS TRIP	239.25	

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ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
<u>RECREATION</u>							
139			FU1450	H42420190618xcckmjvkk	CAMP QUEST S & J CAMP STORE S	130.77	
140			HO4142	H42420190613kgxvphen	WEEK 1 CAMP-A-PALOOZA	35.07	
141			JO4200	H42420190605tjymakxr	CAMP TRAINING SUPPLIES	25.88	
142			LA7832	H42420190624hbkkfdqb	QUEST SENIORS TRIP RAIN LOCAT	65.00	
143			LA7832	H42420190624pnqkfins	QUEST SENIORS TRIP RAIN LOCAT	66.00	
144			LO5820	H42420190621hmeiins	QUEST SENIORS TRIP	55.00	
145			ME5025	H42420190610bdqemzpu	QS TRIP	434.25	
146			MU8558	H42420190610klcsfqlt	QS TRIP	273.00	
147			MU8558	H42420190610smuktnsu	QJ TRIP	624.00	
148			MY1000	H42420190606swbnjsxd	QUEST S & J TRIP DEPOSIT	50.00	
149			MY1000	H42420190607aelodahv	CAMP QUEST SENIORS FIELD TRIP	50.00	
150			OF5007	H42420190617gknuyqub	CAMP BINDERS	26.18	
151			SA7595	H42420190624sczitmpe	CAMP SUPPLIES	23.22	
152			SA7597	H42420190611vkeqhxir	CAMP QUEST S & J SUPPLIES AND	323.08	
153			WA1892	H42420190610pqoygcdr	CAMP SUPPLIES	20.04	
154			WA1892	H42420190611lmhxtphw	CAMP QUEST J & S SUPPLIES/EQU	93.56	
155			WA1892	H42420190617dwwhuwjh	JUICE FOR FATHER KIDS FLIGHT	17.88	
156			WA1892	H42420190619agvowmkj	WEEK 2 CAMP-A-PALOOZA	117.76	
157			WA1892	H42420190619vxngngdj	CAMP QUEST S & J SUPPLIES/EQU	30.75	
158			WA1892	H42420190624hbrmpveq	DAY CAMP SUPPLIES	115.54	
159			WA1892	H42420190626bvdmdmxb	WEEK 3 CAMP-A-PALOOZA	61.43	
160			WE5700	H42420190610jhykmtyz	QUEST SENIORS TRIP	120.00	
161	13-0-95-1-21000	ACCOUNTS PAYABLE - R			ACCRUAL OFFSET		6,698.95
<u>LIABILITY INSURANCE</u>							
162	16-6-00-5-53300	FIRST AID SUPPLIES	FI5047	H42420190607qcghtuul	FIRST SUPPLIES FOR DISTRICT F	544.88	
163	16-6-00-5-53303	SAFETY TRAINING	SA7597	H42420190605hapfjvvr	SAFETY TRAINING FOOD, BATTERI	77.04	
164	16-0-95-1-21000	ACCOUNTS PAYABLE - I			ACCRUAL OFFSET		621.92
JOURNAL TOTALS:						13,665.20	13,665.20

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36189	BA2089	FREYA E. CRAIG SMITH					
	2019-6.1 REC	06/09/19	01	REC FITNESS CLASS 5/27-6/9	13-7-02-6-62000		1,650.75
			02	LGF GROUP X CLASS 5/27-6/29	11-7-00-6-62100		3,901.00
						INVOICE TOTAL:	5,551.75 *
						CHECK TOTAL:	5,551.75
36190	KO2997	KONICA MINOLTA					
	259168668	05/31/19	01	BIZHUB C658	01-6-00-6-81031		21.99
			02	BIZHUB C658	13-6-00-6-81031		21.99
			03	COLOR COPIES	01-5-00-6-69120		26.98
			04	COLOR COPIES	13-5-00-6-69120		80.92
			05	BASE COPIES	12-7-00-7-79000		75.93
			06	BIZHUB C3851FS	11-6-00-6-81031		83.59
						INVOICE TOTAL:	311.40 *
						CHECK TOTAL:	311.40
36191	NA4980	NAPA AUTO PARTS					
	6455519	05/31/19	01	VEHICLE PARTS	01-6-00-6-82010		76.18
			02	VEHICLE PARTS	13-6-00-6-82010		76.18
			03	EQUIPMENT PARTS	01-6-00-6-82011		76.18
			04	EQUIPMENT PARTS	13-6-00-6-82011		76.18
						INVOICE TOTAL:	304.72 *
						CHECK TOTAL:	304.72
36192	RE5320	RELADYNE					
	1193819	02/27/19	01	HYDRAULIC OIL 55 GAL DRUM	01-6-00-7-85013		199.23
			02	HYDRAULIC OIL 55 GAL DRUM	13-6-00-7-85013		199.22
						INVOICE TOTAL:	398.45 *
						CHECK TOTAL:	398.45
						TOTAL AMOUNT PAID:	6,566.32

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
36193	AN7606	ANCEL GLINK, P.C.						
	70371	06/11/19	01	LEGAL SERVICES	01-5-00-6-61000		725.00	
			02	LEGAL SERVICES	13-5-00-6-61000		725.00	
						INVOICE TOTAL:	1,450.00 *	
						CHECK TOTAL:	1,450.00	
36194	AT5004	AT&T						
	052519	06/20/19	01	UVERSE SERVICE - GILBERT	01-5-00-6-67011		38.20	
			02	UVERSE SERVICE - GILBERT	13-5-00-6-67011		38.20	
			03	UVERSE SERVICE - CC	13-5-00-6-67011		38.20	
			04	UVERSE SERVICE - CC	01-5-00-6-67011		38.20	
			05	UVERSE SERVICE - SEDGEWICK	01-5-00-6-67011		38.20	
			06	UVERSE SERVICE - SEDGEWICK	13-5-00-6-67011		38.20	
						INVOICE TOTAL:	229.20 *	
						CHECK TOTAL:	229.20	
36195	AT5005	AT&T						
	061619	06/16/19	01	E911 SERVICE	01-5-00-6-67011		17.84	
			02	E911 SERVICE	13-5-00-6-67011		17.83	
						INVOICE TOTAL:	35.67 *	
						CHECK TOTAL:	35.67	
36196	BA2089	FREYA E. CRAIG SMITH						
	2019-6.2 REC	06/23/19	01	FITNESS INSTRUCTION	13-7-02-6-62000		1,765.50	
						INVOICE TOTAL:	1,765.50 *	
	20916-6.2 FIT	06/23/19	01	FITNESS INSTRUCTION	11-7-00-6-62100		4,107.50	
						INVOICE TOTAL:	4,107.50 *	
						CHECK TOTAL:	5,873.00	



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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36200	CO6347			COMCAST CABLE			
	0138197-0619	06/12/19	02	INTERNET SERVICE	13-5-00-6-67040		123.42
						INVOICE TOTAL:	246.85 *
						CHECK TOTAL:	246.85
36201	DI7855			DIRECTV			
	36385888157	06/15/19	01	TV SERVICE	11-5-00-6-67040		248.97
						INVOICE TOTAL:	248.97 *
						CHECK TOTAL:	248.97
36202	HP5326			HP PRODUCTS			
	I4225081	06/18/19	01	CLEANING SUPPLIES	11-6-00-7-83010		142.56
						INVOICE TOTAL:	142.56 *
	I4424334	06/18/19	01	CLEANING SUPPLIES	11-6-00-7-83010		126.28
						INVOICE TOTAL:	126.28 *
						CHECK TOTAL:	268.84
36203	NI6060			NICOR GAS CO.			
	061119	06/11/19	01	MONTHLY GAS HEAT	01-6-10-6-88100		15.58
			02	MONTHLY GAS HEAT	13-6-10-6-88100		15.58
						INVOICE TOTAL:	31.16 *
	061819	06/18/19	01	MONTHLY GAS HEAT- GORDON	01-6-14-6-88100		35.34
			02	MONTHLY GAS HEAT- GORDON	13-6-14-6-88100		35.34
						INVOICE TOTAL:	70.68 *
						CHECK TOTAL:	101.84
36204	NO1234			NOVENTECH, INC.			

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
36204	NO1234	NOVENTECH, INC.						
	6682	06/13/19	01	ON SITE SUPPORT	01-5-00-6-68020		215.63	
			02	ON SITE SUPPORT	13-5-00-6-68020		215.62	
			03	ON SITE SUPPORT	11-5-00-6-68020		115.00	
			04	ON SITE SUPPORT	12-7-00-6-68012		230.00	
						INVOICE TOTAL:	776.25 *	
	6694	06/17/19	01	PRINTER - EXEC DIR	01-5-00-7-75026		136.96	
			02	PRINTER - EXEC DIR	13-5-00-7-75026		136.96	
						INVOICE TOTAL:	273.92 *	
						CHECK TOTAL:	1,050.17	
36205	PU2441	PUGSLEY AND LAHAIE, LTD.						
	1399	06/07/19	01	TREE PLANTING	01-6-00-7-87012		332.00	
			02	TREE PLANTING	13-6-00-7-87012		332.00	
						INVOICE TOTAL:	664.00 *	
						CHECK TOTAL:	664.00	
36206	RO6244	RON CLESEN'S ORNAMENTAL PLANTS						
	57680	05/15/19	01	SPRING FLOWERS	01-6-00-7-87010		756.60	
			02	SPRING FLOWERS	13-6-00-7-87010		756.60	
						INVOICE TOTAL:	1,513.20 *	
						CHECK TOTAL:	1,513.20	
36207	SK3509	MAC SPORTS GROUP INC						
	42030	06/18/19	01	SKY HAWKS BEG GOLF CAMP	13-7-01-6-62000		773.50	
						INVOICE TOTAL:	773.50 *	
						CHECK TOTAL:	773.50	

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36208	SP5010			SPRINT			
	0619	06/21/19	01	GORDON PARK WIFI	01-5-00-6-67011		19.33
			02	GORDON PARK WIFI	13-5-00-6-67011		19.33
						INVOICE TOTAL:	38.66 *
						CHECK TOTAL:	38.66
36209	TCF100			TCF EQUIPMENT FINANCE			
	6069268	06/17/19	01	FITNESS EQUIP LEASE	11-7-00-6-64000		10,875.05
			02	FITNESS EQUIP LEASE	11-7-00-6-64000		148.10
			03	FITNESS EQUIP LEASE	11-7-00-6-64000		380.50
						INVOICE TOTAL:	11,403.65 *
						CHECK TOTAL:	11,403.65
36210	VE6993			VERMONT SYSTEMS, INC.			
	62797	05/24/19	01	RECTRAC SUPPLIES/CARD PRINTER	01-5-00-6-68011		2,711.00
			02	RECTRAC SUPPLIES/CARD PRINTER	13-5-00-6-68011		2,711.00
						INVOICE TOTAL:	5,422.00 *
						CHECK TOTAL:	5,422.00
						TOTAL AMOUNT PAID:	30,577.45

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36211	AT5004 062519	AT&T 06/25/19	01	GILBERT PARK UVERSE	01-5-00-6-67011		38.20
			02	GILBERT PARK UVERSE	13-5-00-6-67011		38.20
			03	COM. CTR. UVERSE	01-5-00-6-67011		38.20
			04	COM. CTR. UVERSE	13-5-00-6-67011		38.20
			05	SEDGWICK UVERSE	01-5-00-6-67011		38.20
			06	SEDGWICK UVERSE	13-5-00-6-67011		38.20
						INVOICE TOTAL:	229.20 *
						CHECK TOTAL:	229.20
36212	BA2089 2019-7.1REC	FREYA E. CRAIG SMITH 07/07/19	01	REC FITNESS CLASS 6/24-7/7	13-7-02-6-62000		882.75
			02	LGF GROUP X CLASS 6/24-7/7	11-7-00-6-62100		3,847.00
						INVOICE TOTAL:	4,729.75 *
						CHECK TOTAL:	4,729.75
36213	CU6015 62719	LEROY CURRIE 06/27/19	01	CO REC VOLLEYBALL REF	13-7-01-6-62000		180.00
						INVOICE TOTAL:	180.00 *
						CHECK TOTAL:	180.00
36214	LA5005 FALL19	U.S. POSTMASTER 07/02/19	01	BULK RATE PERMIT FEE #322	01-5-00-7-76011		1,000.00
			02	BULK RATE PERMIT FEE #322	13-5-00-7-76011		1,000.00
						INVOICE TOTAL:	2,000.00 *
						CHECK TOTAL:	2,000.00
						TOTAL AMOUNT PAID:	7,138.95

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36216	AM1025	AMERICAN MUSIC INSTITUTE					
	25831	06/01/19	01	BEGINNING VOICE	13-7-05-6-62000		480.00
						INVOICE TOTAL:	480.00 *
					CHECK TOTAL:		480.00
36217	AQ1310	AQUA PURE ENTERPRISES INC					
	119464	06/07/19	01	SPLASH PAD CHEMICALS	13-6-00-7-83043		228.52
			02	SPLASH PAD CHEMICALS	01-6-00-7-83043		228.53
			03	TEST KIT CHMICALS	13-6-00-7-83043		8.52
			04	TEST KIT CHMICALS	01-6-00-7-83043		8.52
			05	TEST KIT CHMICALS	13-6-00-7-83043		12.18
			06	TEST KIT CHMICALS	01-6-00-7-83043		12.18
						INVOICE TOTAL:	498.45 *
					CHECK TOTAL:		498.45
36218	BL5850	BLUEWIRE COMMUNICATIONS					
	18718	06/11/19	01	MAINTENANCE CHARGE	01-5-00-6-67046		270.00
			02	MAINTENANCE CHARGE	13-5-00-6-67046		270.00
						INVOICE TOTAL:	540.00 *
					CHECK TOTAL:		540.00
36219	BR5050	JMC VENTURES, LLC					
	7919	07/09/19	01	POCKET BRICK MONSTERS CAMP	13-7-03-6-62000		625.00
			02	BRICKS SPACE ADVENTURE CAMP	13-7-03-6-62000		500.00
						INVOICE TOTAL:	1,125.00 *
					CHECK TOTAL:		1,125.00
36220	CA0810	CARD CONNECT					

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36220	CA0810			CARD CONNECT			
	12012	06/30/19	01	RENT CHIP READERS	13-5-00-6-65004		75.00
			02	RENT CHIP READERS	11-5-00-6-65004		75.00
			03	RENT CHIP READERS	12-7-00-6-65004		50.00
						INVOICE TOTAL:	200.00 *
						CHECK TOTAL:	200.00
36221	CA6722			CASE LOTS INC			
	10048	06/18/19	01	CLEANING SUPPLIES	11-6-00-7-83010		316.00
			02	BATHROOM SUPPLIES	11-6-00-7-83011		177.70
						INVOICE TOTAL:	493.70 *
	10052	06/18/19	01	BATHROOM SUPPLIES	01-6-00-7-83011		68.90
			02	BATHROOM SUPPLIES	13-6-00-7-83011		68.90
			03	BUILDING SUPPLIES	01-6-00-7-83012		14.45
			04	BUILDING SUPPLIES	13-6-00-7-83012		14.45
						INVOICE TOTAL:	166.70 *
						CHECK TOTAL:	660.40
36222	CH5600			CHICAGO BACKFLOW INC			
	336523	06/05/19	01	YEARLYT BACKFLOW PRESSURE TEST	16-6-00-7-73230		1,670.00
						INVOICE TOTAL:	1,670.00 *
						CHECK TOTAL:	1,670.00
36223	CI0599			KONICA MINOLTA			
	33692413	06/30/19	01	COPIER LEASE	01-6-00-6-81031		173.50
			02	COPIER LEASE	13-6-00-6-81031		173.50
						INVOICE TOTAL:	347.00 *
						CHECK TOTAL:	347.00

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36224	CI1551	AT& T MOBILITY					
	1662-0719	07/03/19	01	PARK FOREMAN	01-5-00-6-67031		28.12
			02	PARK FOREMAN	13-5-00-6-67031		28.11
			03	BASE	12-7-26-7-79000		130.59
			04	SUPT. OF FINANCE	01-5-00-6-67035		28.12
			05	SUPT. OF FINANCE	13-5-00-6-67035		28.12
			06	AIR CARD/TABLETS	01-5-00-6-67043		56.02
			07	AIR CARD/TABLETS	13-5-00-6-67043		56.02
			08	GORDON PARK WIFI	01-5-00-6-67011		11.78
			09	GORDON PARK WIFI	13-5-00-6-67011		11.76
						INVOICE TOTAL:	378.64 *
						CHECK TOTAL:	378.64
36225	CI6015	CINTAS CORPORATION #769					
	7119	07/01/19	01	RUG SERVICE JUNE	01-6-00-6-81012		162.90
			02	RUG SERVICE JUNE	13-6-00-6-81012		162.90
						INVOICE TOTAL:	325.80 *
						CHECK TOTAL:	325.80
36226	CIUNIF	CINTAS CORPORATION LOC 344					
	64560619	06/30/19	01	UNIFORM SERVICE	01-6-00-6-81030		174.96
			02	UNIFORM SERVICE	13-6-00-6-81030		174.96
						INVOICE TOTAL:	349.92 *
						CHECK TOTAL:	349.92
36227	C00007	CONSERV FS INC					
	66030327	06/28/19	01	TURFACE	01-6-00-7-84011		177.80
			02	TURFACE	13-6-00-7-84011		177.80
						INVOICE TOTAL:	355.60 *
						CHECK TOTAL:	355.60

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
36228	CO5100	COOK COUNTY TREASURER						
	2018-02	07/03/19	01	PROPERTY TAX - 27 ELDER LANE	01-5-00-6-65001		7.81	
			02	PROPERTY TAX - 27 ELDER LANE	13-5-00-6-65001		7.80	
						INVOICE TOTAL:	15.61 *	
						CHECK TOTAL:	15.61	
36229	CO6226	COMMERCIAL SPECIALTIES INC						
	19-0875	06/28/19	01	REPLACE BROKEN LOCKS LOCKERS	11-6-00-6-81038		516.00	
						INVOICE TOTAL:	516.00 *	
						CHECK TOTAL:	516.00	
36230	CO6878-1	COM ED						
	061319	06/13/19	01	SPRING PARK	01-6-18-6-88000		14.32	
			02	SPRING PARK	13-6-18-6-88000		14.32	
			03	WAIOLA PARK	01-6-15-6-88000		34.37	
			04	WAIOLA PARK	13-6-15-6-88000		34.36	
			05	DENNING PARK	01-6-10-6-88000		187.11	
			06	DENNING PARK	13-6-10-6-88000		187.11	
			07	GORDON PARK	01-6-14-6-88000		167.40	
			08	GORDON PARK	13-6-14-6-88000		167.40	
			09	SEDGWICK PARK	01-6-12-6-88000		338.20	
			10	SEDGWICK PARK	13-6-12-6-88000		338.19	
			11	GILBERT PARK	01-6-11-6-88000		83.60	
			12	GILBERT PARK	13-6-11-6-88000		83.60	
						INVOICE TOTAL:	1,649.98 *	
						CHECK TOTAL:	1,649.98	
36231	CO7550	SALCOM INC						
	062819	06/28/19	01	3D VIDEO GAME DESIGN	13-7-03-6-62000		765.00	
						INVOICE TOTAL:	765.00 *	

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36231	CO7550	SALCOM INC						
	070519	07/05/19	01	ROBOTICS ADVENTURES	13-7-03-6-62000		340.00	
						INVOICE TOTAL:	340.00 *	
						CHECK TOTAL:	1,105.00	
36232	DE0288	CONSTANTINE BISSIAS						
	6302019	06/30/19	01	REIMBURSE FOR CELL PHONE	01-5-00-6-67030		80.00	
			02	REIMBURSE FOR CELL PHONE	13-5-00-6-67030		80.00	
						INVOICE TOTAL:	160.00 *	
						CHECK TOTAL:	160.00	
36233	DY0716	DYNERGY ENERGY SERVICES						
	153797519061	06/26/19	01	REC CTR. ELECTRIC	01-6-20-6-88000		4,010.79	
			02	REC CTR. ELECTRIC	13-6-20-6-88000		4,010.78	
			03	REC CTR. ELECTRIC	11-6-20-6-88000		891.29	
						INVOICE TOTAL:	8,912.86 *	
						CHECK TOTAL:	8,912.86	
36234	EA1010	EASY ICE						
	57634	06/01/19	01	ICE MACHINE LEASE 2019	01-6-00-6-81016		540.00	
			02	ICE MACHINE LEASE 2019	13-6-00-6-81016		540.00	
						INVOICE TOTAL:	1,080.00 *	
						CHECK TOTAL:	1,080.00	
36235	EY1000	EYE IN THE SKY SURVEILLANCE LL						
	070119	07/01/19	01	JULY SERVICE AGREEMENT	01-6-00-6-81014		100.00	
			02	JULY SERVICE AGREEMENT	13-6-00-6-81014		100.00	
						INVOICE TOTAL:	200.00 *	
						CHECK TOTAL:	200.00	



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36240	HO2110	HORTON'S OF LA GRANGE						
	6021619	06/30/19	01	HARDWARE	01-6-00-7-84041		4.07	
			02	HARDWARE	13-6-00-7-84041		4.06	
						INVOICE TOTAL:	8.13 *	
					CHECK TOTAL:		8.13	
36241	IN1050	INDECOR INC						
	33444	06/30/19	01	SERVICE CALL MOTORIZED SHADE F	11-6-00-6-81038		180.00	
						INVOICE TOTAL:	180.00 *	
					CHECK TOTAL:		180.00	
36242	KA3800	KAMAN FLUID POWER LLC						
	79582	06/12/19	01	HOSE ASSEMBLY	01-6-00-6-82011		21.58	
			02	HOSE ASSEMBLY	13-6-00-6-82011		21.57	
						INVOICE TOTAL:	43.15 *	
					CHECK TOTAL:		43.15	
36243	KC1010	K.C. MECHANICAL INC						
	61611-307	06/10/19	01	START UP SPLASHPAD 2019	01-6-00-6-81045		1,798.04	
			02	START UP SPLASHPAD 2019	13-6-00-6-81045		1,798.04	
			03	SPLASHPAD REPAIRS	01-6-00-6-81045		375.84	
			04	SPLASHPAD REPAIRS	01-6-00-6-81045		375.84	
						INVOICE TOTAL:	4,347.76 *	
					CHECK TOTAL:		4,347.76	
36244	KO2997	KONICA MINOLTA						
	383.76	06/30/19	01	BIZHUB C658	01-6-00-6-81031		18.71	

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36244	KO2997	KONICA MINOLTA					
	383.76	06/30/19	02	BIZHUB C658	13-6-00-6-81031		
			03	BIZHUB C658	01-5-00-6-69120		18.74
			04	BIZHUB C658	13-5-00-6-69120		39.93
			05	BIZHUB C658	12-7-00-7-79000		119.77
			06	BIZHUB C3851FS	11-6-00-6-81031		98.57
							88.04
						INVOICE TOTAL:	383.76 *
						CHECK TOTAL:	383.76
36245	KO8391	KONE INC					
	959267055	06/01/19	01	ELEVATOR REPAIR JUNE	01-6-00-6-81017		101.32
			02	ELEVATOR REPAIR JUNE	13-6-00-6-81017		101.33
						INVOICE TOTAL:	202.65 *
						CHECK TOTAL:	202.65
36246	KU2815	TERRI KUZEL					
	1	07/10/19	01	MILEAGE REIMBURSMENT	13-5-00-5-55014		1.00
						INVOICE TOTAL:	1.00 *
	KU1234	07/10/19	01	MILEAGE REIMBURSMENT	13-5-00-5-55014		1.00
						INVOICE TOTAL:	1.00 *
						CHECK TOTAL:	2.00
36247	LA1483	LAUTERBACH & AMEN, LLP					
	37335	06/14/19	01	AUDIT SERVICES	17-5-00-6-61100		10,700.00
						INVOICE TOTAL:	10,700.00 *
						CHECK TOTAL:	10,700.00
36248	LA4685	LA GRANGE GLASS & MIRROR CO.					

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36248	LA4685	LA GRANGE GLASS & MIRROR CO.					
	22250	06/13/19	01	REPLACE MIRROR IN RM 109	01-6-00-6-81038		247.00
			02	REPLACE MIRROR IN RM 109	13-6-00-6-81038		247.00
						INVOICE TOTAL:	494.00 *
					CHECK TOTAL:		494.00
36249	LA6052	LA GRANGE LOCK					
	16617A	05/15/19	01	DENNING PARK REAR DOOR	01-6-00-6-81041		50.81
			02	DENNING PARK REAR DOOR	13-6-00-6-81041		50.81
			03	BABE RUTH BUILDING/PAD LOCKS	01-0-90-1-10300		151.75
						INVOICE TOTAL:	253.37 *
					CHECK TOTAL:		253.37
36250	LY9000	JONATHAN LYZUN					
	62419	06/24/19	01	FALL 2019 BROCHURE DESIGN	01-5-00-6-69110		775.00
			02	FALL 2019 BROCHURE DESIGN	13-5-00-6-69110		1,925.00
						INVOICE TOTAL:	2,700.00 *
					CHECK TOTAL:		2,700.00
36251	MA0155	KYLE MADEJA					
	7819	07/08/19	01	MILEAGE	13-5-00-5-55013		31.55
			02	CELL PHONE	01-5-00-6-67034		52.50
			03	CELL PHONE	13-5-00-6-67034		52.50
						INVOICE TOTAL:	136.55 *
					CHECK TOTAL:		136.55
36252	ME8200	METAL SUPERMARKETS					
	1013592	06/17/19	01	METAL STOCK	01-6-00-7-84043		27.90

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36252	ME8200	METAL SUPERMARKETS					
	1013592	06/17/19	02	METAL STOCK	13-6-00-7-84043		27.90
	1013709	06/24/19	01	METAL STOCK			
			02	METAL STOCK			
						INVOICE TOTAL:	55.80 *
					01-6-00-7-84043		12.59
					13-6-00-7-84043		12.59
						INVOICE TOTAL:	25.18 *
						CHECK TOTAL:	80.98
36253	MI5050	KEVIN MILLER					
	7819	07/08/19	01	PHONE	13-5-00-6-67032		52.50
			02	PHONE	01-5-00-6-67032		52.50
			03	MILEAGE	13-5-00-5-55013		103.82
						INVOICE TOTAL:	208.82 *
						CHECK TOTAL:	208.82
36254	NA4190	NATIONAL SAFETY COUNCIL					
	1697925	06/18/19	01	DDC INSTRUCTOR KIT	16-6-00-7-73200		461.33
						INVOICE TOTAL:	461.33 *
						CHECK TOTAL:	461.33
36255	NA4980	NAPA AUTO PARTS					
	6455619	06/30/19	01	VEHICLE PARTS	01-6-00-6-82010		2.85
			02	VEHICLE PARTS	13-6-00-6-82010		2.84
			03	EQUIPMENT PARTS	01-6-00-6-82011		2.85
			04	EQUIPMENT PARTS	13-6-00-6-82011		2.85
						INVOICE TOTAL:	11.39 *
						CHECK TOTAL:	11.39

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36256	NI6060	NICOR GAS CO.						
	061719	06/17/19	01	SEDGWICK	01-6-12-6-88100		21.33	
			02	SEDGWICK	13-6-12-6-88100		21.32	
			03	55 N. GILBERT	01-6-11-6-88100		19.33	
			04	55 N. GILBERT	13-6-11-6-88100		19.32	
			05	200 WASHINGTON	01-6-13-6-88100		25.45	
			06	200 WASHINGTON	13-6-13-6-88100		25.44	
			07	536 EAST AVE.	01-6-20-6-88100		97.29	
			08	536 EAST AVE.	13-6-20-6-88100		97.29	
			09	536 EAST AVE.	01-6-20-6-88100		549.73	
			10	536 EAST AVE.	13-6-20-6-88100		549.73	
			11	536 EAST AVE.	11-6-20-6-88100		122.16	
						INVOICE TOTAL:	1,548.39 *	
						CHECK TOTAL:	1,548.39	
36257	NO1234	NOVENTECH, INC.						
	6720	07/01/19	01	OFFSITE STORAGE CLOUD MGMT	01-5-00-6-68021		113.75	
			02	OFFSITE STORAGE CLOUD MGMT	13-5-00-6-68021		113.75	
						INVOICE TOTAL:	227.50 *	
						CHECK TOTAL:	227.50	
36258	OC0650	RAYMOND K OCHROMOWICZ						
	19-JUN	06/24/19	01	RISK MANAGEMENT	16-5-00-6-61220		1,253.50	
			02	RISK MANAGEMENT	18-5-00-6-61220		417.83	
						INVOICE TOTAL:	1,671.33 *	
						CHECK TOTAL:	1,671.33	
36259	PD0332	P.D.R.M.A.						
	063019	06/30/19	01	HEALTH/LIFE/EAP INSURANCE	01-5-00-5-53001		12,314.92	

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36259	PD0332	P.D.R.M.A.						
	063019	06/30/19	02	HEALTH/LIFE/EAP INSURANCE	13-5-00-5-53001		12,314.92	
			03	HEALTH/LIFE/EAP INSURANCE	12-7-00-5-52020		1,781.89	
			04	HEALTH/LIFE/EAP INSURANCE	11-5-00-5-53001		1,686.44	
			05	VISION INSURANCE	01-0-95-1-21400		440.64	
			06	DENTAL INSURANCE	01-0-95-1-21400		1,116.72	
			07	VOLUNTARY LIFE INS.	01-0-95-1-21402		142.80	
						INVOICE TOTAL:	29,798.33 *	
	FH19083	06/30/19	01	LIABILITY INSURANCE	16-5-00-6-61200		34,597.08	
						INVOICE TOTAL:	34,597.08 *	
						CHECK TOTAL:	64,395.41	
36260	PE1326	MARTIN PETERSEN COMPANY INC						
	S31462	05/31/19	01	REPLACE CONDENSER MOTOR RTU 12	13-6-00-6-81010		533.85	
			02	REPLACE CONDENSER MOTOR RTU 12	01-6-00-6-81010		533.86	
						INVOICE TOTAL:	1,067.71 *	
						CHECK TOTAL:	1,067.71	
36261	PI4028	PITNEY BOWES RESERVE ACCOUNT						
	529	05/29/19	01	POSTAGE	01-5-00-7-76014		1,000.00	
						INVOICE TOTAL:	1,000.00 *	
						CHECK TOTAL:	1,000.00	
36262	P05960	POMP'S TIRE SERVICE, INC						
	470065091	06/20/19	01	TIRE REPAIR	01-6-00-6-82010		11.25	
			02	TIRE REPAIR	13-6-00-6-82010		11.25	
			03	TIRE REPAIR	01-6-00-6-82010		17.50	
			04	TIRE REPAIR	13-6-00-6-82010		17.50	
						INVOICE TOTAL:	57.50 *	
						CHECK TOTAL:	57.50	

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36263	QU5069	QUILL CORPORATION					
	7914548	06/07/19	01	PENS	01-5-00-7-73020		4.14
			02	PENS	13-5-00-7-73020		4.15
			03	DESK SUPPLIES	01-5-00-7-73023		46.16
			04	DESK SUPPLIES	13-5-00-7-73023		46.15
			05	BASE PAPER	12-7-00-7-79000		59.98
						INVOICE TOTAL:	160.58 *
						CHECK TOTAL:	160.58
36264	RO6010	ROCK 'n' KIDS INC.					
	070119	07/01/19	01	E.C. MUSIC CLASSES	13-7-05-6-62000		672.00
						INVOICE TOTAL:	672.00 *
						CHECK TOTAL:	672.00
36265	SE1420	MELISSA SEABERG					
	062519	06/25/19	01	MILEAGE REIMBURSEMENT	12-7-00-5-55012		38.98
						INVOICE TOTAL:	38.98 *
						CHECK TOTAL:	38.98
36266	SI3300	DENNIS BARNES					
	19039	06/27/19	01	REC CENTER SIGN	13-6-00-7-83012		12.50
			02	REC CENTER SIGN	01-6-00-7-83012		12.50
			03	REC CENTER SIGN	11-6-00-7-83012		214.00
						INVOICE TOTAL:	239.00 *
						CHECK TOTAL:	239.00
36267	SK3000	TERESA CHAPMAN					
	792019	07/09/19	01	MOBILE PHONE	01-5-00-6-67034		52.50

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36267	SK3000 792019	07/09/19	02 03	TERESA CHAPMAN MOBILE PHONE MILEAGE	13-5-00-6-67034 13-5-00-5-55013		52.50 85.43 INVOICE TOTAL: 190.43 *
					CHECK TOTAL:		190.43
36268	SK3509 42031	06/24/19	01	MAC SPORTS GROUP INC SKY HAWKS SPORTS CAMP	13-7-01-6-62000		833.00 INVOICE TOTAL: 833.00 *
	42032	07/09/19	01	SKY HAWKS TRACK/FIELD CAMP	13-7-01-6-62000		441.00 INVOICE TOTAL: 441.00 *
					CHECK TOTAL:		1,274.00
36269	SP5940 193520	07/05/19	01	SPORTS KIDS INC SUMMER SESSION 2019 CLASSES	13-7-01-6-62000		3,278.10 INVOICE TOTAL: 3,278.10 *
					CHECK TOTAL:		3,278.10
36270	TW1100 060119	06/01/19	01 02 03 04 05 06 07 08 09	TWILIGHT PORTABLE RESTROOMS GORDON 2 UNITS SEDGWICK 4 UNITS SEDGWICK EXTRA LL UNIT SPRING SCHOOL 1 UNIT GILBERT 1 UNIT WAIOLA 1 UNIT DENNING 1 UNIT DENNING 1 ADA WAIOLA 1 ADA	01-6-00-6-81022 01-6-00-6-81022 01-6-00-6-81022 01-6-00-6-81022 01-6-00-6-81022 01-6-00-6-81022 01-6-00-6-81022 18-6-00-6-81022 18-6-00-6-81022		280.00 560.00 81.00 125.00 140.00 125.00 125.00 74.00 74.00

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36270	TW1100			TWILIGHT PORTABLE RESTROOMS			
	060119	06/01/19	10	SEDGWICK 1 ADA	18-6-00-6-81022		74.00
			11	GILBERT 1 ADA	18-6-00-6-81022		74.00
						INVOICE TOTAL:	1,732.00 *
					CHECK TOTAL:		1,732.00
36271	TW1100			TWILIGHT PORTABLE RESTROOMS			
	8730419	04/01/19	01	GORDON 2 UNITS	01-6-00-6-81022		280.00
			02	SEDGWICK 4 UNITS	01-6-00-6-81022		560.00
			03	SEDGWICK EXTRA LL UNIT	01-6-00-6-81022		81.00
			04	SEDGWICK 1 ADA UNIT	18-6-00-6-81022		74.00
			05	SPRING SCHOOL 1 UNIT	01-6-00-6-81022		125.00
			06	GILBERT 1 UNIT	01-6-00-6-81022		140.00
			07	GILBERT 1 ADA	18-6-00-6-81022		74.00
			08	WAIOLA 1 UNIT	01-6-00-6-81022		125.00
			09	WAIOLA 1 ADA	18-6-00-6-81022		74.00
			10	DENNING 1 ADA	18-6-00-6-81022		74.00
			11	DENNING 1 UNIT	01-6-00-6-81022		125.00
						INVOICE TOTAL:	1,732.00 *
					CHECK TOTAL:		1,732.00
36272	TW1100			TWILIGHT PORTABLE RESTROOMS			
	8730519	05/01/19	01	GORDON 2 UNITS	01-6-00-6-81022		280.00
			02	SEDGWICK 4 UNITS	01-6-00-6-81022		560.00
			03	SEDGWICK EXTRA LL UNIT	01-6-00-6-81022		81.00
			04	SPRING SCHOOL 1 UNIT	01-6-00-6-81022		125.00
			05	GILBERT 1 UNIT	01-6-00-6-81022		140.00
			06	WAIOLA 1 UNIT	01-6-00-6-81022		125.00
			07	DENNING 1 UNIT	01-6-00-6-81022		125.00
			08	WAIOLA 1 ADA	18-6-00-6-81022		74.00
			09	DENNING 1 ADA	18-6-00-6-81022		74.00

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36272	TW1100			TWILIGHT PORTABLE RESTROOMS			
	8730519	05/01/19	10	GILBERT 1 ADA	18-6-00-6-81022		74.00
			11	SEDGWICK 1 ADA	18-6-00-6-81022		74.00
					INVOICE TOTAL:		1,732.00 *
					CHECK TOTAL:		1,732.00
36273	TW1100			TWILIGHT PORTABLE RESTROOMS			
	8730619	06/19/19	01	VANDALIZED UNIT GORDON	01-6-00-6-81022		543.75
			02	ADA	18-6-00-6-81022		181.25
					INVOICE TOTAL:		725.00 *
					CHECK TOTAL:		725.00
36274	TW1100			TWILIGHT PORTABLE RESTROOMS			
	8730719	07/01/19	01	GORDON 2 UNITS	01-6-00-6-81022		280.00
			02	SEDGWICK 4 UNITS	01-6-00-6-81022		560.00
			03	SEDGWICK EXTRA LL UNIT	01-6-00-6-81022		81.00
			04	SPRING SCHOOL 1 UNIT	01-6-00-6-81022		125.00
			05	GILBERT 1 UNIT	01-6-00-6-81022		140.00
			06	WAIOLA 1 UNIT	01-6-00-6-81022		125.00
			07	DENNING 1 UNIT	01-6-00-6-81022		125.00
			08	DENNING 1 ADA	18-6-00-6-81022		125.00
			09	WAIOLA 1 ADA	18-6-00-6-81022		74.00
			10	GILBERT 1 ADA	18-6-00-6-81022		74.00
			11	SEDGWICK 1 ADA	18-6-00-6-81022		74.00
					INVOICE TOTAL:		1,732.00 *
					CHECK TOTAL:		1,732.00
36275	VI5006			VILLAGE OF LA GRANGE			
	062019	06/20/19	01	GORDON SPLASH PAD	01-6-14-6-88200		134.58

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-- Park District of La Grange --  
 PRE-CHECK RUN EDIT

INVOICES DUE ON/BEFORE 07/15/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
36275	VI5006			VILLAGE OF LA GRANGE				
	062019	06/20/19	02	GORDON SPLASH PAD	13-6-14-6-88200		134.57	
			03	SEDGWICK FIELD HOUSE	01-6-12-6-88200		37.30	
			04	SEDGWICK SR. FIELD HYDRANT	01-6-12-6-88200		37.30	
			05	SEDGWICK TENNIS COURTS	01-6-12-6-88200		91.07	
			06	SEDGWICK SR. FIELD SPRINKLER	01-6-12-6-88200		37.30	
			07	SEDGWICK FIELD HOUSE	13-6-12-6-88200		37.30	
			08	SEDGWICK SR. FIELD HYDRANT	13-6-12-6-88200		37.30	
			09	SEDGWICK SR. FIELD SPRINKLER	13-6-12-6-88200		37.30	
			10	SEDGWICK TENNIS COURTS	13-6-12-6-88200		91.06	
			11	REC BUILDING	01-6-20-6-88200		488.74	
			12	REC BUILDING	13-6-20-6-88200		488.73	
			13	FITNESS CENTER	11-6-20-6-88200		108.60	
			14	COM. CTR	01-6-13-6-88200		38.83	
			*** VOID---LEADER CHECK ***					
36276	VI5006			VILLAGE OF LA GRANGE				
			15	COM. CTR	13-6-13-6-88200		38.82	
			16	SEDGWICK FOUNTAIN	01-6-12-6-88200		37.30	
			17	SEDGWICK FOUNTAIN	13-6-12-6-88200		37.30	
						INVOICE TOTAL:	1,913.40 *	
						CHECK TOTAL:	1,913.40	
36277	WE7460			WESTERN SPRINGS REC. DEPT.				
	62419	06/24/19	01	ATHLETICS	13-7-01-6-62000		207.00	
			02	SPECIAL INTEREST/SOCIAL	13-7-03-6-62000		747.80	
			03	PERFORMING ARTS	13-7-05-6-62000		228.00	
						INVOICE TOTAL:	1,182.80 *	
						CHECK TOTAL:	1,182.80	
36278	WE8600			WESTFIELD FORD INC.				

TIME: 12:34  
 ID: AP2110 JOW

-- Park District of La Grange --  
 PRE-CHECK RUN REPORT

INVOICES DUE ON/BEFORE 07/15/2019

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
36278	WE8600			WESTFIELD FORD INC.			
	627267	06/27/19	01	#35 REPAIR PART	01-6-00-6-82010		35.49
			02	#35 REPAIR PART	13-6-00-6-82010		35.49
			03	#35 BUMPER PART	01-6-00-6-82010		187.95
			04	#35 BUMPER PART	13-6-00-6-82010		187.95
						INVOICE TOTAL:	446.88 *
						CHECK TOTAL:	446.88
36279	WI1200			JOSHUA WIENCEK			
	070119	07/01/19	01	CELL PHONE	01-5-00-6-67037		52.50
			02	CELL PHONE	13-5-00-6-67037		52.50
						INVOICE TOTAL:	105.00 *
						CHECK TOTAL:	105.00
						TOTAL AMOUNT PAID:	130,068.88



# Section 4



# STAFF REPORTS

**Park District of La Grange  
July 2019  
Board Report**

**Dean Bissias  
Executive Director**

1. Please remember that the board meetings for 2019 are the second Monday of the month with the exception of the following months:  
March 4<sup>th</sup> – first Monday of the month to allow for a 30-day minimum review of the 2019-2020 budgets  
July 15<sup>th</sup> – third Monday of the month due to the Fourth of July holiday  
August 19<sup>th</sup> – third Monday of the month due to Endless Summerfest  
November 18<sup>th</sup> – third Monday of the month due to Veterans Day
2. This month's July board meeting is a regular meeting scheduled for Monday, July 15, 2019 and will be held at the recreation facility upstairs in the DeSitter Room at 536 East Avenue.
3. The board packet is available online again this month with the July packet at: [http://www.pdlg.org/Docs/Board%20Mtg%20Packet% 7-15-19pdfon](http://www.pdlg.org/Docs/Board%20Mtg%20Packet%207-15-19pdfon).
4. Under Item 3.0 this month staff is recommending that the Board of Commissioners approve the Consent Agenda as presented including the minutes from the regular board meeting of June 10, 2019; financial reports dated June 30, 2019 and consolidated vouchers for the month of July dated July 15, 2019.
5. Under item 4.1.1 Chris Finn and I will bring the Board up to date on a few items.
6. Under Action Item 7.1 I am asking the Board to approve Ordinance 19-04 which revises Board Policy 540, Aviation and Airspace. The change to this policy is necessary to allow the Park District to take aerial photos and video of our park system which will assist with special event setups. I will supply additional information during our board meeting.
7. Under Action Item 7.2 staff is requesting the Board approve the purchase agreement with Tyler Technologies which will allow the Park District to purchase new accounting software. Leynette has done a great job investigating software packages and is very comfortable in her decision to move forward with Tyler Technologies. Please refer to her board report for further details. She will be prepared to discuss this topic at Monday's meeting.
8. Under Action Item 7.3 staff is requesting the transfer of \$150,000 from the general fund to the capital fund. This is done annually to fund the Capital Budget.

9. Under Board Business 8.1 and 8.2 I will update the Board on potential grant opportunities. Over the past few weeks I have done my due diligence in investigating the requirements and whether the District would greatly benefit should the grants be awarded. Some grants are 50%-50%, and others are as high as receiving up to 75% of the total project costs. However, there are many variables that determine if the grant is viable for the Park District to pursue. I will discuss this topic in greater detail at our board meeting on Monday.
10. I have been busy this past month working on investigating grants, working with staff on preparing for this year's Endless Summerfest, board manual revisions, and records retention.
11. Our application for this year's \$10,000 ComEd Openlands Grant has been denied. This grant would have been used at Denning Park. After talking with a member from Openlands, we have been encouraged to apply again next year. They received a considerable number of grants that exceeded their budget numbers this year. Additional information follows my board report.
12. On Friday, July 19<sup>th</sup> I will be honored by the Rotary Club of La Grange with their Ted Gifford Award. Please refer to the email which follows my report for additional information.
13. With Endless Summerfest quickly approaching the Steering Committee has made a decision to charge a \$5 entrance fee all three days from 5 pm to 9 pm. There will still be no charge to enter the carnival area of the fest. The costs associated with the bands, staging, insurance, etc., is the reason it is necessary to charge for all three days. The fireworks show remains free to everyone who attends the fest.
14. A reminder for the Board - please be sure to put Endless Summerfest on your calendars as it is just around the corner. It's a great time with fun and music, and an opportunity for the Board to help with serving beer at one of the beer tents. This year the Board is scheduled to work a beer tent on Sunday, August 4<sup>th</sup>.
15. **Please remember that the August board meeting is scheduled for August 19<sup>th</sup> due to staff being involved in the clean-up from the Endless Summerfest during board packet week.**
16. Currently I am scheduled to be out of the office on the following dates: July 17<sup>th</sup>, 18<sup>th</sup>, 24<sup>th</sup>, and 28<sup>th</sup>. I will be available by cell phone for any commissioner or staff member who might need to talk with me on any day that I am off.
17. Please remember to take the time and opportunity to have fun and enjoy life with your family.

RECREATE!!! It helps your mind and body.  
Make the Park District of La Grange "Your Fun & Fitness Destination"

## Dean Bissias

---

**From:** Lauren Pagan <lpagan@pchcares.org>  
**Sent:** Friday, June 07, 2019 10:13 AM  
**To:** Dean Bissias  
**Subject:** Ted Gifford Award-Rotary Club of LaGrange

Hello Dean,

I hope you are having a fantastic week! I wanted to reach out to you on behalf of Rotary Club of LaGrange. Every year, someone from our community is nominated and voted on to receive the Ted Gifford Award. The Rotary Club of La Grange Established the Ted Gifford Award in 2003 to honor the community's unsung heroes. The award was named after Dr. Gifford in recognition of his compassionate leadership and significant contributions to his fellow man. The Ted Gifford Award recognizes volunteers that emulate Dr. Gifford's examples of community service and love for his fellow man. Volunteers who work quietly and tirelessly without compensation and far from the spotlight are unsung heroes. This community service award honors those that exemplify the best of volunteerism.

You were nominated and chosen due to your active role in serving our community, especially in regards to our Secret Santa program which allows us to provide a warm holiday experience for families in need. Our club meets on Fridays at 12:15 and we wanted to invite you to a special meeting, where we will honor your work. We were looking to organize the event on Friday, July 12<sup>th</sup> at 12:15pm. Let me know if that time works for you. If so, I will send further details.

Have a great weekend,

Lauren Pagán LPC, ICDVP  
Pronouns: she/her/hers  
Director of Domestic Violence Advocacy



Constance Morris House  
333 N. La Grange Rd., Suite One  
La Grange Park, IL 60526  
708-485-5254 (24 Hour Domestic Violence Hotline)  
708-PILLARS (Main)  
708-995-3649 (Direct)  
[lpagan@pchcares.org](mailto:lpagan@pchcares.org)

Pillars Community Health provides health, social and educational services including Medical, Dental, Mental Health and Addictions, Domestic and Sexual Violence, Head Start, Early Head Start, Child Care, Benefits Assistance, Prevention/Health Education and Outreach, and more. We envision communities where all people have equal access to the care they need, when they need it. Learn more at [www.PillarsCommunityHealth.org](http://www.PillarsCommunityHealth.org).

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# openlands

conserving nature for life

Suite 1650 | 25 East Washington Street | Chicago, IL 60602-1708 | Tel: 312-863-6250 | Fax: 312-863-6251 | [www.openlands.org](http://www.openlands.org)

June 17, 2019

Dean Bissias  
Executive Director  
Park District of La Grange  
536 East Avenue  
La Grange, Illinois 60525

Dear Dean Bissias,

On behalf of ComEd and Openlands, I am writing to thank you for submitting your proposal for the project entitled "Denning Park Woodland Pollinator Habitat and Edible Plants" to the 2019 ComEd Green Region Program.

Regretfully, your proposal was not selected to receive funding for this year's grant cycle. The ComEd Green Region Program is competitive and in 2019 we received more than 80 submissions from 14 counties. If you have any questions about your application, please contact the Green Region program administrators at [greenregion@openlands.org](mailto:greenregion@openlands.org).

Information about the next grant cycle will be made available on the Openlands website and in our electronic newsletter, *eOpenlander*. To ensure you receive these updates, please visit [www.openlands.org](http://www.openlands.org) to sign up for our free mailing list.

We wish you success in your efforts and encourage you to reapply or partner next year.

Best regards,

Gerald W. Adelman  
President & CEO

**Park District of La Grange**  
**July 2019**  
**Board Report**

**Leynette Kuniej**  
**Superintendent of Finance**

1. The Cook County Clerk has released our agency tax rate report for 2018. The EAV for our District increased by \$6 million or .9% in value. The actual tax extension is \$3,016,963 which is just \$6,521 more than my projection of the final number.
2. The second installment for the 2018 property taxes has been sent to the residents. Payment is due August 1st. Currently our tax collections for the 2018 levy are at 52% of the total levy.
3. The cash balance at June 30<sup>th</sup> was \$7,023,196 of which \$6,095,270 is invested in secured money market funds.
4. I am requesting that the Board approve the transfer \$150,000 from the General Fund to the Capital Projects Fund to fund capital projects that were previously approved by the Board.
5. I am requesting that the board approve the License and Services Agreement with Tyler Technologies for the Incode accounting software. As explained in my prior board report, I have been researching software for some time now. This software will move the District in a direction to stay current with changing demands for information and transparency. Tools included will revamp many of the manual processes we are currently using. Incode can also be integrated with our Applicant Tracking (AppliTrack) for an additional \$1,500 and I would recommend this add on. The amount allocated for this project in the capital budget is \$9,000 short of the projected final cost. Please approve this agreement and allocate the additional funds to the project.
6. Lauterbach & Amen, LLP has completed their fieldwork for the current year's audit engagement. I have received a first draft of the report for proofing. I am currently working to complete the Management Discussion and Analysis and statistical sections of the report.

**Park District of La Grange**  
**July 2019**  
**Board Report**

**Chris Finn**  
**Superintendent of Facilities**

1. The Recreation Center continues to thrive with rentals; we continue to get weekend rentals and gymnasium rentals. The month of July is a slow month for rentals; it typically is. The gym and playground have overall been busy this past month. I am currently getting requests for the fall for gym rentals. We will only be able to take the gym rentals in early fall until we get all of our youth b-ball set and in the computer.
2. The Recreation Center Staff(Front Desk & Custodians) have done a great job working with the Recreation Department with any last minute changes due to weather for camps. I just hired a new manager on duty and we will be hiring a new front desk staff member in August before we go back to normal hours after Labor Day.
3. The Endless Summer Fest committee continues to meet to discuss things. We continue to discuss all aspects of the event and are getting everything set. It is getting closer so I have been busier getting things ready for the event.
4. Little League has wrapped up the regular season and now they are playing all-stars and travel games. Babe Ruth is also wrapping up their season. All of the soccer groups have concluded their regular season play; there are several camps throughout the summer that the soccer user groups put on.
5. The parks have been busy with rentals and different user groups so far this summer. We are getting several rental requests for the parks.
6. I continue to do daily checks of the splashpad(testing the water and monitoring and replenishing chemicals) and minor repairs to it as well as getting contractors to make repairs. The maintenance dept has helped with some of the small repairs to the splashpad fence & gates.
7. I have met with the soccer user groups for the fall season and I am currently working on gathering fall permits. I am also working with the soccer groups to finalize items from the

spring soccer season for payment; we have to take out the rain dates and get them final bills.

8. There are several capital projects that I will be working with Dean on to get completed over the next few months. I am working with Jenny about getting the AV/Sound equipment updated in the Banquet Rm, Rooms 108/109, & 110/111. The office windows for the front of the building will be going in the week of July 15, and the Sliding doors for the front entrance will be going in late July or early August(it will depend on manufacture and timing with the fest). We continue to work with the architect on the paving projects and roofing. We will be going out for bid on paving and roofing projects after the fest most likely.
9. The parks have dried up now so our maintenance department is hard at work maintaining our park sand doing minor repairs.

**Park District of La Grange  
July 2019  
Board Report**

**Linda Muth  
Administrative Supervisor**

1. I spent time on accounts receivable for program balances.
2. I reviewed and edited preliminary drafts of the fall brochure.
3. I worked with a VSI support technician to resolve a software problem with processing refunds to credit cards when an installment bill is involved.
4. I processed refunds for programs and rental security deposits.
5. I processed facility rental applications.
6. I spent time reviewing and correcting household fee code information in our software database based on residency and participation in the BASE program.
7. I finalized the accounts for the 2018-19 school year for families receiving AFC payment assistance.
8. I worked on accounts receivable for past due balances.

**Park District of La Grange  
July 2019  
Board Report**

**Josh Wiencek  
Maintenance Supervisor**

1. At the splash pad checked PH and Chlorine levels. Adding chemicals if needed and backwashed the system.
2. Repaired gate and fence at the splash pad.
3. Cleaned out all floor machines and performed routine maintenance on them to keep them working in good condition.
4. Conducted interviews for an open maintenance position.
5. Cleaned out gutters and screens on the roof.
6. Set-up new projector for movie in the park and hooked it up to the other equipment. Fixed speaker wire for projector system.

**Park District of La Grange**  
**July 2019**  
**Board Report**  
**Jenny Bechtold**  
**Superintendent of La Grange Fitness**

1. LaGrange Fitness had 153 new members sign up during June 2019. La Grange Fitness has 2,373 members' through June 30, 2019. We are tracking a 287-member increase since June 2018 (2,086 members as of June 30, 2018).
2. We are offering a membership special for the month of July. Any new member who joins in July will receive a La Grange Fitness baseball hat.
3. The month of June had 8,380 visits by fitness members, compared to 7,709 visits for June 2018. We also had 70 people pay the drop-in fee for June totaling \$734.
4. We offered 49 group fitness classes a week during the month of June. The month of June brought in 2,186 group fitness participants. The group fitness classes have an average of 437 participants per week and an average of 9 participants per class.
5. The personal training department brought in \$4,919 during the month of June. During the month of June, the personal training special was \$15 off the 10 pack. We are offering \$10 off the 5 pack during the month of July.
6. La Grange Fitness is running a 90 Day Summer Challenge! Members must visit 14 times during the months of June, July and August. If they visit 14 times each month, they will be entered into a drawing to win prizes.
7. We are offering bring a friend day on every Friday during the month of July! Members may bring in a friend to try out the fitness center. The promotion is good for use for use of the fitness center, walking track and locker rooms. Group fitness classes are not included.
8. Personal Trainer, David Smith will be offering a Building a Healthy Back seminar on July 17 at 6pm and July 18 at 10am. This seminar will discuss the various healthy back principles that help people avoid low back problems in order to function better and participate in such activities as gardening, golf, tennis etc. Posture, flexibility, mobility, proper lifting mechanics and building a strong "core" will be covered. This is a free seminar for fitness members.
9. La Grange Fitness will be holding a member appreciation day on Wednesday, July 17<sup>th</sup>. We will be giving away La Grange Fitness sunglasses, healthy snacks and have a free lecture in the evening on Building a Healthy Back by

Personal Trainer, David Smith. A little summer fun to thank our members!

10. Amita Health, La Grange Hospital have ended the ability for their cardiac rehabilitation patients to continue on with a membership at their facility. We have offered a special to waiver the initiation fee to any Amita cardiac rehabilitation patients who join by July 31, 2019. To date we have 13 new members from Amita. I am currently evaluating our equipment needs based on this transition of Amita cardiac members transitioning to La Grange Fitness.
11. During the month of August, we will be running a social media challenge for La Grange Fitness! Each week will have a different theme and members will have an opportunity to post different photos on social media for an opportunity to be entered into a raffle! Week one is National Simplify your Life week where members can post simplifications on de-cluttering or eliminating anything that causes stress or anxiety. Week two is National Smile Week and we want to see those pearly whites! Week three is Friendship Week and members are encouraged to bring a friend for free this work and post them working out with their friend! Week four is Be Kind to Humankind Week and we want to see what our members can do to make the world a better place! We are hoping our fitness members take part in this fun social media challenge!
12. La Grange Fitness is rolling out a new accountability program called COMMIT TO BE FIT beginning August 1, 2019! This FREE 60-day accountability program is to assist La Grange Fitness members with getting acclimated to the fitness center, hold members accountable to their goals, provides a support system, as well as provides information about new programs, classes, contests and challenges.
13. New décor was installed in the fitness center on Thursday, July 11<sup>th</sup>! The décor includes seven large fitness geared photos, the La Grange Fitness logo and a motivational word wall! This décor was added to add some color and provide for an inspiring ambiance.
14. I am working with Sound Incorporated on the final details to get the new sound systems installed in room 110/111, room 108/109 and the Banquet Hall. This is a capital project for the 2019-2020 fiscal year and we hope to have the new systems installed in September or October.
15. I am working on a digital check-up for our website and optimizing our search engine results. Currently, when you search certain key words on google, for example, gym, yoga, club, Zumba, etc., La Grange Fitness does not come up in the search results. I am working with Noventech to update our website to direct more traffic, as well as making sure our information on other websites is correct. Noventech has to build this feature in our website, as it does not currently have this capability.

**Park District of La Grange**  
**July 2019**  
**Board Report**

**Kevin Miller**  
**Superintendent of Recreation**

1. The Endless Summerfest Committee and I continue to work on final preparations for the fest. We are several weeks away from the event on August 2-4. To date, I have secured 4 food vendors, have one additional that I am waiting on paperwork on payment from and actively soliciting for two more. Beer booths are set for Friday and Saturday. I am in the process of reaching out to local non-profits to cover Sunday shifts. The volunteer sign-up has been open for almost a month. Most shifts are filled with PDLG staff. I am working with LGBA to get their volunteer base to sign-up. I have been in contact with the La Grange Memorial Hospital Foundation. They will again be running the Human Foosball Tournament. This year, they are adding Sunday afternoon to their schedule.
2. Day Camps started the week of June 10<sup>th</sup>. We are currently 5 weeks in and have had a really good summer so far. Attendance is relatively close to where we have been the last few years. The staff has been great. They have provided nice feedback regarding the new training agendas we implemented this year. Rec Staff and I have met with counselors and continue to speak with them regarding what worked in training, what could be done to improve it next and in the year years to come to better prepare them for the summer camp season.
3. Summer Specialty Fitness programming has done very well this summer. We are currently in session two. Enrollments are on par with last summer and we are running several more classes.
4. The Rec Department finalized the fall 2019 brochure. That is scheduled to be mailed out on July 18<sup>th</sup> through that weekend to La Grange and Countryside residents. Registration for residents will open on Thursday, August 8<sup>th</sup> with non-resident registration starting on Thursday, August 15<sup>th</sup>.
5. I am beginning to prepare for the upcoming travel basketball season. We are scheduled to have tryouts in early September with teams beginning practices in November and games in

December. As mentioned in past reports, we will be offering girls travel teams again for 5<sup>th</sup>-8<sup>th</sup> grades. All teams, boys and girls, will play under the La Grange Lions name. I have been in contact with School District 105 regarding the use of the school gymnasiums for travel basketball practices four days a week. I requested any available gyms and times between 6:00pm and 9:00pm. My hope is to split half the practices for the teams between the schools and the PDLG Rec Center in order accommodate additional registrations for the Youth Developmental League in the fall and winter seasons.

**Park District of La Grange**  
**July 2019**  
**Board Report**

**Diana Faught**  
**Assistant Superintendent of Recreation**

1. As of 7/10/19 Learning Ladders Preschool has 87 of 156 slots filled for the 2019-2020 school year. Enrollment is up by 18 participants in comparison with the 2018-2019 numbers at this time. The program is currently 56% full.
2. We have multiple week long camps being offered on a weekly basis during the summer months. Some of the themes included are mining & crafting, Lego engineering, Harry Potter Science, 3D video game design, moviemaking, robotics, superhero, Jedi and princess camps.
3. The second session of early childhood classes are scheduled to begin the week of July 15<sup>th</sup>. As of today there are four in house classes running during the second session.
4. The early childhood half day Camp Tiny Tots currently has 87 of 162 (54%) slots filled. This camp which is held at the Recreation Center is able to utilize the indoor playground, gymnasium, fun jump in addition to their program room.
5. The early childhood full day Camp Mighty Munchkins has 153 of 162 (94%) slots filled. At this all day camp we have in house field trips booked throughout the summer. This year they have scheduled a magic show, circus show, two Innovation Arts Connection dance workshops and three Cosley Zoo, "Zoo to You" programs where they bring in different animals for the campers to meet and learn about. The in house entertainment adds a wonderful addition to the camper's day and allows them to experience a field trip without having to leave their camp location.
6. Saturday, June 15<sup>th</sup> was the tenth annual Father and Kids First Flight one day special event. This year we had nine couples attend this program at Sedgwick Park. Participants enjoyed a pancake breakfast and then created a kite with their dad. One kites were completed participants ventured out into the park and flew their kites.

7. During the month of June early childhood part time staff evaluations were completed. The early childhood staff scheduling for the Learning Ladders 2019-2020 year as well as fall programs held at the Recreation Center are discussed at this time.
8. On Saturday, July 13<sup>th</sup> we are offering our Dinosaur Dig one day event. We have two sessions of the class running. During this event participants will excavate dinosaurs, create a dino craft, play games and learn about these awesome prehistoric animals.

**Park District of La Grange**  
**July 2019**  
**Board Report**

**Teresa Chapman**  
**Marketing & Events Supervisor**

1. I have continued to create flyers for early childhood, fitness and special events for the summers season. They are showcased on the boards and near the front desk.
2. The fall brochure is at the printer and will be delivered to the La Grange post office on July 18<sup>th</sup>. Residents of La Grange and Countryside should receive a brochure by Monday July 22<sup>nd</sup>. Resident registration begins on Thursday, August 8<sup>th</sup> and non-resident registration begins on Thursday, August 15<sup>th</sup>.
3. The first Movie in the Park: Ralph Breaks the Internet was on Friday, June 14<sup>th</sup> at the Recreation Center. Due to the high winds and rain the event was moved indoors. There was a little technical issue with a speaker cable, but the movie started on time.
4. Family BINGO Night was held on Thursday, June 20<sup>th</sup> and had 32 participants attend. Several games of bingo were played, and families had a great night filled with lots of prizes.
5. The new digital daily scheduler display is up in the entryway of the Recreation Center. Patrons have complimented how nice and easy to read it is.
6. Registration for Camp Quest is doing well with 66% spots filled in Camp Juniors and 86% of the spots filled in Camp Quest Seniors. Before and after care are also thriving with before care at 80% filled and after care at 75% filled. Camp Quest is off to a great summer with campers playing lots of games, creating crafts and enjoying all the fun trips. Staff is doing a great job making sure campers are having fun and staying safe.
7. We currently have 1,963 likes on Facebook and 574 followers on Twitter and 5,026 subscribers on the PDLG FunBytes.

8. I have continued to attend committee meetings and promoting this year's La Grange Endless Summerfest. I have updated the fest website with up to date information about sponsors, food vendors and activities. I have continued to solicit for sponsors and have almost reached this year's goal. Hanson Material Service is our premier sponsor for both Saturday and Sunday. I have been working with their representative to confirm quarry tour times. Lawn signs have been ordered and will be placed around town this week. I have created the poster and printed copies that will be placed in local store fronts. I have created the artwork for banners that will be printed and placed in La Grange and Countryside. I am currently working on the artwork for ads that will be going into local newspapers.

**Park District of La Grange**  
**July 2019**  
**Board Report**

**Kyle Madeja**  
**Recreation Supervisor**

1. Camp-A-Palooza is running smoothly. We had 4 returning staff from last year, so the remaining 3 counselors are new, but are doing a fantastic job. I've been working with the camp director on the weekly supplies for crafts and activities. Although we haven't maxed out camp, we're at consistent registrations for the remaining weeks of camp.
  
2. Worked on putting together all the Fall Season program proposals and entered programming into Rec Trac. Did final proofing of the brochure.
  
3. Many first session summer programs for athletics began the second week of June and run through mid-July. We ran all 6 sessions of Jr. Soccer and had a total of 46 participants in 5 Jr. T-Ball classes provided by All Star Sports, Inc. We have run all Skyhawks camps this summer to date and have received positive reviews on those camps. We continue to have consistent registration for our newer Fit N' Fun for Kids class, with 16 enrolled for the summer and our two Kidnastics classes have a combined total of 16 participants. Our Tiny Tot Tennis and Orange Ball Tennis classes are filled for the remainder of the summer through August.
  
4. A few upcoming Adult/Senior programs include AARP Drivers Class, Medicare Workshop and the Hawaiian Social on Wednesday, July 10
  
5. The Chicago White Sox Summer Camp (July 8-12) had close to 100 participants between co-oping Park Districts and the Academy.
  
6. We still have several sport camps upcoming in July, including another White Sox camp, a Chicago Bulls camp and a Chicago Fire Soccer camp.
  
7. In the Fall, Jujitsu will be adding an advanced class, for continued progression in the martial arts.

**Park District of La Grange**  
**July 2019**  
**Board Report**  
**Claudia Galla**  
**Park Foreman**

1. Mowing has returned to routine even though rain has continued through June. Staff remains diligent during this challenging period.
2. Two commemorative tree plaques have been installed. Newly planted trees are being mulched.  
Small trees are being trimmed for mower clearance. We will continue this project as time allows.  
Trees and flowers are routinely being watered.  
Weeds are being sprayed in various locations throughout; warning tracks, under bleaches & fence lines, landscape beds, around buildings and parking lots, etc.  
Shrubs in all parks have been trimmed.
3. Ballfields continue to be groomed. Foul lines are painted and turf mowed weekly. Turface and chalk are supplied as needed.
4. The handball area was prepared for the annual tournament. Tables and trash cans were delivered. Light timers were set and extra port-a-lets ordered for the event. Staff worked during the weekend to remove trash and clean up the grounds.
5. Repairs have been made to the splash pad gates and a section of fence. These parts had been ripped off their posts.  
Maintenance staff has been on weekend duty to monitor chemicals for the splash pad, remove trash and check rest rooms.  
All the doors at the Gordon building have been painted.
6. We continue to prep for each weekend picnic by supplying extra trash cans, checking playground for safety issues and removing any trash/debris. Mowing and trimming are completed beforehand as weather allows. All trash is removed the following day.

Routine duties for the month include:

- \*Process vouchers.
- \*Trash & recycling collection in all parks, twice a week.
- \*Completed inspections for June – playgrounds, buildings, tennis courts, athletic fields.
- \*Cleaning the interior of satellite buildings and Gordon bathrooms daily.

**Park District of La Grange**  
**July 2019**  
**Board Report**

**Leanna Hartung**  
**BASE Superintendent**

1. Summer Camp has been going very well. We have averaged 40 campers per day. The campers are busy with crafts, cooking projects, practicing for their talent show and learning camp songs!
2. An ad for BASE staff will be going in the paper, on monster, in the Park District newsletter, on our Facebook page, on our website and at the local colleges. We know at this time we will need 3 Supervisors for sure (possibly 4 out of 6), 5 Supervisory Assistants and several support staff. We do not have many staff returning this year. As soon as we start getting resumes we will conduct interviews and start training.
3. Registration for next year is at capacity with a waiting list for Ogden and Barnsdale. There are only a few spots left at Forest Road and SFX. Cossit and Congress Park still have several spots available. The staff are working on their data bases and getting all their paperwork ready for the new school year.
4. July 10<sup>th</sup> we have our Family Camp Luau. The campers will show off their talents with a talent show and then an all camp Hula Dance! We have a photo booth, props, games, and some Hawaiian food! I think there will be fun for the whole family!
5. We have everything moved out of SFX East Campus and in storage. All SFX students will be at the Main Campus in the fall of 2019-20. It is not just BASE that will be at Main Campus it is all of the SFX classes. SFX is no longer using the Church on Catherine. We will be meeting with SFX again to finalize dates and space in the next few weeks. Melissa and I will be at SFX setting up the space and cleaning in August.

# Section 5



# ATTORNEY REPORT

# Section 6



# TREASURER REPORT

# Section 7



## **ACTION ITEMS**

PARK DISTRICT OF LA GRANGE,  
COOK COUNTY, ILLINOIS

ORDINANCE NO. 19-04

AN ORDINANCE AMENDING THE  
PARK DISTRICT OF LA GRANGE CODE OF ORDINANCES  
GOVERNING AVIATION AND AIR SPACE

WHEREAS, the Park District of La Grange ("Park District") is a duly organized unit of local government organized and operating under the Constitution and laws of the State of Illinois; and

WHEREAS, the Park District derives its rights, power and authority from the various sections of the Park District Code (the "Code")(70 ILCS 1205/1 *et al*); and

WHEREAS, under the Code, the Park District has the power, among other things, through its Board of Commissioners, to "pass all necessary ordinances, rules and regulations for the proper management and conduct of the business of the board and district and to establish by ordinance all needful rules and regulations for the government and protection of parks" and other property under its jurisdiction, which it lists in its Code of Ordinances (70 ILCS 1205/8-1(d)); and

WHEREAS, the Park District currently maintains a policy in its Code of Ordinances which aviation and airspace; and

WHEREAS, the Board of Commissioners has determined that it is in its best interest to amend Section 5540.1 of its Code of Ordinances;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, AS FOLLOWS:

Section One: The above stated recitals are incorporated by reference.

Section Two: That Section 540.1 of the Code of the Park District of La Grange be amended to read as follows:

## SECTION 540

### AVIATION AND AIRSPACE

#### Section 540.1

##### Regulation

No person shall voluntarily bring, land or cause to descend or alight upon park lands any airplane, flying machine, balloon, parachute, ~~drones~~ or other apparatus for aviation except by written permission of the Executive Director first had and obtained. Any landing other than one caused by mechanical or structural failure of the aircraft or any of its parts shall be deemed to have been made voluntarily.

Unmanned aerial systems (a/k/a "Drones") and model aircraft subject to 14 CFR Part 101 may not be operated on, over, or across the District Property or within the Park System except when operated by the Park District. For purposes of this paragraph, the term "District Property" includes the first 150 feet of airspace above the ground.

Section Three: That this Ordinance shall be in full force and effect beginning May 1, 2019.

Section Four: That any Park District ordinance or resolution in conflict with this Ordinance is hereby repealed to the extent of such conflict.

PASSED this \_\_\_\_ day of \_\_\_\_\_, 2019.

Ayes:

Nays:

Absent:

Abstain:

Park District of La Grange

By: \_\_\_\_\_

Board President

ATTEST:

\_\_\_\_\_

Board Secretary



## LICENSE AND SERVICES AGREEMENT

This License and Services Agreement is made between Tyler Technologies, Inc. and Client.

WHEREAS, Client selected Tyler to license the software products and perform the services set forth in the Investment Summary and Tyler desires to perform such actions under the terms of this Agreement;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants and promises set forth in this Agreement, Tyler and Client agree as follows:

### SECTION A – DEFINITIONS

- **“Agreement”** means this License and Services Agreement.
- **“Business Travel Policy”** means our business travel policy. A copy of our current Business Travel Policy is attached as Schedule 1 to Exhibit B.
- **“Client”** means the Park District of La Grange.
- **“Defect”** means a failure of the Tyler Software to substantially conform to the functional descriptions set forth in our written proposal to you, or their functional equivalent. Future functionality may be updated, modified, or otherwise enhanced through our maintenance and support services, and the governing functional descriptions for such future functionality will be set forth in our then-current Documentation.
- **“Developer”** means a third party who owns the intellectual property rights to Third Party Software.
- **“Documentation”** means any online or written documentation related to the use or functionality of the Tyler Software that we provide or otherwise make available to you, including instructions, user guides, manuals and other training or self-help documentation.
- **“Effective Date”** means the date on which your authorized representative signs the Agreement.
- **“Force Majeure”** means an event beyond the reasonable control of you or us, including, without limitation, governmental action, war, riot or civil commotion, fire, natural disaster, or any other cause that could not with reasonable diligence be foreseen or prevented by you or us.
- **“Investment Summary”** means the agreed upon cost proposal for the software, products, and services attached as Exhibit A.
- **“Invoicing and Payment Policy”** means the invoicing and payment policy. A copy of our current Invoicing and Payment Policy is attached as Exhibit B.
- **“Maintenance and Support Agreement”** means the terms and conditions governing the provision of maintenance and support services to all of our customers. A copy of our current Maintenance and Support Agreement is attached as Exhibit C.
- **“Statement of Work”** means the industry standard implementation plan describing how our professional services will be provided to implement the Tyler Software, and outlining your and our roles and responsibilities in connection with that implementation. The Statement of Work is attached as Exhibit D.
- **“Support Call Process”** means the support call process applicable to all of our customers who have licensed the Tyler Software. A copy of our current Support Call Process is attached as Schedule 1 to Exhibit C.



- **“Third Party Terms”** means, if any, the end user license agreement(s) or similar terms for the Third Party Software, as applicable.
- **“Third Party Hardware”** means the third party hardware, if any, identified in the Investment Summary.
- **“Third Party Products”** means the Third Party Software and Third Party Hardware.
- **“Third Party Software”** means the third party software, if any, identified in the Investment Summary.
- **“Third Party Services”** means the third party services, if any, identified in the Investment Summary.
- **“Tyler”** means Tyler Technologies, Inc., a Delaware corporation.
- **“Tyler Software”** means our proprietary software, including any integrations, custom modifications, and/or other related interfaces identified in the Investment Summary and licensed by us to you through this Agreement.
- **“we”, “us”, “our”** and similar terms mean Tyler.
- **“you”** and similar terms mean Client.

## SECTION B – SOFTWARE LICENSE

### 1. License Grant and Restrictions.

- 1.1 We grant to you a license to use the Tyler Software for your internal business purposes only, in the scope of the internal business purposes disclosed to us as of the Effective Date. You may make copies of the Tyler Software for backup and testing purposes, so long as such copies are not used in production and the testing is for internal use only. Your rights to use the Tyler Software are perpetual but may be revoked if you do not comply with the terms of this Agreement.
- 1.2 The Documentation is licensed to you and may be used and copied by your employees for internal, non-commercial reference purposes only.
- 1.3 You may not: (a) transfer or assign the Tyler Software to a third party; (b) reverse engineer, decompile, or disassemble the Tyler Software; (c) rent, lease, lend, or provide commercial hosting services with the Tyler Software; or (d) publish or otherwise disclose the Tyler Software or Documentation to third parties.
- 1.4 The license terms in this Agreement apply to updates and enhancements we may provide to you or make available to you through your Maintenance and Support Agreement.
- 1.5 The right to transfer the Tyler Software to a replacement hardware system is included in your license. You will give us advance written notice of any such transfer and will pay us for any required or requested technical assistance from us associated with such transfer.
- 1.6 Where applicable with respect to our applications that take or process card payment data, we are responsible for the security of cardholder data that we possess, including functions relating to storing, processing, and transmitting of the cardholder data and affirm that, as of the Effective Date, we comply with applicable requirements to be considered PCI DSS compliant and have performed the necessary steps to validate compliance with the PCI DSS. We agree to supply the current status of our PCI DSS compliance program in the form of an official Attestation of Compliance, which can be found at <https://www.tylertech.com/about-us/compliance>, and in the event of any change in our status, will comply with applicable notice requirements.

1.7 We reserve all rights not expressly granted to you in this Agreement. The Tyler Software and Documentation are protected by copyright and other intellectual property laws and treaties. We own the title, copyright, and other intellectual property rights in the Tyler Software and the Documentation. **The Tyler Software is licensed, not sold.**

2. **License Fees.** You agree to pay us the license fees in the amounts set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy.
3. **Escrow.** We maintain an escrow agreement with a third party under which we place the source code for each major release of the Tyler Software. You may be added as a beneficiary to the escrow agreement by completing a standard beneficiary enrollment form and paying the annual beneficiary fee set forth in the Investment Summary. You will be responsible for maintaining your ongoing status as a beneficiary, including payment of the then-current annual beneficiary fees. Release of source code for the Tyler Software is strictly governed by the terms of the escrow agreement.
4. **Limited Warranty.** We warrant that the Tyler Software will be without Defect(s) as long as you have a Maintenance and Support Agreement in effect. If the Tyler Software does not perform as warranted, we will use all reasonable efforts, consistent with industry standards, to cure the Defect as set forth in the Maintenance and Support Agreement.

#### **SECTION C – PROFESSIONAL SERVICES**

1. **Services.** We will provide you the various implementation-related services itemized in the Investment Summary and described in the Statement of Work.
2. **Professional Services Fees.** You agree to pay us the professional services fees in the amounts set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy. You acknowledge that the fees stated in the Investment Summary are good-faith estimates of the amount of time and materials required for your implementation. We will bill you the actual fees incurred based on the in-scope services provided to you. Any discrepancies in the total values set forth in the Investment Summary will be resolved by multiplying the applicable hourly rate by the quoted hours.
3. **Additional Services.** The Investment Summary contains, and the Statement of Work describes, the scope of services and related costs (including programming and/or interface estimates) required for the project based on our understanding of the specifications you supplied. If additional work is required, or if you use or request additional services, we will provide you with an addendum or change order, as applicable, outlining the costs for the additional work. The price quotes in the addendum or change order will be valid for thirty (30) days from the date of the quote.
4. **Cancellation.** We make all reasonable efforts to schedule our personnel for travel, including arranging travel reservations, at least two (2) weeks in advance of commitments. Therefore, if you cancel services less than two (2) weeks in advance (other than for Force Majeure or breach by us), you will be liable for all (a) non-refundable expenses incurred by us on your behalf, and (b) daily fees associated with cancelled professional services if we are unable to reassign our personnel. We will make all reasonable efforts to reassign personnel in the event you cancel within two (2) weeks of scheduled commitments.
5. **Services Warranty.** We will perform the services in a professional, workmanlike manner, consistent with industry standards. In the event we provide services that do not conform to this warranty, we will re-perform such services at no additional cost to you.

6. **Site Access and Requirements.** At no cost to us, you agree to provide us with full and free access to your personnel, facilities, and equipment as may be reasonably necessary for us to provide implementation services, subject to any reasonable security protocols or other written policies provided to us as of the Effective Date, and thereafter as mutually agreed to by you and us. You further agree to provide a reasonably suitable environment, location, and space for the installation of the Tyler Software and any Third Party Products, including, without limitation, sufficient electrical circuits, cables, and other reasonably necessary items required for the installation and operation of the Tyler Software and any Third Party Products.
7. **Client Assistance.** You acknowledge that the implementation of the Tyler Software is a cooperative process requiring the time and resources of your personnel. You agree to use all reasonable efforts to cooperate with and assist us as may be reasonably required to meet the agreed upon project deadlines and other milestones for implementation. This cooperation includes at least working with us to schedule the implementation-related services outlined in this Agreement. We will not be liable for failure to meet any deadlines and milestones when such failure is due to Force Majeure or to the failure by your personnel to provide such cooperation and assistance (either through action or omission).

#### **SECTION D – MAINTENANCE AND SUPPORT**

This Agreement includes the period of free maintenance and support services identified in the Invoicing and Payment Policy. If you have purchased ongoing maintenance and support services, and continue to make timely payments for them according to our Invoicing and Payment Policy, we will provide you with maintenance and support services for the Tyler Software under the terms of our standard Maintenance and Support Agreement.

If you have opted not to purchase ongoing maintenance and support services for the Tyler Software, the Maintenance and Support Agreement does not apply to you. Instead, you will only receive ongoing maintenance and support on the Tyler Software on a time and materials basis. In addition, you will:

- (i) receive the lowest priority under our Support Call Process;
- (ii) be required to purchase new releases of the Tyler Software, including fixes, enhancements and patches;
- (iii) be charged our then-current rates for support services, or such other rates that we may consider necessary to account for your lack of ongoing training on the Tyler Software;
- (iv) be charged for a minimum of two (2) hours of support services for every support call; and
- (v) not be granted access to the support website for the Tyler Software or the Tyler Community Forum.

#### **SECTION E – THIRD PARTY PRODUCTS**

To the extent there are any Third Party Products set forth in the Investment Summary, the following terms and conditions will apply:

1. **Third Party Hardware.** We will sell, deliver, and install onsite the Third Party Hardware, if you have purchased any, for the price set forth in the Investment Summary. Those amounts are payable in accordance with our Invoicing and Payment Policy.



2. **Third Party Software.** Upon payment in full of the Third Party Software license fees, you will receive a non-transferable license to use the Third Party Software and related documentation for your internal business purposes only. Your license rights to the Third Party Software will be governed by the Third Party Terms.
  - 2.1 We will install onsite the Third Party Software. The installation cost is included in the installation fee in the Investment Summary.
  - 2.2 If the Developer charges a fee for future updates, releases, or other enhancements to the Third Party Software, you will be required to pay such additional future fee.
  - 2.3 The right to transfer the Third Party Software to a replacement hardware system is governed by the Developer. You will give us advance written notice of any such transfer and will pay us for any required or requested technical assistance from us associated with such transfer.
3. **Third Party Products Warranties.**
  - 3.1 We are authorized by each Developer to grant or transfer the licenses to the Third Party Software.
  - 3.2 The Third Party Hardware will be new and unused, and upon payment in full, you will receive free and clear title to the Third Party Hardware.
  - 3.3 You acknowledge that we are not the manufacturer of the Third Party Products. We do not warrant or guarantee the performance of the Third Party Products. However, we grant and pass through to you any warranty that we may receive from the Developer or supplier of the Third Party Products.
4. **Third Party Services.** If you have purchased Third Party Services, those services will be provided independent of Tyler by such third-party at the rates set forth in the Investment Summary and in accordance with our Invoicing and Payment Policy.
5. **Maintenance.** If you have a Maintenance and Support Agreement in effect, you may report defects and other issues related to the Third Party Software directly to us, and we will (a) directly address the defect or issue, to the extent it relates to our interface with the Third Party Software; and/or (b) facilitate resolution with the Developer, unless that Developer requires that you have a separate, direct maintenance agreement in effect with that Developer. In all events, if you do not have a Maintenance and Support Agreement in effect with us, you will be responsible for resolving defects and other issues related to the Third Party Software directly with the Developer.

## **SECTION F – INVOICING AND PAYMENT; INVOICE DISPUTES**

1. **Invoicing and Payment.** We will invoice you for all fees set forth in the Investment Summary per our Invoicing and Payment Policy, subject to Section F(2).
2. **Invoice Disputes.** If you believe any delivered software or service does not conform to the warranties in this Agreement, you will provide us with written notice within thirty (30) days of your receipt of the applicable invoice. The written notice must contain reasonable detail of the issues you contend are in dispute so that we can confirm the issue and respond to your notice with either a justification of the invoice, an adjustment to the invoice, or a proposal addressing the issues presented in your notice. We will work with you as may be necessary to develop an action plan that outlines reasonable steps to be taken by each of us to resolve any issues presented in your notice. You may withhold payment of the amount(s) actually in dispute, and only those amounts, until we complete the action items outlined in the plan. If we are unable to complete

the action items outlined in the action plan because of your failure to complete the items agreed to be done by you, then you will remit full payment of the invoice. We reserve the right to suspend delivery of all services, including maintenance and support services, if you fail to pay an invoice not disputed as described above within fifteen (15) days of notice of our intent to do so.

## **SECTION G – TERMINATION**

1. **For Cause.** If you believe we have materially breached this Agreement, you will invoke the Dispute Resolution clause set forth in Section I(3). You may terminate this Agreement for cause in the event we do not cure, or create a mutually agreeable action plan to address, a material breach of this Agreement within the thirty (30) day window set forth in Section I(3). In the event of termination for cause, you will pay us for all undisputed fees and expenses related to the software, products, and/or services you have received, or we have incurred or delivered, prior to the effective date of termination.
2. **Lack of Appropriations.** If you should not appropriate or otherwise receive funds sufficient to purchase, lease, operate, or maintain the software or services set forth in this Agreement, you may unilaterally terminate this Agreement effective on the final day of the fiscal year through which you have funding. You will make every effort to give us at least thirty (30) days written notice prior to a termination for lack of appropriations. In the event of termination due to a lack of appropriations, you will pay us for all undisputed fees and expenses related to the software and/or services you have received, or we have incurred or delivered, prior to the effective date of termination. Any disputed fees and expenses must have been submitted to the Invoice Dispute process set forth in Section F(2) at the time of termination in order to be withheld at termination. You will not be entitled to a refund or offset of previously paid license and other fees.
3. **Force Majeure.** Neither party will be liable, you or we may terminate this Agreement if a Force Majeure event suspends performance of scheduled tasks for a period of forty-five (45) days or more. In the event of termination due to Force Majeure, you will pay us for all undisputed fees and expenses related to the software and/or services you have received, or we have incurred or delivered, prior to the effective date of termination. Any disputed fees and expenses must have been submitted to the Invoice Dispute process set forth in Section F(2) at the time of termination in order to be withheld at termination. You will not be entitled to a refund or offset of previously paid license and other fees.

## **SECTION H – INDEMNIFICATION, LIMITATION OF LIABILITY AND INSURANCE**

1. **Intellectual Property Infringement Indemnification.**
  - 1.1 We will defend you against any third party claim(s) that the Tyler Software or Documentation infringes that third party's patent, copyright, or trademark, or misappropriates its trade secrets, and will pay the amount of any resulting adverse final judgment (or settlement to which we consent). You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.
  - 1.2 Our obligations under this Section H(1) will not apply to the extent the claim or adverse final judgment is based on your: (a) use of a previous version of the Tyler Software and the claim would have been avoided had you installed and used the current version of the Tyler Software, and we provided notice of that requirement to you; (b) combining the Tyler Software with any product or device not provided,

contemplated, or approved by us; (c) altering or modifying the Tyler Software, including any modification by third parties at your direction or otherwise permitted by you; (d) use of the Tyler Software in contradiction of this Agreement, including with non-licensed third parties; or (e) willful infringement, including use of the Tyler Software after we notify you to discontinue use due to such a claim.

1.3 If we receive information concerning an infringement or misappropriation claim related to the Tyler Software, we may, at our expense and without obligation to do so, either: (a) procure for you the right to continue its use; (b) modify it to make it non-infringing; or (c) replace it with a functional equivalent, in which case you will stop running the allegedly infringing Tyler Software immediately. Alternatively, we may decide to litigate the claim to judgment, in which case you may continue to use the Tyler Software consistent with the terms of this Agreement.

1.4 If an infringement or misappropriation claim is fully litigated and your use of the Tyler Software is enjoined by a court of competent jurisdiction, in addition to paying any adverse final judgment (or settlement to which we consent), we will, at our option, either: (a) procure the right to continue its use; (b) modify it to make it non-infringing; (c) replace it with a functional equivalent; or (d) terminate your license and refund the license fees paid for the infringing Tyler Software, as depreciated on a straight-line basis measured over seven (7) years from the Effective Date. We will pursue those options in the order listed herein. This section provides your exclusive remedy for third party copyright, patent, or trademark infringement and trade secret misappropriation claims.

## 2. General Indemnification.

2.1 We will indemnify and hold harmless you and your agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for (a) personal injury or property damage to the extent caused by our negligence or willful misconduct; or (b) our violation of PCI DSS requirements or a law applicable to our performance under this Agreement. You must notify us promptly in writing of the claim and give us sole control over its defense or settlement. You agree to provide us with reasonable assistance, cooperation, and information in defending the claim at our expense.

2.2 To the extent permitted by applicable law, you will indemnify and hold harmless us and our agents, officials, and employees from and against any and all third-party claims, losses, liabilities, damages, costs, and expenses (including reasonable attorney's fees and costs) for personal injury or property damage to the extent caused by your negligence or willful misconduct; or (b) your violation of a law applicable to your performance under this Agreement. We will notify you promptly in writing of the claim and will give you sole control over its defense or settlement. We agree to provide you with reasonable assistance, cooperation, and information in defending the claim at your expense.

3. **DISCLAIMER.** EXCEPT FOR THE EXPRESS WARRANTIES PROVIDED IN THIS AGREEMENT AND TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, WE HEREBY DISCLAIM ALL OTHER WARRANTIES AND CONDITIONS, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES, DUTIES, OR CONDITIONS OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

4. **LIMITATION OF LIABILITY.** EXCEPT AS OTHERWISE EXPRESSLY SET FORTH IN THIS AGREEMENT, OUR LIABILITY FOR DAMAGES ARISING OUT OF THIS AGREEMENT, WHETHER BASED ON A THEORY OF CONTRACT OR TORT, INCLUDING NEGLIGENCE AND STRICT LIABILITY, SHALL BE LIMITED TO YOUR ACTUAL

**DIRECT DAMAGES, NOT TO EXCEED (A) PRIOR TO FORMAL TRANSITION TO MAINTENANCE AND SUPPORT, THE TOTAL ONE-TIME FEES SET FORTH IN THE INVESTMENT SUMMARY; OR (B) AFTER FORMAL TRANSITION TO MAINTENANCE AND SUPPORT, THE THEN-CURRENT ANNUAL MAINTENANCE AND SUPPORT FEE. THE PARTIES ACKNOWLEDGE AND AGREE THAT THE PRICES SET FORTH IN THIS AGREEMENT ARE SET IN RELIANCE UPON THIS LIMITATION OF LIABILITY AND TO THE MAXIMUM EXTENT ALLOWED UNDER APPLICABLE LAW, THE EXCLUSION OF CERTAIN DAMAGES, AND EACH SHALL APPLY REGARDLESS OF THE FAILURE OF AN ESSENTIAL PURPOSE OF ANY REMEDY. THE FOREGOING LIMITATION OF LIABILITY SHALL NOT APPLY TO CLAIMS THAT ARE SUBJECT TO SECTIONS H(1) AND H(2).**

5. **EXCLUSION OF CERTAIN DAMAGES.** TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL WE BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
6. **Insurance.** During the course of performing services under this Agreement, we agree to maintain the following levels of insurance: (a) Commercial General Liability of at least \$1,000,000; (b) Automobile Liability of at least \$1,000,000; (c) Professional Liability of at least \$1,000,000; (d) Workers Compensation complying with applicable statutory requirements; and (e) Excess/Umbrella Liability of at least \$5,000,000. We will add you as an additional insured to our Commercial General Liability and Automobile Liability policies, which will automatically add you as an additional insured to our Excess/Umbrella Liability policy as well. We will provide you with copies of certificates of insurance upon your written request.

## **SECTION I – GENERAL TERMS AND CONDITIONS**

1. **Additional Products and Services.** You may purchase additional products and services at the rates set forth in the Investment Summary for twelve (12) months from the Effective Date, and thereafter at our then-current list price, by executing a mutually agreed addendum. If no rate is provided in the Investment Summary, or those twelve (12) months have expired, you may purchase additional products and services at our then-current list price, also by executing a mutually agreed addendum. The terms of this Agreement will control any such additional purchase(s), unless otherwise specifically provided in the addendum.
2. **Optional Items.** Pricing for any listed optional products and services in the Investment Summary will be valid for twelve (12) months from the Effective Date.
3. **Dispute Resolution.** You agree to provide us with written notice within thirty (30) days of becoming aware of a dispute. You agree to cooperate with us in trying to reasonably resolve all disputes, including, if requested by either party, appointing a senior representative to meet and engage in good faith negotiations with our appointed senior representative. Senior representatives will convene within thirty (30) days of the written dispute notice, unless otherwise agreed. All meetings and discussions between senior representatives will be deemed confidential settlement discussions not subject to disclosure under Federal Rule of Evidence 408 or any similar applicable state rule. If we fail to resolve the dispute, then the parties shall participate in non-binding mediation in an effort to resolve the dispute. If the dispute remains unresolved after mediation, then either of us may assert our respective rights and remedies in a court of competent jurisdiction. Nothing in this section shall prevent you or us from seeking necessary injunctive relief during the dispute resolution procedures.
4. **Taxes.** The fees in the Investment Summary do not include any taxes, including, without limitation, sales, use, or excise tax. If you are a tax-exempt entity, you agree to provide us with a tax-exempt certificate. Otherwise, we will pay all applicable taxes to the proper authorities and you will reimburse us for such taxes.

If you have a valid direct-pay permit, you agree to provide us with a copy. For clarity, we are responsible for paying our income taxes, both federal and state, as applicable, arising from our performance of this Agreement.

5. **Nondiscrimination.** We will not discriminate against any person employed or applying for employment concerning the performance of our responsibilities under this Agreement. This discrimination prohibition will apply to all matters of initial employment, tenure, and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, religion, national origin, age, sex, sexual orientation, ancestry, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, height, weight, marital status, or political affiliation. We will post, where appropriate, all notices related to nondiscrimination as may be required by applicable law.
6. **E-Verify.** We have complied, and will comply, with the E-Verify procedures administered by the U.S. Citizenship and Immigration Services Verification Division for all of our employees assigned to your project.
7. **Subcontractors.** We will not subcontract any services under this Agreement without your prior written consent, not to be unreasonably withheld.
8. **Binding Effect; No Assignment.** This Agreement shall be binding on, and shall be for the benefit of, either your or our successor(s) or permitted assign(s). Neither party may assign this Agreement without the prior written consent of the other party; provided, however, your consent is not required for an assignment by us as a result of a corporate reorganization, merger, acquisition, or purchase of substantially all of our assets.
9. **Force Majeure.** Except for your payment obligations, neither party will be liable for delays in performing its obligations under this Agreement to the extent that the delay is caused by Force Majeure; provided, however, that within ten (10) business days of the Force Majeure event, the party whose performance is delayed provides the other party with written notice explaining the cause and extent thereof, as well as a request for a reasonable time extension equal to the estimated duration of the Force Majeure event.
10. **No Intended Third Party Beneficiaries.** This Agreement is entered into solely for the benefit of you and us. No third party will be deemed a beneficiary of this Agreement, and no third party will have the right to make any claim or assert any right under this Agreement. This provision does not affect the rights of third parties under any Third Party Terms.
11. **Entire Agreement; Amendment.** This Agreement represents the entire agreement between you and us with respect to the subject matter hereof, and supersedes any prior agreements, understandings, and representations, whether written, oral, expressed, implied, or statutory. Purchase orders submitted by you, if any, are for your internal administrative purposes only, and the terms and conditions contained in those purchase orders will have no force or effect. This Agreement may only be modified by a written amendment signed by an authorized representative of each party.
12. **Severability.** If any term or provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will be considered valid and enforceable to the fullest extent permitted by law.
13. **No Waiver.** In the event that the terms and conditions of this Agreement are not strictly enforced by either party, such non-enforcement will not act as or be deemed to act as a waiver or modification of this Agreement, nor will such non-enforcement prevent such party from enforcing each and every term of this Agreement thereafter.

14. Independent Contractor. We are an independent contractor for all purposes under this Agreement.
15. Notices. All notices or communications required or permitted as a part of this Agreement, such as notice of an alleged material breach for a termination for cause or a dispute that must be submitted to dispute resolution, must be in writing and will be deemed delivered upon the earlier of the following: (a) actual receipt by the receiving party; (b) upon receipt by sender of a certified mail, return receipt signed by an employee or agent of the receiving party; (c) upon receipt by sender of proof of email delivery; or (d) if not actually received, five (5) days after deposit with the United States Postal Service authorized mail center with proper postage (certified mail, return receipt requested) affixed and addressed to the other party at the address set forth on the signature page hereto or such other address as the party may have designated by proper notice. The consequences for the failure to receive a notice due to improper notification by the intended receiving party of a change in address will be borne by the intended receiving party.
16. Client Lists. You agree that we may identify you by name in client lists, marketing presentations, and promotional materials.
17. Confidentiality. Both parties recognize that their respective employees and agents, in the course of performance of this Agreement, may be exposed to confidential information and that disclosure of such information could violate rights to private individuals and entities, including the parties. Confidential information is nonpublic information that a reasonable person would believe to be confidential and, includes, without limitation, personal identifying information (*e.g.*, social security numbers) and trade secrets, each as defined by applicable state law. Each party agrees that it will not disclose any confidential information of the other party and further agrees to take all reasonable and appropriate action to prevent such disclosure by its employees or agents. The confidentiality covenants contained herein will survive the termination or cancellation of this Agreement. We will, as soon as practicable, take all reasonable actions necessary to prevent further access to such confidential information. We will implement and adhere to administrative, physical and technical safeguards (no less rigorous than industry standards) designed to protect information and credentials. We will comply with all laws applicable to protection of employee and customer data, including but not limited to, the Illinois Personal Information Protection Act, 815 ILCS 530/1 et seq. We recognize and acknowledge that this Agreement is a "public record" as that term is defined in the Illinois Freedom of Information Act, 5 ILCS 140/1 et seq. This obligation of confidentiality will not apply to information that:
- (a) is in the public domain, either at the time of disclosure or afterwards, except by breach of this Agreement by a party or its employees or agents;
  - (b) a party can establish by reasonable proof was in that party's possession at the time of initial disclosure;
  - (c) a party receives from a third party who has a right to disclose it to the receiving party; or
  - (d) is the subject of a legitimate disclosure request under the open records laws or similar applicable public disclosure laws governing this Agreement; provided, however, that in the event you receive an open records or other similar applicable request, you will give us prompt notice and otherwise perform the functions required by applicable law.
18. Business License. In the event a local business license is required for us to perform services hereunder, you will promptly notify us and provide us with the necessary paperwork and/or contact information so that we may timely obtain such license.
19. Governing Law. This Agreement will be governed by and construed in accordance with the laws of your state of domicile, without regard to its rules on conflicts of law.

20. Multiple Originals and Authorized Signatures. This Agreement may be executed in multiple originals, any of which will be independently treated as an original document. Any electronic, faxed, scanned, photocopied, or similarly reproduced signature on this Agreement or any amendment hereto will be deemed an original signature and will be fully enforceable as if an original signature. Each party represents to the other that the signatory set forth below is duly authorized to bind that party to this Agreement.

21. Cooperative Procurement. To the maximum extent permitted by applicable law, we agree that this Agreement may be used as a cooperative procurement vehicle by eligible jurisdictions. We reserve the right to negotiate and customize the terms and conditions set forth herein, including but not limited to pricing, to the scope and circumstances of that cooperative procurement.

22. Contract Documents. This Agreement includes the following exhibits:

- |           |                                    |
|-----------|------------------------------------|
| Exhibit A | Investment Summary                 |
| Exhibit B | Invoicing and Payment Policy       |
|           | Schedule 1: Business Travel Policy |
| Exhibit C | Maintenance and Support Agreement  |
|           | Schedule 1: Support Call Process   |
| Exhibit D | Statement of Work                  |

IN WITNESS WHEREOF, a duly authorized representative of each party has executed this Agreement as of the date(s) set forth below.

Tyler Technologies, Inc.

Park District of La Grange

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Address for Notices:

Tyler Technologies, Inc.  
One Tyler Drive  
Yarmouth, ME 04096  
Attention: Chief Legal Officer

Address for Notices:

Park District of La Grange  
536 East Avenue  
La Grange, IL 60525-6815  
Attention: Leynette Kuniej



## **Exhibit A Investment Summary**

The following Investment Summary details the software, products, and services to be delivered by us to you under the Agreement. This Investment Summary is effective as of the Effective Date. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

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Quoted By: Scott Isaacs  
 Quote Expiration: 6/10/2019  
 Quote Name: Park District of La Grange-LGD-ERP  
 Quote Number: 2018-62867  
 Quote Description: Park District of La Grange Investment Summary

Sales Quotation For  
 Leynette Kuniej  
 Park District of La Grange  
 536 East Ave  
 La Grange, IL 60525-6815  
 Phone: +1 (708) 352-1762  
 Email: leynettekuniej@pdlg.org

**Tyler Software and Related Services**

Description	License	Impl Hours	Impl Cost	Data Conversion	Module Total	Maintenance
<b>Financial Management Suite</b>						
Core Financials	\$15,995	84	\$6,400	\$4,450	\$28,845	\$3,999
<b>Personnel Management Suite</b>						
Personnel Management (Includes Position Budgeting)	\$6,995	88	\$8,800	\$3,800	\$19,595	\$1,749
Payroll - Electronic Time Clock Interface	\$1,650	4	\$400	\$0	\$2,050	\$413
Tyler Content Manager						
Tyler Content Manager Standard Edition (TCM SE)	\$5,445	32	\$3,200	\$0	\$8,645	\$1,361
<i>Sub-Total:</i>	\$30,085		\$20,800	\$8,250	\$59,135	\$7,522
<i>Less Discount:</i>	\$6,017					\$1,505
<b>TOTAL:</b>	\$24,068	208	\$20,800	\$8,250	\$53,118	\$6,017

**Tyler Software and Related Services - Annual**

Description	One Time Fees			Annual Fee
	Impl. Hours	Impl. Cost	Data Conversion	
<b>Personnel Management Suite</b>				
Employee Self Service (Employee Portal)	8	\$800	\$0	\$0
ESS Time & Attendance (Number of FTE Employees) ( 20 )	24	\$2,400	\$0	\$80
<b>Tyler Hosted Applications</b>				
Tyler U	0	\$0	\$0	\$500
<i>Sub-Total:</i>		\$3,200	\$0	\$580
<b>TOTAL:</b>	32	\$3,200	\$0	\$580

**Other Services**

Description	Quantity	Unit Price	Extended Price	Maintenance
Project Management	1	\$5,000	\$5,000	\$0
<b>TOTAL:</b>			\$5,000	\$0

Summary	One Time Fees	Recurring Fees
Total Tyler Software	\$24,068	\$6,017
Total Tyler Annual	\$0	\$580
Total Tyler Services	\$37,250	\$0
Total Third Party Hardware, Software and Services	\$0	\$0
<b>Summary Total</b>	\$61,318	\$6,597
Estimated Travel Expenses	\$13,280	

**Detailed Breakdown of Conversions (Included in contract total)**

Description	Hours	Unit Price	Programming Fee	Extended Price
<b>Financial Management Suite</b>				
General Ledger - Conversion			\$1,000	\$1,000
General Ledger - Legacy.Historical Views	4	\$100	\$500	\$900
Accounts Payable Conversion	4	\$100	\$1,250	\$1,650
Accounts Payable - Legacy.Historical Views Conversion	4	\$100	\$500	\$900
<b>Personnel Management Suite</b>				
Personnel Management -Payroll Conversion	4	\$100	\$2,000	\$2,400
Personnel Management -Payroll - Legacy.Historical Views Conversion	4	\$100	\$1,000	\$1,400
<b>Total:</b>				\$8,250



Basic Network Services covers all system questions not related to Tyler application software. We help the client diagnose and resolve (if possible via remote services) or communicate to them a suggested path for resolution. It also covers moving existing Tyler application software and Tyler related data from an old server to a newer server if you require assistance in the event of an upgrade.

Thank you for this opportunity and for serving the Public Sector!

- Core Financials includes general ledger, budget prep, bank recon, AP, Express, CellSense, a standard forms pkg, output director, positive pay, secure signatures (qty 2).
- General Ledger conversions include Chart of Accounts - additional fee for historical views.
- Accounts Payable conversions include Vendor Master Only - additional fee for historical views.
- Travel Expenses are billed as incurred based on our current Business Travel Policy.
- Personnel Management/Payroll conversions include employee master, deductions/taxes, retirement, current leave totals, current direct deposit - additional fee for historical views.



## Exhibit B Invoicing and Payment Policy

We will provide you with the software and services set forth in the Investment Summary. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

**Invoicing:** We will invoice you for the applicable license and services fees in the Investment Summary as set forth below. Your rights to dispute any invoice are set forth in the Agreement.

### 1. Tyler Software.

1.1 *License Fees:* License fees are invoiced as follows: (a) 25% on the Effective Date; (b) 60% on the date when we make the applicable Tyler Software available to you for downloading (the "Available Download Date"); and (c) 15% on the earlier of use of the Tyler Software in live production or 180 days after the Available Download Date.

1.2 *Maintenance and Support Fees:* Year 1 maintenance and support fees are waived through the earlier of (a) availability of the Tyler Software for use in a live production environment; or (b) one (1) year from the Effective Date. Year 2 maintenance and support fees, at our then-current rates, are payable on that earlier-of date, and subsequent maintenance and support fees are invoiced annually in advance of each anniversary thereof. Your fees for each subsequent year will be set at our then-current rates.

### 2. Professional Services.

2.1 *Implementation and Other Professional Services (including training):* Implementation and other professional services (including training) are billed and invoiced as delivered, at the rates set forth in the Investment Summary.

2.2 *Consulting Services:* If you have purchased any Business Process Consulting services, if they have been quoted as fixed-fee services, they will be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module. If you have purchased any Business Process Consulting services and they are quoted as an estimate, then we will bill you the actual services delivered on a time and materials basis.

2.3 *Conversions:* Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, we will bill you the actual services delivered on a time and materials basis.

2.4 *Requested Modifications to the Tyler Software:* Requested modifications to the Tyler Software are invoiced 50% upon delivery of specifications and 50% upon delivery of the applicable modification. You must report any failure of the modification to conform to the specifications within thirty (30)



days of delivery; otherwise, the modification will be deemed to be in compliance with the specifications after the 30-day window has passed. You may still report Defects to us as set forth in the Maintenance and Support Agreement.

2.5 *Other Fixed Price Services*: Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where “Project Planning Services” are provided, payment will be due upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be billed monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.

2.6 *Change Management Services*: If you have purchased any change management services, those services will be invoiced in the following amounts and upon the following milestones:

Acceptance of Change Management Discovery Analysis	15%
Delivery of Change Management Plan and Strategy Presentation	10%
Acceptance of Executive Playbook	15%
Acceptance of Resistance Management Plan	15%
Acceptance of Procedural Change Communications Plan	10%
Change Management Coach Training	20%
Change Management After-Action Review	15%

3. Third Party Products.

3.1 *Third Party Software License Fees*: License fees for Third Party Software, if any, are invoiced when we make it available to you for downloading.

3.2 *Third Party Software Maintenance*: The first year maintenance fees for the Third Party Software, if any, is invoiced when we make that Third Party Software available to you for downloading.

3.3 *Third Party Hardware*: Third Party Hardware costs, if any, are invoiced upon delivery.

3.4 *Third Party Services*: Fees for Third Party Services, if any, are invoiced as delivered, along with applicable expenses, at the rates set forth in the Investment Summary.

4. Expenses. The service rates in the Investment Summary do not include travel expenses. Expenses for Tyler delivered services will be billed as incurred and only in accordance with our then-current Business Travel Policy, plus a 10% travel agency processing fee. Our current Business Travel Policy is attached to this Exhibit B at Schedule 1. Copies of receipts will be provided upon request; we reserve the right to charge you an administrative fee depending on the extent of your requests. Receipts for miscellaneous items less than twenty-five dollars and mileage logs are not available.

Payment. Payment for undisputed invoices is due within forty-five (45) days of the invoice date. We prefer to receive payments electronically. Our electronic payment information is:

Bank: Wells Fargo Bank, N.A.  
 420 Montgomery  
 San Francisco, CA 94104  
 ABA: 121000248



Account: 4124302472  
Beneficiary: Tyler Technologies, Inc. – Operating



**Exhibit B**  
**Schedule 1**  
**Business Travel Policy**

1. Air Travel

A. Reservations & Tickets

The Travel Management Company (TMC) used by Tyler will provide an employee with a direct flight within two hours before or after the requested departure time, assuming that flight does not add more than three hours to the employee's total trip duration and the fare is within \$100 (each way) of the lowest logical fare. If a net savings of \$200 or more (each way) is possible through a connecting flight that is within two hours before or after the requested departure time and that does not add more than three hours to the employee's total trip duration, the connecting flight should be accepted.

Employees are encouraged to make advanced reservations to take full advantage of discount opportunities. Employees should use all reasonable efforts to make travel arrangements at least two (2) weeks in advance of commitments. A seven (7) day advance booking requirement is mandatory. When booking less than seven (7) days in advance, management approval will be required.

Except in the case of international travel where a segment of continuous air travel is six (6) or more consecutive hours in length, only economy or coach class seating is reimbursable. Employees shall not be reimbursed for "Basic Economy Fares" because these fares are non-refundable and have many restrictions that outweigh the cost-savings.

B. Baggage Fees

Reimbursement of personal baggage charges are based on trip duration as follows:

- Up to five (5) days = one (1) checked bag
- Six (6) or more days = two (2) checked bags

Baggage fees for sports equipment are not reimbursable.

## 2. Ground Transportation

### A. Private Automobile

Mileage Allowance – Business use of an employee’s private automobile will be reimbursed at the current IRS allowable rate, plus out of pocket costs for tolls and parking. Mileage will be calculated by using the employee's office as the starting and ending point, in compliance with IRS regulations. Employees who have been designated a home office should calculate miles from their home.

### B. Rental Car

Employees are authorized to rent cars only in conjunction with air travel when cost, convenience, and the specific situation reasonably require their use. When renting a car for Tyler business, employees should select a “mid-size” or “intermediate” car. “Full” size cars may be rented when three or more employees are traveling together. Tyler carries leased vehicle coverage for business car rentals; except for employees traveling to Alaska and internationally (excluding Canada), additional insurance on the rental agreement should be declined.

### C. Public Transportation

Taxi or airport limousine services may be considered when traveling in and around cities or to and from airports when less expensive means of transportation are unavailable or impractical. The actual fare plus a reasonable tip (15-18%) are reimbursable. In the case of a free hotel shuttle to the airport, tips are included in the per diem rates and will not be reimbursed separately.

### D. Parking & Tolls

When parking at the airport, employees must use longer term parking areas that are measured in days as opposed to hours. Park and fly options located near some airports may also be used. For extended trips that would result in excessive parking charges, public transportation to/from the airport should be considered. Tolls will be reimbursed when receipts are presented.

## 3. Lodging

Tyler’s TMC will select hotel chains that are well established, reasonable in price, and conveniently located in relation to the traveler's work assignment. Typical hotel chains include Courtyard, Fairfield Inn, Hampton Inn, and Holiday Inn Express. If the employee has a discount rate with a local hotel, the hotel reservation should note that discount and the employee should confirm the lower rate with the hotel upon arrival. Employee memberships in travel clubs such as AAA should be noted in their travel profiles so that the employee can take advantage of any lower club rates.

“No shows” or cancellation fees are not reimbursable if the employee does not comply with the hotel’s cancellation policy.

Tips for maids and other hotel staff are included in the per diem rate and are not reimbursed separately.

Employees are not authorized to reserve non-traditional short-term lodging, such as Airbnb, VRBO, and HomeAway. Employees who elect to make such reservations shall not be reimbursed.

#### 4. Meals and Incidental Expenses

Employee meals and incidental expenses while on travel status within the continental U.S. are in accordance with the federal per diem rates published by the General Services Administration. Incidental expenses include tips to maids, hotel staff, and shuttle drivers and other minor travel expenses. Per diem rates are available at [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem).

Per diem for Alaska, Hawaii, U.S. protectorates and international destinations are provided separately by the Department of Defense and will be determined as required.

##### A. Overnight Travel

For each full day of travel, all three meals are reimbursable. Per diems on the first and last day of a trip are governed as set forth below.

##### Departure Day

Depart before 12:00 noon	Lunch and dinner
Depart after 12:00 noon	Dinner

##### Return Day

Return before 12:00 noon	Breakfast
Return between 12:00 noon & 7:00 p.m.	Breakfast and lunch
Return after 7:00 p.m.*	Breakfast, lunch and dinner

\*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

The reimbursement rates for individual meals are calculated as a percentage of the full day per diem as follows:

Breakfast	15%
Lunch	25%
Dinner	60%

##### B. Same Day Travel

Employees traveling at least 100 miles to a site and returning in the same day are eligible to claim lunch on an expense report. Employees on same day travel status are eligible to claim dinner in the event they return home after 7:00 p.m.\*

\*7:00 p.m. is defined as direct travel time and does not include time taken to stop for dinner.

## 5. Internet Access – Hotels and Airports

Employees who travel may need to access their e-mail at night. Many hotels provide free high speed internet access and Tyler employees are encouraged to use such hotels whenever possible. If an employee's hotel charges for internet access it is reimbursable up to \$10.00 per day. Charges for internet access at airports are not reimbursable.

## 6. International Travel

All international flights with the exception of flights between the U.S. and Canada should be reserved through TMC using the "lowest practical coach fare" with the exception of flights that are six (6) or more consecutive hours in length. In such event, the next available seating class above coach shall be reimbursed.

When required to travel internationally for business, employees shall be reimbursed for photo fees, application fees, and execution fees when obtaining a new passport book, but fees related to passport renewals are not reimbursable. Visa application and legal fees, entry taxes and departure taxes are reimbursable.

The cost of vaccinations that are either required for travel to specific countries or suggested by the U.S. Department of Health & Human Services for travel to specific countries, is reimbursable.

Section 4, Meals & Incidental Expenses, and Section 2.b., Rental Car, shall apply to this section.



## **Exhibit C**

### **Maintenance and Support Agreement**

We will provide you with the following maintenance and support services for the Tyler Software. Capitalized terms not otherwise defined will have the meaning assigned to such terms in the Agreement.

1. **Term.** We provide maintenance and support services on an annual basis. The initial term commences on the Effective Date and remains in effect for one (1) year. The term will renew automatically for additional one (1) year terms unless terminated in writing by either party at least thirty (30) days prior to the end of the then-current term. We will adjust the term to match your first use of the Tyler Software in live production if that event precedes the one (1) year anniversary of the Effective Date.
2. **Maintenance and Support Fees.** Your year 1 maintenance and support fees for the Tyler Software are listed in the Investment Summary, and your payment obligations are set forth in the Invoicing and Payment Policy. We reserve the right to suspend maintenance and support services if you fail to pay undisputed maintenance and support fees within thirty (30) days of our written notice. We will reinstate maintenance and support services only if you pay all past due maintenance and support fees, including all fees for the periods during which services were suspended.
3. **Maintenance and Support Services.** As long as you are not using the Help Desk as a substitute for our training services on the Tyler Software, and you timely pay your maintenance and support fees, we will, consistent with our then-current Support Call Process:
  - 3.1 perform our maintenance and support obligations in a professional, good, and workmanlike manner, consistent with industry standards, to resolve Defects in the Tyler Software (limited to the then-current version and the immediately prior version); provided, however, that if you modify the Tyler Software without our consent, our obligation to provide maintenance and support services on and warrant the Tyler Software will be void;
  - 3.2 provide telephone support during our established support hours;
  - 3.3 maintain personnel that are sufficiently trained to be familiar with the Tyler Software and Third Party Software, if any, in order to provide maintenance and support services;
  - 3.4 provide you with a copy of all major and minor releases to the Tyler Software (including updates and enhancements) that we make generally available without additional charge to customers who have a maintenance and support agreement in effect; and
  - 3.5 provide non-Defect resolution support of prior releases of the Tyler Software in accordance with our then-current release life cycle policy.

4. Client Responsibilities. We will use all reasonable efforts to perform any maintenance and support services remotely. Currently, we use a third-party secure unattended connectivity tool called Bomgar, as well as GotoAssist by Citrix. Therefore, you agree to maintain a high-speed internet connection capable of connecting us to your PCs and server(s). You agree to provide us with a login account and local administrative privileges as we may reasonably require to perform remote services. We will, at our option, use the secure connection to assist with proper diagnosis and resolution, subject to any reasonably applicable security protocols. If we cannot resolve a support issue remotely, we may be required to provide onsite services. In such event, we will be responsible for our travel expenses, unless it is determined that the reason onsite support was required was a reason outside our control. Either way, you agree to provide us with full and free access to the Tyler Software, working space, adequate facilities within a reasonable distance from the equipment, and use of machines, attachments, features, or other equipment reasonably necessary for us to provide the maintenance and support services, all at no charge to us. We strongly recommend that you also maintain a VPN for backup connectivity purposes.
5. Hardware and Other Systems. If you are a self-hosted customer and, in the process of diagnosing a software support issue, it is discovered that one of your peripheral systems or other software is the cause of the issue, we will notify you so that you may contact the support agency for that peripheral system. We cannot support or maintain Third Party Products except as expressly set forth in the Agreement.

In order for us to provide the highest level of software support, you bear the following responsibility related to hardware and software:

- (a) All infrastructure executing Tyler Software shall be managed by you;
  - (b) You will maintain support contracts for all non-Tyler software associated with Tyler Software (including operating systems and database management systems, but excluding Third-Party Software, if any); and
  - (c) You will perform daily database backups and verify that those backups are successful.
6. Other Excluded Services. Maintenance and support fees do not include fees for the following services: (a) initial installation or implementation of the Tyler Software; (b) onsite maintenance and support (unless Tyler cannot remotely correct a Defect in the Tyler Software, as set forth above); (c) application design; (d) other consulting services; (e) maintenance and support of an operating system or hardware, unless you are a hosted customer; (f) support outside our normal business hours as listed in our then-current Support Call Process; or (g) installation, training services, or third party product costs related to a new release. Requested maintenance and support services such as those outlined in this section will be billed to you on a time and materials basis at our then current rates. You must request those services with at least one (1) weeks' advance notice.
  7. Current Support Call Process. Our current Support Call Process for the Tyler Software is attached to this Exhibit C at Schedule 1.



**Exhibit C  
Schedule 1  
Support Call Process**

**Support Channels**

Tyler Technologies, Inc. provides the following channels of software support:

- (1) Tyler Community – an on-line resource, Tyler Community provides a venue for all Tyler clients with current maintenance agreements to collaborate with one another, share best practices and resources, and access documentation.
- (2) On-line submission (portal) – for less urgent and functionality-based questions, users may create unlimited support incidents through the customer relationship management portal available at the Tyler Technologies website.
- (3) Email – for less urgent situations, users may submit unlimited emails directly to the software support group.
- (4) Telephone – for urgent or complex questions, users receive toll-free, unlimited telephone software support.

*Support Resources*

A number of additional resources are available to provide a comprehensive and complete support experience:

- (1) Tyler Website – [www.tylertech.com](http://www.tylertech.com) – for accessing client tools and other information including support contact information.
- (2) Tyler Community – available through login, Tyler Community provides a venue for clients to support one another and share best practices and resources.
- (3) Knowledgebase – A fully searchable depository of thousands of documents related to procedures, best practices, release information, and job aides.
- (4) Program Updates – where development activity is made available for client consumption

**Support Availability**

Tyler Technologies support is available during the local business hours of 8 AM to 5 PM (Monday – Friday) across four US time zones (Pacific, Mountain, Central and Eastern). Clients may receive coverage across these time zones. Tyler’s holiday schedule is outlined below. There will be no support coverage on these days.

New Year’s Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day
Labor Day	



## Issue Handling

### *Incident Tracking*

Every support incident is logged into Tyler’s Customer Relationship Management System and given a unique incident number. This system tracks the history of each incident. The incident tracking number is used to track and reference open issues when clients contact support. Clients may track incidents, using the incident number, through the portal at Tyler’s website or by calling software support directly.

### *Incident Priority*

Each incident is assigned a priority number, which corresponds to the client’s needs and deadlines. The client is responsible for reasonably setting the priority of the incident per the chart below. This chart is not intended to address every type of support incident, and certain “characteristics” may or may not apply depending on whether the Tyler software has been deployed on customer infrastructure or the Tyler cloud. The goal is to help guide the client towards clearly understanding and communicating the importance of the issue and to describe generally expected responses and resolutions.

Priority Level	Characteristics of Support Incident	Resolution Targets
1 Critical	Support incident that causes (a) complete application failure or application unavailability; (b) application failure or unavailability in one or more of the client’s remote location; or (c) systemic loss of multiple essential system functions.	Tyler shall provide an initial response to Priority Level 1 incidents within one (1) business hour of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within one (1) business day. For non-hosted customers, Tyler’s responsibility for lost or corrupted data is limited to assisting the client in restoring its last available database.
2 High	Support incident that causes (a) repeated, consistent failure of essential functionality affecting more than one user or (b) loss or corruption of data.	Tyler shall provide an initial response to Priority Level 2 incidents within four (4) business hours of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents or provide a circumvention procedure within ten (10) business days. For non-hosted customers, Tyler’s responsibility for loss or corrupted data is limited to assisting the client in restoring its last available database.
3 Medium	Priority Level 1 incident with an existing circumvention procedure, or a Priority Level 2 incident that affects only one user or for which there is an existing circumvention procedure.	Tyler shall provide an initial response to Priority Level 3 incidents within one (1) business day of receipt of the support incident. Tyler shall use commercially reasonable efforts to resolve such support incidents without the need for a circumvention procedure with the next published maintenance update or service pack. For non-hosted customers, Tyler’s responsibility for lost or corrupted data is limited to assisting the client in restoring its last available database.



Priority Level	Characteristics of Support Incident	Resolution Targets
4 Non-critical	Support incident that causes failure of non-essential functionality or a cosmetic or other issue that does not qualify as any other Priority Level.	Tyler shall provide an initial response to Priority Level 4 incidents within two (2) business days. Tyler shall use commercially reasonable efforts to resolve such support incidents, as well as cosmetic issues, with a future version release.

#### *Incident Escalation*

Tyler Technology's software support consists of four levels of personnel:

- (1) Level 1: front-line representatives
- (2) Level 2: more senior in their support role, they assist front-line representatives and take on escalated issues
- (3) Level 3: assist in incident escalations and specialized client issues
- (4) Level 4: responsible for the management of support teams for either a single product or a product group

If a client feels they are not receiving the service needed, they may contact the appropriate Software Support Manager. After receiving the incident tracking number, the manager will follow up on the open issue and determine the necessary action to meet the client's needs.

On occasion, the priority or immediacy of a software support incident may change after initiation. Tyler encourages clients to communicate the level of urgency or priority of software support issues so that we can respond appropriately. A software support incident can be escalated by any of the following methods:

- (1) Telephone – for immediate response, call toll-free to either escalate an incident's priority or to escalate an issue through management channels as described above.
- (2) Email – clients can send an email to software support in order to escalate the priority of an issue
- (3) On-line Support Incident Portal – clients can also escalate the priority of an issue by logging into the client incident portal and referencing the appropriate incident tracking number.

#### *Remote Support Tool*

Some support calls require further analysis of the client's database, process or setup to diagnose a problem or to assist with a question. Tyler will, at its discretion, use an industry-standard remote support tool. Support is able to quickly connect to the client's desktop and view the site's setup, diagnose problems, or assist with screen navigation. More information about the remote support tool Tyler uses is available upon request.

PARK DISTRICT OF LA GRANGE  
REQUESTED FUND BALANCE TRANSFERS  
BASED ON FISCAL YEAR END OPERATIONS OF 4/30/19

	<u>Transfer Out</u>	<u>Transfer In</u>
GENERAL	\$ 150,000.00	
CAPITAL PROJECTS		150,000.00
	<u>\$ 150,000.00</u>	<u>\$ 150,000.00</u>

# Section 8



# BOARD BUSINESS



## PDLG mission statement:

*"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"*

## Goals for 2019/2020

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

# Section 9



## **COMMITTEE REPORTS & MBO/SPECIAL REPORTS**

Park District of La Grange  
Approved MBO Objectives 2019-2020  
July 15, 2019

Black = prior carry-over  
Red = 2018-2019 carry-over  
Blue = 2019-2020

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
<b>Capital Projects Over \$2,000</b>								
1 Shelter at Sedgwick Park (carry-over revised)		Yes	A	39	\$75,000-\$100,000	On Hold Not Funded		Chris
2 Lobby entrance and exit doors		Yes	A	33	\$45,000	Working with vendor	50%	Chris
3 Repair roof at Recreation Center		Yes	A	31	\$30,000	Budgeted for repairs as needed	As Needed	Chris
4 Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On Hold Not Funded		Dean
5 Implement Phase II ADA transition plan in parks	Yes	Yes	A	30	\$80,000	In progress	10%	Chris
6 Redo path at Gilbert Park		Yes	A	29	\$90,000	In Progress	25%	Chris
7 Roof at Recreation Center-last section (carry-over revised)		Yes	A	28	\$150,000	Working with architect	25%	Chris
8 Gordon Park Veterans Memorial		Yes	A	27	\$10,000	On Hold Not Funded	20%	Dean
9 Replace accounting software	Yes		A	26	\$60,000	Investigating Vendors	20%	Leynette
10 Upgrade stereo system Rm 110/111		Yes	A	25	\$14,000			Jenny
11 Implement Recreation Center Phase I ADA transition plan	Yes	Yes	A	25	\$92,000/150 hrs	In progress \$20,000 remaining	75%	Dean/Chris
12 Seek to obtain NICOR property for additional parking		Yes	A	25	unknown	Working with NICOR on the Agreement	75%	Dean
13 Parking lot at Sedgwick Park (47th Street)		Yes	A	23	\$75,000	In Progress	25%	Chris
14 Parking lot at Sedgwick Park (near building)		Yes	A	23	\$75,000	In Progress	25%	Chris
15 Bag dispensers in parks for dog waste		Yes	A	21	\$5,000	Complete	100%	Chris
16 Dogs in parks info signs	Yes	Yes	A	20		Complete	100%	Chris
17 Salt spreader		Yes	A	19	\$4,000			Claudia
18 Small shelter near splash pad at Gordon Park		Yes	A	19	\$10,000	In Progress	25%	Chris
19 Master Plan update (carry-over revised)			A	30	\$35,000-\$135,000 200 hrs	On Hold Not Funded	X	Dean
20 Program room build-out in social area			A	30	\$99,500	Not Funded		Kevin
21 Sound system update in DeSitter Room			A	25	\$12,000-\$22,000			Chris
22 Update sound system in Rm 108/109			A	23	\$6,000			Chris
23 Butterfly garden renovation			A	22	\$4,000-\$5,000	ON HOLD		Claudia
24 Office windows			A	21	\$16,000	In Progress	25%	Chris
25 Paint DeSitter Room and kitchen			A	20	\$3,750			Chris
26 Resurface tennis courts at Sedgwick Park			A	19	\$90,000	In Progress	25%	Chris

Black = prior carry-over  
 Red = 2018-2019 carry-over  
 Blue = 2019-2020

**Park District of La Grange**  
**Approved MBO Objectives 2019-2020**  
 July 15, 2019

Waiting to Start	Not Funded
In Progress	Completed

27	Paint high walls in social area & fun jump area			A	19	\$4,000			Chris
28	Replace HVAC RTU at Recreation Center			A	18	\$7,500			Chris
29	Replace hanging heater in maintenance area			A	18	\$5,000			Chris
30	New playground at Waiola Park			A	18	\$80,000	On Hold Not Funded		Chris
31	Community Center roof replacement			A	17	\$90,000	In Progress	10%	Chris
32	Fence for Community Garden			A	16	\$10,000	Applied for ComEd grant		Claudia
33	Replace pick-up truck #39			A	16	\$24,000	In Progress - ordered	50%	Chris
34	Denning Park landscape improvements with matching ComEd grant			A	16	\$10,000-\$20,000			Chris
35	New park ID signs at all parks			A	15	30-50 hrs \$3,000 per sign	On Hold Not Funded	<del>20%</del>	Dean, Claudia, Chris
36	Gordon Park ID sign			A	14	\$10,000	On Hold Not Funded	<del>25%</del>	Dean
37	Community Center repaint aluminum top cap			A	13	\$10,000	On Hold Not Funded		Chris
38	New signs throughout the Rec Center			A	12	\$12,000			Chris
39	Wall décor in Fitness Center			A	12	\$12,000			Jenny
40	Replace fire sprinkler system valve			A	6	\$9,500	Not Funded		Chris

**Objective Classification B**  
**Operational Costs Under \$2,000**

	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1			B	7	\$2,000		25%	Teresa, Chris, Claudia

**Objective Classification C**  
**Projects requiring time but no money**

	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1			C	13				Linda
2			C	12	20 hours		30%	Robert Vear & Karel Jacobs
3			C	10				Leanna

**Objective Classification D**  
**Operational Budgetary Costs Over \$2,000**

	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Yes		D	24	\$5,000/100 hrs+	Waiting for the State Division to review	75%	Dean/staff

# Section 10



## VILLAGE OF LA GRANGE & SEASPAR INFORMATION

## MINUTES

VILLAGE OF LA GRANGE  
BOARD OF TRUSTEES MEETING  
Village Hall Auditorium  
53 South La Grange Road  
La Grange, IL 60525

Monday, May 13, 2019 - 7:30 p.m.

### 1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:31 p.m. by Village President, Thomas Livingston. On roll call, as read by Village Clerk John Burns, the following were:

**PRESENT:** Trustees Gale, Holder, Kotynek, Kuchler and McCarty, with President Livingston presiding.

**ABSENT:** Trustee Arnett

**OTHERS:** Village Manager Andrianna Peterson  
Village Attorney Mark Burkland  
Public Works Director Ryan Gillingham  
Community Development Director Charity Jones  
Finance Director Lou Cipparrone  
Police Chief Kurt Bluder  
Fire Chief Don Gay

President Livingston noted the meeting would include the transition of the new Village Board, recognition of volunteers from the various Boards and Commissions, as well as a special recognition of honored guests.

President Livingston asked Village Clerk John Burns to lead the audience in reciting the pledge of allegiance.

### 2. PRESIDENT'S REPORT

President Livingston thanked the Village Board, residents and staff for all of their work on creating a responsible Village Budget.

President Livingston announced that on the consent agenda this evening is an item approving a construction contract for two Village Parking Lots. Grant funding for the parking lots was provided by the MWRD to install permeable "green" paver systems. He thanked Commissioner

Mariyana Spyropoulos for the MWRD's commitment to assisting municipalities with stormwater management initiatives.

President Livingston announced that the Robert E. Coulter Jr. Post 1941 will commemorate Memorial Day on Monday, May 27, 2019 with a memorial ceremony at the Lyons Township High School (north campus) beginning at 8:30 a.m. There will be a ceremonial bell ringing honoring those La Grange area residents who gave their lives in service to our country from the Civil War to the present time. The Post will also hold a final ceremony and commemoration of the 75<sup>th</sup> Anniversary of the Post at 900 S. La Grange Road at 12 p.m.

President Livingston announced that over the next several weeks, our downtown and West End business districts will feature the LGBA's annual summer art exhibit, Fun and Games in La Grange. Dozens of unique hand painted game tables sponsored by local businesses and organizations, are decorated by local artists and displayed throughout town. The tables will be on display all summer long and will be auctioned off in September to benefit non-profit community based organizations. For more information, please visit the La Grange Business Association website.

President Livingston announced that the La Grange Weekend Carnival will begin on Friday May 31 and continue through Sunday, June 2. The 73rd Annual Pet Parade with a theme of "Celebrating Heroes and Superheroes" will be held on June 1 from 9:30 a.m. to 11 a.m. Everyone is invited to enjoy this fantastic weekend and all summer long in La Grange.

#### A. Recognition of Honored Guests

President Livingston stated that in 1926 the Village of La Grange paid for a pipe to remove stormwater that crossed the Hansen Quarry. In the 1990's that pipe was severed. When the Village of La Grange passed a stormwater referendum to address flooding in the area, litigation began between the Village and the Quarry due to differences of opinion on how stormwater should be handled. The matter has now been settled and an agreement reached to move forward.

President Livingston stated that three individuals have been significant allies of the effort – Congressman Dan Lipinski, Metropolitan Water Reclamation District Commissioner Mariyana Spyropoulos and McCook Mayor Jeff Tobolski.

Representative Lipinski thanked President Livingston for the recognition. He also thanked Mariyana Spyropoulos who also worked to further the project. This project reflects that great things can be accomplished when elected officials work together.

President Livingston recognized Commissioner Mariyana Spyropoulos, of the MWRD. The MWRD takes the long view in terms of water management throughout the region. It is a technical, fact based organization that responds to the many communities it serves. La Grange was fortunate to have Commissioner Spyropoulos assisting with the effort.

Commissioner Spyropoulos thanked President Livingston for being recognized. She stated that it is a difficult but satisfying job to address large scale water management problems. She noted that working together at all levels is key in order to achieve success.

President Livingston announced that Mayor Jeff Tobolski of the Village of McCook was unable to attend. However, he noted that his contributions were key and the Village is appreciative of his assistance.

#### B. Resolution of Appreciation – Retirement of Fire Chief Donald J. Gay

President Livingston recognized Chief Gay's career and accomplishments on his retirement after thirty years of service. President Livingston presented Chief Gay with a plaque expressing the Village's appreciation.

LTACC Director Mike O'Connor also presented Chief Gay with a plaque of appreciation for his work as a founding member of LTACC.

#### C. Recognition – SolSmart Bronze Designation

President Livingston asked Trustee McCarty to introduce the item. Trustee McCarty stated that in November 2018, the Environmental Quality Commission recommended that the Village participate in a U.S. Department of Energy funded recognition program for municipalities that have taken steps to reduce barriers to solar energy.

The Village Board approved a resolution participating in the program, and over the past several months has worked towards a SolSmart designation. In order to meet the requirements, the Village had to complete initiatives organized into three categories – permitting, zoning, and special focus.

As a result of these efforts, the Village has been honored with a Bronze designation. Additional efforts are planned in the future as the Village undertakes a comprehensive review of its Zoning Code.

President Livingston presented the EQC with a plaque of appreciation.

#### D. Recognition of Citizen Volunteers

In appreciation for the citizen volunteers who have rendered thoughtful and dedicated service to the Village by participating on various advisory boards and commissions over the past year, President Livingston stated that each Trustee along with Village staff would give a brief synopsis of the functions of each advisory board and commission, and announce the names of the members along with their years of service.

Board of Fire and Police Commissioner (3-year term, 3 members)

It was noted that for the BOFPC is currently in the process of hiring a new Police Officer to fill an existing vacancy.

Members are: Elyse Hoffenberg, 5 years and current Chairperson; Brian Boersma, appointed June 11, 2018; and Paul Kerpan, 6 years.

Community and Economic Development Commission (3-year term, 15 members)

It was noted that over the last year, the CEDC has continued to stay abreast of current economic trends and issues through discussion at their quarterly meetings. Additionally, over the last year the CEDC continued to provide oversight for the downtown valet program and make recommendations to the Village Board related to its operation. In the past year the CEDC also provided valuable input into the development of a Village brand strategy.

Members are: Russ Riberto, 5 years of service and current chair of the commission; Michael Matteucci, appointed December 10, 2018; Michael Buttron, 1 year; Marcus Washington, 2 years of service; Tom Cassidy, Greg DiDomenico, Beth Augustine, all with 3 years of service; Caroline Dillon, Camille Hall, James Janevski, all with 4 years of service; Lisa Sher, 5 years of service; Rebecca Wimbush, 8 years of service; Margaret Carlson, 11 years of service; Elizabeth Stiles, 11 years of service; and Steve Palmer, 19 years of service.

Design Review Commission (3-year term, 7 members)

It was noted that in the past year, the DRC recommended approval of several renovations to existing businesses and improvements to accommodate new businesses. The DRC reviewed and recommended approval of significant façade renovations to accommodate businesses such as Becknell Industrial located at 120 E. Burlington Avenue, Blackberry Market located at 36 S. La Grange Road, and Luxxe | Honor located at 311 W. Hillgrove Avenue. The DRC also reviewed and recommended approval of a façade renovation and a second floor addition at 19-23 W. Harris Avenue to accommodate a new 8,000 square foot restaurant.

Members are: Tim Reardon, 12 years of service and current Chairperson; Kevin Cahill, appointed September 10, 2018; Marcy Dunne, appointed June 11, 2018; Justin Hanson and Christine Banks, both served 1 year; Kurt Wistuff, 3 years of service; and Regina McClinton, 28 years of service.

Environmental Quality Commission (3-year term, 15 members)

It was noted that in this past year the EQC has expanded its role to consider a wider range of environmental matters than in the past. These matters include both short-term and long-term sustainability initiatives. The EQC recommended that the Village adopt the Metropolitan Mayors Caucus Greenest Region 2 Compact which provides a template for municipalities to use to set its own sustainability objectives and create plans. The EQC also held a holiday light recycling event and worked with La Grange Park on a pumpkin recycling event. The Commission also recommended participation in SolSmart, a national designation program to promote solar building options.

Members are: David McCarty, 1 year of service and current Chairperson, Laurie Braun, appointed April 8, 2019; Dave Bryant, appointed June 11, 2018; Tim Sheldon, appointed June 11, 2018; Joel Baise, appointed June 11, 2018; Mary Gertsmeier and Bill Robison, both with 1 year of service; Rose Naseef, 5 years of service; Rebecca Davies, 5 years of service; and Linda Christianson, 10 years of service.

Plan Commission (3-year term, 7 members)

It was noted that during this last fiscal year, the Plan Commission conducted public hearings and considered applications for text amendments to accommodate new business types in both the commercial and industrial zoning districts.

The Plan Commission also reviewed a large planned development for the proposed Mason Pointe subdivision consisting of 72 new dwelling units (12 single family homes and 58 townhome units). The Plan Commission also reviewed a small planned development for a 50-unit condominium building adjacent to the BNSF railroad tracks.

The Plan Commission continues to review the Zoning Code and provide recommendations for updates and revisions as warranted.

Members are: Wayne Kardatzke, 23 years and current Chairperson; Glenn Wentink, 2 years of service; Jeffrey Hoffenberg, 2 years of service; Dave Schwartz, 4 years of service; Julie Egan, 5 years of service; Greg Paice, 11 years of service; and Laura Weyrauch, 12 years of service and current Vice Chair.

Zoning Board of Appeals (5-year term, 7 members)

It was noted that over the past year, the ZBA has heard three applications for variations seeking relief from the following code requirements: two variations seeking relief from the required front yard and one variation for the construction of a six-foot-tall fence in a required corner side yard.

Members are: John Pappas, 4 years and current Chairperson; Tom Levato, appointed June 11, 2018; Clayton Edwards, 2 years of service; Laura Tussing, 2 years of service; Laura Blentlinger, 5 years of service; Michael Finder, 9 years of service; and Peter O'Connor, 10 years of service.

Citizen Volunteers Appointed to Individual Positions

Village Manager Andrianna Peterson expressed the Village's gratitude to Curtis Linder who has represented the Village of La Grange by serving as a Trustee on the West Suburban Mass Transit District. Mr. Linder has served on the since 2009 and is currently an executive Officer on the Board, serving as Treasurer.

Fire Chief Don Gay explained that the Firemen's Pension Board was created according to Illinois State Statute to review pension investment activity, and evaluate disability claims, fitness for

duty and other matters of an operational nature. Kevin Sheehan, member since June 2014, and Jon Peterson, member since June 2015, are the two resident members of the 5-member Fireman's Pension Board.

Police Chief Kurt Bluder explained that the Police Pension Board was created according to Illinois State Statute to review pension investment activity, and evaluate disability claims, fitness for duty and other matters of an operational nature. Andrew James, member since July 2017, and Mike Lannan, appointed June 11, 2018, are the two resident members of the 5-member Police Pension Board.

President Livingston thanked the many volunteers in our community that enhance the vibrancy and quality of life in La Grange.

### 3. MANAGER'S REPORT

Manager Peterson announced that over the past several weeks the IDOT contractor has been working on repairing the sidewalks at street intersections to make them compliant with the Americans with Disabilities Act standards. As this sidewalk work is nearing its completion, the contractor will be shifting to roadway resurfacing. The contractor has divided milling and resurfacing work into two phases. The first phase of the work will be from Joliet Road to just north of 47<sup>th</sup> Street, and will take place from roughly May 10<sup>th</sup> to June 10<sup>th</sup>. The second phase of the resurfacing work will be from just north of 47<sup>th</sup> Street to 31<sup>st</sup> Street, and will take place from roughly June 3<sup>rd</sup> to July 10<sup>th</sup>.

On street parking will be allowed intermittently during the day and available in the evening. Signs will be posted in the area notifying motorists of parking restrictions. Pedestrians are reminded to be careful when walking around the work zones and when crossing roadways.

Additional notes regarding construction activities will be provided as the project progresses. Please note that all schedules are weather dependent. If you have any questions, comments or concerns, please contact Public Works.

Manager Peterson announced that the Village offers a 50/50 sidewalk program which, based on available funding equally shares the cost of replacing damaged sidewalks with Village residents. The program is administered on a first come first served basis. Interested residents are asked to please contact Public Works.

Manager Peterson announced that the Village Hall would be closed on Monday, May 27, 2019 in observance of the Memorial Day Holiday. A full complement of public safety personnel will be available in the event of an emergency. The regular Village Board meeting scheduled for May 27 will also be canceled. Regular business hours will resume on Tuesday, May 28, 2019.

### 4. PUBLIC COMMENTS REGARDING AGENDA ITEMS

None

### 5. CONSENT AGENDA AND VOTE

- A. Contract – (1) Construction of the Permeable Paver Parking Lots at Village Hall and Lot 8;  
(2) Construction Engineering Agreement
- B. Ordinance – Approvals of Final Plat of Subdivision and Public Access Easement, 441 9<sup>th</sup>  
Avenue (Mason Pointe)
- C. Engineering Services Agreement – Baxter & Woodman – Construction Services at 441 9<sup>th</sup>  
Avenue (Mason Pointe)
- D. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, April 22,  
2019
- E. Consolidated Voucher 190513

A motion was made by Trustee Holder and seconded by Trustee McCarty to approve the  
Consent Agenda as presented.

Approved by a roll call vote:

Ayes: Trustees Gale, Holder, Kotynek, Kuchler, and McCarty  
Nays: None  
Absent: Trustee Arnett

6. CURRENT BUSINESS

None.

7. RECOGNITION OF RETIRING VILLAGE TRUSTEE

A. Resolution of Appreciation – Retiring Village Trustee Malia Arnett

President Livingston announced that Trustee Arnett could not attend the meeting due to her work  
commitments. He recognized her contributions and stated that a plaque will be presented to her.

President Livingston announced that the sitting Village Board will adjourn “sine die” and called  
for a momentary recess.

8. OATH OF OFFICE AND SEATING OF NEWLY ELECTED AND RE-ELECTED VILLAGE  
OFFICIALS

President Livingston reconvened the meeting and stated that those elected at the April 2, 2019  
consolidated election would receive the oath of office.

A. Oath of Office – Newly Elected and Re-Elected Village Trustees Beth Augustine, Michael  
Kotynek (re-elected), and Mark Kuchler (re-elected)

President Livingston thanked the Boards and Commissions, Trustees and staff for all their support and efforts.

9. PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA

Resident Mike Beale commented that during road construction the phosphate coating that lines lead pipes can be knocked out causing health concerns. He inquired as to what is being done to work with residents at the current construction projects on Blackstone, Ashland and Brewster.

Public Works Director Ryan Gillingham responded that during such construction projects residents are offered three different options when it comes to private water lines that are possibly lead. They can pay \$5,000 and the Village contractor will replace their private line, they can coordinate with a contractor of their choosing or they can take no action. As of 2013, the Village has been tracking the materials of different services pipes throughout La Grange. The information can be found on the Village website.

10. TRUSTEE COMMENTS

Trustee Kuchler thanked Chief Gay and his family for all of their involvement in the La Grange community.

Trustee Holder also thanked Chief Gay and noted his leadership in both the Fire Department and the community as a whole.


Trustee McCarty also thanked Chief Gay for his service to the community.

11. CLOSED SESSION

None.

12. ADJOURNMENT

At 8:29 p.m. Trustee Holder made a motion to adjourn, seconded by Trustee Kotynek. Approved by a voice vote.



Thomas E. Livingston, Village President

ATTEST:



John Burns, Village Clerk

Approved Date: June 10, 2019

## MINUTES

VILLAGE OF LA GRANGE  
BOARD OF TRUSTEES MEETING  
Village Hall Auditorium  
53 South La Grange Road  
La Grange, IL 60525

Monday, June 10, 2019 - 7:30 p.m.

### 1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:31 p.m. by Village President, Thomas Livingston. On roll call, as read by Village Clerk John Burns, the following were:

**PRESENT:** Trustees Augustine, Gale, Kotynek, Kuchler and McCarty, with President Livingston presiding.

**ABSENT:** Trustee Holder

**OTHERS:** Village Manager Andrianna Peterson  
Village Attorney Mark Burkland  
Public Works Director Ryan Gillingham  
Community Development Director Charity Jones  
Assistant Finance Director Joe Munizza  
Police Chief Kurt Bluder  
Acting Captain Brian Sible

President Livingston asked Village Clerk John Burns to lead the audience in reciting the pledge of allegiance.

### 2. PRESIDENT'S REPORT

President Livingston welcomed new Trustee Beth Augustine to the Village Board.

President Livingston expressed condolences on behalf of the Village on the passing of Village Attorney Mark Burkland's mother.

President Livingston thanked Pet Parade Charities and the LGBA for the planning and hard work that went into the 73<sup>rd</sup> annual La Grange Pet Parade and Carnival over the June 1 weekend. As always, the Pet Parade and weekend activities were a wonderful way to showcase our truly special and dedicated community. Special thanks also to Village personnel for all of the planning and coordination provided prior to and during the event.

President Livingston also thanked the La Grange Garden Club for helping to design and plant the beautiful planters throughout downtown. The plantings are the crowning touch to the streetscape and there is immense pride and sincere appreciation for their hard work.

President Livingston thanked the American Legion for a meaningful Memorial Day ceremony. The ceremony recognized La Grange area residents who gave their lives in service to our country from the Civil War to the present.

President Livingston announced that he wished La Grange “Happy Birthday”. La Grange will be 140 years old on Tuesday as it was incorporated on June 11, 1879. President Livingston announced that a small celebration would take place after the meeting with representatives from the LGBA and Historical Society. The LGBA is planning a month long community-focused birthday celebration in August. Additional information will be provided as plans evolve.

President Livingston announced that Terrence Vavra was selected as the next Chief of the La Grange Fire Department. Chief Vavra has 40 years of experience in the fire service, most recently as the Fire Chief for the Norwood Park Fire District and previously as the Chief of the Buffalo Grove Fire Department. Chief Vavra was selected from a group of highly talented and qualified individuals. The Village Board has been kept apprised of the recruitment process and their feedback has been valuable to the process. Chief Vavra is scheduled to be appointed and sworn in as Fire Chief at the Monday, June 24 Village Board Meeting.

President Livingston announced that after a highly engaged community process, the Village has focused on a primary and secondary brand logo and tagline. The one word heard again and again from the community when describing La Grange was “vibrant”. President Livingston thanked the CEDC, brand task force, Village Board, consultants and community for their efforts in identifying a unique and fresh identity for La Grange.

A. Presentation – Superintendent Kyle Schumacher and Brian Anderson – School District 102

Superintendent Kyle Schumacher and President Brian Anderson presented information regarding the programs and future plans of School District 102.

President Livingston thanked Mr. Schumacher and Mr. Anderson for the presentation. He stated that the high quality schools in La Grange, along with Metra and our vibrant downtown, are noted by realtors as major drivers of maintaining property values.

B. Resolution – Celebrating the 100<sup>th</sup> Anniversary of Illinois being the First State to Ratify the 19<sup>th</sup> Amendment

President Livingston asked Trustee Augustine to read the Resolution into the record. President Livingston thanked the League of Women Voters.

Trustee McCarty made a motion to approve the Resolution seconded by Trustee Gale. Motion carried on a voice vote.

#### C. Appointments and Re-Appointments

President Livingston asked that Clerk Burns read into the record the recommended appointments and re-appointments for the advisory boards and commissions.

Trustee Kotynek made a motion to approve the appointments and re-appointments seconded by Trustee Gale. Motion carried on a voice vote.

#### D. Trustee Assignments

President Livingston asked Clerk Burns to read the Trustee Assignments into the record.

President Livingston thanked the Village Board for their good governance.

#### E. Re-Appointments – Liquor Commission

President Livingston asked that Clerk Burns read into the record the recommended re-appointments for the liquor commission.

Trustee McCarty made a motion to approve the re-appointments seconded by Trustee Gale.

#### F. Discussion – Video Gaming Act

President Livingston opened the discussion by stating that the Village opted out of gaming when it first became legal in the state approximately one decade ago. Last year the CEDC, and then more recently the Village Board (in March), discussed the topic of video gaming generally. As gaming has been operational in Illinois for many years, more information regarding the impacts (positive and negative) are known and therefore may warrant a second look. President Livingston noted that there is no vote scheduled at this time, but discussion is welcome.

President Livingston stated that some businesses may be impacted by loss of customers to other adjacent communities who have gaming. On the other hand, concerns regarding aesthetics and related matters have been raised. He asked staff and the Village Attorney to develop a highly restrictive ordinance as a starting point for conversation.

Village Attorney Burkland explained that the Illinois Video Gaming Act provides for gaming, however there are three primary areas for a municipality to consider in order to govern gaming in a particular community. These are 1) general police powers to protect health and safety; 2) the Act itself, which contains certain standards; and 3) the Illinois Liquor Control Act.

In order to successfully develop a policy regulating video gaming, the three areas would have to be blended in a way that best fits the community. Some major topics of discussion include the allowable number of terminals, spacing standards, signage, licenses and security, aesthetics, location of the terminals within a restaurant, liquor controls, administration and enforcement.

Trustee Kotynek asked if the new gaming related legislative measures had an impact on the discussion. He also noted that his primary concerns when considering the matter were enforcement, benchmarking with peer communities, financial considerations and the governance of funds. Attorney Burkland responded that the new legislation regarding sports betting is unrelated. Ms. Jones stated that she did not believe that the Village's typical peer communities had gaming. Locally, both Brookfield and Countryside had gaming but La Grange Park and Western Springs did not.

Trustee Kuchler asked about the estimated revenues. Ms. Jones indicated that the estimates are based on 15 establishments with gaming using the statewide and local geographical revenue averages.

Trustee Augustine asked about next steps. President Livingston responded that it is the first time that the item is being discussed at this level of detail and it was important that initial thoughts could be shared in an open discussion along with hearing community feedback.

Trustee Gale suggested that the CEDC consider the matter further and provide feedback. While understanding the financial benefits, he stated that he was unsure about fit. He also suggested that the financial tradeoffs be compared against the regulatory costs.

Trustee Gale inquired as to how the revenue is generated and Community Development Director Jones responded that the video game terminals print out a receipt that is redeemed at a machine which dispenses cash similar to an ATM.

Trustee Gale asked the Police Chief if any law enforcement issues have been reported in the surrounding towns. Chief Bluder responded that in speaking with other agencies he has not heard of many issues, but it can be a concern.

Trustee McCarty asked about the timeline for new businesses to wait before receiving a gaming license. Director Jones reported that the restriction prevents the emergence of businesses that are primarily interested in gaming. The draft provisions prohibit gaming cafes plus require a residency requirement.

Trustee McCarty noted that there has been a major expansion in gaming and he is not sure about how that impacts competition. Trustee McCarty inquired if a referendum is needed for implementation. Village Attorney Burkland responded that there is no requirement for a referendum to implement gaming but there has been one in a community to eliminate it.

Trustee Gale inquired as to how many restaurants are currently interested and what kind of individuals would be using the machines at those establishments. Ms. Jones responded that we do not know how many businesses would be interested but for illustration purposes we assumed 15. She noted that generally gaming cafes target certain demographics but she had not seen data on customer demographics for gaming in other business types.

Trustee Kuchler stated that he has seen gaming evolve into a more accepted facet of the restaurant industry as time has gone on. However, he stated that allowing 15 establishments to receive a gaming license seems too high. If implemented, he would like to see the liquor license allowing gaming be increased to \$10,000. With a higher fee, additional requirements may not be necessary as they would dissuade those using gaming as their main business model. For example, it may not be necessary for a three year hold to deter the gaming cafes. However, he did stress that strict signage outside of the establishment would be key.

Resident Steve Palmer stated that waiting ten years and watching other towns was beneficial. Competition is high in the restaurant industry and asked that the conversation continue. Restaurants would not want anything detrimental, but it could be an asset.

President Livingston thanked everyone for their input.

3. MANAGER'S REPORT

Manager Peterson announced that IDOT continues to make progress on the resurfacing of La Grange Road. It is anticipated that the work south of 47<sup>th</sup> street will be completed within the next several weeks. The work north of 47<sup>th</sup> Street will begin soon thereafter. The work is expected to be completed in September, 2019 and the Village is working closely with IDOT on facilitating this project.

Manager Peterson announced that work on the reconstruction of the Village Hall surface parking lot at the corner of Harris and Sixth Avenue began this week. The reconstruction of Lot 8 is scheduled to begin next week. For more information regarding the status of a number of construction projects currently active in La Grange, please visit the Village's website.

4. PUBLIC COMMENTS REGARDING AGENDA ITEMS

Laurie Braun, Co-President of the League of Women Voters, thanked the Village for approving the Resolution celebrating the 100<sup>th</sup> anniversary of Illinois being the first state to ratify the 19<sup>th</sup> Amendment.

5. CONSENT AGENDA AND VOTE

A. Ordinance – Plat of Resubdivision for 117 and 125 S. 7<sup>th</sup> Avenue / Scott Sanders, Brightleaf Homes, LLC

- B. Ordinance – Amendment of Chapter 115 of the Code of Ordinances Regarding the Sale, Use and Possession of Tobacco and Alternative Nicotine Products
- C. Award of Contract – (1) Construction of FY 2019-20 Neighborhood Street Resurfacing Project; (2) Construction Engineering Services Agreement (3) Preliminary / Construction Engineering Services Agreement for Motor Fuel Tax Funds; (4) Resolution for Improvement Under the Illinois Highway Code
- D. Award of Contract – 2019 Lane Marking Program
- E. Professional Services Agreement – Hitchcock Design Group – Central Business District Streetscape Improvements – Schematic Design Proposal
- F. Engineering Services Agreement – 2019 Sewer Televising Program
- G. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, May 13, 2019
- H. Consolidated Voucher 190527
- I. Consolidated Voucher 190610

A motion was made by Trustee Kotynek and seconded by Trustee Gale to approve the Consent Agenda as presented.

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Kotynek, Kuchler, and McCarty  
Nays: None  
Absent: Trustee Holder

6. CURRENT BUSINESS

- A. Ordinance – Variation – Maximum Building Coverage / Katherine and Scott Lutzow, 229 South Ashland Avenue

President Livingston asked Clerk Burns to introduce the item. Clerk Burns stated the petitioners, Katherine and Scott Lutzow, owners of the subject property at 229 S. Ashland Ave., wish to construct an addition to the rear of their home. The construction as proposed would cause the building coverage on the property to exceed the maximum allowed building coverage of 30 percent, as provided in Paragraph 3-110E1 of the La Grange Zoning Code. The exceedance would be 193.33 square feet (3.12%) over the

limit.

On May 16, 2019, the Zoning Board of Appeals held a public hearing on this matter. At the hearing, one member of the public spoke in favor of the application. No persons spoke against the application. After hearing testimony and deliberating, the Zoning Board of Appeals voted 4-0 to recommend approval of the variation as presented. The Zoning Board of Appeals found that the historic house's existing basement stairs represented a unique physical condition. The Zoning Board of Appeals found the requested variation would allow the renovation of a historic house and that strict adherence to the Zoning Code would deprive the petitioners of substantial rights commonly enjoyed by others.

Trustee McCarty stated that a variance has previously been granted for the home in order to extend the height of the garage. At that time, the petitioners were told that no additional variations would be granted and he believes that the findings of fact are incorrect and inconsistent. As the lot is 50 x 150, it is not a unique lot in La Grange. He believes that this is a self-created issue that could have been solved if they had reduced building coverage when they previously modified their garage. To provide an extra 250 feet is not a right that the Village has to provide and if issued would instead be a special privilege that would result in a size equal to an extra bedroom.

Trustee Kuchler stated that while he was persuaded by Trustee McCarty, the unanimous direction from the Zoning Board must also be considered.

Trustee Augustine stated that she is concerned with the inconsistency of past determinations. She believes it is a small increment but also not a hardship. She noted it is hard to bring older houses up to date. She suggested more education to the ZBA to avoid similar instances in the future.

Trustee Gale also agreed with the need for consistency but indicated that the variation is de minimis and practical.

A motion was made by Trustee McCarty and seconded by Trustee Kotynek to approve the ordinance for variation for maximum building coverage / Katherine and Scott Lutzow, 229 S. Ashland Avenue as presented.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Kotynek and Kuchler  
Nays: Trustee McCarty  
Absent: Trustee Holder

**B. Award of Contract – Advanced School Crossing Sign / Flasher Installation Along Ogden Avenue**

President Livingston asked Trustee Gale to introduce the item. Trustee Gale stated that

in 2010 the Village requested that a permanent 20 mph school speed zone be implemented along Ogden Avenue between Park Road and Spring Avenue due to the multiple schools within the corridor that are adjacent to the roadway. IDOT denied the request stating that this stretch of Ogden Avenue does not meet their standards for a school speed zone.

As a next step, the Village sought approval from IDOT for the installation of a flashing yellow beacon mounted above the advanced school crossing signs on Ogden Avenue at Dover and Ashland Avenues. These flashing signs would be activated during school hours to alert motorists of the school zone, similar to the school zone flashers installed on Willow Springs Road adjacent to LTHS South Campus. Funding for the initiative was also identified for the project as a result of a grant provided by State Representative Jim Durkin.

In November 2018, a task order engineering agreement was executed with KLOA to complete the plans and specifications for this project. The plans and specifications were subsequently approved by IDOT in March, 2019. The scope of the work consists of the installation of solar powered flashing beacons on the advance school crossing signs on Ogden Avenue at Dover and Ashland Avenues. Work is anticipated to be completed by September, 2019.

A motion was made by Trustee Gale and seconded by Trustee Kotynek to approve the awarding of contract for the advanced school crossing sign / flasher installation along Ogden Avenue.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Kotynek, Kuchler and McCarty  
Nays: None  
Absent: Trustee Holder

#### C. Special Event – 45<sup>th</sup> Annual Downtown La Grange Craft Fair

President Livingston asked Trustee Kotynek to introduce the item. Trustee Kotynek stated that the La Grange Business Association has requested permission to hold the 45<sup>th</sup> annual La Grange Art and Craft Show on Friday, July 12<sup>th</sup>, Saturday, July 13<sup>th</sup>, and Sunday July 14<sup>th</sup>, from 10:00 a.m. to 5:00 p.m. each day. The Craft Fair will include 200 exhibitors located on the east and west sides of La Grange Road, Harris Avenue, Village parking lots #3 and 4, and Madison Avenue.

The Craft Fair brings thousands of visitors to La Grange and has been ranked as one of the top 100 best juried craft shows in the country. As in the past, the LGBA intends to hire Craft Productions, Inc. as the event organizer.

A motion was made by Trustee Kotynek and seconded by Trustee Gale to approve the special event – 45<sup>th</sup> Annual Downtown La Grange Craft Fair.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Kotynek, Kuchler, and McCarty  
Nays: None  
Absent: Trustee Holder

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA

Jeff Cogelja of 231 S. Ashland requested that the Village Board consider the matter of the legalization of hens again.

President Livingston thanked Mr. Cogelja for his comments.

8. TRUSTEE COMMENTS

Trustee Kuchler expressed appreciation for those involved in the Pet Parade for a job well done and thanked all of the volunteers who made it possible.


Trustee McCarty thanked the Board and Commissions of the Village for all of the work that they do. He reminded everyone that an Environmental Quality Commission meeting is coming up this Thursday regarding recycling and how to optimize it.

9. CLOSED SESSION

None.

10. ADJOURNMENT

At 9:21 p.m. Trustee Kotynek made a motion to adjourn, seconded by Trustee Gale. Approved by a voice vote.

  
Thomas E. Livingston, Village President

ATTEST:

  
John Burns, Village Clerk

Approved Date: June 24, 2019