

AGENDA
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of La GRANGE PARK
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS
January 12, 2026 - 6:30 PM

1. Call to Order & Roll Call:
2. Pledge of Allegiance
3. Park District Mission: The Community Park District of La Grange Park supports a healthy and inclusive community by positively impacting physical, social, emotional, and environmental well-being.
4. Open Forum
5. Approval of the January 12, 2026 Agenda
6. Approval of Board Meeting Minutes
 - a. December 8, 2025 Regular Meeting Minutes
 - b. December 17, 2025 Special Meeting Minutes
7. Communications/Proclamations/Presentations
 - a. Village of La Grange Park Zip Code Day Presentation
8. Staff Recognition
 - a. Spencer Clark, Midwest Institute of Park Executives Outstanding Park Employee
9. Staff Reports
 - a. Executive Report
 - b. Recreation Report
 - i. Superintendent of Recreation
 - ii. Marketing and Events Manager
 - iii. Recreation Manager
 - c. Parks Report
 - d. Financial Reports
10. Approve Monthly Disbursements
11. Committee Reports
12. Unfinished Business
13. New Business
 - a. Meadowcrest Hardscaping Project
 - b. Robinhood Park Sport Court Improvement Project
 - c. Memorial Park Fitness Court Flooring Repair Project

- d. Sound Mitigation Project
- e. Non-Discrimination and Anti-Harassment Policy

14. Next Regular Meeting: Monday, February 9, 2026 at 6:30pm

15. Adjournment

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Community Park District Board of Commissioners should contact Jessica Cannaday, Executive Director at 708-354-4580.

MINUTES
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of La GRANGE PARK
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS
December 8, 2025 - 6:00 PM

1. Call to Order & Roll Call

President Corte called the meeting to order at 6:00 pm. Additionally Present were Commissioners Marusic, Ogden, Zuck; Executive Director, Jessica Cannaday; Superintendent of Parks, Sara Earhart; Lauterbach & Amen Financial Assistant, Samantha Crane; and Active Adult Coordinator Laura Raimondi as recorder.

2. Pledge of Allegiance

3. Park District Mission: The Community Park District of La Grange Park supports a healthy and inclusive community by positively impacting physical, social, emotional, and environmental well-being.

4. Open Forum

Khanh Josephson, 10 year La Grange Park resident was present to provide additional commentary regarding pickleball noise in Memorial Park. She wants to collaborate with the Park District and the community to support efforts to mitigate the noise from the pickleball courts at Memorial Park.

5. Approval of the December 8, 2025 Agenda

Commissioner Marusic made a motion to approve the December 8, 2025 Agenda, seconded by Commissioner Zuck. Motion was passed unanimously by voice vote.

6. Approval of Board Meeting Minutes

a. November 10, 2025 Regular Meeting Minutes

Commissioner Ogden made a motion to approve the November 10, 2025 Regular Meeting Minutes, seconded by Commissioner Marusic. Motion was passed unanimously by voice vote.

7. Communications/Proclamations/Presentations

8. Staff Recognition

Executive Director Cannaday recognized accomplishments by various staff throughout 2025.

Commissioner Sauer entered the meeting at 6:12 pm.

9. Staff Reports

a. Executive Report

Executive Director Jessica Cannaday presented her report. An update on the construction of Yena Park was provided. Yena is almost completed, and the last step is waiting on the grass to grow. Robinhood Park has a new play area.

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- b. Recreation Report
Superintendent of Recreation Juan Montes' report was presented.
- c. Parks Report
Superintendent of Parks Sara Earhart presented her report. Questions were asked and answered.
- d. Financial Reports
Lauterbach & Amen Financial Assistant Sam Crane presented the financial report.

10. Approve Monthly Disbursements

President Corte asked for a motion and a second to approve the Monthly Disbursements in the amount of \$987,827.62. Commissioner Ogden made a motion to approve the monthly disbursements, seconded by Commissioner Marusic. The motion was passed unanimously by a roll call vote.

11. Committee Reports

- a. Sustainability
 - i. Arbor Advocates
Arbor Advocates meeting was held prior to the board meeting, and the committee meetings will be suspended until input is needed on a project or plan review.

12. Unfinished Business

- a. Draft Tax Levy and PTELL Ordinance
The Board discussed. No action taken.

13. New Business

- a. Commissioner Ogden made a motion to award a contract for the Construction of the Recreation Center Gymnasium Addition in an amount not to exceed \$11,317,000.00 to Chicago Heights Construction Company, seconded by Commissioner Zuck. The motion passed:4-1
Ayes: Commissioners Ogden, Sauer, Zuck, Corte
Nays: Commissioner Marusic
- b. Commissioner Sauer made a motion to approve Resolution #001-25 A RESOLUTION TO APPROVE AMENDMENTS TO THE JOINT AGREEMENT FOR THE SOUTHEAST ASSOCIATION FOR SPECIAL PARKS AND RECREATION ("SEASPAR"), seconded by Commissioner Marusic. Motion was passed unanimously by a roll call vote.

14. Next Regular Meeting: Monday, January 12, 2026 at 6:30pm

15. Adjournment

President Corte called for the meeting to adjourn at 6:26pm. Commissioner Marusic made a motion to adjourn, seconded by Commissioner Zuck. Motion was passed unanimously by voice vote.

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Community Park District Board of Commissioners should contact Jessica Cannaday, Executive Director at 708-354-4580.

Secretary
Approved January 12, 2026

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Community Park District Board of Commissioners should contact Jessica Cannaday, Executive Director at 708-354-4580.

MINUTES
SPECIAL PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of La GRANGE PARK
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS
December 17, 2025 - 6:00 PM

1. TRUTH IN TAXATION HEARING –

President Corte called the Truth in Taxation Hearing to order at 6:20pm. Additionally present were Commissioners Sauer and Ogden, Executive Director Cannaday, and Maddy Ciampaglia as recorder. Absent were commissioners Zuck and Marusic.

President Corte asked if there was anyone present wishing to provide testimony regarding the 2025 Tax Levy. Hearing none and having provided the opportunity for anyone to provide testimony that wished to do so, President Corte asked for a motion and a second to adjourn the hearing.

A motion was made by Commissioner Ogden and seconded by Commissioner Sauer. The motion passed unanimously.

2. Special Meeting Call to order and Roll Call

President Corte called the special meeting to order at 6:21pm. Additionally present were Commissioners Sauer and Ogden, Executive Director Cannaday, and Maddy Ciampaglia as recorder. Absent were commissioners Zuck and Marusic.

3. Pledge of Allegiance

4. Park District Mission: The Community Park District of La Grange Park supports a healthy and inclusive community by positively impacting physical, social, emotional, and environmental well-being.

5. Appointment of a Secretary

With the absence of Commissioner Zuck, President Corte asked for a nomination to appoint a board secretary for the December 17, 2025 Special Meeting. Commissioner Ogden made a motion to nominate Commissioner Sauer. The nomination was seconded by President Corte and passed unanimously.

6. Open Forum

With no one present to address the board, President Corte closed Open Forum.

7. Approval of the December 17, 2025 Agenda

Commissioner Ogden made a motion to approve the Special Meeting agenda, seconded by Commissioner Sauer. The motion passed unanimously.

8. Unfinished Business

a. Tax Levy Ordinance #004-25

Commissioner Ogden made a motion to approve the Tax Levy Ordinance #004-25, seconded by Commissioner Sauer. The motion passed unanimously.

Ayes: Ogden, Sauer, Corte

Nays: 0

Absent: Commissioners Zuck and Marusic

b. PTELL Ordinance #005-25

Commissioner Ogden made a motion to approve the PTELL Ordinance #005-25, seconded by Commissioner Sauer. The motion passed unanimously.

Ayes: Ogden, Sauer, Corte

Nays: 0

Absent: Commissioners Zuck and Marusic

9. New Business

10. Executive Session

None

11. Reconvene Open Session

12. Potential Action on Items Discussed in Executive Session

13. Next Regular Meeting: Monday, January 12, 2026, 6:30pm

14. Adjournment

Commissioner Sauer made a motion to adjourn the special meeting at 6:26pm, seconded by Commissioner Ogden. The motion passed unanimously.

Secretary

Approved January 12, 2026



Memo

To: Executive Director Jessica Cannaday
From: Superintendent of Parks Sara Earhart
Date: 1/2/2026
Re: MIPE Award Winner

The Midwest Institute of Park Executives (MIPE) recognition program celebrates the outstanding contributions of professionals, staff local leaders, and volunteers who have positively impacted parks and grounds within their communities. Through this initiative, MIPE aims to honor those who dedicate their time and effort to enhancing the natural beauty of recreation space and programming that enriches our lives.

Midwest Institute of Park Executives (MIPE) members reward their exemplary employees with the Outstanding Park Employee Award. This year I nominated Spencer Clark for the Outstanding Park Employee Award because of his exceptional service to the Community Park District of La Grange Park. His positive energy and diligence have helped create a wonderful new fitness facility in the center of our community.

It is my pleasure to announce that Spencer Clark has been selected as a 2025 Outstanding Park Employee winner. He will receive his award presented at the MIPE Awards Lunch Thursday 1/8/26.

DATE: January 9, 2026
TO: Bob Corte, President, Community Park District Board of Commissioners
FROM: Jessica Cannaday, CPRP
Executive Director
RE: **December Board Report**

Executive Office Report

December Police Reports – No significant incidents to report in December

Follow Up: Hanesworth flagpole incident – We are working with private insurance to come to a resolution

Follow Up: Community Park Fitness vandalism – Waiting on communication from the DA.

1501 Barnsdale Recreation Center Expansion Project

Our pre-construction meeting will be held the week of our January Board Meeting. We are tying up loose ends with Com-Ed to move forward with permitting. In discussing the schedule with our architect, the plan is to minimize the impact on the baseball season, and demolition of the concession stand will take place later in the project.

Personnel Policy

Ancel Glink is reviewing our Personnel Policy Manual to ensure that it is compliant with all current and applicable laws. The manual will be presented in whole for board approval before May 1. The last time the manual underwent a comprehensive review was 2017.

Affiliate Agreements with Bandits and La Grange Park Little League

We have reviewed our standing agreements with Bandits and Little League and staff does not recommend any changes to the fees or structure of the agreements. As such, the agreements have auto-renewed for the 2026 season.

Outdoor Amenity Winterization – Nets have been removed from the Memorial Park Pickleball Courts. It is our standard procedure to remove nets by December and reinstall by April 1 to preserve the integrity of the athletic court surfaces and equipment.

Yena Park Project - OSLAD

Follow-up from last month's report: We will not be able to apply for reimbursement until FY 2026/27.

The sidewalk square that was installed settled and sank. The Public Works Department removed the square and added gravel to improve the safety of the location until our contractor can get in to replace the concrete.

Village Zip Code Day Request

In early 2025, the Village of La Grange Park had asked the park district to hold June 5, 2026 in Memorial Park as a potential date for a Community Zip Code Celebration special event. They provided their concept in December and said concept will be presented by the Village at this meeting. The request is to hold a large-scale event on Friday, June 5, 2026 at Memorial Park. The event would include bands, food trucks and other entertainment yet to be determined.

Office Revenue Report for December

December generated nearly \$82,000 in revenue, with more than \$25,000 of that coming from Fitness Center membership fees and enrollment fees. We also saw approximately \$37,000 in preschool revenue and close to \$8,000 in theater program revenue.

Capital Project Update

GO BOND 2025 -

\$1,168,000

Interest Earned

\$26,650 (Thru 12/31/2025)

	<u>Budget (FY2025/26)</u>	<u>Actual</u>
Meadowcrest Phase 1:	\$29,000	\$29,999 [(\$999)]
Meadowcrest Phase 2:		\$28,067.00 PROPOSED
<hr/>		
Yena Park Pickleball Courts:	\$96,500	\$96,500
Robinhood Playground:	\$115,000	\$98,961.23 [\$16,038]
Robinhood Site Improvements:	\$50,000	
Mini Pitch:	\$250,000 (\$236,000 estimate)	\$121,460.00 PROPOSED
<hr/>		
Stone Monroe Tennis Courts:	\$450,000	\$145,432
Potential Change Order for Posts		\$15,000 ESTIMATE
<hr/>		
Ballfield Machine/Parks Equipment:	\$50,000	
Snowplow		\$7,079.00
John Deere Ballfield Machine		\$19,786.60
<hr/>		
Church Demolition:	\$150,000-\$375,000	
Meadowcrest Gas Disconnection		\$2,319.71
<hr/>		
Fitness Center Equipment	\$0	\$20,000
<hr/>		
Contingency:	\$50,000-15,000 -\$20,000	
<hr/>		
Balance	(\$297,500)	\$610,045.46
Revisions To Be Discussed		
Church Demolition		-\$375,000
Pickleball Sound Mitigation		-\$54,000
Skid Steer		-\$65,000
Saunas		-\$250,000
Recreation Center HVAC (Large Unit)		-\$35,000
Contingency		-\$50,000
		(\$218,954.54)

DATE: January 12, 2026
TO: Jessica Cannaday, Executive Director
FROM: Juan Montes, Superintendent of Recreation
RE: January Board Report

Recreation Report

Marketing and Special Events
Cultural Arts, Camp and Preschool Athletics,
Facility, and Programming
Community Park Fitness

January 2026 Marketing & Special Events

Prepared by Marketing Manager: Susan Zander

SPECIAL EVENTS NOTES

December was a busy and festive month, with strong participation in seasonal events and continued opportunities for community connection.

- **La Grange Park Tree Lighting – December 5**
The Park District partnered with the Village and community organizations to support event logistics and host activity tables. It was an exceptionally cold evening, but the event still showcased the strong collaboration among local partners.
- **Breakfast with Santa – December 6**
The first-ever Breakfast with Santa reached full capacity. Families enjoyed a festive morning filled with crafts, activities, and visits with Santa. Feedback was very positive, and staff are already discussing ways to build on this event in future years.
- **Santa Paws – December 6**
This annual event gave families and their pets the opportunity to meet Santa and enjoy photo opportunities.
- **Santa Visits – December 16 & 17**
Due to continued high demand, this program was expanded to two days. Both dates were well received, reinforcing the popularity of this offering within the community.

Coming Up in January:

- **Paint & Sip Series: Galentine’s Day – January 22**

The first event in our new Paint & Sip series, designed to appeal to adults looking for creative, social experiences.

- **Family Magic Night – January 23**

This reimagined family event will offer an engaging evening of entertainment and activities, providing a fresh take on a community favorite.

LAGRANGE ROAD SIGN

There were 4 Park District ads on LaGrange Road in December: Community Park Fitness, the Tree Lighting, Holiday Wishes & Pickleball

MARKETING

December:

Marketing efforts focused heavily on promoting holiday programming, supporting Community Park Fitness, and launching the Winter/Spring brochure. Communications emphasized seasonal events, membership engagement, and end-of-year participation.

January:

Marketing efforts will focus on filling winter programs, building and retaining Community Park Fitness memberships, and preparing for the release and enrollment period for the Summer Camp and Ready Teddy brochures in February the Fitness Center's 'Turn up the Heat' campaign.

FACEBOOK STATS FOR DECEMBER

Top content by views

BOOST COPY



Our Breakfast with Santa was a huge...

Thu Dec 11, 2:02pm

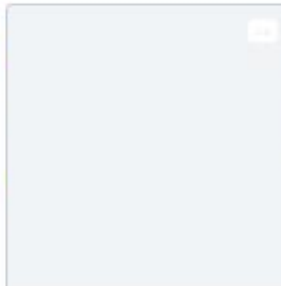
3.3K views 13 likes
1 share 0 comments



Even Santa likes to dance it out. He...

Sat Dec 20, 9:50am

1.2K views 15 likes
0 shares 0 comments



Community Park Fitness is temporaril...

Thu Dec 11, 11:44am

1.1K views 4 likes
1 share 0 comments



Santa visits are under way!

Tue Dec 16, 3:30pm

1.0K views 17 likes
0 shares 0 comments

Facebook Analytics:

Total followers: 2,898(+ 50)

Post Views: 189.6k

Post Interactions: 1.1k

COMMUNITY PARK FITNESS – GOOGLE BUSINESS PROFILE UPDATE

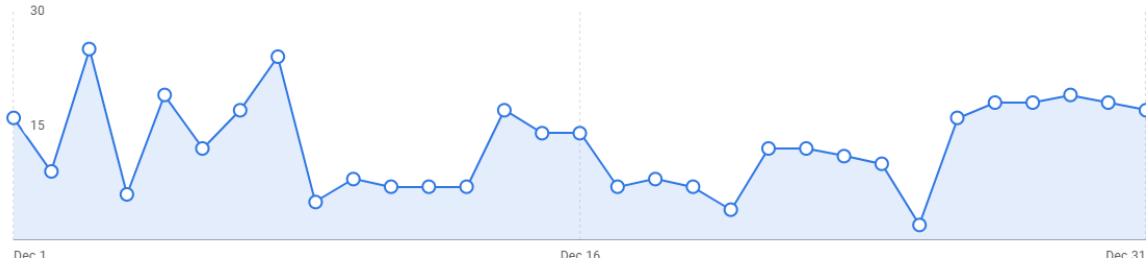
The Community Park Fitness Google Business Profile continues to perform strongly. As of December 31, the profile has received 22 total reviews and maintains an average rating of 4.8 stars, reflecting continued positive feedback from the community.

During the month, the profile generated 386 total business profile interactions, resulting in 311 website clicks. These interactions demonstrate increased visibility in local search results and highlight the platform’s effectiveness in driving residents to learn more about Community Park Fitness offerings.

Overview Calls Bookings Directions Website clicks

386

Business Profile interactions ⓘ



January 2026 Cultural Arts, Camp, and Preschool

PRESCHOOL

- Holiday Surprise Night – was on Wednesday December 11th. We were able to host Reddy Teddy Families and do an wide range of activities that included but no limited to Craft stations, a singing and dancing show with Santa and Mrs. Claus, A letter-to-Santa station, refreshments

ENRICHMENT CLASSES

- Enrichment sessions ended on 12/17. We had over 50 participants in the enrichment classes.
- Miss Angie’s Rocking Tots & Mighty Music Makers ended on 12/16. We had about 20 participants!

THEATRE

- Beetlejuice Jr has relocated their performance to the Theater for January 2026! We will host the performance at the Mario Parente Theatre at Oak Brook Terrace.
- The casts are working hard and excited to perform January 15 - 18

DANCE

- We are in process of ordering costumes and are excited for our show in April

January 2026 Athletics, Facility, and Fitness

Prepared by Juan Montes, Superintendent of Recreation

Facility – Barnsdale Recreation Center

- Shout out to our Parks Department for assisting with snow removal and keeping our building safe!

Athletics – Youth Instructional Classes

- Kids Karate has filled it's 2 Saturday morning classes. We ended on December 20th.
- Little Lions Soccer Class has 2 classes. We ended on December 13th.
- Parent-tot tumbling has ended. The last day of classes was on 12/14
- Pre-Tumbling has ended. The last day of classes was on 12/14

Athletics – Adult Leagues

- Women's Volleyball League resumes play on 1/6 at Park Jr. High.
- Adult Indoor Pickleball League (Thursday's) – Started on November 20th. We have a total of 12 teams
- Upcoming leagues
 - Indoor Wiffleball League – 1/22
 - Indoor Saturday PB Beginner/Intermediate League – 1/10
 - Indoor Saturday PB Competitive League – 1/17
 - Indoor Tuesday PB Beginner/Intermediate Double Header League – 2/24

Adult – Fitness

- Yoga Fitness had a total of 13 participants; it is scheduled to end on 1/8.
- Basic Yoga has a total of 24 participants; it is scheduled to end on 1/9.

January 2026 Community Park Fitness

Prepared by Spencer Clark, Fitness Manager

December Accomplishments:

- Prepared and executed a social media challenge for the members to post selfies of themselves at the facility.
- Ran GroupEx classes and reduced hours across the holiday season successfully.
- Implemented our new guest pass system for members.
- Increased individual usage by 200 people compared to November.

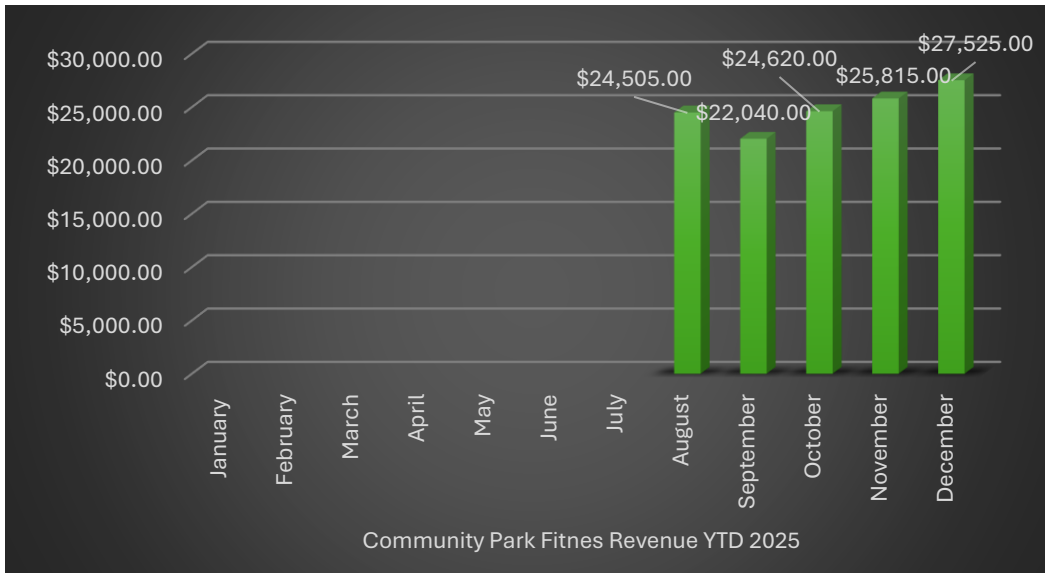
Memberships as of 1/06/26: 701

Program Description	Active MEMBERSHIPS as of 01/06/2026			Active MEMBERS as of 01/06/2026		
	In-Town	Out-Of-Town	Total	In-Town	Out-Of-Town	Total
Memberships - Community Park Fitness Adult Monthly + Childcare Add on Monthly membership	4	7	11	11	23	34
Memberships - Community Park Fitness Adult Monthly membership	70	60	130	70	60	130
Memberships - Community Park Fitness Couple Monthly membership	34	20	54	68	40	108
Memberships - Community Park Fitness Family Monthly membership	57	42	99	232	164	396
Memberships - Community Park Fitness First Responders Monthly membership	4	0	4	4	0	4
Memberships - Community Park Fitness Fit4Work Monthly Membership	4	22	26	4	22	26
Memberships - Community Park Fitness IMRF Eligible Staff Membership	8	6	14	26	11	37
Memberships - Community Park Fitness IMRF Non-Eligible Staff Membership	11	15	26	11	21	32
Memberships - Community Park Fitness One Month Winter Break membership	7	2	9	7	2	9
Memberships - Community Park Fitness Senior Couple Monthly membership	20	6	26	40	12	52
Memberships - Community Park Fitness Senior Monthly membership	55	45	100	55	45	100
Memberships - Community Park Fitness Student Monthly membership	27	33	60	27	33	60
Memberships - Community Park Fitness Veteran/First Responder Monthly + Childcare Add on Monthly membership	1	1	2	3	2	5
Memberships - Community Park Fitness Veterans Monthly membership	1	6	7	1	6	7
Memberships - Healthy Contributions (Renew active, Onepass, Aaptiv)	15	10	25	15	10	25
Memberships - Tivity Membership (Silver Sneakers & PRIME)	56	52	108	56	52	108
Totals	374	327	701	630	503	1,133

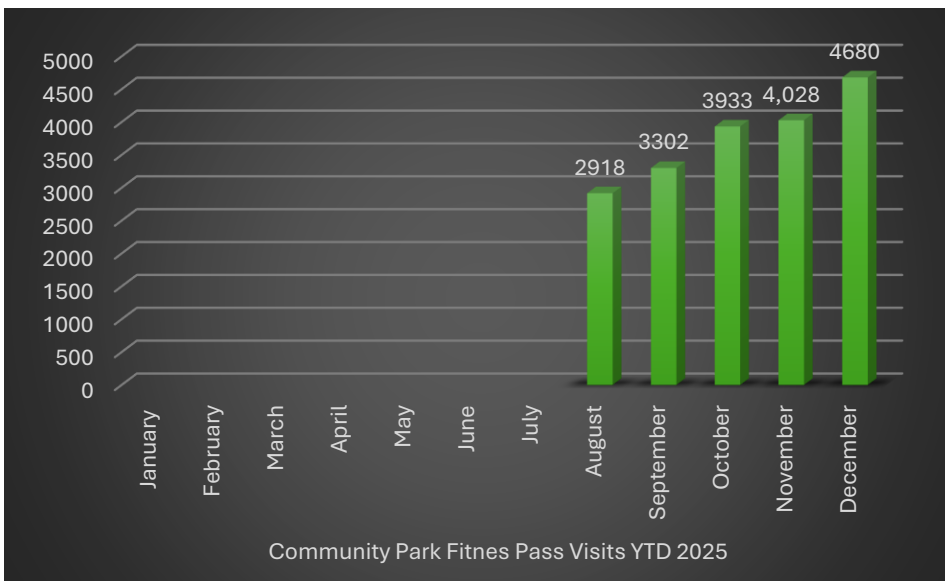
Revenue Summary Report - Community Park Fitness

Program Group	Program Code	Program Name	Registered	Revenue
Monthly memberships		Community Park Fitness Adult Monthly membership	157	\$5,860.00
Monthly memberships		Community Park Fitness Adult Monthly + Childcare Add on Monthly membership	35	\$745.00
Monthly memberships		Community Park Fitness Couple Monthly membership	131	\$4,120.00
Monthly memberships		Community Park Fitness Family Monthly membership	425	\$8,700.00
Monthly memberships		Community Park Fitness Senior Monthly membership	109	\$3,485.00
Monthly memberships		Community Park Fitness Senior Couple Monthly membership	55	\$1,690.00
Monthly memberships		Community Park Fitness Student Monthly membership	68	\$2,230.00
Monthly memberships		Community Park Fitness Veterans Monthly membership	9	\$310.00
Monthly memberships		Community Park Fitness First Responders Monthly membership	6	\$120.00
Monthly memberships		Community Park Fitness Veteran/First Responder Monthly + Childcare Add on Monthly membership	6	\$165.00
Monthly memberships		Community Park Fitness IMRF Eligible Staff Membership	37	\$0.00
Monthly memberships		Community Park Fitness IMRF Non-Eligible Staff Membership	33	\$100.00
Monthly memberships		Community Park Fitness Fit4Work Monthly Membership	26	\$0.00
Monthly memberships		Community Park Fitness One Month Winter Break membership	16	\$280.00
			1.113	\$27.525.00

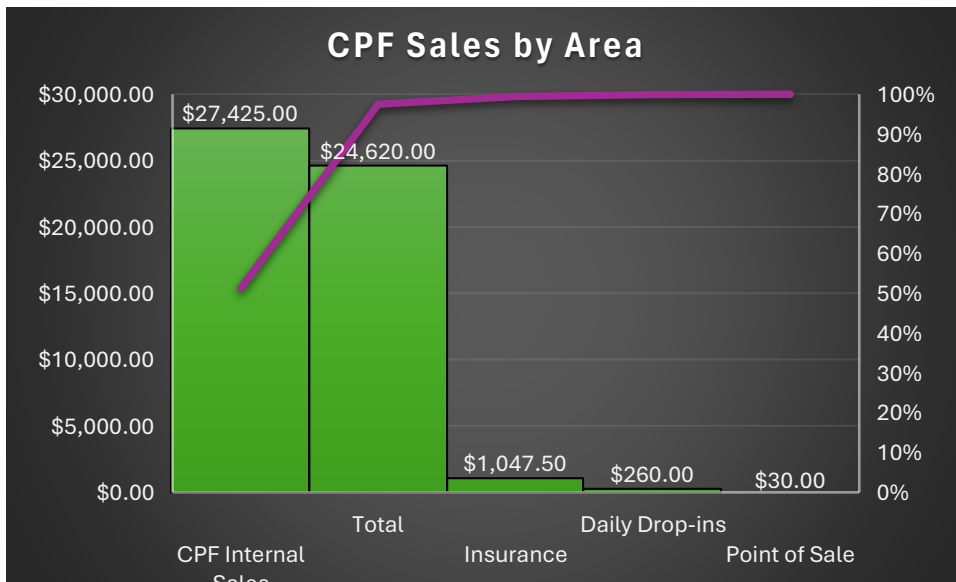
December Revenue: \$27,525.00



Total Number of Scan-Ins 12/1-12/31:



CPF Sales by Area



GroupEx Registrations:

Program Code	Program Name	Registered
Strength	GroupEx Classes: Total Body Strength & Conditioning	146
Mon.	GroupEx Classes: Yoga	18
Tues/Thurs/Sat	GroupEx Classes: Power Hour	113
Tues/Thurs	GroupEx Classes: Zumba	42
Sat.	GroupEx Classes: Zumba	25
Tues/Thurs	GroupEx Classes: Cycle	47
Sun	GroupEx Classes: Cycle	15
Wed.	GroupEx Classes: Yoga Flow	21
Wed.	GroupEx Classes: HIIT Pilates Fusion	13
Sat.	GroupEx Classes: Pilates	16
	Tivity Membership (Silver Sneakers & PRIME)	108
AOA	GroupEx Classes: Active Older Adult	79
	Daily Drop In	18
Tues/Thurs	GroupEx Classes: WERQ	24
M/F PM	GroupEx Classes: Total Body Strength & Conditioning	60
Fri.	GroupEx Classes: WERQ	9
	Healthy Contributions (Renew active, Onepass, Aaptiv)	28
Mon.	GroupEx Classes: Yoga Sculpt	11
Fri.	GroupEx Classes: Bend & Breathe	13
Mon.	GroupEx Classes: TABATA Bootcamp	34
Wed.	GroupEx Classes: Chair Yoga	35
Wed.	GroupEx Classes: Hatha Yoga	8
Tues/Thurs	GroupEx Classes: Fit Kids Club	9
CycleTues	GroupEx Classes: Cycle	1
Holiday Strength	GroupEx Classes: Holiday Total Body Strength & Conditioning	34
Holiday Cycle	GroupEx Classes: Holiday Cycle	5
Holiday Yoga	GroupEx Classes: Holiday Yoga Flow	6
		938

January Goals:

- Paint the back floor hallways and replace the flooring with appropriate rubber flooring.
- Expand marketing to all surrounding addresses within a 3-mile radius.
- Utilize social media, post cards, and mailings.

Date: January 1, 2026

To: Jessica Cannaday, Executive Director

From: Sara Earhart, Superintendent of Parks

RE: December 2025 Board Report, Parks Department

- Safety trainings completed: All Staff Trainings: Anti-Harassment Training, Working in Cold Weather, Slips/Trips and Falls.
- Superintendent of Parks attended annual Chicago Regional Tree Initiative Partner Celebration event.
- Parks workers responded to three snow and ice events in December 2025.
- Excessive snow and ice build-up was removed from the roof of the 1501 Recreation Center and the Memorial picnic shelter. Barricades for falling ice were put out at the Library and Recreation Center.
- Superintendent of Parks and Parks Worker 1 attended an Urban Forestry and Community Forum on the impacts to trees from construction projects and tree preservation during construction.
- Staff worked Santa Visits in the CPD Holiday Lights Truck.
- Staff assisted at Holiday Tree lighting Ceremony at Memorial Park.
- Damaged theatre sets from past shows were removed from storage and disposed of.
- Room 101 at the Recreation Center had drywall patched and painted walls, trim and closets over the holiday break.
- Staff repaired damaged floor tiles in the restrooms at Community Park Fitness.
- Regular building and vehicle safety inspections were performed.
- Parking area at 845 Barnsdale was cleared of surplus hay bales, scrap wood and debris.
- Estimates were requested for maintenance projects and capital expenses including turf care, tree pruning, pickleball noise abatement systems, hardscaping at 1150 Meadowcrest and skid steer replacement.



Community Park District of La Grange Park

Monthly Financial Report
For the Month Ended
December 31, 2025

Prepared By



Lauterbach & Amen

**Community Park District of La Grange Park
Balance Sheet
As of December 31, 2025**

Assets

Current Assets

Petty Cash	\$	360.00
1st Nat'l BF-Checking		8,994.93
1st Nat'l BF-MMF		9,390,257.47
1st Nat'l BF-Payroll Checking		39,025.59
IL Funds		3,491,243.73
Inner Fund Receivable		8,170.31
Property Taxes Receivable		<u>661,514.03</u>

Total Current Assets 13,599,566.06

Property and Equipment

Net Property and Equipment 0.00

Total Assets \$ 13,599,566.06

Liabilities and Fund Balance

Current Liabilities

Accounts Payable-Corporate	\$	0.18
IMRF Withholding		8,082.48
Property Tax Deferral		661,514.03
Scholarship Fund		<u>5,108.54</u>

Total Current Liabilities 674,705.23

Long-Term Liabilities

Total Long-Term Liabilities 0.00

Total Liabilities 674,705.23

Fund Balance

Fund Balance - Corporate Fund	50,212.39
Fund Balance - Recreation Fund	384,921.42
Fund Balance - IMRF Fund	13,978.72
Fund Balance - Social Security Fund	(15,920.71)
Fund Balance - Audit Fund	(4,029.74)
Fund Balance - Liability Insurance Fund	(51.23)
Fund Balance - Special Recreation Fund	(64,646.91)
Fund Balance - Bond & Interest Fund	(985,343.17)
Fund Balance - Capital Project Fund	13,349,368.03
Fund Balance - Park Assistance Fund	15,571.37
Fund Balance - OSLAD 2024 Fund	180,800.66

Total Fund Balance 12,924,860.83

Total Liabilities and Fund Balance \$ 13,599,566.06

REVENUE AND EXPENDITURE REPORT

For the 8 Months Ended 12/31/25

**Target Budget
66.67%**

CORPORATE FUND	Current Year	Current Year	Prior Year	Prior Year	Annual	Remaining	%
	M-T-D	Y-T-D	M-T-D	Y-T-D			
	Actual	Actual	Actual	Actual	Budget	Budget	Collected Expended
Revenue							
401 - Property Taxes	\$ 128,735.82	\$ 131,150.13	\$ 3,273.84	\$ 319,697.73	\$ 640,000.00	\$ 508,849.87	20.49%
402 - Replacement Taxes	3,287.16	17,692.09	0.00	18,001.74	15,000.00	(2,692.09)	117.95%
412 - Program Sponsorships	0.00	0.00	0.00	0.00	2,500.00	2,500.00	0.00%
420 - Interest Earned	26.63	5,568.63	2,176.34	23,459.79	10,000.00	4,431.37	55.69%
430 - Other Income	0.00	16,310.80	0.00	14,704.76	22,000.00	5,689.20	74.14%
Total Revenue	132,049.61	170,721.65	5,450.18	375,864.02	689,500.00	518,778.35	24.76%
Expenses							
501 - Full Time Wages	18,927.50	156,969.91	17,989.20	146,069.15	247,574.00	90,604.09	63.40%
502 - Part Time Wages	0.00	29,339.90	701.50	28,103.95	61,672.00	32,332.10	47.57%
503 - Overtime Wages	243.75	1,856.26	236.62	762.45	4,500.00	2,643.74	41.25%
505 - Wages Imrf	11,356.57	71,826.70	7,298.23	67,714.04	107,798.00	35,971.30	66.63%
512 - Health/Life Insurance	5,997.69	48,102.92	5,998.13	46,378.21	78,607.00	30,504.08	61.19%
513 - Employee Reimbursements	611.54	5,422.00	676.53	4,789.01	7,690.00	2,268.00	70.51%
514 - Professional Development	440.91	3,621.05	772.27	4,725.71	8,250.00	4,628.95	43.89%
515 - Uniforms	0.00	2,150.31	0.00	801.08	3,000.00	849.69	71.68%
516 - Incentives/Awards/Recognition	0.00	548.95	0.00	1,192.33	3,500.00	2,951.05	15.68%
601 - Legal Publications	0.00	333.46	0.00	303.00	1,000.00	666.54	33.35%
602 - Postage	0.00	458.00	0.00	379.60	1,600.00	1,142.00	28.63%
611 - Natural Gas	243.52	1,259.30	181.17	770.44	3,500.00	2,240.70	35.98%
612 - Electric	1,033.82	9,401.66	1,295.93	8,391.62	14,650.00	5,248.34	64.18%
613 - Water	193.97	15,832.57	1,059.50	20,320.78	35,000.00	19,167.43	45.24%
614 - Internet	322.30	2,708.41	312.80	2,189.60	4,275.00	1,566.59	63.35%
620 - Association Dues	0.00	600.00	0.00	1,300.00	7,000.00	6,400.00	8.57%
621 - Park Board Expenses	315.99	1,138.31	40.99	120.94	2,000.00	861.69	56.92%
630 - Office/Building/Program Supplies	1,041.42	4,861.90	476.97	2,049.25	8,500.00	3,638.10	57.20%
631 - Landscaping Supplies	1,622.79	14,177.69	5,410.46	15,046.70	20,000.00	5,822.31	70.89%
632 - Fuel	116.65	3,358.02	757.24	3,363.44	8,000.00	4,641.98	41.98%
640 - Repair Parts	27.27	3,332.66	672.60	6,281.08	8,175.00	4,842.34	40.77%
701 - Public Relations And Marketing	(10.06)	3,250.10	0.00	4,112.75	4,500.00	1,249.90	72.22%
702 - Computer Services	1,644.95	24,595.93	1,837.24	10,823.42	36,500.00	11,904.07	67.39%
703 - Security Services	467.13	1,401.38	484.00	1,214.50	2,800.00	1,398.62	50.05%
704 - Legal Services	3,736.25	12,931.00	1,593.75	4,207.50	12,500.00	(431.00)	103.45%



REVENUE AND EXPENDITURE REPORT

For the 8 Months Ended 12/31/25

**Target Budget
66.67%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
CORPORATE FUND							
705 - Financial Services	5,272.00	18,452.00	5,114.00	20,380.00	37,000.00	18,548.00	49.87%
707 - Landscaping Services	0.00	21,449.54	575.00	16,003.00	25,000.00	3,550.46	85.80%
708 - Printing And Design Services	0.00	95.18	0.00	1,227.89	1,000.00	904.82	9.52%
709 - Other Professional Services	0.00	21,840.32	4,408.01	22,103.33	35,272.00	13,431.68	61.92%
711 - Refuse Disposal	381.50	2,668.70	220.91	1,821.09	3,500.00	831.30	76.25%
712 - Portable Toilets	0.00	468.50	94.00	1,104.94	1,775.00	1,306.50	26.39%
715 - Bank Fees	0.00	0.00	0.00	75.18	848.00	848.00	0.00%
719 - Subscriptions	264.83	948.32	29.98	1,638.60	1,500.00	551.68	63.22%
901 - Contingency	0.00	180.00	0.00	5,118.44	25,500.00	25,320.00	0.71%
950 - Transfer Out	0.00	0.00	0.00	275,000.00	0.00	0.00	0.00%
Total Expenses	<u>54,252.29</u>	<u>485,580.95</u>	<u>58,237.03</u>	<u>725,883.02</u>	<u>823,986.00</u>	<u>338,405.05</u>	<u>58.93%</u>
Excess Revenues (Expenses)	<u>\$ 77,797.32</u>	<u>\$ (314,859.30)</u>	<u>\$ (52,786.85)</u>	<u>\$ (350,019.00)</u>	<u>\$ (134,486.00)</u>	<u>\$ 180,373.30</u>	

REVENUE AND EXPENDITURE REPORT

For the 8 Months Ended 12/31/25

**Target Budget
66.67%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
RECREATION FUND							
Revenue							
401 - Property Taxes	\$ 21,726.02	\$ 22,133.48	\$ 524.18	\$ 51,187.82	\$ 111,240.00	\$ 89,106.52	19.90%
405 - Program Fees	111,216.00	791,326.97	74,831.75	621,957.25	1,370,800.00	579,473.03	57.73%
412 - Program Sponsorships	0.00	6,004.02	0.00	2,588.44	17,350.00	11,345.98	34.61%
415 - Building Improvement Donations	1,585.00	1,585.00	0.00	0.00	0.00	(1,585.00)	0.00%
420 - Interest Earned	1,207.78	17,193.30	1,889.93	24,826.81	10,000.00	(7,193.30)	171.93%
430 - Other Income	644.00	66,200.25	693.00	6,132.28	9,000.00	(57,200.25)	735.56%
Total Revenue	136,378.80	904,443.02	77,938.86	706,692.60	1,518,390.00	613,946.98	59.57%
Expenses							
501 - Full Time Wages	23,843.86	184,257.39	15,691.52	129,309.02	296,510.00	112,252.61	62.14%
502 - Part Time Wages	22,867.39	273,106.89	11,537.21	151,892.16	338,986.00	65,879.11	80.57%
503 - Overtime Wages	0.00	3,157.40	0.00	0.00	3,000.00	(157.40)	105.25%
504 - Interns Wages	0.00	0.00	0.00	0.00	1,100.00	1,100.00	0.00%
505 - Wages Imrf	18,224.12	87,581.01	8,223.76	65,249.62	248,597.00	161,015.99	35.23%
512 - Health/Life Insurance	9,366.43	69,607.95	6,296.16	49,657.03	105,630.00	36,022.05	65.90%
513 - Employee Reimbursements	110.00	760.00	110.00	809.29	2,310.00	1,550.00	32.90%
514 - Professional Development	1,220.78	2,265.63	0.00	1,383.67	7,200.00	4,934.37	31.47%
515 - Uniforms	0.00	3,917.55	0.00	0.00	5,000.00	1,082.45	78.35%
516 - Incentives/Awards/Recognition	0.00	52.99	0.00	0.00	0.00	(52.99)	0.00%
601 - Legal Publications	0.00	0.00	0.00	0.00	5,500.00	5,500.00	0.00%
610 - Telephones	0.00	0.00	0.00	0.00	2,400.00	2,400.00	0.00%
611 - Natural Gas	616.42	2,011.81	132.32	703.56	17,400.00	15,388.19	11.56%
612 - Electric	2,040.32	18,848.66	1,361.22	10,458.52	37,000.00	18,151.34	50.94%
613 - Water	276.78	1,772.42	505.30	1,420.42	23,300.00	21,527.58	7.61%
614 - Internet	150.35	697.40	0.00	0.00	2,575.00	1,877.60	27.08%
630 - Office/Building/Program Supplies	6,662.15	82,636.70	4,112.54	39,749.51	163,958.00	81,321.30	50.40%
640 - Repair Parts	62.90	21,911.30	445.93	3,174.16	30,000.00	8,088.70	73.04%
641 - Rentals	14,023.03	72,280.15	379.00	4,107.80	131,500.00	59,219.85	54.97%
701 - Public Relations And Marketing	663.89	4,982.48	0.00	1,330.80	14,000.00	9,017.52	35.59%
702 - Computer Services	0.00	12,291.00	0.00	0.00	15,000.00	2,709.00	81.94%
703 - Security Services	0.00	5,618.99	0.00	0.00	7,500.00	1,881.01	74.92%
704 - Legal Services	0.00	3,969.00	0.00	0.00	0.00	(3,969.00)	0.00%
708 - Printing And Design Services	2,623.34	5,265.56	604.99	7,490.92	17,000.00	11,734.44	30.97%



REVENUE AND EXPENDITURE REPORT

For the 8 Months Ended 12/31/25

**Target Budget
66.67%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
RECREATION FUND							
709 - Other Professional Services	3,431.00	69,643.00	679.00	43,062.81	139,700.00	70,057.00	49.85%
710 - Contractual Instructor Services	4,454.00	45,268.43	3,997.50	47,340.10	77,200.00	31,931.57	58.64%
711 - Refuse Disposal	597.92	6,283.77	487.93	4,449.39	11,500.00	5,216.23	54.64%
714 - Credit Card Fees	1,458.90	13,113.80	849.30	10,292.26	27,000.00	13,886.20	48.57%
716 - Co-Op Fees	4,309.46	10,808.72	3,681.41	7,378.33	16,000.00	5,191.28	67.55%
719 - Subscriptions	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
901 - Contingency	1,740.00	4,104.00	105.00	1,043.00	133,350.00	129,246.00	3.08%
950 - Transfer Out	0.00	0.00	0.00	150,000.00	0.00	0.00	0.00%
Total Expenses	<u>118,743.04</u>	<u>1,006,214.00</u>	<u>59,200.09</u>	<u>730,302.37</u>	<u>1,881,216.00</u>	<u>875,002.00</u>	<u>53.49%</u>
Excess Revenues (Expenses)	<u>\$ 17,635.76</u>	<u>\$ (101,770.98)</u>	<u>\$ 18,738.77</u>	<u>\$ (23,609.77)</u>	<u>\$ (362,826.00)</u>	<u>\$ (261,055.02)</u>	



REVENUE AND EXPENDITURE REPORT

For the 8 Months Ended 12/31/25

**Target Budget
66.67%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
IMRF FUND							
Revenue							
401 - Property Taxes	\$ 5,172.86	\$ 5,269.87	\$ 124.81	\$ 12,187.58	\$ 10,300.00	\$ (1,887.58)	118.33%
420 - Interest Earned	<u>40.87</u>	<u>677.16</u>	<u>140.65</u>	<u>1,373.20</u>	<u>50.00</u>	<u>(1,323.20)</u>	<u>2746.40%</u>
Total Revenue	<u>5,213.73</u>	<u>5,947.03</u>	<u>265.46</u>	<u>13,560.78</u>	<u>10,350.00</u>	<u>(3,210.78)</u>	<u>131.02%</u>
Expenses							
510 - Imrf Employer Contribution	<u>3,836.53</u>	<u>25,877.58</u>	<u>2,275.72</u>	<u>18,714.31</u>	<u>44,250.00</u>	<u>25,535.69</u>	<u>42.29%</u>
Total Expenses	<u>3,836.53</u>	<u>25,877.58</u>	<u>2,275.72</u>	<u>18,714.31</u>	<u>44,250.00</u>	<u>25,535.69</u>	<u>42.29%</u>
Excess Revenues (Expenses)	<u>\$ 1,377.20</u>	<u>\$ (19,930.55)</u>	<u>\$ (2,010.26)</u>	<u>\$ (5,153.53)</u>	<u>\$ (33,900.00)</u>	<u>\$ (28,746.47)</u>	



REVENUE AND EXPENDITURE REPORT

For the 8 Months Ended 12/31/25

**Target Budget
66.67%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
SOCIAL SECURITY FUND							
Revenue							
401 - Property Taxes	\$ 14,417.72	\$ 14,688.12	\$ 347.85	\$ 33,969.21	\$ 71,771.00	\$ 57,082.88	20.47%
420 - Interest Earned	0.00	330.34	82.78	830.13	100.00	(230.34)	330.34%
Total Revenue	<u>14,417.72</u>	<u>15,018.46</u>	<u>430.63</u>	<u>34,799.34</u>	<u>71,871.00</u>	<u>56,852.54</u>	<u>20.90%</u>
Expenses							
511 - Fica Employer Contribution	7,446.76	62,987.50	4,904.00	46,323.27	93,000.00	30,012.50	67.73%
Total Expenses	<u>7,446.76</u>	<u>62,987.50</u>	<u>4,904.00</u>	<u>46,323.27</u>	<u>93,000.00</u>	<u>30,012.50</u>	<u>67.73%</u>
Excess Revenues (Expenses)	<u>\$ 6,970.96</u>	<u>\$ (47,969.04)</u>	<u>\$ (4,473.37)</u>	<u>\$ (11,523.93)</u>	<u>\$ (21,129.00)</u>	<u>\$ 26,840.04</u>	



REVENUE AND EXPENDITURE REPORT

For the 8 Months Ended 12/31/25

**Target Budget
66.67%**

AUDIT FUND	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
Revenue							
401 - Property Taxes	\$ 2,172.60	\$ 2,213.34	\$ 52.43	\$ 5,118.81	\$ 10,815.00	\$ 8,601.66	20.47%
420 - Interest Earned	13.41	113.56	0.00	67.63	5.00	(108.56)	2271.20%
Total Revenue	<u>2,186.01</u>	<u>2,326.90</u>	<u>52.43</u>	<u>5,186.44</u>	<u>10,820.00</u>	<u>8,493.10</u>	<u>21.51%</u>
Expenses							
705 - Financial Services	<u>10,350.00</u>	<u>10,350.00</u>	<u>0.00</u>	<u>9,900.00</u>	<u>10,350.00</u>	<u>0.00</u>	<u>100.00%</u>
Total Expenses	<u>10,350.00</u>	<u>10,350.00</u>	<u>0.00</u>	<u>9,900.00</u>	<u>10,350.00</u>	<u>0.00</u>	<u>100.00%</u>
Excess Revenues (Expenses)	<u>\$ (8,163.99)</u>	<u>\$ (8,023.10)</u>	<u>\$ 52.43</u>	<u>\$ (4,713.56)</u>	<u>\$ 470.00</u>	<u>\$ 8,493.10</u>	



REVENUE AND EXPENDITURE REPORT

For the 8 Months Ended 12/31/25

**Target Budget
66.67%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
LIABILITY INSURANCE FUND							
Revenue							
401 - Property Taxes	\$ 7,035.10	\$ 7,167.03	\$ 169.73	\$ 16,575.10	\$ 35,020.00	\$ 27,852.97	20.47%
420 - Interest Earned	0.00	177.73	42.43	261.15	50.00	(127.73)	355.46%
430 - Other Income	<u>1,162.50</u>	<u>1,162.50</u>	<u>1,000.00</u>	<u>1,500.00</u>	<u>1,500.00</u>	<u>337.50</u>	<u>77.50%</u>
Total Revenue	<u>8,197.60</u>	<u>8,507.26</u>	<u>1,212.16</u>	<u>18,336.25</u>	<u>36,570.00</u>	<u>28,062.74</u>	<u>23.26%</u>
Expenses							
514 - Professional Development	0.00	900.00	0.00	330.00	0.00	(900.00)	0.00%
608 - Professional Development	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
630 - Office/Building/Program Supplies	0.00	4,275.54	0.00	576.78	2,250.00	(2,025.54)	190.02%
703 - Security Services	10.00	875.00	0.00	257.50	2,500.00	1,625.00	35.00%
709 - Other Professional Services	0.00	3,780.20	0.00	1,783.10	5,250.00	1,469.80	72.00%
717 - Pdrma Premium	<u>0.00</u>	<u>14,368.26</u>	<u>0.00</u>	<u>13,992.96</u>	<u>28,737.00</u>	<u>14,368.74</u>	<u>50.00%</u>
Total Expenses	<u>10.00</u>	<u>24,199.00</u>	<u>0.00</u>	<u>16,940.34</u>	<u>39,737.00</u>	<u>15,538.00</u>	<u>60.90%</u>
Excess Revenues (Expenses)	<u>\$ 8,187.60</u>	<u>\$ (15,691.74)</u>	<u>\$ 1,212.16</u>	<u>\$ 1,395.91</u>	<u>\$ (3,167.00)</u>	<u>\$ 12,524.74</u>	

REVENUE AND EXPENDITURE REPORT

For the 8 Months Ended 12/31/25

**Target Budget
66.67%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
SPECIAL RECREATION FUND							
Revenue							
401 - Property Taxes	\$ 31,451.02	\$ 32,040.85	\$ 758.83	\$ 74,100.47	\$ 182,310.00	\$ 150,269.15	17.57%
420 - Interest Earned	0.00	884.54	184.52	3,779.57	20.00	(864.54)	4422.70%
Total Revenue	<u>31,451.02</u>	<u>32,925.39</u>	<u>943.35</u>	<u>77,880.04</u>	<u>182,330.00</u>	<u>149,404.61</u>	<u>18.06%</u>
Expenses							
501 - Full Time Wages	1,020.00	8,662.86	1,000.00	8,150.88	13,560.00	4,897.14	63.89%
502 - Part Time Wages	0.00	1,589.50	964.75	4,645.25	10,000.00	8,410.50	15.90%
505 - Wages Imrf	97.75	136.00	0.00	0.00	0.00	(136.00)	0.00%
630 - Office/Building/Program Supplies	8,580.00	83,580.00	0.00	92.72	95,000.00	11,420.00	87.98%
708 - Printing And Design Services	0.00	0.00	0.00	0.00	9,500.00	9,500.00	0.00%
710 - Contractual Instructor Services	0.00	28,079.17	0.00	21,048.31	30,000.00	1,920.83	93.60%
712 - Portable Toilets	207.00	6,596.00	138.00	5,238.00	0.00	(6,596.00)	0.00%
718 - Seaspar Contribution	0.00	86,232.00	0.00	65,363.00	88,845.00	2,613.00	97.06%
Total Expenses	<u>9,904.75</u>	<u>214,875.53</u>	<u>2,102.75</u>	<u>104,538.16</u>	<u>246,905.00</u>	<u>32,029.47</u>	<u>87.03%</u>
Excess Revenues (Expenses)	<u>\$ 21,546.27</u>	<u>\$ (181,950.14)</u>	<u>\$ (1,159.40)</u>	<u>\$ (26,658.12)</u>	<u>\$ (64,575.00)</u>	<u>\$ 117,375.14</u>	

REVENUE AND EXPENDITURE REPORT

For the 8 Months Ended 12/31/25

**Target Budget
66.67%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
BOND & INTEREST FUND							
Revenue							
401 - Property Taxes	\$ 61,608.52	\$ 62,763.93	\$ 1,458.12	\$ 142,387.98	\$ 1,247,238.00	\$ 1,184,474.07	5.03%
420 - Interest Earned	0.00	521.08	0.00	5,408.07	30,000.00	29,478.92	1.74%
Total Revenue	<u>61,608.52</u>	<u>63,285.01</u>	<u>1,458.12</u>	<u>147,796.05</u>	<u>1,277,238.00</u>	<u>1,213,952.99</u>	<u>4.95%</u>
Expenses							
801 - Bond Principal	0.00	335,000.00	0.00	215,000.00	330,000.00	(5,000.00)	101.52%
802 - Bond Interest	2,338.25	852,845.94	0.00	77,076.50	861,445.00	8,599.06	99.00%
803 - Paying Agent Fee	0.00	900.00	0.00	450.00	2,000.00	1,100.00	45.00%
Total Expenses	<u>2,338.25</u>	<u>1,188,745.94</u>	<u>0.00</u>	<u>292,526.50</u>	<u>1,193,445.00</u>	<u>4,699.06</u>	<u>99.61%</u>
Excess Revenues (Expenses)	<u>\$ 59,270.27</u>	<u>\$ (1,125,460.93)</u>	<u>\$ 1,458.12</u>	<u>\$ (144,730.45)</u>	<u>\$ 83,793.00</u>	<u>\$ 1,209,253.93</u>	

**Community Park District of La Grange Park
Capital Fund**

May 1, 2025 - December 31, 2025

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
10-410	Grants			0.00		
			Totals for 10-410		<u>0.00</u>	<u>0.00</u>
10-410-PKS	Grants			0.00		
12/31/25	Deposit		To record Misc. Deposit - December 2025		<u>(342,500.00)</u>	
			Totals for 10-410-PKS		<u>(342,500.00)</u>	<u>(342,500.00)</u>
10-416-PKS	Park Improvement Donations			0.00		
12/31/25	Com Pass		To record Community Pass deposits December 2025		<u>(150.00)</u>	
			Totals for 10-416-PKS		<u>(150.00)</u>	<u>(150.00)</u>
10-420	Interest Earned			0.00		
			Totals for 10-420		<u>0.00</u>	<u>0.00</u>
10-420-ADM	Interest Earned			0.00		
05/31/25	Interest		To record interest		(1,391.66)	
06/30/25	Interest		To record interest		(1,298.54)	
07/31/25	Interest		To record interest		(5,228.16)	
08/31/25	Interest		To record interest		(4,925.98)	
09/30/25	Interest		To record interest		(4,491.62)	
10/31/25	Interest		To record interest		(3,703.84)	
11/30/25	Interest		To record interest		(2,464.39)	
12/31/25	Interest		To record interest		<u>(3,146.43)</u>	
			Totals for 10-420-ADM		<u>(26,650.62)</u>	<u>(26,650.62)</u>
10-420-BRC	Interest Earned			0.00		
05/31/25	Interest		To record interest		(47,810.26)	
06/30/25	Interest		To record interest		(49,610.09)	
07/31/25	Interest		To record interest		(47,294.95)	
08/31/25	Interest		To record interest		(44,610.61)	
09/30/25	Interest		To record interest		(47,207.79)	
10/31/25	Interest		To record interest		(45,034.88)	
11/30/25	Interest		To record interest		(39,191.67)	
12/31/25	Interest		To record interest		<u>(41,375.32)</u>	
			Totals for 10-420-BRC		<u>(362,135.57)</u>	<u>(362,135.57)</u>
10-430	Other Income			0.00		
11/30/25	Reclass		To reclass bond proceeds to correct revenue line		<u>(1,168,000.00)</u>	
			Totals for 10-430		<u>(1,168,000.00)</u>	<u>(1,168,000.00)</u>
10-459	Bond Proceeds			0.00		
06/30/25	Bond Issuance		To record Bond Issuance - 06.12.25		(1,168,000.00)	
11/30/25	Reclass		To reclass bond proceeds to correct revenue line		<u>1,168,000.00</u>	
			Totals for 10-459		<u>0.00</u>	<u>0.00</u>
10-706	Architectrual/Engineering			0.00		
			Totals for 10-706		<u>0.00</u>	<u>0.00</u>
10-706-ADM	Architectrual/Engineering			0.00		
			Totals for 10-706-ADM		<u>0.00</u>	<u>0.00</u>
10-706-BEA	Architectrual/Engineering			0.00		
			Totals for 10-706-BEA		<u>0.00</u>	<u>0.00</u>
10-706-BRC	Architectrual/Engineering			0.00		
05/13/25	4574		GYMNASIUM ADDITION		56,151.16	

**Community Park District of La Grange Park
Capital Fund**

May 1, 2025 - December 31, 2025

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
05/13/25	4574		GYMNASIUM ADDITION		95,825.00	
06/10/25	4623		GYM ADDITION		93,638.96	
07/15/25	4692		GYMNASIUM ADDITION		56,227.87	
09/09/25	4792		INVOICE 6036		43,000.00	
09/09/25	4792		INVOICE 5888		37,210.94	
11/11/25	4894		INVOICE 6045		37,000.00	
			Totals for 10-706-BRC		<u>419,053.93</u>	<u>419,053.93</u>
10-706-PKS	Architectrual/Engineering			0.00		
			Totals for 10-706-PKS		<u>0.00</u>	<u>0.00</u>
10-706-ROB	Architectrual/Engineering			0.00		
12/09/25	5039		ROBINHOOD INSPECTIONS		300.00	
			Totals for 10-706-ROB		<u>300.00</u>	<u>300.00</u>
10-706-YEN	Architectrual/Engineering			0.00		
07/15/25	4661		INVOICE 15788		313.45	
07/15/25	4661		INVOICE 16202		1,232.63	
07/15/25	4661		INVOICE 15147		6,219.74	
11/11/25	4878		INVOICE 17185		4,878.28	
12/09/25	5000		INVOICE 16707		5,051.40	
12/09/25	5000		INVOICE 17749		780.71	
			Totals for 10-706-YEN		<u>18,476.21</u>	<u>18,476.21</u>
10-810	Land			0.00		
			Totals for 10-810		<u>0.00</u>	<u>0.00</u>
10-810-PKS	Land			0.00		
09/30/25	Deposit		To record Misc. Deposit - September 2025		(2,000.00)	
			Totals for 10-810-PKS		<u>(2,000.00)</u>	<u>(2,000.00)</u>
10-811	Land Improvements			0.00		
			Totals for 10-811		<u>0.00</u>	<u>0.00</u>
10-811-BEA	Land Improvements			0.00		
06/10/25	4597		B/O LOOKOUT TOWER		7,500.00	
			Totals for 10-811-BEA		<u>7,500.00</u>	<u>7,500.00</u>
10-811-MEM	Land Improvements			0.00		
			Totals for 10-811-MEM		<u>0.00</u>	<u>0.00</u>
10-811-PKS	Land Improvements			0.00		
08/01/25	4710		Landscaping at 1150 Meadowcrest partial payment		14,936.00	
10/21/25	4865		DIG RIGHT IN LANDSCAPING		15,063.00	
12/09/25	5021		MEADOWCREST GAS DISCONNECT		2,319.71	
			Totals for 10-811-PKS		<u>32,318.71</u>	<u>32,318.71</u>
10-811-ROB	Land Improvements			0.00		
08/01/25	4709		Robinhood Playground Equipment		61,271.23	
12/09/25	4991		INVOICE PJI-0286805		37,690.00	
			Totals for 10-811-ROB		<u>98,961.23</u>	<u>98,961.23</u>
10-811-YEN	Land Improvements			0.00		
05/13/25	4557		YENA PARK		21,960.00	
05/13/25	4565		YENA PARK		19,860.00	
06/10/25	4605		PLAYGROUND EQUIPMENT		89,168.00	

**Community Park District of La Grange Park
Capital Fund**

May 1, 2025 - December 31, 2025

Date	Reference	Journal	Description	Beginning Balance	Current Amount	Period End Balance
06/10/25	4614		YENA		1,682.00	
08/12/25	4723		PAYOUT REQUEST 4		111,374.10	
10/14/25	4832		LANDWORKS LTD.		195,235.64	
12/09/25	5007		YENA PAYOUT #6		719,058.85	
			Totals for 10-811-YEN		<u>1,158,338.59</u>	<u>1,158,338.59</u>
10-812 Building Improvements				0.00		
			Totals for 10-812		<u>0.00</u>	<u>0.00</u>
10-814 Equipment				0.00		
			Totals for 10-814		<u>0.00</u>	<u>0.00</u>
10-814-FIT Equipment				0.00		
10/31/25	Reclass		To reclass check# 4705 from 02-630-FIT to 10-814-FIT		<u>20,000.00</u>	
			Totals for 10-814-FIT		<u>20,000.00</u>	<u>20,000.00</u>
10-814-PKS Equipment				0.00		
08/12/25	4740		SNOWPLOW		7,079.00	
10/14/25	4847		BUNKER		19,786.60	
			Totals for 10-814-PKS		<u>26,865.60</u>	<u>26,865.60</u>
			Report Total			<u>(119,621.92)</u>

Net Profit/(Loss)

Current Period	<u>(378,028.92)</u>
Year-to-Date	<u>119,621.92</u>

Distribution count = 52

REVENUE AND EXPENDITURE REPORT

For the 8 Months Ended 12/31/25

**Target Budget
66.67%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
CAPITAL PROJECT FUND							
Revenue							
410 - Grants	\$ 342,500.00	\$ 342,500.00	\$ 0.00	\$ 0.00	\$ 642,500.00	\$ 300,000.00	53.31%
412 - Program Sponsorships	0.00	0.00	0.00	0.00	39,400.00	39,400.00	0.00%
416 - Park Improvement Donations	150.00	150.00	0.00	0.00	0.00	(150.00)	0.00%
420 - Interest Earned	44,521.75	388,786.19	58,167.25	140,157.48	300,000.00	(88,786.19)	129.60%
430 - Other Income	0.00	1,168,000.00	0.00	0.00	1,147,085.00	(20,915.00)	101.82%
450 - Transfer In	0.00	0.00	0.00	425,000.00	0.00	0.00	0.00%
459 - Bond Proceeds - 10/2024	0.00	0.00	0.00	12,800,576.96	0.00	0.00	0.00%
Total Revenue	<u>387,171.75</u>	<u>1,899,436.19</u>	<u>58,167.25</u>	<u>13,365,734.44</u>	<u>2,128,985.00</u>	<u>229,548.81</u>	<u>89.22%</u>
Expenses							
706 - Architectural/Engineering	6,132.11	437,830.14	2,600.00	179,126.90	825,000.00	387,169.86	53.07%
810 - Land	0.00	(2,000.00)	0.00	0.00	0.00	2,000.00	0.00%
811 - Land Improvements	759,068.56	1,297,118.53	0.00	285,177.20	2,195,886.00	898,767.47	59.07%
812 - Building Improvements	0.00	0.00	0.00	0.00	12,100,000.00	12,100,000.00	0.00%
814 - Equipment	0.00	46,865.60	0.00	0.00	150,000.00	103,134.40	31.24%
Total Expenses	<u>765,200.67</u>	<u>1,779,814.27</u>	<u>2,600.00</u>	<u>464,304.10</u>	<u>15,270,886.00</u>	<u>13,491,071.73</u>	<u>11.65%</u>
Excess Revenues (Expenses)	<u>\$ (378,028.92)</u>	<u>\$ 119,621.92</u>	<u>\$ 55,567.25</u>	<u>\$ 12,901,430.34</u>	<u>\$ (13,141,901.00)</u>	<u>\$ (13,261,522.92)</u>	

REVENUE AND EXPENDITURE REPORT

For the 8 Months Ended 12/31/25

**Target Budget
66.67%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
PARK ASSISTANCE FUND							
Revenue							
405 - Program Fees	\$ 0.00	\$ 1,400.00	\$ 0.00	\$ 1,578.75	\$ 0.00	\$ (1,400.00)	0.00%
412 - Program Sponsorships	0.00	0.00	0.00	645.00	500.00	500.00	0.00%
420 - Interest Earned	50.34	430.11	62.64	553.02	1.00	(429.11)	43011.00%
Total Revenue	50.34	1,830.11	62.64	2,776.77	501.00	(1,329.11)	365.29%
Expenses							
630 - Office/Building/Program Supplies	0.00	368.63	937.70	1,487.68	5,000.00	4,631.37	7.37%
Total Expenses	0.00	368.63	937.70	1,487.68	5,000.00	4,631.37	7.37%
Excess Revenues (Expenses)	\$ 50.34	\$ 1,461.48	\$ (875.06)	\$ 1,289.09	\$ (4,499.00)	\$ (5,960.48)	



REVENUE AND EXPENDITURE REPORT

For the 8 Months Ended 12/31/25

**Target Budget
66.67%**

OSLAD 2024 FUND	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
Revenue							
410 - Grants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 300,000.00	\$ 0.00	\$ 0.00	0.00
420 - Interest Earned	584.49	5,040.66	0.00	0.00	0.00	(5,040.66)	0.00
Total Revenue	584.49	5,040.66	0.00	300,000.00	0.00	(5,040.66)	0.00
Expenses							
Excess Revenues (Expenses)	\$ 584.49	\$ 5,040.66	\$ 0.00	\$ 300,000.00	\$ 0.00	\$ (5,040.66)	

REVENUE AND EXPENDITURE REPORT

For the 8 Months Ended 12/31/25

**Target Budget
66.67%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
ALL FUNDS							
Revenue							
401 - Property Taxes	\$ 272,319.66	\$ 277,426.75	\$ 6,709.79	\$ 655,224.70	\$ 2,308,694.00	\$ 2,031,267.25	12.02%
402 - Replacement Taxes	3,287.16	17,692.09	0.00	18,001.74	15,000.00	(2,692.09)	117.95%
405 - Program Fees	111,216.00	792,726.97	74,831.75	623,536.00	1,370,800.00	578,073.03	57.83%
410 - Grants	342,500.00	342,500.00	0.00	300,000.00	642,500.00	300,000.00	53.31%
412 - Program Sponsorships	0.00	6,004.02	0.00	3,233.44	59,750.00	53,745.98	10.05%
415 - Building Improvement Donations	1,585.00	1,585.00	0.00	0.00	0.00	(1,585.00)	0.00%
416 - Park Improvement Donations	150.00	150.00	0.00	0.00	0.00	(150.00)	0.00%
420 - Interest Earned	46,445.27	419,723.30	62,746.54	200,716.85	350,226.00	(69,497.30)	119.84%
430 - Other Income	1,806.50	1,251,673.55	1,693.00	22,337.04	1,179,585.00	(72,088.55)	106.11%
450 - Transfer In	0.00	0.00	0.00	425,000.00	0.00	0.00	0.00%
459 - Bond Proceeds - 10/2024	0.00	0.00	0.00	12,800,576.96	0.00	0.00	0.00%
Total Revenue	779,309.59	3,109,481.68	145,981.08	15,048,626.73	5,926,555.00	2,817,073.32	52.47%
Expenses							
501 - Full Time Wages	43,791.36	349,890.16	34,680.72	283,529.05	557,644.00	207,753.84	62.74%
502 - Part Time Wages	22,867.39	304,036.29	13,203.46	184,641.36	410,658.00	106,621.71	74.04%
503 - Overtime Wages	243.75	5,013.66	236.62	762.45	7,500.00	2,486.34	66.85%
504 - Interns Wages	0.00	0.00	0.00	0.00	1,100.00	1,100.00	0.00%
505 - Wages Imrf	29,678.44	159,543.71	15,521.99	132,963.66	356,395.00	196,851.29	44.77%
510 - Imrf Employer Contribution	3,836.53	25,877.58	2,275.72	18,714.31	44,250.00	18,372.42	58.48%
511 - Fica Employer Contribution	7,446.76	62,987.50	4,904.00	46,323.27	93,000.00	30,012.50	67.73%
512 - Health/Life Insurance	15,364.12	117,710.87	12,294.29	96,035.24	184,237.00	66,526.13	63.89%
513 - Employee Reimbursements	721.54	6,182.00	786.53	5,598.30	10,000.00	3,818.00	61.82%
514 - Professional Development	1,661.69	6,786.68	772.27	6,439.38	15,450.00	8,663.32	43.93%
515 - Uniforms	0.00	6,067.86	0.00	801.08	8,000.00	1,932.14	75.85%
516 - Incentives/Awards/Recognition	0.00	601.94	0.00	1,192.33	3,500.00	2,898.06	17.20%
601 - Legal Publications	0.00	333.46	0.00	303.00	6,500.00	6,166.54	5.13%
602 - Postage	0.00	458.00	0.00	379.60	1,600.00	1,142.00	28.63%
608 - Professional Development	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
610 - Telephones	0.00	0.00	0.00	0.00	2,400.00	2,400.00	0.00%
611 - Natural Gas	859.94	3,271.11	313.49	1,474.00	20,900.00	17,628.89	15.65%
612 - Electric	3,074.14	28,250.32	2,657.15	18,850.14	51,650.00	23,399.68	54.70%
613 - Water	470.75	17,604.99	1,564.80	21,741.20	58,300.00	40,695.01	30.20%
614 - Internet	472.65	3,405.81	312.80	2,189.60	6,850.00	3,444.19	49.72%



REVENUE AND EXPENDITURE REPORT

For the 8 Months Ended 12/31/25

**Target Budget
66.67%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
ALL FUNDS							
620 - Association Dues	0.00	600.00	0.00	1,300.00	7,000.00	6,400.00	8.57%
621 - Park Board Expenses	315.99	1,138.31	40.99	120.94	2,000.00	861.69	56.92%
630 - Office/Building/Program Supplies	16,283.57	175,722.77	5,527.21	43,955.94	274,708.00	98,985.23	63.97%
631 - Landscaping Supplies	1,622.79	14,177.69	5,410.46	15,046.70	20,000.00	5,822.31	70.89%
632 - Fuel	116.65	3,358.02	757.24	3,363.44	8,000.00	4,641.98	41.98%
640 - Repair Parts	90.17	25,243.96	1,118.53	9,455.24	38,175.00	12,931.04	66.13%
641 - Rentals	14,023.03	72,280.15	379.00	4,107.80	131,500.00	59,219.85	54.97%
701 - Public Relations And Marketing	653.83	8,232.58	0.00	5,443.55	18,500.00	10,267.42	44.50%
702 - Computer Services	1,644.95	36,886.93	1,837.24	10,823.42	51,500.00	14,613.07	71.63%
703 - Security Services	477.13	7,895.37	484.00	1,472.00	12,800.00	4,904.63	61.68%
704 - Legal Services	3,736.25	16,900.00	1,593.75	4,207.50	12,500.00	(4,400.00)	135.20%
705 - Financial Services	15,622.00	28,802.00	5,114.00	30,280.00	47,350.00	18,548.00	60.83%
706 - Architectural/Engineering	6,132.11	437,830.14	2,600.00	179,126.90	825,000.00	387,169.86	53.07%
707 - Landscaping Services	0.00	21,449.54	575.00	16,003.00	25,000.00	3,550.46	85.80%
708 - Printing And Design Services	2,623.34	5,360.74	604.99	8,718.81	27,500.00	22,139.26	19.49%
709 - Other Professional Services	3,431.00	95,263.52	5,087.01	66,949.24	180,222.00	84,958.48	52.86%
710 - Contractual Instructor Services	4,454.00	73,347.60	3,997.50	68,388.41	107,200.00	33,852.40	68.42%
711 - Refuse Disposal	979.42	8,952.47	708.84	6,270.48	15,000.00	6,047.53	59.68%
712 - Portable Toilets	207.00	7,064.50	232.00	6,342.94	1,775.00	(5,289.50)	398.00%
714 - Credit Card Fees	1,458.90	13,113.80	849.30	10,292.26	27,000.00	13,886.20	48.57%
715 - Bank Fees	0.00	0.00	0.00	75.18	848.00	848.00	0.00%
716 - Co-Op Fees	4,309.46	10,808.72	3,681.41	7,378.33	16,000.00	5,191.28	67.55%
717 - Pdrma Premium	0.00	14,368.26	0.00	13,992.96	28,737.00	14,368.74	50.00%
718 - Seaspar Contribution	0.00	86,232.00	0.00	65,363.00	88,845.00	2,613.00	97.06%
719 - Subscriptions	264.83	948.32	29.98	1,638.60	2,500.00	1,551.68	37.93%
801 - Bond Principal	0.00	335,000.00	0.00	215,000.00	330,000.00	(5,000.00)	101.52%
802 - Bond Interest	2,338.25	852,845.94	0.00	77,076.50	861,445.00	8,599.06	99.00%
803 - Paying Agent Fee	0.00	900.00	0.00	450.00	2,000.00	1,100.00	45.00%
810 - Land	0.00	(2,000.00)	0.00	0.00	0.00	2,000.00	0.00%
811 - Land Improvements	759,068.56	1,297,118.53	0.00	285,177.20	2,195,886.00	898,767.47	59.07%
812 - Building Improvements	0.00	0.00	0.00	0.00	12,100,000.00	12,100,000.00	0.00%
814 - Equipment	0.00	46,865.60	0.00	0.00	150,000.00	103,134.40	31.24%
901 - Contingency	1,740.00	4,284.00	105.00	6,161.44	158,850.00	154,566.00	2.70%
950 - Transfer Out	0.00	0.00	0.00	425,000.00	0.00	0.00	0.00%
Total Expenses	972,082.29	4,799,013.40	130,257.29	2,410,919.75	19,608,775.00	14,809,761.60	24.47%
January 12, 2026 Regular Meeting of the Community Park District Board of Park Commissioners							
Excess Revenues (Expenses)	<u>\$ (192,772.70)</u>	<u>\$ (1,689,531.72)</u>	<u>\$ 15,723.79</u>	<u>\$ 12,637,706.98</u>	<u>\$ (13,682,220.00)</u>	<u>\$ (11,992,688.28)</u>	

Financial Highlights
Community Park District of La Grange Park

Board Meeting Date: 1/12/2026
 Financial Statement Date: 12/31/2025
 For activity from 12/10/25-01/13/2026

Cash Disbursements:	Amount
Vendor Disbursements	
Checks	33,889.56
CC FEES ACH	1,458.90
IMRF ACH	7,752.09
IPBC ACH	15,870.94
Total Vendor Disbursements	58,971.49

Payroll Disbursements:	Amount
December 19, 2025 Payroll Checks	1,124.27
Payroll Direct Deposit	39,056.91
Payroll Taxes	13,037.31
Payroll Deductions	10,054.11
	63,272.60
January 2, 2026 Payroll Checks	912.29
Payroll Direct Deposit	31,344.19
Payroll Taxes	10,376.43
Payroll Deductions	9,494.74
	52,127.65
Total Payroll Disbursements	115,400.25

Total Disbursements for Approval	\$ 174,371.74
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Community Park District of La Grange Park Check Register

All Bank Accounts
December 10, 2025 - January 13, 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
01-221	FICA Withholding	Illinois Department of Revenue	2,047.09			
01-221	FICA Withholding	Internal Revenue Service	9,468.44			
01-221	FICA Withholding	Illinois Department of Revenue	2,347.51			
01-221	FICA Withholding	Internal Revenue Service	10,689.80			
01-221	FICA Withholding	Illinois Department of Revenue	1,855.47			
01-221	FICA Withholding	Internal Revenue Service	8,520.96			
LA GRANGE PARK CHAMBER OF COMMERCE				4476	12/31/25	<u>(50.00)</u>
01-701-ADM	Public Relations and Marketing	LA GRANGE PARK CHAMBER OF COMMERCE	-50.00			
MARINA KALIC				5014	12/31/25	<u>(66.00)</u>
02-405-PGY	Programs - General Youth	MARINA KALIC	-66.00			
ACE HARDWARE				5052	12/12/25	<u>147.50</u>
01-631-PKS	Landscaping Supplies	BATTERIES	10.79			
01-630-BPK	Supplies - Park Buildings	ANTIFREEZE	62.95			
01-630-BPK	Supplies - Park Buildings	ANTIFREEZE AND LOCK	73.76			
MICHIGAN STATE UNIVERSITY FEDERAL CREDIT UNION				5053	12/12/25	<u>2,338.25</u>
09-802-ADM	Bond Interest	BOND PAYMENT	2,338.25			
NICOR				5054	12/12/25	<u>228.83</u>
02-611-BRC	Natural Gas	1501	228.83			
CASE LOTS INC.				5055	01/13/26	<u>880.55</u>
02-630-BRC	Supplies	INVOICE 5443	112.70			
01-631-PKS	Landscaping Supplies	INVOICE 4862	399.50			
02-630-FIT	Supplies	INVOICE 5095	149.70			
02-630-FIT	Supplies	INVOICE 5402	218.65			
COM-ED				5056	01/13/26	<u>25.27</u>
01-612-PKS	Electric	SIGN	25.27			
DE LAGE LANDEN FINANCIAL SERVICES, INC				5057	01/13/26	<u>539.50</u>
01-709-OFF	Other Professional Services	INVOICE 593408362	539.50			
FULLMER LOCKSMITH SERVICE				5058	01/13/26	<u>922.25</u>
02-709-BRC	Other Professional Services	INVOICE N47384	903.50			
02-709-BRC	Other Professional Services	INVOICE N45901	18.75			
GRAINGER				5059	01/13/26	<u>51.44</u>
02-630-FIT	Supplies	CPF	51.44			
Innovative Garage Door				5060	01/13/26	<u>683.00</u>
01-709-BPK	Other Professional Services	INVOICE 9520	683.00			

Community Park District of La Grange Park

Check Register

All Bank Accounts

December 10, 2025 - January 13, 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
JSD PROFESSIONAL SER 10-706-YEN	Architectrual/Engineering	INVOICE 18326	1,670.28	5061	01/13/26	<u>1,670.28</u>
JUST PEST SOLUTIONS 02-709-BRC	Other Professional Services	INVOICE 5112	45.00	5062	01/13/26	<u>45.00</u>
KIDS KARATE 02-710-PSY	Program Service Contracts	INVOICE 083627	2,006.40	5063	01/13/26	<u>2,006.40</u>
LAGRANGE PARK ACE HARDWARE 02-630-BRC	Supplies	PAINT ROOM 101	111.21	5064	01/13/26	<u>544.34</u>
02-630-BRC	Supplies	KEY	3.23			
02-630-BRC	Supplies	PAINT ROOM 101	163.37			
02-630-FIT	Supplies	CPF SUPPLIES	18.52			
01-630-BPK	Supplies - Park Buildings	SUPPLIES	247.12			
01-630-BPK	Supplies - Park Buildings	SUPPLIES	0.89			
LANGUAGE IN ACTION, INC 02-716-PGY	Co-op Fees	COOP W.S.	468.00	5065	01/13/26	<u>468.00</u>
LAUTERBACH & AMEN, LLP 01-705-ADM	Financial Services	INVOICE 113365	2,636.00	5066	01/13/26	<u>2,636.00</u>
MARINA KALIC 02-405-PGY	Programs - General Youth	CANCELLED CLASS	66.00	5067	01/13/26	<u>66.00</u>
MARKET ACCESS CORP 02-710-BRN	Program Service Contracts	INVOICE 8849	390.00	5068	01/13/26	<u>390.00</u>
MISS ANGIE'S MUSIC LLC 02-710-PEC	Program Service Contracts	INVOICE 00069	952.00	5069	01/13/26	<u>952.00</u>
NICOR 01-611-BPK	Natural Gas	132	63.56	5070	01/13/26	<u>1,870.91</u>
02-611-FIT	Natural Gas	1100	841.94			
01-611-BPK	Natural Gas	845	325.94			
02-611-BRC	Natural Gas	1501	639.47			
NOVENTECH, INC. 01-702-OFF	Computer Services	INVOICE 29243	627.15	5071	01/13/26	<u>2,402.45</u>
01-702-OFF	Computer Services	INVOICE 29300	367.80			
01-702-OFF	Computer Services	INVOICE 29209	125.00			
01-702-OFF	Computer Services	INVOICE 28972	1,282.50			
OLSON TRANSPORTATION 02-709-PSU	Other Program Services	INVOICE 34544	1,214.00	5072	01/13/26	<u>3,650.00</u>
02-709-PRT	Other Professional Services	INVOICE 34813	2,436.00			
PIT STOP 08-712-PKS	Portable Toilets	INVOICE 689437	207.00	5073	01/13/26	<u>207.00</u>
QUENCH 01-709-OFF	Other Professional Services	INVOICE 10052565	90.00	5074	01/13/26	<u>90.00</u>

Community Park District of La Grange Park

Check Register

All Bank Accounts

December 10, 2025 - January 13, 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
QUILL CORPORATION				5075	01/13/26	<u>380.20</u>
01-630-OFF	Office/Building/Program Supplies	INVOICE 47064953	127.09			
01-630-OFF	Office/Building/Program Supplies	INVOICE 46930364	69.99			
01-630-OFF	Office/Building/Program Supplies	INVOICE 46823579	76.35			
01-630-OFF	Office/Building/Program Supplies	INVOICE 46918887	22.99			
01-630-OFF	Office/Building/Program Supplies	INVOICE 43532682	39.99			
01-630-OFF	Office/Building/Program Supplies	INVOICE 47114441	43.79			
TWILIGHT PLUMBING				5076	01/13/26	<u>425.00</u>
02-709-FIT	Other Professional Services	INVOICE 5902	425.00			
VILLAGE OF LAGRANGE PARK				5077	01/13/26	<u>1,281.33</u>
01-632-VEH	Fuel	INVOICE 25-0000751	1,281.33			
VILLAGE OF LAGRANGE PARK				5078	01/13/26	<u>425.50</u>
02-613-BRC	Water	1501	106.74			
02-630-FIT	Supplies	1100	208.38			
01-613-PKS	Water	845	38.34			
01-613-PKS	Water	132	33.16			
01-613-PKS	Water	1527	38.88			
VISA				5079	01/13/26	<u>2,298.42</u>
01-621-ADM	Park Board Expenses	ZOOM	15.99			
01-614-BPK	Internet	COMCAST 845	154.90			
01-602-OFF	Postage	USPS	156.00			
01-711-PKS	Refuse Disposal	REPUBLIC 845	288.67			
02-711-BRC	Refuse Disposal	REPUBLIC 1501	600.86			
01-620-ADM	Association Dues	IAPD	700.00			
01-614-OFF	Internet	COMCAST 1501	177.40			
01-719-ADM	Subscriptions	ADOBE	39.94			
02-614-FIT	Internet	COMCAST 1100	144.70			
01-719-ADM	Subscriptions	CHICAGO TRIB	19.96			
VISA				5080	01/13/26	<u>700.68</u>
02-630-PRT	Supplies	AMAZON	21.99			
02-630-PEN	Supplies	JEWEL	103.39			
02-630-PRT	Supplies	AMAZON	43.08			
02-630-PRT	Supplies	TPT	3.00			
02-630-PRT	Supplies	AMAZON	7.99			
02-630-PRT	Supplies	AMAZON	18.99			
02-630-PRT	Supplies	AMAZON	13.47			
02-630-PRT	Supplies	AMAZON	41.41			
02-630-PRT	Supplies	AMAZON	24.34			
02-630-PEN	Supplies	JEWEL	34.34			
02-630-PRT	Supplies	COSTCO	28.59			
02-630-PRT	Supplies	COSTCO	132.53			
02-630-PRT	Supplies	DOLLAR TREE	12.00			
02-630-PRT	Supplies	TPT	1.50			
02-630-PRT	Supplies	AMAZON	23.99			
02-630-PRT	Supplies	DISCOUNT SCHOOL	50.90			
02-630-PRT	Supplies	AMAZON	52.42			

Community Park District of La Grange Park

Check Register

All Bank Accounts

December 10, 2025 - January 13, 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
02-630-PTT	Supplies	MENARDS	80.75			
02-630-PRT	Supplies	TPT	6.00			
VISA				5081	01/13/26	<u>232.18</u>
01-632-VEH	Fuel	SHELL	76.02			
02-630-FIT	Supplies	DYNAMIC	49.95			
01-631-PKS	Landscaping Supplies	HOME DEPOT	82.27			
02-630-PSE	Supplies	HOME DEPOT-FIREWOOD	23.94			
VISA				5082	01/13/26	<u>1,308.72</u>
01-516-ADM	Incentives/Awards/Recognition	MATTONE-HOLIDAY PARTY	1,308.72			
VISA				5083	01/13/26	<u>180.69</u>
02-630-PSE	Supplies	DOLLAR TREE	13.72			
02-630-PSE	Supplies	MARIANOS	28.97			
02-630-PSE	Supplies	JEWEL	36.25			
02-630-PSE	Supplies	BILLS PLACE	96.26			
01-516-ADM	Incentives/Awards/Recognition	AMAZON	5.49			
VISA				5084	01/13/26	<u>1,206.15</u>
01-632-VEH	Fuel	SHELL	67.42			
01-630-BPK	Supplies - Park Buildings	BILLS PLACE	84.14			
01-631-PKS	Landscaping Supplies	RUSOOS-ROCK SHEET	820.26			
01-515-PKS	Uniforms	AMAZON	69.95			
01-515-PKS	Uniforms	AMAZON	54.15			
02-630-PRT	Supplies	AMAZON	25.23			
01-514-PKS	Professional Development	LANDSCAPE SHOW	85.00			
VISA				5085	01/13/26	<u>1,778.00</u>
02-630-PYD	Supplies	WEISSMAN THEATRICAL	409.55			
02-709-FIT	Other Professional Services	FMT	175.00			
02-701-PAD	Public Relations/Marketing	AMAZON	40.37			
02-630-PRT	Supplies	AMAZON	9.99			
02-630-FIT	Supplies	AMAZON	30.36			
02-630-PSE	Supplies	SAMS CLUB	32.94			
02-630-PSE	Supplies	WALMART	110.00			
02-630-FIT	Supplies	AMAZON	129.99			
02-630-FIT	Supplies	AMAZON	220.30			
02-630-PSR	Supplies	AMAZON	75.44			
02-630-PRT	Supplies	SAMS CLUB	84.91			
02-709-BRC	Other Professional Services	JUST PEST	260.00			
02-701-PAD	Public Relations/Marketing	AMAZON	87.96			
02-630-FIT	Supplies	AMAZON	111.19			
VISA				5086	01/13/26	<u>440.40</u>
02-630-PSE	Supplies	JEWEL	8.71			
02-701-FIT	Public Relations/Marketing	AMAZON	37.03			
01-630-OFF	Office/Building/Program Supplies	DOLLAR TREE	62.75			
02-708-FIT	Printing and Design Services	BANNER BUZZ	177.80			
02-630-PSE	Supplies	JEWEL	27.42			
02-630-PSE	Supplies	AMAZON	36.59			
02-701-PAD	Public Relations/Marketing	CANVA	14.99			

Community Park District of La Grange Park

Check Register

All Bank Accounts

December 10, 2025 - January 13, 2026

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
02-630-PSE	Supplies	JEWEL	75.11			
YOUNG REMBRANDTS				5087	01/13/26	<u>375.00</u>
02-716-PGY	Co-op Fees	COOP W.S.	375.00			
Deluxe Corporation				ACH	12/31/25	<u>158.32</u>
01-630-OFF	Office/Building/Program Supplies	Deluxe Corporation	158.32			
CAPTUREPOINT				CAPTURE	12/31/25	<u>1,458.90</u>
02-714-PAD	Credit Card Fees	CAPTUREPOINT	1,458.90			
ILL MUNICIPAL RETIREMENT FUND				IMRF	12/31/25	<u>7,752.09</u>
01-225	IMRF Withholding	ILL MUNICIPAL RETIREMENT FUND	7,752.09			
IPBC-HEALTH INS				IPBC	12/31/25	<u>15,870.94</u>
02-512-PAD	Health/Life Insurance - Prog Admin	IPBC - HEALTH INS- MONTH YEAR	6,457.97			
01-512-PKS	Health/Life Insurance	IPBC - HEALTH INS- MONTH YEAR	4,329.22			
01-512-ADM	Health/Life Insurance	IPBC - HEALTH INS- MONTH YEAR	2,161.39			
02-512-BRC	Health/Life Insurance - Rec Center	IPBC - HEALTH INS- MONTH YEAR	747.07			
02-512-FIT	Health/Life Insurance - Rec Center	IPBC-HEALTH INS	2,161.39			
01-512-ADM	Health/Life Insurance	IPBC-HEALTH INS	13.90			
Check List Total						<u><u>58,971.49</u></u>

**Community Park District of La Grange Park
Payroll Journal Entry**

December 10, 2025 - January 13, 2026

Reference	Date	GL Account	GL Account Description	Debit Amount	Credit Amount
Payroll Checks					
PAYROLL	12/19/25	01-110	1st Nat'l BF-Payroll Checking		40,181.18
PAYROLL	01/02/26	01-110	1st Nat'l BF-Payroll Checking		32,256.48
PAYROLL	12/19/25	01-221	FICA Withholding		13,037.31
PAYROLL	01/02/26	01-221	FICA Withholding		10,376.43
PAYROLL	12/19/25	01-224	Deferred Comp		186.50
PAYROLL	01/02/26	01-224	Deferred Comp		188.50
PAYROLL	12/19/25	01-225	IMRF Withholding		4,181.54
PAYROLL	01/02/26	01-225	IMRF Withholding		3,620.17
PAYROLL	12/19/25	01-227	Dental Insurance Withholding		253.41
PAYROLL	01/02/26	01-227	Dental Insurance Withholding		253.41
PAYROLL	12/19/25	01-501-ADM	Full Time Wages	4,590.00	
PAYROLL	01/02/26	01-501-ADM	Full Time Wages	4,590.00	
PAYROLL	12/19/25	01-505-ADM	Wages IMRF	790.92	
PAYROLL	01/02/26	01-505-ADM	Wages IMRF	811.20	
PAYROLL	12/19/25	01-513-ADM	Employee Reimbursements	230.77	
PAYROLL	01/02/26	01-513-ADM	Employee Reimbursements	310.77	
PAYROLL	12/19/25	01-621-ADM	Park Board Expenses	200.00	
PAYROLL	01/02/26	01-621-ADM	Park Board Expenses	200.00	
PAYROLL	12/19/25	01-512	Health/Life Insurance	5,432.66	
PAYROLL	01/02/26	01-512	Health/Life Insurance	5,432.66	
PAYROLL	12/19/25	03-510	IMRF Employer Contribution	2,051.95	
PAYROLL	01/02/26	03-510	IMRF Employer Contribution	1,744.27	
PAYROLL	12/19/25	04-511	FICA - Employer Contribution	3,964.46	
PAYROLL	01/02/26	04-511	FICA - Employer Contribution	3,175.92	
PAYROLL	12/19/25	01-505-OFF	Wages IMRF	3,006.89	
PAYROLL	01/02/26	01-505-OFF	Wages IMRF	2,421.20	
PAYROLL	12/19/25	01-501-PKS	Wages Full Time	4,730.00	
PAYROLL	01/02/26	01-501-PKS	Wages Full Time	4,730.00	
PAYROLL	12/19/25	01-503-PKS	Wages Overtime	243.75	
PAYROLL	01/02/26	01-503-PKS	Wages Overtime	168.75	
PAYROLL	01/02/26	01-513-PKS	Employee Reimbursements	70.00	
PAYROLL	12/19/25	02-501-PAD	Wages Full Time	6,805.39	
PAYROLL	01/02/26	02-501-PAD	Wages Full Time	6,805.39	
PAYROLL	12/19/25	02-502-PAD	Wages Part Time	112.13	
PAYROLL	01/02/26	02-502-PAD	Wages Part Time	141.38	
PAYROLL	12/19/25	02-505-PAD	Wages IMRF	1,225.50	
PAYROLL	01/02/26	02-505-PAD	Wages IMRF	1,125.75	
PAYROLL	01/02/26	02-513-PAD	Employee Reimbursements	110.00	
PAYROLL	12/19/25	02-501-BRC	Wages Full Time	1,632.55	
PAYROLL	01/02/26	02-501-BRC	Wages Full Time	1,648.00	
PAYROLL	12/19/25	02-502-BRC	Wages Part Time	238.00	
PAYROLL	12/19/25	02-501-PRT	Wages Full Time	596.15	
PAYROLL	01/02/26	02-501-PRT	Wages Full Time	596.15	
PAYROLL	12/19/25	02-502-PRT	Wages Part Time	1,930.14	
PAYROLL	01/02/26	02-502-PRT	Wages Part Time	877.41	
PAYROLL	12/19/25	02-505-PRT	Wages IMRF	7,338.77	
PAYROLL	01/02/26	02-505-PRT	Wages IMRF	3,255.43	
PAYROLL	12/19/25	02-502-PEN	Wages Part Time	471.90	
PAYROLL	01/02/26	02-502-PEN	Wages Part Time	227.37	
PAYROLL	12/19/25	02-502-PTT	Wages Part Time	662.00	
PAYROLL	01/02/26	02-502-PTT	Wages Part Time	374.75	
PAYROLL	12/19/25	02-502-PYD	Wages Part Time	77.13	
PAYROLL	01/02/26	02-502-PYD	Wages Part Time	65.38	
PAYROLL	12/19/25	02-502-PSA	Wages Part Time	1,079.75	
PAYROLL	01/02/26	02-502-PSA	Wages Part Time	375.50	
PAYROLL	12/19/25	02-502-PFT	Wages Part Time	144.00	
PAYROLL	01/02/26	02-502-PFT	Wages Part Time	162.00	
PAYROLL	12/19/25	08-501-ADM	Full Time Wages	510.00	

**Community Park District of La Grange Park
Payroll Journal Entry**

December 10, 2025 - January 13, 2026

Reference	Date	GL Account	GL Account Description	Debit Amount	Credit Amount
PAYROLL	01/02/26	08-501-ADM	Full Time Wages	510.00	
PAYROLL	12/19/25	08-505-PRT	IMRF Wages	76.50	
PAYROLL	12/19/25	01-231	Health Insurance Withholding		5,432.66
PAYROLL	01/02/26	01-231	Health Insurance Withholding		5,432.66
PAYROLL	12/19/25	02-502-PSE	Part Time Wages	20.00	
PAYROLL	12/19/25	01-505-PKS	Wages IMRF	1,796.08	
PAYROLL	01/02/26	01-505-PKS	Wages IMRF	1,098.24	
PAYROLL	12/19/25	02-501-PTT	Wages Full Time	119.23	
PAYROLL	01/02/26	02-501-PTT	Wages Full Time	119.23	
PAYROLL	12/19/25	02-501-PYD	Wages Full Time	190.77	
PAYROLL	01/02/26	02-501-PYD	Wages Full Time	190.77	
PAYROLL	12/19/25	02-501-BRN	Wages Full Time	54.08	
PAYROLL	12/19/25	02-501-FIT	Wages Full Time	2,615.38	
PAYROLL	01/02/26	02-501-FIT	Wages Full Time	2,615.38	
PAYROLL	12/19/25	02-502-FIT	Wages Part Time	8,194.75	
PAYROLL	01/02/26	02-502-FIT	Wages Part Time	6,125.00	
PAYROLL	12/19/25	02-505-FIT	Wages IMRF	2,141.00	
PAYROLL	01/02/26	02-505-FIT	Wages IMRF	2,049.75	
Totals				<u>115,400.25</u>	<u>115,400.25</u>

Distribution count = 76

To: Robert Corte
 President, Community Park District Board Commissioners

From: Jessica Cannaday

Date: January 9, 2026

Re: 13A Meadowcrest Property Improvements Phase 2

Recommendation

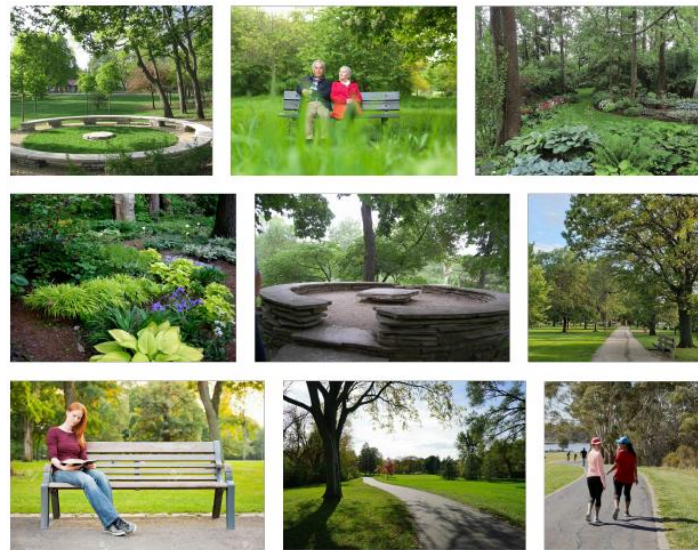
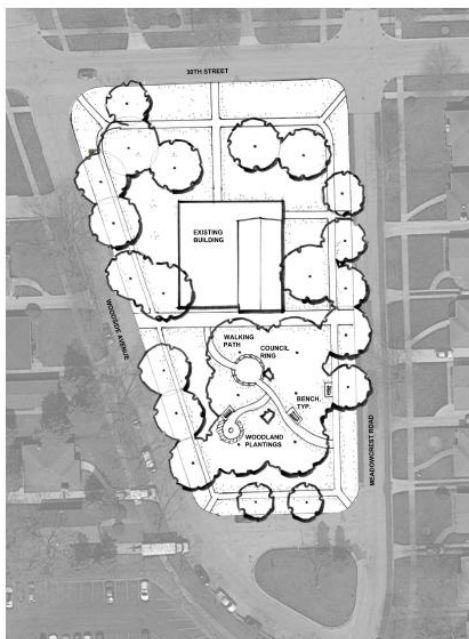
Motion and a second to approve entering into a contract with Dig Right In in an amount not to exceed \$28,067 to install hardscape elements to the phase 1 landscaping at the Meadowcrest Property.

Background

Please see the recommendation from the Superintendent of Parks on the following pages. Below is the concept that was developed through community input during the grant application, designed and submitted by JSD:



Attachment 2: Site Development Plan
 Community Park District of La Grange Park
 Village UCC Property



Superintendent Earhart has worked diligently to phase out improvements at Meadowcrest. The most recent analysis of our Capital Budget shows that this work would fall within our capital fund allowance from the 2025 GO Bond as presented in my report.



Memo

To: Executive Director Jessica Cannaday
From: Superintendent of Parks Sara Earhart
Date: 1/7/2025
Re: 1150 Meadowcrest Hardscaping

Recommended Action: Approve Dig Right In contract for Hardscaping at 1150 Meadowcrest Rd.

Background Info: I have requested estimates from five companies for the addition of a "council ring" seating wall inside one of the garden pockets and a ring of pavers around the grass circle in our new gardens at 1150 Meadowcrest Rd. Concept Imagery created by JSD was provided to companies with estimate request. Three written estimates were received for the project as outlined.

Dig Right In provided the most detailed written estimate and concept imagery, which included 25 linear feet of seating wall. It is my opinion that this estimate most accurately reflects the project scope of work. This proposal also includes the removal of existing turf and replacement with fresh sod, which is not included in the other estimates.

Additional estimates from Geo Brothers included a reduced length of seating wall at 20ft, and RLG Landscaping did not specify on written estimates linear footage of the wall.

Please see attached Estimate sheet, written estimates, and Imagery.

Community Park District of LaGrange Park

Competitive Cost - Quote Sheet

Program/Facility: 1150 Meadowcrest

Date: 11/6/2025

Product or Service: Hardscaping bench and council ring

Staff Member Name: Sara Earhart

Circle the Company you have selected. A minimum of 3 vendors/quotes should be solicited

Company Name	Quantity	Price	Total
RLG Landscaping	1	\$20,375	\$20,375
Dig Right In	1	\$28,067	\$28,067
Geo Brothers Hardscapes/Delta Midwest Service	1	\$14,769.00	\$14,769.00

Please note any special circumstances (i.e. free shipping, ability to meet a short deadline, etc.) or reason for not selecting the lowest priced quote.

Cost Quotes are required for material or service of \$1,000 or greater. Attach this sheet along with vendor pricing documents to the Accounts Payable Voucher and process for payment. All staff are responsible for obtaining the best prices for the district. Staff should be prepared to provide price comparisons for all purchases.

Manager Approval: _____

Executive Director Approval: _____

Finance Approval: _____

Date: _____

SERVICES AGREEMENT

Prepared for:



Jessica Cannady

SITE: 1150 Meadowcrest

La Grange Park, IL 60526

email jcannaday@communityparkdistrict.org

Home		
Cell	708-354-4580	708-354-4580
Work		

Item #	Description	Quantity	Unit	Unit Price	Total Price
1	Call J.U.L.I.E. before construction Full property	1	call	-	-
2	Building permit fees (and any other incurred municipal fees) plus a \$95 processing charge per submittal. Any municipal-required bond will be provided by the customer.	1	each	TBD	
3	All labor, equipment and materials necessary to install a 25 feet long by 18" tall 12" wide garden wall located as designed. Using a cinderblock and concrete frame and natural chilton webstone veneer. Veneer installed with mortar. Top finished with 2" x 14" x 36" Eden natural stone coping . Includes a 8" machine-compacted gravel sub-base. Installed with the first course laid below grade.	1	lump sum	\$20,019.00	\$20,019.00
					
4	All labor equipment and materials to install a sod council circle with inlaid Chilton wallstone border. Includes removal and disposal of existing turf from project area, addition of compost/leaf mulch and Biochar soil amendments. Roto-till to incorporate, rake by hand to provide final grading and spread Soil ALIVE! Total sod area approx. 452 square feet and approx. 75 linear feet of stone border. Council circle diameter approx. 24'.	1	lump sum	\$6,504.00	\$6,504.00
					
5	Crew mobilization/demobilization/project management & oversight (MD/PM&O).	4	day(s)	\$386.00	\$1,544.00

Changes to the work requested by the Customer after the Contract has been executed, may be accomplished only by written Change Order without invalidating this Contract. The Change Order is a written addendum to this Contract specifying the changes in work, date of request for changes, all additional costs, and Customer acceptance to same. If Customer requests a stop to work already in progress under the terms of this contract, then a stop-work fee of \$500 will be incurred, and all subsequent labor, equipment and material costs will be charged to the Customer.

Any alteration or deviation from the above specifications involving extra costs, including unforeseen site conditions, events or design oversight requiring additional labor, equipment or materials will be charged to me accordingly. When possible, charges will be accepted through the written Change Order process, but otherwise will be added to the Final Statement.

All Change Orders are subject to a minimum \$330 per additional day of work Change Order Fee plus additional costs commensurate to the additional level of effort required to procure materials, mobilize resources and conduct related administrative efforts.

Contractor liability for materials ends upon delivery of all specified materials to client property. Replacement of materials due to loss or theft will be charged accordingly to the undersigned after discussing such conditions and costs with authorized Dig Right In personnel.

DRI will contact J.U.L.I.E. prior to conducting work at the site. Although J.U.L.I.E. provides a service to locate underground utilities, DRI is not responsible for the accuracy of markings conducted by J.U.L.I.E. companies. Furthermore, J.U.L.I.E. does not mark private utilities and, therefore, DRI is not responsible for damaged cable lines, sprinkler systems, landscape lighting, sanitary sewer lines, or any other buried items that are not identified by the client. Private lines must be marked by the customer and any repairs are the responsibility of the customer. ALLOWANCE: DRI will repair sprinkler lines at a fee of \$90 per repair (excluding sprinkler heads).

Watering of all newly installed plants and sod is the full responsibility of the customer, who attests by signing below that they have received and understand the DRI-supplied written instructions on proper watering techniques. DRI provides on-line watering advice on it's website at www.digrighin.com/watering-advice.

Dig Right In is not responsible for any weed or grass growth that may occur in areas in which it has worked.

A down payment of 50% is due to establish this project's position on the production schedule. Cancellations after down payment is made are subject to all expenses and fees associated with project start up, material returns, and administrative costs, and will be deducted from return payment. Any credit card payments will incur a 3.0% processing fee charged to DRI by all credit card companies. DRI does not profit from this fee.

By signing below, customer authorizes Dig Right In to establish a production schedule and to commence work when ready. Dig Right In will notify customer of planned start date, but this is for informational purposes only. Customer is not required to be present for work to begin, and takes time off from work at their own risk because the planned start date can change to be earlier or later--without notice--depending on weather, crew availability, municipal issues, delays or promptness with preceding projects, or unforeseen circumstances.

Balance of payment is due immediately upon completion of work unless otherwise stated. Balances that remain due after 5 days will immediately incur either a 1.5% monthly fee or the maximum rate allowable by law and will void all guarantees until paid in full, including late fees. Returned checks will incur a \$35 fee in addition to any other fee(s). Signature(s) below are responsible for any and all fees associated with recovering payment for work performed at the above address under this contract.

The complimentary How's It Growing™ visit is provided as a means of evaluating customer watering effectiveness and DRI planting proficiency within two weeks of project completion in order to maximize plant health during this critical plant establishment period. Customers observing plant issues prior to the visit must inform DRI staff immediately so that the plants can be properly evaluated and tended to. Eligibility of this free service requires customers to submit their final payment, in full and on time (within 5 business days of project completion), as the financing effects of late payments tend to void warranties and perks.

Any photographs and/or videos taken by DRI during the design, installation and post-construction of this project remain the sole property of Dig Right In Landscaping, Inc., and may be used in marketing materials without prior consent of property owner.

This estimate is void if not accepted within 30 days of estimate date. By signing below, you hereby accept the items, quantities, prices, terms and conditions in this contract as satisfactory and authorize Dig Right In Landscaping, Inc. and/or its subcontractors to complete the work as specified.

Acceptance Signature

Date

Acceptance Signature

Date

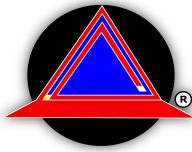
All Imagery Provided by Dig Right In landscaping:

Image of proposed “Chilton wallstone” ring around grass circle



Image of proposed chilton webstone veneer with Eden natural stone coping top for half-moon seating wall





Delta Midwest Service Inc.
 2536 South 8th Ave
 North Riverside, IL 60546
 www.deltamsi.com
 service@deltamsi.com
 www.facebook.com/deltamsi
 708.715.5607

Estimate

Number E567

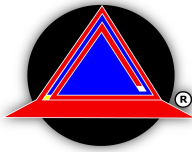
Date 12/18/2025

Bill To
 Sara Earhart
 Community Park District
 1150 Meadowcrest Rd
 La Grange Park, IL, 60526
 USA

Ship To
 Sara Earhart
 Community Park District
 1150 Meadowcrest Rd
 La Grange Park, IL, 60526
 USA

Terms	Customer #	Email	Phone Number	Project
	SE1150MDE56	searhart@communityparkdist		Hardscape

Item #	Description	Quantity	Price Each	Amount
Seating Wall	All labor/materials: • Excavate and install proper base depths in accordance to town code. • Construct 20lnft of curved seating wall using Unilock Rivercrest block. • Install ledgestone coping.			
Seating Wall	• Commercial grade adhesive will be applied to each row. • Remove and dispose of all debris on site.	1	\$9,889.00	\$9,889.00
Paver Border	All labor/materials: • Excavate and install proper depth in accordance to town code. • Install Unilock Town Hall pavers to border existing circle grass line. • Lock in border pavers. • Dispose of all debris on site.	1	\$4,880.00	\$4,880.00



Delta Midwest Service Inc.
 2536 South 8th Ave
 North Riverside, IL 60546
 www.deltamsi.com
 service@deltamsi.com
 www.facebook.com/deltamsi
 708.715.5607

Estimate

Number E567

Date 12/18/2025

Bill To
 Sara Earhart
 Community Park District
 1150 Meadowcrest Rd
 La Grange Park, IL, 60526
 USA

Ship To
 Sara Earhart
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 1150 Meadowcrest Rd
 La Grange Park, IL, 60526
 USA

Terms	Customer #	Email	Phone Number	Project
	SE1150MDE56	searhart@communityparkdist		Hardscape

Item #	Description	Quantity	Price Each	Amount
--------	-------------	----------	------------	--------

Amount Paid	\$0.00	Discount	\$0.00
Amount Due	\$14,769.00	Shipping Cost	\$0.00
		Sub Total	\$14,769.00
		Total	\$14,769.00

Imagery from Unilock Website of materials to be used by Geo Brothers:

Image of proposed “Town Hall bricks” for making a ring around grass circle



<https://unilock.com/product/town-hall-chicago/>

Proposed “River crest” stones for half-moon seating wall



<https://unilock.com/product/rivercrest-wall-chicago/>

Imagery from Unilock Website of materials to be used by RLG Landscaping:

Image of proposed “Holland Premier bricks” for making a ring around grass circle



<https://unilock.com/product/holland-premier-chicago/>

Proposed Stone and concrete top for half-moon seating wall

No image link provided



708.834.0271
rick@rlglandscaping.com
www.rlglandscaping.com

November 5, 2025

1050 Meadowcrest,
La Grange, IL

PROPOSAL

Description of Work

Brick Paver Walkway

1. Removal of the 2-foot lawn perimeter of circle.
2. Excavate 8-12in of soil haul away and dispose of excess soil.
3. Deliver Gravel CA-7.
4. Grade level and compact area.
5. Set leveling sand.
6. Set pavers uni-lock holland premier.
7. Sweep polymeric joining sand between pavers.
8. Clean work area.

Brick Patio Walkway Installation \$5,500.00

Circular Sitting Bench Council Ring

1. Prep for excavation of soil.
2. Excavate area to set footings and a proper stone base and lay geo-grid fabric.
3. Backfill with CA-7 gravel.
4. Set leveling sand.
5. The council ring will be made from stone and concrete. Stone columns with a cement sitting top.
6. Concrete columns with footings.
7. Concrete seat wall caps to finish bench area will be cemented into place.
8. Clean work area.

Circular Sitting Bench Council Ring \$14,875.00

DEPOSIT REQUIRED PRIOR TO SCHEDULING

PAYMENT METHODS: RLG Landscaping accepts the following payment methods:

- **ELECTRONIC PAYMENT:** Zelle or Venmo;
- **CHECK:** All checks should be payable to RLG Landscaping;

- **CREDIT CARD:** Visa, Mastercard, Discover and American Express. **SERVICE FEE FOR CREDIT CARD PAYMENTS—All credit card payments will incur a 3.5% service fee;** and
- **CASH.**

The above fully and accurately sets forth my understanding and terms of the work to be performed to which I agree. I understand that any additional work would require a new written agreement. All work is to be performed in a skillful manner in according with commonly accepted standard business practices. The party accepting this agreement agrees that any alteration or deviations from the original agreement, including extra costs, will be executed only upon written orders, and will become an extra charge above the agreement.

Owner understands that any failure on its part to abide by the terms of this Agreement would constitute a breach of contract thus causing owner to be liable to RLG for all costs, attorneys fees reasonably incurred therein, and any other costs or fees of enforcing this agreement, or any action or dispute by/or on behalf of owner.

Agreement contingent upon strikes, accidents, inclement weather, or delays beyond RLG control. Owner to carry adequate fire, tornado, general and other necessary insurance. Our workers are covered by compensation insurance as required by Illinois law. Permits, bonds, or license fees are not included in the agreement.

Signature of Client: _____ Date: _____

Representative Initials: _____

To: Robert Corte
President, Community Park District Board Commissioners

From: Jessica Cannaday

Date: January 9, 2026

Re: 13b Meadowcrest Property Improvements

Recommendation

Motion and a second to approve a contract with Sport Court Midwest in an amount not to exceed \$121,460 to make improvements to the asphalt and install modular athletic surface over the existing court.

Background

Having discussed multiple options for the tennis courts at Robinhood Park, it is staff's recommendation to move forward with the modular surface. This will provide a more traditional surface for tennis that is also versatile enough for basketball and other sports.

The modular athletic surface is recyclable plastic. The following pages include supporting documents.

Community Park District of LaGrange Park

Competitive Cost - Quote Sheet

Program/Facility: Robinhood Tennis Courts

Date: 12/5/2025

Product or Service: resurface tennis enclosure

Staff Member Name: Sara Earhart

Circle the Company you have selected. A minimum of 3 vendors/quotes should be solicited

Company Name	Quantity	Price	Total
Professional Paving & concrete	Asphalt patching, crack sealing and sport surface coating with lines	\$42,333	\$42,333
Field Turf	Sand packed Tennis Turf with lines	\$99,500	\$99,500
Field Turf	Multisport surfacing with concrete curb	\$196,000	\$196,000
Sport Court Midwest	Tile Multisport surface with tennis lines and new posts	\$121,460	\$121,460

Please note any special circumstances (i.e. free shipping, ability to meet a short deadline, etc.) or reason for not selecting the lowest priced quote.

Cost Quotes are required for material or service of \$1,000 or greater. Attach this sheet along with vendor pricing documents to the Accounts Payable Voucher and process for payment. All staff are responsible for obtaining the best prices for the district. Staff should be prepared to provide price comparisons for all purchases.

Manager Approval: _____

Executive Director Approval: _____

Finance Approval: _____

Date: _____

Robinhood Park, La Grange Park, IL

December 5, 2025

FieldTurf USA, Inc. is pleased to present the following proposal. FieldTurf pricing is based on the Sourcewell contract. Sourcewell provides predetermined preferential pricing through approved vendors. Since the products have already been bid at the national level, individual municipalities do not have to duplicate the bidding process per Sourcewell Contract # 031622-FTU.



Click on the following Sourcewell hyperlink for contract due diligence documentation:

[Sourcewell](#)

To: Sara Earhart

	Description	Quantity	Total
	Option 1: Ace Court		
1	<ul style="list-style-type: none"> - Supply and Installation of 13,200sf (120ft x 110ft) of Ace Court Tennis Turf - Supply and Installation of glue for glued seams and adhering turf to asphalt base - Supply and Installation of all Tennis Court Lines - Supply and Installation of 3lbs/sqft of sand infill - Includes Union Wages, freight and Allowance for Asphalt patching 	13,200sf	\$99,500

	Description	Quantity	Total
	Option 2: Command Core with Shockbase Select pad		
2	<ul style="list-style-type: none"> - Saw cut and removal of asphalt for concrete curb - Supply and Installation of concrete curb - Supply and Install 2x4 nailer board - Supply and Installation of Command Core including glued seams - Supply and Installation of Shockbase Select Pad - Supply and Installation of 3lbs/sqft of sand infill - Includes Union Wages - Includes Freight - No markings included 	13,200sf	\$196,000

Pricing assumes installation is to take place during the same mobilization for Stone and Monroe project. Price subject to increase should a separate mobilization be required.

PRICE DOES NOT INCLUDE:

- a) Taxes (Tax exempt certification required)
- b) Soil stabilization or subgrade conditioning, if applicable
- c) Handling or disposing of any contaminated or hazardous materials
- d) Cutting, drilling, blasting or removing bedrock. If bedrock is encountered, bedrock will be removed on a time and material basis.
- e) Moving any utilities encountered, electrical, sanitary, etc.
- f) Testing of any materials
- g) Dewatering of the site
- h) Boring for utilities
- i) Storm water management, water treatment
- j) Any Gmax or HIC testing
- k) The supply of or adjustment to manholes or clean-outs, grates and supply of the manhole covers.
- l) Any alteration or deviation from specifications involving extra costs, which alteration or deviation will be provided only upon executed change orders and will become an extra charge over and above the offered price.
- m) Site security.
- n) Site restoration, sodding, landscaping or grow-in.
- o) Permit fees, Inspection fees.
- p) Payment & Performance Bonds
- q) A vehicle to tow FieldTurf maintenance equipment.
- r) Repair or resurfacing existing asphalt parking lot if damaged by truck traffic.
- s) Anything not explicitly noted in the inclusions.

TERMS AND CONDITIONS

- Installation will be scheduled upon receipt of approved purchase order, signed agreement, or signed subcontract.
- Price is based on assumption that area is free and clear of installed playground or sporting equipment.
- This quote is bid to Manufacturer's specifications.
- Payment in full is due within thirty (30) days of completion of installation. Payment is not conditioned upon receipt of payment from the owner or upper tier contractors. Retainage shall not apply.
- This quote is valid for 90 days.
- Proposal includes only what is stated in this proposal. Any alterations or deviations will be executed only upon written orders and will become an extra charge over and above the estimate. Any overages will be billed accordingly.
- FT Commercial must be notified within 48 hours of any changes to confirmed installation dates. Redeployment fees of \$1,500.00 per occurrence will be assessed if crews are delayed or turned away following confirmed dates. Restocking and shipping fees may also apply for projects that are rescheduled, cancelled or delayed more than three days.
- Installation Supervisor will act as our on-site representative but is not able to bind the company to any agreements, including verbal. All decisions are to be made by authorized office personnel only.

- Any delays caused by weather conditions and/or temperatures that are unsafe, or delays by Owner, Contractor, or any other subcontractors not under the direct control of Fieldturf commercial must be extended regardless of the extension allowed by owner.
- Any additional site work not included within the stated scope of work, including sub-base, grading, drainage, etc., is the responsibility of the owner.
- FT Commercial will provide a brief visual inspection of the sub-base. There is no testing we can do to ensure the base was done correctly. Proceeding with installation of surfacing does not constitute acceptance of the sub-base.
- Security during install and upon completion is the responsibility of the owner.
- Warranties will not be issued until payment in full is received.
- All projects over \$10,000.00 may be issued a preliminary lien.

CONSTRUCTION ASSUMPTIONS

- Our pricing is based on the ability to perform all our work with clear, sequential, and continuous access without interruption during normal daytime working hours. We will require exclusive access to the area for our work during the construction process.
- We have assumed one mobilization for the installation, including the delivery and staging of materials. FT Commercial should be notified in advance if prior staging of materials is required so that the project may be priced accordingly, otherwise additional mobilization fees will apply.
- Pricing assumes secure storage and adequate lay down area for our tools, equipment, and materials, within close proximity to the installation site.
- Pricing assumes access to electrical outlets and water available within 100 feet of work area.
- FT Commercial cannot be responsible for moving or repairing of any underground utility lines such as electrical, telephone, gas, water, or sprinkler lines that may be encountered during installation.

Please feel free to reach out to our project team with questions about our offer:

Dillon Sisk – Business Development Coordinator
423-903-8727
Dillon.Sisk@fieldturf.com

David Trevisonno - Project Manager
(514) 375-2645
David.Trevisonno@FieldTurf.com

Name: _____ **Company:** _____

Signature: _____ **Title:** _____ **Date:** _____

The present proposal serves to provide an overview of the terms and conditions governing the business relationship between the parties for the completion of the above-referenced transaction. The parties hereby undertake to subsequently formalize their agreement by signing a more detailed agreement and/or purchase order (“Contract”) and as such the amount listed herein shall be an estimate which will be formalized in said Contract.

FieldTurf USA, Inc. holds the Cooperative Purchase contract, any PO for Contract must be made out to FieldTurf USA, Inc. 175 N Industrial Blvd NE. Calhoun, GA 30701

If you have questions regarding the FieldTurf and Beynon SmartBuy Cooperative Purchasing Program, please contact Eric Fisher at: Eric.Fisher@smartbuycooperative.com.



Date: Friday, October 3, 2025

Proposal # 2025-2538

Submitted To:
 Mrs. Sara Earhart
 LaGrange Park District
 1501 Barnsdale Road
 LaGrange Park, IL 60526

Contact Information:
 Phone: (708) 354-4580
 Mobile: (708) 354-4580
 E-mail: searhart@communityparkdistrict.org

Site Description: # S128662
 Robinhood Park
 1121 E. 31st Street
 LaGrange Park, IL 50526

Site Contact:
 Site Phone:
 Site Email:

Prepared By:
 Craig Schlegel

Contact Information:
 Mobile: 630-453-1243
 Office: (630) 469-8055
 craig@wepavetheway.com

Scope of Work	Qty	Unit Measure	Cost
<p>01... CRACKSEALING</p> <p>clean & fill (banding)</p> <p><i>Cracks involved are major longitudinal, traverse, and reflective cracks greater than (1/4 inch) in width on average</i> <i>Mechanically clean the crack and surrounding area of dust & debris; remove from job site</i> <i>Heated material with a double walled oil-jacketed system will be applied using a pressurized wand applicator</i> <i>The sealer fills the crack from the bottom up, slightly overfilling for adherence</i> <i>Mix design is ASTM D – 6690 Type II hot- pour rubberized crack sealing material</i> MATERIAL: ASTM D-6690 Type II hot applied rubberized material</p>	1,615	Ln Ft	\$1,495.00
<p>01... SEALCOATING - Masterseal PMM Ultra</p> <p><i>Clean surface area of dirt / debris with mechanical blowers prior to application of material</i> <i>Clean major petroleum-decayed areas with scraper and wire broom and primed before sealing</i> <i>Meticulously edge asphalt to provide a neat and clean appearance</i> <i>Apply polymer modified asphalt emulsion material which meets or exceeds Federal Specification ASTM-D 2939</i> <i>Silica sand is factory blended at a rate of (3) lbs. per gallon along with a 1% polymer additive</i> <i>Sealer mix is continuously hydraulically full sweep agitated in the tank to maintain an even distribution of sealer</i> <i>Water is added for application purposes in accordance with the manufacturer's dilution specifications</i></p> <p>ENVIRONMENTALLY FRIENDLY <i>Contains no harsh chemicals, no coal tar, no odor and has low VOCs and PAHs.</i> <i>The asphalt emulsion sealer... is a premium quality pavement coating composed of polymer modified asphalt emulsion factory blended with aggregate that is specifically formulated as a weather protective, water resistant coating over the asphalt pavements of airports, parking lots and driveways. The resulting high solids and skid resistant product can be applied with no dilution. The product is manufactured with additional polymer & aggregate to improve the durability of the coating.</i></p>	23,035	Sq. Ft.	\$4,700.00
<p>01... STRIPING</p> <p>layout and stripe of pavement surface markings</p> <p><i>Layout and stripe all parking lot markings per existing layout</i> <i>Any changes of the marking process to meet current ADA requirements to be discussed & approved by management. Paint White or Yellow color & OSHA Approved.</i></p>	1	Lump Sum	\$2,500.00

Submitted To:
Mrs. Sara Earhart
LaGrange Park District
1501 Barnsdale Road
LaGrange Park, IL 60526

Contact Information:
Phone: (708) 354-4580
Mobile: (708) 354-4580
E-mail: searhart@communityparkdistrict.org

Site Description: # S128662
Robinhood Park
1121 E. 31st Street
LaGrange Park, IL 50526

Site Contact:
Site Phone:
Site Email:

Prepared By:
Craig Schlegel

Contact Information:
Mobile: 630-453-1243
Office: (630) 469-8055
craig@wepavetheway.com

Optional: Sport Court Installation - \$33,638

13,455 Sq. Ft.

*Clean surface area of dirt / debris with mechanical blowers prior to patch work
Level all low areas with asphalt patching to allow proper pitch for water drainage
Apply crack fill to crack to allow minimal voids in the asphalt
Apply thickened sport court to surface asphalt to proper specifications
Layout and stripe tennis court markings per existing layout*

Project Total \$42,333.00

Submitted To:
Mrs. Sara Earhart
LaGrange Park District
1501 Barnsdale Road
LaGrange Park, IL 60526

Contact Information:
Phone: (708) 354-4580
Mobile: (708) 354-4580
E-mail: searhart@communityparkdistrict.org

Site Description: # S128662
Robinhood Park
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LaGrange Park, IL 50526

Site Contact:
Site Phone:
Site Email:

Prepared By:
Craig Schlegel

Contact Information:
Mobile: 630-453-1243
Office: (630) 469-8055
craig@wepavetheway.com

PLEASE NOTE: All work will be completed in a neat and workmanlike manner. Access to the facility must be guaranteed by the owners &/or management; tow trucks must be available to remove vehicles in a timely manner or crew down time will be added to the final invoice.

PAYMENT TERMS: 0% Down, Balance BAL NET 30

Scheduling dates for the completion of work will be coordinated with the management and/or owner(s) of the job location. It will be the responsibility of the management or owner(s) to post notice of scheduled work to those whom access the area to be worked on. **All city licenses, permit fees, bonds and/or consulting fees required to complete the proposed work are excluded from the Grand-Total. When incurred, these costs and/or fees will be added to the invoice and paid by the owner(s) of the property.**

ACCEPTANCE OF THIS CONTRACT: The above material, scope of work and payment terms is satisfactory and hereby accepted. We therefore authorize **Professional Paving & Concrete Company, Inc.** to proceed under the conditions of this contract. We agree that any unpaid balance will be subject to a 2% finance charge per 30-day period. We will pay and discharge all reasonable costs, attorney's fees and expenses that shall be made and incurred by **Professional Paving & Concrete Company, Inc.** in enforcing the provisions and covenants of this agreement. This Proposal will expire after 7 calendar days from the date of this quotation unless withdrawn, in writing, at an earlier date. **All Proposed Work is subject to the Professional Paving & Concrete Standard Terms & Conditions page attached.**

1. Stay Off Property for 24 Hours:

To allow the sealcoat to cure properly, please refrain from driving, walking, or placing any objects on the treated area for a minimum of 24 hours after the completion of the sealcoating process. This precaution helps prevent any damage or imperfections in the freshly applied sealcoat.

2. Sprinkler System Shutdown:

All sprinklers must be turned off 24 hours before the sealcoating application begins.

Sprinklers must remain off for 48 hours following the completion of the work to ensure the integrity of the newly applied sealcoating.

3. Restrictions on Large Deliveries:

Garbage trucks and other large deliveries should refrain from entering the parking lot for 48 hours prior to the scheduled sealcoating work and for 48 hours thereafter.

4. Vehicles left on the Premises:

All vehicles must be removed before the commencement of the job. If any vehicles are left behind, you will be required to arrange for a towing service, or you will incur an additional trip charge.

CURRENT MARKET ESCALATION CLAUSE: All pricing is based on the current market prices at the date of this proposal. Should the market price of any material go up prior to the start of work, an additional material surcharge (plus taxes) may be incurred and added to the final invoice as a material surcharge. Only the cost of the material (tonnage) being used would be charged. The current market pricing of all material will be reviewed with you at the time work is awarded & scheduled.

**Proposed paving work has been figured with the current Bituminous Hot-Mix Asphalt (HMA) Material unit rates. (Includes Tax):
Surface Material @ a rate of \$/per ton Binder Material @ a rate of \$/per ton. Asphalt Plant:**

EXCLUSIONS: tax, testing, IEPA testing (Illinois Environmental Testing Agency), licenses, bonds, liquidated damages, permits, consulting &/or engineering fees, shop drawings, as-built drawings, lane closures, barricades, scheduled overtime, winter protection or conditions, protection of existing facilities, engineering, layout for excavator, auguring, excavation, removal or handling of frost, removal or handling of spoils generated by others, removal or handling of contaminated spoils / hazardous materials, removal or handling of trees and shrubbery, undercutting of soil, removal of asphalt with reflective crack control type fabric (such as but not limited to Petromat), granular fill, removal/relocation/accidental damage of any underground obstructions &/or utilities (such as but not limited to private electrical &/or sprinkler lines), demolition / saw cutting, foundations, slabs on grade, clean existing basement walls, bracing for backfill, landscaping, waterproofing / damp-proofing, drain-tile, conduit encasement, checker board

APPROVED BY: _____

Date: _____

(AUTHORIZATION SIGNATURE & TITLE)

Heartland Professional Paving & Concrete, LLC



Craig Schlegel

Professional Paving & Concrete Company, Inc.

(Standard Terms & Conditions)

The Terms and Conditions set out herein below are the only terms and conditions upon which the work to be performed by Professional Paving & Concrete Company, Inc. (PPCC) will be undertaken, notwithstanding the fact that an order for work based upon this proposal is submitted to PPCC which contains different or other conditions.

1. PPCC shall be allowed sufficient time for performance of the work within the normal eight-hour day and five-day week. If PPCC is required to provide overtime labor, it shall be paid as an addition to the Contract Price. All premium costs plus applicable tax, insurance and other labor expenses plus overhead will be added to the contract price.
2. Any additional costs incurred by PPCC in the performance of work covered by this proposal by reason of delay beyond its reasonable control will be added to the price quote on the reverse side hereof, and charged as an extra, and purchaser hereby agrees to pay the same.
3. PPCC's obligation to proceed hereunder is subject to it having satisfied itself of purchaser's ability and intent to pay costs incurred in connection with such work as set out on the reverse side.
4. *PPCC shall not be held to perform hereunder if it is delayed or prevented from so performing by an action of purchaser, owner or tenant of premises in question, his agents or employees, labor disputes, governmental regulations, act of war, or act of God.*
5. The terms for payment under this agreement are as follows: Customer will be invoiced for the value of work performed each calendar month with the full amount of the invoice becoming due by the 15th of the following month. In the event the amount of invoice or any portion thereof has not been received by PPCC by the due date, customer shall pay to PPCC the sum of 1½ % interest on the remaining balance per month for an annual rate of 18 %. Provided, however nothing herein contained shall in any waive PPCC's right to file notice of intent to file mechanic's lien, to file such a lien, or to proceed to foreclose same, and interest due on unpaid balance shall continue until debt shall be satisfied. PPCC will issue waiver of lien only at time of payment.
6. PPCC agrees to provide and maintain in full force and effect during the term of this contract liability insurance protecting against liability from damages because of injuries including death, suffered by persons other than employees of PPC when such injuries arise from and grow out of PPC's negligent acts or omissions in the performance of the work shown on the reverse side.
7. Any claims by the customer against PPCC must be presented in writing to PPCC within 72 hours after they arise, otherwise PPCC shall have no responsibility or liability in respect thereof.
8. Heat or other precautions necessary for protection of work from weather shall be the sole responsibility of customer and shall not be provided unless specifically called for on the reverse side hereof.
9. Unless otherwise specifically set forth on the reverse side hereof, this proposal does not include any site preparation, excavation, backfill, acquisition of permits or government approvals, or permit fees.
10. It is understood by both parties that PPCC is not acting as a design professional. It is the responsibility of the customer to have any necessary approvals of suggested procedures and/or configurations performed by design professionals prior to commencement of work.
11. All roads and ramps for ready-mix access shall be built and maintained by customer, and to the extent required protection of work shall be necessary, it shall be the sole responsibility of customer.





Sport Court Midwest
 747 Church Rd, Suite G10 Elmhurst, IL 60126
 Ph 630-350-8652 Fax 630-350-8657

**PROPOSAL
 10/20/2025**

Sara Earhart,
Community Park District of La Grange Park
 1501 Barnsdale Road
 La Grange Park, IL 60526
 708-354-4580
SEarhart@communityparkdistrict.org

Project: Clean, crack-fill and level existing tennis court. Install coat of black resurfacer. Install new tennis posts and net. Install 13,440 sq. ft. of Sport Court modular athletic surface. **15-year warranty, no crack guarantee.**

AREA(S):
GAME LINES: 2 Tennis Courts.

Scope of Work:

Clean, crack-fill and level out existing court. Install coat of black resurfacer.	\$8,100.00
Install 13,440 sq. ft. of Sport Game Pickleball modular athletic surface over existing court. Paint white tennis game lines. 15-year warranty, no crack guarantee.	\$104,160.00
Excavate and install 2 new sets of tennis posts and net.	\$4,200.00
Install 140 linear feet of metal transition edge on low side of court.	\$3,500.00
Install 324 linear feet of ramp edge around the rest of the perimeter.	\$1,500.00

Total: \$121,460.00

Payment is to be made as follows: **HALF DOWN WITH ORDER. Final due when courts are playable.**
 Contact Beau Walker – Project Manager with questions. (630) 360-1510
 All material is guaranteed to be as specified. All work to be completed in workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra cost, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accident or delays beyond our control.

ACCEPTED

By _____ Title _____ Date _____

To: Robert Corte
President, Community Park District Board Commissioners

From: Jessica Cannaday

Date: January 9, 2026

Re: 13c Memorial Park Fitness Court Flooring Repair Project

Recommendation

For Discussion Only.

Background

The Memorial Park Sport Court Tiles are in severe disrepair. We have been working with the National Fitness Campaign and the tile manufacturer on a solution. At the time of installation, the NFC had sent recalled adhesive, which our contractor utilized on the existing tile.

When the tiles did not adhere to the concrete, NFC sent a new batch of adhesive and stated that they would not replace the tiles.

NFC has agreed to provide new tiles and all other elements needed to install a new floor at the fitness court at a 50% discount. The tiles will need to be installed, and it is recommended that we use a NFC approved installation network for the work. They will remove all existing equipment, tile, resurface the concrete surface, install new tile, reinstall the equipment with new anchors and repaint the floor graphics. The total cost for these repairs is estimated to be \$27,500.

October 17, 2025

Sara Earhart
Superintendent of Parks
Community Park District of La Grange Park
1501 Barnsdale Road
La Grange Park, IL 60526
Via Email : SEarhart@communityparkdistrict.org

Project : City of La Grange, IL – NFC Outdoor Fitness Court (Approx 1100 sq/ft)

Address : 132 E. Oak Ave, La Grange Park, IL 60526

Installation Date: Installed June/July 2021

Installed By : Third Party Contractor

Adhesive : Dow Diamond Lock 1 part polyurethane. Cannot confirm the trowel size used by installing contractor.

Concrete :

Concrete Slab was new and cured, owner states that no sealers, hardeners or densifiers were used on top of the concrete surface. Concrete surface was finished with a light broom finish.

No moisture/vapor barrier was used per the Client as in this area it traps moisture and can cause more freeze/thaw.

REGUPOL America LLC | 11 Ritter Way | Lebanon, PA 17042 | United States of America

Pictures of issues at the project site:



Most If not all tiles are curled at corners and edges due to expansion/contraction and adhesive bonding issues to the tile and to the concrete base.



This picture shows that the adhesive is stuck to the tile but is easily released from the concrete surface. This type of failure is possible due to a moisture vapor issue or alkaline salts releasing the adhesive from the concrete.



Picture showing very little bond of the adhesive to the rubber tiles and releasing from the concrete surface from below. No sign of trowel marks -1/8" x 1/8" x 1/16" V-notch as specified by adhesive manufacturer on the pail for outdoor installation. Either the wrong trowel size was used (smaller notches) or the teeth on the trowel were beginning to wear flat and therefore an insufficient quantity of adhesive was applied. Also, by the nature of the tiles lifting with little to no contact exhibits that the open time of the adhesive may not have been observed and was missed therefore the tiles did not get an adequate bond to the tile base while the adhesive was "wet" (not skinned over).



This picture shows the adhesive bonding to the rubber tile but releasing it from the concrete surface. This concrete area looks to be wet with a very thin adhesive application. Possible issue with moisture /alkaline salts releasing the adhesive from the concrete.



This picture shows the adhesive bonded to the concrete but not too the back of the tile. Clearly looks to be missed open time (adhesive started to skin over) before tile placement. Again, does not looks like 1/8" x 1/8" x 1/16" V-notch trowel used.



Closer picture view of the same tile where there is little to no bond of the adhesive to the back of the tile.

Summary and Repair Recommendation

The tile installation at the NFC Outdoor Fitness Court in La Grange Park, IL has experienced widespread failure, primarily characterized by tiles curling at corners and edges due to poor adhesive bonding to the tiles along with some tiles releasing from the concrete base. The analysis of site conditions from inspection and above photos suggest that the failure is due to the following key contributing issues:

1. Inadequate Adhesive Bonding due to application rate:

- Several photos reveal minimal adhesive transfer, indicating either **insufficient adhesive quantity, incorrect trowel size, or worn trowel teeth**, resulting in inadequate coverage.

2. Missed Adhesive Open Time:

- Evidence of tiles lifting with little to no adhesive contact suggests that the adhesive may have **skinned over** before tile placement, violating manufacturer guidelines for open time and compromising bond integrity.

3. Moisture and Alkaline Issues:

- The concrete slab, although new and cured, lacked a moisture/vapor barrier. This may have allowed **moisture vapor transmission or alkaline salt migration**, both of which can degrade adhesive performance and cause delamination.

Repair/replacement of tile surface

Based on the inspection and above findings that were also reviewed by the adhesive manufacturer; it has been determined that while this does not technically fall under our or product Manufacturers Defect Warranty, we are willing to offer a limited warranty claim for replacement materials only for repair of this court.

We have also reviewed this claim with Danny Hunsaker, Director of Supply Chain of the National Fitness Campaign, and we (Regupol & NFC) are willing to offer you a discounted fitness court replacement tile and hardware package to replace the flooring at this court.

It is important to understand if the existing concrete slab requires additional treatment of vapor barrier coating before replacing the flooring (due to some of the photos showing moisture). We do not want to see the new floor fail also because of contaminants in the concrete slab. It may be appropriate to also add an additional topcoat vapor barrier coating to the concrete slab prior to installing the new tile. I am happy to provide additional details for this type of repair which would also require additional work performed by a local concrete contractor to prepare and apply a topcoat vapor barrier to the concrete.

NFC will provide all of the required items needed to replace the flooring including new tile, adhesive, new equipment anchors, and floor graphic paint / stencils. The normal price for this package is \$25,000. NFC will provide a 50% discount for any floors that fail for any reason within 5 years of installation. I have spoken with Danny with NFC who has already approved this discount for your site.

In addition, NFC has a list of 3rd party contractors who belong to the NFC Approved Installation Network (AIN) who can help with this repair project. They will remove the existing equipment, remove existing tile, resurface the concrete surface, install new tile, reinstall the equipment with new anchors and repaint the floor graphics.

Pricing to replace the tile floor from a member of the NFC AIN typically comes in between \$8,500 and \$15,000 depending upon specific project needs and the cost of logistics.

Please let me know if you would like to speak with one of the available resources and we can arrange an introduction.

Sincerely ,



John Aten
VP Sales

To: Robert Corte
President, Community Park District Board Commissioners

From: Jessica Cannaday

Date: January 9, 2026

Re: 13d Sound Mitigation Project

Recommendation

For Discussion Only.

Background

We continue to explore options for sound mitigation systems that may be applicable at Memorial and Yena Parks. Currently, the cost for panels at both locations is estimated around \$54,000. We have received quotes, specs and studies from five different companies and will provide additional information to the board as requested.

To: Robert Corte
President, Community Park District Board Commissioners

From: Jessica Cannaday

Date: January 9, 2026

Re: 13e Non-Discrimination and Anti-Harassment Policy

Recommendation

For Discussion Only.

Background

The board will complete Anti-Harassment training as required by law. The training consists of a formal presentation that has been reviewed and an onsite review of our existing policy..

Section 1: Employment Policies and Procedures

1.1 Equal Employment Opportunity Policy

In accordance with federal, state and local laws, it is the policy of the Community Park District of La Grange Park (herein after referred to as the Community Park District or CPD) to provide equal employment opportunities to all qualified persons. All of our personnel policies, procedures and decisions pertaining to hire, promotion, transfer, layoff, rates of pay, discipline, discharge and other terms and conditions of employment are made and executed without regard to race, color, religion, sex, national origin, citizenship status, ancestry, age, marital status, physical or mental disability unrelated to an individual's ability to perform the essential functions of the job with or without a reasonable accommodation, association with a person with a disability, unfavorable discharge from military service or military status, sexual identity or orientation, genetic information or any other category protected by state or federal law.

We make reasonable accommodations when necessary for all employees and/or applicants with disabilities, provided the individual is otherwise qualified to perform the essential functions of the job. Such individuals are encouraged to discuss their need for a reasonable accommodation with the Executive Director. (See Section 1.3)

The Executive Director has overall responsibility for this policy and maintains reporting and monitoring procedures. Employees' questions or concerns should be referred to the Executive Director. If the employee is uncomfortable reporting to the Executive Director, the employee should report to the President of the Board of Commissioners.

1.2 Non-Discrimination and Anti-Harassment Policy

A: PURPOSE

The Community Park District of LaGrange Park is committed to an environment in which all individuals are treated with respect and dignity. Each individual has the right to a professional atmosphere that prohibits discriminatory practices, including harassment. Therefore, the Park District expects that all relationships among persons in the will be business-like and free of bias, prejudice and harassment.

It is the responsibility of each and every employee, officer, official, park commissioner or board member, agent, volunteer, vendor, and registered participant of the Park District, as well as anyone using the Park District's facilities, to refrain from sexual and other types of harassment. The Park District will not tolerate sexual or any other type of harassment of or by employees, interns, elected officials, or any other person in an employee's work environment. Actions, words, jokes, or comments based on an individual's actual or perceived gender (including gender identity or express), sex, race, color national origin, citizenship status, ancestry, marital status, age, religion, disability, sexual orientation, civil union partnership, order of protection status, pregnancy,

childbirth, or a medical condition related to pregnancy or childbirth, or any other legally protected characteristic will not be tolerated.

This policy should not, and may not, be used as a basis for excluding or separating individuals because of their actual or perceived gender, sex, sexual orientation, civil union partnership, race, color, national origin, citizenship status, ancestry, marital status, veteran status, genetic information, unfavorable discharge from military service or military status, age, religion, disability, order of protection status, pregnancy, childbirth, or a medical condition related to pregnancy or childbirth, or any other protected characteristic, from participating in business or work-related social activities or discussions in order to avoid allegations of harassment. The law and policies of the Park District prohibit disparate treatment based on and individual's actual or perceived gender, sex, sexual orientation, civil union partnership, race, color, national origin, citizenship status, ancestry, marital status, veteran status, genetic information, unfavorable discharge from military service or military status, age, religion, disability, order of protection status, pregnancy, childbirth, or a medical condition related to pregnancy or childbirth, or any other protected characteristic, with regard to terms, conditions, privileges and prerequisites of employment. The prohibition against harassment, discrimination and retaliation are intended to complement and further these policies, not to form the basis of an exception to them.

In addition to the Policy and the agency's EEO Policy the Park District provides training on discrimination, harassment, and retaliation to its employees at or near the time of hire, and annually thereafter.

B: DEFINITIONS OF HARASSMENT

1. Sexual harassment may occur whenever there are unwelcome sexual advances, requests for sexual favors, or any other verbal, physical or visual conduct of a sexual nature when:
 - a. submission to the conduct is made either implicitly or explicitly a condition of the individual's employment;
 - b. submission to or rejection of the conduct is used as the basis for an employment decision affecting the harassed individual; or,
 - c. the harassment has the purpose or effect of interfering with the individual's work performance or creating an environment that is intimidating, hostile, or offensive to the individual.

For purposes of this definition, the phrase "working environment" is not limited to a physical location an employee is assigned to perform his or her duties and does not require an employment relationship.

Sexual harassment may include a range of subtle and not so subtle behaviors and may involve individuals of the same or different gender or sex. Depending on the circumstances, these behaviors may include, but are not limited to:

unwanted sexual advances or requests for sexual favors; sexual jokes and innuendo; verbal abuse of a sexual nature; commentary about an individual's body, sexual prowess or sexual deficiencies; leering; catcalls or touching; insulting or obscene comments or gestures; display or circulation in the workplace of sexually suggestive objects or pictures (including through e-mail); and other physical, verbal or visual conduct of a sexual nature.

2. Harassment on the basis of any other protected characteristic is also strictly prohibited. Under this policy, harassment is verbal or physical conduct that denigrates or shows hostility or aversion toward an individual because of an individual's actual or perceived gender, race, color, religion, sex, age, national origin, citizenship status, ancestry, marital status, veteran status, genetic information, unfavorable discharge from military service or military status, disability, order of protection status, pregnancy, childbirth, or a medical condition related to childbirth or pregnancy, or any other characteristic protected by law or that of an individual's relatives, friends or associates, and that: (i) has the purpose or effect of creating an intimidating, hostile or offensive environment; (ii) has the purpose or effect of unreasonably interfering with an individual's work performance; or (iii) otherwise adversely affects an individual's employment or participation opportunities.

Harassing conduct includes, but is not limited to: epithets, slurs or negative stereotyping; threatening, intimidating or hostile acts; denigrating jokes and display or circulation of written or graphic material that denigrates or shows hostility or aversion toward an individual or group (including through e-mail, texting, or social media).

Conduct prohibited by these policies is unacceptable on any park district grounds and in any work-related setting outside the workplace, such as during business trips, professional conferences, business meetings, business-related social events, and any other location where the individual is assigned to perform his or her job duties.

Note: Any employee engaging in practices or conduct constituting sexual harassment, discrimination or harassment of any kind will be subject to disciplinary action, up to and including discharge. Any program participant or visitor engaging in practices or conduct constituting sexual harassment, discrimination, or harassment of any kind shall be subject to removal from the program and/or District grounds.

RETALIATION IS PROHIBITED

The Park District prohibits retaliation against any individual because the individual reports discrimination or harassment, participates in an investigation of such reports, or files a charge of discrimination or harassment. Retaliation against an individual for reporting harassment or discrimination, for participating in an investigation of a claim of harassment or discrimination, or for filing a charge of discrimination or harassment is a

serious violation of this policy and, like harassment or discrimination itself, will be subject to disciplinary action, up to and including termination.

In addition to the Park District's prohibition on retaliation, various state and federal laws prohibit retaliation for reports of discrimination, harassment, or retaliation. For instance, protections exist for reporting parties under the whistleblower protections of the State Officials and Employees Ethics Act, the Illinois Whistleblower Act, and the Illinois Human Rights Act.

COMPLAINT REPORTING PROCEDURE

The Park District strongly urges the reporting of all incidents of discrimination, harassment or retaliation, regardless of the offender's identity or position. This policy applies to all full-time, part time, temporary, and seasonal employees and interns. Early reporting and intervention have proven to be the most effective method of resolving actual or perceived incidents of harassment or discrimination. Therefore, while no fixed reporting period has been established, the Park District strongly urges the prompt reporting of complaints or concerns so that rapid and constructive action can be taken.

The availability of this reporting procedure does not preclude individuals who believe they are being subjected to harassing, discriminatory, or retaliatory conduct from promptly advising the offender that the offender's behavior is unwelcome and requesting that it be discontinued. However, nothing in this policy will require individuals who believe they are being subjected to harassing, discriminatory, or retaliatory behavior to so advise the offender.

If you experience or witness harassment or discrimination of any kind, you should deal with the incident(s) as directly and firmly as possible by clearly communicating your position to, your immediate supervisor, your department head, and/or the Director. You should also document or record each incident (what was said or done, by whom, the date, time and place, and any witnesses to the incident). Written records such as letters, notes, memos, e-mails and telephone messages can strengthen documentation. It is not necessary that the harassment be directed at you to make a complaint.

- **Direct Communication with the Offender:** If there is harassing or discriminatory behavior in the workplace, you should directly and clearly express your objection to the offending person(s) regardless of whether the behavior is directed at you. If you are the harassed individual, you should clearly state that the conduct is unwelcome and the offending behavior must stop. However, you are not required to directly confront the person who is the source of your report, question, or complaint before notifying any of those individuals listed below. Further, you are not required to directly confront the person who is the source of your report, question or complaint if you feel uncomfortable doing so. The initial message may be oral or written, but documentation of the notice should be made. If subsequent messages are needed, they should be put in writing.

- **Report to Supervisory and Administrative Personnel:** At the same time direct communication is undertaken, or in the event you feel threatened or intimidated by the offending person, you should promptly report the offending behavior to your immediate supervisor, Executive Director, or human resources. If you feel uncomfortable doing so, or if your immediate supervisor and/or Executive Director is the source of the problem, condones the problem or ignores the problem, report directly to human resources. If human resources is the source of the problem, condones the problem, or ignores the problem, you should contact the the President of the Board of Park Commissioners.
- **Report to Executive Director/President of the Board of Park Commissioners:** An individual may also report incidents of harassment or discrimination directly to the Executive Director. If your complaint alleges harassment by the Executive Director, or if the Executive Director condones the problem or ignores the problem, you should immediately report the incident(s) in writing directly to the President of the Board of Park Commissioners.
- **Complaint Against A Board Member:** If a complaint is made about alleged discrimination, harassment or retaliation by an elected official of the Community Park District, such as a Commissioner, the allegations should be reported to the Executive Director, human resources, the President of the Board, or any other Board member not involved in the alleged discrimination, harassment or retaliation. If a complaint is made against an elected official of the Community Park District under this Section, the matter must be referred to the District's legal counsel. The complaint and any investigation into the complaint will be thoroughly investigated by the human resources department (or his or her designee) or an independent attorney or consultant and will be independently reviewed by a committee made up of other Board members who are not the subject of the allegations.

When an allegation of discrimination, harassment, or retaliation is reported, an investigation will be conducted within a prompt period of time and appropriate remedial action will be taken when an allegation is determined to be substantiated. At no time will personnel involved in the alleged discrimination, harassment, or retaliation conduct the investigation. Nothing in this policy precludes a report of discrimination, harassment, or retaliation to the Illinois Department of Human Rights, which is the State agency responsible for enforcing the Illinois Human Rights Act, as described in the "Conclusion" section below. Further, the IDHR maintains a hotline for confidential reports of sexual harassment: 877-236-7703.

HARASSMENT ALLEGATIONS AGAINST NON-EMPLOYEES / THIRD PARTIES

If you make a complaint alleging harassment or discrimination against an agent, vendor, supplier, contractor, volunteer or person using Park District programs or facilities, the Executive Director will promptly investigate the incident(s) and determine the appropriate action, if any. The Park District will make reasonable effort to protect you

from further contact with such persons when warranted or will take other reasonable steps to remediate the situation.

Important – Notice to All Employees: Individuals who have experienced conduct they believe is contrary to this policy have an obligation to take advantage of the complaint reporting procedure.

HARRASSMENT ALLEGATIONS BY ELECTED OFFICIALS AGAINST OTHER ELECTED OFFICIALS

Alleged harassment by one elected official against another can be reported to the Community Park District's Board President. If the Board President is the person reporting the harassment or is implicated by the allegation, the report can be made to any other District commissioner. If a complaint is made against an elected official of the District by another elected official of the District under this Section, the matter must be referred to the District's legal counsel. The allegations of the complaint will be thoroughly investigated through an independent review, which may include referring the matter to a qualified, independent attorney or consultant to review and investigate the allegations. Further, if warranted (as determined, where possible, by a committee of the other commissioners who are not the reporting official or the official who is the subject of the complaint), reasonable remedial measures will be taken.

HARASSMENT OF NON-EMPLOYEES

Harassment of non-employees by employees is strictly forbidden and will be subject to discipline, up to and including termination. If a non-employee has a complaint of harassment, the non-employee should notify human resources or the Executive Director. If both the Human Resources Department and the Director are implicated by the allegation, the report can be made to the Board President. The allegations of the complaint will be thoroughly investigated by the human resources, Executive Director, or Board President (or their designee) as appropriate and, if warranted, reasonable remedial measures will be taken. For the purposes of this Section, "non-employee" means a person who is not otherwise an employee of the agency and is directly performing services for the employer pursuant to a contract with the employer; it includes contractors and consultants

RESPONSIBILITY OF SUPERVISORS AND WITNESSES

Any supervisor who becomes aware of any possible sexual or other harassment or discrimination of or by any individual should immediately advise the Executive Director who will investigate the conduct promptly and take remedial action if the allegations are substantiated.

All individuals are encouraged to report incidents of harassment, regardless of who the offender may be or whether or not you are the intended victim.

THE INVESTIGATION

Any reported allegations of harassment, discrimination or retaliation will be investigated promptly. The Park District will make every reasonable effort to conduct an investigation in a responsible and confidential manner. However, it is impossible to guarantee absolute confidentiality. The investigation may include individual interviews with the parties involved, and where necessary, with individuals who may have observed the alleged conduct or may have other relevant knowledge. The Park District reserves the right and hereby provides notice that third parties may be used to investigate claims of harassment. You must cooperate in any investigation of workplace wrongdoing or risk disciplinary action, up to and including termination.

RESPONSIVE ACTION

The Park District will determine whether harassment, discrimination or retaliation has occurred based on a review of the facts and circumstances of each situation. Misconduct constituting harassment, discrimination or retaliation will be dealt with appropriately. Responsive action may include, for example, training, referral to counseling and/or disciplinary action such as warning, reprimand, withholding of a promotion or pay increase, reassignment, temporary suspension without pay or termination, as the Park District believes appropriate under the circumstances.

FALSE AND FRIVOLOUS COMPLAINTS

Given the possibility of serious consequences for an individual accused of sexual harassment, complaints made in bad faith or otherwise false and frivolous charges, are considered severe misconduct and may result in disciplinary action, up to and including dismissal.

CONCLUSION

In summary, employees have a right to: be free from unlawful discrimination, harassment or retaliation in the workplace (see this Policy and the agency's EEO Policy); file a charge of discrimination, harassment or retaliation (see this Policy); and obtain reasonable accommodations, such as those based on pregnancy, childbirth, or medical conditions related to pregnancy or childbirth (see the agency's ADA Policy and Pregnancy Discrimination Policy).

While we hope to be able to resolve any complaints of harassment within the Park District, we acknowledge your right to contact the Illinois Department of Human Rights (IDHR) at the James R. Thompson Center, 100 West Randolph Street, Suite 10-100, Chicago Illinois 60601, (312) 814-6200 about filing a formal complaint. You may also have the right to file a complaint of discrimination or harassment with a court of competent jurisdiction.