

Minutes  
Regular Meeting of the Board of Commissioners  
Community Park District of La Grange Park  
April 13, 2020

The Meeting was held by video conference as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

Please Note: Due to the shut-down of all Park District facilities in response to COVID-19, the Community Park District used Zoom conferencing for the Regular Meeting of the Community Park District Board of Commissioners on April 13, 2020 at 6:30pm. The public was invited to attend the Regular Meeting.

1. CALL TO ORDER & ROLL CALL

President Ogden called the meeting to order at 6:31 p.m. Other Commissioners present were Bob Corte, Lucy Stastny, Karen Boyd and Peggy Ronovsky

Also present were Executive Director Jessica Cannaday and Recreation Supervisor Ashley Jusk.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. SUSPEND THE NORMAL RULES FOR PUBLIC COMMENT

- a. Commissioner Stastny made a motion to approve Resolution R002-20 to suspend the normal rules for public comment and temporarily require public comment to be held in real time through the Zoom chat box feature or by submitting comments via email by the established deadline. Seconded by Commissioner Corte. Motion passed unanimously by roll call vote.

5. OPEN FORUM

There were no comments

6. ADDITIONS/DELETIONS TO AGENDA

Commissioner Corte made a motion to approve the agenda as written. Seconded by Commissioner Stastny. Motion passed unanimously by voice vote.

7. APPROVE BOARD MEETING MINUTES

- a. Commissioner Stastny made a motion to approve the March 9, 2020 minutes. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.
- b. Commissioner Corte made a motion to approve the April 3, 2020 Special Meeting minutes. Seconded by Commissioner Ronovsky. Motion passed unanimously by voice vote.

8. COMMUNICATIONS/PROCLAMATIONS

Executive Director Cannaday stated the staff delivered Easter eggs to over 100 families in LaGrange Park. It was great to see the staff and community come together.

## 9. STAFF REPORTS

### a. Executive Director

A written report distributed to the Board prior to the meeting was introduced by Executive Director Cannaday. Cannady stated the village and police have been very helpful. There are signs at the park, and we have received few complaints. Parks are being patrolled regularly.

Executive Director Cannaday stated we have implemented phase one of the COVID19 response program. There has been a big hit with refunds for summer programs. Ready Teddy has done a good job keeping preschool kids engaged via Zoom meetings and emails.

Questions were asked and answered about staff salary and furloughed employees.

### b. Recreation Supervisor

A written report distributed to the Board prior to the meeting was introduced by Recreation Supervisor Ashley Jusk. 80 students are staying with the Ready Teddy program. Commissioner Ronovsky and Commissioner Stastny commended Jusk on a job well done and said "thank you" to the staff.

### c. Community Engagement & Marketing Coordinator

A written report included in the packet by Community Engagement & Marketing Coordinator Amanda Kennedy was presented by Executive Director Cannaday. There were no additions.

### d. Office Manager

A written report included in the packet by Office Manager Nancy Daum was presented by Executive Director Cannaday. There were no additions.

### e. Safety Coordinator

There was no report for this meeting. Safety Coordinator Jadron is working on a crisis manual.

### f. Financial Consultant

Financial statements for the month ending March 31, 2020 and distributed to the Board were introduced by Financial Consultant Phil Mesi. Questions were asked and answered.

## 10. APPROVE MONTHLY DISBURSEMENTS

A Purchase Journal included in the packet prior to the meeting was introduced by Financial Consultant Phil Mesi. Commissioner Ronovsky made a motion to approve the monthly disbursements totaling \$68,876,19; seconded by Commissioner Stastny. Motion passed unanimously by roll call vote.

## 11. OLD BUSINESS

- a. 2020/2021 Budget Update. Executive Director Cannaday stated we will postpone discussion on the budget. Questions were asked and answered.
- b. Commissioner Ronovsky made a motion to reschedule Public Hearing for Budget and Appropriations Ordinance. Seconded by Commissioner Stastny. Motion passed unanimously by roll call vote.
- c. Commissioner Stastny made a motion to extend the current budget for another month at the current approved expenditures. Seconded by Commissioner Corte. Motion passed unanimously by roll call vote.

## 12. NEW BUSINESS

- a. Commissioner Ronovsky made a motion to approve Ordinance 002-20 for Transferring Anticipated Unexpended Funds. Seconded by Commissioner Stastny. Motion passed unanimously by roll call vote.
- b. Commissioner Boyd made a motion for approval of IMRF Benefit Protection Leave form 6.32. Questions were asked and answered. Seconded by Commissioner Stastny. Motion passed unanimously by roll call vote.

## 13. ADJOURN TO EXECUTIVE SESSION

Commissioner Boyd made a motion, seconded by Commissioner Ronovsky, to adjourn to Executive Session at 8:01 p.m. There was no further discussion and motion passed unanimously by roll call vote.

## 14. RECONVENE TO OPEN MEETING & ROLL CALL

## 15. ACTION, IF ANY FROM EXECUTIVE SESSION

## 16. NEXT REGULAR MEETING MONDAY, MAY 11, 2020 6:30 P.M.

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Karen Boyd, Secretary