

**PARK DISTRICT OF LA GRANGE
REGULAR BOARD MEETING
MONDAY, OCTOBER 12, 2020 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, October 12, 2020 at the Park District's Administrative/Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange, Illinois

1.0 CONVENING THE MEETING

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda
- 1.2 Announcements & Changes to the Agenda

1. A Public Hearing Meeting

Public hearing concerning the intent of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois to sell not to exceed \$355,000 General Obligation Limited Tax Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto. (BINA Hearing)

2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

- 2.1 Public Comments/Participation (Board Manual Section #152)

3.0 CONSENT AGENDA

- 3.1 Approval of the Minutes of the Regular Board Meeting of September 14, 2020
- 3.2 Approval of the Minutes of the Executive Session Meeting of September 14, 2020
- 3.3 Approval of the Minutes of the Special Board Meeting of September 30, 2020
- 3.4 Approval of the Minutes of the Executive Session Meeting of September 30, 2020
- 3.5 Approval of the Financial Reports dated September 30, 2020
- 3.6 Approval of the Consolidated Vouchers for October dated October 12, 2020

4.0 STAFF REPORTS

- 4.1 Director's Report
 - 4.1.1 MBO and Capital Budget Update
- 4.2 Staff Reports

5.0 ATTORNEY REPORT

6.0 TREASURER REPORT

7.0 ACTION ITEMS

- 7.1 Discussion and/or Approval of Resolution 20-05 and Agreement for Cook County Coronavirus Relief
- 7.2 Discussion and/or Approval and Selection of a Firm to Create a New Open Space Master Plan for the Park District of La Grange
- 7.3 Discussion and/or Approval of the Executive Director to Negotiate a Contract Allowing a Firm (based on Board discussion) to Create a New Open Space Master Plan for the Park District of La Grange

8.0 BOARD BUSINESS

NEW BUSINESS

- 8.1 Discussion and/or Possible Vote on Authorization of Delegates/Alternates for the 2021 Annual IAPD Meeting

OLD BUSINESS

9.0 COMMITTEE REPORTS

- 9.1 Administration Committee
9.2 Parks and Open Lands
9.3 Finance & Capital Project
9.4 User Group Committee
9.5 Marketing/Social Media Committee

10.0 PUBLIC COMMENTS (Board Manual Section #152)

11.0 BOARD COMMENTS

12.0 EXECUTIVE SESSION

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
12.4 Personnel, 5 ILCS 120/2 (c)(1)
12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)
12.7 The Selection of a Person to Fill a Public Office Vacancy 5 ILCS 120/2 (c)(3)

13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

14.0 ADJOURNMENT

10-9-2020

Dean Bissias
Board Secretary

*Parks & Recreation... The Benefits are Endless!
Remember to Take Time for Fun and Enjoy Life to the Fullest!*

Section 1



MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

MEETING NOTICE

The regular meeting of the Board of Commissioners will take place at:
7:00 PM
Monday, October 12, 2020
Park District of La Grange Recreation Center
536 East Avenue
La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias
10/09/2020



Park District of La Grange... Your Fun & Fitness Destination!

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2020**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first or third Monday of the month)**. All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 13

Monday, February 3 *(Note this meeting is on the first Monday of the month)*

Monday, March 9 *(2020-2021 G.O. Budget to be on display the legal requirement of 30 days)*

Monday, April 13

Monday, May 11

Monday, June 8

Monday, July 13

Monday, August 17 *(Third Monday due to Endless Summerfest)*

Monday, September 14

Monday, October 12

Monday, November 9

Monday, December 14

Section 2



COMMUNICATIONS & FOIA

Auction of La Grange hand-decorated party carts raises more than \$5,000 for non-profit organizations

BY KIMBERLY FORNEK

La Grange's annual summer display of outdoor artwork came to an end when the wheeled carts, each painted with its own design, were auctioned off in mid-September.

The theme, chosen prior to the pandemic, was, "La Grange rolls with it," but it turned out to be perfect for 2020, a year filled with unexpected challenges, said Nancy Cummings, executive director of the La Grange Business Association.

The decorated furniture, which in prior years has

been tables for board games, rocking chairs, love seats, grandfather clocks and Adirondack chairs, typically is sold at an auction during the West End Arts Festival. This year, the auction was held online Sept. 12 and raised more than \$5,000 for the non-profit organizations that decorated the carts, and the annual Pet Parade.

"They all sold," Cummings said.

"They're a lot of talented people out there," said Kevin Miller, the superintendent of recreation for the Park District of La Grange, referring to the people who

decorated the party carts.

Miller drew silhouettes of palm trees and tropical drinks with neon paint on a black background on a cart for the park district, which co-sponsored the event.

"I'm no artist by any stretch of the imagination," Miller said.

But people really appreciate items that are functional, Cummings said.

"What is really gratifying is when you drive around La Grange or Brookfield and you see some of the pieces in someone's yard or front porch," she said. "I recently was driving and saw a love



Arcadia McCauley designed and painted this wheeled cart for the La Grange Public Library, which displayed it during La Grange's outdoor art display this summer.

LA GRANGE BUSINESS ASSOCIATION

seat from a couple of years ago in La Grange Park."

The business association has been adapting its traditional events or creating new ones that can be enjoyed while abiding by social distancing guidelines.

The West End Arts Festival, originally scheduled for Sept. 12-13, was canceled because of the crowds it draws.

Instead, the business association, with the help of

the village and the La Grange Art League held the La Grange Arts Stroll during the entire month of September to highlight the work of dozens of local artists.

Paintings, murals, sculpture and photographers were displayed in businesses and store windows. On Saturdays, artists worked on their paintings on easels set up in the front windows of the former Anderson's Book Shop, on the corner of La

Grange and Calendar Avenue.

"Most people don't have the opportunity to watch an artist work," Cummings said.

Classes also were offered in flower arranging, pottery and rock painting.

The Art Stroll was very well-received, especially during a summer when so many other events were curtailed, Cummings said.

How some suburbs are preparing for Halloween

Despite pandemic, limited October events still on track

BY CHUCK FELDMAN AND KIMBERLY FORNER

The Illinois Department of Public Health advises it's safest to celebrate Halloween at home this month due to the pandemic, but that is not what many families want to do. Organized fall activities in the western suburbs are filling up fast.

Online registration started at 12:01 a.m. Oct. 1 for Western Springs' Halloween Hoopla and by 8:45 a.m., all the spots were taken.

The Hoopla will be held in two separate hourlong sessions, starting at 3-4:45 p.m. and at 5 p.m. Oct. 29, outside the Western Springs Recreation Center. Capacity was limited to 50 people at each session to comply with coronavirus restrictions.

"We are investigating adding more times," said Western Springs Recreation Director Aleks Briedis.

"It depends on if we get enough volunteers" to staff the event, he said.

In previous years, Western Springs held an indoor Halloween party at the Rec Center that lasted three to four hours with a haunted house on the second floor. People could come and go and registration was not required.

"With COVID, we need to keep track of everybody," Briedis said. And haunted houses are not allowed currently under the IDPH's guidelines.

The Western Springs Park District on Oct. 1 was in the process of planning an outdoor Halloween Bash in Spring Rock Park. The details were to be released on the park district's website and social media by Oct. 5, the staff said.

La Grange has two events scheduled that do not require registration.

Children are invited to



Heidi Morrow, owner of the Whisper Me Home shop, poses with a skeleton outside her store during Skeletonober in downtown La Grange in 2019.

trick-or-treat in the parking lot at Sedgwick Park between 10:30 a.m. and noon Oct. 10. Volunteers will hand out candy from the trunks of their vehicles. La Grange Park District staff will control the flow of people, letting no more than 50 people at a time in the parking lot at 10th Avenue and 48th Street in La

Grange, so there may be a wait to enter.

Children must be accompanied by an adult. Masks are required for everyone.

The park district has openings for people to decorate their cars and hand out candy during Trunk-or-Treat. The deadline to register your trunk is Thursday, Oct. 8. People

handing out candy must wear gloves and a mask and are asked to bring enough candy to last the entire time of the event.

Life-sized skeletons were to start appearing outside businesses in downtown La Grange last week. The La Grange Business Association is sponsoring Skeletonober through Oct. 31.

"They will be decorated in the theme of the business or in a way they think is amusing," said Nancy Cummings, executive director of the La Grange Business Association.

This year, a scavenger hunt will be added, starting Oct. 10. Some skeletons will have signs with QR codes that can be scanned with a

smartphone and will give clues to the next destination. Those who complete the scavenger hunt will be entered in a drawing for a prize, Cummings said.

Western Springs, La Grange, La Grange Park and Countryside are coordinating their trick-or-treating hours on Halloween. The four villages designated 3 p.m. to 7 p.m. Saturday, Oct. 31, as the time to trick or treat. They remind trick-or-treaters to wear masks that cover both their mouth and nose and suggest they carry hand sanitizer with them and use it frequently to sanitize their hands.

Like the state's guidelines, the towns suggest homeowners who want to distribute candy spread individual pieces on a table or use another method to avoid direct contact. "Consider marking 6-foot lines on the sidewalk in front of your home ... to help small visitors know how far apart they should stand," the villages' guidelines suggest.

The Clarendon Hills Park District has scheduled Preschool Halloween Bingo from 12:30 to 1:15 p.m. Oct. 9 and Oct. 23 at the Prospect Park Pavilion. Children ages 3-5 and a parent or caregiver are invited for this free program.

The Clarendon Hills Chamber of Commerce is hosting its annual Halloween Walk downtown from 11 a.m. to 2 p.m. Oct. 24. All participants are required to maintain social distancing, and masks are heavily suggested.

Clarendon Hills also is holding its seventh annual Halloween House Decorating Contest, something that creates no conflicts with social distancing guidelines.

Park district staff will check out entries on the evening of Oct. 22 and select three houses for which the owners will receive gift cards to a local restaurant. Houses will be judged on creativity, originality and

Turn to Halloween, Page 5



CHUCK FELDMAN/PIONEER PRESS

The Barger family won first place in the 2019 Clarendon Hills Park District's Halloween House Decorating Contest.

Halloween, from Page 4

the arrangement of seasonal designs.

Those interested in entering should notify Valerie Louthan, superintendent of recreation, by emailing valerie@clarendonhills parkdistrict.org before the end of the Oct. 21 business day. Emails should include names and addresses of families entering the competition. Winners will be announced Oct. 23 on the park district's Facebook page.

The Oak Brook Park District's popular Haunted Forest event has been scaled down to a single day, Oct. 10, and already is sold out. The event includes a half-mile walk in the woods during which participants will encounter witches, ghosts and other spooky characters while trick-or-treating.

Oak Brook also has set Halloween trick-or-treat hours for 4 to 7 p.m. Oct. 31.

One fall event in Hinsdale is already full: the Fall

Family Festival in Katherine Legge Memorial Park Oct. 17.

However, children are invited to trick-or-treat between 11 a.m. and 2 p.m. Oct. 17 at participating stores in the Hinsdale downtown area near Washington and First streets. The parking garage on Garfield Street between First and Third streets has free parking.

Trick-or-treating hours in Elmhurst are from 3:30-7:30 p.m. Oct. 31, and residents are asked to follow guidelines posted on its website, where the city has green and red signs residents can print and display to let trick-or-treaters know whether they are handing out candy. Green means trick-or-treaters are welcome, and red means they are not. These signs will be mailed to each resident in mid-October.

Burr Ridge has designated 1 p.m. to 4 p.m. Oct. 31 for trick-or-treating, and has similar signs on its website that can be printed

and displayed to show whether the home is handing out candy or not.

Those going door-to-door are required to wear a face covering and maintain social distancing, and people giving out treats at their homes are asked to wear face coverings and gloves.

Darien traditionally does not set hours for trick-or-treating and will not set any for Halloween 2020. Officials on the city Facebook page said parents should decide whether or not their children engage in Halloween activities.

The Willowbrook Park District will discuss hosting a Trunk or Treat event or other Halloween-themed activity, possibly in partnership with the park districts of Burr Ridge and Darien, at its meeting Tuesday.

The Illinois Department of Public Health's guidelines for Halloween activities can be read online at www.dph.illinois.gov/covid19/community-guidance/halloween-guidance.

Section 3



CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525**

MEMORANDUM

TO: BOARD OF COMMISSIONERS
FROM: DEAN BISSIAS – EXECUTIVE DIRECTOR\BOARD SECRETARY
RE: CONSENT AGENDA ITEMS
DATE: October 12, 2020

The matters included in this consent agenda require a roll call vote.

CONSENT AGENDA ITEM 1: Approval of the Minutes of the Regular Board Meeting of September 14, 2020

CONSENT AGENDA ITEM 2: Approval of the Minutes of the Executive Session Meeting of September 14, 2020

CONSENT AGENDA ITEM 3: Approval of the Minutes of the Special Board Meeting of September 30, 2020

CONSENT AGENDA ITEM 4: Approval of the Minutes of the Executive Session Meeting of September 30, 2020

CONSENT AGENDA ITEM 5: Approval of the Financial Reports Dated September 30, 2020

CONSENT AGENDA ITEM 6: Approval of the Consolidated Vouchers for October dated October 12, 2020

****CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
536 EAST AVENUE, LA GRANGE, ILLINOIS**

SEPTEMBER 14, 2020

President Vear called the meeting to order at 7:00 P.M.

PRESENT: Commissioners O'Brien, Collins, Jacobs, Vear, Opyd

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Facilities Chris Finn, Superintendent of Recreation Kevin Miller, Superintendent of La Grange Fitness Jenny Bechtold, Assistant Supt. of BASE Melissa Seaberg, Recording Secretary Linda Muth

OTHERS PRESENT: Attorney Derke Price, David Bryant, Jamie Workman

*Commissioner Opyd joined the meeting at 7:12 P.M.

President Vear welcomed everyone to the meeting and asked for any announcements or changes to the agenda.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

None

Consent Agenda

Commissioner Jacobs motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of August 17, 2020; Item 3.2 Approval of the Financial Reports dated August 31, 2020; Item 3.3 Approval of the Consolidated Vouchers for September dated September 14, 2020.

Commissioner Collins seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Jacobs, Collins, O'Brien, Vear

NAYES: None

ABSENT: Commissioner Opyd

Staff Reports

Staff Comments

Superintendent of La Grange Fitness Jenny Bechtold

- Superintendent Bechtold stated that she included a *Club Industry* article with her board report which indicates that gyms are not spreading COVID. It contains good data and is a positive article.
- Jenny reported that the fitness center currently has 2,133 members and we have had 702 net cancellations since March. She continues to assure patrons that La Grange Fitness is a safe place to be.
- Group fitness classes have been slow with the same 25 regular members attending them, but she has added a few more classes which she hopes will attract additional patrons.

Superintendent of Facilities Chris Finn

- Superintendent Finn stated that building rentals are slow, but that we had three rentals this past weekend, which is the most for a weekend since the COVID shutdown. We would normally have 6-9 rentals each Saturday and Sunday.
- Chris reported that gymnasium rentals have picked up. We currently rent gym space on Monday, Tuesday, and Thursday nights, and he may add Wednesdays. Once the District's basketball season starts, he will insert renters where he can.
- The recreation center hours will be expanded beginning October 12th when the YDL basketball program will bring more people into the facility. The front desk will remain open until 8pm several evenings to answer inquiries and assist patrons.
- Chris reported that the user groups are in full swing with AYSO holding scrimmages and LTSC practicing. User groups have scaled back their field use based on COVID guidelines.
- He has been in contact with the vendor he ordered the Gordon Park signs from. They are waiting for material which was delayed due to COVID's effect on the industry but hopes to receive it and complete the signs in the next week and a half. Chris is also getting quotes for the installation of the signs.

President Vear stated that G.G. Gordon is ready to pay for the signs and that she mentioned seeing an article on the *Patch* online about how good the park is for fitness with its track and equipment. Commissioner Jacobs asked Chris to prepare a comparison of facility rentals from last year to this year, including trends and who is renting and how often.

Assistant Supt. of BASE Melissa Seaberg

- Assistant Supt. of BASE Seaberg reported that the BASE program began last Tuesday and is going well so far. The numbers are low, but more children attended this week than last week.

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- Melissa stated that staff is doing great using the safety protocols.

Superintendent of Recreation Kevin Miller

- Superintendent Miller stated that the Recreation Dept. is revamping all special events for fall that run from October through December and they will meet again before finalizing the changes.
- Kevin stated that work on the winter program brochure will begin next week.
- He reported that they are preparing for basketball season, and that preschool is in the second week and is going well so far.

President Vear asked if basketball numbers were good and Kevin commented that the youth developmental league has good numbers, with one of the grade levels already at maximum enrollment. Commissioner Jacobs inquired if virtual programming was going well, and Kevin stated it is, especially with hybrid classes.

Commissioner Opyd joined the meeting at 7:12 P.M.

Director's Report

- Director Bissias stated that there are no additional updates to MBO's and capital, but a request to transfer funds will be addressed later in the meeting.
- Dean reported that the MWRD grant application was submitted on time electronically and a hard copy was mailed. An email was received confirming receipt of our application.
- As follow up to last month's discussion and Commissioner Collins' concerns, Dean stated that Commissioner Opyd has information to share on permeable pavers.

Commissioner Opyd stated that the takeaway from last month's meeting was that it made sense to do more investigating on permeable pavers for the MWRD grant application. He spoke to Chris from the Morton Arboretum regarding their experience with the pavers. Permeable pavers were installed in their main visitor parking lot in 2004 and Chris has been happy with their performance. Even with the many trees at their location they have only had to vacuum them once, and very little maintenance has been required. They have not had any problems with the surface becoming uneven or creating a trip hazard. You can plow during the winter, although you should not put sand on the surface, which can clog the holes. Chris relayed that usable land is increased and while the initial cost is higher, the expense of excavating for a pond is avoided, and maintenance costs are lower. Over the last 15 years they have not had to do anything with them, while asphalt needs work every 10 years. Commissioner Opyd also visited Lyons Township High School and the permeable pavers between their gym and track look amazing. We now have relevant information as we move forward with the grant process.

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- Director Bissias reported that he met with Park Foreman Claudia Galla regarding the IDNR/Morton Arboretum tree grant program. Claudia updated him on her meeting with Commissioner Jacobs to work on the application. It is a matching grant of \$7,500 with a total budget of \$15,000 that includes a tree inventory and management.

Commissioner Jacobs stated that this grant is not difficult to submit and will be awarded in November. We would have 18 months for completion with a finish date of August 2022. If we receive the grant, they will provide us with expertise and a timeline would be developed, and it would entail regular meetings with staff.

- Dean stated that he notified the three firms of the interview schedule on 9/30 for their presentations on updating our strategic master plan. One of the firms, Planning Resources, met with him and Supt. of Facilities Finn. Department heads will attend this special meeting and will be involved in the process. He asked the Board to submit interview questions by next Monday and he will compile questions from the Board and staff.

President Vear applauded Kevin Miller's 10 years with the District and his role as president-elect with the South Suburban Parks and Recreation Association, and contributions made by Jenny Bechtold and Chris Finn to professional associations.

Attorney Report

Attorney Price stated that he discussed the mandated holiday for Election Day in November with Director Bissias. Administrative offices and polling places must be closed to the public to reduce the spread of COVID, but other types of facilities may remain open.

Treasurer Report

None

Action Items

Discussion and/or Approval of a Request to Install a Plaque in Center Field of the "A" Field at Sedgwick Park Honoring Rita Engels

Director Bissias explained that Rita and Bill Engels have been big supporters of the District and La Grange Little League for many years. Their children and grandkids played in the league, and they watched many baseball games over the years from their backyard. Their home in La Grange backs up to Sedgwick Park. La Grange Little League would like to place a plaque on the center field fence in memory and honor of Rita. Dean recommends Board approval and said he would work with Little League on this.

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After Board discussion Commissioner O'Brien motioned for approval of a plaque honoring Rita Engels. Commissioner Collins seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners O'Brien, Collins, Jacobs, Opyd, Vear
NAYES: None
ABSENT: None

Discussion and/or Approval of Transferring \$200,000 from the General Operating Budget to the Capital Fund

Director Bissias explained that he is asking the Board to approve the transfer of \$200,000 to the capital fund. Normally an annual transfer is done in May each year, but this year the capital budget was approved with no costs attached to capital projects. We have since had to spend money on projects required before winter and spent approximately \$19,000 to hire engineers to complete investigations needed for the MWRD grant application. The engineering costs would have been incurred anyway down the road for this project. We are still looking carefully at all expenditures.

After Board discussion Commissioner Collins motioned for approval of transferring \$200,000 from the General Operating Budget to the Capital Fund. Commissioner O'Brien seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Collins, O'Brien, Jacobs, Opyd, Vear
NAYES: None
ABSENT: None

Board Business

Old Business

None

New Business

President to Announce an October 12, 2020 "BINA Hearing" A Public Hearing Regarding the Sale of 2020 General Obligation Bonds (PDLG Annual Roll Over Bonds)

President Vear announced that a BINA hearing will be held on October 12th and Director Bissias added that the hearing would be at 7:00pm with the board meeting to begin directly after.

Committee Reports

Administration Committee

None

Parks and Open Lands

Commissioner Jacobs reported that the committee met this past week and that two new members have joined. Bill Lanspeary is a math teacher and soccer

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coach interested in weighing in and assisting the committee. Cathy McCook Parzyck also joined. She is a long-term resident who uses the Park District and fitness center and is a fitness trainer. Commissioner Jacobs also sent invitations to the two residents that expressed their concerns at the June board meeting. With the three existing members they have a nice group of residents and they are all happy that we are moving forward with strategic planning, which is an investment in our future. The committee would like to be part of that, and suggested that park walk-throughs be continued, possibly twice per year. If the director and staff cannot do them, the committee could do them and invite additional citizens to enable more people to weigh in on our parks. They could be ambassadors for the District and assist with things such as encouraging residents to respond to surveys.

Finance & Capital Project Committee

President Vear received information from the Cook County Treasurer on where the Park District stands on pension liability. It is an important topic, and he is happy to report that we are 91.2% funded, which is a respectable number. Many other government bodies are only funded between 60%-80%.

User Group Committee

None

Marketing/ Social Media Committee

Commissioner Opyd reported that LGBA is looking at various promotions and their December holiday event could change, possibly to an outdoor scavenger hunt. It is a good time to think outside the box and try partnering with them for something different. Director Bissias commented that he supports partnering with them but would like to see them recognize the Park District when we do. We were the main sponsor for the past two years for the outdoor art exhibit and the District was not mentioned. Kevin Miller added that we were the presenting sponsor this year and LGBA did not do what was promised. Commissioner Opyd stated that LGBA needs to deliver on sponsorship contractual obligations and he will follow up with them. President Vear stated that he will ask them about it also. He surmises that they may forget that the Park District must promote itself too, just as other La Grange businesses do.

Public Comments (Board Manual Section #152)

David Bryant, 40 S. Ashland Ave. #3A, La Grange, stated that he is here as a representative of the Community Council of La Grange [Citizens' Council of La Grange] to encourage people to vote for candidates for the park board, and he has talked to members of the Board to encourage them to run. He appreciates the good work they do. His background includes the Environmental Quality Commission and Lyons Community Action Council. He is happy to talk to anyone and can provide the required forms for endorsement by the Council. President Vear thanked David for his work with the Council.

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Jamie Workman, 233 S. Park, La Grange, stated that he is a member of the La Grange Area Men's Organized Sports Association of 6-7 men advocating for permanent pickleball courts in La Grange. There is a demand for courts and the sport is increasing in popularity to a higher degree than tennis. Players must travel to adjacent villages to find courts, which often have long wait times. The pickleball lines on the Sedgwick Park tennis courts are not permanent courts. He does not want to kick off the tennis players, and his group plays in the evening when demand is high. Western Springs converted one tennis court to 4 pickleball courts. Pickleball courts serve more people with the same square footage as a tennis court. He supports a referendum or bond issue and would campaign for them. Jamie asked the Board to consider courts at Gordon Park, and to include them in their strategic planning. He appreciates what the Board and Park District does for the community. President Vear noted that our Director has previously proposed pickleball courts at Gordon Park, so it is in our vision, but is a matter of space and time.

Board Comments

Commissioner Opyd hopes our organization remains healthy and keeps planning for the future.

Commissioner Jacobs thanked David Bryant and Jamie Workman for coming to the meeting. She stated that it keeps us connected, and we hear them and are listening. She also thanked Dean for the personnel synopsis on where we stand during COVID, and said it is exciting that we are applying for three grants.

Commissioner Collins thanked staff for all their work during these challenging times when their jobs are crazier, and thanked Commissioner Opyd for reaching out to the Morton Arboretum regarding permeable pavers. Their information is encouraging with the climate concerns, and the train station pavers they viewed looked fantastic.

Commissioner O'Brien reported that he was approached by a neighbor, Pete Koziel, whose father was a manager with Little League for many years. The A and B fields at Sedgwick Park were turned to face outward 25 years ago, and at that time a bench with a plaque previously dedicated to Pete's father was moved. Pete wanted to know where the bench was. After only two days Dean was able to locate the plaque, which will be placed on a new bench. The Koziel family is excited and Commissioner O'Brien appreciates the hard work of Dean and the staff. He also thanked Kevin Miller for creating a party cart for the LGBA summer art exhibit.

President Vear stated that he knows how valuable staff's time is and apologized that sometimes the meetings get off track.

REGULAR BOARD MEETING – SEPTEMBER 14, 2020

Executive Session

At 7:55 P.M. Commissioner Opyd motioned the Board convene to Executive Session pursuant to Item 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5) and Item 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21). Commissioner Jacobs seconded the motion, which passed unanimously by Roll Call Vote.

AYES: Commissioners Opyd, Jacobs, Collins, O'Brien, Vear
NAYES: None
ABSENT: None

At 8:09 P.M. the Board resumed the regular meeting.

Adjournment

Commissioner Jacobs moved for adjournment at 8:09 P.M. The motion was seconded by Commissioner Opyd and passed unanimously by Voice Vote.

Robert Vear, President

Constantine Bissias, Secretary
Approved October 12, 2020

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
536 EAST AVENUE, LA GRANGE, ILLINOIS**

SEPTEMBER 30, 2020

President Vear called the meeting to order at 5:30 P.M.

PRESENT: Commissioners Vear, O'Brien, Collins, Jacobs, Opyd

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Facilities Chris Finn, Superintendent of Recreation Kevin Miller, Superintendent of La Grange Fitness Jenny Bechtold, Recording Secretary Linda Muth

OTHERS PRESENT: Lacey Lawrence, Steve Konters, Elsa Fischer, Andy Dogan via Zoom, Lori Vierow, Sarah Dreier, Jeffrey Braun, Ray Ochromowitz, Bonnie Covelli, Darrell Garrison, Steven Halberg, Ron McGrath

President Vear welcomed everyone to the meeting and asked for any announcements or changes to the agenda.

Public Comments

None

Executive Session

At 5:32 P.M. Commissioner Jacobs motioned the Board convene to Executive Session pursuant to Item 3.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5). Commissioner O'Brien seconded the motion, which passed unanimously by Roll Call Vote.

AYES: Commissioners Jacobs, O'Brien, Collins, Opyd, Vear

NAYES: None

ABSENT: None

At 5:41 P.M. the Board resumed the regular meeting.

Action Items

Motion to Approve Contract for the Purchase of Real Property

After Board discussion Commissioner Collins motioned to approve the contract for the purchase of real property 610 East Avenue for a price of \$965,000.

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Commissioner O'Brien seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Collins, O'Brien, Opyd, Jacobs, Vear
NAYES: None
ABSENT: None

The Board briefly discussed why the acquisition of real property takes place in Executive Session, and that during the 45-day period of due diligence we can address any problems that may arise and can still walk away. Director Bissias stated that we will have \$27,000 coming back to the District because Brad is not taking a commission from this property.

The Board and Director briefly discussed the format for tonight's master plan presentations and questions. Commissioner Jacobs asked if the firms had looked at our current plan. Director Bissias did not know if they had but said that Planning Resources and JSD Professional Services had both contacted him previously and interviewed him.

Open Space Master Planning Interviews

Hitchcock Design Group Presentation

Lacey Lawrence, Hitchcock Design Group
Steve Konters, Hitchcock Design Group
Elsa Fischer, BerryDunn
Andy Dogan, Williams Architects, via Zoom

Hitchcock Design gave an overview of their team and their qualifications, noting that two members have local connections. Lacey Lawrence, who would be the project manager, is a resident of La Grange, and Steve Konters grew up in nearby Countryside and attended Lyons Township High School. They explained that this team was put together specifically for our project and that the 10-year plan they would create would be a strong guide with attainable goals and fiscally achievable, and that they have experience with other plans they have completed in our region.

Their approach to master planning is done in five phases. The first phase entails gathering and analyzing data. This includes site visits and inventories of all parks and facilities, and mapping benchmarks against state and national trends, as well as similar local communities. A detailed condition analysis of all structures would be created, considering accessibility and how the facilities align with current and future programming needs. Three years of program analysis would also be done, comparing current programs to demographics to determine program net. Recommendations to strengthen future programming would be provided, with comparisons to similar providers, and analysis of intergovernmental agreements.

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The second phase focuses on community engagement, which was not in our RFP request, but they have included it. It is important to understand community needs through in-person community workshops (with COVID safety guidelines), stakeholder meetings with PDLG staff, community stakeholder meetings (including affiliate groups) and surveying the public. People are increasingly engaged online during COVID, and online surveys would be utilized.

Idea generation is next in the envision phase, when the data obtained is used to determine how to address our needs with the resources we have. The next phase is prioritization with the Board, which leads to the final phase where a detailed, customized action plan is developed for the next 10 years, with a breakdown for each year and each quarter of each year. Steps for the completion of each project will be spelled out. The plan is a living document that can be revised in response to changes such as funding opportunities or partnerships. Their firm will come back for the first three years at no cost to us to review and revise the master plan as needed.

Hitchcock Design Group stated they are the best team for our project with senior leadership and knowledge and a cohesive team that will create a customized action plan that is not just visionary, but attainable. The presentation was concluded, and the floor opened to questions.

Commissioner O'Brien commented that the insurance certificate included in the written proposal is expired and should be updated. Commissioner Collins asked what the acceptable level of return for feedback is for La Grange, which has a population of about 16,000. He also inquired if the facilities analysis would provide recommendations for better utilization or improvements. Hitchcock answered that 300-400 responses is typical, with 400-600 common with online engagement, and that social media outreach can increase participation. Regarding facilities, they will look at alternatives to help us make our facilities work better for us and generate more revenue.

Commissioner Opyd asked if there was a measurable difference between the two survey options of statistically significant and engagement surveys. Hitchcock explained that the statistical survey is a random sample where they try to reach all demographics, and the online engagement survey is open for everybody. The engagement survey can dig deeper into hot topics and based on the responses, you can ask follow up questions. Special interest groups may push the word and change the dynamic of online responses, which will be considered. He also asked if the six-month project timeline would be affected by COVID. They answered that it would not, but that factors that could impact the timeline include survey delays during the holidays and board meeting schedules.

Commissioner Jacobs asked if the statistically valid survey is done by mail and whether it is worth the cost, and how our web site would be used. Hitchcock

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answered that it is a mailing, but there are options for the recipient to reply online or via a phone survey. They can track responses and weigh them differently if a group sways the answers. For online purposes, they can create a web page using their platform but branded as PDLG, with options to allow the public to weigh in with comments, an idea board, specialized widgets, ability to “like” comments on our programs or facilities, and customized tabs. The link would be hosted by Social Pinpoint.

Director Bissias stated that the cost of this project is high, and the District has been affected by COVID. He asked if payment could be split between the current and next fiscal year. Hitchcock was agreeable and indicated that if price was a challenge, they are open to negotiating the scope to get to a budget that fits our needs.

Supt. of La Grange Fitness Jenny Bechtold asked how survey results will be mitigated with COVID going on and the waters navigated in this environment. Hitchcock responded that this is brand new territory, and we could address it head on by asking specific questions related to peoples’ changes in thoughts and desires pre and post COVID. Park districts may also fill gaps created by COVID in childcare, local youth sports and parents looking for activities close to home. Hitchcock will balance COVID’s effect on responses with a trends analysis; what people say they want is not always what they do.

Supt. of Facilities Chris Finn asked what plans Hitchcock has completed in the last 2-3 years that are comparable to La Grange. They referenced examples in their written proposal and added that they completed a plan for Brookfield in 1995 and updated it based on changing demographics.

President Vear asked which plan they have completed is the most successful and what makes it a success. He also inquired if they have other proposals pending. Glenview Park District was named as a full-service plan they completed which required working closely with financial staff on projected revenue challenges and opportunities. They are currently wrapping up a project in Algonquin, have no other proposals out, but are tracking a potential RFP for DeKalb.

President Vear asked if additional consultants would be used for the project, whether schools would be surveyed, and if they would create advertising options. Hitchcock explained that they have assembled a team for us and would not bring in additional consultants unless we requested it. They added that during community outreach, schools would be included as stakeholders, but to target young people they could hold outdoor conversations or hold Zoom workshops. They will also work to help us create our message and branding which we could put out in flyers, signs, web blasts and through our affiliates.

Commissioner Jacobs asked if Hitchcock had reviewed our current master plan and how it would inform what they do, and whether they would evaluate our

financial audits. They replied that they will look back to understand the points of that document and validate if items should stay or go. If requested, they can do program analysis financials.

JSD Professional Services, Inc. Presentation

Lori Vierow, JSD Professional Services
Sarah Dreier, JSD Professional Services
Jeffrey Braun, Cody/Braun & Associates
Ray Ochromowitz, Executive Decisions Consulting
Bonnie Covelli, Pathways Resource Group

JSD Professional Services gave an overview of their team and each members' qualifications. They have written over 40 comprehensive plans and are currently working on a park project nearby in La Grange Park. They have the experience needed to work with us. Sarah Dreier was involved with our previous plan and Jeffrey Braun was the architect for our recreation center. JSD is a multidisciplinary group and customizes their work for every community.

They began by explaining their project approach, which begins with inventory and assessment, when they will meet with key staff and the Board, review goals and the public input strategy, and dive into all existing documents. They will walk through all park sites, looking for opportunities for improvement, with an eye for the community demographic profile and any underserved areas. Our offerings will be compared to private entities and other park districts, as well as NRPA national standards. This information will allow them to set a baseline as a point of reference and enable us to respond to changing needs. Every building will also be walked with staff to review all conditions and discuss potential future use. A detailed report will be prepared by the architect which will include specifics, including electric and plumbing systems, and the remaining life and replacement schedule for building items. They will also evaluate whether expansion is needed.

The JSD public involvement strategy begins with meetings with residents and key stakeholders to gather opinions and ideas, and to let them know they will be heard. COVID guidelines will be followed, and additional avenues include Zoom, You Tube, Livestream, Facebook, with web pages for comments. They also like to have pop-up events to get feedback, such as setting up a table at our Trunk or Treat event. The needs assessment survey would be sent out twice via direct mail to a random sample for a statistical evaluation. They would then invite all the public to participate, including Countryside and our neighborhood network area, separating the data pool to look for trends between both. Input from the community is crucial, including all participants, staff, the Board, and program partners. All this data will be analyzed along with program data and demographics to create a 3-5 year trend history, noting that 2020 was affected by COVID. A tailored assessment of our recreation

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programming would be done including success rates and comparisons to local and national standards, examining them to maximize revenue, and exploring current trends and cutting-edge programs. Societal changes will be considered to generate new program ideas. Past examples of this include programming to address latch-key kids, obesity, and environmental concerns. Contractor agreements, pricing strategies and our refund policy will also be examined. JSD will generate recommendations from all the data and provide costs for all of them, along with a priority list, including funding options such as grants and sponsorships. GIS mapping will be used, and a draft of the master plan will be created for the District to review, which they will modify based on our input to create the final plan. They have relevant experience with plans developed for Lockport and Bloomington. Their team members have sat on both sides of the table and they have the knowledge and resources to complete this project. The presentation was concluded, and the floor opened to questions.

Commissioner Opyd asked what the correlation is between the two types of surveys, statistical and general. They replied that generally the public sample includes more park district users, while the statistical sample provides more information from users and non-users to see what types of services they want. They run the data to compare and cross tabulate.

Commissioner Jacobs asked about the survey mailings and number of public meetings to be held. They answered that 3,000 random households would receive a postcard announcing the survey and a second mailing with a survey reminder. Multiple meetings will be held with focus groups, stakeholders, the Board, and staff without the director present. Questions are repeated for all the groups.

Commissioner Collins commented that Jeffrey Braun worked on our recreation and fitness centers and asked if his view would be less objective since he is in our facility often, and whether a fresh set of eyes is better. Jeffrey responded that JSD will look at everything together with a team approach and fresh eyes. He also inquired how the random households are determined for the statistical survey. They said the process depends on the list they use. If the address list is from public works, they would use every second or third house. If a mailing service is used the sample is literally random.

Commissioner O'Brien stated that he appreciated the reference to our Trunk or Treat event.

Supt. of La Grange Fitness Jenny Bechtold asked how they will navigate with the pandemic to make sure survey results are not skewed. JSD answered that it is a great time to do a survey. COVID is keeping many people at home and creating changes that make them want to share their opinions and ideas, and there is a desperate need for them to have recreation during the pandemic. Online survey options will promote participation.

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Supt. of Recreation Kevin Miller asked what the benchmark for success is for surveying 3,000 random households. They replied that the rate is typically 10%-20% and can be higher with social media promotion.

Director Bissias commented that COVID has affected our District and asked if a split payment between two fiscal years would be possible, possibly beginning the project in December and finishing in May, and JSD answered that it was fine.

President Vear asked which of their previous master plans was most successful and how that success is measured. They said the Lockport bicycle plan was a great success. The city council was discussing goals at the same meeting the plan was approved, and it was implemented immediately. Crystal Lake was also a success with the vast amount of data generated from the large number of parks and facilities and was a learning experience. He also asked if JSD always uses the same outside consultants, and why their current ones were chosen. It was explained that the same team is not used every time, and that in this case the members have all worked together before in different roles and are familiar with our district. He inquired how a land-locked community such as La Grange could be compared to NRPA standards and towns of similar population that have more green space. They answered that they have worked with other land-locked communities such as ours. An NRPA baseline is determined, but they also consider public input, state guidelines, and tailor to what our community wants. President Vear also asked if schools would be surveyed. JSD said that they would be included in focus groups but are not normally surveyed. Input from District 102, the City of Countryside and SEASPAR would definitely be solicited.

Commissioner Jacobs asked if the project would be shared with the community online. JSD answered that they will work directly with our web admin staff to create a new tab for the plan or set up a separate web address as a link. All the documents such as concept plans and PowerPoints would be there, and information is always current and updated as it evolves. The draft plan can be posted, and comments solicited, and they can create graphics that we can use on posters and postcards.

Supt. of La Grant Fitness Jenny Bechtold asked if JSD had reviewed our current plan and how it would affect the new plan. They indicated they have read it, Sarah worked on the prior plan, and they will look at all our old documents and files.

Planning Resources, Inc. Presentation

Darrell Garrison, Planning Resources

Steven Halberg, Planning Resources

Ron McGrath, TRIA Architecture

Ray Ochromowitz, Executive Decisions Consulting

Darrell Garrison thanked the Park District for the opportunity to be here and stressed that their plan would be carefully crafted and custom designed. He noted that it was late in the evening and hoped to energize the presentation. Their team members were introduced, with the Park District included as an important part of the team. Team member Ron McGrath lives in nearby Western Springs and is very familiar with the western suburbs.

Planning Resources' vision is to engage, inform, inspire, and improve the quality of life of the Park District and the community we serve, including Countryside, with whom we have an intergovernmental agreement. They presented a customized, updated logo they created for the Park District to reflect a brand recognizing that we are one district serving multiple communities - ONE Park District of La Grange.

They explained that their systemic approach has five phases. The first phase is evaluation, when a comprehensive inventory will be done. All parks and facilities will be visited with an eye for what is good, what is not so good, and what image is presented. The second phase is engagement, which is a team effort with our District, their team, and the community. Envisioning is next, which includes brainstorming with staff, the Board and the public as we look forward. Assessment of the information gathered follows, and then the final planning phase begins where it is all put together in an action plan.

Data collection will include demographics and a community profile, using census data and 2019 DCEO data. NRPA standards and IDNR standards will be used for benchmarking, which may be used for grant applications. A market analysis will determine what else is going on in the area, such as at the Max in McCook, to avoid using our resources on duplicate services. Local school and church amenities will also be considered, and a GIS data analysis completed. A thorough analysis will be done of our parks and facilities. The plan they will create will be a dynamic document that can change, with pieces added and removed as needed, like a 3-ring binder.

Demographics indicate that in our area there is a racial transition taking place, with more diversity moving westward from the city [of Chicago]. They will look for any deficiencies that may exist in parks and services, taking into account the east vs. west mentality that may exist in La Grange. Their evaluation will include our village and park district boundaries, including Countryside. The population of La Grange shows numbers growing in the 5-17 year old group and a decline in seniors under age 65. They will use metrics such as EAV data, census data and median ages to determine benchmarks, and compare

local trends to state and national trends.

During the engagement phase a two-pronged approach will be used with internal sources that include their team and our Board and staff, and external sources for feedback. External feedback will be complicated by COVID, but they will safely meet with live groups and offer Zoom options. They want the public to meet the planners and put their faces and names together, so they can contact them. They will engage with other groups like South Suburban, key players like special interest groups, and engage schools and students. Planning Resources will provide content for our social media platforms and continue to engage the community throughout the process.

To determine what the community needs and wants, a statistically valid community wide survey will be conducted by mail with a random sampling of 5,000 households. It will also be offered online as a non-statistical survey with responses evaluated differently. The online survey can limit responses by IP address to restrict duplication. Paper surveys will be provided over the counter at our location and others such as the library and Countryside city hall, to gather as much input as possible. Hard copies will be coded so they cannot be duplicated.

A programming analysis will be performed using indicators including success/cancel rates, participation data, three-year trends and their causes, national trends, average class size, equity for those that cannot afford services, and SWOT analysis. Pricing strategies to enhance revenue can be developed that do not increase program fees, and new program ideas generated.

The facilities assessment will entail looking at every square inch at every building, and include what image is projected. There will be meetings with staff for input on maintenance, mechanicals, and needs. A spreadsheet will be created to identify all items including code failures, safety hazards, and priority items, along with cost estimates. Projects will also be sorted in groups that allow cost to be economized. This is a living document that will be done in Excel, rather than a proprietary software, so that we can easily change it ourselves.

The master plan Planning Resources creates for us will identify short-term, intermediate, and long-term goals. It will be flexible to adapt to ever changing needs, and they will return in a year to meet with us to reassess the plan. Their qualifications include 120 years of experience between their team members, and experience working with similar communities, such as the Pleasantdale Park District. Pleasantdale's service area also includes several communities and they created their master plan, as well as working with them on three projects included in the plan. Planning Resources was also involved with one of our previous studies done at several of our parks. Historically, they have prepared 60 different master plans including 18 parks and recreation plans, and they recognize that each plan is unique. The presentation was

concluded, and the floor opened to questions.

Director Bissias stated that the District's finances have been affected by COVID and asked if Planning Resources would be open to starting the project in December and completing it in May so that payment could be split between two fiscal years. They replied that they would work on the project scope with us and be flexible with the payment schedule. They also explained that timing will be important to avoid complications with the holidays, the election, weather and COVID. They spoke of a contract they received just before Thanksgiving in Muenster, Indiana. To start the project and beat the winter weather their team responded immediately and completed an inventory in 36 hours.

Commissioner Jacobs inquired how COVID will be factored into the trend analysis. They responded that it will be noted in the 10-year graph, just as other anomalies would be, such as a new facility opening. They will do a standard assessment on programming, but also include the impact of COVID, and what may change long term because of COVID, and how it has changed human behavior. Virtual programs may remain more pronounced. Commissioner Jacobs also commented that the surveys were listed as an optional add on, with a statistical survey, but asked if a non-statistical survey would be included in the scope. They answered that they are offered separately in their RFP because they were not sure of our preference. They plan to hold a 2-day "meet the planners" event to engage the public and let them know how important their input is. They will incorporate virtual and in-person alternatives, and there is an option for 24/7 online updates and real time feedback.

Commissioner Opyd asked if they had seen any trends in facility use or programs in the last couple of years that were a surprise. They indicated that they had, for example pickleball, which was brought back to the area by snowbirds. Nature based programming has also become popular and holding programs outdoors. E-sports is also a new trend.

Supt. of La Grange Fitness Jenny Bechtold questioned what kind of follow up is offered after the plan is complete. They answered that they will come back in a year for a review, and that they want to become our go-to for answers and resources.

Supt. of Facilities Chris Finn asked how much staff would participate in the process. Planning Resources replied that staff is vital and would be involved from beginning to end, including front line staff in particular. Staff will also identify stakeholders and form the steering committee, and their input is key on current programming challenges. This will be a team effort and our ideas will not be disregarded.

President Vear inquired which of their recent master plans was most successful and how success is judged. Their plan for the Bloomingdale Park

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District was cited. Bloomingdale’s newly appointed executive director was the director of parks at the time of the plan and said that it was a Godsend, and after nine years they are still following the plan.

There were no additional questions and President Vear thanked Planning Resources for being here tonight.

Public Comments (Board Manual Section #152)

None

Board Comments

President Vear noted the late hour and encouraged everyone to take the time before the next regular board meeting to consider tonight’s master plan presentations.

Commissioner Opyd congratulated the Board on passing the contract tonight, which is monumental. He thanked Dean and the staff for a great job. All the commissioners expressed agreement.

Adjournment

Commissioner Collins moved for adjournment at 9:17 P.M. The motion was seconded by Commissioner O’Brien and passed unanimously by Voice Vote.

Robert Vear, President

Constantine Bissias, Secretary
Approved 10/12/2020

PARK DISTRICT OF LA GRANGE
STATEMENT OF REVENUES AND EXPENDITURES
September 30, 2020

10/8/2020

FUND	FUND BALANCE 05/01/2020	YEAR TO DATE REVENUE	YEAR TO DATE EXPENSE	REVENUE OVER EXPENDITURES	TRANSFERS	FUND BALANCE 9/30/2020
GENERAL	\$ 607,666	\$ 909,104	\$ 321,568	\$ 587,536	\$ (200,000)	\$ 995,202
CAPITAL RESERVE	3,145,090			-		3,145,090
RECREATION	479,530	739,016	563,145	175,871		655,401
FITNESS CENTER	206,340	125,614	190,234	(64,620)		141,720
IMRF	153,364	170,814	46,527	124,287		277,651
PAVING & LIGHTING	48,984	23,699	1,270	22,429		71,413
LIABILITY INSURANCE	103,598	99,498	46,609	52,889		156,487
AUDIT	13,735	18,974	13,160	5,814		19,549
SPEC RECREATION	330,796	229,373	134,063	95,310		426,106
FICA/MEDICARE	112,193	113,727	35,353	78,374		190,567
TOTAL OPERATIONS	5,201,296	2,429,819	1,351,929	1,077,890	(200,000)	6,079,186
CAPITAL PROJECTS	26,781	-	82,333	(82,333)	200,000	144,448
DEBT SERVICE	82,610	3,433,144	2,726,781	706,363		788,973
GRAND TOTAL	\$ 5,310,687	\$ 5,862,963	\$ 4,161,043	\$ 1,701,920	\$ -	\$ 7,012,607

TREASURER'S PROOF, CASH IN BANK:						
ACCOUNT	BALANCE BEG OF MO	CURRENT RECEIPTS	CURRENT DISBURSEMENTS		TRANSFERS	BALANCE END OF MO
INVESTMENTS	\$ 5,829,871	\$ 948	\$ (4,781)			\$ 5,826,038
IPDLAF	1,324,466	92,323	(238,573)			1,178,216
FIRST NATL CHKG	202,398	116,082	(139,091)			179,389
CASH REGISTER BANK	1,000					1,000
TOTAL CASH	7,357,735					7,184,643
Taxes Receivable	284,692	(50,854)				233,838
Accounts Receivables	3,669	(3,669)				-
Prepaid expense	45,724		(29,054)			16,670
Accounts Payable	(170,080)		84,558			(85,522)
Accrued Payroll	-					-
Deferred Tax Revenue	(284,692)	50,854				(233,838)
Deferred Revenue	(127,097)	23,913				(103,184)
FUND BALANCE	\$ 7,109,951	\$ 229,597	\$ (326,941)		\$ -	\$ 7,012,607

PARK DISTRICT OF LA GRANGE

GENERAL FUND

10/8/2020

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
01-5-00-2-40000	Property Taxes	1,467	874,384	12,812	862,131	911,400	95%
01-5-00-3-41000	Earned Interest	12,093	62,171	964	9,837	21,000	47%
01-5-00-3-42000	Donations		300				
01-5-00-3-42100	Contractual Services	150	2,467	2,095	2,095	-	
01-5-00-3-42600	White Sox Training					-	
01-5-00-3-42610	IPRA	3,589	17,679	3,833	18,030	43,737	41%
01-5-00-3-43000	Misc. Income/ Easements		410		400	1,500	27%
01-5-00-3-43100	Snack Machine	371	947		21	-	
01-5-00-3-44000	LG Endless Summer Income	25,635	25,635			-	
01-5-00-3-48000	Facility Rental - Denning	3,256	16,280	3,318	16,590	40,273	41%
TOTAL GENERAL FUND REVENUE		46,561	1,000,273	23,022	909,104	1,017,910	89%

EXPENSES

ADMINISTRATIVE EXPENSES

01-5-00-5-51100	Administrative Salaries	16,486	83,566	17,756	99,549	244,987	41%
01-5-00-5-51200	Clerical Wages	3,457	17,710	1,284	4,331	32,407	13%
01-5-00-5-53001	Health & Life Insurance	11,511	58,364	9,627	52,498	111,300	47%
01-5-00-5-54010	Education & Training	1,021	5,905	33	246	7,055	3%
01-5-00-6-60010	Promotion & Publicity	1,993	5,564	210	912	15,013	6%
01-5-00-6-61000	Legal Fees	775	3,272	3,437	7,796	27,731	28%
01-5-00-6-61010	Consultant Fees	-	-			-	
01-5-00-6-65001	Bank Service Fees	29	154	13	80	1,000	8%
01-5-00-6-66010	Dues & Subscriptions	230	818	-	1,997	7,908	25%
01-5-00-6-67010	Communications Services	2,472	7,939	1,763	7,675	19,962	38%
01-5-00-6-68010	Computer Software Contracts	243	6,494	213	7,668	20,750	37%
01-5-00-6-69010	Legal Notices & Publications	-	154	51	277	300	92%
01-5-00-6-69110	Printing/Design Services	849	4,186	15	632	5,938	11%
01-5-00-7-71010	Administrative Expense Account	67	660	36	441	2,400	18%
01-5-00-7-72010	Employee / Public Relations	-	740	-		3,050	0%
01-5-00-7-73010	Office/Administrative Supplies	555	1,865	126	1,371	7,825	18%
01-5-00-7-74010	Computer Supplies/Equipment	-	61			875	0%

GENERAL FUND - CONTINUED

EXPENSES		CURRENT MONTH	YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
ADMINISTRATIVE EXPENSES (Continued)							
01-5-00-7-75010	Office Equipment	173	891	162	162	4,250	4%
01-5-00-7-76010	Postage & Delivery	33	1,553	97	1,093	5,245	21%
01-5-00-7-76400	Banquet Beverage Service	150	215			563	0%
01-5-00-7-76500	Unforeseen Expense	-	490			10,000	0%
01-5-00-7-77412	LG Endless Summer	(871)	-			-	
TOTAL ADMIN EXP		39,173	200,601	34,823	186,728	528,559	35%
REPAIRS AND MAINTENANCE							
01-6-00-5-51300	Maintenance Wages	10,769	56,334	10,600	58,968	150,811	39%
01-6-00-5-51400	Part-time Maintenance Wages	-	10,558	-	5,346	8,000	67%
01-6-00-6-80010	Equipment Rentals	-	-	-	-	500	0%
01-6-00-6-81010	Maintenance Services	10,672	47,462	2,996	32,037	96,103	33%
01-6-00-6-82010	Vehicle Parts and Repairs	357	2,301	482	4,408	8,750	50%
01-6-00-6-89200	Vandalism Repair Expense	-	-	-	-	850	0%
01-6-00-7-83010	Maintenance Supplies	899	5,427	362	2,714	13,535	20%
01-6-00-7-84010	Maintenance Materials	2,540	4,147	678	2,877	11,825	24%
01-6-00-7-85010	Petroleum Products	111	449	47	208	7,825	3%
01-6-00-7-86010	Maintenance Tools/Equipment	85	243	162	233	1,775	13%
01-6-00-7-87010	Park Landscaping	319	3,777	-	1,548	4,750	33%
01-6-xx-6-88000	Utilities - Electric	4,027	23,050	5,255	21,881	65,750	33%
01-6-xx-6-88100	Utilities - Natural Gas	191	1,984	559	3,136	18,985	17%
01-6-xx-6-88200	Utilities - Water	316	3,058	245	1,484	8,827	17%
01-6-xx-6-89000	Park Improvements & Repairs	-	-			2,750	0%
TOTAL MAINTENANCE EXP		30,286	158,790	21,386	134,840	401,036	34%
TOTAL GENERAL FUND EXPENDITURES		69,459	359,391	56,209	321,568	929,595	35%

RECREATION FUNDSTATEMENT OF REVENUES AND EXPENDITURES
FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-2-40000	Property Taxes	869	497,919	7,559	502,554	534,982	94%
13-5-00-3-43100	Vending Soda/Water	113	1,796		93	2,000	5%
13-5-00-3-44000	LG Endless Summer Income					-	
RECREATION REVENUE		982	499,715	7,559	502,647	536,982	94%

EXPENSES**ADMINISTRATIVE EXPENSES**

13-5-00-5-51100	Administrative Salaries - (6)	16,486	83,566	17,756	99,549	238,237	42%
13-5-00-5-51200	Clerical Wages	3,457	17,710	1,284	4,330	32,407	13%
13-5-00-5-53001	Health & Life Insurance	11,511	58,364	9,627	52,498	154,200	34%
13-5-00-5-54010	Education & Training	1,031	5,915	33	246	7,055	3%
13-5-00-5-55010	Automobile Travel Reimbursement	364	1,034	286	359	2,560	14%
13-5-00-6-60010	Promotion & Publicity	1,994	5,564	210	912	15,013	6%
13-5-00-6-61000	Legal Fees	775	3,272	1,146	2,599	10,669	24%
13-5-00-6-61010	Consultant Fees	-	-			-	
13-5-00-6-61020	Background Checks	-	-			350	0%
13-5-00-6-66010	Dues & Subscriptions	230	818	-	1,997	7,908	25%
13-5-00-6-67010	Communications Services	2,471	7,939	1,763	7,515	19,962	38%
13-5-00-6-68010	Computer Software Contracts	243	6,494	213	7,668	20,750	37%
13-5-00-6-69010	Legal Notices & Publications	-	154	51	277	1,150	24%
13-5-00-7-71010	Administrative Expense Account	-	-			-	
13-5-00-7-72010	Employee / Public Relations	-	146	-	297	6,750	4%
13-5-00-7-73010	Office/Administrative Supplies	555	1,865	126	1,371	7,825	18%
13-5-00-7-74010	Computer Supplies & Equipment	-	61	-		875	0%

RECREATION FUND

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2020

RECREATION FUND - CONTINUED

EXPENSES		CURRENT MONTH	YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
ADMINISTRATIVE EXPENSES (Continued)							
13-5-00-7-75010	Office Equipment	173	891	162	162	4,250	4%
13-5-00-7-76010	Postage & Delivery	32	1,553	96	1,093	5,245	21%
13-5-00-7-76400	Banquet Beverage Service	150	215			563	0%
13-5-00-7-76500	Unforseen Expense	-	-			-	0%
TOTAL ADMIN EXP		39,472	195,561	32,753	180,873	535,769	34%
REPAIRS AND MAINTENANCE							
13-6-00-5-51300	Maintenance Wages	10,769	56,334	10,600	57,740	150,811	38%
13-6-00-5-51400	Part-time Maintenance Wages	-	10,558			-	0%
13-6-00-6-80010	Equipment Rentals	-	-			500	0%
13-6-00-6-81010	Maintenance Services	7,864	30,931	2,276	29,167	65,043	45%
13-6-00-6-82010	Vehicle Parts and Repairs	357	2,301	482	4,408	8,750	50%
13-6-00-7-83010	Maintenance Supplies	899	5,427	362	2,714	13,535	20%
13-6-00-7-84010	Maintenance Materials	2,540	3,411	494	2,693	8,375	32%
13-6-00-7-85010	Petroleum Products	111	449	47	208	7,825	3%
13-6-00-7-86010	Maintenance Tools/Equipment	85	243	162	233	1,775	13%
13-6-00-7-87010	Park Landscaping	319	3,777	-	1,548	4,750	33%
13-6-xx-6-88000	Utilities - Electric	4,027	23,049	5,255	21,880	65,750	33%
13-6-xx-6-88100	Utilities - Natural Gas	191	1,984	559	3,136	18,985	17%
13-6-xx-6-88200	Utilities - Water	316	3,058	245	1,484	8,828	17%
13-6-xx-6-89000	Park & Facility Improvements/Repairs	-	-			2,750	0%
TOTAL MAINTENANCE EXP		27,478	141,522	20,482	125,211	357,677	35%
TOTAL ADMIN & MAIN EXPENDITURES		66,950	337,083	53,235	306,084	893,446	34%
TAX REVENUE OVER (UNDER) EXPENDITURES		(65,968)	162,632	(45,676)	196,563	(356,464)	

RECREATION FUND

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2020

REVENUES

		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-3-42000	Soccer Field Usage	-	1,188	2,365	8,272	18,450	45%
13-7-xx-3-48000	Facility Usage Fees (not Rec Ctr)	780	8,575	803	7,251	11,750	62%
13-7-00-3-42000	Donations/Sponsorships	400	400		200	2,800	7%
13-7-00-3-43000	Misc./ Concession Income				20	1,000	2%
13-7-00-3-45000	Registration Assessment	281	1,717	366	1,297	2,000	0%
13-7-xx-3-49000	Activity Fees	58,865	377,603	51,715	166,488	394,650	42%
13-7-09-3-49xxx	Recreation Center	20,054	90,164	5,020	6,958	230,535	3%
RECREATION PROGRAM REVENUE		80,380	479,647	60,269	190,486	661,185	29%

EXPENSES

RECREATION PROGRAM EXPENSES

13-5-00-5-51100	Administrative Salaries - (4)	18,214	94,661	14,169	90,805	199,902	45%
13-5-00-6-65001	Merchant Fees	2,188	8,180	963	2,794	18,000	16%
13-5-00-6-69110	Printing/Design Service	2,147	11,756	44	1,442	15,863	9%
13-7-00-5-51500	Facility Rental Supervisors/ Custodians	5,729	30,176	3,312	9,618	61,323	16%
13-7-00-7-77100	Community Support	-	173			2,000	0%
13-7-00-7-77402	Special Events	534	7,666	-	930	9,750	10%
13-7-00-7-78000	Program & Facility Equipment	1,218	3,512	53	368	4,050	9%
13-7-01-6-63000	Athletic Officials	-	-			8,000	0%
13-7-xx-5-52000	Program Supervisors/Leaders	4,465	58,817	1,757	22,318	71,625	31%
13-7-xx-6-62000	Contracted Instruction & Services	9,004	88,498	7,045	27,929	116,390	24%
13-7-xx-6-63000	Transportation	-	3,135			-	
13-7-xx-7-79000	Program Supplies	2,939	17,733	222	1,455	25,700	6%
TOTAL REC PROGRAM EXPENSES		46,438	324,307	27,565	157,659	532,603	30%
PROGRAM REVENUE OVER (UNDER) EXPENDITURES		33,942	155,340	32,704	32,827	128,582	26%
TAX REVENUE OVER (UNDER) EXPENDITURES		(65,968)	162,632	(45,676)	196,563	(356,464)	-55%
TOTAL FUND REVENUE OVER EXPENDITURES		(32,026)	317,972	(12,972)	229,390	(227,882)	-101%

PARK DISTRICT OF LA GRANGE
BEFORE & AFTER SCHOOL PROGRAM
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-xx-3-49000	Tuition/ Fees	74,405	270,941	19,312	45,883	560,295	8%
	Fundraiser						
TOTAL BASE REVENUE		74,405	270,941	19,312	45,883	560,295	8%

EXPENSES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-XX-5-52000	Wages	33,588	143,031	21,260	72,479	394,520	18%
12-7-XX-5-52010	Social Security/ Medicare	2,569	12,172	1,626	5,505	30,181	18%
12-7-XX-5-52015	Pension	1,484	8,313	1,607	6,338	28,488	22%
12-7-XX-5-52020	Health Insurance	1,782	8,909	1,853	9,123	26,100	35%
12-7-00-5-54040	Seminars/ Training	-				3,000	0%
12-7-00-5-55012	Mileage Reimbursement	112	426	95	139	2,000	7%
12-7-00-6-60010	Apparel	366	1,217			980	0%
12-7-00-6-60011	Banners	-	-			500	0%
12-7-00-6-61020	Background Checks	-	250			350	0%
12-7-00-6-65004	Merchant Fees	1,244	3,354	149	564	11,000	5%
12-7-00-6-66026	Dues	-				300	0%
12-7-00-6-67033	Cell Phone Reimbursement	445	920	165	450	4,300	10%
12-7-00-6-68012	Computer Software/ Upgrades	1,480	3,077	-	1,223	8,000	15%
12-7-00-6-69021	Classified Ads for Staffing	-	885			1,200	0%
12-7-00-6-82011	Equipment R&M					600	0%
12-7-00-7-71015	Exp Acct - Supt of BASE					200	0%
12-7-00-7-72041	Part Time Employee Recognition	71	223			200	0%
12-7-00-7-75026	Computer Equipment					-	0%
12-7-00-7-79000	Supplies - Admin	700	2,811		442	4,315	10%
12-7-00-7-83015	PPE Equipment & Supplies			352	530		
12-7-XX-6-63020	Field Trips	-	5,121		950	975	97%
12-7-XX-6-64000	Facility Rental	-	1,800			1,812	0%
12-7-XX-7-78000	Program Equipment/ Appliances	-				1,500	0%
12-7-XX-7-79000	Supplies	1,213	5,666	525	1,246	3,000	42%
12-7-XX-7-79110	Food	3,306	8,687	413	413	26,181	2%
12-5-00-6-61000	Legal Services	450	650			4,275	0%
TOTAL BASE EXPENDITURES		48,810	207,512	28,045	99,402	553,977	18%

REVENUE OVER (UNDER) EXPENDITURES	25,595	63,429	(8,733)	(53,519)	6,318
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PARK DISTRICT OF LA GRANGE
FITNESS CENTER
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-7-00-3-49000	MEMBERSHIP FEES	65,441	300,643	42,949	109,872	489,125	22%
11-7-00-3-49050	INITIATION FEES	475	5,021	2,050	9,030	11,700	77%
11-7-00-3-49100	PERSONAL TRAINER FEES	4,797	22,054	1,544	6,118	38,350	16%
	PROGRAMS	85	85		540	7	
	MERCHANDISE - NET					-	
	MISC FEES	15	332	15	54	455	12%
TOTAL FITNESS REVENUE		70,813	328,135	46,558	125,614	539,637	23%

EXPENSES

11-x-00-5-5xxxx	Wages	19,296	94,078	16,207	67,609	210,892	32%
11-x-00-5-52010	Social Security/ Medicare	1,476	7,993	1,240	4,946	16,133	31%
11-5-00-5-52015	Pension	671	3,702	753	4,066	8,072	50%
11-5-00-5-53001	Health Insurance	1,686	8,432	1,752	8,629	23,000	38%
11-5-00-5-5403x	Education & Training	-	1,164	65	562	1,000	56%
11-5-00-5-55013	Automobile Travel Reimbursement	-	-			-	
11-5-00-6-600xx	Promotion & Publicity	137	2,402			2,200	0%
11-5-00-6-61010	Consulting Fees	-	-			-	
11-5-00-6-61020	Background Checks	-	250			300	0%
11-5-00-6-65004	Merchant Fees	1,361	6,503	1,036	2,304	15,000	15%
11-5-00-6-66026	Dues	-	-		-	250	0%
11-5-00-6-670xx	Communication Services		1,206	361	1,490	3,720	40%
11-5-00-6-68020	Onsite Computer Support	144	575		747	2,000	37%
11-5-00-6-69020	Classified Ads for Staffing	-	-			-	
11-5-00-6-69131	Printing/Design Service	-	-			150	0%
11-5-00-7-72020	Employee / Public Relations	-	-			100	0%
11-5-00-7-730xx	Office/Administrative Supplies	171	381			3,500	0%
11-5-00-7-76012	Postage & Delivery	-	165			500	0%

FITNESS CENTER - CONTINUED

EXPENSES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-5-00-7-76500	Contingency					5,000	
11-6-00-6-810xx	Maintenance Services	189	1,120	43	874	10,700	8%
11-6-00-7-830xx	Maintenance Supplies	641	4,986	1,524	5,069	18,015	28%
11-6-20-6-88000	Utilities - Electric	853	4,294	850	3,988	11,500	35%
11-6-20-6-88100	Utilities - Natural Gas	-	122	52	423	3,430	12%
11-6-20-6-88200	Utilities - Water	-	228	-	86	720	12%
11-7-00-6-62100	Fitness Instructors	4,059	40,566	1,837	4,398	35,000	13%
11-7-00-7-64000	Leased Equipment	3,217	49,082	36,224	84,947	98,873	86%
11-7-00-7-78000	Program & Facility Equipment	603	2,210	9	36	13,000	0%
11-7-00-7-79000	Membership supplies	10	194	-	60	1,400	4%
TOTAL FITNESS EXPENDITURES		34,514	229,653	61,953	190,234	484,455	39%
REVENUE OVER (UNDER) EXPENDITURES		36,299	98,482	(15,395)	(64,620)	55,182	

PARK DISTRICT OF LA GRANGE

10/8/2020

SPECIAL REVENUE FUNDS

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
14-5-00-2-40000	IMRF FUND	342	174,746	2,603	170,814	181,692	94%
15-5-00-2-40000	PAVING & LIGHTING FUND	43	24,895	353	23,699	25,235	94%
16-5-00-2-40000	LIABILITY INSURANCE FUND	173	104,543	1,470	99,498	107,487	93%
17-5-00-2-40000	AUDIT FUND	31	17,445	291	18,974	20,188	94%
18-5-00-2-40000	SPECIAL RECREATION FUND	415	241,117	3,401	229,373	244,275	94%
19-5-00-2-40000	FICA/MEDICARE FUND	203	119,528	1,684	113,727	121,128	94%
04-5-00-2-40000	DEBT SERVICE	2,249	886,688	2,605,267	3,433,144	1,141,393	301%
TOTAL SPECIAL FUNDS REVENUE		3,456	1,568,962	2,615,069	4,089,229	1,841,398	222%

EXPENSES

14-5-00-5-53100	IMRF Contribution	7,187	39,487	7,630	46,527	112,329	41%
15-6-00-9-90xxx	Paving & Lighting				1,270	23,000	6%
15-6-00-9-96100	P&L Capital Projects						0%
16-6-00-x-xxxxx	Risk Management Costs	130	4,336	250	2,895	14,650	20%
16-5-00-6-61200	Liability Insurance		34,597		39,954	79,908	50%
16-5-00-6-61210	Unemployment Comp.					14,274	0%
16-5-00-6-61220	Risk Manager	1,254	6,267	1,253	3,760	15,004	25%
17-5-00-6-61100	Audit		12,700	460	13,160	15,260	86%
18-5-00-5-51100	Allocated Wages		115,035	1,754	9,658	23,000	42%
18-5-00-6-61220	Risk Manager		6,856	418	1,253	5,000	25%
18-5-00-6-61300	SEASPAR	1,722	6,911		109,714	109,714	100%
18-5-00-6-61310	SEASPAR Inclusion	418	2,089		6,670	19,250	35%
18-5-00-6-xxxxx	Special Recreation	5,992	8,253	310	6,768	9,640	70%
18-5-00-9-93040	ADA Transition Plan						
19-5-00-5-53200	FICA Contribution	6,982	43,448	6,124	35,353	92,834	38%
04-5-00-8-91100	Debt Service Principal					898,800	0%
04-5-00-8-91150	Debt Service Interest		118,803		107,653	221,472	49%
04-5-00-8-91200	Debt Service Fees			50,450	50,450	4,050	1246%
	Transfer to Escrow Agent			2,568,678	2,568,678		
TOTAL SPECIAL FUNDS EXPENDITURES		23,685	398,782	2,637,327	3,003,763	1,658,185	181%

PARK DISTRICT OF LA GRANGE
CAPITAL PROJECTS FUND

10/8/2020

STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE FIVE MONTHS ENDED SEPTEMBER 30, 2020

REVENUES		Bond Series	Capital Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
	Beginning Fund Balance		26,781	26,781	
36-5-00-3-40200	Bond Proceeds			118,147	
36-5-00-3-42200	Grant Proceeds				
36-5-00-4-50200	Transfer from General & Recreation Funds		200,000		
36-5-00-4-50200	Transfer from Special Recreation Fund for Handicapped				
TOTAL CAPITAL PROJECT REVENUE		-	226,781	144,928	
EXPENSES					
36-5-00-9-91030	Tree Replacement Plan				
36-5-00-9-91106	Picnic Tables/ benches/ garbage cans/ bleachers				
36-5-00-9-91200	Com Ed Grant Project				
36-5-00-9-91905	Replace accounting software		20,045	35,450	57%
36-5-00-9-96110	General soccer field restoration				
36-5-00-9-99000	Reserved For Unforeseen Expense		6,387	6,387	100%
36-5-00-8-91200	Debt Issuance fees			4,000	0%
36-5-12-9-96120	Sedgewick - resurface tennis courts		26,241	26,241	100%
36-5-20-9-92816	RC - Sound system room 110/111		678	678	100%
36-5-20-9-92817	RC - Sound system Banquet Room		900	900	100%
36-5-20-9-92900	RC - Emergency roof repairs		1,424	1,424	100%
36-5-20-9-94600	Land Purchase & Development		26,658	26,658	100%
TOTAL CAPITAL PROJECT EXPENSES		-	82,333	101,738	81%
FUND BALANCE REMAINING		-	144,448	43,190	

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair
FROM: Superintendent of Finance
RE: Consolidated Vouchers dated 10/12/2020

If this voucher is removed from the consent agenda, the financial report for the month of September should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated OCTOBER 12, 2020 in the amount of \$ 295,161.67
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable vouchers			
General Fund		\$	26,495.72
Fitness Center			8,458.78
BASE Program			2,285.73
Recreation Fund			30,885.84
Paving & Lighting			
Liability Insurance			1,253.50
Special Recreation for Handicapped			727.83
Capital Projects			4,636.72
			<hr/>
			74,744.12
Debt Service - Transfer to Escrow Agent for Refunded Bond Issue			75,989.31
Recreation Refunds - September			1,020.00
Imprest Checks			
5210 Amanda Staten	replace payroll check 82750		78.72
5211 Mia Scaletta	replace 3 payroll checks		100.51
KS State Bank	telephone equipment lease		595.77
KS State Bank	additional fitness equipment		776.98
			<hr/>
			1,551.98
Merchant Service & Bank Fees			1,961.13
P Card Purchases - per attached			5,117.28
Payroll for the pay dates of Sept 18 and Oct 2			134,777.85
Includes monthly Social Security, Medicare & IMRF contributions.			
		\$	<hr/> <hr/>
			295,161.67

DATE: 10/02/20
 TIME: 15:24:18
 ID: AP140000.WOW

-- Park District of La Grange --
 ACCRUAL POSTED JOURNAL # AP-100220

PAGE: 1
 F-YR: 21

JOURNAL DATE: 10/02/20

ACCOUNTING PERIOD: 05

PCARD
 CREDIT AMT

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL							
1	01-5-00-5-54035	CONF - PROF - MISC E	IL7110	H42420200922iqjrylua	IPRA FACILITY SCHOOL	15.00	
2			SO6191	H42420200910klacyvtq	SEPTEMBER SSPRPA MTG. KEVIN M	6.00	
3			SO6191	H42420200910poojpjhrp	SSPRPA SEPTEMBER MEETING	6.00	
4			SO6191	H42420200910xhfiltfw	SSPRPA SEPT MEETING	6.00	
5	01-5-00-6-67045	EMAIL BLAST	MA1680	H42420200831nareapfc	EMAIL BLAST	31.87	
6	01-5-00-6-68021	OFFSITE STORAGE	DR5552	H42420200924vixdrxjk	OFFSITE STORAGE	99.50	
7	01-5-00-7-71010	EXP ACCT - EXEC DIR	JCS5812	H42420200916chjqoht	DIR EXP	36.28	
8	01-5-00-7-75010	FURNITURE	AM3560	H42420200907mvvlolvh	DEAN OFFICE CHAIR	162.50	
9	01-5-00-7-76022	DELIVERY - LEGAL DOC	FE4180	H42420200924wnhrzvd	DELIVERY - BOND DOCS	12.84	
10			LA5005	H42420200928uflksjem	DELIVERY CAFR TO COUNTY	4.13	
11	01-6-00-6-81020	DUMPSTER SERVICE	AD2100	H42420200914vojbxjyg	DUMPSTER SERVICE	354.97	
12	01-6-00-6-82010	REPAIRS - VEHICLE	WE8600	H42420200914urppvdej	VEHICLE REPAIR	174.53	
13	01-6-00-6-82011	REPAIRS - EQUIP	TE1715	H42420200916pdonwvfm	FLOOR MACHINE REPAIR PART	52.10	
14	01-6-00-7-83012	BUILDING SUPPLIES	ME6830	H42420200915hoscgfgw	HOOKS AND TAPE FOR SEDGWICK	5.83	
15			SH2250	H42420200922piknluff	PAINT	29.58	
16	01-6-00-7-83021	PLASTIC TRASH BAGS	DO1900	H42420200903tkkkkvmp	DOG WASTE BAGS FOR PARKS	289.65	
17	01-6-00-7-83022	PAINT	ME6830	H42420200918agdkdlwe	SPRAY PAINT FOR SWING SET AT	14.34	
18			ME6830	H42420200921augbeiji	PAINT & SUPPLIES	16.47	
19	01-6-00-7-83038	DEPT SUPPLIES	ME6830	H42420200914dvvtqvbs	OFFICE WALL CLOCK	6.50	
20	01-6-00-7-84031	PLAY SURFACE/ PARTS	BC2070	H42420200916xhodotif	STONE PARK - 4 SETS SWING BRA	211.50	
21	01-6-00-7-84041	MISC HARDWARE	ME6830	H42420200903bstqgicn	MISC. HARDWARE	19.18	
22			ME6830	H42420200903ewepkiym	FUEL SHUT OFF VALVES FOR SMAL	9.29	
23			ME6830	H42420200907ughdtmmj	FUEL SHUT OFF VALVES FOR SMAL	15.56	
24			ME6830	H42420200908hfbwkrpc	BATTERIES	9.63	
25			ME6830	H42420200924dzrgivwp	MISC. HARDWARE	9.77	
26	01-6-00-7-85011	PETRO PROD - GASOLIN	EX0100	H42420200915ndlusfvs	FUEL	12.18	
27	01-6-00-7-85012	PETRO PROD - WELDING	AI6068	H42420200902mruczesl	CYLINDER RENTAL	34.52	
28	01-6-00-7-86013	TOOLS - HAND	ME6830	H42420200908ygfthfkr	HAND TOOLS	14.14	
29	01-6-00-7-86017	TOOLS - MISC	SU8865	H42420200911gdvmdtsp	FOLDING SAW BLADES	62.40	
30	01-0-95-1-21000	ACCOUNTS PAYABLE			ACCRUAL OFFSET		
						1,722.26	

1,722.26

FITNESS CENTER

31	11-5-00-5-54033	CONF- PROF- LOCAL DE	IL7110	H42420200918gwjzsiqs	PREP COURSE FOR CPRE	65.00	
32	11-7-00-7-78000	EQUIPMENT REPAIRS &	AM3560	H42420200915fndjkrvv	STEREO CABLES FITNESS CENTER	9.40	
33	11-0-95-1-21000	ACCOUNTS PAYABLE - F			ACCRUAL OFFSET		

74.40

BASE PROGRAM

34	12-7-21-7-79000	SUPPLIES - BARNSDALE	DI2110	H42420200901gcmobyvc	MARKERS AND PENCILS FOR EACH	23.33	
35			SA7597	H42420200901cbyytern	SANDWICH BAGS FOR INDIVIDUAL	2.66	
36			WA1892	H42420200907hxbeszfr	PEN CUPS FOR SCHOOLS, SANITIZ	1.41	
37	12-7-21-7-79110	FOOD - BARNSDALE	SA7597	H424202009071kfrxvqg	SNACK FOR ALL SCHOOLS	60.64	
38	12-7-22-7-79000	SUPPLIES - CONGRESS	DI2110	H42420200901gcmobyvc	MARKERS AND PENCILS FOR EACH	23.33	
39			SA7597	H42420200901cbyytern	SANDWICH BAGS FOR INDIVIDUAL	2.66	
40			WA1892	H42420200907hxbeszfr	PEN CUPS FOR SCHOOLS, SANITIZ	1.41	
41	12-7-22-7-79110	FOOD - CONGRESS PARK	SA7597	H424202009071kfrxvqg	SNACK FOR ALL SCHOOLS	60.63	
42			SA7597	H42420200922wejqdsyj	BASE SNACK	9.94	
43	12-7-23-7-79000	SUPPLIES - COSSITT	DI2110	H42420200901gcmobyvc	MARKERS AND PENCILS FOR EACH	23.33	

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ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
<u>BASE PROGRAM</u>							
44			SA7597	H42420200901cbyytern	SANDWICH BAGS FOR INDIVIDUAL	2.66	
45			SA7597	H42420200915woanyvfl	SUPPLIES FOR CO BASE	38.44	
46			SA7597	H42420200925ttplehtp	SUPPLIES AND BREAKFAST MUFFIN	20.86	
47			WA1892	H42420200915lmpmumd	SUPPLIES FOR CO BASE	18.94	
48	12-7-23-7-79110	FOOD - COSSITT	SA7597	H424202009071kfrxvqg	SNACK FOR ALL SCHOOLS	60.63	
49			SA7597	H42420200922wejqdsyj	BASE SNACK	9.94	
50			SA7597	H42420200925ttplehtp	SUPPLIES AND BREAKFAST MUFFIN	8.48	
51			WA1892	H42420200925xylduacy	FRUIT BY THE FOOT FOR CO BIRT	3.94	
52	12-7-24-7-79000	SUPPLIES - FOREST RD	DI2110	H42420200901gcmobyvc	MARKERS AND PENCILS FOR EACH	23.33	
53			SA7597	H42420200901cbyytern	SANDWICH BAGS FOR INDIVIDUAL	2.66	
54	12-7-24-7-79110	FOOD - FOREST RD	SA7597	H424202009071kfrxvqg	SNACK FOR ALL SCHOOLS	60.63	
55			SA7597	H42420200925orefufbe	BASE SNACK	6.48	
56	12-7-25-7-79000	SUPPLIES - OGDEN	DI2110	H42420200901gcmobyvc	MARKERS AND PENCILS FOR EACH	23.33	
57			SA7597	H42420200901cbyytern	SANDWICH BAGS FOR INDIVIDUAL	2.66	
58	12-7-25-7-79110	FOOD - OGDEN	SA7597	H424202009071kfrxvqg	SNACK FOR ALL SCHOOLS	60.63	
59	12-7-27-7-79000	SUPPLIES - ST FRANCE	DI2110	H42420200901gcmobyvc	MARKERS AND PENCILS FOR EACH	23.33	
60			SA7597	H42420200901cbyytern	SANDWICH BAGS FOR INDIVIDUAL	2.68	
61	12-7-27-7-79110	FOOD - ST FRANCES	SA7597	H424202009071kfrxvqg	SNACK FOR ALL SCHOOLS	60.66	
62			SA7597	H42420200922wejqdsyj	BASE SNACK	9.94	
63	12-0-95-1-21000	ACCOUNTS PAYABLE - B			ACCRUAL OFFSET		649.56
<u>RECREATION</u>							
64	13-5-00-5-54035	MISC ED & PROF SRV A	IL7110	H42420200922iqjrylua	IPRA FACILITY SCHOOL	15.00	
65			SO6191	H42420200910klacyvtq	SEPTEMBER SSSRPA MTG. KEVIN M	6.00	
66			SO6191	H42420200910poopjhrp	SSRPA SEPTEMBER MEETING	6.00	
67			SO6191	H42420200910xhfiltfw	SSRPA SEPT MEETING	6.00	
68	13-5-00-6-67045	EMAIL BLAST	MA1680	H42420200831nareapfc	EMAIL BLAST	31.87	
69	13-5-00-6-68021	OFFSITE STORAGE	DR5552	H42420200924vixdrxjk	OFFSITE STORAGE	99.50	
70	13-5-00-7-75010	FURNITURE	AM3560	H42420200907mvvlolvh	DEAN OFFICE CHAIR	162.49	
71	13-5-00-7-76022	DELIVERY - LEGAL DOC	FE4180	H42420200924wnhrqzvd	DELIVERY - BOND DOCS	12.84	
72			LA5005	H42420200928uflksjem	DELIVERY CAFR TO COUNTY	4.12	
73	13-6-00-6-81020	DUMPSTER SERVICE	AD2100	H42420200914vojbxjyg	DUMPSTER SERVICE	354.97	
74	13-6-00-6-82010	REPAIRS - VEHICLE	WE8600	H42420200914urppvdej	VEHICLE REPAIR	174.52	
75	13-6-00-6-82011	REPAIRS - EQUIP	TE1715	H42420200916pdonwvfm	FLOOR MACHINE REPAIR PART	52.10	
76	13-6-00-7-83012	BUILDING SUPPLIES	ME6830	H42420200915hoscgfgw	HOOKS AND TAPE FOR SEDGWICK	5.83	
77			SH2250	H42420200922piknluff	PAINT	29.58	
78	13-6-00-7-83021	PLASTIC TRASH BAGS	DO1900	H42420200903tkkkvmpr	DOG WASTE BAGS FOR PARKS	289.65	
79	13-6-00-7-83022	PAINT	ME6830	H42420200918agdkdlwe	SPRAY PAINT FOR SWING SET AT	14.34	
80			ME6830	H42420200921augbeiji	PAINT & SUPPLIES	16.47	
81	13-6-00-7-83038	DEPT SUPPLIES	ME6830	H42420200914dvvtqvbs	OFFICE WALL CLOCK	6.49	
82	13-6-00-7-84031	PLAY SURFACE/ PARTS	BC2070	H42420200916xhodotif	STONE PARK - 4 SETS SWING BRA	211.50	
83	13-6-00-7-84041	MISC HARDWARE	ME6830	H42420200903bstqgicn	MISC. HARDWARE	19.18	
84			ME6830	H42420200903ewepkiym	FUEL SHUT OFF VALVES FOR SMAL	9.28	
85			ME6830	H42420200907ughdtmmj	FUEL SHUT OFF VALVES FOR SMAL	15.56	
86			ME6830	H42420200908hfbwkrpc	BATTERIES	9.63	
87			ME6830	H42420200924dzrgivwp	MISC. HARDWARE	9.77	
88	13-6-00-7-85011	PETRO PROD - GASOLIN	EX0100	H42420200915ndlusfvs	FUEL	12.18	
89	13-6-00-7-85012	PETRO PROD - WELDING	AI6068	H42420200902mruceszl	CYLINDER RENTAL	34.52	

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ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
<u>RECREATION</u>							
90	13-6-00-7-86013	TOOLS - HAND	ME6830	H42420200908ygthfkrs	HAND TOOLS	14.13	
91	13-6-00-7-86017	TOOLS - MISC	SU8865	H42420200911gdvmdtsp	FOLDING SAW BLADES	62.40	
92	13-7-08-7-78000	EQUIP - PRESCHOOL	AM3560	H42420200909amomihky	PRE-SCHOOL RUG	25.99	
93			AM3560	H42420200923mgepdgyp	SWIFTER	26.99	
94	13-7-08-7-79000	SUPPLIES - PRESCHOOL	SA7597	H42420200908cbdzgtp	PRESCHOOL SNACKS	173.30	
95			SS7075	H42420200904pnukexbk	WORD SEARCH PUZZLES	48.86	
96	13-0-95-1-21000	ACCOUNTS PAYABLE - R			ACCRUAL OFFSET		1,961.06
<u>LIABILITY INSURANCE</u>							
97	16-6-00-5-53304	SAFETY LICENSES	BA2760	H42420200921jtlfrknm	UNDERGROUND STORAGE TANK TRAI	250.00	
98	16-0-95-1-21000	ACCOUNTS PAYABLE - I			ACCRUAL OFFSET		250.00
<u>AUDIT</u>							
99	17-5-00-6-61100	AUDIT SERVICES	GO1000	H42420200915ichnotvx	CAFR AWARD SUBMITTAL	460.00	
100	17-0-95-1-21000	ACCOUNTS PAYABLE - A			ACCRUAL OFFSET		460.00
JOURNAL TOTALS:						5,117.28	5,117.28

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37281	AT5010			AT& T MOBILITY			
	1662-0920	09/03/20	01	PARK FOREMAN	01-5-00-6-67031		28.21
			02	PARK FOREMAN	13-5-00-6-67031		28.20
			03	BASE	12-7-26-7-79000		112.82
			04	SUPT. OF FINANCE	01-5-00-6-67035		28.21
			05	SUPT. OF FINANCE	13-5-00-6-67035		28.21
			06	AIR CARD/TABLETS	01-5-00-6-67043		53.45
			07	AIR CARD/TABLETS	13-5-00-6-67043		53.45
			08	GORDON PARK WIFI	01-5-00-6-67011		11.75
			09	GORDON PARK WIFI	13-5-00-6-67011		11.73
						INVOICE TOTAL:	356.03 *
						CHECK TOTAL:	356.03
37282	BA2089			FREYA E. CRAIG SMITH			
	2020-9.1FIT	09/13/20	01	LGF GROUP X CLASS 8/31-9/13	11-7-00-6-62100		725.25
						INVOICE TOTAL:	725.25 *
						CHECK TOTAL:	725.25
37283	CA0500			CANTEEN REFRESHMENT SERVICES			
	ORD72809	09/14/20	01	RENT WATER COOLER	01-5-00-7-73030		42.00
			02	RENT WATER COOLER	13-5-00-7-73030		42.00
						INVOICE TOTAL:	84.00 *
						CHECK TOTAL:	84.00
37284	CA6722			CASE LOTS INC			
	8588	09/08/20	01	FITNESS CTR WIPES	11-6-00-7-83010		1,876.00
						INVOICE TOTAL:	1,876.00 *
						CHECK TOTAL:	1,876.00

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37285	FO7500	PHILIP M. FORNARO & ASSOCIATES					
	5596	08/31/20	01	LEGAL SERVICES	01-5-00-6-61000		2,550.00
			02	LEGAL SERVICES	13-5-00-6-61000		850.00
						INVOICE TOTAL:	3,400.00 *
					CHECK TOTAL:		3,400.00
37286	L02021	LOCKPORT TOWNSHIP PARK DISTRIC					
	OS2020-04	09/11/20	01	SUMMER 2020 TENNIS SES 3	13-7-01-6-62000		1,447.60
						INVOICE TOTAL:	1,447.60 *
					CHECK TOTAL:		1,447.60
37287	SK3509	MAC SPORTS GROUP INC					
	42036	07/08/20	01	SKY HAWKS BEG. GOLF 6/22-26	13-7-01-6-62000		916.30
						INVOICE TOTAL:	916.30 *
	42037	07/21/20	01	SKYWAWKS FLAG FOOT 7.13-17	13-7-01-6-62000		666.40
						INVOICE TOTAL:	666.40 *
					CHECK TOTAL:		1,582.70
					TOTAL AMOUNT PAID:		9,471.58

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
37288	AN7606	ANCEL GLINK P.C.						
	77658	09/04/20	01	LEGAL SERVICES	01-5-00-6-61000		886.88	
			02	LEGAL SERVICES	13-5-00-6-61000		295.62	
						INVOICE TOTAL:	1,182.50 *	
						CHECK TOTAL:	1,182.50	
37289	AT5005	AT&T						
	091620	09/16/20	01	E911 SERVICE	01-5-00-6-67011		17.97	
			02	E911 SERVICE	13-5-00-6-67011		17.97	
						INVOICE TOTAL:	35.94 *	
						CHECK TOTAL:	35.94	
37290	BA2089	FREYA E. CRAIG SMITH						
	2020-9.1REC	09/27/20	01	REC FITNES CLASS FALL SESSION	13-7-02-6-62000		2,728.96	
			02	LGF GROUP X 9/14-9/27	11-7-00-6-62100		1,112.25	
						INVOICE TOTAL:	3,841.21 *	
						CHECK TOTAL:	3,841.21	
37291	BL5850	BLUEWIRE COMMUNICATIONS						
	20976	09/16/20	01	ANNUAL MAIN. CONTRACTG	01-5-00-6-67046		270.00	
			02	ANNUAL MAIN. CONTRACTG	13-5-00-6-67046		270.00	
						INVOICE TOTAL:	540.00 *	
						CHECK TOTAL:	540.00	
37292	CA6722	CASE LOTS INC						
	8429	09/24/20	01	BROWN MULTI TOWELS SFX	12-7-27-7-79000		55.90	
			02	VINYL GLOVES	12-7-21-7-79000		19.83	

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
37292	CA6722	CASE LOTS INC						
	8429	09/24/20	03	VINYL GLOVES	12-7-22-7-79000		19.83	
			04	VINYL GLOVES	12-7-23-7-79000		19.83	
			05	VINYL GLOVES	12-7-24-7-79000		19.83	
			06	VINYL GLOVES	12-7-25-7-79000		19.83	
			07	VINYL GLOVES	12-7-27-7-79000		19.85	
						INVOICE TOTAL:	174.90 *	
						CHECK TOTAL:	174.90	
37293	CL6000	CLARENDON COURIER INC						
	LG-253	08/24/20	01	LG LEDGER VOL 3 ISSUE 15	01-5-00-6-60020		87.50	
			02	LG LEDGER VOL 3 ISSUE 15	13-5-00-6-60020		87.50	
						INVOICE TOTAL:	175.00 *	
	LG-260	09/22/20	01	LG LEDGER VOL 3 ISSUE 17	01-5-00-6-60020		87.50	
			02	LG LEDGER VOL 3 ISSUE 17	13-5-00-6-60020		87.50	
						INVOICE TOTAL:	175.00 *	
						CHECK TOTAL:	350.00	
37294	C06347	COMCAST CABLE						
	0138197-0920	09/12/20	01	INTERNET SERVICE	01-5-00-6-67040		154.20	
			02	INTERNET SERVICE	13-5-00-6-67040		154.20	
						INVOICE TOTAL:	308.40 *	
						CHECK TOTAL:	308.40	
37295	C06878-1	COM ED						
	091120	09/11/20	01	REC CENTER ELECTRIC	01-6-20-6-88000		3,825.55	
			02	REC CENTER ELECTRIC	13-6-20-6-88000		3,825.54	
			03	REC CENTER ELECTRIC	11-6-20-6-88000		850.13	
						INVOICE TOTAL:	8,501.22 *	
						CHECK TOTAL:	8,501.22	

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37296	C07226	CONSTELLATION NEWENERGY - GAS					
	3004861	08/09/20	01	536 EAST AVE.	01-6-20-6-88100		107.26
			02	536 EAST AVE.	13-6-20-6-88100		107.26
			03	536 EAST AVE.	01-6-20-6-88100		117.24
			04	536 EAST AVE.	13-6-20-6-88100		117.24
			05	536 EAST AVE.	11-6-20-6-88100		26.06
						INVOICE TOTAL:	475.06 *
						CHECK TOTAL:	475.06
37297	CR5000	CREATIVE MEDIA PRODUCTS LLC					
	21275	07/08/20	01	BUSINESS CARDS TERESA	13-5-00-6-60011		35.36
			02	BUSINESS CARDS TERESA	01-5-00-6-60011		35.37
						INVOICE TOTAL:	70.73 *
						CHECK TOTAL:	70.73
37298	DI7855	DIRECTV					
	37770671147	09/15/20	01	TV SERVICE IN FITNESS CENTER	11-5-00-6-67040		255.98
						INVOICE TOTAL:	255.98 *
						CHECK TOTAL:	255.98
37299	NI6060	NICOR GAS CO.					
	00007-0920	09/10/20	01	4903 WILLOW SPRINGS	01-6-10-6-88100		12.49
			02	4903 WILLOW SPRINGS	13-6-10-6-88100		12.49
						INVOICE TOTAL:	24.98 *
	4640174	09/17/20	01	GORDON 90 LOCUST	01-6-14-6-88100		20.48
			02	GORDON 90 LOCUST	13-6-14-6-88100		20.47
			03	SEDGWICK 600 E 48TH	01-6-12-6-88100		21.43
			04	SEDGWICK 600 E 48TH	13-6-12-6-88100		21.42

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37299	NI6060			NICOR GAS CO.			
	4640174	09/17/20	05	GILBERT 55 N GILBERT	01-6-11-6-88100		20.48
			06	GILBERT 55 N GILBERT	13-6-11-6-88100		20.47
			07	200 WASHINGTON	01-6-13-6-88100		22.14
			08	200 WASHINGTON	13-6-13-6-88100		22.13
						INVOICE TOTAL:	169.02 *
						CHECK TOTAL:	194.00
37300	OC0650			RAYMOND K OCHROMOWICZ			
	092520	09/25/20	01	RISK MANAGEMENT SERVICES	16-5-00-6-61220		1,253.50
			02	RISK MANAGEMENT SERVICES	18-5-00-6-61220		417.83
						INVOICE TOTAL:	1,671.33 *
						CHECK TOTAL:	1,671.33
37301	PD0332			P.D.R.M.A.			
	0920083H	09/30/20	01	HEALTH/LIFE/EAP INSURANCE	01-5-00-5-53001		10,060.84
			02	HEALTH/LIFE/EAP INSURANCE	13-5-00-5-53001		10,060.84
			03	HEALTH/LIFE/EAP INSURANCE	12-7-00-5-52020		1,853.02
			04	HEALTH/LIFE/EAP INSURANCE	11-5-00-5-53001		1,751.95
			05	VISION	01-0-95-1-21400		357.81
			06	DENTAL	01-0-95-1-21400		1,055.70
			07	VOL. LIFE INS.	01-0-95-1-21402		122.69
						INVOICE TOTAL:	25,262.85 *
						CHECK TOTAL:	25,262.85
37302	SE1420			MELISSA SEABERG			
	091720	09/17/20	01	MILEAGE REIMBURSEMENT	12-7-00-5-55012		94.99
						INVOICE TOTAL:	94.99 *
						CHECK TOTAL:	94.99

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INVOICES DUE ON/BEFORE 09/30/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
37303	SP5010	SPRINT						
	334991157-075	09/21/20	01	GORDON PARK WIFI	01-5-00-6-67011		19.91	
			02	GORDON PARK WIFI	13-5-00-6-67011		19.91	
						INVOICE TOTAL:	39.82 *	
						CHECK TOTAL:	39.82	
37304	TCF100	TCF EQUIPMENT FINANCE						
	6689155	09/15/20	01	EQUIPMENT LEASE	11-7-00-6-64000		766.95	
						INVOICE TOTAL:	766.95 *	
	6704337	09/28/20	01	FITNESS EQUIP LEASE	11-7-00-6-64000		845.10	
						INVOICE TOTAL:	845.10 *	
						CHECK TOTAL:	1,612.05	
						TOTAL AMOUNT PAID:	44,610.98	

INVOICES DUE ON/BEFORE 10/12/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
37306	AC2100	ACCESS ONE INC						
	090120	09/01/20	01	LOCAL PHONE SERVICE	01-5-00-6-67011		474.12	
			02	LOCAL PHONE SERVICE	13-5-00-6-67011		474.12	
			03	IPRA LOCAL USAGE/FAX	01-5-00-3-42610		79.99	
						INVOICE TOTAL:	1,028.23 *	
						CHECK TOTAL:	1,028.23	
37307	AD2155	ADVANCED TURF SOLUTIONS						
	871345	09/24/20	01	GRASS SEED	01-6-00-7-84020		96.50	
			02	GRASS SEED	13-6-00-7-84020		96.50	
						INVOICE TOTAL:	193.00 *	
						CHECK TOTAL:	193.00	
37308	AL5525	ALL STAR SPORTS INSTRUCTION IN						
	206015	10/06/20	01	FALL I 2020 ATHLETIC PROGRAMS	13-7-01-6-62000		1,219.00	
						INVOICE TOTAL:	1,219.00 *	
						CHECK TOTAL:	1,219.00	
37309	BA4244	BATTERY SERVICE CORPORATION						
	66897	09/23/20	01	REPLACEMENT BATTERIES FLOOR MA	01-6-00-6-82011		213.50	
			02	REPLACEMENT BATTERIES FLOOR MA	13-6-00-6-82011		213.50	
						INVOICE TOTAL:	427.00 *	
						CHECK TOTAL:	427.00	
37310	BE1050	JENNIFER BECHTOLD						
	100520	10/05/20	01	MOBILE PHONE REIMB	11-5-00-6-67033		105.00	
						INVOICE TOTAL:	105.00 *	
						CHECK TOTAL:	105.00	

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
37311	BI6580	CONSTANTINE BISSIAS						
	9302020	09/30/20	01	MOBILE PHONE USAGE	01-5-00-6-67030		80.00	
			02	MOBILE PHONE USAGE	13-5-00-6-67030		80.00	
						INVOICE TOTAL:	160.00 *	
						CHECK TOTAL:	160.00	
37312	CA0810	CARD CONNECT						
	27145	09/30/20	01	RENT CHIP READERS	13-5-00-6-65004		75.00	
			02	RENT CHIP READERS	11-5-00-6-65004		75.00	
			03	RENT CHIP READERS	12-7-00-6-65004		50.00	
						INVOICE TOTAL:	200.00 *	
						CHECK TOTAL:	200.00	
37313	CH3050	TERESA CHAPMAN						
	10062020	10/06/20	01	MOBILE PHONE	01-5-00-6-67034		52.50	
			02	MOBILE PHONE	13-5-00-6-67034		52.50	
			03	MILEAGE	13-5-00-5-55013		43.13	
						INVOICE TOTAL:	148.13 *	
						CHECK TOTAL:	148.13	
37314	CI6015	CINTAS CORPORATION #769						
	1062020	10/06/20	01	RUG SERVICE SEPT.	01-6-00-6-81012		107.20	
			02	RUG SERVICE SEPT.	13-6-00-6-81012		107.20	
						INVOICE TOTAL:	214.40 *	
						CHECK TOTAL:	214.40	
37315	CIUNIF	CINTAS CORPORATION LOC 344						
	64560920	09/30/20	01	UNIFORM SERVICE SEPTEMBER 2020	01-6-00-6-81030		126.02	

INVOICES DUE ON/BEFORE 10/12/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
37315	CIUNIF	CINTAS CORPORATION LOC 344						
	64560920	09/30/20	02	UNIFORM SERVICE	13-6-00-6-81030		126.02	
						INVOICE TOTAL:	252.04 *	
					CHECK TOTAL:		252.04	
37316	CO6878-1	COM ED						
	1004-0920	09/11/20	01	SPRING PARK	01-6-18-6-88000		12.50	
			02	SPRING PARK	13-6-18-6-88000		12.50	
			03	WAIOLA PARK	01-6-15-6-88000		22.02	
			04	WAIOLA PARK	13-6-15-6-88000		22.02	
			05	DENNING PARK	01-6-10-6-88000		174.90	
			06	DENNING PARK	13-6-10-6-88000		174.90	
			07	2 MOS. CHARGES GORDON PARK	01-6-14-6-88000		798.00	
			08	2 MOS. CHARGES GORDON PARK	13-6-14-6-88000		797.99	
			09	SEDGWICK PARK	01-6-12-6-88000		303.03	
			10	SEDGWICK PARK	13-6-12-6-88000		303.02	
			11	GILBERT PARK	01-6-11-6-88000		119.20	
			12	GILBERT PARK	13-6-11-6-88000		119.19	
						INVOICE TOTAL:	2,859.27 *	
					CHECK TOTAL:		2,859.27	
37317	CO7226	CONSTELLATION NEWENERGY - GAS						
	3009654	09/30/20	01	536 EAST AVE.	01-6-20-6-88100		120.74	
			02	536 EAST AVE.	13-6-20-6-88100		120.74	
			03	536 EAST AVE.	01-6-20-6-88100		117.19	
			04	536 EAST AVE.	13-6-20-6-88100		117.19	
			05	536 EAST AVE.	11-6-20-6-88100		26.03	
						INVOICE TOTAL:	501.89 *	
					CHECK TOTAL:		501.89	
37318	EY1000	EYE IN THE SKY SURVEILLANCE LL						

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37318	EY1000			EYE IN THE SKY SURVEILLANCE LL			
	1062020	10/06/20	01	SERVICE AGREEMENT OCTOBER	01-6-00-6-81014		100.00
			02	SERVICE AGREEMENT OCTOBER	13-6-00-6-81014		100.00
						INVOICE TOTAL:	200.00 *
						CHECK TOTAL:	200.00
37319	FI1234			CHRIS FINN			
	100620	10/06/20	01	MILEAGE REIMBURSEMENT	13-5-00-5-55012		140.88
			02	CELL PHONE REIMURBSEMENT	01-5-00-6-67036		138.37
			03	CELL PHONE REIMURBSEMENT	13-5-00-6-67036		138.38
						INVOICE TOTAL:	417.63 *
						CHECK TOTAL:	417.63
37320	KO2997			KONICA MINOLTA			
	268759378	09/30/20	01	B/W COPIES	01-6-00-6-81031		17.57
			02	B/W COPIES	13-6-00-6-81031		17.56
			03	COLOR COPIES	01-5-00-6-69120		14.76
			04	COLOR COPIES	13-5-00-6-69120		44.24
			05	F.C. COPIES	11-6-00-6-81031		43.08
						INVOICE TOTAL:	137.21 *
						CHECK TOTAL:	137.21
37321	KO3000			KONICA MINOLTA			
	36362428	09/30/20	01	COPIER LEASE	01-6-00-6-81031		173.50
			02	COPIER LEASE	13-6-00-6-81031		173.50
						INVOICE TOTAL:	347.00 *
						CHECK TOTAL:	347.00
37322	KO8391			KONE INC			

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37322	K08391			KONE INC			
	959649220	09/01/20	01	ELEVATOR TESTING SEPT. 2020	01-6-00-6-81017		104.87
			02	ELEVATOR TESTING SEPT. 2020	13-6-00-6-81017		104.87
						INVOICE TOTAL:	209.74 *
						CHECK TOTAL:	209.74
37323	KU2815			TERRI KUZEL			
	1006	10/06/20	01	MILEAGE REIMBURSEMENT	13-5-00-5-55014		43.99
						INVOICE TOTAL:	43.99 *
						CHECK TOTAL:	43.99
37324	MA0155			KYLE MADEJA			
	10520	10/05/20	01	PHONE REIMBURSEMENT	13-5-00-6-67034		52.50
			02	PHONE REIMBURSEMENT	01-5-00-6-67034		52.50
						INVOICE TOTAL:	105.00 *
						CHECK TOTAL:	105.00
37325	MA6297			MAX R			
	708622	10/06/20	01	GORDON PARK ID SIGNS	36-5-00-9-99000		4,636.72
						INVOICE TOTAL:	4,636.72 *
						CHECK TOTAL:	4,636.72
37326	MI5050			KEVIN MILLER			
	10520	10/05/20	01	MOBILE PHONE REIMBURSEMENT	13-5-00-6-67032		52.50
			02	MOBILE PHONE REIMBURSEMENT	01-5-00-6-67032		52.50
			03	MILEAGE REIMBURSEMENT	13-5-00-5-55013		57.79
						INVOICE TOTAL:	162.79 *
						CHECK TOTAL:	162.79

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37327	NA4980	NAPA AUTO PARTS					
	6455920	09/30/20	01	VEHICLE PARTS	01-6-00-6-82010		20.88
			02	VEHICLE PARTS	13-6-00-6-82010		20.87
			03	EQUIPMENT PARTS	01-6-00-6-82011		20.87
			04	EQUIPMENT PARTS	13-6-00-6-82011		20.87
						INVOICE TOTAL:	83.49 *
					CHECK TOTAL:		83.49
37328	NO1234	NOVENTECH INC.					
	9417	10/01/20	01	CLOUD MGMT	01-5-00-6-68021		113.75
			02	CLOUD MGMT	13-5-00-6-68021		113.75
						INVOICE TOTAL:	227.50 *
					CHECK TOTAL:		227.50
37329	PE1326	MARTIN PETERSEN COMPANY INC					
	SM20046	09/23/20	01	CONTRACT 2 OF 4	13-6-00-6-81010		1,292.00
			02	CONTRACT 2 OF 4	01-6-00-6-81010		1,292.00
						INVOICE TOTAL:	2,584.00 *
					CHECK TOTAL:		2,584.00
37330	PI5185	PITNEY BOWES GLOBAL					
	310422948	09/22/20	01	POSTAGE METER RENTAL	01-5-00-7-76015		79.53
			02	POSTAGE METER RENTAL	13-5-00-7-76015		79.53
						INVOICE TOTAL:	159.06 *
					CHECK TOTAL:		159.06
37331	QU5069	QUILL CORPORATION					
	10701684	09/22/20	01	DAILY PLANNER	01-5-00-7-73021		13.33

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INVOICES DUE ON/BEFORE 10/12/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37331	QU5069	QUILL CORPORATION					
	10701684	09/22/20	02	DAILY PLANNER	13-5-00-7-73021		13.33
			03	PAPER	01-5-00-7-73010		57.73
			04	PAPER	13-5-00-7-73010		57.73
			05	CLOROX WIPES/KLEENEX	01-5-00-7-73031		12.83
			06	CLOROX WIPES/KLEENEX	13-5-00-7-73031		12.84
						INVOICE TOTAL:	167.79 *
					CHECK TOTAL:		167.79
37332	RU1058	RUSSO'S POWER EQUIPMENT INC					
	10402462	09/09/20	01	PRUNING SAWS AND BLADES	01-6-00-7-86012		43.99
			02	PRUNING SAWS AND BLADES	13-6-00-7-86012		43.98
			03	CHAIN SAW BAR	01-6-00-7-86012		41.78
			04	CHAIN SAW BAR	13-6-00-7-86012		41.78
						INVOICE TOTAL:	171.53 *
					CHECK TOTAL:		171.53
37333	SH0980	SHAW MEDIA					
	1817894	09/24/20	01	BINA HEARING	01-5-00-6-69010		51.27
			02	BINA HEARING	13-5-00-6-69010		51.27
						INVOICE TOTAL:	102.54 *
					CHECK TOTAL:		102.54
37334	SI1499	SIMPLE SANITATION					
	10124	10/01/20	01	GORDON 2STD UNIT	01-6-00-6-81022		240.00
			02	GORDON 1 ADA UNIT	18-6-00-6-81022		60.00
			03	SEDGWICK 2 STD UNIT	01-6-00-6-81022		260.00
			04	SEDGWICK 1 ADA UNIT 1 EXTRA DA	18-6-00-6-81022		130.00
			05	GILBERT 1 STD. UNIT	01-6-00-6-81022		110.00

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INVOICES DUE ON/BEFORE 10/12/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37334	SI1499			SIMPLE SANITATION			
	10124	10/01/20	06	GILBERT 1 ADA UNIT	18-6-00-6-81022		60.00
			07	WAIOLA 1 STD. UNIT	01-6-00-6-81022		110.00
			08	WAIOLA 1 ADA UNIT	18-6-00-6-81022		60.00
						INVOICE TOTAL:	1,030.00 *
						CHECK TOTAL:	1,030.00
37335	SP5940			SPORTS KIDS INC			
	187371	09/30/20	01	SUMMER 2020 SESSIONS	13-7-01-6-62000		1,649.20
						INVOICE TOTAL:	1,649.20 *
						CHECK TOTAL:	1,649.20
37336	TA7171			TAMELING INDUSTRIES INC.			
	147644	09/24/20	01	TOP SOIL STUMP HOLE REPAIR	01-6-00-7-84022		207.00
			02	TOP SOIL STUMP HOLE REPAIR	13-6-00-7-84022		207.00
						INVOICE TOTAL:	414.00 *
						CHECK TOTAL:	414.00
37337	VI5006			VILLAGE OF LA GRANGE			
	092420	09/24/20	01	DENNING BUILDING	01-6-10-6-88200		69.76
			02	DENNING BUILDING	13-6-10-6-88200		69.75
			03	GILBERT BUILDING	01-6-11-6-88200		37.30
			04	GILBERT BUILDING	13-6-11-6-88200		37.30
			05	GILBERT HYDRANT	01-6-11-6-88200		31.53
			06	GILBERT HYDRANT	13-6-11-6-88200		31.52
			07	ELM FOUNTAIN	01-6-16-6-88200		37.30
			08	ELM FOUNTAIN	13-6-16-6-88200		37.30
			09	GILBERT TENNIS COURTS	01-6-11-6-88200		37.30
			10	GILBERT TENNIS COURTS	13-6-11-6-88200		37.30

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37337	VI5006			VILLAGE OF LA GRANGE			
	092420	09/24/20	11	SPRING FOUNTAIN	01-6-18-6-88200		31.53
			12	SPRING FOUNTAIN	13-6-18-6-88200		31.52
						INVOICE TOTAL:	489.41 *
					CHECK TOTAL:		489.41
37338	WH2000			WHOLESALE DIRECT INC.			
	247702	09/25/20	01	HOUSSING FOR LED LIGHTS TRACTO	01-6-00-7-84040		7.50
			02	HOUSSING FOR LED LIGHTS TRACTO	13-6-00-7-84040		7.50
						INVOICE TOTAL:	15.00 *
					CHECK TOTAL:		15.00
					TOTAL AMOUNT PAID:		20,661.56

Section 4



STAFF REPORTS

**Park District of La Grange
October 2020
Board Report**

**Dean Bissias
Executive Director**

1. Please remember that the board meetings for 2020 are the second Monday of the month except for the following months:
February 3rd – first Monday of the month
August 17th – third Monday of the month due to Endless Summerfest
2. This month's October board meeting is a regular meeting scheduled for Monday, October 12, 2020 and will be held at the recreation facility upstairs in the DeSitter Room at 536 East Avenue.
3. The board packet is available online again this month with the October packet at: [http://www.pdlg.org/Docs/Board%20Mtg%20Packet% 10-12-20pdfon](http://www.pdlg.org/Docs/Board%20Mtg%20Packet%2010-12-20pdfon).
4. Under Item 3.0 this month staff is recommending that the Board of Commissioners approve the Consent Agenda as presented including the regular board meeting minutes of September 14, 2020; executive session meeting minutes of September 14, 2020; special board meeting minutes of September 30, 2020; executive session meeting minutes of September 30, 2020; financial reports dated September 30, 2020; and consolidated vouchers for the month of October dated October 12, 2020.
5. Under item 4.1 Executive Director's comments, I will go into more detail on the Public Assistance Program for the State of Illinois, which is administered by IEMA. This program may provide assistance to organizations for eligible costs that are a direct result of the declared COVID emergency. I am pleased to say that the first step has been completed with the acceptance of our application. The acceptance letter follows my board report.
6. Under Action Item 7.1 we are asking the Board to approve Resolution 20-05. This resolution will allow staff to apply for COVID-19 assistance of up to \$5,000 from Cook County. The funds that we spent to supply the District with sanitation supplies, face masks, and other protective items qualify for some reimbursements.
7. Under Action Item 7.2 the Board needs to discuss the Open Space Master Plan proposals and presentations made by the three firms at last month's board meeting, and select a firm that they feel comfortable working with.

8. Under Action Item 7.3 I am asking the Board to give the Executive Director authorization to develop an agreement with the selected firm to create a new Open Space Master Plan.
9. Under Board Business 8.1 the Board needs to appoint a delegate and alternates to the annual meeting of the Illinois Association of Park Districts. This meeting will be held during the 2021 IAPD/IPRA conference which currently is being held on Saturday, January 30, 2021. In the past I have been selected as the delegate and I will do so again this year if the Board so desires. The date of this meeting is subject to change since it was announced on Wednesday, October 7th that next year's IAPD/IPRA State Conference is going to be held virtually.
10. Due to the increase in positive COVID-19 cases in our area and across the state, we continue to strongly enforce that everyone must wear a mask while at the recreation center. We continue to follow all the guidelines that are coming out of the Governor's office, as well as the CDC. This has been successful so far and is one of the reasons that our facility has been able to remain open.
11. Over the past few weeks I continued to work closely with Brad Belcaster and Phil Fornaro regarding the land contract and rezoning with the Village of La Grange.
12. I continue to work on finances, attending webinars, zoom meetings with other park districts, investigating the acquisition of additional property, paying bills, preparing the October board packet, and checking in with our maintenance staff on the progress in the parks.
13. We continue to address items that are coming from the Governor's office as well as the CDC related to ongoing changes of COVID-19.
14. I would like to thank all my staff members. They continue to work very hard during these challenging times and are doing an excellent job. We are lucky to have such a professional staff.
15. Currently I am scheduled to be out of the office on the following dates: October 12th, 13th, 21st, 26th, 27th, 30th and November 3rd. I will be available by cell phone for any commissioner or staff member who might need to talk with me on any day that I am off.
16. As always, if you have any questions please email, but most important PLEASE be safe, stay at home whenever possible and let us help stop COVID-19.

RECREATE!!! It helps your mind and body.
Enjoy Life and Make the Park District of La Grange
"Your Fun & Fitness Destination"



ILLINOIS EMERGENCY MANAGEMENT AGENCY

JB Pritzker
Governor

Alicia Tate-Nadeau
Director

September 28, 2020

Mr. Dean Bissias, Executive Director
Park District of La Grange
536 East Avenue
La Grange, IL 60525
Subject: La Grange, Park District of
FEMA-4489-031-U5XC9-00
Application Accepted

Dear Mr. Bissias:

The Illinois Emergency Management Agency (IEMA), as administrator of the Public Assistance Program for the State of Illinois, has approved your organization's application for Public Assistance Program funding under the FEMA-4489-DR-IL declaration made by the President. Copies of the Request For Public Assistance, Public Assistance Grant Agreement, PA Risk Assessment and PA FFATA Certification forms are enclosed for your records. Please note the Public Assistance ID No. on the Public Assistance Grant Agreement. This is the number FEMA and IEMA will use to track your subgrant. Please use this number on all correspondence and whenever referring to your organization's subgrant.

Under the disaster declaration, the Public Assistance Program may provide assistance to organizations for eligible costs that are a direct result of the declared event. Applicants accepting Federal assistance through this program most comply with all federal, state and local laws and regulations, and the Public Assistance Program requirements, which are included in the Public Assistance Grant Agreement and Public Assistance Program Applicant Handbook.

It is your organization's responsibility to compile documentation to support the cost claims under your organization's subgrant. Various forms and information are available at https://www2.illinois.gov/iema/LocalEMA/Pages/PA_Forms.aspx to help you document your organization's costs. FEMA will meet with your organization to formulate Project Worksheets (PWs), which will establish a scope of work for each project and document the costs eligible for reimbursement. Once IEMA receives an approved PW from FEMA for your damages and costs, we will forward your organization a copy of the PW and process a payment for the appropriate federal share (75 percent). Please be sure that you review all PWs for your organization thoroughly.

If you have any questions regarding your organization's application, projects, or program requirements, please contact any member of the Public Assistance staff at (217) 782-8719 or EMA.PA.Grant@illinois.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Luke Denny". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Luke Denny
Mitigation and Infrastructure Section
Bureau of Preparedness and Grant Administration
Illinois Emergency Management Agency

Enclosures

Park District of La Grange
October 2020
Board Report

Leynette Kuniej
Superintendent of Finance

1. Currently our tax collections for the 2019 levy are at 97% of the total levy. Payment was due August 1st however taxpayers had until October 1st to pay without penalty.
2. The cash balance on September 30th was \$7,184,603 of which \$5,826,038 is invested in fully collateralized money market funds and certificates of deposit.
3. The BINA hearing is for the issuance of the annual rollover bonds which will be series 2020B. The proceeds will pay the alternate revenue bonds first with the remaining balance then applied to capital projects.
4. Included on the agenda is a resolution to enter into an intergovernmental agreement with Cook County for reimbursement of Coronavirus related expenses. As a Park District we are limited to a \$5,000 maximum reimbursement from this source. We have also applied with the Illinois Emergency Management Agency.
5. I attended the PDRMA Health Program Council meeting. During this meeting we voted on a return of net position to the members. Each member's return will be based on their size and length of membership. I expect our return to be about \$5,000. Last March PDRMA's Property Casualty Program Council returned 10% of each member's premium. Our portion then was \$7,991. These returns are intended to assist PDRMA members during this Covid 19 pandemic without jeopardizing the agency's net position.
6. Open enrollment in the PDRMA Health Plan for our staff will begin on November 2nd through November 20th. I will be holding a meeting to review some plan design and administrative changes with the staff.
7. Our Go Live date for the new accounting software has changed several times during this project for various reasons. Our current target date is October 19th. The transition team has worked for hard to be ready for the change over and is anxious to start. Next month the reports from the new software may look a little different but we will attempt to provide the board with the same information.

Park District of La Grange
October 2020
Board Report

Chris Finn
Superintendent of Facilities

1. The Recreation Center has been getting a little busier; we are getting into fall season programming. Basketball practices are getting ready to start and we still have several multi-day gym rentals. The rental rooms on the weekends is still very slow; but we are still getting a few rentals to come in.
2. The Safety Committee will be doing a quarterly Safety training on Tuesday October 13th .
3. SEASPAR did not host their annual Volleyball tournament this year due to Covid-19; it is normally in early October. We will still have the two day b-ball event held at the Recreation Center on October 17th & 18th; this two day event will have Freshman & Sophomores basketball players coming to the gym to do drills and scrimmages for scouts. The coordinator has made modifications to the normal format to go with current guidelines.
4. I have been working with the recreation department to get things ready for the trunk or treat event to be held on Saturday October 10 at Sedgwick Park.
5. The Rotary Club is starting to come in to get things started for Secret Santa. Collections will start in November. The Maintenance staff did go in and clean the floor for them; we also moved things around back there so they had some space outside the fenced area to sort items.
6. Fall outdoor sports continue to play in the parks, most of the fall sports will conclude at the end of October & or the first week in November. It has been a dry fall so far. We have not had to cancel to many days. We are still inputting soccer permits in the computer, and I have been making adjustments and changes for soccer groups. With Covid-19 some of the weekend soccer rentals are down as games with other teams have not been permitted this year.
7. I attended SSPRPA Executive(via zoom) & the General meeting was held in person(At La Grange) and on zoom. The facility Committee meeting is held at the end of the month via zoom

that I will be attending. I will be attending a IPRA Facility Management seminar via zoom on Friday October 9.

8. The furnace in the maintenance department was replaced. This has been the only capital project that has been completed to date in the 20/21 budget.
9. The splash pad system will be looked at again in October just to make sure everything is ok for the winter months.

**Park District of La Grange
October 2020
Board Report**

**Linda Muth
Administrative Supervisor**

1. I reviewed and edited the first draft of the winter program brochure.
2. I took two live webinars hosted by VSI on our RecTrac software. The first dealt with household data maintenance and the second was on comparison reporting.
3. I spent time on BASE household account changes due to the program closure at two of the schools for the week of 10/5.
4. I updated our system with the changes made to the BASE school year camps and tracking for families interested in BASE in January.
5. The recreation center front desk will remain open until 8pm on Tuesdays, Wednesdays and Thursdays beginning 10/13. We anticipate increased traffic in the building with the start of the YDL basketball program and staff will be available to assist patrons while they are here.
6. I began reviewing dates and updating forms for commissioner candidate submissions for the April 2020 consolidated election.
7. I worked to troubleshoot several software issues with online payments and system report templates.
8. I worked on accounts receivable for past due balances.
9. I processed refunds for programs and facilities.
10. I prepared board meeting packets, and with the absence of our regular recording secretary due to furloughs, I have been producing the minutes for board meetings.

**Park District of La Grange
October 2020
Board Report**

**Josh Wiencek
Maintenance Supervisor**

1. Cleaned the carpet using the shampooer machine in certain areas of the IPRA offices/common area.
2. Used the small lift in the white sox area to replace light bulbs that were out.
3. Re-organized and cleaned back storage area maintenance section and other areas to make extra room for secret Santa.
4. Used the small lift to change light bulbs in the back storage area.
5. Went through program room storage closets and replaced older tables with newer ones that we had in the back storage room.

Park District of La Grange
October 2020
Board Report

Andrea Weismantel
Facility Rental Coordinator

1. Room rentals are starting to pick up for the Recreation Center. I am getting more inquiries from organizations to rent our rooms since they are not able to use the space they previously used due to COVID restrictions. Some of these are during the week as well as weekend rentals.
2. The shelters and fields are very busy with the nice weather continuing a bit longer into October. Everyone is pleased with the conditions of our shelters and open areas.
3. I am working the Trunk or Treat event this weekend at Sedgwick Park. As of writing this we have 19 enrolled to decorate their trunk and pass out candy. There are 7 businesses and 12 families participating. The PDLG will have a decorated truck as part of the festivities as well. We are taking proper precautions with limiting the amount of people in the parking lot at one time and spacing the guests out while they wait to enter the event. We will be sanitizing the games between use and all participants passing out candy are required to have gloves and masks. It looks to be a beautiful day for this new event! Glad we can give the community some Halloween fun this year!
4. I am working on new ways to bring rentals in. Even though times are different and we are limited with our capacity numbers, I am trying to find ways to get our name out there and bring in more revenue.
5. I am meeting with Kevin and Chris to discuss options for Breakfast with Santa since it will have to be altered due to Stage 4 guidelines. Daddy Daughter Dance will also be changing this year to a take home bag filled with goodies for them to enjoy at home together and a 1 hour Zoom dance party with the DJ.

**Park District of La Grange
October 2020
Board Report**

**Kevin Miller
Superintendent of Recreation**

1. Over the past month, I have been working with the fitness contractor on developing a Virtual Class Pass for the specialty fitness programs. We are adding 8 new classes to our recreation schedule and instituting the Virtual Class Pass in Fall Session II, which begins the week of November 2nd. Participants will be able to sign-up for pass options consisting of 1 class, 5 classes, 10 classes and 20 classes. All of specialty fitness classes are offered via Zoom. In total, 23 classes will be offered with the Virtual Class Pass.
2. The Recreation Department is currently developing the winter 2021 brochure. This brochure will cover the months of January through March. We will receive the draft back from the graphic artist on Monday, October 12th and will begin the editing process. The winter brochure is scheduled to be live on the PDLG website the week of November 16th.
3. The La Grange Lions travel basketball started October 7th with their preseason camps. The month of October is dedicated to the teams attending the camps with our entire coaching staff. The teams will officially begin their team practices the week of November 9th. Once we get the okay from the state of Illinois to play in competitive games, we will enter into tournaments and the Dupage Youth Travel Basketball League.
4. Since our last board meeting, I have met with Commissioner Opyd and President Vear, along with Dean Bissias regarding our partnership with LGBA on various events and sponsorship. Dean, Teresa Chapman, Commissioner Opyd, myself and Joe Wright from Noventech met to discuss the website and some additional marketing strategies for the Park District.
5. On September 29th I met with LGBA Executive Director, Nancy Cummings, and LGBA Member Services Manager, Lori Donahoe. We discussed and evaluated the Park District's sponsorship of the Summer Art Project along with ways we can continue to work together and strengthen our relationship between the Park District and LGBA moving forward.

6. The Park District was the presenting sponsor for the La Grange Business Association's Free Wellness Week, which took place October 3-11. The Park District offered 6 of its current Virtual Specialty Fitness Classes free during this week. As of October 7th, 6 individuals have taken advantage of this promotion with us.
7. I am working with Marianne Mohrhusen (fitness instructor) on a Virtual Zumba Fundraiser that will benefit the Susan G. Komen Foundation. The event will take place on Zoom October 23rd from 6:30-7:30pm. Participants can register on Sign-Up Genius and make a donation on the Susan G. Komen website. The link for Sign-Up Genius and the Susan G. Komen site are live on our PDLG website as of Monday, October 12th.
8. Andrea Weismantel, Teresa Chapman, Chris Finn, Claudia Galla and I have been working on revamping our Annual Halloween Party and offering a new event to stay within the states COVID-19 guidelines. The Trunk or Treat event will be held Saturday, October 10th from 10:30a-12:00pm at Sedgwick Park.

Park District of La Grange
October 2020
Board Report

Teresa Chapman
Assistant Superintendent of Recreation

1. Learning Ladders Preschool is off to a good start. We did have a COVID-19 scare and out of an abundance of caution, the district decided to cancel classes for a few days. Classes are back in session and the staff has done a wonderful job helping students get acclimated to their environment.
2. Working alongside Andrea we planned the first-ever PDLG Trunk-or-Treat event that is free to the community. This event is taking place on Saturday, October 10th from 10:30am-12:00pm at Sedgwick Park. Residents and local businesses signed up for free to pass out candy to Trunk-or-Treaters. This is a great way for families to get out of the house and get into the Halloween spirit. Unfortunately, because of the pandemic, we did have to cancel the Annual Halloween Party.
3. Unfortunately, the district had to cancel the annual Zombie Candy Hunt as there was no way to run the event in accordance with CDC & PDRMA guidelines. I did, however, reach out to those registered, and instead, participants will receive special goodie bags at the Trunk-or-Treat event.
4. I attended the SSPRPA Early Childhood Committee zoom meeting on Thursday, September 24th. It was great talking with other districts on how they are navigating the pandemic along with being new in my position it was very informative.
5. I have continued to look at all my upcoming events like the Holiday Tree Lighting and Holiday Train to see if there is a safe way to run them due to the pandemic.
6. The first draft of the 2021 Winter-Spring brochure is at the graphic artist. Staff will have an opportunity to make corrections and updates the week of October 12th.
7. The display case has a fitness theme to help promote La Grange Fitness.

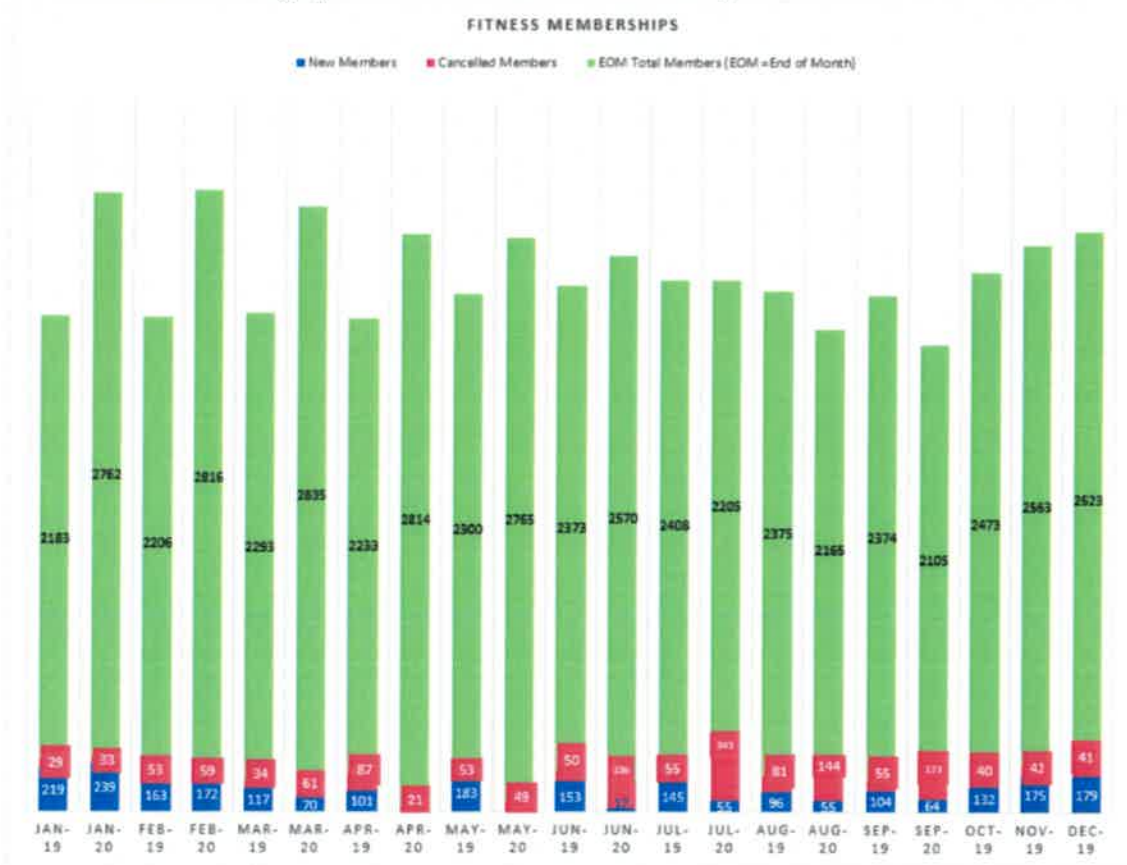
**Park District of La Grange
October 2020
Board Report**

**Kyle Madeja
Recreation Supervisor**

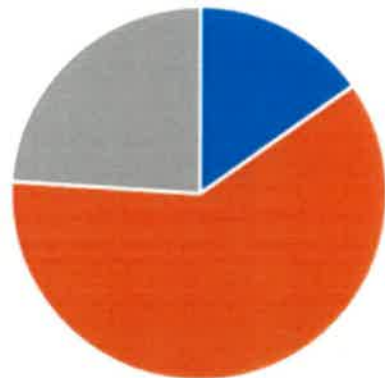
1. Fall programming session one is currently ongoing, while session two classes will begin in late October. Martial Art classes like Jujitsu, which has 54 participants across numerous classes and Karate, which has 18 participants across three classes are scheduled to run until mid-December.
2. The Fall Youth Developmental Basketball League is scheduled to start with practices the week of October 12. I've worked with coaches to secure practice schedules, collected the necessary additional paperwork for the intra-team scrimmages and formed teams for the season. Participants were notified of their placement on October 8. We've brought back 4 staff members and had a training on October 6 for procedures during the Fall season. As of this report here is the current enrollment breakdown:
 - a. 1st-2nd Grade has 96 enrolled (max reached)
 - b. 3rd-4th Grade has 96 enrolled (max reached)
 - c. 5th-6th Grade has 64 enrolled (max reached)
 - d. 7th-8th Grade has 29 enrolled (3 spots open)
3. Preparing for the Winter 2021 brochure/programs that will span January 4 – March 20. Working with contractors to set up sessions and classes that will be entered into Rec Trac in October.
4. Ran the SSPRPA Athletics Committee Meeting via Zoom on September 17. Many Districts attempted virtual programming with not much success, we discussed Fall leagues and the viability of teaming up on ESports.
5. I attended the SSPRPA October Executive and Regular Meeting held in LaGrange this month.

**Park District of La Grange
 October 2020
 Board Report
 Jenny Bechtold
 Superintendent of La Grange Fitness**

- LaGrange Fitness had 64 new members join during the month of September 2020. We currently have 2,105 members through September 30, 2020, compared to 2,374 as of September 30, 2019 (a decrease of 269). We had 123 cancellation requests and 28 members request a hold during September. Please see the graph below for current membership statistics.

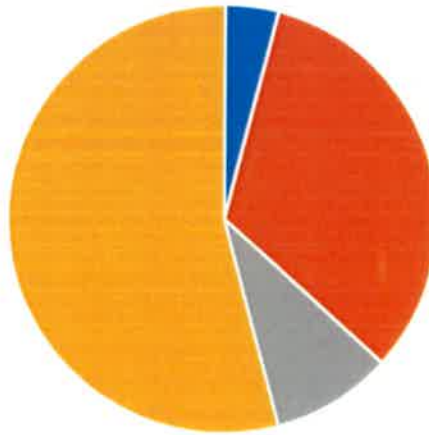


Membership Type Percentage as of 9/30/2020



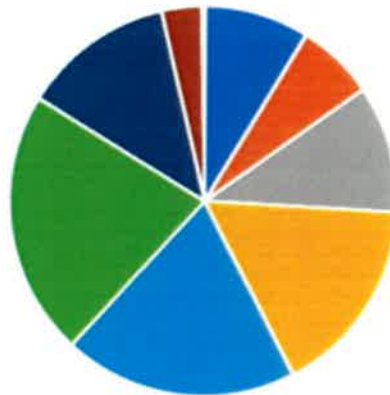
■ Insurance Based-15% ■ Monthly - 61% ■ Annual - 24%

Demographic Percentage as of 9/30/2020



■ Countryside - 4% ■ NN - 34% ■ Non-Res - 9% ■ Resident - 54%

Age Demographic Percentage as of 9/30/2020



■ 19 & Under - 9% ■ 20-29 - 7% ■ 30-39 - 11% ■ 40-49 - 16% ■ 50-59 - 19%
■ 60-69 - 22% ■ 70-79 - 13% ■ 80-89 - 3% ■ 90+ - 0.001%

2. We offered twelve group fitness classes each week beginning September 14 for the month of September. The month of September brought in 187 group fitness participants. The group fitness classes have an average of 47 participants per week and an average of four participants per class. We will be adding seven more classes beginning the week of November 2.
3. The month of September we had 3,975 visits by fitness members, compared to 8,742 visits for September 2019. The month of August had 3,565, an increase of 410 visits from last month. Usage continues to increase each month.
4. The personal training department brought in \$1,544 for September. We had 46 personal training sessions during the month of September.

5. La Grange Fitness will be offering two student specials beginning November 2, 2020. We will offer 45 days for \$45 and a 60 day for \$60. This will allow students to choose the special that fits their holiday break. The student special is for students between ages 16 and 24 with a valid student ID. The special will be sold through December 15, 2020.
6. We are running Breast Cancer Awareness Visit Challenge during the month of October. This is a touchless challenge and all members need to do is swipe in and work out. I will run a report at the end of the month and the member with the most visits will win a free month. We will give away La Grange Fitness swag to second and third place finishers.
7. I participated in the Safety Committee meeting for the Park District on September 8, 2020 at 10:30am.
8. During the month of September, I participated in several training courses for Tyler Technology and continue to work with Leynette Kuniej, Superintendent of Finance to prepare for our transition to Tyler Technology in October.
9. I participated in a webinar by VSI for Rectrac reporting on Thursday, October 1, 2020. The webinar reviewed running reports and some new reports that were added to Rectrac.

Park District of La Grange
October 2020
Board Report

Leanna Hartung
BASE Superintendent

1. Institute Camp on October 12th was cancelled as we did not have any participants signed up for the camp.
2. Melissa and I have been busy helping each school settle into the new year and ensuring the guidelines in place are being implemented. The staff are doing a great job with the sanitizing and complying with the safety procedures and policies. We not only need to comply with the CDC and IDPH but what the schools have in place.
3. As a member of the safety committee, I am part of the team planning for the all staff safety training coming up on Tuesday, October 13th.
4. We have had multiple conversations and working closely with SD102 regarding the Covid procedures. We had an employee test positive at BASE. We needed to close 2 locations for a week for cleaning and sanitation. The staff at those locations were tested and had negative results. The students did not need to quarantine but our staff were in quarantine for 14 days. The programs will resume on October 13th.
5. Over the past 2 weeks, I have been completing trainings with PDRMA, the Risk Management company. They offer on-line trainings that we get CEU's for completing and some just for training purposes. I have completed 2 for CEU's and 4 for training.
6. On September 30th, we had our first zoom meeting with the Before and After School Committee with other Park Districts that participate in the committee. It was informative and nice to hear what is happening in other programs. It seems to be that we all have the same challenges across the board right now with Covid and program participation. Our next meeting is on October 14th.
7. I joined a few webinars in September through the After School Alliance and National After School Association. Included were Leadership Development, Preparing and

Navigating back to school, Caring for our youth in the current crisis, Supporting youth throughout Covid and beyond. I also listened to one that was about how to deal with budgets and changes on how we move forward.

8. On Tuesday, September 22nd we had an all staff meeting to discuss a plan, scenerio's, how to respond and what we do when we have positive tests, possible exposure and negative tests regarding Covid.
9. We will be closing Cossitt School BASE at 5:00pm daily instead of 6:00pm. After monitoring and tracking the pick-up times of the students, we made the decision to close at 5:00pm starting October 19th, 2020.

Park District of La Grange
October 2020
Board Report
Claudia Galla
Park Foreman

1. Mowing and trimming was reduced to once or twice a week in September due to drought conditions. Cutting was mainly kept to athletic fields for soccer and baseball. Weed spraying ended in late September. Watering of young trees continued through September and into October.
2. Sump grinding has been completed by staff for the 30 small to mid-sized trees they removed in August. Holes were filled with soil and seed.
Large tree & stump removals have been started at Denning, Stone and Sedgwick by our contractor. I have compiled a list of hazardous and diseased trees for Bluder's Tree Service to follow for removals. Our staff will fill stump hole for the contractor. Tree mulching will continue in parks through October, since mowing has slowed.
3. Ball fields are being dragged and lines painted at Gordon and Sedgwick Parks. Baseball will continue until October 23rd.
4. The Maintenance Dept. has helped in preparation of the Sedgwick Halloween event by loading, moving and set-up of supplies, barricades, trash cans and tables.
5. All the top swing brackets at Stone had become a hazard and were replaced and rusted poles were painted.



6. The broken fiberglass underground utility box was replaced at Gordon.
The missing cover to the underground utility box was replaced at Denning.
7. The Community Garden will be cleaned up and closed for the season on October 16th.
8. The Tree Inventory Grant application was completed and submitted to The Morton Arboretum for review.
Final decisions will be made by mid-November.
Thank you to Karel and Dean for their help. Thank you, Karel, for attaining a letter of support from the Village of La Grange.

Routine duties for the month include:

- *Process vouchers.
- *Trash & recycling collection in all parks, twice a week.
- *Completed inspections for October will include:
Playgrounds, buildings, ball fields, basketball courts and tennis courts.

Section 5



ATTORNEY REPORT

Section 6



TREASURER REPORT

Section 7



ACTION ITEMS

RESOLUTION NO 20-05

RESOLUTION AUTHORIZING THE PARK DISTRICT EXECUTIVE DIRECTOR TO EXECUTE
AN INTERGOVERNMENTAL AGREEMENT AND SUBRECIPIENT AGREEMENT FOR
CORONAVIRUS RELIEF FUNDS WITH COOK COUNTY

WHEREAS, the Park District and Cook County, Illinois desire to enter into an Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds ("Agreement") a copy of which is attached hereto as (Exhibit A); and

WHEREAS, it would be in the best interests of the Park District and its residents to enter into the attached Agreement (Exhibit A).

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF COMMISSIONERS OF THE PARK DISTRICT OF LA GRANGE:

SECTION ONE: That the Executive Director, or his designee be and is hereby authorized to execute the attached Intergovernmental and Subrecipient Agreement for Coronavirus Relief Funds (Exhibit A) by and between the Park District and Cook County, Illinois, and to take such further steps to comply with the terms and conditions set forth therein.

SECTION TWO: That this resolution shall be in full force and effect after passage and approval as required by law.

AYES:

NAYS:

ABSENT:

PASSED AND APPROVED this _____ day of October 2020.

Board President

ATTEST:

Board Secretary

INTERGOVERNMENTAL AND SUBRECIPIENT AGREEMENT
FOR
CORONAVIRUS RELIEF FUNDS



Between
COUNTY OF COOK, ILLINOIS

And

Park District of La Grange

(Cook County, Illinois ~~Library or~~ Park District (Subrecipient))

Entered into this 12 day of OCT., 2020

SUBAWARD INFORMATION

The following information is provided pursuant to 2 C.F.R. 200.331(a)(1):

- Subrecipient's name (must match the name associated with its unique entity identifier): Park District of LaGrange
- Subrecipient's unique entity identifier (DUNS): 043462910
- Subaward Period of Performance Start and End Date: July 1, 2020, through December 30, 2020.
- Total Amount of Federal Funds allocated to the Subrecipient: \$ 5,000
- Federal Award Program Description:
Cook County has received Coronavirus Relief Funds pursuant to the CARES Act, a portion of which it has chosen to allocate in the spirit of intergovernmental cooperation to other units of local government in Cook County. Available funds may be distributed to units of local government as allocated by the Cook County Bureau of Finance based upon the balance of funds available and proposed use of such funds.
- Name of Federal Awarding Agency: U.S. Department of Treasury
- Name of pass-through entity: Cook County, IL
- Contact Information for pass-through entity: Ammar M. Rizki, Chief Financial Officer, Cook County Bureau of Finance, 118 N. Clark Street, Suite 1127. Chicago, Illinois 60602. Email Info: SuburbanCovidFundingRequest@cookcountyil.gov
- Award is for Research & Development (R&D): NO

THIS AGREEMENT entered this 12 day of Oct., 2020, by and between the County of Cook, Illinois, a body politic and corporate of the State of Illinois, through the Office of the Chief Financial Officer and Bureau of Finance (herein called "Cook County"), and Park District of La Grange (herein called "Subrecipient") a unit of local government under the Illinois Constitution. Cook County and Subrecipient shall sometimes be referred to herein individually as the "Party" and collectively as the "Parties."

WHEREAS, on March 13, 2020, the President of the United States issued a Proclamation on Declaring a National Public Health Emergency as a result of the COVID-19 outbreak; and

WHEREAS, on March 27, 2020, the President of the United States signed into law the Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act"); and

WHEREAS, the CARES Act established the Coronavirus Relief Fund ("CRF"), which provides aid to certain eligible local governments to address necessary expenditures due to the COVID-19 Public Health Emergency; and

WHEREAS, Cook County qualified as an eligible local government and received CRF funding from the U.S. Department of Treasury; and

WHEREAS, federal guidance issued by the U.S. Department of Treasury indicates that a unit of local government may transfer a portion of its CRF funding to a smaller unit of local government provided that such transfer qualifies as a "necessary expenditure" to the Public Health Emergency and meets the criteria of Section 601 (d) of the Social Security Act as added by Section 5001 of the CARES Act; and

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) and other applicable law permit and encourage units of local government to cooperate with and support each other in the exercise of their authority and the performance of their responsibilities; and

WHEREAS, the Illinois Intergovernmental Cooperation Act authorizes units of local government to combine, transfer or jointly exercise any power, privilege, function, or authority which either of them may exercise, and to enter into agreements for the performance of governmental services, activities, or undertakings, and

WHEREAS, Cook County acknowledges that there are units of local government within Cook County that were not eligible to receive a portion of CRF and Cook County, through the spirit of intergovernmental cooperation, desires to provide a portion of its CRF funding to aid such units of local government in addressing the impacts of the COVID-19 Public Health Emergency; and

WHEREAS, Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act requires that units of local government use the funds received to cover only those costs that (1) are necessary expenditures incurred due to the public health emergency with respect to the COVID-19; (2) were not accounted for in the budget most recently approved as of March 27, 2020, (the date of enactment of the CARES Act) for the state or local government; and (3) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, in order to provide funds for Subrecipient to pay necessary expenditures it has or will incur due to the COVID-19 public health emergency, the Parties have agreed that Cook County, in its sole and absolute discretion, may reimburse Subrecipient for eligible expenses as provided herein.

NOW, THEREFORE, the Parties mutually agree as follows:

I. AGREEMENT TERM

A. This Agreement shall become effective on the date of execution, and end on December 30, 2020 (the

“Initial Term”).

- B. This Agreement may be extended beyond the Initial Term only upon the written approval of both Parties; provided, however, that all terms and conditions of this Agreement shall remain in full force and effect unless this Agreement is specifically amended.
- C. Cook County, in its sole and absolute discretion, may terminate this Agreement at any time.

II. ACTIVITIES & ELIGIBLE EXPENSES

A. Activities

Subrecipient shall be responsible for administering all COVID-19 response activities in a manner satisfactory to Cook County and consistent with any standards required as a condition of providing these funds. Allowable activities must be directly tied to response and recovery efforts related to COVID-19 and must be allowable pursuant to the CRF requirements.

B. Eligible Expenses

Cook County, in its sole and absolute discretion, may reimburse and/or provide funding to Subrecipient for “Eligible Expenses” as described on Attachment A of this Agreement. Notwithstanding anything herein to the contrary, “Eligible Expenses” shall not include lost revenue. Failure of Subrecipient to comply with the provisions of this Agreement, including non-compliance with 2 C.F.R. 200, may result in expenses being disallowed, withholding of federal funds, and/or termination of this Agreement.

III. NOTICES

Notices to Cook County as required by this Agreement shall be delivered in writing, via email and addressed to Cook County as set forth below. Notices to Subrecipient as required by this Agreement shall be in writing, via email and addressed to Subrecipient as set forth below. All such notices shall also be deemed duly given if personally delivered, or if deposited in the United States mail, registered or certified return receipt requested.

Ammar M. Rizki

Chief Financial Officer

Cook County Bureau of Finance

118 N. Clark Street, Suite 1127

Chicago, IL 60602

SuburbanCovidFundingRequest@cookcountyil.gov

Name of Subrecipient: Dean Bissias

Address: 5316 East Ave LaGrange, IL 60525

Email: deanbissias@pd1g.org

IV. TERMS & CONDITIONS

The following requirements are applicable to all activities undertaken with CRF funds.

A. Compliance with State and Local Requirements

Subrecipient acknowledges that this Agreement requires compliance with the regulations of the State of Illinois and with all applicable state and local orders, laws, regulations, rules, policies, and certifications governing any activities undertaken during the performance of this Agreement.

B. Compliance with Federal Requirements

Subrecipient acknowledges that Eligible Expenses funded or reimbursed by Cook County to Subrecipient are not considered to be grants but are “other financial assistance” under 2 C.F.R. 200.40. This Agreement requires compliance with certain provisions of Title 2 C.F.R. 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Subrecipient agrees to comply with all applicable federal laws, regulations, and policies governing the funds provided under this Agreement. Subrecipient further agrees to utilize available funds under this Agreement to supplement rather than supplant funds otherwise available.

During the performance of this Agreement, the Subrecipient shall comply with all applicable federal laws and regulations, including, including, but not limited to, the following:

- Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. 7501-7507).
- Subrecipients are subject to a single audit or program specific audit pursuant to 2 C.F.R. 200.501(a) when Subrecipient spends \$750,000 or more in federal awards during their fiscal year.
- Fund payments are subject to 2 C.F.R. 200.303 regarding internal controls.
- Fund payments are subject to 2 C.F.R. 200.330 through 200.332 regarding subrecipient monitoring and management.
- Fund payments are subject to Subpart F regarding audit requirements.

Subcontracts, if any, shall contain a provision making them subject to all of the provisions stipulated in this Agreement, including but not limited to 2 C.F.R. 200.303, 2 C.F.R. 200.330-332, 2 C.F.R. 200.501(a), and 2 C.F.R. Part 200 Subpart F.

With respect to any conflict between such federal requirements and the terms of this Agreement and/or the provisions of state law and except as otherwise required under federal law or regulation, the more stringent requirement shall control.

C. Hold Harmless

Subrecipient shall hold harmless, release, and defend Cook County from any and all claims, actions, suits, charges and judgments whatsoever that arise out of the Subrecipient’s performance or nonperformance of the services or subject matter called for in this Agreement.

D. Indemnification

Subrecipient shall indemnify Cook County, its officers, agents, employees, and the federal awarding agency, from any claim, liability, loss, injury or damage arising out of, or in connection with, performance of this Agreement by Subrecipient and/or its agents, employees or sub-contractors, excepting only loss, injury or damage determined to be solely caused by the gross negligence or willful misconduct of personnel employed by Cook County. It is the intent of the Parties to this Agreement to provide the broadest possible indemnification for Cook County. Subrecipient shall reimburse Cook County for all costs, attorneys' fees, expenses and liabilities incurred with respect to any litigation in which Subrecipient is obligated to indemnify,

defend and hold harmless Cook County under this Agreement.

E. Misrepresentations & Noncompliance

Subrecipient hereby asserts, certifies and reaffirms that all representations and other information contained in Subrecipient's application, request for funding, or request for reimbursement are true, correct and complete, to the best of Subrecipient's knowledge, as of the date of this Agreement. Subrecipient acknowledges that all such representations and information have been relied on by Cook County to provide the funding under this Agreement.

Subrecipient shall promptly notify Cook County, in writing, of the occurrence of any event or any material change in circumstances which would make any Subrecipient representation or information untrue or incorrect or otherwise impair Subrecipient's ability to fulfill Subrecipient's obligations under this Agreement.

F. Workers' Compensation

Subrecipient shall provide Workers' Compensation Insurance coverage for all of its employee involved in the performance of this Agreement.

G. Insurance

Subrecipient shall carry sufficient insurance coverage to protect any funds provided to Subrecipient under this Agreement from loss due to theft, fraud and/or undue physical damage. Subrecipients that are self-insured shall maintain excess coverage over and above its self-insured retention limits.

H. Amendments

This Agreement may be amended at any time only by a written instrument signed by both Parties. Such amendments shall not invalidate this Agreement, nor relieve or release either Party from its obligations under this Agreement. Cook County may, in its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both Parties.

I. Suspension or Termination

Cook County may suspend or terminate this Agreement if Subrecipient materially fails to comply with any terms of this Agreement, which include (but are not limited to), the following:

1. Failure to comply with any of the rules, regulations or provisions referred to herein, or such statutes, regulations, executive orders, and Federal awarding agency guidelines, policies or directives as may become applicable at any time;
2. Failure, for any reason, of Subrecipient to fulfill in a timely and proper manner its obligations under this Agreement;
3. Ineffective or improper use of funds provided under this Agreement; or
4. Submission by the Subrecipient to Cook County reports that are incorrect or incomplete in any material respect.

J. Program Fraud & False or Fraudulent Statements or Related Acts

Subrecipient and any subcontractors must comply with 31 U.S.C. Chapter 38, Administrative Remedies for False Claims and Statements, which shall apply to the activities and actions of Subrecipient and any subcontractors pertaining to any matter resulting from a contract.

K. Debarment / Suspension and Voluntary Exclusion

1. Non-Federal entities and contractors are subject to the debarment and suspension regulations implementing Executive Order 12549, Debarment and Suspension (1986) and Executive Order 12689, Debarment and Suspension (1989) at 2 C.F.R. Part 180 and the Department of Homeland Security's regulations at 2 C.F.R. Part 3000 (Nonprocurement Debarment and Suspension).
2. These regulations restrict awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs and activities. A contract award must not be made to parties listed in the Systems of Award Management ("SAM") Exclusions. SAM Exclusions is the list maintained by the General Services Administration that contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. SAM exclusions can be accessed at www.sam.gov.

L. Governing Law and Venue. This Agreement shall be interpreted under, and governed by, the laws of the State of Illinois, without regard to conflicts of laws principles. Any claim, suit, action, or proceeding brought in connection with this Agreement shall be in the Circuit Court of Cook County and each party hereby irrevocably consents to the personal and subject matter jurisdiction of such court and waives any claim that such court does not constitute a convenient and appropriate venue for such claims, suits, actions, or proceedings.

V. ADMINISTRATIVE REQUIREMENTS

A. Financial Management

Subrecipient agrees to comply with and agrees to adhere to appropriate accounting principles and procedures, utilize adequate internal controls, and maintain necessary source documentation for all Eligible Expenses.

B. Duplication of Benefits; Subrogation

Subrecipient shall not carry out any of the activities under this Agreement in a manner that results in a prohibited duplication of benefits as defined by Section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155) and in accordance with Section 1210 of the Disaster Recovery Reform Act of 2018 (division D of Public Law 115-254; 132 Stat. 3442), which amended section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155).

If Subrecipient receives duplicate benefits from another source, Subrecipient must refund the benefits provided by Cook County to Cook County.

Subrecipient must execute and deliver a Duplication of Benefits and Subrogation Agreement ("Duplication of Benefits Certification"), in the form attached hereto as Attachment B. Subrecipient shall comply with all terms and conditions of the Duplication of Benefits Certification, including, without limitation, Subrecipient's obligation to promptly notify Cook County of any disaster assistance received from any other source.

C. Documentation & Recordkeeping

As required by 2 C.F.R. 200.331(a)(5), Cook County, or any duly authorized representative of Cook County, shall have the right of access to any records, documents, financial statements, papers, or other records of Subrecipient that are pertinent to this Agreement, in order to comply with any audits pertaining to funds allocated to Subrecipient under this Agreement. The right of access also includes timely and reasonable access

to Subrecipient's personnel for the purpose of interview and discussion related to such documents. The right of access is not limited to the required retention period, as set forth in paragraph D below, but lasts as long as the records are retained.

D. Record Retention

Subrecipient shall retain sufficient records, which may include, but are not limited to financial records, supporting documents, statistical records, and all other Subrecipient records pertinent to the Agreement to show its compliance with the terms of this Agreement, as well as the compliance of all subcontractors or consultants paid from funds under this Agreement, for a period of five (5) years from the date of submission of the final expenditure report.

E. Internal Controls

Subrecipient must comply with 2 C.F.R. 200.303 and establish and maintain effective internal control over the funds allocated under this Agreement and provide reasonable assurance that the Subrecipient is managing the award in compliance with Federal statutes, regulations, and the terms and conditions of the award. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States or the "Internal Control Integrated Framework" issued by the Committee of Sponsoring Organizations of the Treadway Commission.

F. Personally Identifiable Information

Subrecipient must comply with 2 C.F.R. 200.303(e) and take reasonable measures to safeguard protected personally identifiable information, as defined in 2 C.F.R. 200.82, and other information designated as sensitive or the Subrecipient considers sensitive consistent with applicable Federal, state, local, and tribal laws regarding privacy and obligations of confidentiality.

G. Monitoring & Compliance

Cook County shall evaluate the Subrecipient's risk of noncompliance and monitor the activities of Subrecipient as necessary to ensure that the CRF funds are used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of this Agreement. Monitoring of Subrecipient shall include reviewing invoices for eligible expenses, reviewing payroll logs, applicable contracts and other documentation that may be requested by the County to substantiate eligible expenses. Failure to submit proper documentation verifying eligible expenses may result in termination of this agreement and recoupment of awarded funds from the Subrecipient.

Cook County shall verify that Subrecipient is audited as required by 2 C.F.R. Part 200 Subpart F—Audit Requirements. Cook County may take enforcement action against noncompliant Subrecipient as described in 2 C.F.R. 200.338 Remedies for noncompliance of this part and in program regulations

H. Close-Outs

Subrecipient shall close-out its use of funds under this Agreement by complying with the closeout procedures set forth in 2 C.F.R. 200.343 and the procedures described below. Subrecipient's obligation to Cook County will not terminate until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to:

Notwithstanding the foregoing, the terms of this Agreement shall remain in effect during any period that Subrecipient has control over funding provided under this Agreement.

I. Audits & Inspections

All Subrecipient records with respect to any matters covered by this Agreement shall be made available to Cook County, the Federal awarding agency, and the Comptroller General of the United States or any of their authorized representatives, at any time during normal business hours, as often as deemed necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be resolved by Subrecipient within 30 days after notice of such deficiencies by the Subrecipient. Failure of Subrecipient to comply with the audit requirements will constitute a violation of this Agreement and may result in the withholding of future payments.

If Subrecipient expends \$750,000 or more in total federal assistance (all programs) in a single year, must have an audit conducted of Coronavirus Relief Funds in accordance with 2 C.F.R. Part 200, Subpart F—Audit Requirements. Subrecipient shall submit a copy of that audit to Cook County.

Subrecipients who do not meet the Single Audit threshold are required to have a program-specific Coronavirus Relief Funds audit conducted in accordance with § 200.507 - Program-Specific Audits and may be required to submit such copy of that audit to Cook County.

Issues arising out of noncompliance identified in a Single or Program-Specific Coronavirus Relief Funds audit are to receive priority status of remediation or possible return of all funds to Cook County.

J. Payment & Reporting Procedures

1. Payment Procedures

Cook County will pay to the Subrecipient funds available under this Agreement based upon information submitted by the Subrecipient and consistent with the allocations and disbursement policies established by Cook County. With the exception of certain advances, payments will be made for eligible expenses actually incurred by the Subrecipient; payments made for advances will require proof that the advance was used for an eligible expense on or before December 30, 2020.

Subrecipients should maintain a financial file with copies of back-up documentation for all paid eligible expenditures made by the Subrecipient during the eligible period. Documentation of expenditures will be reviewed and verified upon receipt by Cook County.

- a. Requests for reimbursement or funding must be submitted via email to SuburbanCovidFundingRequest@cookcountyil.gov.
- b. Notification letters approving requested funds will contain detailed instructions regarding delivery of approved funds to Subrecipient. Receipt of approved funds will be contingent on a fully executed Intergovernmental and Subrecipient Agreement. All CRF funds not expended by Subrecipient must be returned to Cook County by December 30, 2020, in compliance with the Close-Out Procedures contained in this Agreement.

2. Reporting Procedures. Subrecipient will be required to periodically report the status of projects approved for advance funding and will be required to tender to the County records addressing how the funding was used for eligible expenses on or before December 30, 2020. Such reporting may include documentation of invoices, submission of payroll logs, proof of contracts, etc. to substantiate eligible expenses. Failure to submit proper documentation verifying eligible expenses may result in termination of this agreement and recoupment of awarded funds from the Subrecipient.

VI. Personnel & Participation Conditions

1. Hatch Act

Subrecipient must comply with provisions of the Hatch Act of 1939 (Chapter 15 of Title V of the U.S.C.) limiting the political activities of public employees, as it relates to the programs funded.

2. Conflict of Interest

The Subrecipient shall maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

VII. ATTACHMENTS

All attachments to this Agreement are incorporated as if set out fully. In the event of any inconsistencies or conflict between the language of this Agreement and the attachments, the language of the attachments shall control, but only to the extent of the conflict or inconsistency.

This Agreement contains the following attachments:

- Attachment A – Library & Park District Application for CRF
- Attachment B – Duplication of Benefits Certification

VII. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

VIII. WAIVER

Cook County’s failure to act with respect to a breach by the Subrecipient does not waive its right to act with respect to subsequent or similar breaches. The failure of Cook County to exercise or enforce any right or provision shall not constitute a waiver of such right or provision.

IX. CERTIFICATION

The subrecipient hereby certifies that they have the authority and approval from the governing body to execute this Agreement and request reimbursement or advance funding from Cook County from the allocation of the Coronavirus Relief Fund provided to Cook County for eligible expenditures. The subrecipient further certifies the funds received for reimbursement or advances from the Coronavirus Relief Funds were or will be used only to cover those costs that:

- a. *Are necessary expenditures* incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- b. Were not accounted for in the budget most recently approved as of March 27, 2020; and
- c. Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

Subrecipient understands any award of funds pursuant to this agreement must adhere to official federal guidance issued or to be issued on what constitutes a necessary expenditure and that the subrecipient has reviewed the guidance established by U.S. Department of the Treasury and certify costs meet the required guidance. Any funds expended by the subrecipient or its subcontractor(s) in any manner that does not adhere to official federal guidance shall be returned to Cook County.

Subrecipient agrees that they will retain documentation of all uses of the funds, including but not limited to invoices and/or sales receipts in a manner consistent with §200.333 *Retention requirements for records* of 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Subrecipient understands any funds provided pursuant to this agreement cannot be used as a revenue replacement for lower than expected tax or other revenue collections and cannot be used for expenditures for which the subrecipient has received any other emergency COVID-19 supplemental funding (whether state, federal or private in nature) for that same expense.

X. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the Parties for the use of funds received under this Agreement and it supersedes all prior or contemporaneous communications and proposals, whether electronic, oral, or written between the Parties relating to Cook County's allocation of CRF funding to Subrecipient. This Agreement is subject to availability of Federal assistance under the Coronavirus Relief Funds as authorized under the CARES Act. Cook County has no legal requirement to provide funding to any Subrecipient.

VI. SIGNATURE AUTHORITY

The following specific officers/officials, or their authorized designees, are required to sign this Agreement on behalf of the of Subrecipient. Note: If this Agreement is signed by a designee, a duly authenticated delegation of authority evidencing the signer's authority to execute the Agreement for and on behalf of the Subrecipient must be attached to the Agreement for review by Cook County.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Agreement on the dates hereafter set forth below.

[INSERT SUBRECIPIENT]

Signed: _____
Its Duly Authorized Agent

Printed Name: Dean Bissias
Title: Executive Director
Date: _____

COOK COUNTY, ILLINOIS

Signed: _____
Its Duly Authorized Agent

Printed Name: _____
Title: _____
Date: _____

Approved as to form:

Signed: _____

Office of the Cook County State's Attorney

Section 8



BOARD BUSINESS



TO: ALL MEMBER DISTRICTS

FROM: Peter M. Murphy, President/CEO

DATE: October 1, 2020

RE: **CREDENTIALS CERTIFICATE**

The IAPD/IPRA Soaring to New Heights Conference will be held on January 28-30, 2021.

Article V, Section 3 and 4 of the Constitutional By-Laws of the Illinois Association of Park Districts provides as follows:

"Section 3. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions each member district represented shall have one vote which shall be the majority expression of the delegation from that member district."

"Section 4. No member district shall be entitled to vote by proxy and only delegates of a member district shall cast a ballot for that member district."

Accordingly, we enclose herewith a certificate, which, when properly certified by the Secretary of your agency after its governing board authorizes such delegate and alternates at a regular or special meeting, shall be mailed to the Association's office, 211 East Monroe Street, Springfield, IL 62701.

This certificate will entitle the delegate or, in their absence, an alternate listed thereon to vote on matters presented during the Association's Annual Business meeting to be held on Saturday, January 30, 2021 at 3:30 p.m.

Your agency must be in good standing, the Credentials Certificate must be signed by the Board President and Secretary with your agency seal affixed.

NOTE: If your agency does not have a seal, then write the word "SEAL" and circle it where indicated on the certificate.

Your careful and prompt attention to this important matter is requested.



TO: ALL MEMBER DISTRICTS
FROM: Peter M. Murphy, President/CEO
DATE: October 1, 2020
RE: **RESOLUTIONS**

To ensure our membership a voice in the Association, Article X, of the Constitutional By-Laws provides as follows:

"Section 1. Resolutions for presentation at the Annual Meeting of the Association may be proposed by any member district, the Honors and Resolutions Committee and by the Board of Trustees.

(a) Resolutions must be submitted to the President/CEO no later than sixty (60) days prior (December 1, 2020) to the Annual Business Meeting of the Association. All resolutions submitted shall be mailed to the membership not less than forty-five (45) days prior (December 16, 2020) to the Annual Business Meeting.

(b) The Honors and Resolutions Committee shall have the prerogative to determine which resolutions submitted by member districts shall be presented at the Annual Business Meeting of the Association; however, all resolutions received must be submitted to the membership. Any governing board of a member district shall have the right to appeal the Committee's decision to the delegates at the Annual Business Meeting of the Association.

(c) Notice of appeal by a member district for the resolution must be served by mail on the members of the Honors and Resolutions Committee so as to be received not less than forty-eight (48) hours in advance of the start of the Annual Conference. A majority of the official delegates present and voting at the Annual Business Meeting of the Association during the Annual Conference is required for consideration of appeals. Approval by a two-thirds (2/3rds) majority vote of the official delegates present and voting is required at the Annual Business Meeting of the Association for the introduction of additional resolutions. A member district seeking authority at the Annual Business Meeting of the Association to present an additional resolution must provide duplicated copies in number sufficient for all delegates present."

NOTE: All resolutions must be received in the Association's office no later than December 1, 2020.



Illinois Association of Park Districts

TO: ALL MEMBER DISTRICTS
FROM: Peter M. Murphy, President/CEO
DATE: October 1, 2020
RE: **RECOMMENDATIONS**

In order to comply with the provisions of the IAPD Constitutional By-Laws, recommended changes and/or amendments to the Constitutional By-Laws must be on file in the Association's office on or before December 1, 2020 to be considered by the committee.

This schedule has been adopted by the committee in order to provide adequate time for the office to publish and distribute the committee report to all member districts forty-five (45) days (December 16, 2020) in advance of the Annual Business Meeting. For your information, we list the following section of the Association's Constitutional By-Laws:

ARTICLE XIII -- AMENDMENTS TO CONSTITUTIONAL BY-LAWS

"Section 1. These Constitutional By-Laws may be amended at the Annual Meeting of the association by a majority vote of the official delegates of the member districts present and voting subject to the compliance with the following procedure:

(a) Any member district, or the Board of Trustees, desiring to suggest an amendment to the Constitutional By-Laws, shall submit the proposed amendment to the President/CEO in writing not less than sixty (60) days prior to the Annual Business Meeting of the Association.

(b) The President/CEO shall thereupon cause a copy of the proposed amendment to be mailed to each member district of the Association not less than forty-five (45) days prior to the Annual Meeting of the Association."

NOTE: December 1, 2020 is the deadline for all changes and/or amendments to be received in the Association's office.



PDLG mission statement:

"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"

Goals for 2020/2021

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

Section 9



COMMITTEE REPORTS & MBO/SPECIAL REPORTS

Park District of La Grange
Approved MBO Objectives 2020-2021
As of 10-12-2020

Black = prior carry-over
Red = 2019-2020 carry-over
Blue = 2020-2021

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A Capital Projects Over \$2,000		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Shelter at Sedgwick Park (carry-over revised)		Yes	A	39	\$75,000-\$100,000	On Hold Not Funded		Chris
2	Replacement plan for drinking fountains in parks		Yes	A	32	Each unit: \$2,200-\$3,500 + \$400-\$850 installation			Chris
3	Repair roof at Recreation Center		Yes	A	31	\$30,000	Budgeted for repairs as needed		Chris
4	Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On Hold Not Funded		Dean
5	Replace exterior doors at Waiola building		Yes	A	30	\$1,500-\$2,000	On Hold Not Funded		Chris
6	Replace exterior doors at Gilbert building		Yes	A	30	\$11,000	On Hold Not Funded		Chris
7	Hands free plan for recreation & fitness centers		Yes	A	29	\$17,000			Chris
8	Gordon Park Veterans Memorial		Yes	A	27	\$10,000	On Hold Not Funded	20%	Dean
9	Gilbert activity building renovation		Yes	A	26	\$23-\$25,000 50 hrs			Kevin & Diana
10	Replace accounting software	Yes		A	26	\$60,000	In Progress	80%	Leynette
11	Seek to obtain NICOR property for additional parking		Yes	A	25	unknown	Working with NICOR on the Agreement	80%	Dean
12	Replace Rec Center furnace in Maint. Dept.		Yes	A	22	\$2,900	Completed	100%	Chris
13	Hydraulic lift gate		Yes	A	20	\$3,500	On Hold Not Funded		Claudia
14	Shade structure near splash pad		Yes	A	17	\$11,000	On Hold Not Funded		Chris
15	Master Plan update (carry-over revised)			A	30	\$35,000-\$135,000 200 hrs	Waiting on RFP's	X	Dean
16	Recycling & diverting waste from landfills			A	29	\$4,000	8 hrs/month per person		Commissioner Jacobs
17	Cellular timer for Gordon Park ball fields			A	28	\$700	Completed		Chris
18	Virtual programming-fitness equipment			A	27	\$15,000	75 hrs		Jenny & Kevin
19	Inflatable movie screen & sound system			A	27	\$17,500			Teresa
20	E-sports & E-gaming implementation			A	25	\$8,500	35-40 hrs		Kevin
21	Outdoor fitness court			A	25	\$50,000	30-40 hrs		Jenny & Dean
22	Electronic device for gym equipment			A	23	\$23,000	On Hold Not Funded		Chris
23	Butterfly garden renovation			A	22	\$4,000-\$5,000	On Hold Not Funded		Claudia
24	Wall treatment in entrance area			A	20	\$2,000	On Hold Not Funded		Chris
25	New signage for (3) preschool buildings			A	20	\$2,705	On Hold Not Funded		Linda

Park District of La Grange
Approved MBO Objectives 2020-2021
As of 10-12-2020

Black = prior carry-over

Red = 2019-2020 carry-over

Blue = 2020-2021

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Capital Projects Over \$2,000								
26			A	19	\$20,000-\$25,000	On Hold Not Funded		Chris
27			A	19	\$4,000	On Hold Not Funded		Chris
28			A	18	\$15,000-\$30,000			Claudia & Chris
29			A	18	\$5,000	On Hold Not Funded		Chris
30			A	18	\$80,000	On Hold Not Funded		Chris
31			A	17	\$10,000			Chris
32			A	17	\$8,000			Chris
33			A	17	\$63,000			Chris
34			A	16	\$10,000	Did Not Receive ComEd Grant/reapplying		Claudia
35			A	16	\$10,000-\$20,000	Did Not Receive ComEd Grant/reapplying		Chris
36			A	15	\$5,000 15-20 hrs			Jenny & Chris
37			A	15	30-50 hrs \$3,000 per sign	On Hold Not Funded	20%	Dean, Claudia, Chris
38			A	14	\$7,000			Chris
39			A	14	\$79,900	On Hold Not Funded		Commissioner Opyd
40			A	14	\$10,000	On Hold Not Funded	25%	Dean
41			A	13				President Vear
42			A	12	\$8,500-\$10,500	On Hold Not Funded		Claudia & Chris
43			A	12	\$12,000	On Hold Not Funded		Chris
44			A	6	\$9,500	Not Funded		Chris

Park District of La Grange
Approved MBO Objectives 2020-2021
As of 10-12-2020

Black = prior carry-over

Red = 2019-2020 carry-over

Blue = 2020-2021

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification B
Operational Costs Under \$2,000

Legal Safety Class Points Est. Cost/Hrs. Progress % Staff

1	Community Garden sign			B	7	\$2,000	In Progress	25%	Teresa, Chris, Claudia
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Objective Classification C
Projects requiring time but no money

Legal Safety Class Points Est. Cost/Hrs. Progress % Staff

1	Review all Park District operations	Yes		C	48		In Progress		Dean
2	Crosswalk investigation		Yes	C	24	15-25 hrs			Jenny
3	Investigate Sedgwick Park design and use			C	21				Dean/Chris/Kevin
4	Sedgwick Park basketball court evaluation			C	13	10-20 hrs			Chris
5	Preschool/EC buildout investigation			C	12	30 hrs			Diana & Kevin
6	Wall investigation			C	12	10-20 hrs			Jenny
7	Virtual programming-fitness investigation			C	11	60 hrs			Jenny & Kevin
8	E-sports & E-gaming investigation			C	10	50-60 hrs			Kevin

Section 10



VILLAGE OF LA GRANGE & SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE BOARD OF TRUSTEES REGULAR MEETING

Due to the physical distancing standards required under Governor Pritzker's order and guidance, seating in the Village Hall Auditorium was limited for the meeting.

Face coverings were required to be worn during the meeting and throughout the Village Hall.

Public comments were also accepted in advance of the meeting by phone and e-mail.

Monday, August 24, 2020 - 7:30 p.m.

1. CALL TO ORDER AND ROLL CALL

The Board of Trustees of the Village of La Grange meeting was called to order at 7:32 p.m. by Village President, Mark Kuchler. On roll call, as read by Village Clerk John Burns, the following were:

PRESENT: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee with President Kuchler presiding.

ABSENT: None

OTHERS: Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Public Works Director Ryan Gillingham
Community Development Director Charity Jones
Finance Director Lou Cipparrone
Police Chief Kurt Bluder
Fire Chief Terrence Vavra

President Kuchler welcomed the Village Board and thanked Trustees for attending the meeting which has been modified to adjust for social distancing and the wearing of face coverings. He reminded everyone to stay six feet apart and wear a mask at all times while in the Village Hall. The video of the meeting was broadcasted on cable television, YouTube, and will also be available on Facebook and posted to the Village website. Residents were encouraged to submit public comments on the agenda via email or telephone prior to the meeting.

2. PRESIDENT'S REPORT

President Kuchler announced that in April, the Village Board had the honor of appointing Shawana McGee to the vacant Trustee seat. She was sworn in by Clerk Burns as Trustee remotely due to the Coronavirus, as we were unable to do so in person at the time. Trustee McGee was ceremoniously sworn in by Clerk Burns with her family as witnesses.

President Kuchler stated that in mid-July Governor Pritzker announced a new mitigation plan to prevent the resurgence of COVID-19 in Illinois. The plan focused on maintaining the progress Illinois made in bending the curve while continuing to urge vigilance in following medical recommendations. The plan outlines three tiers of general and industry-specific mitigation efforts that can be acted upon to prevent a renewed spread of COVID-19. Illinois had also been divided into an expanded 11 regions. Metrics are being deployed to determine when the spread of the virus in a region requires additional mitigation. While our region has not required additional mitigation efforts, he stressed that we must continue to be vigilant about wearing face coverings, social distancing and hand washing.

A new mask campaign with the tagline "It only Works if you Wear it" has been initiated by Governor Pritzker to help raise awareness of the importance of wearing face coverings. President Kuchler noted that our restaurants and retailers have also been taking the masking and other public health guidance very seriously. This continues to be a very trying and difficult time for everyone, and he expressed gratitude and appreciation to our residents who are complying with the requirements. In addition, he thanked residents for continuing to support our restaurants, retailers and businesses by continuing to Shop Local whenever possible. Restaurants and retailers are still providing on line and curbside pick-up options for those unable to shop in-person.

President Kuchler clarified that the information provided by the Cook County Department of Public Health regarding cases in La Grange, also includes cases in La Grange Highlands. Recently the Village worked with the County to correct an error in their reporting that made it appear that our rate per 100,000 residents was higher than it actually was. The County was counting La Grange Highland's cases as part of our information but not including their population when calculating the rate. The data for La Grange and La Grange Highlands reflects 353 confirmed cases with a 27% reduction in confirmed cases in the past 14 days. President Kuchler asked Trustee Bill Holder to provide an update regarding the hospital.

Trustee Holder thanked President Kuchler and announced that while the Hospital has maintained single digit daily COVID-19 numbers, all residents should remain vigilant. The Hospital has been recognized by the American Heart Association for their stroke program, meeting the "Gold Plus" status. He announced that the Center for Advanced Joint Replacement has had a very successful opening with elective procedures on the rise and Orthopedic surgeons requesting to join the center. In addition, the Cardiology Center of Excellence has also opened successfully with visits above pre-COVID-19 levels.

President Kuchler thanked Trustee Holder and the Amita Hospital employees. He noted that the Village Board and La Grange community appreciates all of their good work.

President Kuchler announced that the Police Department is investigating a report of shots fired in the 0 to 100 block of Washington Avenue, which occurred at approximately 9:10 p.m. August 23, 2020. This is an active and ongoing investigation and there are no reports of injuries. Anyone with information regarding the incident is asked to contact the Police Department at (708) 579-2333, extension 302. He asked Chief Bluder to provide any updates regarding the investigation.

Chief Bluder advised that the investigation was still ongoing. It was believed that one resident of a home in that block was the target of the shots fired and that the public at large was not at risk.

President Kuchler announced that as part of our “Be the Change, Travel Safe in La Grange” traffic safety campaign, the Village would like to remind the public that this week and next week marks the return to school for many elementary and high school students in La Grange. While some students may be attending school online, others will be attending in person. Please obey all traffic signals and crossing guards. Students may also be walking or biking during non-traditional school starting and ending times. Last year, new signs were installed on Ogden Avenue reminding motorists to slow down and be aware of pedestrians within the school zone. IDOT has also installed signage at La Grange Road and Ogden Avenue, reminding motorists not to block the pedestrian crossing. Recently, there was a fatal accident on Ogden Avenue, just east of the railroad bridge. He stated that traffic and pedestrian safety is a priority for the Village, and to please drive safely and be aware of your surroundings. For more information regarding the pedestrian safety campaign as well as motorist and pedestrian safety tips, he asked residents to please visit the Village’s website.

President Kuchler announced that on August 10, La Grange, along with the Chicagoland region, was impacted by a severe storm that caused significant damage to trees and the electrical system. ComEd reported that over 800,000 customers throughout northern Illinois were out of power. The Village worked closely with ComEd at several levels of their organization to address the several thousand households that were out of power in La Grange as quickly as possible. ComEd reported that they had technical and communication difficulties which made restoration efforts challenging. President Kuchler thanked Public Works for their quick response to the storm damage and thanked Mike Bojovic in particular for assisting residents during the power outages. He stated that the Village is continuing to work with ComEd to improve resiliency and reliability of the electrical system in La Grange.

President Kuchler announced that in May, there was a significant storm event that resulted in widespread flooding throughout the Village. The Village is continuing to work closely with the MWRD to identify and finalize plans for stormwater relief in La Grange. More information will be provided as more details become available.

President Kuchler announced that Census workers have started to conduct in-person follow ups with residents that have not yet responded to the Census. Census workers will be able to provide identification and will not ask for financial or personal identifying information such as bank or credit card numbers, driver's license or social security card. He stressed the importance of responding to the Census and advised that La Grange is at a 76.6% response rate. La Grange receives over \$2.8 million annually based on population. Those funds are essential for providing services to residents. He asked that residents please complete the Census online or by phone.

President Kuchler announced that the CommUnity Diversity Group will host several events during the 29th Annual "Diversity Days" in La Grange beginning Friday, September 11. He recognized organizers Linda Eastman and Marian Honel Wilson who were in attendance. The weekend of events will include a virtual 2020 Summer Read Book Discussion beginning at 7:00 p.m. on Friday, September 11 and a virtual Race Unity Rally at 3 p.m. on Sunday, September 13. To learn more, he asked that the public please visit their website www.communitydiversity.org. He noted that the CommUnity Diversity Group and its programs consistently provide positive messages of inclusion and understanding, which help to improve the quality of life in our community. President Kuchler thanked all those involved in planning and supporting this important annual event.

President Kuchler also noted that the Village and the Police Department have a commitment to serving every member of our community with integrity, professionalism, and equity, without regard for their race, religion, orientation or housing status. He asked Chief Bluder to provide a report on the Village's "Commitment to Community".

Chief Bluder thanked President Kuchler and stated that as we recognize and celebrate the CommUnity Diversity Group and its longstanding relationship with the Village of La Grange, he noted that the men and women of the La Grange Police Department strive daily to provide the professional Police service that the community expects.

The La Grange Police Department has training and policies in place that address many of the inquiries and questions received throughout the summer. Over the past two years, the Department has trained on cultural competency, constitutional rights, civil rights, de-escalation and procedural justice. Some Officers have even participated in more in-depth training, such as the 40 hour Crisis Intervention Team training. This training provides Officers with the skills and knowledge to effectively handle crisis situations involving individuals suffering from mental illness, behavioral disabilities and substance abuse.

Specifically, he noted that Police Officers: (1) cannot use choke holds, including to prevent the destruction of evidence by ingestion; (2) cannot shoot at moving vehicles and officers are directed to move out of the path of an approaching vehicle; (3) are required to intercede when they see another officer using excessive force and to report the incident to a supervisor; (4) use de-escalation techniques in a myriad of circumstances; and (5) shall document and report any use of force incidents – supervisors review such use of force

incidents and complete a written review, which is then sent to the Deputy Chief and then onto the Police Chief.

Lastly, the La Grange Police Department adopted the 10-Shared Principles in August of 2018. This document was created through a collaborative effort with the Illinois Chiefs of Police Association and the Illinois NAACP State Conference. The values outlined in the document serve as guiding principles regarding the relationship between law enforcement and the communities and people they serve.

A. Proclamation – CommUNITY Diversity Group 29th Annual Race Unity Rally

President Kuchler asked Clerk John Burns to read a proclamation for the CommUNITY Diversity Group 29th Annual Diversity Days in La Grange beginning Friday, September 11.

Trustee Gale made a motion to approve the proclamation declaring Sunday, September 13 as Race Unity Day in La Grange, seconded by Trustee McCarty. Motion carried on a voice vote.

B. Appointment – Ray Baker, Design Review Commission

A recommendation to appoint Ray Baker to the Design Review Commission was presented by President Kuchler. Trustee Holder made a motion to approve the appointment, seconded by Trustee McGee. Motion carried on a voice vote.

C. Appointment – Kate Hennessy, Zoning Board of Appeals

A recommendation to appoint Kate Hennessy to the Zoning Board of Appeals was presented by President Kuchler. Trustee Holder made a motion to approve the appointment, seconded by Trustee Gale. Motion carried on a voice vote.

D. Resolution of Appreciation – Retired Fire Lieutenant William Kallal

President Kuchler read the Resolution of Appreciation for retired Fire Lieutenant William Kallal into the record. He stated that he appreciated his sacrifices and leadership.

Trustee McCarty noted that Lieutenant Kallal was a neighbor, friend, and professional that could be depended on. He also thanked the Lieutenant on behalf of the residents of La Grange.

E. Resolution of Appreciation – Retired Police Deputy Chief Andrew Peters

President Kuchler read the Resolution of Appreciation for retired Deputy Police Chief Andrew Peters into the record. He stated that he appreciated his sacrifices and leadership.

3. MANAGER'S REPORT

Village Manager Andrianna Peterson announced that since the beginning of the summer, ComEd has been working on various projects throughout the Village to upgrade their infrastructure to improve system reliability. The overhead work associated with these improvements, which generally includes pole, equipment and cable replacement, is expected to continue through the first quarter of 2021. The work to install underground conduits, such as those in the central business district, is expected to be completed this summer. Specifically the contractor has completed the conduit installations on Ashland and Calendar Avenues and expects to resurface these roadways shortly. The Village will continue to work closely with ComEd to facilitate ongoing equipment upgrades and other targeted improvements throughout La Grange. She asked that residents please contact the Public Works Department with questions regarding construction.

Ms. Peterson announced that the Village is a charter member of the Lyons Township Quarry Council and is in regular communication with area quarries regarding resident concerns about blasting, truck dust and noise. The two area quarries are not located in La Grange and La Grange does not have jurisdiction over their operations. While the quarry is required to blast within state law requirements, impacts of their operations on residents can vary. Residents impacted by quarry blasting are encouraged to contact the Lyons Township Quarry Council hotline at 1-866-934-3278 or 1-866-WE-HEAR-U to report complaints. Data received from resident reports are used by the quarries to evaluate potential changes to blast intensity, blast configuration and location of blasts within the quarry itself. Residents may also report complaints to the Village by emailing apeterson@lagrangeil.gov.

Ms. Peterson announced that the last day to accept voter registration or transfers of registration for the November 3, 2020 Presidential General Election is October 6 by mail and October 18 online. Residents may register to vote online at the Illinois State Board of Elections website with a Driver's License or State I.D. Residents may also register to vote in person at one of six Cook County locations or at the Village Hall. Two pieces of identification are required, including one with your current address. Any registered suburban Cook County voter may request a mail-in ballot online at the Cook County Clerk's office or in person at the Village Hall. The deadline to apply for a mail-in ballot is five days before the election. Mail-in ballots will be mailed out beginning September 24. Voters are encouraged to complete and mail the ballot back as early as possible once received. As an alternative to mailing, drop boxes for mail in ballots will be located at over 50 Early Voting sites beginning October 9 for some locations and October 19 for others. Early Voting will take place Monday, October 19 through Monday, November 2. For more information please visit the County's website at www.cookcountyclerk.com or call 312-603-0906.

Ms. Peterson announced that the Village Hall would be closed on Monday, September 7 in observance of the Labor Day holiday. Normal business hours resume on Tuesday, September 8. As always, a full complement of public safety personnel would be available in the event of an emergency.

Ms. Peterson stated that in observance of the Labor Day holiday on Monday, September 7 residential refuse collection service would take place one day later than regularly scheduled during that week. Residents north of 47th Street with normal pick up on Monday, will receive refuse collection services on Tuesday, September 8. Residents south of 47th Street with normal pick up on Thursday, will receive refuse collection services on Friday, September 11. Please note that Flood Brothers has advised that some residents on the refuse sticker program may have received a bill for carts in error. Residents should not pay the bill but instead either visit the Flood Brothers website at www.floodbrothersdisposal.com or contact them by phone at 630-261-0400 to resolve the matter.

Ms. Peterson also announced that due to the Labor Day holiday, the free monthly brush pickup for La Grange residents will begin on Tuesday, September 8. For more detailed information please visit the Village website or contact the Public Works Department.

4. PUBLIC COMMENT REGARDING AGENDA ITEMS

Attorney Phil Fornaro, spoke on behalf of petitioner Heath Tow at 1501 41st Street concerning the variance requests item 6-A. He asked that the Village Board remand the matter back to the Zoning Board of Appeals at the petitioner's request.

Village President Kuchler asked Village Manager Peterson if any comments had been received regarding agenda items. Village Manager Andrianna Peterson advised no public comments had been received.

5. CONSENT AGENDA AND VOTE

- A. Ordinance – Design Review Permit #112 – 2 South La Grange Road – Fannie May
- B. Award of Contract – 2020 Tree Trimming Program
- C. Minutes of the Village of La Grange Village Board of Trustees Regular Meeting, Monday, June 13, 2020
- D. Consolidated Voucher 200727
- E. Consolidated Voucher 200810
- F. Consolidated Voucher 200824

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

Trustee Holder inquired if the bid for the 2020 Tree Trimming Program was awarded based on the cost of tree trimming for each individual tree. Public Works Director

Gillingham responded that the bids are compared based on a set quantity of trees.

President Kuchler inquired what residents should do if they notice an issue with a Village owned tree. Mr. Gillingham advised that residents should contact Public Works and they will evaluate and schedule maintenance as appropriate.

Trustee McCarty thanked Fannie May for updating their materials and maintaining their iconic storefront.

Trustee Augustine inquired if an arborist is present during tree trimming to ensure that the work is being completed correctly. Mr. Gillingham responded that the specifications required for each bid include certain certifications and an arborist on staff in order to be considered as a viable bid. Our own staff and third party arborist also review the work. If residents have questions, he encouraged them to reach out to the Public Works Department.

A motion was made by Trustee Holder to approve the Consent Agenda as presented, seconded by Trustee McCarty.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee
Nays: None
Absent: None

6. CURRENT BUSINESS

A. Ordinance – Variations – Specified Structures and Uses in Front Yards / Robert Heath Tow, 1501 West 41st Street

President Kuchler asked the Village Board if there was a motion to return the variance requests regarding 1501 W. 41st Street back to the Zoning Board of Appeals per the applicant's request. Trustee Augustine made a motion to remand the ordinance concerning variations regarding specified structures and uses in front yards for Robert Heath Tow, 1501 West 41st Street to the Zoning Board of Appeals, seconded by Trustee Kotynek.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee
Nays: None
Absent: None

B. Ordinance – Text Amendments Relating to Articles V and IX of the La Grange Zoning Code

President Kuchler asked Trustee Augustine to introduce the item. Trustee Augustine advised that as part of last year's annual review of the La Grange Zoning Code, staff identified several sections of the Zoning Code for potential amendments. The majority of those proposed Zoning Code amendments were presented and approved at the March 9, 2020 Village Board meeting. The remaining amendments relate to live music. The La Grange Plan Commission conducted a public hearing in two sessions on December 10, 2019 and January 14, 2020 related to live music. After deliberation, the Plan Commission voted unanimously to recommend the text amendments.

Currently, the Village currently allows both indoor and outdoor live music ("live entertainment" per the Zoning Code) as a special use when accessory to an eating place per Section 5-105A5 of the Zoning Code or as a temporary use per Section 9-103C13.1 of the Zoning Code. An eating place can be granted up to eight temporary use permits for indoor or outdoor live music per year. Any establishment wishing to offer live music more than eight times per year is required to apply for a special use permit.

In 2017, the Village commissioned a retail market assessment to evaluate the performance of La Grange's downtown. The market assessment identified changes in retail trends such as the increasing need for retailers to offer "experiences." Live music is one experience that continues to grow in popularity among eating places.

Staff and the Plan Commission recommends amending the Zoning Code to allow for live music as a permitted use when such live music is 1) accessory to an eating place, 2) contained wholly within the principal building, and 3) is subject to the Village's noise regulations (as proposed to be amended) as contained within Chapter 97 of the La Grange Code of Ordinances. The Plan Commission recommended that live music, when located outdoors, continue to be allowed as a temporary use up to eight times per year, subject to the requirements in 9-103C13.1, including review and approval by the Village Manager. Businesses seeking to have live music outdoors more than eight times per year would be required to obtain a special use permit. This recommendation allows the Plan Commission and Village Board the opportunity to evaluate any potential impacts of regular outdoor live music and also provides parity with the one remaining business with an existing special use permit.

In conjunction with evaluating the proposed live music amendments, staff and the Village Attorney reviewed the Noise Control chapter of the La Grange Code of Ordinances, which was last updated in 1982. Staff and the Village Attorney are proposing to update the entire Noise Control chapter, which regulates noise on public and private properties, as well as vehicle noise.

In researching the proposed changes, staff compared the Village's existing noise control requirements to current best practices, neighboring and peer communities, and State statute. Staff also consulted with a sound engineer and planning consultant firms. The research revealed that noise standards generally fall into one of two categories, 1) technical standards, or 2) a reasonable person standard. Technical standards are based on decibel levels or other similar standards and requires specialized equipment and training

to enforce. The reasonable person standard provides more generalized parameters to guide enforcement personnel in determining if a noise is or is not in violation of the Village's regulations. Enforcement of the reasonable person standard does not require specialized equipment or training, but does allow for more discretion in evaluating complaints.

The Village's current regulations are based on technical standards and prohibit any noise during daytime hours emanating from a residential or commercial property to another residential or commercial property at a weighted sound pressure level of 55 dB or more as measured at least 25 ft. from the noise source. Staff is proposing the use of a reasonable person standard due to the benefits of enforceability. The proposed amendments revise the requirements to prohibit noise that is plainly audible for one minute or more at a specified distance from the noise source. The plainly audible standard is intended to better account for ambient noises that impact perceptions of sound. The specified distance varies based on time of day and zoning district and generally relates to Zoning Code requirements for minimum yards, or typical lot or right-of-way dimensions.

The proposed Noise Control chapter retains the Village's current definitions of daytime (7:00 am to 10:00 pm) and nighttime (10:00 pm to 7:00 am) hours, as well existing framework of regulating noises by zoning district. It also includes continued prohibitions on noise from industrial properties as required by the Zoning Code.

The amendments reflect a change to the restrictions on noise emanating from residential and commercial properties by shifting from a technical standard to a reasonable person standard and modifying the distances from which noises are measured.

Community Development Director Jones summarized the proposed amendments by stating that restaurants will now be able to host music indoors without obtaining permission from the Village. If a restaurant would like live music outdoors, they are allowed to have live music up to 8 times a year after obtaining a no charge, temporary use permit. The permits are designed to be issued quickly and will allow the Village to work with the restaurant on individual requests.

Trustee Augustine commended staff and asked them to continue to make necessary updates to the Village Codes that will help businesses.

A motion was made by Trustee Augustine to approve the ordinance regarding text amendments relating to Articles V and IX of the La Grange Zoning Code, seconded by Trustee Holder.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee
Nays: None
Absent: None

Community Development Director Jones explained that the item updates the noise ordinances throughout the Village, including vehicles and residences. The new “reasonable person” standards described in the ordinance are more understandable than the old “technical level” (decibel measurement) standard of measurement. President Kuchler asked about the applicability of the provisions to graduation parties and garage noise. Director Jones stated that the new regulations will make it easier for Police to enforce complaints regarding loud noise, particularly after 10 p.m.

A motion was made by Trustee Augustine to approve the ordinance regarding amendments to Chapter 97 of the La Grange Code of Ordinances, seconded by Trustee Holder.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee
Nays: None
Absent: None

C. Resolution – Authorizing the Village Manager to Submit an Application for Coronavirus Relief Funds Provided to Cook County Under the Coronavirus Aid, Relief and Economic Security Act (CARES ACT) and Approving an Intergovernmental Agreement

President Kuchler asked Trustee Gale to introduce the item. Trustee Gale advised that the Coronavirus Aid, Relief and Economic Security Act, also known as the CARES Act, is a \$2.2 trillion economic stimulus bill signed into law in March, 2020. The Act includes funding and relief for businesses, organizations, individuals, states and municipalities as a result of the Coronavirus pandemic. Cook County received approximately \$429 million from the U.S. Treasury from the CARES Act for certain expenses incurred as a result of the Coronavirus and approximately \$51 million of the relief has been allocated to Cook County municipalities to apply for on a reimbursement basis.

The amount allocated to each Cook County community through the CARES Act is based on a formula that includes both population and need. The maximum amount available for La Grange to apply for at this time is \$209,122.55. The Village intends to apply for reimbursement for eligible expenses incurred as a result of managing the Coronavirus pandemic, through the CARES Act and other potential funding opportunities such as the FEMA Public Assistance Grant Program.

Trustee Holder inquired if the CARES Act was a grant or a loan. Ms. Peterson responded that the Act allows for reimbursement for eligible expenses and is not a loan.

Trustee Kotynek noted that this item is welcome but that it will only cover a small portion of the expenses incurred due to the Coronavirus.

A motion was made by Trustee Gale to approve the resolution authorizing the Village Manager to submit an application for Coronavirus relief funds provided to Cook County under the Coronavirus Aid, Relief and Economic Security Act (CARES ACT) and approving an Intergovernmental Agreement, seconded by Trustee Holder.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee
Nays: None
Absent: None

7. PUBLIC COMMENT

Village President Kuchler asked Village Manager Peterson if any comments had been received. Village Manager Peterson advised that one comment had been received and proceeded to read the submitted comment.

Rosanne Welenc, 613 9th Avenue, submitted a comment expressing frustration over the length of time that the power was out following the derecho on August 10. While she understands that the derecho was a severe storm event, she was concerned with the length of time that homes in La Grange were out of power. She also referenced other outages that have occurred in the area and noted that the length and frequency of the outage events were high. She noted that these sorts of events put residents at risk of other troubles including increased risk of flooding due to sump pump failure, food waste, temperature extremes, medical device malfunction, and during COVID-19, loss of wages or education due to lack of access to the internet. She requested that the Village work with ComEd to survey the electrical infrastructure in the Sedgwick Park area and make improvements that will lessen the severity and frequency of power outages.

President Kuchler inquired as to what individuals with medical conditions that require medical devices should do in situations where they lose power. Ms. Peterson responded that they should contact LTACC and Com Ed.

President Kuchler noted that the power outage beginning August 10 lasted longer than the Village was initially told. He inquired if the Village would play a role in auditing the system and asked what steps the Village took to assist. Ms. Peterson responded that since the Village does not have the jurisdiction or expertise needed to audit the energy system, we forward the request for audit on to Com Ed and advocate on behalf of our citizens to receive system improvements. She explained that communication was a challenge during this storm due to a breakdown of the systems at Com Ed, but that the entire Village team was involved in responding to residents and working with Com Ed to restore the outages as soon as possible.

President Kuchler noted that the Village will continue to work with Com Ed to provide upgrades to the existing infrastructure within La Grange.

8. TRUSTEE COMMENTS

Trustee Holder noted that during the derecho on August 10, that the automated response system from ComEd failed and many residents were left confused. However, he thanked both President Kuchler and Ms. Peterson for their actions in managing the problem. He expressed appreciation for the work of the Public Works Department in cleaning up debris.

Trustee Holder requested further clarification on how front yards and side yards are defined. He also inquired as to the status of the permit. Ms. Jones responded that the construction was completed without a permit and determined through photos that the applicant submitted. The side of the lot that has the shorter frontage is the front yard, whereas the side with the longer frontage is considered the backyard.

Trustee Holder inquired if the group “Watch My Feet” would be performing at this year’s Race Unity Rally. Trustee McGee responded that they would have representation during the event. President Kuchler encouraged residents to sign up for the event.

Trustee Gale encouraged residents to consider being an election judge this year. There is a shortage of applicants this year due to the Coronavirus pandemic.

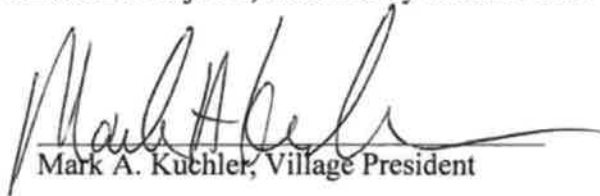
Trustee Augustine asked where residents could sign up for Village Alerts including “Notify Me” and “RAVE” Emergency Alerts. Ms. Peterson responded that there are links on the website to receive Village Alerts and Emergency Alerts via email and text.

9. CLOSED SESSION

None.

10. ADJOURNMENT

At 9:13 p.m. Trustee Holder made a motion to adjourn, seconded by Trustee Gale. Approved by a voice vote.



Mark A. Kuchler, Village President

ATTEST:



John Burns, Village Clerk

Approved Date: September 28, 2020