

**PARK DISTRICT OF LA GRANGE
REGULAR BOARD MEETING
MONDAY, JANUARY 8, 2018 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, January 8, 2018 at the Park District's Administrative/Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange Illinois

1.0 CONVENING THE MEETING

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda

2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

- 2.1 Public Comments/Participation (Board Manual Section #152)

3.0 CONSENT AGENDA

- 3.1 Approval of the Minutes of the Special Board Meeting of December 18, 2017
- 3.2 Approval of the Minutes of the Executive Session Board Meeting of December 18, 2017
- 3.3 Approval of the Financial Report dated December 31, 2017
- 3.4 Approval of the Consolidated Vouchers for January dated January 8, 2018

4.0 STAFF REPORTS

- 4.1 Director's Report
 - 4.1.1 Update of Other Park District Matters
 - 4.1.2 La Grange Fitness Center Update
- 4.2 Staff Comments

5.0 ATTORNEY REPORT

6.0 TREASURER REPORT

7.0 ACTION ITEMS

- 7.1 Discussion and/or Possible Vote on Board Policy Section 708 Sexual Harassment
- 7.2 Discussion and/or Possible Vote on Ordinance 18-01 an Ordinance Adopting an Updated Sexual Harassment Policy for the Park District of La Grange in Order to Comply with Public Act 100-0554

8.0 BOARD BUSINESS

OLD BUSINESS

NEW BUSINESS

9.0 COMMITTEE REPORTS

- 9.1 Administration Committee (Commissioner Penicook)
- 9.2 Public Relations Committee (Commissioner Lacey)
- 9.3 Finance & Capital Project Committee (Commissioner Ashby)
- 9.4 User Group Committee (Commissioner Vear)
- 9.5 Marketing Committee (Commissioner Jacobs)

10.0 PUBLIC COMMENTS (Board Manual Section #152)

11.0 BOARD COMMENTS

12.0 EXECUTIVE SESSION

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)

13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

14.0 ADJOURNMENT

1-5-2018
Dean Bissias
Board Secretary

Parks & Recreation... The Benefits are Endless!

**Capital Budget 2017-2018
As of December 31, 2017**

Capital Projects Summary

	Project Costs	FY Spent to Date	Proposed 2018 Budget	2017 Budget
Safety /Legal Projects	1,766,674	979,489		1,766,674
Capital Projects Scheduled for 2017-2018	414,825	139,260		161,825
Computers/Communication Improvements	10,500	2,908		10,500
Multi-Park Fixtures & Amenities	30,500	9,143		26,500
Planning & Design	2,000	0		2,000
Contingency	15,000	522		15,000
Paving & Lighting	90,500	23,950		37,500
Projected Capital Project Total	2,329,999	1,155,272		2,019,999

Funding Sources

Revenue from PARC Grant				987,147
Revenue from Paving Lighting Fund				55,000
Projected Revenue from Operations General Fund				260,000
Projected Revenue from Operations Recreation Fund				400,000
Revenue from Special Recreation Fund ADA Upgrades				100,000
Revenue from Special Recreation Fund ADA For The Construction of the Fitness Center				225,000
Revenue from Roll Over Bonds				75,000
Revenue from General Operation from Affiliates				10,000
Total Funding Available				2,112,147
Funding less Projected Project Costs				\$ 92,148

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2017-2018 Budget
Safety & or Legal							
RAM 2	Emergency Roof Repair/ Patch	S	30		30,000		30,000
ADA	ADA Improvement Plan Phase 1	L	25		20,000		20,000
ADA	ADA Improvement Plan Phase 2	L & S	30		80,000		80,000
V4	Replace Maintenance 1995 Pickup Truck	S	16		29,000		29,000
FIT3	Fitness Center Security Cameras	S	22	100%	2,500	2,320	2,500
FIT7	Fitness Center Security System	S		100%	6,200	7,600	6,200
GORM 1	Demolition of Buildings Village Requirement	L	10		30,000		30,000
GIL	Seal Coat & Stripe Parking Lot	S	19	100%	2,500	1,725	2,500
DEN	Seal Coat & Stripe Parking Lot	S	19	100%	4,500	4,560	4,500
RAM	Fitness Center Development *Price Subject to change Engineering & Architecture	L	30	100%	1,561,974	963,284	1,561,974
Totals					1,766,674	\$ 979,489	\$ 1,766,674

Proposed Projects For 2017-2018							
FIT1	Fitness Center Desks, Computers, Electronic Equipment, & TVs		25		44,000	41,456	44,000
FIT2	Fitness Center Furnishings		22		6,000	10,790	6,000
FIT4	Fitness Center Data Rack Electrical Room		20		18,000	16,495	18,000
FIT 5	Fitness Center Sound System Aerobics Rooms		20	100%	9,500	9,500	9,500
FIT6	Fitness Center Aerobics Rooms exercise equipment		30	50%	20,000	12,576	20,000
RAM	Replace Carpet in Administration offices and front desk		20	0%	16,250		16,250
RAM	Rec Programming Fitness Equipment Including Spin Bikes		25	10%	18,075	16,799	18,075
RAM	Golf Simulator Unit		24	Not Funded	17,000		0
RAM	Golf Simulator Room build out		24	Not Funded	15,000		0
GOR 9	Small shelter at Gordon Pk by Splash pad		22	Not Funded	15,000		0
MEA 1	New Playground @ Meadow Brook installation		20		20,000	20,340	20,000
COM 6	New Playground @ Community Center		20	Currently Not	80,000		0
SED 25	New Shelter at Sedgwick Park		23	Currently Not	75,000		0

Capital Project Description & Project Number Identification							Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2018 Budget
RAM	Event Stage										
						14	100%		10,000	11,304	10,000
PARK	New Parks ID Sign					14	Currently Not Funded		26,000		0
GOR	New Gordon Park ID Sign					14	Currently Not Funded		10,000		0
DEN	Dog Park Fencing					24	Currently Not Funded		15,000		0
	Totals								\$ 414,825	\$ 139,260	\$ 161,825

Annual Capital Project Items

COMPUTERS\COMMUNICATION IMPROVEMENTS											
CCI 5	Replacement of Computers					25			2,000	1,093	2,000
CCI 9	Laptop Replacement					25	Not Funded		0		0
CCI 10	Financial Software Upgrades					19			1,000		1,000
CCI 11	Recreation Software Upgrades					19			2,000		2,000
CCI 1	Misc. Programs/Licenses					18			2,500	117	2,500
CCI 2	Computers Unforeseen					18			3,000	1,698	3,000
	Totals								\$ 10,500	\$ 2,908	\$ 10,500

Multi-Park Fixtures & Amenities

PDLG 3	Soccer Field Restoration					39			10,000	6,565	10,000
MFA 1	Picnic Tables\Benches\Garbage Cans\Bleachers					26			7,500		3,500
MFA 2	Basketball & Volleyball Standards/ Backboard Replacement					26			2,000	1,967	2,000
MFA 6	Recycling Program Equipment/Signs/Containers					26			1,000		1,000
MFA 8	Age Appropriate signs					20			1,000		1,000
MFA 4	Park Regulation/Information Signs					20			3,000	611	3,000
PDLG	Emerald Bore Tree Replacement Plan					15			6,000		6,000
	Totals								\$ 30,500	\$ 9,143	\$ 26,500

Planning and Design

PD 1	Site Documents (Surveys, Appraisals, etc.)					26			2,000		2,000

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2017 2018 Budget
	Totals				\$ 2,000	\$ -	\$ 2,000

Capital Project Description & Project Number Identification										L or S	Points Awarded	Progress	Project Costs	Spent to Date	Proposed 2017 2018 Budget	
CONTINGENCY																
CON 1	Reserved for Unforeseen Expenses													15,000		15,000
	Energy Efficient Lighting at Community Center - net of Grant														522	
	Totals													\$ 15,000	\$ 522	\$ 15,000
PAVING AND LIGHTING																
GIL 6	Gilbert Park Pathway replacement											29		55,000		0
GIL 23	Tennis Court Resurface Gilbert											24	100%	25,000	23,950	25,000
DEN	Denning Park Parking lot Lights repairs											23	Currently Not Funded	5,500		5,500
SPR 10	Tennis Court Resurface Spring Park 19-20 budget year											19	Currently Not Funded			0
SEG 29	Tennis Court Resurface Sedgwick Park 18-19 budget year											19	Currently Not Funded			0
STO 9	Remove Stone Park Basketball Courts											13	Currently Not Funded	5,000		0
	Totals												.	\$ 90,500	\$ 23,950	\$ 30,500

PURCHASE AGREEMENT FOR LOT 2 AND LOT 3 IN GORDON PARK

Timeline

- Illinois Circuit Court authorization 10/8/2010
- Illinois Appellate Court affirmed the Park District's authority to sell 2.82 acres of land on 10/17/2013
- Property listed for sale with Costar
- Approached by Pathways, who was interested in purchasing land August 2014
- PDLG received three MIA appraisals on Sept/Oct 2014
- Hired Brad Belcaster Jan 2015 to negotiate the sale
- Board approved Resolution 15-01 to approve purchase agreement 8/10/15
- Agreement was signed on 8/24/15

Terms of Sale

- 2.82 acres of land sold for \$3,450,000
- Included in agreement is that purchaser will take down old Park District buildings
- Purchaser will reconstruct Shawmut Avenue for access and will maintain
- Closing may happen as late as December 16, 2016 due to contingency periods

Contingency Periods

The purchase agreement is subject to several contingencies, giving the Purchaser certain rights to terminate the agreement during the following contingency periods:

- Feasibility Period: Purchaser has to October 23, 2015 to complete its due diligence and feasibility study of the property
- Approval Period: After the feasibility period, Purchaser has up to February 20, 2016 to obtain zoning entitlements and other governmental approvals,

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Section 1



MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

MEETING NOTICE

The regular meeting of the Board of Commissioners will take place at:
7:00 PM

Monday, January 8, 2018
Park District of La Grange Recreation Center
536 East Avenue
La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias
1/05/18



Park District of La Grange... Your Fun Destination!

Park District of La Grange SUSPENSE CALENDAR

Regular, Annual & Biannual Reviews			
Date to be Addressed	Issue/Topic	Assigned Party/Individual	Date of Entry
February	Approve agency goals	Board of Commissioners	3/15/2007
March	Presentation of Upcoming Fiscal Year Annual General Operation Budget	Executive Director	11/19/2009
	Establish upcoming fiscal year MBO's	Staff and Board of Commissioners	11/19/2009
	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
April	Review of bylaws (Every Three Years)	Staff and Administration	12/28/2001
	Approval of MBO's For the Upcoming Fiscal Year	Board of Commissioners	11/19/2009
	Review of salary ranges (Every Two Years)	Executive Director	12/28/2001
	Approval of Annual General Operating Budget	Board of Commissioners	11/19/2009
May	Annual review of SEASPAR draft budget	Board of Commissioners	12/28/2001
June	Annual review of personnel & safety policies (PDRMA) if needed	Administrative Staff	12/28/2001
	Approval of Capital Budget	Board of Commissioners	11/19/2009
July	Board Elections	Board of Commissioners	11/19/2009
	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
September	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
October	Review appointment of auditor (3 Years Intervals, due 2016)	Board of Commissioners	12/28/2001
November	Publish annual financial summary report for residents	Administrative Staff	12/28/2001
	Approval of PDLG Tax Levy	Board of Commissioners	11/19/2009
	Approval of Ordinance to county Clerk to Reduce Funds in Recreation Fund	Board of Commissioners	11/19/2009
	Approval of Abatement Ordinance regarding General Obligation Bonds	Board of Commissioners	11/19/2009
	Approval of SEASPAR Tax Levy	Board of Commissioners	11/19/2009
December	Annual evaluation of Executive Director	Board of Commissioners	12/28/2001
	Review Mission Statement	Board of Commissioners	12/28/2001

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2018**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first Monday of the month).** All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 8

Monday, February 12

***Monday, March 5**

(First Monday to allow 2018-2019 G.O. Budget to be on display the legal requirement of 30 days)

Monday, April 9

Monday, May 14

Monday, June 11

Monday, July 9

Monday, August 13

Monday, September 10

Monday, October 8

Monday, November 12

Monday, December 10

Section 2



COMMUNICATIONS & FOIA

Section 3



CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525**

MEMORANDUM

TO: BOARD OF COMMISSIONERS
FROM: DEAN BISSIAS - EXECUTIVE DIRECTOR\BOARD SECRETARY
RE: CONSENT AGENDA ITEMS
DATE: JANUARY 8, 2018

The matters included in this consent agenda require a roll call vote.

CONSENT AGENDA ITEM 1: Approval of the Minutes of the Special Board Meeting of December 18, 2017

CONSENT AGENDA ITEM 2: Approval of the Minutes of the Executive Session Board Meeting of December 18, 2017

CONSENT AGENDA ITEM 3: Approval of the Financial Reports dated December 31, 2017

CONSENT AGENDA ITEM 4: Approval of the Consolidated Vouchers for January dated January 8, 2017

****CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items, or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

DECEMBER 18, 2017

President Penicook called the meeting to order at 7:04 P.M.

PRESENT: Commissioners Penicook, Vear, Ashby, Jacobs,

ABSENT: Commissioner Lacey

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Facilities Chris Finn, Superintendent of Finance Leynette Kuniej, Superintendent of Recreation Kevin Miller, Fitness Center Supervisor Jenny Clark, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Jim Rock

President Penicook welcomed everyone to the meeting and asked for changes to the agenda. She then explained that this is a special meeting because our regular meeting scheduled for December 11, 2017 was postponed so that a public hearing on Truth in Taxation could be held.

Public Hearing - Notice of Proposed Property Tax Increase

Public Hearing to Approve a Proposed Property Tax Increase for the Park District of La Grange for 2017

At 7:05 P.M. President Penicook called the Public Hearing to order. President Penicook stated this is a truth in taxation hearing for the proposed levy for 2017. Staff has recommended a 5.32% increase in the tax levy in order to capture the tax revenue from the added new growth in the village from the Ashland condos and Opus project. Because we will be adding a large number of residents, it is prudent to have the corresponding tax dollars to provide services for these additional residents at the Rec Center, the parks and in our programming. The actual tax increase to taxpayers will remain capped at 2.1%, which is the cost of living. There was no public comment.

At 7:09 P.M., after providing ample time for public comment, Commissioner Vear motioned to close the Public Hearing and Commissioner Jacobs seconded the motion, which passed by Voice Vote.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

None

REGULAR BOARD MEETING - DECEMBER 18, 2017

Consent Agenda

Commissioner Jacobs motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of November 13, 2017; Item 3.2 Approval of the Minutes of the Executive Session Board Meeting of November 13, 2017; Item 3.3 Approval of the Financial Report dated November 30, 2017; Item 3.4 Approval of the Consolidated Vouchers for December dated December 18, 2017.

Commissioner Vear seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Vear, Ashby, Jacobs

NAYES: None

ABSENT: Commissioner Lacey

Staff Reports

Director's Report

Update on the La Grange Fitness Center PARC Grant Funds

Director Bissias stated all the paperwork for the PARC Grant has been submitted to the state... It usually takes 45 days from submission to receive the funds.

Update of Other Park District Matters

Meadowbrook Manor Playground

Director Bissias stated that the Meadowbrook Manor playground and the wood chip base has been installed. Superintendent of Facilities Chris Finn stated it would be safety certified tomorrow and then it could be opened. Commissioner Jacobs stated she would do a press release with pictures when it opens.

Staff Comments

Fitness Center Supervisor Jenny Clark stated the fitness center is doing fantastic! There are 1,313 members as of today. Director Bissias stated the numbers are higher than anticipated at this point. Active Souls fitness center in La Grange closed and we are enrolling many of their former members and some of their instructors are teaching here. The promotion for December is the "gift of health" gift certificates. The promotion for January is "start your journey" with a giveaway t-shirt. She stated the group fitness classes are growing with over 300 participants. They had to relocate to larger rooms for some classes. Jenny stated the Park District employs 4 personal trainers with different hourly rates for training, walking the fitness floor, orientations and clinics. Commissioner Vear asked about the slow summer months. Fitness Supervisor Clark stated she will target the student market in the summer. She stated she is advertising the fitness center on club.com, my entertainment app in the local bars, Facebook, and on the Chamber of Commerce Facebook page. The more we market, the more we attract. Commissioner Jacobs asked about the demographics of the members. Jenny stated there is an even spread between age groups. Director Bissias stated he has received many compliments that the staff is awesome and how clean the fitness center is.

REGULAR BOARD MEETING - DECEMBER 18, 2017

Superintendent of Recreation Kevin Miller stated the Rec Department wrapped up the fall and holiday events. They are working on the next brochure and next year's budget. He and Marketing & Events Supervisor Teresa Chapman have been investigating the issues with the brochure mailings. They are correcting addresses and found that over 4,000 addresses were missed. The previous superintendent picked the mail routes and provided it to the printer. They found 9 new carrier routes and a 4,000 household difference. It will be corrected.

Superintendent of Finance Leynette Kuniej stated she has been working on the tax levy that is in today's board packet. She has also been working on the open enrollment for health insurance for staff, VSI training for the new software installed in the spring, preparing the audit for the grant, and investing cash balances to get better interest rates.

Superintendent of Facilities Chris Finn stated rentals are extremely busy. Schools will be out for break and the building will be busy with open gym and the playground. The Meadowbrook playground project is complete. Chris stated people are renting basketball courts for sons, daughters, and friends. Rec Supervisor Kyle Madeja is adding more gym time for his classes so there will not be as much open gym time.

Director Bissias passed out the budget schedule for the Board. He asked the Board to think about dates in March to review the budget and MBO's.

Attorney Report

Attorney Jim Rock informed the Board the legislature has adopted a sexual harassment policy requirement. The Park District already has a policy that complies with PDRMA requirements, but already has a policy, however, the Park District will be required by law to adopt the state policy by statute. He will bring it to the Board in January.

Treasurer Report

None

Action Items

Discussion and/or Possible Vote on Ordinance 17-08 an Ordinance Levying and Assessing Taxes of the Park District of La Grange, Cook County, Illinois for the 2017 Tax Levy Year

Commissioner Vear motioned to approve Ordinance 17-08 levying and assessing taxes of the Park District of La Grange, Cook County, Illinois for the 2017 tax levy year. Commissioner Ashby seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Vear, Ashby, Jacobs
NAYES: None

REGULAR BOARD MEETING - DECEMBER 18, 2017

ABSENT: Commissioner Lacey

Discussion and/or Possible Vote on Ordinance 17-09 an Ordinance Directing Cook County to Reduce the Park District of La Grange's Cook County, Illinois Real Estate Tax Levy Year 2017

Commissioner Jacobs motioned to approve Ordinance 17-09 directing Cook County to reduce the Park District of La Grange's Cook County, Illinois Real Estate Tax Levy Year 2017. Commissioner Ashby seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Penicook, Ashby, Jacobs

NAYES: None

ABSENT: Commissioner Lacey

Discussion and/or Possible Vote on Ordinance 17-10 an Ordinance Abating the Taxes Heretofore Levied for the Year 2017 to Pay the Principal of and Interest on \$2,530,000 General Obligation Bonds (Alternate Revenue Source) Series 2012C of the Park District of La Grange, Cook County, Illinois

Commissioner Vear motioned to approve Ordinance 17-10 abating the taxes heretofore levied for the year 2017 to pay the principal of and interest on \$2,530,000 general obligation bonds (alternate revenue source) series 2012C of the Park District of La Grange, Cook County, Illinois. Commissioner Ashby seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Penicook, Ashby, Jacobs

NAYES: None

ABSENT: Commissioner Lacey

Discussion and/or Possible Vote on Ordinance 17-11 an Ordinance Abating the Taxes Heretofore Levied for the Year 2017 to Pay the Principal of and Interest on \$1,590,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2016 of the Park District of La Grange, Cook County, Illinois

Commissioner Jacobs motioned to approve Ordinance 17-11 abating the taxes heretofore levied for the year 2017 to pay the principal of and interest on \$1,590,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2016 of the Park District of La Grange, Cook County, Illinois. Commissioner Ashby seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Penicook, Ashby, Jacobs

NAYES: None

ABSENT: Commissioner Lacey

Board Business

Old Business

None

New Business

Discussion and/or Possible Vote on Ordinance 17-12 the Disposal of Park District Property under Park District Code 70 ILCS 1205/1. (12) Spin Bikes and Miscellaneous Related Spin Bike Parts

Director Bissias explained that staff is seeking approval to sell spin bikes that are old inventory and outdated. Some parts were salvaged to put together a bike for the fitness floor. The Board must pass an ordinance to dispose of any Park District property. Commissioner Ashby motioned to accept Ordinance 17-12 the disposal of Park District property under Park District Code 70 ILCS 1205/1. (12) spin bikes and miscellaneous related spin bike parts.

Commissioner Vear seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Vear, Ashby, Jacobs

NAYES: None

ABSENT: Commissioner Lacey

Committee Reports

Administration Committee (Commissioner Penicook)

None

Public Relations Committee (Commissioner Lacey)

None

Finance & Capital Project Committee (Commissioner Ashby)

None

User Group Committee (Commissioner Vear)

Commissioner Vear stated Superintendent of Facilities Finn updated him on the field conditions and rentals for next year.

Marketing Committee (Commissioner Jacobs)

Commissioner Jacobs was thankful for receiving the IPRA monthly magazine. This month it included useful marketing tips. She was happy to hear staff contacted Brian Davis for their marketing strategies.

Public Comments (Board Manual Section #152)

None

Board Comments

Commissioner Jacobs had trouble accessing her PDLG email. Director Bissias stated he would contact Noventech, our technology consultant.

REGULAR BOARD MEETING - DECEMBER 18, 2017

Commissioner Ashby thanked staff for all the information. It is all good news, especially the fitness center update.

Commissioner Vear was pleasantly surprised with the completion of the Meadowbrook Manor playground. He complimented the cleanliness and the staff at the fitness center.

President Penicook stated it was a great year at the Park District. So much was accomplished with very little conflict. She has trust and confidence in the Park District staff. While she has received many personal compliments from friends and neighbors about the fitness center, she feels like she cannot take the credit for the compliments from the public. So she passed on those compliments to the staff. She appreciates all staff's efforts and looks forward to the new year.

Executive Session

At 8:03 P.M. Commissioner Jacobs motioned the Board convene to Executive Session pursuant to Item 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6) and Item 12.4 Personnel, 5 ILCS 120/2 (c)(1). Commissioner Ashby seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Ashby, Vear, Jacobs
NAYES: None
ABSENT: Commissioner Lacey

Adjournment

Commissioner Jacobs moved for adjournment at 8:54 P.M. The motion was seconded by Commissioner Vear and passed unanimously by Voice Vote.

Mary Ellen Penicook, President

Constantine Bissias, Secretary
Approved 01/08/2018

PARK DISTRICT OF LA GRANGE
STATEMENT OF REVENUES AND EXPENDITURES
December 31, 2017

2018

FUND	FUND BALANCE 05/01/2017	YEAR TO DATE REVENUE	YEAR TO DATE EXPENSE	REVENUE OVER EXPENDITURES	TRANSFERS	FUND BALANCE 12/31/2017
1 GENERAL	\$ 513,403	\$ 984,945	\$ 559,829	\$ 425,116	\$ (270,000)	\$ 668,519
13 RECREATION	910,024	1,721,822	1,432,263	289,559	(400,000)	799,583
11 FITNESS CENTER		109,920	205,143	(95,223)		(95,223)
14 IMRF	59,991	120,672	80,053	40,619		100,610
15 PAVING & LIGHTING	73,713	23,107	8,727	14,380		88,093
16 LIABILITY INSURANCE	69,190	105,982	82,310	23,672		92,862
17 AUDIT	4,456	15,135	12,420	2,715		7,171
18 SPEC RECREATION	208,761	227,712	146,327	81,385		290,146
19 FICA/MEDICARE	54,742	116,012	65,082	50,930		105,672
TOTAL OPERATIONS	1,894,280	3,425,307	2,592,154	833,153	(670,000)	2,057,433
36 CAPITAL PROJECTS	191,282	614,064	1,167,838	(553,774)	670,000	307,508
4 DEBT SERVICE	57,953	1,069,652	1,106,983	(37,331)		20,622
GRAND TOTAL	\$ 2,143,515	\$ 5,109,023	\$ 4,866,975	\$ 242,048	\$ -	\$ 2,385,563

TREASURER'S PROOF, CASH IN BANK:

ACCOUNT	BALANCE BEG OF MO	CURRENT RECEIPTS	CURRENT DISBURSEMENTS	TRANSFERS	BALANCE END OF MO
INVESTMENTS	\$ 2,315,859	\$ 921	\$ (325,269)	\$ (250,000)	\$ 1,741,511
IPDLAF	279,323	2,856	(372,076)	250,000	160,103
FIRST NATL CHKG	227,195	266,544	(185,384)		308,355
CASH REGISTER BANK	1,885				1,885
TOTAL CASH	2,824,262				2,211,854
Taxes Receivable	28,440	(28,440)			-
Accounts Receivables	-	493,884			493,884
Prepaid expense	13,575		417		13,992
Accounts Payable	(206,627)		(9,956)		(216,583)
Accrued Payroll	-				-
Deferred Tax Revenue	(28,440)	28,440			-
Deferred Revenue	(54,947)	(62,637)			(117,584)
FUND BALANCE	\$ 2,576,263	\$ 701,568	\$ (892,268)	\$ -	\$ 2,385,563

GENERAL FUNDSTATEMENT OF REVENUES AND EXPENDITURES
FOR THE EIGHT MONTHS PERIOD ENDED DECEMBER 31, 2017**REVENUES**

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
01-5-00-2-40000	4,940	806,167	974	879,829	876,710	100%
01-5-00-2-40100	1,787	23,540	1,288	25,877	36,000	72%
01-5-00-3-41000	1,310	13,701	1,174	13,047	18,000	72%
01-5-00-3-42000	497	10,945				
01-5-00-3-42100	500	2,550	-	12,552	2,500	502%
01-5-00-3-42600			2,066	2,066	10,120	20%
01-5-00-3-42610	2,052	16,104	3,525	19,041	24,282	78%
01-5-00-3-43000	209	14,140		2,233	1,300	172%
01-5-00-3-43100	728	3,120	1,105	2,476	3,500	71%
01-5-00-3-44000		64,502	-	2,705	10,000	27%
01-5-00-3-48000	3,145	24,858	3,189	25,119	37,482	67%
TOTAL GENERAL FUND REVENUE	15,168	979,627	13,321	984,945	1,019,894	97%

EXPENSES**ADMINISTRATIVE EXPENSES**

01-5-00-5-51100	17,182	141,452	20,134	146,202	224,037	65%
01-5-00-5-51200	3,704	24,830	3,603	25,086	40,635	62%
01-5-00-5-53001	10,919	80,251	10,760	86,094	136,700	63%
01-5-00-5-54010	885	9,646	1,212	8,936	16,815	53%
01-5-00-6-61000	2,843	13,195	1,442	7,787	21,900	36%
01-5-00-6-61010				-		
01-5-00-6-65001	890	8,864	449	6,682	12,250	55%
01-5-00-6-66010	2,955	4,980	2,824	3,771	7,837	48%
01-5-00-6-67010	1,183	10,843	975	11,811	17,570	67%
01-5-00-6-68010	114	11,239	114	11,440	16,974	67%
01-5-00-6-69010	-	909	392	1,030	1,050	98%
01-5-00-6-69110	-	6,179	-	6,508	11,413	57%
01-5-00-7-71010	440	1,327	103	568	2,000	28%
01-5-00-7-72010	104	445	52	726	3,050	24%
01-5-00-7-73010	684	4,377	171	3,331	7,275	46%
01-5-00-7-74010	16	35	12	147	925	16%

EXPENSES**ADMINISTRATIVE EXPENSES (Continued)**

01-5-00-7-75010	Office Equipment	18	788					
01-5-00-7-76010	Postage & Delivery	10	4,263	81	1,190	4,250	28%	
01-5-00-7-76400	Banquet Beverage Service	-	443	-	4,071	9,190	44%	
01-5-00-7-76500	Unforseen Expense	-	189	-	303	838	36%	
01-5-00-7-77412	LG Endless Summer	-	51,894	-	1,000	5,000	20%	
TOTAL ADMIN EXP		41,947	376,149	42,324	326,683	539,709	61%	

REPAIRS AND MAINTENANCE

01-6-00-5-51300	Maintenance Wages	10,185	82,745	10,366	88,378	136,474	65%
01-6-00-5-51400	Part-time Maintenance Wages	862	14,129	-	9,465	17,697	53%
01-6-00-6-80010	Equipment Rentals	-	93	-	361	400	90%
01-6-00-6-81010	Maintenance Services	6,409	50,610	7,383	56,163	78,358	72%
01-6-00-6-82010	Vehicle Parts and Repairs	310	936	(894)	6,337	8,000	79%
01-6-00-6-89200	Vandalism Repair Expense	-	-	-	-	850	0%
01-6-00-7-83010	Maintenance Supplies	891	7,814	706	6,887	14,573	47%
01-6-00-7-84010	Maintenance Materials	25	7,085	357	7,343	13,759	53%
01-6-00-7-85010	Petroleum Products	143	894	40	844	7,575	11%
01-6-00-7-86010	Maintenance Tools/Equipment	-	317	131	715	2,025	35%
01-6-00-7-87010	Park Landscaping	59	1,805	-	2,095	4,750	44%
01-6-xx-6-88000	Utilities - Electric	3,682	36,087	3,737	40,667	52,125	78%
01-6-xx-6-88100	Utilities - Natural Gas	1,972	6,526	1,680	5,812	19,250	30%
01-6-xx-6-88200	Utilities - Water	726	4,139	1,062	8,064	8,050	100%
01-6-xx-6-89000	Park Improvements & Repairs	-	-	-	15	2,750	1%
TOTAL MAINTENANCE EXP		25,264	213,180	24,568	233,146	366,636	64%

TOTAL GENERAL FUND EXPENDITURES	67,211	589,329	66,892	559,829	906,345	62%
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RECREATION FUNDSTATEMENT OF REVENUES AND EXPENDITURES
FOR THE EIGHT MONTHS PERIOD ENDED DECEMBER 31, 2017

REVENUES						
	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-2-40000 Property Taxes	3,185	519,141	244	452,628	458,543	99%
13-5-00-3-43100 Vending Soda/Water			284	3,147	3,500	90%
13-5-00-3-42000 Soccer Field Usage	345	3,116	4,887	14,148	31,750	45%
13-7-xx-3-48000 Facility Usage Fees (not Rec Ctr)	1,656	23,169	4,605	20,848	14,925	140%
13-7-00-3-42000 Donations/Sponsorships		3,750		2,775	6,200	45%
13-7-00-3-43000 Misc./ Concession Income	224	480	(486)	363	1,200	30%
13-7-00-3-45000 Registration Assessment	1,634	7,451	1,758	6,932	11,000	63%
13-7-xx-3-49000 Activity Fees	88,016	586,126	91,330	560,835	986,472	57%
13-7-09-3-49xxx Recreation Center	32,852	175,368	32,020	188,339	289,000	65%
TOTAL RECREATION REVENUE	127,912	1,318,601	134,642	1,250,015	1,802,590	69%

EXPENSES

ADMINISTRATIVE EXPENSES						
	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-5-51100 Administrative Salaries	34,862	260,551	36,389	293,419	442,129	66%
13-5-00-5-51200 Clerical Wages	3,704	24,829	3,603	25,085	40,635	62%
13-5-00-5-53001 Health & Life Insurance	10,919	80,251	10,760	86,083	136,700	63%
13-5-00-5-54010 Education & Training	885	9,646	1,212	8,936	16,815	53%
13-5-00-5-55010 Automobile Travel Reimbursement	381	1,851	667	1,437	4,170	34%
13-5-00-6-60010 Promotion & Publicity	662	7,336	6,288	18,555	32,018	58%
13-5-00-6-61000 Legal Fees	2,843	13,195	1,442	7,787	21,900	36%
13-5-00-6-61010 Consultant Fees			-	-		
13-5-00-6-61020 Background Checks		500		500	550	91%
13-5-00-6-65001 Bank Service Fees	890	8,864	480	6,682	12,250	55%
13-5-00-6-66010 Dues & Subscriptions	2,955	4,980	2,824	3,771	7,838	48%
13-5-00-6-67010 Communications Services	1,183	10,842	975	11,811	17,570	67%
13-5-00-6-68010 Computer Software Contracts	114	11,239	114	11,440	16,974	67%
13-5-00-6-69010 Legal Notices & Publications	-	909	392	1,030	1,050	98%
13-5-00-6-69110 Printing/Design Service	-	18,536	-	19,525	34,238	57%
13-5-00-7-71010 Administrative Expense Account	23	252	-	192	600	32%
13-5-00-7-72010 Employee / Public Relations	6	1,164	340	1,960	5,450	36%
13-5-00-7-73010 Office/Administrative Supplies	684	4,376	171	3,331	7,275	46%
13-5-00-7-74010 Computer Supplies & Equipment	15	35	13	147	925	16%

4/4/2019

EXPENSES

EXPENSES						
ADMINISTRATIVE EXPENSES (Continued)						
	PRIOR YE. CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-7-75010 Office Equipment	17	788	-	1,189	4,250	28%
13-5-00-7-76010 Postage & Delivery	10	4,263	81	4,071	9,190	44%
13-5-00-7-76400 Banquet Beverage Service		443		303	837	36%
13-5-00-7-76500 Unforseen Expense		189	-	1,000	5,000	20%
TOTAL ADMIN EXP	60,153	465,039	65,751	508,254	818,364	62%

REPAIRS AND MAINTENANCE

13-6-00-5-51300 Maintenance Wages	10,185	82,745	10,366	88,378	136,474	65%
13-6-00-5-51400 Part-time Maintenance Wages	862	14,129	-	9,465	17,697	53%
13-6-00-6-80010 Equipment Rentals	-	93	-	361	400	90%
13-6-00-6-81010 Maintenance Services	6,409	50,610	8,388	56,163	78,358	72%
13-6-00-6-82010 Vehicle Parts and Repairs	310	936	301	7,533	8,000	94%
13-6-00-7-83010 Maintenance Supplies	891	7,814	706	6,887	14,573	47%
13-6-00-7-84010 Maintenance Materials	132	7,085	357	7,342	13,759	53%
13-6-00-7-85010 Petroleum Products	143	894	40	844	7,575	11%
13-6-00-7-86010 Maintenance Tools/Equipment	-	317	131	715	2,025	35%
13-6-00-7-87010 Park Landscaping	59	1,805	-	2,095	4,750	44%
13-6-xx-6-88000 Utilities - Electric	3,682	36,086	3,737	40,668	52,125	78%
13-6-xx-6-88100 Utilities - Natural Gas	1,972	6,526	1,680	5,812	19,250	30%
13-6-xx-6-88200 Utilities - Water	726	4,139	1,062	8,064	8,050	100%
13-6-xx-6-89000 Park & Facility Improvements/Repairs	-	-	-	15	2,750	1%
TOTAL MAINTENANCE EXP	25,371	213,179	26,768	234,342	365,786	64%

RECREATION EXPENSES

13-7-00-5-51500 Facility Rental Supervisors/ Custodians	5,997	42,484	5,278	38,269	72,004	53%
13-7-00-7-77100 Community Support	52	709	-	120	2,000	6%
13-7-00-7-77402 Special Events	-	13,920	363	14,194	14,055	101%
13-7-00-7-78000 Program & Facility Equipment	977	4,805	3,780	5,660	9,135	62%
13-7-01-6-63000 Athletic Officials	1,852	10,540	1,610	7,727	30,963	25%
13-7-xx-5-52000 Program Supervisors/Leaders	7,523	84,766	5,446	70,665	155,823	45%
13-7-xx-6-62000 Contracted Instruction & Services	15,462	160,030	7,813	144,467	321,984	45%
13-7-xx-6-63000 Transportation	-	2,885	-	2,378	3,450	69%
13-7-xx-7-79000 Program Supplies	3,793	31,457	3,374	27,690	63,295	44%
TOTAL RECREATION EXPENSES	35,656	351,596	27,664	311,170	672,709	46%
TOTAL RECREATION EXPENDITURES	121,180	1,029,814	120,183	1,053,766	1,856,859	57%

PARK DISTRICT OF LA GRANGE
BEFORE & AFTER SCHOOL PROGRAM
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE EIGHT MONTHS PERIOD ENDED DECEMBER 31, 2017

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-xx-3-49000	Tuition/ Fees	71,505	447,306	70,184	471,183	660,705	71%
	Fundraiser				624		
TOTAL BASE REVENUE		71,505	447,306	70,184	471,807	660,705	71%

EXPENSES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-XX-5-52000	Wages	70,354	252,868	41,822	280,770	492,962	57%
12-7-XX-5-52010	Social Security/ Medicare	3,087	19,032	3,199	21,272	37,712	56%
12-7-XX-5-52015	Pension	1,943	13,463	2,122	16,933	29,651	57%
12-7-XX-5-52020	Health Insurance	612	4,899	610	4,876	7,315	67%
12-7-00-5-54040	Seminars/ Training	-	565			4,125	0%
12-7-00-5-55012	Mileage Reimbursement	-	1,500		1,500	1,500	100%
12-7-00-6-60010	Apparel	-	376		974	1,375	71%
12-7-00-6-60011	Banners						
12-7-00-6-61020	Background Checks				250	500	50%
12-7-00-6-65004	Merchant Fees			884	3,642	8,000	46%
12-7-00-6-66026	Dues			-	205	570	36%
12-7-00-6-67033	Cell Phone Reimbursement	180	2,152	200	2,014	4,960	41%
12-7-00-6-68012	Computer Software/ Upgrades	-	6,586		2,788	6,000	46%
12-7-00-6-69021	Classified Ads for Staffing		840	-	1,424	1,800	79%
12-7-00-6-82011	Equipment R&M		101	-	360	500	72%
12-7-00-7-71015	Exp Acct - Supt of BASE				44	200	22%
12-7-00-7-72041	Part Time Employee Recognition	-	310	73	344	600	57%
12-7-00-7-75026	Computer Equipment	-	5,718	-	2,792	2,400	116%
12-7-00-7-79000	Supplies - Admin	1,061	3,464	58	1,781	5,015	36%
12-7-XX-6-63020	Field Trips		7,332		6,536	7,350	89%
12-7-XX-6-64000	Facility Rental			-	900	912	99%
12-7-XX-7-78000	Program Equipment/ Appliances	258	1,780			1,000	0%
12-7-XX-7-79000	Supplies	736	7,459	256	8,481	9,000	94%
12-7-XX-7-79110	Food	2,973	20,847	2,898	20,611	32,810	63%
TOTAL BASE EXPENDITURES		81,204	349,292	52,122	378,497	656,257	58%

REVENUE OVER EXPENDITURES	(9,699)	98,014	18,062	93,310	4,448
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PARK DISTRICT OF LA GRANGE

FITNESS CENTERSTATEMENT OF REVENUES AND EXPENDITURES
FOR THE EIGHT MONTHS PERIOD ENDED DECEMBER 31, 2017

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-7-00-3-49000	MEMBERSHIP FEES			(20,310)	91,366	725,415	13%
11-7-00-3-49050	INITIATION FEES			3,750	10,388	25,000	42%
11-7-00-3-49100	PERSONAL TRAINER FEES			1,848	5,811	36,000	16%
11-7-00-3-49200	PERSONAL LOCKERS				400	13,000	3%
11-7-00-3-49300	CHILDCARE SERVICES			496	1,645	5,202	32%
	MISC FEES			125	310	-	
	TOTAL FITNESS REVENUE	-	-	(14,091)	109,920	804,617	14%

EXPENSES

11-5-00-5-52xxx	Wages			21,694	75,506	266,100	28%
11-5-00-5-52010	Social Security/ Medicare			1,660	5,776	18,153	32%
11-5-00-5-52015	Pension			980	3,591	8,688	41%
11-5-00-5-52020	Health Insurance			1,575	6,299	7,315	86%
11-5-00-5-54010	Education & Training			60	643	-	
11-5-00-6-60010	Promotion & Publicity			1,475	24,348	25,000	97%
11-5-00-6-61010	Consulting Fees			-	1,800	3,600	50%
11-5-00-6-61020	Background Checks			-	250	-	
11-5-00-6-65004	Merchant Fees			858	3,025	14,200	21%
11-5-00-6-66026	Dues					250	0%
11-5-00-6-670xx	Communication Services			338	1,281	2,500	51%
11-5-00-6-68020	Onsite Computer Support					5,000	0%
11-5-00-6-69020	Classified Ads for Staffing				365	1,800	20%
11-5-00-7-73010	Office/Administrative Supplies			69	2,937	-	
11-6-00-6-81031	Copy Machine Service			-	553	2,000	28%
11-6-00-7-830xx	Maintenance Supplies			695	3,819	42,000	9%
11-6-20-6-88000	Utilities - Electric			575	1,962	10,000	20%
11-6-20-6-88100	Utilities - Natural Gas			764	2,041	10,000	20%
11-6-20-6-88200	Utilities - Water					6,200	0%
11-7-00-6-62100	Fitness Instructors			3,848	26,905	-	
11-7-00-7-64000	Leased Equipment			11,023	43,250	139,944	31%
11-7-00-7-79000	Membership supplies			50	792	3,630	22%
	TOTAL FITNESS EXPENDITURES	7 of 10	-	45,664	205,143	566,380	36%
	REVENUE OVER EXPENDITURES	-	-	(59,755)	(95,223)	238,237	

PARK DISTRICT OF LA GRANGE

SPECIAL REVENUE FUNDS

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE EIGHT MONTHS PERIOD ENDED DECEMBER 31, 2017

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
14-5-00-2-40000	IMRF FUND	719	117,411	96	120,672	120,510	100%
15-5-00-2-40000	PAVING & LIGHTING FUND	156	25,507	17	23,107	23,098	100%
16-5-00-2-40000	LIABILITY INSURANCE FUND	2,156	108,681	137	105,982	106,946	99%
17-5-00-2-40000	AUDIT FUND	94	15,326	17	15,135	15,064	100%
18-5-00-2-40000	SPECIAL RECREATION FUND	1,402	228,634	204	227,712	228,150	100%
19-5-00-2-40000	FICAMEDICARE FUND	718	117,480	126	116,012	115,489	100%
04-5-00-2-40000	DEBT SERVICE	5,279	1,107,109	773	1,069,652	1,087,372	98%
TOTAL SPECIAL FUNDS REVENUE		10,524	1,720,148	1,370	1,678,272	1,696,629	99%

EXPENSES

14-5-00-5-53100	IMRF Contribution	8,955	69,575	9,879	80,053	123,626	65%
15-6-00-9-90xxx	Paving & Lighting	-	7,115		8,727	23,000	38%
15-6-00-9-96100	P&L Capital Projects		3,617				
16-6-00-x-xxxxx	Risk Management Costs		2,982	78	6,192	13,625	45%
16-5-00-6-61200	Liability Insurance	31,320	62,640	33,045	66,090	66,090	100%
16-5-00-6-61210	Unemployment Comp.					14,274	0%
16-5-00-6-61220	South Suburban Risk Management	1,254	10,028	1,253	10,028	15,004	67%
17-5-00-6-61100	Audit		12,420		12,420	12,450	100%
18-5-00-6-61300	SEASPAR		107,477		102,313	102,313	100%
18-5-00-6-61310	SEASPAR Inclusion		13,255		15,965	16,000	100%
18-5-00-5-51100	Allocated Wages	1,995	10,606	2,339	15,537	23,000	68%
18-5-00-6-xxxxx	Special Recreation	418	9,725	418	12,512	15,844	79%
18-5-00-9-93040	ADA Transition Plan - Phase I	977	6,937			100,000	0%
19-5-00-5-53200	FICA Contribution	7,173	62,922	7,264	65,082	99,955	65%
04-5-00-8-91100	Debt Service Principal	175,000	850,000	475,000	840,000	840,000	100%
04-5-00-8-91150	Debt Service Interest	71,079	266,282	62,530	263,433	263,433	100%
04-5-00-8-91200	Debt Service Fees	200	3,700		3,550	3,800	93%
TOTAL SPECIAL FUNDS EXPENDITURES		298,371	1,499,281	591,806	1,501,902	1,732,414	87%

CAPITAL PROJECTS FUND

STATEMENT OF REVENUES AND EXPENDITURES FOR THE EIGHT MONTHS PERIOD ENDED DECEMBER 31, 2017

REVENUES

	Fitness Center	Other Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
Beginning Fund Balance	148,671	42,611	191,282	
36-5-00-3-40200 Bond Proceeds		111,547	107,297	104%
36-5-00-3-40300 Asset Sale	6,000		-	
36-5-00-3-42200 Grant Proceeds	493,574	2,943	496,517	100%
36-5-00-4-50200 Transfer from General & Recreation Funds	420,000	250,000	670,000	100%
36-5-00-4-50200 Transfer from Special Recreation Fund for Handicapped				
TOTAL CAPITAL PROJECT REVENUE	1,068,245	407,101	1,465,096	

EXPENSES

36-5-00-9-91030 Tree Replacement Plan - Emerald Ash Bore			6,000	0%
36-5-00-9-91106 Picnic Tables/ benches/ garbage cans/ bleachers			3,500	0%
36-5-00-9-91107 Basketball & Volleyball standards/ backboards		1,967	2,000	98%
36-5-00-9-91108 Park regulation/ Information/ ID signs		611	3,000	20%
36-5-00-9-91109 Recreation Equipment - stage		11,304	10,000	113%
36-5-00-9-91110 Age appropriate Signs			1,000	0%
36-5-00-9-91500 Recycling Program equip/ signs/ containers			1,000	0%
36-5-00-9-91900 Software Upgrades (MSI & Rectrac)			3,000	0%
36-5-00-9-91901 Misc Programs/ Licenses/ Peripherals		116	2,500	5%
36-5-00-9-91902 Computers Unforeseen		1,698	3,000	57%
36-5-00-9-91908 Computer replacement program		1,093	2,000	55%
36-5-00-9-93015 Replace - Maintenance Pickup Truck			29,000	0%
36-5-00-9-96100 Appraisals/ Site Documents			2,000	0%
36-5-00-9-96215 Park ID Signs			-	
36-5-00-9-96110 General soccer field restoration		6,565	10,000	66%
36-5-00-0-96500 Meadow/Brook Manor Playground		20,340	20,000	102%
36-5-00-9-99000 Reserved For Unforeseen Expense			15,000	0%
36-5-00-8-91200 Debt Issuance fees		4,000	-	

		Fitness Center	Other Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
36-5-11-9-96120	Gilbert Tennis Court Resurface		23,950	25,000	96%
36-5-12-9-96140	Sedgewick - Shelter			-	
36-5-13-9-96500	Community Center Playground			-	
	Energy Efficient Lighting - CC		3,465	3,465	100%
36-5-14-9-96110	Gordon Park - Sale/ Legal		11,909	11,909	100%
36-5-14-9-96130	Gordon Park - Demolition of Buildings			30,000	0%
36-5-14-9-96215	Gordon Park - Park Sign			-	
36-5-17-9-96245	Stone - Remove Basketball Court			-	
36-5-20-9-92040	RC - Replace carpet in admin offices			16,250	0%
36-5-20-9-92045	RC - Equipment for fitness program		16,799	18,075	93%
36-5-20-9-92814	RC - Golf Simulator			-	
36-5-20-9-92900	RC - emergency roof repairs			30,000	0%
36-5-20-9-94800	RC - Fitness Center	963,284		1,052,053	92%
36-5-20-9-94801	RC - Fitness Center Amenities	100,737		106,200	95%
	TOTAL CAPITAL PROJECT EXPENSES	1,064,021	103,817	1,405,952	83%
	FUND BALANCE REMAINING	4,224	303,284	59,144	

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair
FROM: Superintendent of Finance
RE: Consolidated Vouchers dated 1/8/2018

If this voucher is removed from the consent agenda, the financial report for the month of DECEMBER should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated JANUARY 8, 2018 in the amount of \$ 341,963.02
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable vouchers

General Fund	\$ 34,039.05
Fitness Center	20,361.15
BASE Program	667.89
Recreation Fund	47,748.10
Paving & Lighting	
Liability Insurance	34,355.38
Special Recreation for Handicapped	417.83
Capital Projects	5,490.00
	<hr/>
	143,079.40

Recreation Refunds 1,543.90

Imprest & Credit Card Expenses - per attached 899.00

P Card Purchases - per attached 16,843.60

Payroll for the month of DECEMBER - 2 pay periods 179,597.12

Includes monthly Social Security, Medicare & IMRF contributions.

\$	<hr/> <hr/>
	341,963.02

PARK DISTRICT OF LA GRANGE
IMPREST CHECKS & CHARGES
December 31, 2017

<u>Check #</u>	<u>Paid To</u>	<u>Description</u>	<u>Amount</u>	
5028	Rich Rosalia	Santa - holiday train	100.00	
5029	Rich Rosalia	Santa visits	390.00	
5021	Jamaal Simpson	Void check	(250.00)	
EFT	KS State Bank	telephone equipment lease	595.77	
				<hr/> 835.77
	<u>Chase Credit Card</u>			
		Director & board expense	63.23	
				<hr/> 63.23
				<hr/> <hr/> 899.00

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PCARD

ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL						
1 01-0-90-1-10300	ACCOUNTS RECEIVABLE	IL5038	H42420171130wljsnuck	IPRA CONFERENCE	290.00	
2		IL5038	H42420171130wljsnuck	IPRA CONFERENCE	70.00	
3		IL5038	H42420171220tulgevnc	REFUND		50.00
4 01-5-00-3-43115	SNACK MACHINE - NET	SA7597	H42420171215studqzvf	VENDING	58.62	
5 01-5-00-5-54021	CONF-ELTD OFF - IPRA	IL5038	H42420171130wljsnuck	IPRA CONFERENCE	142.50	
6 01-5-00-5-54031	CONF- PROF - IAPD/IP	IL5038	H42420171130wljsnuck	IPRA CONFERENCE	145.00	
7 01-5-00-6-67045	EMAIL BLAST	MA1680	H4242017129ufnyptgc	EMAIL BLAST	21.25	
8 01-5-00-7-71010	EXP ACCT - EXEC DIR	GU7050	H42420171206cmprzt	DIRECTOR'S LUNCH	40.00	
9 01-5-00-7-72013	BOARD FUNCTIONS	MA1821	H42420171221xxwvkr	BEVERAGES FOR DEC BOARD MEETI	52.22	
10 01-5-00-7-74011	COMPUTER- HARDWARE S	BE5777	H42420171213twyzisel	USB HUB FRONT DESK	12.49	
11 01-5-00-7-76022	DELIVERY - LEGAL DOC	FE4180	H42420171201vbmwid	DELIVERY BOND DOCUMENTS	21.92	
12		FE4180	H424201712121jfsqmq	DELIVERY BOND DOCUMENTS	19.65	
13		FE4180	H42420171215uimhuron	DELIVERY - GRANT DOCUMENTS	28.82	
14		FE4180	H42420171228xxvjfbvw	DELIVERY - ORDINANCES	10.77	
15 01-6-00-6-81010	HVAC CONTRACT	CA4200	H42420171213twyzisel	NEW THERMOSTAT FOR 2ND FLOOR	199.99	
16 01-6-00-6-81020	DUMPSTER SERVICE	AD2100	H42420171213eohttrtt	DUMPSTER SERVICE	212.71	
17 01-6-00-6-81036	VEHICLE WASHES	BR3452	H42420171204sjdfpuqg	VEHICLE WASHES	14.98	
18 01-6-00-6-82011	REPAIRS - EQUIP	RA1200	H42420171213utvmutho	SKID SLIDE REPLACEMENTS FOR S	182.00	
19 01-6-00-7-83010	CLEANING SUPPLIES	AM3560	H42420171228ctxbtjsi	SQUEEGERS	10.97	
20 01-6-00-7-83012	BUILDING SUPPLIES	ME6840	H42420171208hxokgde	BATTERIES FOR HANDICAP DOORS	2.82	
21		ME6840	H42420171219lmpgzyt	LOCKS FOR CONCESSION STAND	13.95	
22		WA1892	H42420171130yntjnuwh	FISHING LINE FOR HANGING CHRI	10.53	
23 01-6-00-7-83022	PAINT	JC5825	H42420171215jlonbyt	PAINT	11.35	
24		ME6840	H42420171218dukejuno	PAINT	29.99	
25 01-6-00-7-83028	ELECTRICAL SUPPLIES	AM3560	H42420171211ueqpprit	LED LIGHTS FOR PARKING LOT	238.99	
26 01-6-00-7-83034	WELDING SUPPLIES	AI6068	H42420171215smxfyqcd	WELDING SUPPLIES	36.49	
27		ME6840	H42420171205rmvgvgszn	WELDING SUPPLIES	24.98	
28 01-6-00-7-84040	ELECTRICAL PARTS	ME6840	H42420171221mryzvezv	ELECTRICAL PARTS, HAND TOOLS,	54.99	
29		ME6840	H42420171225rrolzxr	ELECTRICAL SUPPLIES	39.72	
30 01-6-00-7-84041	MISC HARDWARE	ME6840	H42420171130ujsnquq	HARDWARE	28.86	
31		ME6840	H42420171221mryzvezv	ELECTRICAL PARTS, HAND TOOLS,	7.72	
32		ME6840	H42420171222ogzyujbc	HARDWARE	9.12	
33 01-6-00-7-85011	PETRO PROD - GASOLIN	EX0100	H42420171205gubykdnq	FUEL	19.80	
34		EX0100	H42420171219guhzfde	FUEL	22.88	
35		EX0100	H42420171228xptjeqgt	FUEL	23.74	
36 01-6-00-7-85012	PETRO PROD - WELDING	AI6068	H42420171204bdyqzpf	CYLINDER LEASE RENEWAL	47.70	
37		AI6068	H42420171204elrslwmo	CYLINDER RENTAL	27.53	
38 01-6-00-7-85015	PETRO PROD - CONTRAC	WE8600	H42420171225kftpzss	OIL CHANGE	24.58	
39 01-6-00-7-86013	TOOLS - HAND	ME6840	H42420171219fobttked	HAND TOOLS	74.15	
40		ME6840	H42420171221jrtevkyy	CREDIT - HAND TOOLS		34.66
41		ME6840	H42420171221mryzvezv	ELECTRICAL PARTS, HAND TOOLS,	41.05	
42 01-6-00-7-86015	TOOLS - MAIN - POWER	HO4142	H42420171221lqpequzo	POWER TOOLS CHARGER	39.50	
43		ME6840	H42420171221llyverup	POWER TOOL - CONCESSION CABIN	10.99	
44 01-0-95-1-21000	ACCOUNTS PAYABLE			ACCUAL OFFSET		2,290.66

FITNESS CENTER

45 11-5-00-5-54033	CONF- PROF- LOCAL DE	EX0075	H42420171204yhiropdlr	CONTINUING EDUCATION FOR CERT	60.45	
46 11-7-00-7-79000	MEMBERSHIP SUPPLIES	TA6550	H42420171204ddquwtn	CANDY AND JAR FOR CANDY COUNT	49.89	

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ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
FITNESS CENTER							
47	11-0-95-1-21000	ACCOUNTS PAYABLE - F			ACCUAL OFFSET		110.34
BASE PROGRAM							
48	12-7-00-7-72041	PART TIME EE RECOGNI	PA0056		H42420171218wqyfpuso SUPERVISOR MEETING	72.70	
49	12-7-21-7-79000	SUPPLIES - BARNSDALE	SA7597		H42420171220lucfsws SUPPLIES FOR BARNSDALE BASE	5.98	
50	12-7-21-7-79110	FOOD - BARNSDALE	SA7597		H42420171129srtcfnphb FOOD FOR BARNSDALE BASE	78.45	
51			SA7597		H42420171206numktixy FOOD FOR BARNSDALE BASE	98.71	
52			SA7597		H42420171213ocwxlolo FOOD FOR BARNSDALE BASE	107.17	
53			WA1892		H42420171129gyzlmwtq FOOD FOR BARNSDALE BASE	30.00	
54			WA1892		H42420171206ypqwevvw FOOD FOR BARNSDALE BASE	46.68	
55			WA1892		H42420171213reipyhvb FOOD FOR BARNSDALE BASE	18.30	
56			WA1892		H42420171220bhnwulv FOOD FOR BARNSDALE BASE	24.27	
57	12-7-22-7-79110	FOOD - CONGRESS PARK	SA7597		H42420171129xmcfpvm CONGRESS PARK FOOD	46.34	
58			SA7597		H42420171206qsrhanxv CONGRESS PARK FOOD	108.14	
59			SA7597		H42420171213rgjipobo CONGRESS PARK FOOD	25.32	
60			SA7597		H42420171213uaoguhjz CONGRESS PARK FOOD	79.32	
61			WA1892		H42420171129tzxbarff CONGRESS PARK FOOD	10.04	
62			WA1892		H42420171206wylbofyn CONGRESS PARK FOOD	43.26	
63			WA1892		H42420171213megulsrf CONGRESS PARK FOOD	21.80	
64	12-7-23-7-79110	FOOD - COSSITT	SA7597		H42420171129fqoabxw FOOD FOR COSSITT BASE	88.29	
65			SA7597		H42420171206jbykfoit FOOD FOR COSSITT BASE	58.85	
66			SA7597		H42420171213jthouffw FOOD FOR COSSITT BASE	127.56	
67			SA7597		H42420171220xarnpfkj FOOD FOR COSSITT BASE	28.33	
68			WA1892		H42420171129mwrdbdi FOOD FOR COSSITT BASE RE RUNG	15.18	
69			WA1892		H42420171129ywgwdysx FOOD FOR COSSITT BASE WAS TAX	15.52	15.52
70			WA1892		H42420171201iouozits REFUND FOR THE ORIGINAL TAXED		
71			WA1892		H42420171206ognnpfkx FOOD FOR COSSITT BASE	45.59	
72			WA1892		H42420171206xkxgkwn FOOD FOR COSSITT BASE	4.34	
73			WA1892		H42420171213nlkisen FOOD FOR COSSITT BASE	27.08	
74			WA1892		H42420171218xebcvld CAKE DECORATION FOR COSSITT B	3.48	
75			WA1892		H42420171220qtbksyaq FOOD FOR COSSITT BASE	11.53	
76			WA1892		H42420171222sxvqsnwb CUPCAKES AND COOKIES FOR COSS	11.96	
77	12-7-24-7-79110	FOOD - FOREST RD	SA7597		H42420171129whysxdyr MILK BISCUITS YOGURT	42.92	
78			SA7597		H42420171206qsbzlrdu FOREST ROAD FOOD	197.63	
79			SA7597		H42420171213hlxhagfj FOREST ROAD FOOD	83.20	
80			SA7597		H42420171215ousqvrkm FOREST ROAD FOOD	23.12	
81			WA1892		H42420171129bupyrkwo GRANDS BISCUITS,MILK AND YOGU	22.95	
82			WA1892		H42420171206cotixsen FOREST ROAD FOOD	83.44	
83			WA1892		H42420171213opiprwin FOREST ROAD FOOD	24.38	
84	12-7-25-7-79000	SUPPLIES - OGDEN	WA1892		H42420171220egdkxcfd SUPPLIES FOR OGDEN	4.94	
85	12-7-25-7-79110	FOOD - OGDEN	SA7597		H42420171129kngouxl FOOD FOR OGDEN	123.37	
86			SA7597		H42420171206czxcbakq FOOD FOR OGDEN	108.74	
87			SA7597		H42420171213efysyhbtf FOOD FOR OGDEN	188.11	
88			WA1892		H42420171129vbnutfyx FOOD FOR OGDEN	38.34	
89			WA1892		H42420171206mkgqgsx FOOD FOR OGDEN	61.91	
90			WA1892		H42420171213ahjigvfk FOOD FOR OGDEN	33.08	
91	12-7-26-7-79000	SUPPLIES - BREAKS/ C	HO2116		H42420171211jdbulmpk WINTER CAMP SUPPLIES	51.29	
92			HO2116		H42420171221wyojsjart SPECIALTY CAMP SUPPLIES	10.98	

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ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
BASE PROGRAM						
93		ME6840		H42420171211hlvlprzt WINTER CAMP SUPPLIES	23.97	
94		TA6550		H42420171204hukmerpt CAMP AND WINTER CAMP SUPPLIES	29.56	
95		WA1892		H42420171129xudikujo SPECIALTY CAMP BANDAID REPLEN	6.67	
96		WA1892		H42420171204ivxpqfml SUPPLIES	8.71	
97		WA1892		H42420171211zrzonmjp WINTER CAMP SUPPLIES- BATH BO	28.63	
98		WA1892		H42420171225eouokzkj SPECIALTY CAMP SUPPLIES	34.09	
99	12-7-26-7-79110	SA7597		H42420171228odkjmzuo SPECIALTY CAMP SNACK SUPPLIES	111.57	
100		WA1892		H42420171228odkjmzuo SPECIALTY CAMP SNACK SUPPLIES	76.59	
101	12-7-27-7-79000	DO1220		H42420171222nmndwgjs PARTY SUPPLIES FOR SFX WINTER	32.00	
102		FA2250		H42420171222oaxbnhvd PARTY SUPPLIES FOR SFX WINTER	18.87	
103	12-7-27-7-79110	SA7597		H42420171129upurwmpv FOOD FOR SFX	62.79	
104		SA7597		H42420171206fihqgbz FOOD FOR SFX	104.26	
105		SA7597		H42420171213qlwfhejo FOOD FOR SFX	139.78	
106		WA1892		H42420171129icrwnluu FOOD AND SUPPLIES FOR SFX	66.15	
107		WA1892		H42420171206eesgsdzj FOOD FOR SFX	50.50	
108		WA1892		H42420171213lwisjada FOOD FOR SFX	91.22	
109		WA1892		H42420171220gqukskd FOOD FOR SFX	3.96	
110	12-0-95-1-21000			ACCOUNTS PAYABLE - B		
RECREATION						
111	13-5-00-5-54021	CONF-ELTD OFF - IPRA		H42420171130wljsnuck IPRA CONFERENCE	142.50	
112	13-5-00-5-54031	CONF- PROF - IPRA/IA		H42420171130wljsnuck IPRA CONFERENCE	145.00	
113	13-5-00-6-60022	COMMUNITY EVENTS		H42420171201hvnbondr HOMETOWN HOLIDAY LGBA	295.00	
114	13-5-00-6-60030	MARKETING		H42420171129jmlbflfly DECORATIONS	43.94	
115		ME6840		H42420171130icxrnwvw BUILDING DECORATIONS	62.86	
116		MI0165		H42420171130rrsncgfe BUILDING DECORATION	115.37	
117		PA4616		H42420171205cdvuxxos DISPLAY CASE	27.88	
118	13-5-00-6-67045	EMAIL BLAST		H42420171129ufnyptqc EMAIL BLAST	21.25	
119	13-5-00-7-72021	STAFF RECOGNITION		H42420171204edxjvolf FLOWERS FOR KATIE WALSH	80.00	
120		BE5850		H42420171218gxnczdudf FLOWERS FOR LEANNA HARTUNG	106.88	
121	13-5-00-7-72022	STAFF FUNCTIONS		H42420171130hwwjzxxhu BUILDING DECORATING	132.77	
122	13-5-00-7-72031	VOLUNTEER RECOGNITIO		H42420171220dohwnrw CANDY FOR SHAWANA OPENS COMM	19.99	
123	13-5-00-7-74011	COMPUTER- HARDWARE S		H42420171220xnykdloy USB HUB FRONT DESK	12.50	
124	13-5-00-7-76022	DELIVERY - LEGAL DOC		H42420171201vbmzdwid DELIVERY BOND DOCUMENTS	21.92	
125		FE4180		H424201712121jfwgmgq DELIVERY BOND DOCUMENTS	19.64	
126		FE4180		H42420171215uimhuron DELIVERY - GRANT DOCUMENTS	28.81	
127		FE4180		H42420171228xxvjfbvw DELIVERY - ORDINANCES	10.76	
128	13-6-00-6-81010	HVAC CONTRACT		H42420171213twyzisel NEW THERMOSTAT FOR 2ND FLOOR	200.00	
129	13-6-00-6-81020	DUMPSTER SERVICE		H42420171213eohttrtt DUMPSTER SERVICE	212.71	
130	13-6-00-6-81036	VEHICLE WASHES		H42420171204sdfpuqvw VEHICLE WASHES	14.97	
131	13-6-00-6-82011	REPAIRS - EQUIP		H42420171213utvmutho SKID SLIDE REPLACEMENTS FOR S	182.00	
132	13-6-00-7-83010	CLEANING SUPPLIES		H42420171228ctxtbjjsi SQUEEGES	10.96	
133	13-6-00-7-83012	BUILDING SUPPLIES		H42420171208hxokgdde BATTERIES FOR HANDICAP DOORS	2.82	
134		ME6840		H42420171219lnpgzwytt LOCKS FOR CONCESSION STAND	13.95	
135		WA1892		H42420171130yntjnuwh FISHING LINE FOR HANGING CHRI	10.53	
136	13-6-00-7-83022	PAINT		H42420171215jlonbytzt PAINT	11.35	
137		JC5825		H42420171218dukejjuo LED LIGHTS FOR PARKING LOT	29.99	
138	13-6-00-7-83028	ELECTRICAL SUPPLIES		H42420171211ueqprrit LED LIGHTS FOR PARKING LOT	238.99	
					3,226.39	

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ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
RECREATION							
139	13-6-00-7-83034	WELDING SUPPLIES	AI6068	H42420171215smxfyqcd	WELDING SUPPLIES	36.50	
140			ME6840	H42420171205rmvgqszn	WELDING SUPPLIES	24.99	
141	13-6-00-7-84040	ELECTRICAL PARTS	ME6840	H42420171221mryvezv	ELECTRICAL PARTS, HAND TOOLS,	54.99	
142			ME6840	H42420171225rrolzxxr	ELECTRICAL SUPPLIES	39.72	
143	13-6-00-7-84041	MISC HARDWARE	ME6840	H42420171130ujsgnguq	HARDWARE	28.86	
144			ME6840	H42420171221mryvezv	ELECTRICAL PARTS, HAND TOOLS,	7.71	
145			ME6840	H42420171222ogzyujbc	HARDWARE	9.13	
146	13-6-00-7-85011	PETRO PROD - GASOLIN	EX0100	H42420171205gubykdng	FUEL	19.79	
147			EX0100	H42420171219guhdfwe	FUEL	22.88	
148			EX0100	H42420171228qxjegt	FUEL	23.74	
149	13-6-00-7-85012	PETRO PROD - WELDING	AI6068	H42420171204bdyqzpf	CYLINDER LEASE RENEWAL	47.70	
150			AI6068	H42420171204elrsiwm	CYLINDER RENTAL	27.54	
151	13-6-00-7-85015	PETRO PROD - CONTRAC	WE8600	H42420171225kftpzss	OIL CHANGE	24.58	
152	13-6-00-7-86013	TOOLS - HAND	ME6840	H42420171219fobttked	HAND TOOLS	74.14	
153			ME6840	H42420171221jrtevykw	CREDIT - HAND TOOLS		34.67
154			ME6840	H42420171221mryvezv	ELECTRICAL PARTS, HAND TOOLS,	41.05	
155	13-6-00-7-86015	TOOLS - MAIN - POWER	HO4142	H42420171221iqequezo	POWER TOOLS CHARGER	39.50	
156			ME6840	H42420171221lnyverup	POWER TOOL - CONCESSION CABIN	10.99	
157	13-7-00-3-43000	MISC REVENUE	YA4139	H42420171214umpruii	PRESCHOOL FUNDRAISER	485.75	
158	13-7-01-6-62000	CONTRACTUAL - ATHLE	RO6200	H42420171222dpwnrgd	BULLS TRAVEL TOURNAMENT ENTRY	350.00	
159			SU8810	H42420171129cfbmfhq	BULLS TRAVEL TOURNAMENT ENTRY	185.00	
160	13-7-01-7-78000	EQUIPMENT - ATHLETIC	DI2110	H42420171214fjdrfpif	TODDLER PLAYTIME GYM SUPPLIES	116.82	
161			DI2110	H42420171214kxjdrhv	TODDLER PLAYTIME GYM SUPPLIES	378.01	
162			DI2110	H42420171225lohumrdo	TODDLER PLAYTIME GYM SUPPLIES	622.19	
163	13-7-02-7-78000	EQUIPMENT - FITNESS	AM3560	H42420171212dfjmoifo	BOSU PRO BALANCE TRAINER FOR	134.95	
164			GA0510	H42420171215vgblcmsf	FOAM BARBELL NECK PAD FOR FIT	43.17	
165			DO1220	H42420171218bbcecgny	SUPPLIES FOR GROUP FITNESS CL	1,162.98	
166	13-7-03-7-79000	SUPPLIES - SPEC INT	JE7736	H42420171218tgggiuqx	SENIOR HOLIDAY SOCIAL SUPPLIE	27.00	
167			OT5050	H42420171211dheehpmw	SPECIAL EVENT-HOLIDAY TRAIN S	64.10	
168			SP8390	H42420171218cptcufo	SENIOR HOLIDAY SOCIAL LUNCH	71.93	
169			WA1892	H42420171206lgyfychg	EC SUPPLIES	354.50	
170			WA1892	H42420171211luggklmch	EC, PRESCHOOL & SPECIAL EVENT	32.28	
171			SA6510	H42420171206hqsrxfnl	HOLIDAY TREE LIGHTING	51.84	
172	13-7-04-6-62000	CONTRACTUAL - SPEC E	SA6510	H42420171208vmdfhhhv	HOLIDAY TREE LIGHTING	312.50	
173			SI8800	H42420171211tbipkrka	DADDY DAUGHTER DANCE PHOTOGRA	312.50	
174			TH0400	H42420171207hxbwtney	HOLIDAY TREE LIGHTING	250.00	
175			BL5810	H42420171205jwfaldfw	BREAKFAST WITH SANTA	225.00	
176	13-7-04-7-79000	SUPPLIES - SPEC EVTS	DO1220	H42420171204ubugytra	BREAKFAST WITH SANTA AND DADD	495.89	
177			DU4015	H42420171212tspuqddq	HOLIDAY TRAIN EVENT DONUTS, C	68.00	
178			FI0706	H42420171204jfcneinv	DADDY DAUGHTER DANCE	251.27	
179			FU1450	H42420171208ymjglohn	SANTA VISITS	38.00	
180			IK5712	H42420171204ghvxagwv	DADDY DAUGHTER DANCE FRAMES	177.45	
181			ME6840	H42420171130etoetgil	HOLIDAY TREE LIGHTING	119.40	
182			ME6840	H42420171207jmlcjvy	TREE LIGHTING EVENT - SUPPLIE	67.08	
183			OT5050	H42420171206qbykctc	SPECIAL EVENT-HOLIDAY TRAIN S	54.21	
184			PA4616	H42420171215soajmcj	SANTA SUIT	83.88	
185			PA4616	H42420171221legxptnga	RETURNED SANTA SUIT	103.98	
186			SA7597	H42420171201fnpbosvc	DADDY DAUGHTER DANCE AND BREA	99.99	
187						183.42	

JOURNAL DATE: 01/04/18 ACCOUNTING PERIOD: 08					
ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	
RECREATION					
188		SA7597	H42420171204wcaqfukt	DADDY DAUGHTER DANCE AND BREA	80.26
189		SA7597	H42420171207xqlbzfde	HOLIDAY TREE LIGHTING COOKIES	44.86
190		SP8390	H42420171204yhhmsly	DADDY DAUGHTER DANCE FOOD	444.70
191		WA1880	H42420171207xmybqpwq	SANTA EVENT SUPPLIES	11.98
192		WA1892	H42420171201ontklgus	BREAKFAST WITH SANTA AND TREE	30.48
193		WA1892	H4242017121luggkimch	EC, PRESCHOOL & SPECIAL EVENT	24.02
194	13-7-08-7-79000	ME6840	H42420171207vsulylas	PRESCHOOL SUPPLIES	125.13
195		WA1892	H4242017121luggkimch	EC, PRESCHOOL & SPECIAL EVENT	51.84
196	13-7-09-7-78000	WR1211	H42420171206gvqnr1va	WRISTBANDS REC CENTER	880.60
197	13-0-95-1-21000	ACCOUNTS PAYABLE - R		ACCURAL OFFSET	11,131.46
LIABILITY INSURANCE					
198	16-6-00-7-73200	SUPPLIES - SAFETY &	H424201712051jrvuhbu	FITNESS CENTER EYEWASH STATIO	20.76
199	16-0-95-1-21000	ACCOUNTS PAYABLE - I		ACCURAL OFFSET	20.76
CAPITAL PROJECTS					
200	36-5-20-9-94801	FITNESS CENTER AMENI	H42420171130spmvmvbx	FITNESS CENTER KEURIG	63.99
201	36-0-95-1-21000	ACCOUNTS PAYABLE - C		ACCURAL OFFSET	63.99
JOURNAL TOTALS:				17,078.44	17,078.44

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CHECK #	VENDOR #	INVOICE #	INVOICE DATE	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34729	BA2089	FREYA E. CRAIG SMITH					
	2017-12..1REC		12/11/17	01 REC FITNESS CLASSES 11/27-DEC	13-7-02-6-62000		1,963.00
				02 LGF GROUP X CLASS 11/27-12/10	11-7-00-6-62100		3,728.00
					INVOICE TOTAL:		5,691.00 *
				CHECK TOTAL:			5,691.00
34730	CA9440	CALL ONE					
	121517		12/13/17	01 LOCAL PHONE SERVICE	01-5-00-6-67011		181.39
				02 LOCAL PHONE SERVICE	13-5-00-6-67011		181.39
				03 FIRE/ELEVATOR/SECURI/FAX	01-5-00-6-67011		178.31
				04 FIRE/ELEVATOR/SECURI/FAX	13-5-00-6-67011		178.30
				05 IPRA	01-5-00-3-42610		74.51
					INVOICE TOTAL:		793.90 *
				CHECK TOTAL:			793.90
34731	CI1551	AT& T MOBILITY					
	120317		12/03/17	01 PARK FOREMAN	01-5-00-6-67031		32.70
				02 PARK FOREMAN	13-5-00-6-67031		32.69
				03 BASE	12-7-27-7-79000		167.45
				04 SUPT OF FINANCE	01-5-00-6-67035		34.34
				05 SUPT OF FINANCE	13-5-00-6-67035		34.34
				06 AIR CARD	01-5-00-6-67043		23.48
				07 AIR CARD	13-5-00-6-67043		23.48
					INVOICE TOTAL:		348.48 *
				CHECK TOTAL:			348.48
34732	WE5716	WEST SUBURBAN CHAMBER OF COM					
	2504		12/13/17	01 MEMBERSHIP RENEWAL	01-5-00-6-66012		150.00
				02 MEMBERSHIP RENEWAL	13-5-00-6-66012		150.00
					INVOICE TOTAL:		300.00 *
				CHECK TOTAL:			300.00

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34733	WH2000			WHOLESALE DIRECT INC.			
	230208	10/25/17	01	VEHICLE LIGH REPLACEMENT	01-6-00-6-82010		29.96
			02	VEHICLE LIGH REPLACEMENT	13-6-00-6-82010		29.96
					INVOICE TOTAL:		59.92 *
					CHECK TOTAL:		59.92
34734	WH9225			WHITE SOX TRAINING ACADEMY			
	8054	11/30/17	01	WS LIL SLUGGERS CAMP	13-7-01-3-49001		676.20
			02	WS FUNDAMENTALS CLUB	13-7-01-3-49001		300.00
			03	WS THANKSGIVING CAMP	13-7-01-3-49001		644.00
			04	BULLS THANKSGIVING CAMP	13-7-01-3-49001		874.00
			05	WS/BULL THANSKGIVING COMBO CAMP	13-7-01-3-49001		-102.50
					INVOICE TOTAL:		2,391.70 *
					CHECK TOTAL:		2,391.70
34735	WI6850			WINDY CITY LIGHTS			
	3287	11/29/17	01	LIGHTS FOR HOLIDAY TREE EVENT	13-7-04-7-79000		106.20
					INVOICE TOTAL:		106.20 *
					CHECK TOTAL:		106.20
34736	WI6894			WINNING STREAK INC			
	74191	11/27/17	01	LGF STAFF POLOS WOMNS SIZE MED	11-5-00-6-60010		228.00
					INVOICE TOTAL:		228.00 *
					CHECK TOTAL:		228.00
34737	WO6056			RICK WOSTRATZKY			
	112817	11/28/17	01	MENS LEAGUE REF	13-7-01-6-63000		192.00
					INVOICE TOTAL:		192.00 *
					CHECK TOTAL:		192.00
					TOTAL AMOUNT PAID:		10,111.20

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34738	AT5005	AT&T					
	12/16/17	12/16/17	01	E911 SERVICE	01-5-00-6-67011		17.80
			02	E911 SERVICE	13-5-00-6-67011		17.79
					INVOICE TOTAL:		35.59 *
					CHECK TOTAL:		35.59
34739	BA2089	FREYA E. CRAIG SMITH					
	122217	12/22/17	01	REC FITNESS CLASSES 12/11-12/2	13-7-02-6-62000		1,963.00
			02	LGF GROUP X CLASS 12/11-12/24	11-7-00-6-62100		3,848.00
					INVOICE TOTAL:		5,811.00 *
					CHECK TOTAL:		5,811.00
34740	CA0500	CANTEEN REFRESHMENT SERVICES					
	68484	11/13/17	01	RENT WATER COOLER	01-5-00-7-73030		33.00
			02	RENT WATER COOLER	13-5-00-7-73030		33.00
					INVOICE TOTAL:		66.00 *
					CHECK TOTAL:		66.00
34741	CO6347	COMCAST CABLE					
	12/12/17	12/12/17	01	INTERNET SERVICE	01-5-00-6-67040		122.43
			02	INTERNET SERVICE	13-5-00-6-67040		122.42
					INVOICE TOTAL:		244.85 *
					CHECK TOTAL:		244.85
34742	CU6015	LEROY CURRIE					
	121417	12/14/17	01	CO REC VOLLEYBALL REF	13-7-01-6-62000		196.00
					INVOICE TOTAL:		196.00 *
					CHECK TOTAL:		196.00

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34743	DI7855 121517	12/15/17	01	TV SERVICE FITNESS CENTER	11-5-00-6-67040		232.97 232.97 *
					CHECK TOTAL:		232.97
34744	EY1000 121817	12/18/17	01 02	EYE IN THE SKY SURVEILLANCE LL DECEMBER SERVICE AGREEMENT DECEMBER SERVICE AGREEMENT	01-6-00-6-81014 13-6-00-6-81014		100.00 100.00 200.00 *
					CHECK TOTAL:		200.00
34745	HU6426 121417	12/14/17	01	CHUCK HUNKA CO REC VBALL AWARD	13-7-01-7-79000		150.00 150.00 *
					CHECK TOTAL:		150.00
34746	KO8391 120117	12/01/17	01 02	KONE INC ELEVATOR REPAIR ELEVATOR REPAIR	01-6-00-6-81017 13-6-00-6-81017		94.99 94.99 189.98 *
					CHECK TOTAL:		189.98
34747	LA6052 19560	11/01/17	01 02 03 04	LA GRANGE LOCK KEYS KEYS SEDGWICK PK LOCK CLOSET DOOR SEDGWICK PK LOCK CLOSET DOOR	01-6-00-6-81041 13-6-00-6-81041 01-6-00-6-81041 13-6-00-6-81041		21.25 21.25 53.00 53.00 148.50 *
					CHECK TOTAL:		148.50

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CHECK #	VENDOR # INVOICE #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34748	N16060	121117	12/11/17	01	DENNING	01-6-10-6-88100		64.40
				02	DENNING	13-6-10-6-88100		64.40
					INVOICE TOTAL:			128.80 *
	121817		12/18/17	01	GORDON 90 LOCUST	01-6-14-6-88100		13.09
				02	GORDON 90 LOCUST	13-6-14-6-88100		13.09
					INVOICE TOTAL:			26.18 *
					CHECK TOTAL:			154.98
34749	TO5810	121417	12/14/17	01	CO REC VOLLEYBALL AWARD	13-7-01-7-79000		275.00
								275.00 *
					INVOICE TOTAL:			
					CHECK TOTAL:			275.00
34750	WO5005	121417	12/14/17	01	SAND VB AWARD	13-7-01-7-79000		50.00
								50.00 *
					INVOICE TOTAL:			
					CHECK TOTAL:			50.00
					TOTAL AMOUNT PAID:			7,754.87

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CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34751	AN7606				ANCEL, GLINK, DIAMOND, BUSH,			
	60729		12/08/17	01	LEGAL SERVICES	01-5-00-6-61000		1,441.88
				02	LEGAL SERVICES	13-5-00-6-61000		1,441.87
				03	LEGAL SERVICES LAND SALE	36-5-14-9-96110		950.00
					INVOICE TOTAL:			3,833.75 *
					CHECK TOTAL:			3,833.75
34752	AT5004				AT&T			
	122518		01/04/17	01	GILBERT PARK ACTIVY BLDG. UVER	01-5-00-6-67011		37.66
				02	GILBERT PARK ACTIVITY BLDG. UV	13-5-00-6-67011		37.66
				03	COM. CTR. UVERSE	01-5-00-6-67011		37.66
				04	COM. CTR. UVERSE	13-5-00-6-67011		37.66
				05	SEDGWICK INTERNET	01-5-00-6-67011		37.66
				06	SEDGWICK INTERNET	13-5-00-6-67011		37.66
					INVOICE TOTAL:			225.96 *
					CHECK TOTAL:			225.96
34753	BL5200				BLUDER'S TREE SERVICE INC			
	4589		12/18/17	01	TREE CARE SOUTH END REC CTR.	01-6-00-6-81023		4,250.00
				02	TREE CARE SOUTH END REC CTR.	13-6-00-6-81023		4,250.00
					INVOICE TOTAL:			8,500.00 *
					CHECK TOTAL:			8,500.00
34754	CA3885				BRAD CAREY			
	122717		12/27/17	01	YDL FALL REFEREE	13-7-01-6-63000		96.00
					INVOICE TOTAL:			96.00 *
					CHECK TOTAL:			96.00
34755	CA6722				CASE LOTS INC			

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34755	CA6722	CASE LOTS INC					
	8474	12/15/17	01	CLEANING SUPPLIES	11-6-00-7-83010		511.05
			02	BATHROOM SUPPLIES	11-6-00-7-83011		183.84
					INVOICE TOTAL:		694.89 *
	8553	12/19/17	01	CLEANING SUPPLIES	01-6-00-7-83010		172.70
			02	CLEANING SUPPLIES	13-6-00-7-83010		172.70
			03	BATHROOM SUPPLIES	01-6-00-7-83011		139.70
			04	BATHROOM SUPPLIES	13-6-00-7-83011		139.70
					INVOICE TOTAL:		624.80 *
					CHECK TOTAL:		1,319.69
34756	CI0222	CIRCLE W TRACTOR & EQUIPMENT					
	216272	12/29/17	01	BULBS FOR SKIDSTEER	01-6-00-6-82011		21.05
			02	BULBS FOR SKIDSTEER	13-6-00-6-82011		21.05
					INVOICE TOTAL:		42.10 *
					CHECK TOTAL:		42.10
34757	CI0599	KONICA MINOLTA					
	31283077	12/25/17	01	COPIER LEASE	01-6-00-6-81031		173.50
			02	COPIER LEASE	13-6-00-6-81031		173.50
					INVOICE TOTAL:		347.00 *
					CHECK TOTAL:		347.00
34758	CI6015	CINTAS CORPORATION #769					
	122817	12/28/17	01	CARPET CLEANING REC CTR.	01-6-00-6-81012		126.52
			02	CARPET CLEANING REC CTR.	13-6-00-6-81012		126.52
					INVOICE TOTAL:		253.04 *
					CHECK TOTAL:		253.04

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CHECK #	VENDOR # INVOICE #	INVOICE #	INVOICE DATE	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34759	CIUNIF	CINTAS CORPORATION LOC 344					
	64561217	12/30/17	01	UNIFORM SERVICE DEC. 2017	01-6-00-6-81030		132.66
			02	UNIFORM SERVICE DEC. 2017	13-6-00-6-81030		132.66
					INVOICE TOTAL:		265.32 *
					CHECK TOTAL:		265.32
34760	CL6026	JENNIFER CLARK					
	122717	12/27/17	01	MOBILE PHONE REIMB	11-5-00-6-67033		105.00
			02	MILEAGE REIMBURSEMENT	13-5-00-5-55013		62.06
			03	STATE CONFERENCE PER DIEM	01-5-00-5-54031		100.00
			04	STATE CONFERENCE PER DIEM	13-5-00-5-54031		100.00
					INVOICE TOTAL:		367.06 *
					CHECK TOTAL:		367.06
34761	C05867	COURTNEY'S SAFETY LANE					
	3720	12/15/17	01	VEHICLE SAFETY INSPEC. BUS #1	16-6-00-7-73230		35.00
			02	REFLECTIVE TAPE	16-6-00-7-73230		22.00
					INVOICE TOTAL:		57.00 *
					CHECK TOTAL:		57.00
34762	C06878-1	COM ED					
	010317	01/03/18	01	SPRING PARK	01-6-18-6-88000		16.98
			02	SPRING PARK	13-6-18-6-88000		16.98
			03	WAIOLA PARK	01-6-15-6-88000		51.09
			04	WAIOLA PARK	13-6-15-6-88000		51.08
			05	DENNING PARK	01-6-10-6-88000		203.33
			06	DENNING PARK	13-6-10-6-88000		203.33
			07	GORDON PARK	01-6-14-6-88000		219.48
			08	GORDON PARK	13-6-14-6-88000		219.48

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CHECK #	VENDOR # INVOICE #	COM ED	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34762	CO6878-1							
	010317		01/03/18	09	SEDGWICK PARK	01-6-12-6-88000		208.91
				10	SEDGWICK PARK	13-6-12-6-88000		208.91
				11	GILBERT PARK	01-6-11-6-88000		60.44
				12	GILBERT PARK	13-6-11-6-88000		60.44
						INVOICE TOTAL:		1,520.45 *
						CHECK TOTAL:		1,520.45
34763	CO8517							
	122717		12/27/17	01	MENS BASKETBALL REFEREE	13-7-01-6-63000		64.00
						INVOICE TOTAL:		64.00 *
						CHECK TOTAL:		64.00
34764	CO8600							
	122717		12/27/17	01	YOUTH LEAGUE REFEREE	13-7-01-6-63000		224.00
						INVOICE TOTAL:		224.00 *
						CHECK TOTAL:		224.00
34765	CU4203							
	122717		12/27/17	01	BBALL OFFICIAL	13-7-01-6-63000		256.00
						INVOICE TOTAL:		256.00 *
						CHECK TOTAL:		256.00
34766	DE0288							
	1032018		01/03/18	01	REIMBURSE FOR CELL PHONE	01-5-00-6-67030		80.00
				02	REIMBURSE FOR CELL PHONE	13-5-00-6-67030		80.00
				03	DISTRICT 105 FOUNDATION FUNDRA	13-5-00-6-60022		100.00

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CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34766	DE0288		CONSTANTINE BISSIAS					
	1032018		01/03/18	05	STATE CONFERENCE PER DIEM	01-5-00-5-54031		175.00
				06	STATE CONFERENCE PER DIEM	13-5-00-5-54031		175.00
				07	BOARD EXPENSES STATE CONFEEREN	01-5-00-5-54021		100.00
				08	BOARD EXPENSES STATE CONFEEREN	13-5-00-5-54021		100.00
					INVOICE TOTAL:			810.00 *
					CHECK TOTAL:			810.00
34767	DI7800		DIRECT FITNESS SOLUTIONS INC.					
	17556		12/05/17	01	KETTLEBELLS ADDTL. SET & HEAVY	13-7-02-7-78000		441.00
					INVOICE TOTAL:			441.00 *
					CHECK TOTAL:			441.00
34768	DO5300		JOE DOTE					
	122717		12/27/17	01	BASKETBALL REF	13-7-01-6-63000		96.00
					INVOICE TOTAL:			96.00 *
					CHECK TOTAL:			96.00
34769	DO6050		MATT DOOLEY					
	122717		12/27/17	01	YOUTH LEAGUE REF	13-7-01-6-63000		96.00
					INVOICE TOTAL:			96.00 *
					CHECK TOTAL:			96.00
34770	EN1500		ENGIE RESOURCES					
	121217		12/12/17	01	REC CENT. ELECTRIC 536 EAST	01-6-20-6-88000		2,976.89
				02	REC CENT. ELECTRIC 536 EAST	13-6-20-6-88000		2,976.89
				03	REC CENT. ELECTRIC 536 EAST	11-6-20-6-88000		574.48
					INVOICE TOTAL:			6,528.26 *
					CHECK TOTAL:			6,528.26

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INVOICES DUE ON/BEFORE 01/08/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34771	EY1000			EYE IN THE SKY SURVEILLANCE LL			
	1318	01/03/18	01	SERVICE AGREEMENT DECEMBER	01-6-00-6-81014		100.00
			02	SERVICE AGREEMENT DECEMBER	13-6-00-6-81014		100.00
					INVOICE TOTAL:		200.00 *
				CHECK TOTAL:			200.00
34772	FA3100			DIANA FAUGHT			
	1318	01/03/18	01	MILEAGE REIMBURSEMENT	13-5-00-5-55013		80.70
			02	CELL PHONE	01-5-00-6-67034		52.50
			03	CELL PHONE	13-5-00-6-67034		52.50
			04	STATE CONFERENCE PER DIEM	01-5-00-5-54031		100.00
			05	STATE CONFERENCE PER DIEM	13-5-00-5-54031		100.00
					INVOICE TOTAL:		385.70 *
				CHECK TOTAL:			385.70
34773	FI1234			CHRIS FINN			
	122817	12/28/17	01	MILEAGE REIMBURSEMENT	13-5-00-5-55012		200.86
			02	CELL PHONE	01-5-00-6-67036		138.37
			03	CELL PHONE	13-5-00-6-67036		138.38
			04	PER DIEM STATE CONFERENCE	01-5-00-5-54031		125.00
			05	PER DIEM STATE CONFERENCE	13-5-00-5-54031		125.00
					INVOICE TOTAL:		727.61 *
				CHECK TOTAL:			727.61
34774	HO2110			HORTON'S OF LA GRANGE			
	60201217	12/31/17	01	HARDWARE	01-6-00-7-84041		32.45
			02	HARDWARE	13-6-00-7-84041		32.45
					INVOICE TOTAL:		64.90 *
				CHECK TOTAL:			64.90

INVOICES DUE ON/BEFORE 01/08/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34775	IL5038	IL5038	2018	ILLINOIS ASS'N PARK DISTRICTS			
		12/30/17	01	ANNUAL DUES	01-5-00-6-66030		2,811.03
			02	ANNUAL DUES	13-5-00-6-66030		2,811.03
					INVOICE TOTAL:		5,622.06 *
					CHECK TOTAL:		5,622.06
34776	IL7924	IL7924		ILLINOIS SHOTOKAN KARATE			
	821	01/03/18	01	FALL KARAE CLASSES	13-7-01-6-62000		3,240.00
					INVOICE TOTAL:		3,240.00 *
					CHECK TOTAL:		3,240.00
34777	JS2703	JS2703		J.S. PALUCH CO INC			
	122717	12/27/17	01	ADVERTISING	13-5-00-6-60020		5,643.00
					INVOICE TOTAL:		5,643.00 *
					CHECK TOTAL:		5,643.00
34778	KU2815	KU2815		TERRI KUZEL			
	10418	01/04/18	01	MILEAGE REIMBURSEMENT	13-5-00-5-55014		66.34
					INVOICE TOTAL:		66.34 *
					CHECK TOTAL:		66.34
34779	LA1422	LA1422		JOHN LARSON			
	122717	12/27/17	01	MENS LEAGUE REF	13-7-01-6-63000		256.00
					INVOICE TOTAL:		256.00 *
					CHECK TOTAL:		256.00
34780	LA6052	LA6052		LA GRANGE LOCK			

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INVOICES DUE ON/BEFORE 01/08/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34780	LA6052 19534	LA GRANGE LOCK 11/03/17	01 02 03 04	KEYS KEYS REC CENTER CLOSER REC CENTER CLOSER	01-6-00-6-81041 13-6-00-6-81041 01-6-00-6-81041 13-6-00-6-81041		23.50 23.50 33.50 33.50 INVOICE TOTAL: 114.00 *
34781	MA0155 1318	KYLE MADEJA 01/03/18	01 02 03 04 05	MILEAGE CELL PHONE CELL PHONE STATE CONFERENCE PER DIEM STATE CONFERENCE PER DIEM			CHECK TOTAL: 114.00 13-5-00-5-55013 01-5-00-6-67034 13-5-00-6-67034 01-5-00-5-54031 13-5-00-5-54031 INVOICE TOTAL: 345.23 *
34782	ME8200 1006106	METAL SUPERMARKETS 12/08/17	01 02 03 04	METAL STOCK METAL STOCK METAL STOCK METAL STOCK			CHECK TOTAL: 345.23 01-6-00-7-84043 13-6-00-7-84043 01-6-00-7-84043 13-6-00-7-84043 INVOICE TOTAL: 83.99 *
34783	MI5050 122717	KEVIN MILLER 12/27/17	01 02 03	PHONE PHONE MILEAGE			CHECK TOTAL: 83.99 13-5-00-6-67032 01-5-00-6-67032 13-5-00-5-55013

INVOICES DUE ON/BEFORE 01/08/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	DESCRIPTION #	ITEM	ACCOUNT #	PROJECT CODE	ITEM AMT
34783	MI5050	KEVIN MILLER					
	122717	12/27/17	04 STATE CONFERENCE PER DIEM		01-5-00-5-54031		125.00
			05 STATE CONFERENCE PER DIEM		13-5-00-5-54031		125.00
					INVOICE TOTAL:		458.26 *
					CHECK TOTAL:		458.26
34784	MI5235	M.I.P.E.					
	2018	01/03/18	01 DUES		01-5-00-6-66022		12.50
			02 DUES		13-5-00-6-66022		12.50
					INVOICE TOTAL:		25.00 *
					CHECK TOTAL:		25.00
34785	MO6136	ROBERT MORROW					
	122717	12/27/17	01 ASSIGNMENT FEES		13-7-01-6-63000		170.00
					INVOICE TOTAL:		170.00 *
					CHECK TOTAL:		170.00
34786	NI6060	NICOR GAS CO.					
	122217	12/22/17	01 SEDGWICK 600 E 48TH		01-6-12-6-88100		104.04
			02 SEDGWICK 600 E 48TH		13-6-12-6-88100		104.04
			03 GILBERT 55 N. GILBERT		01-6-11-6-88100		54.09
			04 GILBERT 55 N. GILBERT		13-6-11-6-88100		54.08
			05 200 WASHINGTON		01-6-13-6-88100		107.77
			06 200 WASHINGTON		13-6-13-6-88100		107.76
			07 536 EAST AVE.		01-6-20-6-88100		572.71
			08 536 EAST AVE.		13-6-20-6-88100		572.70
			09 536 EAST AVE.		01-6-20-6-88100		763.81
			10 536 EAST AVE.		13-6-20-6-88100		763.80
			11 536 EAST AVE.		11-6-20-6-88100		763.81
					INVOICE TOTAL:		3,968.61 *
					CHECK TOTAL:		3,968.61

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INVOICES DUE ON/BEFORE 01/08/2018

CHECK #	VENDOR # INVOICE #	INVOICE #	INVOICE DATE	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34787	NO1234	NOVENTECH, INC.					
	5042	01/01/18	01	OFFSITE STORAGE CLOUD MGMT	01-5-00-6-68021		113.75
			02	OFFSITE STORAGE CLOUD MGMT	13-5-00-6-68021		113.75
					INVOICE TOTAL:		227.50 *
					CHECK TOTAL:		227.50
34788	NU9055	NUTOYS LEISURE PRODUCTS					
	47162	12/18/17	01	BORDER MEADOWBROOK PLAYGRD	36-5-00-9-96500		4,540.00
					INVOICE TOTAL:		4,540.00 *
					CHECK TOTAL:		4,540.00
34789	OC0650	RAYMOND K OCHROMOWICZ					
	121717	12/21/17	01	RISK MANAGEMENT	16-5-00-6-61220		1,253.50
			02	RISK MANAGEMENT	18-5-00-6-61220		417.83
					INVOICE TOTAL:		1,671.33 *
					CHECK TOTAL:		1,671.33
34790	PD0332	P.D.R.M.A.					
	123117	12/31/17	01	HEALTH/LIFE/EAP INSURANCE	01-5-00-5-53001		11,180.38
			02	HEALTH/LIFE/EAP INSURANCE	13-5-00-5-53001		11,180.37
			03	HEALTH/LIFE/EAP INSURANCE	12-7-00-5-52020		609.62
			04	HEALTH/LIFE/EAP INSURANCE	11-5-00-5-53001		1,643.85
			05	VISION INSURANCE	01-0-95-1-21400		372.97
			06	DENTAL INSURANCE	01-0-95-1-21400		1,028.01
			07	VOLT LIFE INSURANCE	01-0-95-1-21402		131.50
					INVOICE TOTAL:		26,146.70 *
					CHECK TOTAL:		26,146.70
34791	PD0332	P.D.R.M.A.					

INVOICES DUE ON/BEFORE 01/08/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34791	PD0332			P.D.R.M.A.			
	1702	12/31/17	01	LIABILITY INSURANCE	16-5-00-6-61200		33,044.88
					INVOICE TOTAL:		33,044.88 *
					CHECK TOTAL:		33,044.88
34792	PE1326			MARTIN PETERSEN COMPANY INC			
	S103048	12/13/17	01	REPAIR RTU REC CTR.			304.00
			02	REPAIR RTU REC CTR.			304.00
			03	CONTRACT 3 OF 4			2,045.00
			04	CONTRACT 3 OF 4			2,045.00
					INVOICE TOTAL:		4,698.00 *
					CHECK TOTAL:		4,698.00
34793	PE9685			PEP BOYS			
	8311041913	12/08/17	01	VEHICLE SUPPLIES	01-6-00-7-83037		13.74
			02	VEHICLE SUPPLIES	13-6-00-7-83037		13.74
					INVOICE TOTAL:		27.48 *
					CHECK TOTAL:		27.48
34794	PO5960			POMP'S TIRE SERVICE, INC			
	470051354	12/20/17	01	DUMP TRUCK TIRE REPAIR	01-6-00-6-82010		22.50
			02	DUMP TRUCK TIRE REPAIR	13-6-00-6-82010		22.50
					INVOICE TOTAL:		45.00 *
					CHECK TOTAL:		45.00
34795	QU5069			QUILL CORPORATION			
	3146017	12/11/17	01	INK CARTRIDGES	01-5-00-7-73022		188.99

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INVOICES DUE ON/BEFORE 01/08/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34795	QU5069		QUILL CORPORATION				
	3146017		12/11/17	02 INK CARTRIDGES	13-5-00-7-73022		188.99
				03 DESK SUPPLIES	01-5-00-7-73023		16.60
				04 DESK SUPPLIES	13-5-00-7-73023		16.59
				05 CALENDARS	01-5-00-7-73021		12.73
				06 CALENDARS	13-5-00-7-73021		12.72
				07 BASE	12-7-00-7-79000		58.27
					INVOICE TOTAL:		494.89 *
34796	RE4000		KEN REHR				494.89
	122717		12/27/17	01 YDL REFEREE	13-7-01-6-63000		256.00
					INVOICE TOTAL:		256.00 *
34797	SC6762		SCOUT ELECTRIC SUPPLY CO.				256.00
	163634		12/18/17	01 ELECTRICAL PARTS DEC.	01-6-00-7-84040		141.90
				02 ELECTRICAL PARTS DEC.	13-6-00-7-84040		141.90
					INVOICE TOTAL:		283.80 *
34798	SH0980		SHAW MEDIA				283.80
	1485688		12/06/17	01 TRUTH IN TAXATION HEARING	01-5-00-6-69010		392.50
				02 TRUTH IN TAXATION HEARING	13-5-00-6-69010		392.50
					INVOICE TOTAL:		785.00 *
34799	SH4391		SHINING STAR PRODUCTIONS				785.00

INVOICES DUE ON/BEFORE 01/08/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34799	SH4391	SHINING STAR PRODUCTIONS					
	121817	12/18/16	01	LITTLE ACTOR'S CLUB PROGRAM	13-7-05-6-62000		544.00
					INVOICE TOTAL:		544.00 *
					CHECK TOTAL:		544.00
34800	SK3000	TERESA CHAPMAN					
	12272017	12/27/17	01	MOBILE PHONE	01-5-00-6-67034		52.50
			02	MOBILE PHONE	13-5-00-6-67034		52.50
			03	MILEAGE	13-5-00-5-55013		113.21
			04	STATE CONFERENCE PER DIEM	01-5-00-5-54031		100.00
			05	STATE CONFERENCE PER DIEM	13-5-00-5-54031		100.00
					INVOICE TOTAL:		418.21 *
					CHECK TOTAL:		418.21
34801	SP5010	SPRINT					
	122117	12/21/17	01	GORDON PARK WIFI	01-5-00-6-67013		44.92
			02	GORDON PARK WIFI	13-5-00-6-67013		44.91
					INVOICE TOTAL:		89.83 *
					CHECK TOTAL:		89.83
34802	SU9225	SUNBURST SPORTSWEAR					
	117493	12/20/17	01	JANUARY PROMO SHIRTS START JOU	11-5-00-6-60030		1,247.00
					INVOICE TOTAL:		1,247.00 *
					CHECK TOTAL:		1,247.00
34803	SW0200	SWANK MOTION PICTURES INC.					
	2446814	01/05/18	01	MOVIE IN GYM -- FROZEN	13-7-00-7-77404		363.00
					INVOICE TOTAL:		363.00 *
					CHECK TOTAL:		363.00

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INVOICES DUE ON/BEFORE 01/08/2018

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34804	TCF100 5316417	12/18/17	01	FITNESS EQUIP LEASE	11-7-00-6-64000		10,875.05
			02	FITNESS EQUIP LEASE	11-7-00-6-64000		148.10
				INVOICE TOTAL:			11,023.15 *
				CHECK TOTAL:			11,023.15
34805	VI5006 122917	12/29/17	01	GORDON SPLASH PAD	01-6-14-6-88200		32.28
			02	GORDON SPLASH PAD	13-6-14-6-88200		32.28
			03	SEDGWICK FIELD HOUSE	01-6-12-6-88200		97.82
			04	SEDGWICK FIELD HOUSE	13-6-12-6-88200		97.82
			05	SEDGWICK SR. FIELD HYDRANT	13-6-12-6-88200		32.28
			06	SEDGWICK SR. FIELD HYDRANT	01-6-12-6-88200		32.28
			07	SEDGWICK TENNIS COURTS	01-6-12-6-88200		32.28
			08	SEDGWICK TENNIS COURTS	13-6-12-6-88200		32.28
			09	SEDGWICK SR. FIELD SPRINKLER	13-6-12-6-88200		269.10
			10	SEDGWICK SR. FIELD SPRINKLER	01-6-12-6-88200		269.09
			11	REC BUILDING	01-6-20-6-88200		451.55
			12	REC BUILDING	13-6-20-6-88200		451.55
			13	COM. CTR.	01-6-13-6-88200		51.96
			14	COM. CTR.	13-6-13-6-88200		51.95
				INVOICE TOTAL:			2,124.99 *
				CHECK TOTAL:			2,124.99
34806	VI5006		15	SEDGWICK FOUNTAIN	01-6-12-6-88200		32.28
			16	SEDGWICK FOUNTAIN	13-6-12-6-88200		32.28
			17	GORDON SPRINKLER	01-6-14-6-88200		62.96
			18	GORDON SPRINKLER	13-6-14-6-88200		62.95
				INVOICE TOTAL:			2,124.99 *
				CHECK TOTAL:			2,124.99

INVOICES DUE ON/BEFORE 01/08/2018

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
34807	WH2000		WHOLESALE DIRECT INC.					
	230857		12/04/17	01	LED TAIL LIGHTS DUMP TRUCK	01-6-00-6-82011		75.72
				02	LED TAIL LIGHTS DUMP TRUCK	13-6-00-6-82011		75.72
					INVOICE TOTAL:			151.44 *
					CHECK TOTAL:			151.44
34808	WI1200		JOSHUA WIENCEK					
	123117		12/31/17	01	CELL PHONE REIMBURSE	01-5-00-6-67037		52.50
				02	CELL PHONE REIMBURSE	13-5-00-6-67037		52.50
					INVOICE TOTAL:			105.00 *
					CHECK TOTAL:			105.00
34809	WI6894		WINNING STREAK INC					
	75000		12/27/17	01	LGF STAFF POLOS WOMENS LARGE	11-5-00-6-60010		228.00
					INVOICE TOTAL:			228.00 *
					CHECK TOTAL:			228.00
34810	WO6056		RICK WOSTRATZKY					
	122717		12/27/17	01	MENS LEAGUE REF	13-7-01-6-63000		96.00
					INVOICE TOTAL:			96.00 *
					CHECK TOTAL:			96.00
					TOTAL AMOUNT PAID:			135,324.53

Section 4



STAFF REPORTS

**Park District of La Grange
January 2018
Board Report**

**Dean Bissias
Executive Director**

1. Please remember that the board meetings for 2018 are the second Monday of the month with the **exception of March (March 5)**, which allows for a 30 day minimum review of the 2018-2019 budgets.
2. This month's January board meeting is a regular meeting scheduled for Monday, January 8, 2018 and will be held at the recreation facility upstairs in the DeSitter Room at 536 East Avenue.
3. The board packet is available online again this month with the January packet at: <http://www.pdlg.org/Docs/Board%20Mtg%20Packet%1-8-18.pdf>.
4. Under Item 3.0 this month staff is recommending that the Board of Commissioners approve the Consent Agenda as presented. The Consent Agenda consists of minutes from the special board meeting of December 18, 2017; the special meeting executive session of December 18, 2017; financial reports dated December 31, 2017 and consolidated vouchers for the month of January dated January 8, 2018.
5. Under my verbal director's report 4.1 I plan to inform the board briefly of the status of the ice rinks at Gilbert Park, the new playground at Meadowbrook Manor, and La Grange Fitness.
6. Since the grand opening of the new fitness center our enrollment continues to increase. Jenny will give the Board an update during her verbal report at the board meeting. At the time of my report 1,385 members have enrolled.
7. Under Action Item 7.1 staff is asking the Board to approve the updated Board Policy #708 on sexual harassment. The changes in this section of the Board Policy Manual need to be approved before the January 15th deadline.
8. Under Action Item 7.2 we are asking the Board to approve Ordinance 18-01 an Ordinance Adopting an Updated Sexual Harassment Policy for the Park District of La Grange in Order to Comply with Public Act 100-0554. This is a requirement directed by state legislation.

9. As you will see by looking at this year's MBO's and capital budget items, we have made some very minor progress again this past month. I have included an updated capital budget and MBO update in this month's board packet for your review.
10. Over the past month my focus has been on preparing for the upcoming budget process. Even with the budget taking most of my time I continued to work on updating the Board Policy Manual and the PDLG Open Space Master Plan.
11. I am happy to report that the two ice rinks at Gilbert Park are up and filled with water. Our maintenance staff, along with some help from Chris Finn and Larry Lezon our part-time mechanic, have done a great job getting these two ice rinks ready for this year's ice skating season.
12. We have been informed that this will be Dan Laczynski's last year heading up the "Pond Posse." This group of volunteers monitors and maintains the ice rinks when they are in operation and it would not be possible to provide the rinks to the community without them. We are in the process of looking for someone to step up and work with Dan this year in preparation for taking over his duties.
13. I will be out of the office January 16th- 21st attending and working this year's IAPD/IPRA state conference.
14. Currently I am scheduled to be out of the office on vacation January 26th through February 2nd. I will be available by cell phone for any commissioner or staff member who might need to talk with me on any day that I am off.
15. Please remember to take the time and opportunity to have fun and enjoy life with your family. Have a great Holiday Season!

RECREATE!!! It helps your mind and body.
Make the Park District of La Grange "Your Fun & Fitness Destination."

**Park District of La Grange
January 2018
Board Report**

**Leynette Kuniej
Superintendent of Finance**

1. As of December 31st, tax receipts for the 2016 tax levy are at 99% of the total amount levied. The balance of tax revenue outstanding is \$21,335.

The first installment for the 2017 tax levy should be due March 1, 2018, however with the flurry of prepayments due to recent tax legislation we may receive some receipts earlier.

2. Total cash available at December 31st was \$2,211,854 of which \$1,737,760 is invested in certificates of deposit or money market funds.
3. Moody's Investor Services has contacted Dean and me regarding a bond rating review. We should know the results of this review by the time of the board meeting.
4. On the December financial statements I have made an adjustment of \$63,073 to the annual fitness membership dues to reflect the amount of dues that represents a deferred liability. The annual dues must be recognized as revenue over the time period for which the dues represents. I will adjust the deferred revenue amount each month based on a report from the RecTrac system.
5. Year-end payroll procedures are in process. I am waiting for the software to prepare the W2's to be loaded into the payroll program by our IT consultant. Once that is completed I will be able to load all the new information needed to start our 2018 payroll tax year.

Lauterbach and Ahem is holding a workshop on December 12th to review taxability issues and things to know before preparing W2's and 1099's. I plan on attending and will hold off issuing any tax documents until afterward.

6. The required ACA reporting forms are due to the IRS on February 28th and the employees on March 2nd. PDRMA will provide much of the information, however I will need to produce and file the appropriate forms.

Park District of La Grange
January 2018
Board Report
Claudia Galla
Park Foreman

1. Snow was plowed/removed & salted around parking lots, paths and buildings, 12/8, 12/24, 12/25, 12/29 and 1/3. Leaf removal and mulching has ended for the season.
2. Large hazardous Trees were removed from the south end of the rec center; some were dead. Leaves have been interfering with gutters and rooftop units.
3. Staff installed two LED fixtures on the south end of the rec center as a safety feature to illuminate the overflow parking area.
4. The liner for the free skate rink was installed and filled by staff on 12/28. The hockey rink was installed and fill by staff on 1/4. Staff will continuously remove snow from the ice surface as it accumulates. The Pond Posse group will maintain the rinks in the evenings.
5. Staff installed locks on the concession room cabinets. They will serve as storage for the vending machine products.
6. The hazardous bridge at the Gilbert playground was repaired by replacing worn bolts at each end. The ADA swing at Gordon playground was repaired by replacing a broken spring in the harness locking system.
7. Ray Ochromowicz (Risk Manager) and I completed the safety audit for the new playground at Meadowbrook Manor. The surrounding metal stakes and orange fencing has been removed and stored.
8. I have selected and ordered spring trees and flowers for 2018.

Routine duties for the month include:

- *Process vouchers.
- *Trash & recycling collection in all parks, once a week.
- *Completed inspections for December – playgrounds and buildings
- *Cleaning the interior of our satellite buildings, daily.

Park District of La Grange
January 2018
Board Report

Kevin Miller
Superintendent of Recreation

1. Winter session one of fitness classes begin the week of January 9th. To date, enrollments are good for our core set of classes. I anticipate our strong fall season to carry over into the winter season.
2. I will be working with Freya Smith on the summer recreation fitness program proposal during the first few weeks of January. Freya and I have discussed summer program offerings and making them more specialty based and unique compared to the class schedule in the fitness center.
3. The Recreation Department and I have been meeting recently regarding our program offerings. I have met with staff both individually and as a department. Our goals are to create unique, and hopefully signature seasonal programs & events that can be a highlight each brochure season. While our focus are on some more non-traditional offerings and evaluating days and times of programs, we are still investigating more traditional recreation based classes and events.
4. During the months of January and February, I will be holding a few CPR/First Aid/AED certification courses for fitness center staff and any PDLG staff that require certifications. The remainder of the staff courses will be scheduled during the months of April, May and June as we have done in the past.
5. Early Bird Day Camp registration opens on Thursday, February 1st. Families who register for a half day or full day camp option during the months of February and March receive a 10% discount on the registration fee. Teresa Chapman has been working with Rec Staff and myself on creating a postcard and other materials to promote Early Bird Registration. Our day camps start the week of June 11th. Staff will begin planning out the summer camp season in February as well as begin the hiring process for camp staff.
6. The Recreation Department and I are continuing our work on the 2018-2019 fiscal year budget. Preliminary work has been started on the budget and we will dive into the process in

greater detail over the month January and into the first week of February.

7. On January 17-20, I will be attending the IPRA State Conference in Chicago. This year, I am part of the conference's exhibit hall committee.
8. Staff is continuing their work on self-training with RecTrac 3.1. I have attended several meetings over the last month with staff as we continue to sift through the nuances of the program. We will be speaking with RecTrac at the IPRA State Conference in January to go through our questions and concerns with the program in greater detail in hopes of providing a smoother training experience for our staff.

Park District of La Grange
January 2018
Board Report

Diana Faught
Assistant Superintendent of Recreation

1. Saturday, 12/9 was the annual Holiday Train event. There were 125 participants registered to board the train in La Grange and head out to Naperville for mini doughnuts, coffee and hot cocoa and Santa! A La Grange Library representative read the book, The Polar Express to participants.
2. Santa's Little Helper, a one day early childhood special event, was held on Wednesday, December 13th. We had twelve participants attend. Each participant made a holiday craft, played games and enjoyed a festive snack together.
3. During the preschool winter break day camp, staff home from school cleaned and disinfected toys and classroom equipment. The Gilbert Park Activity Building, Sedgwick Activity Building, and the Recreation Center Room 103 were thoroughly cleaned and prepped for the 2018 preschool classes and early childhood programs.
4. Winter session one contractual early childhood and youth programs start the weeks of January 8th and 15th. We are running four sections of private piano lessons, Beginning Voice and Beginning Guitar. We also have in house early childhood classes scheduled to begin on Monday, January 8th, two sections of Kiddie Kollege.
5. I have been working on program offerings for the summer brochure. I am looking to add a new contractor who offers STEM camps and classes for both early childhood and youth.
6. Many of our Learning Ladders Preschool classes will have "play days" at the Recreation Center in the month of January. This will give the kids in the program the opportunity to play at the indoor playground as well as use the Toddler Playtime Gym equipment.
7. The Learning Ladders Preschool program will be having its annual open house in January. We are offering a Wednesday evening and Saturday morning option. The open house allows parents to meet our staff and get a better understanding of our classroom and behavior management policies. Open house will be held on Wednesday,

January 10th from 6-7 pm and Saturday, January 13th from 10-11 am at all three preschool locations.

8. Preschool registration is rapidly approaching! It begins on February 1st for residents of La Grange and February 8th for non-residents. The parent manual for the 2018-2019 school year has been updated as well.

Park District of La Grange
January 2018
Board Report

Teresa Chapman
Marketing & Events Supervisor

1. Santa Visits went well once again. The event was held from December 12th-14th, for residents of La Grange and Countryside. The week of the event I created the night's route and contacted the participants with a 10-minute window that Santa would be arriving as well as other information. On the night of each visit, Santa stayed at each home for 10-15 minutes taking pictures with the children and asking them what they wanted for Christmas, as well as handing out goodie bags.
2. I am in the beginning stages of preparing my 2018/2019 Marketing and Recreation budget. I have also begun working on the summer brochure.
3. The website has been updated and reflects information about upcoming winter spring events.
4. The annual summer camp postcard has been created and is being looked at by the Recreation Department. Once approved it will be sent to the printers then delivered to residents of La Grange and Countryside.
5. I have begun planning for upcoming special events like Movie in the Gym, Family BINGO Night, Mother Son Dance, Breakfast with the Easter Bunny and Tween Flashlight Egg Hunt.
6. We currently have 1,609 likes on Facebook up 24% and 474 followers on Twitter up 10% and 4,178 subscribers on the PDLG FunBytes up 6% compared to this time last year.

Park District of La Grange
January 2018
Board Report

Kyle Madeja
Recreation Supervisor

1. The Winter Youth Developmental League will begin the week of January 15th. We have eclipsed 300 players in the league, the most since the leagues inception. Currently we have 140 1st/2nd graders, 125 3rd/4th graders, and 59 5th/6th graders. I anticipate having 36 total teams this year, an increase of 4 teams (approximately 40 players) from the 2017 Winter League.
2. The Senior Holiday Social was on Friday, December 15th. We had 63 attendees and with the help of Josh, it was very successful. Seniors enjoyed socializing, having lunch and playing bingo.
3. The girls travel basketball tournament scheduled for January 12-13 was cancelled. This tournament has been cancelled for the past couple of years. I will look to discontinue it, but possibly substitute it with another boy's tournament option. The boys travel basketball tournament scheduled for February 2-3 has 26 teams currently registered and I anticipate adding a few more additional teams.
4. Winter athletic classes and senior offerings will begin across the first couple weeks of January. Programs are slowly filling, with the Bulls Fundamentals Class already exceeding its max of 12, with 14 registered. One of the athletic program contractors we use, Skyhawks Sports Academy, has changed management. Kevin and I sat down with the new manager and have discussed a new direction for their athletic offerings, targeting more of the 6-12 year olds. That is an area we lack athletic programming and we have other contractual partners that provide program opportunities for the 2-5 year olds.
5. I will be working on budget, youth development league, travel season and summer brochure and other items over the course of the next month.
6. I will be attending the Illinois Park and Recreation State Conference January 18-20.

**Park District of La Grange
January 2018
Board Report**

**Jenny Clark
Fitness Center Supervisor**

1. LaGrange Fitness had 342 members sign up for the month of December with a total of 1385 member's through the end of December 31, 2017. The fitness membership revenue has reached \$164,214 through December 31, 2017.
2. The month of December had 6,475 visits by fitness members and increase of 2,315 visits compared to November. We also had 88 people pay the drop-in fee totaling \$688 for daily drop in revenue for December. YTD revenue for drop-in fees through the end of November are at \$1374 (183 drop-ins).
3. We are now offering 47 classes weekly. The month of December brought in 1384 group fitness participants. The schedule was updated as of January 2 in an effort to eliminate classes with low participation and add classes where the demand has been. We will continue to evaluate classes and adjust the schedule as required.
4. The personal training revenue brought in \$1,623 for December and YTD through December 31 is \$5,811. We are offering a personal training special for January, (3) sessions for \$129. We will be offering two Queenax Small Group Training fee based classes in January and February of 2018.
5. The child care brought in \$435 in revenue for December with 145 participants, with the YTD revenue is at \$1,656 through December 31, with 520 participants.
6. Staff promoted Give the Gift of Health for the holidays and new year. With this promotion La Grange Fitness sold 18 gift certificates, totaling \$1,588 during the month of December.
7. La Grange Fitness wrapped up the candy count raffle for active fitness members. We had over 300 guesses at the number of candies in the jar with one member coming within three of the number of candies. There were 318 candies in the jar and Rob Callis guessed 319. He has won a La Grange Fitness gym bag and Start Your Journey T-shirt!

8. During the month of January, we are having a promotion for members to "Start Your Journey". The promotion provides a calendar with different tasks to complete each day. The idea is to promote health and wellness as a journey that entails more than just exercising and eating right. All new members that join during the month of January will receive a free t-shirt with the La Grange Fitness logo and the words "Start Your Journey". The t-shirts will also provide marketing for when worn in public.
9. Personal Trainer, Chris Poshek, will be offering a Self-Myofascial Release Clinic on Thursday, January 9th from 7pm to 8pm in the fitness center. The clinic currently has 22 people signed up and is now at capacity.
10. Holly Kallal will be holding a TRX Training Wheels Clinic on January 17th from 10am to 11am. The clinic will show members how to get a full body workout using the TRX units. The clinic will be free for members and cost \$15 for non-members.
11. Staff is still exploring the Silver Sneakers opportunities for La Grange Fitness.

Park District of La Grange
January 2018
Board Report

Chris Finn
Superintendent of Facilities

1. The Recreation Center has been in general busy. The front desk has been extremely busy we have been getting several rental requests for the gym, rental rooms, fun jumps, and the banquet room and with open gym & playground participants during the Holiday break. The Recreation Center staff has done a great job with the patrons during the busy holiday break. We have even had to turn kids away due to the gym being full to max capacity! We put kids on a waitlist(up to 20 at a time) and call them up when we have room to add more kids to the gym.
2. Capital Projects: we will be putting new flooring in the front office and administrative offices. These offices will also be repainted. We will be coordinating these two projects together.
3. I continue to meet with Katie to go over the new Rec Trac; to gain more knowledge and info on the new system.
4. We will have a new front desk staff member starting in early January at the Rec Center Front Desk.
5. I have helped the maintenance Department with the installing of the liners of the ice rinks at Gilbert Park.
6. Talks about the Spring sports season have begun with the affiliate groups. I am starting to work with the Soccer groups and baseball groups. I will be meeting with the soccer groups in mid-January.
7. Budget season has began; I am currently working on the General & Capitol budget for 2018-2019.
8. On January 24th I will be running the SSPRPA Facility Committee meeting at our facility. I will not be attending a Leadership Academy class in January; the State Conference replaces that for January.

9. IPRA/IAPD does the packet stuffing for the State conference in our building; I will be out of town that week so I have met with IPRA & PDLG staff to make arrangements for what needs to be done.
10. I will be attending the Annual IPRA/IAPD State Conference at the Hyatt Chicago January 17-20th. I am on the exhibit hall committee for the conference.

**Park District of La Grange
January 2018
Board Report**

**Linda Muth
Administrative Supervisor**

1. Non-resident registration for winter/spring programs began on December 8th and went very smoothly online and in the office.
2. I issued statements for households requiring documentation for flex spending accounts.
3. I began reviewing accounts in preparation for issuing childcare tax statements for 2017.
4. I spent increased time on customer service as the front desk was extremely busy during the holiday break with patrons using the gym and playground.
5. I processed refunds for programs and facility rentals.
6. I updated files and revised forms for calendar year 2018.
7. I processed payments received from the State for families receiving childcare assistance through the Action for Children program.
8. We will begin training a new part-time front desk employee this week.

**Park District of La Grange
January 2018
Board Report**

**Katie Walsh
Facility Rental Coordinator**

1. The front desk has been very busy since the cold weather has hit and during winter break. Open Gym has been full most days with waitlists and the playground has been bustling.
2. My days continue to consist of processing rental requests, replying to patron emails regarding room rental inquiries and receiving phone calls in which I assist customers with finding a date, time and room to suit their needs. I have also spent a lot of time helping customers make changes to their rentals.
3. This December was very full with rentals in comparison to last year. We charged about \$4,500 more in room rental fees in December 2017 compared to December of 2016.
4. I continue to meet with co-workers regarding Rec Trac 3.1 in order to learn the software better and try to come up with questions for VSI regarding issues with it.
5. I'm in the process of reevaluating the procedure for security deposits for room rentals. The process is very time consuming and can be bettered.

**Park District of La Grange
January 2018
Board Report**

**Josh Wiencek
Maintenance Supervisor**

1. Interviewed and hired new maintenance staff member.
2. Trained new maintenance staff member.
3. Filled in nights and weekends to cover maintenance shifts.
4. Cleaned and replaced parts on all floor machines.

Section 5



ATTORNEY REPORT

Section 6



TREASURER REPORT

Section 7



ACTION ITEMS

SECTION 708

SEXUAL HARASSMENT POLICY OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS

INTRODUCTION

The Park District of La Grange is committed to a work environment in which all individuals are treated with respect and dignity. Each individual has the right to work in a professional atmosphere that prohibits discriminatory practices, including harassment. Therefore, the Park District expects that all relationships among persons in the workplace will be business-like and free of bias, prejudice and harassment.

It is the responsibility of each and every employee, officer, official, park commissioner, agent, volunteer, and vendor of the Park District as well as anyone using the Park District's facilities, to refrain from sexual and other harassment. The Park District will not tolerate sexual or any other type of harassment of or by any of its employees and elected officials. Actions, words, jokes, or comments based on an individual's sex, race, national origin, age, religion, or any other legally protected characteristic will not be tolerated.

This policy should not, and may not, be used as a basis for excluding or separating individuals of a particular gender, or any other protected characteristic, from participating in business or work-related social activities or discussions in order to avoid allegations of harassment. The law and policies of the Park District prohibit disparate treatment on the basis of sex or any other protected characteristic, with regard to terms, conditions, privileges and prerequisites of employment. The prohibition against harassment, discrimination and retaliation are intended to complement and further these policies, not to form the basis of an exception to them.

DEFINITIONS OF HARASSMENT

Sexual harassment may occur whenever there are unwelcome sexual advances, requests for sexual favors, or any other verbal, physical, or visual conduct of a sexual nature when:

- A. Submission to the conduct is made either implicitly or explicitly a condition of the individual's employment;
- B. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the harassed employee; or

Section 708 - continued

- C. The harassment has the purpose or effect of interfering with the employee's work performance or creating ~~an~~ a working environment that is intimidating, hostile, or offensive to the employee. For purposes of this definition, the term "working environment" is not limited to a physical location where an employee is assigned to perform his or her duties and does not require an employment relationship.

Sexual harassment may include a range of subtle and not so subtle behaviors and may involve individuals of the same or different gender. Depending on the circumstances, these behaviors may include, but are not limited to: unwanted sexual advances or requests for sexual favors; preferential treatment of an employee, or a promise of preferential treatment to an employee in exchange for dates or sexual conduct; or the denial or threat of denial of employment benefits or advancement for refusal to consent to sexual advances; sexual jokes and innuendo; verbal abuse of a sexual nature; commentary about an individual's body, sexual prowess or sexual deficiencies; leering; catcalls or touching; insulting or obscene comments or gestures; display or circulation in the workplace of sexually suggestive objects or pictures (including through e-mail); and other physical, verbal or visual conduct of a sexual nature.

Harassment on the basis of any other protected characteristic is also strictly prohibited. Under this policy, harassment is verbal or physical conduct that denigrates or shows hostility or aversion toward an individual because of his/her race, color, religion, sex, age, national origin, disability or any other characteristic protected by law or that of his/her relatives, friends or associates, and that: (i) has the purpose or effect of creating an intimidating, hostile or offensive work environment, (ii) has the purpose or effect of unreasonably interfering with an individual's work performance; or (iii) otherwise adversely affects an individual's employment opportunities.

Harassing conduct includes, but is not limited to: epithets, slurs or negative stereotyping; threatening, intimidating or hostile acts; denigrating jokes and display or circulation in the workplace of written or graphic material that denigrates or shows hostility or aversion toward an individual or group (including through e-mail).

Conduct prohibited by these policies is unacceptable in the workplace and in any work-related setting outside the workplace, such as during business trips, professional conferences, business meetings and business-related social events.

Note: Any employee engaging in practices or conduct constituting sexual harassment, discrimination or harassment of any kind shall be subject to disciplinary action, up to and including discharge.

RETALIATION IS PROHIBITED

The Park District of La Grange prohibits retaliation against any individual who reports discrimination or harassment, participates in an investigation of such reports, or files a charge of discrimination or harassment. Retaliation against an individual for reporting harassment or discrimination, for participating in an investigation of a claim of harassment or discrimination, or for filing a charge of discrimination or harassment is a serious violation of this policy, and like harassment or discrimination itself, will be subject to disciplinary action, up to and including discharge.

Should you be subjected to retaliation for reporting sexual harassment, participating in the investigation of any such report, or for filing a charge of sexual harassment with the Illinois Department of Human Rights or any other federal, state, or local governmental agency with jurisdiction over such a charge, you have the right to file a charge with the Illinois Department of Human Rights at the address and telephone number set forth below. You may also have rights or recourse under the State Officials and Employees Ethics Act and/or the Illinois Whistleblower Act.

REPORTING PROCEDURE

The Park District of La Grange strongly urges the reporting of all incidents of discrimination, harassment or retaliation, regardless of the offender's identity or position. Early reporting and intervention have proven to be the most effective method of resolving actual or perceived incidents of harassment or discrimination. Therefore, while no fixed reporting period has been established, the Park District strongly urges the prompt reporting of complaints or concerns so that rapid and constructive action can be taken.

The availability of this reporting procedure does not preclude individuals who believe they are being subjected harassing or discriminatory conduct from promptly advising the offender that his or her behavior is unwelcome and requesting that it be discontinued.

If you experience or witness harassment or discrimination of any kind, you should deal with the incident(s) as directly and firmly as possible by clearly communicating your position to the offending person, your immediate supervisor, your department head, and/or the **Executive** Director. You should also document or record each incident (what was said or done, by whom, the date, time and place, and any witnesses to the incident). Written records such as letters, notes, memos, e-mails, and telephone messages can strengthen documentation. It is not necessary that the harassment be directed at you to make a complaint.

- A. **Direct Communication with Offender:** If there is harassing or discriminatory behavior in the workplace, you should directly and clearly express your objection to the offending person(s) regardless of whether the behavior is directed at you. If you are the harassed employee, you should

Section 708 - continued

clearly state that the conduct is unwelcome and the offending behavior must stop. However, you are not required to directly confront the person who is the source of your report, question, or complaint before notifying any of those individuals listed below. The initial message may be oral or written, but documentation of the notice should be made. If subsequent messages are needed, they should be put in writing.

- B. **Report to Supervisory and Administrative Personnel:** At the same time direct communication is undertaken, or in the event you feel threatened or intimidated by the offending person, you would promptly report the offending behavior to your immediate supervisor, department head or the Director. If you feel uncomfortable doing so, or if your immediate supervisor and/or department head is the source of the problem, condones the problem or ignores the problem, report directly to the **Executive** Director. If the **Executive** Director is the source of the problem, condones the problem, or ignores the problem, you should contact the President of the Board of Park Commissioners.
- C. **Report to **Executive** Director/President of the Board of Park Commissioners:** An employee may also report incidents of harassment or discrimination directly to the **Executive** Director. The **Executive** Director or his designee will promptly investigate the facts and take corrective action when an allegation is determined to be valid. If your complaint alleges harassment by the **Executive** Director, or if the **Executive** Director condones the problem or ignores the problem, you should immediately report the incident or incidents in writing directly to the President of the Board of Park Commissioners. An investigation will be conducted and appropriate action will be taken when an allegation is determined to be valid. At no time will personnel involved in the alleged harassment conduct the investigation.

HARASSMENT ALLEGATIONS AGAINST NON-EMPLOYEES/THIRD

PARTIES

If you make a complaint alleging harassment or discrimination against an agent, vendor, supplier, contractor, volunteer or person using Park District of La Grange programs or facilities, the **Executive** Director will investigate the incident(s) and determine the appropriate action, if any. The Park District will make reasonable effort to protect you from further contact with such persons. Please recognize, however, the Park District has limited control over the actions of non-employees.

Important Notice to All Employees: Employees who have experienced conduct they believe is contrary to this policy have an obligation to take advantage of this reporting procedure. An employee's failure to fulfill this obligation could affect his or her rights in pursuing legal action.

RESPONSIBILITY OF SUPERVISORS AND WITNESSES

Any supervisor who becomes aware of any possible sexual or other harassment or discrimination of or by any employee should immediately advise the **Executive** Director who will investigate the conduct and resolve the matter as soon as possible. All employees are encouraged to report incidents of harassment, regardless of who the offender may be or whether or not you are the intended victim.

THE INVESTIGATION

Any reported allegations of harassment, discrimination or retaliation will be investigated promptly. The Park District of La Grange will make every reasonable effort to conduct an investigation in a responsible and confidential manner. However, it is impossible to guarantee absolute confidentiality. The investigation may include individual interviews with the parties involved, and where necessary, with individuals who may have observed the alleged conduct or may have other relevant knowledge. The Park District reserves the right and hereby provides notice that third parties may be used to investigate claims of harassment. You must cooperate in any investigation of work place wrongdoing or risk disciplinary action, up to and including termination.

RESPONSIVE ACTION

The **Executive** Director or designated person responsible for investigating the complaint shall prepare, whenever possible, a written report within ten (10) working days from notification of the suspected harassment unless extenuating circumstances prevent him/her from doing so. The report shall include a finding that sexual harassment occurred, sexual harassment did not occur, or there is inconclusive evidence as to whether sexual harassment occurred. A copy of the report will be given to the **Executive Director** ~~Park District Commissioners~~ for appropriate action, the employee(s) who made the initial report, the employee(s) to whom the suspected harassment was directed, and the employee(s) suspected of the harassment. **If the Executive Director is the person suspected of the harassment, then a copy of the report will be given to the Park District Commissioners for appropriate action, as well as the other persons listed above.**

Misconduct constituting harassment, discrimination or retaliation will be dealt with appropriately. Responsive action may include, for example, training, referral to counseling and/or disciplinary action such as warning, reprimand, withholding of a

Section 708 - continued

promotion or pay increase, reassignment, temporary suspension without pay or termination, as the Park District believes appropriate under the circumstances.

FALSE AND FRIVOLOUS COMPLAINTS

Given the possibility of serious consequences for an individual accused of sexual harassment, complaints made in bad faith or otherwise false and frivolous charges are considered severe misconduct and may result in disciplinary action, up to and including dismissal. False and frivolous complaints are those accusations with respect to which the accuser is using a harassment complaint to accomplish an end other than stopping the harassment. The term does not refer to charges made in good faith that cannot be proved.

RIGHT TO CONTACT IDHR

While we hope to be able to resolve any complaints of harassment within the Park District, we acknowledge your right to contact the Illinois Department of Human Rights (IDHR) at the James R. Thompson Center, 100 West Randolph Street, Suite 10-100, Chicago, Illinois 60601, about filing a formal complaint, and, if it determines that there is sufficient evidence of harassment to proceed further, it will file a complaint with the Illinois Human Rights Commission (HRC), located at the same address on the fifth floor, or you may file a complaint with the circuit court. You may also have a right to file a complaint with the HRC or the circuit court if your charge is dismissed by the IDHR.

Note: the Park District reserves the right to amend this Policy from time to time.

ORDINANCE NO. 18-01

**AN ORDINANCE ADOPTING AN UPDATED SEXUAL HARASSMENT POLICY FOR
THE PARK DISTRICT OF LA GRANGE IN ORDER TO COMPLY WITH PUBLIC
ACT 100-0554**

WHEREAS, the Park District of LaGrange is a unit of local government; and

WHEREAS, Public Act 100-0554 requires units of local government to adopt a resolution or ordinance establishing a sexual harassment policy that complies with the new statutory requirements for such policies; and

WHEREAS, the Board of Commissioners of the Park District of LaGrange wishes to amend its sexual harassment policy to comply with P.A. 100-0554.

**NOW, THEREFORE BE IT RESOLVED BY THE PARK DISTRICT OF LA GRANGE
THAT:**

Section 1. Section 708 of the Park District of LaGrange Personnel Policy Manual is hereby amended to comply with Illinois Public Act 100-0554, which amended version is attached to this Ordinance as Exhibit A.

Section 2. The above "Whereas" recitals are incorporated into and made part of this Resolution.

Section 3. All ordinances, resolutions, and regulations in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 4. This Ordinance is effective immediately upon its passage and approval.

PASSED this _____ Day of _____, 201__

VOTE:

Ayes:

Nays:

Absent:

Abstentions:

President, Board of Commissioners

ATTEST:

Board Secretary

Section 8



BOARD BUSINESS



PDLG mission statement:

"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"

Goals for 2017/2018

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

Section 9



COMMITTEE REPORTS & MBO/SPECIAL REPORTS

Black = prior carry-over
 Red = 2016-2017 carry-over
 Blue = 2017-2018

Park District of La Grange MBO Objectives

2017-2018

Approved April 10, 2017

Status as of January 8, 2018

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A
 Capital Projects Over \$2,000

		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Objective Classification A Capital Projects Over \$2,000									
1	Implement Recreation Center Phase I ADA transition plan	Yes	Yes	A	25	\$92,000/150 hrs	In progress	70%	Dean/Chris
2	Repair roof at Recreation Center		Yes	A	31	\$30,000	Budgeted for repairs as needed	As Needed	Chris
3	Seek to obtain NICOR property for additional parking		Yes	A	25	unknown	Working with their attorney for an agreement from NICOR	50%	Dean
4	New fitness center construction			A	33	\$1,815,417	Completed	100%	Dean
5	Update PDLG master plan			A	17	\$3,000	In progress	25%	Dean
6	Gordon Park ID sign			A	14	\$10,000	On hold	25%	Dean
7	Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On hold		Dean
8	Redo path at Gilbert Park		Yes	A	29	\$90,000	On hold	50%	Chris
9	Gordon Park Veterans Memorial		Yes	A	27	\$10,000	On hold	20%	Dean
10	Playground installation/Meadowbrook Manor	Yes		A	24	\$75,000	Completed	100%	Dean
11	Dog Park at Denning - Phase I			A	24		Phase 1 Completed	100%	Dean
12	Install new shelter at Sedgwick Park			A	23	\$75,000	On hold		Chris
13	New park ID signs at all parks			A	15	30-50 hrs \$3,000 per sign	On hold	20%	Dean, Claudia, Chris
1	Implement Phase II ADA transition plan in parks	Yes	Yes	A	30	\$80,000			Chris
	Fitness Center desks/computers/electronics		Yes	A	25	\$44,000	Completed	100%	Chris
3	Rec programming fitness equipment		Yes	A	25	\$18,075	Completed	100%	Kevin
4	Fitness Center furnishings (seating/tables/trash receptacles)		Yes	A	22	\$6,000	In progress	95%	Chris
5	Fitness Center security cameras		Yes	A	22	\$2,500	Completed	100%	Chris
6	Fitness Center electrical room data rack		Yes	A	20	\$18,000	Completed	100%	Chris
7	Sealcoat & stripe Denning parking lot		Yes	A	19	\$4,500	Completed	100%	Chris

Black = prior carry-over
 Red = 2016-2017 carry-over
 Blue = 2017-2018

Park District of La Crosse MBO Objectives
 2017-2018

Approved April 10, 2017

Status as of January 8, 2018

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A

Capital Projects Over \$2,000

	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
8		Yes	A	19	\$2,500	Completed	100%	Chris
9			A	30	\$20,000	Completed	100%	Kevin
10			A	20	\$9,500	Completed	100%	Chris
11			A	15	TBD	Waiting for Carpet to be delivered & installed	50%	Chris
12			A	14	\$10,000	Completed	100%	Teresa

Objective Classification B

Operational Costs Under \$2,000

N/A

Objective Classification C

Projects requiring time but no money

1	Yes		C	17	25 hrs		100%	Dean
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Objective Classification D

Operational Budgetary Costs Over \$2,000

1	Yes		D	24	\$5,000/100 hrs+	Waiting for the State Division to review	75%	Dean/staff
2			D	17	\$7,500/60 hrs	Rescheduled for June 2018 per recommendation of software vendor	50%	Dean/ Linda/Staff

Section 10



VILLAGE OF LA GRANGE & SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE
BOARD OF TRUSTEES MEETING
Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

Monday, November 27, 2017 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:30 p.m. by Village President, Thomas Livingston. On roll call, as read by Village Clerk John Burns, the following were:

PRESENT: Trustees Arnett, Gale, Holder, Kotynek, Kuchler and McCarty, with President Livingston presiding.

ABSENT: None

OTHERS: Village Manager Andrianna Peterson
Assistant Village Manager Zachery Creer
Village Attorney Mark Burkland
Public Works Director Ryan Gillingham
Community Development Director Charity Jones
Finance Director Lou Cipparrone
Acting Police Chief Andy Peters
Fire Chief Don Gay

President Livingston announced that the Cub Scouts Pack 39 Webelos will be leading the Pledge of Allegiance this evening. President Livingston thanked the Boy Scouts and Clerk Burns asked the Scouts to come forward to lead the audience in reciting the Pledge of Allegiance.

2. PRESIDENT'S REPORT

President Livingston announced that in order to promote the importance of "Shopping Locally" in La Grange this holiday season, the La Grange Business Association has announced a holiday shopping promotion called "Unwrap La Grange" which will extend from November 25 to December 31. The program kicked off on Small Business Saturday which was held on Saturday, November 25. The first 100 shoppers who spend \$300 with retailers during the "Unwrap La Grange" promotion will receive a \$50 LGBA gift certificate.

For more information please visit the LGBA website at www.lgba.com.

President Livingston invited everyone to the "Hometown Holiday", holiday walk from 5 p.m. to 9 p.m. on Saturday, December 2. Businesses will open their doors for visitors to sample food, drinks, snacks and other goodies – thanking the community for their support. Free trolleys will circle the business district and the event will also feature music, ice sculptures, petting zoo and kiddie rides. An all-Village sing will kick off the event on the steps of the Village Hall at 4:45 p.m. as the Village waits for Santa's arrival by fire truck for the tree lighting ceremony at 5:30 p.m. He thanked resident Barbara Heflin and Lyons Tree Service for their donation and planting of the tree.

President Livingston thanked the Village Board, Department Heads and Library for their involvement in the strategic planning session on Monday November 13. The session is a great opportunity every other year to take a closer look at the Village's goals and enhance the quality of life for residents. The Village is working to finalize the report and will report back to the community when completed.

President Livingston reported he had the opportunity to meet with the Lego FIRST Robotics team. The team is competing in December to research and develop a solution for a real world problem. The group had a number of ideas to share, and the Village appreciates the work of the students and parents.

President Livingston reported that he also had the opportunity to meet with the Cub Scouts earlier in the evening to assist with their work on their "Adventure: Building a Better World" project. The group had questions regarding recycling. The Village appreciates their efforts and work.

President Livingston informed the public that a significant number of vehicles were burglarized overnight in La Grange, Western Springs and Countryside. At this time the police believe over twenty unlocked vehicles were opened and burglarized generally between the hours of about 2:30 a.m. and 5 a.m. in two areas of town – 00 block of N. Park and Dover and 600-1000 block of S. Ashland. Residents were reminded to lock their vehicles and to remain vigilant.

President Livingston informed the audience that due to a medical issue involving opposing counsel the Hanson Quarry lawsuit was postponed to January 16, 2018. More information will be forthcoming.

President Livingston announced that the next Village Board Meeting will be held on December 11, 2017.

3. MANAGER'S REPORT

Village Manager Andrianna Peterson reported that the La Grange Police Department will be conducting a Holiday Family Event and Toy Drive on Sunday, December 3, 2017

from 2:00 pm - 4:30 pm. at the Community Center located at 200 Washington Avenue. The event will feature a variety of holiday games, craft tables, photos and much more. An unwrapped toy donation for children ages 3 to 17 is requested and will benefit the All Our Children's Advocacy Center.

Ms. Peterson informed the public that due to the late fall of leaves this year, the Village's 2017 Fall Leaf Pick-Up Program will be extended through Friday, December 8, 2017, weather permitting. Leaves are generally collected every other week by the Public Works Department from each Village street at no additional cost to residents. Leaves should not be bagged for disposal, and no yard waste stickers are required for this service.

Ms. Peterson reported that the Village has received a number of inquiries from residents regarding recent solicitations from alternative gas and electric suppliers. The public is advised that these alternative suppliers and offers are not affiliated with the Village in any way. Residents are encouraged to consider offers carefully and to consult resources such as the Illinois Commerce Commission and Citizens Utility Board websites for more information regarding alternative suppliers

4. PUBLIC COMMENTS REGARDING AGENDA ITEMS

None.

5. CONSENT AGENDA AND VOTE

- A. Resolution – Appointing a Delegate and Alternate to the Intergovernmental Risk Management Agency (IRMA) Board of Directors
- B. Consolidated Voucher 171113
- C. Consolidated Voucher 171127
- D. Minutes of the Village of La Grange Board of Trustees Special Board Meeting, Monday, October 30, 2017

A motion was made by Trustee Holder to approve the Omnibus Agenda, seconded by Trustee Kotynek.

Approved by a roll call vote:

Ayes:	Trustees Arnett, Gale, Holder, Kotynek, Kuchler, and McCarty
Nays:	None
Absent:	None

6. CURRENT BUSINESS

A. Ordinance – Variation – Maximum Building Coverage/Christopher Macko 216 S. 6th Avenue: Garage Variation

Trustee McCarty introduced information regarding the zoning variation request submitted by the petitioner Christopher Macko of 216 S. 6th Avenue. The variation would authorize the applicant to demolish an existing one-car garage (approximately 14 feet by 20 feet) and construct a new 23 feet by 26 feet (598 sf) two-car garage in approximately the same location.

The proposed garage would exceed the maximum building coverage of 30% on the subject property, by 290 square feet or 4.4%.

On August 17, 2017, the Zoning Board of Appeals held a public hearing on this matter. After hearing testimony and deliberating, the Zoning Board of Appeals did not recommend approval of the proposed 23 feet by 26 feet garage, but instead voted to recommend approval (4-0) of a variation to allow a garage not to exceed 22 feet by 24 feet.

A draft ordinance reflecting the Plan Commission's recommendation was presented to the Village Board for consideration on September 11, 2017. At the meeting, some Trustees expressed concern regarding deviating from the past precedent for garage variations, which they felt had generally limited the size of two-car garages to no more than 22 feet by 22 feet (484 sf). After discussion, the Board tabled the matter to allow time for further consideration.

In light of the Village Board's discussion, the applicant has revised his requested variation to reflect a 22 foot by 23 foot garage size (506 sf).

Trustees discussed the request and also noted past variance approvals that generally did not exceed 22 feet by 22 feet except in extraordinary circumstances. Trustees also thanked the applicant.

A motion was made by Trustee McCarty to approve an ordinance authorizing a 22 foot by 23 foot garage (506 sf), seconded by Trustee Arnett.

Motion failed by 2-4 roll call vote:

Ayes:	Kuchler and Arnett
Nays:	McCarty, Kotynek, Holder and Gale
Absent:	None

A motion was made by Trustee Holder to approve the proposed ordinance as amended to provide for a replacement garage with a maximum dimension of 22 feet by 22 feet, seconded by Trustee Kotynek.

Approved as amended by a roll call vote:

Ayes: Trustees Gale, Holder, Kotynek, Kuchler, McCarty and Arnett
Nays: None
Absent: None

B. La Grange Business Association / 2017 Hometown Holiday Walk -
Request for Village Sponsorship: *Referred to Trustee Kotynek*

Trustee Kotynek introduced a request from the LGBA seeking authorization and financial support for the 26th annual Holiday Walk to be held on Saturday, December 2, 2017 from 5:00 p.m. to 9:00 p.m.

As in the past, activities will start with an All-Village Sing, followed by Santa's arrival by fire truck and the traditional lighting of the "Village Tree." Santa is again proposed to be seated in the Village Hall auditorium together with Mrs. Claus for photos. Also as in the past, the Holiday Walk will include a "North Pole Express" kiddie train ride, a petting zoo, pony rides, a shopper's trolley service, and ice sculptures displayed throughout the Village. Local merchants will again be welcoming shoppers into their stores with a variety of activities, specials, and sweet treats.

Continuing a new feature from last year, the LGBA intends to live stream social media photos from the event to a large portable viewing screen placed near Village Hall.

As a part of the continuing efforts to extend the Hometown Holiday promotion beyond the evening of the holiday walk, the Village and LGBA are co-sponsoring two "treasure hunts" on Sunday, December 10 and 17. Participants will download a free app (called goosechase) and compete against others to solve riddles and follow clues to various downtown businesses.

The 2016 overall event expenses for the Holiday Walk were approximately \$29,400. The LGBA anticipates similar event expenses again in 2017. To help defray marketing and operational costs of the event, the LGBA is again requesting that the Village co-sponsor the annual Holiday Walk in an amount of \$16,000, as is provided for in the Village's 2017/2018 budget.

In addition to the \$16,000 sponsorship for the holiday walk, the Village is asked to provide marketing support for the *Hometown Holiday* campaign in the amount of \$8,300. This campaign is driven by aggressive marketing and publicity efforts with the assistance of Ripson Communications. The campaign runs from Thanksgiving to Christmas and promotes general holiday shopping in La Grange, as well as Small Business Saturday on November 25, the Holiday Walk on December 2, the new treasure hunts, and the LGBA Shoppers Reward Program. Now in its fourth year, the Shoppers Reward Program provides a \$50 LGBA gift certificate for customers that spend a minimum of \$300 in La Grange.

It is recommended that the Village support the LGBA's request for sponsorship of the Holiday Walk in an amount not to exceed \$16,000, with the following conditions as outlined in our sponsorship policy:

- The La Grange Business Association will demonstrate good faith efforts to acquire cash sponsorship to match the Village contribution;
- The La Grange Business Association will provide a complete final accounting for this event no later than March 1, 2018;
- The La Grange Business Association will provide a complete financial statement for the organization for fiscal year 2017; The Village of La Grange is to be prominently listed on all advertising, including, but not limited to, posters, web sites and newspaper advertising. All advertising is to be approved by Village staff prior to public presentation.
- All events are to be coordinated to the satisfaction of the Village.

A motion was made by Trustee Kotynek to approve the LGBA's request for Village Sponsorship, seconded by Trustee Holder

Approved by a roll call vote:

Ayes:	Trustees Gale, Holder, Kotynek, Kuchler, McCarty and Arnett
Nays:	None
Absent:	None

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA

Village resident Beth Augustine, member of the Citizen's Counsel, asked the Board to consider term limits and attendance for Board and Commission members. She also proposed a new digital technology and communications commission to research supportive hardware and software, cyber security and social media.

President Livingston thanked Ms. Augustine for her comments and noted the importance of an engaged citizenry. He suggested a separate meeting to discuss the ideas in more detail.

8. TRUSTEE COMMENTS

Trustee Kotynek noted that he had an opportunity to visit the new Park District Fitness Center and expressed congratulations to the Park District for the facility.

Trustee Holder informed the public of the Park District Holiday Tree Lighting at Waiola Park on Tuesday, November 28.

9. CLOSED SESSION

None

10. ADJOURNMENT

At 8:18 p.m. Trustee Kotynek made a motion to adjourn, seconded by Trustee Arnett.
Approved by a voice vote.



Thomas E. Livingston, Village President

ATTEST:



John Burns, Village Clerk

Approved Date: December 11, 2017

