

**PARK DISTRICT OF LA GRANGE
REGULAR BOARD MEETING
MONDAY, FEBRUARY 8, 2016
7:00 P.M.**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 pm on Monday, February 8, 2016 at the Park District's Administrative/Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange, Illinois

1.0 CONVENING THE MEETING

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda

2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

- 2.1 Public Comments/Participation (Board Manual Section #152)

3.0 CONSENT AGENDA

- 3.1 Approval of the Minutes of the Regular Board Meeting of December 14, 2015
- 3.2 Approval of the Minutes of the Regular Board Meeting of January 11, 2016
- 3.3 Approval of the Financial Report dated January 31, 2015
- 3.4 Approval of the Consolidated Vouchers for February dated February 8, 2016

4.0 STAFF REPORTS

- 4.1 Director's Report
 - 4.1.1 Report on Capital Projects
 - 4.1.1.1 Banquet Hall Kitchen Upgrades
 - 4.1.1.2 ADA Improvements to the Administration/Recreation Center
 - 4.1.1.3 MBO's Update
 - 4.1.1.4 Capital Budget Update
 - 4.1.2 Update of Other Park District Matters
 - 4.1.2.1 Contract with Chicago Bulls/White Sox Academy
 - 4.1.2.2 Update on BASE New Pricing
 - 4.1.2.3 Use of Land at Gordon Park for OPUS
- 4.2 Staff Comments

5.0 ATTORNEY REPORT

6.0 TREASURER REPORT

7.0 ACTION ITEMS

**8.0 BOARD BUSINESS
OLD BUSINESS**

- 8.1 Discussion and/or Re-Approval of Affiliate Agreement Policy #728

NEW BUSINESS

- 8.2 Discussion and/or Reapproval of Park District Mission Statement and Goals for 2016-2017
- 8.3 Discussion and/or Approval MBO's and Budget Meeting Dates

9.0 COMMITTEE REPORTS

- 9.1 Administration Committee
- 9.2 Public Relations Committee
- 9.3 Finance & Capital Project Committee
- 9.4 User Group Committee

10.0 PUBLIC COMMENTS (Board Manual Section #152)

11.0 BOARD COMMENTS

12.0 EXECUTIVE SESSION

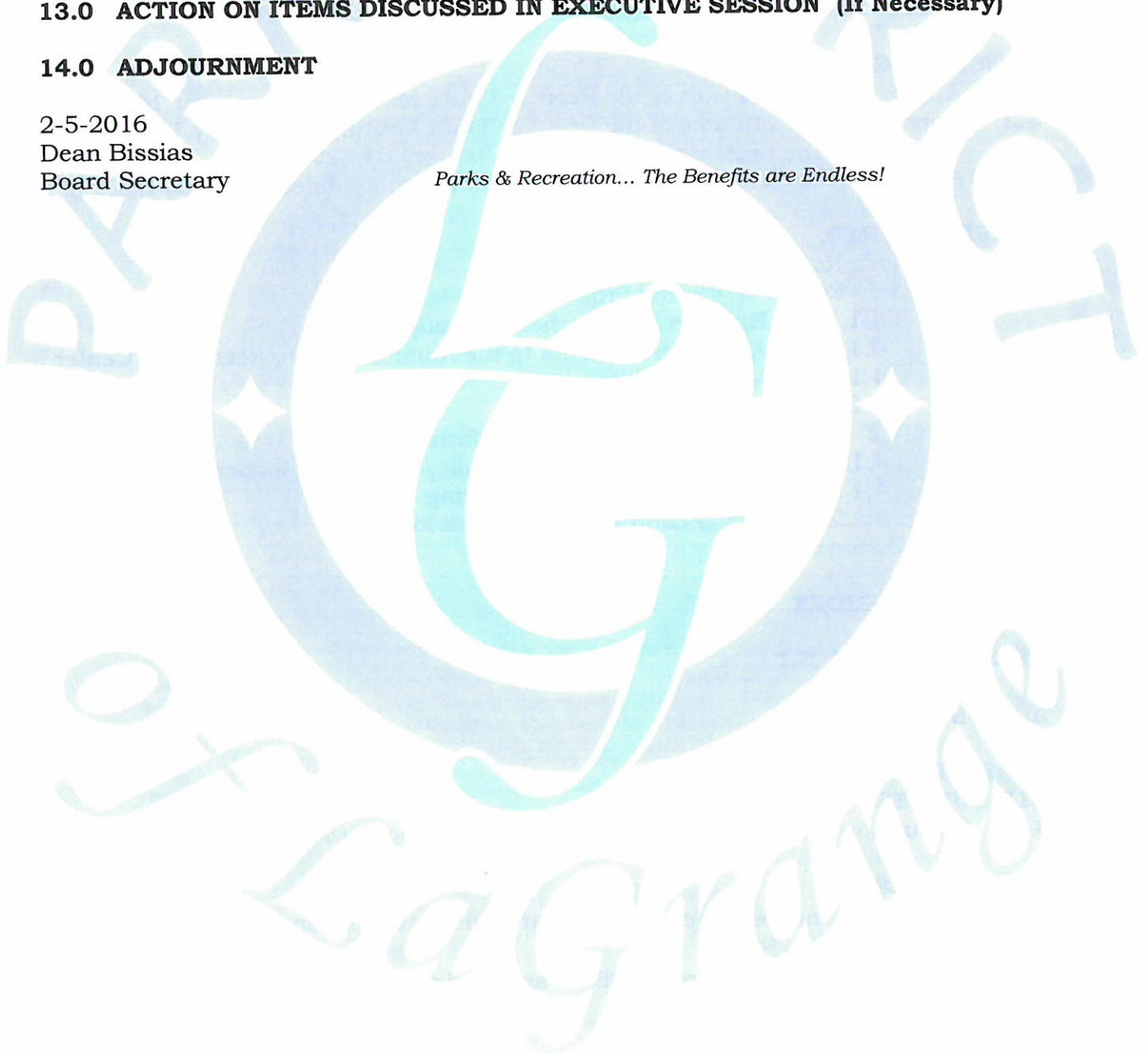
- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)

13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

14.0 ADJOURNMENT

2-5-2016
Dean Bissias
Board Secretary

Parks & Recreation... The Benefits are Endless!



PARK DISTRICT OF LA GRANGE

SECTION #152

PUBLIC PARTICIPATION

The Park District of La Grange has established two "Public Comment" agenda items for its meetings. The Board has a responsibility to conduct the business of the Park District in an orderly and efficient manner and to establish reasonable procedures for public participation at its meetings.

The President (or other Commissioner acting as Chair in the President's absence) shall assure the orderly conduct of the meeting and shall rule on the appropriateness of the time, place and manner of public presentation issues which may arise. The Board, as a whole, shall have the final decision in determining the appropriateness of all such rulings.

These procedures shall be followed to maintain the orderly conduct of meetings and assure fairness to those who wish to address the Board:

1. Public participation shall take place only during the "Public Comment" portions of the Agenda, unless an agenda item includes a specific presentation by an individual or group.
2. The Chair may require speakers during the first Public Comment portion of the Agenda to limit their remarks to matters on the Agenda, and those during the second Public Comment portion of the Agenda to limit their remarks to all other matters.
3. Only one person shall speak at a time.
4. Because the meetings of the Park District are a matter of public record, each speaker, when recognized by the Chair, shall give his/her name and address and announce the topic of his/her presentation before addressing the Board.
5. Questions are to be directed to the Park District Board as a whole and not to individual Commissioners or to the staff. Questions may be deferred to a subsequent meeting to allow time for adequate study and response.
6. Each speaker shall be allotted a maximum of three minutes, and no more than twenty minutes shall be allotted to each subject under discussion, unless the majority of the Board extends the discussion by motion. The Chair may deny a person who has previously addressed the Board to speak again on the same topic.
7. The total time allotted for Public Comment at meetings shall not exceed 45 minutes, unless extended by the Board by motion.
8. During Public Comment, Board Members may ask questions of the speaker for clarification, if recognized by the President. The Board need not answer questions from the speaker during the Public Comment portion of the agenda.

9. If an audience member has a question for the Board, the questioner may be asked to submit the question in writing. The Board will determine the manner in which the question will be answered by the Board or District staff.
10. Disruptive conduct or abusive remarks will not be tolerated. The Chair will rule on whether remarks made are in violation of this policy.
11. The Park District of La Grange has the authority to determine procedural matters regarding public participation not otherwise defined in Park District of La Grange policy.

PURCHASE AGREEMENT FOR LOT 2 AND LOT 3 IN GORDON PARK

Timeline

- Illinois Circuit Court authorization 10/8/2010
- Illinois Appellate Court affirmed the Park District's authority to sell 2.82 acres of land on 10/17/2013
- Property listed for sale with Costar
- Approached by Pathways, who was interested in purchasing land August 2014
- PDLG received three MIA appraisals on Sept/Oct 2014
- Hired Brad Belcaster Jan 2015 to negotiate the sale
- Board approved Resolution 15-01 to approve purchase agreement 8/10/15
- Agreement was signed on 8/24/15

Terms of Sale

- 2.82 acres of land sold for \$3,450,000
- Included in agreement is that purchaser will take down old Park District buildings
- Purchaser will reconstruct Shawmut Avenue for access and will maintain
- Closing may happen as late as December 16, 2016 due to contingency periods

Contingency Periods

The purchase agreement is subject to several contingencies, giving the Purchaser certain rights to terminate the agreement during the following contingency periods:

- Feasibility Period: Purchaser has to October 23, 2015 to complete its due diligence and feasibility study of the property
- Approval Period: After the feasibility period, Purchaser has up to February 20, 2016 to obtain zoning entitlements and other governmental approvals,

Proposed 2015-2016 Capitol Budget

Capital Projects Summary		Spent to Date	2015-2016 Budget
Safety /Legal Projects		37,451	229,500
Computers/Communication Improvements		6,627	20,000
Multi-Park Fixtures & Amenities		1,972	19,500
Planning & Design		0	5,000
Contingency		5,900	10,000
Paving & Lighting		158,536	183,000
Capital Projects Scheduled for 2015-2016		31,107	1,848,000
Projected Capital Project Total		241,593	2,315,000
Funding Sources			
Revenue from PARC Grant			987,147
Revenue from Paving Lighting Fund			80,000
Projected Revenue from Operations			134,000
Revenue from Special Recreation Fund ADA Upgrades			145,000
Revenue from Special Recreation Fund ADA For The Construction of the Fitness Center			150,000
Capital Project Fund Balance			624,115
Revenue from Roll Over Bonds			194,000
Total Funding Available			2,314,262
Funding less Projected Project Costs			\$ (738)

Capital Project Description & Project Number Identification					2015-2016 Budget	
	L or S	Points Awarded	Progress	Spent to Date		
Safety & or Legal						
ADA	L	25	Waiting for SEASPAR New Bus	28,651	100,000	
RAM	S	29	Used SEASPAR Bus	2,000	6,000	
RAM 2	S	30	Emergency Roof Repair/ Patch	6,800	30,000	
SEG 37	S	19	Sedgwick Park Replacement of flooring		8,000	
V1	S	17	Replace Ex Explorer		28,000	
V4	S	17	Replace Maintenance Dept. Van		25,000	
GORM 1	L	10	Demolition of Buildings Village Requirement		30,000	
GOR 7	L	15	Gordon Park - Tree Replacement Plan		2,500	
Totals				\$ 37,451	\$ 229,500	

Proposed Projects For 2015-2016						
PDLG 3		39	Soccer Field Restoration Soccer Group Involvement	In Progress	5,513	10,000
RAM		30	Fitness Center Development	Waiting for State Grant		1,800,000
RAM		24	Golf Simulator (NOT FUNDED Pending Leases)	NOT FUNDED		0
GOR 9		22	Small shelter at Gordon Pk by Splash pad (Funded by Rotary) \$15,000	Waiting for LG Rotary		0
RAM		19	De Sitter Room Kitchen Remodel/Upgrade	98% Completed	17,634	20,000
DEN 13	*	18	Denning Park Replacement of flooring (Pending lease agreement)	Completed	7,960	8,000
RAM	*	18	Replacement of Spin Bikes	NOT FUNDED		0
GOR		14	New Gordon Park ID Sign	In progress		10,000
DEN	*	11	Community Garden Fencing	NOT FUNDED		0
Totals					\$ 31,107	\$ 1,848,000

Capital Project Description & Project Number Identification		Annual Capital Project Items				2015-2016 Budget	
		L or S	Points Awarded	Progress	Spent to Date		
COMPUTERS/COMMUNICATION IMPROVEMENTS							
CCI 5	Replacement of Computers		25		1,227		2,000
CCI 9	Laptop Replacement		25				0
CCI 10	Financial Software Upgrades - add'l Retrac licenses		19		1,900		1,000
CCI 11	Recreation Software Upgrades Main TRAC		19				2,000
CCI 1	Misc. Programs/Licenses		18				2,500
CCI 2	Computers Unforeseen		18				3,000
CCI 15	PDLG Website Redevelopment		30		3,500		9,500
	Totals				\$ 6,627	\$	20,000
Multi-Park Fixtures & Amenities							
MFA 1	Picnic Tables/Benches\Garbage Cans\Bleachers		26		1,022		7,500
MFA 2	Basketball & Volleyball Standards/ Backboard Replacement		26		519		2,000
MFA 6	Recycling Program Equipment/Signs/Containers		26				1,000
MFA 8	Age Appropriate signs		20				1,000
MFA 4	Park Regulation/Information Signs		20		431		3,000
PDLG	Emerald Bore Tree Replacement Plan		15				5,000
	Totals				\$ 1,972	\$	19,500

Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Spent to Date	2015-2016 Budget	
Planning and Design							
PD 1	Site Documents (Surveys, Appraisals, etc.)		26				2,000
PD 2	Update PDLG Master Plan	17					3,000
	Totals					\$ -	5,000
CONTINGENCY							
CON 1	Reserved for Unforeseen Expenses				5,900		10,000
	Totals				\$ 5,900	\$	10,000
PAVING AND LIGHTING							
RAM	Parking Lot Repair						
WAI 1	Waiola Park Pathway replacement		39	Completed	100,036		100,000
PL 1	Athletic Fields Light Bulbs		39	Completed	58,500		75,000
PL 2	Parking Lot/Pathway Light Bulbs		21				2,000
PL 4	Unforeseen for Paving & Lighting		21				2,000
PL 3	Miscellaneous Repairs		21				2,000
	Totals				\$ 158,536	\$	183,000

Section 1



MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

MEETING NOTICE

The regular meeting of the Board of Commissioners will take place at:
7:00 PM
Monday, February 8, 2016
Park District of La Grange Recreation Center
536 East Avenue
La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias
2/05/16



Park District of La Grange...Your Fun Destination!

Park District of La Grange SUSPENSE CALENDAR

Regular, Annual & Biannual Reviews			
Date to be Addressed	Issue/Topic	Assigned Party/Individual	Date of Entry
February	Approve agency goals	Board of Commissioners	3/15/2007
March	Presentation of Upcoming Fiscal Year Annual General Operation Budget	Executive Director	11/19/2009
	Establish upcoming fiscal year MBO's	Staff and Board of Commissioners	11/19/2009
	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
April	Review of bylaws (Every Three Years)	Staff and Administration	12/28/2001
	Approval of MBO's For the Upcoming Fiscal Year	Board of Commissioners	11/19/2009
	Review of salary ranges (Every Two Years)	Executive Director	12/28/2001
	Approval of Annual General Operating Budget	Board of Commissioners	11/19/2009
May	Annual review of SEASPAR draft budget	Board of Commissioners	12/28/2001
June	Annual review of personnel & safety policies (PDRMA) if needed	Administrative Staff	12/28/2001
	Approval of Capital Budget	Board of Commissioners	11/19/2009
July	Board Elections	Board of Commissioners	11/19/2009
	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
September	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
October	Review appointment of auditor (3 Years Intervals, due 2016)	Board of Commissioners	12/28/2001
November	Publish annual financial summary report for residents	Administrative Staff	12/28/2001
	Approval of PDLG Tax Levy	Board of Commissioners	11/19/2009
	Approval of Ordinance to county Clerk to Reduce Funds in Recreation Fund	Board of Commissioners	11/19/2009
	Approval of Abatement Ordinance regarding General Obligation Bonds	Board of Commissioners	11/19/2009
	Approval of SEASPAR Tax Levy	Board of Commissioners	11/19/2009
December	Annual evaluation of Executive Director	Board of Commissioners	12/28/2001
	Review Mission Statement	Board of Commissioners	12/28/2001

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2016**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the second Monday of the month (except where noted meetings to fall on the third Monday of the month). All Regularly Scheduled meetings start at 7:00 P.M. in the DeSitter Room located in Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 11

Monday, February 8

***Monday, March 7**

(First Monday to allow 2016-2017 G. O. Budget to be on display the legal requirement of 30 days)

Monday, April 11

****Monday, May 16**

(Third Monday of the Month)

Monday, June 13

Monday, July 11

*****Monday, August 15**

(Due to Endless Summer Fest)

Monday, September 12

****** Monday, October 17**

(Due NRPA Conference)

Monday, November 14

Monday, December 12

*Due to the 2016-2017 Budget needs to be on display for a minimum of 30 days

** Third Monday of the Month

***Due to Endless Summer Fest on August 5-7

****Due to staff attending the National Conference on October 3-6 and Columbus Day falling on Monday October 10

Section 2



COMMUNICATIONS & FOIA

Section 3



CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525**

MEMORANDUM

TO: BOARD OF COMMISSIONERS
FROM: DEAN BISSIAS - EXECUTIVE DIRECTOR\BOARD SECRETARY
RE: CONSENT AGENDA ITEMS
DATE: FEBRUARY 8, 2016

The matters included in this consent agenda require a roll call vote.

CONSENT AGENDA ITEM 1: Approval of the Minutes of the Regular Board Meeting of December 14, 2015

CONSENT AGENDA ITEM 2: Approval of the Minutes of the Regular Board Meeting of January 11, 2016

CONSENT AGENDA ITEM 3: Acceptance of the Financial Report Dated January 31, 2015

CONSENT AGENDA ITEM 4: Approval of the Consolidated Vouchers for February dated February 8, 2016

****CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items, or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

DECEMBER 14, 2015

President Penicook called the meeting to order at 7:04 P.M.

PRESENT: Commissioners Penicook, Walsh, Vear, Ashby, Lacey

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Finance Leynette Kuniej, Superintendent of Recreation Laura Gallagher, Superintendent of Facilities Chris Finn, Superintendent of BASE Leanna Hartung, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Rob Bush

President Penicook welcomed everyone to the meeting and asked for changes to the agenda.

Communications, Presentations & Declarations

Commissioner Bob Vear speaking as a resident, 428 8th Ave La Grange, suggested installing bocce ball courts in our parks. He passed out packets of information to the Board. He stated all ages can play and leagues could be formed. He suggested using the tennis courts at Gordon Park and Director Bissias mentioned using the old shuffle board courts at Sedgwick Park.

Consent Agenda

Commissioner Lacey motioned to approve Item 3.1 Minutes of the Regular Board Meeting of November 9, 2015; Item 3.2 Approval of the Financial Report dated November 30, 2015; Item 3.4 Approval of the Consolidated Vouchers for December dated December 14, 2015. Commissioner Walsh seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Walsh, Vear, Ashby, Lacey
NAYES: None
ABSENT: None

Staff Reports

*Director's Report
Waiola Park*

REGULAR BOARD MEETING - DECEMBER 14, 2015

Director Bissias stated he received many compliments on the replacement of the pathway at Waiola Park. Residents commented how fast the project was completed and the quality of the work that was performed.

Banquet Hall Kitchen Upgrades

Director Bissias stated he has been working on the plans for the DeSitter Room kitchen remodel. The cabinets, countertops, sink, range, refrigerator and flooring will be replaced. He hopes it would be finished by January 20, 2016 with a \$20,000 budget.

ADA Improvements to the Administration/Recreation Center

Director Bissias informed the Board of using ADA money to remodel the banquet room bathrooms to be ADA compliant. The work would be done in conjunction with the kitchen remodel. If this bathroom project is not completed by January 20, then it would be finished in the summer. The demo would be done in house and contractors would be used for the drywall and plumbing. All the doors in the Rec Center are a half inch too short to be ADA compliant and must be changed if any remodeling is done to the wall they are on.

MBO's Update

Director Bissias reviewed the progress of the 2015-2016 MBO's with the Board as reported on the chart in the December board packet.

Update of other Park District Matters

Director Bissias stated he was still researching a dog park in the area. He was looking to see if it is acceptable to use the south side of Denning Park that was bought with the OSLAD Grant. President Penicook stated creating a dog park in Denning Park would have to be put in the MBO's for next year if it is feasible.

Staff Comments

Superintendent of Finance Leynette Kuniej stated she is busy with the end of the year regulations and forms for the employees.

Commissioner Ashby appreciated the graphs and report on the summer and fall program revenue she included in the board packet. He recommended a yearly report and attendance reports and more snapshots like this during the year.

President Penicook suggested bringing a friend to class and receive a free fitness class to increase exposure and more registrations for fitness classes. Superintendent of Recreation Laura Gallagher stated surveys will be handed out to participants at the end of the fall season. She also stated Learning Ladders preschool made \$1300 selling Yankee Candles this fall. They will use the money toward their wish lists.

Commissioner Lacey recommended a mother/son dance in the spring.

Superintendent of Recreation Gallagher stated a sports themed mother/son

REGULAR BOARD MEETING - DECEMBER 14, 2015

class was offered but it never caught on.

Attorney Report

Attorney Rob Bush stated the feasibility deadline for the purchase agreement has come and gone. Now the developer is waiting for approvals from the Village. Director Bissias stated he has attended the meetings to make sure our vision and their vision is one in the same.

Treasurer Report

None

Action Items

None

Board Business

Old Business

Discussion and/or Approval of Board Meeting Dates for 2016

The Board approved the Board meeting dates for 2016.

New Business

None

Committee Reports

Administration Committee

None

Public Relations Committee

Commissioner Lacey liked the new brochure. She stated she would like to help staff decorate the facility for the holidays in the future and celebrate together.

Finance & Capital Project Committee

Commissioner Ashby stated he met with Treasurer Rob Metzger to discuss refinancing bonds.

User Group Committee

Commissioner Vear stated there has been no payment from AYSO for use of the fields. Superintendent of Facilities Chris Finn stated he had a conversation with AYSO and the payment will be sent. Commissioner Walsh would like the user group contract to be revised to say if there is a late payment, the user group would be disqualified for next year.

Public Comments (Board Manual Section #152)

None

REGULAR BOARD MEETING - DECEMBER 14, 2015

Board Comments

The Board's deepest sympathy goes to Commissioner Ashby in the loss of his dog Lola.

President Penicook thanked everyone for a great calendar year. She wishes everyone happy holidays and great times with family and friends.

Executive Session

At 7:47 P.M. Commissioner Walsh motioned the Board convene to Executive Session pursuant to Item 12.4 Personnel, 5 ILCS 120/2 (c)(1). Commissioner Lacey seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES:	Commissioners Penicook, Ashby, Walsh, Vear, Lacey
NAYES:	None
ABSENT:	None

The Regular Board Meeting resumed at 8:40 P.M.

Adjournment

Commissioner Walsh moved for adjournment at 8:41 P.M. The motion was seconded by Commissioner Vear and passed unanimously by Voice Vote.

Mary Ellen Penicook, President

Constantine Bissias, Secretary
Approved 1/11/2016

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

JANUARY 11, 2016

President Penicook called the meeting to order at 7:11 P.M.

PRESENT: Commissioners Penicook, Vear, Lacey

ABSENT: Commissioners Ashby, Walsh

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Finance Leynette Kuniej, Superintendent of Recreation Laura Gallagher, Superintendent of Facilities Chris Finn, Superintendent of BASE Leanna Hartung, Administrative Supervisor Linda Muth, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Rob Bush, Andrew Kim from PMA Financial Services, Jackie Pudlowski, Jennifer Aguilera, Board Treasurer Rob Metzger*

*Board Treasurer Rob Metzger attended by phone from 7:14 P.M. to 7:41 P.M.

President Penicook welcomed everyone to the meeting and asked for changes to the agenda.

Director Bissias recommended postponing *Old Board Business Item 8.1 Discussion and/or Re-Approval of Affiliate Agreement Policy #728* until next month.

Communications, Presentations & Declarations

None

Presentation by Andrew Kim/ Bond Presentation from PMA Regarding Refunding 2006 Bonds

During his phone conference, Board Treasurer Metzger stated that he, Director Bissias, and Commissioner Ashby met with Andrew Kim from PMA Financial Services earlier in the month to discuss the Park District options for refunding outstanding 2006 alternate bonds. They were all in agreement with the potential savings, the low risk and the ability to withdraw with a minimal cost. Andrew Kim gave the Board an overview of the costs and explained the particulars of refunding the bonds. Director Bissias explained the bond monies

REGULAR BOARD MEETING - JANUARY 11, 2016

would be used as a capital cushion toward capital projects in our Master Plan and for purchasing land in the future if there was an opportunity. The Board discussed the pros and cons of this financial transaction.

Consent Agenda

Item 3.1 Minutes of the Regular Board Meeting of December 14, 2015 was removed from the Consent Agenda for revisions. Commissioner Vear motioned to approve as amended Item 3.2 Approval of the Minutes of the Executive Session Board Meeting of December 14, 2015. Item 3.3 Approval of the Financial Report dated December 31, 2015; Item 3.4 Approval of the Consolidated Vouchers for January dated January 11, 2016. Commissioner Lacey seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Vear, Lacey

NAYES: None

ABSENT: Commissioners Walsh, Ashby

Staff Reports

Director's Report

Director Bissias stated the kitchen and bathroom remodeling is progressing on schedule. The SEASPAR bus we bought is waiting to be decaled. He stated the floor replacement in the Sedgwick Park building is on hold waiting for DeSitter flooring to advise the Park District on the type of flooring needed. The Denning Park flooring was completed. We are waiting on the Rotary Club's decision on a small shade shelter at Gordon Park.

Commissioner Lacey questioned what the Park District does with old computers. Director Bissias stated they are recycled at Lyons Township High School's electronic recycle day. President Pennicook suggested taking them to Best Buy.

ADA Improvements to the Administration/Recreation Center

Director Bissias stated some of the banquet room doors have been made taller to be ADA compliant during the kitchen remodel. The rest of the doors would be changed in February.

MBO's Update

Director Bissias stated all the MBO's are being worked on.

Update of other Park District Matters

Director Bissias stated there is a problem with the drainage in the swale detention area in Denning Park. There is a conflict between the Park District and the Village as to who is responsible for repairs as the problem is in the parkway connected to the Park District property.

REGULAR BOARD MEETING - JANUARY 11, 2016

Director Bissias informed the Board the new fee structure for BASE was sent out to District 102 families. He spoke with the new superintendent who agrees with these fee changes. There have been about 20 complaints from Ogden School parents about this new fee structure. Administrative Supervisor Linda Muth stated Superintendent of BASE Leanna Hartung is running a quality program for half the cost of other districts. The daily fee option that is used now is difficult to staff as every day is different. Director Bissias stated the attendance numbers have grown and Superintendent of BASE Hartung has done a great job. Leanna added there were 250 children in 2008 and now in 2015 there are 673 children with 35 staff members, plus a waitlist for full time. Commissioner Vear added if there is a waiting list then we must be doing something right. President Penicook asked staff to be flexible and make it less complicated for everyone.

Use of Land at Gordon Park for OPUS

Director Bissias stated OPUS, the developer of the former YMCA property, is looking to use some of our land at Gordon Park for staging their equipment for the next 6 to 7 months. After Board discussion, there was Board consensus to let them use the land with stipulations it would be available for us to use for Endless Summerfest parking and that the land would be put back to its original state. They also requested some kind of compensation from OPUS.

Staff Comments

Superintendent of Recreation Laura Gallagher stated staff is busy with programs starting up and getting ready for summer camp registration. Superintendent of Facilities Chris Finn stated the building and open gym are very busy.

Attorney Report

Attorney Rob Bush stated the Park District agreement with Pathways has now moved into the application phase of the process with the Village of La Grange. The Planning Commission meeting will be February 9, 2016 at 7:30 P.M. Attorney Bush suggested showing Park District support at that meeting. Attorney Bush also reminded the Board of the Park District conference in 2 weeks. He needed their RSVP for the Ancel Glink annual dinner.

Treasurer Report

None

Action Items

Discussion and/or Approval of Agreement with PMA Financial Services

Commissioner Lacey motioned to approve the agreement with PMA Financial Services. Commissioner Vear seconded the motion which passed unanimously by Roll Call Vote as follows:

REGULAR BOARD MEETING - JANUARY 11, 2016

AYES: Commissioners Penicook, Lacey, Vear
NAYES: None
ABSENT: Commissioners Ashby, Walsh

Discussion and/or Approval of Ordinance 16-01 an ordinance providing for the issue of not to exceed \$1,800,000 General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2016, for the purpose of refunding certain outstanding alternate bonds of the Park District; providing for the collection and application of certain pledged revenues and the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds; authorizing and directing the execution of an escrow agreement in connection with the issue of said bonds; and authorizing the sale of said bonds to the purchaser thereof
Commissioner Vear motioned to approve Ordinance 16-01 as stated above. Commissioner Lacey seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Lacey, Vear
NAYES: None
ABSENT: Commissioners Ashby, Walsh

Discussion and/or Approval of a NICOR Easement Agreement for an Area Located in Gordon Park

Director Bissias reviewed the drawings for the easement in Gordon Park. There was Board consensus in favor of this easement if the buyers of the property are in agreement and if it is in our best interest. They all agreed a written document is required and we will ask NICOR for something monetary for the easement.

Board Business

Old Business

None

New Business

None

Committee Reports

Administration Committee

None

Public Relations Committee

None

Finance & Capital Project Committee

None

REGULAR BOARD MEETING - JANUARY 11, 2016

User Group Committee

Commissioner Vear stated the revisions to the Affiliate Agreement Policy #728 are pending until next month. There have been no payments from AYSO at this time. They would not be able to use the parks if we do not receive any payments according to the revised agreement. We need this in writing to uphold our policy.

Public Comments (Board Manual Section #152)

None

Board Comments

President Penicook suggested renaming Shawmut Ave after a veteran or as a memorial. Director Bissias stated he would put it in our MBO's. It is our private street.

Executive Session

None

Adjournment

Commissioner Lacey moved for adjournment at 8:30 P.M. The motion was seconded by Commissioner Vear and passed unanimously by Voice Vote.

Mary Ellen Penicook, President

Constantine Bissias, Secretary
Approved 2/08/2016

PARK DISTRICT LA GRANGE
STATEMENT OF REVENUES AND EXPENDITURES

January 31, 2016

2016

FUND	FUND BALANCE 05/01/2015	YEAR TO DATE REVENUE	YEAR TO DATE EXPENSE	REVENUE OVER EXPENDITURES	TRANSFERS	FUND BALANCE 1/31/2016
GENERAL	\$ 310,374	\$ 885,831	\$ 589,198	\$ 296,633	\$ (34,000)	\$ 573,007
RECREATION	808,603	1,945,550	1,519,339	426,211	(100,000)	1,134,814
IMRF	19,529	132,148	79,401	52,747		72,276
PAVING & LIGHTING	87,628	25,339	51,523	(26,184)		61,444
LIABILITY INSURANCE	49,505	77,427	74,175	3,252		52,757
AUDIT	370	13,206	12,095	1,111		1,481
SPEC RECREATION	347,224	228,059	170,543	57,516		404,740
FICA/MEDICARE	14,490	101,562	68,717	32,845		47,335
TOTAL OPERATIONS	1,637,723	3,409,122	2,564,991	844,131	(134,000)	2,347,854
CAPITAL PROJECTS	624,116	194,000	189,619	4,381	134,000	762,497
DEBT SERVICE	202,468	980,776	1,117,139	(136,363)		66,105
GRAND TOTAL	\$ 2,464,307	\$ 4,583,898	\$ 3,871,749	\$ 712,149	\$ -	\$ 3,176,456

TREASURER'S PROOF, CASH IN BANK:

ACCOUNT	BALANCE BEG OF MO	CURRENT RECEIPTS	CURRENT DISBURSEMENTS	TRANSFERS	BALANCE END OF MO
INVESTMENTS	\$ 2,880,862	\$ 1,445			\$ 2,882,307
IPDLAF	430,920	6,210	(143,937)		293,193
FIRST NATL CHKG	181,573	188,628	(153,422)		216,779
CASH REGISTER BANK	1,585				1,585
TOTAL CASH	3,494,940				3,393,864
Taxes Receivable	38,067	(8,420)			29,647
Accounts Receivables	3,004	(2,896)			108
Prepaid expense	600				600
Accounts Payable	(175,542)		18,063		(157,479)
Accrued Payroll	-				-
Deferred Tax Revenue	(38,067)	8,420			(29,647)
Deferred Revenue	(54,851)	(5,786)			(60,637)
FUND BALANCE	\$ 3,268,151	\$ 187,601	\$ (279,296)	\$ -	\$ 3,176,456

GENERAL FUND

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE NINE MONTHS ENDED JANUARY 31, 2016

REVENUES

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
01-5-00-2-40000	1,505	754,267	1,768	765,831	758,209	101%
01-5-00-2-40100	6,218	29,948		19,102	20,000	96%
01-5-00-3-41000	1,455	14,795	1,485	13,136	20,000	66%
01-5-00-3-42000		500		8,936	45,000	20%
01-5-00-3-42100		3,911		1,262	4,000	32%
01-5-00-3-42150	1,451	7,106	1,927	8,607	11,200	77%
01-5-00-3-42600	1,968	17,716	1,984	17,858	23,810	75%
01-5-00-3-42610	1,994	17,795	1,991	17,940	24,389	74%
01-5-00-3-43000	50	17,530	108	4,000	600	667%
01-5-00-3-43100	1,027	2,927	70	1,465	4,000	37%
01-5-00-3-48000	6,154	27,422	3,077	27,694	37,074	75%
TOTAL GENERAL FUND REVENUE	21,822	893,917	12,410	885,831	948,282	93%

EXPENSES

ADMINISTRATIVE EXPENSES

01-5-00-5-51100	24,303	149,842	16,732	154,351	214,741	72%
01-5-00-5-51200	4,585	24,784	2,999	26,557	38,215	69%
01-5-00-5-53001	9,486	85,278	9,936	91,876	134,176	68%
01-5-00-5-54010	2,165	7,960	1,366	7,289	14,729	49%
01-5-00-6-61000	987	16,236	1,471	13,742	24,300	57%
01-5-00-6-61010					1,800	0%
01-5-00-6-65001	1,353	8,395	1,533	9,878	13,188	75%
01-5-00-6-66010	(110)	4,607	427	5,388	7,885	68%
01-5-00-6-67010	791	10,829	837	10,830	15,442	70%
01-5-00-6-68010	709	10,734	746	11,411	15,536	73%
01-5-00-6-69010		1,208	296	1,128	2,488	45%
01-5-00-6-69110	41	6,942	62	6,869	11,445	60%
01-5-00-7-73010	1,087	4,919	335	4,100	7,850	52%
01-5-00-7-74010	84	619	-	352	1,225	29%

GENERAL FUND - CONTINUED

EXPENSES

ADMINISTRATIVE EXPENSES (Continued)

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
01-5-00-7-75010 Office Equipment		822	2,633	4,740	6,350	75%
01-5-00-7-76010 Postage & Delivery		4,459	29	4,940	8,785	56%
01-5-00-7-76400 Banquet Beverage Service	57	715	161	677	838	81%
01-5-00-7-76500 Unforseen Expense		2,866	-	998	5,000	20%
Overhead Allocation						
TOTAL ADMIN EXP	45,538	341,215	39,563	355,126	523,993	68%

REPAIRS AND MAINTENANCE

01-6-00-5-51300 Maintenance Wages	13,759	87,356	7,956	84,465	133,011	64%
01-6-00-5-51400 Part-time Maintenance Wages		15,352	93	15,381	17,000	90%
01-6-00-6-80010 Equipment Rentals		85	-	90	550	16%
01-6-00-6-81010 Maintenance Services	4,359	62,090	1,732	60,932	75,669	81%
01-6-00-6-82010 Vehicle Parts and Repairs	460	5,255	109	3,014	8,500	35%
01-6-00-6-89200 Vandalism Repair Expense		74	-	-	850	0%
01-6-00-7-83010 Maintenance Supplies	581	8,529	673	9,611	13,723	70%
01-6-00-7-84010 Maintenance Materials	41	7,410	109	7,328	15,649	47%
01-6-00-7-85010 Petroleum Products	57	6,143	106	1,032	9,750	11%
01-6-00-7-86010 Maintenance Tools/Equipment	42	1,505	-	407	2,275	18%
01-6-00-7-87010 Park Landscaping		2,518	-	2,301	4,750	48%
01-6-xx-6-88000 Utilities - Electric	3,872	38,661	3,412	36,908	54,538	68%
01-6-xx-6-88100 Utilities - Natural Gas	4,548	17,038	2,583	7,495	32,000	23%
01-6-xx-6-88200 Utilities - Water	164	3,814	185	4,443	7,050	63%
01-6-xx-6-89000 Park Improvements & Repairs		1,975	35	665	2,750	24%
TOTAL MAINTENANCE EXP	27,883	257,805	16,993	234,072	378,065	62%

TOTAL GENERAL FUND EXPENDITURES	73,421	599,020	56,556	589,198	902,058	65%
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PARK DISTRICT OF LA GRANGE

RECREATION FUNDSTATEMENT OF REVENUES AND EXPENDITURES
FOR THE NINE MONTHS ENDED JANUARY 31, 2016

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-2-40000	Property Taxes	1,022	559,045	1,194	552,087	557,700	99%
13-5-00-2-40100	IL Replacement Tax			5,878	13,271	20,000	66%
13-5-00-3-43100	Vending Soda/Water	194	3,387	169	3,152	3,500	90%
13-7-xx-3-48000	Facility Usage Fees (not Rec Ctr)	830	18,742	824	17,244	17,750	97%
13-7-00-3-42000	Donations/Sponsorships		3,050	300	3,400	3,950	86%
13-7-00-3-43000	Misc./ Concession Income/ Endless Summe	4	9,496		18,143	31,800	57%
13-7-00-3-45000	Registration Assessment	1,279	9,405	1,241	9,140	12,000	76%
13-7-xx-3-49000	Activity Fees	49,355	624,316	57,995	639,221	935,500	68%
13-7-09-3-49xxx	Recreation Center	35,350	214,688	41,536	216,899	284,625	76%
	TOTAL RECREATION REVENUE	88,034	1,442,129	109,137	1,472,557	1,866,825	79%

EXPENSES

ADMINISTRATIVE EXPENSES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-5-51100	Administrative Salaries	46,970	299,294	33,333	313,996	420,867	75%
13-5-00-5-51200	Clerical Wages	4,585	24,744	2,999	26,556	38,215	69%
13-5-00-5-53001	Health & Life Insurance	9,486	85,277	9,936	91,875	134,176	68%
13-5-00-5-54010	Education & Training	2,165	7,960	1,366	7,289	14,729	49%
13-5-00-5-55010	Automobile Travel Reimbursement	40	2,751	-	2,871	4,170	69%
13-5-00-6-60010	Promotion & Publicity	229	9,820	1,734	16,578	26,592	62%
13-5-00-6-61000	Legal Fees	987	16,236	1,471	13,742	24,300	57%
13-5-00-6-61010	Consultant Fees			-	-	1,800	0%
13-5-00-6-61020	Background Checks		1,000	-	-	1,050	0%
13-5-00-6-65001	Bank Service Fees	1,353	8,395	1,533	9,878	13,188	75%
13-5-00-6-66010	Dues & Subscriptions	(110)	4,607	427	5,388	7,885	68%
13-5-00-6-67010	Communications Services	791	10,933	837	10,829	15,442	70%
13-5-00-6-68010	Computer Software Contracts	709	10,734	746	11,411	15,536	73%
13-5-00-6-69010	Legal Notices & Publications	123	1,208	296	1,128	2,488	45%
13-5-00-6-69110	Printing/Design Service	71	1,110	63	1,462	2,400	61%
13-5-00-7-71010	Administrative Expense Account	252	2,540	98	2,514	10,800	23%
13-5-00-7-73010	Office/Administrative Supplies	1,087	4,918	336	4,100	7,850	52%
13-5-00-7-74010	Computer Supplies & Equipment	84	619	-	352	1,225	29%

EXPENSES

ADMINISTRATIVE EXPENSES (Continued)

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-7-75010 Office Equipment		822	2,633	4,741	6,350	75%
13-5-00-7-76010 Postage & Delivery		4,459	29	4,941	8,785	56%
13-5-00-7-76400 Banquet Beverage Service	57	715	161	677	838	81%
13-5-00-7-76500 Unforseen Expense	-	1,266	-	998	5,000	20%
Overhead Allocation						
TOTAL ADMIN EXP	68,879	520,036	58,120	551,970	798,018	69%

REPAIRS AND MAINTENANCE

13-6-00-5-51300 Maintenance Wages	13,759	87,355	7,956	84,464	133,011	64%
13-6-00-5-51400 Part-time Maintenance Wages		15,352	93	15,381	17,000	90%
13-6-00-6-80010 Equipment Rentals		85	-	90	550	16%
13-6-00-6-81010 Maintenance Services	4,359	62,090	1,732	60,933	75,669	81%
13-6-00-6-82010 Vehicle Parts and Repairs	460	5,255	109	3,014	8,500	35%
13-6-00-7-83010 Maintenance Supplies	581	8,532	673	9,611	13,723	70%
13-6-00-7-84010 Maintenance Materials	41	7,377	109	7,328	15,649	47%
13-6-00-7-85010 Petroleum Products	57	6,143	106	1,032	9,750	11%
13-6-00-7-86010 Maintenance Tools/Equipment	42	1,505	-	407	2,275	18%
13-6-00-7-87010 Park Landscaping		2,518	-	2,301	4,750	48%
13-6-xx-6-88000 Utilities - Electric	3,872	38,764	3,411	36,907	54,538	68%
13-6-xx-6-88100 Utilities - Natural Gas	4,548	16,934	2,583	7,494	32,000	23%
13-6-xx-6-88200 Utilities - Water	164	3,814	185	4,443	7,050	63%
13-6-xx-6-89000 Park & Facility Improvements/Repairs		1,975	35	665	2,750	24%
TOTAL MAINTENANCE EXP	27,883	257,699	16,992	234,070	377,215	62%

RECREATION EXPENSES

13-7-00-5-51500 Facility Rental Supervisors/ Custodians	7,430	41,808	4,724	46,063	75,889	61%
13-7-00-7-77100 Community Support		1,039	-	284	2,500	11%
13-7-00-7-77402 Special Events		14,840	1,704	15,184	43,995	35%
13-7-00-7-78000 Program & Facility Equipment	184	4,854	-	5,064	7,300	69%
13-7-01-6-63000 Athletic Officials	3,098	10,025	1,030	9,844	27,707	36%
13-7-10-4-49050 Concession COGS					400	0%
13-7-xx-5-52000 Program Supervisors/Leaders	8,130	102,910	5,005	87,450	151,305	58%
13-7-xx-6-62000 Contracted Instruction & Services	24,685	173,894	26,999	188,104	310,851	61%
13-7-xx-6-63000 Transportation		2,017	-	2,280	3,000	76%
13-7-xx-7-79000 Program Supplies	1,073	31,214	528	26,156	61,506	43%
TOTAL RECREATION EXPENSES	44,600	382,601	39,990	380,429	684,453	56%
TOTAL RECREATION EXPENDITURES	141,362	1,160,336	115,102	1,166,469	1,859,686	63%

PARK DISTRICT OF LA GRANGE
BEFORE & AFTER SCHOOL PROGRAM
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE NINE MONTHS ENDED JANUARY 31, 2016

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-xx-3-49000 Tuition	63,504	394,680	49,885	368,158	535,000	69%
Summer Camp/ School Break Camps	40	28,198	165	37,570	48,480	77%
St Frances Tuition	6,639	36,929	9,500	67,265	60,000	112%
TOTAL BASE REVENUE	70,183	459,807	59,550	472,993	643,480	74%

EXPENSES

12-7-XX-5-52000 Wages	40,478	262,227	28,560	261,386	476,509	55%
12-7-XX-5-52010 Social Security/ Medicare	3,097	20,060	2,185	21,187	36,451	58%
12-7-XX-5-52015 Pension	1,650	13,699	1,390	11,319	32,079	35%
12-7-XX-5-52020 Health Insurance	571	5,135	612	5,433	7,232	75%
12-7-00-5-54040 Seminars/ Training				365	2,695	14%
12-7-00-5-55012 Mileage Reimbursement		1,500	-	1,500	1,500	100%
12-7-00-6-60010 Apparel		2,300		662	2,740	24%
12-7-00-6-67033 Cell Phone Reimbursement		1,000	180	1,900	4,240	45%
Internet Access					3,500	0%
12-7-00-6-68012 Computer Software/ Upgrades/ equip	115	1,441		1,019	1,000	102%
12-7-00-6-69021 Classified Ads for Staffing		1,214		622	1,800	35%
12-7-00-6-82011 Equipment R&M		869			500	0%
12-7-00-7-71015 Exp Acct - Supt of BASE		95			200	0%
12-7-00-7-72041 Part Time Employee Recognition	221	428	-	525	600	88%
12-7-XX-6-63020 Field Trips	198	1,530		3,684	3,500	105%
12-7-00-7-75026 Computer Equipment				6,543	7,200	91%
12-7-XX-6-64000 Facility Rental			12	12	12	0%
12-7-XX-7-78000 Program Equip	109	5,157	112	1,672	1,500	111%
12-7-XX-7-79000 Supplies	44	17,242	257	10,298	20,765	50%
12-7-XX-7-79110 Food	3,876	25,068	3,531	24,743	37,420	66%
Overhead Allocation						
TOTAL BASE EXPENDITURES	50,359	358,965	36,839	352,870	641,443	55%

REVENUE OVER EXPENDITURES

19,824 100,842 22,711 120,123 2,037

SPECIAL REVENUE FUNDS

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE NINE MONTHS ENDED JANUARY 31, 2016

		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
REVENUES							
14-5-00-2-40000	IMRF FUND	330	85,690	331	132,148	130,553	101%
15-5-00-2-40000	PAVING & LIGHTING FUND	97	25,219	56	25,339	25,106	101%
16-5-00-2-40000	LIABILITY INSURANCE FUND	1,787	77,054	1,658	77,427	76,816	101%
17-5-00-2-40000	AUDIT FUND	31	8,054	32	13,206	13,055	101%
18-5-00-2-40000	SPECIAL RECREATION FUND	905	238,513	488	228,059	229,125	100%
19-5-00-2-40000	FICA/MEDICARE FUND	248	65,451	247	101,562	100,425	101%
04-5-00-2-40000	DEBT SERVICE	3,268	1,091,759	1,894	980,776	965,728	102%
TOTAL SPECIAL FUNDS REVENUE		6,666	1,591,740	4,706	1,558,517	1,540,808	101%

EXPENSES

14-5-00-5-53100	IMRF Contribution	11,249	82,576	8,000	79,401	105,877	75%
15-6-00-9-90xxx	Paving & Lighting	12,096	22,422		2,000	23,000	9%
15-6-00-9-90155	P&L Capital Projects			7,980	49,523	50,000	99%
16-6-00-x-xxxxx	Risk Management Costs	410	5,663	798	3,392	12,560	27%
16-5-00-6-61200	Liability Insurance		47,939		57,894	57,894	100%
16-5-00-6-61210	Unemployment Comp.				1,010	14,274	7%
16-5-00-6-61220	South Suburban Risk Management	2,257	16,058		11,879	15,004	79%
17-5-00-6-61100	Audit		11,770		12,095	12,125	100%
18-5-00-6-61300	SEASPAR		111,020		104,425	104,425	100%
18-5-00-6-61310	SEASPAR Inclusion	389	13,259		7,719	14,900	52%
18-5-00-5-51100	Allocated Wages	3,077	18,062	2,291	19,190	23,000	83%
18-5-00-6-xxxxx	Special Recreation		11,669	1,711	10,558	16,664	63%
18-5-00-9-93040	ADA Transition Plan - Phase I			21,236	28,651	100,000	29%
19-5-00-5-53200	FICA Contribution	9,260	63,546	6,385	68,717	96,563	71%
04-5-00-8-91100	Debt Service Principal		760,000		801,000	801,000	100%
04-5-00-8-91150	Debt Service Interest		348,997		312,439	312,365	100%
04-5-00-8-91200	Debt Service Fees		3,870		3,700	4,200	88%
TOTAL SPECIAL FUNDS EXPENDITURES		38,738	1,516,851	48,401	1,573,593	1,763,851	89%

PARK DISTRICT OF LA GRANGE
CAPITAL PROJECTS FUND
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE NINE MONTHS ENDED JANUARY 31, 2016

REVENUES		Bond Issue 2012C	Bond Issue 2014/ 2015	Other Sources	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
	Beginning Fund Balance	445,408	186,000	(7,293)	624,115	
36-5-00-3-40200	Bond Proceeds		194,000		194,000	
36-5-00-3-42000	Donations					
36-5-00-3-42200	Grant Proceeds				987,147	
36-5-00-4-50200	Transfer from General & Recreation Funds			134,000	134,000	
36-5-00-4-50200	Transfer from Special Recreation Fund for Handicapped				150,000	
	TOTAL CAPITAL PROJECT REVENUE	445,408	380,000	126,707	2,089,262	

EXPENSES						
36-5-00-9-91030	Tree Replacement Plan - Emerald Ash Bore				5,000	0%
36-5-00-9-91106	Picnic Tables/ benches/ garbage cans/ bleachers			1,022	7,500	14%
36-5-00-9-91107	Basketball & Volleyball standards/ backboards			519	2,000	26%
36-5-00-9-91108	Park regulation/ Information/ ID signs			431	3,000	14%
36-5-00-9-91110	Age appropriate Signs				1,000	0%
36-5-00-9-91500	Recycling Program equip/ signs/ containers				1,000	0%
36-5-00-9-91900	Software Upgrades (MSI & Rectrac)			1,900	3,000	63%
36-5-00-9-91901	Misc Programs/ Licenses/ Peripherals				2,500	0%
36-5-00-9-91902	Computers Unforeseen				3,000	0%
36-5-00-9-91908	Computer replacement program			1,227	2,000	61%
36-5-00-9-91909	PDLG Website Redevelopment			3,500	9,500	37%
36-5-00-9-93010	Used Recreation Bus				6,000	33%
36-5-00-9-93020	Replace - Ford Explorer			2,000	28,000	0%
36-5-00-9-93025	Replace - Maintenance Van				25,000	0%
36-5-00-9-96100	Appraisals/ Site Documents				2,000	0%
36-5-00-9-96101	Update PDLG Master Plan				3,000	0%
36-5-00-9-96110	General soccer field restoration			5,513	10,000	55%
36-5-00-9-99000	Reserved For Unforeseen Expense			5,900	10,000	59%
36-5-12-9-96120	Sedgewick - Replace flooring				8,000	0%
365-10-9-94300	Denning - Replace Flooring			7,960	8,000	0%

		Bond Issue 2012C	Bond Issue 2014/ 2015	Other Sources	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
36-5-14-9-96110	Gordon Park Sale/ Legal			26,200	26,200	100%
36-5-14-9-96130	Gordon Park - Demolition of Buildings				30,000	0%
36-5-14-9-96215	Gordon Park - Park Sign				10,000	0%
36-5-14-9-97210	Gordon Park - Tree replacement				2,500	0%
36-5-15-9-94600	Waiola Park Pathway Replacement	58,500			75,000	78%
36-5-20-9-94400	RC - Update DeSitter Room Kitchen			17,634	20,000	0%
36-5-20-9-92900	RC - emergency roof repairs			6,800	30,000	0%
36-5-20-9-94600	RC - Parking lot repair (split 50/50 with P&L fund)	50,513			50,000	101%
36-5-20-9-94800	RC - Fitness Center				1,800,000	0%
	TOTAL CAPITAL PROJECT EXPENSES	109,013	-	80,606	2,183,200	9%
	FUND BALANCE REMAINING	336,395	380,000	46,101	(93,938)	

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair
FROM: Superintendent of Finance
RE: Consolidated Vouchers dated 2/8/16

If this voucher is removed from the consent agenda, the financial report for the month of JANUARY should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated FEBRUARY 8, 2016 in the amount of \$ 279,561.04
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable vouchers

General Fund	\$ 25,104.30
BASE Program	7,379.89
Recreation Fund	52,650.18
Liability Insurance Fund	798.25
Handicapped Recreation	8,350.12
Capital Projects	<u>16,967.27</u>
	111,250.01
Recreation Refunds	2,091.00
Imprest & Credit Card Expenses - per attached	13,924.32
P Card Purchases - per attached	18,714.33
Payroll for the month of JANUARY Includes monthly Social Security, Medicare & IMRF contributions.	133,581.38
	<u><u>\$ 279,561.04</u></u>

PARK DISTRICT OF LA GRANGE
 IMPREST CHECKS & CHARGES
 January 31, 2016

<u>Check #</u>	<u>Paid To</u>	<u>Description</u>	<u>Amount</u>
4836	Village of La Grange	consulting fees	180.00
4837	void		
4838	void		
4839	Commercial Specialties	deposit for doors	3,069.00
4840	void		
4841	void		
4842	void		
4843	Palatine Builders Supply	bathroom stalls, mirrors, accessories	3,605.00
4844	void		
4845	Studio 41	kitchen faucet	330.02
4846	Standard Pipe & Supply	bathroom remodel	3,345.63
4847	Cossitt PTC	run for 102 Race	500.00
4848	Dean Bissias	per diem for IPRA conference	600.00
4849	Laura Gallagher	per diem for IPRA conference	225.00
4850	void		
4851	Kevin Miller	per diem for IPRA conference	200.00
4852	Diana Faught	per diem for IPRA conference	200.00
4853	Teresa Skrzynski	per diem for IPRA conference	200.00
4854	Leanna Hartung	per diem for IPRA conference	200.00
4855	Chris Finn	per diem for IPRA conference	225.00
4856	School District 102	annual lease	12.00
4857	Hoop Mountain Midwest	5TH Gr Tournament	275.00
4858	Junior Bulldogs	5TH Gr Tournament	295.00
4859	Hinkley Springs	water service	121.31
4860	Cook County Treasurer	property taxes on 27 Elder	18.36
4861	Cynthia Faccenda	refund overpayment	280.00
			13,881.32
	<u>Chase Credit Card</u>	Board Expense	43.00
		Director's expense	
			43.00
			13,924.32

JOURNAL DATE: 02/02/16

PCARD

ACCOUNTING PERIOD: 09

ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
1 01-5-00-3-43115	SNACK MACHINE - NET	SA7597	414947463	Vending	167.62	
2 SA7597		SA7597	416472171	vending supplies	23.04	
3 SA7597		SA7597	416472173	Vending	1,105.36	
4 01-5-00-5-54021	CONF-ELTD OFF - IPRA	IL5038	415697152	IPRA CONF - BOARD	207.50	
5 01-5-00-5-54032	CONF - PROF - NATL D	GO1000	416472172	GFOA CONF REG	190.00	
6 01-5-00-5-54040	SEMINARS & WORKSHOPS	NI1212	416690487	co-op lunch meeting	28.91	
7 SO6191		SO6191	414766108	SSPPA January Meeting	15.00	
8 01-5-00-6-60023	PUBLICITY UNFORESEEN	CO6040	416150385	IPRA Conference Basket Donati	107.27	
9 01-5-00-6-66017	DUES - SAM'S CLUB	SA7597	415697151	MEMBERSHIP DUES	387.50	
10 01-5-00-6-66027	DUES - COUNTRYSIDE R	JC5812	414186395	ROTARY MEETING	24.75	
11 JC5812		JC5812	414648974	ROTARY MEETING	14.97	
12 01-5-00-6-67045	EMAIL BLAST	MA1680	414057172	EMAIL BLAST	21.25	
13 01-5-00-7-73031	CUPS, NAPKINS, PAPER	SA7597	416472171	front desk cups	5.23	
14 01-5-00-7-75010	FURNITURE	DI1143	415504809	Banquet room tables	333.50	
15 01-5-00-7-75013	FURNISHINGS - REC CE	CA1215	415368008	Table Covers Cleaning	96.00	
16 CA1215		HO5020	414057171	FRAME FOR 3 PEAT	36.00	
17 01-5-00-7-76022	DELIVERY - LEGAL DOC	FE4180	415262742	DELIVERY	13.17	
18 FE4180		FE4180	416150381	DELIVERY	15.55	
19 01-6-00-6-81020	DUMPSTER SERVICE	AD2100	415368007	dumpster service	376.00	
20 01-6-00-6-81036	VEHICLE WASHES	BR3452	414401705	VEHICLE WASH	14.98	
21 01-6-00-6-82011	REPAIRS - EQUIP	HE0850	416472175	snow brush bearings	15.49	
22 MO5900		MO5900	415697154	equipment part	49.52	
23 MO5900		MO5900	415697157	snow brush bearings	26.44	
24 01-6-00-7-83010	CLEANING SUPPLIES	AM3560	414766123	Dust pans	12.96	
25 AM3560		AM3560	414766124	Dust pans	12.96	
26 01-6-00-7-83012	BUILDING SUPPLIES	HO4142	415127846	Building Supplies	12.95	
27 ME6840		ME6840	416279166	SUPPLIES	5.66	
28 ME6840		ME6840	416472177	caster and shelf lining	2.99	
29 ME6840		ME6840	416690489	Building Supplies	4.49	
30 SA7597		SA7597	414947460	Building Supplies	5.20	
31 01-6-00-7-83022	PAINT	HO4142	415914337	Building Supplies	27.93	
32 ME6840		ME6840	414947462	paint	35.18	
33 ME6840		ME6840	416472174	paint	6.72	
34 01-6-00-7-83025	BEE TRAPS/ WASP SPRA	ME6840	416472174	ant traps	37.93	
35 01-6-00-7-83037	VEHICLE/ EQUIP SUPPL	ME6840	414648975	space heater	6.42	
36 01-6-00-7-84041	MISC HARDWARE	ME6840	415697156	nuts & bolts	11.99	
37 FU2025		FU2025	414536008	misc. hardware	60.68	
38 ME6840		ME6840	415368006	saw blades	25.44	
39 01-6-00-7-85011	PETRO PROD - GASOLIN	SE011	415914335	FUEL	16.47	
40 SE011		SE011	414057170	FUEL	17.69	
41 SE011		SE011	414248121	FUEL	15.97	
42 SE011		SE011	414401703	FUEL	9.67	
43 SE011		SE011	415127844	FUEL	8.71	
44 SE011		SE011	415914334	FUEL	16.00	
45 SE011		SE011	416941193	FUEL	11.43	
46 01-6-00-7-85012	PETRO PROD - WELDING	AI6068	414648976	cylinder rental	26.54	
47 01-6-12-6-89000	REPAIRS - SEDGWICK	HO4142	416690488	electrical supplies - sedgwick	2.13	
48 01-6-13-6-89100	IMPROVEMENTS - COMMU	HO4142	415914338	MICROWAVE	32.44	
49 01-0-95-1-21000	ACCOUNTS PAYABLE	HO4142	415914338	ACCURAL OFFSET		

JOURNAL DATE: 02/02/16 ACCOUNTING PERIOD: 09

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
BASE PROGRAM							
49	12-7-21-7-79000	SUPPLIES - BARNSDALE	LA5005	414248124	termination certified mail	6.74	
50	12-7-21-7-79110	FOOD - BARNSDALE	JE7736	415368005	Food	5.95	
51			SA7597	414766110	Food	85.29	
52			SA7597	415262744	Food	93.17	
53			SA7597	416150382	Food	50.04	
54			SA7597	416818258	Food	86.86	
55			WA1892	414766109	Food	20.10	
56			WA1892	415262743	Food	28.46	
57			WA1892	416150383	Food	28.46	
58			WA1892	416818257	Food	46.26	
59	12-7-22-7-79110	FOOD - CONGRESS PARK	SA7597	414766118	FOOD - CP	79.42	
60			SA7597	415262748	FOOD - CP	167.99	
61			SA7597	416150386	cp food	30.60	
62			SA7597	416818260	cp food	102.50	
63			WA1892	414766112	cp food	4.18	
64			WA1892	414766113	cp food	11.64	
65			WA1892	414766117	FOOD - CP	26.60	
66			WA1892	415262749	FOOD - CP	13.66	
67			WA1892	416150387	cp food	33.51	
68			WA1892	416818259	cp food	59.81	
69	12-7-23-7-79110	FOOD - COSSITT	GF5411	415697159	FORTUNE COOKIES	5.87	
70			SA7597	414766111	COSSITT food	79.04	
71			SA7597	415262755	Cossitt Food	156.71	
72			SA7597	416150393	Cossitt Food	5.07	
73			SA7597	416818268	Cossitt Food	124.02	
74			WA1892	415262754	Cossitt Food	28.16	
75			WA1892	415697162	Cossitt Food/Treats	4.98	
76			WA1892	416150394	Cossitt Food	31.42	
77			WA1892	416818267	Cossitt Food/Party Food	94.57	
78	12-7-24-7-79110	FOOD - FOREST RD	GF5411	415697159	FORTUNE COOKIES	5.87	
79			SA7597	414766119	FR- Food	56.20	
80			SA7597	415262751	FR Food	248.01	
81			SA7597	416150390	FR- Food	9.92	
82			SA7597	416818264	FR FOOD	127.40	
83			WA1892	414766120	FR Food	17.38	
84			WA1892	415262750	FR FOOD	25.29	
85			WA1892	416150389	FR FOOD	46.40	
86			WA1892	416818263	FR Food	88.09	
87	12-7-25-7-79110	FOOD - OGDEN	GF5411	415697159	FORTUNE COOKIES	5.87	
88			SA7597	414766121	Food for Ogdgen	48.21	
89			SA7597	415262753	Food for Ogdgen	211.30	
90			SA7597	416150392	Food for Ogdgen	56.84	
91			SA7597	416818266	Food for Ogdgen	139.66	
92			WA1892	414766122	Food for Ogdgen	14.35	
93			WA1892	415262752	Food for Ogdgen	8.26	
94			WA1892	416150391	Food & Supplies for Ogdgen	94.41	
95			WA1892	416818265	Food for Ogdgen	127.58	
96	12-7-26-7-79110	FOOD - BREAKS/ CAMP	WA1892	414057173	Holiday Camp Food	35.43	
97			WA1892	414401711	Holiday Camp Food	22.37	

JOURNAL DATE: 02/02/16 ACCOUNTING PERIOD: 09

ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
<u>RECREATION</u>						
144		AM3560	414766124	Dust Pans	12.95	
145	13-6-00-7-83012	HO4142	415127846	Building Supplies	5.66	
146		ME6840	416279166	SUPPLIES	2.98	
147		ME6840	416472177	caster and shelf lining	4.48	
148		ME6840	416690489	Building Supplies	5.20	
149		SA7597	414947460	Building Supplies	27.93	
150	13-6-00-7-83022	HO4142	415914337	paint	35.18	
151		ME6840	414947462	paint	6.72	
152		ME6840	416472174	paint	37.93	
153	13-6-00-7-83025	ME6840	414648975	ant traps	6.43	
154	13-6-00-7-83037	ME6840	415697156	space heater	11.99	
155	13-6-00-7-84041	FU2025	414536008	nuts & bolts	60.69	
156		ME6840	415368006	misc. hardware	25.45	
157		ME6840	415914335	saw blades	16.47	
158	13-6-00-7-85011	SE011	414057170	FUEL	17.68	
159		SE011	414248121	FUEL	15.97	
160		SE011	414401703	FUEL	9.67	
161		SE011	415127844	FUEL	8.71	
162		SE011	415914334	FUEL	16.00	
163		SE011	416941193	FUEL	11.44	
164	13-6-00-7-85012	AI6068	414648976	cylinder rental	26.54	
165	13-6-12-6-89000	HO4142	416690488	electrical supplies - sedgwick	2.13	
166	13-6-13-6-89100	HO4142	415914338	MICROWAVE	32.44	
167	13-7-00-7-77401	SU8316	415127845	special event easter eggs	1,703.66	
168	13-7-01-6-62000	WA7997	414947461	3rd Grade Travel Tournament F	235.00	
169	13-7-02-7-79000	PO5941	416279165	Fitness dumbbells	139.50	
170		SA7597	414248122	Batteries for fitness sound s	26.76	
171		WA1892	414248123	Aux cord for fitness portable	6.88	
172	13-7-03-7-79000	MA3229	416150380	special interest cooking supp	9.18	
173		MA3229	416941194	special interest cooking supp	23.24	
174		SA7597	414947459	EC Supplies	27.15	
175		SA7597	416472171	special interest supplies	18.89	
176		WA1892	414947458	EC Supplies	10.32	
177		WA1892	416472170	EC Supplies	47.79	
178	13-7-08-7-79000	SA7597	414947459	preschool supplies	27.15	
179		WA1892	414947458	preschool supplies	22.71	
180		WA1892	416472170	preschool supplies	47.79	
181	13-0-95-1-21000			ACCRUAL OFFSET		5,732.70
<u>SPECIAL RECREATION</u>						
182	18-5-00-7-72013	SE5076	415697153	FUNDRAISER	40.00	
183	18-5-00-9-93040	HO4142	415127847	Bathroom Remodel	2,036.82	
184		HO4142	415914339	Bathroom Project	1,171.02	
185		PR5046	415697158	Hand Dryers Bathrooms	1,150.00	
186	18-0-95-1-21000			ACCRUAL OFFSET		4,397.84
<u>CAPITAL PROJECTS</u>						

JOURNAL DATE: 02/02/16 ACCOUNTING PERIOD: 09

ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
<u>CAPITAL PROJECTS</u>						
187 36-5-20-9-94400	RC - UPATE KITCHEN	H04142	415914338	REFRIGERATOR	1,000.70	
188		H04142	416472176	Microwave	219.00	
189 36-0-95-1-21000	ACCOUNTS PAYABLE - C			ACCRUAL OFFSET		1,219.70

JOURNAL TOTALS: 18,774.59 18,774.59

INVOICES DUE ON/BEFORE 01/26/2016

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32204	AT5004	AT5004			AT&T			
	123115		12/31/15	01	SEDGWICK INTERNET	01-5-00-6-67011		25.00
				02	SEDGWICK INTERNET	13-5-00-6-67011		25.00
							INVOICE TOTAL:	50.00 *
							CHECK TOTAL:	50.00
32205	AT5005	AT5005			AT&T			
	011616		01/16/16	01	E911 SERVICE	01-5-00-6-67011		17.69
				02	E911 SERVICE	13-5-00-6-67011		17.69
							INVOICE TOTAL:	35.38 *
							CHECK TOTAL:	35.38
32206	CA9440	CA9440			CALL ONE			
	011516		01/15/16	01	TELEPHONE SERVICE	01-5-00-6-67011		155.00
				02	TELEPHONE SERVICE	13-5-00-6-67011		154.99
				03	FIRE/ELEVATOR/SECURITY/FAX	01-5-00-6-67011		116.79
				04	FIRE/ELEVATOR/SECURITY/FAX	13-5-00-6-67011		116.78
				05	IPRA	01-5-00-3-42610		60.51
							INVOICE TOTAL:	604.07 *
							CHECK TOTAL:	604.07
32207	CI6015	CI6015			CINTAS CORPORATION #769			
	769706381		12/29/15	01	RUG SERVICE	01-6-00-6-81012		53.29
				02	RUG SERVICE	13-6-00-6-81012		53.28
							INVOICE TOTAL:	106.57 *
							CHECK TOTAL:	106.57
32208	CO6347	CO6347			COMCAST CABLE			

INVOICES DUE ON/BEFORE 01/26/2016

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32208	CO6347			COMCAST CABLE			
	011216	01/12/16	01	INTERNET SERVICE	01-5-00-6-67040		122.43
			02	INTERNET SERVICE	13-5-00-6-67040		122.42
				INVOICE TOTAL:			244.85 *
				CHECK TOTAL:			244.85
32209	IN1086			INFINITY COMMUNICATIONS GROUP			
	7957	01/18/16	01	BUS CARDS	13-5-00-6-60020		143.79
				INVOICE TOTAL:			143.79 *
				CHECK TOTAL:			143.79
32210	KO2997			KONICA MINOLTA			
	40582	12/31/15	01	COPIER SERVICE	01-6-00-6-81031		26.39
			02	COPIER SERVICE	13-6-00-6-81031		26.39
			03	REC DEPT. COLOR COPIES	01-5-00-6-69120		30.01
			04	REC DEPT. COLOR COPIES	13-5-00-6-69120		90.03
				INVOICE TOTAL:			172.82 *
				CHECK TOTAL:			172.82
32211	NI6060			NICOR GAS CO.			
	011316	01/13/16	01	4903 WILLOW SPRINGS	01-6-10-6-88100		75.58
			02	4903 WILLOW SPRINGS	13-6-10-6-88100		75.58
				INVOICE TOTAL:			151.16 *
	011916	01/19/16	01	600 E 48TH	01-6-12-6-88100		145.44
			02	600 E 48TH	13-6-12-6-88100		145.44
			03	55 N. GILBERT	01-6-11-6-88100		64.65
			04	55 N. GILBERT	13-6-11-6-88100		64.64
			05	200 WASHINGTON	01-6-13-6-88100		112.59

INVOICES DUE ON/BEFORE 01/26/2016

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32211	NI6060	011916	01/19/16	06	200 WASHINGTON	13-6-13-6-88100		112.58
				07	536 EAST AVE.	01-6-20-6-88100		755.69
				08	536 EAST AVE.	13-6-20-6-88100		755.69
				09	536 EAST AVE.	01-6-20-6-88100		1,428.63
				10	536 EAST AVE.	13-6-20-6-88100		1,428.63
							INVOICE TOTAL:	5,013.98 *
							CHECK TOTAL:	5,165.14
32212	NO1234	3587	01/11/16	01	COMPUTER SUPPORT	01-5-00-6-68020		631.88
				02	COMPUTER SUPPORT	13-5-00-6-68020		631.87
				03	RPLACEMENT SCREENS 2	36-5-00-9-91908		362.58
							INVOICE TOTAL:	1,626.33 *
							CHECK TOTAL:	1,626.33
32213	NO4247	2016	01/20/16	01	RENEW NOTARY PUBLIC STAMP	01-5-00-6-69140		32.00
				02	RENEW NOTARY PUBLIC STAMP	13-5-00-6-69140		32.00
							INVOICE TOTAL:	64.00 *
							CHECK TOTAL:	64.00
32214	QU5069	1904481	01/04/16	01	DESK SUPPLIES	01-5-00-7-73023		32.30
				02	DESK SUPPLIES	13-5-00-7-73023		32.30
				03	PRESCHOOL	13-7-08-7-79000		29.99
				04	CALENDERS	01-5-00-7-73021		11.99
				05	CALENDERS	13-5-00-7-73021		11.99
				06	BASE	12-7-00-7-79000		112.91
							INVOICE TOTAL:	231.48 *
							CHECK TOTAL:	231.48

INVOICES DUE ON/BEFORE 02/08/2016

HECK #	VENDOR # INVOICE #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32219	AB6053				A.BARR SALES INC.			
	241673		01/18/16	01	REC CTR. BAR SYRUP AND GAS	01-5-00-7-76400		161.15
				02	REC CTR. BAR SYRUP AND GAS	13-5-00-7-76400		161.15
					INVOICE TOTAL:			322.30 *
					CHECK TOTAL:			322.30
32220	AC2800				ACE			
	2940442757		01/15/16	01	WATER COLER RENTALS	01-5-00-7-73030		99.00
				02	WATER COLER RENTALS	13-5-00-7-73030		99.00
					INVOICE TOTAL:			198.00 *
					CHECK TOTAL:			198.00
32221	AC6121				ACCURATE TANK TECHNOLOGIES			
	24756		01/18/16	01	UNDERGROUND TANK INSPECTION	16-6-00-7-73230		450.00
					INVOICE TOTAL:			450.00 *
					CHECK TOTAL:			450.00
32222	AN7606				ANCEL, GLINK, DIAMOND, BUSH,			
	48080		01/11/16	01	LEGAL SERVICES	01-5-00-6-61000		1,470.63
				02	LEGAL SERVICES	13-5-00-6-61000		1,470.62
				03	LEGAL SERVICES LAND SALE	36-5-14-9-96110		1,777.50
					INVOICE TOTAL:			4,718.75 *
					CHECK TOTAL:			4,718.75
32223	AT5005				AT&T			
	012216		01/22/16	01	SEDGWICK	01-5-00-6-67011		35.73
				02	SEDGWICK	13-5-00-6-67011		35.72

INVOICES DUE ON/BEFORE 02/08/2016

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32223	AT5005	AT&T					
	012216	01/22/16	03	GILBERT PARK ACTIVITY BLDG	01-5-00-6-67011		63.16
			04	GILBERT PARK ACTIVITY BLDG	13-5-00-6-67011		63.16
			05	COM. CTR.	01-5-00-6-67011		61.71
			06	COM. CTR.	13-5-00-6-67011		61.71
				INVOICE TOTAL:			321.19 *
				CHECK TOTAL:			321.19
32224	BE6056	DAVE BEESLEY					
	12916	01/29/16	01	MENS LEAUE REF	13-7-01-6-63000		128.00
				INVOICE TOTAL:			128.00 *
				CHECK TOTAL:			128.00
32225	B08367	ILONA JOHANSEN-ALWIN					
	20161	02/01/16	01	FITNESS CLASSES 1/16	13-7-02-6-62000		2,558.00
				INVOICE TOTAL:			2,558.00 *
				CHECK TOTAL:			2,558.00
32226	CA6722	CASE LOTS INC					
	10509	01/16/16	01	CUSTODIAL SUPPLIES	01-6-00-7-83010		33.55
			02	CUSTODIAL SUPPLIES	13-6-00-7-83010		33.55
				INVOICE TOTAL:			67.10 *
				CHECK TOTAL:			67.10
32227	CH3414	CHRIS CHIPAIN					
	12916	01/29/16	01	MENS LEAGUE BASKETBALL REF	13-7-01-6-63000		128.00
				INVOICE TOTAL:			128.00 *
				CHECK TOTAL:			128.00

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INVOICES DUE ON/BEFORE 02/08/2016

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32232	CO5867 6434	01/15/16	01	VEHICLE SAFETY INSPECTIONS	16-6-00-7-73230		70.00 70.00 *
					INVOICE TOTAL:		70.00
					CHECK TOTAL:		70.00
32233	CO6878-1 012016	01/20/16	01	SPRING PARK	01-6-18-6-88000		13.34
			02	SPRING PARK	13-6-18-6-88000		13.33
			03	WAIOLA PARK	01-6-15-6-88000		41.86
			04	WAIOLA PARK	13-6-15-6-88000		41.85
			05	DENNING PARK	01-6-10-6-88000		168.02
			06	DENNING PARK	13-6-10-6-88000		168.01
			07	GORDON PARK	01-6-14-6-88000		276.91
			08	GORDON PARK	13-6-14-6-88000		276.91
			09	SEDGWICK PARK	01-6-12-6-88000		224.54
			10	SEDGWICK PARK	13-6-12-6-88000		224.54
			11	GILBERT PARK	01-6-11-6-88000		84.74
			12	GILBERT PARK	13-6-11-6-88000		84.73
					INVOICE TOTAL:		1,618.78 *
					CHECK TOTAL:		1,618.78
32234	CO7026 12916	01/29/16	01	MENS BASKETBALL REF	13-7-01-6-63000		96.00 96.00 *
					INVOICE TOTAL:		96.00
					CHECK TOTAL:		96.00
32235	CO8517 12916	01/29/16	01	MENS BASKETBALL REFEREE	13-7-01-6-63000		64.00 64.00 *
					INVOICE TOTAL:		64.00
					CHECK TOTAL:		64.00

INVOICES DUE ON/BEFORE 02/08/2016

HECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32236	CU6015			LEROY CURRIE			
	12816	01/28/16	01	CO REC VOLLEYBALL REF	13-7-01-6-62000		300.00
							300.00 *
							INVOICE TOTAL:
							CHECK TOTAL: 300.00
32237	DA2510			DANZAN RYU CHICAGO CORP			
	1022016	02/02/16	01	LATE FALL JUJITSU CLASSES	13-7-01-6-62000		1,429.20
			02	WINTER JUJITSU CLASSES	13-7-01-6-62000		12,450.80
							13,880.00 *
							INVOICE TOTAL:
							CHECK TOTAL: 13,880.00
32238	DE0288			CONSTANTINE BISSIAS			
	2032016	02/03/16	01	MOBILE PHONE USAGE	01-5-00-6-67030		80.00
			02	MOBILE PHONE USAGE	13-5-00-6-67030		80.00
							160.00 *
							INVOICE TOTAL:
							CHECK TOTAL: 160.00
32239	DE5775			DESITTER FLOORING INC			
	012216	01/22/16	01	INSTALL FLOOR REC CTR. BATHROO	18-5-00-9-93040		2,898.63
			02	INSTALL FLOOR REC CTR. HALL	18-5-00-9-93040		825.00
			03	INSTALL FLOOR REC CTR. KITCHEN	36-5-20-9-94400		3,292.19
							7,015.82 *
							INVOICE TOTAL:
							CHECK TOTAL: 7,015.82
32240	DO1250			DONE- RITE INC			
	28054	12/30/15	01	PLUMB WORK COM CTR. KITCHN SIN	01-6-00-6-81042		311.68
			02	PLUMB WORK COM CTR. KITCHN SIN	13-6-00-6-81042		311.67
							623.35 *
							INVOICE TOTAL:
							CHECK TOTAL: 623.35

INVOICES DUE ON/BEFORE 02/08/2016

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32241	DY0716				DYNERGY ENERGY SERVICES			
	012216		01/22/16	01	536 EAST AVE.	01-6-20-6-88000		2,602.10
				02	536 EAST AVE.	13-6-20-6-88000		2,602.09
								5,204.19 *
								INVOICE TOTAL:
								CHECK TOTAL: 5,204.19
32242	EV5606				EVERCLEAN BY CHEM-DRY			
	20160026		01/30/16	01	CARPET CLEANING 2ND FL. OFFICE	01-6-00-6-81015		149.00
				02	CARPET CLEANING 2ND FL. OFFICE	13-6-00-6-81015		149.00
								298.00 *
								INVOICE TOTAL:
								CHECK TOTAL: 298.00
32243	EV5988				EVP ACADEMIES, LLC			
	1216		01/07/16	01	WTR. VOLLEYBALL CLASSES	13-7-01-6-62000		1,529.50
								1,529.50 *
								INVOICE TOTAL:
								CHECK TOTAL: 1,529.50
32244	FO9600				FORT DEARBORN ENTERPRISES			
	63133		01/21/16	01	TRASH BAGS REC CTR.	01-6-00-7-83042		242.50
				02	TRASH BAGS REC CTR.	13-6-00-7-83042		242.50
				03	TRASH BAGS PARKS	01-6-00-7-83021		180.94
				04	TRASH BAGS PARKS	13-6-00-7-83021		180.94
				05	TRASH BAGS PARKS	01-6-00-7-83020		30.00
				06	TRASH BAGS PARKS	13-6-00-7-83020		30.00
				07	BATHROOM AIR FRESHNER	01-6-00-7-83012		16.00
				08	BATHROOM AIR FRESHNER	13-6-00-7-83012		16.00
								938.88 *
								INVOICE TOTAL:
								CHECK TOTAL: 938.88

INVOICES DUE ON/BEFORE 02/08/2016

HECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32245	HO2110				HORTON'S OF LA GRANGE			
	174101		01/27/16	01	HARDWARE	01-6-00-7-84041		6.36
				02	HARDWARE	13-6-00-7-84041		6.36
					INVOICE TOTAL:			12.72 *
					CHECK TOTAL:			12.72
32246	KA5163				ED KASPRZYCKI			
	12916		01/29/16	01	MENS LEAGUE REF	13-7-01-6-63000		160.00
					INVOICE TOTAL:			160.00 *
					CHECK TOTAL:			160.00
32247	K08391				KONE INC			
	949180542		01/01/16	01	ELEVATOR REPAIR JAN. 16 CONTRA	01-6-00-6-81017		88.68
				02	ELEVATOR REPAIR JAN. 16 CONTRA	13-6-00-6-81017		88.67
					INVOICE TOTAL:			177.35 *
					CHECK TOTAL:			177.35
32248	LA1422				JOHN LARSON			
	12916		01/29/16	01	MENS LEGUE REF	13-7-01-6-63000		64.00
					INVOICE TOTAL:			64.00 *
					CHECK TOTAL:			64.00
32249	MI0200				MIDWEST EXTERMINATING CO.			
	2283		01/07/16	01	SEDGWICK SERVICE ANTS	01-6-00-6-81011		130.00
				02	SEDGWICK SERVICE ANTS	13-6-00-6-81011		130.00
					INVOICE TOTAL:			260.00 *
					CHECK TOTAL:			260.00

INVOICES DUE ON/BEFORE 02/08/2016

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32250	MO6136 12915	01/19/15	01	REF ASSIGNMENT FEE	13-7-01-6-63000		102.00 102.00 *
				INVOICE TOTAL:			102.00
				CHECK TOTAL:			102.00
32251	NA1000 160160027	01/14/16	01	MAN LIFT SAFETY INSPECTION	16-6-00-7-73230		278.25 278.25 *
				INVOICE TOTAL:			278.25
				CHECK TOTAL:			278.25
32252	NO1234 020116	02/01/16	01	OFFSITE CLOUD MGMT	01-5-00-6-68021		113.75
			02	OFFSITE CLOUD MGMT	13-5-00-6-68021		113.75
				INVOICE TOTAL:			227.50 *
				CHECK TOTAL:			227.50
32253	OC0650 16JAN	01/25/16	01	RISK MANAGEMENT SERVICES	18-5-00-6-61220		1,671.33 1,671.33 *
				INVOICE TOTAL:			1,671.33
				CHECK TOTAL:			1,671.33
32254	PA2563 218622-01	01/04/16	01	PRACTICE GOLF MATS	13-7-01-7-79000		159.98
			02	GYM FLOOR TAPE AND MARKER	13-7-01-7-79000		84.31
				INVOICE TOTAL:			244.29 *
				CHECK TOTAL:			244.29

-- Park District of La Grange --
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INVOICES DUE ON/BEFORE 02/08/2016

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32258	SA1160				ISELA SANCHEZ			
	123		02/03/16	01	REC CENTER ROOF PAINTING	01-5-00-7-75013		1,000.00
				02	REC CENTER ROOF PAINTING	13-5-00-7-75013		1,000.00
				03	RMS 105,106,108,109,112	01-5-00-7-75013		900.00
				04	BANQUET ROOM	13-5-00-7-75013		900.00
				05	REPLACE DORS GILBERT SOUTH ENT	36-5-00-9-99000		3,000.00
					INVOICE TOTAL:			6,800.00 *
					CHECK TOTAL:			6,800.00
32259	SH0980				SHAW MEDIA			
	1148537		01/13/16	01	EMPLOYMENT AD FRONT DESK	01-5-00-6-69021		296.50
				02	EMPLOYMENT AD FRONT DESK	13-5-00-6-69021		296.50
					INVOICE TOTAL:			593.00 *
					CHECK TOTAL:			593.00
32260	SP5940				SPORTS KIDS INC			
	173258		02/03/16	01	WINTER I GYMANSTICS & PICKLEBA	13-7-01-6-62000		3,873.10
					INVOICE TOTAL:			3,873.10 *
					CHECK TOTAL:			3,873.10
32261	VI2330				VILLAGE POTTERS			
	143		01/27/16	01	PIECE OF CLAY CLASS 1/5-1/26/1	13-7-03-6-62000		90.00
					INVOICE TOTAL:			90.00 *
					CHECK TOTAL:			90.00
32262	VI5006				VILLAGE OF LA GRANGE			
	012616		01/26/16	01	DENNING BUILDING	01-6-10-6-88200		33.71

INVOICES DUE ON/BEFORE 02/08/2016

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32262	VI5006	012616	01/26/16	02	DENNING BUILDING	13-6-10-6-88200		33.70
				03	GILBERT BUILDING	01-6-11-6-88200		32.28
				04	GILBERT BUILDING	13-6-11-6-88200		32.28
				05	GILBERT HYDRANT	01-6-11-6-88200		27.28
				06	GILBERT HYDRANT	13-6-11-6-88200		27.28
				07	ELM FOUNTAIN	01-6-16-6-88200		32.28
				08	ELM FOUNTAIN	13-6-16-6-88200		32.28
				09	GILBERT TENNIS COURTS	01-6-11-6-88200		32.28
				10	GILBERT TENNIS COURTS	13-6-11-6-88200		32.28
				11	SPRING FOUNTAIN	01-6-18-6-88200		27.28
				12	SPRING FOUNTAIN	13-6-18-6-88200		27.28
					INVOICE TOTAL:			370.21 *

CHECK TOTAL: 370.21

WESTMONT INTERIOR SUPPLY HOUSE

32263	WE4600	130063813	01/14/16	01	REC CTR. CEILING BATHROOM PRJC	18-5-00-9-93040		110.16
					INVOICE TOTAL:			110.16 *

CHECK TOTAL: 110.16

WHITE SOX TRAINING ACADEMY

32264	WH9225	122115	12/21/15	01	TRAVEL LEAGUE FEE	13-7-01-6-62000		1,415.00
				02	NOVEMBER HITTING CLUB	13-7-01-6-62000		190.00
				03	NOVEMBER PITCHING CLUB	13-7-01-6-62000		403.75
				04	FALL LITTLE SLUGGERS CAMP	13-7-01-6-62000		318.75
				05	BASEBALL ONLY THANKSGIV CAMP	13-7-01-6-62000		86.25
					INVOICE TOTAL:			2,413.75 *

CHECK TOTAL: 110.16

BASEBALL ONLY HOLIDAY CAMP

			01/19/16	01	BASEBALL ONLY HOLIDAY CAMP	13-7-01-6-62000		131.25
				02	BASEBALL ONLY W.S. HOLIDAY CAM	13-7-01-6-62000		131.25
				03	HOLIDAY COMBO CAMP	13-7-01-6-62000		-157.50

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CHECK #	VENDOR # INVOICE #	WH9225	WH9225	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32264	5612	01/19/16	04	BASKETBALL ONLY W.S. HOLIDAY C	13-7-01-6-62000					262.50
										367.50 *
										INVOICE TOTAL:
										CHECK TOTAL: 2,781.25
32265	12916	01/29/16	01	MENS LEAGUE REF	13-7-01-6-63000					32.00
										32.00 *
										INVOICE TOTAL:
										CHECK TOTAL: 32.00
32266	12916	01/29/16	01	MENS LEAGUE REF	13-7-01-6-63000					256.00
										256.00 *
										INVOICE TOTAL:
										CHECK TOTAL: 256.00
										TOTAL AMOUNT PAID: 83,611.15

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INVOICES DUE ON/BEFORE 02/08/2016

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32267	SC2400				SCHOOL DISTRICT 102			
	9291600020		02/03/16	01	MAC BOOK AIR COMPUTERS	12-0-95-1-21600		6,543.00
								6,543.00 *
								CHECK TOTAL: 6,543.00
								TOTAL AMOUNT PAID: 6,543.00

Section 4



STAFF REPORTS

**Park District of La Grange
February 2016
Board Report**

**Dean Bissias
Executive Director**

1. Please remember that the board meetings for 2016 are the second Monday of the month with the **exception of March (March 7), May (May 16), August (August 15), and October (October 17).**
2. The February board meeting is a regular meeting scheduled for Monday, February 8, 2016 and will be held at the Recreation Facility upstairs in the DeSitter Room at 536 East Avenue.
3. The board packet is available online again this month with the February packet at:
<http://www.pdlg.org/Docs/Board%20Mtg%20Packet%02-08-16.pdf>
4. Under Item 3.0 this month staff is recommending that the Board of Commissioners approve the Consent Agenda as presented. The Consent Agenda consists of minutes from the regular board meeting of December 14, 2015; minutes from the regular board meeting of January 11, 2016; financial report dated January 31, 2016; and consolidated vouchers for the month of February dated February 8, 2016.
5. Under Staff Reports 4.0 I will give the Board a brief update on our current capital projects. The banquet hall kitchen is 99% completed with only a handicap cover for the sink to be installed and a new table to be delivered, and the bathroom adjacent to the banquet hall is completed. Staff continues to work on our current MBO's and other capital budget items.

Two other capital items staff is currently working on are the replacement of the 1999 Ford Explorer and the lettering of the bus we purchased from SEASPAR.
6. I have met with members of the Chicago Bulls and White Sox Academy organization in regards to the upcoming renewal of their contract. They have decided not to renew their agreement under the current contract. However, they do want to renegotiate the contract with the Park District which would allow them to be more fiscally productive on their end and allow the Park District to utilize the current space for recreational programs on our end. During the next few weeks I will be finalizing this agreement with plans to bring the agreement to the Board at the March board meeting. I believe in the long run this will be a better agreement for both parties to benefit profitably. I will go into greater detail in my verbal report to the Board at the meeting.

7. Staff has reviewed public comments regarding the new proposed fee structure for the BASE program and the decision was made to go ahead with the current proposed plan that reflects \$20 per week for morning use of the program and \$40 per week for afternoon use of the program. Staff has also reviewed the comments relating to transporting Barnsdale children back to their home school at the end of the school day. It was decided to continue to offer this option, although there will be limitations depending on availability and the number of students in the program. We have been in touch with the superintendent of District 102 who is in agreement with the District continuing to transport the children back to the home school at the conclusion of the school day.
8. I have been working with OPUS on the development of the old YMCA property with hope that I can come to some agreement with them as it relates to their use of our land at Gordon Park. I will discuss this in more detail at the board meeting on Monday night.
9. Another item that I have worked with staff on over the past month is a new fee structure for the DeSitter banquet room and kitchen along with use of our parks system. Following my board report is a schedule of those fees for the Board to see. With our improvements to the kitchen and bathrooms this year, we felt it was time to review our current fee structure and compare it to other park districts and other businesses in our area. After doing so we made what we feel are necessary fee adjustments in order for us to be competitive and to capture as much revenue as possible for the Park District.
10. In regards to the Park District agreement with Pathway, we have now moved into the application phase of the process with the Village of La Grange. Pathway has submitted their plans to the village and is scheduled to be in front of the planning commission on Tuesday, February 9th at 7:30 PM.

Again this month in the front pouch of the board packet I have included a bullet point update of the dates dealing with the sale of 2.82 acres at Gordon Park.

11. This month I have included an updated capital budget dashboard in the front pouch of the board packet and an updated MBO dashboard under Section 9.
12. Staff continues to work on plans for this year's 2016 Endless Summer event. Currently we are in the process of soliciting sponsors for the event. I will keep the Board updated over the next few months as we prepare for the event which will be held August 5th through the 7th.
13. Under Board Business 8.1 I have included the Affiliate Agreement and Fee Schedule at the request of Commissioner Walsh. At the December board meeting there was a discussion about penalties if payments are

not received in a timely manner. This is for the Board to consider at the meeting on Monday.

14. Under Board Business 8.2 in this month's board packet are 2015-2016 goals for the Board to discuss and either re-approve or make changes to them for 2016-2017.
15. Under Board Business 8.3 I am asking the Board to discuss and approve dates for the Board to meet with staff to discuss 2016-2017 MBO's and the General Operations budget. I am suggesting the dates of March 14, 21, 28 or April 4. We have in the past discussed MBO's and the budget all at one meeting which started earlier at 6:30 PM.
16. This year we installed only one ice rink due to the weather and so far it has been used on a limited basis since the weather has not been cold enough for long periods of time. However, staff monitors it daily with the hope that we can at least keep this one rink open for as long as possible.
17. For the past few weeks I have worked with Leynette and PMA in regards to the upcoming refinancing of our bonds which the Board approved last month. We have gone through the Moody's interview related to our bond rating and I am pleased to report back to the Board that we continue to carry our current Aa2 bond rating. Currently we are scheduled for March 10th to close the bonds.
18. During the past month I continued to work with staff on Capital Budget projects as well as our MBO's. I also continued work on the Board Policy Manual, and continued to review the PDLG Master Plan in preparation of its updating. I am currently working on updating all job descriptions as well as the personnel section of the board policy manual. I have also been acting as the general contractor for the remodeling of the banquet room kitchen and bathrooms.
19. Later this month I will be attending a session offered by the Illinois Association of Park Districts dealing with the use of drones within our park systems. Over the past year this topic has gathered a lot of interest from drone users to park district executives. I plan on reporting back to the Board after attending this educational session.
20. The week of January 25th I attended the IAPD/IPRA Soaring to New Heights State Conference in downtown Chicago. I find this conference to be very beneficial not just for my staff but also for me. I am part of the conference exhibit committee which deals with the exhibit hall and its operation. This year on Friday at the all-conference luncheon we were honored to have Sen. Christine Radogno join us at our legislation table. During the luncheon the Senator was awarded the "Outstanding Legislator of the Year Award" which I nominated her for. This is the second year in which the legislator I nominated was selected as the outstanding legislator of the year.

I was also able to attend some very good educational sessions and visited all vendors in the exhibit hall. Some of the educational sessions I attended were related to the open meetings act and freedom of information act requests, employment law, continuing disclosures related to park district websites and issues that park districts need to be aware of before beginning an investigation. I also attended the annual meetings of the IPRA and IAPD Board.

21. While I attended this year's state conference I also was the board's representative at the IAPD annual meeting. I am pleased to announce that at this year's meeting the Board recognized one of SEASPAR's participants. They acknowledged Michele Forzley who was the Illinois top athlete in the 2015 Special Olympics. Michelle is from Westmont, Illinois and participates in almost every athletic event that SEASPAR is involved in.
22. During the past month I made an executive decision to stop the placement of all yard signs in our parks. The placement of these signs have gotten out of control with all the affiliated groups and others looking for sponsorships for their specific needs and have made our parks unattractive. However, I will still entertain requests for banners which we will install and control the placement of, for affiliated groups, sponsorship drives as well as our Park District programs, on a case-by-case basis.
23. I will be out of the office and on vacation February 15th, 19th, and 26th. I will be available by cell phone for any commissioner or staff member on any day that I am off who might need to talk with me.
24. Please remember to take the time and opportunity to have fun and enjoy life with your family.

RECREATE!!! It helps your mind and body. Make the Park District of La Grange "Your Fun Destination".

Proposed start date for new prices May 1, 2016

Recreation Center

	<u>Current Fee</u>	<u>New Proposed Fee</u>
After Hours	\$15 per hr	\$20 per hr
Fun Jump	\$50 per hr	\$50 Res. per hr \$65 Non-Res. per hr
Alcohol	\$150 flat	\$150 flat
Pop & Ice	\$50 for under 100 attendees	\$75 for under 100 attendees
Pop & Ice	\$75 for over 100 attendees	\$105 for over 100 attendees
Ice	\$20 flat fee	\$25 flat fee
Kitchen	\$15 flat fee	\$30 Res. \$40 Non-Res. Flat Fee
Banquet room	\$80 Res/hr \$95 Non-Res/hr	\$100 Res. per hr \$120 Non-Res. per hr

Parks

	<u>Current Fee</u>	<u>New Proposed Fee</u>
Bathrooms	\$10 flat fee	\$10 Res. per hr \$20 Non-Res. per hour
Shelter	\$10 per hr	\$20 Res. per hr \$40 Non-Res per hr

Gordon park shelter will only be rented summer of 2016 on a special request situation

**Park District of La Grange
February 2016
Board Report**

**Leynette Kuniej
Superintendent of Finance**

1. The tax bills for the 2015 tax levy have been sent to the residents and are due on March 1st. Revenue from this tax levy will not be recognized as income until the next fiscal year beginning May.

Collections to date on the 2014 tax levy are at 98.9%. Same percentage as last year at this time.

2. Total cash available at January 31st was \$3,393,907 of which \$2,877,631 is invested in certificates of deposit or money market funds.
3. We have completed the Moody's interview and received a rating of Aa2 for the new bond issue. This is the same rating that we have had in the past.
4. I have been working with our advisors at PMA and Chapman and Cutler on the preparation of the official statement for investors regarding this new bond issue.
5. During the month, I have completed the workers compensation audit for PDRMA, the required ACA forms to the employees regarding their health insurance coverage and the 1099 miscellaneous income tax returns for our vendors.
6. We have completed nine months in the current fiscal year. Revenues and expenditures are on target with our operating budget and are comparable to prior year numbers.

Park District of La Grange
February 2016
Board Report

Chris Finn
Superintendent of Facilities

1. The Recreation Center has been busy with rentals. We continue to bring in good numbers for each month in regards to the rentals of the facility.
2. The front desk has been extremely busy during the month of January. We have been getting several rental requests for the gym, room rentals, fun jumps, and the banquet room. The front desk has also been extremely busy with open gym & playground participants. Outdoor rental have started to come in as well. The building was extremely busy for the day off of school observing M. L. King Jr. Day (we had wait lists for the playground & open gym) and we anticipate Presidents day holiday being just as busy.
3. The Recreation Department had their boys travel basketball tournament on February 5 & 6th.
4. I am currently working on the 2016-2017 budget. This consists of the general operating budget as well as the capitol budget.
5. I have met with Dean & Katie to discuss price changes within the park district; this includes items at the Recreation Center as well as in our parks.
6. In conjunction with Linda & Katie I did several interviews for front desk staff. We have hired two new staff members that will be starting in early February. We have had two staff member leave the desk.
7. Capital Projects: We have had contractors working in the Recreation Center with the remodeling of the kitchen & bathroom on the second floor. We worked with several contractors to get these two projects completed. We will continue working on ADA projects in the Recreation Center over the next few months; there are several items that need to be changed to make them ADA.
8. I am working with the local sports organizations that use our sports fields in the Spring and Summer months. The organizations have started to turn in rental application forms;

so we will start in putting them into the computer. I have met with all the groups about the upcoming Spring/Summer Season. As the weather breaks I will be in close communication with them as to when they can get out on the fields. Most groups will be looking to start in mid to late March.

9. I continue meeting with LGBA on the Endless Summer La Grange Fest 2016. We are in preliminary meetings to start the planning; we are working on finalizing bands and entertainment.
10. On February 11th I will be attending the SSPRPA executive board meeting at Moraine Valley Community College followed by the General meeting. On February 18th I will be running the SSPRPA Facility Committee meeting at our Recreation Center.
11. I attended the Annual IPRA/IAPD State Conference at the Hyatt Chicago on January 28-30th. There were several great sessions that I attended. This is always a great way to network with other recreation professionals and bounce ideas off of each other.

**Park District of La Grange
February 2016
Board Report**

**Linda Muth
Administrative Supervisor**

1. I interviewed candidates for two part-time front desk attendant positions along with Chris Finn and Katie Walsh. Two new employees will begin training this month.
2. I prepared the office for preschool registration for the 2016-2017 school year and set up the year's installment billing in our system. Registration began on 2/1 and went very smoothly.
3. I prepared the office for summer camp registration and set up camp discounts in the system. Early bird registration for camp began on 2/1.
4. I worked on BASE issues including schedule processing, account reconciliation and tax statements.
5. I spent time on accounts receivable and processed refunds.
6. I worked on boxing 2015 records for storage.
7. I spent time on tutorials to begin learning the new RecTrac system that we will upgrade to in May. It is a completely new software with few similarities to the system currently in place.

**Park District of La Grange
February 2016
Board Report**

**Katie Walsh
Facility Rental Coordinator**

1. For the month of January we charged about \$13,500 in room rental fees. In January of 2015 room rental fees totaled about \$12,800. Room Rentals are up about \$700 this January, compared to January 2015.
2. We have charged about \$13,100 in room rental fees for the month of February so far. We charged about \$12,800 in February 2015. Thus far, rentals are up about \$300 this February compared to February last year.
3. So far we have charged about \$14,300 for this coming March, compared to March of 2015 in which we charged a total of about \$16,100. As usual, March is shaping up to be a very busy month for rentals.
4. Rentals continue to be busy, and the front office has been busy with open gym, registrations, and daily visits.
5. Spring soccer reservations are coming in, and I'm working on entering them into Rec Trac.
6. We interviewed and hired two new part time staff members for the front desk. Maximo and Nancy will begin working the second week in February.

**Park District of La Grange
February 2016
Board Report**

**Josh Wiencek
Maintenance Supervisor**

1. Assisted with 2nd floor renovations.
2. Helped put up ice arena at Gilbert Park.
3. Currently doing interviews for a new maintenance staff member.
4. Fixed and replaced parts on all floor machines to get them in good working order.

Park District of La Grange
February 2016
Board Report
Claudia Galla
Park Foreman

1. Snow was plowed/removed from lots, paths and around buildings, 1/10, 1/12, 1/20, & 1/22. Very little salt was needed this past month.
2. One ice rink liner was installed and filled at the start of the New Year. There have been a few good skate days but the weather has not been consistent for a good ice surface. Snow was removed when needed and inspections completed every day.
3. Once the snow melted, trash, debris, and branches have been collected in the parks and around buildings.
4. Staff cleaned Gilbert and Sedgwick buildings and grounds in preparation of the preschool open house on 1/13 & 1/16. Registration signs were installed near buildings.
5. Staff has started painting interior walls, doors and trim in the community center. The banquet chairs have been cleaned.
6. The Vehicle lift has passed the annual inspection.
The man lift has passed the annual inspection.
The underground fuel tanks were tested and passed annual inspection.
Fire extinguishers were collected from all buildings, inspected, tested, repaired/replaced.
Both dump trucks were taken for safety inspections and passed.
7. Trees and flowers were selected and ordered for the spring planting.
8. General maintenance has been started on our chain saws.
9. Decals are being removed from the used bus that was purchased last year. There will be some repairs before it can pass a safety inspection and be put to use.
10. Minor projects & repairs:
Set up large kitchen table in new rec center kitchen.
Set up tables in garage for IPRA use.
Remove unauthorized lawn signs in parks.

Back gym wall equipment was repaired.
Trash can dome tops have been repaired and painted. Some had to be replaced.
General clean-up and organizing in garage and shop areas.

11. Working on maintenance budget, gathering information, research vendors, etc.
12. Routine duties for the month include:
 - *Process vouchers
 - *Trash & recycling collection in all parks, twice a week.
 - *Inspections for January –playgrounds and buildings.
 - *Cleaning the interior of our satellite buildings, daily.

**Park District of La Grange
February 2016
Board Report**

**Laura Gallagher
Superintendent of Recreation**

1. Winter registration continues to do well compared last year at this time. This is mainly due to athletics. We are in the mist of first session with most programs. Most second session classes starts the end of February.
2. Recreation Department Supervisory staff have been diligently working on programming for the summer season. We are also working on an Open House which we will showcase our programs. This will be taking place on April 29th.
3. Budget has taken up a lot of time this month as we are to have program worksheets completed by February 12th. The department budget draft is to be into Dean February 19th.
4. I attended the IPRA conference January 28th-30th. There were many great educational sessions I attended such as Politics: How to Play the Game Without Becoming the Game, Unplug Illinois: Your Role in This New State Wide Campgaign, Worldwide Fitness Trends for 2016: What's Driving the Market, Dealing with Bullying in Your Agencies Programs and Staff, Interviewing for Results, and Finding Your Fit: Wellness in an Urban Setting. I also helped sell IPRA Foundation raffle tickets before and after the luncheon on Friday and visited the expo.
5. After attending the Unplug Illinois webinar and conference session, I feel this campaign will be of great benefit to us. It will help us promote the importance of parks and recreation in people's lives. I have purchased the transformation kit which will have all the marketing and promotional tools needed. I hope to get it in time in order to present it in our next brochure.
6. I was involved in a Summerfest meeting February 3rd to finalize the sponsorship packages and food vendor letters I will be sending out once the final draft is approved.
7. I will be assisting with the Boy's Basketball Tournament as well as the Family Fun Night on February 19th.

Park District of La Grange
February 2016
Board Report

Diana Faught
Early Childhood Supervisor

1. Learning Ladders Preschool registration began on Monday, February 1st for residents of La Grange and Countryside. Non-resident registration is scheduled to begin on Monday, February 8th. As of 2/3/16 there are 20 children registered for the 2016-2017 school year. Last year at this time we had 12 students signed up.
2. The second session of in house early childhood classes will begin on Monday, February 22nd. We tentatively have four in house programs running for the second session of the winter/spring season. Two sections of Kiddie Kollege, Wee Chefs and Kids Cooking Creations. Also a number of our contracted programs are currently in session. They include, Little Builders, Wheels in Motion, Video Game Animation, private piano lessons, Tot Rock, Kid Rock I and Kid Rock III.
3. Our second parent tot Painting Party program will be running on Wednesday, February 10th. As of 2/3/16 we have 4 couples signed up to create their very own special art projects.
4. I am working on my areas of the summer brochure. Times and days, of early childhood programming have been adjusted to help boost enrollment numbers. As well as offering new program opportunities in house and with contractual companies.
5. I held a preschool staff meeting on Wednesday, January 20th. We discussed again hosting our McDonald's Family Night fundraiser in March. We also reviewed our upcoming plans to hopefully arrange fire and police visits.
6. Preparations of my budget worksheets for my program areas for the 2016/2017-budget year are underway.
7. I am preparing the first camp staff mailing scheduled to be sent out in February. This initial mailer is to inquire with previous staff regarding returning to work day camp this year and what their tentative availability will be.

8. The SSPRPA Day Camp Committee is scheduled to begin meeting on February 19th. This committee holds an annual workshop for many south suburban park districts day camp staff. I am again looking forward to contributing to the success of this event.
9. Preparations for the 2016 Easter Egg Hunt are underway. Eggs have been ordered from, Sunny Bunny Easter Eggs™ a program of Springfield Workshop. Springfield Workshop has been providing meaningful employment to people with disabilities since 1966. It currently serves over 230 adults at its 75,000 sq ft facility in Springfield, Missouri.
10. I attended the IPRA Conference January 28th through the 30th. This was a wonderful opportunity to network with other recreation professionals. It also allowed me opportunities to learn new ideas for programming and goal setting. I am looking forward to implementing some of these ideas within my position at the Park District of La Grange as well as collaborating with other staff.
11. The Park Pride event committee has held the first meeting to start planning for this year's volunteer clean up day which will be held on Saturday, May 14th. The committee will now begin contacting volunteer groups to help increase participation this year. We are also distributing sponsorship information to multiple local companies.

February 2016 Board Report

Teresa Skrzynski Marketing Coordinator & Program Supervisor

1. I attended the IAPD/IPRA Annual Conference from January 28-30 at the Hyatt Regency in Chicago. I went to different session regarding marketing and recreational programming. There was so much good information to take in. A few important things that were repeated in sessions where that customer service is part of marketing. Participants will spread the word on whether they had good or bad customer service. Summer camps have to have structure but they also have to be inclusive that teach teamwork and sportsmanship. There are different ways to teach campers while having fun. Websites have to be clean and easy to use otherwise participants lose interest. All staff including part-time should know the board members and anyone else important so that they are in the know along with everyone else.
2. Summer camp registration began February 1st. To prepare for that I created posters, flyers, press release and a post card was sent out to local residents.
3. I have continued to work on the summer brochure and have been in contact with Dean and Rita about co-opting different programs.
4. The window display case has a Valentine Day's theme for the month of February. The bulletin boards also have a valentines theme and they have been updated with all new flyers.
5. The display case in back has a summer camp theme to promote summer camp registration.
6. I have continued to plan and promote Family Fun Night and Tween Flashlight Egg Hunt. I will also send out donation letters asking local businesses to donate prize to accommodate the age group.
7. Over the past month I have been working with Joe Wright on designing a new and modern park district website.
8. I have created banners and lawn signs for Tween Flashlight Egg Hunt, Summer Camp, Easter Egg Hunt and Learning Ladders Preschool.

9. We currently have 924 likes on Facebook, 366 followers on Twitter and 3,873 subscribers on the PDLG FunBytes.

Park District of La Grange
February 2016
Board Report

Kevin Miller
Recreation Supervisor

1. The Youth Developmental League began team practices the week of January 25th. The season is off a good start. There are 276 total players from 1st-6th grade in the league, compared to 243 players in the fall of 2015 season. Between the three divisions we have 34 teams. Each season, the league grows from its previous one. I am in the process of evaluating potential fall 2016 and winter 2017 schedules to accommodate growing the league even further.
2. On Friday and Saturday, February 5th & 6th, I will be hosting the Boy's 10th Annual Travel Basketball Tournament. This is our largest boy's tournament we have run in my six years overseeing the tournament. The tournament has 28 total teams, 6 of which are La Grange Bulls teams. Last year, the tournament hosted 12 total teams.
3. On January 28th-30th, I attended IPRA's State Conference in Chicago. I attended sessions on Goal Setting-Preparing for Your Future Today, Next Generation Training: Future of Educating Youth Coaches, Resume Writing and Interview Skills, Enhancing Parental Involvement in Youth Sport Programs, and Youth Sport and the American Development Model: Opportunities for Growth. While I gained a great deal of knowledge in these sessions the three that stood out as the most beneficial was Goal Setting, Enhancing Parent Involvement in Youth Sports and Youth Sports and the American Development Model. These two athletic sessions dealt with a great deal of statistics, research and delved into the psychology in youth sports from the child's and parents' perspectives. It was a big eye opener into the emotional nature of youth sports, good and bad. The items discussed and research presented will help me remodel some aspects of the programming we offer, coaches trainings and parental involvement.
4. I am currently working on the summer brochure and fiscal year budget.

5. Over the next month, I will be working on volunteer shift schedules for Endless Summerfest, among other items. There are several tweaks I am looking to make to the shift schedule, as well as implementing a volunteer training/meet and greet with prior to the event at Gordon Park.
6. Camp registration opened on February 1st. We are currently making decisions on returning staff and will start interviewing for new counselors in the coming months. I have worked with the Recreation Department along with Leanna to streamline and update the Camp Parent Manual. Over the next few months, I will be looking to do the same process with the Camp Counselor Manual.

**Park District of La Grange
February 2016
Board Report**

**Leanna Hartung
BASE Superintendent**

1. The Martin Luther Day Camp we offered did not have enough student participation. We only had 9 children registered.
2. The Kindergarten 2016-17 school year information nights are February 16th, 17th and 18th at the School District 102 buildings. We provide BASE information and present at each meeting to promote BASE. We will start the Registration process for Kindergarten March 1st. There is no pre registration period this year.
3. January 6th the letter regarding the fee structure change for the 2016-17 school year was distributed via email and hard copies handed out at the schools. Immediately after the email was sent I received many calls and emails with questions and dissatisfaction regarding the change. I spent many hours and days speaking with parents and responding to emails from the BASE families. I attended SD102's board meeting thinking parents may voice their concerns there. No BASE families attended the board meeting. As we move into February, the calls and emails have subsided.
4. I met with the SD102 superintendent, Dr. Schumacher on January 25th regarding Summer School Summer Camp. I proposed an earlier start time for the camp, 7:30am versus 8:00am. He seemed fine with that adjustment. I am waiting to hear back from him regarding the location of the camp this year. They are considering moving Summer School to another school which would then affect our camp. As soon as I hear from him, I will start my camp registration.
5. We were just informed we would not have the use of the SFX Joyce Hall, Main Campus due to extended construction the last 9 weeks of school. I have been working on a back up plan. I will be meeting with SFX committees on February 11th to see what options we have within the East Campus location. If that is not an option, due to space and

capacities, plan B would be to have BASE at the Park District during that time.

6. We have 2 camps scheduled for February. We hope we have enough students to offer the program. We have 15 students registered at this time. We need at least 25 to offer the camp. The registration deadline is February 4th.
7. I attended the IPRA/IAPD conference in January. All of the sessions I attended were very informative and helpful. The session I enjoyed the most was the speaker at the pre conference session on Thursday. It was a 3 hour session discussing customer service, how to deal with difficult patrons/parents/staff and situations. It was interactive and engaging. I have the handouts and will certainly be sharing them with the BASE staff at our all staff meeting February 15th. My other sessions were very good as well but this one was fantastic. I feel this year I did a lot more networking with other Park Districts than I did the first year I went. I walked away from the conference with a better knowledge of what other Park Districts are doing regarding their before and after school care programs. There are a few districts who are just starting programs or who are making changes to their current programs. I was asked if I would be open to helping them and answering questions they have while going through the process. I am hoping I will be a good support for them in their transitions. I enjoyed my sessions and plan to share the information I have with my staff.
8. I have started the budget process and will be diligently working on that the next few weeks.

Section 5



ATTORNEY REPORT

Section 6



TREASURER REPORT

Section 7



ACTION ITEMS

Section 8



BOARD BUSINESS

Section 728

Park District of La Grange Affiliate or Service Organizations/Groups Agreement

Section 728.1

Purpose

The Park District of La Grange (hereafter "Park District") recognizes that certain Affiliate Organizations and Service Groups exist within the Village of La Grange and the adjacent surrounding communities whose purposes are to serve and enhance recreational opportunities and conduct many Community Service Projects for a specific purpose and or group. These Affiliate or Service Organizations/Groups (defined later in this Agreement) are separate and independent from the Park District and provide for their own leadership, organizational and operational structure.

The Park District recognizes that, at times, it is in the best interest of the community that the Park District work with these organizations/groups in coordinating, integrating and consolidating the planning and provision of recreational facilities, community service and programs when basic functions are compatible and a public benefit may be derived. Through working relationships and joint efforts, each party can contribute to greater public service without relinquishing their separate identities or any of their individual responsibilities.

This Agreement sets out the the working relationship, mutual expectations, and individual responsibilities of the District and any such organizationn. This Agreement cannot be considered absolute; but shall serve as a frame of reference. Standards outlined herein ensure that the parties' concept of joint planning, use, and maintenance is followed to the maximum extent possible, while retaining the essential freedom of discretion, decision and action in planning, developing and maintaining recreational, and community service programs.

Section 728.2

Definition

An Affiliate or Service Organizations/Groups is be defined as a group which operates within the Park District boundaries or adjacent surrounding communities, currently registered as an Illinois not-for-profit corporation, with its own governing board with adopted written bylaws or guidelines to guide the board in policy-making decisions. An affiliate organization/group shall conduct its own financial business, all of which shall be financially self-supporting and is dedicated to offering and

promoting leisure, educational or recreational activities which are compatible with and supplement programs conducted or sponsored by the Park District.

Section 728.3

Request for Affiliation

Groups seeking affiliation with the Park District must make written application to the Executive Director of the Park District of La Grange on the form provided by the Park District (PDLG Board Manual Section #730).

Section 728.4

Benefits

The benefits of association with the Park District are numerous. The Affiliate or Service Organization/Group may realize the following benefits at reduced fees or no cost with approval from the Executive Director of the Park District.

1. Space in the Park District Seasonal Program Brochure. At a minimum, mention of the organizational contact information will be available to each affiliate organization on a seasonal basis to announce the group's activities. This information must be submitted according to the brochure production timeline established by the Superintendent of Recreation. This production timeline will be published on the Park District website and communicated via email to Affiliate/Group contact on file at time of website posting. Failure to comply with the submission deadline will result in information not being published. It is the Affiliate or Service Organizations/Groups responsibility to provide correct information to the Park District in a timely manner.
2. Bulletin board space and advertisement sign/banner placement within the parks upon approval of the Executive Director, provided that space is not being used to market Park District programs and/or activities.
3. Use of the Park District Facilities for monthly organizational meetings provided that the meeting time is available and scheduled with the Superintendent of Facilities. This does not include individual team meetings, team parties, handout days, special registrations, indoor practice space or special projects. Space for these types of activities may be rented on an individual basis and appropriate fees will apply.

Section 728.5

Criteria and Conditions

1. Affiliate or Service Organizations/Groups must provide their own leadership, structure, and must delegate operational duties to its membership and

volunteers. Groups are solely responsible for providing supervision and security services, as needed, for any and all of their activities.

2. Each year on or before April 1, each Affiliate or Service Organization/Group shall provide a list of all officers including addresses, phone numbers (home and cellular), and email addresses to the Park District. It will be the responsibility of the affiliate to provide current information to the Park District throughout the year relating to their officers.
3. Affiliate or Service Organizations/Groups shall designate both a liaison and alternate liaison and provide all individual contact information to the Park District as in #2 above. Any notice provided to the liaison designated by an Affiliate or Service Organizations/Groups shall be sufficient notice to any and all affiliate organization subgroups. The Liaisons will be required to meet with the Executive Director and Park District Staff representatives at least twice per calendar year. Scheduling for these meetings will be initiated by Park District staff. The purpose of these meetings will be to discuss potential field and facilities needs for the upcoming year, capital improvement projects, annual monetary donation/fees or and other pertinent information regarding the organization/group and the Park District. The minutes from these liaison meetings will be captured and made publicly available, if requested.
4. Affiliate or Service Organizations/Groups agree and understand that neither the affiliate organization nor its officials, officers, members, employees or volunteers are entitled to any benefits or protections afforded employees or volunteers of the Park District and are not bound by any obligations as employees of the Park District. Affiliate groups will not be covered under provisions of the unemployment compensation insurance of the Park District or the workers' compensation insurance of the Park District and that any injury or property damage arising out of any Affiliate or Service Organizations/Groups activity will be that particular Affiliate or Service Organizations/Groups sole responsibility and not the Park District's. Also, it is understood that neither any Affiliate or Service Organizations/Groups nor any of its members or employees or volunteers are protected as an employee or as a person acting as an agent or employee under the provisions of the general liability insurance of the Park District and therefore, Affiliate or Service Organizations/Groups will be solely responsible for its own actions. The Park District will in no way defend any Affiliate or Service Organizations/Groups in matters of liability.

5. Affiliate or Service Organizations/Groups shall not represent itself or its members, employees or volunteers as employees, volunteers, or agents of the Park District. Neither the affiliate group nor any of its members or volunteers will advertise or solicit participants using the name or logo of the Park District.
6. The Park District may charge a minimal fee to any affiliate group for the Park District's costs for administration, custodial or maintenance of property and/or facilities. The Park District may also accept affiliate investment for facility/park improvement in lieu of fees. The Park District will provide advance notice (liaison meeting, email, etc.) to any affiliate organization/group if there will be any charge associated with their activities when using Park District property and/or facilities.
7. Affiliate or Service Organizations/Groups acknowledge and agree they are responsible for any and all expenses, including, but not limited to, the provision of supplies, equipment and materials related to its activities and use of Park District property and facilities, including, but not limited to use in connection with any of their programs, The Park District will in no way provide any affiliate group with Park District funds for any types of purchases and/or to operate any segment of their program(s).
8. Activities, programs, and events sponsored by affiliate group shall not, other than to adhere to specific membership guidelines, program requirements, or minimum residency standards, discriminate against or exclude any individual, for participation for reasons of race, color, creed, national origin, sex, sexual orientation, disability, or any other characteristic protected by local, state, or federal law.
9. Affiliate or Service Organizations/Groups agree to conduct criminal background checks for all employees and volunteers, irrespective of age or duration of employment or volunteer tenure. As an additional check, each group agrees to cross-reference all staff, employees and volunteers with the state and/or local Child Offender Database. Each affiliate group is solely responsible for determining whether a conviction disqualifies any employee/volunteer.
10. Affiliate or Service Organizations/Groups shall comply with all applicable local, state, and federal laws, including, but not limited to, the Illinois Human Rights Act, the Americans with Disabilities Act, and the Civil Rights Act of 1964. Consistent with applicable law, affiliate organizations shall base employment, volunteer, and participation criteria upon personal capabilities and qualifications without discrimination because of race, color, religion, sexual

orientation, sex (except as appropriate division for athletics programming) national origin, age (except as an appropriate division of programming levels for youth athletics programming) marital status, or any other protected characteristic as established by law.

Section 728.6

Facility Use

The following provisions shall govern the scheduling, reservation, permitting and use of the Park District's facilities by the Affiliate Organization and/or Service Group.

1. Affiliate or Service Organizations/Groups shall present their requests for field and or facility use, identifying which Park District park they wish to use and when, at least two (2) months in advance of the start of each program's activity. Park District programs will take precedence, after all reasonable efforts have been made to resolve usage conflicts. Affiliate organizations may receive a discount rate and/or priority for use of fields and facility. Blanket requests for park amenities will not be accepted. All field and facility use must be submitted on the appropriate Park District permit application. The use of Park District fields and facility are based on availability and Park District scheduling concerns. The Park District retains the right to move, cancel or reschedule the use of field and facilities based upon Park District needs, with proactive communication provided to any impacted user groups.
2. Affiliate or Service Organizations/Groups shall present their room/meeting requests for use at least one (1) month in advance of the particular activity to insure availability to the Superintendent of Facilities. Park District programs take precedence. If the facility or meeting room is not available for the date requested, the affiliate group will have to reschedule the activity, relocate the activity, or request another room where a room rental fee could be applied. Affiliate group may receive a discounted rate for the use of rooms. The use of Park District meeting rooms is based on availability and Park District scheduling concerns. The Park District retains the right to move, cancel or reschedule meetings based upon Park District needs. With certain situations, facility requests less than two weeks may be considered depending on the circumstances of the activity and upon the approval of the Superintendent of Facilities.
3. The Park District does not assume any responsibility, care, custody, or control of any affiliate group property or equipment brought upon Park District property. Each organization is/are solely responsible for the safety and/or

security of any property or equipment brought upon on Park District property. No Affiliate or Service Organizations/Groups will be permitted to use equipment that harms or permanently defaces the physical characteristics of any park district facility. The affiliate may be held fully or partially financially responsible for costs associated with any damage they cause to Park District property. No Affiliate or Service Organizations/Groups may store any equipment such as soccer goals, portable or temporary fencing, supplies, materials, and or equipment on property owned or leased by the Park District without prior written approval being given by the Executive Director of the Park District.

4. Affiliate or Service Organizations/Groups shall adhere to all applicable facility and Park District ordinances, rules, regulations, policies, and procedures. In particular, but not limited to, applicable groups will follow the Park District's Severe Weather & Lightning Policy, Attachment B, to this Agreement.
5. Affiliate or Service Organizations/Groups agree to inspect each facility, field, or other location prior to and subsequent to each use and shall promptly report any unsafe condition were applicable (such as holes in sports fields, damaged equipment, etc.) to the Park District. It is the sole responsibility of the affiliate organization to determine whether any field, facility, or location is safe, suitable, and/or appropriate for any intended use.
6. Affiliate or Service Organizations/Groups are solely responsible for providing supervision and security services, as needed, for all affiliate group activities.
7. Notwithstanding anything to the contrary contained herein, affiliate group acknowledge and agree that all permits issued by the Park District are revocable licenses without an interest and may be cancelled or revoked at the sole and exclusive option of the Park District.

Section 728.7

Insurance and Indemnification

Affiliate or Service Organizations/Groups shall procure and maintain for the duration of this agreement insurance coverage against claims for injuries to persons or damages to property which may arise from or in connection with any of the activities conducted by their organization on or in any Park District property and/or facilities. Affiliate organizations on or before April 1 of each year will supply the Park District a Certificate of Insurance naming the Park District as being listed as "Additionally Insured".

The Park District shall have the right, but not the obligation, of prohibiting any affiliate organization from using the premises until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Park District. Failure to maintain the required insurance may result in termination of the Affiliate or Service Organizations/Groups agreement with the particular affiliate group at Park District's option.

Section 728.8

No Third Party Beneficiary

This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity, who is not a party of this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

Section 728.9

Termination & Duration

The initial term of this Agreement shall commence on the date hereof _____, 20___. This Agreement shall be deemed automatically renewed for successive one year periods unless either party shall advise the other party in writing of its intention not to renew the Agreement at least 90 days prior to the annual renewal date of its intention not to renew the Agreement, unless the Parties otherwise mutually agree, in writing, to terminate the Agreement.

Notwithstanding the foregoing, the Park District retains the right to alter the terms and conditions of this Agreement or to terminate this Agreement at any time and for any reason, including, but not limited to misconduct of the affiliate organization or for the misuse of property, for purposes deemed necessary for public safety or preservation of property, if termination serves the interests of Park District residents, or because the affiliate group has breached any of its obligations under this Agreement.

Section 728.10

Indemnification

To the fullest extent permitted by law the affiliate group shall indemnify and hold harmless the Park District and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorney's and paralegals' fees and court costs), arising from or in any way connected with (I) the conduct or management of the premises or of any business or activity therein, or any work or thing whatsoever done, or condition

created in or about the premises during the term of this agreement; (ii) any act, omission, wrongful act, or negligence of affiliate organization or any of affiliate group subtenants or licensees (if applicable), or the partners, directors, officers, agents, employees, invitees or contractors of affiliate group or affiliated group's subtenants or licensees; (iii) any accident, injury or damage whatsoever occurring in or at the premises regardless of whether it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. The Affiliate or Service Organizations/Groups shall similarly protect, indemnify and hold and save harmless the Park District, its officers, officials, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of affiliate organization's breach of any of its obligations under any provision of the Contract.

Soccer Athletic Field Fees

Adopted July 2015

This policy shall govern all Park District of La Grange property and parks in the Village of Countryside that have athletic field space available to be used during a particular season. This policy is established in an effort to optimize the use and enjoyment of athletic fields in the Villages of LaGrange and Countryside. Beginning (July 2015), allocation of athletic fields will follow the terms set forth in this policy. Affiliate team field requests will be coordinated by the Park District of La Grange Superintendant of Facilities. Communication on changes should be conveyed through the Superintendant of Facilities. Any appeal of scheduling decisions must be submitted in writing to the Park District's Executive Director, whose decision shall be final. The fees established in this policy are structured to offset costs to maintain and repair fields owned by Park District of La Grange and the Village of Countryside.

Users may not sublease fields under any circumstance. Subleasing of fields will result in the cancellation of all permits and may result in loss of future field use privileges.

Request for field time permits must be submitted to the Park District of La Grange on a Park District Parks Application form that can be picked up from the Recreation Center located at 536 East Ave. La Grange, IL 60525. **Permits are required for all user groups/organizations using Park District of LaGrange or Village of Countryside athletic fields.**

Teams found sharing space with teams that do not meet the residency requirements or using said fields without the required number of resident participants stated in this policy will result in removal of their organization's field privileges for the remainder of the season. No refunds will be given.

All fees and charges must be paid no less than 30 days in full prior to the relevant season starting. Permits will not be issued until all fees are paid in full.

All teams/organizations must stay off fields when fields are closed by the Park District. If teams are on the fields when the Park District has closed the fields, the organization may lose field privileges for the remainder of the season. It is the

responsibility of each organization to contact the Superintendent of Facilities on inclement weather days.

Soccer Fields

Tier 1: Consists of AYSO youth affiliate soccer group

Tier 2: Consists of youth affiliate soccer groups to include but not limited to Lyons Township Soccer Club, & Celtics Soccer Club

Tier 3: Resident youth travel leagues/sports teams (at least 75% of players must reside in the Park District of LaGrange or the Village of Countryside.)

Tier 4: Non-Resident youth travel leagues/sports teams, businesses, For Profit Organizations (includes tournament play)

<i>Fields</i>	<i>Tier 1</i>	<i>Tier 2</i>	<i>Tier 3</i>	<i>Tier 4</i>
Soccer Fields	\$4/hr	\$10/hr	\$15/hr	\$17/hr
Full Size Soccer Fields (Gordon & Sedgwick)	\$9/hr	\$18/hr	\$25/hr	\$30/hr

Light cost at Gordon Park Softball Fields \$25 per field per hour

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written.

Affiliate or Service Organization/Group

Park District of La Grange

By: _____

By: _____

_____ (Print Name)

Its: _____

Its: _____

ATTEST:

By: _____

By: _____

_____ (Print Name)

Its: _____

Its: _____

Date: _____

Date: _____



PDLG mission statement:

"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"

Goals for 2015/2016

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

Section 9



COMMITTEE REPORTS & MBO/SPECIAL REPORTS

Black = prior to 2014 carry-over
 Red = 2014-2015 carry-over
 Blue = 2015-2016 new/proposed

Park District of La Grange
 Approved MBO Objectives for 2015-2016
 February 5, 2016

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A
 Capital Projects Over \$2,000

	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Yes		A	30	\$9,500	In progress	50%	Dean/Teresa
	Yes	Yes	A	25	\$92,000/150 hrs.	In progress	50%	Dean/Chris
2		Yes	A	31	\$200,000	Budgeted for repairs as needed		Chris
3		Yes	A	29	\$6,000/25 hrs.	Bus Schedule to be lettered and striped	75%	Dean
4						Working with their Attorney for an agreement from NICOR		
5		Yes	A	25	unknown	NICOR	25%	Dean
6		Yes	A	22	Outside funding \$10-\$15,000	Waiting for LG Rotary	20%	Chris
7			A	33	\$2,200,000	Waiting for grant money		Dean
8			A	32	\$25,000 plus buildout of room \$435,000 100 hrs.	On Hold until a decision is made regarding Grant Award		Laura
9			A	28	\$40-50,000	Not funded in Capital budget		Chris
10			A	24	\$3,000	Not funded in capital budget		Claudia
11			A	22	\$7,000	Not funded in capital budget		Claudia
12			A	19	\$20,000	Scheduled to start in Dec.	98%	Dean/Chris Katie
13			A	18	\$8,000	Waiting for installation	25%	Diana/Chris

Black = prior to 2014 carry-over
 Red = 2014-2015 carry-over
 Blue = 2015-2016 new/proposed

Park District of La Grange
 Approved MBO Objectives for 2015-2016
 February 5, 2016

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A
Capital Projects Over \$2,000

	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
14			A	17	\$3,000	In Progress Working on Updating Goals & Objectives	20%	Dean
15			A	16	\$4,500	In Progress	25%	Staff
16			A	14	\$10,000	In Progress		Dean
17			A	11	\$4,000	Not Funded		Claudia

Objective Classification B
Operational Costs Under \$2,000

	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1			B	23	\$500/300 hrs.	In Progress; Working on Updating Job Descriptions	25%	Dean
2			B	23	\$0	Starting in January 2016		Teresa
3			B	22	\$1,000	In Progress	75%	Claudia
4			B	12	40 hrs.	Completed	100%	Leanna, Leynette, Linda
5			B	10	\$50/5 hrs.	Plan to start in January		Claudia
6a			B	4		Completed	100%	Diana/Staff
6b			B	4	\$1,500	Completed	100%	Claudia/Staff

Objective Classification C
Projects requiring time but no money

	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1			C	16	\$0/5 hrs.	In Progress		Dean/ Diana

Black = prior to 2014 carry-over
 Red = 2014-2015 carry-over
 Blue = 2015-2016 new/proposed

Park District of La Grange
 Approved MBO Objectives for 2015-2016
 February 5, 2016

		Waiting to Start		Not Funded Completed	Points	Est. Cost/Hrs.	Progress	%	Staff
		In Progress							
2	Investigate room divider for banquet room			C	10	\$0/20 hrs.	In Progress Waiting to hear back from Engineer	20%	Dean/Katie/Chris
3	Investigate funding for new fitness center (relates to objective A-9)			C	8	100 hrs.			Dean

Objective Classification D
Operational Budgetary Costs Over \$2,000

	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Yes		D	30	\$5,000/100 hrs.+	In Progress Working on Updating Sections Currently working on Job Descriptions	35%	Dean/attorney
2	Yes		D	24	\$5,000/100 hrs+	Waiting for the State Division to Review Currently scheduled for February on 2016	75%	Dean/staff
3			D	25	\$5,000/70 hrs	Planning for teen events in the Spring	20%	Teresa
4			D	17	\$7,500/60 hrs	Rescheduled for May 23, 2016	25%	Dean/ Linda/Staff

Section 10



VILLAGE OF LA GRANGE & SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE

BOARD OF TRUSTEES REGULAR MEETING

Village Hall Auditorium
53 South La Grange Road
La Grange, IL 60525

Monday, December 14, 2015 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:30 p.m. by President Livingston. On roll call, as read by Village Clerk John Burns, the following were:

PRESENT: Trustees Arnett, Holder, Kotynek, Kuchler, Langan and McCarty, with President Livingston presiding.

ABSENT: None

OTHERS: Village Manager Robert Pilipiszyn
Assistant Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Community Development Director Patrick Benjamin
Finance Director Lou Cipparrone
Public Works Director Ryan Gillingham
Police Chief Renee Strasser
Fire Chief Don Gay

President Livingston requested the Village Clerk lead the audience in reciting the pledge of allegiance.

2. PRESIDENT'S REPORT

President Livingston expressed thanks to the Historical Society and all involved in making the annual La Grange Business Association's Hometown Holiday a successful event.

Acknowledging recent passage of legislative assistance, President Livingston expressed thanks to State Legislators for their partnership with municipalities.

President Livingston provided information on an upcoming stake holder workshop meeting regarding traffic concerns related to Lyons Township High School.

Advising that the December 28 Village Board of Trustees meeting is being canceled, President Livingston noted the regularly scheduled meeting on January 11, 2016 will be a bi-annual

strategic planning session and held at the La Grange Memorial Hospital. A Capital Projects Workshop will be held on February 1, 2016.

President Livingston recognized previously retired Executive Secretary Cathy Benjamin and Administrative Secretary Ellie Elder on her upcoming retirement. Gratitude was expressed to both for their years of service.

3. PUBLIC COMMENTS REGARDING AGENDA ITEMS

None

4. OMNIBUS AGENDA AND VOTE

- A. Ordinance (#O-15-48) – Resubdivision of Lots, 638 South Edgewood Avenue
- B. Lyons Township Area Communications Center: Motion to Authorize The Expenditure Of Funds To Purchase Radio Consoles
- C. Intergovernmental Agreement – Between The Village Of La Grange And The Illinois Department Of Transportation (IDOT) – Maintenance Of State Roads
- D. Water Main Replacement Project East of Villa Venice South of 51st Street – Engineering Task Order
- E. Ordinance (#O-15-49) – Disposal of Surplus Property
- F. Ordinance (#O-15-50) – Disposal of Surplus Property / Miscellaneous Personal Property
- G. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, November 23, 2015
- H. Consolidated Voucher 151214 (\$1,246,805.81)

It was moved by Trustee Holder to approve items A, B, C, D, E, F, G and H of the Omnibus Agenda, seconded by Trustee Langan.

Approved by 6 to 0 roll call vote.

Ayes: Trustees Arnett, Kotynek, Kuchler, McCarty, Holder and Langan

Nays: None

Absent: None

5. CURRENT BUSINESS

- A. Ordinance (#O-15-51)– Amendment To An Existing Special Use Permit / Site Plan Approval To Construct A New Parish Center Addition To The Existing Religious Organization (SIC #866), 600 W. 55th Street, St Cletus Parish: *Referred to Trustee Langan*

Trustee Langan explained that St. Cletus Parish is planning to construct a one-story parish center connected to the school. Providing details on the project, Trustee Langan noted a public hearing conducted by the Plan Commission on November 10, 2015 at which time key features were discussed. Trustee Langan noted the Plan Commissions recommendation to approve the amendment to an existing Special User Permit and new Site Plan with specific conditions. Prior to making a motion, Trustee Langan invited representatives of St. Cletus Parish to answer any questions the Board may have.

Father Clark, Andy Hineman, Matt Hichens, and Kimley Horn introduced themselves and provided additional information on the project.

Trustee Arnett inquired if the concerns presented at the Plan Commission were addressed and was affirmed that they were. Indicating her favor of the modifications, Trustee Arnett inquired about parking and was advised that it was acceptable to code requirements.

Trustee Kotynek inquired about funding and Father Clark responded that Phase I is completely funded and assistance from the Chicago Archdiocese is anticipated for Phase II.

Trustee Langan inquired if traffic and pedestrian safety were discussed with the school and parents. Father Clark responded affirmatively.

Trustee Kuchler inquired if landscaping would be completed with Phase I and was advised it would.

Trustee Holder inquired about the time frame for the project and was informed that Phase I is to be completed in a year.

Trustee Langan moved to approve the ordinance granting an amendment to a Special User Permit, and approval of a new site plan to construct a new parish center addition to the existing religious organization at 600 W. 55th Street, seconded by Trustee Holder.

Trustee McCarty thanked representatives of St. Cletus Parish for working with the Plan Commission and Village on this improvement.

Approved by 6 to 0 roll call vote.

Ayes: Trustees Kotynek, Kuchler, Arnett, McCarty, Holder and Langan

Nays: None

Absent: None

- B. Ordinance (#O-15-52) – Abatement of 2015 Tax Levy / 2005 Street Light Refunding Bonds: *Referred to Trustee Kotynek*

Trustee Kotynek indicated he would report on the next five items individually for open discussion and voting.

Trustee Kotynek explained the history of the Residential Streetlight Program noting the Village Board's approval to issue alternate revenue bonds in 1998 to complete the program.

Due to more favorable interest rates in 2005, the Village adopted an ordinance authorizing the refunding of the remaining outstanding bonds, thereby saving the Village approximately \$100,000 in interest over the remaining life of the issue which matures on December 1, 2017. Trustee Kotynek added that the Village has been able to identify revenues derived from the utility taxes as alternative revenues pledged to pay for principal and interest expenditures relating to these bonds. Therefore it is appropriate to abate the portion of the bonds maturing during FY 2016-17 from the 2015 tax levy.

It was moved by Trustee Kotynek to approve the Ordinance abating taxes levied for the year 2015 with respect to the \$2,785,000 General Obligation Refunding Bonds, Alternate Revenue Source, Series 2005, in the amount of \$302,285, seconded by Trustee Langan.

Approved by 6 to 0 roll call vote.

Ayes: Trustees McCarty, Arnett, Kuchler, Langan, Holder and Kotynek
Nays: None
Absent: None

C. Ordinance (#O-15-53) – Abatement of 2015 Tax Levy / General Obligation Alternate Revenue Water Bonds, Series 2012A: *Referred to Trustee Kotynek*

Trustee Kotynek noted the Village Board's previous approval of two significant infrastructure improvements to the Village's water system. Trustee Kotynek explained that one provided for the replacement of the Village's water meters which had reached the end of their useful life and the other to provide for various mechanical and technical upgrades to the water pumping station.

Trustee Kotynek added to fund these two significant infrastructure capital projects the Board adopted an ordinance authorizing the issuance of \$2.08 million in general obligation, alternate revenue water bonds in September, 2012. Trustee Kotynek noted that the Series 2012A bond issue is a general obligation, alternate revenue source issue, and revenues derived from the collection of water sales are pledged to pay the principal and interest expenditures related to this issue. Further explaining that sufficient monies are budgeted and available within the Water fund, Trustee Kotynek noted it is appropriate to abate this portion of the tax levy.

It was moved by Trustee Kotynek to approve the Ordinance abating taxes levied for 2015 with respect to the \$2,080,000 General Obligation, Alternate Revenue Water bonds, Series 2012A, in the amount of \$130,730, seconded by Trustee McCarty.

Approved by 6 to 0 roll call vote.

Ayes: Trustees Holder, Arnett, Kuchler, McCarty, Langan and Kotynek
Nays: None
Absent: None

- D. Ordinance (#O-15-54) – Abatement of 2015 Tax Levy / General Obligation Alternate Revenue Sewer Bonds, Series 2015: *Referred to Trustee Kotynek*

Trustee Kotynek noted the Board's approval of revenue enhancements to enable the Village to address critical sewer infrastructure needs along with funding operational priorities to enhance public safety and economic development. Annotating the sewer infrastructure improvements, Trustee Kotynek indicated that the Board adopted an ordinance authorizing the issuance of \$14.5 million in general obligation, alternate revenue sewer bonds in August 2015.

Trustee Kotynek noted that the Series 2015 bond issue is a general obligation, alternate revenue source issue, and revenues derived from non-home rule sales tax, utility tax, telecommunications tax and sewer sales as the alternative revenues pledged to pay for principal and interest expenditures relating to this issue. Further explaining that sufficient monies are budgeted and available within the General Fund and Sewer Fund, Trustee Kotynek noted it is appropriate to abate this portion of the tax levy.

It was moved by Trustee Kotynek to approve the Ordinance abating taxes levied for 2015 with respect to the \$14,500,000 General Obligation, Alternate Revenue Sewer Bonds, Series 2015, in the amount of \$1,036,331.26, seconded by Trustee Langan.

Approved by 6 to 0 roll call vote.

Ayes: Trustees Holder, Arnett, Kuchler, Kotynek, McCarty, and Langan
Nays: None
Absent: None

- E. Resolution – Levying a Tax for Library Operating Purposes: *Referred to Trustee Kotynek*

Trustee Kotynek noted that the La Grange Library is a "municipal library" rather than a separate "public library district" and as such must levy property taxes as part of the Village of La Grange tax levy. Trustee Kotynek indicated that the La Grange Library Board of Trustees 2015 tax levy request for operating purposes is \$2,206,164 which is a 2.09% increase over last year's tax levy. This is the allowable increase under the Property Tax Limitation Act and is equal to the increase of the Village tax levy request. Trustee Kotynek noted that the Library's debt service levy decreased due to more favorable interest rates and the recent refunding of the 2004 General Obligation Library bonds originally issued for the construction of the new library building. Adding that by refunding the outstanding bonds, Village residents will realize a savings of approximately \$750,000 in interest over the remaining life of the issue which will mature on December 1, 2024.

Trustee Kotynek noted that representatives from the La Grange Library are in attendance to address any questions. Jeanne Dilger introduced herself and members of the Library Board and expressed thanks to the Village for partnering with the library.

It was moved by Trustee Kotynek to accept La Grange Public Library Resolution approved by the Library Board, seconded by Trustee Arnett.

Approved by 6 to 0 roll call vote.

Ayes: Trustees Holder, Kuchler, Langan, McCarty, Arnett and Kotynek
Nays: None
Absent: None

F. Ordinance (#O-15-55) – 2015 Property Tax Levy for Village Operations: *Referred to Trustee Kotynek*

Trustee Kotynek explained that the preliminary 2015 property tax levy was reviewed and discussed in detail at the November 23, 2015 Village Board meeting and since the tax levy did not exceed Truth in Taxation requirements it was not necessary to hold a public hearing to adopt the final levy. Trustee Kotynek indicated that the final tax levy reflects an increase of 2.09% exclusive of debt service over the prior year's tax extension.

Trustee Kotynek briefly stated how the property tax levy reflects the allowable increase under the Property Tax Limitation Act of 0.8% of the Consumer Price Index as of December 2014. Trustee Kotynek added that on average, a home with an estimated market value of \$350,000 would only incur an annual increase of \$7.87 from the Village levy and \$1.33 from the Library levy.

Although a Special Service Area levy is filed with Cook County to fund on-going maintenance of the Central Business District, it is not subject to the Truth in Taxation requirements. Trustee Kotynek advised that the Special Service Area boundaries follow the former TIF District. By ordinance the Special Service Area levy is to be adjusted annually by the Consumer Price Index utilized as part of the property Tax Limitation Act. Trustee Kotynek noted the 2015 Special Service area levy of \$74,604 reflects an increase of 0.8% over last year's levy of \$74,021.

It was moved by Trustee Kotynek to adopt the ordinance requesting a 2015 property tax levy of \$8,830,044, exclusive of debt service, which is a 2.09% increase from the 2014 tax levy, seconded by Trustee Langan

Trustee Arnett inquired about the boundaries of the former TIF district and President Livingston requested Finance Director Lou Cipparrone to respond.

President Livingston noted that the Village uses a long term budget planning process to maintain fiscal responsibility.

Approved by 6 to 0 roll call vote.

Ayes: Trustees Holder, Kuchler, Langan, McCarty, Arnett and Kotynek
Nays: None
Absent: None

6. MANAGER'S REPORT

None

7. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA

None

8. EXECUTIVE SESSION

None

9. TRUSTEE COMMENTS

Trustee Holder added his thanks to all involved in the successful Hometown Holiday event. Trustee Holder extended congratulations to Suburban Life Reporter Jane Michaels on her retirement.

Trustee Kuchler echoed praises for the La Grange Business Association successful Hometown Holiday.

Trustee McCarty expressed thanks to the Public Works Department for their efforts in the leaf program.

Trustee Arnett offered congratulations to the La Grange Business Association and the Legacy Guild for the Santa Stroll.

Trustee Langan extended his well wishes for those retiring from public service.

President Livingston noted the next meeting would be at the La Grange Memorial Hospital beginning at 6:00 p.m.

10. ADJOURNMENT

At 8:30 p.m. Trustee Langan moved to adjourn, seconded by Trustee McCarty. Motion approved by voice vote.

Thomas E. Livingston, Village President



ATTEST:



John Burns, Village Clerk

Approved Date:

1/25/14

MINUTES

VILLAGE OF LA GRANGE
REGULAR VILLAGE BOARD MEETING
(NOTE CHANGE OF TIME AND LOCATION)

La Grange Memorial Hospital
5101 S. Willow Springs Road
Dixon Conference Room
La Grange, IL 60525

Monday, January 11, 2016 – 6:00 p.m.

The Board of Trustees of the Village of La Grange regular meeting was called to order at 6:02 p.m. by President Livingston. On roll call, as read by Village Clerk John Burns, the following were:

PRESENT: Trustees Arnett (arrived 6:25 p.m.), Holder, Kotynek, Kuchler, Langan, and McCarty with President Livingston presiding.

ABSENT: None

OTHERS: Village Manager Robert Pilipiszyn
Assistant Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Community Development Director, Patrick Benjamin
Finance Director, Lou Cipparrone
Public Works Director Ryan Gillingham
Police Chief, Renee Strasser
Fire Chief, Don Gay

President Livingston opened the meeting with introductory remarks and a review of the agenda for this evening's strategic planning session.

President Livingston reviewed the Village's core values and solicited comment from the Village Board. The Village Board re-affirmed that the over-arching mission / core value for the Village government is to "Preserve and Enhance the Quality of Life We Enjoy in La Grange." The Village Board also re-affirmed its five other core values which are as follows: (1) Maintain and Strengthen the Village's Strong Financial Position; (2) Structure, Support and Develop Staff Resources to Deliver Core Services; (3) Maintenance and Capital Planning for our Infrastructure; (4) Delivery of Core Services; and (5) Community Vitality.

President Livingston noted that the current set of core values remains relevant and important.

The Village Board then engaged in an assessment of the Village's strengths, weaknesses, threats and opportunities.

Next, the Village Board engaged in a lengthy review and discussion of its current strategic goals. The total number of strategic goals – 23 – remained static. This was an important consideration for the Village Board and staff in order to: (1) acknowledge that many of the Village's strategic priorities were moving from a planning / approval stage to an implementation stage, and (2) reserve the necessary time required for senior staff to effectively manage the workload of strategic priorities over the next two years. Consequently there was limited refinement of the existing strategic goals and a limited number of new goals added to the matrix.

Five goals were retitled to specifically recognize their on-going nature. Two goals were designated as having been completed: "Evaluate Police Department Restructuring Plan" and "Urban Forest Reforestation and EAB". Two new goals were added which focused on improving reliability of the Com Ed system in La Grange and increasing the use of the Village's advisory boards and commissions.

As a result of this goal-setting process, the major areas of emphasis for the Village over the next two years are as follows:

- ✓ strong financial management through continuation of the Village's cost containment plan, examining revenue trends, and evaluation of revenue options;
- ✓ continued evaluation and application of technology to capture institutional knowledge, enhance operational efficiency, and to manage information;
- ✓ organizational development and succession planning;
- ✓ capital asset maintenance and replacement of the Village's street, water, and sewer infrastructure;
- ✓ enhance existing and develop new public information practices;
- ✓ creation of a facilities plan to maintain and replace Village buildings;
- ✓ complete the implementation and commence with the operation of a regional public safety communications center, and continue to evaluate opportunities for functional consolidation of core services particularly within the Village's public safety departments;
- ✓ continue with existing economic development initiatives;
- ✓ continue to manage the Village's existing supply of public parking;

- ✓ continue to monitor land use and planning trends and update the Village's zoning code as needed;
- ✓ continue with "green" initiatives and practices;
- ✓ complete the re-development of the YMCA property;
- ✓ continue with the Stone Avenue Train Station Master Plan;
- ✓ work with ComEd to improve system reliability in La Grange; and
- ✓ enhance the use of the Village's advisory boards and commissions.


The Village Board commented on several other matters which will likely be addressed either through budget development or a workshop discussion.

No formal action was taken by the Village Board.

President Livingston stated that staff will prepare a report summarizing the planning session.

Trustee Holder moved to adjourn the meeting, seconded by Trustee Kuchler.

The meeting adjourned at 9:18 p.m.


Thomas E. Livingston, Village President

ATTEST:


John Burns, Village Clerk

1/25/16
Approved Date