

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

AUGUST 19, 2019

President Vear called the meeting to order at 7:00 P.M.

PRESENT: Commissioners Vear, Jacobs*, O'Brien, Opyd, Collins

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Finance Leynette Kuniej, Superintendent of Facilities Chris Finn, Superintendent of Recreation Kevin Miller, Superintendent of BASE Leanna Hartung, Assistant Superintendent of BASE Melissa Seaberg, Superintendent of La Grange Fitness Jenny Bechtold, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Jim Rock

*Commissioner Jacobs arrived at 7:05 P.M.

President Vear welcomed everyone to the meeting.

Director Bissias requested Item 4.2.2 *Board Discussion on a Possible Mural on the East Side of the Gordon Park Handball Courts* be removed from the agenda.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

None

2018-2019 Audit Presentation by Lauterbach & Amen, LLP

Jamie Wilkey of Lauterbach & Amen, LLP reviewed the audit process, the State statutes, and the Park District 2018-2019 audit. She praised Superintendent of Finance Leynette Kuniej for her accuracy and organization of information. She stated it was a pleasure to work with her and thanked her and her staff for working in a timely fashion. It was a clean audit.

Consent Agenda

Commissioner Opyd motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of July 15, 2019; Item 3.2 Approval of the Minutes of the Executive Session Board Meeting of July 15, 2019; Item 3.3 Approval of the Financial Reports dated July 31, 2019; Item 3.4 Approval of the

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Consolidated Vouchers for August dated August 19, 2019. Commissioner O'Brien seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Jacobs, O'Brien, Opyd, Collins
NAYES: None
ABSENT: None

Staff Reports

Director Dean Bissias

Staff Comments

Superintendent of Recreation Kevin Miller

- He thanked the Board for their time and help at Endless Summerfest.
- Summer camps went well this year. Staff spent a lot of time with new training procedures for the counselors.
- Summer classes are wrapping up.
- Fall registration has begun. Fall is a busy time with preschool, basketball and holiday events.
- Staff is working on the winter/spring brochure.
- The Park District will be represented at the La Grange West End Art Fair on September 7th-8th, 2019. We will be offering kids sand art and creating a canvas tote.
- He is meeting with a representative from Max Aquatics tomorrow to discuss a partnership or programming. He will update the Board next month.

Superintendent of BASE Leanna Hartung

- They are getting ready for the first day of school on Wednesday, August 21st.
- She is training staff for the new school year.
- Cossitt School has two open spots and Congress Park has three open spots. The other schools are full.
- The BASE program needs to hire about 12 people to work 20-29 hours a week. They have targeted colleges in the area, placed ads on Monster and Indeed, newsletters, and their Facebook page.

Superintendent of La Grange Fitness Jenny Bechtold

- The fitness center is very busy with over 2,442 members.
- August is slower for new memberships because of vacations and school.
- Commissioner Jacobs appreciated the fitness center survey sent to members. Jenny stated it focused on equipment needs and what members currently use and what they would like added.

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Superintendent of Finance Leynette Kuniej

- She is spending time on human resources with summer staff leaving and BASE staff starting up again.
- She is closing out financials for Endless Summerfest. There are a few more bills that are outstanding.
- We will be changing the telephone service to Access One from Call One. The Board must approve the 3-year contract.

Superintendent of Facilities Chris Finn

- Resurfacing of the gym floors, polishing VCT, and painting will begin on Wednesday.
- Replacement of the lobby doors will be completed this week.
- We are going out for bid for paving and roofing.
- The fall season is busy with registrations.

Commissioner Opyd mentioned that the Stone Park basketball pole is leaning. It is a minor repair and it represents us poorly. Superintendent of Facilities Chris Finn was aware of it. The major project he is currently working on are the Sedgwick tennis courts.

Commissioner Jacobs questioned the conditions of the Sedgwick Park basketball courts. Director Bissias stated that there are only two basketball nets up to reduce fights and noise at night and resident complaints. He is proposing half courts with back to back standards at Sedgwick Park.

Director's Report

- He thanked the Board for helping at the Endless Summerfest.
- It appears that the fest did extremely well with revenue, however, not all the bills have been paid.
- He thanked the Board for allowing him to fly the drone. He obtained great pictures of the fest.
- Superintendent of Finance Leynette Kuniej met with an energy consultant to explore the possibility of solar energy. The payback may be 3 to 5 years. He will advise the Board as he receives more details.
- He removed painting the handball courts from the agenda due to concerns that it could be vandalized and the original offer for the work was also withdrawn.
- He suggested the Master Plan be updated. It contains a great deal of information regarding our parks that we have completed already, and the resident survey needs to be updated. For grant purposes, the Master Plan must be valid for 10 years and the statistical numbers must be up to date.

Commissioner Jacobs wanted to confirm that the Endless Summerfest partnership is a 50/50 split with the La Grange Business Association. Director

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Bissias stated the Park District gets reimbursed for any expenses incurred including payroll. He explained the event started out as a mission for residents and now it is a community event. The Village of La Grange is included in the partnership. They provide police, fire, and public works services that are required.

Commissioner Jacobs suggested local breweries be added to the fest. Commissioner Opyd discussed wristbands that could be used next year which can track attendance by days, increase beverage sales by adding money to the bands, and providing some demographical data.

Attorney Report

None

Treasurer Report

None

Action Items

Discussion and/or Approval of 2018-2019 Audit as Presented by Lauterbach & Amen, LLP

Commissioner Collins motioned to accept the 2018-2019 Audit as presented by Lauterbach & Amen, LLP. Commissioner Jacobs seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Jacobs, O'Brien, Opyd, Collins
NAYES: None
ABSENT: None

Discussion and/or Approval of New Phone Agreement with Access One
After Board discussion, Commissioner Collins motioned to approve the new phone agreement with Access One. Commissioner O'Brien seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Jacobs, O'Brien, Opyd, Collins
NAYES: None
ABSENT: None

Board Business

Old Business

Discussion and/or Approval of Additional Fitness Equipment

Superintendent of La Grange Fitness Jenny Bechtold evaluated options for new equipment to determine what is used and what is needed. She suggested two new steps, one recumbent bike, one sci fit, one upright bike, and two recumbent ellipticals. The proposed 4-year lease would catch up to the current lease. After Board discussion, Commissioner Opyd motioned to approve the 4-year lease for seven pieces of equipment for \$776.98 per month. Commissioner

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Collins seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Jacobs, O'Brien, Opyd, Collins
NAYES: None
ABSENT: None

New Business

None

Committee Reports

Administration Committee

None

Parks and Open Lands

Commissioner Jacobs recruited another person for her committee who has worked on OSLAD grants.

Finance & Capital Project Committee

None

User Group Committee

None

Marketing/ Social Media Committee

Commissioner Opyd reminded staff that he is available if they would like to discuss social media with him.

Public Comments (Board Manual Section #152)

None

Board Comments

Commissioner Opyd was happy to see that 57 seniors were registered for the Hawaiian Social. He thanked Superintendent of Finance Leynette Kuniej for negotiating a reduction in maintenance fees for the new accounting software package. He was glad to hear summer camps went well this year.

Commissioner Collins raved about Endless Summerfest. He thanked staff for putting it all together and hoped he could work at a tent facing east next year. He enjoyed hearing the history of the fest from Steve Palmer. He has had positive feedback for our great fitness programs. He thanked Superintendent of Finance Leynette Kuniej for her work on the audit. It says a lot when someone comes here and sings her praises.

Commissioner Jacobs had fun at Endless Summerfest too. She also thanked Superintendent of Finance Leynette Kuniej and Director Bissias for the excellent audit. The information explains what the District is doing. She gave

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kudos to Superintendent of La Grange Fitness Jenny Bechtold for reaching out to the public with the survey.

Commissioner O'Brien thanked staff for Endless Summerfest. It was hard work and very busy, but it was fun. He thanked Superintendent of Recreation Kevin Miller for adding girls travel basketball. He felt it was needed and he appreciated it.

President Vear noted the Board is mostly new this year. In order to share some of the new board members' intentions, some of the members' feedback might have been confusing to the staff. In future meetings, he encouraged the Board to focus on the agenda. He thanked Commissioner Opyd for pushing the 5% reduction in fees. The Board made \$91 in tips from the Endless Summerfest. It will be donated to the Challenger Program Little League for special needs. He thanked Director Bissias for Endless Summerfest and for the extra fireworks.

Director Bissias stated the fest and the fireworks have risen to a higher standard. There is no turning back now. There was not a single complaint this year.

Executive Session

None


Adjournment

Commissioner Opyd moved for adjournment at 8:32 P.M. The motion was seconded by Commissioner Jacobs and passed unanimously by Voice Vote.



Robert Vear, President

9-9-19



Constantine Bissias, Secretary
Approved 9/09/2019