

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

AUGUST 14, 2017

Commissioner Penicook called the meeting to order at 7:05 P.M.

PRESENT: Commissioners Penicook, Vear, Lacey*, Ashby, Jacobs

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Finance Leynette Kuniej, Superintendent of Facilities Chris Finn, Superintendent of BASE Leanna Hartung, Superintendent of Recreation Kevin Miller, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Jim Rock, Attorney Rob Bush, Bob Sherman, Stanley Topol, Brian Opyd, Jim Boo

*Commissioner Lacey arrived at 7:07 P.M.

Commissioner Penicook welcomed everyone to the meeting. She stated it has been two months since our last meeting as we have not had extra business to discuss. The Board and staff saw each other at the Endless Summerfest. She thanked staff for all their hard work for the event. There were no changes to the agenda.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

Sterling Topol, 641 S. 6th Avenue, La Grange, stated he is an avid tennis player and is concerned about the conditions of all the Park District of La Grange tennis courts, but in particular Sedgwick Park. The courts look terrible with substantial cracks, holes and worn surfaces. He took pictures comparing other courts in the surrounding area and gave copies to the Board to view. He stated attractive courts attract players. He also asked for an explanation why the gates were removed as that was punishing tennis players and not those that are using it for a dog run. Sterling also recommended tapering the entrance on the east side of the Sedgwick tennis courts, and planting more trees for shade at the Gilbert tennis courts.

Superintendent of Facilities Chris Finn stated that resurfacing of the Gilbert tennis courts will begin tomorrow. Sedgwick is scheduled for next year and the other courts for the following years.

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Bob Sherman, 735 S. Brainard, La Grange, suggested an AED be put at the ball fields and tennis courts for safety. Attorney Jim Rock stated there is no legal requirement to have AED's in the parks. Director Bissias added that local organizations-- AYSO, Little League, etc. rent our fields and they should supply their own. However, the \$2,500 AED is costly and he is not sure the organizations would pay for it. Commissioner Ashby would like a survey done to see what other park districts are doing regarding this issue. President Penicook suggested talking to PDRMA and looking at the cost.

2016-2017 Audit Presentation by Lauterbach & Amen, LLP

Jamie Wilkey from Lauterbach & Amen, LLP thanked Superintendent of Finance Leynette Kuniej for the Park District's clean audit. The Park District achieved the Certificate of Achievement for Financial Recording for the last fiscal year. She praised the Board and staff for earning this award for the past 20 years. Jamie reviewed the audit with the Board and answered any questions they had.

Consent Agenda

Commissioner Ashby motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of June 12, 2017; Item 3.2 Approval of the Financial Reports dated June 30, 2017 and July 31, 2017; Item 3.3 Approval of the Consolidated Vouchers for July dated July 10, 2017 and August dated August 14, 2017. Commissioner Lacey seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Vear, Ashby, Lacey, Jacobs
NAYES: None
ABSENT: None

Staff Reports

Director's Report

Announcement of La Grange Fitness Center Supervisor Jenny Clark

Director Bissias introduced our new fitness supervisor, Jenny Clark. Jenny stated she has a background in personal training, group fitness instruction, and fitness management at Hoffman Estates for 5 years and the Glen Ellyn Park District Ackerman Sports and Fitness Center for 2.5 years. She wants to create a culture and build relationships here. She also stated that fitness is her passion and her focus rather than management. There are 68 members signed up as of tonight. Jenny told the Board she is planning on a soft opening September 11, 2017, and a grand opening October 14, 2017.

Update on the Construction of the La Grange Fitness Center

Update on La Grange Fitness Center Progress

Director Bissias stated the major work at the fitness center is complete. There is a punch list now that must be completed.

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Update on 2017 La Grange Endless Summerfest

Director Bissias thanked the Board for attending and helping at the Endless Summerfest. He stated that next month he will have all the figures for the Board.

Staff Comments

Superintendent of Recreation Kevin Miller thanked the Board for helping at Endless Summerfest on Saturday night. He stated he is currently wrapping up summer programs and camps and gearing for fall.

Superintendent of BASE Leanna Hartung stated she is preparing for the school year and registration. She hired a new assistant whom she is training.

Superintendent of Finance Leynette Kuniej stated she is finalizing the Endless Summerfest information, helping Jenny set up the fitness center and getting ready for new employees. Commissioner Jacobs recommended keeping an estimate of volunteer hours for the fest. President Penicook stated the kids picking up the trash at Endless Summerfest did a phenomenal job all weekend.

Superintendent of Facilities Chris Finn stated rentals are getting busy and the building will be very busy with the fitness center opening next month. He stated he is working on outdoor projects before the weather turns. The Gilbert Park tennis courts will take five days of work to complete.

Attorney Report

Attorney Rob Bush stated that beginning this month he is entering the soft phase of retirement. He has practiced law for 40 years and represented the Park District of La Grange for 15 years. He is not moving from the area and he will be available for any consultations. Attorney Jim Rock will be taking his place. Attorney Bush stated he is very appreciative of the District's trust in Ancel Glink representing them. The Board thanked Rob for his wise counsel and litigation and congratulated him on his retirement.

Treasurer Report

None

Action Items

Discussion and/or Acceptance of the 2016-2017 Audit as presented by Lauterbach & Amen, LLP

Commissioner Vear motioned to accept the 2016-2017 audit as presented by Lauterbach & Amen, LLP. Commissioner Ashby seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Vear, Ashby, Lacey, Jacobs
NAYES: None
ABSENT: None

Board Business

Old Business

Discussion and/or Approval of Ordinance 17-06 an Ordinance Creating the Parliamentary Position of Second Vice President

Commissioner Lacey requested the creation of the parliamentary position of second vice president due to the confusion at a past meeting where the president and vice president were absent. Commissioner Jacobs motioned to approve Ordinance 17-06 creating the parliamentary position of second vice president. Commissioner Ashby seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Ashby, Lacey, Vear, Jacobs
NAYES: None
ABSENT: None

New Business

None

Committee Reports

Administration Committee

None

Public Relations Committee

Fitness Supervisor Jenny Clark stated she and Marketing & Events Supervisor Teresa Chapman are working on a press release for the fitness center. They will contact Commissioner Lacey for review before it is released.

Finance & Capital Project Committee

Commissioner Ashby suggested the Board look at pages 45-49 of the audit to get a sense of how the Park District ended the year with a \$232,982 positive cash flow. He also suggested that they examine page 66 for the Park District's position for the past 10 years. He stated revenues are doing fine and now we will keep an eye on the fitness center and focus on 10 year trends.

User Group Committee

None

Public Comments (Board Manual Section #152)

Sterling Topol, 641 S. 6th Avenue, La Grange, questioned whether the decision for no tennis courts at Gordon Park was final and if pickle ball courts were being considered. He felt the Board did an excellent job designing Gordon Park, however, the younger people moving into Uptown would appreciate tennis courts over pickle ball courts. He also added that he was trained on AED units and informed everyone that every police car is equipped with an AED to ease the public concern about safety in the parks. President Penicook stated there is no final decision on the tennis courts at Gordon Park. Commissioner Ashby

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recommended Sterling continue his advocacy for the tennis courts.

Bob Sherman, 735 S. Brainard, La Grange, suggested putting in a paddle court at Gordon Park.

Brian Opyd, 109 8th Avenue, La Grange, suggested additional landscaping on the east side of Gordon Park. He also would like a sidewalk on the east side by the wood chips. President Penicook stated the berm is a Nicor and AT&T easement and no plantings are allowed. Commissioner Jacobs recommended a larger landscape plan if there was extra money.

President Penicook stated she loves the residents input as it helps the Board to understand what the residents want.

Board Comments

Commissioner Jacobs was impressed with Endless Summerfest. It was a fun event and a ton of work and a great turn out. She hoped the residents enjoyed it.

Commissioner Vear stated it was his second Endless Summerfest. He noted that staff will listen to your request and act on it. An example was a dead spot at the Sedgwick volleyball courts. Staff was told and the lights were adjusted.

Commissioner Lacey stated Endless Summerfest was wonderful. The attendance was good for the Sunday morning church service. She added the churches are already planning for next year. She stated she is hearing a lot of buzz about our new fitness center. She feels confident staff has everything under control. She added it is hard to get people to our meetings because there are no complaints.

Commissioner Ashby thanked Director Bissias and staff for Summerfest. He stated it was a great time and a good community festival. He thanked Superintendent of Finance Leynette Kuniej for the good audit and is glad to see everything going well. He wished his favorite lawyer, Attorney Rob Bush, good luck.

President Penicook suggested the Board join the fitness center and be the first out there. She hopes to see everyone in the weight room! She knows people will love it and she is happy Jenny is here to supervise.

Commissioner Vear asked if Fitness Center Supervisor Jenny Clark would be attending the meetings in the future. She replied yes.

Executive Session

None

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Adjournment

Commissioner Lacey moved for adjournment at 8:25 P.M. The motion was seconded by Commissioner Ashby and passed unanimously by Voice Vote.

Mary Ellen Penicook, President

Constantine Bissias, Secretary
Approved 09/11/2017