

AGENDA
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of La GRANGE PARK
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS
August 12, 2024 - 6:30 PM

1. Call to Order & Roll Call:
2. Pledge of Allegiance
3. Park District Mission: The Community Park District of La Grange Park supports a healthy and inclusive community by positively impacting physical, social, emotional, and environmental well-being.
4. Open Forum
5. Approval of the August 12, 2024 Agenda
6. Approval of Board Meeting Minutes
 - a. July 8, 2024 Regular Meeting Minutes
7. Communications/Proclamations/Presentations
8. Staff Recognition
9. Staff Reports
 - a. Executive Report
 - b. Recreation Report
 - i. Superintendent of Recreation
 - ii. Marketing and Events Manager
 - iii. Recreation Manager
 - c. Parks Report
 - d. Financial Reports
10. Approve Monthly Disbursements
11. Committee Reports
 - a. Sustainability
 - i. Arbor Advocates
12. Unfinished Business
 - a. Referendum Bond Update
 - b. Rental Fee Waiver – La Grange Park Car Show
 - c. Yena Park Project
13. New Business
 - a. Truck Purchase
 - b. Memorial Park Retaining Wall Repairs

14. Next Regular Meeting: Monday, September 9, 2024 at 6:30pm

15. Adjournment

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Community Park District Board of Commissioners should contact Jessica Cannaday, Executive Director at 708-354-4580.

AGENDA
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of La GRANGE PARK
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS
August 12, 2024 - 6:30 PM

1. Call to Order & Roll Call: Announce the time and ask for a roll call.
2. Pledge of Allegiance
3. Park District Mission: Read: The Community Park District of La Grange Park supports a healthy and inclusive community by positively impacting physical, social, emotional, and environmental well-being.
4. Open Forum
5. Approval of the August 12, 2024 Agenda Motion and a second to approve the August 12, 2024 Agenda. All in favor?
6. Approval of Board Meeting Minutes Motion and a second to approve the July 8, 2024 Regular Meeting Minutes. All in favor?
 - a. July 8, 2024 Regular Meeting Minutes
7. Communications/Proclamations/Presentations
8. Staff Recognition
9. Staff Reports
 - a. Executive Report
 - b. Recreation Report
 - i. Superintendent of Recreation
 - ii. Marketing and Events Manager
 - iii. Recreation Manager
 - c. Parks Report
 - d. Financial Reports
10. Approve Monthly Disbursements
Motion and a second to approve the monthly disbursements in the amount of \$225,499.85. Roll Call Vote
11. Committee Reports
 - a. Sustainability
 - i. Arbor Advocates
12. Unfinished Business
 - a. Referendum Bond Update

- b. Rental Fee Waiver – La Grange Park Car Show **Motion and a second to approve the rental fee waiver for the La Grange Park Car Show benefitting Special Olympics. Roll Call**
- c. Yena Park Project

13. New Business

- a. Truck Purchase **Motion and a second to approve the purchase a Ford F250 through the Sourcewell Cooperative Purchasing Agreement in the amount of \$52,584.96 Roll Call**
- b. Memorial Park Retaining Wall Repairs **Motion and a second to approve a contract with Dig Right In not to Exceed \$31,000 for drystack retaining wall repairs at Memorial Park Roll Call**

14. Next Regular Meeting: Monday, September 9, 2024 at 6:30pm

15. Adjournment **Announce the time and ask for a motion and a second to adjourn**

In accordance with the provisions of the Americans with Disabilities Act, any individual who is in need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the Community Park District Board of Commissioners should contact Jessica Cannaday, Executive Director at 708-354-4580.

MINUTES
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of La GRANGE PARK
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS
July 8, 2024 - 6:30 PM

1. Call to Order & Roll Call:
President Corte called the meeting to order at 6:30. Present were Commissioners Ogden, Stastny and Zuck. Additionally present were Executive Director Jessica Cannaday, Superintendent of Parks Sara Earhart, Lauterbach & Amen Financial Assistant Eric Nelleson and Executive Administrative Assistant Laura Raimondi as recorder. Absent was Commissioner Sauer.
2. Pledge of Allegiance
3. Park District Mission: The Community Park District of La Grange Park supports a healthy and inclusive community by positively impacting physical, social, emotional, and environmental well-being.
4. Open Forum
No one present.
5. Approval of the July 8, 2024 Agenda
Commissioner Zuck made a motion to approve the July 8, 2024 Agenda seconded by Commissioner Ogden. Motion was passed unanimously by voice vote.
6. Approval of Board Meeting Minutes
 - a. June 10, 2024 Regular Meeting Minutes
Commissioner Stastny made a motion to approve the June 10, 2024 Board Meeting Minutes seconded by Commissioner Zuck. Motion was passed unanimously by voice vote.
7. Communications/Proclamations/Presentations
 - a. Connor Stahl Eagle Scout Project
Eagle Scout from Troop 39 of Western Springs, Connor Stahl, proposed his project which provides a community solution to properly retire American flags. He intends on holding a flag drive as well as set up a permanent box in the neighborhood for people to drop off their used flags.
 - b. Neighbors Helping Neighbors Fundraiser – Molly Martin
La Grange Park resident Molly Martin was in to ask for use of Stone Monroe Park for the Neighbors Helping Neighbors Fundraiser on August 24th, 2024.
 - c. La Grange Park Police Department Car Show
No presentation
8. Staff Recognition

9. Staff Reports

- a. Executive Report
Executive Director Jessica Cannaday presented her report.
- b. Recreation Report
 - i. Superintendent of Recreation
Superintendent of Recreation Zak Kerby's report was presented. Questions were asked and answered.
 - ii. Marketing and Events Manager
Marketing and Events Manager Susan Zander's report was presented.
 - iii. Recreation Manager
Recreation Manager Michele Ritacco's report was presented.
- c. Parks Report
Superintendent of Parks Sara Earhart presented her report.
- d. Financial Reports
Lauterbach & Amen Financial Assistant Eric Nelleson presented his report. Questions were asked and answered.

10. Approve Monthly Disbursements

Commissioner Ogden made a motion to approve the monthly disbursements in the amount of \$340,527.81 seconded by Commissioner Zuck. Motion was passed unanimously by roll call vote. Absent: Commissioner Sauer.

11. Committee Reports

- a. Sustainability
 - i. Arbor Advocates
No report. Next meeting to be held in October.

12. Unfinished Business

- a. Meristem Financial – Referendum Bond Update
Andrew Arndt from Meristem Financial updated the board on the potential timeline for the issuance of the \$10.7 million referendum bond.

13. New Business

- a. Rental Fee Waivers
Commissioner Stastny made a motion to approve the rental fee waiver for the Neighbors Helping Neighbors Fundraiser, seconded by Commissioner Ogden. Motion was passed unanimously by a roll call vote. The board tabled the rental fee waiver for the Village Car Show.
- b. Bandits Affiliate Agreement
Commissioner Ogden made a motion to authorize the Executive Director Jessica Cannaday to enter and execute an affiliate agreement with the La Grange Park Bandits seconded by Commissioner Stastny. Motion was passed unanimously by a roll call vote.

14. Next Regular Meeting: Monday, August 12, 2024 at 6:30pm

15. Adjournment

Commissioner Stastny made a motion to adjourn the regular meeting at 7:42pm, seconded by Commissioner Zuck. Motion was passed unanimously by voice vote.

Secretary

Approved August 12, 2024

DATE: August 9, 2024

TO: Bob Corte, President, Community Park District Board of Commissioners

FROM: Jessica Cannaday, Executive Director

RE: July Board Report

Executive Office Report

Police Reports

July was a more active month with predictable fireworks reports filed for Hanesworth, Memorial and Yena. There was vandalism at Beach Oak, and a disorderly conduct and well as several suspicious person reports filed at Memorial. Earlier in August, LGP Police investigated and apprehended an individual related to an indecent exposure incident at Memorial.

LWCF Grant/1150 Meadowcrest

No update.

OSLAD/Yena Park

Adding additional swings will increase the Yena Park project by approximately \$7,450.00, which is a good investment in this critical amenity. A public input meeting was scheduled immediately prior to the August 12 board meeting. I will provide an update at our meeting.

Stone Monroe Tennis Courts

The Stone Monroe Public Input Meeting went incredibly well. We are taking the next steps to develop a resurfacing project that may include the addition of a puppy playground at this location.

La Grange Park Feature on NBC

In case you missed it, the Community Park District was featured on NBC!

https://www.nbcchicago.com/top-videos-home/mental-health-monday-creating-connections-by-unplugging/3483837/?fbclid=IwZXh0bgNhZW0CMTEAR3JEOWDhgJ6zYQ8HF4-oDdgrkRIgt2BkMaMfbOIthDmeoBNtp8_bXDF0Q_aem_p0b5Bwd1OfPGGHxWDdSaQQ

Recreation Center Expansion Funding

President Corte, Secretary Zuck, and I met with Representative Rashid regarding capital funding for the Recreation Center project. We have also reached out to Representative La Shawn Ford, Congressman Garcia, and Speaker Welch. Our TIF application was also discussed at the last Village Board meeting, and trustees have asked Village staff to explore a path forward for funding for TIF eligible expenses. My understanding is that this topic will be discussed at the August board meeting as well.

Office Revenue Report

July generated more than \$13,600 in program revenue. Nearly half of which came from Summer Camp. As of the time of this report, the Community Park District has generated more than \$325,000 in summer revenue. Our total summer revenue in 2023 was \$260,000. 2022 was \$199,000. 2019 was \$116,000 and 2017 was \$103,000.

Date: August 5th, 2024

To: Jessica Cannaday, Executive Director

From: Zak Kerby, Superintendent of Recreation

Re: August 2024 Board Report

Facilities

- Monthly Pest Inspections noticed small amounts of ants at the concession stand, but no other issues were noticed.
- Facility upgrades for the Summer will include new workstations for front desk staff, as well as new A/V equipment for the preschool classrooms
- Folding Partition Services will be onsite this month to service the removable wall in the Multi-purpose room. The wall has some deferred maintenance that needs to be addressed. The wall is still functional, but less than optimal
- Summer Camp tents have worked out really well this summer and have been a great addition to our site
- Johnson Controls will be out later this month to service our building alarm. Currently, our panels are getting too much power, which has caused them to 'hang' when trying to input codes. A power supply will be added so that the panel maintains consistent power draw.

Recreation

- Women's Softball is running through its final 4 weeks of games (excluding Labor Day) and will be finished September 9th.
- Coed Sand Volleyball has been going well at Memorial Park. We have 6 teams registered, on par with our enrollment from last year. The group really enjoys having concerts in the background for their games.
- Outdoor Pickleball is as popular as ever, with outdoor pickleball leagues continuing through October this year.
- Hot Shot Sports and Sports R US summer programming have picked up, with several summer classes full. Youth pickleball & tennis are the big draws this summer.
- Afternoon Antics has concluded for the summer and been a great success this year with many changes. We look forward to working with the counselors to further enhance our offers for next year.
- We put on our first Movie in the Park on July 31st with the new movie screen and welcomed a good crowd of 100 or so folks. We look forward to building the lineup of movies for the summer as it picks up traction.
- A tentative field usage agreement has been made with Bandits Softball organization, for using Park District property and upkeep during the season. We look forward to getting it back from PDRMA approved.
- Lastly, as our summer programming is winding down, I'd like to extend Kudos to Michele and Sue for putting on great events for the kids, whether that's a wacky Wednesday or Summer Camp trips, the summer has been filled with many good memories for the youth in town.

Safety

- Currently updating our PDRMA Action Steps to help reduce incidents and injuries in 2024. We benefit greatly by having a lot of experienced safety conscious staff that keep our overall incident footprint very low.
- Sara and I completed our first All Staff Training on July 15th. We covered our Emergency Action Plan, as well as Severe weather issues. Our next month meeting is on HazCom and chemical procedure, with a small chunk of cyber security.
- Fire Inspections with the Village came back with some small lightbulb/battery issues, but everything has since been corrected for our reinspection on August 24th

July 2024 Marketing & Special Events



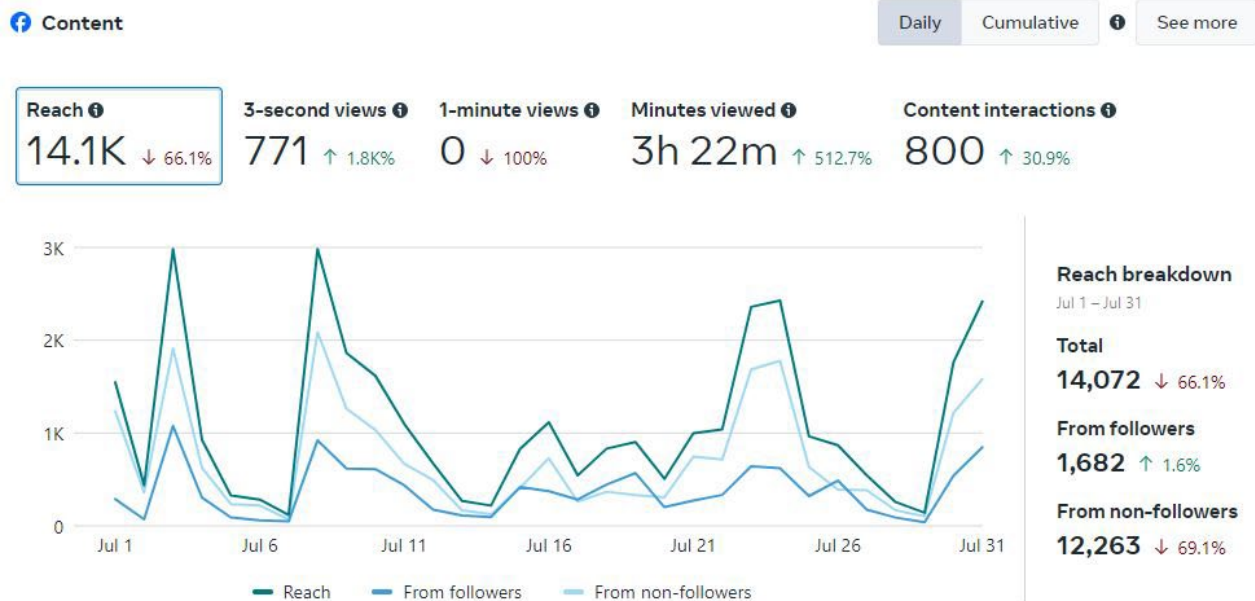
SPECIAL EVENTS NOTES

- Music Under the Stars – Attendance ranged from 150+ depending on the band and coinciding community events. Our biggest turn out was the performance by “Strung Out,” sponsored by the Village of La Grange Park and La Grange Park Chamber of Commerce, with over 250 people in attendance.
- Wacky Wednesday – We have gotten great feedback from the community for this event, with an average of 90 attendees per week.
- Movie in the Park – We had nearly 150 people in attendance and are looking to build for future events. Next up – a movie in October, co-sponsored by the La Grange Park Public Library.
- **UPCOMING** – Picnic in the Park (Robinhood – 9/16), NEW! Grandparents Day (Friday 9/6) the return of the Scarecrow Competition & assisting the La Grange Park Chamber of Commerce with the Chili Cook-Off (9/19)

FACEBOOK ANALYTICS

Followers: 2,404

Posts: 21



LAGRANGE ROAD SIGN

There were 5 Park District ads on LaGrange Road in July: Music Under the Stars, Wacky Wednesdays, Summer Camp Registration, Movie in the Park and Picnic in the park. Latte Theater & HGA Parish also had events posted.

MARKETING

- There are currently 3 sliders on rotation on the home page. (Music Under the Stars, Splash Pad Hours, Fall Registration.)
- Marketing focuses for July were: Building summer programming revenue, Music Under the Stars, Wacky Wednesdays, Movie in the Park, Bark in the Park, and getting the Fall/Winter brochure online.
- We will be starting a new marketing campaign in August, using Constant Contact to reach our community. This is an exciting development that will give the Community Park District a more polished and professional prescence. Marketing emails will go out every Monday afternoon.



To: Jessica Cannaday

From: Michele Ritacco

Re: July, 2024 Board Report

DAY CAMP

“ALL CAMP” is a new addition brought to camp. We meet every Friday to celebrate “camper of the week”, “counselor of the week”, and “Counselor in Training of the Week”



**Week 4 – Party In the USA
Putt Shack**



**Week 5 - Fun Under the Sun
1501 Barnsdale Backyard Bash**



**Week 6 – Splish Splash
Rainbow Falls**



**Week 7 - To Infinity and Beyond
Cernan Earth & Space Center**

Date: August 1st, 2024

To: Jessica Cannaday, Executive Director

From: Sara Earhart, Superintendent of Parks

RE: July Board Report, Parks Department

- Safety training completed: All Staff Severe Weather Preparedness
- Additional training: Staff attended the Midwest Institute of Park Executives “Field Day” which focused on turf care. Staff attended the Chicago Regional Tree Initiative Policy Working Group meeting.
- New baby changing table was installed in Memorial Park men’s restroom
- Staff hung new banners at the Memorial Amphitheatre stage
- Staff repaired leaking sink at Recreation Center room 103
- Rotten boards on Memorial Park basketball benches were replaced
- New dugout benches were installed at Robinhood Park
- New tennis and pickleball court benches were installed at Memorial Park
- Sinks in classrooms were deep cleaned per teacher request
- Staff added swing matts to Beach Oak Park
- Staff replaced the broken slide pieces at Robinhood with new parts
- New playground safety signage was hung at all parks, as well as new pickleball and tennis court signage.
- Daily garbage removal at all parks
- Weekly mowing and line trimming at all parks
- Playground weeds were treated at Hanesworth, Robinhood and Yena parks
- Baseball crew has finished tournament season and began off season field repairs
- Staff removed dead sod and added limestone screenings next to the Hanesworth baseball field dugouts
- Alpha Graphics installed decals for new F-250 truck
- TruGreen was contracted for an additional herbicide application at Forest Rd. baseball fields.
- Homer Tree was contracted to remove tree stumps at Hanesworth Park.
- Vehicle repairs: F-150 was taken to dealer for Recall 24V444 and a software update resolved the issue. Fily installed a new spindle and blades and repaired a flat tire on the large riding mower and serviced all three riding mowers with fresh grease. Burnt out lights were replaced on F-150 and large dump truck.

To: Robert Corte
President, Community Park District Board Commissioners

From: Jessica Cannaday, Executive Director

Date: August 9, 2024

Re: Addition to the Financial Reports

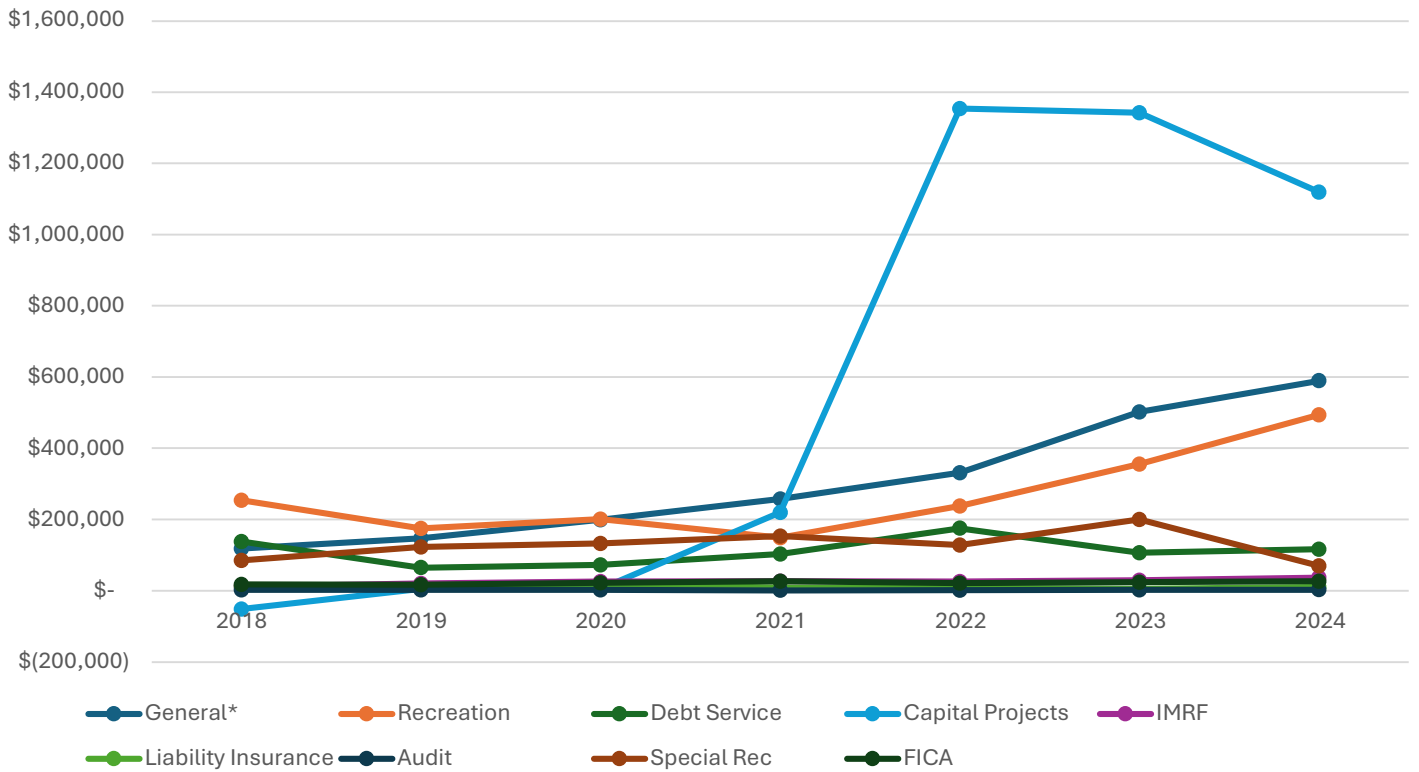
Recommendation

Discussion of Fund Balance Transfers

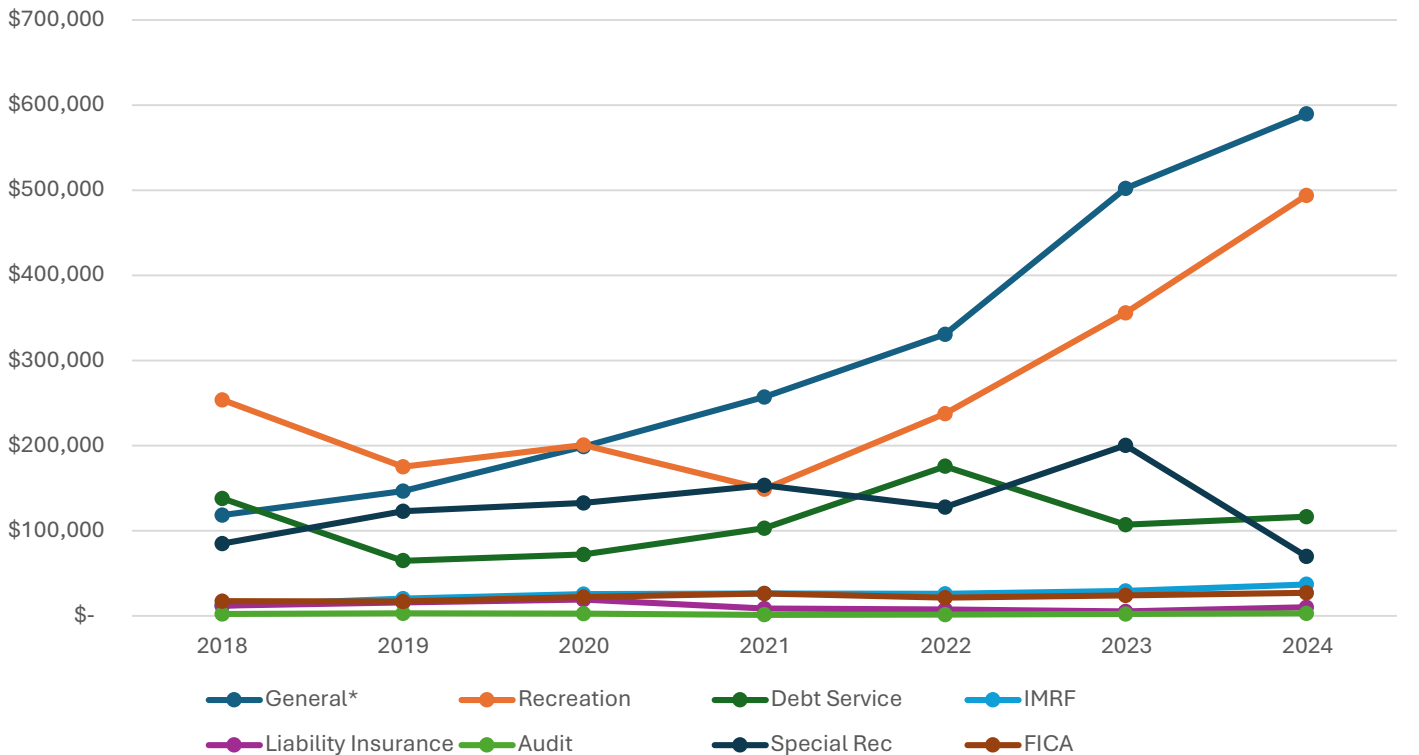
Background

Initial projections estimated a possible fund balance transfer of \$331,000. Considering the draft audit numbers, the Community Park District is adding \$87,514 to our Corporate Fund balance and \$138,192 to our Recreation Fund Balance. This provides the flexibility to transfer up to \$94,000 more and still be within our fund balance policy.

Fund Balances 2018 - 2024



Fund Balances 2018 - 2024, without Capital Fund



Fund Balances by Fiscal Year

Fiscal Year End April 30	Fund												
		General*	Recreation	Debt Service	Capital Projects	IMRF	Liability Insurance	Audit	Special Rec	FICA	Total	Total (check)	
	2018	\$ 118,461	\$ 253,553	\$ 137,830	\$ (51,457)	\$ 11,935	\$ 12,025	\$ 2,218	\$ 84,729	\$ 17,305	\$ 586,599	\$ 586,599	
	2019	\$ 146,671	\$ 175,255	\$ 64,784	\$ 4,817	\$ 20,024	\$ 15,648	\$ 2,693	\$ 122,854	\$ 16,806	\$ 569,552	\$ 569,552	
	2020	\$ 198,681	\$ 200,758	\$ 72,019	\$ 4,817	\$ 25,400	\$ 19,207	\$ 2,626	\$ 132,714	\$ 21,924	\$ 678,146	\$ 678,146	
	2021	\$ 257,095	\$ 148,938	\$ 102,893	\$ 220,065	\$ 26,202	\$ 8,348	\$ 1,340	\$ 153,252	\$ 26,181	\$ 944,314	\$ 944,314	
	2022	\$ 330,830	\$ 237,448	\$ 175,674	\$ 1,354,014	\$ 25,976	\$ 7,415	\$ 1,434	\$ 127,787	\$ 21,458	\$ 2,282,036	\$ 2,282,036	
	2023	\$ 502,246	\$ 355,869	\$ 106,853	\$ 1,342,252	\$ 29,124	\$ 5,198	\$ 2,159	\$ 200,419	\$ 23,912	\$ 2,568,032	\$ 2,568,032	
	2024	\$ 589,760	\$ 494,061	\$ 116,537	\$ 1,119,447	\$ 36,912	\$ 10,005	\$ 2,875	\$ 69,798	\$ 26,927	\$ 2,466,322	\$ 2,466,322	

**General Fund balance includes Park Assistance Fund balance*



Community Park District of La Grange Park

Monthly Financial Report For the Month Ended July 31, 2024

Prepared by:



Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

Lauterbach & Amen, LLP
668 N River Road, Naperville, IL 60563
Phone: 630.393.1483 www.lauterbachamen.com

Community Park District of La Grange Park
Balance Sheet
As of July 31, 2024

Assets

Current Assets

Petty Cash	\$ 360.00
1st Nat'l BF-Checking	(86,777.58)
1st Nat'l BF-MMF	239,181.82
1st Nat'l BF-Payroll Checking	59,443.25
IL Funds	2,078,507.79
Inner Fund Receivable	1,606.31
Property Taxes Receivable	<u>661,514.03</u>

Total Current Assets	<u>2,953,835.62</u>
-----------------------------	---------------------

Property and Equipment

Net Property and Equipment	<u>0.00</u>
-----------------------------------	-------------

Total Assets	<u><u>\$ 2,953,835.62</u></u>
---------------------	-------------------------------

Liabilities and Fund Balance

Current Liabilities

Accounts Payable-Corporate	\$ 4,150.18
Deffered Comp	(2.00)
IMRF Withholding	5,217.11
Property Tax Deferral	661,514.03
Scholarship Fund	<u>5,108.54</u>

Total Current Liabilities	<u>675,987.86</u>
----------------------------------	-------------------

Long-Term Liabilities

Total Long-Term Liabilities	<u>0.00</u>
------------------------------------	-------------

Total Liabilities	<u>675,987.86</u>
--------------------------	-------------------

Fund Balance

Fund Balance - Corporate Fund	561,238.14
Fund Balance - Recreation Fund	638,302.91
Fund Balance - IMRF Fund	35,235.85
Fund Balance - Social Security Fund	21,626.23
Fund Balance - Audit Fund	4,541.04
Fund Balance - Liability Insurance Fund	(545.29)
Fund Balance - Special Recreation Fund	57,833.21
Fund Balance - Bond & Interest Fund	124,654.13
Fund Balance - Capital Project Fund	821,293.05
Fund Balance - Park Assistance Fund	<u>13,668.49</u>

Total Fund Balance	<u>2,277,847.76</u>
---------------------------	---------------------

Total Liabilities and Fund Balance	<u><u>\$ 2,953,835.62</u></u>
---	-------------------------------

REVENUE AND EXPENDITURE REPORT

For the 3 Months Ended 07/31/24

**Target Budget
25.00%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
CORPORATE FUND							
Revenue							
401 - Property Taxes	\$ 93,530.34	\$ 102,328.87	\$ 0.00	\$ 14,095.34	\$ 620,000.00	\$ 517,671.13	16.50%
402 - Replacement Taxes	5,869.98	12,430.38	9,069.78	9,069.78	20,000.00	7,569.62	62.15%
412 - Program Sponsorships	0.00	0.00	0.00	0.00	2,500.00	2,500.00	0.00%
420 - Interest Earned	1,785.21	6,236.39	1,935.80	5,978.48	10,000.00	3,763.61	62.36%
430 - Other Income	2,345.15	11,270.15	0.00	11,062.91	20,000.00	8,729.85	56.35%
Total Revenue	103,530.68	132,265.79	11,005.58	40,206.51	672,500.00	540,234.21	19.67%
Expenses							
501 - Full Time Wages	17,746.90	47,370.85	10,129.38	30,307.08	234,106.83	186,735.98	20.23%
502 - Part Time Wages	5,393.01	15,430.22	8,205.50	21,535.63	41,992.50	26,562.28	36.75%
503 - Overtime Wages	0.00	0.00	0.00	0.00	2,625.00	2,625.00	0.00%
505 - Wages Imrf	8,293.73	22,218.52	3,768.01	10,752.42	106,825.00	84,606.48	20.80%
512 - Health/Life Insurance	6,003.20	16,437.05	4,010.70	9,857.61	77,000.00	60,562.95	21.35%
513 - Employee Reimbursements	571.54	1,595.55	601.54	1,639.23	7,690.00	6,094.45	20.75%
514 - Professional Development	874.10	1,352.13	1,203.07	1,695.88	8,250.00	6,897.87	16.39%
515 - Uniforms	129.99	369.99	0.00	0.00	3,000.00	2,630.01	12.33%
516 - Incentives/Awards/Recognition	0.00	524.53	79.75	565.68	3,000.00	2,475.47	17.48%
601 - Legal Publications	0.00	0.00	0.00	286.68	1,000.00	1,000.00	0.00%
602 - Postage	0.00	0.00	21.10	210.10	1,600.00	1,600.00	0.00%
611 - Natural Gas	0.00	344.99	111.96	253.74	3,500.00	3,155.01	9.86%
612 - Electric	1,217.65	2,608.73	1,429.42	2,637.04	14,650.00	12,041.27	17.81%
613 - Water	219.10	836.45	0.00	86.70	35,000.00	34,163.55	2.39%
614 - Internet	312.80	625.60	309.80	941.33	4,275.00	3,649.40	14.63%
620 - Association Dues	0.00	0.00	0.00	0.00	6,925.00	6,925.00	0.00%
621 - Park Board Expenses	0.00	15.99	15.99	469.76	2,000.00	1,984.01	0.80%
630 - Office/Building/Program Supplies	238.97	388.14	333.64	1,411.28	8,530.00	8,141.86	4.55%
631 - Landscaping Supplies	704.29	3,587.12	888.05	4,062.53	20,000.00	16,412.88	17.94%
632 - Fuel	651.54	1,126.55	538.37	964.79	8,000.00	6,873.45	14.08%
640 - Repair Parts	637.74	739.04	132.76	400.38	8,175.00	7,435.96	9.04%
701 - Public Relations And Marketing	899.43	988.57	0.00	436.00	4,500.00	3,511.43	21.97%
702 - Computer Services	1,289.68	2,376.86	1,190.83	3,286.67	24,000.00	21,623.14	9.90%
703 - Security Services	0.00	246.50	0.00	450.23	2,800.00	2,553.50	8.80%
704 - Legal Services	1,020.00	1,020.00	0.00	0.00	12,000.00	10,980.00	8.50%

REVENUE AND EXPENDITURE REPORT

For the 3 Months Ended 07/31/24

**Target Budget
25.00%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
CORPORATE FUND							
705 - Financial Services	5,038.00	7,595.00	2,146.00	4,292.00	30,780.00	23,185.00	24.68%
707 - Landscaping Services	3,375.06	5,535.06	1,760.00	3,669.51	25,000.00	19,464.94	22.14%
708 - Printing And Design Services	179.32	577.52	0.00	0.00	1,000.00	422.48	57.75%
709 - Other Professional Services	1,313.08	3,770.60	809.81	2,149.47	33,245.00	29,474.40	11.34%
711 - Refuse Disposal	225.23	451.30	178.49	538.58	2,200.00	1,748.70	20.51%
712 - Portable Toilets	167.00	342.94	167.00	167.00	1,575.00	1,232.06	21.77%
715 - Bank Fees	0.00	35.00	10.00	10.00	848.00	813.00	4.13%
719 - Subscriptions	135.87	135.87	0.00	0.00	1,500.00	1,364.13	9.06%
901 - Contingency	5,118.44	5,118.44	0.00	0.00	23,250.00	18,131.56	22.01%
950 - Transfer Out	0.00	0.00	0.00	0.00	231,000.00	231,000.00	0.00%
Total Expenses	61,755.67	143,765.11	38,041.17	103,077.32	991,842.33	848,077.22	14.49%
Excess Revenues (Expenses)	\$ 41,775.01	\$ (11,499.32)	\$ (27,035.59)	\$ (62,870.81)	\$ (319,342.33)	\$ (307,843.01)	

REVENUE AND EXPENDITURE REPORT

For the 3 Months Ended 07/31/24

**Target Budget
25.00%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
RECREATION FUND							
Revenue							
401 - Property Taxes	\$ 14,975.44	\$ 16,384.21	\$ 0.00	\$ 2,968.90	\$ 108,150.00	\$ 91,765.79	15.15%
405 - Program Fees	13,502.00	342,253.00	7,036.90	308,796.78	880,000.00	537,747.00	38.89%
412 - Program Sponsorships	1,300.00	2,400.00	2,000.00	2,700.00	21,850.00	19,450.00	10.98%
420 - Interest Earned	2,019.95	7,721.99	2,383.85	7,407.05	10,000.00	2,278.01	77.22%
430 - Other Income	693.00	2,088.60	0.00	0.00	9,000.00	6,911.40	23.21%
Total Revenue	32,490.39	370,847.80	11,420.75	321,872.73	1,029,000.00	658,152.20	36.04%
Expenses							
501 - Full Time Wages	15,691.52	43,005.66	9,757.54	26,762.36	211,178.12	168,172.46	20.36%
502 - Part Time Wages	35,533.19	64,772.83	36,791.69	57,084.46	215,852.20	151,079.37	30.01%
503 - Overtime Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
504 - Interns Wages	0.00	0.00	0.00	0.00	1,100.00	1,100.00	0.00%
505 - Wages Imrf	6,973.51	17,911.93	5,570.72	22,328.87	193,591.20	175,679.27	9.25%
512 - Health/Life Insurance	6,296.16	18,176.23	4,957.08	13,971.80	67,500.00	49,323.77	26.93%
513 - Employee Reimbursements	110.00	259.29	30.00	75.00	1,350.00	1,090.71	19.21%
514 - Professional Development	136.00	136.00	0.00	398.00	6,000.00	5,864.00	2.27%
516 - Incentives/Awards/Recognition	(212.57)	0.00	0.00	341.41	0.00	0.00	0.00%
611 - Natural Gas	47.53	352.68	58.00	175.19	4,800.00	4,447.32	7.35%
612 - Electric	1,188.66	2,334.14	1,436.33	1,310.41	14,850.00	12,515.86	15.72%
613 - Water	0.00	359.95	0.00	332.35	2,300.00	1,940.05	15.65%
630 - Office/Building/Program Supplies	7,212.00	18,929.09	3,265.50	15,726.85	103,708.50	84,779.41	18.25%
640 - Repair Parts	0.00	160.00	885.23	885.23	20,000.00	19,840.00	0.80%
641 - Rentals	1,212.80	1,212.80	341.00	941.95	4,500.00	3,287.20	26.95%
701 - Public Relations And Marketing	0.00	783.37	0.00	49.98	4,000.00	3,216.63	19.58%
703 - Security Services	0.00	0.00	0.00	2,043.92	7,500.00	7,500.00	0.00%
708 - Printing And Design Services	0.00	4,345.28	2,812.65	3,236.79	13,000.00	8,654.72	33.43%
709 - Other Professional Services	13,327.28	31,368.28	7,629.62	18,639.30	52,700.00	21,331.72	59.52%
710 - Contractual Instructor Services	13,516.40	16,592.20	3,700.00	13,072.70	62,450.00	45,857.80	26.57%
711 - Refuse Disposal	880.06	1,457.63	567.46	1,458.34	5,400.00	3,942.37	26.99%
714 - Credit Card Fees	933.36	4,448.77	832.24	4,153.01	19,000.00	14,551.23	23.41%
716 - Co-Op Fees	0.00	0.00	0.00	0.00	18,500.00	18,500.00	0.00%
901 - Contingency	0.00	0.00	0.00	0.00	45,600.00	45,600.00	0.00%
950 - Transfer Out	0.00	0.00	0.00	0.00	100,000.00	100,000.00	0.00%

REVENUE AND EXPENDITURE REPORT

For the 3 Months Ended 07/31/24

**Target Budget
25.00%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
RECREATION FUND							
Total Expenses	102,845.90	226,606.13	78,635.06	182,987.92	1,174,880.02	948,273.89	19.29%
Excess Revenues (Expenses)	\$ (70,355.51)	\$ 144,241.67	\$ (67,214.31)	\$ 138,884.81	\$ (145,880.02)	\$ (290,121.69)	

REVENUE AND EXPENDITURE REPORT

For the 3 Months Ended 07/31/24

**Target Budget
25.00%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
IMRF FUND							
Revenue							
401 - Property Taxes	\$ 3,565.58	\$ 3,901.00	\$ 0.00	\$ 1,091.37	\$ 28,840.00	\$ 27,748.63	3.78%
420 - Interest Earned	94.68	368.84	114.35	417.31	50.00	(367.31)	834.62%
Total Revenue	3,660.26	4,269.84	114.35	1,508.68	28,890.00	27,381.32	5.22%
Expenses							
510 - Imrf Employer Contribution	2,270.19	5,946.57	1,187.09	3,426.49	39,000.00	35,573.51	8.79%
Total Expenses	2,270.19	5,946.57	1,187.09	3,426.49	39,000.00	35,573.51	8.79%
Excess Revenues (Expenses)	\$ 1,390.07	\$ (1,676.73)	\$ (1,072.74)	\$ (1,917.81)	\$ (10,110.00)	\$ (8,192.19)	

REVENUE AND EXPENDITURE REPORT

For the 3 Months Ended 07/31/24

**Target Budget
25.00%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
SOCIAL SECURITY FUND							
Revenue							
401 - Property Taxes	\$ 9,937.99	\$ 10,872.87	\$ 0.00	\$ 1,063.62	\$ 71,770.40	\$ 60,897.53	15.15%
420 - Interest Earned	<u>56.63</u>	<u>232.56</u>	<u>63.84</u>	<u>207.96</u>	<u>100.00</u>	<u>(132.56)</u>	<u>232.56%</u>
Total Revenue	<u>9,994.62</u>	<u>11,105.43</u>	<u>63.84</u>	<u>1,271.58</u>	<u>71,870.40</u>	<u>60,764.97</u>	<u>15.45%</u>
Expenses							
511 - Fica Employer Contribution	<u>6,968.65</u>	<u>16,406.06</u>	<u>5,772.93</u>	<u>13,307.36</u>	<u>80,000.00</u>	<u>63,593.94</u>	<u>20.51%</u>
Total Expenses	<u>6,968.65</u>	<u>16,406.06</u>	<u>5,772.93</u>	<u>13,307.36</u>	<u>80,000.00</u>	<u>63,593.94</u>	<u>20.51%</u>
Excess Revenues (Expenses)	<u>\$ 3,025.97</u>	<u>\$ (5,300.63)</u>	<u>\$ (5,709.09)</u>	<u>\$ (12,035.78)</u>	<u>\$ (8,129.60)</u>	<u>\$ (2,828.97)</u>	

REVENUE AND EXPENDITURE REPORT

For the 3 Months Ended 07/31/24

**Target Budget
25.00%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
AUDIT FUND							
Revenue							
401 - Property Taxes	\$ 1,497.54	\$ 1,638.42	\$ 0.00	\$ 240.48	\$ 10,815.00	\$ 9,176.58	15.15%
420 - Interest Earned	8.43	27.81	8.06	25.33	5.00	(22.81)	556.20%
Total Revenue	<u>1,505.97</u>	<u>1,666.23</u>	<u>8.06</u>	<u>265.81</u>	<u>10,820.00</u>	<u>9,153.77</u>	<u>15.40%</u>
Expenses							
705 - Financial Services	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,900.00</u>	<u>9,900.00</u>	<u>0.00%</u>
Total Expenses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,900.00</u>	<u>9,900.00</u>	<u>0.00%</u>
Excess Revenues (Expenses)	<u>\$ 1,505.97</u>	<u>\$ 1,666.23</u>	<u>\$ 8.06</u>	<u>\$ 265.81</u>	<u>\$ 920.00</u>	<u>\$ (746.23)</u>	

REVENUE AND EXPENDITURE REPORT

For the 3 Months Ended 07/31/24

**Target Budget
25.00%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
LIABILITY INSURANCE FUND							
Revenue							
401 - Property Taxes	\$ 4,849.19	\$ 5,305.36	\$ 0.00	\$ 906.39	\$ 35,020.00	\$ 29,714.64	15.15%
420 - Interest Earned	17.30	76.25	0.00	73.02	50.00	(26.25)	152.50%
430 - Other Income	0.00	500.00	0.00	500.00	1,500.00	1,000.00	33.33%
Total Revenue	4,866.49	5,881.61	0.00	1,479.41	36,570.00	30,688.39	16.08%
Expenses							
514 - Professional Development	130.00	150.00	0.00	0.00	1,500.00	1,350.00	10.00%
630 - Office/Building/Program Supplies	0.00	247.88	0.00	4,422.00	3,000.00	2,752.12	8.26%
703 - Security Services	0.00	257.50	30.00	30.00	2,000.00	1,742.50	12.88%
709 - Other Professional Services	855.00	1,783.10	1,145.00	1,666.80	4,050.00	2,266.90	44.03%
717 - Pdrma Premium	13,992.96	13,992.96	10,694.22	10,694.22	28,500.00	14,507.04	49.10%
Total Expenses	14,977.96	16,431.44	11,869.22	16,813.02	39,050.00	22,618.56	42.08%
Excess Revenues (Expenses)	\$ (10,111.47)	\$ (10,549.83)	\$ (11,869.22)	\$ (15,333.61)	\$ (2,480.00)	\$ 8,069.83	

REVENUE AND EXPENDITURE REPORT

For the 3 Months Ended 07/31/24

**Target Budget
25.00%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
SPECIAL RECREATION FUND							
Revenue							
401 - Property Taxes	\$ 21,678.74	\$ 23,718.09	\$ 0.00	\$ 2,666.77	\$ 156,560.00	\$ 132,841.91	15.15%
420 - Interest Earned	611.74	1,687.36	722.27	2,172.69	20.00	(1,667.36)	8436.80%
Total Revenue	<u>22,290.48</u>	<u>25,405.45</u>	<u>722.27</u>	<u>4,839.46</u>	<u>156,580.00</u>	<u>131,174.55</u>	<u>16.23%</u>
Expenses							
501 - Full Time Wages	1,000.00	2,650.88	778.46	2,133.56	13,100.00	10,449.12	20.24%
502 - Part Time Wages	0.00	0.00	0.00	1,778.62	10,000.00	10,000.00	0.00%
630 - Office/Building/Program Supplies	0.00	0.00	0.00	0.00	85,000.00	85,000.00	0.00%
710 - Contractual Instructor Services	338.14	338.14	0.00	0.00	18,000.00	17,661.86	1.88%
712 - Portable Toilets	850.00	1,700.00	850.00	1,768.10	9,500.00	7,800.00	17.89%
718 - Seaspar Contribution	0.00	32,681.50	0.00	27,275.50	65,363.00	32,681.50	50.00%
Total Expenses	<u>2,188.14</u>	<u>37,370.52</u>	<u>1,628.46</u>	<u>32,955.78</u>	<u>200,963.00</u>	<u>163,592.48</u>	<u>18.60%</u>
Excess Revenues (Expenses)	<u>\$ 20,102.34</u>	<u>\$ (11,965.07)</u>	<u>\$ (906.19)</u>	<u>\$ (28,116.32)</u>	<u>\$ (44,383.00)</u>	<u>\$ (32,417.93)</u>	

REVENUE AND EXPENDITURE REPORT

For the 3 Months Ended 07/31/24

**Target Budget
25.00%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
BOND & INTEREST FUND							
Revenue							
401 - Property Taxes	\$ 41,656.83	\$ 45,575.55	\$ 0.00	\$ 7,796.83	\$ 306,681.00	\$ 261,105.45	14.86%
420 - Interest Earned	265.43	1,079.47	411.05	1,375.02	100.00	(979.47)	1079.47%
Total Revenue	<u>41,922.26</u>	<u>46,655.02</u>	<u>411.05</u>	<u>9,171.85</u>	<u>306,781.00</u>	<u>260,125.98</u>	<u>15.21%</u>
Expenses							
801 - Bond Principal	0.00	0.00	0.00	0.00	215,000.00	215,000.00	0.00%
802 - Bond Interest	0.00	38,538.25	0.00	42,638.25	77,500.00	38,961.75	49.73%
803 - Paying Agent Fee	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>1,000.00</u>	<u>0.00%</u>
Total Expenses	<u>0.00</u>	<u>38,538.25</u>	<u>0.00</u>	<u>42,638.25</u>	<u>293,500.00</u>	<u>254,961.75</u>	<u>13.13%</u>
Excess Revenues (Expenses)	<u>\$ 41,922.26</u>	<u>\$ 8,116.77</u>	<u>\$ 411.05</u>	<u>\$ (33,466.40)</u>	<u>\$ 13,281.00</u>	<u>\$ 5,164.23</u>	

REVENUE AND EXPENDITURE REPORT

For the 3 Months Ended 07/31/24

**Target Budget
25.00%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
CAPITAL PROJECT FUND							
Revenue							
410 - Grants	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000,000.00	\$ 1,000,000.00	0.00%
412 - Program Sponsorships	0.00	0.00	0.00	0.00	500.00	500.00	0.00%
420 - Interest Earned	4,289.57	14,317.27	5,736.22	16,830.29	45,000.00	30,682.73	31.82%
450 - Transfer In	0.00	0.00	0.00	0.00	331,000.00	331,000.00	0.00%
Total Revenue	4,289.57	14,317.27	5,736.22	16,830.29	1,376,500.00	1,362,182.73	1.04%
Expenses							
706 - Architectural/Engineering	52,129.10	56,294.63	0.00	13,783.54	130,000.00	73,705.37	43.30%
810 - Land	0.00	0.00	0.00	0.00	800,000.00	800,000.00	0.00%
811 - Land Improvements	88,568.40	256,177.20	25,207.75	25,207.75	1,259,000.00	1,002,822.80	20.35%
815 - Vehicles	0.00	0.00	0.00	0.00	55,000.00	55,000.00	0.00%
Total Expenses	140,697.50	312,471.83	25,207.75	38,991.29	2,244,000.00	1,931,528.17	13.92%
Excess Revenues (Expenses)	\$ (136,407.93)	\$ (298,154.56)	\$ (19,471.53)	\$ (22,161.00)	\$ (867,500.00)	\$ (569,345.44)	

REVENUE AND EXPENDITURE REPORT

For the 3 Months Ended 07/31/24

**Target Budget
25.00%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
PARK ASSISTANCE FUND							
Revenue							
412 - Program Sponsorships	\$ 0.00	\$ 645.00	\$ 0.00	\$ 0.00	\$ 500.00	\$ (145.00)	129.00%
420 - Interest Earned	46.78	149.01	51.76	151.77	1.00	(148.01)	14901.00%
Total Revenue	46.78	794.01	51.76	151.77	501.00	(293.01)	158.49%
Expenses							
630 - Office/Building/Program Supplies	0.00	0.00	0.00	62.88	1,500.00	1,500.00	0.00%
709 - Other Professional Services	0.00	0.00	0.00	75.00	0.00	0.00	0.00%
Total Expenses	0.00	0.00	0.00	137.88	1,500.00	1,500.00	0.00%
Excess Revenues (Expenses)	\$ 46.78	\$ 794.01	\$ 51.76	\$ 13.89	\$ (999.00)	\$ (1,793.01)	

REVENUE AND EXPENDITURE REPORT

For the 3 Months Ended 07/31/24

**Target Budget
25.00%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
ALL FUNDS							
Revenue							
401 - Property Taxes	\$ 191,691.65	\$ 209,724.37	\$ 0.00	\$ 30,829.70	\$ 1,337,836.40	\$ 1,128,112.03	15.68%
402 - Replacement Taxes	5,869.98	12,430.38	9,069.78	9,069.78	20,000.00	7,569.62	62.15%
405 - Program Fees	13,502.00	342,253.00	7,036.90	308,796.78	880,000.00	537,747.00	38.89%
410 - Grants	0.00	0.00	0.00	0.00	1,000,000.00	1,000,000.00	0.00%
412 - Program Sponsorships	1,300.00	3,045.00	2,000.00	2,700.00	25,350.00	22,305.00	12.01%
420 - Interest Earned	9,195.72	31,896.95	11,427.20	34,638.92	65,326.00	33,429.05	48.83%
430 - Other Income	3,038.15	13,858.75	0.00	11,562.91	30,500.00	16,641.25	45.44%
450 - Transfer In	0.00	0.00	0.00	0.00	331,000.00	331,000.00	0.00%
Total Revenue	224,597.50	613,208.45	29,533.88	397,598.09	3,690,012.40	3,076,803.95	16.62%
Expenses							
501 - Full Time Wages	34,438.42	93,027.39	20,665.38	59,203.00	458,384.95	365,357.56	20.29%
502 - Part Time Wages	40,926.20	80,203.05	44,997.19	80,398.71	267,844.70	187,641.65	29.94%
503 - Overtime Wages	0.00	0.00	0.00	0.00	2,625.00	2,625.00	0.00%
504 - Interns Wages	0.00	0.00	0.00	0.00	1,100.00	1,100.00	0.00%
505 - Wages Imrf	15,267.24	40,130.45	9,338.73	33,081.29	300,416.20	260,285.75	13.36%
510 - Imrf Employer Contribution	2,270.19	5,946.57	1,187.09	3,426.49	39,000.00	33,053.43	15.25%
511 - Fica Employer Contribution	6,968.65	16,406.06	5,772.93	13,307.36	80,000.00	63,593.94	20.51%
512 - Health/Life Insurance	12,299.36	34,613.28	8,967.78	23,829.41	144,500.00	109,886.72	23.95%
513 - Employee Reimbursements	681.54	1,854.84	631.54	1,714.23	9,040.00	7,185.16	20.52%
514 - Professional Development	1,140.10	1,638.13	1,203.07	2,093.88	15,750.00	14,111.87	10.40%
515 - Uniforms	129.99	369.99	0.00	0.00	3,000.00	2,630.01	12.33%
516 - Incentives/Awards/Recognition	(212.57)	524.53	79.75	907.09	3,000.00	2,475.47	17.48%
601 - Legal Publications	0.00	0.00	0.00	286.68	1,000.00	1,000.00	0.00%
602 - Postage	0.00	0.00	21.10	210.10	1,600.00	1,600.00	0.00%
611 - Natural Gas	47.53	697.67	169.96	428.93	8,300.00	7,602.33	8.41%
612 - Electric	2,406.31	4,942.87	2,865.75	3,947.45	29,500.00	24,557.13	16.76%
613 - Water	219.10	1,196.40	0.00	419.05	37,300.00	36,103.60	3.21%
614 - Internet	312.80	625.60	309.80	941.33	4,275.00	3,649.40	14.63%
620 - Association Dues	0.00	0.00	0.00	0.00	6,925.00	6,925.00	0.00%
621 - Park Board Expenses	0.00	15.99	15.99	469.76	2,000.00	1,984.01	0.80%
630 - Office/Building/Program Supplies	7,450.97	19,565.11	3,599.14	21,623.01	201,738.50	182,173.39	9.70%
631 - Landscaping Supplies	704.29	3,587.12	888.05	4,062.53	20,000.00	16,412.88	17.94%
632 - Fuel	651.54	1,126.55	538.37	964.79	8,000.00	6,873.45	14.08%

REVENUE AND EXPENDITURE REPORT

For the 3 Months Ended 07/31/24

**Target Budget
25.00%**

	Current Year M-T-D Actual	Current Year Y-T-D Actual	Prior Year M-T-D Actual	Prior Year Y-T-D Actual	Annual Budget	Remaining Budget	% Collected Expended
ALL FUNDS							
640 - Repair Parts	637.74	899.04	1,017.99	1,285.61	28,175.00	27,275.96	3.19%
641 - Rentals	1,212.80	1,212.80	341.00	941.95	4,500.00	3,287.20	26.95%
701 - Public Relations And Marketing	899.43	1,771.94	0.00	485.98	8,500.00	6,728.06	20.85%
702 - Computer Services	1,289.68	2,376.86	1,190.83	3,286.67	24,000.00	21,623.14	9.90%
703 - Security Services	0.00	504.00	30.00	2,524.15	12,300.00	11,796.00	4.10%
704 - Legal Services	1,020.00	1,020.00	0.00	0.00	12,000.00	10,980.00	8.50%
705 - Financial Services	5,038.00	7,595.00	2,146.00	4,292.00	40,680.00	33,085.00	18.67%
706 - Architectural/Engineering	52,129.10	56,294.63	0.00	13,783.54	130,000.00	73,705.37	43.30%
707 - Landscaping Services	3,375.06	5,535.06	1,760.00	3,669.51	25,000.00	19,464.94	22.14%
708 - Printing And Design Services	179.32	4,922.80	2,812.65	3,236.79	14,000.00	9,077.20	35.16%
709 - Other Professional Services	15,495.36	36,921.98	9,584.43	22,530.57	89,995.00	53,073.02	41.03%
710 - Contractual Instructor Services	13,854.54	16,930.34	3,700.00	13,072.70	80,450.00	63,519.66	21.04%
711 - Refuse Disposal	1,105.29	1,908.93	745.95	1,996.92	7,600.00	5,691.07	25.12%
712 - Portable Toilets	1,017.00	2,042.94	1,017.00	1,935.10	11,075.00	9,032.06	18.45%
714 - Credit Card Fees	933.36	4,448.77	832.24	4,153.01	19,000.00	14,551.23	23.41%
715 - Bank Fees	0.00	35.00	10.00	10.00	848.00	813.00	4.13%
716 - Co-Op Fees	0.00	0.00	0.00	0.00	18,500.00	18,500.00	0.00%
717 - Pdrma Premium	13,992.96	13,992.96	10,694.22	10,694.22	28,500.00	14,507.04	49.10%
718 - Seaspar Contribution	0.00	32,681.50	0.00	27,275.50	65,363.00	32,681.50	50.00%
719 - Subscriptions	135.87	135.87	0.00	0.00	1,500.00	1,364.13	9.06%
801 - Bond Principal	0.00	0.00	0.00	0.00	215,000.00	215,000.00	0.00%
802 - Bond Interest	0.00	38,538.25	0.00	42,638.25	77,500.00	38,961.75	49.73%
803 - Paying Agent Fee	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
810 - Land	0.00	0.00	0.00	0.00	800,000.00	800,000.00	0.00%
811 - Land Improvements	88,568.40	256,177.20	25,207.75	25,207.75	1,259,000.00	1,002,822.80	20.35%
815 - Vehicles	0.00	0.00	0.00	0.00	55,000.00	55,000.00	0.00%
901 - Contingency	5,118.44	5,118.44	0.00	0.00	68,850.00	63,731.56	7.43%
950 - Transfer Out	0.00	0.00	0.00	0.00	331,000.00	331,000.00	0.00%
Total Expenses	331,704.01	797,535.91	162,341.68	434,335.31	5,074,635.35	4,277,099.44	15.72%
Excess Revenues (Expenses)	\$ (107,106.51)	\$ (184,327.46)	\$ (132,807.80)	\$ (36,737.22)	\$ (1,384,622.95)	\$ (1,200,295.49)	

Financial Highlights
Community Park District of La Grange Park

Board Meeting Date: 8/12/2024
Financial Statement Date: 7/31/2024
For activity from 07/10/24-08/12/24

Cash Disbursements:		Amount
Vendor Disbursements		
Checks	4186-4226	96,695.04
CC FEES	ACH	933.36
IMRF	ACH	5,180.60
IPBC	ACH	12,511.55
Total Vendor Disbursements		115,320.55

Payroll Disbursements:		Amount
7/19/2024* Payroll Checks		3,231.16
Payroll Direct Deposit		31,141.38
Payroll Taxes		10,852.76
Payroll Deductions		8,762.18
*Includes 7/22 Check Date		53,987.48
August 2, 2024		
Payroll Checks		2,148.28
Payroll Direct Deposit		33,871.21
Payroll Taxes		11,416.50
Payroll Deductions		8,755.83
		56,191.82
Total Payroll Disbursements		110,179.30
Total Disbursements for Approval		\$ 225,499.85

Community Park District of La Grange Park

Check Register

All Bank Accounts

July 10, 2024 - August 13, 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
Vendor Checks						
01-221	FICA Withholding	Illinois Department of Revenue	2,225.88			
01-221	FICA Withholding	Internal Revenue Service	9,692.73			
01-221	FICA Withholding	Illinois Department of Revenue	2,025.56			
01-221	FICA Withholding	Internal Revenue Service	8,754.30			
01-221	FICA Withholding	Illinois Department of Revenue	17.82			
01-221	FICA Withholding	Internal Revenue Service	55.08			
01-221	FICA Withholding	Illinois Department of Revenue	2,130.26			
01-221	FICA Withholding	Internal Revenue Service	9,286.24			
ACE HARDWARE				4186	07/22/24	<u>201.73</u>
02-630-PAA	Supplies	KEY	6.46			
02-630-PSU	Supplies	POOLS	70.95			
02-630-PAA	Supplies	KEYS	9.69			
02-630-PAA	Supplies	PADLOCK	11.69			
01-640-PKS	Repair Parts	DIMMER	15.29			
01-630-BPK	Supplies - Park Buildings	PRESSURE WASHER LIQUID	17.99			
01-631-PKS	Landscaping Supplies	TAPE AND WEED KILLER	29.68			
01-631-PKS	Landscaping Supplies	CICADA NETTING	39.98			
FAMILY RECREATION CENTER				4187	07/22/24	<u>2,100.00</u>
02-710-PSU	Program Service Contracts	SUMMER CAMP POOL FIELD TRIP	2,100.00			
LAUTERBACH & AMEN, LLP				4188	07/22/24	<u>2,557.00</u>
01-705-ADM	Financial Services	JUNE 2024 SERVICES	2,557.00			
LAUTERBACH & AMEN, LLP				4189	07/22/24	<u>2,481.00</u>
01-705-ADM	Financial Services	APRIL SERVICES FY23/24	2,481.00			
MARK KOLL				4190	07/22/24	<u>400.00</u>
02-710-PSU	Program Service Contracts	SUMMER CAMP IN HOUSE FIELD TRIP 2024	400.00			
NOVENTECH, INC.				4191	07/22/24	<u>337.50</u>
01-702-OFF	Computer Services	IT SUPPORT	337.50			
OLSON TRANSPORTATION				4192	07/22/24	<u>4,015.00</u>
02-710-PSU	Program Service Contracts	SUMMER CAMP FIELD TRIPS TRANSPORTATION	4,015.00			
BEST OFFICIALS				4193	08/13/24	<u>748.00</u>
02-709-PSA	Other Program Services	JULY UMPIRES	748.00			
COM-ED				4194	08/13/24	<u>3,048.58</u>
01-612-PKS	Electric	WOOLAWN	27.38			
01-612-PKS	Electric	MEMORIAL	454.19			
01-612-PKS	Electric	HANESWORTH	572.54			
02-612-BRC	Electric	REC. CENTER	1,788.96			
01-612-PKS	Electric	YENA	34.18			
01-612-PKS	Electric	BEACH OAK	22.40			

Community Park District of La Grange Park

Check Register

All Bank Accounts

July 10, 2024 - August 13, 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
01-612-PKS	Electric	SIGN	25.09			
01-612-BPK	Electric	MAINT.	123.84			
DE LAGE LANDEN FINANCIAL SERVICES, INC				4195	08/13/24	<u>517.52</u>
01-709-OFF	Other Professional Services	COPIER	517.52			
DYNAMO INSDUSTRIES				4196	08/13/24	<u>308.60</u>
01-640-PKS	Repair Parts	PARK SUPPLIES	308.60			
FADOOL, JODI				4197	08/13/24	<u>28.90</u>
02-630-PSU	Supplies	READY TEDDY 2024	28.90			
GRAINGER				4198	08/13/24	<u>388.76</u>
01-640-BPK	Repair Parts	INVOICE 9179655577	259.70			
02-630-BRC	Supplies	INVOICE 9199045924	129.06			
Great Lakes Urban Forestry				4199	08/13/24	<u>995.00</u>
01-709-PKS	Other Professional Services	APPRIASAL OF TREES AT YENA	995.00			
HOT SHOT				4200	08/13/24	<u>588.00</u>
02-710-PSY	Program Service Contracts	SUMMER CAMPS 2024	588.00			
Innovative Garage Door				4201	08/13/24	<u>678.00</u>
01-709-BPK	Other Professional Services	SERVICE AT MEMORIAL	678.00			
JITKA SULC				4202	08/13/24	<u>37.35</u>
02-630-PSU	Supplies	SUMMER CAMP SUPPLIES	37.35			
KIDS KARATE				4203	08/13/24	<u>1,824.00</u>
02-710-PSY	Program Service Contracts	SUMMER SESSION	1,824.00			
KIMBERLY TABRON				4204	08/13/24	<u>100.00</u>
02-405-BRN	Building Rental Fees	ROOM DEPOSIT REFUND	100.00			
LAGRANGE PARK ACE HARDWARE				4205	08/13/24	<u>152.46</u>
01-631-PKS	Landscaping Supplies	PAINT	14.38			
01-631-PKS	Landscaping Supplies	WEED PREVENTATION	25.19			
01-631-PKS	Landscaping Supplies	PARK SUPPLIES	9.50			
01-640-BPK	Repair Parts	BOLTS	4.49			
01-631-PKS	Landscaping Supplies	SPRAY-SAFETY	18.87			
01-631-PKS	Landscaping Supplies	CAUTION SIGN	20.66			
01-631-PKS	Landscaping Supplies	PAINT SUPPLIES	59.37			
LAUTERBACH & AMEN, LLP				4206	08/13/24	<u>2,557.00</u>
01-705-ADM	Financial Services	JULY SERVICES	2,557.00			
MICHELE RITACCO				4207	08/13/24	<u>24.98</u>
02-630-PEN	Supplies	SUMMER CAMP SUPPLIES	24.98			
MISS ANGIE'S MUSIC LLC				4208	08/13/24	<u>1,732.50</u>
02-710-PGY	Program Service Contracts	SUMMER SESSION	1,732.50			
NICOR				4209	08/13/24	<u>49.09</u>
01-611-BPK	Natural Gas	MEMORIAL	1.38			

Community Park District of La Grange Park

Check Register

All Bank Accounts

July 10, 2024 - August 13, 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
02-611-BRC	Natural Gas	REC. CENTER	47.71			
NOVENTECH, INC.				4210	08/13/24	<u>2,065.93</u>
01-702-OFF	Computer Services	INVOICE 23128	1,113.75			
01-702-OFF	Computer Services	INVOICE 23066	247.20			
01-702-OFF	Computer Services	INVOICE 23064	125.00			
01-702-OFF	Computer Services	INVOICE 23007	579.98			
NUTOYS LEISURE PRODUCTS				4211	08/13/24	<u>2,596.39</u>
01-640-PKS	Repair Parts	INVOICE 55898	229.10			
01-640-PKS	Repair Parts	INVOICE 56046	2,367.29			
PIONEER PRESS/DOINGS				4212	08/13/24	<u>45.99</u>
01-719-ADM	Subscriptions	DOINGS THROUGH FEBRUARY 2025	45.99			
PIT STOP				4213	08/13/24	<u>1,017.00</u>
08-712-PKS	Portable Toilets	PITSTOP	850.00			
01-712-PKS	Portable Toilets	PITSTOP	167.00			
PREMISTAR-SOUTH				4214	08/13/24	<u>414.48</u>
02-640-BRC	Repair Parts	AIR CONDITIONER	414.48			
SPORTS R US				4215	08/13/24	<u>1,658.00</u>
02-710-PSY	Program Service Contracts	SUMMER SESSIONS	1,658.00			
TAMELING INDUSTRIES				4216	08/13/24	<u>47.04</u>
01-631-PKS	Landscaping Supplies	SCREENINGS	47.04			
TRIA ARCHITECTURE, INC.				4217	08/13/24	<u>41,625.00</u>
10-706-BRC	Architectural/Engineering	REC CENTER GYM ADDITION	41,625.00			
TRUGREEN-CHEMLAWN				4218	08/13/24	<u>2,277.06</u>
01-707-PKS	Landscaping Services	INVOICE 196489109	400.00			
01-707-PKS	Landscaping Services	INVOICE 197427706	249.99			
01-707-PKS	Landscaping Services	INVOICE 197417677	500.83			
01-707-PKS	Landscaping Services	INVOICE 197408748	130.03			
01-707-PKS	Landscaping Services	INVOICE 197403460	500.83			
01-707-PKS	Landscaping Services	INVOICE 197437637	495.38			
VILLAGE OF LAGRANGE PARK				4219	08/13/24	<u>4,804.55</u>
01-613-PKS	Water	MEMORIAL WATER	4,804.55			
VISA				4220	08/13/24	<u>2,436.79</u>
02-709-PSE	Other Professional Services	SWANK-MOVIE	500.00			
02-709-PSU	Other Program Services	PUTTSHACK	220.50			
01-516-ADM	Incentives/Awards/Recognition	FLOWERS	68.50			
02-708-PAD	Printing and Design Services	NEXT DAY DISPLAY-BANNERS	441.80			
11-630-PKS	Program Supplies	WOODLAND-MEM. PLAQUE	274.99			
02-709-PSE	Other Professional Services	SWANK-MOVIE REFUND	-500.00			
01-701-ADM	Public Relations and Marketing	CONSTANT CONTACT/EMAIL	924.00			
02-709-PSU	Other Program Services	TIRTON COLLEGE-FIELD TRIP	232.00			
02-709-PSU	Other Program Services	SAFARI LAND	275.00			

Community Park District of La Grange Park

Check Register

All Bank Accounts

July 10, 2024 - August 13, 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
VISA				4221	08/13/24	<u>2,101.96</u>
01-631-PKS	Landscaping Supplies	01-631-PKS	51.85			
01-632-VEH	Fuel	MOBIL-GAS	94.00			
01-709-VEH	Other Professional Services	TB BROOKFIELD	12.00			
01-632-VEH	Fuel	MOBIL-GAS	72.28			
01-640-VEH	Repair Parts	AMAZON-JOHN DEERE	103.64			
01-640-VEH	Repair Parts	AMAZON-JOHN DEERE	84.99			
01-640-BPK	Repair Parts	AMAZON-REFUND	-291.50			
01-630-BPK	Supplies - Park Buildings	HOME DEPOT	12.75			
01-631-PKS	Landscaping Supplies	HOME DEPOT	157.84			
01-640-VEH	Repair Parts	NORTHERN TOOL	454.99			
01-630-VEH	Supplies	AMAZON-GLOVES	63.00			
01-631-PKS	Landscaping Supplies	JEWEL-GATORADE	7.99			
01-631-PKS	Landscaping Supplies	BIG SPRINKLER	139.52			
01-631-PKS	Landscaping Supplies	VERMONT SPORTS	638.97			
01-632-VEH	Fuel	MOBIL-GAS	168.42			
01-631-PKS	Landscaping Supplies	BIG SPRINKLER	144.42			
01-631-PKS	Landscaping Supplies	AMAZON-CORD BELT	25.34			
01-632-VEH	Fuel	MOBIL-GAS	78.04			
01-632-VEH	Fuel	EXXON-GAS	77.13			
01-631-PKS	Landscaping Supplies	VERMONT SPORTS	6.39			
01-430-PKS	Other Income	CREDIT W/ C.C. COMPANY	-0.10			
VISA				4222	08/13/24	<u>296.63</u>
01-514-ADM	Professional Development	JIMMY JOHNS	41.99			
01-516-ADM	Incentives/Awards/Recognition	1800FLOWERS-CORTE	104.10			
01-630-OFF	Office/Building/Program Supplies	JEWEL-BATTERIES	19.99			
01-516-ADM	Incentives/Awards/Recognition	AMAZON-END OF SUMMER BASH SUPPLIES	130.55			
VISA				4223	08/13/24	<u>3,596.60</u>
02-709-BRC	Other Professional Services	ROSE PEST	79.00			
01-701-ADM	Public Relations and Marketing	JEWEL-4TH OF JULY CANDY	111.93			
01-516-ADM	Incentives/Awards/Recognition	JEWEL-FLOWERS FOR BRI	31.87			
02-630-PSU	Supplies	AMAZON-PING PONG FOR CAMP	56.98			
02-630-BRC	Supplies	CLEAN IT SUPPLY	259.37			
02-709-PSU	Other Program Services	ELK GROVE PARK DISTRICT	450.00			
02-630-PSU	Supplies	BILLS PLACE-PIZZA FRIDAY	219.52			
06-630-PAD	Safety Supplies	OLLIES DISCOUNT-SAFETY TRAINING TREATS	24.96			
02-630-PAA	Supplies	TARGET-ANTICS MATERIALS	43.92			
02-630-PSA	Supplies	EDCO AWARDS-PICKLEBALL TROPHIES	166.76			
02-630-BRC	Supplies	CLEAN IT SUPPLY	178.86			
02-709-PTT	Other Program Services	CONCORD THEATER-OZ PLAYRIGHTS	1,973.43			
VISA				4224	08/13/24	<u>264.60</u>
02-630-PSU	Supplies	BILLS PLACE-PIZZA FRIDAY	264.60			
VISA				4225	08/13/24	<u>1,300.50</u>
02-630-PSU	Supplies	SAMS CLUB-CAMP CANDY	169.76			
02-641-PTT	Rentals	LIFE STORAGE	379.00			

Community Park District of La Grange Park

Check Register

All Bank Accounts

July 10, 2024 - August 13, 2024

Payee/Account #	Account Description	Description	Amount	Check Number	Check Date	Check Amount
02-630-PEN	Supplies	JEWEL-COOKING CLASS	17.06			
02-630-PSU	Supplies	BILLS PLACE-PIZZA FRIDAY	70.00			
02-630-PSU	Supplies	AMAZON-KIDS TOYS	81.74			
02-630-PRT	Supplies	TARGET-KITS	27.71			
02-630-PEN	Supplies	JEWEL-COOKING CLASS	11.36			
02-630-PSU	Supplies	JEWEL-DRINKS	26.92			
02-630-PEN	Supplies	JEWEL-COOKING CLASS	30.47			
02-630-PTT	Supplies	CONCORD THEATRICALS	4.20			
02-630-PSE	Supplies	AMAZON-PROTECTION PLAN	4.39			
02-630-PSU	Supplies	AMAZON-TIC TACS	21.00			
02-630-PAA	Supplies	HOBBY LOBBY-ANTICS SUPPLIES	53.99			
02-630-PSU	Supplies	JEWEL-COOKING CLASS	34.11			
02-630-PSU	Supplies	HINSDALE MART-CAMP OREOS	11.19			
02-630-PSU	Supplies	AMAZON-TYE DYE	212.78			
02-630-PRT	Supplies	AMAZON-TOYS	69.75			
02-630-PSE	Supplies	AMAZON-SCREEN	42.98			
02-630-PEN	Supplies	JEWEL-COOKING CLASS	32.09			
VISA				4226	08/13/24	<u>4,275.55</u>
01-621-ADM	Park Board Expenses	ZOOM	15.99			
01-614-BPK	Internet	COMCAST-845	144.90			
02-630-PRT	Supplies	TARGET-R.T. SUPPLIES	25.74			
02-630-PSU	Supplies	RITAS	1,164.30			
01-631-PKS	Landscaping Supplies	NPRA CPSI INSPECTION KIT	308.04			
02-711-BRC	Refuse Disposal	REPUBLIC WASTE-1501	601.89			
01-711-PKS	Refuse Disposal	REPUBLIC WASTE-845	394.52			
01-614-OFF	Internet	COMCAST-1501	167.90			
02-709-PSU	Other Program Services	ELK GROVE PARK DISTRICT	90.00			
02-630-PSU	Supplies	BILLS PLACE-PIZZA FRIDAY	178.35			
01-702-OFF	Computer Services	NOVENTECH-FIREWALL	454.00			
01-514-ADM	Professional Development	JIMMY JOHNS	70.04			
01-719-ADM	Subscriptions	ADOBE CREATIVE SUITE	659.88			
CAPTUREPOINT				CAPTURE	07/31/24	<u>933.36</u>
02-714-PAD	Credit Card Fees	CAPTUREPOINT	933.36			
ILL MUNICIPAL RETIREMENT FUND				IMRF	07/31/24	<u>5,180.60</u>
01-225	IMRF Withholding	ILL MUNICIPAL RETIREMENT FUND	5,180.60			
IPBC-HEALTH INS				IPBC	07/31/24	<u>12,511.55</u>
02-512-PAD	Health/Life Insurance - Prog Admin	IPBC - HEALTH INS- MONTH YEAR	5,567.65			
01-512-PKS	Health/Life Insurance	IPBC - HEALTH INS- MONTH YEAR	4,221.50			
01-512-ADM	Health/Life Insurance	IPBC - HEALTH INS- MONTH YEAR	2,107.79			
02-512-BRC	Health/Life Insurance - Rec Center	IPBC - HEALTH INS- MONTH YEAR	728.51			
01-512-ADM	Health/Life Insurance	IPBC-HEALTH INS	-127.80			
01-512-ADM	Health/Life Insurance	IPBC-HEALTH INS	13.90			
Check List Total						<u><u>115,320.55</u></u>

Community Park District of La Grange Park

Payroll Journal Entry

July 9, 2024 - August 13, 2024

Reference	Date	GL Account	GL Account Description	Debit Amount	Credit Amount
Payroll Checks					
PAYROLL	07/19/24	999	Undistributed	1,995.00	
PAYROLL	08/02/24	999	Undistributed	2,058.75	
PAYROLL	07/19/24	01-110	1st Nat'l BF-Payroll Checking		34,057.90
PAYROLL	07/22/24	01-110	1st Nat'l BF-Payroll Checking		314.64
PAYROLL	08/02/24	01-110	1st Nat'l BF-Payroll Checking		36,019.49
PAYROLL	07/19/24	01-221	FICA Withholding		10,779.86
PAYROLL	07/22/24	01-221	FICA Withholding		72.90
PAYROLL	08/02/24	01-221	FICA Withholding		11,416.50
PAYROLL	07/19/24	01-224	Deffered Comp		175.19
PAYROLL	08/02/24	01-224	Deffered Comp		177.19
PAYROLL	07/19/24	01-225	IMRF Withholding		2,635.84
PAYROLL	08/02/24	01-225	IMRF Withholding		2,627.49
PAYROLL	07/19/24	01-227	Dental Insurance Withholding		172.53
PAYROLL	08/02/24	01-227	Dental Insurance Withholding		172.53
PAYROLL	07/19/24	01-501-ADM	Full Time Wages	4,500.00	
PAYROLL	08/02/24	01-501-ADM	Full Time Wages	4,500.00	
PAYROLL	07/19/24	01-505-ADM	Wages IMRF	1,057.88	
PAYROLL	08/02/24	01-505-ADM	Wages IMRF	1,082.25	
PAYROLL	07/19/24	01-513-ADM	Employee Reimbursements	230.77	
PAYROLL	08/02/24	01-513-ADM	Employee Reimbursements	270.77	
PAYROLL	07/19/24	01-512	Health/Life Insurance	5,778.62	
PAYROLL	08/02/24	01-512	Health/Life Insurance	5,778.62	
PAYROLL	07/19/24	03-510	IMRF Employer Contribution	1,149.10	
PAYROLL	08/02/24	03-510	IMRF Employer Contribution	1,144.81	
PAYROLL	07/19/24	04-511	FICA - Employer Contribution	3,316.75	
PAYROLL	07/22/24	04-511	FICA - Employer Contribution	27.54	
PAYROLL	08/02/24	04-511	FICA - Employer Contribution	3,485.58	
PAYROLL	07/19/24	01-502-OFF	Wages Part Time	460.00	
PAYROLL	08/02/24	01-502-OFF	Wages Part Time	160.00	
PAYROLL	07/19/24	01-505-OFF	Wages IMRF	1,323.68	
PAYROLL	08/02/24	01-505-OFF	Wages IMRF	1,317.71	
PAYROLL	07/19/24	01-501-PKS	Wages Full Time	4,373.45	
PAYROLL	08/02/24	01-501-PKS	Wages Full Time	4,373.45	
PAYROLL	07/19/24	01-502-PKS	Wages Part Time	2,142.13	
PAYROLL	08/02/24	01-502-PKS	Wages Part Time	1,833.50	
PAYROLL	08/02/24	01-513-PKS	Employee Reimbursements	70.00	
PAYROLL	07/19/24	02-501-PAD	Wages Full Time	6,480.76	
PAYROLL	08/02/24	02-501-PAD	Wages Full Time	6,480.76	
PAYROLL	07/19/24	02-505-PAD	Wages IMRF	343.38	
PAYROLL	08/02/24	02-505-PAD	Wages IMRF	414.56	
PAYROLL	08/02/24	02-513-PAD	Employee Reimbursements	110.00	
PAYROLL	07/19/24	02-501-BRC	Wages Full Time	1,365.00	
PAYROLL	08/02/24	02-501-BRC	Wages Full Time	1,365.00	
PAYROLL	08/02/24	02-502-BRN	Wages Part Time	108.00	
PAYROLL	08/02/24	02-502-PRN	Wages Part Time	108.00	
PAYROLL	07/19/24	02-502-PRT	Wages Part Time	24.50	
PAYROLL	08/02/24	02-502-PRT	Wages Part Time	111.25	
PAYROLL	08/02/24	02-505-PRT	Wages IMRF	124.16	
PAYROLL	08/02/24	02-502-PEN	Wages Part Time	145.00	
PAYROLL	07/19/24	02-502-PSU	Wages Part Time	12,638.15	
PAYROLL	08/02/24	02-502-PSU	Wages Part Time	13,503.14	
PAYROLL	07/19/24	02-505-PSU	IMRF	1,240.00	
PAYROLL	08/02/24	02-505-PSU	IMRF	1,228.00	
PAYROLL	07/19/24	02-502-PAA	Wages Part Time	2,151.39	
PAYROLL	07/22/24	02-502-PAA	Wages Part Time	360.00	
PAYROLL	08/02/24	02-502-PAA	Wages Part Time	3,425.26	
PAYROLL	07/19/24	02-502-PSY	Wages Part Time	68.00	
PAYROLL	08/02/24	02-502-PSY	Wages Part Time	25.50	

Community Park District of La Grange Park
Payroll Journal Entry

July 9, 2024 - August 13, 2024

Reference	Date	GL Account	GL Account Description	Debit Amount	Credit Amount
PAYROLL	07/19/24	02-502-PSA	Wages Part Time	432.50	
PAYROLL	08/02/24	02-502-PSA	Wages Part Time	518.75	
PAYROLL	07/19/24	02-502-PFT	Wages Part Time	72.00	
PAYROLL	08/02/24	02-502-PFT	Wages Part Time	189.00	
PAYROLL	07/19/24	08-501-ADM	Full Time Wages	500.00	
PAYROLL	08/02/24	08-501-ADM	Full Time Wages	500.00	
PAYROLL	07/19/24	01-231	Health Insurance Withholding		5,778.62
PAYROLL	08/02/24	01-231	Health Insurance Withholding		5,778.62
PAYROLL	07/19/24	01-505-PKS	Wages IMRF	1,956.88	
PAYROLL	08/02/24	1-505-PKS	Wages IMRF	1,760.00	
Totals				<u>110,179.30</u>	<u>110,179.30</u>

To: Robert Corte
President, Community Park District Board Commissioners

From: Jessica Cannaday, Executive Director

Date: August 9, 2024

Re: 12a - Referendum Bond Issuance Update

Recommendation

No Action

Background

The Community Park District received the draft of the Preliminary Offer Statement. We are currently reviewing several sections in this document.

August 29 is our scheduled rating interview with Moody's.

To: Robert Corte
President, Community Park District Board Commissioners

From: Jessica Cannaday, Executive Director

Date: August 9, 2024

Re: Agenda Item 12b | Rental Fee Waivers

Recommendation

Motion and a second to approve a rental fee waiver for the La Grange Park Police Department's Car Show benefiting Special Olympics

Background

Historically, the park district has waived rental fees for the Neighbors Helping Neighbors event as well as National Night Out events.

PRESIDENT
Dr. James L. Discipio
VILLAGE MANAGER
Julia A. Cedillo
VILLAGE CLERK
Meghan M. Kooi



TRUSTEES
Robert T. Lautner
Jamie M. Zaura
Karen M. Koncel
Michael L. Sheehan
Jermaine E. Stewart
Joseph F. Caputo

August 2, 2024

Dr. Robert Corte, President
Jessica Cannaday, Executive Director
Community Park District of La Grange Park
1501 Barnsdale Road
La Grange Park, IL 60526

Dear Ms. Cannaday and Dr. Corte,

The purpose of this letter is to provide information regarding the La Grange Park Police Department's 2nd Annual Car Show, scheduled to take place on Wednesday, August 14th, from 5:30 p.m. to 9:00 p.m. We are pleased to submit our application for a permit to use Memorial Park for this event, which follows the successful and well-received show we held last year. We appreciate your consideration of our application.

The Car Show is a significant fundraiser benefitting the Special Olympics of Illinois, an organization with which the Police Department has a long-standing and cherished relationship. Our officers/staff conduct these fundraisers as a team effort to help support the Special Olympics mission for the athletes, their families and the greater community.

Please note that the Village is willing to pay for the permit fee. There will be no alcohol sales at the event. We are currently working with the Intergovernmental Risk Management Agency (IRMA) to issue a Certificate of Insurance (COI), naming the Community Park District as additionally insured. As soon as it is complete, it will be emailed directly to your office.

The event has been organized in such a manner that the two food vendors will be located in the Village's public right-of-way parking spaces along Woodlawn Avenue, adjacent to the southeastern portion of Memorial Park, near the Volleyball Courts. For this reason, we believe that the food vendors will not require a COI issued to the Community Park District, naming it as additionally insured.

We are committed to ensuring a quality event for all involved and share your concerns about any potential damage to the outfield turf. Should any damage occur, we will work proactively and cooperatively with the Community Park District to address and rectify any issues to your satisfaction. Additionally, we have secured an alternate site at the Village Market for the Car Show, which can be utilized this year if necessary and in future years potentially.

Understanding and prioritizing pedestrian safety, the Police Department will have an auxiliary officer assigned at the intersection of Woodlawn and La Grange Road to ensure the safety of pedestrians crossing at that location.

We acknowledge and respect the Community Park District's concerns related to this event and any similar events that may be hosted at Memorial Park (or any park property). We will be present at the Community Park District Board Meeting on August 12th to address those concerns to the Board's satisfaction. In the meantime, please let us know if there are any additional questions related to this event.

Thank you for your consideration of this request. We look forward to seeing you on the evening of August 12th. The COI is forthcoming, and the permit for the use of the park, including the liability and damage waiver, is attached for your consideration.

Respectfully yours,



Julia Cedillo
Village Manager

Cc: Police Chief Tim Contois
Dr. James L. Discipio, Village President



Community Park District of La Grange Park

1501 Barsndale Road, La Grange Park, IL. 60526

Phone : 708-354-4580 Fax : 708-354-4577



copy to
maintenance

Field Reservation Form

BASKETBALL/VOLLEYBALL/BASEBALL/PICKLEBALL, PLAYGROUND GAMES AND TENNIS COURTS

Rental party/person in charge: Nick Spurgash, Police Officer, La Grange Park Police Department, Village of La Grange Park

Questions may also go to Police Chief Tim Contois at tcontois@lagrangepark.org or Julia Cedillo at jcedillo@lagrangepark.org.

Address: 447 N. Catherine Avenue City: La Grange Park, IL 60526 Proof of residency may be required.

Phone: 708-906-2964, or: 708-354-4580, Email: nspurgash@lagrangepark.org

Date Requested: August 14, 2024 Hours (8am-dusk): Set Up: 3:00 p.m. and then the event takes place from 5:30 p.m. to 9:00 p.m. with clean up following that time.

Park location: East portion of Memorial Park, map to follow. Field Requested: Yes

Purpose of rental:

Police Department 2nd Annual Car Show Benefiting Special Olympics.

Number of participants: ~300 FIELD

RENTAL FEES: (two hour minimum) *\$20.00/hr. Resident

Amount Due: \$160 or as otherwise determined. TOTAL DUE: \$160 or as otherwise determined. *Basketball, Volleyball,

Pickleball, Playground Games and Tennis Courts at Memorial are lighted until 10:00 pm.

All other fields/courts are not lighted. Lights at the Hanesworth baseball fields are available on request for an additional charge of \$20/hour. ALL rentals are based on availability. Rental fees are per court. No lights, bases, soccer goals, or balls provided.

General Use Ordinances for all buildings, grounds and amenities will apply to all rentals. Listed are some, but not all, of the general use ordinances that will be strictly enforced unless special permission was granted by the CPD. Hours of usage are from dawn to dusk unless permission has been granted by the CPD for later hours. The following are not allowed: Animals, firearms and other weapons, fireworks, digging, polluting, or dumping, peddling, advertisements, public assemblies, using intoxicating liquors or illegal drugs, smoking or vaping, gambling, open fires, wood burning campfires, bicycling, skateboarding or roller skating, camping, engine-powered toys, and organized group outings.

Help us to keep your parks clean. Trash receptacles are provided, however, any additional garbage generated by your party must be bagged.

As part of its risk management policy, the Community Park District of LaGrange Park will require the renting party to sign the reservation form below. On the reverse side of this agreement, the renting party will be required to sign the **HOLD HARMLESS AGREEMENT**.

DISCLAIMER: The Park District will not be held liable for any claims made by organizations or individuals using the park facilities, nor will it be held liable for any personal injuries that may occur to individuals on the premises. DAMAGE: Persons using any facility will be held responsible to pay for any damages or loss resulting from the negligence of users. Park facility rented must be returned in the same condition.

Renting Party/Requestor Signature

Date:

Aug 2, 2024

Date:

Park District Staff Approval

HOLD/HARMLESS AGREEMENT

WAIVER AND RELEASE OF ALL CLAIMS

Please read this carefully and be aware that by renting the facility and/or park or by inviting guests you will be waiving your rights and the rights of your guest to all claims for injuries you or your guest(s) might sustain arising and you will be required to indemnify, hold harmless, and defend the Community Park District for any claims arising out of the use of the facility and/or park on the date(s) listed.

RISK OF INJURY

As a renter of the facility and/or park, I recognize and acknowledge that there are certain risks of physical injury, and I agree to assume the full risk of injuries, including death, damages, or loss which I or my guest(s) may sustain as a result of participating in any and all activities associated with the rental of the facility and/or park.

WAIVER OF INJURY CLAIMS

I agree to waive and relinquish any and all claims I, or my guest(s), may have arising out of or connected with, or in any way associated with the rental of the facility and/or park.

RELEASE FROM LIABILITY

I do hereby fully release and discharge the Community Park District and its employees from any and all claims from injuries; including death, damage, or loss which I or my guest(s) may have or which may occur on account of rental of the facility and/or park.

INDEMNIFY AND DEFENSE

I further agree to indemnify, hold harmless, and defend the Community Park District and its employees from any and all claims from injuries, including death, damages, and losses sustained by me or my guest(s) in the event of any emergency. I authorize the public entity to secure from any licensed hospital, physician and/or medical personnel any treatment reasonable and necessary for me or my guest(s) and assume liability for immediate care and agree that I will be responsible for payment of any and all medical services rendered.

I have read and fully understand and agree to the above stated conditions of participation.



Julia Cedillo
Village of La Grange Park
(Signature of Renter)

August 2, 2024

Date

To: Robert Corte
President, Community Park District Board Commissioners

From: Jessica Cannaday, Executive Director

Date: August 9, 2024

Re: Agenda Item 13a | Truck Purchase

Recommendation

Motion and a second to approve the purchase of a 2024 F250 through the Sourcewell Cooperative Purchasing Agreement

Background

The 2024/25 budget has allocated \$55,000 for the purchase of a new vehicle for the parks department. Sourcewell has provided a quote of \$52,584.96 for a vehicle that meets the fleet needs of the district.

Cooperative Purchasing groups follow all state and federal procurement laws, from bidding to contract awards. Participating agencies can then obtain items that have already been determined to be at the lowest cost with established vendors.



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

7/29/2024

Quote ID: **29284**

Order Cut Off Date: **TBA**

Ms Sara Earhart
Community Park District of La Grange Park
1501 Barnsdale Rd
La Grange, Illinois, 60526

Dear Sara Earhart,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

One (1) New/Unused (2024 Ford Super Duty F-250 SRW (X2B) XL 4WD SuperCab 6.75' Box 148" WB,) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	\$54,625.00	\$52,584.96	3.735 %	\$2,040.04
Tax (0.0000 %)		\$0.00		
Tire fee		\$0.00		
Total		\$52,584.96		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell (Formerly Known as NJPA) Contract 091521-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

Quoting Department
Account Manager
Fleet@NationalAutoFleetGroup.com
(855) 289-6572



Purchase Order Instructions & Resources

In order to finalize your purchase please submit this purchase packet to your governing body for a purchase order approval and submit your purchase order in the following way:

Email: Fleet@NationalAutoFleetGroup.com

Fax: (831) 480-8497

Mail: National Auto Fleet Group

490 Auto Center Drive

Watsonville, CA 95076

We will send a courtesy confirmation for your order and a W-9 if needed.

Additional Resources

Learn how to track your vehicle: www.NAFGETA.com

Use the upfitter of your choice: www.NAFGpartner.com

Vehicle Status: ETA@NationalAutoFleetGroup.com

General Inquiries: Fleet@NationalAutoFleetGroup.com

For general questions or assistance please contact our main office at:

1-855-289-6572

Vehicle Configuration Options

ENGINE	
Code	Description
99A	Engine: 6.8L 2V DEVCT NA PFI V8 Gas, (STD)
TRANSMISSION	
Code	Description
44F	Transmission: TorqShift-G 10-Speed Automatic, (STD)
WHEELS	
Code	Description
64A	Wheels: 17" Argent Painted Steel, (STD)
TIRES	
Code	Description
TBM	Tires: LT245/75Rx17E BSW A/T, -inc: Spare may not be the same as road tire
PRIMARY PAINT	
Code	Description
Z1	Oxford White
SEAT TYPE	
Code	Description
AS	Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat, -inc: center armrest, cupholder, storage and driver's side manual lumbar
AXLE RATIO	
Code	Description
X3E	Electronic-Locking w/3.73 Axle Ratio
ADDITIONAL EQUIPMENT	
Code	Description
473	Snow Plow Prep Package, -inc: computer selected springs for snowplow application, Note 1: Restrictions apply; see supplemental reference or body builders layout book for details, Note 2: May result in deterioration of ride quality when vehicle is not equipped w/snowplow, Note 3: Dual battery (86M) recommended w/6.8L or 7.3L gasoline engines; see body builders layout book for details
67B	410 Amp Dual Alternators, -inc: 250 Amp + 160 Amp
86M	Dual 68 AH/65 AGM Batteries

153	Front License Plate Bracket, -inc: Standard in states requiring 2 license plates and optional to all others
18B	Platform Running Boards
76C	Exterior Backup Alarm (Pre-Installed)
61L	Front Wheel Well Liners (Pre-Installed)
66S	Upfitter Switches (6), -inc: Located in overhead console
18A	Ford Pro Upfit Integration System, -inc: programmable and connected upfit integration system, Recommended for snowplows, box delete (66D) and trucks that will utilize upfit aftermarket equipment
OPTION PACKAGE	
Code	Description
600A	Order Code 600A

2024 Fleet/Non-Retail Ford Super Duty F-250 SRW XL 4WD SuperCab 6.75' Box 148" WB

WINDOW STICKER

2024 Ford Super Duty F-250 SRW XL 4WD SuperCab 6.75' Box 148" WB

CODE	MODEL	MSRP
X2B	2024 Ford Super Duty F-250 SRW XL 4WD SuperCab 6.75' Box 148" WB	\$50,095.00
OPTIONS		
99A	Engine: 6.8L 2V DEVCT NA PFI V8 Gas, (STD)	\$0.00
44F	Transmission: TorqShift-G 10-Speed Automatic, (STD)	\$0.00
64A	Wheels: 17" Argent Painted Steel, (STD)	\$0.00
TBM	Tires: LT245/75Rx17E BSW A/T, -inc: Spare may not be the same as road tire	\$165.00
Z1	Oxford White	\$0.00
AS	Medium Dark Slate, HD Vinyl 40/20/40 Split Bench Seat, -inc: center armrest, cupholder, storage and driver's side manual lumbar	\$0.00
X3E	Electronic-Locking w/3.73 Axle Ratio	\$430.00
473	Snow Plow Prep Package, -inc: computer selected springs for snowplow application, Note 1: Restrictions apply; see supplemental reference or body builders layout book for details, Note 2: May result in deterioration of ride quality when vehicle is not equipped w/snowplow, Note 3: Dual battery (86M) recommended w/6.8L or 7.3L gasoline engines; see body builders layout book for details	\$250.00
67B	410 Amp Dual Alternators, -inc: 250 Amp + 160 Amp	\$115.00
86M	Dual 68 AH/65 AGM Batteries	\$210.00
153	Front License Plate Bracket, -inc: Standard in states requiring 2 license plates and optional to all others	\$0.00
18B	Platform Running Boards	\$445.00
76C	Exterior Backup Alarm (Pre-Installed)	\$175.00
61L	Front Wheel Well Liners (Pre-Installed)	\$180.00
66S	Upfitter Switches (6), -inc: Located in overhead console	\$165.00
18A	Ford Pro Upfit Integration System, -inc: programmable and connected upfit integration system, Recommended for snowplows, box delete (66D) and trucks that will utilize upfit aftermarket equipment	\$400.00
600A	Order Code 600A	\$0.00

Please note selected options override standard equipment

SUBTOTAL	\$52,630.00
Advert/ Adjustments	\$0.00
Manufacturer Destination Charge	\$1,995.00
TOTAL PRICE	\$54,625.00
Est City: N/A MPG	
Est Highway: N/A MPG	
Est Highway Cruising Range: N/A mi	

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Notes

Standard Equipment

MECHANICAL

Engine: 6.8L 2V DEVCT NA PFI V8 Gas -inc: Flex fuel (STD)
Transmission: TorqShift-G 10-Speed Automatic -inc: SelectShift and selectable drive modes: normal, eco, slippery roads, tow/haul and off-road (STD)
3.73 Axle Ratio (STD)

EXTERIOR

Wheels: 17" Argent Painted Steel -inc: painted hub covers/center ornaments (STD)
Tires: LT245/75R17E BSW A/S -inc: Spare may not be the same as road tire (STD)

GVWR

GVWR: 10,000 lb Payload Package

ADDITIONAL EQUIPMENT

50-State Emissions System
Transmission w/Oil Cooler
Electronic Transfer Case
Part-Time Four-Wheel Drive
78-Amp/Hr 750CCA Maintenance-Free Battery w/Run Down Protection
160 Amp Alternator
Class V Towing Equipment -inc: Hitch, Brake Controller and Trailer Sway Control
Trailer Wiring Harness
3546# Maximum Payload
HD Shock Absorbers
Front Anti-Roll Bar
Firm Suspension
Hydraulic Power-Assist Steering
34 Gal. Fuel Tank
Single Stainless Steel Exhaust
Auto Locking Hubs
Front Suspension w/Coil Springs
Solid Axle Rear Suspension w/Leaf Springs
4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist and Hill Hold Control
Regular Box Style
Steel Spare Wheel

Full-Size Spare Tire Stored Underbody w/Crankdown
Clearcoat Paint
Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
Black Rear Step Bumper
Black Side Windows Trim and Black Front Windshield Trim
Black Door Handles
Black Power Heated Side Mirrors w/Convex Spotter, Manual Folding and Turn Signal Indicator
Manual Extendable Trailer Style Mirrors
Fixed Rear Window
Light Tinted Glass
Variable Intermittent Wipers
Aluminum Panels
Black Grille
Tailgate Rear Cargo Access
Reverse Opening Rear Doors
Tailgate/Rear Door Lock Included w/Power Door Locks
Boxside Steps
Autolamp Auto On/Off Reflector Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
Cargo Lamp w/High Mount Stop Light
Perimeter/Approach Lights
Radio w/Seek-Scan, Clock and Speed Compensated Volume Control
Radio: AM/FM Stereo w/MP3 Player -inc: 6 speakers
Fixed Antenna
SYNC 4 -inc: 8" LCD capacitive touchscreen w/swipe capability, wireless phone connection, cloud connected, AppLink w/app catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owner's manual
Wireless Phone Connectivity
2 LCD Monitors In The Front
4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
60-40 Folding Split-Bench Front Facing Fold-Up Cushion Rear Seat
Manual Tilt/Telescoping Steering Column
Gauges -inc: Speedometer, Odometer, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp, Engine Hour Meter, Trip Odometer and Trip Computer
Power Rear Windows
FordPass Connect 5G Mobile Hotspot Internet Access
Front Cupholder
Rear Cupholder
Compass
Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry and Panic Button

Cruise Control w/Steering Wheel Controls
Manual Air Conditioning
HVAC -inc: Underseat Ducts
Illuminated Locking Glove Box
Interior Trim -inc: Chrome Interior Accents
Full Cloth Headliner
Urethane Gear Shifter Material
HD Vinyl 40/20/40 Split Bench Seat -inc: center armrest, cupholder, storage and driver's side manual lumbar
Day-Night Rearview Mirror
Passenger Visor Vanity Mirror
Full Overhead Console w/Storage and 2 12V DC Power Outlets
Front Map Lights
Fade-To-Off Interior Lighting
Full Vinyl/Rubber Floor Covering
Pickup Cargo Box Lights
Smart Device Remote Engine Start
Smart Device Integration
Instrument Panel Covered Bin and Dashboard Storage
Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
Delayed Accessory Power
Power Door Locks
Driver Information Center
Trip Computer
Outside Temp Gauge
Digital/Analog Appearance
Seats w/Vinyl Back Material
Front Center Armrest w/Storage
Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints
Securilock Anti-Theft Ignition (pats) Immobilizer
2 12V DC Power Outlets
Air Filtration
AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
ABS And Driveline Traction Control
Side Impact Beams
Dual Stage Driver And Passenger Seat-Mounted Side Airbags
Emergency Sos
Tire Specific Low Tire Pressure Warning
Dual Stage Driver And Passenger Front Airbags w/Passenger Off Switch
Safety Canopy System Curtain 1st And 2nd Row Airbags
Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point and Height Adjusters

Back-Up Camera

To: Robert Corte
President, Community Park District Board Commissioners

From: Jessica Cannaday, Executive Director

Date: August 9, 2024

Re: Agenda Item 13b | Memorial Park Retention Wall Repairs

Recommendation

Motion and a second to authorize a contract with Dig Right In not to exceed \$31,000 to repair the drystack wall at Memorial Park

Background

The area around the Memorial Park Amphitheatre is deteriorating quickly. Poor drainage and other structural issues are affecting the stairs, seating areas, and retaining wall. The drystack wall has been failing for at least 5 years. We have repaired portions in house over the last three years, but need to address the underlying issues as they are now becoming a safety hazard.

Dig Right In has provided a quote for \$30,268.00 - \$9,047.00 in materials and \$21,221 in labor (prevailing wage rate). This quote is under the competitive bid threshold and will address several deficiencies in the structure.

SERVICES AGREEMENT

Prepared for:

Jessica Cannaday

132 W. Oak Ave.

La Grange Park, IL 60526

email jcannaday@communityparkdistrict.org

Home		
Cell		
Work	708-354-4580	


Item #	Description	Quantity	Unit	Unit Price	Total Price
1	All work is confined to the Veteran's Memorial Park natural stone retaining wall and is to include all labor, equipment, and materials necessary to cordon off the area from the public, dismantle and rebuild the stone wall in a DRY-STACK manner (as is currently), improve behind-wall drainage, powerwash stones, and restore ground surface to existing conditions.				
2	Site Preparation (equipment, disposals, deliveries, and materials)	1	lump sum	\$9,047.00	\$9,047.00
3	Labor using Cook County prevailing wage for THREE Laborers, ONE Foreman, and ONE Driver. ONE Project Manager not subject to PW.	1	lump sum	\$21,221.00	\$21,221.00
4	MORTARD WALL OPTION--Inquire for pricing.				
5	NOTE: Cook County prevailing wage calculated using July 2024 rates, subject to change upon award of work in future months.				

Your designer is: Jeff 708-485-1234

Total

\$30,268.00

Guaranteed!

Estimate completed by: 
Dig Right In Landscaping, Inc.

on 7/31/2024
Date

GUARANTEES

Pricing & Schedule

- 1) Dig Right In prices are guaranteed as firm, unless additional work is requested or unforeseen issues are encountered.
- 2) Dig Right In further guarantees that once this project is started, work continues until the job is complete, except as affected by village-required inspections, the weather or short-term emergencies and requests for additional work.

Pavers & Stonework Guarantees

We are a Unilock® Authorized Install Contractor!

- 1) Dig Right In guarantees the following:
 - i) The craftsmanship of stone and paver patios, walks and driveways for up to five years after installation. This covers uneven settling attributable to installation only.
 - ii) At no cost to you, Dig Right In will re-lay any stones or pavers that have settled inconsistently with their surroundings.
 - iii) This guarantee is strictly and expressly conditioned upon payment of invoice when due, which is immediately upon completion of services under this contract. Any past due or late payments will void this guarantee.
 - iv) All claims for loss must be submitted to Dig Right In Landscaping, Inc. in writing within the guarantee time period specified above.
- 2) Dig Right In does not guarantee the following:
 - i) Natural stone products, which have natural clefs that can separate under normal conditions. As a service, Dig Right In will replace such stones on a time-and-materials basis.
 - ii) Damages resulting from customer's lack of patio, walk or driveway maintenance such as filling in eroded sand/screenings and backfilling edging. Dig Right In offers annual maintenance services to keep patios, walks and driveways durable and looking good.

- iii) Stains or other aesthetic damages unrelated to installation activities. Dig Right In highly recommends the application of a commercial sealant in warm, dry weather to provide stain resistance and reduce the incidence of eroding sand/screenings, which is also available as a service.
- iv) Major wash-out events unrelated to normal rainfall, such as overflowing gutters, water from spigots or emptying a pool or a cooler.
- v) Movement of any stones that are caused by intentional lifting by persons, earthquake, major storms, foundation settling from new construction or uses of installed areas contrary to its intended purpose.
- vi) Work or damages on or around the installed area provided or caused by contractors, homeowner(s) or other third parties.
- vii) Materials and installation for customer-supplied pavers and stones.

TERMS & ACCEPTANCE

This proposal is intended to be accepted in its entirety and the items and services included herein are not considered to be offered as ala-carte. Items with blue boxes contain important contractual language and are called out for the customer's attention. Customers are encouraged to read those statements carefully, ask questions of their DRI representative, and place initials in the box to signify understanding and acceptance. Regardless, all contractual language is assumed to be fully understood by the customer and accepted at the time of signing, whether boxes are initialed by the customer or not.

Items marked as **OPTION**, if accepted, will be added into the scope and price of the proposal. **To accept an OPTION**, place initials in the Total Price column; the total will be added into the final bill and will be included in the 50% down payment calculation. **Items marked as ALLOWANCE** are binding, and will automatically engage if the trigger phrase described therein occurs, and performed unit costs will subsequently be added to the Final Statement. Any **OPTION** or **ALLOWANCE** tasks that extend work into additional project days will incur the MD/PM&O costs stated in Services Agreement and will be added to the Final Statement.

All work to be completed in a professional manner according to common landscaping practices and Dig Right In (DRI) procedures and standards. Any requests by Customer to conduct work in some other fashion will incur a Change Order. Furthermore, the undersigned will treat all Dig Right In personnel in a courteous and professional manner; inappropriate customer behaviors are grounds for immediate termination of this contract and forfeiture of monies collected, warranties/guarantees and materials purchased under this contract.

Changes to the work requested by the Customer after the Contract has been executed, may be accomplished only by written Change Order without invalidating this Contract. The Change Order is a written addendum to this Contract specifying the changes in work, date of request for changes, all additional costs, and Customer acceptance to same. If Customer requests a stop to work already in progress under the terms of this contract, then a stop-work fee of \$500 will be incurred, and all subsequent labor, equipment and material costs will be charged to the Customer.

Any alteration or deviation from the above specifications involving extra costs, including unforeseen site conditions, events or design oversight requiring additional labor, equipment or materials will be charged to me accordingly. When possible, charges will be accepted through the written Change Order process, but otherwise will be added to the Final Statement.

All Change Orders are subject to a minimum \$330 per additional day of work Change Order Fee plus additional costs commensurate to the additional level of effort required to procure materials, mobilize resources and conduct related administrative efforts.

Contractor liability for materials ends upon delivery of all specified materials to client property. Replacement of materials due to loss or theft will be charged accordingly to the undersigned after discussing such conditions and costs with authorized Dig Right In personnel.

DRI will contact J.U.L.I.E. prior to conducting work at the site. Although J.U.L.I.E. provides a service to locate underground utilities, DRI is not responsible for the accuracy of markings conducted by J.U.L.I.E. companies. Furthermore, J.U.L.I.E. does not mark private utilities and, therefore, DRI is not responsible for damaged cable lines, sprinkler systems, landscape lighting, sanitary sewer lines, or any other buried items that are not identified by the client. Private lines must be marked by the customer and any repairs are the responsibility of the customer. **ALLOWANCE:** DRI will repair sprinkler lines at a fee of \$90 per repair (excluding sprinkler heads).

Watering of all newly installed plants and sod is the full responsibility of the customer, who attests by signing below that they have received and understand the DRI-supplied written instructions on proper watering techniques. DRI provides on-line watering advice on it's website at www.digrightin.com/watering-advice.

Dig Right In is not responsible for any weed or grass growth that may occur in areas in which it has worked.

A down payment of 50% is due to establish this project's position on the production schedule. Cancellations after down payment is made are subject to all expenses and fees associated with project start up, material returns, and administrative costs, and will be deducted from return payment. Any credit card payments will incur a 3.0% processing fee charged to DRI by all credit card companies. DRI does not profit from this fee.

By signing below, customer authorizes Dig Right In to establish a production schedule and to commence work when ready. Dig Right In will notify customer of planned start date, but this is for informational purposes only. Customer is not required to be present for work to begin, and takes time off from work at their own risk because the planned start date can change to be earlier or later--without notice--depending on weather, crew availability, municipal issues, delays or promptness with preceding projects, or unforeseen circumstances.

Balance of payment is due immediately upon completion of work unless otherwise stated. Balances that remain due after 5 days will immediately incur either a 1.5% monthly fee or the maximum rate allowable by law and will void all guarantees until paid in full, including late fees. Returned checks will incur a \$35 fee in addition to any other fee(s). Signature(s) below are responsible for any and all fees associated with recovering payment for work performed at the above address under this contract.

The complimentary How's It Growing™ visit is provided as a means of evaluating customer watering effectiveness and DRI planting proficiency within two weeks of project completion in order to maximize plant health during this critical plant establishment period. Customers observing plant issues prior to the visit must inform DRI staff immediately so that the plants can be properly evaluated and tended to. Eligibility of this free service requires customers to submit their final payment, in full and on time (within 5 business days of project completion), as the financing effects of late payments tend to void warranties and perks.

Any photographs and/or videos taken by DRI during the design, installation and post-construction of this project remain the sole property of Dig Right In Landscaping, Inc., and may be used in marketing materials without prior consent of property owner.

This estimate is void if not accepted within 30 days of estimate date. By signing below, you hereby accept the items, quantities, prices, terms and conditions in this contract as satisfactory and authorize Dig Right In Landscaping, Inc. and/or its subcontractors to complete the work as specified.

Acceptance Signature

Date

Acceptance Signature

Date