

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
April 14, 2014

A social beginning at 6:00 p.m. was held in room 101 of the Recreation Center prior to the regular Board meeting in honor of Park Maintenance Supervisor Martin Healy who celebrates forty years of service to La Grange Park residents. The Park District Board, department head staff and several family members and friends of Mr. Healy were in attendance.

1. CALL TO ORDER & ROLL CALL

President Ritten called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:27 p.m. Other Commissioners present were Karen Boyd, Lucy Stastny, and Tim Ogden. Commissioner Jeff Kilrea was absent. Also present was Executive Director Roy Cripe, Superintendent of Recreation Dean Carrara, Maintenance Supervisor Martin Healy, Office Coordinator Peggy Ronovsky, Recreation Supervisor Darla Goudeau, Marketing Coordinator Dave Romito, and Finance Consultant Phil Mesi. A list of guests in attendance is attached as a part of these minutes.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

President Ritten recited as follows: The Community District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. ADDITIONS / DELETIONS TO AGENDA

The Board agreed to move the presentation portion of New Business agenda item 10,A: "Robinhood Improvement Project" to follow an employee recognition listed under agenda item 5: "Recognition to Visitors".

5. RECOGNITION OF VISITORS & OPEN FORUM

President Ritten thanked Martin Healy for his forty years of dedicated service and Assistant Park Maintenance Supervisor Brian Stuart for his five years of dedicated service. Anniversary pins were presented.

John Vann and Steve Lekan with LandTech Design delivered a PowerPoint presentation showing three different conceptual drawings of improvements to the northeast corner of Robinhood Park. The concepts utilize input from residents when the master plan for all our parks was being developed. Board discussion provided the following input:

- There was a preference for tot size play pieces that depict nature.
- If the \$37,500 budget allows, a colored metal roof would replace the shingles now on the shelter.
- There should be only one main entry to this area of the park.

- The existing fence along the front of the park can be removed; however, there should be some type of landscape barrier in its place
- The plants chosen for landscaping and the proposed berms should not restrict police surveillance from the street.
- LandTech Design will use this input in developing two final conceptual designs that will be presented during a future public hearing.
- Construction will not commence until late summer after children return to school.

6. AGENDA ADDITIONS/DELETIONS

At President Ritten’s request, the Board approved adding agenda item C to New Business to discuss adjacent properties to Beach Oak Park.

7. APPROVE MEETING MINUTES

Commissioner Boyd made a motion; seconded by Commissioner Stastny to approve the March 10, 2014 regular meeting minutes as amended. MOTION CARRIED. There was no further discussion and the motion passed unanimously by voice vote. Commissioner Jeff Kilrea was absent.

8. STAFF REPORTS

A. Executive Director

A written report provided prior to the meeting was introduced by Executive Director Roy Cripe. Questions pertaining to the Veterans Memorial were asked and answered. Executive Director Cripe thanked Commissioner Boyd and his Staff for helping to prepare Governor Quinn’s visit when OSLAD grant recipients were announced at Memorial Park. Public hearing dates for the Beach-Oak Improvement project were announced. They are Monday, May 19th and Tuesday, June 3rd both beginning at 6:30 p.m.

B. Building & Grounds

A written report provided prior to the meeting was introduced by Park Maintenance Supervisor Martin Healy. Supervisor Healy expresses gratitude for the celebration of his years of service, as well as his birthday wishes. There was no further discussion.

C. Superintendent of Recreation

A written report provided prior to the meeting was introduced by Superintendent of Recreation Dean Carrara. He informed the Board that his young girls’ softball league is a go and will have at least 3 teams. Superintendent Carrara said that the next Get Active program is hosted by the YMCA at Stone-Monroe Park.

D. Recreation Supervisor

A written report provided prior to the meeting and introduced by Recreation Supervisor Darla Goudeau. She reported that Wizard of Oz grossed \$8,097. The play was a phenomenal success and the players and the staff are looking forward for the fall production of Annie. Marketing Coordinator Dave Romito contributed to Recreation Supervisor Goudeau’s report.

E. Office Coordinator

A written report provided prior to the meeting and was presented by Office Coordinator Peggy Ronovsky. There were no additions to her report.

F. Safety Coordinator

A written report was provided prior to the meeting by Safety Coordinator Megan Jadron and was introduced by Executive Director Cripe. There were no additions to the report.

G. Financial Statements

Financial statements provided prior to the meeting for the month ending March 31, 2014 and were presented by Finance Consultant Phil Mesi. An updated ledger for the Veterans Memorial Fund was distributed. Questions were asked and answered.

9. APPROVE MONTHLY DISBURSEMENTS

A list of bills to be paid that were provided prior to the meeting was introduced by President Ritten. A motion was made by Commissioner Stastny; seconded by Commissioner Ogden to approve the monthly disbursements in the amount of \$150,209.09. MOTION CARRIED: There was no discussion and the motion passed 4-0 by roll call vote. Commissioner Kilrea was absent.

RECESS: President Ritten called for a short break. He called the reconvened Regular meeting to order at 8:15 pm. Other Commissioners present were Karen Boyd, Lucy Stastny, and Tim Ogden. Commissioner Jeff Kilrea was absent. Also present was Executive Director Roy Cripe, Superintendent of Recreation Dean Carrara, Maintenance Supervisor Martin Healy, Office Coordinator Peggy Ronovsky, Recreation Supervisor Darla Goudeau, Marketing Coordinator Dave Romito, and Finance Consultant Phil Mesi.

10. UNFINISHED BUSINESS

A. FY 2014-2015 Budget & Appropriations Ordinance – Tentative Approval

Executive Director Cripe reviewed revisions made following last month's discussion and opened the floor for questions and/or comments. A brief discussion ensued. A motion was made by Commissioner Stastny; seconded by Commissioner Boyd to approve the FY2014-2015 Budget & Appropriations Ordinance as presented in tentative form. MOTION CARRIED: There was no discussion and the motion passed 4-0 by roll call vote. Commissioner Kilrea was absent.

President Ritten said that the budget will be available for public inspection and that a public hearing will be conducted next month prior to adopting the budget for the year beginning May 1, 2014 and ending April 30, 2015.

B. Approve Veterans Memorial Design

President Ritten asked that Board for questions and comment, if any, pertaining to the design proposed by the Veterans Memorial Committee. Following a brief discussion, a motion was made by Commissioner Boyd; seconded by Commissioner Ogden to approve the Veterans Committee's recommendations for the new Veterans Memorial. MOTION CARRIED. There was no further discussion and the motion passed unanimously by voice vote. Commissioner Jeff Kilrea was absent.

C. Award Veterans Memorial Construction Contract
Executive Director Cripe said that the proposal from The Kenneth Company was received during a competitive bid that was conducted in accordance with our competitive bidding purchase policy. A motion was made by Commissioner Stastny; seconded by Commissioner Ogden to award the contract to The Kenneth Company in the amount of \$46,525. MOTION CARRIED: There was no further discussion and the motion passed 4-0 by roll call vote. Commissioner Kilrea was absent.

11. NEW BUSINESS

A. Authorize going to Bid: Robinhood Improvement Project

President Ritten called for a motion based upon discussion that took place earlier in the meeting under agenda item 5. A motion was made by Commissioner Boyd; seconded by Commissioner Stastny to authorize going to bid the Robinhood improvement project. MOTION CARRIED: There was no discussion and the motion passed 4-0 by roll call vote. Commissioner Kilrea was absent.

B. Memorial Park Improvement Project: LandTech Design Proposal for Landscape Architect Services

President Ritten introduced the LandTech Design agreement that was recommended by Staff. It was pointed out that LandTech Design completed the conceptual design and prepared the successful OSLAD grant application. A motion was made by Commissioner Boyd; seconded by Commissioner Stastny to approve the proposal by LandTech Design proposal for landscape architect services. MOTION CARRIED: There was no discussion and the motion passed 4-0 by roll call vote. Commissioner Kilrea was absent.

C. Beach-Oak Park – Adjacent Properties

President Ritten introduced three properties adjacent to Beach-Oak Park that should be considered in connection with planned improvements at the park. They are property owned by the Indiana Belt Harbor Railroad, the Village of La Grange Park, and the owner of 536 Beach Avenue. Executive Director Cripe was directed to investigate and report back at the next Board meeting.

12. PRESIDENT'S REPORT

President Ritten thanked the Board and Staff for organizing Governor Quinn's visit on April 5th when the Governor announced the 2014 OSLAD grant recipients.

13. ADJOURN TO EXECUTIVE SESSION

At the hour of 9:20 p.m Commissioner Ogden made the motion; seconded by Commissioner Stastny to adjourn to Executive Session in accordance with the Open Meetings Act under Section 2 (c)(1), for the purpose of discussing the compensation & performance of specific employees. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.

14. CALL TO ORDER AND ROLL CALL

President Ritten called the reconvened Regular meeting to order at 9:31 p.m. Other Commissioners present were Karen Boyd, Lucy Stastny, and Tim Ogden. Commissioner Jeff Kilrea was absent.

15. ADJOURN REGULAR MEETING

Commissioner Boyd made a motion; seconded by Commissioner Stastny to adjourn the regular meeting at the hour of 9:31 p.m. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.