

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS  
HELD AT THE ADMINISTRATIVE OFFICES  
536 EAST AVENUE, LA GRANGE, ILLINOIS**

**MAY 14, 2012**

**President Penicook called the meeting to order at 7:30 P.M.**

PRESENT: Commissioners Penicook, Walsh, Lacey, Kelpsas, Ashby\*

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Facilities Chris Finn\*\*, Superintendent of Finance Leynette Kuniej, Director of B.A.S.E. Leanna Hartung, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Rob Bush, Dave Wilkinson, Jim Boo left before meeting started

\* Commissioner Ashby arrived at 7:31 P.M.

\*\* Superintendent of Facilities Chris Finn arrived at 8:15 P.M.

President Penicook welcomed everyone to the meeting and asked for changes to the agenda.

Director Bissias removed Item 8.3 Discussion and/or Approval of Transferring of Funds from General to Capital from the agenda this month and will bring it back next month with additional changes.

**Communications, Presentations & Declarations**

*Public Comments\Participation (Board Manual Section #152)*

None

**Consent Agenda**

Commissioner Kelpsas motioned to approve as amended Item 3.1 Approval of Minutes of the Public Hearing of April 16, 2012; Item 3.2 Approval of the Regular Board Meeting of April 16, 2012; Item 3.4 Approval of the Consolidated Vouchers for May dated May 14, 2012; Item 3.5 Approval of the Minutes of the April 24, 2012 Recreation Committee Meeting Minutes. Commissioner Lacey seconded

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the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Walsh, Lacey, Kelpsas, Ashby

NAYS: None

ABSENT: None

### **Staff Reports**

#### *Director's Report*

##### *Denning Park Grant Renovation Project Update*

Director Bissias stated the landscaper would continue working tomorrow after a short hiatus. The basketball courts will be marked and the playground surface will be poured next week.

##### *Proposed Draft Capital Budget for 2012-2013*

Director Bissias and the Board reviewed the proposed Capital Budget draft for 2012-2013. There was Board consensus to spend the \$306,000 rolled over from last year's unfinished items. Director Bissias stated that staff would attempt to complete the 2012-2013 Capital Budget in preparation for the June Board meeting.

##### *Miscellaneous Items*

None

#### *Staff Comments*

Superintendent of Finance Leynette Kuniej stated the year end financials look good.

Director of B.A.S.E. Leanna Hartung stated BASE registrations are up 25% from last year. She scheduled a parent meeting for next week. There is enough interest for BASE summer camp.

### **Attorney Report**

Attorney Rob Bush stated the Appellate Court is still holding on to our case. There have been no questions, no resolutions, and no explanations. They've held the case for 1 ½ years which is unprecedented.

### **Treasurer Report**

None

**Action Item**

*Discussion and/or Approval of SEASPAR Annual Operation Budget for Fiscal Year 2012-2013*

Commissioner Kelsas motioned to approve the SEASPAR Annual Operation Budget for Fiscal Year 2012-2013. Commissioner Walsh seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Ashby, Kelsas, Lacey, Walsh  
NAYES: None  
ABSENT: None

**Board Business**

***New Business***

*Discussion and/or Approval of New Organizational Chart*

Commissioner Kelsas motioned to approve the new organizational chart. Commissioner Walsh seconded the motion which passed by Roll Call Vote as follows:

AYES: Commissioner Penicook, Lacey, Ashby, Kelsas, Walsh  
NAYES: None  
ABSENT: None

*Discussion and/or Approval of Community Programs & Marketing Job Description (Recreation Department)*

Commissioner Kelsas motioned to approve the Community Programs & Marketing job description. Commissioner Ashby seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioner Penicook, Lacey, Ashby, Kelsas, Walsh  
NAYES: None  
ABSENT: None

**Old Business**

*Discussion and/or Approval of Updated MBO Process*

Commissioner Ashby presented a revised MBO process to the Board. After Board discussion, the consensus was to have one form for Capital projects and MBO's. If the project is required by law or it is a safety hazard, then it would automatically go to the top of the list. The Board suggested not scoring items below \$2000, but these items should still be discussed with the Board.

**Committee Reports**

*Administration Committee*

None

*Public Relations Committee*

None

*Finance Committee & Capital Projects Committee*

Commissioner Ashby stated he would be revising the Capital Budget and present the recommended budget next month.

*Recreation Committee*

Commissioner Lacey stated she is having fun with her committee and new ideas. She asked the Board to read the minutes from her committee.

**Public Comments**

Dave Wilkinson, 600 S. Waiola La Grange, referred to the Suburban Life article about the Denning Park renovation. The amount of \$700,000 was used instead of the usual number of \$500,000. He stated for clarification, the \$700,000 should be referenced as the total cost with \$500,000 coming from the grant money. Director Bissias stated both numbers were given to the reporter. Other articles discussed the grant money and not the total cost. President Penicook stated the article could have been explained better.

**Board Comments**

Commissioner Lacey asked if Denning Park would be having a grand opening. Director Bissias stated a grand opening is being planned.

Commissioner Ashby thanked staff for working on the MBO's. He appreciated their patience through this process.

President Penicook asked the Board to review all documents they receive immediately and contact staff without delay with comments or disagreements so discussions at Board meetings would be streamlined. She supports the MBO process and knows staff has spent a lot of time working on it. She hoped the Board would start an improvement plan of not arguing as much and work together for the same goal.

**Executive Session**

None

**Adjournment**

Commissioner Kelsas moved for adjournment at 9:46 P.M. The motion was seconded by Commissioner Walsh and passed unanimously by Voice Vote.

  
Mary Ellen Penicook, President

  
Constantine Bissias, Secretary  
*Approved 05/14/2012*