

## **COMMUNITY PARK DISTRICT OF LA GRANGE PARK – JOB DESCRIPTION**

**Job Title: Seasonal Parks Maintenance Laborer**

**Classification: Seasonal**

**Department: Parks**

\$15.00 - \$18.00 per hour DOE

### **SUMMARY**

Under the supervision of Superintendent of Parks, the Community Park District Seasonal Grounds Maintenance Laborer is responsible general indoor and outdoor summer custodial and maintenance work including cleaning, trash removal, program set-up, litter pick-up, mowing, and painting.

### **QUALIFICATIONS**

Must be at least 18 years or older, team-oriented, flexible, have excellent communication skills. CPR, First Aid, and AED certifications are required (Park District provides training). Must have a valid driver's license with acceptable driving record. The ideal candidate will have a minimum of 2 years related work experience in athletic field maintenance, landscaping, or related field. Preferred experience using ball field equipment, mowers, light and heavy trucks and a variety of hand and power tools.

### **SUPERVISOR**

This position reports to the Superintendent of Parks and Parks Grounds Worker

### **ESSENTIAL FUNCTIONS**

Work individually and as part of a team to perform a wide variety of indoor and outdoor maintenance tasks.

Performs daily maintenance of parks including garbage removal, mowing and various maintenance tasks.

May be asked to maintain sports fields including dragging infields, painting foul lines, sweeping dugouts and tamping pitching mounds as needed.

Operates Park District vehicles and other motorized equipment, including vehicles and equipment with trailer attachments.

Operates equipment including but not limited to mowers, weed whips, pressure washers, blowers, aerators, spreaders, and other miscellaneous power equipment.

Assists in maintaining park facilities including play structures, benches, shelters, retaining walls, borders and pathways.

Visually inspects work sites and surrounding areas and removes all safety hazards, garbage, and refuse materials on an ongoing basis regardless of assigned task.

Performs daily inspection of mowers and trucks before use.

Looks for and reports safety and maintenance issues to the Superintendent of Parks and/or Superintendent of Recreation.

Assists with special event preparation, operation and clean-up as required during Summer Park Rental season.

Performs job safely and in compliance with the park district's policies and procedures, work rules and safety rules.

Wears and maintains all necessary PPE.

Maintains a clean and organized work environment including assigned vehicles, equipment, tool storage area, work sites, etc.

#### **PHYSICAL DEMANDS, ENVIRONMENTAL REQUIREMENTS AND PROTECTIVE GEAR/CLOTHING**

Physical requirements include: Ability to frequently move about the facility on uneven ground; occasionally move items such as construction materials, cleaning products, etc. up to 50 lbs. for up to 25 yards. Anything over 50 lbs. must be moved with assistance. Ability to work on ladders and elevated surfaces, move on uneven ground, and grasp tools with repetitive use of hands/fingers/arms with good eye/hand coordination. May be exposed to all outdoor weather conditions. Will work with exposure to chemicals including fertilizers, weed killers, cleaning agents and paint. Appropriate/approved clothing and steel tool boots are required for this position.

#### **HOURS**

Seasonal Ground Maintenance positions are part-time seasonal working up to 40 hours per week from May 1- September 31. Typical hours are Monday-Friday from 6am-2:30pm. Some weekends required.