

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
May 11, 2020

The Meeting was held by video conference as permitted by the Gubernatorial Disaster Proclamation in Response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

Please Note: Due to the shut-down of all Park District facilities in response to COVID-19, the Community Park District used Zoom conferencing for the Regular Meeting of the Community Park District Board of Commissioners on May 11, 2020 at 6:30 pm. The public was invited to attend the Regular Meeting.

1. CALL TO ORDER & ROLL CALL

President Ogden called the meeting to order at 6:33 p.m. Other Commissioners present were Bob Corte, Karen Boyd, and Peggy Ronovsky. At 6:40 Lucy Stastny joined the meeting.

Also present were Executive Director Jessica Cannaday and Financial Consultant Phil Mesi.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs, and services in a financially responsible manner.

4. SUSPEND THE NORMAL RULES FOR PUBLIC COMMENT

- a. Commissioner Boyd made a motion to approve Resolution R002-20 to suspend the normal rules for public comment and temporarily require public comment to be held in real time through the Zoom chat box feature or by submitting comments via email by the established deadline. Seconded by Commissioner Corte. Motion passed unanimously by roll call vote.

5. OPEN FORUM

There were no comments.

6. ADDITIONS/DELETIONS TO AGENDA

Commissioner Boyd made a motion to approve the agenda as written.
Seconded by Commissioner Corte. Motion passed unanimously by voice vote.

7. APPROVE BOARD MEETING MINUTES

- a. Commissioner Ronovsky made a motion to approve the April 13, 2020 minutes. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.

8. COMMUNICATIONS/PROCLAMATIONS

There were no communications.

9. STAFF REPORTS

a. Executive Director

A written report distributed to the Board prior to the meeting was introduced by Executive Director Cannaday. Cannaday stated that, despite the circumstances and lost revenue we are doing better than budgeted. The staff has been doing an amazing job and are currently evaluating the numbers.

Cannaday stated the audit is moving forward. This is being done virtually which has made it very efficient.

Cannaday and the Board discussed the COVID-19 Recovery Plan in detail. She suggested we approve a Budget & Appropriate Ordinance in July. The Park District will operate under a stringent recovery plan. All agencies in the area are exchanging information in order to implement programs with the correct safety measures. Questions were asked and answered.

There was discussion about how to communicate plans to the residents. Questions were asked and concerns were answered. There was consensus that she would move forward with plans for the next phase of the COVID-19 recovery.

b. Human Resources Executive Assistant

A written report included in the packet by Human Resources Executive Assistant Nancy Daum was presented by Executive Director Cannaday. There were no additions.

c. Community Engagement & Marketing Coordinator

A written report included in the packet by Community Engagement & Marketing Coordinator Amanda Kennedy was presented by Executive Director Cannaday. There were no additions.

d. Recreation Manager

A written report included in the packet by Recreation Manager Ashley Jusk was presented by Executive Director Cannaday. There were no additions.

e. Building & Grounds Supervisor

A written report included in the packet by Building & Grounds Supervisor Ray Drexler was presented by Executive Director Cannaday. Cannaday commended Drexler on the state of the parks.

f. Safety Coordinator

There was no report for this meeting. Cannaday stated both she and Safety Coordinator Jadron will be involved in COVID-19 response.

- g. Financial Consultant
Financial statements for the month ending April 30, 2020 and distributed to the Board were introduced by Financial Consultant Phil Mesi. Questions were asked and answered.

10. APPROVE MONTHLY DISBURSEMENTS

A Purchase Journal included in the packet prior to the meeting was introduced by Financial Consultant Phil Mesi. Commissioner Corte made a motion to approve the monthly disbursements totaling \$102,771.06; seconded by Commissioner Ronovsky. Motion passed unanimously by roll call vote.

11. OLD BUSINESS

- a. 2020/2021 Budget Update. There was discussion of the proposed Budget and Appropriations Ordinance in the packet. There were no additions.
- b. Commissioner Stastny made a motion to schedule a public hearing for Budget and Appropriations Ordinance on July 20 at 6:30 p.m. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.

12. NEW BUSINESS

- a. Appoint Park District Board Officers
 - i. Commissioner Karen Boyd declined nomination for Secretary of the Board.
 - ii. President Ogden nominated Commissioner Corte for Secretary, seconded by Commissioner Boyd. Motion passed unanimously by voice vote.

13. ADJOURN TO EXECUTIVE SESSION

Commissioner Corte made a motion, seconded by Commissioner Boyd, to adjourn to Executive Session at 8:20 p.m. There was no further discussion and motion passed unanimously by roll call vote.

14. RECONVENE TO OPEN MEETING & ROLL CALL

15. ACTION, IF ANY FROM EXECUTIVE SESSION

16. NEXT REGULAR MEETING MONDAY, JUNE 8, 2020 6:30 P.M.