

MINUTES (DRAFT)  
REGULAR PARK DISTRICT BOARD MEETING  
COMMUNITY PARK DISTRICT OF LA GRANGE PARK  
December 14, 2020 - 6:00 PM

1. CALL TO ORDER THE REGULAR MEETING & ROLL CALL

President Ogden called the meeting to order at 6:00 p.m. Commissioners present were Bob Corte, and Lucy Stastny.

Also present were Director Jessica Cannaday, and La Grange Park resident, Denise Rosicky of 1129 Robinhood Lane.

Commissioner Stastny made a motion to allow Commissioner Boyd to attend the meeting via video conference (Zoom). Commissioner Corte seconded the motion. Approval by the Commissioner present was made to allow Commissioner Boyd to attend the meeting by video conference, as she was unable to physically attend and provided adequate notice as provided in section 3.6 of the Board Policy Manual.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. OPEN FORUM

Resident Denise Rosicky of 1129 Robinhood Lane, La Grange Park joined the meeting via Zoom. She introduced herself to the group and stated her interest in volunteering within one of the task forces/focus/strategic planning groups. Ms. Rosicky stated that she is specifically hopeful for planning focused on middle aged residents and families, and special interest groups. The Commissioners welcomed her, stating that her timing was perfect as discussion of these were on the agenda to speak about later in the meeting.

5. APPROVAL OF THE DECEMBER 14, 2020 AGENDA

Commissioner Stastny made a motion to approve the December 14, 2020 Agenda, with amendments added and outlined by Executive Director Cannaday. Seconded by Commissioner Corte, motion passed unanimously by roll call vote.

6. APPROVAL OF THE BOARD MEETING MINUTES

a. November 9, 2020 Regular Meeting

Commissioner Corte made a motion to approve the November 9, 2020 Regular Meeting minutes. Seconded by Commissioner Stastny, motion passed unanimously by roll call vote.

7. COMMUNICATIONS/PROCLAMATIONS/PRESENTATIONS

There were none.

8. STAFF RECOGNITION

There were none.

9. STAFF REPORTS

a. Executive Report

A written report was introduced by Executive Director Cannaday. She shared that Office Manager, Theresa Jackson, began on December 14<sup>th</sup> and would be invited to the January Board Meeting. Jessica discussed the Village Code Text Amendment Request that may be necessary to move forward with park improvements. She stated that the tax budgeting year and program projections will be challenging as effects from COVID play out. She shared that the team is getting an early start on their development. Discussion took place and questions were asked and answered.

i. Human Resources, Executive Assistant

A written report by HR Executive Assistant Nancy Daum was presented by Executive Director Cannaday.

b. Recreation Report

i. Recreation, Facilities, and Safety Manager

A written report by Recreation, Facilities and Safety Manager Matt Crilly was included in the district records and introduced by Executive Director Cannaday. She highlighted that ballet barres in the multi-purpose room have been reinstalled securely, the fire alarm in the Maintenance Garage has been serviced by Johnson Controls, and CPR/AED/First Aid employee and pre-school staff recertification/certifications have occurred and training is being made available to hourly staff and Board members.

ii. Community Engagement & Marketing Coordinator

Amanda Kennedy's written report as included in the Board packet was presented by Executive Director Cannaday. Implementation of a new phone system was discussed. It provides cost savings, enhanced service and ensures receipt of timely voicemails.

c. Parks Report

A written report by Building and Grounds Supervisor Ray Drexler and included in the Report was presented by Executive Director Cannaday. She stated that winterizing has taken place, and that she has received a tremendous amount of positive feedback about the lit Christmas light/tree displays. Discussion took place and questions were answered.

d. Financial Consultant

Executive Director Cannaday presented financial statements for month ending November 30, 2020 in the absence of Mr. Phil Mesi, Financial Consultant. Updated financials were provided to Board members and she highlighted bond payment and revenue, and that the bottom line remains positive overall.

10. APPROVAL OF MONTHLY DISBURSEMENTS

A Purchase Journal included in the packet was introduced by Executive Director, Jessica Cannaday. Discussion took place and questions were asked and answered. Commissioner Stastny made a motion to approve the monthly disbursements totaling \$261,628.92. This was seconded by Commissioner Corte and motion was passed unanimously by roll call vote.

11. UNFINISHED BUSINESS

a. Strategic Plan Committees

Executive Director Cannaday presented next steps in the strategic planning process, the development of focus groups and committees to develop initiative recommendations. She proposed focus groups including Programming, Sustainability and Green Initiatives, Capital Projects – Athletic Fields, Capital Projects – Playgrounds, and Capital Projects – Pedestrian and ADA. Executive Director Cannaday requested that Board members consider identifying interest in and leading a focus group between now and April 2021. Discussion took place and questions were asked and answered.

12. NEW BUSINESS

There was none.

13. ADJOURN TO EXECUTIVE SESSION

In accordance with the Open Meetings Act under Section 2(c)(5), President Ogden asked for a motion to adjourn the Regular Board Meeting to Executive Session. Commissioner Stastny made a motion and it was seconded by Commissioner Boyd. Motion was unanimously passed by roll call vote.

14. RECONVENE OPEN MEETING & ROLL CALL

The meeting reconvened to Executive Session at 6:30 p.m. Present were President Ogden and Commissioners Corte, Stastny, Boyd (via video call), and Executive Director Cannaday.

15. ACTION, IF ANY, FROM EXECUTIVE SESSION

A motion to renew the Executive Director's contract beginning January 1, 2021 was made by Commissioner Corte and seconded by Commissioner Stastny. The motion passed unanimously by roll call vote.

16. NEXT REGULAR MEETING

Monday, January 11, 2021 at 6:30 p.m. in the multi-purpose room.

17. ADJOURNMENT

Commissioner Boyd made a motion to adjourn the meeting at 6:35 p.m. Seconded by Commissioner Stastny. Motion passed unanimously by roll call vote.

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Secretary

Approved January 11, 2020