

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
November 11, 2019

1. CALL TO ORDER & ROLL CALL

President Ogden called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:30 p.m. Other Commissioners present were Bob Corte, Lucy Stastny, Karen Boyd and Peggy Ronovsky.

Also present were Executive Director Jessica Cannaday, Recreation Supervisor Ashley Jusk, Office Manager Nancy Daum, Maintenance Supervisor Martin Healy and Financial Consultant Phil Mesi.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. OPEN FORUM

There were no visitors.

5. ADDITIONS/DELETIONS TO AGENDA

- a. Commissioner Stastny made a motion to approve the agenda. Seconded by Commissioner Ronovsky. Motion passed unanimously by voice vote.

6. APPROVE BOARD MEETING MINUTES

- a. Commissioner Stastny made a motion to approve the October 14, 2019 minutes as written. Seconded by Commissioner Ronovsky. Motion passed unanimously by voice vote.

7. COMMUNICATIONS/PROCLAMATIONS

- a. The Board of Commissioners had no items to discuss.
- b. President Ogden recognized the passing of former commissioner Ray Wielgos. He was a commissioner for 20 years. The Board wishes to pass along their condolences to his family.

8. STAFF REPORTS

a. Executive Director

A written report distributed to the Board prior to the meeting was introduced by Executive Director Cannaday. The Park District has been awarded a national fitness grant for \$30,000. In order to take advantage of this fund there is a need for additional sources of funding. Executive Director Cannaday stated we have until the end of 2020 to use the grant money, but might be able to roll it over into the next year.

Executive Director Cannaday commended Ashley and Amanda for doing a great job with the 75th birthday celebration. People who came for classes loved

it and appreciated the special attention.

Executive Director Cannaday stated we are sending satisfaction surveys during the last session of every program. We currently have a score of 79; anything over 75 is considered "world class."

b. Superintendent of Recreation

A written report distributed to the Board prior to the meeting by Superintendent of Recreation Dean Carrara was introduced by Executive Director Cannaday. Our Saturday sports programs have had a big uptick in attendance, largely in part to Amanda getting the word out to more channels. The spring brochure has a whole new look, with a 75th anniversary theme. Questions were asked and answered.

c. Building & Grounds

A written report distributed to the Board prior to the meeting was introduced by Maintenance Supervisor Martin Healy. There were two quotes for repair of the baseball field; he recommends Palos Plumbing proposal at \$3900. Executive Director Cannaday and Healy will discuss the timeline of the project. Questions were asked and answered.

d. Recreation Supervisor

A written report distributed to the Board prior to the meeting was introduced by Recreation Supervisor Ashley Jusk. August 25th will be the celebration of our 75th anniversary. Questions were asked and answered.

e. Office Manager

A written report distributed to the Board prior to the meeting was introduced by Office Manager Nancy Daum. Daum is looking into the drug and alcohol policy. She has compared to PDRMAs and presented Executive Director Cannaday with a rough draft. Questions were asked and answered.

f. Safety Coordinator

A written report distributed to the Board prior to the meeting by Safety Coordinator Megan Jadron was introduced by Executive Director Cannaday. The ALICE training is scheduled for Tuesday, Nov. 26th with the LaGrange Park police department.

g. Financial Consultant

Financial statements for the month ending October 31, 2019 and distributed to the Board prior to the meeting were introduced by Financial Consultant Phil Mesi. Questions were asked and answered.

9. APPROVE MONTHLY DISBURSEMENTS

A Purchase Journal included in the packet was introduced by Financial Consultant Phil Mesi. Commissioner Ronovsky made a motion to approve the monthly disbursements totaling \$101952.71; seconded by Commissioner Corte. The motion passed 5-0 by roll call vote.

10. OLD BUSINESS

- a. Consider approval of Ordinance No. 02-2019
A motion was made by Commissioner Corte to approve the Community Park District of La Grange Park Annual Tax Levy Ordinance 02-2019. Seconded by Commissioner Stastny. Motion passed 5-0 by a roll call vote.
- b. Consider approval of Ordinance No. 03-2019
A motion was made by Commissioner Corte to approve Ordinance Providing for Specific Reductions of the 2019 Property Tax Levy Pursuant to the Property Tax Extension Limitation Law. Seconded by Commissioner Stastny. Motion passed 5-0 by roll call vote.

11. NEW BUSINESS

- a. IAPD Credentials: An appointment of Certain District Representative(s) to serve as Delegate(s) to the Annual Business Meeting of the Illinois Association of Park Districts. The Board can either go or appoint Executive Director Cannady to attend.
- b. Questions were asked and answered about future Board meeting dates.
- c. Approval of a Travel Expense for Commissioner Attendance at the 2020 IAPD/IPRA Annual Conference, January 23-25, 2020 at the Hyatt Regency Chicago.

12. ADJOURN

Commissioner Boyd made a motion, seconded by Commissioner Ronovsky, to adjourn the meeting at 6:56 p.m. There was no further discussion and the motion passed unanimously by voice vote.

Karen Boyd, Secretary