

**PARK DISTRICT OF LA GRANGE
REGULAR BOARD MEETING
MONDAY, JUNE 8, 2020 7:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. or
Immediately Following the Public Hearing on Monday, June 8, 2020.

This Regular Scheduled Meeting will be held via video conference as
permitted by the Gubernatorial Disaster Proclamation in response to COVID-19 (COVID-19 Executive Order 5)
exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and
permitting Commissioner attendance by video, audio, or telephone access.

1.0 CONVENING THE MEETING

1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda

1.2 Announcements & Changes to the Agenda

1.3 **Remote Participation**

1.3.1 Board to Entertain a motion to permit Commissioners Vear, O'Brien, Jacobs, Collins and Opyd to participate remotely

2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS

2.1 Public Comments/Participation (Board Manual Section #152)

Public Participation Instructions:

- Computer access: Join the Zoom meeting:
- <https://us02web.zoom.us/j/87095960246?pwd=ZnByMkxGOWVrUDDKQ2dEVVDk4cGR6QT09>
- Meeting ID: 870 9596 0246
- Password: 074620
- Phone access: Audio participation for Chicago Region: Dial 1-312-626-6799
- Android phones/tablets, iPad, iPhone: Download the "Zoom Cloud Meeting" app through the Google Play Store or Apple Store. Open the app on your device.
- Meeting ID: 870 9596 0246
- Password: 074620
- Important: As you install the Zoom software, it will prompt you to enter your name. **Please be sure to use your legal name.** Any use of inappropriate names will result in ejection from the meeting. Plan to join the meeting at least 5 minutes prior to start of meeting.
- Everyone is automatically muted. If you wish to speak during "Open Forum" use the "Chat" function to type a message to the host indicating you would like to speak.
- Approval of Comments for Open Forum
- Questions may also be emailed to deanbissias@pdlg.org by 5:00pm on 6/08/2020 to be read at the meeting.

3.0 CONSENT AGENDA

3.1 Approval of the Minutes of the Regular Board Meeting of May 11, 2020

3.2 Approval of the Financial Reports dated May 31, 2020

3.3 Approval of the Consolidated Vouchers for June dated June 8, 2020

4.0 STAFF REPORTS

4.1 Director's Report

4.1.1 Update the Board on COVID-19 Pertaining to Park Amenities

4.1.2 MBO and Capital Budget Update

4.2 Staff Reports

5.0 ATTORNEY REPORT

6.0 TREASURER REPORT

7.0 ACTION ITEMS

- 7.1 Discussion and/or Approval of Ordinance 20-01 the Combined Annual Budget and Appropriation Ordinance for the Park District of La Grange Fiscal Year 2020-2021
- 7.2 Discussion and/or Approval of a Three-Year Agreement with Nania for Electrical Service for the Park District (3-Year Contract)
- 7.3 Discussion and/or Approval of a Two-Year Agreement with Nania for Natural Gas Service for the Park District (2-Year Contract)
- 7.4 Discussion and/or Approval on Applying for an IDNR Tree Grant Inventory Grant
- 7.5 Discussion and/or Approval on Applying for a OSLAD Grant

8.0 BOARD BUSINESS

OLD BUSINESS

NEW BUSINESS

- 8.1 Discussion on Future Plans/Ideas to Update PDLG Open Space Master Plan
- 8.2 Update from Staff in Collecting User Group Data

9.0 COMMITTEE REPORTS

- 9.1 Administration Committee
- 9.2 Parks and Open Lands
- 9.3 Finance & Capital Project
- 9.4 User Group Committee
- 9.5 Marketing/Social Media Committee

10.0 PUBLIC COMMENTS (Board Manual Section #152)

11.0 BOARD COMMENTS

12.0 EXECUTIVE SESSION

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)

13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)

14.0 ADJOURNMENT

6-5-2020

Dean Bissias
Board Secretary

*Parks & Recreation... The Benefits are Endless!
Remember to Take Time for Fun and Enjoy Life to the Fullest!*

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

**PUBLIC HEARING ON ORDINANCE 20-01
COMBINED ANNUAL BUDGET AND APPROPRIATIONS FOR THE
PARK DISTRICT OF LA GRANGE**

**MONDAY, JUNE 8, 2020
7:00 P.M.**

PUBLIC HEARING NOTICE & AGENDA

Members of the Board of Commissioners of the Park District of La Grange will conduct a Public Hearing on Ordinance 20-01 Combined Annual Budget and Appropriations Ordinance at 7:00 p.m. on Monday, June 8, 2020. Hearing will be held via video conference as permitted by the Gubernatorial Disaster Proclamation in response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

The agenda for the public hearing is as follows:

- 1.0 Convene the Meeting
- 2.0 Announcement of Purpose of Public Hearing
- 3.0 Receive Public Comment(s)
- 4.0 Adjournment

*Constantine Bissias
Board Secretary
5/27/2020
Updated 6/05/2020*

Public Participation Instructions:

- Computer access: Join the Zoom meeting:
- <https://us02web.zoom.us/j/87095960246?pwd=ZnByMkxGOWVrUDdKQ2dEVdK4cGR6QT09>
- Meeting ID: 870 9596 0246
- Password: 074620
- Phone access: Audio participation for Chicago Region: Dial 1-312-626-6799
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- Meeting ID: 870 9596 0246
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- Everyone is automatically muted. If you wish to speak during "Open Forum" use the "Chat" function to type a message to the host indicating you would like to speak.
- Approval of Comments for Open Forum
- Questions may also be emailed to deanbissias@pdlg.org by 5pm on 6/8/2020 to be read at the meeting.

Section 1



MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, ILLINOIS 60525**

MEETING NOTICE

The Board of Commissioners of the Park District of La Grange will meet immediately following the 7:00 P.M. public hearing on the operating budget for fiscal year 2020-2021 on Monday, June 8, 2020.

This regular scheduled meeting will be held via video conference as permitted by the Gubernatorial Disaster Proclamation in response to COVID-19 (COVID-19 Executive Order 5) exempting the requirement of the Open Meetings Act for the physical presence of the Commissioners at the meeting and permitting Commissioner attendance by video, audio, or telephone access.

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias
6/05/2020



Park District of La Grange...Your Fun & Fitness Destination!

**Park District of La Grange
BOARD OF COMMISSIONERS
REGULAR BOARD MEETINGS
YEAR 2020**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted meeting to fall on the first or third Monday of the month)**. All regularly scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

Monday, January 13

Monday, February 3 *(Note this meeting is on the first Monday of the month)*

Monday, March 9 *(2020-2021 G.O. Budget to be on display the legal requirement of 30 days)*

Monday, April 13

Monday, May 11

Monday, June 8

Monday, July 13

Monday, August 17 *(Third Monday due to Endless Summerfest)*

Monday, September 14

Monday, October 12

Monday, November 9

Monday, December 14

Section 2



COMMUNICATIONS & FOIA

Section 3



CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525**

MEMORANDUM

**TO: BOARD OF COMMISSIONERS
FROM: DEAN BISSIAS – EXECUTIVE DIRECTOR\BOARD SECRETARY
RE: CONSENT AGENDA ITEMS
DATE: JUNE 5, 2020**

The matters included in this consent agenda require a roll call vote.

CONSENT AGENDA ITEM 1: Approval of the Minutes of the Regular Board Meeting of May 11, 2020

CONSENT AGENDA ITEM 2: Approval of the Financial Reports Dated May 31, 2019

CONSENT AGENDA ITEM 3: Approval of the Consolidated Vouchers for June dated June 8, 2020

****CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
536 EAST AVENUE, LA GRANGE, ILLINOIS
ELECTRONIC MEETING HELD VIA ZOOM**

MAY 11, 2020

President Vear called the meeting to order at 7:04 P.M.

PRESENT: Commissioners Vear, Jacobs*, Collins, O'Brien, Opyd

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Facilities Chris Finn, Superintendent of Finance Leynette Kuniej, Superintendent of Recreation Kevin Miller, Superintendent of BASE Leanna Hartung, Superintendent of La Grange Fitness Jenny Bechtold, Recording Secretary Linda Muth

OTHERS PRESENT: Attorney Derke Price, Jim Boo, G.G. Gordon

President Vear welcomed everyone to the meeting and asked for any announcements or changes to the agenda.

*Commissioner Jacobs joined the meeting at 7:07 P.M.

Commissioner Opyd motioned for the Board to permit Commissioners Vear, Jacobs, Collins, O'Brien, and Opyd to participate remotely via Zoom. Commissioner O'Brien seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Jacobs, Collins, O'Brien, Opyd

NAYES: None

ABSENT: None

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

None

Consent Agenda

Commissioner Collins motioned to approve Item 3.1 Approval of the Minutes of the Executive Session Board Meeting of March 9, 2020; Item 3.2 Approval of the Minutes of the Regular Board Meeting of April 13, 2020; Item 3.3 Approval of the Minutes of the Special Board Meeting/Workshop of April 27, 2020; Item

REGULAR BOARD MEETING – MAY 11, 2020

3.4 Approval of the Financial Reports dated April 30, 2020; Item 3.5 Approval of the Consolidated Vouchers for May dated May 11, 2020. Commissioner O'Brien seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Jacobs, Collins, O'Brien, Opyd
NAYES: None
ABSENT: Commissioner Collins

Staff Reports

Director's Report

- The Director's board report includes all the information he wanted to communicate to the Board this month, so he will not repeat it, since staff has much to talk about.
- Dean stated that there continues to be an increase in vandalism, which is common in most park districts during the pandemic.
- The Police Dept. has their hands full enforcing health safety mandates, and they appreciate that our tennis courts are closed, which reduces their misuse as a place to congregate.
- Dean has fielded questions about when Little League might begin playing.

Staff Comments

Superintendent of La Grange Fitness Jenny Bechtold

- Superintendent Bechtold has had many virtual meetings and been in contact with other districts regarding reopening plans for fitness centers. The requirements in the new 5-phase plan issued by the Governor will delay reopening until the later phases.
- Jenny explained that she continues to investigate virtual options for patrons, and she is working with Supt. of Recreation Kevin Miller to avoid duplicating services. Kevin will focus on virtual fee based, specialty fitness programs. Jenny plans to offer a virtual 5K, with T-shirt sales to mark this unique period and provide some revenue, as well as a weight loss challenge.
- She has spent considerable time working on the set up of the new Tyler Technology financial software with Supt. of Finance Kuniej. She stated that the system will be fantastic and save time for staff.

Superintendent of Recreation Kevin Miller

- Superintendent Miller stated he has been doing a lot of research on virtual options and related marketing, and contingency plans for programs.
- In the coming weeks, the Recreation Dept. will be offering 19 virtual classes which include 9 athletic classes, 9 specialty fitness classes and 1 early childhood class.

REGULAR BOARD MEETING – MAY 11, 2020

- Kevin explained that all our contractual instructors, except one, are ready to return and teach programs once we give the green light. The one dance contractor has opted to only teach virtually for the summer season.
- He has spent considerable time developing several potential plans for summer day camps. Our half-day camps would operate at a loss so it is unlikely they will run. He is considering full-day camps at three locations for children 4-12 years. He surveyed the 50 families that are currently enrolled and received 36 responses. None of the families supported a virtual camp option, and 26 families prefer in-person summer camp. He hopes we can accommodate them within current health guidelines and would like to decide around May 26th so that parents know their options.
- The Recreation Dept. has been working on the fall brochure. We will not have it printed and mailed out to save the significant expense. It will be available online and postcards will be mailed to inform patrons of the change. It is not economical to print it since there will likely be many program revisions as the health crisis evolves, and an online brochure can more easily be updated.

Superintendent of Facilities Chris Finn

- Superintendent Finn stated that he continues to work with all departments to plan for a safe reopening and has met often via Zoom with state and local groups.
- Chris has been assessing which indoor and outdoor facilities may be available for revised programming to allow for social distancing.
- He has met with contractors to keep up with facility repairs. The VCT floors have been stripped and waxed while the building is closed to avoid the usual August shutdown for this annual maintenance. The splash pad will be repaired, though its opening is uncertain.

Commissioner Jacobs stated that some areas of Gordon Park have been nicely mulched and asked if other areas and additional parks will be mulched by staff or contractors. She also stated that some other park districts have placed portalets in their parks and asked if we will be doing the same.

- Chris stated that the weather has prevented additional mulching, and that our crew of only 4 maintenance staff is small, and they have been busy cutting grass. We do not typically hire contractors for mulching. In the past, volunteers for our Park Pride event performed mulching in the parks, but the event will not run this year.
- Chris explained that portalets will be placed in the parks when the soccer and baseball groups are able to begin their season. Currently, our limited staff would not be able to provide the continual sanitizing now required to avoid a health risk. He is aware of many other districts similarly delaying them.

Commissioner Jacobs inquired about the status of the Endless Summerfest event and whether a scaled down version is being considered.

Director Bissias stated that a decision to cancel the event has not been made yet, but that we would not offer a scaled down version. About half of park districts have cancelled their large summer events, and others have postponed them until the fall. It would be tough to postpone our event due to staffing issues. We have an agreement with the promoter that allows us to move the bands to next year with no loss of money. Cancelling the event will be discussed when a decision on Lollapalooza is announced, which is the same weekend.

Superintendent of Finance Leynette Kuniej

- Superintendent Kuniej stated that intense work to set up and train for the new Tyler Technology financial software is ongoing and will continue for the next three weeks.
- Several additional unemployment claims have been filed for a total of approximately 32 applications.
- Leynette has been busy maintaining day-to-day operations.

Superintendent of BASE Leanna Hartung

- Superintendent Hartung was unable to provide a verbal report due to technical issues.

Attorney Report

Attorney Derke Price discussed guidance on public tennis courts that was released last week. The District has the authority to determine how and when we open our courts. We are in the northeast area of the Governor’s 5-phase reopening plan. Phase 3 would permit field use with social distancing. When we determine the fields’ availability, we will not be responsible for enforcing this. The burden of compliance will be on the user groups.

Attorney Price clarified that the limitation on groups of 10 includes program instructors in the count, and that square footage is included in the executive order. Multiple groups of 10 separated by dropped curtains in the gymnasium should be permissible based on the order.

Moving forward, the District will have to decide how aggressively to proceed with reopening versus the risks. As an essential function of local government, we can decide how to fulfill our mission.

Treasurer Report

None

Action Items

Discussion and Possible Approval of an Easement Agreement with ComEd Along East Side of Gordon Park

Director Bissias asked the Board to consider the agreement along with the additional provisions included in his memo to the Board. ComEd has indicated

REGULAR BOARD MEETING – MAY 11, 2020

via email that they will add this language and provide an updated agreement. He stated that the easement will be in the berm area on Tilden Avenue in the northeast corner where a Nicor and phone easement are located. The ComEd easement will provide for burying electric lines related to the Pathway project. The agreement will not be signed until the language is changed and it is approved by our attorney. Commissioner Jacobs motioned for approval upon the condition of the recommended language in the agreement. Commissioner O'Brien seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Vear, Jacobs, Collins, O'Brien, Opyd
NAYES: None
ABSENT: None

Board Business

Old Business

None

New Business

President Vear stated that he received an email from a member of the public, G.G. Gordon, who is also participating in tonight's Zoom meeting. She would like to make a donation for a park sign at Gordon Park in honor of her grandfather, who the park was named for. There has been no sign since the park was renovated and a previous MBO for a sign was not funded. He stated that this is a noble effort, and we should proceed with staff researching the design and cost of a sign. Director Bissias stated that the sign would best be placed on Ogden Avenue near the stoplight area for the greatest visibility. The Board gave consensus to move forward.

Committee Reports

Administration Committee

None

Parks and Open Lands

Commissioner Jacobs stated that she would like to see the mulching at all parks speeded up to improve the aesthetics of the parks.

Finance & Capital Project Committee

President Vear stated that they have been working on the capital budget.

User Group Committee

Commissioner O'Brien stated that Little League reached out for guidance on reopening the league as they wait for phase 3 of the Governor's plan. They surveyed families and 156 out of 400 responded to the survey, with 60%-75% expressing interest in proceeding with a revised season, and 25% preferring not to participate. Supt. of Facilities Finn commented that the user groups are still up in the air with their plans, and they are waiting for the District to give the go ahead for field use.

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Marketing/ Social Media Committee

Commissioner Opyd thanked Commissioner Jacobs for arranging for the tree donation for Gordon Park. He also thanked Commissioner Vear for assisting in picking up the tree. He supports reviewing our policy to consider opening tennis courts at the next board meeting.

Public Comments (Board Manual Section #152)

Jim Boo stated that he lives near Denning Park in La Grange. He runs at Spring Rock Park in Western Springs and observed that their tennis courts are open, playgrounds are not taped off, and patrons have been playing ball. He encouraged our District to remove its park restrictions and allow people to be responsible for their own actions. He commented that the decision on whether to cancel Endless Summerfest should be made now, cost control is important, and that when the fitness center reopens, we should admit taxpayers first and it should not reopen before private fitness centers. He does not like the Zoom format for meetings. President Vear stated that we are following the Governor's orders and we appreciate his comments.

Board Comments

Commissioner O'Brien thanked Commissioner Jacobs for the tree planted at Gordon Park, which is a great addition to the park, and thanked staff for their hard work during a tough situation.

Commissioner Jacobs thanked everyone and stated that trees survive, and the new tree planted at Gordon Park is a symbol to residents that we will survive this difficult time. She appreciates the comments made by Jim Boo, and would like the Board to take a hard look at our outdoor facility closures at the next board meeting. She asked Director Bissias to reassess this and would like us to have a smart, careful plan for reopening.

Commissioner Collins stated that he appreciates all the work done by Dean and staff to figure things out during this time.

Commissioner Opyd said that he appreciates the information provided by Attorney Price tonight. With warmer weather coming we should reassess tennis restrictions, and he would like this included as an agenda item for the next board meeting. We should take a measured view and consider reopening some things.

President Vear thanked Commissioner Jacobs for her work on the tree planting; it was good to see everyone there. He thanked Dean and the staff for their behind the scenes work preparing for a safe reopening and procuring PPE equipment. In response to Jim Boo's concerns about cost controls, he stated that Director Bissias has already set an objective to do this and will be completing a comprehensive reassessment of the total operations of the District.

REGULAR BOARD MEETING - MAY 11, 2020

Executive Session

None

Adjournment

Commissioner Opyd moved for adjournment at 8:06 P.M. The motion was seconded by Commissioner O'Brien and passed unanimously by Voice Vote.

Robert Vear, President

Constantine Bissias, Secretary
Approved 06/08/2020

PARK DISTRICT OF LA GRANGE
STATEMENT OF REVENUES AND EXPENDITURES
May 31, 2020

6/4/2020

FUND	FUND BALANCE 05/01/2020	YEAR TO DATE REVENUE	YEAR TO DATE EXPENSE	REVENUE OVER EXPENDITURES	TRANSFERS	FUND BALANCE 5/31/2020
GENERAL	\$ 604,895	\$ 502,125	\$ 55,744	\$ 446,381		\$ 1,051,276
CAPITAL RESERVE	3,145,090			-		3,145,090
RECREATION	500,023	309,076	89,394	219,682		719,705
FITNESS CENTER	206,040	(1,118)	23,416	(24,534)		181,506
IMRF	149,511	97,968	7,708	90,260		239,771
PAVING & LIGHTING	58,820	13,606	-	13,606		72,426
LIABILITY INSURANCE	103,598	57,146	313	56,833		160,431
AUDIT	13,735	10,884	-	10,884		24,619
SPEC RECREATION	330,796	131,708	56,611	75,097		405,893
FICA/MEDICARE	112,194	65,310	5,797	59,513		171,707
TOTAL OPERATIONS	5,224,702	1,186,705	238,983	947,722	-	6,172,424
CAPITAL PROJECTS	54,805	-	4,368	(4,368)		50,437
DEBT SERVICE	82,610	471,622	54,750	416,872		499,482
GRAND TOTAL	\$ 5,362,117	\$ 1,658,327	\$ 298,101	\$ 1,360,226	\$ -	\$ 6,722,343

TREASURER'S PROOF, CASH IN BANK:						
ACCOUNT	BALANCE BEG OF MO	CURRENT RECEIPTS	CURRENT DISBURSEMENTS		TRANSFERS	BALANCE END OF MO
INVESTMENTS	\$ 5,824,725	\$ 3,238	\$ (332)			\$ 5,827,631
IPDLAF	1,247,403	13,493	(100,202)			1,160,694
FIRST NATL CHKG	149,098	(6,851)	(123,320)			18,927
CASH REGISTER BANK	2,000					2,000
TOTAL CASH	7,223,226					7,009,252
Taxes Receivable	1,460,530					1,460,530
Accounts Receivables	500	9,477				9,977
Prepaid expense	19,385		333			19,718
Accounts Payable	(110,977)		(75,918)			(186,895)
Accrued Payroll	-					-
Deferred Tax Revenue	(3,069,400)	1,608,870				(1,460,530)
Deferred Revenue	(161,147)		31,438			(129,709)
FUND BALANCE	\$ 5,362,117	\$ 1,628,227	\$ (268,001)		\$ -	\$ 6,722,343

PARK DISTRICT OF LA GRANGE

GENERAL FUND

6/4/2020

STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH ENDED MAY 31, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
01-5-00-2-40000	Property Taxes	471,072	471,072	491,391	491,391	911,400	54%
01-5-00-2-40100	IL Replacement Tax						0%
01-5-00-3-41000	Earned Interest	13,131	13,131	3,677	3,677	74,500	5%
01-5-00-3-42100	Contractual Services	-	-			5,000	0%
01-5-00-3-42600	White Sox Training					10,639	0%
01-5-00-3-42610	IPRA	3,522	3,522	3,589	3,589	43,737	8%
01-5-00-3-43000	Misc. Income/ Easements	550	550	150	150	1,500	10%
01-5-00-3-43100	Snack Machine	284	284			3,000	0%
01-5-00-3-44000	LG Endless Summer Income					7,500	0%
01-5-00-3-48000	Facility Rental - Denning	6,512	6,512	3,318	3,318	40,273	8%
TOTAL GENERAL FUND REVENUE		495,071	495,071	502,125	502,125	1,097,549	46%

EXPENSES

ADMINISTRATIVE EXPENSES

01-5-00-5-51100	Administrative Salaries	18,903	18,903	17,660	17,660	253,233	7%
01-5-00-5-51200	Clerical Wages	3,841	3,841			53,098	0%
01-5-00-5-53001	Health & Life Insurance	11,557	11,557	11,808	11,808	152,465	8%
01-5-00-5-54010	Education & Training	4,689	4,689	213	213	22,987	1%
01-5-00-6-60010	Promotion & Publicity	970	970	280	280	19,862	1%
01-5-00-6-61000	Legal Fees	-	-			27,731	0%
01-5-00-6-61010	Consultant Fees	-	-			3,000	0%
01-5-00-6-65001	Bank Service Fees	872	872	6	6	1,000	1%
01-5-00-6-66010	Dues & Subscriptions	518	518			7,970	0%
01-5-00-6-67010	Communications Services	1,192	1,192	1,040	1,040	19,663	5%
01-5-00-6-68010	Computer Software Contracts	2,063	2,063	1,215	1,215	20,750	6%
01-5-00-6-69010	Legal Notices & Publications	-	-	43	43	300	14%
01-5-00-6-69110	Printing/Design Services	105	105			10,938	0%
01-5-00-7-71010	Administrative Expense Account	182	182	85	85	2,600	3%
01-5-00-7-72010	Employee / Public Relations	500	500			3,050	0%
01-5-00-7-73010	Office/Administrative Supplies	293	293	117	117	7,825	1%
01-5-00-7-74010	Computer Supplies/Equipment	-	-			875	0%

GENERAL FUND - CONTINUED

EXPENSES		CURRENT MONTH	YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
ADMINISTRATIVE EXPENSES (Continued)							
01-5-00-7-75010	Office Equipment	82	82			4,250	0%
01-5-00-7-76010	Postage & Delivery	1,039	1,039	2	2	8,245	0%
01-5-00-7-76400	Banquet Beverage Service	65	65			688	0%
01-5-00-7-76500	Unforeseen Expense	-	-			10,000	0%
01-5-00-7-77412	LG Endless Summer	324	324			-	
TOTAL ADMIN EXP		47,195	47,195	32,469	32,469	630,530	5%
REPAIRS AND MAINTENANCE							
01-6-00-5-51300	Maintenance Wages	11,858	11,858	10,394	10,394	160,174	6%
01-6-00-5-51400	Part-time Maintenance Wages	1,077	1,077			38,000	0%
01-6-00-6-80010	Equipment Rentals	-	-			500	0%
01-6-00-6-81010	Maintenance Services	5,445	5,445	5,802	5,802	109,998	5%
01-6-00-6-82010	Vehicle Parts and Repairs	998	998	365	365	8,750	4%
01-6-00-6-89200	Vandalism Repair Expense	-	-			850	0%
01-6-00-7-83010	Maintenance Supplies	2,170	2,170	1,391	1,391	15,900	9%
01-6-00-7-84010	Maintenance Materials	615	615	109	109	16,585	1%
01-6-00-7-85010	Petroleum Products	120	120	34	34	7,825	0%
01-6-00-7-86010	Maintenance Tools/Equipment	81	81	70	70	2,275	3%
01-6-00-7-87010	Park Landscaping	1,517	1,517	1,287	1,287	5,850	22%
01-6-xx-6-88000	Utilities - Electric	2,164	2,164	2,565	2,565	65,750	4%
01-6-xx-6-88100	Utilities - Natural Gas	642	642	1,258	1,258	18,985	7%
01-6-xx-6-88200	Utilities - Water	-	-			8,827	0%
01-6-xx-6-89000	Park Improvements & Repairs	-	-			2,750	0%
TOTAL MAINTENANCE EXP		26,687	26,687	23,275	23,275	463,019	5%
TOTAL GENERAL FUND EXPENDITURES		73,882	73,882	55,744	55,744	1,093,549	5%

RECREATION FUND**STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH ENDED MAY 31, 2020**

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-2-40000	Property Taxes	269,042	269,042	288,436	288,436	534,982	54%
13-5-00-3-43100	Vending Soda/Water	200	200			3,500	0%
13-5-00-3-42000	Soccer Field Usage					27,500	0%
13-7-xx-3-48000	Facility Usage Fees (not Rec Ctr)	3,260	3,260	(50)	(50)	15,600	0%
13-7-00-3-42000	Donations/Sponsorships					4,400	0%
13-7-00-3-43000	Misc./ Concession Income					1,050	0%
01-5-00-3-44000	LG Endless Summer Income					7,500	0%
13-7-00-3-45000	Registration Assessment	266	266	(18)	(18)	3,000	0%
13-7-xx-3-49000	Activity Fees	147,366	147,366	18,457	18,457	1,195,781	2%
13-7-09-3-49xxx	Recreation Center	25,657	25,657	133	133	308,188	0%
TOTAL RECREATION REVENUE		445,791	445,791	306,958	306,958	2,101,501	15%

EXPENSES**ADMINISTRATIVE EXPENSES**

13-5-00-5-51100	Administrative Salaries	39,710	39,710	35,802	35,802	501,782	7%
13-5-00-5-51200	Clerical Wages	3,841	3,841			53,098	0%
13-5-00-5-53001	Health & Life Insurance	11,557	11,557	11,808	11,808	152,465	8%
13-5-00-5-54010	Education & Training	4,689	4,689	213	213	22,988	1%
13-5-00-5-55010	Automobile Travel Reimbursement	-	-			2,560	0%
13-5-00-6-60010	Promotion & Publicity	1,036	1,036	280	280	19,863	1%
13-5-00-6-61000	Legal Fees	-	-			10,669	0%
13-5-00-6-61010	Consultant Fees	-	-			-	
13-5-00-6-61020	Background Checks	-	-			350	0%
13-5-00-6-65001	Bank Service Fees	910	910	75	75	21,900	0%
13-5-00-6-66010	Dues & Subscriptions	518	518			7,970	0%
13-5-00-6-67010	Communications Services	1,192	1,192	1,040	1,040	19,663	5%
13-5-00-6-68010	Computer Software Contracts	2,063	2,063	1,215	1,215	20,750	6%
13-5-00-6-69010	Legal Notices & Publications	-	-	43	43	1,150	4%
13-5-00-6-69110	Printing/Design Service	105	105			30,862	0%
13-5-00-7-71010	Administrative Expense Account	-	-			-	
13-5-00-7-72010	Employee / Public Relations	(55)	(55)			6,750	0%
13-5-00-7-73010	Office/Administrative Supplies	293	293	117	117	7,825	1%
13-5-00-7-74010	Computer Supplies & Equipment	-	-			875	0%

EXPENSES

		CURRENT MONTH	YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
ADMINISTRATIVE EXPENSES (Continued)							
13-5-00-7-75010	Office Equipment	82	82			4,250	0%
13-5-00-7-76010	Postage & Delivery	39	39	2	2	8,245	0%
13-5-00-7-76400	Banquet Beverage Service	65	65			687	0%
13-5-00-7-76500	Unforseen Expense	-	-			-	0%
TOTAL ADMIN EXP		66,045	66,045	50,595	50,595	894,702	6%

REPAIRS AND MAINTENANCE

13-6-00-5-51300	Maintenance Wages	11,858	11,858	10,394	10,394	160,173	6%
13-6-00-5-51400	Part-time Maintenance Wages	1,078	1,078			-	#DIV/0!
13-6-00-6-80010	Equipment Rentals	-	-			500	0%
13-6-00-6-81010	Maintenance Services	5,445	5,445	5,802	5,802	75,662	8%
13-6-00-6-82010	Vehicle Parts and Repairs	998	998	365	365	8,750	4%
13-6-00-7-83010	Maintenance Supplies	2,170	2,170	1,391	1,391	15,900	9%
13-6-00-7-84010	Maintenance Materials	615	615	109	109	9,485	1%
13-6-00-7-85010	Petroleum Products	120	120	34	34	7,825	0%
13-6-00-7-86010	Maintenance Tools/Equipment	81	81	70	70	2,275	3%
13-6-00-7-87010	Park Landscaping	1,517	1,517	1,287	1,287	5,850	22%
13-6-xx-6-88000	Utilities - Electric	2,164	2,164	2,565	2,565	65,750	4%
13-6-xx-6-88100	Utilities - Natural Gas	642	642	1,257	1,257	18,985	7%
13-6-xx-6-88200	Utilities - Water	-	-	-	-	8,828	0%
13-6-xx-6-89000	Park & Facility Improvements/Repairs	-	-			2,750	0%
TOTAL MAINTENANCE EXP		26,688	26,688	23,274	23,274	382,733	6%

RECREATION EXPENSES

13-7-00-5-51500	Facility Rental Supervisors/ Custodians	7,206	7,206			108,000	0%
13-7-00-7-77100	Community Support	37	37			2,000	0%
13-7-00-7-77402	Special Events	39	39			15,900	0%
13-7-00-7-78000	Program & Facility Equipment	436	436			13,425	0%
13-7-01-6-63000	Athletic Officials	-	-			24,802	0%
13-7-xx-5-52000	Program Supervisors/Leaders	4,004	4,004			225,388	0%
13-7-xx-6-62000	Contracted Instruction & Services	12,841	12,841	1,121	1,121	363,275	0%
13-7-xx-6-63000	Transportation	-	-			4,250	0%
13-7-xx-7-79000	Program Supplies	4,886	4,886	323	323	65,535	0%
TOTAL RECREATION EXPENSES		29,449	29,449	1,444	1,444	822,575	0%
TOTAL RECREATION EXPENDITURES		122,182	122,182	75,313	75,313	2,100,010	4%

PARK DISTRICT OF LA GRANGE
BEFORE & AFTER SCHOOL PROGRAM
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE MONTH ENDED MAY 31, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-xx-3-49000	Tuition/ Fees	79,444	79,444	2,118	2,118	771,665	0%
	Fundraiser						
TOTAL BASE REVENUE		79,444	79,444	2,118	2,118	771,665	0%

EXPENSES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-XX-5-52000	Wages	32,660	32,660	10,342	10,342	543,791	2%
12-7-XX-5-52010	Social Security/ Medicare	3,729	3,729	791	791	41,600	2%
12-7-XX-5-52015	Pension	2,619	2,619	938	938	36,616	3%
12-7-XX-5-52020	Health Insurance	1,782	1,782	1,782	1,782	21,844	8%
12-7-00-5-54040	Seminars/ Training					3,000	0%
12-7-00-5-55012	Mileage Reimbursement					2,000	0%
12-7-00-6-60010	Apparel	-	-			2,460	0%
12-7-00-6-60011	Banners	-	-			500	0%
12-7-00-6-61020	Background Checks	-	-			350	0%
12-7-00-6-65004	Merchant Fees	958	958	50	50	13,600	0%
12-7-00-6-66026	Dues					450	0%
12-7-00-6-67033	Cell Phone Reimbursement	155	155	178	178	4,300	4%
12-7-00-6-68012	Computer Software/ Upgrades	-	-			8,000	0%
12-7-00-6-69021	Classified Ads for Staffing					1,200	0%
12-7-00-6-82011	Equipment R&M					600	0%
12-7-00-7-71015	Exp Acct - Supt of BASE					200	0%
12-7-00-7-72041	Part Time Employee Recognition	123	123			600	0%
12-7-00-7-75026	Computer Equipment					-	0%
12-7-00-7-79000	Supplies - Admin	-	-			4,315	0%
12-7-XX-6-63020	Field Trips	-	-			9,500	0%
12-7-XX-6-64000	Facility Rental					1,812	0%
12-7-XX-7-78000	Program Equipment/ Appliances					1,500	0%
12-7-XX-7-79000	Supplies	1,395	1,395			8,650	0%
12-7-XX-7-79110	Food	2,878	2,878			32,810	0%
12-5-00-6-61000	Legal Services					4,275	0%
TOTAL BASE EXPENDITURES		46,299	46,299	14,081	14,081	743,973	2%

REVENUE OVER EXPENDITURES	33,145	33,145	(11,963)	(11,963)	27,692
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PARK DISTRICT OF LA GRANGE
FITNESS CENTER
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH ENDED MAY 31, 2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
11-7-00-3-49000	MEMBERSHIP FEES	58,995	58,995	(694)	(694)	771,203	0%
11-7-00-3-49050	INITIATION FEES	1,287	1,287	150	150	19,000	1%
11-7-00-3-49100	PERSONAL TRAINER FEES	3,481	3,481	(574)	(574)	60,483	-1%
	PROGRAMS					500	0%
	MERCHANDISE - NET					150	0%
	MISC FEES	36	36			200	0%
TOTAL FITNESS REVENUE		63,799	63,799	(1,118)	(1,118)	851,536	0%

EXPENSES

11-x-00-5-5xxxx	Wages	18,480	18,480	5,908	5,908	342,034	2%
11-x-00-5-52010	Social Security/ Medicare	2,209	2,209	452	452	26,166	2%
11-5-00-5-52015	Pension	997	997	599	599	13,000	5%
11-5-00-5-53001	Health Insurance	1,686	1,686	1,686	1,686	47,729	4%
11-5-00-5-5403x	Education & Training	854	854			7,150	0%
11-5-00-5-55013	Automobile Travel Reimbursement	-	-			500	0%
11-5-00-6-600xx	Promotion & Publicity	163	163			9,935	0%
11-5-00-6-61010	Consulting Fees	-	-			-	#DIV/0!
11-5-00-6-61020	Background Checks	-	-			300	0%
11-5-00-6-65004	Merchant Fees	1,128	1,128	75	75	18,900	0%
11-5-00-6-66026	Dues	-	-			250	0%
11-5-00-6-670xx	Communication Services	354	354	256	256	4,140	6%
11-5-00-6-68020	Onsite Computer Support	-	-			2,000	0%
11-5-00-6-69020	Classified Ads for Staffing	-	-			300	0%
11-5-00-6-69131	Printing/Design Service	-	-			150	0%
11-5-00-7-72020	Employee / Public Relations	-	-			520	0%
11-5-00-7-730xx	Office/Administrative Supplies	52	52			4,700	0%
11-5-00-7-76012	Postage & Delivery	165	165			500	0%

FITNESS CENTER - CONTINUED

EXPENSES		CURRENT	YEAR TO	CURRENT	YEAR TO	FISCAL	% TO
		MONTH	DATE	MONTH	DATE	YEAR	CURRENT FY
						BUDGET	BUDGET
11-5-00-7-76500	Contingency					5,000	
11-6-00-6-810xx	Maintenance Services					13,200	0%
11-6-00-7-830xx	Maintenance Supplies	1,364	1,364	1,608	1,608	18,015	9%
11-6-20-6-88000	Utilities - Electric	353	353	448	448	11,500	4%
11-6-20-6-88100	Utilities - Natural Gas	-	-	177	177	3,430	5%
11-6-20-6-88200	Utilities - Water	-	-			720	0%
11-7-00-6-62100	Fitness Instructors	8,296	8,296			116,000	0%
11-7-00-7-64000	Leased Equipment	11,404	11,404	12,181	12,181	98,873	12%
11-7-00-7-78000	Program & Facility Equipment	-	-	26	26	18,500	0%
11-7-00-7-79000	Membership supplies			-	-	2,450	0%
TOTAL FITNESS EXPENDITURES		47,505	47,505	23,416	23,416	765,962	3%
REVENUE OVER EXPENDITURES		16,294	16,294	(24,534)	(24,534)	85,574	

PARK DISTRICT OF LA GRANGE
SPECIAL REVENUE FUNDS
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE MONTH ENDED MAY 31, 2020

6/4/2020

REVENUES		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
14-5-00-2-40000	IMRF FUND	94,165	94,165	97,968	97,968	181,692	54%
15-5-00-2-40000	PAVING & LIGHTING FUND	13,452	13,452	13,606	13,606	25,235	54%
16-5-00-2-40000	LIABILITY INSURANCE FUND	56,499	56,499	57,146	57,146	107,487	53%
17-5-00-2-40000	AUDIT FUND	9,416	9,416	10,884	10,884	20,188	54%
18-5-00-2-40000	SPECIAL RECREATION FUND	130,216	130,216	131,708	131,708	244,275	54%
19-5-00-2-40000	FICA/MEDICARE FUND	64,570	64,570	65,310	65,310	121,128	54%
04-5-00-2-40000	DEBT SERVICE	475,898	475,898	471,622	471,622	1,141,393	41%
TOTAL SPECIAL FUNDS REVENUE		844,216	844,216	848,244	848,244	1,841,398	46%
EXPENSES							
14-5-00-5-53100	IMRF Contribution	10,598	10,598	7,708	7,708	126,183	6%
15-6-00-9-90xxx	Paving & Lighting					23,000	0%
15-6-00-9-96100	P&L Capital Projects					9,836	0%
16-6-00-x-xxxxx	Risk Management Costs	1,237	1,237	313	313	18,020	2%
16-5-00-6-61200	Liability Insurance					79,908	0%
16-5-00-6-61210	Unemployment Comp.					14,274	0%
16-5-00-6-61220	Risk Manager	1,254	1,254			15,004	0%
17-5-00-6-61100	Audit					15,260	0%
18-5-00-5-51100	Allocated Wages			1,754	1,754	23,000	8%
18-5-00-6-61220	Risk Manager	418	418			5,000	0%
18-5-00-6-61300	SEASPAR	57,517	57,517	54,857	54,857	109,714	50%
18-5-00-6-61310	SEASPAR Inclusion					25,500	0%
18-5-00-6-xxxxx	Special Recreation					10,172	0%
18-5-00-9-93040	ADA Transition Plan						#DIV/0!
19-5-00-5-53200	FICA Contribution	10,839	10,839	5,797	5,797	120,560	5%
04-5-00-8-91100	Debt Service Principal					898,800	0%
04-5-00-8-91150	Debt Service Interest	64,250	64,250	54,750	54,750	221,472	25%
04-5-00-8-91200	Debt Service Fees					4,050	0%
TOTAL SPECIAL FUNDS EXPENDITURES		146,113	146,113	125,179	125,179	1,719,753	7%

PARK DISTRICT OF LA GRANGE
CAPITAL PROJECTS FUND
 STATEMENT OF REVENUES AND EXPENDITURES
 FOR THE MONTH ENDED MAY 31, 2020

6/4/2020

REVENUES		Bond Series 2019	Capital Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
	Beginning Fund Balance	54,805		54,805	
36-5-00-3-40200	Bond Proceeds			118,147	
36-5-00-3-40300	Asset Sale				
36-5-00-3-42200	Grant Proceeds				
36-5-00-4-50200	Transfer from General & Recreation Funds				
36-5-00-4-50200	Transfer from Special Recreation Fund for Handicapped				
TOTAL CAPITAL PROJECT REVENUE		54,805	-	172,952	

EXPENSES					
36-5-00-9-91030	Tree Replacement Plan				#DIV/0!
36-5-00-9-91106	Picnic Tables/ benches/ garbage cans/ bleachers				#DIV/0!
36-5-00-9-91107	Basketball & Volleyball standards/ backboards				#DIV/0!
36-5-00-9-91108	Park regulation/ Information/ ID signs				#DIV/0!
36-5-00-9-91110	Age appropriate Signs				#DIV/0!
36-5-00-9-91112	Dogs in the Parks Signs				#DIV/0!
36-5-00-9-91114	Dog Waste Dispensers				#DIV/0!
36-5-00-9-91200	Com Ed Grant Project				#DIV/0!
36-5-00-9-91900	Software Upgrades				#DIV/0!
36-5-00-9-91901	Misc Programs/ Licenses/ Peripherals				#DIV/0!
36-5-00-9-91902	Computers Unforeseen				#DIV/0!
36-5-00-9-91905	Replace accounting software		2,375	35,450	7%
36-5-00-9-91908	Computer replacement program				#DIV/0!
36-5-00-9-93015	Replace Maintenance Pickup Truck				#DIV/0!
36-5-00-9-93016	Replace - Mower and attachments				#DIV/0!
36-5-00-9-93018	Salt spreader				#DIV/0!
36-5-00-9-96100	Appraisals/ Site Documents				#DIV/0!
36-5-00-9-96110	General soccer field restoration				#DIV/0!
36-5-00-9-99000	Reserved For Unforeseen Expense				#DIV/0!
36-5-00-8-91200	Debt Issuance fees			4,000	0%

CAPITAL PROJECTS FUND - CONTINUED

EXPENSES		Bond Series 2019	Other Projects	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
36-5-12-9-96120	Sedgewick - resurface tennis courts			37,133	0%
36-5-12-9-96220	Sedgewick - repair parking lots			2,318	0%
36-5-13-9-92900	Community Center Roof			-	#DIV/0!
36-5-14-9-96120	Gordon Park - Shade shelter			-	#DIV/0!
36-5-20-9-92816	RC - Sound system room 110/111		678		#DIV/0!
36-5-20-9-92817	RC - Sound system Banquet Room		900		#DIV/0!
36-5-20-9-92818	RC - Sound system room 108/109				#DIV/0!
36-5-20-9-92819	RC - Wireless microphones				#DIV/0!
36-5-20-9-92900	RC - Emergency roof repairs		415		#DIV/0!
36-5-20-9-92902	RC - Replace a section of the roof				#DIV/0!
36-5-20-9-92914	RC - Paint the Banquet Room				#DIV/0!
36-5-20-9-94500	RC - New entrance doors				#DIV/0!
36-5-20-9-94510	RC - Replace windows				#DIV/0!
36-5-20-9-94600	Land Purchase & Development				
	TOTAL CAPITAL PROJECT EXPENSES	-	4,368	78,901	6%
	FUND BALANCE REMAINING	54,805	(4,368)	94,051	

PARK DISTRICT OF LA GRANGE
536 EAST AVENUE
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair
FROM: Superintendent of Finance
RE: Consolidated Vouchers dated 6/08/2020

If this voucher is removed from the consent agenda, the financial report for the month of MAY should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated JUNE 08, 2020 in the amount of \$ 252,407.65
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable vouchers

General Fund		\$	32,237.93
Fitness Center			15,280.32
BASE Program			2,038.64
Recreation Fund			29,996.58
Liability Insurance			280.97
Special Recreation for Handicapped			54,857.00
Capital Projects			4,368.00
			<hr/>
			139,059.44
Recreation Refunds - May			1,378.60
Imprest Checks			
KS State Bank	telephone equipment lease	595.77	
KS State Bank	additional fitness equipment	776.98	
		<hr/>	
			1,372.75
Merchant Service & Bank Fees			5.85
P Card Purchases - per attached			4,721.84
Payroll for the month of May (2 pay periods)			105,869.17
Includes monthly Social Security, Medicare & IMRF contributions.			
		\$	<hr/> <hr/>
			252,407.65

DATE: 06/02/20
 TIME: 10:58:16
 ID: AP140000.WOW

== Park District of La Grange ==
 ACCRUAL POSTED JOURNAL # AP-060220

PAGE: 1
 F-YR: 21

JOURNAL DATE: 06/02/20 ACCOUNTING PERIOD: 01

PCARD

ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
GENERAL						
1	01-5-00-5-54032	CONF - PROF - NATL D	GO1000	H42420200504afbbkbeg	GFOA CONFERENCE ONLINE	210.00
2	01-5-00-5-54040	SEMINARS & WORKSHOPS	IL5038	H42420200519lrafmpjk	BISSIAS - EDUCATION	3.00
3	01-5-00-6-60030	MARKETING	SU7500	H42420200521xnjsyhbe	PARTICIPANT SURVEYS	192.00
4	01-5-00-6-67045	EMAIL BLAST	MA1680	H42420200429hqthfdtq	EMAIL BLAST	31.87
5	01-5-00-7-71014	EXP ACCT - SUPT OF F	JI0608	H42420200514xlmzqdcn	LUNCH MAINT STAFF	85.27
6	01-5-00-7-73022	PRINT CARTRIDGES	QU5069	H42420200526cpmiwrgg	INK, HEADSET	74.90
7	01-5-00-7-76013	POSTAGE - GENERAL	LA5005	H42420200520uhgmjkrq	POSTAGE FOR BRONZE MEMORIAL C	2.30
8	01-6-00-6-81020	DUMPSTER SERVICE	AD2100	H42420200513qndprndh	DUMPSTER SERVICE	363.31
9	01-6-00-6-82010	REPAIRS - VEHICLE	ME6830	H42420200521ngmcouit	EXPLORER BATTERY	58.00
10			ME6830	H42420200522tafmkfw	CREDIT	3.50
11	01-6-00-7-83012	BUILDING SUPPLIES	AM3560	H42420200511slfphpgi	BULBS FOR EXIT LIGHTS	12.50
12			AM3560	H42420200511wovysflf	EMERGENCY LIGHT BATTERIES	59.97
13			AM3560	H42420200518zwpvbwip	SPRAY BOTTLES	16.97
14			AM3560	H42420200526hraeuwkr	DEGREASER, MUD, AND TARPS	32.33
15			JO6340	H42420200508cnbowkfn	COVID-19 SPRAY FOR BUILDINGS	62.26
16	01-6-00-7-83015	PPE EQUIP & SUPPLIES	ME6830	H42420200526cpixobxc	MATERIAL FOR SHIELD BETWEEN L	19.07
17			SP6078	H42420200520qrrevovf	SANITIZER FOR DISTRICT	88.41
18	01-6-00-7-83021	PLASTIC TRASH BAGS	DO1900	H42420200507rginsifz	DOG WASTE BAGS	289.65
19	01-6-00-7-84013	SAND, STONE, SCREENI	ME6830	H42420200511levarbowr	SOIL AMENDMENTS & POT HOLE PA	13.11
20	01-6-00-7-84041	MISC HARDWARE	FU2025	H42420200504obsfgdaw	NUTS & BOLTS	30.32
21			ME6830	H42420200504iqpisswnq	MISC. HARDWARE	13.86
22			ME6830	H42420200507hriqapmj	MISC. HARDWARE	4.64
23			ME6830	H42420200507pmswubuf	MISC HARDWARE	4.81
24			ME6830	H42420200511mkpxojkl	MISC. HARDWARE	22.65
25			ME6830	H42420200512polidvuu	MISC. HARDWARE	19.35
26	01-6-00-7-85012	PETRO PROD - WELDING	AI6068	H42420200504buogohkq	CYLINDER RENTAL	33.62
27	01-6-00-7-86014	TOOLS - JANITORIAL	NO1680	H42420200525capxwvjq	TOOL CART	70.49
28	01-6-00-7-87013	LANDSCAPING - HERBIC	HO4142	H42420200518gjvmbfar	SOIL AMENDMENTS	5.22
29			ME6830	H42420200511levarbowr	SOIL AMENDMENTS & POT HOLE PA	39.83
30	01-0-95-1-21000	ACCOUNTS PAYABLE			ACCRUAL OFFSET	1,856.21
FITNESS CENTER						
31	11-6-00-7-83015	PPE EQUIP & SUPPLIES	DI7900	H42420200505tblkjzyi	SNEEZE GUARD FOR ADA COUNTER	220.00
32			QU5069	H42420200528husistgs	HAND SANITIZER FOR FC FOR COV	63.71
33			SP6078	H42420200520qrrevovf	SANITIZER FOR DISTRICT	280.41
34	11-7-00-7-78000	EQUIPMENT REPAIRS &	AM3560	H42420200501rfirfmig	MICROPHONE COVERS	26.36
35	11-0-95-1-21000	ACCOUNTS PAYABLE - F			ACCRUAL OFFSET	590.48
RECREATION						
36	13-5-00-5-54032	CONF - PROF - NATL D	GO1000	H42420200504afbbkbeg	GFOA CONFERENCE ONLINE	210.00
37	13-5-00-5-54040	SEMINARS & WORKSHOPS	IL5038	H42420200519lrafmpjk	BISSIAS - EDUCATION	3.00
38	13-5-00-6-60030	MARKETING	SU7500	H42420200521xnjsyhbe	PARTICIPANT SURVEYS	192.00
39	13-5-00-6-67045	EMAIL BLAST	MA1680	H42420200429hqthfdtq	EMAIL BLAST	31.87
40	13-5-00-7-73022	PRINT CARTRIDGES	QU5069	H42420200526cpmiwrgg	INK, HEADSET	74.89
41	13-5-00-7-76013	POSTAGE - GENERAL	LA5005	H42420200520uhgmjkrq	POSTAGE FOR BRONZE MEMORIAL C	2.30
42	13-6-00-6-81020	DUMPSTER SERVICE	AD2100	H42420200513qndprndh	DUMPSTER SERVICE	363.30
43	13-6-00-6-82010	REPAIRS - VEHICLE	ME6830	H42420200521ngmcouit	EXPLORER BATTERY	58.00

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ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
<u>RECREATION</u>						
44		ME6830	H42420200522tafmkfw	CREDIT		3.50
45	13-6-00-7-83012	BUILDING SUPPLIES	AM3560	H42420200511slfphpgi	BULBS FOR EXIT LIGHTS	12.49
46			AM3560	H42420200511wovysflf	EMERGENCY LIGHT BATTERIES	59.97
47			AM3560	H42420200518zwpvbwip	SPRAY BOTTLES	16.97
48			AM3560	H42420200526hraeuwkr	DEGREASER, MUD, AND TARPS	32.33
49			JO6340	H42420200508cnbowkfn	COVID-19 SPRAY FOR BUILDINGS	62.27
50	13-6-00-7-83015	PPE EQUIP & SUPPLIES	ME6830	H42420200526cpixobxc	MATERIAL FOR SHIELD BETWEEN L	19.07
51			SP6078	H42420200520qrrevovf	SANITIZER FOR DISTRICT	88.41
52	13-6-00-7-83021	PLASTIC TRASH BAGS	DO1900	H42420200507rginsifz	DOG WASTE BAGS	289.65
53	13-6-00-7-84013	SAND, STONE, SCREENI	ME6830	H42420200511evarbowr	SOIL AMENDMENTS & POT HOLE PA	13.11
54	13-6-00-7-84041	MISC HARDWARE	FU2025	H42420200504obsfgdaw	NUTS & BOLTS	30.32
55			ME6830	H42420200504iqpiswnq	MISC. HARDWARE	13.85
56			ME6830	H42420200507hriqapmj	MISC. HARDWARE	4.64
57			ME6830	H42420200507pmswubuf	MISC HARDWARE	4.80
58			ME6830	H42420200511mkpxojkl	MISC. HARDWARE	22.65
59			ME6830	H42420200512polidvuu	MISC. HARDWARE	19.35
60	13-6-00-7-85012	PETRO PROD - WELDING	AI6068	H42420200504buogohkq	CYLINDER RENTAL	33.62
61	13-6-00-7-86014	TOOLS - JANITORIAL	NO1680	H42420200525capxwvjq	TOOL CART	70.49
62	13-6-00-7-87013	LANDSCAPING - HERBIC	HO4142	H42420200518gjvmbfar	SOIL AMENDMENTS	5.22
63			ME6830	H42420200511evarbowr	SOIL AMENDMENTS & POT HOLE PA	39.83
64	13-7-02-6-62000	CONTRACTUAL - FITNES	ZO1000	H42420200515qcfpwnxq	VIRTUAL CLASSES	149.90
65	13-7-04-7-79000	SUPPLIES - SPEC EVTS	AM3560	H42420200526sffbhzyb	STREAMERS	15.99
66			VI6341	H424202005191dbsdsxw	SIGNS FOR SPECIAL EVENT	306.80
67	13-0-95-1-21000	ACCOUNTS PAYABLE - R		ACCRUAL OFFSET		2,243.59
<u>LIABILITY INSURANCE</u>						
68	16-6-00-7-73200	SUPPLIES - SAFETY &	ME6830	H42420200525faequksi	CAUTION TAPE	31.56
69	16-0-95-1-21000	ACCOUNTS PAYABLE - I		ACCRUAL OFFSET		31.56
JOURNAL TOTALS:					4,728.84	4,728.84

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
37028	AP1505	APEX LANDSCAPING INC						
	81812	04/24/20	01	SPRING TREE PLANTING	01-6-00-7-87012		501.50	
			02	SPRING TREE PLANTING	13-6-00-7-87012		501.50	
						INVOICE TOTAL:	1,003.00 *	
						CHECK TOTAL:	1,003.00	
37029	KU2815	TERRI KUZEL						
	511	04/30/20	01	MILEAGE REIMBURSEMENT	13-5-00-5-55014		102.67	
						INVOICE TOTAL:	102.67 *	
						CHECK TOTAL:	102.67	
37030	NO1234	NOVENTECH INC.						
	8321	05/10/20	01	COMPUTOR SUPPORT	01-5-00-6-68020		618.13	
			02	COMPUTOR SUPPORT	13-5-00-6-68020		618.12	
			03	BASE SUPPORT	12-7-00-6-68012		28.75	
			04	FITNESS SUPPORT	11-5-00-6-68020		143.74	
						INVOICE TOTAL:	1,408.74 *	
						CHECK TOTAL:	1,408.74	
37031	PI4028	PITNEY BOWES RESERVE ACCOUNT						
	511	05/11/20	01	METER ACCOUNT #14737761	01-5-00-7-76014		375.00	
			02	METER ACCOUNT #14737761	13-5-00-7-76014		375.00	
						INVOICE TOTAL:	750.00 *	
						CHECK TOTAL:	750.00	
37032	PI5185	PITNEY BOWES GLOBAL						
	3103847072	03/22/20	01	POSTAGE METER RENTAL	01-5-00-7-76015		79.53	

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37032	PI5185 3103847072	PITNEY BOWES GLOBAL 03/22/20	02	POSTAGE METER RENTAL	13-5-00-7-76015		79.53
						INVOICE TOTAL:	159.06 *
					CHECK TOTAL:		159.06
37033	QU5069 133716031	QUILL CORPORATION 04/15/20	01	DESK SUPPLIES	01-5-00-7-73031		73.27
			02	DESK SUPPLIES	13-5-00-7-73023		73.27
			03	CREDIT DESK SUPPLIES	01-5-00-7-73023		-14.99
			04	CREDIT DESK SUPPLIES	13-5-00-7-73023		-14.99
						INVOICE TOTAL:	116.56 *
					CHECK TOTAL:		116.56
					TOTAL AMOUNT PAID:		3,540.03

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
37034	BA2089	FREYA E. CRAIG SMITH						
	2020-6.1REC	05/25/20	01	VIRTUAL FITNESS 5/18-6/6	13-7-02-6-62000		971.25	
						INVOICE TOTAL:	971.25 *	
						CHECK TOTAL:	971.25	
37035	CA0500	CANTEEN REFRESHMENT SERVICES						
	ORD57735	05/25/20	01	RENT WATER COOLER	01-5-00-7-73030		42.00	
			02	RENT WATER COOLER	13-5-00-7-73030		42.00	
						INVOICE TOTAL:	84.00 *	
						CHECK TOTAL:	84.00	
37036	CA6722	CASE LOTS INC						
	5457	05/05/20	01	LEATHER CHAIRS FC	11-6-00-7-83015		438.00	
			02	LEATHER CHAIRS FOR REC	01-6-00-7-83015		438.00	
			03	LEATHER CHAIRS FOR REC	13-6-00-7-83015		438.00	
						INVOICE TOTAL:	1,314.00 *	
						CHECK TOTAL:	1,314.00	
37037	TCF100	TCF EQUIPMENT FINANCE						
	6527206	05/18/20	01	FITNESS EQUIP LEASE	11-7-00-6-64000		10,875.05	
			02	FITNESS EQUIP LEASE	11-7-00-6-64000		148.10	
			03	FITNESS EQUIP LEASE	11-7-00-6-64000		380.50	
						INVOICE TOTAL:	11,403.65 *	
						CHECK TOTAL:	11,403.65	
						TOTAL AMOUNT PAID:	13,772.90	

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37039	AC2100			ACCESS ONE INC			
	4531892	06/01/20	01	TELEPHONE SERVICES	01-5-00-6-67011		470.19
			02	TELEPHONE SERVICES	13-5-00-6-67011		470.19
			03	IPRA PHONE/FAX	01-5-00-3-42610		79.99
						INVOICE TOTAL:	1,020.37 *
						CHECK TOTAL:	1,020.37
37040	AD2155			ADVANCED TURF SOLUTIONS			
	831041	05/14/20	01	HERBICIDE/FERTILIZER	01-6-00-7-87014		512.50
			02	HERBICIDE/FERTILIZER	13-6-00-7-87014		512.50
						INVOICE TOTAL:	1,025.00 *
						CHECK TOTAL:	1,025.00
37041	AEP100			AEP ENERGY			
	051320	05/13/20	01	REC. CTR ELECTRIC	01-6-20-6-88000		2,014.42
			02	REC. CTR ELECTRIC	13-6-20-6-88000		2,014.41
			03	REC. CTR ELECTRIC	11-6-20-6-88000		447.65
						INVOICE TOTAL:	4,476.48 *
						CHECK TOTAL:	4,476.48
37042	AL4488			ALPHAGRAPHS 375			
	99882	06/03/20	01	FITNESS LOCKER CLOSED SIGN	11-6-00-7-83015		89.11
						INVOICE TOTAL:	89.11 *
						CHECK TOTAL:	89.11
37043	AN7606			ANCEL GLINK P.C.			
	76015	05/15/20	01	LEGAL SERVICES	01-5-00-6-61000		1,763.44

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37043	AN7606	ANCEL GLINK P.C.					
	76015	05/15/20	02	LEGAL SERVICES	13-5-00-6-61000		587.81
						INVOICE TOTAL:	2,351.25 *
					CHECK TOTAL:		2,351.25
37044	AT5005	AT&T					
	051620	05/16/20	01	E911 SERVICE	01-5-00-6-67011		17.97
			02	E911 SERVICE	13-5-00-6-67011		17.97
						INVOICE TOTAL:	35.94 *
					CHECK TOTAL:		35.94
37045	BI6580	CONSTANTINE BISSIAS					
	6012020	06/01/20	01	MOBILE PHONE USAGE	01-5-00-6-67030		80.00
			02	MOBILE PHONE USAGE	13-5-00-6-67030		80.00
						INVOICE TOTAL:	160.00 *
					CHECK TOTAL:		160.00
37046	BR6020	BRONZE MEMORIAL CO.					
	705437	05/08/20	01	COM. TREE LEAF ENGRAVING	01-0-95-1-21600		65.82
						INVOICE TOTAL:	65.82 *
					CHECK TOTAL:		65.82
37047	CA0810	CARD CONNECT					
	21310	05/31/20	01	RENT CHIP READERS	13-5-00-6-65004		75.00
			02	RENT CHIP READERS	11-5-00-6-65004		75.00
			03	RENT CHIP READERS	12-7-00-6-65004		50.00
						INVOICE TOTAL:	200.00 *
					CHECK TOTAL:		200.00

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
37048	CA6722	CASE LOTS INC						
	5606	05/27/20	01	SANITIZER FOR FC	11-6-00-7-83015		356.00	
			02	SANITIZER FOR REC	01-6-00-7-83015		133.50	
			03	SANITIZER FOR REC	13-6-00-7-83015		133.50	
			04	SANITIZER FOR BASE	12-7-00-7-83015		178.00	
				INVOICE TOTAL:			801.00 *	
				CHECK TOTAL:			801.00	
37049	CI6015	CINTAS CORPORATION #769						
	04302020	04/30/20	01	RUG SERVICE REC CTR. MARCH	01-6-00-6-81012		63.52	
			02	RUG SERVICE REC CTR. MARCH	13-6-00-6-81012		63.53	
			03	RUG SERVICE FC MARCH	11-6-00-6-81012		40.20	
				INVOICE TOTAL:			167.25 *	
				CHECK TOTAL:			167.25	
37050	CIUNIF	CINTAS CORPORATION LOC 344						
	64560520	05/31/20	01	UNIFORM SERVICE MAY 2020	01-6-00-6-81030		174.44	
			02	UNIFORM SERVICE MAY 2020	13-6-00-6-81030		174.44	
				INVOICE TOTAL:			348.88 *	
				CHECK TOTAL:			348.88	
37051	CL6000	CLARENDON COURIER INC						
	LG-225	05/18/20	01	LG LEDGER 1/4 PAGE COLOR AD	13-5-00-6-60020		87.50	
			02	LG LEDGER 1/4 PAGE COLOR AD	01-5-00-6-60020		87.50	
				INVOICE TOTAL:			175.00 *	
				CHECK TOTAL:			175.00	
37052	C06347	COMCAST CABLE						

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37052	CO6347	COMCAST CABLE						
	0138197-0520	05/12/20	01	INTERNET SERVICE	01-5-00-6-67040		129.18	
			02	INTERNET SERVICE	13-5-00-6-67040		129.17	
						INVOICE TOTAL:	258.35 *	
	53121	05/31/20	01	CABLE TV	01-5-00-6-67050		12.60	
			02	CABLE TV	13-5-00-6-67050		12.60	
						INVOICE TOTAL:	25.20 *	
					CHECK TOTAL:		283.55	
37053	CO6878-1	COM ED						
	051320	05/13/20	01	SPRING PARK	01-6-18-6-88000		12.70	
			02	SPRING PARK	13-6-18-6-88000		12.70	
			03	WAIOLA PARK	01-6-15-6-88000		23.42	
			04	WAIOLA PARK	13-6-15-6-88000		23.41	
			05	DENNING PARK	01-6-10-6-88000		74.36	
			06	DENNING PARK	13-6-10-6-88000		74.35	
			07	GORDON PARK	01-6-14-6-88000		248.29	
			08	GORDON PARK	13-6-14-6-88000		248.29	
			09	SEDGWICK PARK	01-6-12-6-88000		138.43	
			10	SEDGWICK PARK	13-6-12-6-88000		138.42	
			11	GILBERT PARK	01-6-11-6-88000		53.45	
			12	GILBERT PARK	13-6-11-6-88000		53.44	
						INVOICE TOTAL:	1,101.26 *	
					CHECK TOTAL:		1,101.26	
37054	DD7123	D & D JANITORIAL INC						
	29700	05/17/20	01	STRIP & WAX REC CTR FLOORS	01-6-00-6-81013		3,575.00	
			02	STRIP & WAX REC CTR FLOORS	13-6-00-6-81013		3,575.00	
						INVOICE TOTAL:	7,150.00 *	
					CHECK TOTAL:		7,150.00	

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CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37055	DI7855	DIRECTV					
	37439998867	05/15/20	01	TV SERVICE IN FITNESS CENTER	11-5-00-6-67040		255.98
						INVOICE TOTAL:	255.98 *
					CHECK TOTAL:		255.98
37056	EL1621	ELENS & MAICHIN ROOFING &					
	7238	05/04/20	01	ROOF REPAIRS OVER MAINT. SHOP	36-5-20-9-92900		415.00
						INVOICE TOTAL:	415.00 *
					CHECK TOTAL:		415.00
37057	EY1000	EYE IN THE SKY SURVEILLANCE LL					
	04012020	04/01/20	01	SERVICE AGREEMENT APRIL	01-6-00-6-81014		100.00
			02	SERVICE AGREEMENT APRIL	13-6-00-6-81014		100.00
						INVOICE TOTAL:	200.00 *
	05012020	05/01/20	01	MAY SERVICE AGREEMENT	01-6-00-6-81014		100.00
			02	MAY SERVICE AGREEMENT	13-6-00-6-81014		100.00
						INVOICE TOTAL:	200.00 *
	06022020	06/02/20	01	JUNE SERVICE AGREEMENT	01-6-00-6-81014		100.00
			02	JUNE SERVICE AGREEMENT	13-6-00-6-81014		100.00
						INVOICE TOTAL:	200.00 *
					CHECK TOTAL:		600.00
37058	FE9957	FERGUSON FACILITIES SUPPLY					
	1421661	05/29/20	01	CLEANING SUPPLIES	11-6-00-7-83015		100.64
						INVOICE TOTAL:	100.64 *
					CHECK TOTAL:		100.64

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37059	FO9600	FORT DEARBORN ENTERPRISES						
	120309	05/27/20	01	DISPOSABLE GLOVES	01-6-00-7-83010		100.00	
			02	DISPOSABLE GLOVES	13-6-00-7-83010		100.00	
			03	CAUTION TAPE	16-6-00-7-73200		110.00	
			04	HAND SANITIZER	01-6-00-7-83015		82.50	
			05	DISPOSABLE FACE MASKS	13-6-00-7-83015		82.50	
			06	BATHROOM SUPPLIES	01-6-00-7-83011		55.82	
			07	BATHROOM SUPPLIES	13-6-00-7-83011		55.82	
			08	DUST MASKS	16-6-00-7-73200		120.00	
						INVOICE TOTAL:	706.64 *	
						CHECK TOTAL:	706.64	
37060	FR6150	FRONTLINE TECHNOLOGIES GROUP,						
	INVUS111381	05/14/20	01	APPLITRACK SUBSCRIPT FEE	01-5-00-6-68010		1,100.93	
			02	APPLITRACK SUBSCRIPT FEE	13-5-00-6-68010		1,100.92	
						INVOICE TOTAL:	2,201.85 *	
						CHECK TOTAL:	2,201.85	
37061	GA1300	GAME TIME						
	137024	04/24/20	01	FITNESS EQUIPMENT GORDON	01-6-00-6-89200		405.90	
						INVOICE TOTAL:	405.90 *	
						CHECK TOTAL:	405.90	
37062	HO2110	HORTON'S OF LA GRANGE						
	6020420	04/30/20	01	SPRAY PAINT	01-6-00-7-83022		3.99	
			02	SPRAY PAINT	13-6-00-7-83022		3.99	
						INVOICE TOTAL:	7.98 *	
						CHECK TOTAL:	7.98	

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INVOICES DUE ON/BEFORE 06/08/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37063	JO5990			JOHNSON CONTROLS SECURITY SOLU			
	34276065	05/09/20	01	QUARTERLY BILLING	01-6-00-6-81014		1,210.51
			02	QUARTERLY BILLING	13-6-00-6-81014		1,210.52
						INVOICE TOTAL:	2,421.03 *
					CHECK TOTAL:		2,421.03
37064	KO2997			KONICA MINOLTA			
	265889313	04/30/20	01	COPIER SERVICE	01-6-00-6-81031		3.74
			02	COPIER SERVICE	13-6-00-6-81031		3.74
			03	COPIER SERVICE	01-5-00-6-69120		12.21
			04	COPIER SERVICE	13-5-00-6-69120		36.63
			05	COPIER SERVICE	11-6-00-6-81031		6.83
						INVOICE TOTAL:	63.15 *
					CHECK TOTAL:		63.15
37065	KO3000			KONICA MINOLTA			
	35416316	04/30/20	01	COPIER LEASE	01-6-00-6-81031		173.50
			02	COPIER LEASE	13-6-00-6-81031		173.50
						INVOICE TOTAL:	347.00 *
	36601000	06/07/20	01	COPIER LEASE	01-6-00-6-81031		173.50
			02	COPIER LEASE	13-6-00-6-81031		173.50
						INVOICE TOTAL:	347.00 *
					CHECK TOTAL:		694.00
37066	KO8391			KONE INC			
	959549025	05/01/20	01	ELEVATOR REPAIR MARCH 20	01-6-00-6-81017		104.87
			02	ELEVATOR REPAIR MARCH 20	13-6-00-6-81017		104.87
						INVOICE TOTAL:	209.74 *
					CHECK TOTAL:		209.74

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INVOICES DUE ON/BEFORE 06/08/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37067	NA4980			NAPA AUTO PARTS			
	6455520	05/31/20	01	VEHICLE PARTS	01-6-00-6-82010		87.45
			02	VEHICLE PARTS	13-6-00-6-82010		87.44
			03	EQUIPMENT PARTS	01-6-00-6-82011		87.45
			04	EQUIPMENT PARTS	13-6-00-6-82011		87.44
						INVOICE TOTAL:	349.78 *
						CHECK TOTAL:	349.78
37068	NI6060			NICOR GAS CO.			
	00007-0520	05/14/20	01	DENNING 4903 WILLOW SPRINGS	01-6-10-6-88100		35.14
			02	DENNING 4903 WILLOW SPRINGS	13-6-10-6-88100		35.13
						INVOICE TOTAL:	70.27 *
	051820	05/18/20	01	SEDGWICK 600 E 48TH ST.	01-6-12-6-88100		53.92
			02	SEDGWICK 600 E 48TH ST.	13-6-12-6-88100		53.92
			03	GILBERT 55 N. GILBERT	01-6-11-6-88100		38.98
			04	GILBERT 55 N. GILBERT	13-6-11-6-88100		38.97
			05	200 WASHINGTON	01-6-13-6-88100		55.25
			06	200 WASHINGTON	13-6-13-6-88100		55.25
			07	536 EAST AVE.	01-6-20-6-88100		257.05
			08	536 EAST AVE.	13-6-20-6-88100		257.05
			09	536 EAST AVE.	01-6-20-6-88100		797.01
			10	536 EAST AVE.	13-6-20-6-88100		797.01
			11	536 EAST AVE.	11-6-20-6-88100		177.12
						INVOICE TOTAL:	2,581.53 *
				*** VOID---LEADER CHECK ***			
37069	NI6060			NICOR GAS CO.			
	4640174-0520	05/18/20	01	GORDON 90 LOCUST	01-6-14-6-88100		20.16
			02	GORDON 90 LOCUST	13-6-14-6-88100		20.16
						INVOICE TOTAL:	40.32 *
						CHECK TOTAL:	2,692.12

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INVOICES DUE ON/BEFORE 06/08/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
37070	NO1234	NOVENTECH INC.						
	8464	06/01/20	01	OFFSITE STORAGE CLOUD MGMT	01-5-00-6-68021		113.75	
			02	OFFSITE STORAGE CLOUD MGMT	13-5-00-6-68021		113.75	
						INVOICE TOTAL:	227.50 *	
						CHECK TOTAL:	227.50	
37071	PD0332	P.D.R.M.A.						
	0520083H	05/30/20	01	HEALTH/LIFE/EAP INS.	01-5-00-5-53001		11,313.27	
			02	HEALTH/LIFE/EAP INS.	13-5-00-5-53001		11,313.27	
			03	HEALTH/LIFE/EAP INS.	12-7-00-5-52020		1,781.89	
			04	HEALTH/LIFE/EAP INS.	11-5-00-5-53001		1,686.44	
			05	HRA	01-5-00-5-53001		1,000.00	
			06	HRA	13-5-00-5-53001		1,000.00	
			07	VISION INSURANCE	01-0-95-1-21400		398.73	
			08	VISION INSURANCE	01-0-95-1-21400		1,165.78	
			09	VOLUNTARY LIFE INS.	01-0-95-1-21402		122.70	
						INVOICE TOTAL:	29,782.08 *	
						CHECK TOTAL:	29,782.08	
37072	QU5069	QUILL CORPORATION						
	7185603	05/22/20	01	HAND SANITIZER F.C.	11-6-00-7-83015		59.96	
						INVOICE TOTAL:	59.96 *	
						CHECK TOTAL:	59.96	
37073	RO6244	RON CLESEN'S ORNAMENTAL PLANTS						
	59621	05/20/20	01	SPRING FLOWERS/DELIVERY	01-6-00-7-87010		729.65	
			02	SPRING FLOWERS/DELIVERY	13-6-00-7-87010		729.65	
						INVOICE TOTAL:	1,459.30 *	
						CHECK TOTAL:	1,459.30	

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INVOICES DUE ON/BEFORE 06/08/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT	
37074	RU1058	RUSSO'S POWER EQUIPMENT INC						
	10203396	05/01/20	01	GUN FOR SPRAYER TANK	01-6-00-6-82011		89.65	
			02	GUN FOR SPRAYER TANK	13-6-00-6-82011		89.64	
						INVOICE TOTAL:	179.29 *	
	10239744	05/19/20	01	SAFETY SUPPLY	16-6-00-7-73200		50.97	
			02	THROTTLE LEVER	01-6-00-6-82011		1.00	
			03	THROTTLE LEVER	13-6-00-6-82011		0.99	
			04	STRING TRIMMER LINE	01-6-00-6-82011		44.99	
			05	STRING TRIMMER LINE	13-6-00-6-82011		44.99	
						INVOICE TOTAL:	142.94 *	
						CHECK TOTAL:	322.23	
37075	SE5076	S.E.A.S.P.A.R.						
	2019-1	06/01/20	01	ANNUAL MEMBERSHIP	18-5-00-6-61300		54,857.00	
						INVOICE TOTAL:	54,857.00 *	
						CHECK TOTAL:	54,857.00	
37076	SH0980	SHAW MEDIA						
	1781055	05/21/20	01	BUDGET PUBLIC HEARING	01-5-00-6-69010		43.11	
			02	BUDGET PUBLIC HEARING	13-5-00-6-69010		43.11	
						INVOICE TOTAL:	86.22 *	
						CHECK TOTAL:	86.22	
37077	SO2900	SOUND INCORPORATED						
	68576	05/15/20	01	AV UPDATE SYSTEMS ROOM 110/111	36-5-20-9-92816		678.00	
			02	AV UPDATE SYSTEMS BANQUET RM	36-5-20-9-92817		900.00	
						INVOICE TOTAL:	1,578.00 *	
						CHECK TOTAL:	1,578.00	

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INVOICES DUE ON/BEFORE 06/08/2020

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
37078	TT2260			TYLER TECHNOLOGIES INC			
	025-295879	05/13/20	01	DATA CONVERSION	36-5-00-9-91905		2,125.00
			02	DATA CONVERSION	36-5-00-9-91905		250.00
						INVOICE TOTAL:	2,375.00 *
					CHECK TOTAL:		2,375.00
37079	VI5006			VILLAGE OF LA GRANGE			
	042020	04/20/20	01	DENNING BUILDING	01-6-10-6-88200		37.30
			02	DENNING BUILDING	13-6-10-6-88200		37.30
			03	GILBERT BUILDING	01-6-11-6-88200		37.30
			04	GILBERT BUILDING	13-6-11-6-88200		37.30
			05	GILBERT HYDRANT	01-6-11-6-88200		31.53
			06	GILBERT HYDRANT	13-6-11-6-88200		31.52
			07	ELM FOUNTAIN	01-6-16-6-88200		37.30
			08	ELM FOUNTAIN	13-6-16-6-88200		37.30
			09	GILBERT TENNIS COURTS	01-6-11-6-88200		37.30
			10	GILBERT TENNIS COURTS	13-6-11-6-88200		37.30
			11	SPRING FOUNTAIN	01-6-18-6-88200		31.53
			12	SPRING FOUNTAIN	13-6-18-6-88200		31.52
						INVOICE TOTAL:	424.50 *
					CHECK TOTAL:		424.50
					TOTAL AMOUNT PAID:		121,746.51

Section 4



STAFF REPORTS

**Park District of La Grange
June 2020
Board Report**

**Dean Bissias
Executive Director**

1. Please remember that the board meetings for 2020 are the second Monday of the month except for the following months:
February 3 – first Monday of the month
August 17th – third Monday of the month due to Endless Summerfest
2. **Please remember that the first part of our board meeting is a Public Hearing regarding the 2020-2021 General Operating Budget.**
3. This month's June board meeting is a regular meeting scheduled for Monday, June 8, 2020 and will be held on Zoom.
4. Under Item 1.3.1 the Board will need to approve a motion allowing the Board to participate remotely.
5. Public Participation Instructions:
 - Computer access: Join the Zoom meeting:
 - <https://us02web.zoom.us/j/87095960246?pwd=ZnByMkxGOWVrUDdKQ2dEVDk4cGR6QT09>
 - Meeting ID: 870 9596 0246
 - Password: 074620
 - Phone access: Audio participation for Chicago Region: Dial 1-312-626-6799
 - Android phones/tablets, iPad, iPhone: Download the "Zoom Cloud Meeting" app through the Google Play Store or Apple Store. Open the app on your device.
 - Meeting ID: 870 9596 0246
 - Password: 074620
 - Important: As you install the Zoom software, it will prompt you to enter your name. **Please be sure to use your legal name.** Any use of inappropriate names will result in ejection from the meeting. Plan to join the meeting at least 5 minutes prior to start of meeting.
 - Everyone is automatically muted. If you wish to speak during "Open Forum", use the "Chat" function to type a message to the host indicating you would like to speak. Approval of the Comments for Open Forum.
 - Questions may also be emailed to deanbissias@pdlg.org by 5:00pm on 6/8/2020 to be read at the meeting.
6. The board packet is available online again this month with the June packet at: [http://www.pdlg.org/Docs/Board%20Mtg%20Packet% 6-8-20pdfon](http://www.pdlg.org/Docs/Board%20Mtg%20Packet%206-8-20pdfon).
7. Under Item 3.0 this month staff is recommending that the Board of Commissioners approve the Consent Agenda as presented including the minutes from the regular board meeting of May 11, 2020; financial reports dated May 31, 2020; and consolidated vouchers for the month of June dated June 8, 2020.

8. Under 4.1 I plan on updating the Board on our current situation related to COVID-19 restrictions and park amenities. We have opened all tennis courts and reinstalled the basketball hoops. We are planning for Phase 4 which will allow all athletic fields to be opened and for affiliate use of no more than 50 individuals, unless the Governor makes any changes to the Phase 4 guidelines. Claudia has planted flowers and staff is working hard on keeping up with mowing the turf areas in our parks.
9. Also under 4.1, Chris and I are starting to work on the Capital Budget to determine the funds available for capital expenses. We are going to look at the MBO's as they relate to the Capital Budget to see what our finances will allow us to accomplish this year. We will be sending the Capital Budget and MBO's out by the July board meeting for the Board to review.
10. Under Action Item 7.1 staff is requesting the Board approve the General Operating Budget Ordinance 20-01 for 2020-2021. Staff has made only minor changes to the general operating budget dealing with the unemployment insurance line item. The updated 2020-2021 General Operations Budget Ordinance 20-01 is in Section 7 of your board packet.
11. Under Action Item 7.2 staff is requesting that the Board approve a three-year agreement with Nania for the supply of electrical service for the Park District. We will discuss this in greater detail during the meeting on Monday.
12. Under Action Item 7.3 staff is requesting that the Board approve a two-year agreement with Nania for the supply of natural gas service for the Park District. We will discuss this in greater detail during the meeting on Monday.
13. Under Action Item 7.4 Commissioner Jacobs is requesting that the Board discuss and possibly approve applying for an IDNR Tree Inventory Grant. Currently IDNR is requesting that only local entities who are interested respond. The grant cycle is for 2020-2022. Please refer to the additional information following my board report.
14. Under Action Item 7.5 Commissioner Jacobs is requesting that the Board discuss and possibly approve applying for an OSLAD Grant this year for the upcoming 2021 grant cycle. I have included the IAPD legislative alert for your review following my board report.
15. We have the auditors here next week to perform the annual audit of the Park District, and during this time I will be working on the development of an internal working general operations budget for staff to work within. Staff has been informed that during this fiscal year all expenditures that are not regular operating expenditures need to have my approval. Leynette and I are also reviewing all regular expenditures to determine any modifications we can make during the COVID-19 pandemic to help reduce costs.

16. I am sorry to have to inform the Board that our Assistant Superintendent of Recreation has decided to leave the District to be a stay-at-home mother. Diana Faught has been with the District for over 14 years and has helped develop our preschool into a well-known program in the community. She will be missed, but I understand her reasons for leaving.
17. Since Diana has stepped down from her position, Kevin and I have had multiple conversations and have decided to promote Teresa Chapman to fill the position of Assistant Superintendent of Recreation. She will assume all of the responsibilities that Diana is currently charged with. We feel that Teresa is going to fill her new role with no problems and will keep the department headed in the right direction.

Kevin and I will be meeting to discuss our next steps in filling Teresa's position of recreation and marketing supervisor in the next few days. We want to fill this position as soon as possible. We are considering some changes to the job description for this position.

18. I continue to communicate with the Village, and they continue to increase their patrols of the parks to help enforce the social distancing required by the Governor's executive order. This continues to be a major problem in the parks.
19. Full-time staff is now operating from their offices at the recreation center and working from home when needed. The main office is currently open from 9am-1pm Monday through Friday, with plans to implement our summer weekday hours in the upcoming weeks once our summer camps begin.
20. I am back in the office early every day during the week and work from home when needed in the afternoons. I continue to work on finances, the acquisition of additional property, paying bills, preparing the June board meeting packet, ongoing updates to our website, re-evaluating winter/spring programs with staff, preparing for summer programs, checking in with our maintenance staff on the progress in the parks, and I continue work on my MBO to evaluate Park District operations.
21. Preparing the facilities for reopening has taken considerable time and is being accomplished by all full-time staff. We are not bringing back part-time staff until they are needed. So far we have one part-time staff member back working the front desk, and a part-time custodian working to prepare the fitness area to reopen; both are on a limited work schedule.
22. We are continuing to move forward with preparing our facilities to be in ready condition for reopening as soon as we get word from the State. We are preparing the fitness center and preparing rental facilities to begin accepting rentals of no more than 50 people. The information I have received indicates that the Governor plans on moving the State to Phase 4 on June 26th. If that should happen, we will be opening the fitness center on Monday, June 29th.

23. Since we have partially reopened, staff continues to work hard on ideas to generate revenue and program revisions that will allow us to offer recreation summer camps. Although summer camps are planned to have less participants, we should be able to generate some positive finances from them.
24. The Maintenance Department continues to perform the regular garbage pickup, inspecting the parks and playgrounds, cutting grass, painting walls, and cleaning the recreation and fitness centers.
25. Staff members and I have been regularly attending multiple webinars and Zoom meetings dealing with these troubled times. Many of these webinars continue to deal with insurance, unemployment, facility cleaning, and budgeting. I continue to average at least two webinars or Zoom meetings every day. It is information overload at times; however, it is important that we stay in tune on what is going on in our field.
26. The past few week have been extremely busy and stressful for me and the staff, but we continue to handle it with awesome professionalism. My thanks go out to my staff on a job well done.
27. As always if you have any questions please email, but most important PLEASE be safe, stay at home whenever possible and let us help stop COVID-19.

RECREATE!!! It helps your mind and body.
Enjoy Life and Make the Park District of La Grange
"Your Fun & Fitness Destination"



Reminder! Funding Available: Urban & Community Forestry Grants Interested? Let us know!

The Morton Arboretum has been asked to partner with the Illinois Department of Natural Resources (IDNR) to offer urban and community forestry grants to municipalities, park districts, counties, and other units of local government.

Are you interested in receiving funding for a complete tree inventory or an urban/community forest management plan?

We have not yet finalized our agreement with IDNR but we would like to hear from you.

Grant details:

- Grant awards will range from \$3,000 to a maximum of up to \$20,000
- The application process will open in June -- please indicate your interest in the meantime
 - The grant period shall be Summer 2020 - Summer 2022
- Funding categories for this grant cycle will be
 - **Complete tree inventory & management plan**
 - Management plan only (if you already have an inventory)

- Complete tree inventory only (if you cannot provide match for a management plan)
- **There are no funds available for tree planting.**
- This grant requires a 1:1 match.
- For additional requirements and details, visit: <http://chicagoorti.org/FY20grant>

**Planning to apply? If you haven't yet,
let us know today and
we will let you know when applications
open.**

Emily Okallau

Community Outreach Coordinator

eokallau@mortonarb.org

Get Involved!

Follow CRTI for More Resources

CRTI is working (from home)
and looking to engage with
you!

 [Like CRTI on Facebook](#)

 [Follow @ChicagoRTI on Twitter](#)

Dean Bissias

From: IAPD Legislative Update <iapd@ilparks.ccsend.com> on behalf of IAPD Legislative Update <iapd@ilparks.org>
Sent: Sunday, May 24, 2020 7:01 AM
To: Dean Bissias
Subject: Congratulations to the IAPD Membership



#26-2020 -- May 24, 2020

TO: IAPD Members

**FROM: Peter Murphy, Esq., CAE, IOM, IAPD President and CEO
Jason Anselment, IAPD General Counsel**

RE: Congratulations to the IAPD Membership

We have just won a major victory that protects the integrity of the OSLAD grant program!

Early this morning, the General Assembly approved a budget package for the next fiscal year beginning July 1 that includes \$29 million for new OSLAD grants, and the language that we alerted you to on Friday, which would have swept all OSLAD funds for the upcoming fiscal year, **was removed from the final budget implementation (BIMP) bill.**

The final budget package includes the operations budget ([SB 264](#)), the capital budget ([HB 64](#)) and the budget implementation bill ([SB 357](#)).

IAPD applauds the members of the General Assembly and its leadership for recognizing that OSLAD is an essential investment of dedicated funds that will provide a substantial return to the State and that this funding is needed now more than ever. **It is very important for you to thank those legislators that you previously contacted for protecting OSLAD.**

This monumental achievement was the direct result of our collective advocacy efforts.

Preserving these dedicated OSLAD funds from being swept during these turbulent times was a remarkable victory.

The General Assembly concluded an extraordinary four-day session very early this morning, and we will send a more comprehensive update regarding session activities later this week.

Thank you again for your support of IAPD's advocacy efforts. **Congratulations on making your voices heard!**

Park District of La Grange
June 2020
Board Report

Leynette Kuniej
Superintendent of Finance

1. The cash balance at May 30th was \$7,009,252 of which \$5,827,631 is invested in secured money market funds. The debt service interest payments are scheduled for payment on June 15th.
2. Lauterbach & Amen, LLP has started their fieldwork for the current year's audit engagement. I will be working with the auditors this week while they examine our records. I expect to receive a draft of the CAFR by early July and will present the final report to the board at the August board meeting.
3. Over the last three weeks the implementation team has been working with Tyler Technologies to setup the new software. It has been very intense but productive. We currently have a go live date set for mid-September.
4. I attended a webinar sponsored by Nania Energy Advisors where the probable changes in the energy market were discussed. After attending this webinar, I asked this firm to assist the Park District to obtain energy quotes for our electric contract at the Recreation Center which is scheduled for renewal in August. In your packet are the initial prices received for both electric and natural gas for Recreation Center. Since prices change daily, Nania will refresh these prices on the day on the board meeting and again after board approval. Currently, I am asking the board to approve Nania's recommendation that we accept a three-year contract for the electricity with a not to exceed price.

Regarding the natural gas service, the initial price is not a cost savings based on our current average rate. However, the consultants feel that a slow down in the production of oil will also cause a slow down in the production of natural gas. This in turn would send prices much higher by the end of the year. Whether we decide to lock in a rate now really depends on how much risk the district is willing to accept. By locking in the price, we can fix the budget amount. If this proposal meets with your approval, then I would recommend a two-year contract for the natural gas with a not to exceed price.

5. I have also reached out to PMA Securities, our financial advisor for our long-term debt. The bond market has stabilized somewhat and there is still a potential to realize a saving by refunding the 2012C bond issue. We have set a calendar in place to move forward with this refunding provided interest rates remain favorable.
6. Revenue received in the month of May when you exclude tax revenue was only \$43,299 compared to \$355,231 for the same period in the prior year. A decrease of \$311,932. Expenditures in the admin and maintenance departments are down by a combined total of 25% from last year at this time. The recreation department expenditures have been reduced to only what is necessary.

Park District of La Grange
June 2020
Board Report
Jenny Bechtold
Superintendent of La Grange Fitness

1. Completed remote training with Tyler Technology May 11th through May 29th, four days a week. This is where a majority of my time was spent this month. Assisting Leynette, Superintendent of Finance set up Tyler Technology financial software.
2. Assist members and patrons via email and phone with questions regarding their memberships and the COVID-19 pandemic. We have received a high number of cancelations over the last couple of weeks due to the pandemic and members not feeling comfortable coming back to workout yet.
3. Preparing La Grange Fitness to reopen for one on one personal training. Per DCEO guidelines, we will be starting indoor, one on one personal training sessions beginning June 3rd.
4. We will be offering outdoor fitness classes beginning the week of June 8th at Sedgwick park. Per the DCEO, we can hold outdoor fitness classes up to 10 people.
5. Offered a Virtual 5k and a Virtual Social Fitnessing Program, however, neither virtual program ran due low enrollment.
6. Continue to participate on a fitness center committee with 10 other park districts to prepare and plan for reopening. We meet via Zoom every Monday and Thursday to discuss different topics and strategies. We then meet every Tuesday with a large group of park district fitness center staff (over 50 different districts) to discuss these topics and strategies to get more input and guide all districts during this difficult time.
7. Continue to participate in numerous webinars weekly from IPRA, IAPD, PDRMA, Club Industry, Club Solutions and more to learn about the COVID-19, how to prepare to reopen, strategies for fitness center and more.
8. Attend Zoom staff meetings as scheduled.

Park District of La Grange
June 2020
Board Report

Kevin Miller
Superintendent of Recreation

1. Day Camp planning is in full gear. We will be running our 3 full day sites; Campy Mighty Munchkins (4-6 yr. olds), Camp Quest Jrs. (7-9 yr. olds), Camp Quest Srs. (10-12 yr. olds). Due to staffing and logistic concerns due to COVID-19, we opted to cancel our 2 half day camp sites and not offer before and after care during the full day camps. Our camp hours this summer will be 9am-3pm. We have set a maximum enrollment of 15 campers at two our camp sites and a max of 12 at the third. Enrollment is going well, all things considered. I have hired back 9 camp counselors, all of which have been with us for at least one summer. We will start camp training the week of June 8th and have a focus on COVID-19 protocols, safety and sanitation, social distancing activities, etc. Below are enrollment numbers as of 6/4/2020.

Week	Mighty Munchkins	Quest Jrs.	Quest Srs.
6/22	9	15	9
6/29	5	12	7
7/6	7	9	8
7/13	6	15	9
7/20	9	15	9
7/27	4	15	9
8/3	7	14	8

2. The week of 6/1 will conclude our 3 week session of virtual specialty fitness classes. For the short time we had to develop this session and get it implemented, I am very pleased with how it went. We ran 8 of 9 classes we offered with a total enrollment of 37 participants (average of 4.6 per class). Our full 6 week summer session is scheduled to begin the week of June 8th. We are offering 16 classes via Zoom throughout the morning and evenings Monday through Saturday. Our hope is to return to in-person classes at the Recreation Center during session two the week of July 27th, if we have reached Phase 4 of Restore Illinois by that time.
3. The Recreation Department and I have been making adjustments to all summer programming to either offer them virtually or outdoors in the parks. The vast majority of the athletic programs will be offered outdoors beginning the week

of June 15th. There are a handful of athletic classes and EC/Youth Classes that will be virtual as well. All specialty fitness classes will be virtual.

4. The Recreation Department is in the process of receiving fall program proposals and entering programs into RecTrac and getting the first draft of the brochure ready for the graphic artist by the middle of June. Due to the number of changes we are anticipating to the fall brochure, as we receive additional guidance and mandates from the Governor, DCEO, IDPH, CDC and PDRMA, we are going to a virtual brochure for the fall. We will not be mailing out copies, instead, we will mail out postcards to residents of La Grange and Countryside informing them of the brochure being online and the registration dates. Our graphic artist will update the online brochure as changes are made throughout the summer and fall so that remains as accurate as possible.
5. I am continuing to update COVID-19 plans for the Recreation Department and the District as a whole. The department heads and Dean have been in numerous meetings, phone calls, and Zoom meetings throughout May and into June, preparing to reopen.
6. As things slow down over the next month, I will begin to prepare for the winter travel basketball season. COVID-19 has changed a lot of my initial plans. I will be reaching out to local travel organizations and tournament organizers to see what their plans or intentions are for the upcoming season.
7. It is with a heavy heart that I am informing you of Diana Faught, Assistant Superintendent of Recreation's resignation. Diana's last day will be June 12th. What she has accomplished with the District in her time is remarkable. She departs having built one of the strongest park district Pre-School programs in the Chicago Suburbs. Diana will be dearly missed, not only within the Recreation Department, but the entire Park District. With her resignation, Dean and I have promoted Teresa Chapman from Marketing and Events Supervisor to Assistant Superintendent of Recreation. Diana will be helping transition Teresa into her new role. Dean and I are still discussing how we will fill Teresa's previous position.

Park District of La Grange
June 2020
Board Report

Diana Faught
Assistant Superintendent of Recreation

1. As of 6/4/20 Learning Ladders Preschool has 70 of 156 participant registered for the 2020-2021 school year. The program is currently 45% full.
2. In house early childhood have been cancelled for session one. We hope to be offering these programs for the second session of the summer.
3. Camp Mighty Munchkins is scheduled to begin on Monday, 6/22 and currently has 47 of 105 (45%) slots filled.
4. I have been working closely with contractors regarding the changes in the first month of summer programs. A couple contractors were able to transition to virtual classes.
5. Saturday, June 20th is tentatively scheduled to be the eleventh annual Father and Kids First Flight one day special event. This program is a co-op with La Grange Park and Western Springs. Participants will come to Sedgwick Park with their dad's to celebrate Father's Day and make memories.
6. I have finished entering program information into RecTrac for the fall 2020 brochure. Many programs are offering a virtual option in addition to traditional in person programming.
7. After much consideration I have resigned from my position with the park district after more than twelve years. The park district has given me many opportunities to grow professionally and for that I will be forever grateful. I wish the district continued success in the future.

**Park District of La Grange
June 2020
Board Report**

**Teresa Chapman
Marketing & Events Supervisor**

1. Unfortunately, the Pet Parade was cancelled but they did put together a video of every float that was supposed to be in the parade. A few staff members and I submitted a video on behalf of the park district that was included in the virtual parade.
2. I created and updated flyers for programs that are being offered as virtual classes for athletics, early childhood, and La Grange Fitness.
3. Camp Quest Juniors and Seniors will be running this summer with lower maximums per the state guidelines. This summer camp structure will be vastly different with a strong focus on arts and crafts. I have been booking “in-house” trips to replace waterpark field trips.
4. Due to the COVID-19 (Coronavirus) mandates I, unfortunately, had to cancel the June Movie in the Park Frozen II. Hopefully, July will be able to run as we approach Phase 4.
5. I have created and laminated various signage for the building as we begin to reopen. The signage contains different information ranging from closures to health and safety tips.
6. Staff is still working on the fall brochure but is having difficulties due to little knowledge of what to expect the fall season restrictions will be. Contractors are restructuring programs to follow social distancing guidelines while making sure the class is successful.
7. I have continued updating the website to reflect the most current information about our facilities and programs during the COVID-19 (Coronavirus) closures. There is not a hot button on every page that directs users to the COVID-19 (Coronavirus) page

Park District of La Grange
June 2020
Board Report

Kyle Madeja
Recreation Supervisor

1. I've been working to make sure Summer session one classes are ready to go, beginning June 15. I've worked with our contractors to establish new session dates and with no indoor programming currently allowed, I've had to move some classes outdoors and adapt lesson plans. A few classes were cancelled as they couldn't be adapted safely or properly to an outdoor setting, for example, gymnastics. With these changes, I've updated Rec Trac to reflect all the new class information.
2. In addition to the in-person outdoor classes starting up, we will continue to offer virtual athletic classes via zoom. All of our All Star Sports Saturday classes will be conducted virtually. Sports Kids will have July and August virtual options, along with the already set up June session.
3. With the cancellation of Camp-A-Palooza this summer, I'll be taking the lead on Camp Mighty Munchkins this summer. We are currently planning camp trainings via zoom, finalizing staff and organizing camp supplies. Camp will start the week of June 22.
4. Although we are in the beginning of summer, we are planning for the Fall season of classes. Our hope is to be able to return indoors for Fall programming, but we'll be prepared to pivot if necessary. Fall programs will also include virtual options. I've just begun entering these programs into our registration system, Rec Trac.
5. With the return of full time staff on June 1, it's been nice to interact, socially distant, with staff and team members.
6. I'm looking forward to seeing programming up and running and participants having some fun again, while being safe and following all guidelines.

Park District of La Grange
June 2020
Board Report

Chris Finn
Superintendent of Facilities

1. The Recreation Center front lobby & desk is now open for the public to come in and register for classes fill out paperwork for rentals and ask general questions to the desk staff and other staff. We have one part time staff member working the desk assisting patrons and helping with administrative work.
2. I have been working close with Josh to get contractors in to do work as well as working on a list of projects to be completed as we have time to do projects with the Recreation Center not being used currently. I have also been in contact with Andrea in terms of rentals and cancelations for May and June. Andrea, Josh, and myself have also been talking about rentals and what changes we need to do moving forward and or the next 3-5 months.
3. We have had several contractors in doing work in the Recreation Center over the last month. Flooring work has been done, we had the track deep cleaned, and the wall around the fun jump area has been repaired from the leaky roof.
4. I have been working with Recreation Department staff as well as BASE staff to get the locations of camps set for the summer. SEASPAR cancelled their camp they normally have at the Community Center during the summer so that allowed the Recreation Department to have a camp there with back up indoor space available.
5. The Endless Summer Fest committee will meet in mid-June to discuss the fest and see where we are going to go with it.
6. Little League has postponed the season to start practices in mid-July and games in August and September. The Babe Ruth program is looking to start up with at least practices in early July and games to follow when guidelines allow. AYSO, Celtics and LTSC have all started up practices following the guidelines and protocol set forth. The soccer groups are using Sedgwick, Gordon, Countryside, & Ideal Parks. The soccer groups are doing practices and small clinics with the participants as no games are allowed to be played under the current guidelines. I will be meeting with the groups in mid-July to talk about the

fall and what we will be doing for a season and what fields will be used.

7. The parks have been busy with users in the parks in the open space and using the paths.
8. Capital Projects 2019/2020: The last project we had to complete was the Tennis Courts at Sedgwick Park and that was painted in late May and the parks staff put up the net so patrons can enjoy it. The Tennis Court at Sedgwick Park does have pickleball lines painted; there is no nets up as they basically use one half of a tennis court. There are portable pickleball nets that patrons can bring out and use them to play.
9. I am still doing zoom meetings to talk to other parks & recreation professionals to talk through what everyone is doing with the the phases as things change.

Park District of La Grange

June 2020

Board Report

Claudia Galla

Park Foreman

1. Flower beds and planters were amended and cultivated. Spring flowers have been planted and are being watered. New trees are also being watered. They will be mulched soon before the heat of summer.
2. Weed spraying has started, and will continue as time allows. Working on the rec center, Denning, Sedgwick and rotary at the moment.
3. The crew has started mowing and trimming in the parks and around building. Areas being cut are Sedgwick, Waiola, Spring Park & School, Denning, Gilbert, Stone, Elm, Community Center, Rotary, Gordon, and Rec Center. We will not have seasonal labor working with us this summer.
4. There has been less Graffiti and vandalism this past month as we open up park amenities. Caution tapes continues to be ripped off of playground equipment continuously. Four locks were replaced on soccer goals. A Gilbert regulation sign was pulled off its posts. It was repaired and re-installed.
5. Tennis courts have been unlocked; lights turned on. Court nets and posts have been re-installed after court resurfacing. All backboards in basketball courts have been painted white; hoops and nets were re-installed.
6. Pavers were installed between the cement pad and sidewalk of the fitness center emergency exit. Jenny will use as an entrance for personal trainers and clients.
7. With Karel's guidance, I have completed a pre-application interest form for an urban and community forestry grant. The Morton Arboretum in partnership with the Illinois Department of Natural Resources (IDNR) are offering a 1:1 match. Grant funds will be used for a complete tree inventory & management plan. For further reading check, <http://chicagorti.org/FY20grant>

Routine duties for the month include:

*Process vouchers.

*Trash & recycling collection in all parks, twice a week.

*Completed inspections for May will include:

Playgrounds, buildings.

**Park District of La Grange
June 2020
Board Report**

**Linda Muth
Administrative Supervisor**

1. I updated the online registration system to accept program registrations and payments. Online registration for summer programs had been temporarily suspended due to the pandemic, and it reopened on 5/27.
2. I revised our program registration form to update the waiver and payment section.
3. I created new BASE summer camp options in RecTrac for the revised programs being offered, and began refunding/transferring participants.
4. I updated summer camp fees and installment billing records for patrons enrolled in our Camp Quest Seniors program. Fees were lowered due to the cancellation of field trips.
5. I spent time increased time on customer service answering email inquiries, assisting patrons with accessing online registration, and answering questions about revised programs and facility information.
6. I spent time processing refunds for programs cancelled due to the pandemic.
7. Our front office reopened to the public on 6/1 with limited hours Monday through Friday, 9am-1pm, to accept program registrations and rental applications.
8. With the absence of our regular recording secretary due to furloughs, I have been producing the minutes for board meetings.

**Park District of La Grange
June 2020
Board Report**

**Josh Wiencek
Maintenance Supervisor**

1. Working with Chris to schedule times for contractors to come into the building to do work such as floor work and track cleaning.
2. Painted both playground washrooms as well as outside of room 112.
3. Replaced Batteries and light bulbs in emergency and exit lights throughout the building.
4. Continue to work on new cleaning procedures and checklist for when custodial staff returns.
5. Checked to make sure that cleaning chemicals are approved to disinfect coronaviruses and made changes if needed.
6. Continue to frequently clean high touch areas in the building especially high traffic areas like front lobby and washrooms.

Park District of La Grange
June 2020
Board Report

Andrea Weismantel
Facility Rental Coordinator

1. The remainder of May was cancelled as well as June due to the guidelines of Phase 3. Looking forward to July there are a couple rentals that we should be able to go through with, but there are some larger De Sitter rentals that may need to be cancelled/rescheduled due to size requirements if we are able to move to Phase 4.
2. The total for May rental cancellations was \$13,823.50. The total for June rental cancellations as of date is \$3192 but may change to \$3770 as I'm waiting to hear back from a couple rentals if they want to reschedule or cancel.
3. I am working with Leanna & Melissa and setting up space for BASE summer camp at the Recreation Center which is tentatively set to start in July.
4. We have several field rentals that are starting now in Phase 3 and I have worked with Chris in getting forms sent out to each organization to ensure they are taking the proper safety measures when using our fields in regards to sanitation, social distancing and abiding by the group size guidelines.
5. The front desk is open now for registration, rental inquiries and to fill out any paperwork.
6. Looking ahead the remaining rentals are primarily for De Sitter and larger groups so I will have to talk with Chris as the dates approach as to what we will do with those rentals regarding the guidelines.

Park District of La Grange
June 2020
Board Report

Leanna Hartung
BASE Superintendent

1. Summer Camp starts July 6th and will end August 7th. Camp will be offered for 5 weeks vs 7 weeks. Camp hours will be 9:00am-3:00pm. One camp will be at the Park District and one will be at Denning Park. The camp will look very different this year than in past years with a capacity of 22 campers vs 50-60. We will have a total of 6 staff based on enrollment. The 5-year-old to 7-year old's will be at the Park District and 8-year-old to 12-year old's will be in 2 groups at Denning Park. We need to adjust our groups accordingly to allow for our campers who need aides and ensure we are within the guidelines for group sizes each day.
2. Summer camp as I stated will look very different this year, but we have been working diligently to find safe, fun and innovative activities for the campers to do at camp. We have found several outside resources who have restructured their businesses so they can still provide a service with social distancing practices. We have contracted local businesses to provide the following: Canvas paintings from Bottle Bottega, Magic and Movement from MarshMallow Entertainment, Character Drawings of the Campers from Cara Dunning Caricatures, Ceramic class by Kim, and I am waiting on confirmation from Coseley Zoo for their visit. They have not made the decision if they are doing their summer outreach program as of yet. We hope the campers enjoy these visits since there will not be field trips this year.
3. Over the past 2 months camp planning has changed multiple times. I have been networking with other entities to see what they were doing not only here in Illinois but in other states, taking many webinars, zoom meetings, SEASPAR meetings and trainings, NRPA(National Parks and Rec) informational meetings, it has been everchanging with the guidelines with the CDC, IDPH and of course going through the 83 page ACA/YMCA Field Guide! One of the best resources I have had and has been ongoing is the group I am in: Women in Parks and Rec. It has been open discussions of what sites are doing and exchanging ideas and just knowing

we are all in the same boat with trying to maneuver through unchartered waters.

4. I have been emailing parents weekly with updates on summer camp and BASE. BASE parents we have been sending packets of activities, snacks and recipes for them to do together as a family or to do as part of their elearning day.
5. I have reached out to the counselors we would like to work summer camp. I am waiting on confirmation from 2. As soon as I get the final answer from the last 2, we will get the hiring process started.
6. Camp training will begin June 25th . We will spend a lot of time on the CDC, IDPH, The Field Guide, safety practices, new policies, expectations and procedures for a different looking summer camp.
7. Registration for next school year will resume Tuesday, June 23rd
8. As we continue to stay up to date on guidelines, that seem to change weekly, our best laid plans for camp could be altered. We strive to find safe and engaging activities for the campers but it has been challenging and has taken a lot of time. We hope everyone understands the practices that need to be followed and safety is the number one priority in everything we plan and consider.
9. In the next couple weeks I will be sending out the revised guidelines, expectations and the camp check in process. Melissa and I will be getting the camper tubs of supplies together and setting up camp. As I mentioned camp training will start so we will be ready to rollout a very different but fun summer camp! 😊

Section 5



ATTORNEY REPORT

Section 6



TREASURER REPORT

Section 7



ACTION ITEMS

PARK DISTRICT OF LA GRANGE

ORDINANCE 20-01

**COMBINED ANNUAL BUDGET AND
APPROPRIATION ORDINANCE OF THE
PARK DISTRICT OF LA GRANGE, COOK
COUNTY, ILLINOIS, FOR THE FISCAL
YEAR BEGINNING MAY 1, 2020 AND
ENDING APRIL 30, 2021**

ADOPTED BY THE
BOARD OF COMMISSIONERS
OF THE
PARK DISTRICT OF LA GRANGE
THIS 8th DAY OF JUNE 2020

Published in pamphlet form by authority of the Board of Commissioners of the Park District of La Grange, Cook County, Illinois, this 8th day of June 2020.

Ordinance 20-01

COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2020 AND ENDING APRIL 30, 2021

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS:

Section 1. That the fiscal year of the PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, be, and the same is hereby fixed and declared to be, from May 1, 2020 to April 30, 2021.
70 ILCS 1205/4-4

Section 2. That the PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, hereby adopts the following Combined Annual Budget and Appropriation Ordinance, hereinafter set forth, the same having been made conveniently available for public inspection for at least thirty (30) days prior to final action thereon, and a public hearing as to such Combined Annual Budget and Appropriation Ordinance having been held at the Administrative Office, 536 East Avenue, La Grange, Illinois on the 8th day of June 2020, pursuant to proper Notice by Publication in the Suburban Life/Citizen newspaper published in the said PARK DISTRICT OF LA GRANGE community, on May 21, 2020, which notice was given no less than one week prior to said hearing, in compliance with the Park District Code, as amended, 70 ILCS 1205/1-1 et. seq:

That the sum of One Million Four Hundred Fifty One Thousand, Two Hundred Seventeen Dollars (\$1,451,217) for General Corporate Fund; the sum of Four Million, Two Hundred Fourteen Thousand, Eight Hundred Fifty Five Dollars (\$4,214,855) for the Recreational Program Fund; The sum of One Hundred and Thirty Eight Thousand, Eight Hundred One Dollars (\$138,801) for the Illinois Municipal Retirement Fund; the sum of One Hundred Thirty Two Thousand, Six Hundred Sixteen Dollars (\$132,616) for the Social Security Contributions Fund; the sum of Sixteen Thousand, Seven Hundred Eighty Six Dollars (\$16,786) for the Audit Fund; the sum of Two Hundred Sixteen Thousand, One Hundred Sixty Five Dollars (\$216,165) for the Liability Insurance Fund; the sum of Four Hundred Forty Eight Thousand, Sixty Three Dollars (\$448,063) for the Handicapped Recreation Fund; the sum of One Hundred Ten Thousand Dollars (\$110,000) for the Lighting and Paving Fund; the sum of One Million One Hundred Sixty Nine Thousand, Three Hundred Twenty Three Dollars (\$1,169,323) for Debt Service Repayment; the sum of Two Million Five Hundred Thousand Dollars (\$2,500,000) for Purchase, Construction or Renovation; for the said fiscal year, be, and the same are HEREBY APPROPRIATED for the particular purposes hereinafter described. That the amounts headed "To Be Appropriated" are the portions of the respective amounts so appropriated, being appropriated from rentals, or fees, or other sources, or from cash on hand.

That the Estimated Revenues are as follows: the estimated cash on hand at the beginning of the fiscal year is \$7,000,000; the estimated cash to be received from tax revenue is \$3,000,000; and, the estimated cash to be received from all other sources, \$3,100,000. Expenditures in all funds during the fiscal year are estimated to be \$9,000,000. Approximate cash balance estimated to be on hand at the end of the fiscal year will be \$4,100,000.

That the estimated expenditures are as follows:

GENERAL CORPORATE FUND

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
1 Wages & Salaries		
Administrative Staff	\$ 306,331	\$ 336,964
Maintenance Staff	198,174	217,991
	<hr/> 504,505	<hr/> 554,956
2 Employee Benefits		
Health & Life Insurance	152,465	167,712
Continuing Education & Training	22,987	26,435
Employee & Public Relations Expense	5,650	6,498
3 Professional Services		
Legal Fees	27,731	31,891
Consultant	3,000	3,450
4 Office Operations		
Bank Charges	1,000	1,150
Communication Services	19,663	22,612
Computer System Supplies & Services	21,625	24,869
Dues & Subscriptions	7,970	9,166
Legal Notices	300	345
Postage & Delivery	8,245	9,482
Supplies, Equipment, Printing	23,701	27,256
Unforeseen	10,000	11,500
5 Building & Grounds		
Contracted Maintenance	109,998	137,498
Maintenance Materials & Vehicle Repair Parts	25,335	31,669
Maintenance Supplies, Tools, & Fuel	26,000	32,500
Equipment Rentals	500	625
Electricity, Gas Heat, & Water	93,562	116,953
Landscaping, Repairs & Improvements	9,450	11,813
6 Promotion & Publicity	19,862	22,841
7 Capital Improvements	200,000	200,000
Total Estimated Expenditures and Total Appropriation for General Corporate Expenditures	<hr/> <u>\$ 1,293,549</u>	<hr/> <u>\$ 1,451,217</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for corporate purpose, from accumulated reserves on hand, and from anticipated revenues from other sources.

70 ILCS 1205/5-1; 70 ILCS 1205/4-4 and 8-8

RECREATION PROGRAM FUND

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
1 Wages & Salaries		
Administrative Staff	\$ 554,880	\$ 610,368
Maintenance Staff	160,173	176,190
Facility Custodial/Rental Staff	108,000	118,800
Recreation Program Staff	225,388	247,927
BASE Program Staff	543,791	598,170
Fitness Center Staff	342,034	376,237
	<u>1,934,266</u>	<u>2,127,693</u>
2 Employee Benefits		
Health & Life Insurance	222,038	244,242
Social Security & Medicare	67,766	74,543
IMRF Pension	49,616	54,578
Continuing Education & Training	33,138	38,109
Employee & Public Relations Expense	13,130	15,100
3 Professional Services		
Legal Fees	14,944	17,186
4 Office Operations		
Merchant Fees	54,400	62,560
Communication Services	28,103	32,318
Computer System Supplies & Services	31,625	36,369
Dues & Subscriptions	8,670	9,971
Employment Notices & Background Checks	3,650	4,198
Postage & Delivery	8,745	10,057
Supplies, Equipment, Printing	52,789	60,707
Unforeseen	5,000	5,750
5 Building & Grounds		
Contracted Maintenance	88,862	111,078
Maintenance Materials & Vehicle Repair Parts	18,835	23,544
Maintenance Supplies, Tools, & Fuel	44,015	55,019
Equipment Rentals	500	625
Electricity, Gas Heat, & Water	109,213	136,516
Landscaping, Repairs & Improvements	8,600	10,750
6 Program Expense		
Contractual Services & Programs	504,077	579,689
Community Support	2,000	2,400
Equipment Rentals	98,873	113,704
Program Supplies & Equipment	142,870	164,301
Promotion & Publicity	32,758	37,672
Special Events	15,900	18,285
Transportation & Facility Rental	15,562	17,896
7 Capital Improvements	100,000	150,000
Total Estimated Expenditures and Total Appropriation for Recreation Program Expenditures	<u>\$ 3,709,945</u>	<u>\$ 4,214,855</u>

The foregoing appropriations are to be paid from the proceeds of a special tax for recreational purposes, from user fees, and from anticipated amounts from other sources.
70 ILCS 1205/5-2, 5-2a, 5-2b

SPECIAL REVENUE FUNDS

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
ILLINOIS MUNICIPAL RETIREMENT FUND		
IMRF Contributions	\$ 126,183	\$ 138,801

The foregoing appropriation is to be paid from the Illinois Municipal Retirement Tax for Illinois municipal retirement purposes. 40 ILCS 5/7-171

SOCIAL SECURITY CONTRIBUTIONS FUND

Social Security Contributions	\$ 120,560	\$ 132,616
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The foregoing appropriation is to be paid from the proceeds of a special tax to pay the Park District's contribution to the Social Security Administration. 40 ILCS 5/21-110

AUDIT FUND

Audit Services & CAFR Fee	\$ 15,260	\$ 16,786
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The foregoing appropriation is to be paid from the proceeds of a special tax for audit purposes. 50 ILCS 310/9

LIABILITY INSURANCE FUND

Liability Insurance Premiums	\$ 79,908	\$ 99,885
Safety & Risk Management Expense	18,020	\$ 22,525
Unemployment Insurance Contributions	50,000	\$ 75,000
Risk Manager	15,004	\$ 18,755
	<u>\$ 162,932</u>	<u>\$ 216,165</u>

The foregoing appropriation is to be paid from a special tax for public liability insurance purposes and from anticipated amounts from other sources. 745 ILCS 10/9-103 and 10/9-107

HANDICAPPED RECREATION FUND

S.E.A.S.P.A.R. Contribution	\$ 109,714	\$ 131,657
Recreation Inclusion	25,500	30,600
Salaries & Professional Fees	28,000	33,600
Misc operational expenses	10,172	12,206
Capital Expenditures for Code Compliance	200,000	240,000
	<u>\$ 373,386</u>	<u>\$ 448,063</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for the joint recreation programs, including equipment, facilities, and supplies for the handicapped, and from anticipated amounts from other sources. 70 ILCS 1205/5-10 a & b

PAVING & LIGHTING FUND

Paving Projects	\$ 19,000	\$ 20,000
Lighting Services & Supplies	4,000	5,000
Capital Expenditures	80,000	85,000
	<u>\$ 103,000</u>	<u>\$ 110,000</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for paving and lighting streets and roadways and from the anticipated amounts from other sources. 70 ILCS 1205/5-6, 8-2, 8-5 and 8-7

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
DEBT SERVICE FUND		
Principal Repayment	\$ 898,800	\$ 898,800
Interest Expense	221,473	221,473
Custodial/ Issuance Fees	49,050	49,050
	<u>\$ 1,169,323</u>	<u>\$ 1,169,323</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for the repayment of long term debt.

SUMMARY

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
Total Estimated Expenditure and Total Appropriations for General Corporate Fund	\$ 1,293,549	\$ 1,451,217
Total Estimated Expenditure and Total Appropriations for Recreational Program Fund	\$ 3,709,945	\$ 4,214,855
Total Estimated Expenditure and Total Appropriations for Illinois Municipal Retirement Fund	\$ 126,183	\$ 138,801
Total Estimated Expenditure and Total Appropriations for Social Security Fund	\$ 120,560	\$ 132,616
Total Estimated Expenditure and Total Appropriations for Audit Fund	\$ 15,260	\$ 16,786
Total Estimated Expenditure and Total Appropriations for Liability Insurance Fund	\$ 162,932	\$ 216,165
Total Estimated Expenditure and Total Appropriations for Handicapped Recreation Fund	\$ 373,386	\$ 448,063
Total Estimated Expenditure and Total Appropriations for Paving & Lighting Fund	\$ 103,000	\$ 110,000
Total Estimated Expenditure and Total Appropriations for Debt Service	\$ 1,169,323	\$ 1,169,323
Total Estimated Expenditure and Total Appropriations for Land Purchase, New Construction or Renovation	\$ 2,000,000	\$ 2,500,000
Grand Total Estimated Expenditures and Total Appropriations	<u>\$ 9,074,138</u>	<u>\$ 10,397,827</u>

Section 3: If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

Section 4: All unexpended balances of any items of any General Appropriation made in this ordinance may be expended in making up any insufficiency in any item or items in the same general appropriation made by this ordinance.

Section 5: All unexpended balances from annual appropriations of previous years are hereby reappropriated for the same purposes. The receipts and revenues of the Park District of La Grange derived from sources other than taxation and not specifically appropriated herein shall constitute a portion of the General Corporate Fund and shall first be placed to the credit of such fund.

Section 6: This ordinance shall be in full force and effect from and after its passage and approval and publication in pamphlet form as required by law. 70 ILCS 1205/4-3

PASSED THIS 8th day of June, 2020.

APPROVED THIS 8th day of June, 2020.

AYES:

NAYS:

ABSENT:

Robert Vear
President of the Board of Park Commissioners
PARK DISTRICT OF LA GRANGE
La Grange, Cook County, Illinois

Constantine Bissias
Secretary to the Board of Commissioners
PARK DISTRICT OF LA GRANGE

**THE CERTIFICATION OF ESTIMATE
OF REVENUES FOR FISCAL YEAR 2020/2021**

Following are the anticipated revenues of the Park District of La Grange for its fiscal year beginning May 1, 2020 and ending April 30, 2021:

<u>SOURCE</u>	<u>AMOUNT</u>
General Real Estate Taxes	\$3,025,627
Illinois Replacement Taxes	40,000
Activity Fees	1,967,446
Facility Rentals	323,788
Donations/Sponsorships	4,400
Park Income	47,500
Contractual Agreements	94,649
Interest	74,500
Miscellaneous	13,850
Issuance of Debt	338,800
Fitness Center	851,236

Total	\$6,781,796 =====

I hereby certify that I am the Treasurer of the Park District of La Grange and that the above figures are a true and accurate estimate of the District's anticipated revenues.

Robert Metzger
Treasurer
PARK DISTRICT OF LA GRANGE

(SEAL)

Electric Solutions Summary

Park District of La Grange

Account Information

Current Rate
\$0.07204

Annual Usage (kWh)
907,556

Current Annual Cost
\$65,380

Utility Account #	Service Address	City
9692638019	536 East Ave	La Grange

Proposed Solutions

Fixed Price, All-Inclusive	Aug '20 - Aug '21	Aug '20 - Aug '22	Aug '20 - Aug '23
AEP	\$0.06793	\$0.06825	\$0.06736
Direct Energy	\$0.06929	\$0.06880	\$0.06764
Engie	\$0.07058	\$0.07099	\$0.07096
Dynegy	\$0.06952	\$0.06891	\$0.06844

Recommendation

Supplier	AEP
Term	36 Month
Rate (\$/kWh)	\$0.06736

Annual Cost	Term Cost	Annual Cost vs. Current	% Variance vs. Current
\$61,133	\$183,399	(\$4,247)	-6%

Presented By:
Michael Zaura | (630) 225-4556 | mzaura@naniaenergy.com

6/5/2020

Natural Gas Solutions Summary

Park District of La Grange

Account Information

Current Rate \$0.2990
Annual Usage (thms) 57,090
Current Annual Cost \$17,070

Utility Account #	Service Address	City
47778380759	536 Se Ave North Wing	La Grange
935365038	536 East Ave	La Grange

Proposed Solutions

Fixed Price 100% Swing	July '20-July '21	July '20-July '22	July '20-July '23
CenterPoint	\$0.3250	\$0.3250	\$0.3220
Direct Energy	\$0.3169	\$0.3165	\$0.3155
Constellation	\$0.3094	\$0.3150	\$0.3141

Recommendation

Supplier	Constellation
Term	24 Month
Rate (\$/therm)	\$0.3150

Annual Cost	Term Cost	Annual Cost vs. Current	% Variance vs. Current
\$17,983	\$35,967	\$913	5%

Additional Comments

*Current Rate of .2990 is Nicor average rate from 2019.

*\$580 switching credit on 24+ month terms for Constellation.

Presented By:

Michael Zaura | (630) 225-4556 | mzaura@naniaenergy.com

6/5/2020

Section 8



BOARD BUSINESS



PDLG mission statement:

"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"

Goals for 2020/2021

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff

Section 9



COMMITTEE REPORTS & MBO/SPECIAL REPORTS

Park District of La Grange
Proposed MBO Objectives 2020-2021
June 8, 2020

Black = prior carry-over
Red = 2019-2020 carry-over
Blue = 2020-2021

DRAFT

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A Capital Projects Over \$2,000	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1 Shelter at Sedgwick Park (carry-over revised)		Yes	A	39	\$75,000-\$100,000	On Hold Not Funded		Chris
2 Replacement plan for drinking fountains in parks		Yes	A	32	Each unit: \$2,200-\$3,500 + \$400-\$850 installation			Chris
3 Repair roof at Recreation Center		Yes	A	31	\$30,000	Budgeted for repairs as needed		Chris
4 Gordon Park new entrance (Shawmut Ave.)	Yes		A	31		On Hold Not Funded		Dean
5 Replace exterior doors at Waiola building		Yes	A	30	\$1,500-\$2,000			Chris
6 Replace exterior doors at Gilbert building		Yes	A	30	\$11,000			Chris
7 Hands free plan for recreation & fitness centers		Yes	A	29	\$17,000			Chris
8 Gordon Park Veterans Memorial		Yes	A	27	\$10,000	On Hold Not Funded	20%	Dean
9 Gilbert activity building renovation		Yes	A	26	\$23-\$25,000 50 hrs			Kevin & Diana
10 Replace accounting software	Yes		A	26	\$60,000	In Progress	40%	Leynette
11 Seek to obtain NICOR property for additional parking		Yes	A	25	unknown	Working with NICOR on the Agreement	75%	Dean
12 Replace Rec Center furnace in Maint. Dept.		Yes	A	22	\$2,900			Chris
13 Hydraulic lift gate		Yes	A	20	\$3,500			Claudia
14 Shade structure near splash pad		Yes	A	17	\$11,000			Chris
15 Master Plan update (carry-over revised)			A	30	\$35,000-\$135,000 200 hrs	On Hold Not Funded	X	Dean
16 Recycling & diverting waste from landfills			A	29	\$4,000	8 hrs/month per person		Commissioner Jacobs
17 Cellular timer for Gordon Park ball fields			A	28	\$700			Chris
18 Virtual programming-fitness equipment			A	27	\$15,000	75 hrs		Jenny & Kevin
19 Inflatable movie screen & sound system			A	27	\$17,500			Teresa
20 E-sports & E-gaming implementation			A	25	\$8,500	35-40 hrs		Kevin
21 Outdoor fitness court			A	25	\$50,000	30-40 hrs		Jenny & Dean
22 Electronic device for gym equipment			A	23	\$23,000			Chris
23 Butterfly garden renovation			A	22	\$4,000-\$5,000	ON HOLD		Claudia
24 Wall treatment in entrance area			A	20	\$2,000			Chris
25 New signage for (3) preschool buildings			A	20	\$2,705			Linda

**Park District of La Grange
Proposed MBO Objectives 2020-2021**

June 8, 2020

DRAFT

Black = prior carry-over
Red = 2019-2020 carry-over
Blue = 2020-2021

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Capital Projects Over \$2,000								
26			A	19	\$20,000-\$25,000			Chris
27			A	19	\$90,000	Complete	100%	Chris
28			A	19	\$4,000	On Hold Not Funded		Chris
29			A	18	\$15,000-\$30,000			Claudia & Chris
30			A	18	\$5,000	On Hold Not Funded		Chris
31			A	18	\$80,000	On Hold Not Funded		Chris
32			A	17	\$10,000			Chris
33			A	17	\$8,000			Chris
34			A	17	\$63,000			Chris
35			A	16	\$10,000	Did Not Receive ComEd Grant/reapplying		Claudia
36			A	16	\$10,000-\$20,000	Did Not Receive ComEd Grant/reapplying		Chris
37			A	15	\$5,000 15-20 hrs			Jenny & Chris
38			A	15	30-50 hrs \$3,000 per sign	On Hold Not Funded	20%	Dean, Claudia, Chris
39			A	14	\$7,000			Chris
40			A	14	\$79,900			Commissioner Opyd
41			A	14	\$10,000	On Hold Not Funded	25%	Dean
42			A	13				President Vear
43			A	12	\$8,500-\$10,500			Claudia & Chris
44			A	12	\$12,000	On Hold Not Funded		Chris
45			A	6	\$9,500	Not Funded		Chris

Park District of La Grange
Proposed MBO Objectives 2020-2021
June 8, 2020

Black = prior carry-over
Red = 2019-2020 carry-over
Blue = 2020-2021

DRAFT

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification B		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Operational Costs Under \$2,000									
1	Community Garden sign			B	7	\$2,000	In Progress	25%	Teresa, Chris, Claudia

Objective Classification C		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
Projects requiring time but no money									
1	Review all Park District operations	Yes		C	48				Dean
2	Crosswalk investigation		Yes	C	24	15-25 hrs			Jenny
3	Investigate Sedgwick Park design and use			C	21				Dean/Chris/Kevin
4	Sedgwick Park basketball court evaluation			C	13	10-20 hrs			Chris
5	Preschool/EC buildout investigation			C	12	30 hrs			Diana & Kevin
6	Wall investigation			C	12	10-20 hrs			Jenny
7	Virtual programming-fitness investigation			C	11	60 hrs			Jenny & Kevin
8	E-sports & E-gaming investigation			C	10	50-60 hrs			Kevin

Black = prior carry-over
 Red = 2018-2019 carry-over
 Blue = 2019-2020

Park District of La Grange
 Completed MBO Objectives 2019-2020
 June 8, 2020

Objective Classification A Capital Projects Over \$2,000		Item #	Legal	Safety	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Lobby entrance and exit doors	A2		Yes	33	\$45,000	Complete	100%	Chris
2	Redo path at Gilbert Park	A6		Yes	29	\$90,000	Complete	100%	Chris
3	Roof at Recreation Center-last section (carry-over revised)	A7		Yes	28	\$150,000	Complete	100%	Chris
4	Upgrade stereo system Rm 110/111	A10		Yes	25	\$14,000	Complete	100%	Jenny
5	Parking lot at Sedgwick Park (47th Street)	A13		Yes	23	\$75,000	Complete	100%	Chris
6	Parking lot at Sedgwick Park (near building)	A14		Yes	23	\$75,000	Complete	100%	Chris
7	Bag dispensers in parks for dog waste	A15		Yes	21	\$5,000	Complete	100%	Chris
8	Dogs in parks info signs	A16	Yes	Yes	20		Complete	100%	Chris
9	Salt spreader	A17		Yes	19	\$4,000	Complete	100%	Claudia
10	Small shelter near splash pad at Gordon Park	A18		Yes	19	\$10,000	Complete	100%	Chris
11	Sound system update in DeSitter Room	A21			25	\$12,000-\$22,000	Complete	100%	Chris
12	Update sound system in Rm 108/109	A22			23	\$6,000	Complete	100%	Chris
13	Office windows	A24			21	\$16,000	Complete	100%	Chris
14	Paint DeSitter Room and kitchen	A25			20	\$3,750	Complete	100%	Chris
15	Resurface tennis courts at Sedgwick Park	A26			19	\$90,000	Complete	100%	Chris
16	Community Center roof replacement	A31			17	\$90,000	Complete	100%	Chris
17	Replace pick-up truck #39	A33			16	\$24,000	Complete	100%	Chris
18	Community Center repaint aluminum top cap	A37			13	\$10,000	Complete	100%	Chris
19	Wall décor in Fitness Center	A39			12	\$12,000	Complete	100%	Jenny

Objective Classification C

Projects requiring time but no money

1	Expand use of RecTrac software features	C1			13		Complete & ongoing	100%	Linda
2	Investigate park land use to promote sustainability/environmental stewardship	C2			12	20 hours	Complete & ongoing	100%	Robert Vear & Karel Jacobs
3	Investigate cameras in BASE program rooms	C3			10		Complete	100%	Leanna

2019-2020 MBO's Removed per Staff Recommendation

1	Implement Phase II ADA transition plan in parks	A5	Yes	Yes	30		Ongoing & operational		Chris
2	Implement Rec Center Phase I ADA transition plan	A11	Yes	Yes	25		Ongoing & operational		Chris
3	Program room build out in social area	A20			30		Not funded		Kevin
4	Replace HVAC RTU at Recreation Center	A28			18		New MBO submitted		Chris
5	Replace hanging heater in maintenance area	A29			18		New MBO submitted		Chris
6	Update & implement records retention program	D1	Yes		24		Delayed by State		Dean

Section 10



VILLAGE OF LA GRANGE & SEASPAR INFORMATION

MINUTES

VILLAGE OF LA GRANGE PUBLIC HEARING AND BOARD OF TRUSTEES REGULAR MEETING

DUE TO GOVERNOR'S EMERGENCY ORDER VILLAGE HALL WAS CLOSED MEETING WAS CONDUCTED BY TELEPHONE

Monday, April 13, 2020 - 7:30 p.m.

1. CALL TO ORDER AND ROLL CALL

The Board of Trustees of the Village of La Grange special meeting was called to order at 7:31 p.m. by Village President, Mark Kuchler. On roll call, as read by Village Clerk John Burns, the following were:

PRESENT: Trustees Augustine, Gale, Holder, Kotynek, and McCarty with President Kuchler presiding.

ABSENT: None

OTHERS: Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Public Works Director Ryan Gillingham
Community Development Director Charity Jones
Finance Director Lou Cipparrone
Police Chief Kurt Bluder
Fire Chief Terrence Vavra

President Kuchler thanked Trustees for attending the meeting and stated that the meeting was being held by telephone as a result of Governor Pritzker's emergency Coronavirus related actions to ease the standards for municipal open meetings as a result of the unusual and difficult circumstances. He announced that the meeting would be broadcasted on cable, on Facebook and on the Village website. Residents were encouraged to submit public comments on both the public hearing as well as the agenda via email or telephone prior to the meeting.

2. PRESIDENT'S REPORT

A. Resolution – Adopting a Supplemental Rule Concerning Public Comments During Virtual Meetings

President Kuchler announced that Governor Pritzker's Executive Order suspends Open Meeting Act provisions related to in-person attendance by the public. A Supplemental

Rule was proposed to allow the public to participate in Village of La Grange virtual meetings during the order. The Open Meetings Act requires public meetings to be “open and convenient” for members of the public, and the Governor’s Executive Order does not change that standard. One element of an open and convenient meeting is the ability for the public to give public comment.

The Village Board has provided that element by posting notices and materials for meetings in advance of its meetings, and the Village Board provides means for the public to submit comments by telephone and e-mail. The Village has provided audio broadcasts of the Village Board meetings on cable television as well as on You Tube, social media, and on the Village’s website. The Village also includes a notice directly on the meeting agenda, advising the public of how to provide their comments to the Village.

The proposed Supplemental Rule includes a dedicated telephone number and a dedicated e-mail address for the public to submit their comments. The Supplemental Rule includes time periods for submitting the comments and provides the Village President authority to adjust the time periods based on the circumstances of a particular meeting. The Supplemental Rule also includes basic standards for the comments, including legibility, length, and forbidding abusive or obscene content. The Supplemental Rule provides that the Village President or his designee will read the comments during the meeting.

Trustee Holder made a motion to approve the resolution adopting a supplemental rule concerning public comments during virtual meetings, seconded by Trustee McCarty.

Approved by a roll call vote:

Ayes:	Trustees Augustine, Gale, Holder, Kotynek, and McCarty
Nays:	None
Absent:	None

B. Proclamation – Arbor Day in La Grange, April 24, 2020

President Kuchler announced that April 24, 2020 is Arbor Day. He announced that 2019 marks the 37th consecutive year of the Village being named a Tree City USA.

President Kuchler asked Clerk Burns to read the proposed Proclamation into the record.

Trustee McCarty made a motion to approve the proclamation declaring April 24, 2020 as Arbor Day, seconded by Trustee Holder. Motion carried on a voice vote.

C. Appointment – Shawana McGee, Village Trustee

President Kuchler announced that with his appointment to the position of Village President, the Village solicited nominations for the open position of Village Trustee from the general public. After speaking with various candidates, he was pleased to submit the appointment of Shawana McGee. She has been an active and invaluable member of the

La Grange community. Her enthusiasm and dedication to serving the public will be beneficial to the residents of La Grange. President Kuchler recommended that the appointment be approved.

Trustee Augustine made a motion to approve the appointment of Shawana McGee to the position of Village Trustee, seconded by Trustee Holder. Motion carried on a voice vote.

President Kuchler thanked the Village Board and announced that Trustee McGee will be sworn in virtually with an in person ceremony to follow at a later date. Her first meeting will be April 27, 2020.

3. PUBLIC HEARING

A. Public Hearing – FY 2020-21 Operating and Capital Improvements Budget

President Kuchler opened the public hearing and explained that the public hearing represents the conclusion of a six-month long budget development process. This process began in November 2019 with a pre-budget development workshop that included pension funding and consideration of the preliminary property tax levy, adoption of the final 2019 property tax levy in December, a workshop to discuss capital projects in January and a workshop to discuss operating budgets on March 7, 2020.

Since the budget workshop in March, the COVID-19 pandemic has had a growing impact on the national, state and local economy. As a result, it is anticipated that Village revenues will be negatively impacted by the outbreak. At this time the overall impact and changing economic conditions resulting from COVID-19 remain unknown. As there continues to be uncertainty about the duration and impact of the pandemic on the local economy, major changes to the proposed operating budget discussed at the budget workshop on March 7 are not recommended at this time.

President Kuchler stated that the budget will be considered for adoption at the April 27 meeting.

President Kuchler indicated that the notice of the Public Hearing had been posted and published according to State Statute. Copies of the proposed budget document have been available for inspection at the Village Hall, the La Grange Public Library and posted on the Village website since late February. President Kuchler noted that the Village Budget is a living document and resident input is welcome throughout the year.

President Kuchler asked Finance Director Cipparrone to provide a general overview of the proposed budget and answer any questions.

Mr. Cipparrone explained that the Village has a \$32 million dollar budget that consists of 12 funds. About 85% of the General Fund budget is made up of personnel costs; additional effort is focused on capital improvements as it is a strategic priority for the

Village Board. As of March 9, there is a planned surplus of \$11,000 at the end of 2021 with projected reserves of 59% annual operating expenditures.

Mr. Cipparrone explained that the overall impact and changing economic conditions resulting from the COVID-19 virus remain unknown and there continues to be a great deal of uncertainty about the duration and impact of the pandemic on the local economy. As the year moves forward, the Village Board has the ability to make adjustments to the Budget as deemed necessary.

Although no major changes to the FY 2020-21 budget are recommended at this time, short and long term plans have been identified to reduce expenditures as may be necessary in order to offset the financial impact resulting from the COVID-19 virus, while maintaining current operations and staffing levels. In the interim, the Village has sufficient reserves to maintain essential public health and public safety services during these challenging times.

From the preliminary budget, three adjustments are proposed. The first was reducing the health insurance coverage from 1.1% to 2.9%. The second was to postpone parking fine increases and the third was the postponement on the increasing of the fees for both commuter and residential parking decals.

President Kuchler asked Public Works Director Gillingham to provide an overview of upcoming Capital Projects.

Mr. Gillingham responded that the major projects that the Village will be working on this year include neighborhood street resurfacing, engineering for Edgewood Avenue, the 50th Street Storm Sewer project and the Streetscape improvement project. More specifically, the streets included in the neighborhood resurfacing program are in the hospital area as they are in poor condition and do not require corresponding water main replacement. Staff is in the process of completing the engineering plans and will be going out to bid in the next few months. For the Edgewood Avenue project, the consultant has been given direction to proceed with the design based on feedback received from the Village Board and residents. Staff anticipates the engineering work to be completed this year and will continue to seek out grants for the construction of the roadway. Progress continues on the other projects identified and discussed as part of the Capital Improvement Program including the 50th Street Storm Sewer Project and Streetscape Improvement Project.

B. Reading of Public Comments Submitted to the Village for the Public Hearing

President Kuchler asked Manager Peterson if any Public Comments were submitted. Manager Peterson responded that no comments had been received.

President Kuchler announced that with no further comments, the Village Budget public hearing would be closed. He noted that final action on the Village Budget would be taken on Monday, April 27, 2020.

President Kuchler resumed the regular meeting noting the same individuals were in attendance.

President Kuchler announced that on April 1, Governor Pritzker signed a 30-day extension to the stay at home and school closure order through the end of the day on Thursday, April 30. The measure was implemented to help limit further spread of the COVID-19 virus. The stay at home order means that residents must stay in their home unless necessary to leave for an essential service, supplies and work, or if your employer provides essential services. Essential services and supplies include things like healthcare, groceries, medicine and medical supplies, hardware and home maintenance supplies, cleaning supplies and banking. If residents must leave their homes, they are asked to please use appropriate social distancing measures at all times. Everyone needs to be responsible and do their part to follow the stay at home order.

President Kuchler announced that the Village is working closely with local hospitals. To protect everyone, hospital workers and first responders are depending on residents to comply with the Governor's order. The best way to demonstrate care and concern for others during this crisis is to keep our distance, and by doing so, keep them safe.

The Village has adjusted some operations in response to the COVID-19 public health emergency, however, La Grange's police, fire, 911, water and sewer system maintenance, water plant operations, refuse service, and other critical services are continuing. The Village website is updated regularly with new information on connecting to the Village, our business community and how to help during this crisis. Restaurants also remain ready to serve via delivery and carry-out and appreciate your support.

The Illinois Department of Public Health has announced a new text message program, allowing people to text "COVID" to 312-500-3836 in order to register to receive current information and updates about COVID-19. We will continue to provide updated information on our website, social media and announcements as it becomes available.

President Kuchler stated that we are bound together by our love of La Grange and the strong sense of community we are known for. He thanked residents for their continued support and commitment to retaining connections with all aspects of the community by supporting our businesses, social service agencies, medical professionals, first responders and each other. He also thanked residents for closely following the Governor's orders. He thanked Village Staff for their hard work and professionalism.

President Kuchler asked Trustee Holder to provide updates from La Grange Memorial Hospital. Trustee Holder thanked the La Grange community for their incredible support including meals provided to healthcare workers and a 44 car parade of residents showing their support. He reported that the pandemic continues with continual spikes in confirmed cases of the virus. He noted that the use of Personal Protective Equipment (PPE) can get lean and noted that there are ways to donate PPE. There have been advancements in the testing capabilities both the local and national levels, however, he warned that although the spread of the virus appears to be slowing, there is still growth.

He asked residents to continue to social distance, wear masks in public and wash their hands. He stressed continued diligence.

President Kuchler noted that while Governor Pritzker's stay-at-home order is in place until April 30, there is always the potential that the order could be extended. The Village will continue to provide updates as the situation develops.

President Kuchler stressed the importance of each La Grange resident being counted in the 2020 Census and thanked the dozens of community partners in La Grange that are helping us to reach everyone about the Census. The Village website has Census information, including the importance of each child being counted and activities that you can do with your child as you fill out the Census. The COVID-19 crisis will end but an accurate Census count will determine funding and representation for the next 10 years. The Census is just 10 questions and takes less than 10 minutes to complete. He urged residents to please fill out the Census questions online, over the phone or by mail today.

President Kuchler announced that Governor Pritzker has advised organizers of summer events to think seriously about canceling large events and festivals until a COVID-19 vaccine is ready. To ensure public health and safety, the Pet Parade Committee has decided to hold a "virtual" Pet Parade instead of the traditional parade format on the same day and time – May 30 at 9:30 a.m. The La Grange Business Association Carnival traditionally held in conjunction with the Pet Parade weekend is also planned to be postponed. To be a part of the Virtual Parade, residents are invited to submit creative 10 second video clips with their pets using the form available on the website. The best 100 clips will be added to the video along with videos of favorite acts and other surprises.

4. MANAGER'S REPORT

Village Manager Andrianna Peterson announced that on March 9, the Village Board approved a three month extension of the Village's current refuse contract with Republic Services until July 31, 2020. Service with Republic Services will continue until that time in the same manner. Information and details regarding the refuse program effective August 1, 2020 will be forthcoming. Information regarding the Village's refuse program is available on the Village website.

Manager Peterson announced that the BNSF Railroad has announced that they plan to reconstruct the Ashland Avenue railroad crossing beginning April 24 to May 1. The crossing will be completely closed during the work and traffic will be detoured to Catherine Avenue to the west or La Grange Road to the east. More information can be found on the Village website.

5. READING OF PUBLIC COMMENTS SUBMITTED TO VILLAGE

None.

6. CONSENT AGENDA AND VOTE

- A. Ordinance – Establishing Special Service Area (SSA) #10 Private Improvements – M/I Homes, Mason Pointe Subdivision
- B. Minutes of the Village of La Grange Board of Trustees Special Meeting, Monday, March 23, 2020
- C. Consolidated Voucher 200413

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

A motion was made by Trustee Holder to approve the Consent Agenda as presented, seconded by Trustee Kotynek.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, Holder, Kotynek, and McCarty
Nays: None
Absent: None

7. CURRENT BUSINESS

None.

8. TRUSTEE COMMENTS

Trustee Gale reiterated the safety precautions all citizens should be taking during this time and he encouraged residents to continue to do so.

9. ADJOURNMENT

At 8:07 p.m. Trustee Kotynek made a motion to adjourn, seconded by Trustee Holder. Approved by a voice vote.


Mark A. Kuchler, Village President

ATTEST:


John Burns, Village Clerk

Approved Date: April 27, 2020

MINUTES

VILLAGE OF LA GRANGE BOARD OF TRUSTEES REGULAR MEETING

DUE TO GOVERNOR'S EMERGENCY ORDER VILLAGE HALL WAS CLOSED MEETING WAS CONDUCTED BY TELEPHONE

Monday, April 27, 2020 - 7:30 p.m.

1. CALL TO ORDER AND ROLL CALL

The Board of Trustees of the Village of La Grange special meeting was called to order at 7:32 p.m. by Village President, Mark Kuchler. On roll call, as read by Village Clerk John Burns, the following were:

PRESENT: Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee with President Kuchler presiding.

ABSENT: None

OTHERS: Village Manager Andrianna Peterson
Village Attorney Mark Burkland
Public Works Director Ryan Gillingham
Community Development Director Charity Jones
Finance Director Lou Cipparrone
Police Chief Kurt Bluder
Fire Chief Terrence Vavra

President Kuchler thanked Trustees for attending the meeting and stated that the meeting was being held by telephone as a result of Governor Pritzker's emergency Coronavirus related actions to ease the standards for municipal open meetings as a result of the unusual and difficult circumstances. He announced that the meeting would be broadcasted on cable, on Facebook and on the Village website. Residents were encouraged to submit public comments on the agenda via email or telephone prior to the meeting.

President Kuchler welcomed new Trustee Shawana McGee to the Village Board.

2. PRESIDENT'S REPORT

President Kuchler stated that Governor Pritzker has announced his intention to extend the Stay-at-Home Order through the end of May. There was a legal challenge to his Order, and the Village will monitor the outcome. The final text of the Order has not yet been provided. We understand that the extension will require face coverings to be worn in a

public place anytime that six feet of distance from others cannot be maintained. Face coverings will be required in indoor places such as grocery stores and pharmacies. The requirement applies to all individuals over the age of two who are medically able to tolerate a face covering or mask. If you must visit an essential business, it is important that you maintain distancing and wear face coverings as recommended to protect yourself and others. The CDC reports that even those who do not have symptoms can transmit the virus and the La Grange Hospital continues to encourage residents to stay at home and follow the state orders. The cloth face coverings recommended are not N-95 nor surgical masks but can be fashioned from household items using common materials. A number of COVID-19 videos have been posted to the Village's cable television channels including how to make your own face covering.

President Kuchler announced that the extension of the order also allows non-essential businesses to offer curbside pick-up and delivery options beginning May 1. Our restaurants have expressed their deep appreciation to area residents for the outpouring of support during this time. Please continue to support La Grange businesses through curbside pick-up and delivery options as often as possible. As we settle into the month of May, it is critical that everyone continues to practice physical distancing while still maintaining social connections with families and communities. The Village website includes a number of options available for residents that want to volunteer or help during this crisis. This is an extremely challenging time for everyone, and while our routines are being tested, requiring us to adjust to new norms, he urged residents to please take comfort in knowing that their diligence in adhering to the Orders was saving lives. President Kuchler stated that he is extremely grateful and proud of our residents, businesses, medical professionals, first responders and the La Grange community for how we are handling the crisis together. He also thanked staff for going above and beyond during this time.

President Kuchler asked Trustee Holder to provide an update regarding the AMITA La Grange Hospital. Trustee Holder noted that there have been three million confirmed cases of COVID-19 worldwide and stressed that continued social distancing is necessary. He noted that between 25%-50% of positive tests may be asymptomatic which is why it is essential that we practice social distancing to avoid spreading it. Trustee Holder stated that the CEO of the La Grange Hospital expressed deep appreciation to the residents of La Grange for their support and encouragement during this time. He stressed that the Hospital has continued to provide a safe environment for testing and treatment by utilizing masks, hygiene and appropriate Personal Protective Equipment (PPE).

In the past two weeks the situation has been relatively stable at the Hospital. The Illinois Department of Public Health has stated that over the next few months, elective surgeries will be able to be scheduled. The Hospital is working on developing antibody testing and slowing the spread is still critical as we try to avoid a renewed surge in cases.

President Kuchler thanked Trustee Holder for the information and stressed that La Grange is proud of the highly ranked Hospital in our community.

President Kuchler announced that on May 1, the Lyons Township Area Communications Center (LTACC) and its member communities, will be migrating to a new emergency notification system called Rave Alert, Smart 911. If you are not already signed up for the new system, please do so as soon as soon as possible. Rave Alert/Smart 911 is a free service that allows individuals to receive alerts to the public during emergencies. Subscribers receive customizable community notifications regarding severe weather, safety, health and more. To subscribe to the free service, please visit the Village website.

President Kuchler announced the Village's Comprehensive Annual Financial Report (also known as our annual financial audit) for the year ending April 30, 2019 was awarded the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by the Village. Receipt of the Certificate of Achievement recognizes that the Village has met the high national standards of the program including demonstrating a constructive spirit of full disclosure to clearly communicate its financial story and motivate potential users to read the financial statements. This marks the 25th consecutive year the Village has received this prestigious award.

President Kuchler announced that Deputy Chief Andy Peters will be retiring on May 15 after almost 25 years of dedicated service to the Village of La Grange. Deputy Chief Peters has served in many different roles through his career with the La Grange Police Department including as a DARE Officer, Squad Leader, Patrol Sergeant, Police Pension Board member, department instructor and most recently as Deputy Chief. He has also received the Chief's Award of Valor and the Michael P. Gordon Memorial Foundation's True Blue Award for his actions during the Harris Bank Robbery in October, 2005. Deputy Chief Peters served in the United States Air Force and also with the Cook County Sheriff's Department before coming to La Grange. His commitment to public service is evident and to be commended. We appreciate and thank Deputy Chief Peters for his service to La Grange and congratulate him on his well-deserved retirement.

3. MANAGER'S REPORT

Village Manager Andrianna Peterson announced that as a water supplier, the Village is required to provide an annual report to residents detailing information about the source of our drinking water, water testing results, and other pertinent information. Safe, clean drinking water is a significant priority of the Village. We are pleased to report that the Village has met all of the standards established by regulatory agencies. The report has been posted to the Village's website under "Water Services" and a link is also provided on water billing directing water customers to the report.

Manager Peterson announced that the Ashland Avenue Railroad Crossing Replacement Project previously planned by the BNSF Railroad to begin this week has been postponed to the week of May 1 to May 9. The crossing will be closed during the work and motorists are asked to follow signage directing them to alternative crossings such as

Kensington Avenue to the west and La Grange Road to the east. For more information, please visit the Village website.

4. READING OF PUBLIC COMMENTS SUBMITTED TO VILLAGE

None.

5. CONSENT AGENDA AND VOTE

A. Purchase – Parking Department Vehicle #510 – Police Department Vehicle

Ordinance – Disposal of Vehicle

B. Purchase – Replacement of Squad #500 Administrative Vehicle – Police Department

C. Purchase – Small Skid Steer and Pickup Truck – Public Works Department

Ordinance – Disposal of Vehicle

D. Purchase – Type III Ambulance – Fire Department

Ordinance – Disposal of Vehicle

E. Agreement – Engineering Services – 2020 Sewer Televising Program

F. Agreement – Professional Services Extension – Traffic Engineering Services

G. Resolution – Approving and Authorizing the Execution of an Updated Version of an Intergovernmental Agreement Entered into by the Villages of La Grange, La Grange Park, and Western Springs Relative to an Intergovernmental Agreement Cooperative Venture known as the Lyons Township Area Communications Center for Operation and Maintenance of a Combined Dispatch and Communication System

H. Resolution – Budget Amendments for Fiscal Year Ending April 30, 2020

I. Ordinance – Disposal of Surplus Property – Police Department

J. Minutes of the Village of La Grange Board of Trustees Special Meeting, Monday, April 13, 2020

K. Consolidated Voucher 200427

Trustee Augustine stated that in consideration of her relationship with the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

Trustee Holder thanked the staff for investing in hybrid vehicles in the Police

Department.

Trustee Holder inquired as to why the Village chose to extend the Agreement regarding Professional Services for Traffic Engineering rather than locking in the agreement for a longer time. Public Works Director Gillingham responded that the contract is negotiated without a specific project in mind and it sets terms and conditions only.

Trustee McCarty commended staff on extending vehicle life through good care as it results in for a longer life span of a vehicle. He also noted that moving to a Prius for the parking division is a great choice as it is environmentally friendly.

A motion was made by Trustee Holder to approve the Consent Agenda as presented, seconded by Trustee McCarty.

Approved by a roll call vote:

Ayes:	Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee
Nays:	None
Absent:	None

6. CURRENT BUSINESS

A. Resolution – Approving the FY 2020-21 Operating and Capital Improvements Budget

President Kuchler asked Trustee Augustine to introduce the item. Trustee Augustine stated that the budget is the Village's most important policy document as it sets forth the Village's spending priorities over the next 5 years and how those priorities will be funded. The budget process began in November 2019 with a pre-budget development workshop that included pension funding and consideration of the preliminary property tax levy, adoption of the final 2019 property tax levy in December, a workshop to discuss capital projects in January and a workshop to discuss operating budgets on March 7, 2020.

Since the budget workshop in March, the COVID-19 pandemic has had a growing impact on the national, state and local economy. As a result, it is anticipated that Village revenues will be negatively impacted by the outbreak. At this time the overall impact and changing economic conditions resulting from COVID-19 remain unknown. As there continues to be uncertainty about the duration and impact of the pandemic on the local economy, major changes to the proposed operating budget discussed at the budget workshop on March 7 are not recommended at this time.

After receiving feedback from the Village Board, the scheduled increases for parking violations/fines and residential/commuter parking decals included in the preliminary budget are proposed to be postponed due to the financial impact from the COVID-19 virus on Village residents.

As capital improvements continue to remain a strategic priority for the Village Board as well as the focus of feedback from concerned residents, we are not at this time recommending deferring the neighborhood road projects that are identified in the FY 2020-21 budget. As requested by the Village Board at the Budget Workshop, we are recommending that if favorable bids are received from the street resurfacing program this year, any available remaining funding would be identified for street patching as an alternate bid item.

The Village will continue to seek reimbursement and financial assistance from Federal and State government sources using all programs available. It is important to note that this funding is not guaranteed and therefore we cannot rely on receipt of funding at this time. However, we are monitoring efforts by the Illinois Municipal League as they pursue funding allocations for municipalities. We will also continue to closely monitor the changing conditions and will provide the Village Board with updated recommendations and revenue projections from the Illinois Municipal League as they are received. The Village Board has the ability to adjust the budget during the year as more information regarding the impacts of the crisis are known.

The other adjustment reflected in the proposed budget is the reduction in health insurance expenditures from a 2.9% increase to 1.1% based on the final premium renewal, which positively impacts all Village operating departments and Enterprise Funds. If it is the consensus of the Village Board in the future to revise the FY 2020-21 budget to reflect known conditions or updated information related to the COVID-19 virus; or increase/decrease operating and/or capital expenditures, a budget amendment can be approved at a later date during the new fiscal year.

The budget reflects a projected surplus of \$10,990 in the General Fund at the end of the fiscal year ending April 30, 2021. Partially offsetting the surplus is a proposed expenditure related to the Comprehensive Plan update, reduced interest income projections, and reduced state simplified taxes. At the end of FY 2020-21, we anticipate a fund balance of 59.7%. To offset General Fund expenses in the aggregate, the budget reflects the use of the Village's IRMA credit (Excess Surplus Fund) in the amount of \$25,000 for each of the next five fiscal years.

Trustee McCarty thanked staff for their work on the budget, especially with the unique challenges that have been presented with the COVID-19 crisis.

A motion was made by Trustee Augustine to approve the FY 2020-2021 Operating and Capital Improvements Budget as presented, seconded by Trustee Kotynek.

Approved by a roll call vote:

Ayes:	Trustees Augustine, Gale, Holder, Kotynek, McCarty and McGee
Nays:	None
Absent:	None

7. TRUSTEE COMMENTS

Trustee Gale welcomed new Trustee Shawana McGee and stated that he was looking forward to working with her on the Village Board.

Trustee Augustine thanked both Department Heads and staff for their hard work. She stated that their 'behind the scenes' efforts are seen and appreciated. She also welcomed Trustee McGee to the Village Board and is excited to see how she will continue to serve the Village in this new capacity.

8. ADJOURNMENT

At 8:21 p.m. Trustee Kotynek made a motion to adjourn, seconded by Trustee Holder. Approved by a voice vote.


Mark A. Kuchler, Village President

ATTEST:


John Burns, Village Clerk

Approved Date: May 11, 2020