

**MINUTES OF THE SPECIAL MEETING BOARD WORKSHOP
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

MARCH 14, 2016

President Penicook called the meeting to order at 6:34 P.M.

PRESENT: Commissioners Penicook, Walsh, Vear, Lacey, Ashby*

ABSENT: None

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Finance Leynette Kuniej, Superintendent of Recreation Laura Gallagher, Superintendent of Facilities Chris Finn, Superintendent of BASE Leanna Hartung, Recording Secretary Ginger Zeman, Finance & Personnel Assistant Terri Kuzel, Administrative Supervisor Linda Muth, Early Childhood Supervisor Diana Faught, Community Programs & Marketing Supervisor Teresa Skrzynski, Recreation Supervisor Kevin Miller, Facility Rental Coordinator Katie Walsh, Maintenance Supervisor Josh Wiencek, Parks Foreman Claudia Galla

OTHERS PRESENT: None

*Commissioner Ashby arrived at 6:38 P.M.

President Penicook welcomed everyone to the meeting and asked for changes to the agenda.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

None

Board Business

Discussion of PDLG MBO's for Fiscal Year 2015-2016

Staff and Board discussed the dashboard narrative for the 2015-2016 Management by Objectives (MBO).

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Discussion and Development of MBO's for Fiscal Year 2016-2017

10 Year Anniversary

This is the 10 year anniversary of the Rec Center's opening. There was discussion to have an open house; to plan events or raffle memberships through the year; celebrate at the Pet Parade and/or Endless Summerfest. Director Bissias would make a plan with line item costs for the Board to decide.

Dog Park Phase 1

Study and create plans/diagrams and park layouts to create a dog park in the southwest corner of Denning Park and/or an area in Gordon Park. Neighbors around the dog park areas need to be surveyed.

Dog Park Phase 2

Develop and build a Dog Park based upon Phase 1 diagrams for plans in Denning Park and/or Gordon Park. This would be put on hold until the costs are determined.

Gordon Park New Entrance (Shawmut Ave.)

Develop and install a new entrance to Gordon Park at Shawmut Ave. to allow public access by use of a vehicle drop off area and a general walking path or sidewalk. Shawmut is the Park District road and there was a suggestion to rename it Veterans Parkway. There were ideas of a veterans' memorial and a bocce ball area by the tennis courts. Designs would be discussed, however, the area would not be ready for 2 years.

Gym Supervisor Station

Recreation Supervisor Kevin Miller suggested installing a desk/work station in the gym for gym supervisors where patrons check in, obtain wristbands, basketballs, and manage open gym wait lists. He stated it would improve operations and accountability.

Holiday Tree Lighting

Recreation Supervisor Teresa Skrzynski submitted her idea of a holiday tree lighting event in Waiola Park. The Park District would buy trees, string lights on them and families, businesses, sponsorships would decorate them around the path of the park. Permission from the neighbors would be required.

Ice Rink Hydrant Replacement

Parks & Maintenance Foreman Claudia Galla requested replacing a leaking obsolete garden hydrant used for the ice rink at Gilbert Park. They are unable to find parts.

Park Lighting

Parks & Maintenance Foreman Claudia Galla suggested investigating replacement of standard field lighting to a LED system. There was consensus

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that operational costs would be significant. There are 2 local firms that should be investigated.

Path at Gilbert Park

Superintendent of Facilities Chris Finn submitted a project to remove, replace and add stone to the existing asphalt path around Gilbert Park. The asphalt path is also the public sidewalk which is our responsibility because we asphalted it. The Board asked Director Bissias to ask the Village to work together and pay for part of it.

Playground Design-Meadowbrook Manor

Director Bissias submitted a project to study and develop a playground design to an area at Meadowbrook Manor. It would also be necessary to work with Meadowbrook Manor to find and create the playground location. The area is under construction now and this project would probably not happen until next year.

Playground Installation-Meadowbrook Manor

This project would be tabled until next year.

Rebuild/Improve Pond Posse

Both Superintendent of Facilities Chris Finn and Parks & Maintenance Foreman Claudia Galla want to brainstorm and implement a plan with interested Pond Posse members to rebuild and improve group participation in maintaining the ice rink. The Board recommended \$500 to promote the Pond Posse.

Shelter at Sedgwick Park

Superintendent of Facilities Chris Finn recommended installing a shelter at Sedgwick Park of the same size and structure that is at Gordon Park and Denning Park. It would be placed where the toddler playground was. There is more usage there due to summer camps and preschool.

Tree Sculpture

Park & Maintenance Foreman Claudia Galla suggested purchasing and installing a tree sculpture for a wall in the Rec Center to recognize those who have participated in our commemorative tree program.

Work Out Stations

Superintendent of Facilities Chris Finn recommended installing 3-5 work out stations along the path at one of the following parks: Denning, Gilbert, or Sedgwick. Board consensus was not in favor of this project.

Gordon Park Veterans Memorial and/or Dog Park

Director Bissias requested Board ideas for the open area by the tennis courts in Gordon Park. After Board discussion, Director Bissias will work with the

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developer for a plan for a grand walking entrance, a bocce ball court, and a dog park.

Install a New Shelter at Waiola Park

Superintendent of Facilities Chris Finn submitted a request from a resident to install a shelter at Waiola Park the same size and structure that is at Gordon Park & Denning Park. It would be placed close to the current playground. After discussion, there was Board consensus to investigate the Sedgwick shelter instead because it draws more people and we may not have the extra money at this time.

New Park ID Signs

Superintendent of Facilities Chris Finn and Parks & Maintenance Foreman Claudia Galla recommended designing and ordering new Park ID signs for the parks. The Parks Dept. would install the new signs. The Board requested prices for the design and prices to purchase from year to year and another price for ordering 20 signs at once.

Board Comments

President Penicook suggested a Park District 5K run for the Rec Center anniversary or for a holiday. Recreation Supervisor Kevin Miller added the run must be planned a year in advance. Director Bissias stated an MBO evaluation must be written.

Commissioner Vear would like the Recreation Department to analyze why attendance grows with our competitors and not here. He suggested speaking with the users of the competitors and not the users of the Park District. The Board would like more information.

At 8:51 P.M. the Board dismissed Staff and took a short break.
At 9:00 P.M. the Board reconvened.

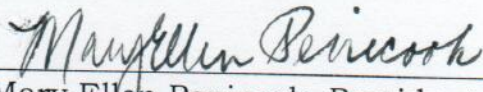
Board and Staff Discussion on General Operations Budget for 2016-2017

Director Bissias presented the draft of the 2016-2017 budget. He and Superintendent of Finance Leynette Kuniej answered the Board's questions. Commissioner Ashby stated the 2015-2016 budget had excess revenue of \$208,000 to send to the Capital Budget. Director Bissias reminded the Board to send him any changes to the budget as it goes for approval next month.

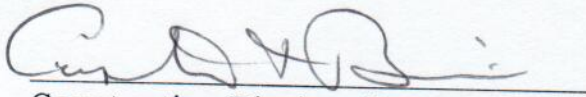
Adjournment

Commissioner Walsh moved for adjournment at 9:31 P.M. The motion was seconded by Commissioner Vear and passed unanimously by Voice Vote.

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Mary Ellen Penicook, President



Constantine Bissias, Secretary
Approved 4/11/2016