

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
March 11, 2013

1. CALL TO ORDER & ROLL CALL

President Ritten called the meeting to order at 6:34 pm in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL.

Other Commissioners present were Ted Popernik, Lucy Stastny, Jeff Kilrea, and Karen Boyd. Also present were Executive Director Roy Cripe, Superintendent of Recreation Dean Carrara, Recreation Supervisor Darla Goudeau, and Financial Consultant Phil Mesi.

2. PLEDGE OF ALLEGIANCE

3. AGENDA ADDITIONS/DELETIONS

President Ritten asked that agenda item 8A "Review Proposed Memorial Park Improvements for OSLAD Grant Submittal" be moved to follow the LandTech Design presentation of the Veteran's Memorial Committee. There was no objection.

4. APPROVAL OF MINUTES

Regular Meeting: February 11, 2013

Commissioner Stastny made a motion to approve the minutes as submitted; Commissioner Kilrea seconded. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.

5. RECOGNITION OF VISITORS & OPEN FORUM

La Grange Park residents William Yena, Nancy Thomas, Neil Latham, and Fred Ferber were present but had no comments at this time. Also present was John Vann from LandTech Designs.

A. Veteran's Memorial Committee Presents Conceptual Veteran's Memorial Plan for Park Board Consideration

John Vann said he is here on behalf of the Veteran's Memorial Committee to present two design concepts for Park Board consideration. He then reviewed in detail both concepts. Questions were asked and answered about each concept. The Board agreed with the Committee's recommendation on location. There was question about whether the Merchant Marines are a recognized arm of the U.S. Military. The amount of routine maintenance required by the memorial was questioned. The Board was not convinced that the laser cut brick design in the paved walk area would work. By a show of hands the Board preferred the curvilinear concept. There was a brief discussion on the Committee's plan for fund raising.

B. Review Proposed Memorial Park Improvements for OSLAD Grant Submittal.
(Moved from 8,A)

John Vann reviewed each element of proposed improvements as listed in the OSLAD submittal for matching grant money. He said that the objective tonight is to agree on what elements will remain in the existing plan. The Board concurred that the proposed restrooms in the shelter are needed. Mr. Vann was asked to prepare a more detailed budget for the recycled water spray pad. In response to a question, Mr. Vann said that the existing retaining wall located west of the amphitheater will not be included in the OSLAD application but should be considered as an addition to the improvement plan.

ADJOURN TO EXECUTIVE SESSION

At the hour of 8:31pm Commissioner Kilrea indicated he had a prior commitment and needed to leave the meeting soon. President Ritten proposed moving to Executive Session at this time. A motion was made by Commissioner Boyd at to adjourn to Executive Session in accordance with the Open Meetings Act under Section 2 (c)(1), for the purpose of discussing the compensation and performance of specific employees; seconded by President Ritten. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.

RECONVENE TO OPEN SESSION

President Ritten called the reconvened meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 9:00 pm. Other Commissioners present were Ted Popernik, Lucy Stastny, and Karen Boyd. Jeff Kilrea was absent. Also present were Executive Director Roy Cripe and Superintendent of Recreation Dean Carrara.

6. STAFF REPORTS

A. Executive Director

A written report submitted prior to the meeting was introduced by Roy Cripe. He said he has tickets for the SEASPAR fundraiser on May 2nd for anyone who would like to purchase them. Following a short discussion, the Board scheduled March 18th at 6:00 p.m. as a special budget workshop meeting. Executive Director Cripe said the La Grange Park Little League has invited the Board to participate in its annual Opening Day Parade scheduled for April 21st beginning at 11:00 a.m. He said that new La Grange Road Message Board is now in service.

B. Buildings and Grounds

A written report submitted prior to the meeting by Park Supervisor Martin Healy was introduced by Executive Director Cripe. The Ash trees infected by the European Ash Bore have been removed. New trees will be planted in roughly the same places as the trees removed.

C. Superintendent of Recreation

A written report submitted prior to the meeting was introduced by Dean Carrara. He gave a brief registration report for the Summer Girls' Softball league. He reported

that a new marketing program sponsored by AIS, a computer service firm in Countryside, will soon be in service. He also said that another marketing program using our RecTrac software will commence soon. Superintendent Carrara was asked to report on any cost savings realized by using the free RecTrac system. Finally, he reported that the Recreation Center Interior Wall Painting project will conclude this coming summer. President Ritten commented that the actual revenue from recreation programs is almost exactly as budgeted.

D. Recreation Supervisor Goudeau

A written report submitted prior to the meeting by Recreation Supervisor Darla Goudeau was introduced by Superintendent Carrara. Special mention was given of the line-up for the Concert Under the Stars program. Mention was made of increased Recreation Center rentals.

E. Office Manager

A written report submitted prior to the meeting by Peggy Ronovsky was introduced by Executive Director Cripe. There were no questions or comments.

F. Safety Coordinator

A written report submitted prior to the meeting by Coordinator Megan Jadron was introduced by Executive Director Cripe. There were no questions or comments.

G. Financial Report

Financial statements for the month ending February 28th submitted prior to the meeting were introduced by Executive Director Cripe. He said that Phil Mesi will recommend fund revenue transfers if needed.

7. APPROVE MONTHLY DISBURSEMENTS

A list of requested disbursements was introduced by Executive Director Cripe. Following a brief discussion, a motion was made by Commissioner Stastny and seconded by Commissioner Kilrea to approve disbursements totaling \$81,892.20. MOTION CARRIED: There was no further discussion and the motion passed 4-0 by roll call vote. Commissioner Kilrea was absent.

8. OLD BUSINESS

A. Review the Proposed Memorial Park Improvements for OSLAD Grant Submittal
This item was discussed earlier under agenda 5,B.

9. NEW BUSINESS

A. Award contract to install curb ramps and ADA Bleacher pads at Hanesworth and Wm. G. Yena Parks

A Bid List was introduced by President Ritten with a staff recommendation to award the contract to Mike's Concrete, Berwyn. Following a brief discussion a motion was made by Commissioner Stastny; seconded by Commissioner Boyd to award the Curb Ramp and ADA Bleacher Pad Contract to Mike's Concrete in the amount of

\$9,055. Motion Carried: There was no further discussion and the motion passed 4-0 by roll call vote. Commissioner Kilrea was absent.

B. Award contract for Auditing Park District Financial Policy and Procedure and to Provide annual audited Financial Statements for the fiscal years ending 2013, 2014, and 2015.

A Bid List was introduced by President Ritten with a staff recommendation to award the contract to Lauterback & Amen, Warrenville. Following a brief discussion a motion was made by Commissioner Boyd; seconded by Commissioner Stastny to award the auditing contract for the fiscal years ending 2013, 2014 & 2015 totaling \$23,175. Motion Carried: There was no further discussion and the motion passed 4-0 by roll call vote. Commissioner Kilrea was absent.

10. PRESIDENT'S REPORT

President Ritten reminded the Board that a special meeting of the Board will occur on Monday, March 18th for the purpose of discussing the FY2013-14 budget.

11. ADJOURN REGULAR MEETING

Commissioner Popernik made a motion; seconded by Commissioner Stastny to adjourn the meeting at the hour of 9:45 p.m. Motion Carried: There was no further discussion and the motion passed by unanimous voice vote. Commissioner Kilrea was absent.