

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS
HELD AT THE ADMINISTRATIVE OFFICES
536 EAST AVENUE, LA GRANGE, ILLINOIS**

MARCH 5, 2018

President Penicook called the meeting to order at 7:05 P.M.

PRESENT: Commissioners Penicook, Vear, Ashby

ABSENT: Commissioner Lacey, Jacobs

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Facilities Chris Finn, Superintendent of Recreation Kevin Miller, Fitness Center Supervisor Jenny Clark, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Jim Rock, Bob Sherman, Brian Opyd, Jim Boo

Commissioner Penicook welcomed everyone to the meeting and asked for changes to the agenda.

Communications, Presentations & Declarations

Public Comments/Participation (Board Manual Section #152)

Brian Opyd, 109 8th Avenue, La Grange, asked Superintendent of Facilities Chris Finn to restore and grade the walking path on the south side of the tennis courts at Sedgwick Park when the weather permits as the elements have taken a toll on the path.

Consent Agenda

Commissioner Vear motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of February 12, 2018; Item 3.2 Approval of the Minutes of the Executive Session Meeting of February 12, 2018; Item 3.3 Approval of the Financial Report dated February 28, 2018; Item 3.4 Approval of the Consolidated Vouchers for March dated March 5, 2018. Commissioner Ashby seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Vear, Ashby

NAYES: None

ABSENT: Commissioner Lacey, Jacobs

Staff Reports

Director's Report

Director Dean Bissias asked the Board to take note of the organizational chart in their board packet. It was updated and now reflects the addition of the fitness center and BASE.

- The Park District received the GFOA Achievement Award again for its fiscal reporting and budget for the fiscal year ending April 30, 2017. We have received this award every year for over 20 years.
- New carpeting and painting in the front offices is complete.
- There was a serious drainage and sewer issue in the fitness center that has been resolved. The main drain was poorly designed when this building was built in 1978 relating to the pitch of the drain to the sewer. Work was done last week to resolve the issue and now it is properly pitched.
- Our BASE proposal that was submitted to School District 105 was rejected because they wanted a more flexible schedule that was not feasible for us to provide.
- A summary of the District's progress on completing items in the master plan will be sent to the Board in a few days before the MBO meeting for their review.

Staff Comments

Fitness Center Supervisor Jenny Clark stated there are 1,780 members for the fitness center and revenue is positive.

- She hopes to start corporate memberships for the La Grange Business Association employees.
- Childcare has increased since the punch card has been implemented.
- February was American Heart Month. Fitness member Bob Kruse was the winner of the contest walking 256 miles.
- Silver Sneakers began March 1, 2018 and there are 2 members so far. There are over 400 fitness members over the age of 60. She does not feel the need to advertise the Silver Sneakers as it is based on usage and not a monthly fee.

Superintendent of Recreation Kevin Miller stated that the recreation department is working on the budget, the summer brochure, summerfest, summer camps, and hiring for the summer.

- They will now focus more time on training for the new Rec Trac upgrade.
- DuPage Medical Group is sponsoring our Easter Egg Hunt. They also want to sponsor and hang banners in our fitness center.
- There has also been communication with Amita Health. We are waiting for them to get back to us.

Superintendent of Facilities Chris Finn stated he is busy scheduling soccer, baseball, and school end of the year picnics at our fields.

REGULAR BOARD MEETING – MARCH 5, 2018

- On average there are 7-8 parties every weekend. One weekend there were 9 parties.
- Youth Developmental Basketball ends this Saturday so the gym use will slow down.
- He is working with Park & Maintenance Foreman Claudia Galla getting the fields ready for spring.
- He is finishing up on the last capital budget projects for this fiscal year.

Attorney Report

None

Treasurer Report

None

Action Items

None

Board Business

*First Reading of the General Operations Budget for Fiscal Year 2018-2019
Allowing the Budget to be Put on Display (Minimum 30 Day Requirement)*

President Penicook stated a binder with the 2018-2019 General Operations Budget was given to each board member. There was Board consensus to put the General Operations Budget for Fiscal Year 2018-2019 on display (minimum 30 day requirement) in the front office.

Old Business

None

New Business

None

Committee Reports

Administration Committee

None

Public Relations Committee

None

Finance & Capital Project Committee

Commissioner Ashby met with Board Treasurer Rob Metzger for a preliminary review of the Operating Budget. It is a positive budget with changes related to the fitness center, tax rolls, and expenses of the fitness center and BASE. To illustrate the changes and growth experienced by the District since we opened the recreation center 12 year ago, Commissioner Ashby pointed out that the Park District only had 18 employees 12 years ago and now there is close to 200 employees.

REGULAR BOARD MEETING – MARCH 5, 2018

User Group Committee

Superintendent of Facilities Finn updated Commissioner Vear on the user groups and everything is going well.

Marketing Committee

None

Public Comments (Board Manual Section #152)

Jim Boo, 1327 Mason Drive, La Grange, prefers that the Park District limit participation in the BASE program to only those children who live in La Grange or make it a two-tier system for residents and non-residents. President Penicook stated we simplified our BASE fees and as a result, School District 105 has rejected our bid. Our BASE program is self-sufficient, does not use any tax dollars and is a revenue positive activity.

Brian Opyd, 109 8th Avenue, La Grange, was excited to hear about all the incoming revenue at the fitness center. He would like to hear at future meetings how close the fitness center is to making a positive cash flow as stated in the planning projections.

Board Comments

None


Executive Session

None

Adjournment

Commissioner Ashby moved for adjournment 7:25 P.M. The motion was seconded by Commissioner Vear and passed unanimously by Voice Vote.


Mary Ellen Penicook, President


Constantine Bissias, Secretary
Approved 04/09/2018