

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
February 9, 2015

1. CALL TO ORDER & ROLL CALL

Commissioner Stastny called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:30 p.m. Other Commissioners present were Lou Ritten, and Tim Ogden. Also present was Executive Director Aleks Briedis, Superintendent of Recreation Dean Carrara, Maintenance Supervisor Martin Healy, Recreation Supervisor Darla Goudeau, Office Manager Peggy Ronovsky, Marketing, and Financial Coordinator Phi Mesi.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

Commissioner Stastny recited as follows: The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

5. APPROVE MEETING MINUTES

Commissioner Stastny noted that a visitor was listed twice in the minutes. Commissioner Ogden made a motion; seconded by Commissioner Ritten to approve the December 8, 2014 regular meeting minutes as amended. MOTION CARRIED. There was no further discussion and the motion passed unanimously by voice vote.

Commissioner Ritten made a motion; seconded by Commissioner Ogden to approve the December 1, 2014 Executive meeting minutes as submitted. MOTION CARRIED. There was no further discussion and the motion passed unanimously by voice vote.

6. RECOGNITION OF VISITORS

Resident Bob Corte of 329 Dover, La Grange Park, and John Vann from LandTech Design were in attendance.

7. STAFF REPORTS

A. EXECUTIVE DIRECTOR

A written report provided prior to the meeting was introduced by Executive Director Aleks Briedis. Executive Director Briedis informed the board that the Recreation Center was closed and programs cancelled on Monday, February 2nd due to the snow storm. Director Briedis noted that in the policy both the Executive Director and Board Secretary are listed as the FOIA representatives. He stated he completed the

training. Board members must take the OMA trainings once per term. Director Briedis stated he will include the training in the Commissioner orientation. Commissioner Ogden asked about the vandalism at Memorial Park from the police report. Maintenance Supervisor Healy responded that it was someone trying to break into the electrical room by the amphitheater. When he noticed it, he reported to the Police Department. Commissioner Ritten asked for a status on the IDNR grants. Director Briedis reported that the funds for Memorial Park are under contract and therefore we will definitely receive those funds. IDNR stated that we should move forward signing the grant agreement for Beach Oak, but have to wait to start on the project until IDNR signs the agreement, which they are waiting on the Governor to approve the distribution of grant funds. Director Briedis stated that he met with a County Commissioner and requested help getting those funds distributed.

B. BUILDINGS & GROUNDS

A written report provided prior to the meeting was introduced by Maintenance Supervisor Martin Healey. There were no questions or comments.

C. SUPERINTENDENT OF RECREATION

A written report provided prior to the meeting was introduced by Superintendent of Recreation Dean Carrara. Superintendent Carrara pointed out how well the theater program is doing financially. Commissioner Stastny stated how much she likes the format of the program report.

D. RECREATION SUPERVISOR

A written report provided prior to the meeting was introduced by Recreation Supervisor Darla Goudeau. Sponsor letters for the concert series went out today. She informed the board Hitzman Funeral Home is the first sponsor for summer concerts. Commissioner Stastny asked about what happens to the participants that aren't cast for Willy Wonka. Supervisor Goudeau stated that we do not have the resources to triple cast and therefore will have to be cut.

E. MARKETING SUPERVISOR

A written report provided prior to the meeting by Marketing Supervisor Dave Romito was introduced by Executive Director Aleks Briedis. There were no questions or comments

F. OFFICE MANAGER

A written report provided prior to the meeting was introduced by Office Manager Peggy Ronovsky. Manager Ronovsky stated she is updating the FOIA form, using the Village's form as an example. Laura Rizzo has joined the Saturday staff.

G. SAFETY COORDINATOR

A written report provided prior to the meeting by Safety Coordinator Megan Jadron was introduced by Executive Director Aleks Briedis. There were no questions or comments.

H. FINANCIAL COORDINATOR

Financial statements provide prior to the meeting for the month ending January 31, 2015 was introduced by Financial Consultant Phil Mesi. A discussion started regarding the new investors at the First Bank of Brookfield and how it may affect us. Director Briedis stated he will keep an eye on it.

8. APPROVE MONTHLY DISBURSEMENTS

A motion was made by Commissioner Ogden; seconded by Commissioner Ritten to approve the monthly disbursements in the amount of \$122,093.17. MOTION CARRIED. There was no further discussion and the motion passed 3-0 by roll call vote.

9. UNFINISHED BUSINESS

A. REVISED MEMORIAL PARK FAMILY SHELTER PLAN- CONSIDER AWARDDING CONTRACT

A discussion was held regarding all of the bids that were submitted. Director Briedis reported that 5 bids were submitted. Staff recommends awarding the bid to Builders Land.

Commissioner Ritten made a motion; seconded by Commissioner Ogden to award the bid to Builders Land not to exceed the amount of \$213,804 for the base bid. MOTION CARRIED. There was no further discussion and the motion passed 3-0 by roll call vote.

B. MEMORIAL PARK LANDSCAPING PLAN – CONSIDER AWARDDING CONTRACT

A discussion was held. Staff recommended awarding the bid to Kee Construction.

A motion was made by Commissioner Ogden; seconded by Commissioner Ritten to award the bid to Kee Construction in the amount of \$412,119.72. MOTION CARRIED. There was no further discussion and the motion passed 3-0 by roll call vote.

Director Briedis asked the board if he has the authority to purchase the shelters since it has already been budgeted or if it needs to come in front of the Board before ordering. The Board stated that Director Briedis has the authority to purchase them since the cost has already been approved.

Commissioner Ritten would like to see the final plans before construction begins.

The board recommends staff to submit notice to the Rose Clippings, e-briefs, as well as posting on the website the progress of the project.

10. NEW BUSINESS

A. CONSIDER APPROVAL OF SAFETY COORDINATOR IGA

A brief discussion was held regarding the contract. A motion was made by Commissioner Ritten, seconded by Commissioner Ogden the Intergovernmental Cooperation agreement for loss prevention and safety coordination services MOTION CARRIED. There was no further discussion and motion passed unanimously by voice vote.

B. 2015-16 Budget

A discussion was held. No action needed at this time. Executive Director Briedis recommends a special meeting on April 6, 2015 to comply with the 30 days between meetings policy. An exact schedule will be discussed at the March meeting.

C. REVIEW 2014-15 BUDGET VS ACTUAL COMPARISON

A discussion was held. Director Executive reviewed highlights of the budget with the commissioners. No action needed at this time.

11. OPEN FORUM

A. COMMENTS FROM THE FLOOR

There were no questions or comments

B. COMMENTS FROM COMMISSIONERS

Commissioner Ritten thanked the park district staff for the snow removal.

C. COMMENTS FROM PRESIDENT

There were no comments.

12. ADJOURNMENT TO EXECUTIVE SESSION

A motion was made by Commissioner Ritten; seconded by Commissioner Ogden to adjourn to Executive Session at 7:41 p.m. In accordance with the Open Meetings Act under Section 2(c)(21), for the purpose of conducting a semi-annual review of minutes of meetings & in accordance with the Open Meetings Act under Section 2(c)(5), for the purchase or lease of real property for the use of the public body, including whether a particular parcel should be acquired. There was no further discussion and motion passed 3-0 by roll call vote.

13. RECONVENE OPEN MEETING

Commissioner Stastny called the reconvened meeting to order at the hour of 8:08 p.m. in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL. Other

Commissioners present were Lou Ritten and Tim Ogden. Also present was Executive Director Aleks Briedis.

14. ADJOURNMENT

A motion was made by Commissioner Ritten; seconded by Commissioner Ogden to adjourn the regular meeting at 8:09 p.m. There was no further discussion and the motion passed unanimously by voice vote.