

**PARK DISTRICT OF LA GRANGE  
REGULAR BOARD MEETING  
MONDAY, AUGUST 15, 2016  
7:00 P.M.**

The Board of Commissioners of the Park District of La Grange will meet at 7:00 p.m. on Monday, August 15, 2016 at the Park District's Administrative\Recreation Facility in the De Sitter Room located at 536 East Avenue, La Grange,

**1.0 CONVENING THE MEETING**

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda

**2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS**

- 2.1 Public Comments/Participation (Board Manual Section #152)
- 2.2 2015-2016 Audit Presentation by Lauterbach & Amen, LLP

**3.0 CONSENT AGENDA**

- 3.1 Approval of the Minutes of the Regular Board Meeting of July 11, 2016
- 3.2 Approval of the Minutes of the Executive Session Board Meeting of July 11, 2016
- 3.3 Approval of the Financial Report dated July 31, 2016
- 3.4 Approval of the Consolidated Vouchers for August dated August 15, 2016

**4.0 STAFF REPORTS**

- 4.1 Director's Report
  - 4.1.1 Denning Park Drainage
  - 4.1.2 Update on the La Grange Endless Summerfest
  - 4.1.3 Update on the November 4, 2016 Event Celebrating the 10-Year Anniversary of the Recreation Center
  - 4.1.4 Update of Other Park District Matters
- 4.2 Staff Comments

**5.0 ATTORNEY REPORT**

**6.0 TREASURER REPORT**

**7.0 ACTION ITEMS**

- 7.1 Discussion and/or Approval of 2015-2016 Audit as Presented by Lauterbach & Amen, LLP
- 7.2 Discussion and/or Approval of Lease Agreement with IPRA ( Illinois Park and Recreation Association
- 7.3 Discussion and/or Approval of Resolution 16-02 a Conveyance of Additional Land at Gordon Park for the Purpose of a Right Hand Turning Lane Needed at the Newly Proposed Traffic Light

**8.0 BOARD BUSINESS  
OLD BUSINESS**

**NEW BUSINESS**

**9.0 COMMITTEE REPORTS**

- 9.1 Administration Committee
- 9.2 Public Relations Committee
- 9.3 Finance & Capital Project Committee
- 9.4 User Group Committee

**10.0 PUBLIC COMMENTS (Board Manual Section #152)**

**11.0 BOARD COMMENTS**

**12.0 EXECUTIVE SESSION**

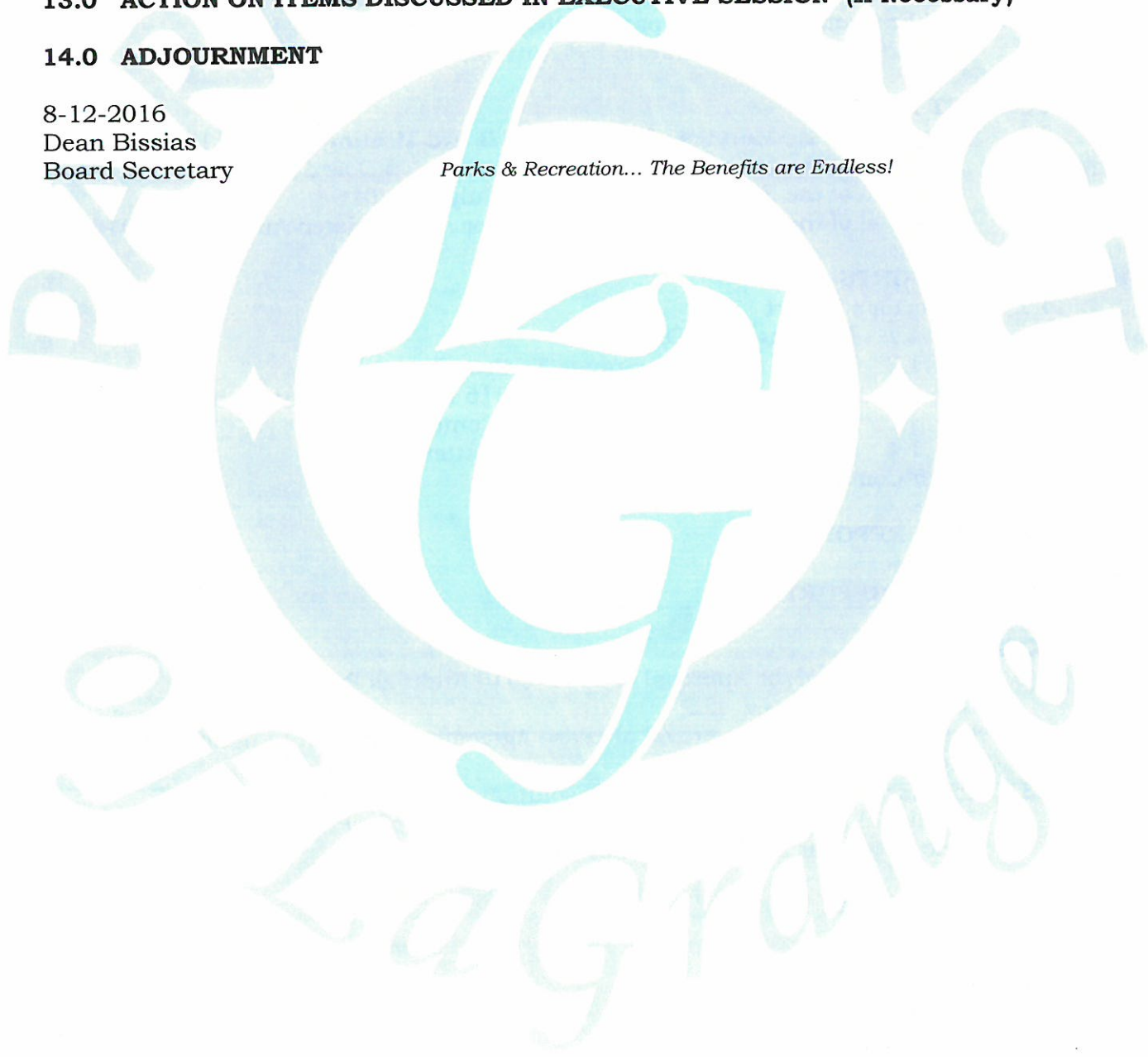
- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans 5 ILCS 120/2 (c)(8)

**13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)**

**14.0 ADJOURNMENT**

8-12-2016  
Dean Bissias  
Board Secretary

*Parks & Recreation... The Benefits are Endless!*



2016-2017 Capital Budget

Capital Projects Summary		Spent to Date	2016-2017 Budget
Safety /Legal Projects		16,741	201,800
Computers/Communication Improvements		0	16,000
Multi-Park Fixtures & Amenities		1,145	30,500
Planning & Design		0	2,000
Contingency		750	10,000
Paving & Lighting		0	90,500
Capital Projects Scheduled for 2016-2017		4,500	1,771,235
<b>Projected Capital Project Total</b>		<b>23,136</b>	<b>2,122,035</b>
<b>Funding Sources</b>			
Revenue from PARC Grant			987,147
Revenue from Paving Lighting Fund			55,000
Projected Revenue from Operations			250,000
Revenue from Special Recreation Fund ADA Upgrades			150,000
Revenue from Special Recreation Fund ADA For The Construction of the Fitness Center			150,000
Capital Project Fund Balance			485,000
Revenue from Roll Over Bonds			45,000
<b>Total Funding Available</b>			<b>2,122,147</b>
<b>Funding less Projected Project Costs</b>			<b>\$ 112</b>



Capital Project Description & Project Number Identification		2016-2017 Budget			
		L or S	Points Awarded	Progress	Spent to Date
<b>Safety &amp; or Legal</b>					
RAM 2	Emergency Roof Repair/ Patch	S	30		30,000
ADA	ADA Improvement Plan Phase 1	L	25		75,000
SEG 37	Sedgwick Park Replacement of flooring	S	19		17,300
V4	Replace Maintenance 1995 Pickup Truck	S	16		29,000
GOR 15	Install Cooling Circulation unit at Gordon Park Splash pad Building	S	27	13,805	13,500
GORM 1	Demolition of Buildings Village Requirement	L	10		30,000
GIL	Gilbert Water Hydrant	S	32		7,000
<b>Totals</b>					<b>\$ 16,741</b>
					<b>\$ 201,800</b>

Proposed Projects For 2016-2017					
RAM	Project Description	L or S	Points Awarded	Waiting on State Grant	Spent to Date
RAM	Fitness Center Development *Price Subject to change Engineering & Architecture		30		1,537,735
RAM	Golf Simulator Unit		24		17,000
RAM	Golf Simulator Room build out		24	NOT FUNDED	0
GOR 9	Small shelter at Gordon Pk by Splash pad (Funded by Rotary) \$15,000		22	Waiting for LG Rotary	0
MEA 1	New Playground @ Meadow Brook (Development Plans)		20	NOT FUNDED	0
COM 6	New Playground @ Community Center		20		80,000
SED 25	New Shelter at Sedgwick Park		23		75,000
ME 15	Singleman Lift		19		7,500
RAM	Replacement of Spin Bikes		18	NOT FUNDED	0
WAI	Holiday Tree Lighting		17		2,000
RAM	Gym Supervisor Station		17		5,000
RAM	Tree Sculpture		17		3,000



Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Spent to Date	2016-2017 Budget	
ME 16	Floor Scrubbing Machine		14		4,500		4,500
PARK	New Parks ID Sign		14				26,000
GOR	New Gordon Park ID Sign		14	In progress			10,000
ADMIN	10 Year Anniversary Celebration		11				3,500
DEN	Community Garden Fencing		11	NOT FUNDED			0
<b>Totals</b>						<b>\$ 4,500</b>	<b>\$ 1,771,235</b>

**Annual Capital Project Items**

**COMPUTERS/COMMUNICATION IMPROVEMENTS**

CCI 15	PDLG Website Redevelopment		30				5,500
CCI 5	Replacement of Computers		25				2,000
CCI 9	Laptop Replacement		25				0
CCI 10	Financial Software Upgrades		19				1,000
CCI 11	Recreation Software Upgrades		19				2,000
CCI 1	Misc. Programs/Licenses		18				2,500
CCI 2	Computers Unforeseen		18				3,000
<b>Totals</b>						<b>\$ -</b>	<b>\$ 16,000</b>

**Multi-Park Fixtures & Amenities**

PDLG 3	Soccer Field Restoration		39				10,000
MFA 1	Picnic Tables/Benches/Garbage Cans/Bleachers		26				7,500
MFA 2	Basketball & Volleyball Standards/ Backboard Replacement		26		1,145		2,000



Capital Project Description & Project Number Identification		L or S	Points Awarded	Progress	Spent to Date	2016-2017 Budget
MFA 6	Recycling Program Equipment/Signs/Containers		26			1,000
MFA 8	Age Appropriate signs		20			1,000
MFA 4	Park Regulation/Information Signs		20			3,000
PDLG	Emerald Bore Tree Replacement Plan		15			6,000
<b>Totals</b>						<b>\$ 1,145 \$ 30,500</b>

**Planning and Design**

PD 1	Site Documents (Surveys, Appraisals, etc.)		26			2,000
<b>Totals</b>						<b>\$ - \$ 2,000</b>

**CONTINGENCY**

CON 1	Reserved for Unforeseen Expenses				750	10,000
<b>Totals</b>						<b>\$ 750 \$ 10,000</b>

**PAVING AND LIGHTING**

GIL 6	Gilbert Park Pathway replacement		29	In Progress		55,000
GIL 23	Tennis Court Resurface Gilbert		24	In Progress		25,000
DEN	Denning Park Parking lot Lights repairs		23			5,500
SPR 10	Tennis Court Resurface Spring Park 18-19 budget year		19			0
SEG 29	Tennis Court Resurface Sedgwick Park 17-18 budget year		19			0
STO 9	Remove Stone Park Basketball Courts		13			5,000
<b>Totals</b>						<b>\$ - \$ 90,500</b>



## **PURCHASE AGREEMENT FOR LOT 2 AND LOT 3 IN GORDON PARK**

### **Timeline**

- Illinois Circuit Court authorization 10/8/2010
- Illinois Appellate Court affirmed the Park District's authority to sell 2.82 acres of land on 10/17/2013
- Property listed for sale with Costar
- Approached by Pathways, who was interested in purchasing land August 2014
- PDLG received three MIA appraisals on Sept/Oct 2014
- Hired Brad Belcaster Jan 2015 to negotiate the sale
- Board approved Resolution 15-01 to approve purchase agreement 8/10/15
- Agreement was signed on 8/24/15

### **Terms of Sale**

- 2.82 acres of land sold for \$3,450,000
- Included in agreement is that purchaser will take down old Park District buildings
- Purchaser will reconstruct Shawmut Avenue for access and will maintain
- Closing may happen as late as December 16, 2016 due to contingency periods

### **Contingency Periods**

The purchase agreement is subject to several contingencies, giving the Purchaser certain rights to terminate the agreement during the following contingency periods:

- Feasibility Period: Purchaser has to October 23, 2015 to complete its due diligence and feasibility study of the property
- Approval Period: After the feasibility period, Purchaser has up to February 20, 2016 to obtain zoning entitlements and other governmental approvals,



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# Section 1



# MEETING NOTICE & CALENDAR



**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, ILLINOIS 60525**

**MEETING NOTICE**

The regular meeting of the Board of Commissioners will take place at:

7:00 PM

Monday, August 15, 2016

Park District of La Grange Recreation Center

536 East Avenue

La Grange, Illinois

Attached is this month's board packet, which has been broken down into the following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Dean Bissias, Executive Director at (708) 352-1762.

Dean Bissias  
8/12/16



Park District of La Grange... Your Fun Destination!

## Park District of La Grange SUSPENSE CALENDAR

Regular, Annual & Biannual Reviews			
Date to be Addressed	Issue/Topic	Assigned Party/Individual	Date of Entry
February	Approve agency goals	Board of Commissioners	3/15/2007
March	Presentation of Upcoming Fiscal Year Annual General Operation Budget	Executive Director	11/19/2009
	Establish upcoming fiscal year MBO's	Staff and Board of Commissioners	11/19/2009
	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
April	Review of bylaws (Every Three Years)	Staff and Administration	12/28/2001
	Approval of MBO's For the Upcoming Fiscal Year	Board of Commissioners	11/19/2009
	Review of salary ranges (Every Two Years)	Executive Director	12/28/2001
	Approval of Annual General Operating Budget	Board of Commissioners	11/19/2009
May	Annual review of SEASPAR draft budget	Board of Commissioners	12/28/2001
June	Annual review of personnel & safety policies (PDRMA) if needed	Administrative Staff	12/28/2001
	Approval of Capital Budget	Board of Commissioners	11/19/2009
July	Board Elections	Board of Commissioners	11/19/2009
	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
September	Semi- Annual Review of Closed Executive Session Minutes	Staff and Board of Commissioners	11/19/2009
October	Review appointment of auditor (3 Years Intervals, due 2016)	Board of Commissioners	12/28/2001
November	Publish annual financial summary report for residents	Administrative Staff	12/28/2001
	Approval of PDLG Tax Levy	Board of Commissioners	11/19/2009
	Approval of Ordinance to county Clerk to Reduce Funds in Recreation Fund	Board of Commissioners	11/19/2009
	Approval of Abatement Ordinance regarding General Obligation Bonds	Board of Commissioners	11/19/2009
	Approval of SEASPAR Tax Levy	Board of Commissioners	11/19/2009
December	Annual evaluation of Executive Director	Board of Commissioners	12/28/2001
	Review Mission Statement	Board of Commissioners	12/28/2001

**Park District of La Grange  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETINGS  
YEAR 2016**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the second Monday of the month (except where noted meetings to fall on the third Monday of the month). All Regularly Scheduled meetings start at 7:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois.

**Monday, January 11**

**Monday, February 8**

**\*Monday, March 7**

*(First Monday to allow 2016-2017 G.O. Budget to be on display the legal requirement of 30 days)*

**Monday, April 11**

**\*\*Monday, May 16**

*(Third Monday of the month)*

**Monday, June 13**

**Monday, July 11**

**\*\*\*Monday, August 15**

*(Due to Endless Summer Fest)*

**Monday, September 12**

**\*\*\*\*Monday, October 17**

*(Due to NRPA Conference)*

**Monday, November 14**

**Monday, December 12**

\*Due to the 2016-2017 Budget required to be on display for a minimum of 30 days

\*\*Third Monday of the month

\*\*\*Due to Endless Summer Fest on August 5-7

\*\*\*\*Due to staff attending the National Conference on October 3-6 and Columbus Day falling on Monday, October 10



# Section 2



# COMMUNICATIONS & FOIA



# Section 3



# CONSENT AGENDA



PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525

MEMORANDUM

**TO: BOARD OF COMMISSIONERS**  
**FROM: DEAN BISSIAS - EXECUTIVE DIRECTOR\BOARD SECRETARY**  
**RE: CONSENT AGENDA ITEMS**  
**DATE: AUGUST 15, 2016**

*The matters included in this consent agenda require a roll call vote.*

**CONSENT AGENDA ITEM 1:** Approval of the Minutes of the Regular Board Meeting of July 11, 2016

**CONSENT AGENDA ITEM 2:** Approval of the Minutes of the Executive Session Board Meeting of July 11, 2016

**CONSENT AGENDA ITEM 3:** Acceptance of the Financial Report Dated July 31, 2016

**CONSENT AGENDA ITEM 4:** Approval of the Consolidated Vouchers for August dated August 11, 2016

**\*\*CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items, or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.



**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS  
HELD AT THE ADMINISTRATIVE OFFICES  
536 EAST AVENUE, LA GRANGE, ILLINOIS**

**JULY 11, 2016**

**President Penicook called the meeting to order at 7:05 P.M.**

PRESENT: Commissioners Penicook, Ashby, Vear

ABSENT: Commissioners Walsh, Lacey

STAFF PRESENT: Executive Director Dean Bissias, Superintendent of Facilities Chris Finn, Superintendent of Finance Leynette Kuniej, Superintendent of BASE Leanna Hartung, Superintendent of Recreation Kevin Miller, Recording Secretary Ginger Zeman

OTHERS PRESENT: Attorney Rob Bush, Jim Boo

President Penicook welcomed everyone to the meeting and asked for changes to the agenda.

**Communications, Presentations & Declarations**

*Public Comments/Participation (Board Manual Section #152)*

Jim Boo, 1327 Mason Dr. La Grange, thanked the Park District for supporting the Run for Kelli fundraiser on September 18, 2016. Over \$100,000 of college scholarships are given to area students.

**Consent Agenda**

Commissioner Vear motioned to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of April 11, 2016; Item 3.2 Approval of the Minutes of the Regular Board Meeting of May 16, 2016; Item 3.3 Approval of the Executive Session Board Meeting of May 16, 2016; Item 3.4 Approval of the Financial Reports dated April 30, 2016; May 31, 2016; and June 30, 2016; Item 3.5 Approval of the Consolidated Vouchers for June dated June 13, 2016 and for July dated July 11, 2016. Commissioner Ashby seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Ashby, Vear

NAYES: None

ABSENT: Commissioner Lacey, Walsh

## **Staff Reports**

### *Director's Report*

#### *Announcement of New Superintendent of Recreation*

Director Bissias proudly introduced Kevin Miller as the new Superintendent of Recreation. He stated Kevin had a vision of where the department should go and he knows Kevin will do a good job. There were 71 individuals who applied for the job. Director Bissias and Superintendent of Facilities Chris Finn interviewed ten persons. There was a panel of one person from each department for the three second-interviews. Diana Faught would fill the open position of Assistant Superintendent of Recreation.

There now is an opening for a Recreation Supervisor. Director Bissias would like to revamp the job duties looking at the future and not the present when hiring a new Rec Supervisor.

#### *Update on Capital Budget for 2016-2017*

Director Bissias reviewed the summary chart of the Capital Budget and stated many items are in progress. He stated the Rotary Club decided not to fund the shelter at the splash pad as it did not fall in their focus for this year. The Board mentioned the Meadowbrook project is progressing and the Park District should be thinking about the playground. Director Bissias stated the Meadowbrook playground project is not funded until next year.

#### *Denning Park Drainage*

Director Bissias explained that the best solution for the major drainage problem at the north end of Denning Park is to install another manhole and slope the land. The Village is looking for additional land along Ogden Avenue for a right turn lane. President Penicook suggested exchanging our unusable land for the right hand turn lane at Gordon Park for the installation of a \$20,000 manhole to fix our Denning drainage problem.

#### *Update of Other Park District Matters*

President Penicook stated she received a letter from Sterling D. Topol outlining short and long term work for the Park District tennis courts. Superintendent of Facilities Chris Finn updated the ongoing repairs to the courts. The lights were fixed using a special machine that does not ruin the courts. New nets were ordered. Gilbert courts would be resurfaced this year, Sedgwick Park next year, and Spring Park the following year.

Director Bissias stated work is in progress designing the new Gordon Park entrance. It is still undecided if there would be room for one tennis court or two pickle ball courts in that area.

Superintendent of Facilities Chris Finn stated the Rec Center is busy with rentals. He is working with the soccer affiliates for their fall rentals.

Superintendent of Finance Leynette Kuniej stated she has been working on the

**REGULAR BOARD MEETING - JULY 11, 2016**

audit report. It should be ready for next month's approval.

Superintendent of BASE Leanna Hartung stated she would be attending a school meeting tomorrow to discuss how the space issues for the BASE program and the new enrichment program will work at the schools. She added the BASE program has full enrollment with waiting lists except for Cossitt School.

Superintendent of Recreation Kevin Miller explained to the Board that the preschool registration numbers are lower at this time due to the fact we graduated the highest number of children in May and now the numbers are lower to rebuild the program.

Superintendent of Recreation Kevin Miller was honored and humbled that he was selected for the position of Superintendent of Recreation. He thanked the Board for their support and stated moving the District forward was a challenge he sought after.

He added that there was a need for more volunteers for Endless Summerfest. Director Bissias stated he hoped they would hear about more volunteers at the LGBA meeting this week.

**Attorney Report**

After reviewing the timeline of the Coryell case, Attorney Rob Bush announced that on June 23, 2016, the judge dismissed the case with prejudice. Coryell's attorneys quickly filed to reconsider on July 1, 2016 and were denied. Attorney Bush stated they have until August 1, 2016 to file an appeal and we would file for an expedited decision to move it along as soon as possible. Attorney Bush stated negotiations for Pathway financing for this sale is continuing. There was Board consensus to give Pathways an extension to August 19, 2016.

**Treasurer Report**

None

**Action Items**

*Discussion and/or Approval of Call One ISDN-PRI Contract for Three Years*

Director Bissias recommended the 3 year contract for \$280 per month with Call One. This is a lower price than AT&T can offer. Commissioner Ashby motioned to approve the Call One ISDN-PRI Contract for three years.

Commissioner Vear seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Ashby, Vear

NAYES: None

ABSENT: Commissioners Walsh, Lacey

**REGULAR BOARD MEETING - JULY 11, 2016**

*Discussion and/or Approval of an Agreement with Lauterbach & Amen, LLP for Audit Services for 2017, 2018 and 2019*

Superintendent of Finance Leynette Kuniej recommended keeping the auditing firm of Lauterbach & Amen, LLP. We have been using them the past few years. Commissioner Ashby motioned to approve the agreement with Lauterbach & Amen, LLP for audit services for 2017, 2018 and 2019. Commissioner Vear seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Ashby, Vear

NAYES: None

ABSENT: Commissioners Walsh, Lacey

*Transfer of Funds for Capital Projects Fiscal Year 2016-2017*

After Board discussion, Commissioner Vear motioned to transfer \$250,000 for capital projects for fiscal year 2016-2017. Commissioner Ashby seconded the motion which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Ashby, Vear

NAYES: None

ABSENT: Commissioners Walsh, Lacey

**Board Business**

**Old Business**

None

**New Business**

*Conveyance of Additional Land at Gordon Park for the Purpose of a Right Hand Turning Lane Needed at the Newly Proposed Traffic Light*

Director Bissias stated there would be no vote on this tonight. President Penicook voiced her concern of giving away too much land and not being able to have a nice entrance and sign.

**Committee Reports**

*Administration Committee*

None

*Public Relations Committee*

None

*Finance & Capital Project Committee*

None

*User Group Committee*

None

**REGULAR BOARD MEETING - JULY 11, 2016**

**Public Comments (Board Manual Section #152)**

None

**Board Comments**

Commissioner Vear commented on the Citizens Counsel of La Grange survey. Parks and Rec was rated 4th out of 10 for quality of life overall. The satisfaction of the parks and amenities were the lowest. The parks were second for improved services. Director Bissias was disappointed that only 816 persons answered the survey out of 15,000.

Commissioner Ashby stated he was looking forward to what ideas and innovations Superintendent of Recreation Miller might have and reminded him to let the Board know if he needed any help. Commissioner Ashby suggested spending more time looking at the Citizen Council survey as the Park District could get something out of it. President Penicook stated more summer help was added to help clean up the parks. Commissioner Vear added we need to be responsive to the critique and not condemn it.

President Penicook encouraged family and friends to volunteer for Endless Summerfest. She stated Thursday is Commissioner Ashby's birthday and she wished him well.

**Executive Session**

At 8:16 P.M. Commissioner Vear motioned the Board convene to Executive Session pursuant to Item 12.4 Personnel, 5 ILCS 120/2 (c)(1). Commissioner Ashby seconded the motion, which passed unanimously by Roll Call Vote as follows:

AYES: Commissioners Penicook, Vear, Ashby  
NAYES: None  
ABSENT: Commissioners Walsh, Lacey

The Regular Board Meeting resumed at 8:30 P.M.

**Adjournment**

Commissioner Vear moved for adjournment at 8:31 P.M. The motion was seconded by Commissioner Ashby and passed unanimously by Voice Vote.

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Mary Ellen Penicook, President

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Constantine Bissias, Secretary  
*Approved 8/15/2016*



**PARK DISTRICT LA GRANGE**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**July 31, 2016**

2016

FUND	FUND BALANCE 05/01/2016	YEAR TO DATE REVENUE	YEAR TO DATE EXPENSE	REVENUE OVER EXPENDITURES	TRANSFERS	FUND BALANCE 7/31/2016
GENERAL	\$ 403,293	\$ 600,604	\$ 200,811	\$ 399,793	\$ (75,000)	\$ 728,086
RECREATION	928,268	819,685	496,854	322,831	(175,000)	1,076,099
IMRF	47,846	80,692	25,840	54,852		102,698
PAVING & LIGHTING	60,932	17,527	-	17,527		78,459
LIABILITY INSURANCE	45,202	73,571	36,460	37,111		82,313
AUDIT	1,501	10,520	10,420	100		1,601
SPEC RECREATION	367,475	157,106	68,076	89,030		456,505
FICAMEDICARE	27,088	80,649	24,830	55,819		82,907
<b>TOTAL OPERATIONS</b>	<b>1,881,605</b>	<b>1,840,354</b>	<b>863,291</b>	<b>977,063</b>	<b>(250,000)</b>	<b>2,608,668</b>
CAPITAL PROJECTS	643,983	-	97,093	(97,093)	250,000	796,890
DEBT SERVICE	70,247	591,660	116,828	474,832		545,079
<b>GRAND TOTAL</b>	<b>\$ 2,595,835</b>	<b>\$ 2,432,014</b>	<b>\$ 1,077,212</b>	<b>\$ 1,354,802</b>	<b>\$ -</b>	<b>\$ 3,950,637</b>

**TREASURER'S PROOF, CASH IN BANK:**

ACCOUNT	BALANCE BEG OF MO	CURRENT RECEIPTS	CURRENT DISBURSEMENTS	TRANSFERS	BALANCE END OF MO
INVESTMENTS	\$ 3,641,904	\$ 1,507			\$ 3,643,411
IPDLAF	160,671	541,923	(257,680)		444,914
FIRST NATL CHKG	350,344	71,386	(316,066)		105,664
CASH REGISTER BANK	1,585				1,585
<b>TOTAL CASH</b>	<b>4,154,504</b>				<b>4,195,574</b>
Taxes Receivable	1,349,971	(441,873)			908,098
Accounts Receivables	4,835	(3,255)			1,580
Prepaid expense	1,400		(400)		1,000
Accounts Payable	(237,609)		59,312		(178,297)
Accrued Payroll	-				-
Deferred Tax Revenue	(1,349,971)	441,873			(908,098)
Deferred Revenue	(71,134)		1,914		(69,220)
<b>FUND BALANCE</b>	<b>\$ 3,851,996</b>	<b>\$ 611,561</b>	<b>\$ (512,920)</b>	<b>\$ -</b>	<b>\$ 3,950,637</b>

**GENERAL FUND**

STATEMENT OF REVENUES AND EXPENDITURES  
FOR THE THREE MONTHS ENDED JULY 31, 2016

**REVENUES**

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
01-5-00-2-40000	106,252	509,022	127,304	553,837	793,400	70%
01-5-00-2-40100	7,354	16,305	7,384	14,177	40,000	35%
01-5-00-3-41000	1,467	4,334	1,557	4,722	22,000	21%
01-5-00-3-42000		450	1,776	4,179	31,500	13%
01-5-00-3-42100		294	356	1,016	4,000	25%
01-5-00-3-42150						
01-5-00-3-42600		5,952			12,000	0%
01-5-00-3-42610	(58)	3,929	2,010	6,019	24,225	25%
01-5-00-3-43000		2,200	-	6,460	600	1077%
01-5-00-3-43100	203	652	409	889	4,000	22%
01-5-00-3-44000					61,500	0%
01-5-00-3-48000	3,077	9,231	3,102	9,305	37,400	25%
<b>TOTAL GENERAL FUND REVENUE</b>	<b>118,295</b>	<b>552,369</b>	<b>143,898</b>	<b>600,604</b>	<b>1,030,625</b>	<b>58%</b>

**EXPENSES**

**ADMINISTRATIVE EXPENSES**

01-5-00-5-51100	24,268	51,434	24,315	53,602	215,161	25%
01-5-00-5-51200	3,259	7,360	3,587	8,185	39,180	21%
01-5-00-5-53001	10,332	30,995	9,815	28,968	132,398	22%
01-5-00-5-54010	987	1,977	-	3,133	15,692	20%
01-5-00-6-61000	-	2,848	1,906	3,447	24,300	14%
01-5-00-6-61010					1,800	0%
01-5-00-6-65001	682	3,249	668	3,618	16,338	22%
01-5-00-6-66010	50	131	578	608	7,950	8%
01-5-00-6-67010	849	3,076	1,172	3,483	16,562	21%
01-5-00-6-68010	692	5,745	499	4,862	14,222	34%
01-5-00-6-69010	-	320	-	297	2,488	12%
01-5-00-6-69110	2,348	2,944	2,677	2,736	11,058	25%
01-5-00-7-71010			283	463	2,000	23%
01-5-00-7-72010					3,050	0%
01-5-00-7-73010	711	1,583	481	1,281	7,275	18%
01-5-00-7-74010	15	128	20	20	1,225	2%

**EXPENSES**

**ADMINISTRATIVE EXPENSES (Continued)**

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
01-5-00-7-75010 Office Equipment	-	412	-	92	4,250	2%
01-5-00-7-76010 Postage & Delivery	110	2,443	1,798	1,863	9,137	20%
01-5-00-7-76400 Banquet Beverage Service	96	261	-	214	838	26%
01-5-00-7-76500 Unforeseen Expense	273	997	-	-	5,000	0%
01-5-00-7-77412 LG Endless Summer	-	-	2,412	2,772	43,900	6%
<b>TOTAL ADMIN EXP</b>	<b>44,672</b>	<b>115,903</b>	<b>50,211</b>	<b>119,644</b>	<b>573,824</b>	<b>21%</b>

**REPAIRS AND MAINTENANCE**

01-6-00-5-51300 Maintenance Wages	12,983	27,651	14,049	29,548	131,745	22%
01-6-00-5-51400 Part-time Maintenance Wages	7,205	10,289	7,057	10,247	16,500	62%
01-6-00-6-80010 Equipment Rentals	-	-	-	-	550	0%
01-6-00-6-81010 Maintenance Services	13,143	31,924	4,303	18,273	76,715	24%
01-6-00-6-82010 Vehicle Parts and Repairs	354	628	(498)	161	9,000	2%
01-6-00-6-89200 Vandalism Repair Expense	-	-	-	-	850	0%
01-6-00-7-83010 Maintenance Supplies	1,505	4,080	622	3,365	14,910	23%
01-6-00-7-84010 Maintenance Materials	1,426	2,544	473	4,062	14,901	27%
01-6-00-7-85010 Petroleum Products	69	256	66	295	8,575	3%
01-6-00-7-86010 Maintenance Tools/Equipment	-	372	70	249	2,275	11%
01-6-00-7-87010 Park Landscaping	-	2,063	122	1,374	4,750	29%
01-6-xx-6-88000 Utilities - Electric	4,697	12,590	4,607	11,628	48,625	24%
01-6-xx-6-88100 Utilities - Natural Gas	263	2,128	158	1,166	32,000	4%
01-6-xx-6-88200 Utilities - Water	258	964	237	799	8,050	10%
01-6-xx-6-89000 Park Improvements & Repairs	-	630	-	-	2,750	0%
<b>TOTAL MAINTENANCE EXP</b>	<b>41,903</b>	<b>96,119</b>	<b>31,266</b>	<b>81,167</b>	<b>372,196</b>	<b>22%</b>

<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>86,575</b>	<b>212,022</b>	<b>81,477</b>	<b>200,811</b>	<b>946,020</b>	<b>21%</b>
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PARK DISTRICT OF LA GRANGE  
**RECREATION FUND**  
 STATEMENT OF REVENUES AND EXPENDITURES  
 FOR THE THREE MONTHS ENDED JULY 31, 2016

<b>REVENUES</b>						
	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-2-40000	76,510	367,146	82,010	356,835	513,800	69%
13-5-00-2-40100						
13-5-00-3-43100	135	2,408		2,288	3,500	65%
13-7-xx-3-48000	960	6,552	690	10,419	19,550	53%
13-7-00-3-42000	(300)	(200)	1,000	1,000	4,750	21%
13-7-00-3-43000					1,800	0%
13-7-00-3-45000	374	2,731	262	2,437	12,000	20%
13-7-xx-3-49000	24,492	264,136	21,949	270,929	991,156	27%
13-7-09-3-49xxx	15,126	61,190	14,294	54,388	285,505	19%
<b>TOTAL RECREATION REVENUE</b>	<b>117,297</b>	<b>703,963</b>	<b>120,205</b>	<b>698,296</b>	<b>1,832,061</b>	<b>38%</b>

## EXPENSES

<b>ADMINISTRATIVE EXPENSES</b>						
	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-5-51100	50,487	104,854	42,098	91,642	440,663	21%
13-5-00-5-51200	3,258	7,360	3,587	8,185	39,180	21%
13-5-00-5-53001	10,332	30,995	9,815	28,968	132,398	22%
13-5-00-5-54010	987	1,977	-	3,133	15,692	20%
13-5-00-5-55010	-	1,124	74	770	4,170	18%
13-5-00-6-60010	1,319	5,284	-	1,882	34,030	6%
13-5-00-6-61000		2,848	1,906	3,447	24,300	14%
13-5-00-6-61010					1,800	0%
13-5-00-6-61020					550	0%
13-5-00-6-65001	682	3,249	668	3,618	16,338	22%
13-5-00-6-66010	50	131	578	608	7,950	8%
13-5-00-6-67010	849	3,076	1,170	3,482	16,562	21%
13-5-00-6-68010	692	5,745	499	4,862	14,222	34%
13-5-00-6-69010	-	320	-	297	2,488	12%
13-5-00-6-69110	7,043	8,831	8,031	8,209	33,170	25%
13-5-00-7-71010	179	771	5	62	600	10%
13-5-00-7-72010	129	492	120	268	7,750	3%
13-5-00-7-73010	711	1,583	480	1,280	7,275	18%
13-5-00-7-74010	15	128	20	20	1,225	2%

**EXPENSES**

**ADMINISTRATIVE EXPENSES (Continued)**

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
13-5-00-7-75010	-	412	-	92	4,250	2%
13-5-00-7-76010	110	2,443	1,798	1,863	9,138	20%
13-5-00-7-76400	96	261	-	214	838	26%
13-5-00-7-76500	273	998	-	-	5,000	0%
Overhead Allocation						
<b>TOTAL ADMIN EXP</b>	<b>77,212</b>	<b>182,882</b>	<b>70,849</b>	<b>162,902</b>	<b>819,589</b>	<b>20%</b>

**REPAIRS AND MAINTENANCE**

13-6-00-5-51300	12,983	27,651	14,049	29,548	131,745	22%
13-6-00-5-51400	7,204	10,289	7,057	10,247	16,500	62%
13-6-00-6-80010				-	550	0%
13-6-00-6-81010	13,143	31,924	4,303	18,273	76,715	24%
13-6-00-6-82010	354	628	(498)	160	9,000	2%
13-6-00-7-83010	1,505	4,080	622	3,365	14,910	23%
13-6-00-7-84010	1,426	2,544	473	4,062	14,901	27%
13-6-00-7-85010	69	256	66	295	8,575	3%
13-6-00-7-86010	-	372	70	249	2,275	11%
13-6-00-7-87010	-	2,063	122	1,374	4,750	29%
13-6-xx-6-88000	4,697	12,590	4,607	11,628	48,625	24%
13-6-xx-6-88100	263	2,128	158	1,166	32,000	4%
13-6-xx-6-88200	258	964	237	799	8,050	10%
13-6-xx-6-89000	-	630	-	-	2,750	0%
Park & Facility Improvements/Repairs						
<b>TOTAL MAINTENANCE EXP</b>	<b>41,902</b>	<b>96,119</b>	<b>31,266</b>	<b>81,166</b>	<b>371,346</b>	<b>22%</b>

**RECREATION EXPENSES**

13-7-00-5-51500	6,418	13,418	6,667	14,347	74,855	19%
13-7-00-7-77100	-	213	500	613	2,500	25%
13-7-00-7-77402	1,162	6,385	8,239	12,889	16,055	80%
13-7-00-7-78000	115	1,406	901	1,832	9,700	19%
13-7-01-6-63000	-	360	1,831	2,785	30,927	9%
13-7-10-4-49050					400	0%
13-7-xx-5-52000	32,486	42,863	33,965	45,685	160,276	29%
13-7-xx-6-62000	34,009	61,981	10,996	56,439	316,682	18%
13-7-xx-6-63000	969	1,140	1,334	1,958	3,450	57%
13-7-xx-7-79000	2,438	7,647	1,753	11,722	62,535	19%
Program Supplies	77,597	135,413	66,186	148,270	677,380	22%
<b>TOTAL RECREATION EXPENSES</b>	<b>196,711</b>	<b>414,414</b>	<b>168,301</b>	<b>392,338</b>	<b>1,868,315</b>	<b>21%</b>
<b>TOTAL RECREATION EXPENDITURES</b>						

PARK DISTRICT OF LA GRANGE  
**BEFORE & AFTER SCHOOL PROGRAM**  
 STATEMENT OF REVENUES AND EXPENDITURES  
 FOR THE THREE MONTHS ENDED JULY 31, 2016

<b>REVENUES</b>		PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
12-7-xx-3-49000	Tuition	1,893	64,737	2,233	68,221	506,000	13%
	Summer Camp/ School Break Camps	7,524	26,637	6,774	40,128	45,480	88%
	St Frances Tuition		9,176	-	13,040	95,000	14%
	<b>TOTAL BASE REVENUE</b>	<b>9,417</b>	<b>100,550</b>	<b>9,007</b>	<b>121,389</b>	<b>646,480</b>	<b>19%</b>

**EXPENSES**

12-7-XX-5-52000	Wages	20,663	66,851	27,691	74,432	477,606	16%
12-7-XX-5-52010	Social Security/ Medicare	1,581	6,305	2,118	6,889	36,537	19%
12-7-XX-5-52015	Pension	1,341	3,856	1,639	4,600	30,500	15%
12-7-XX-5-52020	Health Insurance	603	1,808	612	1,837	7,349	25%
12-7-00-5-54040	Seminars/ Training		750	545	565	2,745	21%
12-7-00-5-55012	Mileage Reimbursement				750	1,500	50%
12-7-00-6-60010	Apparel				376	1,875	20%
12-7-00-6-61020	Background Checks					500	0%
12-7-00-6-66026	Dues					750	0%
12-7-00-6-67033	Cell Phone Reimbursement		250		410	2,800	15%
12-7-00-6-68012	Computer Software/ Upgrades/ equip	275	904	599	744	2,180	34%
12-7-00-6-69021	Classified Ads for Staffing	622	622	622	622	1,800	35%
12-7-00-6-82011	Equipment R&M					500	0%
12-7-00-7-71015	Exp Acct - Supt of BASE					200	0%
12-7-00-7-72041	Part Time Employee Recognition		178			700	0%
12-7-00-7-75026	Computer Equipment				1,215	4,500	27%
12-7-00-7-79000	Supplies - Admin			25	116	3,500	3%
12-7-XX-6-63020	Field Trips	1,742	3,163	3,085	5,188	5,250	99%
12-7-XX-6-64000	Facility Rental					12	0%
12-7-XX-7-78000	Program Equip	110	332	175	400	2,940	14%
12-7-XX-7-79000	Supplies	238	3,539	293	2,326	11,000	21%
12-7-XX-7-79110	Food	456	4,207	548	4,046	38,775	10%
	<b>TOTAL BASE EXPENDITURES</b>	<b>27,631</b>	<b>92,765</b>	<b>37,952</b>	<b>104,516</b>	<b>633,519</b>	<b>16%</b>

**REVENUE OVER EXPENDITURES**

(18,214)	7,785	(28,945)	16,873	12,961
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PARK DISTRICT OF LA GRANGE  
**SPECIAL REVENUE FUNDS**

STATEMENT OF REVENUES AND EXPENDITURES  
 FOR THE THREE MONTHS ENDED JULY 31, 2016

2016

**REVENUES**

	PRIOR YEAR CURRENT MONTH	PRIOR YEAR TO DATE	CURRENT MONTH	YEAR TO DATE	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
14-5-00-2-40000	18,374	87,767	18,557	80,692	115,500	70%
15-5-00-2-40000	3,514	16,847	4,029	17,527	25,100	70%
16-5-00-2-40000	10,523	50,504	16,909	73,571	106,900	69%
17-5-00-2-40000	1,837	8,774	2,419	10,520	15,100	70%
18-5-00-2-40000	31,609	151,674	36,108	157,106	231,100	68%
19-5-00-2-40000	14,124	67,481	18,543	80,649	115,500	70%
04-5-00-2-40000	118,523	568,308	135,994	591,660	1,120,082	53%
<b>TOTAL SPECIAL FUNDS REVENUE</b>	<b>198,504</b>	<b>951,355</b>	<b>232,559</b>	<b>1,011,725</b>	<b>1,729,282</b>	<b>59%</b>

**EXPENSES**

14-5-00-5-53100	12,158	28,362	11,238	25,840	113,500	23%
15-6-00-9-90xxx	2,000	2,000			23,000	0%
15-6-00-9-96100					55,000	0%
16-6-00-x-xxxx		2,061	450	2,215	12,180	18%
16-5-00-6-61200		28,947		31,320	62,640	50%
16-5-00-6-61210					14,274	0%
16-5-00-6-61220	1,671	5,194	2,925	2,925	15,004	19%
17-5-00-6-61100	9,725	10,095	10,050	10,420	12,450	84%
18-5-00-6-61300		57,434		53,739	107,477	50%
18-5-00-6-61310		1,312	4,961	4,961	14,900	33%
18-5-00-5-51100	2,909	6,323	1,351	1,351	23,000	6%
18-5-00-6-xxxxx	4,126	4,126	714	8,025	16,028	50%
18-5-00-9-93040					75,000	0%
19-5-00-5-53200	12,482	26,095	12,009	24,830	98,594	25%
04-5-00-8-91100					850,000	0%
04-5-00-8-91150		153,971		116,628	266,282	44%
04-5-00-8-91200		200		200	3,800	5%
<b>TOTAL SPECIAL FUNDS EXPENDITURES</b>	<b>45,071</b>	<b>326,120</b>	<b>43,698</b>	<b>282,454</b>	<b>1,763,129</b>	<b>16%</b>

PARK DISTRICT OF LA GRANGE  
**CAPITAL PROJECTS FUND**  
 STATEMENT OF REVENUES AND EXPENDITURES  
 FOR THE THREE MONTHS ENDED JULY 31, 2016

<b>REVENUES</b>						
	Bond Issue 2012C	Bond Issue 2014/ 2015	Other Sources	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET	
Beginning Fund Balance	262,974	380,000	1,008	643,982		
36-5-00-3-40200 Bond Proceeds				45,000		
36-5-00-3-42000 Donations						
36-5-00-3-42200 Grant Proceeds				987,147		
36-5-00-4-50200 Transfer from General & Recreation Funds			250,000	250,000		
36-5-00-4-50200 Transfer from Special Recreation Fund for Handicapped				175,000		
<b>TOTAL CAPITAL PROJECT REVENUE</b>	<b>262,974</b>	<b>380,000</b>	<b>251,008</b>	<b>2,101,129</b>		

<b>EXPENSES</b>						
	Bond Issue 2012C	Bond Issue 2014/ 2015	Other Sources	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET	
36-5-00-9-91030 Tree Replacement Plan - Emerald Ash Bore				6,000	0%	
36-5-00-9-91106 Picnic Tables/ benches/ garbage cans/ bleachers				7,500	0%	
36-5-00-9-91107 Basketball & Volleyball standards/ backboards			1,145	2,000	57%	
36-5-00-9-91108 Park regulation/ Information/ ID signs				3,000	0%	
36-5-00-9-91110 Age appropriate Signs				1,000	0%	
36-5-00-9-91500 Recycling Program equip/ signs/ containers				1,000	0%	
36-5-00-9-91900 Software Upgrades (MSI & Rectrac)				3,000	0%	
36-5-00-9-91901 Misc Programs/ Licenses/ Peripherals				2,500	0%	
36-5-00-9-91902 Computers Unforeseen				3,000	0%	
36-5-00-9-91908 Computer replacement program				2,000	0%	
36-5-00-9-91909 PDLG Website Redevelopment				5,500	0%	
36-5-00-9-93015 Replace - Maintenance Pickup Truck				29,000	0%	
36-5-00-9-93022 Singleman Lift				7,500	0%	
36-5-00-9-93023 Floor scrubbing machine			4,500	4,500	0%	
36-5-00-9-96100 Appraisals/ Site Documents				2,000	0%	
36-5-00-9-96215 Park ID Signs				26,000	0%	
36-5-00-9-96110 General soccer field restoration				10,000	0%	
36-5-00-9-99000 Reserved For Unforeseen Expense			750	10,000	0%	
36-5-10-9-96220 Denning - repair parking lot lights				5,500	0%	
36-5-11-9-96115 Gilbert Hydrant			2,936	7,000	0%	
36-5-11-9-96120 Gilbert Tennis Court Resurface				25,000	0%	

		Bond Issue 2012C	Bond Issue 2014/ 2015	Other Sources	FISCAL YEAR BUDGET	% TO CURRENT FY BUDGET
36-5-12-9-92420	Sedgewick - Replace flooring				17,300	0%
36-5-12-9-96140	Sedgewick - Shelter				75,000	0%
36-5-13-9-96500	Community Center Playground				80,000	0%
36-5-14-9-96110	Gordon Park - Sale/ Legal					
36-5-14-9-96130	Gordon Park - Demolition of Buildings			73,957	100,000	0%
36-5-14-9-96215	Gordon Park - Park Sign				30,000	0%
36-5-14-9-94500	Gordon Park - Cooling unit for splash pad bidg			13,805	10,000	0%
					13,500	0%
36-5-15-9-91122	Waoila Holiday - Tree Lighting				2,000	0%
36-5-17-9-96245	Stone - Remove Basketball Court				5,000	0%
36-5-20-9-92025	RC - 10yr Anniversary Celebration					
36-5-20-9-92030	RC - Gym Supervisor Station				3,500	0%
36-5-20-9-92035	RC - Tree Sculpture				5,000	0%
36-5-20-9-92040	RC - Golf Simulator				3,000	0%
36-5-20-9-92900	RC - emergency roof repairs				17,000	0%
36-5-20-9-94800	RC - Fitness Center				30,000	0%
	<b>TOTAL CAPITAL PROJECT EXPENSES</b>	-	-	<b>97,093</b>	<b>1,537,735</b>	<b>0%</b>
	<b>FUND BALANCE REMAINING</b>	262,974	380,000	153,915	9,094	<b>5%</b>



PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair  
FROM: Superintendent of Finance  
RE: Consolidated Vouchers dated 8/15/16

If this voucher is removed from the consent agenda, the financial report for the month of JULY should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated AUGUST 15, 2016 in the amount of \$ 429,122.23  
A roll call vote is required.

CONSOLIDATED VOUCHERS

Accounts Payable vouchers

General Fund	\$	27,687.50
BASE Program		4,551.43
Recreation Fund		57,365.76
Audit		10,050.00
Special Recreation for Handicapped		5,674.63
Liability Insurance		2,924.83
Capital Projects		90,821.93
		<hr/>
		199,076.08

Recreation Refunds 2,423.10

Imprest & Credit Card Expenses - per attached 8,265.96

P Card Purchases - per attached 15,156.58

Payroll for the month of JULY - 3 Pay Periods 204,200.51

Includes monthly Social Security, Medicare & IMRF contributions.

\$ 429,122.23

PARK DISTRICT OF LA GRANGE  
 IMPREST CHECKS & CHARGES  
 July 31, 2016

<u>Check #</u> <u>Paid To</u>	<u>Description</u>	<u>Amount</u>
4902 Terry Mendez	replace refund check 11483	360.00
4903 Cook County Treasurer	taxes on 27 Elder Lane	15.57
4904 Filberto Gutierrez	Day camp entertainment	234.00
4905 KJO Memorial Foundation	sponsorship	500.00
4906 Infinity Communications	lettering on new van	396.05
4907 La Grange Postmaster	brochure postage	3,500.00
4908 SSPRPA	preschool teacher workshop	15.00
4909 PDLG Endless summer	transfer receipts to joint acct	2,250.00
4910 Laura Hill	mural painting	500.00
4911 Rotary Club of Countryside	membership dues	324.00
4912 Linda Muth	correct payroll deduction	6.00
		<hr/> 8,100.62
 <u>Chase Credit Card</u>	Director's expense	113.28
	Endless summer meeting	52.06
		<hr/> 165.34 <hr/> 8,265.96

DATE: 08/03/16  
 TIME: 17:38:  
 ID: AP140000.v.wow

-- Park District of Grange --  
 ACCRUAL POSTED JOURNAL AP-080316

PAGE 1  
 F-Y. 17

JOURNAL DATE: 08/03/16

ACCOUNTING PERIOD: 03

PCARD

ITEM ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
1 01-5-00-6-66010	DUES - AGENCY - NRPA	NA8010	435441870	DUES	400.00	
2 01-5-00-6-67031	MOBILE PHONE - PARK	CI1551	437020031	PARK FOREMAN	36.90	
3 01-5-00-6-67035	MOBILE PHONE - SUPT	AT5003	434644187	ANDROID PADS	1.09	
4		AT5003	434644188	UPGRADE PHONE	49.20	
5		AT5003	434644189	PHONE ACCESSORIES	37.95	
6		CI1551	437020031	SUPT FINANCE	49.77	
7 01-5-00-6-67043	EMAIL HOST/ BACKUP A	CI1551	437020031	AIR CARD	28.79	
8 01-5-00-6-67045	EMAIL BLAST	NA1680	434162705	EMAIL BLAST	21.25	
9 01-5-00-7-71010	EXP ACCT - EXEC DIR	FI4450	434268847	DIR EXP	24.75	
10		GO1620	435085582	DIR EXP	22.45	
11		GR1550	437020030	DIR EXP	35.92	
12		JC5812	434988994	DIR EXP	15.61	
13		WI6800	436705114	DIR EXP	71.62	
14 01-5-00-7-74013	COMPUTER SERVICE/ RE	DY1000	435441869	UPDATE SOFTWARE	20.00	
15 01-5-00-7-76011	POSTAGE - PROGRAM GU	UPS100	436393343	BROCHURE TO PRINTER	35.15	
16 01-5-00-7-76022	DELIVERY - LEGAL DOC	FE4180	435579573	DELIVERY	13.14	
17 01-5-00-7-77412	LG ENDLESS SUMMER EX	TH0200	436913656	Parking to get Alcohol permit	17.00	
18		TR2990	434162709	Fest	600.00	
19		VI6341	434644198	fest	1,743.53	
20		VI6341	434988999	fest	14.87	
21		VI6341	434989000	Tax Return		103.43
22		WA1892	434988998	Camp/fest	8.01	
23 01-6-00-6-81020	DUMPSTER SERVICE	AD2100	435666853	dumpster service	468.64	
24 01-6-00-6-81034	COMMUNICATION REPAIR	AM3560	437020029	RADIO PARTS	68.72	
25 01-6-00-6-81036	VEHICLE WASHES	BR3452	434644190	VEHICLE WASH	14.98	
26 01-6-00-7-83010	CLEANING SUPPLIES	SA7597	436393344	Lysol and pledge	38.86	
27 01-6-00-7-83011	BATHROOM SUPPLIES	AM3560	435237502	Soap	110.40	
28 01-6-00-7-83022	PAINT	HO4142	436705119	striping paint for fest	11.32	
29		ME6840	434644200	paint & supplies	71.78	
30		ME6840	435237498	paint	31.95	
31		ME6840	436511802	paint	18.21	
32		ME6840	436705118	striping paint for fest	14.32	
33 01-6-00-7-84041	MISC HARDWARE	ME6840	435237500	Misc Hardware	4.68	
34 01-6-00-7-85011	PETRO PROD - GASOLIN	SE011	434988995	FUEL	20.27	
35		SE011	436305190	FUEL	18.64	
36 01-6-00-7-85012	PETRO PROD - WELDING	AI6068	434644202	cylinder rental	26.68	
37 01-6-00-7-86015	TOOLS - MAIN - POWER	GM7300	434644201	chainsaw blades	70.00	
38 01-6-00-7-87013	LANDSCAPING - HERBIC	ME6840	4371126281	insecticide	6.62	
39 01-0-95-1-21000	ACCOUNTS PAYABLE			ACCRUAL OFFSET		4,139.64
<b>BASE PROGRAM</b>						
40 12-7-00-5-54040	SEMINARS/ WORKSHOPS	AM2060	435237496	Membership ACA	95.00	
41 12-7-26-6-63020	FIELD TRIP FEES & TR	AD1255	436511805	CAMP FIELD TRIP	347.68	
42		AD2418	434268849	CAMP FIELD TRIP	439.50	
43		CH0800	434644196	White Sox Field trip-bus park	42.00	
44		FO1312	437126283	CAMP FIELD TRIP	115.00	
45 12-7-26-7-78000	PROGRAM EQUIPMENT -B	CI1551	437020031	BASE	131.88	
46 12-7-26-7-79000	SUPPLIES - BREAKS/ C	FU1450	434406019	Camp Quest	88.49	

ITEM	ACCOUNT #	ACCOUNT DESCRIPTION	VENDOR	INVOICE	ITEM DESCRIPTION	DEBIT AMT	CREDIT AMT
<u>BASE PROGRAM</u>							
47			JE7736	436511804	CAMP SUPPLIES	6.48	
48			WA1880	435579574	PHOTOS	8.82	
49			WA1880	437020033	PHOTOS	15.68	
50			WA1892	434988996	Camp supplies	88.21	
51			WA1892	437020032	CAMP SUPPLIES	25.12	
52	12-7-26-7-79110	FOOD - BREAKS/ CAMP	JE7736	435788561	Camp	34.30	
53			SA7597	434988997	Camp BBQ	113.19	
54			SA7597	435237497	camp food	97.53	
55			SA7597	435666851	Family Camp BBQ	183.32	
56			SA7597	435788562	Camp	19.62	
57			SA7597	436913657	CAMP FOOD	15.96	
58			WA1892	434162707	Camp food	84.45	
59	12-0-95-1-21000	ACCOUNTS PAYABLE - B			ACCURAL OFFSET		1,952.23
<u>RECREATION</u>							
60	13-5-00-6-66010	DUES - AGENCY - NRP	NA8010	435441870	DUES	400.00	
61	13-5-00-6-67031	MOBILE PHONE - PARK	CI1551	437020031	PARK FOREMAN	36.90	
62	13-5-00-6-67035	MOBILE PHONE - SUPT	AT5003	434644188	UPGRADE PHONE	49.20	
63			AT5003	434644189	PHONE ACCESSORIES	37.95	
64			CI1551	437020031	SUPT FINANCE	49.76	
65	13-5-00-6-67043	EMAIL HOST/ BACKUP A	CI1551	437020031	AIR CARD	28.79	
66	13-5-00-6-67045	EMAIL BLAST	MA1680	434162705	EMAIL BLAST	21.25	
67	13-5-00-7-72050	PUBLIC RELATION CONT	PH7954	435666849	PATHWAY	120.45	
68	13-5-00-7-74013	COMPUTER - SERVICE/	DY1000	435441869	UPDATE SOFTWARE	20.00	
69	13-5-00-7-76011	POSTAGE - PROGRAM GU	UPS100	436393343	BROCHURE TO PRINTER	35.15	
70	13-5-00-7-76022	DELIVERY - LEGAL DOC	FE4180	435579573	DELIVERY	13.15	
71	13-6-00-6-81020	DUMPSTER SERVICE	AD2100	435666853	dumpster service	468.64	
72	13-6-00-6-81034	COMMUNICATION REPAIR	AM3560	437020029	RADIO PARTS	68.72	
73	13-6-00-6-81036	VEHICLE WASHES	BR3452	434644190	VEHICLE WASH	14.97	
74	13-6-00-7-83010	CLEANING SUPPLIES	SA7597	436393344	Lysol and pledge	38.86	
75	13-6-00-7-83011	BATHROOM SUPPLIES	AM3560	435237502	Soap	110.40	
76	13-6-00-7-83022	PAINT	HO4142	436705119	striping paint for fest	11.33	
77			ME6840	434644200	paint & supplies	71.78	
78			ME6840	435237498	paint	31.95	
79			ME6840	436511802	paint	18.22	
80			ME6840	436705118	striping paint for fest	14.32	
81	13-6-00-7-84041	MISC HARDWARE	ME6840	435237500	Misc Hardware	4.68	
82	13-6-00-7-85011	PETRO PROD - GASOLIN	SE011	434988995	FUEL	20.26	
83			SE011	436305190	FUEL	18.63	
84	13-6-00-7-85012	PETRO PROD - WELDING	AI6068	434644202	cylinder rental	26.68	
85	13-6-00-7-86015	TOOLS - MAIN - POWER	GM7300	434644201	chainsaw blades	70.00	
86	13-6-00-7-87013	LANDSCAPING - HERBIC	ME6840	437126281	insecticide	6.62	
87	13-7-00-7-77404	SUPPLIES - MOVIE IN	SW0200	437126280	Movie in the Park	403.00	
88			WE5705	435237501	MOVIE IN THE PARK	35.94	
89	13-7-01-7-78000	EQUIPMENT - ATHLETIC	DI1016	434162706	Ponytail Softball	29.97	
90	13-7-03-7-78000	EQUIP - SPEC INT	MA3229	434268848	SI/S Baking Pan	18.98	
91	13-7-03-7-79000	SUPPLIES - SPEC INT	DO1220	435666852	Senior Social	28.00	
92			JE7736	435969150	Senior Social	34.94	





DATE: 07/08/16  
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-- Park District of Grange --  
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INVOICES DUE ON/BEFORE 07/08/2016

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32699	NO1234	NOVENTECH, INC.					
	3919	07/07/16	01	BASE SUPPORT	12-7-00-6-68012		192.28
					INVOICE TOTAL:		192.28 *
					CHECK TOTAL:		192.28
32700	OC0650	RAYMOND K OCHROMOWICZ					
	063016	06/30/16	01	RISK MANAGEMENT	16-5-00-6-61220		1,671.33
					INVOICE TOTAL:		1,671.33 *
					CHECK TOTAL:		1,671.33
32701	SW1562	SWEEP SCRUB.COM, INC					
	070716KY	07/07/16	01	FLOOR SCRUBBER	36-5-00-9-93023		4,500.00
					INVOICE TOTAL:		4,500.00 *
					CHECK TOTAL:		4,500.00
32702	WE8600	WESTFIELD FORD INC.					
	070816	07/08/16	01	MAINT. VAN	36-0-95-1-21600		21,499.27
					INVOICE TOTAL:		21,499.27 *
					CHECK TOTAL:		21,499.27
					TOTAL AMOUNT PAID:		27,862.88

DATE: 07/28/16  
TIME: 11:02:53  
ID: AP211001.WOW

-- Park District of La Grange --  
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PAGE: 1

INVOICES DUE ON/BEFORE 07/28/2016

CHECK #	VENDOR # INVOICE #	JIM ARTESE	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32703	AR7510	JIM ARTESE	07/13/16	01	MEN'S SOFTBALL UMPIRE	13-7-01-6-63000		33.00
	71316						INVOICE TOTAL:	33.00 *
							CHECK TOTAL:	33.00
32704	AT5005	AT&T	07/16/16	01	E911 SERVICE	01-5-00-6-67011		17.69
	071616			02	E911 SERVICE	13-5-00-6-67011		17.69
							INVOICE TOTAL:	35.38 *
							CHECK TOTAL:	35.38
32705	BR5050	JMC VENTURES, LLC	07/26/16	01	CLASH OF BRICKS CAMP	13-7-03-6-62000		330.00
	72616			02	MINING/CRAFTING II CAMP	13-7-03-6-62000		330.00
				03	MINING/CRAFTING I CAMP	13-7-03-6-62000		880.00
				04	CLASSIC ARCADE BRICKS CAMP	13-7-03-6-62000		550.00
				05	MINING/CRAFTING II CAMP	13-7-03-6-62000		990.00
				06	AMUSEMENT PARK CAMP	13-7-03-6-62000		660.00
							INVOICE TOTAL:	3,740.00 *
							CHECK TOTAL:	3,740.00
32706	CA9440	CALL ONE	07/15/16	01	LOCAL PHONE SERVICE	01-5-00-6-67011		160.16
	071516			02	LOCAL PHONE SERVICE	13-5-00-6-67011		160.15
				03	FIRE/ELVATOR/SECURITY/FAX	01-5-00-6-67011		166.93
				04	FIRE/ELVATOR/SECURITY/FAX	13-5-00-6-67011		166.93
				05	IPRA	01-5-00-3-42610		69.59
							INVOICE TOTAL:	723.76 *
							CHECK TOTAL:	723.76

INVOICES DUE ON/BEFORE 07/28/2016

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32707	C06347			COMCAST CABLE			
	071216	07/12/16	01	INTERNET SERVICE	01-5-00-6-67040		122.43
			02	INTERNET SERVICE	13-5-00-6-67040		122.42
					INVOICE TOTAL:		244.85 *
					CHECK TOTAL:		244.85
32708	C07550			SALCOM INC			
	072116	07/21/16	01	ROBOTICS ADVENTURE	13-7-03-6-62000		510.00
			02	MOVIE MAKING 101	13-7-03-6-62000		850.00
					INVOICE TOTAL:		1,360.00 *
					CHECK TOTAL:		1,360.00
32709	DE4798			ELIESER DEJESUS			
	72216	07/22/16	01	TAE KWON DO INSTRUCTOR	13-7-01-6-62000		756.00
					INVOICE TOTAL:		756.00 *
					CHECK TOTAL:		756.00
32710	DY0716			DYNERGY ENERGY SERVICES			
	071816	07/18/16	01	536 EAST AVE.	01-6-20-6-88000		3,588.55
			02	536 EAST AVE.	13-6-20-6-88000		3,588.54
					INVOICE TOTAL:		7,177.09 *
					CHECK TOTAL:		7,177.09
32711	FI7715			FIRST STUDENT INC			
	063016	06/30/16	01	US CELL FIELD	12-7-26-6-63020		362.50
			02	ADLER PLANATERIUM	12-7-26-6-63020		377.00
			03	BUS TO FOREST PARK POOL	12-7-26-6-63020		217.50

DATE: 07/28/16  
 TIME: 11:02:53  
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-- Park District of La Grange --  
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INVOICES DUE ON/BEFORE 07/28/2016

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32711	FI7715	FIRST STUDENT INC						
	063016	06/30/16	04	BUS TO FOREST PARK POOL	12-7-26-6-63020			232.00
	070616	07/06/16	01	SUMMER FIELD TRIP	INVOICE TOTAL:			1,189.00 *
			02	SUMMER FIELD TRIP	13-7-07-6-63000			261.00
			03	SUMMER FIELD TRIP	13-7-07-6-63000			203.00
			04	SUMMER FIELD TRIP	13-7-07-6-63000			232.00
			05	SUMMER FIELD TRIP	13-7-07-6-63000			319.00
					INVOICE TOTAL:			319.00
								1,334.00 *
32712	J06309	HARVEY JOHNSON						CHECK TOTAL: 2,523.00
	71316	07/13/16	01	SOFTBALL UMPIRE	13-7-01-6-63000			132.00
					INVOICE TOTAL:			132.00 *
32713	JU1215	AL JUDGE						CHECK TOTAL: 132.00
	071316	07/13/16	01	BALLOON ANIMALS COMPANY	12-7-26-7-79000			60.00
					INVOICE TOTAL:			60.00 *
32714	KO2997	KONICA MINOLTA						CHECK TOTAL: 60.00
	9002543285	06/13/16	01	COPIER SERVICE	01-6-00-6-81031			43.49
			02	COPIER SERVICE	13-6-00-6-81031			43.49
			03	COLOR COPIES	01-5-00-6-69120			28.22
			04	COLOR COPIES	13-5-00-6-69120			84.66
					INVOICE TOTAL:			199.86 *
								CHECK TOTAL: 199.86

DATE: 07/28/16  
 TIME: 11:02:50  
 ID: AP211001.00JW

-- Park District of J...range --  
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INVOICES DUE ON/BEFORE 07/28/2016

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32715	KR1358				BONNIE KREJCI			
	71316		07/13/16	01	SOFTBALL UMPIRE	13-7-01-6-63000		48.00
								48.00 *
								INVOICE TOTAL:
								CHECK TOTAL: 48.00
32716	KR6618				MEL KREJCI			
	71316		07/13/16	01	SUMMER YOUTH GOLF CLASSES	13-7-01-6-62000		768.00
								768.00 *
								INVOICE TOTAL:
								CHECK TOTAL: 768.00
32717	KU1234				LEYNETTE KUNIEJ			
	71916		07/19/16	01	MILEAGE REIMBURSMENT	13-5-00-5-55014		17.93
				02	TIP FEST MTG PALMERS	13-5-00-7-71013		5.00
								22.93 *
								INVOICE TOTAL:
								CHECK TOTAL: 22.93
32718	KU2815				TERRI KUZEL			
	107		07/27/16	01	MILEAGE REIMBURSMENT	13-5-00-5-55014		56.16
								56.16 *
								INVOICE TOTAL:
								CHECK TOTAL: 56.16
32719	LA1483				LAUTERBACH & AMEN, LLP			
	17141		07/19/16	01	AUDIT SERVICES	17-5-00-6-61100		10,050.00
								10,050.00 *
								INVOICE TOTAL:
								CHECK TOTAL: 10,050.00
32720	NI6060				NICOR GAS CO.			

INVOICES DUE ON/BEFORE 07/28/2016

CHECK #	VENDOR # INVOICE #	NICOR GAS CO.	INVOICE DATE	INVOICE #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32720	NI6060							
	071316		07/13/16	01	4903 WILLOW SPRINGS	01-6-10-6-88100		1.37
				02	4903 WILLOW SPRINGS	13-6-10-6-88100		1.37
								2.74 *
								INVOICE TOTAL:
	072116		07/21/16	01	SEDGWICK 600 E 48TH	01-6-12-6-88100		15.04
				02	SEDGWICK 600 E 48TH	13-6-12-6-88100		15.03
				03	55 N. GILBERT	01-6-11-6-88100		12.63
				04	55 N. GILBERT	13-6-11-6-88100		12.62
				05	200 WASHINGTON	01-6-13-6-88100		2.74
				06	200 WASHINGTON	13-6-13-6-88100		2.73
				07	536 EAST AVE.	01-6-20-6-88100		45.07
				08	536 EAST AVE.	13-6-20-6-88100		45.06
								150.92 *
								INVOICE TOTAL:
								CHECK TOTAL: 153.66
32721	PA6345	BILL PAVLOVSKY						
	071316		07/13/16	01	MENS SOFTBALL UMPIRE	13-7-01-6-63000		99.00
								99.00 *
								INVOICE TOTAL:
								CHECK TOTAL: 99.00
32722	PD0332	P.D.R.M.A.						
	073116		07/28/16	01	HEALTH INSURANCE	01-5-00-5-53001		10,094.97
				02	HEALTH INSURANCE	13-5-00-5-53001		10,094.96
				03	LIFE INSURANCE	01-5-00-5-53002		19.25
				04	LIFE INSURANCE	13-5-00-5-53002		19.25
				05	DENTAL INSURANCE	01-5-00-5-53003		425.10
				06	DENTAL INSURANCE	13-5-00-5-53003		425.10
				07	VISION INSURANCE	01-5-00-5-53004		170.75
				08	VISION INSURANCE	13-5-00-5-53004		170.74
				09	EAP	01-5-00-5-53005		23.10

INVOICES DUE ON/BEFORE 07/28/2016

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	INVOICE ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32722	PD0332				P.D.R.M.A.			
	073116		07/28/16	10	EAP	13-5-00-5-53005		23.10
				11	BASE	12-7-00-5-52020		612.43
				12	VOLUNTARY LIFE INS.	01-0-95-1-21402		115.15
						INVOICE TOTAL:		22,193.90 *
32723	QU5069				QUILL CORPORATION			22,193.90
	5130484		07/14/16	01	PAPER	01-5-00-7-73010		24.73
				02	PAPER	13-5-00-7-73010		24.72
				03	CUPS/PLATES	01-5-00-7-73031		10.75
				04	CUPS/PLATES	13-5-00-7-73031		10.75
				05	INK CARTRIDGES	01-5-00-7-73022		122.75
				06	INK CARTRIDGES	13-5-00-7-73022		122.76
				07	LABELS	01-5-00-7-73010		24.47
				08	LABELS	13-5-00-7-73010		24.47
				09	BASE	12-7-00-7-79000		25.27
						INVOICE TOTAL:		390.67 *
32724	RO6010				ROCK 'n' KIDS INC.			390.67
	LAGSU16		07/14/16	01	MUSIC CLASSES E.C.	13-7-05-6-62000		1,008.00
						INVOICE TOTAL:		1,008.00 *
32725	SE5076				S.E.A.S.P.A.R.			1,008.00
	62716		06/27/16	01	INCLUSION FEE WTR/SPR	18-5-00-6-61310		4,960.80
						INVOICE TOTAL:		4,960.80 *
						CHECK TOTAL:		4,960.80

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PAGE: 7

INVOICES DUE ON/BEFORE 07/28/2016

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32726	S03600				SOLUTION 3 GRAPHICS INC			
	1113891		07/11/16	01	WINDOW ENVELOPES	01-5-00-6-69136		54.19
				02	WINDOW ENVELOPES	13-5-00-6-69136		162.56
					INVOICE TOTAL:			216.75 *
					CHECK TOTAL:			216.75
32727	ST0098				WAYNE STAWCZYK			
	71316		07/13/16	01	SOFTBALL UMPIRE	13-7-01-6-63000		132.00
					INVOICE TOTAL:			132.00 *
					CHECK TOTAL:			132.00
32728	ST6020				SCOTT STOMPER			
	23		07/13/16	01	BROCHURE DESIGN	01-5-00-6-69110		375.00
				02	BROCHURE DESIGN	13-5-00-6-69110		1,125.00
				03	BROCHURE COVER DESIGN	01-5-00-6-69112		125.00
				04	BROCHURE COVER DESIGN	13-5-00-6-69112		375.00
					INVOICE TOTAL:			2,000.00 *
					CHECK TOTAL:			2,000.00
					TOTAL AMOUNT PAID:			59,084.81

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INVOICES DUE ON/BEFORE 08/15/2016

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32730	AC2800	2940470050	07/15/16	01	WATER COOLER RENTALS	01-5-00-7-73030		99.00
				02	WATER COOLER RENTALS	13-5-00-7-73030		99.00
								198.00 *
								CHECK TOTAL: 198.00
32731	AC6400	241475	07/30/16	01	FALL BROCHURE 2016 PRINTING	01-5-00-6-69111		2,057.57
				02	FALL BROCHURE 2016 PRINTING	13-5-00-6-69111		6,172.69
								8,230.26 *
								CHECK TOTAL: 8,230.26
32732	AD2149	19820	07/14/16	01	FIRE ALARM SYSTEM ANNUAL FEES	01-6-00-6-81014		180.00
				02	FIRE ALARM SYSTEM ANNUAL FEES	13-6-00-6-81014		180.00
								360.00 *
								CHECK TOTAL: 360.00
32733	AN7606	51173	07/11/16	01	LEGAL SERVICES	01-5-00-6-61000		25.63
				02	LEGAL SERVICES	13-5-00-6-61000		25.62
				03	LEGAL SERVICES LAND SALE	36-5-14-9-96110		617.50
				04	LEGAL SERVICES LAWSUIT	36-5-14-9-96110		29,027.65
								29,696.40 *
								CHECK TOTAL: 54,079.82
								INVOICE TOTAL: 54,079.82

INVOICES DUE ON/BEFORE 08/15/2016

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32734	AQ1310			AQUA PURE ENTERPRISES INC			
	104184	07/23/16	01	SPLASH PAD CHEMICALS	01-6-00-7-83043		84.92
			02	SPLASH PAD CHEMICALS	13-6-00-7-83043		84.92
			03	SPLASH PAD CHEMICALS	13-6-00-7-83043		24.29
			04	SPLASH PAD CHEMICALS	01-6-00-7-83043		24.30
				INVOICE TOTAL:			218.43 *
				CHECK TOTAL:			218.43
32735	AR7510			JIM ARTESE			
	73016	07/30/16	01	MEN'S SOFTBALL UMPIRE	13-7-01-6-63000		33.00
				INVOICE TOTAL:			33.00 *
				CHECK TOTAL:			33.00
32736	AT5004			AT&T			
	072516	07/25/16	01	GILBERT PARK UVERSE	01-5-00-6-67011		45.00
			02	GILBERT PARK UVERSE	13-5-00-6-67011		45.00
			03	COM. CTR. UVERSE	01-5-00-6-67011		44.50
			04	COM. CTR. UVERSE	13-5-00-6-67011		44.50
			05	SEDGWICK INTERNET	01-5-00-6-67011		35.00
			06	SEDGWICK INTERNET	13-5-00-6-67011		35.00
				INVOICE TOTAL:			249.00 *
				CHECK TOTAL:			249.00
32737	AT5005			AT&T			
	072216	07/22/16	01	SEDGWICK	01-5-00-6-67011		36.27
			02	SEDGWICK	13-5-00-6-67011		36.27
			03	GILBERT	01-5-00-6-67011		69.10
			04	GILBERT	13-5-00-6-67011		69.10
			05	COM. CTR.	01-5-00-6-67011		66.73

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INVOICES DUE ON/BEFORE 08/15/2016

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32737	AT5005			AT&T			
	072216	07/22/16	06	COM. CTR.	13-5-00-6-67011		66.73
							344.20 *
							INVOICE TOTAL:
							CHECK TOTAL: 344.20
32738	B08367			ILONA JOHANSEN-ALWIN			
	2016-7	07/31/16	01	FITNESS CLASSES JULY 2016	13-7-02-6-62000		2,044.00
							2,044.00 *
							INVOICE TOTAL:
							CHECK TOTAL: 2,044.00
32739	CA6722			CASE LOTS INC			
	14598	07/18/16	01	CLEANING SUPPLIES	01-6-00-7-83010		199.50
			02	CLEANING SUPPLIES	13-6-00-7-83010		199.50
							399.00 *
							INVOICE TOTAL:
							CHECK TOTAL: 399.00
32740	CI0599			CIT TECHNOLOGY FIN SERV INC			
	28908401	07/26/16	01	COPIER LEASE	01-6-00-6-81031		173.50
			02	COPIER LEASE	13-6-00-6-81031		173.50
							347.00 *
							INVOICE TOTAL:
							CHECK TOTAL: 347.00
32741	CI1551			AT& T MOBILITY			
	080316	08/03/16	01	PARK FOREMAN	01-5-00-6-67031		16.62
			02	PARK FOREMAN	13-5-00-6-67031		16.62
			03	BASE	12-7-26-7-78000		42.80
			04	SUPT. OF FINANCE	01-5-00-6-67035		28.68

INVOICES DUE ON/BEFORE 08/15/2016

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32741	CI11551			AT& T MOBILITY			
	080316	08/03/16	05	SUPT. OF FINANCE	13-5-00-6-67035		28.67
			06	AIR CARD	01-5-00-6-67043		12.36
			07	AIR CARD	13-5-00-6-67043		12.36
				INVOICE TOTAL:			158.11 *
				CHECK TOTAL:			158.11
32742	CI6015			CINTAS CORPORATION #769			
	080916	08/09/16	01	CARPET CLEANING REC CENTER JUL	01-6-00-6-81012		232.68
			02	CARPET CLEANING REC CENTER JUL	13-6-00-6-81012		232.68
				INVOICE TOTAL:			465.36 *
				CHECK TOTAL:			465.36
32743	CIUNIF			CINTAS CORPORATION LOC 344			
	64560716	06/30/16	01	UNIFORM SERVICE FOR JULY	01-6-00-6-81030		113.14
			02	UNIFORM SERVICE FOR JULY	13-6-00-6-81030		113.14
				INVOICE TOTAL:			226.28 *
				CHECK TOTAL:			226.28
32744	CO0007			CONSERV FS			
	66006747	07/20/16	01	HERBICIDE	01-6-00-7-87013		36.30
			02	HERBICIDE	13-6-00-7-87013		36.30
			03	HERBICIDE	01-6-00-7-87014		79.30
			04	HERBICIDE	13-6-00-7-87014		79.30
				INVOICE TOTAL:			231.20 *
				CHECK TOTAL:			231.20
32745	CO6878-1			COM ED			

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INVOICES DUE ON/BEFORE 08/15/2016

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32745	C06878-1	071816	07/18/16	01	SPRING PARK	01-6-18-6-88000		15.03
				02	SPRING PARK	13-6-18-6-88000		15.02
				03	WAIOLA	01-6-15-6-88000		33.30
				04	WAIOLA	13-6-15-6-88000		33.29
				05	DENNING PARK	01-6-10-6-88000		260.60
				06	DENNING PARK	13-6-10-6-88000		260.59
				07	SEDGWICK PARK	01-6-12-6-88000		567.94
				08	SEDGWICK PARK	13-6-12-6-88000		567.94
				09	GILBERT PARK	01-6-11-6-88000		141.65
				10	GILBERT PARK	13-6-11-6-88000		141.64
								2,037.00 *
								INVOICE TOTAL:
32746	C07026							CHECK TOTAL: 2,037.00
	72816		07/28/16	01	YOUTH 3 ON 3 REF	13-7-01-6-63000		186.00
								186.00 *
								INVOICE TOTAL:
32747	C07550							CHECK TOTAL: 186.00
	080416		08/04/16	01	MINECRAFT DESERT ISLAND	13-7-03-6-62000		850.00
								850.00 *
								INVOICE TOTAL:
32748	CU4203							CHECK TOTAL: 850.00
	72816		07/28/16	01	YOUTH 3 ON 3 LEAGUE REF	13-7-01-6-63000		124.00
								124.00 *
								INVOICE TOTAL:
								CHECK TOTAL: 124.00

INVOICES DUE ON/BEFORE 08/15/2016

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32749	DE0288	CONSTANTINE BISSIAS					
	8102016	08/10/16	01	MOBILE PHONE USAGE	01-5-00-6-67030		80.00
			02	MOBILE PHONE USAGE	13-5-00-6-67030		80.00
					INVOICE TOTAL:		160.00 *
					CHECK TOTAL:		160.00
32750	DO1250	DONE- RITE INC					
	28331	07/15/16	01	PLUMBING WORK GORDON PARK YARD	01-6-00-6-81042		226.11
			02	YARD SPICKET	13-6-00-6-81042		226.12
					INVOICE TOTAL:		452.23 *
					CHECK TOTAL:		452.23
32751	EN1615	TIM ENRIGHT					
	72816	07/28/16	01	YOUTH 3 ON 3 REF	13-7-01-6-63000		248.00
					INVOICE TOTAL:		248.00 *
					CHECK TOTAL:		248.00
32752	ER2949	ERDAKOS FENCE					
	072416	07/24/16	01	FENCING GORDON PK AC	36-5-00-9-99000		750.00
					INVOICE TOTAL:		750.00 *
					CHECK TOTAL:		750.00
32753	FI7715	FIRST STUDENT INC					
	072016	07/20/16	01	ADVENTURE REALM DOWNERS GROVE	12-7-26-6-63020		261.00
			02	ADVENTURE REALM DOWNERS GROVE	12-7-26-6-63020		246.50
					INVOICE TOTAL:		507.50 *
					CHECK TOTAL:		507.50
	183C066235	07/26/16	01	BLACKBERRY FARM FIELD TRIP	12-7-26-6-63020		444.00
					INVOICE TOTAL:		444.00 *
					CHECK TOTAL:		951.50

DATE: 08/11/16  
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INVOICES DUE ON/BEFORE 08/15/2016

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32754	F09600 072716	07/27/16	01	FENCE POLES ENDLESS FEST	01-6-00-7-84032		29.20
			02	FENCE POLES ENDLESS FEST	13-6-00-7-84032		29.20
			03	FENCE POLES ENDLESS FEST	01-6-00-7-84032		363.40
			04	FENCE POLES ENDLESS FEST	13-6-00-7-84032		363.40
				INVOICE TOTAL:			785.20 *
32755	H02110			HORTON'S OF LA GRANGE			785.20
	602716	07/31/16	01	PAINT AND SUPPLIES	01-6-00-7-83022		16.79
			02	PAINT AND SUPPLIES	13-6-00-7-83022		16.78
				INVOICE TOTAL:			33.57 *
32756	IL7110 2532			ILLINOIS PARK & RECREATION AS			33.57
		08/01/16	01	LEADERSHIP ACADEMY	12-7-00-5-54040		450.00
				INVOICE TOTAL:			450.00 *
32757	JA4450 72816			WES JAKACKI			450.00
		07/28/16	01	YOUTH 3 ON 3	13-7-01-6-63000		155.00
				INVOICE TOTAL:			155.00 *
32758	JO6309 73016			HARVEY JOHNSON			155.00
		07/30/16	01	SOFTBALL UMPIRE	13-7-01-6-63000		198.00
				INVOICE TOTAL:			198.00 *
				CHECK TOTAL:			198.00

INVOICES DUE ON/BEFORE 08/15/2016

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32759	KE4735	KEEN EDGE CO.					
	2441716	07/31/16	01	MOWER EQUIPMENT	01-6-00-6-82011		116.71
			02	MOWER EQUIPMENT	13-6-00-6-82011		116.70
				INVOICE TOTAL:			233.41 *
				CHECK TOTAL:			233.41
32760	KO2997	KONICA MINOLTA					
	9002626671	07/31/16	01	COPY MACHINE B/W COPIES	01-6-00-6-81031		44.11
			02	COPY MACHINE B/W COPIES	13-6-00-6-81031		44.11
			03	COLOR COPIES	01-5-00-6-69120		37.04
			04	COLOR COPIES	13-5-00-6-69120		111.11
				INVOICE TOTAL:			236.37 *
				CHECK TOTAL:			236.37
32761	KO8391	KONE INC					
	949359336	07/01/16	01	ELEVATOR REPAIR CONTRACT JULY	01-6-00-6-81017		91.73
			02	ELEVATOR REPAIR CONTRACT JULY	13-6-00-6-81017		91.74
				INVOICE TOTAL:			183.47 *
				CHECK TOTAL:			183.47
32762	KR1358	BONNIE KREJCI					
	73016	07/30/16	01	MEN'S SOFTBALL ASSIGNOR FEE	13-7-01-6-63000		36.00
				INVOICE TOTAL:			36.00 *
				CHECK TOTAL:			36.00
32763	LA6051	LA GRANGE MATERIALS, INC.					
	78209	07/06/16	01	SCREENINGS	01-6-00-7-84013		21.88







INVOICES DUE ON/BEFORE 08/15/2016

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32775	SH0980	07/20/16	01	SHAW MEDIA	12-7-00-6-69021		621.90
	072016			EMPLOYMENT BASE AD			621.90 *
					CHECK TOTAL:		621.90
32776	SK3509	07/20/16	01	SKY HAWKS SPORTS ACADEMY INC.	13-7-01-6-62000		470.00
	42013			SKYHAWKS HALF DAY BASKETBALL C			470.00 *
					CHECK TOTAL:		470.00
32777	SP5010	07/17/16	01	SPRINT	01-5-00-6-67013		44.77
	071716		02	GORDON PARK WIFI	13-5-00-6-67013		44.77
					CHECK TOTAL:		89.54 *
32778	ST0098	07/30/16	01	WAYNE STAWCZYK	13-7-01-6-63000		66.00
	73016			MEN'S SOFTBALL UMPIRE			66.00 *
					CHECK TOTAL:		66.00
32779	TA7171	08/10/16	01	TAMELING INDUSTRIES INC.	01-6-00-7-84022		30.00
	110960		02	2 YARDS TOP SOIL	13-6-00-7-84022		30.00
					CHECK TOTAL:		60.00 *
					CHECK TOTAL:		60.00

DATE: 08/11/16  
 TIME: 10:38:00  
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INVOICES DUE ON/BEFORE 08/15/2016

CHECK #	VENDOR #	INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32780	TW1100				TWILIGHT PORTABLE RESTROOMS			
	073116		07/31/16	01	GORDON 2 STD. UNITS	01-6-00-6-81022		137.00
				02	GORDON 2 STD. UNITS	13-6-00-6-81022		137.00
				03	SEDGWICK 4 STD. UNITS	01-6-00-6-81022		274.00
				04	SEDGWICK 4 STD. UNITS	13-6-00-6-81022		274.00
				05	SEDGWICK 1 ADA UNIT	18-6-00-6-81022		74.00
				06	SPRING SCHOOL 1 STD. UNITS	01-6-00-6-81022		62.50
				07	SPRING SCHOOL 1 STD. UNITS	13-6-00-6-81022		62.50
				08	GILBERT STD UNIT	01-6-00-6-81022		68.50
				09	GILBERT STD UNIT	13-6-00-6-81022		68.50
				10	GILBERT 1 ADA UNIT	18-6-00-6-81022		74.00
				11	WAIOLA 1 ADA UNIT	01-6-00-6-81022		62.50
				12	WAIOLA 1 ADA UNIT	13-6-00-6-81022		62.50
				13	WAIOLA 1 ADA UNIT	18-6-00-6-81022		74.00
				14	DENNING 1 ADA UNIT	01-6-00-6-81022		62.50

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32781	TW1100				TWILIGHT PORTABLE RESTROOMS			
				15	DENNING 1 ADA UNIT	13-6-00-6-81022		62.50
				16	DENNING 1 ADA UNIT	18-6-00-6-81022		74.00
					INVOICE TOTAL:			1,630.00 *

CHECK TOTAL: 1,630.00

32782	UN5800				UNITED RADIO COMMUNICATIONS			
	106006301		07/31/14	01	RADIO/BATTERIES/EAR PIECES	01-6-00-6-81034		89.00
				02	RADIO/BATTERIES/EAR PIECES	13-6-00-6-81034		89.00
					INVOICE TOTAL:			178.00 *

CHECK TOTAL: 178.00

32783	VI5006				VILLAGE OF LA GRANGE			
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INVOICES DUE ON/BEFORE 08/15/2016

CHECK #	VENDOR # INVOICE #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	PROJECT CODE	ITEM AMT
32783	VI5006	VILLAGE OF LA GRANGE					
	062016	06/20/16	01	DENNING BUILDING	01-6-10-6-88200		47.39
			02	DENNING BUILDING	13-6-10-6-88200		47.39
			03	GILBERT BUILDING	01-6-11-6-88200		70.82
			04	GILBERT BUILDING	13-6-11-6-88200		70.82
			05	GILBERT HYDRANT	01-6-11-6-88200		27.28
			06	GILBERT HYDRANT	13-6-11-6-88200		27.28
			07	ELM FOUNTAIN	01-6-16-6-88200		32.28
			08	ELM FOUNTAIN	13-6-16-6-88200		32.28
			09	GILBERT TENNIS COURTS	01-6-11-6-88200		32.28
			10	GILBERT TENNIS COURTS	13-6-11-6-88200		32.28
			11	SPRING FOUNTAIN	01-6-18-6-88200		27.28
			12	SPRING FOUNTAIN	13-6-18-6-88200		27.28
				INVOICE TOTAL:			474.66 *

CHECK TOTAL: 474.66

32784 WH2000 WHOLESALE DIRECT INC.

222112	07/13/16	01	LED LIGHTS 2016 EXPLORER	01-6-00-6-82010		153.00
		02	LED LIGHTS 2016 EXPLORER	13-6-00-6-82010		153.00

INVOICE TOTAL:

306.00 \*

CHECK TOTAL:

306.00

32785 WH9225 WHITE SOX TRAINING ACADEMY

6547	07/28/16	01	BASEBALL CAMP JULY 5-6 YRS OLD	13-7-01-3-49001		841.00
		02	JULY BASEBALL CAMP 7-8 YRS. OL	13-7-01-3-49001		1,650.00
		03	JULY BASEBALL CAMP 9-2 YRS. OL	13-7-01-3-49001		59.00

INVOICE TOTAL:

2,550.00 \*

CHECK TOTAL:

2,550.00

TOTAL AMOUNT PAID:

112,128.39

# Section 4



# STAFF REPORTS



**Park District of La Grange  
August 2016  
Board Report**

**Dean Bissias  
Executive Director**

1. Please remember that the board meetings for 2016 are the second Monday of the month with the **exception of March (March 7), May (May 16), August (August 15), and October (October 17)**.
2. The August board meeting is a regular meeting scheduled for Monday, August 15, 2016 and will be held at the Recreation Facility upstairs in the DeSitter Room at 536 East Avenue.
3. The board packet is available online again this month with the August packet at: <http://www.pdlg.org/Docs/Board%20Mtg%20Packet%08-15-16.pdf>.
4. Under Item 2.2 Jamie Wilkey from Lauterbach and Amen, LLP will be at the meeting to present the 2015-2016 audit review to the Board.
5. Again this year we had great weather which enabled the Park District and the La Grange Business Association to put on a fabulous La Grange Endless Summerfest event. We had three days of great weather, excellent music and a lot of fun. Although we have not yet received all of the bills for the event, we know that it will prove to be successful. I will give the Board an update during my verbal report on Monday at the board meeting.

I want to thank all my staff, members of the Park District Board, and members from the La Grange Business Association for assisting in putting on this fabulous event. I want to say a special thank you to Steve Palmer, Kevin Miller, Chris Finn, Leynette Kuniej, Terri Kuzel, Claudia Gala, Teresa Chapman (formerly Teresa Skrzynski), Nancy Cummings, Steve Jasinski, Phil Fornaro, and Keith Hill. These individuals along with myself are the primary people that put this event together.

6. On November 4<sup>th</sup> we are having our 10-year anniversary party to commemorate the opening of the Recreation Center. Staff has met a few times and is planning a fun and exciting evening with food, games, beer and wine, and live music. I will give more details during my verbal board report at the board meeting.
7. Under Action Item 7.1 staff is requesting the Board to approve the 2015-2016 audit as presented by Lauterbach and Amen, LLP earlier in the board meeting.

8. Under Action Item 7.2 staff is requesting the Board to approve a renewal of our lease Agreement with IPRA (Illinois Park and Recreation Association) for an additional three years. Not only has this been financially beneficial to the District, having them located in our facility has brought many other professionals here and has increased our networking capabilities.
9. Under Action Item 7.3, Resolution 16-02, the Village of La Grange was initially requesting that the Park District convey an additional 735 sq. ft. of land at Gordon Park along Ogden Avenue. Now it looks like they are asking for slightly more according to their diagrams. This additional land would be used for a right turn lane to access Locust Avenue at the proposed new traffic light. Please refer to the documents that are in Section 7 of the board packet. I hope to have more details by Monday's board meeting.
10. We had a bid opening this month for the removal and replacement of the Gilbert Park pathway. However, we only received one bid and at the bid opening it was decided to rebid the project one more time. We hope to have this for the Board to review and approve at the September 12<sup>th</sup> board meeting.
11. I started working on numerous MBO and Capital Budget items, including Phase I of a potential dog park and a new entrance into Gordon Park along Shawmut Avenue. Included in this entrance area is a possible veteran's memorial area and two lighted pickle ball courts.
12. During the past month I worked on La Grange Endless Summerfest with Chris, Kevin, Teresa, and Claudia. I also worked on our court case and worked with the Village of La Grange on the additional land request for the Gordon Park Traffic light project.
13. I will be out of the office and on vacation Tuesday, August 16<sup>th</sup> through Thursday, August 18<sup>th</sup>; Monday, August 29<sup>th</sup> through Thursday, September 1<sup>st</sup>; and on Friday, September 9<sup>th</sup>. I will be available by cell phone for any commissioner or staff member on any day that I am off who might need to talk with me.
14. Please remember to take the time and opportunity to have fun and enjoy life with your family.

RECREATE!!! It helps your mind and body. Make the Park District of La Grange "Your Fun Destination".

**Park District of La Grange  
August 2016  
Board Report**

**Leynette Kuniej  
Superintendent of Finance**

1. Currently our tax collections for the 2015 levy are at 96% of the total levy. Payment was due August 1st.
2. The cash balance at July 31st was \$4,195,740 of which \$3,636,214 is still invested in certificates of deposit and a money market fund.
3. Lauterbach & Amen, LLP is present tonight to review the current year's audit report. I am requesting that the Board accept and approve the Comprehensive Annual Financial Report for the fiscal year ended April 30, 2016.
4. The 2016 Endless Summer event was a financial success. I am still processing bills from the event but should have a final accounting for the committee by the end of the month.



**Park District of La Grange**  
**August 2016**  
**Board Report**

**Chris Finn**  
**Superintendent of Facilities**

1. The Recreation Center had a busy month. There were several rentals and multiple specialty camps(rooms & the gym) in the recreation center. We have been busy with open gym and the playground as well. The rentals for the fall have started to come in; the front desk has been busy the last few weeks taking applications for fall rentals.
2. At the end of August we will have multiple contractors in the Recreation Center to work on the flooring. One contractor will be stripping and re-waxing the VCT floors, the other will be skimming and resurfacing the floor in the gym & 110/111(dance aerobics room) and the office carpet will be cleaned.
3. The week of September 5<sup>th</sup> we will resume normal operating hours at the recreation center. As usual this will be the start of the busy fall season at the recreation center.
4. The painting of the mural in the fun jump area has been completed. Laura Hill has done a great job painting the area.
5. There are two new staff working the front desk.
6. With the splash pad pump issues I have had to worked on getting the Splash Pad up and running again in mid July. I have also been checking chemicals in the splash pad daily.
7. There are several capitol budget projects to be completed; I will be working with Dean to get the outdoor ones completed before the weather changes. We are working on paving & parking lot items, Tennis court resurfacing, and the new floor at Sedgwick Park.
8. Little League & Babe Ruth have finished their Spring/Summer seasons. I am working with the user groups to get the fall season started. The soccer groups will be starting in late August. Sedgwick Parks main soccer field will be rested through the fall and it will reopen in the Spring of 2017 and

the main field at Gordon Park will be rested after the fall season through 2017's seasons.

9. The Endless Summer Fest was the weekend of Aug. 5-7. I spent time setting up the park for the event as well as working the event. The event was awesome and had a great turnout!
10. I have started to work on items for the upcoming SSPRPA year; I will be the Facility Committee Chair. The first meeting will be September 8th.

**Park District of La Grange  
August 2016  
Board Report**

**Linda Muth  
Administrative Supervisor**

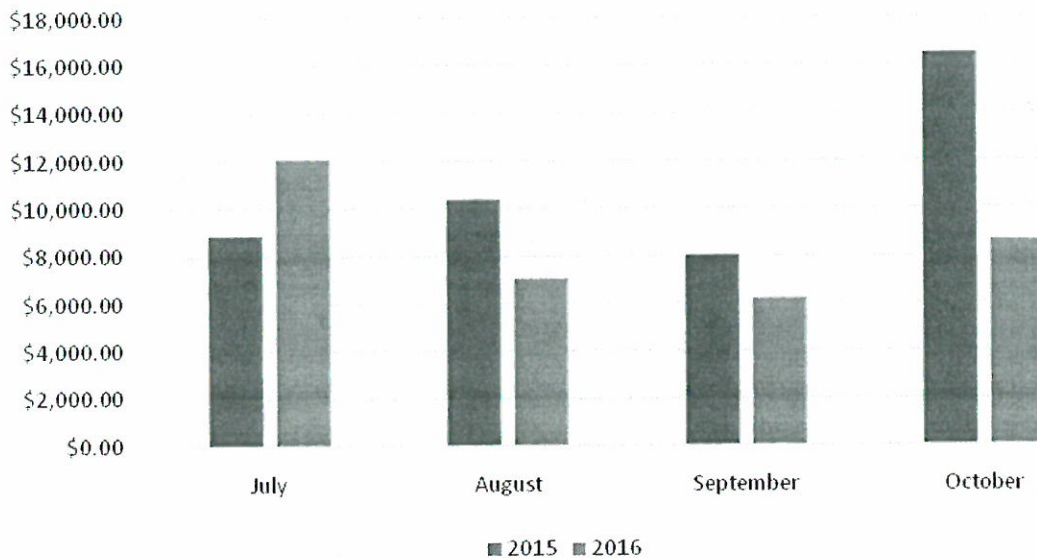
1. I balanced out camp accounts now that summer camp has ended for the year.
2. I spent time training two newly hired front desk attendants.
3. I reviewed the final fall brochure and proofed it against the data in our computer system.
4. I prepared the front desk for fall registration which begins on Saturday 8/13 for residents.
5. I processed program and rental refunds.
6. I balanced and closed household BASE accounts for the past school year for families receiving AFC assistance.
7. I worked on retiring the BASE data in RecTrac for the past school year.
8. I spent a great deal of time on the new set up in RecTrac for BASE for the 2016-2017 school year for regular and online processing of weekly schedules for weeks through the end of December.
9. I processed installment billing for the first installment due for preschool for the coming school year, issued statements to households, and worked with households requiring an alternate payment schedule.
10. I worked at La Grange Endless Summerfest this past weekend processing cash receipts on Saturday and selling beverage tickets on Sunday. The event drew a large number of people and appeared to be a great success!

**Park District of La Grange  
August 2016  
Board Report**

**Katie Walsh  
Facility Rental Coordinator**

1. July was a great month for rentals! I am getting a lot of calls about room rentals and availability. Many applications are coming in for the fall. The slower summer season has come to an end!
2. August was always expected to be a slow month for rentals because two full weekends are not open for rentals due to Endless Summer Fest and the floor resurfacing.
3. Two new staff members, Debbie and Christine, have started at the front desk. Training is going very well.
4. I worked at the La Grange Endless Summer Fest on Friday and Sunday. The Fest continues to be a wonderful community event for all!

**Room Rental Fees Charged as of 8/10/16**



**Park District of La Grange  
August 2016  
Board Report**

**Josh Wiencek  
Maintenance Supervisor**

1. Helped check splash pad chemicals and backwashed throughout the month.
2. Worked with Chris on getting splash pad pump fixed.
3. Helped with fest set-up and clean up. As well as filling in for volunteers as needed.
4. Oversaw athletics for Kevin while he was out of town

**Park District of La Grange**  
**August 2016**  
**Board Report**

**Kevin Miller**  
**Superintendent of Recreation**

1. Summer programs are coming to an end over the next few weeks. The Recreation Department has had a nice summer season. We are about even to where we were in regards to revenue from the 2015 summer season. Athletics, Special Interest programming and Arts and Crafts programming saw increases in enrollment and overall revenue. Performing Arts, Fitness and Special Events/Trips saw slight decreases.
2. La Grange Endless Summerfest took place on August 5<sup>th</sup>-7<sup>th</sup>. The event was an overwhelming success. I oversaw the staffing of the event, organizing shifts, shift changes, on-site training, and recruitment of community groups for beer tents. I also handled some of the on-site logistics of the sponsors and their booths as well as the logistics for the human foosball event. We did extremely well in recruiting volunteers. This year we filled 99% of our volunteer shifts. We reached the 99% mark in 2015 as well. The volunteers from the community were great to work with. Our PDLG staff, as usual, did an amazing job. The Parks Department does not get enough credit for all of the work they put into the event each year. The festival is continuing in its growth and I am expecting 2017 to be even bigger and better.
3. Camp-A-Palooza ended on Friday, August 5<sup>th</sup>. Camp went very well this summer. Enrollment was up to 87% full compared to 81% in 2015. We had a very good but young staff in place at camp. They did an awesome job throughout the summer and I am excited to see them continue to grow as counselors.
4. I am currently working on Winter Spring 2017 programming ideas for athletics and day camps.
5. Over the course of the last month, I have been getting acclimated to my new responsibilities as Superintendent of Recreation. During this month, I have met with department heads to gather a greater understanding of how we can work together as a more cohesive unit and how the Recreation Department can be of a greater assistance to their departments

and vice versa. I am also finalizing a comprehensive winter spring 2016 programming analysis where we see greater trends within our facility utilization for programs.

6. I am in the process of updating the Recreation Department job descriptions and altering some responsibilities of the staff. This process will be completed in the next week or so. Once this is completed, I will be posting for the open Recreation Supervisor position. My goal is to start the interview process by the 2<sup>nd</sup> week of September.
7. Saturday, August 7<sup>th</sup> marked the last day for our summer intern, Delaney Harty. She spent 10 weeks with the Park District and did an amazing job. She was given a comprehensive overview of the District and spent the majority of her experience with us planning, working and evaluating our summer special events. These included the Senior Hawaiian Social, Movie in the Park, and Park Days Events. In addition, she did some marketing, brochure proofing, class cancellations and spent time assisting with Endless Summer.
8. The Fall Brochure has come out. Resident Registration opens on Saturday, August 13<sup>th</sup> and Non-Resident Registration opens on Friday, August 19<sup>th</sup>. We have many new program offerings for the upcoming fall season and we are excited to get these programs up and running.
9. The fall basketball season is right around the corner. Travel Basketball tryouts are set for September 12<sup>th</sup> and 14<sup>th</sup> while the Youth Developmental League will start the week of October 10<sup>th</sup>. I am currently working to add a new division to the fall basketball league. This will be an advanced youth league for 4<sup>th</sup> graders that bridges the gap between our current in-house league format and the travel format. I am working with two of my in-house coaches on the logistics and recruitment of players and other coaches for this new league.

**Park District of La Grange**  
**August 2016**  
**Board Report**

**Diana Faught**  
**Assistant Superintendent of Recreation**

1. As of 8/10/16, Learning Ladders Preschool has 75 of 108 spots filled for the 2016-2017 school year. Five of nine classes are now full. Last year at this time we had 88 of 96 spots filled.
2. I am now serving the park district as the safety coordinator. I am getting acclimated with the additional job responsibilities. I look forward to helping keep our facilities and parks a safe place for work and play!
3. The last week of early childhood day camps were completed on Friday, August 5<sup>th</sup>. The early childhood half day camp programs numbers steadily increased over the nine weeks of camp. Camp Tiny Tots is up to 83% full compared to 56% enrollment in the summer of 2015. This was our second year of offering the five day program and I am pleased to see that the enrollment has increased. Camp Mighty Munchkins registrations finished at 100 % enrollment! During the summer of 2015 enrollment only hit 87%.
4. During the week of August 22<sup>nd</sup> the second session of early childhood classes will wrap up. We have five in house early childhood classes running this session.
5. The Gilbert Park and Sedgwick Park Activity Buildings as well as the Recreation Center's early childhood room are preparing for the beginning of the fall season and new preschool year. Day camp and preschool staff will be working with me in the weeks to come to clean toys, assess equipment and inventory supplies. We will be preparing the rooms for the preschool Meet n' Greet which will be held on Wednesday, August 31<sup>st</sup> at all three preschool locations. The week of September 12<sup>th</sup> marks the start of fall early childhood programming for session 1.
6. I have been preparing paperwork and scheduling meetings with preschool teachers regarding the upcoming school year. The Learning Ladders Preschool classes are scheduled to begin on Tuesday, September 6<sup>th</sup>.

7. I am beginning to work on programming for the Winter Spring 2017 season. I am working with contractors and early childhood staff to create new program options for participants. I am also researching new companies to offer early childhood and youth programs.

**Park District of La Grange  
August 2016  
Board Report**

**Teresa Skrzynski  
Marketing Coordinator & Program Supervisor**

1. The fall brochure has been completed, printed and delivered to residents. Registration will begin on Saturday, August 13<sup>th</sup>. I am currently working on promoting different upcoming programs and events.
2. The Senior Hawaiian Social was on Friday, July 15<sup>th</sup> from 12:00pm to 2:00pm. We had 45 people join us to celebrate. Lunch was catered from Spring Forest II (thanks to Meadowbrook Manor for its donation to help pay for lunch) that everyone raved about. While everyone was getting settled and getting their drinks, they mingled amongst themselves and filled out activity packets that were placed at each table. After lunch, Delaney called out Bingo and once the last prize was given out, that concluded the event.
3. The second and third Park Day this year had a couple kids at each one. It is a free event to get kids to spend more time outdoors in the parks. Delaney was once again in charge of the event and that included finding staff to work it. Camp staff set up an obstacle course for kids to have fun with. The kids would go back and forth between the playground and Park Day obstacle course.
4. Camp Quest had a wonderful summer. Numbers were fantastic with 414 out of 414 (100%) spots filled. Before care had 150 out of 225 (67%) and after care had 171 out of 225 (76%) spots filled. The staff did a great job and kept the kids safety a priority. Towards the end there was a small issue with bullying and we talked with the staff and made sure that it stopped. Overall campers had a blast at camp and were sad it come to an end.
5. There are currently 1,142 likes on our Facebook page, 410 followers on Twitter and 3,943 subscribers to the PDLG FunBytes.

6. Until the week of the event, I continued working on the marketing and sponsorship for the La Grange Endless Summerfest. An event guide was created and placed at the info tent for people to take. Unfortunately I was not able to be at the event but Nancy Cummings was the onsite contact to handle any issues.

**Park District of La Grange**  
**August 2016**  
**Board Report**  
**Claudia Galla**  
**Park Foreman**

1. Mowing & trimming continues once every 2 weeks in these areas: Sedgwick, Waiola, Spring Park & School, certain areas of Denning, Gilbert, Stone, Elm, Community Center, Rotary, Gordon, Rec Center, and Nicor property. Summer annuals and young trees are watered regularly.
2. Herbicide applications throughout the parks has been completed for the season.
3. The trimming of low hanging tree limbs throughout the parks is ongoing.
4. Softball fields continue to be groomed twice a week.
5. Two tennis nets were replaced at Sedgwick courts.
6. Bleachers at Gordon and Sedgwick have all been painted. Light poles at Waiola and Gilbert have also been painted.
7. The handball area was prepared for the annual tournament. Tables and trash cans were delivered. Light timers were set and extra port-a-lets ordered for the event. Staff worked during the weekend to remove trash and clean up the grounds.
8. At the end of the month staff worked hard to prepare Gordon Park for Endless Summer, our biggest event.  
Some of our duties included:  
Installing event banners and signs throughout the district.  
Orange fence installation throughout the park.  
Various supplies & small equipment delivered.  
Trash cans, barricades, picnic tables, stand-up coolers and generators delivered.  
Ticket trailer, bus, and Explorer was washed and delivered.  
Risers from LT High School picked up.  
Bleachers and soccer goals moved to various positions.  
Golf carts picked up from various locations.  
Park mowed and the grounds cleaned up.  
Water barrels filled for all the tents.  
Staff worked the event weekend for cleanup and trash removal.  
The Monday & Tuesday after the fest was devoted to getting the park back into its original state.

9. Routine duties for the month include:

\*Process vouchers

\*Trash & recycling collection in all parks, twice a week.

\*Completed inspections for July –playgrounds and buildings

\*Cleaning the interior of our satellite buildings, daily.

**Park District of La Grange**  
**August 2016**  
**Board Report**

**Leanna Hartung**  
**Superintendent BASE**

1. We had another successful summer school summer camp. We received great feedback from parents via email, verbally and phone calls. We averaged about 40 campers per week.
2. I submitted to Linda Muth all of the specialty camp information for SFX and SD 102 for the 2016-17 School year to be entered into Rec Trak. The two entities have different days when there is no school. We will be offering several options for parents when there is no school.
3. I have been working on the menus and lesson plans for the 2016 -17 school year for all of the programs. I hope to have the first 1-2 months done by the time school starts.
4. I helped at the Endless Summer Fest August 5<sup>th</sup>-7<sup>th</sup>. I heard many positive comments how this year was the best year yet, how organized it was and they liked the set up. Another great successful event for the community☺
5. I have been conducting interviews and hiring staff for the new school year. I have had some great candidates! I still have more to hire but I think we have a good bunch so far! I have most of my staff returning for the 2016-17 school year.
6. Trainings and meetings with Supervisory staff for the new school year for BASE have begun. We will have 2 weeks of training before the new year begins. Schedules from the parents are due Aug. 16<sup>th</sup> and 17<sup>th</sup> so the staff will be at the Park District meeting and speaking with parents those 2 days. Aug. 18<sup>th</sup> we meet as a group with the Right at School staff. Hopefully discussing the logistics of their program. I also have a 4 hour training that day for all BASE staff.
7. Both SD102 and SFX first day of school is August 24<sup>th</sup>.
8. I will be working on ordering supplies for the schools in the next couple of weeks. We cleaned cabinets and did inventory on Aug. 4<sup>th</sup>.

9. I met with SFX representatives to discuss SFX spacing and construction for the new year on July 18<sup>th</sup> and August 5<sup>th</sup>. I need to coordinate moving our supplies from East campus to Main campus, buy different shelving units for the new space, get new locks on the kitchen cabinets and for the door to the new closet. We hope to move and get our area set up the week of August 15<sup>th</sup>-19<sup>th</sup>. I am waiting for SFX to send me the new square footage of Joyce Hall in order to accommodate more students. SFX is at capacity with a waiting list of 20 at this time.
  
10. I will be at Cossitt school a majority of September and October training and helping the new supervisor get acclimated to the program. I will be at the school the next couple weeks as well getting it set up with her.



# Section 5



# ATTORNEY REPORT



# Section 6



# TREASURER REPORT



# Section 7



## ACTION ITEMS



**LICENSE AGREEMENT  
FOR OFFICE AND STORAGE SPACE**

This License Agreement for Office and Storage Space (the "Agreement") is made and entered into by and between the PARK DISTRICT OF LA GRANGE (the "Park District"), and Illinois park district, with its principal office at 536 East Avenue, La Grange, Illinois, 60525 and the **ILLINOS PARK AND RECREATION ASSOCIATION**, an Illinois not-for-profit corporation ("Licensee"). Park District and Licensee are hereinafter referred to individually as a "Party" and together as the "Parties".

WHEREAS, the Park District owns and operates a recreation center and its principal office located at 536 East Avenue, La Grange, Illinois (Recreation Center); and

WHEREAS, the Park District has office space on the second floor and vacant storage space on the second floor of the Recreation Center which Licensee has been using as its administrative offices under a prior License Agreement that expires on September 1, 2016; and

WHEREAS, Licensee is a not-for-profit corporation organized to provide quality education, resources and services to park, recreation, and conservation professionals throughout the State of Illinois; and

WHEREAS, employees of the Park District are members of Licensee; and

WHEREAS, Licensee wishes to continue to locate its administrative office at a place that is readily accessible to its members; and

WHEREAS, Licensee has informed the Park District that Licensee wishes to continue to use the Recreation Center to house its administrative offices for the benefit of its members; and

WHEREAS, the Park District Board of Commissioners is willing to allow Licensee to continue to use office space upon the terms and conditions hereinafter set forth;

NOW THEREFORE, in consideration of the mutual covenants herein contained and for such good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree, covenant and promise as follows:

1. The License

Subject to the terms and conditions of this Agreement, Licensee is hereby granted a license to use and occupy approximately 1,000 square feet of office space ("Offices") on the second floor, and approximately 500 square feet of storage space ("Storage") on the first floor of the Recreation Center, provide that if, in the sole discretion of Park District, the space occupied by Licensee becomes necessary for Park District use, Park District shall have the right to relocate Licensee to comparable office and storage space in the Recreation Center. In the event such relocation is contemplated, Park District will provide written notice to Licensee not less than 90

days prior to the relocation date and will pay the costs related to Licensee's move and to improve the new space to a similar condition as Licensee's prior space.

## 2. Term of License

- A. The term of this License shall be three years and shall begin on September 1, 2016 and end on August 31, 2019.
- B. Licensee has expressed an interest in occupying the entire second floor of the Recreation Center. The Park District is currently planning to construct a fitness center at the Recreation Center. If that fitness center is constructed and, as a result, the entire second floor of the Recreation Center becomes available for use by Licensee prior to the expiration of this License, then the Park District and the Licensee shall negotiate terms of a new License Agreement for the use of the entire second floor of the Recreation Center by Licensee.
- C. This is a grant of a bare license solely for the use of the Offices and Storage incidental use of the common areas within the Recreation Center in a manner which is not inconsistent with the terms and conditions contained in this Agreement. Licensee shall not have any right to occupy or use the Recreation Center as a tenant or lessee at law, in equity or otherwise, or in a manner which is inconsistent with the terms and conditions of this Agreement.
- D. On the date of this Agreement, the Park District is exempt from real estate and other taxes by virtue of its status as a unit of local government. The Parties intend this contractual arrangement to be a license which will not subject the Licensee to real estate taxes. The Park District does not intend to report the existence of this License to any County officials because the Agreement is not a lease and the Park District believes that this transaction creates no event which will result in a real estate tax liability. In the event that, in spite of the efforts of Licensee and Park District, it should be determined that the arrangement between the parties results in the obligation to pay real estate taxes regarding the rights transferred to the Licensee, the payment of any such taxes shall be the responsibility of the Licensee. Provided, however that, at its own expense, the Licensee may contest such tax obligation.

## 3. Costs, Fees, & Expenses

- A. License fees (the "License Fees") shall be paid in advance on the first day of each month in the amount of \$\_\_\_\_\_ per month for the period September 1, 2016 through August 31, 2017. Thereafter, on September 1 of each License Year, the License Fee shall be adjusted by an amount equal to the annual percentage increase in the all items urban Consumer Price Index for the Chicago area ("CPI-U") multiplied by the prior year's License Fee (the "Escalation Amount"). The Escalation Amount shall be computed by comparing the CPI-U during December immediately preceding commencement of the License Year to the CPI-U in place 12 months prior and determining the annual

percentage increase in the CPI-U during such time period (the "Annual Percentage Increase"). The Annual Percentage Increase is multiplied by the prior year's License Fee to determine the Escalation Amount. The Escalation Amount is added to the prior year's License Fee resulting in an Adjusted Annual License Fee for the current License Year. If the Annual Percentage Increase of the CPI-U is less than 1% for any period covered by this Agreement, including renewals, the License Fee shall be increased by 1% for the subsequent License Year.

B. During the term of this Agreement, Licensee shall waive annual Illinois Park and Recreation membership dues for Park District employees. The number of membership due waivers shall not exceed ten Park District employees per License Year.

C. Park District shall provide Licensee the peaceable and quiet enjoyment of the Offices and Storage area and shall provide all water, gas, light, electric service and other utilities. Park District shall provide Licensee access to voice and data telephone lines for Licensee's use. Park District and Licensee shall mutually agree on the system setup for routing Licensee voice and data communications. Park District shall pay monthly telephone bills to service provider and shall invoice Licensee monthly for Licensee's portion of telephone charges in excess of normal Park District usage. Licensee shall pay invoice amount to Park District within 45 days.

#### 4. Access to Common Areas

Licensee's employees, agents, program participants, and visitors shall have access to the Recreation Center common area lobby, bathrooms, locker rooms, parking lots, and to such areas as are generally accessible to users of the Recreation Center during the times the Recreation Center is open to the public. No parking is permitted in the driveways or fire lanes. All common areas shall be maintained by the Park District in clean and orderly condition.

#### 5. Insurance.

Licensee and Park district shall each obtain insurance, or maintain equivalent self-insurance, of the types and in the amounts listed below:

A. Commercial General and Umbrella Liability Insurance.

Each party shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$2,000,000 for each occurrence.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form GG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

The Park District and Licensee, as appropriate, shall be included as additional insureds under the CGL, using ISO additional insured endorsement CG 20 11 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to Licensee and/or the Park District.

B. Workers Compensation Insurance.

Licensee and the Park District shall each maintain workers compensation and employees liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 for each accident for bodily injury by accident or \$1,000,000 for each employee for bodily injury by disease.

C. Personal Property Replacement Insurance

Licensee shall maintain Personal Property Replacement Insurance in amounts sufficient to cover the full replacement value of all of Licensee's equipment stored and used on the Premises from time to time, which coverage shall be endorsed to provide a waiver of subrogation in favor of the Park District, its officers, officials and employees.

D. General Insurance Provisions.

1. Evidence of Insurance.

Prior to taking occupancy, each party shall furnish the other party with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to the other party prior to the cancellation or material change of any insurance referred to therein.

The Park District shall have the right, but not the obligation, to prohibit Licensee from occupying the Premises until such certificates, or other evidence that insurance has been placed in complete compliance with these requirements, is received and approved by Park District. Licensee shall have the right, but not the obligation, to withhold License Fees until such certificates, or other evidence that insurance has been placed in complete compliance with these requirements, is received and approved by Licensee.

Failure to maintain the required insurance may result in termination of this Agreement and the License herein granted, at the non defaulting party's option.

Each party shall provide certified copies of all insurance policies required above within 10 days of the other party's written request for said copies.

2. Acceptability of Insurers.

For insurance companies, which obtain a rating from A.M. Best, a policy rating shall be no less than an A-, and the financial rating shall be no less than VII, using the most recent edition of the A.M. Best Key Rating Guide. If the Best rating is less than an A-; VII or a Best's rating is not obtained, the Park District has the right to reject insurance written by an insurer it deems unacceptable.

3. Cross-Liability Coverage.

If each party's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

4. No Waiver.

Failure of a party to demand any certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of a party to identify a deficiency from evidence that is provided shall not be construed as a waiver of the other party's obligation to maintain such insurance. Under no circumstances shall the either party be deemed to have waived any of the insurance requirements of this Agreement by any action or omission, including but not limited to:

- (a) allowing any work to commence before receipt of certificates of insurance;
- (b) failing to review any certificates of insurance;
- (c) failing to advise the other party that any certificate of insurance fails to contain all the required insurance provisions, or is otherwise deficient in any manner.

The parties agree that the obligation to provide the insurance required by these documents is a requirement which cannot be waived by any conduct, action, inaction or omission by either party.

E. Indemnification

1. Indemnification by Licensee.

To the fullest extent permitted by law, Licensee shall defend, indemnify and hold harmless the Park District, and its respective officers, officials, employees, and volunteers (the "Park District's Indemnified Parties"), from and against all claims, damages, losses, expenses, including, but not limited to, legal fees (reasonable attorney and paralegal fees and court costs) arising from or in any way connected with (i) any act and/or omission of Licensee or any of its officers, agents, program

participants, employees, volunteers, contractors, students, invitees, guests, or anyone acting on behalf of Licensee; and/or (ii) Licensee's breach of this Agreement. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph. In no event shall Licensee be required to indemnify and/or hold harmless the Park District's Indemnified Parties to the extent of any negligent, willful or wanton, act(s) and/or omission(s) of the Park District and/or its employees, agents, contractors, and/or permitted and intended users, excluding Licensee's users, and program participants. This indemnity is separate from Licensee's insurance obligations under this Agreement.

## 2. Indemnification by the Park District.

To the fullest extent permitted by law, the Park District shall defend, indemnify and hold harmless Licensee, and its owners, members, officers, officials, employees, volunteers, subsidiaries, and affiliates (the "Licensee's Indemnified Parties"), from and against all claims, damages, losses and expenses, including, but not limited to legal fees (reasonable attorney and paralegal fees and court costs) arising from or in any way connected with (i) any act and/or omission of Park District or any of its officers, agents, program participants, employees, volunteers, contractors, students, invitees, guests, or anyone acting on behalf of Park District which is found to violate the applicable standard of care set forth in the Illinois Local Governmental and Governmental Employees Tort Immunity Act; (ii) injuries occurring within the Recreation Center other than those occurring within the Offices due to the negligent, willful or wanton act or omission of Licensee; and/or (iii) Park District's breach of this Agreement. Such obligations shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph. In no event shall the Park District be liable to indemnify and/or hold harmless Licensee's Indemnified Parties to the extent of any negligent, willful or wanton act(s) and/or omission(s) of Licensee, its employees, agents, contractors, invitees, guests and/or program participants. This indemnity is separate from Park District's insurance obligations under this Agreement.

## 6. Maintenance and Supervision.

A. At all times during which Licensee uses the Offices and Storage at the Recreation Center, Licensee shall maintain such Offices and Storage, and all areas ancillary to its use, in a clean, neat, orderly and safe condition. Park District shall provide routine daily or weekly maintenance for the Offices similar to maintenance accorded other areas of the Recreation Center.

B. To the extent Park District conducts background checks on its employees and upon request from the Park District, Licensee shall provide the same background checks on all of Licensee's personnel who may be employed at the Recreation Center.

C. Licensee shall not make or cause to be made improvements to the Offices or Storage space without first obtaining express written authorization from Park District. Licensee shall be solely responsible for expenses related to improvements. Licensee shall obtain and pay for all permits related to any such improvements.

D. Upon the expiration of this License, Licensee shall cause its signage and any other improvements placed on or in the Recreation Center by Licensee to be removed if Licensee desires to remove such items or if requested to do so by the Park District. Any improvements or equipment abandoned on the Premises for greater than thirty (30) days after the termination or expiration of this Agreement, or any renewal term thereof, shall be considered forfeited and the Park District shall have the option, but not the obligation, to take title to those improvements and equipment, without providing any credit or setoff against any of Licensee's remaining obligations.

E. Park District shall provide Licensee space in its communications room for Licensee's computer servers. Licensee shall be solely responsible for the purchase, installation, and maintenance of its computer servers. Licensee shall also be solely responsible for maintaining the security of its computer system and data stored on that system.

F. Licensee will be responsible for providing all equipment and supplies it may require to conduct its operations. The Park District shall not be responsible in any way for any damage to or loss of Licensee's equipment.

G. It is understood, acknowledged and agreed by the parties that the relationship of Licensee to the Park District arising out of this Agreement shall be that of an independent contractor. Neither Licensee nor any employee or agent of Licensee is an employee or agent of the Park District, and therefore, is not entitled to any benefits provided to employees of the Park District. Licensee has no authority to employ or retain any person as an employee or agent for or on behalf of the Park District for any purpose. Neither Licensee nor any person engaging in any work or service related to this Agreement at the request, or with the actual or implied consent, of Licensee may represent himself or herself to others as an employee of the Park District. Should any person indicate to Licensee, or any employee or agent of Licensee, by written or oral communication, in the course of dealing, or otherwise, that such person believes any of Licensee's employees to be an employee or agent of the Park District, Licensee shall use its best efforts to correct such belief.

H. Neither the Park District nor any employee or agent of Park District is an employee or agent of Licensee, and therefore, is not entitled to any benefits provided to employees of Licensee. The Park District has no authority to employ/retain any person as an employee or agent for or on behalf of Licensee for any purpose. Neither the Park

District nor any person engaging in any work or services related to this Agreement at the request or with the actual or implied consent of the Park District may represent himself to others as an employee of Licensee. Should any person indicate to the Park District or any employee or agent of the Park District by written or oral communication, in the course of dealing, or otherwise, that such person believes an employee of the Park District to be an employee or agent of Licensee, the Park District shall use its best efforts to correct such belief.

I. Licensee shall not knowingly employ any person who has been convicted of any of the offenses enumerated in Section 8-23 of the Illinois Park District Code, 70 ILCS 1205/8-23.

7. Termination.

A. In the event Licensee shall breach or be in default under any of the material provisions of this Agreement, the Park District may terminate this Agreement if Licensee shall not have cured such default within thirty (30) days after the Park District shall have notified Licensee thereof in writing. In the event Park District shall breach or be in default under any of the material provisions of this Agreement, with the exception of provisions relating to maintenance or insurance, Licensee may terminate this Agreement if Park District shall not have cured such default within thirty (30) days after Licensee shall have notified Park District thereof in writing.

B. In the event Licensee shall breach or be in default under the insurance provisions of this Agreement, the Park District may terminate this Agreement effective immediately; provided however, Park District shall reinstate the grant of license and terms and conditions of this Agreement upon Licensee providing the Park District, within 30 days of the effective date of the notice of termination, with proof of insurance or such other documentation as is necessary to demonstrate that Licensee is in compliance with the insurance requirements set forth herein and Licensee paying any License Fees which would have accrued during the interim period of termination.

C. In the event Licensee shall have (1) filed a voluntary petition in bankruptcy or made an assignment for benefit of creditors; (2) consented to the appointment of a receiver or trustee of all or part of its property; or (3) an involuntary petition in bankruptcy shall have been filed in regard to Licensee and the same shall not have been dismissed within ten (10) days of such filing, this Agreement shall automatically terminate upon ninety (90) days prior written notice by either party to the other party.

D. In the event Licensee fails to conduct operations for which this License is issued for more than forty-five (45) days out of any consecutive sixty (60) day period, the Park District shall have the right to terminate this Agreement effective immediately.

E. Notwithstanding the provisions of this Section, the termination of this Agreement shall not terminate the obligations of the respective parties regarding indemnification set forth in paragraph 5.E. hereof.

8. Force Majeure.

Neither party shall be liable for damages for its failure to perform due to contingencies beyond its reasonable control, including but not limited to, fire, storm, flood, earthquake, explosion, accident, public disorders, sabotage, lockouts, labor disputes, labor shortages, strikes, riots, or acts of God. Notwithstanding the foregoing, neither party shall be entitled to rely on this provision unless it is using its commercially reasonable efforts to resume performance. Any delay in performance permitted under this provision shall be for no longer than the duration of the event giving rise to the delay.

9. Waiver.

Failure or delay on the part of either party to exercise any right, power, privilege, or remedy under this Agreement shall not constitute a waiver thereof. No modification or waiver by either party of any provision shall be deemed to have been made unless in writing. Waivers of a specific failure or delay shall not be construed as a general waiver.

10. Severability.

The provisions of this Agreement shall be severable and the invalidity of any provision, or portion thereof, shall not affect the enforceability of the remaining provisions.

11. Authorized Signatures/Effectiveness.

The persons signing this Agreement shall have all legal authority and power in their respective capacities to bind Licensee and the Park District, and the Agreement shall not be effective until fully executed and delivered to both Parties.

12. Notices.

All notices shall be in writing and shall be given by personal delivery, certified or registered mail, or prepaid mail carrier to the parties hereto at the respective addresses set forth below:

Park District of La Grange  
Attention: Executive Director  
536 East Avenue  
La Grange, Illinois 60525

With a copy to:

Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer, P.C.  
Attn: Robert K. Bush  
140 S. Dearborn St., Suite 600  
Chicago, Illinois 60603

Licensee:

Illinois Park and Recreation Association

\_\_\_\_\_  
\_\_\_\_\_

With a copy to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*13. Representations.*

A. Licensee represents and covenants that no official, employee or agent of the Park District (1) has been employed or retained to solicit or aid in the procuring of this Agreement; or (2) will be employed or otherwise benefit from this Agreement without the immediate divulgence of such fact to the Park District.

B. In compliance with Section 10.1 of the Illinois Purchasing Act, Licensee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, or any governmental entity, nor has Licensee made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of Licensee been convicted nor made such an admission.

*14. Rights of Third Parties.*

The License is entered into solely for the benefit of the contracting parties, and nothing in the License is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this License, or to acknowledge, establish or impose any legal duty to any third party. Nothing in this License shall be construed or interpreted in any way as a waiver, express or implied, of any common law and/or statutory privileges and/or immunities of the Park District as to any claim, cause and/or cause of action of any kind whatsoever.

*15. Assignability.*

Licensee shall have no authority or power to sell, transfer or assign this Agreement or any interest therein, nor any power or authority to permit any other person or party to have an interest or use any part of the Park District property covered by this Agreement, for any purpose whatsoever, it being the intention of this Agreement to grant the privilege solely to Licensee and neither directly nor indirectly to any other party. Any attempt to assign the License herein granted shall cause the License to become null and void.

*16. Applicable Law: Venue.*

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois and venue for any lawsuits shall be in Cook County, Illinois.

17. Freedom of Information Act

Licensee agrees to maintain all records and documents related to this Agreement in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. In addition, Licensee shall produce records which are responsive to a request received by the District under the Freedom of Information Act so that the District may provide records to those requesting them within the time frames required. If additional time is necessary to compile records in response to a request, then Licensee shall so notify the District and if possible, the District shall request an extension so as to comply with the Act. In the event that the District is found to have not complied with the Freedom of Information Act due to Licensee failure to produce documents or otherwise appropriately respond to a request under the Act, then Licensee shall indemnify and hold the District harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorneys' fees and penalties.

18. Entire Agreement and Amendments.

This Agreement constitutes the entire understanding between the Parties and supersedes all previous agreements or negotiations on the subject matter herein, whether written or oral, and shall not be modified or amended except by written agreement duly executed by the Parties.

19. Execution in Duplicate.

This Agreement may be signed in duplicate with the same effect as if the signatures to each copy were upon the same Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized officers.

PARK DISTRICT OF LA GRANGE

ILLINOIS PARK AND  
RECREATION ASSOCIATION

By: \_\_\_\_\_  
Executive Director

By: \_\_\_\_\_  
Its President

Attest:

\_\_\_\_\_  
Secretary



PARK DISTRICT OF LA GRANGE

RESOLUTION NO. 16-02

A RESOLUTION AUTHORIZING THE TRANSFER OF PROPERTY  
FROM THE PARK DISTRICT OF LA GRANGE  
TO THE VILLAGE OF LA GRANGE

WHEREAS, the Park District of La Grange owns parcels of land abutting the intersection of Ogden Avenue and Locust Street known as commonly Lots 3, 4, and 18 in Block 6 of the Shawmut Avenue Addition to La Grange, as depicted in Exhibit A attached to and by this reference incorporated into this Resolution (the “*Property*”); and

WHEREAS, on April 22, 2013, the Village of La Grange approved an ordinance declaring that it is necessary or convenient for the Village to use, occupy, and improve the Property for right-of-way traffic improvements at the intersection of Locust Avenue and Ogden Avenue and requesting that the Park District transfer the Property to the Village, all in accordance with the provisions of the Illinois Local Government Property Transfer Act, 50 ILCS 605/0.01 *et seq.* (the “*Property Transfer Act*”). A copy of said ordinance is attached to and by reference incorporated into this Resolution as Exhibit B; and

WHEREAS, the Village will use the Property for right-of-way traffic improvements at the intersection of Ogden Avenue and Locust Avenue, for the benefit of Gordon Park patrons and Village residents; and

WHEREAS, the transfer of the Property will satisfy a condition to the special use permit and site plan approvals granted by the Village for the Park District’s renovation of Gordon Park; and

WHEREAS, the Park District Board of Commissioners desires to transfer the Property to the Village, pursuant to the authority conferred by the Property Transfer Act;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Park District of La Grange, Cook County and State of Illinois, as follows:

Section 1. Recitals. The foregoing recitals are hereby incorporated into this Resolution as findings of the Park District Board of Commissioners.

Section 2. Approval of Transfer Property to the Village. The Park District Board of Commissioners hereby (a) approves the transfer of the Property to the Village for right-of-way traffic improvements at the intersection of Locust Avenue and Ogden Avenue, (b) authorizes the President of the Board of Commissioners to execute a quitclaim deed substantially in the form provided in Exhibit B attached to and by this reference incorporated into this Resolution, (c) authorizes the Secretary of the Board of Commissioners to attest and to seal the quitclaim deed with the Park District’s corporate

seal, and (d) authorizes the Park District to take all other necessary and appropriate actions, in conjunction with the necessary and appropriate actions of the Village, to transfer the Property to the Village.

Section 3. Effective Date. This Resolution will be in full force and effect from and after its passage by a vote of two-thirds of the members of the Board of Commissioners now holding office.

PASSED this \_\_\_\_ day of \_\_\_\_\_ 2016

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED this \_\_\_\_ day of \_\_\_\_\_ 2016

By: \_\_\_\_\_  
President, Board of Commissioners  
Park District of La Grange

ATTEST:

By: \_\_\_\_\_  
Secretary, Board of Commissioners  
Park District of La Grange

**EXHIBIT A**

**Depiction of Property**

(see attached)

**EXHIBIT B**

**Form of Quitclaim Deed Transferring Property to the Village**

(see attached)

**QUITCLAIM DEED**  
**Statutory**

THE GRANTOR, THE PARK DISTRICT OF LA GRANGE, a municipal corporation, for and in consideration \$10.00, in hand paid, CONVEYS and QUITCLAIMS to VILLAGE OF LA GRANGE, an Illinois municipal corporation, the following described Real Estate situated in the County of Cook, in the State of Illinois, to wit:

Lots 3, 4, and 18 in Block 6 of the Shawmut Avenue Addition to La Grange being a subdivision of the North Half of Section 4, Township 38 North, Range 12, East of the Third Principal Meridian, Recorded April 17, 1895 as Document 2203386.

Permanent Real Estate Index Number(s): part of 18-04-200-052

Address of Real Estate: Vacant Land, commonly referred to as 115 Locust Avenue, La Grange, IL 60525

2016

DATED this \_\_\_\_ day of \_\_\_\_\_

THE PARK DISTRICT OF LA GRANGE,  
a municipal corporation

\_\_\_\_\_  
By: Mary Ellen Penicook  
Its: President

State of Illinois, County of Cook ss. I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO HEREBY CERTIFY that Mary Ellen Penicook, the President of The Park District of La Grange, known to me to be the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person, and acknowledged that she signed, sealed and delivered the said instrument as her free and voluntary act of said corporation, for the uses and purposes therein set forth.  
Given under my hand and official seal this \_\_\_\_ day of \_\_\_\_\_ 2016. \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Commission expires: \_\_\_\_\_

This Deed is exempt under the provisions of Paragraph (b), 35 ILCS 200/31-45 Real Estate Transfer Tax Law.  
\_\_\_\_\_, 2016 \_\_\_\_\_, Agent

This instrument prepared by: Mark Burkland, Holland & Knight LLP, 131 S. Dearborn St., 30th Floor, Chicago, IL 60603

MAIL TO:  
Mark Burkland, Esq.  
Holland & Knight LLP  
131 S. Dearborn St., 30<sup>th</sup> Floor  
Chicago, Illinois 60603

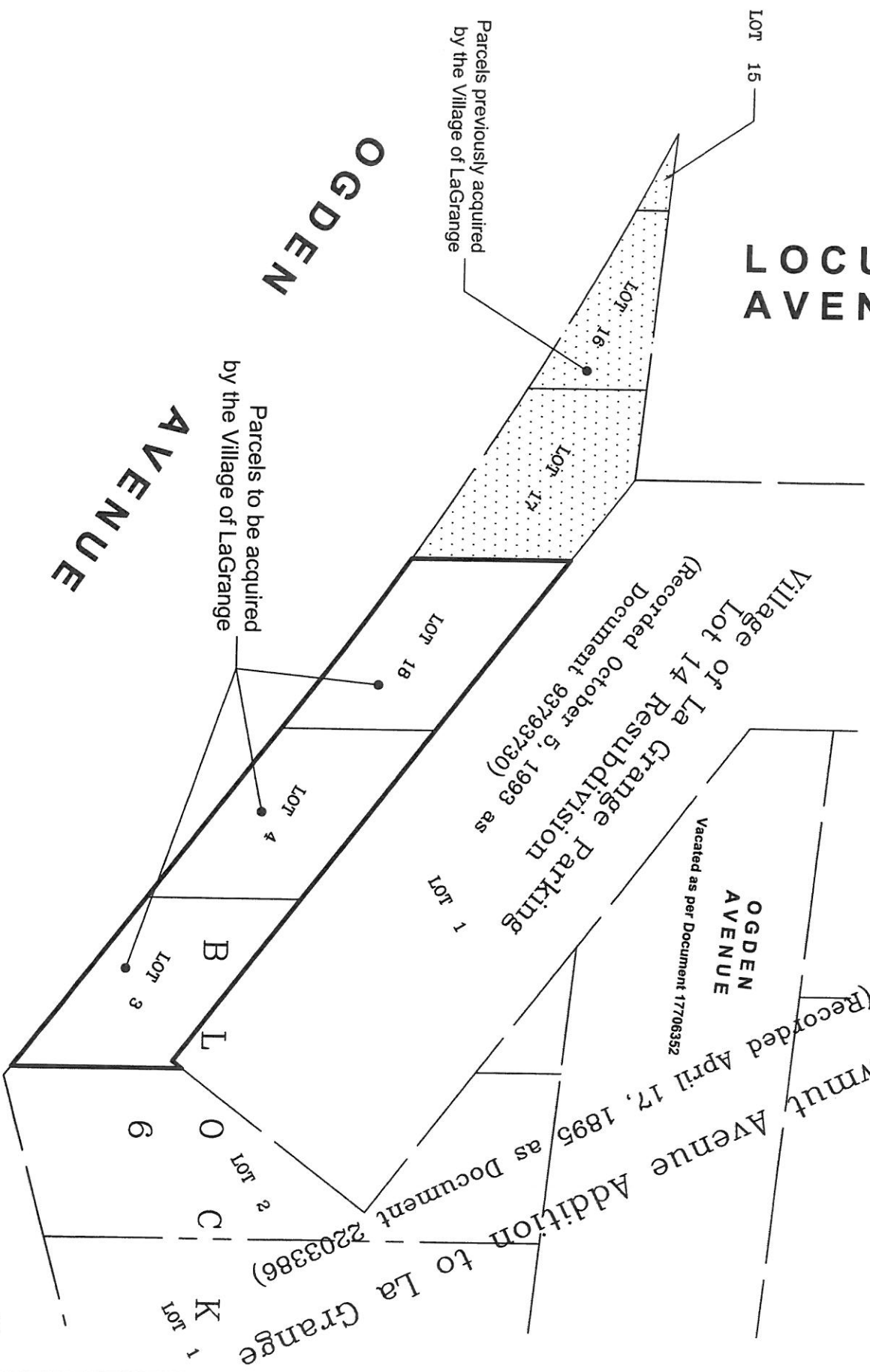
SEND SUBSEQUENT TAX BILLS TO:  
Village of La Grange  
53 South La Grange Road  
La Grange, Illinois 60525  
Attn: Finance Director

**EXHIBIT A**

**LOCUST AVENUE**

**OGDEN AVENUE**

**HILGROVE AVENUE**



Vacated as per Document 17706352

Village of La Grange Parking  
(Recorded October 5, 1993 as Document 93793730)

Parcels to be acquired by the Village of LaGrange

Parcels previously acquired by the Village of LaGrange

Shawmut Avenue Addition to La Grange  
(Recorded April 17, 1895 as Document 2203386)

Lot 1 K

Lot 2 O

Lot 6

Lot 3 B

Lot 4

Lot 18

Lot 17

Lot 16

Lot 15



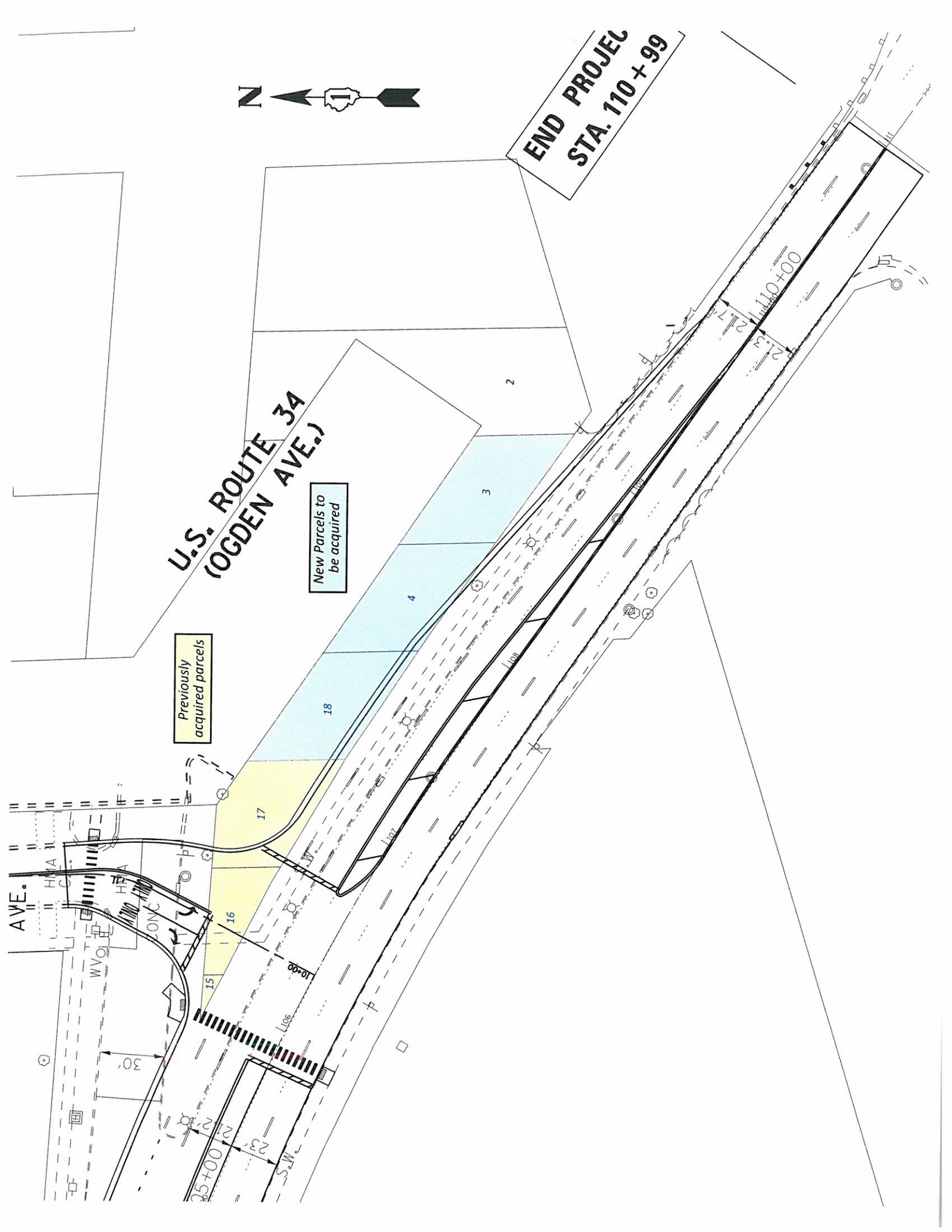


**END PROJEC  
STA. 110+99**

**U.S. ROUTE 34  
(OGDEN AVE.)**

New Parcels to  
be acquired

Previously  
acquired parcels





# Section 8



## BOARD BUSINESS





## PDLG mission statement:

*"Our mission is to provide quality recreation programs, facilities, and parks that enhance the health, happiness, and quality of life of park district residents and program participants"*

## Goals for 2016/2017

1. Provide clean, safe, attractive parks and facilities
2. Provide programs that improve the health and quality of life in our community
3. Maximize benefits to our residents with the funds we receive
4. Provide a work environment which maximizes the productivity and enthusiasm of our professional staff



# Section 9



## COMMITTEE REPORTS & MBO/SPECIAL REPORTS



Park District of La Grange MBO Objectives  
 Approved 2015-2016 and Proposed 2016-2017  
 April 11, 2016 (v2)

Black = prior carry-over  
 Red = 2015-2016 carry-over  
 Blue = 2016-2017 new/proposed

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification A Capital Projects Over \$2,000		Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Website redevelopment (include PDF fillable forms)	Yes		A	30	\$9,500	In progress	60%	Dean/Teresa
2	Implement Recreation Center Phase I ADA Transition Plan	Yes	Yes	A	25	\$92,000/150 hrs	In progress	70%	Dean/Chris
3	Replace remaining half of roof at Rec Center not replaced previous fiscal year		Yes	A	31	\$200,000	Budgeted for repairs as needed		Chris
4	Seek to obtain NICOR property for additional parking		Yes	A	25	unknown	Working with their attorney for an agreement from NICOR		Dean
5	Install small shelter near splash pad at Gordon Park-to be funded by Rotary		Yes	A	22	Outside funding \$10-\$15,000	Not being Funded Rotary	0%	Chris
6	New fitness center construction			A	33	\$2,200,000	Waiting for grant money		Dean
7	Implement plan for fitness room based on proforma results (see proforma MBO in Classification C)			A	32	\$25,000 plus buildout of room \$435,000 100 hrs	Tabled until a decision is made regarding grant award		Laura
8	New flooring at Sedgwick building			A	18	\$8,000	Waiting for installation	50%	Diana/Chris
9	Update PDLG master plan			A	17	\$3,000	In progress	20%	Dean
10	Improve interior aesthetics of Rec Center with artwork, photos, murals, etc.			A	16	\$4,500	In progress	35%	Staff
11	Gordon Park ID sign			A	14	\$10,000	In progress	25%	Dean
1	Ice rink hydrant replacement		Yes	A	32	\$6,000-\$8,000 10-20 hrs	In progress	50%	Claudia
2	Gordon Park new entrance (Shawmut Ave.)	Yes		A	31				Dean
3	Redo path at Gilbert Park		Yes	A	29	\$65,000	In progress	50%	Chris
4	Gordon Park Veterans Memorial		Yes	A	27	\$10,000	In progress		Dean
5	Playground installation/Meadowbrook Manor	Yes		A	24	\$75,000			Dean



Black = prior carry-over  
 Red = 2015-2016 carry-over  
 Blue = 2016-2017 new/proposed

Waiting to Start	Not Funded
In Progress	Completed

**Objective Classification A**  
**Capital Projects Over \$2,000**

	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
6			A	24		In progress	10%	Dean
7			A	23	\$75,000			Chris
8			A	17	\$3,000-\$5,000 50 hrs			Kevin
9			A	17	10 hrs \$3,000	In progress		Claudia
10			A	15	30-50 hrs \$3,000 per sign	In progress		Claudia, Chris

**Objective Classification B**  
**Operational Costs Under \$2,000**

1						In Progress; Working on Updating Job Descriptions	25%	Dean
2			B	23	\$500/300 hrs			
1			B	23	\$0	In progress		Teresa
			B	26	10-15 hrs \$500			Claudia/Chris

**Objective Classification C**  
**Projects requiring time but no money**

1	Yes		C	17	25 hrs			Dean
2			C	13	25 hrs.	In progress	10%	Dean
3			C	9	20 hrs.			Claudia



Park District of La Grange MBO Objectives  
 Approved 2015-2016 and Proposed 2016-2017  
 April 11, 2016 (v2)

Black = prior carry-over  
 Red = 2015-2016 carry-over  
 Blue = 2016-2017 new/proposed

Waiting to Start	Not Funded
In Progress	Completed

Objective Classification D  
 Operational Budgetary Costs Over \$2,000

	Legal	Safety	Class	Points	Est. Cost/Hrs.	Progress	%	Staff
1	Yes		D	30	\$5,000/100 hrs.+	In Progress Working on Updating Sections Currently working on Job Descriptions	35%	Dean/attorney
2	Yes		D	24	\$5,000/100 hrs.+	Waiting for the State Division to review	75%	Dean/staff
3			D	17	\$7,500/60 hrs	Rescheduled for June 2017 per recommendation of software vendor	50%	Dean/ Linda/Staff
1			D	17	40 hrs \$2,000+			Teresa
2			D	11	\$3,500	In progress		Dean



# Section 10



## VILLAGE OF LA GRANGE & SEASPAR INFORMATION



MINUTES  
VILLAGE OF LA GRANGE  
BOARD OF TRUSTEES REGULAR MEETING

Village Hall Auditorium  
53 South La Grange Road  
La Grange, IL 60525

Monday, April 25, 2016 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:32 p.m. by President Livingston. On roll call, as read by Village Clerk John Burns, the following were:

**PRESENT:** Trustees Holder, Kotynek, Kuchler, Langan and McCarty, with President Livingston presiding.

**ABSENT:** Trustee Arnett

**OTHERS:** Village Manager Robert Pilipiszyn  
Assistant Village Manager Andrianna Peterson  
Village Attorney Barbara Adams  
Finance Director Lou Cipparrone  
Public Works Director Ryan Gillingham  
Police Chief Renee Strasser  
Fire Chief Don Gay  
Assistant Community Development Director Angela Mesaros

President Livingston asked the Village Clerk to lead the audience in reciting the pledge of allegiance.

2. PRESIDENT'S REPORT

President Livingston noted that the La Grange Farmer's Market will begin on Thursday, May 5 and continue until October 27, 2016. For more information please visit the La Grange Business Association website.

President Livingston also noted the La Grange Historical Society will offer a Frank Lloyd Wright walking tour facilitated by Clerk John Burns on May 22, 2016 from 1:30 to 3:00 p.m. For more information, please visit the La Grange Historical Society website.

President Livingston stated that the Village will recognize the commitment and contribution of citizen volunteers who have served on our Boards and Commissions in

the past year on May 9, 2016. Residents who are interested in serving the community in a volunteer capacity on any Board or Commission are encouraged to submit a one-page personal biography to the Village President or Erica Stewart via e mail.

A. Proclamation – Arbor Day in La Grange, April 29, 2016

President Livingston introduced a Proclamation declaring Friday, April 29, 2016 as Arbor Day in La Grange. The Village has been named a Tree City USA by the National Arbor Day Foundation for thirty-three consecutive years. A tree will be planted at Francis Xavier School on April 29, 2016 to celebrate. Trustee Langan moved to approve the Proclamation, seconded by Trustee McCarty. Approved by voice vote.

B. Presentation by Commonwealth Edison – Installation of Smart Meters in La Grange During Summer, 2016

President Livingston introduced Mike McMahon, Vice President of AMI Implementation from Commonwealth Edison. Mr. McMahon provided an overview of the Energy Infrastructure Modernization Act approved in 2011 which provides over \$2.6 billion over 10 years towards the modernization of the electrical system. As a part of the Act, Commonwealth Edison plans to replace all existing electric meters in La Grange with smart meters, starting this July.

Residents will receive a bill insert in the mail 90 days before installation begins, a postcard 60 days before installation, and a letter signed by Commonwealth Edison with frequently asked questions 30-45 days before installation. ComEd employees will perform the work and will use marked vehicles and carry identification.

Residents are encouraged to request to see the badge of the technician performing the work. ComEd technicians will never enter a home unless the meter is located inside the house. For these residents, appointments will be scheduled. Residents will also receive a letter 30 and 60 days after the replacement to remind them to register their account with ComEd to receive the maximum benefits of their smart meter.

Mr. McMahon advised that residents should not lose power during the installation and that the entire replacement process will take a few minutes. Sockets for the meters that need to be replaced will be replaced free of charge and meters do not contain personal information regarding the resident or the property.

Trustee Holder asked Mr. McMahon to explain the “Peak Time Savings” program in more detail. Mr. McMahon explained that residents that participate in the program are contacted to voluntarily reduce their usage on days where demand is high. As a result, residents will save money.

President Livingston thanked Mr. McMahon for his helpful presentation regarding this Village wide initiative. He encouraged ComEd to continue to communicate with businesses and residents throughout the process.

3. PUBLIC COMMENTS REGARDING AGENDA ITEMS

There were no comments regarding agenda items.

4. OMNIBUS AGENDA AND VOTE

- A. Resolution- Request to Close La Grange Road/Pet Parade
- B. Ordinance – Creating an Additional Class A-2 Liquor License, Armand’s Victory Pizza, 26 South La Grange Road
- C. Award of Contract – Police/Fire Station Roof Replacement Project
- D. Award of Contract – Pavers Around Fountain
- E. Professional Services Agreement – Mechanical Engineering Services – Police and Fire Department HVAC Improvements
- F. Professional Services Agreement Extension – Traffic Engineering Services
- G. Ordinance – Amendment to the Village Code of Ordinances and Model Lease: Regulations Governing Small Cell Sites
- H. Ordinance – Disposal of Surplus Property/Fire Department
- I. Consolidated Voucher 160425
- J. Minutes of the Village of La Grange Board of Trustees Public Hearing and Regular Meeting, Monday April 11, 2016

Trustee McCarty thanked staff for their work on the small cell site policy.

Trustee Langan thanked Armand’s Victory pizza for their investment.

It was moved by Trustee Langan to approve items A, B, C, D, E, F, G, H, I, and J of the Omnibus Agenda, seconded by Trustee McCarty.

Approved by 5 to 0 roll call vote:

Ayes: Trustees Holder, Kotynek, Kuchler, Langan and McCarty  
Nays: None

Absent: Trustee Arnett

5. CURRENT BUSINESS

A. Special Event -- La Grange Business Association "AHHH! La Grange" Carnival

Trustee McCarty reported that the La Grange Business Association has presented a request for approval of their annual "Ahhh! La Grange Carnival", scheduled for June 3 – June 5, 2016. The request includes authorization to sell beer and wine as well as the use of Village Parking Lot 8 located at Harris and Madison Avenue.

It was moved by Trustee McCarty to approve the "Ahhh! La Grange Carnival" subject to various conditions as outlined, seconded by Trustee Langan.

President Livingston thanked LBGA Executive Director Nancy Cummings, business owners and Public Works for the effort involved in making the event a success.

Approved by 5 to 0 roll call vote.

Ayes:	Trustees Holder, Kotynek, Kuchler, Langan, and McCarty
Nays:	None
Absent:	Trustee Arnett

B. Ordinance – Zoning Code Text Amendment to Authorize Financial Services on the First Floor in the C-3 General Service Commercial District (Limited), (SDCO La Grange Crossing, Inc.), 1 North La Grange Road, Suites C-3 and D-E.

Trustee Langan provided an introduction regarding the applicant, SDCO La Grange Crossing, which is the owner of the retail center at the southeast corner of La Grange Road and Ogden Avenue. La Grange Crossing was developed as a joint public-private partnership with the Village, using TIF District funds.

The retail center is zoned in the C-3 General Service Commercial District, and had a condition in the redevelopment agreement that the first floor spaces are restricted primarily to retail uses. When the redevelopment agreement expired in December, 2009, the Village adopted amendments to the Zoning Code to limit the permitted uses in this area.

After previous retailer Border's closed, the building was divided into six separate spaces—three spaces on each floor. Recently Union Bank, a high end traditional bank currently opening branches in the Chicago area, has expressed interest in the vacant first floor space at 1 North La Grange Road. Financial institutions are not authorized on the first floor in the C-3 District (Limited). An amendment to the permitted use list in the C-3 District (Limited) is required to authorize Union Bank.

The applicant has also asked the Village to authorize other non-retail uses on the first floor of the buildings throughout the retail center, in addition to the bank.

The Plan Commission conducted a public hearing on the request for the adding the non-retail first floor uses on April 12, 2016. The Commissioners recommended a limitation on the size of the non-retail space to a maximum of 3,100 square feet, which is the size of the space requested by Union Bank combined with the adjacent Great Clips' space (which faces south).

After discussion, the Plan Commission recommended and the applicant agreed to: 1) limit the first floor use to no larger than 3,100 gross square feet; 2) the use should not be located in any storefront with frontage on La Grange Road or Ogden Avenue; 3) the tenant should pay the Village a fee in lieu of sales taxes based on a calculation of retail sales tax per square foot; and 4) the tenant would not include a drive-through facility.

In separate motions, the Plan Commission voted to recommend the denial of the other non-retail uses requested by the applicant.

It was moved by Trustee Langan to approve an Ordinance amending Section 5-102 of the La Grange Zoning Code to Authorize Depository and Non-depository Credit Institutions in the C-3 General Service Commercial District (Limited), seconded by Trustee Holder.

Trustee Kuchler indicated that he is reluctant to support the ordinance amendment but will because of the contribution in lieu of sales tax. He is concerned with non-sales tax generating businesses on the first floor within the TIF funded area.

Approved by a 5 to 0 roll call vote.

Ayes:	Trustees Holder, Kotynek, Kuchler, Langan, and McCarty
Nays:	None
Absent:	Trustee Arnett

C. Resolution - Request for Class 6(b) Assessment Reduction, Dubak Electrical Group, 10 N. Beach Avenue

Trustee Kotynek stated the applicant, Dubak Electrical Group, has approached the Village of La Grange about the potential for a Class 6(b) Cook County Property Tax Abatement to assist with the renovation of and extension of the building located at 10 N. Beach Avenue for their business. The property has been vacant and unused for one month prior to the purchase and remains vacant.

Dubak Electrical Group has been in operation in La Grange since 1988 and has had several expansions in the past 25 years. Dubak currently operates at 417 Bluff Avenue. All 75 employees are to be relocated to the subject property where industrial

/ electrical contracting and engineering services will be conducted. The applicant projects an increase in full-time employees by 50% within 3-5 years.

The applicant intends to renovate the 25,000 square foot building at 10 N. Beach Avenue including renovation of the interior, electrical and mechanical enhancements and additional storage of approximately 4,000 square feet.

The 6 (b) classification is offered by Cook County to encourage industrial development or rehabilitation by offering a real estate tax incentive for the development or renovation of vacant industrial facilities. Properties that receive Class 6 (b) property tax abatements are assessed at 10% of market value for the first 10 years, 15% in the 11<sup>th</sup> year and 20% in the 12<sup>th</sup> year. As the previous user of the property was tax-exempt, the Village will see a net gain in property tax revenue from Dubak.

It was moved by Trustee Kotynek to approve a resolution indicating municipal support for a Cook County Real Estate Class 6 (B) Property Tax Incentive to 10 North Beach, seconded by Trustee McCarty.

Trustee Holder expressed his appreciation for the investment and asked how compliance with the terms of the 6 (b) designation are fulfilled. Attorney Adams confirmed that the Cook County Assessor will regularly contact the Village to determine continued support of the 6 (b) status, and can revoke that status if necessary.

President Livingston expressed his appreciation to Dubak Electrical Group for their investment.

Approved by a roll call vote:

Ayes:	Trustees Holder, Kotynek, Kuchler, Langan and McCarty
Nays:	None
Absent:	Trustee Arnett

D. Award of Contract and Construction Engineering Agreement – 50<sup>th</sup> Street Storm Sewer

Trustee Holder explained that over the last several years, the Village has experienced multiple high intensity rain events that exceeded the limited capacity of the Village's sewer system resulting in flooded basements, overland flooding in a number of depressional areas, and private property drainage issues. In response to the increasing frequency and intensity of rain events, the Village Board requested that staff pursue funding and engineering solutions that reduce flooding in an affordable and shorter time frame than previously planned.

Based on a two tiered approach to addressing flooding solutions, the Village entered into a contract with Baxter and Woodman in September 2014 to update the hydraulic and hydrology model of the area south of 47<sup>th</sup> Street to evaluate alternatives that directly address overland flooding in the depressional areas. The hydraulic model determined that a storm sewer constructed on 50<sup>th</sup> Street to the depressional area of 50<sup>th</sup> Street and Spring Avenue with laterals constructed to other depressional areas is the most effective solution to reduce the incidences of overland flooding. The Village issued bonds after a voter approved referendum for the project in September, 2015.

In February 2015, the Village entered into a contract with Baxter and Woodman to complete detailed engineering and design engineering for the construction of the sewer, lateral to depression area number five and new quarry outfall. The project includes a base bid and several alternates related to the construction of the outlet at the quarry and additional storm sewer segments to depression area two.

The project was advertised for bids and a bid opening was held on April 6, 2016. Nine bids were received with the recommended lowest responsible bidder determined to be Copenhagen Construction in the amount of \$10,600,383.

Trustee Holder noted that the Village is currently working with the quarry to reach an agreement to relocate the 50<sup>th</sup> Street storm sewer discharge from the existing 54" sewer that is 200 feet south of 50<sup>th</sup> Street to a new 84" sewer in line with 50<sup>th</sup> Street. Staff recommends constructing the 84" sewer and flexibility between alternatives if necessary as a result of negotiations with the quarry.

A task order for construction engineering with Baxter and Woodman is also proposed at a not to exceed amount of \$755,915.

Staff plans to host a pre-construction open house for residents to inform them of the project details, schedule and to answer questions. Construction notices will also be available on the Village's website.

Trustees asked questions related to the timing of the work; determination of the project's western border; coordination with the proposed floodwall project; cost of professional services; provisions if complications are found underground and the change order process.

A motion was made by Trustee Holder to award the contract for the 50<sup>th</sup> Street Storm Sewer Project to Copenhagen Construction, Inc. for the base bid, Alternate 2 and Alternate 3, and to authorize staff to select either Alternative 1A or Alternative IB, in a total contract amount not to exceed \$10,600,383, and to approve a task order with Baxter and Woodman for construction engineering services for the project in the amount of \$755,915, seconded by Trustee Langan.

President Livingston thanked Village Manager Bob Pilipiszyn, Public Works Director Ryan Gillingham and Village Attorney for their work and fact based approach to the

project. He expressed appreciation and a commitment to continue to work with Hanson Quarry and the La Grange Country Club, as the results of the planned improvements will not be as successful without their assistance.

Ayes: Trustees Holder, Kotynek, Kuchler, Langan and McCarty  
Nays: None  
Absent: Trustee Arnett

7. MANAGER'S REPORT

None.

8. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA

Steve Palmer of 1010 41<sup>st</sup> Street reported that the Party for the Pet Parade fundraiser will be held on May 6, 2016. He expressed appreciation to Village staff for their work helping to make the Pet Parade a success. This year marks the 70<sup>th</sup> anniversary of the Pet Parade and he thanked the Village Board for its continued support.

Harlan Hirt of 421 S. Spring stated that he is against the commercial development approved at Gordon Park. He believes that the actions of the Village Board are contrary to the Zoning Code and requests corrective action.

9. TRUSTEE COMMENTS

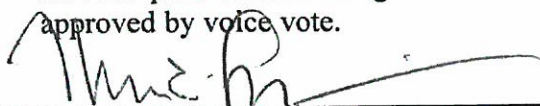
Trustee Kuchler encourages residents and non-residents to attend the fundraising event for Pets & Pals Charities, Ltd. in support of the Pet Parade on May 6<sup>th</sup>.

10. CLOSED SESSION

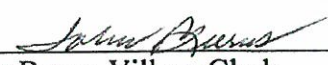
None.

11. ADJOURNMENT

At 9:03 p.m. Trustee Langan moved to adjourn, seconded by Trustee Holder. Motion approved by voice vote.

  
\_\_\_\_\_  
Thomas E. Livingston, Village President

ATTEST:

  
\_\_\_\_\_  
John Burns, Village Clerk

Approved Date:

## MINUTES

VILLAGE OF LA GRANGE  
BOARD OF TRUSTEES RE-SCHEDULED REGULAR MEETING  
Village Hall Auditorium  
53 South La Grange Road  
La Grange, IL 60525

Monday, May 9, 2016 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:30 p.m. by President Livingston. On roll call, as read by Village Clerk John Burns, the following were:

PRESENT: Trustees Arnett, Holder, Kotynek, Kuchler, Langan, and McCarty

ABSENT: None

OTHERS: Village Manager Robert Pilipiszyn  
Assistant Village Manager Andrianna Peterson  
Village Attorney Mark Burkland  
Assistant Community Development Director Angela Mesaros  
Finance Director Lou Cipparrone  
Public Works Director Ryan Gillingham  
Fire Chief Don Gay  
Police Chief Renee Strasser  
Congressman Dan Lipinski

President Livingston noted the meeting would include recognition of volunteers from the various boards and commissions as well as a special recognition of the La Grange Garden Club. President Livingston requested everyone in the audience introduce themselves and announce which board or commission they represent. President Livingston then welcomed guest Congressman Dan Lipinski.

President Livingston requested Village Clerk John Burns lead the audience in reciting the pledge of allegiance.

2. PRESIDENT'S REPORT

Elaborating on the numerous accomplishments throughout the past year, including the start of a new budget, manor care expansion, downtown growth and a new dispatch communications, President Livingston acknowledged our legislators, legal counsel,

volunteers, and staff for working together and our Police and Fire department for keeping La Grange and surrounding region safe.

President Livingston then invited the members of the La Grange Garden Club to share with the audience some of their contributions to La Grange. Member Jan McFarland talked about their participation in Arbor Day, scholarships they offer to students studying environmental science or horticulture, and planting flowers in areas like the post office or near memorials—all things to make La Grange “more colorful and a fun place to be.”

President Livingston thanked the La Grange Garden Club and presented them with a plaque to show the Village’s appreciation for their time and contribution to the Village over the years.

President Livingston then invited Congressman Dan Lipinski to say a few words. Congressman Lipinski thanked the volunteers of La Grange and noted the significance of people putting time into their community. Congressman Lipinski stated La Grange is a vibrant Village and draws people here like a “magnet.”

#### A. RECOGNITION OF CITIZEN VOLUNTEERS

In appreciation for the citizen volunteers who have rendered thoughtful and dedicated service to the Village by participating on various advisory boards and commissions over the past year, President Livingston stated that each Trustee along with Village staff would give a brief synopsis of the functions of each advisory board and commission, and announce the names of the members along with their years of service.

##### Board of Fire and Police Commissioners (3-year term, 3 members)

Assistant Village Manager Andrianna Peterson stated that in accordance with State Statute, the Board of Fire and Police Commissioners oversees certain personnel matters within the Fire and Police Departments. They are responsible for the initial appointment of all full-time firefighters/paramedics and police officers; they make promotional appointments; and administer disciplinary action.

For the Fire Department, the BOFPC approved a new Firefighter Paramedic Eligibility Register and hired a new Firefighter/ Paramedic.

For the Police Department, the BOFPC promoted two Police Sergeants and hired three new police officers. One of these three police officer positions was created by the referendum.

In the upcoming months, the BOFPC will be approving a new Police Officer Eligibility Register and filling two police officer vacancies.

Members are: Mark A. Lies, II, 17 years of service and current chair of the commission; Elyse Hoffenberg, 2 year of service; and Paul Kerpan, 3 years of service.

Community & Economic Development Commission (3-year term, 15 members)

Trustee McCarty noted that this commission considers and makes recommendations to the Village Board regarding economic development issues and matters related to the relationships between residential neighborhoods and commercial business districts.

Having participated as members of the La Grange 2020 Task Force, the CEDC offered guidance and recommendations on numerous topics related to Village Government, with a particular emphasis on economic development. That heightened area of focus was incorporated into the referendum budget by the Village Board. The CEDC discussed new economic development strategies such as valet parking, wayfinding signage at major entry points into the Village, and a privately-managed façade loan program.

Members are: Russ Riberto, 2 years of service and current chair of the commission; Jim Arnold, appointed June 8, 2015; Caroline Dillon, appointed June 8, 2015; Lou Gale, appointed June 8, 2015; Camille Hall, appointed June 8, 2015; James Janevski, appointed June 8, 2015; Cathleen Domanico, appointed July 13, 2015; Laura Tussing, 2 years of service; Lisa Sher, 2 years of service; Rebecca Wimbush, 5 years of service; Margaret Carlson, Mark Reich, Elizabeth Stiles and Lester Williams all serving for 9 years; and Steve Palmer 16 years of service.

Design Review Commission (3-year term, 7 members)

Trustee Holder explained The Design Review Commission (DRC) reviews matters related to the Central Business District Facade Renovation/Restoration program; reviews and offers recommendations to the Village Board on Design Review applications within the Design Overlay District (which generally encompasses the Central Business District along La Grange Road, Hillgrove and Burlington Avenues); and administers the Village's Commercial Building Comprehensive (CBC) Sign Plan.

This past year, the DRC recommended approval of the façade renovation for Owl and Lark, 43 South La Grange Road. At the request of the Community Economic Development Commission, the DRC reviewed and commented on design concepts for gateway signage.

Members are: Andrea Barnish 24 years of service and current chair of the commission; John Boehms, appointed June 8, 2015; Troy Pavelka, 6 years of service; Michael Thuma and Carol Vizek both serving for 7 years; Tim Reardon, 9 years of service; and Regina McClinton, 25 years of service.

Environmental Quality Control Commission – (2-year term, 7 members)

Trustee Arnett explained that The Environmental Quality Control Commission (EQCC) continues to be active in helping to raise public awareness of environmental issues and “green” initiatives.

In recent years, the EQCC was involved in evaluating the Village’s solid waste contract. The EQCC also advises the Village on various environmentally-related matters including Energy Impact Illinois, Cook County Solid Waste Plan, quarry blasting activities and the Emerald Ash Borer.

This past year, the Commission was actively involved in assisting with and promoting several recycling and environmental events in La Grange and the region including document shredding, prescription drug take back, and electronics. A shredding event scheduled for June, 2016 is in the process of being planned.

Members are: Glenn Wentink, 28 years of service and current chair of the commission; Beth Augustine, appointed June 8, 2025; Rose Naseef, 2 years of service; Rebecca Davies, 3 years of service; Linda Christianson, 7 years of service; and Richard Battistoni, 26 years of service.

Plan Commission – (3-year term, 7 members)

Trustee Kotynek and Trustee Langan explained that the Plan Commission reviews and recommends applications for special use permits, planned development approval, site plan approval, amendments to the Zoning Code and official map, vacation of public-rights-of-way, and subdivision plats.

During this last fiscal year, the Plan Commission conducted public hearings and considered issues related to amendments to the zoning map, planned development, special use permits, site plan and design approvals for development of Aspired Living of La Grange – an assisted living/memory care facility at 35 Shawmut; special use permits and site plan approval for a new parish center at St. Cletus Parish and a fitness center on south La Grange Road. Also, the Plan Commission recommended a zoning map amendment at 100 S. Catherine to rezone the First Church of Christ Scientist from IB Institutional Buildings to R-4 Single Family Residential to re-subdivide into three single family lots for redevelopment. In addition, the Plan Commission recommended amendments to the text of the Zoning Code to allow tutoring services, mobile phone repair in the central commercial district, and a bank at La Grange Crossing, 1 N. La Grange Road in the C-3 (Limited) district.

The Plan Commission continues to review the remaining sections of the Zoning Code to complete a comprehensive update of the Code, including commercial, office, industrial uses such as craft breweries, accessory uses, fences, parking, non-conformities and

definitions.

Members are: Wayne Kardatzke, 21 years of service and current chair of the commission; Dave Shwartz, appointed June 8, 2015; Julie Egan, 2 year of service; Jay Stewart, 5 years of service; Greg Paice, 8 years of service; Laura Weyrauch and Tom Williams both serving for 9 years; and Jerry Reich, 16 years of service.

Zoning Board of Appeals – (5-year term, 7 members)

Trustee Kuchler stated that The Zoning Board of Appeals (ZBA) reviews applications for relief from one or more requirements of the Village's Zoning Code, conducts public hearings and makes recommendations to the Board of Trustees regarding those applications for zoning variations. Typical requests for zoning variations relate to front, side and rear yard setbacks for single-family homes; building coverage for single-family homes; building coverage and setbacks for the replacement of detached garages; and the like.

Over the past year, the ZBA has heard five cases for variance requests involving the following subject matters: parking in the front yard, required front yard, and maximum building coverage for front porches and two home additions.

Members are: Ellen Brewin, 22 years of service and current chair of the Board; John Pappas, appointed June 8, 2015; Laura Blentlinger, 2 years of service; Michael Finder and Jeff Hoffenberg both serving for 6 years; Peter O'Connor, 7 years of service; and Ian Brenson, 10 years of service.

President Livingston announced that the Village Board would also like to thank several citizen volunteers who hold appointed positions and requested members of staff to recognize these individuals.

Acting Police Chief Renee Strasser, on behalf of the Village, expressed her gratitude to the Police Auxiliary Force and Jim Liotta who has served on the Auxiliary Police Force for 25 years, the last 22 years as Director.

Assistant Village Manager Andrianna Peterson expressed the Village's gratitude to Curtis Linder who has represented the Village of La Grange by serving as a Trustee on the West Suburban Mass Transit District. This organization provides financial assistance to member communities to implement commuter-related improvements. Mr. Linder has served on the Board since 2009 and was actively consulted during the Stone Avenue train station master improvement project.

Fire Chief Don Gay explained that the Firemen's Pension Board was created according to Illinois State Statute to review pension investment activity and evaluate disability claims,

fitness for duty and other matters of an operational nature. Kevin Sheehan, a member since June 2014 and Jon Peterson, a member since June 2015, are the two resident members of the 5-member Fireman's Pension Board.

Acting Police Chief Renee Strasser explained that the Police Pension Board was created according to Illinois State Statute to review pension investment activity and evaluate disability claims, fitness for duty and other matters of an operational nature. John Kunkle, member since June 2015 and Mike Meagher, member since June 2015, are the two resident members of the 5-member Police Pension Board.

President Livingston expressed a public thank you to all for their public service to the Village.

3. ADJOURNMENT

At 8:10 p.m., moved by Trustee Langan to adjourn, seconded by Trustee Holder. Approved by voice vote.



Thomas E. Livingston, Village President

ATTEST:



John Burns, Village Clerk

Approved Date:

MINUTES  
VILLAGE OF LA GRANGE  
BOARD OF TRUSTEES REGULAR MEETING

Village Hall Auditorium  
53 South La Grange Road  
La Grange, IL 60525

Monday, May 23, 2016 - 7:30 p.m.

1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees of the Village of La Grange regular meeting was called to order at 7:30 p.m. by President Livingston. On roll call, as read by Village Clerk John Burns, the following were:

PRESENT: Trustees Arnett, Kotynek, Langan and McCarty, with President Livingston presiding.

ABSENT: Trustees Holder, Kuchler

OTHERS: Village Manager Robert Pilipiszyn  
Assistant Village Manager Andrianna Peterson  
Village Attorney Mark Burkland  
Finance Director Lou Cipparrone  
Public Works Director Ryan Gillingham  
Police Chief Renee Strasser  
Fire Chief Don Gay  
Assistant Community Development Director Angela Mesaros

President Livingston asked the Village Clerk to lead the audience in reciting the pledge of allegiance.

2. PRESIDENT'S REPORT

President Livingston noted that the "Ahh La Grange!" Carnival will take place starting June 3<sup>rd</sup> 5:00 p.m.-10:00 p.m., June 4<sup>th</sup> 12:00 p.m.-10:00p.m., June 5<sup>th</sup> 12:00 p.m.-5:00 p.m. and the 70<sup>th</sup> Annual Pet Parade will take place June 4<sup>th</sup> 9:30 a.m.-11:00 a.m.

President Livingston announced the Community Shred/Recycling Event will be held on June 11<sup>th</sup> from 9:00 a.m.-12:00 p.m. Habitat for Humanity Restore will also be attending. A list on acceptable recyclables/appliances are listed on the Village website at [www.villageoflagrange.com](http://www.villageoflagrange.com).

President Livingston also announced that on May 30<sup>th</sup> at 8:30 a.m., Lyons Township will hold a ceremony honoring past and present La Grange residents who serve and have served our Country. Village Hall will be closed Monday, May 31<sup>st</sup> for Memorial Day.

The next Village Board of Trustees Meeting will be held on June 13<sup>th</sup> at 7:30 p.m.

3. PUBLIC COMMENTS REGARDING AGENDA ITEMS

There were no comments regarding agenda items.

4. OMNIBUS AGENDA AND VOTE

- A. Ordinance – Design Review Permit #91, 9 South La Grange Road, Kama Indian Bistro
- B. Award of Contract – 2016 Lane Marking Program
- C. Purchase – Police Department/Replacement of Investigations Vehicle
- D. Ordinance – Disposal of Surplus Property/Miscellaneous Personal Property
- E. Consolidated Voucher 160425
- F. Consolidated Voucher 160509
- G. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday April 25, 2016
- H. Minutes of the Village of La Grange Board of Trustees Regular Meeting, May 9, 2016

It was moved by Trustee Langan to approve items A, B, C, D, E, F, G, and H of the Omnibus Agenda, seconded by Trustee McCarty.

Approved by 4 to 0 roll call vote:

Ayes: Trustees Arnett, Kotynek, Langan and McCarty  
Nays: None  
Absent: Trustees Holder, Kuchler

5. CURRENT BUSINESS

None.

7. MANAGER'S REPORT

A. LGBA – Request for Additional Funding/Continued Discussion

Village Manager Bob Pilipiszyn summarized the LGBA's request for additional funding from the Village of La Grange for technological improvements and operational support in the amount of \$20,000(one-time). This amount would fund a member-driven website and a new smartphone app.

It was the consensus of the Village Board to concur with staff recommendation to fund the LGBA's scope of work with no additional stipulations beyond what is outlined in the Board Report.

B. Communications Workshop

Village Manager Bob Pilipiszyn went over the four methods of communications currently exercised by the Village: Village Website, Spokesman, Cable TV and Code Red.

Village Spokesman

Trustee McCarty and Trustee Langan discussed ideas regarding the Village Spokesman. They both agreed sending a physical copy in the mail still appeals to the Village demographics, however sending a smaller mailer with better focused information may be more efficient. Trustee McCarty suggested this in a form of a "story"- a theme for the newsletter, explaining La Grange's new development and infrastructure.

Village Website

Assistant Village Manager Andrianna Peterson navigated through the website's pages on a projector in front of the auditorium. Trustee McCarty asked to view the Geographic Information System (GIS) capability on the Village website. This feature allows residents to view a particular address in La Grange on a map with a property summary including schools, garbage collection, and pin number for that address. Public Works Director Ryan Gillingham stated this feature also provides zoning information, web links to area Government Officials, and the Cook County Assessor's Office.

Clerk Burns suggested providing a 2-3 minute "how to" video on the Village Cable Television channel to help residents navigate through the website and its features like GIS.

Assistant Director of Community Development, Angela Mesaros, discussed the different Facebook pages featuring La Grange. Currently "Shop La Grange" has a Facebook page managed by the Community Development Office. This page features information regarding retail in the Village. This page currently has a little over 900 "likes" (followers). There is another Facebook Page called "La Grange, IL" that is not managed by Village staff. This website has 9,000 "likes" (followers) and Nancy Cummings, Director of the La Grange Business Association, is one of the website's administrators. Discussion ensued about the possibility of collaborating with this group so that information is efficiently shared and distributed.

Code Red

Police Chief Renee Strasser noted Code Red is a service for emergency notifications and is to be used for emergencies only, such as crimes or severe weather conditions. This is a service residents must opt-in to if they chose to receive these notifications. Currently Code Red has about 20,000 subscribers.

Cable TV

Village cable television is event-driven and typically consists of Village Board Meetings and character generated messages. Trustee Arnett suggested also airing videos of past events such as the Pet Parade. President Livingston thanked LTTV for all the work they do for La Grange cable television.

President Livingston added he keeps a Twitter account for the Village of La Grange. He has 19 followers and typically "tweets" events as they are happening.

Press releases are typically written in regards to public safety, operations, or construction information. This information is posted to the Village Website under "Village News." The Village also keeps a calendar on the Website which pushes out notifications to anyone who is subscribed to receive these electronic notifications to their phone or email accounts.

Trustee McCarty suggested the idea of interactive information in the lobby of Village Hall as a way to share information while residents are there for other Village business. This information could also be shared with schools, train stops and other public spaces.

President Livingston recommended using the Community and Economic Development Commission as a vessel to focus on growing communications but should also utilize outside groups such as the "La Grange, IL" Facebook page to learn from and work together.

8. PUBLIC COMMENTS REGARDING MATTERS NOT ON AGENDA

None.

9. TRUSTEE COMMENTS

None.

10. CLOSED SESSION

At 8:27 p.m. Trustee Langan moved to convene in closed session for the purpose to consider probable or imminent litigation against or by the Village, seconded by Trustee McCarty. Motion approved by 4 to 0 roll call vote:

Ayes: Trustees Arnett, Kotynek, Langan and McCarty

Nays: None  
Absent: Trustees Holder, Kuchler

11. ADJOURNMENT

At 10:01 p.m. Trustee Arnett moved to adjourn, seconded by Trustee McCarty. Motion approved by voice vote.



\_\_\_\_\_  
Thomas E. Livingston, Village President

ATTEST:



\_\_\_\_\_  
John Burns, Village Clerk

Approved Date:

