

PARK DISTRICT OF LA GRANGE

ORDINANCE 18-03

**COMBINED ANNUAL BUDGET AND
APPROPRIATION ORDINANCE OF THE
PARK DISTRICT OF LA GRANGE, COOK
COUNTY, ILLINOIS, FOR THE FISCAL
YEAR BEGINNING MAY 1, 2018 AND
ENDING APRIL 30, 2019**

ADOPTED BY THE
BOARD OF COMMISSIONERS
OF THE
PARK DISTRICT OF LA GRANGE
THIS 9th DAY OF APRIL 2018

Published in pamphlet form by authority of the Board of Commissioners of the Park District of La Grange, Cook County, Illinois, this 9th day of April 2018.

Ordinance 18-03

COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2018 AND ENDING APRIL 30, 2019

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS:

Section 1. That the fiscal year of the PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, be, and the same is hereby fixed and declared to be, from May 1, 2018 to April 30, 2019.
70 ILCS 1205/4-4

Section 2. That the PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, hereby adopts the following Combined Annual Budget and Appropriation Ordinance, hereinafter set forth, the same having been made conveniently available for public inspection for at least thirty (30) days prior to final action thereon, and a public hearing as to such Combined Annual Budget and Appropriation Ordinance having been held at the Administrative Office, 536 East Avenue, La Grange, Illinois on the 9th day of April 2018, pursuant to proper Notice by Publication in the Suburban Life/Citizen newspaper published in the said PARK DISTRICT OF LA GRANGE community, on March 21, 2018, which notice was given no less than one week prior to said hearing, in compliance with the Park District Code, as amended, 70 ILCS 1205/1-1 et.seq:

That the sum of One Million Three Hundred Eight Thousand, One Hundred Forty Five Dollars (\$1,308,145) for General Corporate Fund; the sum of Four Million, Sixty One Thousand, Five Hundred Fifty Seven Dollars (\$4,061,557) for the Recreational Program Fund; The sum of One Hundred and Thirty Three Thousand, Two Hundred Seventy Two Dollars (\$133,272) for the Illinois Municipal Retirement Fund; the sum of One Hundred Twenty Two Thousand, Forty Four Dollars (\$122,044) for the Social Security Contributions Fund; the sum of Fourteen Thousand, Fifty Three Dollars (\$14,053) for the Audit Fund; the sum of One Hundred Forty Thousand, One Hundred Twenty Nine Dollars (\$140,129) for the Liability Insurance Fund; the sum of Four Hundred Forty Four Thousand, Seven Hundred Fifty Five Dollars (\$444,755) for the Handicapped Recreation Fund; the sum of One Hundred Ten Thousand Dollars (\$110,000) for the Lighting and Paving Fund; the sum of One Million One Hundred Thirteen Thousand, Six Hundred Thirteen Dollars (\$1,113,613) for Debt Service Repayment; the sum of Two Million Dollars (\$2,000,000) for Purchase, Construction or Renovation; for the said fiscal year, be, and the same are HEREBY APPROPRIATED for the particular purposes hereinafter described. That the amounts headed "To Be Appropriated" are the portions of the respective amounts so appropriated, being appropriated from rentals, or fees, or other sources, or from cash on hand.

That the Estimated Revenues are as follows: the estimated cash on hand at the beginning of the fiscal year is \$3,500,000; the estimated cash to be received from tax revenue is \$2,800,000; and, the estimated cash to be received from all other sources, \$3,400,000. Expenditures in all funds during the fiscal year are estimated to be \$6,500,000. Approximate cash balance estimated to be on hand at the end of the fiscal year will be \$3,200,000.

That the estimated expenditures are as follows:

GENERAL CORPORATE FUND

	To Be <u>Budgeted</u>	To Be <u>Appropriated</u>
1 Wages & Salaries		
Administrative Staff	\$ 275,514	\$ 316,841
Maintenance Staff	160,021	184,024
	<u>435,535</u>	<u>500,865</u>
2 Employee Benefits		
Health & Life Insurance	146,709	161,380
Continuing Education & Training	18,473	21,244
Employee & Public Relations Expense	5,050	5,808
3 Professional Services		
Legal Fees	21,338	24,539
Consultant	1,800	2,070
4 Office Operations		
Merchant Fees & Bank Charges	11,500	13,225
Communication Services	18,715	21,522
Computer System Supplies & Services	18,439	21,205
Dues & Subscriptions	7,838	9,014
Legal & Employment Notices	1,800	2,070
Postage & Delivery	9,990	11,489
Supplies, Equipment, Printing	24,201	27,831
Unforeseen	7,500	8,625
5 Building & Grounds		
Contracted Maintenance	81,094	101,368
Maintenance Materials & Vehicle Repair Parts	22,285	27,856
Maintenance Supplies, Tools, & Fuel	25,788	32,235
Equipment Rentals	500	625
Electricity, Gas Heat, & Water	83,540	104,425
Landscaping, Repairs & Improvements	8,600	10,750
6 Capital Improvements	200,000	200,000
Total Estimated Expenditures and Total Appropriation for General Corporate Expenditures	<u>\$ 1,150,695</u>	<u>\$ 1,308,145</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for corporate purpose, from accumulated reserves on hand, and from anticipated revenues from other sources.

70 ILCS 1205/5-1; 70 ILCS 1205/4-4 and 8-8

RECREATION PROGRAM FUND

	To Be Budgeted	To Be Appropriated
1 Wages & Salaries		
Administrative Staff	\$ 505,554	\$ 556,109
Maintenance Staff	160,021	176,023
Facility Custodial/Rental Staff	93,455	102,801
Recreation Program Staff	169,685	186,654
BASE Program Staff	513,172	564,489
Fitness Center Staff	297,921	327,713
	<u>1,739,808</u>	<u>1,913,789</u>
2 Employee Benefits		
Health & Life Insurance	187,792	206,571
Social Security & Medicare	62,048	68,253
IMRF Pension	51,226	56,349
Continuing Education & Training	23,697	27,252
Employee & Public Relations Expense	14,095	16,209
3 Professional Services		
Legal Fees	21,338	24,539
Consultant	1,800	2,070
4 Office Operations		
Merchant Fees & Bank Charges	36,000	41,400
Communication Services	27,555	31,688
Computer System Supplies & Services	31,439	36,155
Dues & Subscriptions	8,587	9,875
Legal & Employment Notices & Background Checks	4,950	5,693
Postage & Delivery	13,490	15,514
Supplies, Equipment, Printing	57,640	66,286
Unforeseen	7,500	8,625
5 Building & Grounds		
Contracted Maintenance	90,294	112,868
Maintenance Materials & Vehicle Repair Parts	22,785	28,481
Maintenance Supplies, Tools, & Fuel	42,184	52,730
Equipment Rentals	137,378	171,723
Electricity, Gas Heat, & Water	96,010	120,013
Landscaping, Repairs & Improvements	8,750	10,938
6 Program Expense		
Contractual Services & Programs	450,774	518,390
Community Support	2,000	2,400
Program Supplies & Equipment	120,850	145,020
Promotion & Publicity	71,264	85,517
Special Events	15,965	19,158
Transportation & Facility Rental	11,712	14,054
7 Capital Improvements	100,000	250,000
Total Estimated Expenditures and Total Appropriation for Recreation Program Expenditures	<u>\$ 3,458,931</u>	<u>\$ 4,061,557</u>

The foregoing appropriations are to be paid from the proceeds of a special tax for recreational purposes, from user fees, and from anticipated amounts from other sources.

70 ILCS 1205/5-2, 5-2a, 5-2b

SPECIAL REVENUE FUNDS

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
ILLINOIS MUNICIPAL RETIREMENT FUND		
IMRF Contributions	\$ 115,889	\$ 133,272

The foregoing appropriation is to be paid from the Illinois Municipal Retirement Tax for Illinois municipal retirement purposes. 40 ILCS 5/7-171

SOCIAL SECURITY CONTRIBUTIONS FUND

Social Security Contributions	\$ 106,125	\$ 122,044
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The foregoing appropriation is to be paid from the proceeds of a special tax to pay the Park District's contribution to the Social Security Administration. 40 ILCS 5/21-110

AUDIT FUND

Audit Services & CAFR Fee	\$ 12,775	\$ 14,053
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The foregoing appropriation is to be paid from the proceeds of a special tax for audit purposes. 50 ILCS 310/9

LIABILITY INSURANCE FUND

Liability Insurance Premiums	\$ 68,200	\$ 85,250
Safety & Risk Management Expense	14,625	\$ 18,281
Unemployment Insurance Contributions	14,274	\$ 17,843
South Suburban Risk Management Group	15,004	\$ 18,755
	<u>\$ 112,103</u>	<u>\$ 140,129</u>

The foregoing appropriation is to be paid from a special tax for public liability insurance purposes and from anticipated amounts from other sources. 745 ILCS 10/9-103 and 10/9-107

HANDICAPPED RECREATION FUND

S.E.A.S.P.A.R. Contribution	\$ 100,657	\$ 120,788
Recreation Inclusion	30,000	36,000
Salaries & Professional Fees	28,000	33,600
Misc operational expenses	11,972	14,366
Capital Expenditures for Code Compliance	200,000	240,000
	<u>\$ 370,629</u>	<u>\$ 444,755</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for the joint recreation programs, including equipment, facilities, and supplies for the handicapped, and from anticipated amounts from other sources. 70 ILCS 1205/5-10 a & b

PAVING & LIGHTING FUND

Paving Projects	\$ 19,000	\$ 20,000
Lighting Services & Supplies	4,000	5,000
Capital Expenditures	80,000	85,000
	<u>\$ 103,000</u>	<u>\$ 110,000</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for paving and lighting streets and roadways and from the anticipated amounts from other sources. 70 ILCS 1205/5-6, 8-2, 8-5 and 8-7

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
DEBT SERVICE FUND		
Principal Repayment	\$ 857,000	\$ 857,000
Interest Expense	252,563	252,563
Custodial/ Issuance Fees	4,050	4,050
	<u>\$ 1,113,613</u>	<u>\$ 1,113,613</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for the repayment of long term debt.

SUMMARY

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
Total Estimated Expenditure and Total Appropriations for General Corporate Fund	\$ 1,150,695	\$ 1,308,145
Total Estimated Expenditure and Total Appropriations for Recreational Program Fund	\$ 3,458,931	\$ 4,061,557
Total Estimated Expenditure and Total Appropriations for Illinois Municipal Retirement Fund	\$ 115,889	\$ 133,272
Total Estimated Expenditure and Total Appropriations for Social Security Fund	\$ 106,125	\$ 122,044
Total Estimated Expenditure and Total Appropriations for Audit Fund	\$ 12,775	\$ 14,053
Total Estimated Expenditure and Total Appropriations for Liability Insurance Fund	\$ 112,103	\$ 140,129
Total Estimated Expenditure and Total Appropriations for Handicapped Recreation Fund	\$ 370,629	\$ 444,755
Total Estimated Expenditure and Total Appropriations for Paving & Lighting Fund	\$ 103,000	\$ 110,000
Total Estimated Expenditure and Total Appropriations for Debt Service	\$ 1,113,613	\$ 1,113,613
Total Estimated Expenditure and Total Appropriations for Land Purchase, New Construction or Renovation		\$ 2,000,000
Grand Total Estimated Expenditures and Total Appropriations	<u>\$ 6,543,760</u>	<u>\$ 9,447,566</u>

Section 3: If any item or portion thereof of this budget and appropriation ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

Section 4: All unexpended balances of any items of any General Appropriation made in this ordinance may be expended in making up any insufficiency in any item or items in the same general appropriation made by this ordinance.

Section 5: All unexpended balances from annual appropriations of previous years are hereby reappropriated for the same purposes. The receipts and revenues of the Park District of La Grange derived from sources other than taxation and not specifically appropriated herein shall constitute a portion of the General Corporate Fund and shall first be placed to the credit of such fund.

Section 6: This ordinance shall be in full force and effect from and after its passage and approval and publication in pamphlet form as required by law. 70 ILCS 1205/4-3

PASSED THIS 9th day of April, 2018.

APPROVED THIS 9th day of April, 2018.

AYES: Commissioners: Venn, Lacey,
JACOBS, + Penicook.

NAYS: None

ABSENT: Commissioners: ASHBY

Mary Ellen Penicook
Mary Ellen Penicook
President of the Board of Park Commissioners
PARK DISTRICT OF LA GRANGE
La Grange, Cook County, Illinois

Constantine Bissias
Constantine Bissias
Secretary to the Board of Commissioners
PARK DISTRICT OF LA GRANGE

**THE CERTIFICATION OF ESTIMATE
OF REVENUES FOR FISCAL YEAR 2018/2019**

Following are the anticipated revenues of the Park District of La Grange for its fiscal year beginning May 1, 2018 and ending April 30, 2019:

<u>SOURCE</u>	<u>AMOUNT</u>
General Real Estate Taxes	\$2,897,380
Illinois Replacement Taxes	40,000
Activity Fees	1,731,542
Facility Rentals	338,013
Donations/Sponsorships	7,000
Park Income	41,200
Contractual Agreements	90,001
Interest	18,000
Miscellaneous	11,650
Issuance of Debt	327,000
Fitness Center	787,035
	=====
Total	\$6,288,821
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I hereby certify that I am the Treasurer of the Park District of La Grange and that the above figures are a true and accurate estimate of the District's anticipated revenues.



Robert Metzger
Treasurer
PARK DISTRICT OF LA GRANGE



STATE OF ILLINOIS}
 } SS
COUNTY OF COOK}

SECRETARY'S CERTIFICATE

I, Constantine Bissias, the duly qualified and acting secretary of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, and the keeper of the records thereof, do hereby certify in accordance with section 4 – 3 of the Park District Code that attached hereto is a true and correct copy of an ordinance entitled:

COMBINED ANNUAL BUDGET AND
APPROPRIATION ORDINANCE OF THE
PARK DISTRICT OF LA GRANGE, COOK
COUNTY, ILLINOIS, FOR THE FISCAL
YEAR BEGINNING MAY 1, 2018 AND
ENDING APRIL 30, 2019

adopted at a regular meeting of the said Board of Park Commissioners held pursuant to proper notice on the 9th day of April 2018.

IN WITNESS THEREOF, I have hereunto set my hand and the seal of the Park District of La Grange this 9th day of April 2018.



Constantine Bissias
Secretary to the Board of Commissioners
PARK DISTRICT OF LA GRANGE

COUNTY OF COOK}

CERTIFICATION OF PUBLICATION

I, Constantine Bissias, certify that I am the duly qualified and acting secretary of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois.

In accordance with the Park District Code, I further certify that on April 9, 2018, the Corporate Authorities of such Park District passed and approved Ordinance 18-03, entitled:

COMBINED ANNUAL BUDGET AND APPROPRIATION
ORDINANCE OF THE PARK DISTRICT OF LA GRANGE,
COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING
MAY 1, 2018 AND ENDING APRIL 30, 2019

This provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance 18-03 included the Ordinance and a cover sheet thereof. A copy of such Ordinance was posted in the principal Park District building, commencing on March 28, 2018, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the Secretary.

Dated at La Grange, Illinois, this 9th day of April 2018.

[illegible]

Constantine Bissias
Secretary to the Board of Commissioners
PARK DISTRICT OF LA GRANGE