

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
May 13, 2013

1. CALL TO ORDER & ROLL CALL

President Ritten called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:35 pm. Other Commissioners present were Ted Popernik, Lucy Stastny, Jeff Kilrea, and Karen Boyd. Also present were Executive Director Roy Cripe, Superintendent of Recreation Dean Carrara, Recreation Supervisor Darla Goudeau, Office Manager Peggy Ronovsky, and Buildings and Grounds Supervisor Martin Healy.

2. PLEDGE OF ALLEGIANCE

3. AGENDA ADDITIONS/DELETIONS

There were no additions or deletions to the agenda.

4. PUBLIC HEARING FOR THE COMMUNITY PARK DISTRICT BUDGET BEGINNING MAY 1, 2013 AND ENDING APRIL 30, 2014

President Ritten noted that the subject budget is presented for public question and comment in compliance with all Truth in Taxation Act requirements. There was no public comment. A motion to close the public hearing was made by Commissioner Stastny; seconded by Commissioner Kilrea. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.

5. APPROVAL OF MINUTES

A. Special Meeting: April 18, 2013

Commissioner Kilrea made a motion to approve the minutes as written; Commissioner Stastny seconded. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.

B. Regular Meeting: April 8, 2013

Commissioner Boyd made a motion to approve the minutes as written; Commissioner Stastny seconded. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.

C. Executive Session: April 8, 2013

Commissioner Boyd made a motion to approve the minutes as written; Commissioner Stastny seconded. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.

6. RECOGNITION OF VISITORS & OPEN FORUM

A. La Grange Park resident and Community Park District Commissioner-elect Timothy Ogden was present but had no comments at this time.

B. SEASPAR Executive Director Susan Friend gave a brief presentation on past and future events from SEASPAR. Questions were asked and answered.

- C. John Vann from Landtech Design presented the Board with a revised Memorial Park concept design with a corresponding operating cost projection. Following discussion, the Board determined that the operating cost of the originally proposed recycled water spray park is too high and chose a smaller, pass through water feature. The system will utilize water conservation elements.

7. STAFF REPORTS

A. Executive Director

A written report provided prior to the meeting was introduced by Executive Director Roy Cripe. He called attention to the successful Beach-Oak Park Addition grant submittal and noted we are waiting further instruction from the IDNR. He also noted that our summer Park Patrol program will start this month.

B. Buildings and Grounds

A written report provided prior to the meeting was introduced by Park Supervisor Martin Healy. The Board thanked him for his efforts replacing diseased ash trees with a variety of oak, apple blossom, and hickory trees.

C. Superintendent of Recreation

A written report provided prior to the meeting was introduced by Superintendent of Recreation Dean Carrara. He commented on the upcoming Run for the Roses.

D. Recreation Supervisor Goudeau

A written report provided prior to the meeting was introduced by Recreation Supervisor Darla Goudeau. Commissioner Stastny the staff on the success of the Recreation Center rental program.

E. Office Manager

A written report provided prior to the meeting was introduced by Office Manager Peggy Ronovsky. There was no further discussion.

F. Safety Coordinator

A written report from Risk Manager Megan Jadron provided prior to the meeting was introduced. by Executive Director Cripe. He added that the Risk Manager position becomes part-time this week.

G. Financial Report

Reports provided prior to the meeting for the month ending April 30, 2013 from Finance Consultant Phil Mesi by were introduced by Executive Director Cripe. He noted that we were short on property tax estimates but was off-set by with an over estimate of program revenue.

8. APPROVE MONTHLY DISBURSEMENTS

A check register report and purchase journal report provided prior to the meeting was introduced by President Ritten. There was no discussion. Commissioner Kilrea made a motion to approve the monthly disbursements in the amount of \$172,640.70; seconded by Commissioner Stastny. MOTION CARRIED. There was no further discussion and the motion passed 5-0 by roll call vote.

9. UNFINISHED BUSINESS

A. Approve the FY 2013-2014 Budget and Appropriations Ordinance in Tentative Form for the year beginning May 1, 2013 and needing April 30, 2014

President Ritten asked for Board comment or questions. There were none.

Commissioner Boyd made a motion; seconded by Commissioner Kilrea to approve the FY 2013-2014 Budget and Appropriations Ordinance in final form as presented. MOTION CARRIED. There was no further discussion and the motion passed 5-0 by roll call vote.

B. Ratify SEASPAR Budget for the year beginning June 1, 2013 and ending May 31, 2014

A document provided prior to the meeting that summarizes the subject SEASPAR budget was introduced by Executive Director Cripe. There was no further discussion. Commissioner Stastny made a motion to approve the SEASPAR Budget for the year beginning June 1, 2013 and ending May 31, 2014; seconded by Commissioner Boyd. MOTION CARRIED. There was no further discussion and the motion passed 5-0 by roll call vote.

C. Approve Contract to Purchase New Desktop Computers

A proposal from Noventech, Inc. provided prior to the meeting was introduced by Office Manager Ronovsky. There was no further discussion. Commissioner Kilrea made a motion to approve up to \$11,000 for the purchase of new desktop computers; seconded by Commissioner Boyd. MOTION CARRIED. There was no further discussion and the motion passed 5-0 by roll call vote.

10. RECOGNIZE OUTGOING COMMISSIONER TED POPERNIK

President Ritten thanked Commissioner Popernik for his service and presented him with a Resolution and other tokens of appreciation from the Board.

11. NEW BUSINESS

A. Induct Commissioner Timothy Ogden

Commissioner Ogden was sworn into office by President Ritten.

B. Appoint Park District Board Officers

Commissioner Boyd nominated President Ritten; seconded by Commissioner Stastny to remain Board President. There were no other nominations and Lou Ritten was elected Board President.

Commissioner Kilrea nominated Commissioner Boyd seconded by Commissioner Stastny to remain Board Vice President. There was no further nominations and Karen Boyd was elected Board Vice President.

President Ritten asked that Commissioner Tim Ogden be appointed Board Treasurer and that Commissioner Stastny be appointed Board Secretary. There were no objections.

C. Approve Part-time Marketing Coordinator Job Description

A job description provided prior to the meeting for the subject position was introduced by Executive Director Cripe. There was no discussion. Commissioner

Ogden made a motion to approve the part-time marketing coordinator position as presented; seconded by Commissioner Stastny. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.

12. PRESIDENT'S REPORT

President Ritten reminded anyone wanting to help with the Run for the Roses to be at Forest Road School by 7:30am on Saturday, May 18, 2013. He noted that the Veteran's Memorial Committee has made progress with their marketing and fundraising. He also reminded the Board members to complete the required statement of economic interest form.

13. ADJOURN REGULAR MEETING

A motion was made by Commissioner Kilrea to adjourn at 8:45pm; seconded by Commissioner Boyd. MOTION CARRIED. There was no further discussion and the motion passed by unanimous voice vote.