

**PARK DISTRICT OF LA GRANGE  
REGULAR BOARD MEETING  
MONDAY, APRIL 15, 2024, 6:00 PM**

The Board of Commissioners of the Park District of La Grange will meet at 6:00 p.m. (immediately following the ordinance and budget public hearing) on Monday, April 15, 2024, at the Community Center located at 200 S. Washington Ave, La Grange, Illinois

**1.0 CONVENING THE MEETING**

- 1.1 Roll Call, President's Introduction, Announcements & Changes to the Agenda
- 1.2 Appointment of Deputy Recording Secretary (Linda Muth) and Recording Secretary (Natalie Fakelmann) of the Board of Commissioners

**2.0 COMMUNICATIONS, PRESENTATIONS & DECLARATIONS**

- 2.1 Public Comments/Participation (Board Manual Section #152)

**3.0 CONSENT AGENDA**

- 3.1 Approval of the Minutes of the Regular Board Meeting of March 11, 2024
- 3.2 Approval of the Financial Reports dated March 31, 2024
- 3.3 Approval of the Consolidated Vouchers for April dated April 15, 2024

**4.0 STAFF REPORTS**

- 4.1 Director's Report
- 4.2 Staff Reports

**5.0 ATTORNEY REPORT**

**6.0 TREASURER REPORT**

**7.0 ACTION ITEMS**

- 7.1 Discussion and/or Approval of Ordinance O24-01, the Combined Annual Budget and Appropriation Ordinance for the Park District of La Grange, Fiscal Year 2024-2025
- 7.2 Discussion and/or Approval of 2024-2025 Capital Budget
- 7.3 Discussion and/or Approval of Policy Section 820, Employee Classification and Compensation Plan
- 7.4 Discussion and/or Approval of the Grant Agreement Between the State of Illinois, Department of Natural Resources and the Park District of La Grange, Agreement No. OS-24-2531
- 7.5 Discussion and/or Approval of Wight & Co Waiola Park Final Design Services
- 7.6 Discussion and/or Approval of Temporary Construction License for La Grange Little League at Sedgwick

**8.0 BOARD BUSINESS  
OLD BUSINESS**

- 8.1 Discussion and/or Approval for La Grange Little League Naming Rights Request

**NEW BUSINESS**

- 8.2 Discussion and/or Approval of Tax Rate Objection Settlement Letter
- 8.3 Discussion and/or Approval of Gilbert Park OSLAD Grant Proposal
- 8.4 Discussion and/or Approval of Stone Park Plan Proposals

**9.0 COMMITTEE REPORTS**

- 9.1 Administration Committee
- 9.2 Parks & Facilities Committee
- 9.3 Recreation & Cultural Programming Committee
  - 9.3.1 Arts & Cultural Affairs Committee

**10.0 PUBLIC COMMENTS** (Board Manual Section #152)

**11.0 BOARD COMMENTS**

**12.0 EXECUTIVE SESSION**

- 12.1 Potential Claims and/or Litigation, 5 ILCS 120/2 (c) 11
- 12.2 Acquisition of Real Property, 5 ILCS 120/2 (c)(5)
- 12.3 Setting the Price of Real Property, 5 ILCS 120/2 (c)(6)
- 12.4 Personnel, 5 ILCS 120/2 (c)(1)
- 12.5 Review of Closed Executive Session Minutes, 5 ILCS 120/2 (c)(21)
- 12.6 Security Procedures & Response Plans, 5 ILCS 120/2 (c)(8)
- 12.7 The Selection of a Person to Fill a Public Office Vacancy, 5 ILCS 120/2 (c)(3)

**13.0 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION (If Necessary)**

**14.0 ADJOURNMENT**

4/12/2024  
Jennifer Bechtold  
Board Secretary

*Parks & Recreation... The Benefits are Endless!  
Remember to Take Time for Fun and Enjoy Life to the Fullest!*

# Section 1



## MEETING NOTICE & CALENDAR

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, ILLINOIS 60525**

Meeting Location: Park District of La Grange Community Center  
200 S. Washington Ave., La Grange

**MEETING NOTICE**

The regular meeting of the Board of Commissioners will take place:

Immediately following the 6:00PM public hearing on the ordinance and  
operating budget for fiscal year 2024-2025

Monday, April 15, 2024

Park District of La Grange Community Center  
200 S. Washington Avenue  
La Grange, Illinois

Attached is this month's board packet, which has been broken down into the  
following sections:

SECTION 1	Meeting Notice/Calendar
SECTION 2	Communications/FOIA
SECTION 3	Consent Agenda
SECTION 4	Staff Reports
SECTION 5	Attorney Report
SECTION 6	Treasurer Report
SECTION 7	Action Items
SECTION 8	Board Business
SECTION 9	Committee Reports/MBO Reports/Special Reports
SECTION 10	Village of La Grange/SEASPAR Information

If you are unable to attend please contact Jenny Bechtold, Executive Director  
at (708) 352-1762.

Jenny Bechtold  
04/12/2024



*Park District of La Grange...Your Fun & Fitness Destination!*

**Park District of La Grange  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETINGS  
YEAR 2024**

Monthly meetings of the Board of Commissioners of the Park District of La Grange are regularly scheduled for the **second Monday of the month (except where noted within published schedule)**. All regularly scheduled meetings start at 6:00 P.M. in the DeSitter Room located in the Administrative\Recreation Facility at 536 East Avenue, La Grange, Illinois. The April and July meeting will be held at the Community Center, 200 S. Washington Ave, La Grange, IL 60525.

**Monday, January 22\***

**Monday, February 12**

**Monday, March 11**

**Monday, April 15\*\*** (Third Monday of the Month, held at the Community Center)

**Monday, May 13**

**Monday, June 10**

**Monday, July 15\*\*** (Third Monday of Month, held at the Community Center)

**Monday, August 12**

**Monday, September 9**

**Monday, October 14**

**Monday, November 11**

**Monday, December 9**

*\* Fourth Monday of the month due to holidays*

*\*\* Meetings held at the Community Center, 200 S. Washington Ave, La Grange, IL*

# Section 2



# COMMUNICATIONS & FOIA

# Section 3



# CONSENT AGENDA

**PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525**

**MEMORANDUM**

**TO: PDLG BOARD OF COMMISSIONERS  
FROM: JENNIFER BECHTOLD, CPRP, EXECUTIVE DIRECTOR  
RE: CONSENT AGENDA ITEMS  
DATE: APRIL 15, 2024**

***The matters included in this consent agenda require a roll call vote.***

**CONSENT AGENDA ITEM 1:** Approval of the Minutes of the Regular Board Meeting of March 11, 2024

**CONSENT AGENDA ITEM 2:** Approval of the Financial Reports Dated March 31, 2024

**CONSENT AGENDA ITEM 3:** Approval of the Consolidated Vouchers for April Dated April 15, 2024

**\*\*CONSENT AGENDA:** this agenda item consists of proposals and recommendations, which are likely to be acceptable to all members of the Board. The purpose of the Consent Agenda is to allow one roll call vote for all items instead of separate votes on each item. The procedure is as follows: 1. any commissioner wishing to discuss any item on the consent agenda may request that the item be removed and placed under its usual place on the agenda, or under New Business. 2. At the time of roll call, a commissioner may vote either "aye" for all items or select items for a "nay" vote. 3. One roll call vote is taken and covers all items on the Consent Agenda.

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE PARK DISTRICT OF LA GRANGE, ILLINOIS  
536 EAST AVENUE, LA GRANGE, ILLINOIS**

**MARCH 11, 2024**

**President Opyd called the meeting to order at 6:11 P.M.**

PRESENT: Commissioners Vear, Posey, Chvatal, Opyd

ABSENT: Commissioner Lacey

STAFF PRESENT: Executive Director Jenny Bechtold  
Director of Recreation Kevin Miller  
Director of Parks Maintenance Eric Krueger  
Business Services Coordinator Natalie Fakelmann  
Recording Secretary Linda Muth

OTHERS PRESENT: Attorney Derke Price  
Marian Honel-Wilson, Rose Naseef, Michael Buttron

President Opyd welcomed everyone to the meeting and asked for any announcements or changes to the agenda and there were none.

**Communications, Presentations & Declarations**

*Public Comments*

None

*Presentation by La Grange Little League Regarding Naming Rights*

Michael Buttron introduced himself as the president of La Grange Little League. He expressed thanks for the District's involvement in the facility improvements that have been done since he became president.

He explained that Susan Bonnevier was a La Grange Park resident whose kids attended St. Francis Xavier and she passed away in 2021. For 40 years she watched her sons and grandchildren play baseball and loved the time she spent at La Grange Little League games. She made a large donation to Little League to improve facilities and make it a better place. In recognition of her 40 years of watching games Little League would like to name a field after Susan and is asking the Board if there are any avenues to follow to name something on her behalf at Sedgwick Park.

**REGULAR BOARD MEETING – MARCH 11, 2024**

Commissioner Chvatal asked if the scoreboard that was installed belongs to Little League. Michael indicated that it was but there are no names on it. Director Bechtold clarified that per our agreement once Little League puts something in at the park it is considered a donation to the Park District.

Commissioner Posey stated that regardless of what is decided she acknowledges the dedication of Ms. Bonnevier and commends Little League for recognizing it. Michael stated that it is something that their previous board did not do. Commissioner Vear inquired if the family’s approval was obtained. Michael indicated that he spoke to her son and explained the process so far and asked for his permission to move forward. He was extremely humbled and gave his blessing and said he would be happy with a bench. Commissioner Chvatal thanked Michael for his attendance and presentation at the meeting.

Michael stated that he spoke with Jenny and hopes to have Park District commissioners attend their meetings. They have no complaints and the parents are happy.

**Consent Agenda**

President Opyd asked for a motion to approve Item 3.1 Approval of the Minutes of the Regular Board Meeting of February 12, 2024; Item 3.2 Approval of the Executive Session Meeting of February 12, 2024; Item 3.3 Approval of the Financial Reports dated February 29, 2024; and Item 3.4 Approval of the Consolidated Vouchers for March dated March 11, 2024.

The motion was so moved by Commissioner Vear, seconded by Commissioner Posey, and passed by Roll Call Vote as follows:

- AYES: Commissioners Vear, Posey, Chvatal, Opyd
- NAYES: None
- ABSENT: Commissioner Lacey

**Staff Reports**

**Executive Director Jenny Bechtold**

- Director Bechtold stated that SEI emails came out this morning for Cook County and statements can now be submitted. The deadline is May 1<sup>st</sup>.
- Jenny stated that she had updates to provide to the 2024 park improvement proposals that have been presented. She thanked the commissioners that attended the task force meetings. The feedback received was considered and the plans were adjusted, resulting in a 13.68 million bond proposal. The group was passionate about adding a full synthetic turf field which increases the cost by 1.5 million. As a result, we had to remove items including the pergola structure at the Community Center, but we will keep the roll-up door. The Denning restrooms, storywalk trail, and boardwalk were eliminated. At Gilbert the existing T-ball backstop will be utilized, and at Gordon the dog park

## REGULAR BOARD MEETING – MARCH 11, 2024

water access will be removed and the synthetic field added. The existing senior field lighting will remain at Sedgwick and the stand-alone restrooms removed. There are no changes at Elm and Spring parks. The next step will be a mailer going out on Monday with the bond proposal and informational attachment. There are plenty of opportunities for resident feedback planned with three outreach meetings to be held at the recreation center on April 17<sup>th</sup> at 5:30 pm, April 27<sup>th</sup> at 9 am, and May 6<sup>th</sup> at 6:30 pm. The letter states that if any organization would like us to come to a meeting we will do a presentation, and we are reaching out to affiliates and other groups to offer presentations at their locations. The task force will make its recommendations at the next meeting on May 22<sup>nd</sup>.

Commissioner Posey suggested that we also contact the La Grange Newcomers and Neighbors group.

- Director Bechtold reported that today she spoke with Makaela, the chief of staff for Commissioner Frank Aguilera. Wednesday's meeting for the paid leave ordinance has been moved up to tomorrow and, unfortunately, we lost some of our support. They have pivoted from an amendment to a postponement for park districts and school districts to January 1, 2025. There is time before January 1<sup>st</sup> to do more work to secure an exemption for park districts and school districts. She will keep the Board posted if there is a vote tomorrow. Jenny stated that we have already done our tax levies and budget and have not had time to prepare for this. In addition to the financial impact, it involves complicated tracking. Anybody that works part-time gets 1 hour of vacation for every 40 hours worked, and if they leave and come back within 12 months we have to restart it. This will require tracking for seasonal staff.
- Jenny stated that she received a call from Mike of the Y Men's Club. They sell Christmas trees each year at the handball courts and are ready to do some work. They want to move the container on the right side behind the handball courts, install a gazebo, and build another 20x40 paved court to the west with no sides. She told him that we are developing plans and asked him if it could wait until we see where our plans go with the referendum. Now that we are putting in a full turf field at Gordon there are also detention concerns. They would like an answer within a year and she asked the Board for their feedback.

President Opyd stated that he is concerned about detention for the turf field and their project. He loves the idea of expanding the handball courts, but we need additional information regarding detention. Jenny responded that she spoke with Wight and until our plans are finalized it is difficult to know. If we do not move forward with the referendum or if it fails, there may be an opportunity to consider this. We appreciate that they want to do this and would like to entertain it, but she is concerned with everything else going on.

## **REGULAR BOARD MEETING – MARCH 11, 2024**

Commissioners Chvatal and Posey agreed with waiting and Commissioner Vear abstained from an opinion.

Commissioner Chvatal inquired if we have an agreement with their group. Commissioner Vear stated that there have been different plans proposed over the years including a new structure and a new court, and this is their third ask. Mike is president of the Y Men's Club and is also involved in the handball group. Jenny stated they would have to fundraise to do this. President Opyd added that there are only two of these facilities in the Chicago area so it is always busy there.

- Jenny reported that the W2s were finally corrected and were issued on Friday.
- She stated that she will be out of the office next week with limited availability.

### **Director of Recreation Kevin Miller**

- Director Miller reported that in-house basketball is ending this weekend and travel ball ends next week.
- Kevin stated that the fitness center is growing and doing well.
- He reported that Brandon is working on transitioning dance programs in-house.
- He stated that we held a job fair yesterday from 1-3 pm and had a good turnout with approximately 75 people in attendance. There are 10-15 people that we are following up with for BASE and camp.
- Kevin reported that the egg hunts are coming up at the end of the month.
- Resident registration for day camps was last week and non-resident registration begins this week. There were a couple of issues but overall it went smoothly, and we are at 77% capacity at all five sites.
- He stated that he made an offer to a candidate for the athletic supervisor position.

President Opyd asked if bringing the dance program in-house means that the instructor would be on our staff and whether they would do programming beyond dance classes. Kevin responded that it would be the same as preschool where we hire staff and they are under our payroll. He explained that Brandon will develop and oversee the program and hiring. There is a lot of competition so it will not be massive. He would start low key with 3-4 classes and build from there. Part-time instructors will teach ballet, hip hop, tap, and jazz.

Commissioner Vear inquired whether lowering the rates would increase rentals in rooms with lesser use, such as rooms 109, 112 and 102. Kevin stated that 102 is a small room and rentals normally want space for 50+ people. Rentals were down last year because of the parking lot, and now we are low on custodial staff so have had to scale back, but we are planning to go back up. Jenny added that rooms 105/106 can be combined for a larger rental but half

the room may be rented for cost savings, and the same can be done for rooms 108/109.

**Director of Parks Maintenance Eric Krueger**

- Director Krueger reported that they installed tennis nets at the courts today and will work on the nets at the volleyball courts tomorrow.
- Eric stated that he and Jenny are working on the Stone Park playground plans for the 2024-25 capital budget.
- More people are out and about so they have been performing more clean-up at the parks.
- He reported that staff are inspecting playgrounds.
- Eric stated that they are filling holes with topsoil and seeding at the athletic fields and that they rolled the fields this week.

Commissioner Posey stated that a parent commented that they were surprised and their child upset that the slide was shut down at Stone Park. She is glad to hear that work is in process and asked if we have posted in the park that it is being improved. Jenny stated that we have talked about it but considered that it may draw more attention. It will be posted soon as the project progresses. This project is not under Wight, and we are working with vendors to get the best pricing. The goal is to present three of the plans at next month’s meeting, seek public input and hold a community meeting, and then seek Board approval in May.

**Attorney Report**

Attorney Price had no report at this time.

**Treasurer Report**

Director Bechtold stated that there were no updates.

**Action Items**

*Discussion and/or Approval of the Agreement between the Park District of La Grange and La Grange Babe Ruth*

Director Bechtold stated that this has been discussed in previous meetings and a redlined version and clean copy are in the packets. She reported that we are moving into a rental structure with Babe Ruth versus them investing in the fields. They can put money in the fields but we will be doing all the work except for the work Babe Ruth will perform on game days. Director Miller concurred that they are renting and we will do the heavy lifting to maintain the fields, but they must be good stewards and rake the fields on game days.

President Opyd inquired whether we have the equipment necessary to maintain the fields. Director Krueger responded that we have some and he has ordered a couple additional items. Director Bechtold added that we have second round interviews this week for the hiring of an athletic field specialist that can take on this extra work. Commissioner Vear asked if the position was full-time and if it

**REGULAR BOARD MEETING – MARCH 11, 2024**

could be outsourced. Jenny responded that it is full-time and the job description includes additional duties in other seasons. She stated that Babe Ruth gave us their approval so we are in a good spot to move forward.

Commissioner Posey motioned to approve the agreement between the Park District of La Grange and La Grange Babe Ruth. The motion was seconded by Commissioner Vear and passed by Roll Call Vote as follows:

AYES: Commissioners Posey, Vear, Chvatal, Opyd

NAYES: None

ABSENT: Commissioner Lacey

*Discussion and/or Approval of the Intergovernmental Agreement with Countryside to Determine Partnership Continuation*

Director Bechtold reported that per the Board's direction last month we asked Countryside if they could close the fields when appropriate and maintain them to the affiliates' standards. Countryside wants to keep the agreement intact and when she asked them what maintenance and closures will look like, they said they do not have staff to do this and would expect the affiliates to do it and direct people to their website. They stated they will restore the fields three times during the season and assured us their parks department do an excellent job but could not provide a description of the work. Eric completed a write-up of what we do and we sent it to them asking for details on the restoration work they will do three times a year but they have not responded.

President Opyd referenced section 6 on page 4 of the contract which details Countryside's responsibilities including (a) Flagg Creek benefits for us, (b) residents rates granted to us for their programs, and (c) agreements with District 105. He asked if we are receiving any of these benefits and Director Bechtold responded that we are not, except for use of the soccer field at Ideal School. We also receive no benefits from item (d) agreements with other entities. President Opyd referenced section 5 detailing the Park District's responsibilities and confirmed that we provide Countryside with (a) resident rates, (b) handle all registration, and (d) include them in our program guide. (c) Pony Tail softball does not exist and (e) summer camp is not being run in Countryside. He stated that we are not receiving the benefits and does not know why we are doing this.

Director Bechtold stated that we expressed the Board's words to Countryside after the last board meeting, and they said they will only work on the fields before the season and three times during the season, which is concerning. Commissioner Posey added that the only reason we are struggling with this now is the fact that our affiliates use the park heavily. She questioned the dollar amount of fees we would lose if we terminated the agreement. Director Miller responded that it is approximately \$15,000 per year, but what gets lost is the administrative time of full-time staff dealing with this. He put in 60

**REGULAR BOARD MEETING – MARCH 11, 2024**

hours of time on scheduling for spring from January through March. He stated that Countryside is telling the groups that we are getting the fees but not giving back to them.

Commissioner Vear reported that he knows of one user group that does not want us involved and prefers to go through Countryside. The agreement contains old items that are not accurate and, if nothing else, needs to be redone. He asked who the biggest users of our programs and fitness center were. Director Miller answered that La Grange Park and Brookfield are high users and the lowest user is Countryside. Jenny added that their resident discount only amounted to \$1,500 in the last year.

Commissioner Posey stated that she is struggling to see how this makes sense and what Countryside is getting. Director Miller responded that they get us as their recreation department with resident rates. Director Bechtold added that their vision is for us to act as their recreation department. They had one and it was not successful so they transitioned to us. Their head administrator said they do not want to be in the business of parks and recreation.

Commissioner Vear motioned to discontinue the current contract with Countryside as it stands and give them a 90-day notice. Commissioner Posey seconded the motion.

Prior to the vote Commissioner Posey stated that she would like it on the record that we spent months reaching out and trying hard to compromise and develop an agreement in recognition of the relationships we have with our affiliates to help both them and Countryside. She is surprised there has been no movement from Countryside to meet anywhere in between, and they have left us without choice. It is difficult for her to second this motion as a soccer parent who takes her kids there on a regular basis and as an official struggling with how to make this work without impacting our staff. The residents of La Grange and the District are not benefiting, and safety is also an issue.

Commissioner Chvatal stated that we have been going back and forth for months and we are the only one at the negotiating table; it is not a priority for them. President Opyd concurred with everything and stated he is disappointed that we cannot honor this agreement in a way that benefits both parties and the kids that play there.

The motion passed by Roll Call Vote as follows:

AYES: Commissioners Vear, Posey, Chvatal, Opyd  
NAYES: None  
ABSENT: Commissioner Lacey

**REGULAR BOARD MEETING - MARCH 11, 2024**

*Discussion and/or Approval of Disbursement of Endless Summerfest Funds to La Grange Business Association*

Director Bechtold stated that Endless Summerfest was a partnership with LGBA, and since the decision was made to not move forward they requested disbursement of the funds. Selden Fox audited the account and she sent it to LGBA. She did not hear back from LGBA so assumes they are fine with it. She stated a motion from the Board is needed to distribute \$34,038.59 to LGBA and then close the account at Republic Bank.

Commissioner Vear inquired if the District would allocate its share to a new event. Director Bechtold stated that the new event is already included in this year's budget and the funds will be moved into one of our other accounts with some of it used to pay bills.

Commissioner Chvatal moved to approve disbursement of Endless Summerfest funds to La Grange Business Association and close the account at Republic Bank. The motion was seconded by Commissioner Vear and passed by Roll Call Vote as follows:

AYES: Commissioners Chvatal, Vear, Opyd  
NAYES: None  
ABSTAIN: Commissioner Posey  
ABSENT: Commissioner Lacey

**Board Business**

**Old Business**

None

**New Business**

*First Reading of the General Operations Budget for Fiscal Year 2024-2025, Allowing the Budget to be Put on Display (Minimum 30-Day Requirement)*

Director Bechtold referenced the budget packet and stated that the beginning sections provide information on how the budget is set up and jumped ahead to page 10.

President Opyd asked if there was a reason to keep the Paving & Lighting Fund. Jenny replied that we are looking at rolling it into the General Fund for next year in addition to rolling several smaller funds. We can move Liability and Audit, but the Special Recreation Fund must remain. We have held off this year because we do not have a finance department head and she would rather have someone in place dedicated to making those moves.

Director Bechtold reviewed the fund balance projections on page 10. She stated that the General Fund is in a negative balance but it is projected to make \$280,000 and we are transferring out \$300,000 to Capital. The fund balance is projected to be over 1 million dollars at the end of 2025. The remaining funds

**REGULAR BOARD MEETING – MARCH 11, 2024**

are in the positive except for the last five. These funds are more restrictive and we are trying to draw down these fund balances. The Capital Projects Fund is in the negative but will be fine at the end of the fiscal year.

Director Bechtold explained that staff completed a narrative on anything that had a 5% or higher increase or decrease. We probably should have raised the threshold because there are increased costs on almost everything, but in the interest of transparency we proceeded with that.

Director Bechtold reviewed the Administrative Budget line items in detail and asked if the Board had any questions. Commissioner Vear asked why the pension expense included non-IMRF employees. Jenny stated that we are offering the benefit to more part-time employees in our struggle to retain reliable staff and it is an easier calculation.

Director Miller reviewed the budget for the BASE program in detail and cited increased capacity at Cossitt due to more space being provided by the school. President Opyd questioned whether the purchase of two dishwashers and two stoves were new or replacements. Kevin explained that they are replacement appliances. Staff members cook at the schools and the dishwashers are easier than hand washing due to the high number of kids. Jenny added that our agreement allows us to remove them if we discontinue the program.

Director Miller reviewed the budget for the Fitness Center in detail and cited a revenue increase of \$171,000 based on current numbers and fee increases. President Opyd asked if we are at or below the market cost in our area with the new 2025 rates and if we remain cost effective for our community. Kevin stated that we are and that this is only the second increase since opening the facility.

Director Miller reviewed the budget for Recreation/Marketing in detail. He highlighted the increase in summer camp revenue and stated that we maxed out during the first 15 minutes of registration and hope to accommodate additional children. Director Bechtold noted the positive bottom line of \$475,151.

Director Bechtold reviewed the Facilities & Maintenance Budget in detail. She explained that this is a non-revenue generating department and, therefore, it operates at a loss.

Director Bechtold referenced the full budget, excluding capital projects, which combines all the funds together and has a bottom line of \$233,668, with a revenue analysis by fund. Commissioner Vear pointed out that it looks like we have a deficit on pages 35-36 but removing the capital results in a positive \$233,668.

**REGULAR BOARD MEETING – MARCH 11, 2024**

*Discussion of the Capital Budget for Fiscal Year 2024-2025*

Director Bechtold explained that for the Capital Budget we tried to keep items at \$10,000 or higher. The total revenue is \$1,277,956 in fiscal year 2024-25 and the anticipated fund balance is \$1,158,779 which together will fund the \$2,450,000 capital repairs project. She noted that the last year of each fiscal year is the schedule year in the document.

Director Bechtold referenced page 38 which includes the project list. The total revenue of \$1,177,956 includes bond proceeds, transfers in, and other sources, which is the OSLAD grant. She reviewed the project line items and stated that the \$150,000 contingency is for any unforeseen parking lot expenses. The capital projects total \$2,415,000 and though it appears there is a deficit, the use of the anticipated capital reserves of \$1,158,779 will leave approximately \$21,000 in the Capital Fund.

Director Bechtold reviewed the drafts of the capital projects for the next four years and stated that this is preliminary planning with the referendum process. If we do not get the referendum then staff will prioritize and push items back. President Opyd thanked Jenny for the process that has evolved in the last two years for long term planning and stated it is helpful that we have our eye on what is coming.

Director Bechtold stated that the next item in the packet is the annual budget and appropriation ordinance. The ordinance details the amounts to be budgeted which total \$9,646,415 and the amounts to be appropriated which total \$10,254,438.

Commissioner Vear thanked Jenny and the staff for their work on the budget process.

*Reminder of Public Hearing Meeting to be Held on April 15, 2024, at 6:00 P.M. Prior to the April Board Meeting (IMPORTANT NOTICE: The April board meeting will be held at the Community Center, 200 S. Washington Ave., La Grange, IL)*

President Opyd reminded everyone of the Public Hearing Meeting to be held on April 15, 2024, at 6:00 P.M. prior to the April board meeting at the Community Center, 200 S. Washington Ave., La Grange, IL. He added that it is a good opportunity for the public to visit us at the Community Center.

*Discussion and/or Approval for La Grange Little League Naming Rights Request*

Director Bechtold stated that Michael Buttron from La Grange Little League made his presentation earlier this evening and that updates to this policy were approved at last month's board meeting. She reported that she pulled information and found that Gordon Park is named after a commissioner who served 18 years from 1929-1947, and Sedgwick Park is named after a commissioner in place for 23 years from 1946-1969. There is also a memorial for Anne Marcisz at Elm Park. She was our treasurer from 1984-1999 for 15

**REGULAR BOARD MEETING – MARCH 11, 2024**

years. Claudia Galla, our park operations manager, informed her that Anne and her husband were community oriented and did a lot of work for the Village of La Grange and a previous garden at Denning Park. Prairie Path donated the pavers for the memorial in recognition of their service.

Jenny stated that two fields at Gilbert Park were also dedicated to John Yelnick and Bob Burson on June 19<sup>th</sup>, but the records do not contain the year. Commissioner Vear asked if the Park District named the fields. Jenny stated that the only information she has stated that the Park District and La Grange Little League invite you to a dedication ceremony and gave some history on each man. She will need to do further research on this.

Commissioner Posey stated that the request being considered is from Little League, whom we have an agreement with, to name a field. It is our field but they put money into it over time. This is someone that has been a supporter of Little League and sports, and it is in line with our mission as a park district. She stated that this is different from naming a park after a commissioner and does not see that it is a requirement to be an elected official. It is more in line with our mission of public parks for a citizen to be honored. In looking at our policy we can put a time limit on it so it is not in perpetuity. If there is a concern regarding permanency we can put an end date on the naming. She likes the aspect of goodwill to Little League and is comfortable with naming the field.

Commissioner Vear asked what the sign says that names the Babe Ruth field. Director Miller responded that there is a sign which names the field [after Fritz Ploegman]. Commissioner Chvatal stated that he is hesitant to open the books to an affiliate to name something and would like to hear more information on other individuals. Director Bechtold read the information on the Gilbert fields which were named:

Gilbert Park Field Dedications

The Park District of LaGrange and LaGrange Little League invite you to attend a dedication ceremony at Gilbert Park this Saturday, June 19 at 11:00 a.m. The Park District of LaGrange and LaGrange Little League are dedicating the two baseball fields at Gilbert Park. The beautiful new fields at Gilbert Park were put in last year by PDLG and LGLL.

The fields are being dedicated in honor of John Yelnick and Bob Burson. John Yelnick lived at 105 North Peck, two blocks from Gibert Park. Mr. Yelnick was a sponsor of LGLL teams for many years and was also a youth sports coach. He held practices for his teams at the north end of Gilbert Park. He started a pig roast fundraiser at St. Francis Xavier that now bears his name, over 30 years after he started it with two pigs on a spit in the parking lot of the school. The only thing bigger than the smile of this mountain of a man was his heart. He felt all kids should be given a chance to play sports and he cared deeply for the children in our community.

Bob Burson coached football and baseball at LTHS where he was a physical education teacher. He lived on Poplar, two blocks from Gilbert Park. During the summers he was in charge of the LaGrange Parks and Recreation Department's (now the PDLG) summer recreation programs. He was the head of Big Ten referees. Bob Burson inspired his players to give it their all, yet he was quick to remind his players when the breaks didn't go their way, "Remember, it's only a game." A wonderful perspective to instill in children involved in youth sports.

The dedication ceremony Saturday begins at 11:00 a.m. Following the dedication ceremony, the Tball players in LGLL will then each play one inning of baseball. Please join us for this fun and special day.

## **REGULAR BOARD MEETING – MARCH 11, 2024**

Commissioner Vear stated that Yelnick was his coach in grade school and Bursen was at LTHS when he was there, and they are both good people. He is not against naming a field but we should be careful with setting a precedent. He knows of a recent 2 million dollar donation made to LTHS by the family of a star softball player and they had a field named.

Commissioner Chvatal stated the person being considered loved to watch baseball and left a donation to La Grange Little League and questioned whether you give a donation and get a field. There are others with years of service, and this is a donation to an affiliate. He has nothing against naming but it should be prestigious by taking baseball to the next level. It would be the Park District naming the field, not Little League. The fields named after commissioners had years of service to the Park District, but he is thrown by the naming at Gilbert. Director Bechtold stated that the information she provided is for perspective as to what was done in the past.

Commissioner Chvatal suggested that Little League be encouraged to install a memorial bench which is more in line with watching baseball. Commissioner Vear agreed with proposing something like that and see if they agree to it. He recommended that a search of the woman's history be done for due diligence. President Opyd also expressed whether we would be setting a precedent and raised the scenario of the Celtics offering to spend \$20,000 on soccer goals and how we would respond if they requesting naming rights. He is not opposed but a donation to another 501(c) gets complicated. Naming something after Mrs. Bonnevier makes sense, but he is not sure if it should be a field, bench or scoreboard.

Commissioner Chvatal stated that if a bench was purchased the cost would belong to Little League. He added that naming a field is a big deal and requires a lot of thought, and we should tell them our thoughts and have them come back; we do not need to vote yet. Commissioner Vear agreed with staff going back to see if they are open to an alternative to a field. Director Bechtold stated that she thinks they are open to anything, and it should be what the Board is comfortable with. We have 60 days and we can discuss it again in April or May.

Commissioner Posey stated that we have talked about how donation amounts, but our policy does not require a donation. Our policy honors outstanding service to the community, and those requests can come from anyone. She encouraged taking a monetary donation out of it and consider if achievement and service have been demonstrated to us. Commissioner Chvatal questioned if this person would be nominated without a donation and President Opyd agreed it makes sense to look at that.

President Opyd stated that Little League has been a good partner and put a lot of cash and equity into the fields. He suggested a follow up conversation and a more solidified proposal in April, clarifying if the nomination would stand

## **REGULAR BOARD MEETING – MARCH 11, 2024**

without a donation. Commissioner Chvatal agreed and added that Little League shows up for our meetings, and we have a dialogue with them. Commissioner Vear requested that we ask them if an alternative would be appropriate and put it to them to suggest a bench, bleachers or something else.

President Opyd stated that there was consensus to table the topic and revisit it next month.

### **Committee Reports**

#### *Administration Committee*

Commissioner Vear reported that the committee met regarding budget financials and it went well.

#### *Parks and Facilities Committee*

No report at this time.

#### *Recreation & Cultural Programming Committee/ Arts & Cultural Affairs Committee*

Commissioner Posey reported that the committee will schedule a meeting soon.

### **Public Comments (Board Manual Section #152)**

Rose Naseef, 911 S. Stone, La Grange, stated that she appreciates the conversation. She is not a fan of naming for donations and Little League is a subset, which opens up a lot of thoughts on what is for sale. She wrote to the Board regarding the process on the parks and has talked to people on the task force and heard about the ideas. She was involved in the Waiola Park discussion and felt the plans were not initially what the local residents wanted, though they were revised. She is concerned about this because it sounds similar to the Waiola process with the same consultant who did not do a good job laying out the Waiola Park process. She is not on the task force but has heard that the first meeting included a lot to consider for members. She supports increased funding for parks but does not want to see a lot of development. She would like to see ball fields upgraded and a plan to include trees which reduce the urban heat island effect. There is so much development on residential properties that we only have significant trees on the parkways and in the parks. We also need plans for drainage. A long time ago the parks had more room for football and lacrosse and other activities. She is in favor of purchasing land, expanding land, and restoring land and integrating it so it is not for single use, and including native plants and pollinators. She added that the new parking lot could have had curb cuts to redirect water away from storm sewers. Flooding is a local and global issue. She stated naming things for someone that makes a donation is self-aggrandizing and donations should be made because the person places value on something. She urged the District to look beyond the money that people bring in.

**Board Comments**

Commissioner Posey thanked staff for spending time on the detailed budget analysis and proposal, especially while short-staffed. It was very helpful and was well done.

Commissioner Chvatal agreed and thanked staff. He stated the budget was easy to follow going through the increases and decreases to see where tax dollars are going. It is great that it is on the website so that the community can follow it as well.

Commissioner Vear echoed thanks to the staff for the budget. He stated that he attended the two committee meetings which were interesting, and the public was very engaged. A lot of information is thrown out at meetings, and it was a curveball that artificial turf was the top item. He appreciates the input and it has been enlightening.

President Opyd thanked Eric for working and being visible out rolling the fields and making improvements. He commended staff for their work on the budget. He reiterated that the first task force meeting was a very robust conversation with a lot of ideas shared. The process is tough because we want to reflect what came from the residents in the surveys, and we have to start somewhere. He understands it can be overwhelming with all the plans for the parks and hopes the next meeting continues the dialogue. Nothing has been set yet with the park plans.

President Opyd stated it was a tough vote tonight on the Countryside topic. The agreement is from 2013 and he is willing to come back to the table to develop something that reflects where both organizations are in 2024. It is not a closed door but it is time to make an update.

**Adjournment**

President Opyd stated that there would be no executive session tonight and asked for a motion to adjourn the meeting. The motion was so moved by Commissioner Chvatal at 8:33 P.M. The motion was seconded by Commissioner Posey and passed unanimously by Voice Vote.

---

Brian Opyd, President

---

Jennifer Bechtold, Board Secretary  
*Approved April 15, 2024*



Park District of La Grange, IL

# Statement of Revenue & Expenditures Group Summary

For Fiscal: 2023-2024 Period Ending: 03/31/2024

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 01 - General</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
426 - BUILDING RENTALS	108,168.00	108,168.00	10,892.39	99,106.63	9,061.37
942 - TAX REVENUE	1,005,592.00	1,005,592.00	-82,550.92	1,067,256.83	-61,664.83
943 - OTHER REVENUES	154,600.00	154,600.00	32,027.59	316,014.19	-161,414.19
<b>Department: 5 - Admin Total:</b>	<b>1,268,360.00</b>	<b>1,268,360.00</b>	<b>-39,630.94</b>	<b>1,482,377.65</b>	<b>-214,017.65</b>
<b>Revenue Total:</b>	<b>1,268,360.00</b>	<b>1,268,360.00</b>	<b>-39,630.94</b>	<b>1,482,377.65</b>	<b>-214,017.65</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	316,143.00	316,143.00	19,302.42	216,935.15	99,207.85
512 - FRONT DESK	49,874.00	49,874.00	2,318.26	25,921.50	23,952.50
530 - HEALTH & LIFE INSURANCE	129,000.00	129,000.00	4,235.28	83,332.37	45,667.63
540 - EDUCATION & TRAINING	18,442.53	18,442.53	1,063.00	7,571.54	10,870.99
600 - PROMOTION & PUBLICITY	15,075.00	15,075.00	1,189.42	6,924.72	8,150.28
610 - PROFESSIONAL FEES	59,864.00	59,864.00	1,614.13	27,329.27	32,534.73
630 - TRANSPORTATION	0.00	0.00	150.00	2,550.00	-2,550.00
650 - BANK/MERCHANT FEES	250.00	250.00	0.00	415.39	-165.39
660 - DUES & SUBSCRIPTIONS	8,755.02	8,755.02	2,959.08	5,637.05	3,117.97
670 - COMMUNICATION SERVICES	14,162.00	14,162.00	1,179.69	12,187.63	1,974.37
680 - SOFTWARE CONTRACTS	48,095.00	48,095.00	1,909.87	28,381.60	19,713.40
690 - LEGAL/ RECRUITMENT NOTICES	1,625.00	1,625.00	0.00	1,291.48	333.52
691 - PRINTING/ DESIGN SERVICES	6,138.00	6,138.00	1,510.66	6,414.08	-276.08
710 - ADMINISTRATIVE EXPENSE ACCTS	2,320.00	2,320.00	109.87	1,635.28	684.72
720 - EMPLOYEE/ PUBLIC RELATIONS	5,250.00	5,250.00	0.00	253.96	4,996.04
730 - OFFICE/ ADMIN SUPPLIES	5,850.00	5,850.00	255.55	3,261.51	2,588.49
740 - COMPUTER SUPPLIES/ EQUIP	9,350.00	9,350.00	0.00	3,269.92	6,080.08
750 - OFFICE EQUIPMENT	10,500.00	10,500.00	655.91	5,321.68	5,178.32
760 - POSTAGE & DELIVERY	4,745.00	4,745.00	1,026.79	3,489.90	1,255.10
764 - BANQUET BEVERAGE SERVICE	250.00	250.00	0.00	0.00	250.00
765 - CONTINGENCY	17,500.00	17,500.00	3,235.07	3,235.07	14,264.93
890 - PARK IMPROVEMENTS & REPAIRS	10,000.00	10,000.00	0.00	0.00	10,000.00
<b>Department: 5 - Admin Total:</b>	<b>733,188.55</b>	<b>733,188.55</b>	<b>42,715.00</b>	<b>445,359.10</b>	<b>287,829.45</b>
<b>Department: 6 - Maintenance</b>					
513 - MAINTENANCE SALARIES	148,607.00	148,607.00	11,320.35	128,747.26	19,859.74
514 - SEASONAL MAINTENANCE	42,000.00	42,000.00	0.00	16,980.00	25,020.00
800 - EQUIPMENT RENTALS	1,500.00	1,500.00	0.00	0.00	1,500.00
810 - MAINTENANCE SERVICES	106,325.00	106,325.00	3,059.07	96,775.03	9,549.97
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	729.70	3,231.01	5,518.99
830 - MAINTENANCE SUPPLIES	14,025.00	14,025.00	1,165.47	12,955.51	1,069.49
840 - MAINTENANCE MATERIALS	20,900.00	20,900.00	154.42	7,901.94	12,998.06
850 - PETROLEUM PRODUCTS	5,650.00	5,650.00	1,474.55	5,844.09	-194.09
860 - MAIN. TOOLS & EQUIPMENT	3,000.00	3,000.00	345.53	2,971.55	28.45
870 - PARK LANDSCAPING	8,100.00	8,100.00	0.00	2,460.01	5,639.99
880 - UTILITES - ELECTRIC	57,109.40	57,109.40	9,406.87	51,995.08	5,114.32
881 - UTILITES - NATURAL GAS	19,039.00	19,039.00	4,335.47	14,354.46	4,684.54
882 - UTILITIES - WATER	12,239.40	12,239.40	922.72	9,619.51	2,619.89
890 - PARK IMPROVEMENTS & REPAIRS	47,845.00	47,845.00	108.43	8,832.07	39,012.93
<b>Department: 6 - Maintenance Total:</b>	<b>495,089.80</b>	<b>495,089.80</b>	<b>33,022.58</b>	<b>362,667.52</b>	<b>132,422.28</b>
<b>Expense Total:</b>	<b>1,228,278.35</b>	<b>1,228,278.35</b>	<b>75,737.58</b>	<b>808,026.62</b>	<b>420,251.73</b>
<b>Fund: 01 - General Surplus (Deficit):</b>	<b>40,081.65</b>	<b>40,081.65</b>	<b>-115,368.52</b>	<b>674,351.03</b>	<b>-634,269.38</b>

Statement of Revenue & Expenditures

For Fiscal: 2023-2024 Period Ending: 03/31/2024

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 11 - Fitness Center</b>					
<b>Revenue</b>					
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	661,878.00	661,878.00	69,520.10	725,909.92	-64,031.92
943 - OTHER REVENUES	630.00	630.00	11.00	123.00	507.00
<b>Department: 7 - Recreation Total:</b>	<b>662,508.00</b>	<b>662,508.00</b>	<b>69,531.10</b>	<b>726,032.92</b>	<b>-63,524.92</b>
<b>Revenue Total:</b>	<b>662,508.00</b>	<b>662,508.00</b>	<b>69,531.10</b>	<b>726,032.92</b>	<b>-63,524.92</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	92,507.00	92,507.00	5,696.88	73,690.58	18,816.42
521 - SS/ MEDICARE	6,502.50	6,502.50	433.75	5,603.87	898.63
522 - PENSION	0.00	0.00	464.70	7,440.35	-7,440.35
530 - HEALTH & LIFE INSURANCE	13,000.00	13,000.00	547.64	12,885.92	114.08
540 - EDUCATION & TRAINING	1,000.00	1,000.00	0.00	835.92	164.08
550 - TRAVEL REIMBURSEMENT	600.00	600.00	0.00	0.00	600.00
600 - PROMOTION & PUBLICITY	9,744.00	9,744.00	400.80	2,435.59	7,308.41
610 - PROFESSIONAL FEES	350.00	350.00	0.00	200.00	150.00
650 - BANK/MERCHANT FEES	15,700.00	15,700.00	1,029.69	18,507.12	-2,807.12
670 - COMMUNICATION SERVICES	3,800.00	3,800.00	307.48	3,963.28	-163.28
680 - SOFTWARE CONTRACTS	3,540.00	3,540.00	201.89	3,242.68	297.32
690 - LEGAL/ RECRUITMENT NOTICES	500.00	500.00	0.00	0.00	500.00
691 - PRINTING/ DESIGN SERVICES	250.00	250.00	0.00	0.00	250.00
720 - EMPLOYEE/ PUBLIC RELATIONS	420.00	420.00	0.00	0.00	420.00
730 - OFFICE/ ADMIN SUPPLIES	2,500.00	2,500.00	202.55	980.56	1,519.44
760 - POSTAGE & DELIVERY	500.00	500.00	0.00	0.00	500.00
765 - CONTINGENCY	5,000.00	5,000.00	0.00	0.00	5,000.00
<b>Department: 5 - Admin Total:</b>	<b>155,913.50</b>	<b>155,913.50</b>	<b>9,285.38</b>	<b>129,785.87</b>	<b>26,127.63</b>
<b>Department: 6 - Maintenance</b>					
810 - MAINTENANCE SERVICES	11,800.00	11,800.00	0.00	3,966.44	7,833.56
830 - MAINTENANCE SUPPLIES	21,747.00	21,747.00	1,981.19	11,233.37	10,513.63
880 - UTILITES - ELECTRIC	12,413.00	12,413.00	1,795.81	8,998.29	3,414.71
881 - UTILITES - NATURAL GAS	1,884.00	1,884.00	2,100.24	6,280.48	-4,396.48
882 - UTILITIES - WATER	758.00	758.00	133.29	688.56	69.44
890 - PARK IMPROVEMENTS & REPAIRS	100.00	100.00	0.00	100.00	0.00
<b>Department: 6 - Maintenance Total:</b>	<b>48,702.00</b>	<b>48,702.00</b>	<b>6,010.53</b>	<b>31,267.14</b>	<b>17,434.86</b>
<b>Department: 7 - Recreation</b>					
512 - FRONT DESK	147,838.00	147,838.00	9,327.05	111,325.43	36,512.57
515 - CUSTODIANS & FACILITY SUPERVISORS	19,604.00	19,604.00	189.88	8,501.91	11,102.09
516 - PROGRAM WAGES	22,200.00	22,200.00	3,154.26	30,299.98	-8,099.98
521 - SS/ MEDICARE	11,309.61	11,309.61	978.32	11,779.26	-469.65
620 - CONTRACTUAL PROGRAMS	75,009.00	75,009.00	5,773.25	65,102.89	9,906.11
640 - EQUIP/ FACILITY LEASE	10,485.00	10,485.00	0.00	7,174.90	3,310.10
780 - PROGRAM EQUIPMENT	15,500.00	15,500.00	691.32	8,099.02	7,400.98
790 - PROGRAM SUPPLIES	2,050.00	2,050.00	52.99	728.14	1,321.86
<b>Department: 7 - Recreation Total:</b>	<b>303,995.61</b>	<b>303,995.61</b>	<b>20,167.07</b>	<b>243,011.53</b>	<b>60,984.08</b>
<b>Expense Total:</b>	<b>508,611.11</b>	<b>508,611.11</b>	<b>35,462.98</b>	<b>404,064.54</b>	<b>104,546.57</b>
<b>Fund: 11 - Fitness Center Surplus (Deficit):</b>	<b>153,896.89</b>	<b>153,896.89</b>	<b>34,068.12</b>	<b>321,968.38</b>	<b>-168,071.49</b>

Statement of Revenue & Expenditures

For Fiscal: 2023-2024 Period Ending: 03/31/2024

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 12 - Before &amp; After School</b>					
<b>Revenue</b>					
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	741,480.00	741,480.00	67,992.56	622,651.36	118,828.64
943 - OTHER REVENUES	0.00	0.00	0.00	506.90	-506.90
<b>Department: 7 - Recreation Total:</b>	<b>741,480.00</b>	<b>741,480.00</b>	<b>67,992.56</b>	<b>623,158.26</b>	<b>118,321.74</b>
<b>Revenue Total:</b>	<b>741,480.00</b>	<b>741,480.00</b>	<b>67,992.56</b>	<b>623,158.26</b>	<b>118,321.74</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
610 - PROFESSIONAL FEES	5,468.00	5,468.00	324.56	3,304.89	2,163.11
<b>Department: 5 - Admin Total:</b>	<b>5,468.00</b>	<b>5,468.00</b>	<b>324.56</b>	<b>3,304.89</b>	<b>2,163.11</b>
<b>Department: 7 - Recreation</b>					
511 - ADMINISTRATIVE SALARIES	179,770.00	179,770.00	12,569.80	155,171.19	24,598.81
516 - PROGRAM WAGES	340,937.00	340,937.00	24,993.64	213,073.28	127,863.72
521 - SS/ MEDICARE	38,828.55	38,828.55	2,873.13	28,508.34	10,320.21
522 - PENSION	15,280.13	15,280.13	1,546.80	18,754.14	-3,474.01
530 - HEALTH & LIFE INSURANCE	30,000.00	30,000.00	1,201.72	26,687.14	3,312.86
540 - EDUCATION & TRAINING	11,511.00	11,511.00	0.00	2,684.25	8,826.75
550 - TRAVEL REIMBURSEMENT	1,200.00	1,200.00	44.29	439.52	760.48
600 - PROMOTION & PUBLICITY	2,042.75	2,042.75	433.05	1,694.37	348.38
610 - PROFESSIONAL FEES	350.00	350.00	0.00	200.00	150.00
640 - EQUIP/ FACILITY LEASE	2,262.00	2,262.00	0.00	2,250.00	12.00
650 - BANK/MERCHANT FEES	16,000.00	16,000.00	1,076.96	16,894.97	-894.97
660 - DUES & SUBSCRIPTIONS	300.01	300.01	0.00	91.49	208.52
670 - COMMUNICATION SERVICES	2,120.00	2,120.00	116.90	2,142.38	-22.38
680 - SOFTWARE CONTRACTS	14,600.00	14,600.00	866.47	9,811.74	4,788.26
690 - LEGAL/ RECRUITMENT NOTICES	1,200.00	1,200.00	0.00	0.00	1,200.00
720 - EMPLOYEE/ PUBLIC RELATIONS	800.00	800.00	0.00	433.82	366.18
750 - OFFICE EQUIPMENT	9,375.74	9,375.74	217.44	3,794.57	5,581.17
780 - PROGRAM EQUIPMENT	2,500.00	2,500.00	1,234.98	1,738.57	761.43
790 - PROGRAM SUPPLIES	54,305.00	54,305.00	2,902.51	29,884.84	24,420.16
820 - EQUIPMENT REPAIRS	1,500.00	1,500.00	0.00	0.00	1,500.00
<b>Department: 7 - Recreation Total:</b>	<b>724,882.18</b>	<b>724,882.18</b>	<b>50,077.69</b>	<b>514,254.61</b>	<b>210,627.57</b>
<b>Expense Total:</b>	<b>730,350.18</b>	<b>730,350.18</b>	<b>50,402.25</b>	<b>517,559.50</b>	<b>212,790.68</b>
<b>Fund: 12 - Before &amp; After School Surplus (Deficit):</b>	<b>11,129.82</b>	<b>11,129.82</b>	<b>17,590.31</b>	<b>105,598.76</b>	<b>-94,468.94</b>

Statement of Revenue & Expenditures

For Fiscal: 2023-2024 Period Ending: 03/31/2024

SubAccount	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 13 - Recreation</b>					
<b>Revenue</b>					
<b>Department: 5 - Admin</b>					
480 - PARK USAGE	50,750.01	50,750.01	2,350.00	65,928.30	-15,178.29
942 - TAX REVENUE	845,736.00	845,736.00	-72,935.98	876,878.89	-31,142.89
943 - OTHER REVENUES	1,000.00	1,000.00	372.62	1,793.87	-793.87
<b>Department: 5 - Admin Total:</b>	<b>897,486.01</b>	<b>897,486.01</b>	<b>-70,213.36</b>	<b>944,601.06</b>	<b>-47,115.05</b>
<b>Department: 7 - Recreation</b>					
490 - PROGRAM REVENUE	982,171.00	982,171.00	33,811.28	853,540.40	128,630.60
491 - RECREATION CENTER	245,382.01	245,382.01	32,608.00	208,131.50	37,250.51
943 - OTHER REVENUES	5,975.00	5,975.00	0.00	3,897.59	2,077.41
<b>Department: 7 - Recreation Total:</b>	<b>1,233,528.01</b>	<b>1,233,528.01</b>	<b>66,419.28</b>	<b>1,065,569.49</b>	<b>167,958.52</b>
<b>Revenue Total:</b>	<b>2,131,014.02</b>	<b>2,131,014.02</b>	<b>-3,794.08</b>	<b>2,010,170.55</b>	<b>120,843.47</b>
<b>Expense</b>					
<b>Department: 5 - Admin</b>					
511 - ADMINISTRATIVE SALARIES	444,445.00	444,445.00	24,751.06	361,292.70	83,152.30
512 - FRONT DESK	49,874.00	49,874.00	2,318.24	24,725.34	25,148.66
530 - HEALTH & LIFE INSURANCE	200,000.00	200,000.00	4,815.10	107,751.07	92,248.93
540 - EDUCATION & TRAINING	18,442.53	18,442.53	1,063.00	6,890.67	11,551.86
550 - TRAVEL REIMBURSEMENT	2,660.00	2,660.00	0.00	153.93	2,506.07
600 - PROMOTION & PUBLICITY	15,075.00	15,075.00	1,189.44	6,921.76	8,153.24
610 - PROFESSIONAL FEES	7,318.00	7,318.00	424.06	5,003.84	2,314.16
630 - TRANSPORTATION	0.00	0.00	150.00	2,550.00	-2,550.00
650 - BANK/MERCHANT FEES	25,150.00	25,150.00	3,527.52	29,126.60	-3,976.60
660 - DUES & SUBSCRIPTIONS	8,755.02	8,755.02	2,959.08	5,272.06	3,482.96
670 - COMMUNICATION SERVICES	14,162.00	14,162.00	1,222.20	12,386.32	1,775.68
680 - SOFTWARE CONTRACTS	48,095.00	48,095.00	1,909.87	28,381.63	19,713.37
690 - LEGAL/ RECRUITMENT NOTICES	2,775.00	2,775.00	0.00	2,882.48	-107.48
691 - PRINTING/ DESIGN SERVICES	16,712.00	16,712.00	1,510.66	7,795.09	8,916.91
710 - ADMINISTRATIVE EXPENSE ACCTS	360.00	360.00	38.36	187.50	172.50
720 - EMPLOYEE/ PUBLIC RELATIONS	7,650.00	7,650.00	108.83	968.76	6,681.24
730 - OFFICE/ ADMIN SUPPLIES	5,850.00	5,850.00	255.58	3,169.61	2,680.39
740 - COMPUTER SUPPLIES/ EQUIP	850.00	850.00	0.00	78.19	771.81
750 - OFFICE EQUIPMENT	10,500.00	10,500.00	655.92	5,321.69	5,178.31
760 - POSTAGE & DELIVERY	4,745.04	4,745.04	1,017.10	3,513.46	1,231.58
764 - BANQUET BEVERAGE SERVICE	250.00	250.00	0.00	0.00	250.00
<b>Department: 5 - Admin Total:</b>	<b>883,668.59</b>	<b>883,668.59</b>	<b>47,916.02</b>	<b>614,372.70</b>	<b>269,295.89</b>
<b>Department: 6 - Maintenance</b>					
513 - MAINTENANCE SALARIES	148,607.00	148,607.00	11,320.31	127,043.10	21,563.90
800 - EQUIPMENT RENTALS	1,500.00	1,500.00	0.00	0.00	1,500.00
810 - MAINTENANCE SERVICES	76,825.00	76,825.00	3,607.19	67,351.49	9,473.51
820 - EQUIPMENT REPAIRS	8,750.00	8,750.00	759.49	3,260.73	5,489.27
830 - MAINTENANCE SUPPLIES	14,025.00	14,025.00	1,165.42	13,815.97	209.03
840 - MAINTENANCE MATERIALS	14,100.00	14,100.00	83.19	5,252.60	8,847.40
850 - PETROLEUM PRODUCTS	5,650.00	5,650.00	1,474.54	5,844.02	-194.02
860 - MAIN. TOOLS & EQUIPMENT	3,000.00	3,000.00	720.42	3,346.33	-346.33
870 - PARK LANDSCAPING	8,100.00	8,100.00	0.00	2,459.97	5,640.03
880 - UTILITES - ELECTRIC	57,109.40	57,109.40	9,406.86	51,995.00	5,114.40
881 - UTILITES - NATURAL GAS	19,039.00	19,039.00	4,335.44	15,359.51	3,679.49
882 - UTILITIES - WATER	12,239.40	12,239.40	922.71	9,619.38	2,620.02
890 - PARK IMPROVEMENTS & REPAIRS	8,995.00	8,995.00	92.44	10,899.17	-1,904.17
<b>Department: 6 - Maintenance Total:</b>	<b>377,939.80</b>	<b>377,939.80</b>	<b>33,888.01</b>	<b>316,247.27</b>	<b>61,692.53</b>
<b>Department: 7 - Recreation</b>					
515 - CUSTODIANS & FACILITY SUPERVISORS	123,821.00	123,821.00	6,684.35	62,061.07	61,759.93
516 - PROGRAM WAGES	169,938.00	169,938.00	9,642.72	128,050.30	41,887.70
571 - BEVERAGE COST	5,600.00	5,600.00	390.00	1,930.00	3,670.00
600 - PROMOTION & PUBLICITY	10,000.00	10,000.00	0.00	321.50	9,678.50
620 - CONTRACTUAL PROGRAMS	404,448.00	404,448.00	42,878.41	310,260.84	94,187.16

**Statement of Revenue & Expenditures**

**For Fiscal: 2023-2024 Period Ending: 03/31/2024**

<b>SubAccount</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
630 - TRANSPORTATION	8,040.00	8,040.00	4,017.00	4,017.00	4,023.00
774 - SPECIAL EVENTS	9,100.00	9,100.00	0.00	2,964.36	6,135.64
780 - PROGRAM EQUIPMENT	10,425.00	10,425.00	2,709.27	6,607.97	3,817.03
790 - PROGRAM SUPPLIES	58,966.45	58,966.45	5,756.82	43,379.85	15,586.60
<b>Department: 7 - Recreation Total:</b>	<b>800,338.45</b>	<b>800,338.45</b>	<b>72,078.57</b>	<b>559,592.89</b>	<b>240,745.56</b>
<b>Expense Total:</b>	<b>2,061,946.84</b>	<b>2,061,946.84</b>	<b>153,882.60</b>	<b>1,490,212.86</b>	<b>571,733.98</b>
<b>Fund: 13 - Recreation Surplus (Deficit):</b>	<b>69,067.18</b>	<b>69,067.18</b>	<b>-157,676.68</b>	<b>519,957.69</b>	<b>-450,890.51</b>
<b>Total Surplus (Deficit):</b>	<b>274,175.54</b>	<b>274,175.54</b>	<b>-221,386.77</b>	<b>1,621,875.86</b>	

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
01 - General	40,081.65	40,081.65	-115,368.52	674,351.03	-634,269.38
11 - Fitness Center	153,896.89	153,896.89	34,068.12	321,968.38	-168,071.49
12 - Before & After School	11,129.82	11,129.82	17,590.31	105,598.76	-94,468.94
13 - Recreation	69,067.18	69,067.18	-157,676.68	519,957.69	-450,890.51
<b>Total Surplus (Deficit):</b>	<b>274,175.54</b>	<b>274,175.54</b>	<b>-221,386.77</b>	<b>1,621,875.86</b>	



Park District of La Grange, IL

# Statement of Revenue & Expenditures Account Summary

For Fiscal: 2023-2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 04 - Debt Service</b>						
<b>Revenue</b>						
<a href="#">04-5-00-40000</a>	PROPERTY TAXES - DS	897,083.00	897,083.00	-82,849.60	952,151.96	-55,068.96
<a href="#">04-5-00-40100</a>	REPLACEMENT TAXES	56,836.00	56,836.00	0.00	24,639.82	32,196.18
<a href="#">04-5-00-40200</a>	BOND PROCEEDS	209,743.00	209,743.00	0.00	209,743.75	-0.75
	<b>Revenue Total:</b>	<b>1,163,662.00</b>	<b>1,163,662.00</b>	<b>-82,849.60</b>	<b>1,186,535.53</b>	<b>-22,873.53</b>
<b>Expense</b>						
<a href="#">04-5-00-91100</a>	DEBT SERVICE - PRINCIPAL	1,002,700.00	1,002,700.00	0.00	1,009,200.00	-6,500.00
<a href="#">04-5-00-91150</a>	DEBT SERVICE - INTEREST	119,582.00	119,582.00	0.00	113,080.97	6,501.03
<a href="#">04-5-00-91200</a>	BOND ISSUE COSTS	8,250.00	8,250.00	475.00	8,350.00	-100.00
	<b>Expense Total:</b>	<b>1,130,532.00</b>	<b>1,130,532.00</b>	<b>475.00</b>	<b>1,130,630.97</b>	<b>-98.97</b>
	<b>Fund: 04 - Debt Service Surplus (Deficit):</b>	<b>33,130.00</b>	<b>33,130.00</b>	<b>-83,324.60</b>	<b>55,904.56</b>	

Statement of Revenue & Expenditures

For Fiscal: 2023-2024 Period Ending: 03/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 36 - Capital Projects</b>						
<b>Revenue</b>						
<a href="#">36-5-00-40200</a>	BOND PROCEEDS	0.00	152,956.00	0.00	167,256.25	-14,300.25
<a href="#">36-5-00-40300</a>	ASSET SALE PROCEEDS	0.00	0.00	0.00	52.00	-52.00
<a href="#">36-5-00-50200</a>	TRANSFER IN	0.00	0.00	0.00	280,000.00	-280,000.00
	<b>Revenue Total:</b>	<b>0.00</b>	<b>152,956.00</b>	<b>0.00</b>	<b>447,308.25</b>	<b>-294,352.25</b>
<b>Expense</b>						
<a href="#">36-5-00-76501</a>	CONTINGENCY - CAPITAL	50,000.00	33,182.00	0.00	15,531.48	17,650.52
<a href="#">36-5-00-94580</a>	DRINKING FOUNTAINS	10,000.00	0.00	0.00	0.00	0.00
<a href="#">36-5-00-96102</a>	PARK & FACILITY PLANNING	65,000.00	65,000.00	0.00	55,211.10	9,788.90
<a href="#">36-5-00-96103</a>	FEASIBILITY FUNDING FOR CMP FUTURE PL...	110,000.00	40,000.00	1,901.18	21,195.95	18,804.05
<a href="#">36-5-00-96118</a>	REPLACE/ REPAIR FENCING	10,000.00	10,000.00	0.00	3,742.00	6,258.00
<a href="#">36-5-00-96500</a>	Playground Replacement Parks	20,000.00	15,209.34	0.00	13,186.34	2,023.00
<a href="#">36-5-10-92060</a>	Facility Enhancements (Denning)	20,000.00	2,983.00	0.00	2,983.00	0.00
<a href="#">36-5-12-90110</a>	610 East Ave	30,000.00	0.00	0.00	0.00	0.00
<a href="#">36-5-12-96112</a>	Replacement of Babe Ruth Prep Field Fence	130,000.00	0.00	0.00	0.00	0.00
<a href="#">36-5-13-97302</a>	Repair Sewage Line @CC	10,000.00	10,000.00	0.00	10,000.00	0.00
<a href="#">36-5-14-96114</a>	GORDON PARK FIELD REPAIRS	0.00	31,300.00	0.00	31,300.00	0.00
<a href="#">36-5-15-91904</a>	OSLAD Application	20,000.00	20,000.00	0.00	18,242.40	1,757.60
<a href="#">36-5-15-96501</a>	OSLAD PARK RENOVATION	500,000.00	50,000.00	0.00	0.00	50,000.00
<a href="#">36-5-20-84021</a>	Aera-vator with Seed Hopper	9,500.00	9,500.00	16,348.00	16,348.00	-6,848.00
<a href="#">36-5-20-84022</a>	Seeder for New Tractor	8,000.00	8,000.00	0.00	0.00	8,000.00
<a href="#">36-5-20-92420</a>	Vestibules (Green Tile) New Flooring	35,000.00	29,487.00	0.00	29,487.00	0.00
<a href="#">36-5-20-93015</a>	Utility Tractor	52,231.00	52,231.00	0.00	52,231.15	-0.15
<a href="#">36-5-20-93016</a>	Zero turning Radius Mower (2012 & 2018)	32,912.00	19,681.46	0.00	19,681.46	0.00
<a href="#">36-5-20-94600</a>	PARKING LOT DEVELOPMENT	2,250,000.00	1,849,425.00	0.00	1,572,610.74	276,814.26
<a href="#">36-5-20-97301</a>	TIME & ATTENDANCE SOFTWARE	5,000.00	4,000.00	0.00	4,000.00	0.00
	<b>Expense Total:</b>	<b>3,367,643.00</b>	<b>2,249,998.80</b>	<b>18,249.18</b>	<b>1,865,750.62</b>	<b>384,248.18</b>
	<b>Fund: 36 - Capital Projects Surplus (Deficit):</b>	<b>-3,367,643.00</b>	<b>-2,097,042.80</b>	<b>-18,249.18</b>	<b>-1,418,442.37</b>	
	<b>Total Surplus (Deficit):</b>	<b>-3,334,513.00</b>	<b>-2,063,912.80</b>	<b>-101,573.78</b>	<b>-1,362,537.81</b>	

Statement of Revenue & Expenditures

For Fiscal: 2023-2024 Period Ending: 03/31/2024

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
04 - Debt Service	33,130.00	33,130.00	-83,324.60	55,904.56	-22,774.56
36 - Capital Projects	-3,367,643.00	-2,097,042.80	-18,249.18	-1,418,442.37	-678,600.43
<b>Total Surplus (Deficit):</b>	<b>-3,334,513.00</b>	<b>-2,063,912.80</b>	<b>-101,573.78</b>	<b>-1,362,537.81</b>	



Park District of La Grange, IL

# Special Recreation Funds Account Summary

For Fiscal: 2023-2024 Period Ending: 03/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
<b>Revenue</b>						
<b>Department: 5 - Admin</b>						
<a href="#">14-5-00-40000</a>	PROPERTY TAXES - PENSION	62,720.00	62,720.00	-5,836.80	66,142.31	-3,422.31
<a href="#">15-5-00-40000</a>	PROPERTY TAXES - P&L	24,500.00	24,500.00	-2,195.90	26,168.46	-1,668.46
<a href="#">16-5-00-40000</a>	PROPERTY TAXES - INS	122,500.00	122,500.00	-11,254.50	130,209.97	-7,709.97
<a href="#">16-5-00-43000</a>	MISCELLANEOUS INCOME	1,500.00	1,500.00	0.00	19,250.00	-17,750.00
<a href="#">17-5-00-40000</a>	PROPERTY TAXES - AUDIT	9,800.00	9,800.00	-934.08	10,307.60	-507.60
<a href="#">18-5-00-40000</a>	PROPERTY TAXES - SPEC REC	257,740.00	257,740.00	-23,860.62	273,296.00	-15,556.00
<a href="#">19-5-00-40000</a>	PROPERTY TAXES - SS	107,800.00	107,800.00	-9,992.73	114,271.31	-6,471.31
	<b>Department: 5 - Admin Total:</b>	<b>586,560.00</b>	<b>586,560.00</b>	<b>-54,074.63</b>	<b>639,645.65</b>	<b>-53,085.65</b>
	<b>Revenue Total:</b>	<b>586,560.00</b>	<b>586,560.00</b>	<b>-54,074.63</b>	<b>639,645.65</b>	
<b>Expense</b>						
<b>Department: 5 - Admin</b>						
<a href="#">14-5-00-53100</a>	PENSION CONTRIBUTIONS	121,624.00	121,624.00	4,866.14	70,011.39	51,612.61
<a href="#">15-5-00-50100</a>	TRANSFER OUT	30,000.00	30,000.00	0.00	30,000.00	0.00
<a href="#">16-5-00-61200</a>	LIABILITY INSURANCE	61,000.00	61,000.00	0.00	60,492.60	507.40
<a href="#">16-5-00-61210</a>	UNEMPLOYMENT COMP	5,000.00	5,000.00	0.00	11,675.58	-6,675.58
<a href="#">16-5-00-61230</a>	CLAIM DEDUCTIBLE	2,000.00	2,000.00	0.00	18,750.00	-16,750.00
<a href="#">17-5-00-61100</a>	AUDIT SERVICES	16,300.00	16,300.00	0.00	14,260.00	2,040.00
<a href="#">18-5-00-50100</a>	TRANSFER OUT	250,000.00	250,000.00	0.00	250,000.00	0.00
<a href="#">18-5-00-51100</a>	WAGES - ADMIN	22,336.00	22,336.00	1,760.96	23,522.35	-1,186.35
<a href="#">18-5-00-53001</a>	HEALTH INSURANCE	0.00	0.00	221.78	4,804.22	-4,804.22
<a href="#">18-5-00-61300</a>	SEASPAR CONTRIBUTIONS	110,000.00	110,000.00	0.00	105,784.00	4,216.00
<a href="#">18-5-00-61310</a>	RECREATION INCLUSION	11,000.00	11,000.00	1,809.34	6,391.23	4,608.77
<a href="#">18-5-00-72013</a>	SEASPAR EVENTS	1,000.00	1,000.00	0.00	0.00	1,000.00
<a href="#">18-5-00-82012</a>	REPAIRS - REC VAN	800.00	800.00	0.00	0.00	800.00
<a href="#">18-5-00-85016</a>	PETRO PROD - REC VAN	900.00	900.00	0.00	0.00	900.00
<a href="#">18-5-00-93040</a>	ADA COMPLIANCE	10,000.00	10,000.00	0.00	785.00	9,215.00
<a href="#">19-5-00-53200</a>	EMPLOYER MATCH SS & MEDICARE	175,264.00	175,264.00	6,587.18	85,536.99	89,727.01
	<b>Department: 5 - Admin Total:</b>	<b>817,224.00</b>	<b>817,224.00</b>	<b>15,245.40</b>	<b>682,013.36</b>	<b>135,210.64</b>
<b>Department: 6 - Maintenance</b>						
<a href="#">15-6-00-90100</a>	PATHWAY REPLACEMENT	0.00	0.00	0.00	9,765.00	-9,765.00
<a href="#">15-6-00-90110</a>	SEALCOAT PAVEMENT	30,000.00	30,000.00	0.00	9,765.00	20,235.00
<a href="#">15-6-00-90120</a>	MISCELLANEOUS REPAIRS	5,000.00	5,000.00	0.00	0.00	5,000.00
<a href="#">16-6-00-53300</a>	FIRST AID SUPPLIES	2,000.00	2,000.00	0.00	879.89	1,120.11
<a href="#">16-6-00-53301</a>	PRE-EMPLOYMENT PHYSICALS	210.00	210.00	0.00	935.00	-725.00
<a href="#">16-6-00-53302</a>	PDRMA TRAINING	800.00	800.00	0.00	0.00	800.00
<a href="#">16-6-00-53303</a>	SAFETY TRAINING	300.00	300.00	0.00	280.00	20.00
<a href="#">16-6-00-53304</a>	SAFETY LICENSES	0.00	0.00	0.00	15.00	-15.00
<a href="#">16-6-00-53305</a>	INCENTIVES	250.00	250.00	0.00	0.00	250.00
<a href="#">16-6-00-73200</a>	SUPPLIES - SAFETY & RISK MGMT	1,150.00	1,150.00	33.98	2,202.88	-1,052.88
<a href="#">16-6-00-73230</a>	EQUIP - SAFETY INSPECTIONS	9,700.00	9,700.00	235.00	3,563.88	6,136.12
<a href="#">18-6-00-81022</a>	PORTABLE TOILETS	910.00	910.00	0.00	1,160.00	-250.00
<a href="#">18-6-00-84031</a>	PLAY SURFACES	6,882.00	6,882.00	0.00	6,882.00	0.00
	<b>Department: 6 - Maintenance Total:</b>	<b>57,202.00</b>	<b>57,202.00</b>	<b>268.98</b>	<b>35,448.65</b>	<b>21,753.35</b>
	<b>Expense Total:</b>	<b>874,426.00</b>	<b>874,426.00</b>	<b>15,514.38</b>	<b>717,462.01</b>	
	<b>Total Surplus (Deficit):</b>	<b>-287,866.00</b>	<b>-287,866.00</b>	<b>-69,589.01</b>	<b>-77,816.36</b>	

Special Recreation Funds

For Fiscal: 2023-2024 Period Ending: 03/31/2024

**Group Summary**

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Revenue</b>					
5 - Admin	586,560.00	586,560.00	-54,074.63	639,645.65	-53,085.65
<b>Revenue Total:</b>	<b>586,560.00</b>	<b>586,560.00</b>	<b>-54,074.63</b>	<b>639,645.65</b>	<b>-53,085.65</b>
<b>Expense</b>					
5 - Admin	817,224.00	817,224.00	15,245.40	682,013.36	135,210.64
6 - Maintenance	57,202.00	57,202.00	268.98	35,448.65	21,753.35
<b>Expense Total:</b>	<b>874,426.00</b>	<b>874,426.00</b>	<b>15,514.38</b>	<b>717,462.01</b>	<b>156,963.99</b>
<b>Total Surplus (Deficit):</b>	<b>-287,866.00</b>	<b>-287,866.00</b>	<b>-69,589.01</b>	<b>-77,816.36</b>	

Special Recreation Funds

For Fiscal: 2023-2024 Period Ending: 03/31/2024

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
14 - IMRF Pension	-58,904.00	-58,904.00	-10,702.94	-3,869.08	-55,034.92
15 - Paving & Lighting	-40,500.00	-40,500.00	-2,195.90	-23,361.54	-17,138.46
16 - Liability Insurance	41,590.00	41,590.00	-11,523.48	50,665.14	-9,075.14
17 - Audit	-6,500.00	-6,500.00	-934.08	-3,952.40	-2,547.60
18 - Special Recreation	-156,088.00	-156,088.00	-27,652.70	-126,032.80	-30,055.20
19 - Social Security/ Medicare	-67,464.00	-67,464.00	-16,579.91	28,734.32	-96,198.32
<b>Total Surplus (Deficit):</b>	<b>-287,866.00</b>	<b>-287,866.00</b>	<b>-69,589.01</b>	<b>-77,816.36</b>	



Park District of La Grange, IL

# Prior-Year Comparative Income Statement

## Group Summary

For the Period Ending 03/31/2024

SubAccount...	2022-2023 March Activity	2023-2024 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2022-2023 YTD Activity	2023-2024 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 01 - General</b>								
<b>Revenue</b>								
<b>Department: 5 - Admin</b>								
426 - BUILDING RENTALS	10,937.73	10,892.39	-45.34	-0.41%	98,477.30	99,106.63	629.33	0.64%
942 - TAX REVENUE	-9,385.28	-82,550.92	-73,165.64	-779.58%	922,442.84	1,067,256.83	144,813.99	15.70%
943 - OTHER REVENUES	24,689.30	32,027.59	7,338.29	29.72%	181,614.21	316,014.19	134,399.98	74.00%
<b>Department 5 - Admin Total:</b>	<b>26,241.75</b>	<b>-39,630.94</b>	<b>-65,872.69</b>	<b>-251.02%</b>	<b>1,202,534.35</b>	<b>1,482,377.65</b>	<b>279,843.30</b>	<b>23.27%</b>
<b>Revenue Total:</b>	<b>26,241.75</b>	<b>-39,630.94</b>	<b>-65,872.69</b>	<b>-251.02%</b>	<b>1,202,534.35</b>	<b>1,482,377.65</b>	<b>279,843.30</b>	<b>23.27%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	29,488.28	19,302.42	10,185.86	34.54%	237,798.29	216,935.15	20,863.14	8.77%
512 - FRONT DESK	3,425.28	2,318.26	1,107.02	32.32%	28,892.62	25,921.50	2,971.12	10.28%
530 - HEALTH & LIFE INSURANCE	8,167.92	4,235.28	3,932.64	48.15%	80,106.39	83,332.37	-3,225.98	-4.03%
540 - EDUCATION & TRAINING	216.00	1,063.00	-847.00	-392.13%	6,356.20	7,571.54	-1,215.34	-19.12%
600 - PROMOTION & PUBLICITY	174.72	1,189.42	-1,014.70	-580.76%	3,568.05	6,924.72	-3,356.67	-94.08%
610 - PROFESSIONAL FEES	1,029.00	1,614.13	-585.13	-56.86%	19,048.93	27,329.27	-8,280.34	-43.47%
630 - TRANSPORTATION	300.00	150.00	150.00	50.00%	300.00	2,550.00	-2,250.00	-750.00%
650 - BANK/MERCHANT FEES	-62.22	0.00	-62.22	-100.00%	274.03	415.39	-141.36	-51.59%
660 - DUES & SUBSCRIPTIONS	139.75	2,959.08	-2,819.33	-2,017.41%	5,111.69	5,637.05	-525.36	-10.28%
670 - COMMUNICATION SERVICES	1,266.17	1,179.69	86.48	6.83%	11,078.33	12,187.63	-1,109.30	-10.01%
680 - SOFTWARE CONTRACTS	1,070.89	1,909.87	-838.98	-78.34%	18,285.94	28,381.60	-10,095.66	-55.21%
690 - LEGAL/ RECRUITMENT NOTICES	90.00	0.00	90.00	100.00%	1,446.92	1,291.48	155.44	10.74%
691 - PRINTING/ DESIGN SERVICES	750.00	1,510.66	-760.66	-101.42%	4,689.22	6,414.08	-1,724.86	-36.78%
710 - ADMINISTRATIVE EXPENSE ACCTS	99.10	109.87	-10.77	-10.87%	1,174.25	1,635.28	-461.03	-39.26%
720 - EMPLOYEE/ PUBLIC RELATIONS	0.00	0.00	0.00	0.00%	371.26	253.96	117.30	31.60%
730 - OFFICE/ ADMIN SUPPLIES	98.44	255.55	-157.11	-159.60%	4,096.88	3,261.51	835.37	20.39%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	0.00	0.00	0.00%	722.41	3,269.92	-2,547.51	-352.64%
750 - OFFICE EQUIPMENT	147.95	655.91	-507.96	-343.33%	11,359.24	5,321.68	6,037.56	53.15%
760 - POSTAGE & DELIVERY	1,118.50	1,026.79	91.71	8.20%	4,396.39	3,489.90	906.49	20.62%
764 - BANQUET BEVERAGE SERVICE	0.00	0.00	0.00	0.00%	138.50	0.00	138.50	100.00%
765 - CONTINGENCY	0.00	3,235.07	-3,235.07	0.00%	9,370.50	3,235.07	6,135.43	65.48%
<b>Department 5 - Admin Total:</b>	<b>47,519.78</b>	<b>42,715.00</b>	<b>4,804.78</b>	<b>10.11%</b>	<b>448,586.04</b>	<b>445,359.10</b>	<b>3,226.94</b>	<b>0.72%</b>
<b>Department: 6 - Maintenance</b>								
513 - MAINTENANCE SALARIES	14,244.10	11,320.35	2,923.75	20.53%	125,689.39	128,747.26	-3,057.87	-2.43%
514 - SEASONAL MAINTENANCE	0.00	0.00	0.00	0.00%	22,249.50	16,980.00	5,269.50	23.68%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2024

SubAccoun...	2022-2023		2023-2024		March Variance		YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
800 - EQUIPMENT RENTALS	0.00	0.00	0.00	0.00%	545.76	0.00	545.76	100.00%
810 - MAINTENANCE SERVICES	6,432.15	3,059.07	3,373.08	52.44%	89,074.61	96,775.03	-7,700.42	-8.64%
820 - EQUIPMENT REPAIRS	0.00	729.70	-729.70	0.00%	7,056.38	3,231.01	3,825.37	54.21%
830 - MAINTENANCE SUPPLIES	795.32	1,165.47	-370.15	-46.54%	12,271.07	12,955.51	-684.44	-5.58%
840 - MAINTENANCE MATERIALS	430.13	154.42	275.71	64.10%	12,971.57	7,901.94	5,069.63	39.08%
850 - PETROLEUM PRODUCTS	0.00	1,474.55	-1,474.55	0.00%	3,653.88	5,844.09	-2,190.21	-59.94%
860 - MAIN. TOOLS & EQUIPMENT	12.50	345.53	-333.03	-2,664.24%	1,252.81	2,971.55	-1,718.74	-137.19%
870 - PARK LANDSCAPING	258.64	0.00	258.64	100.00%	2,242.00	2,460.01	-218.01	-9.72%
880 - UTILITES - ELECTRIC	6,475.88	9,406.87	-2,930.99	-45.26%	40,313.22	51,995.08	-11,681.86	-28.98%
881 - UTILITES - NATURAL GAS	4,157.92	4,335.47	-177.55	-4.27%	19,348.78	14,354.46	4,994.32	25.81%
882 - UTILITIES - WATER	225.46	922.72	-697.26	-309.26%	9,222.48	9,619.51	-397.03	-4.31%
890 - PARK IMPROVEMENTS & REPAIRS	0.00	108.43	-108.43	0.00%	4,132.59	8,832.07	-4,699.48	-113.72%
<b>Department 6 - Maintenance Total:</b>	<b>33,032.10</b>	<b>33,022.58</b>	<b>9.52</b>	<b>0.03%</b>	<b>350,024.04</b>	<b>362,667.52</b>	<b>-12,643.48</b>	<b>-3.61%</b>
<b>Expense Total:</b>	<b>80,551.88</b>	<b>75,737.58</b>	<b>4,814.30</b>	<b>5.98%</b>	<b>798,610.08</b>	<b>808,026.62</b>	<b>-9,416.54</b>	<b>-1.18%</b>
<b>Fund 01 Surplus (Deficit):</b>	<b>-54,310.13</b>	<b>-115,368.52</b>	<b>-61,058.39</b>	<b>-112.43%</b>	<b>403,924.27</b>	<b>674,351.03</b>	<b>270,426.76</b>	<b>66.95%</b>

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2024

SubAccount...	2022-2023 March Activity	2023-2024 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2022-2023 YTD Activity	2023-2024 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 11 - Fitness Center</b>								
<b>Revenue</b>								
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	59,434.42	69,520.10	10,085.68	16.97%	608,168.91	725,909.92	117,741.01	19.36%
943 - OTHER REVENUES	25.00	11.00	-14.00	-56.00%	137.00	123.00	-14.00	-10.22%
<b>Department 7 - Recreation Total:</b>	<b>59,459.42</b>	<b>69,531.10</b>	<b>10,071.68</b>	<b>16.94%</b>	<b>608,305.91</b>	<b>726,032.92</b>	<b>117,727.01</b>	<b>19.35%</b>
<b>Revenue Total:</b>	<b>59,459.42</b>	<b>69,531.10</b>	<b>10,071.68</b>	<b>16.94%</b>	<b>608,305.91</b>	<b>726,032.92</b>	<b>117,727.01</b>	<b>19.35%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	9,687.61	5,696.88	3,990.73	41.19%	76,750.29	73,690.58	3,059.71	3.99%
521 - SS/ MEDICARE	741.12	433.75	307.37	41.47%	5,871.39	5,603.87	267.52	4.56%
522 - PENSION	822.33	464.70	357.63	43.49%	7,583.91	7,440.35	143.56	1.89%
530 - HEALTH & LIFE INSURANCE	1,229.49	547.64	681.85	55.46%	13,153.02	12,885.92	267.10	2.03%
540 - EDUCATION & TRAINING	0.00	0.00	0.00	0.00%	335.00	835.92	-500.92	-149.53%
600 - PROMOTION & PUBLICITY	257.50	400.80	-143.30	-55.65%	3,071.84	2,435.59	636.25	20.71%
610 - PROFESSIONAL FEES	100.00	0.00	100.00	100.00%	600.00	200.00	400.00	66.67%
650 - BANK/MERCHANT FEES	1,484.15	1,029.69	454.46	30.62%	15,590.64	18,507.12	-2,916.48	-18.71%
670 - COMMUNICATION SERVICES	372.48	307.48	65.00	17.45%	3,751.28	3,963.28	-212.00	-5.65%
680 - SOFTWARE CONTRACTS	189.80	201.89	-12.09	-6.37%	1,723.62	3,242.68	-1,519.06	-88.13%
690 - LEGAL/ RECRUITMENT NOTICES	0.00	0.00	0.00	0.00%	180.00	0.00	180.00	100.00%
730 - OFFICE/ ADMIN SUPPLIES	0.00	202.55	-202.55	0.00%	570.67	980.56	-409.89	-71.83%
<b>Department 5 - Admin Total:</b>	<b>14,884.48</b>	<b>9,285.38</b>	<b>5,599.10</b>	<b>37.62%</b>	<b>129,181.66</b>	<b>129,785.87</b>	<b>-604.21</b>	<b>-0.47%</b>
<b>Department: 6 - Maintenance</b>								
810 - MAINTENANCE SERVICES	647.65	0.00	647.65	100.00%	4,870.81	3,966.44	904.37	18.57%
830 - MAINTENANCE SUPPLIES	2,207.65	1,981.19	226.46	10.26%	14,314.45	11,233.37	3,081.08	21.52%
880 - UTILITES - ELECTRIC	1,115.97	1,795.81	-679.84	-60.92%	5,893.07	8,998.29	-3,105.22	-52.69%
881 - UTILITES - NATURAL GAS	511.17	2,100.24	-1,589.07	-310.87%	1,931.01	6,280.48	-4,349.47	-225.24%
882 - UTILITIES - WATER	0.00	133.29	-133.29	0.00%	501.34	688.56	-187.22	-37.34%
890 - PARK IMPROVEMENTS & REPAIRS	0.00	0.00	0.00	0.00%	62.50	100.00	-37.50	-60.00%
<b>Department 6 - Maintenance Total:</b>	<b>4,482.44</b>	<b>6,010.53</b>	<b>-1,528.09</b>	<b>-34.09%</b>	<b>27,573.18</b>	<b>31,267.14</b>	<b>-3,693.96</b>	<b>-13.40%</b>
<b>Department: 7 - Recreation</b>								
512 - FRONT DESK	13,132.55	9,327.05	3,805.50	28.98%	105,577.23	111,325.43	-5,748.20	-5.44%
515 - CUSTODIANS & FACILITY SUPERVISORS	1,447.20	189.88	1,257.32	86.88%	11,173.95	8,501.91	2,672.04	23.91%
516 - PROGRAM WAGES	3,415.96	3,154.26	261.70	7.66%	20,146.81	30,299.98	-10,153.17	-50.40%
521 - SS/ MEDICARE	1,376.67	978.32	398.35	28.94%	10,693.45	11,779.26	-1,085.81	-10.15%
620 - CONTRACTUAL PROGRAMS	5,455.00	5,773.25	-318.25	-5.83%	62,807.88	65,102.89	-2,295.01	-3.65%
640 - EQUIP/ FACILITY LEASE	0.00	0.00	0.00	0.00%	12,118.76	7,174.90	4,943.86	40.80%
780 - PROGRAM EQUIPMENT	789.70	691.32	98.38	12.46%	8,287.17	8,099.02	188.15	2.27%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2024

SubAccoun...	2022-2023	2023-2024	March Variance		2022-2023	2023-2024	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
790 - PROGRAM SUPPLIES	0.00	52.99	-52.99	0.00%	1,654.99	728.14	926.85	56.00%
<b>Department 7 - Recreation Total:</b>	<b>25,617.08</b>	<b>20,167.07</b>	<b>5,450.01</b>	<b>21.27%</b>	<b>232,460.24</b>	<b>243,011.53</b>	<b>-10,551.29</b>	<b>-4.54%</b>
<b>Expense Total:</b>	<b>44,984.00</b>	<b>35,462.98</b>	<b>9,521.02</b>	<b>21.17%</b>	<b>389,215.08</b>	<b>404,064.54</b>	<b>-14,849.46</b>	<b>-3.82%</b>
<b>Fund 11 Surplus (Deficit):</b>	<b>14,475.42</b>	<b>34,068.12</b>	<b>19,592.70</b>	<b>135.35%</b>	<b>219,090.83</b>	<b>321,968.38</b>	<b>102,877.55</b>	<b>46.96%</b>

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2024

SubAccount...	2022-2023 March Activity	2023-2024 March Activity	March Variance Favorable / (Unfavorable)	Variance %	2022-2023 YTD Activity	2023-2024 YTD Activity	YTD Variance Favorable / (Unfavorable)	Variance %
<b>Fund: 12 - Before &amp; After School</b>								
<b>Revenue</b>								
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	66,542.00	67,992.56	1,450.56	2.18%	651,403.00	622,651.36	-28,751.64	-4.41%
943 - OTHER REVENUES	0.00	0.00	0.00	0.00%	938.00	506.90	-431.10	-45.96%
<b>Department 7 - Recreation Total:</b>	<b>66,542.00</b>	<b>67,992.56</b>	<b>1,450.56</b>	<b>2.18%</b>	<b>652,341.00</b>	<b>623,158.26</b>	<b>-29,182.74</b>	<b>-4.47%</b>
<b>Revenue Total:</b>	<b>66,542.00</b>	<b>67,992.56</b>	<b>1,450.56</b>	<b>2.18%</b>	<b>652,341.00</b>	<b>623,158.26</b>	<b>-29,182.74</b>	<b>-4.47%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
610 - PROFESSIONAL FEES	220.50	324.56	-104.06	-47.19%	3,308.79	3,304.89	3.90	0.12%
<b>Department 5 - Admin Total:</b>	<b>220.50</b>	<b>324.56</b>	<b>-104.06</b>	<b>-47.19%</b>	<b>3,308.79</b>	<b>3,304.89</b>	<b>3.90</b>	<b>0.12%</b>
<b>Department: 7 - Recreation</b>								
511 - ADMINISTRATIVE SALARIES	19,825.24	12,569.80	7,255.44	36.60%	157,641.19	155,171.19	2,470.00	1.57%
516 - PROGRAM WAGES	32,322.79	24,993.64	7,329.15	22.67%	206,445.70	213,073.28	-6,627.58	-3.21%
521 - SS/ MEDICARE	3,983.68	2,873.13	1,110.55	27.88%	28,096.49	28,508.34	-411.85	-1.47%
522 - PENSION	2,706.85	1,546.80	1,160.05	42.86%	20,463.51	18,754.14	1,709.37	8.35%
530 - HEALTH & LIFE INSURANCE	2,459.65	1,201.72	1,257.93	51.14%	27,979.27	26,687.14	1,292.13	4.62%
540 - EDUCATION & TRAINING	0.00	0.00	0.00	0.00%	149.00	2,684.25	-2,535.25	-1,701.51%
550 - TRAVEL REIMBURSEMENT	0.00	44.29	-44.29	0.00%	689.30	439.52	249.78	36.24%
600 - PROMOTION & PUBLICITY	0.00	433.05	-433.05	0.00%	1,124.49	1,694.37	-569.88	-50.68%
610 - PROFESSIONAL FEES	100.00	0.00	100.00	100.00%	600.00	200.00	400.00	66.67%
630 - TRANSPORTATION	0.00	0.00	0.00	0.00%	3,357.50	0.00	3,357.50	100.00%
640 - EQUIP/ FACILITY LEASE	0.00	0.00	0.00	0.00%	1,800.00	2,250.00	-450.00	-25.00%
650 - BANK/MERCHANT FEES	1,459.15	1,076.96	382.19	26.19%	15,122.40	16,894.97	-1,772.57	-11.72%
660 - DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00%	24.45	91.49	-67.04	-274.19%
670 - COMMUNICATION SERVICES	199.37	116.90	82.47	41.37%	1,754.30	2,142.38	-388.08	-22.12%
680 - SOFTWARE CONTRACTS	854.92	866.47	-11.55	-1.35%	7,538.13	9,811.74	-2,273.61	-30.16%
710 - ADMINISTRATIVE EXPENSE ACCTS	0.00	0.00	0.00	0.00%	58.49	0.00	58.49	100.00%
720 - EMPLOYEE/ PUBLIC RELATIONS	0.00	0.00	0.00	0.00%	384.40	433.82	-49.42	-12.86%
750 - OFFICE EQUIPMENT	0.00	217.44	-217.44	0.00%	0.00	3,794.57	-3,794.57	0.00%
780 - PROGRAM EQUIPMENT	0.00	1,234.98	-1,234.98	0.00%	0.00	1,738.57	-1,738.57	0.00%
790 - PROGRAM SUPPLIES	1,991.31	2,902.51	-911.20	-45.76%	31,495.35	29,884.84	1,610.51	5.11%
820 - EQUIPMENT REPAIRS	0.00	0.00	0.00	0.00%	507.35	0.00	507.35	100.00%
<b>Department 7 - Recreation Total:</b>	<b>65,902.96</b>	<b>50,077.69</b>	<b>15,825.27</b>	<b>24.01%</b>	<b>505,231.32</b>	<b>514,254.61</b>	<b>-9,023.29</b>	<b>-1.79%</b>
<b>Expense Total:</b>	<b>66,123.46</b>	<b>50,402.25</b>	<b>15,721.21</b>	<b>23.78%</b>	<b>508,540.11</b>	<b>517,559.50</b>	<b>-9,019.39</b>	<b>-1.77%</b>
<b>Fund 12 Surplus (Deficit):</b>	<b>418.54</b>	<b>17,590.31</b>	<b>17,171.77</b>	<b>4,102.78%</b>	<b>143,800.89</b>	<b>105,598.76</b>	<b>-38,202.13</b>	<b>-26.57%</b>

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2024

SubAccount...	2022-2023	2023-2024	March Variance		2022-2023	2023-2024	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
<b>Fund: 13 - Recreation</b>								
<b>Revenue</b>								
<b>Department: 5 - Admin</b>								
480 - PARK USAGE	3,502.50	2,350.00	-1,152.50	-32.91%	62,005.04	65,928.30	3,923.26	6.33%
942 - TAX REVENUE	2,880.99	-72,935.98	-75,816.97	-2,631.63%	944,594.39	876,878.89	-67,715.50	-7.17%
943 - OTHER REVENUES	0.00	372.62	372.62	0.00%	536.83	1,793.87	1,257.04	234.16%
<b>Department 5 - Admin Total:</b>	<b>6,383.49</b>	<b>-70,213.36</b>	<b>-76,596.85</b>	<b>-1,199.92%</b>	<b>1,007,136.26</b>	<b>944,601.06</b>	<b>-62,535.20</b>	<b>-6.21%</b>
<b>Department: 7 - Recreation</b>								
490 - PROGRAM REVENUE	150,163.81	33,811.28	-116,352.53	-77.48%	911,290.09	853,540.40	-57,749.69	-6.34%
491 - RECREATION CENTER	20,173.00	32,608.00	12,435.00	61.64%	252,403.84	208,131.50	-44,272.34	-17.54%
943 - OTHER REVENUES	1,198.00	0.00	-1,198.00	-100.00%	2,367.30	3,897.59	1,530.29	64.64%
<b>Department 7 - Recreation Total:</b>	<b>171,534.81</b>	<b>66,419.28</b>	<b>-105,115.53</b>	<b>-61.28%</b>	<b>1,166,061.23</b>	<b>1,065,569.49</b>	<b>-100,491.74</b>	<b>-8.62%</b>
<b>Revenue Total:</b>	<b>177,918.30</b>	<b>-3,794.08</b>	<b>-181,712.38</b>	<b>-102.13%</b>	<b>2,173,197.49</b>	<b>2,010,170.55</b>	<b>-163,026.94</b>	<b>-7.50%</b>
<b>Expense</b>								
<b>Department: 5 - Admin</b>								
511 - ADMINISTRATIVE SALARIES	45,143.66	24,751.06	20,392.60	45.17%	382,611.56	361,292.70	21,318.86	5.57%
512 - FRONT DESK	3,425.28	2,318.24	1,107.04	32.32%	28,892.38	24,725.34	4,167.04	14.42%
530 - HEALTH & LIFE INSURANCE	10,054.74	4,815.10	5,239.64	52.11%	110,618.16	107,751.07	2,867.09	2.59%
540 - EDUCATION & TRAINING	0.00	1,063.00	-1,063.00	0.00%	5,894.21	6,890.67	-996.46	-16.91%
550 - TRAVEL REIMBURSEMENT	0.00	0.00	0.00	0.00%	906.92	153.93	752.99	83.03%
600 - PROMOTION & PUBLICITY	174.72	1,189.44	-1,014.72	-580.77%	3,998.38	6,921.76	-2,923.38	-73.11%
610 - PROFESSIONAL FEES	320.50	424.06	-103.56	-32.31%	3,953.83	5,003.84	-1,050.01	-26.56%
630 - TRANSPORTATION	300.00	150.00	150.00	50.00%	300.00	2,550.00	-2,250.00	-750.00%
650 - BANK/MERCHANT FEES	2,289.41	3,527.52	-1,238.11	-54.08%	24,963.81	29,126.60	-4,162.79	-16.68%
660 - DUES & SUBSCRIPTIONS	139.75	2,959.08	-2,819.33	-2,017.41%	5,111.70	5,272.06	-160.36	-3.14%
670 - COMMUNICATION SERVICES	1,348.67	1,222.20	126.47	9.38%	11,673.05	12,386.32	-713.27	-6.11%
680 - SOFTWARE CONTRACTS	1,070.89	1,909.87	-838.98	-78.34%	18,285.93	28,381.63	-10,095.70	-55.21%
690 - LEGAL/ RECRUITMENT NOTICES	90.00	0.00	90.00	100.00%	1,181.92	2,882.48	-1,700.56	-143.88%
691 - PRINTING/ DESIGN SERVICES	2,250.00	1,510.66	739.34	32.86%	7,994.33	7,795.09	199.24	2.49%
710 - ADMINISTRATIVE EXPENSE ACCTS	44.90	38.36	6.54	14.57%	186.04	187.50	-1.46	-0.78%
720 - EMPLOYEE/ PUBLIC RELATIONS	251.18	108.83	142.35	56.67%	3,491.02	968.76	2,522.26	72.25%
730 - OFFICE/ ADMIN SUPPLIES	98.44	255.58	-157.14	-159.63%	3,995.33	3,169.61	825.72	20.67%
740 - COMPUTER SUPPLIES/ EQUIP	0.00	0.00	0.00	0.00%	190.00	78.19	111.81	58.85%
750 - OFFICE EQUIPMENT	147.93	655.92	-507.99	-343.40%	11,359.18	5,321.69	6,037.49	53.15%
760 - POSTAGE & DELIVERY	1,118.51	1,017.10	101.41	9.07%	4,498.08	3,513.46	984.62	21.89%
764 - BANQUET BEVERAGE SERVICE	0.00	0.00	0.00	0.00%	138.50	0.00	138.50	100.00%
<b>Department 5 - Admin Total:</b>	<b>68,268.58</b>	<b>47,916.02</b>	<b>20,352.56</b>	<b>29.81%</b>	<b>630,244.33</b>	<b>614,372.70</b>	<b>15,871.63</b>	<b>2.52%</b>
<b>Department: 6 - Maintenance</b>								
513 - MAINTENANCE SALARIES	14,243.99	11,320.31	2,923.68	20.53%	125,688.21	127,043.10	-1,354.89	-1.08%
800 - EQUIPMENT RENTALS	0.00	0.00	0.00	0.00%	545.78	0.00	545.78	100.00%
810 - MAINTENANCE SERVICES	6,396.54	3,607.19	2,789.35	43.61%	61,186.97	67,351.49	-6,164.52	-10.07%

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2024

SubAccount...	2022-2023		March Variance		2022-2023		YTD Variance	
	March Activity	2023-2024 March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	2023-2024 YTD Activity	Favorable / (Unfavorable)	Variance %
820 - EQUIPMENT REPAIRS	250.00	759.49	-509.49	-203.80%	5,584.75	3,260.73	2,324.02	41.61%
830 - MAINTENANCE SUPPLIES	572.43	1,165.42	-592.99	-103.59%	12,521.72	13,815.97	-1,294.25	-10.34%
840 - MAINTENANCE MATERIALS	423.11	83.19	339.92	80.34%	8,419.67	5,252.60	3,167.07	37.62%
850 - PETROLEUM PRODUCTS	0.00	1,474.54	-1,474.54	0.00%	3,653.88	5,844.02	-2,190.14	-59.94%
860 - MAIN. TOOLS & EQUIPMENT	12.49	720.42	-707.93	-5,667.97%	1,252.76	3,346.33	-2,093.57	-167.12%
870 - PARK LANDSCAPING	258.63	0.00	258.63	100.00%	2,241.97	2,459.97	-218.00	-9.72%
880 - UTILITES - ELECTRIC	6,475.90	9,406.86	-2,930.96	-45.26%	35,358.35	51,995.00	-16,636.65	-47.05%
881 - UTILITES - NATURAL GAS	4,157.92	4,335.44	-177.52	-4.27%	19,348.79	15,359.51	3,989.28	20.62%
882 - UTILITIES - WATER	225.47	922.71	-697.24	-309.24%	9,222.27	9,619.38	-397.11	-4.31%
890 - PARK IMPROVEMENTS & REPAIRS	398.00	92.44	305.56	76.77%	4,346.08	10,899.17	-6,553.09	-150.78%
<b>Department 6 - Maintenance Total:</b>	<b>33,414.48</b>	<b>33,888.01</b>	<b>-473.53</b>	<b>-1.42%</b>	<b>289,371.20</b>	<b>316,247.27</b>	<b>-26,876.07</b>	<b>-9.29%</b>
<b>Department: 7 - Recreation</b>								
515 - CUSTODIANS & FACILITY SUPERVISORS	10,403.00	6,684.35	3,718.65	35.75%	81,085.35	62,061.07	19,024.28	23.46%
516 - PROGRAM WAGES	11,444.44	9,642.72	1,801.72	15.74%	101,101.81	128,050.30	-26,948.49	-26.65%
571 - BEVERAGE COST	0.00	390.00	-390.00	0.00%	0.00	1,930.00	-1,930.00	0.00%
600 - PROMOTION & PUBLICITY	0.00	0.00	0.00	0.00%	0.00	321.50	-321.50	0.00%
620 - CONTRACTUAL PROGRAMS	38,194.87	42,878.41	-4,683.54	-12.26%	279,426.59	310,260.84	-30,834.25	-11.03%
630 - TRANSPORTATION	0.00	4,017.00	-4,017.00	0.00%	3,477.50	4,017.00	-539.50	-15.51%
774 - SPECIAL EVENTS	596.70	0.00	596.70	100.00%	7,268.71	2,964.36	4,304.35	59.22%
780 - PROGRAM EQUIPMENT	0.00	2,709.27	-2,709.27	0.00%	3,615.66	6,607.97	-2,992.31	-82.76%
790 - PROGRAM SUPPLIES	2,667.59	5,756.82	-3,089.23	-115.81%	30,481.93	43,379.85	-12,897.92	-42.31%
<b>Department 7 - Recreation Total:</b>	<b>63,306.60</b>	<b>72,078.57</b>	<b>-8,771.97</b>	<b>-13.86%</b>	<b>506,457.55</b>	<b>559,592.89</b>	<b>-53,135.34</b>	<b>-10.49%</b>
<b>Expense Total:</b>	<b>164,989.66</b>	<b>153,882.60</b>	<b>11,107.06</b>	<b>6.73%</b>	<b>1,426,073.08</b>	<b>1,490,212.86</b>	<b>-64,139.78</b>	<b>-4.50%</b>
<b>Fund 13 Surplus (Deficit):</b>	<b>12,928.64</b>	<b>-157,676.68</b>	<b>-170,605.32</b>	<b>-1,319.59%</b>	<b>747,124.41</b>	<b>519,957.69</b>	<b>-227,166.72</b>	<b>-30.41%</b>
<b>Total Surplus (Deficit):</b>	<b>-26,487.53</b>	<b>-221,386.77</b>	<b>-194,899.24</b>	<b>-735.82%</b>	<b>1,513,940.40</b>	<b>1,621,875.86</b>	<b>107,935.46</b>	<b>7.13%</b>

Prior-Year Comparative Income Statement

For the Period Ending 03/31/2024

**Fund Summary**

Fund	2022-2023	2023-2024	March Variance		2022-2023	2023-2024	YTD Variance	
	March Activity	March Activity	Favorable / (Unfavorable)	Variance %	YTD Activity	YTD Activity	Favorable / (Unfavorable)	Variance %
01 - General	-54,310.13	-115,368.52	-61,058.39	-112.43%	403,924.27	674,351.03	270,426.76	66.95%
11 - Fitness Center	14,475.42	34,068.12	19,592.70	135.35%	219,090.83	321,968.38	102,877.55	46.96%
12 - Before & After School	418.54	17,590.31	17,171.77	4,102.78%	143,800.89	105,598.76	-38,202.13	-26.57%
13 - Recreation	12,928.64	-157,676.68	-170,605.32	-1,319.59%	747,124.41	519,957.69	-227,166.72	-30.41%
<b>Total Surplus (Deficit):</b>	<b>-26,487.53</b>	<b>-221,386.77</b>	<b>-194,899.24</b>	<b>-735.82%</b>	<b>1,513,940.40</b>	<b>1,621,875.86</b>	<b>107,935.46</b>	<b>7.13%</b>

PARK DISTRICT OF LA GRANGE  
536 EAST AVENUE  
LA GRANGE, IL 60525

MEMORANDUM

TO: Finance Chair  
FROM: Selden Fox  
RE: Consolidated Vouchers dated 4/15/2024

If this voucher is removed from the consent agenda, the financial report for the month of March should be noted and allowed to stand for audit, and a motion be made and seconded to approve the Consolidated Vouchers dated April 15, 2024 in the amount of \$ 417,516.19. A roll call vote is required.

CONSOLIDATED VOUCHERS

Fund Code	Accounts Payable Vouchers & P Card Purchases		
1	General Fund	62,626.27	
4	Debt Service	475.00	
11	Fitness Center	13,623.31	
12	BASE Program	6,057.70	
13	Recreation Fund	95,813.31	
15	Paving & Lighting	-	
16	Liability Insurance	268.98	
17	Audit	-	
18	Special Recreation for Handicapped	1,809.34	
36	Capital Projects	32,894.09	
40	Endless Summerfest	-	
		213,568.00	213,568.00
	Recreation Refunds		1,245.00
	Imprest Checks:		
	AT&T	Internet	167.52
	Comcast	Internet	267.90
	LGBA	Endless Summer payout	34,038.59
		34,474.01	34,474.01
	Merchant Service & Bank Fees		5,634.17
	Payroll for the pay dates through March (2 pay periods)		162,595.01
	Includes monthly Social Security, Medicare, IMRF contributions, & Paycom Fees.		
		\$ 417,516.19	\$ 417,516.19



Park District of La Grange, IL

# Expense Approval Report

By Vendor Name

Payment Dates 3/7/2024 - 4/9/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: AB7253 - ABI Attachments, Inc.</b>					
ABI Attachments, Inc.	QO427281	03/13/2024	8.5' CAT2 TR3 RAKE	36-5-20-84021	8,174.00
<b>Vendor AB7253 - ABI Attachments, Inc. Total:</b>					<b>8,174.00</b>
<b>Vendor: AC2100 - ACCESS ONE INC</b>					
ACCESS ONE INC	6064879	03/13/2024	LOCAL PHONE SERVICE	01-5-00-42610	25.00
ACCESS ONE INC	6064879	03/13/2024	LOCAL PHONE SERVICE	01-5-00-67011	489.51
ACCESS ONE INC	6064879	03/13/2024	LOCAL PHONE SERVICE	13-5-00-67011	489.51
<b>Vendor AC2100 - ACCESS ONE INC Total:</b>					<b>1,004.02</b>
<b>Vendor: AL5525 - ALL STAR SPORTS INSTRUCTION INC</b>					
ALL STAR SPORTS INSTRUC...	031824	03/27/2024	WINTER SESS 1 ATHLETIC CLA...	13-7-01-62000	2,464.00
<b>Vendor AL5525 - ALL STAR SPORTS INSTRUCTION INC Total:</b>					<b>2,464.00</b>
<b>Vendor: AM3289 - AMALGAMATED BANK OF CHICAGO</b>					
AMALGAMATED BANK OF CHI...	1856056007-030124	03/13/2024	TRUST FEES 2012B / 2016 / 20...	04-5-00-91200	475.00
<b>Vendor AM3289 - AMALGAMATED BANK OF CHICAGO Total:</b>					<b>475.00</b>
<b>Vendor: AN7606 - ANCEL GLINK P.C.</b>					
ANCEL GLINK P.C.	8494362-030824	03/13/2024	LEGAL SERVICES THRU 2/29/24	01-5-00-61000	1,514.63
ANCEL GLINK P.C.	8494362-030824	03/13/2024	LEGAL SERVICES THRU 2/29/24	12-5-00-61000	324.56
ANCEL GLINK P.C.	8494362-030824	03/13/2024	LEGAL SERVICES THRU 2/29/24	13-5-00-61000	324.56
<b>Vendor AN7606 - ANCEL GLINK P.C. Total:</b>					<b>2,163.75</b>
<b>Vendor: BL5850 - BLUEWIRE COMMUNICATIONS</b>					
BLUEWIRE COMMUNICATIONS	26980	03/27/2024	QUARTERLY MAINT 4/1/24-6/...	01-5-00-67046	270.00
BLUEWIRE COMMUNICATIONS	26980	03/27/2024	QUARTERLY MAINT 4/1/24-6/...	13-5-00-67046	270.00
<b>Vendor BL5850 - BLUEWIRE COMMUNICATIONS Total:</b>					<b>540.00</b>
<b>Vendor: BMO - BMO HARRIS</b>					
BMO HARRIS	H42420240328bposypntj	03/27/2024	CDG DEI Training - JB & KM	01-5-00-54012	15.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Athletic Supervisor Job Posting	01-5-00-54031	232.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	BASE & Camp Supervisor Job ...	01-5-00-54031	260.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Business Service Coord-HR So...	01-5-00-54033	197.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	Legislative Conf. Springfield	01-5-00-54034	108.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Business Service Coord-HR So...	01-5-00-54041	250.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Banners & yard signs	01-5-00-60011	247.09
BMO HARRIS	H42420240328bposypntj	03/27/2024	tablecloth	01-5-00-60012	10.55
BMO HARRIS	H42420240328bposypntj	03/27/2024	marketing	01-5-00-60020	5.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	marketing	01-5-00-60020	1.74
BMO HARRIS	H42420240328bposypntj	03/27/2024	marketing	01-5-00-60020	5.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Monthly E-Newsletter Fee	01-5-00-60030	57.38
BMO HARRIS	H42420240328bposypntj	03/27/2024	ACA Filing Fee - Required	01-5-00-61013	99.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	SSPRPA March General Meeti...	01-5-00-66024	7.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	Park Foreperson, Mobile Devi...	01-5-00-67011	35.94
BMO HARRIS	H42420240328bposypntj	03/27/2024	Park Foreperson, Mobile Devi...	01-5-00-67031	32.55
BMO HARRIS	H42420240328bposypntj	03/27/2024	Park Foreperson, Mobile Devi...	01-5-00-67038	25.85
BMO HARRIS	H42420240328bposypntj	03/27/2024	Business Service Coord Adobe...	01-5-00-68010	12.95
BMO HARRIS	H42420240328bposypntj	03/27/2024	Employee Appreciation Week ...	01-5-00-71010	40.78
BMO HARRIS	H42420240328bposypntj	03/27/2024	Bagels for employee appreciat...	01-5-00-71010	23.38
BMO HARRIS	H42420240328bposypntj	03/27/2024	ED Community Meeting	01-5-00-71010	45.71
BMO HARRIS	H42420240328bposypntj	03/27/2024	Two pocket folders with faste...	01-5-00-73011	9.49
BMO HARRIS	H42420240328bposypntj	03/27/2024	Laminating pouches-preschool...	01-5-00-73040	25.96
BMO HARRIS	H42420240328bposypntj	03/27/2024	File cabinet for Natalie's office	01-5-00-75010	102.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	File cabinet for Jenny's office	01-5-00-75010	44.99
BMO HARRIS	H42420240328bposypntj	03/27/2024	Preschool Chairs	01-5-00-75013	508.42
BMO HARRIS	H42420240328bposypntj	03/27/2024	postage for bronze memorial ...	01-5-00-76013	2.85
BMO HARRIS	H42420240328bposypntj	03/27/2024	Coffee Maker Front office	01-5-00-76500	133.73

## Expense Approval Report

Payment Dates: 3/7/2024 - 4/9/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420240328bposypntj	03/27/2024	Gordon baseball/softball gear...	01-5-00-76500	1,868.64
BMO HARRIS	H42420240328bposypntj	03/27/2024	Pens with PDLG logo	01-5-00-76500	680.44
BMO HARRIS	H42420240328bposypntj	03/27/2024	dumpster service	01-6-00-81020	88.69
BMO HARRIS	H42420240328bposypntj	03/27/2024	uniform service	01-6-00-81030	115.96
BMO HARRIS	H42420240328bposypntj	03/27/2024	Athletic Locks for gear boxes	01-6-00-81041	171.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	oil mix, allen wrench set	01-6-00-82011	21.24
BMO HARRIS	H42420240328bposypntj	03/27/2024	dump truck repair - front choc...	01-6-00-82011	243.56
BMO HARRIS	H42420240328bposypntj	03/27/2024	Vacuum Bags	01-6-00-83012	8.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	sweeping compound	01-6-00-83012	88.45
BMO HARRIS	H42420240328bposypntj	03/27/2024	Building Lightbulbs	01-6-00-83012	32.66
BMO HARRIS	H42420240328bposypntj	03/27/2024	Trash can liners	01-6-00-83020	495.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Diaper Genies Bags	01-6-00-83021	12.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	boundary line for volleyball co...	01-6-00-83029	23.45
BMO HARRIS	H42420240328bposypntj	03/27/2024	cable ties for volleyball court	01-6-00-83029	26.39
BMO HARRIS	H42420240328bposypntj	03/27/2024	Straps for trailers	01-6-00-83033	48.54
BMO HARRIS	H42420240328bposypntj	03/27/2024	Gordon shelter light bulbs	01-6-00-83035	51.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	air hose & tank repair kit, mec...	01-6-00-83037	24.51
BMO HARRIS	H42420240328bposypntj	03/27/2024	air hose & tank repair kit, mec...	01-6-00-83037	62.89
BMO HARRIS	H42420240328bposypntj	03/27/2024	metal cable ties for fence repa...	01-6-00-84041	69.75
BMO HARRIS	H42420240328bposypntj	03/27/2024	fence repair tool w/metal ban...	01-6-00-84041	23.23
BMO HARRIS	H42420240328bposypntj	03/27/2024	handicap signs for garden plots	01-6-00-84041	17.95
BMO HARRIS	H42420240328bposypntj	03/27/2024	heavy duty metal hasps	01-6-00-84043	16.99
BMO HARRIS	H42420240328bposypntj	03/27/2024	oil mix, allen wrench set	01-6-00-85013	30.96
BMO HARRIS	H42420240328bposypntj	03/27/2024	Pad/Host for Orbital Sander	01-6-00-86014	8.77
BMO HARRIS	H42420240328bposypntj	03/27/2024	Graffiti remover and paint roll...	01-6-00-86014	10.42
BMO HARRIS	H42420240328bposypntj	03/27/2024	utility cart	01-6-00-86014	59.14
BMO HARRIS	H42420240328bposypntj	03/27/2024	Multi-tool blades	01-6-00-86014	19.20
BMO HARRIS	H42420240328bposypntj	03/27/2024	No lifeguard sign for Gordon s...	01-6-00-89305	15.99
BMO HARRIS	H42420240328bposypntj	03/27/2024	Toilet Part Replacement	01-6-13-89000	9.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	Power Mop for Community C...	01-6-13-89000	29.94
BMO HARRIS	H42420240328bposypntj	03/27/2024	Ordered double sided tape for...	11-5-00-73023	9.97
BMO HARRIS	H42420240328bposypntj	03/27/2024	Hanging organizer/manila fold...	11-5-00-73023	39.15
BMO HARRIS	H42420240328bposypntj	03/27/2024	Purchased file tote box for fit...	11-5-00-73023	28.52
BMO HARRIS	H42420240328bposypntj	03/27/2024	Fitness Center Vacuum	11-6-00-83012	209.99
BMO HARRIS	H42420240328bposypntj	03/27/2024	Resistance bands and pull-up ...	11-7-00-78000	66.33
BMO HARRIS	H42420240328bposypntj	03/27/2024	Room 114 FC-Logitech Blueto...	11-7-00-78000	29.99
BMO HARRIS	H42420240328bposypntj	03/27/2024	Ordered 100-pack of headpho...	11-7-00-79000	52.99
BMO HARRIS	H42420240328bposypntj	03/27/2024	SFX Phone	12-7-00-67033	34.40
BMO HARRIS	H42420240328bposypntj	03/27/2024	Data Plan for iPads at BASE & ...	12-7-00-75026	217.44
BMO HARRIS	H42420240328bposypntj	03/27/2024	Scotch tape for BASE	12-7-00-79000	19.98
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base supplies	12-7-21-79000	9.38
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-21-79000	7.74
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-21-79000	8.63
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base supplies	12-7-21-79000	5.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-21-79000	4.16
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack and supplies	12-7-21-79000	1.42
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack	12-7-21-79110	29.10
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-21-79110	85.58
BMO HARRIS	H42420240328bposypntj	03/27/2024	Sun butter for puppy chow	12-7-21-79110	8.98
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack	12-7-21-79110	50.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack	12-7-21-79110	5.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack and supplies	12-7-21-79110	30.47
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack	12-7-21-79110	52.98
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack and supplies	12-7-21-79110	52.35
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack	12-7-21-79110	40.76
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-21-79110	34.74
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-21-79110	2.62
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base Snack	12-7-21-79110	9.63
BMO HARRIS	H42420240328bposypntj	03/27/2024	CP and FR new Stove/Ovens	12-7-22-78000	1,151.98
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base supplies	12-7-22-79000	9.37

Expense Approval Report

Payment Dates: 3/7/2024 - 4/9/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-22-79000	1.41
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack and supplies	12-7-22-79000	1.41
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base supplies	12-7-22-79000	5.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	snack	12-7-22-79110	70.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack and party	12-7-22-79110	2.62
BMO HARRIS	H42420240328bposypntj	03/27/2024	Sun butter for puppy chow	12-7-22-79110	8.98
BMO HARRIS	H42420240328bposypntj	03/27/2024	snack	12-7-22-79110	78.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack	12-7-22-79110	35.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	snack	12-7-22-79110	36.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack	12-7-22-79110	40.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	snack	12-7-22-79110	40.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack	12-7-22-79110	5.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base Snack	12-7-22-79110	9.63
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack	12-7-22-79110	28.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	new microwave for cossitt	12-7-23-78000	83.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack and supplies	12-7-23-79000	1.41
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base supplies	12-7-23-79000	5.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-23-79000	1.41
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base supplies	12-7-23-79000	9.38
BMO HARRIS	H42420240328bposypntj	03/27/2024	snack	12-7-23-79110	50.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	snack	12-7-23-79110	90.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack and party	12-7-23-79110	2.62
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack	12-7-23-79110	55.36
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack	12-7-23-79110	60.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack	12-7-23-79110	8.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	snack	12-7-23-79110	90.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	snack	12-7-23-79110	40.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack	12-7-23-79110	37.21
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base Snack	12-7-23-79110	9.64
BMO HARRIS	H42420240328bposypntj	03/27/2024	Sun butter for puppy chow	12-7-23-79110	17.96
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base supplies	12-7-24-79000	9.37
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack and supplies	12-7-24-79000	1.41
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-24-79000	4.16
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base supplies	12-7-24-79000	7.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-24-79000	1.41
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base supplies	12-7-24-79000	4.99
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-24-79110	44.38
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack and supplies	12-7-24-79110	30.45
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack	12-7-24-79110	49.18
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack	12-7-24-79110	24.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base Snack	12-7-24-79110	9.63
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-24-79110	3.32
BMO HARRIS	H42420240328bposypntj	03/27/2024	Sun butter for puppy chow	12-7-24-79110	8.98
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack	12-7-24-79110	52.98
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack and supplies	12-7-24-79110	52.35
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack	12-7-24-79110	29.10
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-24-79110	75.59
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack and supplies	12-7-25-79000	1.41
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-25-79000	1.41
BMO HARRIS	H42420240328bposypntj	03/27/2024	IPAD charger	12-7-25-79000	19.97
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base supplies	12-7-25-79000	5.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base supplies	12-7-25-79000	9.38
BMO HARRIS	H42420240328bposypntj	03/27/2024	snack	12-7-25-79110	78.42
BMO HARRIS	H42420240328bposypntj	03/27/2024	Ogden food	12-7-25-79110	29.93
BMO HARRIS	H42420240328bposypntj	03/27/2024	Ogden needed more snack	12-7-25-79110	25.96
BMO HARRIS	H42420240328bposypntj	03/27/2024	snack	12-7-25-79110	46.90
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack	12-7-25-79110	55.36
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base Snack	12-7-25-79110	9.64
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack and party	12-7-25-79110	31.80
BMO HARRIS	H42420240328bposypntj	03/27/2024	Sun butter for puppy chow	12-7-25-79110	17.96

Expense Approval Report

Payment Dates: 3/7/2024 - 4/9/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420240328bposypntj	03/27/2024	snack	12-7-25-79110	58.97
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack	12-7-25-79110	13.72
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack	12-7-25-79110	40.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	snack	12-7-25-79110	105.34
BMO HARRIS	H42420240328bposypntj	03/27/2024	Easter party supplies	12-7-25-79110	64.78
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack	12-7-25-79110	67.02
BMO HARRIS	H42420240328bposypntj	03/27/2024	Sun butter for puppy chow	12-7-26-79110	8.98
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack and supplies	12-7-27-79000	1.41
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base supplies	12-7-27-79000	5.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-27-79000	17.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-27-79000	7.28
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base supplies	12-7-27-79000	9.37
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack and supplies	12-7-27-79000	22.16
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack	12-7-27-79110	29.10
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack	12-7-27-79110	52.98
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack	12-7-27-79110	37.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack and supplies	12-7-27-79110	52.35
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-27-79110	85.58
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack and supplies	12-7-27-79110	30.47
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base snack	12-7-27-79110	49.18
BMO HARRIS	H42420240328bposypntj	03/27/2024	Snack	12-7-27-79110	5.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	base snack and supplies	12-7-27-79110	2.94
BMO HARRIS	H42420240328bposypntj	03/27/2024	Base Snack	12-7-27-79110	9.63
BMO HARRIS	H42420240328bposypntj	03/27/2024	CDG DEI Training - JB & KM	13-5-00-54012	15.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	BASE & Camp Supervisor Job ...	13-5-00-54031	260.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Athletic Supervisor Job Posting	13-5-00-54031	232.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	Business Service Coord-HR So...	13-5-00-54033	197.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	Legislative Conf. Springfield	13-5-00-54034	108.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Business Service Coord-HR So...	13-5-00-54041	250.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Banners & yard signs	13-5-00-60011	247.10
BMO HARRIS	H42420240328bposypntj	03/27/2024	tablecloth	13-5-00-60012	10.55
BMO HARRIS	H42420240328bposypntj	03/27/2024	marketing	13-5-00-60020	1.75
BMO HARRIS	H42420240328bposypntj	03/27/2024	marketing	13-5-00-60020	5.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	marketing	13-5-00-60020	5.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Monthly E-Newsletter Fee	13-5-00-60030	57.37
BMO HARRIS	H42420240328bposypntj	03/27/2024	ACA Filing Fee - Required	13-5-00-61013	99.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	SSPRPA March General Meeti...	13-5-00-66024	7.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	Park Foreperson, Mobile Devi...	13-5-00-67011	35.95
BMO HARRIS	H42420240328bposypntj	03/27/2024	Park Foreperson, Mobile Devi...	13-5-00-67031	32.55
BMO HARRIS	H42420240328bposypntj	03/27/2024	Park Foreperson, Mobile Devi...	13-5-00-67038	25.85
BMO HARRIS	H42420240328bposypntj	03/27/2024	Business Service Coord Adobe...	13-5-00-68010	12.95
BMO HARRIS	H42420240328bposypntj	03/27/2024	Going Away Lunch for Melissa...	13-5-00-71012	38.36
BMO HARRIS	H42420240328bposypntj	03/27/2024	March Madness Social and We...	13-5-00-72022	108.83
BMO HARRIS	H42420240328bposypntj	03/27/2024	Two pocket folders with faste...	13-5-00-73011	9.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	Laminating pouches-preschool...	13-5-00-73040	25.96
BMO HARRIS	H42420240328bposypntj	03/27/2024	File cabinet for Natalie's office	13-5-00-75010	102.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	File cabinet for Jenny's office	13-5-00-75010	45.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Preschool Chairs	13-5-00-75013	508.42
BMO HARRIS	H42420240328bposypntj	03/27/2024	postage for bronze memorial ...	13-5-00-76013	2.85
BMO HARRIS	H42420240328bposypntj	03/27/2024	dumpster service	13-6-00-81020	636.82
BMO HARRIS	H42420240328bposypntj	03/27/2024	uniform service	13-6-00-81030	115.96
BMO HARRIS	H42420240328bposypntj	03/27/2024	Athletic Locks for gear boxes	13-6-00-81041	171.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	air hose & tank repair kit, mec...	13-6-00-82011	14.89
BMO HARRIS	H42420240328bposypntj	03/27/2024	oil mix, allen wrench set	13-6-00-82011	21.24
BMO HARRIS	H42420240328bposypntj	03/27/2024	air hose & tank repair kit, mec...	13-6-00-82011	14.89
BMO HARRIS	H42420240328bposypntj	03/27/2024	dump truck repair - front shoc...	13-6-00-82011	243.56
BMO HARRIS	H42420240328bposypntj	03/27/2024	sweeping compound	13-6-00-83012	88.45
BMO HARRIS	H42420240328bposypntj	03/27/2024	Vacuum Bags	13-6-00-83012	7.99
BMO HARRIS	H42420240328bposypntj	03/27/2024	Building Lightbulbs	13-6-00-83012	32.66
BMO HARRIS	H42420240328bposypntj	03/27/2024	Trash can liners	13-6-00-83020	495.00

Expense Approval Report

Payment Dates: 3/7/2024 - 4/9/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420240328bposypntj	03/27/2024	Diaper Genies Bags	13-6-00-83021	12.49
BMO HARRIS	H42420240328bposypntj	03/27/2024	cable ties for volleyball court	13-6-00-83029	26.39
BMO HARRIS	H42420240328bposypntj	03/27/2024	boundary line for volleyball co...	13-6-00-83029	23.44
BMO HARRIS	H42420240328bposypntj	03/27/2024	Straps for trailers	13-6-00-83033	48.53
BMO HARRIS	H42420240328bposypntj	03/27/2024	Gordon shelter light bulbs	13-6-00-83035	51.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	air hose & tank repair kit, mec...	13-6-00-83037	24.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	air hose & tank repair kit, mec...	13-6-00-83037	62.89
BMO HARRIS	H42420240328bposypntj	03/27/2024	fence repair tool w/metal ban...	13-6-00-84041	21.76
BMO HARRIS	H42420240328bposypntj	03/27/2024	handicap signs for garden plots	13-6-00-84041	17.95
BMO HARRIS	H42420240328bposypntj	03/27/2024	heavy duty metal hasps	13-6-00-84043	16.99
BMO HARRIS	H42420240328bposypntj	03/27/2024	oil mix, allen wrench set	13-6-00-85013	30.96
BMO HARRIS	H42420240328bposypntj	03/27/2024	utility cart	13-6-00-86014	59.14
BMO HARRIS	H42420240328bposypntj	03/27/2024	Graffiti remover and paint roll...	13-6-00-86014	10.41
BMO HARRIS	H42420240328bposypntj	03/27/2024	Multi-tool blades	13-6-00-86014	19.19
BMO HARRIS	H42420240328bposypntj	03/27/2024	Pad/Host for Orbital Sander	13-6-00-86014	8.76
BMO HARRIS	H42420240328bposypntj	03/27/2024	Vacuum Cleaner, Multi set, Ra...	13-6-00-86017	187.46
BMO HARRIS	H42420240328bposypntj	03/27/2024	Vacuum Cleaner, Multi set, Ra...	13-6-00-86017	187.47
BMO HARRIS	H42420240328bposypntj	03/27/2024	Power Mop for Community C...	13-6-13-89000	29.94
BMO HARRIS	H42420240328bposypntj	03/27/2024	Toilet Part Replacement	13-6-13-89000	9.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	7th Grade La Grange Lions Tra...	13-7-01-62000	145.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Basketball Racks	13-7-01-78000	414.57
BMO HARRIS	H42420240328bposypntj	03/27/2024	Medals for Youth Developmen...	13-7-01-79000	527.02
BMO HARRIS	H42420240328bposypntj	03/27/2024	Gordon-Baseball bases, field c...	13-7-01-79000	525.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Basket for baseball/softball fie...	13-7-01-79000	79.95
BMO HARRIS	H42420240328bposypntj	03/27/2024	Athletic Field bases, chalker, t...	13-7-01-79000	2,021.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Paint and supplies	13-7-03-79000	93.91
BMO HARRIS	H42420240328bposypntj	03/27/2024	Dino Dig supplies	13-7-03-79000	93.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	Supplies / storage bins	13-7-03-79000	73.92
BMO HARRIS	H42420240328bposypntj	03/27/2024	Supplies	13-7-03-79000	10.90
BMO HARRIS	H42420240328bposypntj	03/27/2024	Candy and storage bins	13-7-04-78000	47.40
BMO HARRIS	H42420240328bposypntj	03/27/2024	Easter Hunt & St. Patrick's Day...	13-7-04-79000	376.69
BMO HARRIS	H42420240328bposypntj	03/27/2024	Event supplies	13-7-04-79000	166.13
BMO HARRIS	H42420240328bposypntj	03/27/2024	St. Patrick's Day Social	13-7-04-79000	23.65
BMO HARRIS	H42420240328bposypntj	03/27/2024	Parent/Child Dance	13-7-04-79000	185.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Candy and storage bins	13-7-04-79000	38.96
BMO HARRIS	H42420240328bposypntj	03/27/2024	Breakfast with the Bunny	13-7-04-79000	379.21
BMO HARRIS	H42420240328bposypntj	03/27/2024	Easter Egg Crawl	13-7-04-79000	7.28
BMO HARRIS	H42420240328bposypntj	03/27/2024	St. Patrick's Day Social	13-7-04-79000	5.61
BMO HARRIS	H42420240328bposypntj	03/27/2024	Breakfast with the Bunny. I re...	13-7-04-79000	13.76
BMO HARRIS	H42420240328bposypntj	03/27/2024	Preschool and Special Event s...	13-7-04-79000	148.96
BMO HARRIS	H42420240328bposypntj	03/27/2024	St. Patrick's Day Social	13-7-04-79000	13.97
BMO HARRIS	H42420240328bposypntj	03/27/2024	St. Patrick's Day Social	13-7-04-79000	30.46
BMO HARRIS	H42420240328bposypntj	03/27/2024	St. Patrick's Day Social	13-7-04-79000	323.70
BMO HARRIS	H42420240328bposypntj	03/27/2024	St. Patrick's Day Social	13-7-04-79000	10.20
BMO HARRIS	H42420240328bposypntj	03/27/2024	St. Patrick's Day Social	13-7-04-79000	18.98
BMO HARRIS	H42420240328bposypntj	03/27/2024	Egg Basket	13-7-04-79000	-40.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Doggie Egg Hunt	13-7-04-79000	27.99
BMO HARRIS	H42420240328bposypntj	03/27/2024	Doggie Egg Hunt	13-7-04-79000	60.94
BMO HARRIS	H42420240328bposypntj	03/27/2024	Easter Egg Crawl	13-7-04-79000	10.35
BMO HARRIS	H42420240328bposypntj	03/27/2024	Egg Basket refunds	13-7-04-79000	-50.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Easter Egg Crawl	13-7-04-79000	23.98
BMO HARRIS	H42420240328bposypntj	03/27/2024	I believe this is the return for ...	13-7-04-79000	-10.14
BMO HARRIS	H42420240328bposypntj	03/27/2024	St. Patrick's Day Social	13-7-04-79000	36.96
BMO HARRIS	H42420240328bposypntj	03/27/2024	Data Plan for iPads at BASE & ...	13-7-07-62000	108.72
BMO HARRIS	H42420240328bposypntj	03/27/2024	Paradise Bay Field Trip	13-7-07-63000	448.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	Field trip camp Bowlero	13-7-07-63000	448.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	Sky basketball game field trip	13-7-07-63000	468.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Swimming Forest Park Pool	13-7-07-63000	351.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Swimming Forest Park Pool	13-7-07-63000	351.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Swimming Forest Park Pool	13-7-07-63000	351.00

Expense Approval Report

Payment Dates: 3/7/2024 - 4/9/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BMO HARRIS	H42420240328bposypntj	03/27/2024	The Forge Field trip	13-7-07-63000	448.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	Paradise Bay Field trip	13-7-07-63000	448.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	Swimming Forest Park Pool	13-7-07-63000	351.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Swimming Forest Park Pool	13-7-07-63000	351.00
BMO HARRIS	H42420240328bposypntj	03/27/2024	Storage boxes and supplies	13-7-08-78000	227.07
BMO HARRIS	H42420240328bposypntj	03/27/2024	Toys	13-7-08-78000	298.74
BMO HARRIS	H42420240328bposypntj	03/27/2024	Dollhouses (3)	13-7-08-78000	359.97
BMO HARRIS	H42420240328bposypntj	03/27/2024	Fall '24 school yr Lakeshore Le...	13-7-08-78000	379.95
BMO HARRIS	H42420240328bposypntj	03/27/2024	Preschool Chairs refund	13-7-08-78000	-229.99
BMO HARRIS	H42420240328bposypntj	03/27/2024	Toys	13-7-08-78000	142.43
BMO HARRIS	H42420240328bposypntj	03/27/2024	Preschool chairs (returned lat...	13-7-08-78000	229.99
BMO HARRIS	H42420240328bposypntj	03/27/2024	Rug	13-7-08-78000	149.98
BMO HARRIS	H42420240328bposypntj	03/27/2024	Toys/preschool	13-7-08-78000	23.40
BMO HARRIS	H42420240328bposypntj	03/27/2024	Train Table	13-7-08-78000	194.99
BMO HARRIS	H42420240328bposypntj	03/27/2024	Storage boxes and supplies	13-7-08-79000	23.78
BMO HARRIS	H42420240328bposypntj	03/27/2024	Supplies/paint & const. paper	13-7-08-79000	206.77
BMO HARRIS	H42420240328bposypntj	03/27/2024	Supplies/hand soap & craft su...	13-7-08-79000	23.82
BMO HARRIS	H42420240328bposypntj	03/27/2024	Preschool and Special Event s...	13-7-08-79000	22.08
BMO HARRIS	H42420240328bposypntj	03/27/2024	Supplies	13-7-08-79000	16.99
BMO HARRIS	H42420240328bposypntj	03/27/2024	Seeds	13-7-08-79000	11.64
BMO HARRIS	H42420240328bposypntj	03/27/2024	Supplies	13-7-08-79000	13.50
BMO HARRIS	H42420240328bposypntj	03/27/2024	Laminating pouches-preschool..	13-7-08-79000	12.98
BMO HARRIS	H42420240328bposypntj	03/27/2024	Supplies/const. paper	13-7-08-79000	47.60
BMO HARRIS	H42420240328bposypntj	03/27/2024	Supplies/const. paper	13-7-08-79000	132.89
BMO HARRIS	H42420240328bposypntj	03/27/2024	Supplies/paper plates	13-7-08-79000	16.93
BMO HARRIS	H42420240328bposypntj	03/27/2024	Wristbands	13-7-09-78000	95.94
BMO HARRIS	H42420240328bposypntj	03/27/2024	Wristbands	13-7-09-78000	269.10
BMO HARRIS	H42420240328bposypntj	03/27/2024	Wristbands	13-7-09-78000	105.73
BMO HARRIS	H42420240328bposypntj	03/27/2024	Postage fo resident mailing '24...	36-5-00-96103	1,901.18
<b>Vendor BMO - BMO HARRIS Total:</b>					<b>31,439.72</b>

Vendor: CA0500 - CANTEEN REFRESHMENT SERVICES

CANTEEN REFRESHMENT SERV..ORD270466	03/13/2024	RENTAL OF WATER MACHINES	01-5-00-73030	52.67
CANTEEN REFRESHMENT SERV..ORD270466	03/13/2024	RENTAL OF WATER MACHINES	13-5-00-73030	52.67
<b>Vendor CA0500 - CANTEEN REFRESHMENT SERVICES Total:</b>				<b>105.34</b>

Vendor: CA6722 - CASE LOTS INC

CASE LOTS INC	22944	03/13/2024	TRASH BAGS/DAMP MOP	01-6-00-83011	89.99
CASE LOTS INC	22944	03/13/2024	TRASH BAGS/DAMP MOP	01-6-00-83021	49.35
CASE LOTS INC	22944	03/13/2024	TRASH BAGS/DAMP MOP	13-6-00-83011	89.99
CASE LOTS INC	22944	03/13/2024	TRASH BAGS/DAMP MOP	13-6-00-83021	49.35
CASE LOTS INC	23279	03/27/2024	ANTIBACTERIAL WIPES	11-6-00-83010	1,771.20
<b>Vendor CA6722 - CASE LOTS INC Total:</b>				<b>2,049.88</b>	

Vendor: CH3110 - CHICAGOLAND WHISTLES INC

CHICAGOLAND WHISTLES INC	1807	02/14/2024	B-BALL REFS / REC & TRAVEL	13-7-01-62200	3,526.50
CHICAGOLAND WHISTLES INC	1857	03/13/2024	B-BALL REFS/REC & TRAVEL 2/...	13-7-01-62200	3,385.50
CHICAGOLAND WHISTLES INC	1878	03/27/2024	REC/TRAVEL B-BALL REFS 3/2-...	13-7-01-62200	1,852.50
<b>Vendor CH3110 - CHICAGOLAND WHISTLES INC Total:</b>				<b>8,764.50</b>	

Vendor: CO6878-1 - COM ED

COM ED	4878864000	03/13/2024	ELECTRIC-SEDGWICK	01-6-12-88000	161.58
COM ED	4878864000	03/13/2024	ELECTRIC-SEDGWICK	13-6-12-88000	161.57
COM ED	536764000	03/13/2024	ELECTRIC-WAIOLA	01-6-15-88000	32.42
COM ED	536764000	03/13/2024	ELECTRIC-WAIOLA	13-6-15-88000	32.42
COM ED	6175488000	03/13/2024	ELECTRIC-SPRING	01-6-18-88000	17.32
COM ED	6175488000	03/13/2024	ELECTRIC-SPRING	13-6-18-88000	17.31
COM ED	1626174000	03/13/2024	ELECTRIC-GORDON	01-6-14-88000	534.52
COM ED	1626174000	03/13/2024	ELECTRIC-GORDON	13-6-14-88000	534.53
COM ED	2362510100	03/13/2024	ELECTRIC-REC CENTER	01-6-20-88000	4,117.39
COM ED	2362510100	03/13/2024	ELECTRIC-REC CENTER	11-6-20-88000	914.97
COM ED	2362510100	03/13/2024	ELECTRIC-REC CENTER	13-6-20-88000	4,117.39
COM ED	3105074000	03/13/2024	ELECTRIC-GILBERT	01-6-11-88000	52.66

Expense Approval Report

Payment Dates: 3/7/2024 - 4/9/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COM ED	3105074000	03/13/2024	ELECTRIC-GILBERT	13-6-11-88000	52.66
COM ED	9643039000	03/13/2024	ELECTRIC-DENNING	01-6-10-88000	339.93
COM ED	9643039000	03/13/2024	ELECTRIC-DENNING	13-6-10-88000	339.93
COM ED	2362510100-32024	03/27/2024	MONTHLY ELECTRIC-REC CEN...	01-6-20-88000	3,963.80
COM ED	2362510100-32024	03/27/2024	MONTHLY ELECTRIC-REC CEN...	11-6-20-88000	880.84
COM ED	2362510100-32024	03/27/2024	MONTHLY ELECTRIC-REC CEN...	13-6-20-88000	3,963.80
COM ED	4878864000-32024	03/27/2024	ELECTRIC-SEDGWICK	01-6-12-88000	142.21
COM ED	4878864000-32024	03/27/2024	ELECTRIC-SEDGWICK	13-6-12-88000	142.21
COM ED	536764000-32024	03/27/2024	ELECTRIC-WAIOLA	01-6-15-88000	29.28
COM ED	536764000-32024	03/27/2024	ELECTRIC-WAIOLA	13-6-15-88000	29.29
COM ED	6175488000-32024	03/27/2024	ELECTRIC-SPRING	01-6-18-88000	15.76
COM ED	6175488000-32024	03/27/2024	ELECTRIC-SPRING	13-6-18-88000	15.75
<b>Vendor CO6878-1 - COM ED Total:</b>					<b>20,609.54</b>
<b>Vendor: CO7226 - CONSTELLATION NEWENERGY - GAS DIVISION</b>					
CONSTELLATION NEWENERGY...	3973558	03/13/2024	NATURAL GAS GORDON/SED...	01-6-11-88100	146.44
CONSTELLATION NEWENERGY...	3973558	03/13/2024	NATURAL GAS GORDON/SED...	01-6-12-88100	299.20
CONSTELLATION NEWENERGY...	3973558	03/13/2024	NATURAL GAS GORDON/SED...	01-6-13-88100	278.38
CONSTELLATION NEWENERGY...	3973558	03/13/2024	NATURAL GAS GORDON/SED...	01-6-14-88100	30.01
CONSTELLATION NEWENERGY...	3973558	03/13/2024	NATURAL GAS GORDON/SED...	13-6-11-88100	146.43
CONSTELLATION NEWENERGY...	3973558	03/13/2024	NATURAL GAS GORDON/SED...	13-6-12-88100	299.19
CONSTELLATION NEWENERGY...	3973558	03/13/2024	NATURAL GAS GORDON/SED...	13-6-13-88100	278.38
CONSTELLATION NEWENERGY...	3973558	03/13/2024	NATURAL GAS GORDON/SED...	13-6-14-88100	30.01
CONSTELLATION NEWENERGY...	3973562	03/13/2024	NATURAL GAS 536 EAST AVE	01-6-20-88100	1,481.20
CONSTELLATION NEWENERGY...	3973562	03/13/2024	NATURAL GAS 536 EAST AVE	01-6-20-88100	2,100.24
CONSTELLATION NEWENERGY...	3973562	03/13/2024	NATURAL GAS 536 EAST AVE	11-6-20-88100	2,100.24
CONSTELLATION NEWENERGY...	3973562	03/13/2024	NATURAL GAS 536 EAST AVE	13-6-20-88100	2,100.24
CONSTELLATION NEWENERGY...	3973562	03/13/2024	NATURAL GAS 536 EAST AVE	13-6-20-88100	1,481.19
<b>Vendor CO7226 - CONSTELLATION NEWENERGY - GAS DIVISION Total:</b>					<b>10,771.15</b>
<b>Vendor: DK3424 - D &amp; K TRUCK SAFETY LANE</b>					
D & K TRUCK SAFETY LANE	8948	03/13/2024	#41-SAFETY INSPECTION	16-6-00-73230	40.00
<b>Vendor DK3424 - D &amp; K TRUCK SAFETY LANE Total:</b>					<b>40.00</b>
<b>Vendor: DA2510 - DANZAN RYU CHICAGO CORP</b>					
DANZAN RYU CHICAGO CORP	3212024	03/27/2024	JUJITSU WINTER SESS 1-LATE ...	13-7-01-62000	630.00
DANZAN RYU CHICAGO CORP	3242024	03/27/2024	JUJITSU CLASSES SPRING SESS...	13-7-01-62000	9,615.00
<b>Vendor DA2510 - DANZAN RYU CHICAGO CORP Total:</b>					<b>10,245.00</b>
<b>Vendor: DI7800 - DIRECT FITNESS SOLUTIONS</b>					
DIRECT FITNESS SOLUTIONS	0586702-IN	03/27/2024	PRECOR OLYMPIC HALF RACK-...	11-7-00-78000	420.00
DIRECT FITNESS SOLUTIONS	0587495-IN	03/27/2024	INSPECTION PRECOR BIKES & ...	11-7-00-78000	175.00
<b>Vendor DI7800 - DIRECT FITNESS SOLUTIONS Total:</b>					<b>595.00</b>
<b>Vendor: DI7855 - DIRECTV</b>					
DIRECTV	020916397X240315	03/27/2024	TV SERVICE - FITNESS CENTER	11-5-00-67040	289.98
<b>Vendor DI7855 - DIRECTV Total:</b>					<b>289.98</b>
<b>Vendor: DE4798 - ELIESER DEJESUS</b>					
ELIESER DEJESUS	030124	03/13/2024	W/S SESS 1 - TAE KWON DO	13-7-01-52000	2,664.00
<b>Vendor DE4798 - ELIESER DEJESUS Total:</b>					<b>2,664.00</b>
<b>Vendor: BA2089 - FREYA E. CRAIG SMITH</b>					
FREYA E. CRAIG SMITH	2024-3.1-FIT	03/13/2024	LGF GROUP X CLASSES 2/26-3...	11-7-00-62100	2,875.25
FREYA E. CRAIG SMITH	2024-3.1-REC	03/13/2024	W/S 2: 1ST HALF REV/FEES/PA...	13-7-02-62000	4,249.63
FREYA E. CRAIG SMITH	2024-3.2-FIT	03/27/2024	LGF GROUP X CLASSES 3/10-3...	11-7-00-62100	2,898.00
FREYA E. CRAIG SMITH	2024-3.2-REC	03/27/2024	W/S II - 2ND HALF REV/FEES/...	13-7-02-62000	4,159.56
<b>Vendor BA2089 - FREYA E. CRAIG SMITH Total:</b>					<b>14,182.44</b>
<b>Vendor: IL5038 - ILLINOIS ASSOC OF PARK DISTRICTS</b>					
ILLINOIS ASSOC OF PARK DIST...	DUES2024	03/13/2024	ANNUAL MEMBERSHIP DUES	01-5-00-66030	2,951.58
ILLINOIS ASSOC OF PARK DIST...	DUES2024	03/13/2024	ANNUAL MEMBERSHIP DUES	13-5-00-66030	2,951.58
<b>Vendor IL5038 - ILLINOIS ASSOC OF PARK DISTRICTS Total:</b>					<b>5,903.16</b>
<b>Vendor: LY9000 - JONATHAN LYZUN</b>					
JONATHAN LYZUN	030124	03/13/2024	SUM 2024 BROCHURE DEVEL...	01-5-00-69110	1,500.00

Expense Approval Report

Payment Dates: 3/7/2024 - 4/9/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JONATHAN LYZUN	030124	03/13/2024	SUM 2024 BROCHURE DEVEL...	13-5-00-69110	1,500.00
<b>Vendor LY9000 - JONATHAN LYZUN Total:</b>					<b>3,000.00</b>
<b>Vendor: KO2997 - KONICA MINOLTA BUSINESS</b>					
KONICA MINOLTA BUSINESS	292439550	03/27/2024	COPY MACHINE-FITNESS CEN...	01-5-00-69120	10.66
KONICA MINOLTA BUSINESS	292439550	03/27/2024	COPY MACHINE-FITNESS CEN...	01-6-00-81031	4.54
KONICA MINOLTA BUSINESS	292439550	03/27/2024	COPY MACHINE-FITNESS CEN...	12-7-00-79000	14.95
KONICA MINOLTA BUSINESS	292439550	03/27/2024	COPY MACHINE-FITNESS CEN...	13-5-00-69120	10.66
KONICA MINOLTA BUSINESS	292439550	03/27/2024	COPY MACHINE-FITNESS CEN...	13-6-00-81031	4.54
<b>Vendor KO2997 - KONICA MINOLTA BUSINESS Total:</b>					<b>45.35</b>
<b>Vendor: LA6145 - LANGUAGE IN ACTION, INC</b>					
LANGUAGE IN ACTION, INC	030624	03/13/2024	I SPEAK SPANISH-9 PARTICIPA...	13-7-03-62000	621.00
<b>Vendor LA6145 - LANGUAGE IN ACTION, INC Total:</b>					<b>621.00</b>
<b>Vendor: MM1234 - M&amp;M SPORTS SCENE, INC.</b>					
M&M SPORTS SCENE, INC.	67460	03/13/2024	SHIRTS FOR MAINT & MOD	01-5-00-60010	457.33
M&M SPORTS SCENE, INC.	67460	03/13/2024	SHIRTS FOR MAINT & MOD	13-5-00-60010	457.32
M&M SPORTS SCENE, INC.	67489	03/13/2024	SHIRTS FOR FITNESS CENTER S...	11-5-00-60010	400.80
M&M SPORTS SCENE, INC.	67547	03/13/2024	BASE SHIRTS	12-7-00-60010	433.05
M&M SPORTS SCENE, INC.	67585	03/13/2024	PRESCHOOL SHIRTS	01-5-00-60010	126.87
M&M SPORTS SCENE, INC.	67585	03/13/2024	PRESCHOOL SHIRTS	13-5-00-60010	126.88
<b>Vendor MM1234 - M&amp;M SPORTS SCENE, INC. Total:</b>					<b>2,002.25</b>
<b>Vendor: MA2100 - MARKET ACCESS CORPORATION</b>					
MARKET ACCESS CORPORATI...	8038	03/13/2024	PREMIUM FOR PDRMA EVENT...	13-7-09-57150	195.00
MARKET ACCESS CORPORATI...	8061	03/13/2024	PREMIUM FOR PDRMA EVENT...	13-7-09-57150	195.00
<b>Vendor MA2100 - MARKET ACCESS CORPORATION Total:</b>					<b>390.00</b>
<b>Vendor: SE1420 - MELISSA SEABERG</b>					
MELISSA SEABERG	032724	03/27/2024	MILEAGE	12-7-00-55012	44.29
<b>Vendor SE1420 - MELISSA SEABERG Total:</b>					<b>44.29</b>
<b>Vendor: NA4980 - NAPA AUTO PARTS</b>					
NAPA AUTO PARTS	6455224	03/13/2024	VEHICLE PARTS	01-6-00-82010	114.21
NAPA AUTO PARTS	6455224	03/13/2024	VEHICLE PARTS	13-6-00-82010	114.21
<b>Vendor NA4980 - NAPA AUTO PARTS Total:</b>					<b>228.42</b>
<b>Vendor: FA1930 - NATALIE FAKELMANN</b>					
NATALIE FAKELMANN	031824	03/27/2024	CERTIFIED MAIL (REIMBURSE...	01-5-00-76013	9.68
<b>Vendor FA1930 - NATALIE FAKELMANN Total:</b>					<b>9.68</b>
<b>Vendor: NO1234 - NOVENTECH INC.</b>					
NOVENTECH INC.	21405	03/13/2024	COMPUTER SUPPORT	01-5-00-68020	1,009.45
NOVENTECH INC.	21405	03/13/2024	COMPUTER SUPPORT	11-5-00-68020	201.89
NOVENTECH INC.	21405	03/13/2024	COMPUTER SUPPORT	12-7-00-68012	663.35
NOVENTECH INC.	21405	03/13/2024	COMPUTER SUPPORT	13-5-00-68020	1,009.45
NOVENTECH INC.	21463	03/13/2024	MICROSOFT APPS	01-5-00-68010	203.12
NOVENTECH INC.	21463	03/13/2024	MICROSOFT APPS	12-7-00-68012	203.12
NOVENTECH INC.	21463	03/13/2024	MICROSOFT APPS	13-5-00-68010	203.12
<b>Vendor NO1234 - NOVENTECH INC. Total:</b>					<b>3,493.50</b>
<b>Vendor: NU9055 - NUTOYS LEISURE PRODUCTS</b>					
NUTOYS LEISURE PRODUCTS	55391	03/27/2024	ELM PARK-TUBE SLIDE REPAIR...	01-5-00-76500	552.26
<b>Vendor NU9055 - NUTOYS LEISURE PRODUCTS Total:</b>					<b>552.26</b>
<b>Vendor: PD0332 - P.D.R.M.A.</b>					
P.D.R.M.A.	0324083H	03/27/2024	GROUP HEALTH COVERAGE	01-21400	25,197.99
<b>Vendor PD0332 - P.D.R.M.A. Total:</b>					<b>25,197.99</b>
<b>Vendor: PO5960 - POMP'S TIRE SERVICE, INC</b>					
POMP'S TIRE SERVICE, INC	470101506	03/13/2024	TIRE DISPOSAL FEE	01-6-00-82010	42.90
POMP'S TIRE SERVICE, INC	470101506	03/13/2024	TIRE DISPOSAL FEE	13-6-00-82010	42.90
<b>Vendor PO5960 - POMP'S TIRE SERVICE, INC Total:</b>					<b>85.80</b>
<b>Vendor: QU5069 - QUILL CORPORATION</b>					
QUILL CORPORATION	37334479	03/13/2024	INK CARTRIDGES & PENS	01-5-00-73020	0.92
QUILL CORPORATION	37334479	03/13/2024	INK CARTRIDGES & PENS	01-5-00-73022	82.34

## Expense Approval Report

Payment Dates: 3/7/2024 - 4/9/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
QUILL CORPORATION	37334479	03/13/2024	INK CARTRIDGES & PENS	13-5-00-73020	0.92
QUILL CORPORATION	37334479	03/13/2024	INK CARTRIDGES & PENS	13-5-00-73022	82.35
QUILL CORPORATION	37407423 / 2279228CR	03/13/2024	INK CARTRIDGES-OFFICE & FC	01-5-00-73022	36.71
QUILL CORPORATION	37407423 / 2279228CR	03/13/2024	INK CARTRIDGES-OFFICE & FC	11-5-00-73023	-178.94
QUILL CORPORATION	37407423 / 2279228CR	03/13/2024	INK CARTRIDGES-OFFICE & FC	11-5-00-73023	303.85
QUILL CORPORATION	37407423 / 2279228CR	03/13/2024	INK CARTRIDGES-OFFICE & FC	13-5-00-73022	36.71
QUILL CORPORATION	37716047	03/27/2024	COPY PAPER/PRINTER INK-BA...	01-5-00-73010	47.46
QUILL CORPORATION	37716047	03/27/2024	COPY PAPER/PRINTER INK-BA...	12-7-00-79000	62.93
QUILL CORPORATION	37716047	03/27/2024	COPY PAPER/PRINTER INK-BA...	13-5-00-73010	47.47
QUILL CORPORATION	37749650	03/27/2024	(2) ORECK COMMERCIAL UPR...	01-6-00-83012	152.74
QUILL CORPORATION	37749650	03/27/2024	(2) ORECK COMMERCIAL UPR...	13-6-00-83012	152.74
<b>Vendor QU5069 - QUILL CORPORATION Total:</b>					<b>828.20</b>
<b>Vendor: RE8300 - REDEXIM NORTH AMERICA, INC.</b>					
REDEXIM NORTH AMERICA, I...	903189	03/27/2024	OVERSEEDER 1575 3D LIGHT ...	36-5-20-84021	8,174.00
REDEXIM NORTH AMERICA, I...	903189-1	04/08/2024	FINAL PMT-OVERSEEDER	36-5-20-84021	14,644.91
<b>Vendor RE8300 - REDEXIM NORTH AMERICA, INC. Total:</b>					<b>22,818.91</b>
<b>Vendor: RJ1300 - RJ O'NEIL INC</b>					
RJ O'NEIL INC	122432	03/27/2024	FITNESS ROOFTOP INSPECTIO...	01-6-00-81010	300.00
RJ O'NEIL INC	122432	03/27/2024	FITNESS ROOFTOP INSPECTIO...	13-6-00-81010	300.00
RJ O'NEIL INC	123169	03/13/2024	QUARTERLY PREV MAINT	01-6-00-81010	2,266.88
RJ O'NEIL INC	123169	03/13/2024	QUARTERLY PREV MAINT	13-6-00-81010	2,266.87
<b>Vendor RJ1300 - RJ O'NEIL INC Total:</b>					<b>5,133.75</b>
<b>Vendor: RO6010 - ROCK 'n' KIDS INC</b>					
ROCK 'n' KIDS INC	LAGWII24	03/27/2024	TOT ROCK/KID ROCK/FAMILY ...	13-7-05-62000	1,360.00
<b>Vendor RO6010 - ROCK 'n' KIDS INC Total:</b>					<b>1,360.00</b>
<b>Vendor: OR6097 - ROLLINS, INC</b>					
ROLLINS, INC	259170898	03/13/2024	BI-MONTHLY PEST SERVICE	01-6-00-81011	112.00
ROLLINS, INC	259170898	03/13/2024	BI-MONTHLY PEST SERVICE	13-6-00-81011	112.00
<b>Vendor OR6097 - ROLLINS, INC Total:</b>					<b>224.00</b>
<b>Vendor: RU1058 - RUSSO'S POWER EQUIPMENT INC</b>					
RUSSO'S POWER EQUIPMENT ...	20541069	03/27/2024	WEED WHIP REPAIR PARTS	01-6-00-82011	131.72
RUSSO'S POWER EQUIPMENT ...	20541069	03/27/2024	WEED WHIP REPAIR PARTS	13-6-00-82011	131.73
RUSSO'S POWER EQUIPMENT ...	20541070	03/27/2024	BACK PACK BLOWER/WEED ...	01-6-00-84041	26.50
RUSSO'S POWER EQUIPMENT ...	20541070	03/27/2024	BACK PACK BLOWER/WEED ...	01-6-00-86014	248.00
RUSSO'S POWER EQUIPMENT ...	20541070	03/27/2024	BACK PACK BLOWER/WEED ...	13-6-00-84041	26.49
RUSSO'S POWER EQUIPMENT ...	20541070	03/27/2024	BACK PACK BLOWER/WEED ...	13-6-00-86014	247.99
RUSSO'S POWER EQUIPMENT ...	20541070	03/27/2024	BACK PACK BLOWER/WEED ...	16-6-00-73200	33.98
<b>Vendor RU1058 - RUSSO'S POWER EQUIPMENT INC Total:</b>					<b>846.41</b>
<b>Vendor: SH8671 - SANDRA SHALABY</b>					
SANDRA SHALABY	031924	03/19/2024	EASTER BUNNY FOR EGG HUN...	13-7-04-62000	150.00
<b>Vendor SH8671 - SANDRA SHALABY Total:</b>					<b>150.00</b>
<b>Vendor: SE5076 - SEASPAR</b>					
SEASPAR	23INC24	03/13/2024	FALL 2023 INCLUSION ASSIST...	18-5-00-61310	1,809.34
<b>Vendor SE5076 - SEASPAR Total:</b>					<b>1,809.34</b>
<b>Vendor: SH9880 - SHOREWOOD HOME &amp; AUTO INC</b>					
SHOREWOOD HOME & AUTO ...	403877	03/27/2024	JOHN DEERE-MOWER DECK P...	01-6-00-82011	176.07
SHOREWOOD HOME & AUTO ...	403877	03/27/2024	JOHN DEERE-MOWER DECK P...	13-6-00-82011	176.07
<b>Vendor SH9880 - SHOREWOOD HOME &amp; AUTO INC Total:</b>					<b>352.14</b>
<b>Vendor: SP5940 - SPORTS KIDS INC</b>					
SPORTS KIDS INC	873907	03/13/2024	W/S SESS 1 CLASSES	13-7-01-62000	3,905.00
SPORTS KIDS INC	031824	03/27/2024	W/S SESSION II CLASSES	13-7-01-62000	5,115.00
<b>Vendor SP5940 - SPORTS KIDS INC Total:</b>					<b>9,020.00</b>
<b>Vendor: SU9737 - SUPERIOR COMMUNICATION SERVICES</b>					
SUPERIOR COMMUNICATION ...	9301	03/13/2024	SPLASHPAD PHONE EVALUAT...	01-6-14-89000	53.00
SUPERIOR COMMUNICATION ...	9301	03/13/2024	SPLASHPAD PHONE EVALUAT...	13-6-14-89000	53.00
<b>Vendor SU9737 - SUPERIOR COMMUNICATION SERVICES Total:</b>					<b>106.00</b>

Expense Approval Report

Payment Dates: 3/7/2024 - 4/9/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: AN6000 - THE ANTIGUA GROUP, INC</b>					
THE ANTIGUA GROUP, INC	63245	03/13/2024	FULL TIME APPAREL 1/4 ZIP P...	01-5-00-60010	278.46
THE ANTIGUA GROUP, INC	63245	03/13/2024	FULL TIME APPAREL 1/4 ZIP P...	13-5-00-60010	278.47
<b>Vendor AN6000 - THE ANTIGUA GROUP, INC Total:</b>					<b>556.93</b>
<b>Vendor: WH1950 - THE WHOLE CHILD LEARNING CO</b>					
THE WHOLE CHILD LEARNING ...	032224	03/27/2024	HARRY POTTER POTIONS/SUP...	13-7-03-62000	2,200.00
<b>Vendor WH1950 - THE WHOLE CHILD LEARNING CO Total:</b>					<b>2,200.00</b>
<b>Vendor: TT6215 - TINY TOES MUSIC LLC</b>					
TINY TOES MUSIC LLC	1218	03/27/2024	MUSIC TOGETHER-15 PARTICI...	13-7-05-62000	2,917.50
<b>Vendor TT6215 - TINY TOES MUSIC LLC Total:</b>					<b>2,917.50</b>
<b>Vendor: LA5005 - U.S. POSTMASTER</b>					
U.S. POSTMASTER	PERMIT 322-032724	03/27/2024	POSTAGE-SUMMER 2024 BRO...	01-5-00-76011	1,016.46
U.S. POSTMASTER	PERMIT 322-032724	03/27/2024	POSTAGE-SUMMER 2024 BRO...	13-5-00-76011	1,016.45
<b>Vendor LA5005 - U.S. POSTMASTER Total:</b>					<b>2,032.91</b>
<b>Vendor: VI5006 - VILLAGE OF LA GRANGE</b>					
VILLAGE OF LA GRANGE	13500224	03/13/2024	WATER-GORDON SPLASH PAD	01-6-14-88200	42.18
VILLAGE OF LA GRANGE	13500224	03/13/2024	WATER-GORDON SPLASH PAD	13-6-14-88200	42.18
VILLAGE OF LA GRANGE	29000224	03/13/2024	WATER-SEDGWICK FIELD HOU...	01-6-12-88200	42.18
VILLAGE OF LA GRANGE	29000224	03/13/2024	WATER-SEDGWICK FIELD HOU...	13-6-12-88200	42.18
VILLAGE OF LA GRANGE	30000224	03/13/2024	WATER-SEDGWICK SR FIELD H...	01-6-12-88200	42.18
VILLAGE OF LA GRANGE	30000224	03/13/2024	WATER-SEDGWICK SR FIELD H...	13-6-12-88200	42.18
VILLAGE OF LA GRANGE	31000224	03/13/2024	WATER-SEDGWICK TENNIS C...	01-6-12-88200	42.18
VILLAGE OF LA GRANGE	31000224	03/13/2024	WATER-SEDGWICK TENNIS C...	13-6-12-88200	42.18
VILLAGE OF LA GRANGE	32000224	03/13/2024	WATER-SEDGWICK FOUNTAIN	01-6-12-88200	42.18
VILLAGE OF LA GRANGE	32000224	03/13/2024	WATER-SEDGWICK FOUNTAIN	13-6-12-88200	42.18
VILLAGE OF LA GRANGE	33000224	03/13/2024	WATER-SEDGWICK SR FIELD S...	01-6-12-88200	42.18
VILLAGE OF LA GRANGE	33000224	03/13/2024	WATER-SEDGWICK SR FIELD S...	13-6-12-88200	42.18
VILLAGE OF LA GRANGE	65010224	03/13/2024	WATER-REC BLDG	01-6-20-88200	599.78
VILLAGE OF LA GRANGE	65010224	03/13/2024	WATER-REC BLDG	11-6-20-88200	133.29
VILLAGE OF LA GRANGE	65010224	03/13/2024	WATER-REC BLDG	13-6-20-88200	599.78
VILLAGE OF LA GRANGE	80000224	03/13/2024	WATER-COMMUNITY CENTER	01-6-13-88200	69.86
VILLAGE OF LA GRANGE	80000224	03/13/2024	WATER-COMMUNITY CENTER	13-6-13-88200	69.85
VILLAGE OF LA GRANGE	8403	03/13/2024	SEMIANNUAL ELEVATOR INSP...	16-6-00-73230	195.00
<b>Vendor VI5006 - VILLAGE OF LA GRANGE Total:</b>					<b>2,173.72</b>
<b>Vendor: WA8903 - WARREN OIL CO. INC.</b>					
WARREN OIL CO. INC.	1635990	03/27/2024	DIESEL 378 GAL	01-6-00-85010	731.80
WARREN OIL CO. INC.	1635990	03/27/2024	DIESEL 378 GAL	13-6-00-85010	731.80
WARREN OIL CO. INC.	1639164	03/27/2024	UNLEADED 318 GAL / DIESEL ...	01-6-00-85010	103.30
WARREN OIL CO. INC.	1639164	03/27/2024	UNLEADED 318 GAL / DIESEL ...	01-6-00-85011	608.49
WARREN OIL CO. INC.	1639164	03/27/2024	UNLEADED 318 GAL / DIESEL ...	13-6-00-85010	103.29
WARREN OIL CO. INC.	1639164	03/27/2024	UNLEADED 318 GAL / DIESEL ...	13-6-00-85011	608.49
<b>Vendor WA8903 - WARREN OIL CO. INC. Total:</b>					<b>2,887.17</b>
<b>Grand Total:</b>					<b>213,568.00</b>

## Report Summary

## Fund Summary

Fund	Expense Amount	Payment Amount
01 - General	62,626.27	55,709.65
04 - Debt Service	475.00	475.00
11 - Fitness Center	13,623.31	13,186.37
12 - Before & After School	6,057.70	1,746.25
13 - Recreation	95,813.31	77,939.78
16 - Liability Insurance	268.98	268.98
18 - Special Recreation	1,809.34	1,809.34
36 - Capital Projects	32,894.09	30,992.91
<b>Grand Total:</b>	<b>213,568.00</b>	<b>182,128.28</b>

## Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
01-21400	INSURANCE DEDUCTIONS	25,197.99	25,197.99
01-5-00-42610	Rental Income - IPRA	25.00	25.00
01-5-00-54012	CONF - AGENCY - COM...	15.00	0.00
01-5-00-54031	CONF- PROF - IPRA/IAPD	492.50	0.00
01-5-00-54033	CONF- PROF - LOCAL DEV..	197.50	0.00
01-5-00-54034	CONF- PROF - IAPD LEGI...	108.00	0.00
01-5-00-54041	SEMINARS & WORKSHO...	250.00	0.00
01-5-00-60010	APPAREL	862.66	862.66
01-5-00-60011	BANNERS/ SIGNS/ NAME...	247.09	0.00
01-5-00-60012	PROMOTION SUPPLIES	10.55	0.00
01-5-00-60020	ADVERTISING	11.74	0.00
01-5-00-60030	MARKETING	57.38	0.00
01-5-00-61000	LEGAL SERVICES - MON...	1,514.63	1,514.63
01-5-00-61013	CONTRACTUAL - SPECIAL...	99.50	0.00
01-5-00-66024	DUES - PROF - SSPRA	7.50	0.00
01-5-00-66030	DUES - AGENCY - IAPD	2,951.58	2,951.58
01-5-00-67011	PHONE - LOCAL SERVICE	525.45	489.51
01-5-00-67031	MOBILE PHONE - PARK ...	32.55	0.00
01-5-00-67038	MOBILE DEVICES	25.85	0.00
01-5-00-67046	TELEPHONE EQUIPMENT...	270.00	270.00
01-5-00-68010	SOFTWARE CONTRACT -...	216.07	203.12
01-5-00-68020	ONSITE SUPPORT	1,009.45	1,009.45
01-5-00-69110	PROGRAM GUIDE - DESI...	1,500.00	1,500.00
01-5-00-69120	PUBLIC INFO FLYER PRIN...	10.66	10.66
01-5-00-71010	EXP ACCT - EXEC DIR	109.87	0.00
01-5-00-73010	PAPER, ENVELOPES, LAB...	47.46	47.46
01-5-00-73011	FOLDERS, BINDERS, IND...	9.49	0.00
01-5-00-73020	PENS, PENCILS, MARKERS	0.92	0.92
01-5-00-73022	PRINT CARTRIDGES	119.05	119.05
01-5-00-73030	WATER SERVICE	52.67	52.67
01-5-00-73040	OFFICE SUPPLIES - MISC	25.96	0.00
01-5-00-75010	FURNITURE	147.49	0.00
01-5-00-75013	FURNISHINGS - REC CEN...	508.42	0.00
01-5-00-76011	POSTAGE - PROGRAM G...	1,016.46	1,016.46
01-5-00-76013	POSTAGE - GENERAL	12.53	9.68
01-5-00-76500	CONTINGENCY	3,235.07	552.26
01-6-00-81010	HVAC CONTRACT	2,566.88	2,566.88
01-6-00-81011	PEST CONTROL	112.00	112.00
01-6-00-81020	DUMPSTER SERVICE	88.69	0.00
01-6-00-81030	MAIN UNIFORMS	115.96	0.00
01-6-00-81031	COPY MACHINE	4.54	4.54
01-6-00-81041	LOCK/ KEY SERVICE	171.00	0.00
01-6-00-82010	REPAIRS - VEHICLE	157.11	157.11
01-6-00-82011	REPAIRS - EQUIP	572.59	307.79
01-6-00-83011	BATHROOM SUPPLIES	89.99	89.99

**Account Summary**

Account Number	Account Name	Expense Amount	Payment Amount
01-6-00-83012	BUILDING SUPPLIES	281.85	152.74
01-6-00-83020	TRASH CAN PLASTIC LIN...	495.00	0.00
01-6-00-83021	PLASTIC TRASH BAGS	61.85	49.35
01-6-00-83029	SPORTS NETS	49.84	0.00
01-6-00-83033	STRAPS/ PLASTIC TIES	48.54	0.00
01-6-00-83035	ELECTRIC SUPPLIES	51.00	0.00
01-6-00-83037	VEHICLE/ EQUIP SUPPLIES	87.40	0.00
01-6-00-84041	MISC HARDWARE	137.43	26.50
01-6-00-84043	METAL STOCK	16.99	0.00
01-6-00-85010	PETRO PROD - DIESEL	835.10	835.10
01-6-00-85011	PETRO PROD - GASOLINE	608.49	608.49
01-6-00-85013	PETRO PROD - GREASE/ ...	30.96	0.00
01-6-00-86014	TOOLS - JANITORIAL	345.53	248.00
01-6-00-89305	PARK REGULATION	15.99	0.00
01-6-10-88000	ELECTRIC - DENNING	339.93	339.93
01-6-11-88000	ELECTRIC - GILBERT	52.66	52.66
01-6-11-88100	NATURAL GAS- GILBERT	146.44	146.44
01-6-12-88000	ELECTRIC - SEDGWICK	303.79	303.79
01-6-12-88100	NATURAL GAS - SEDGWI...	299.20	299.20
01-6-12-88200	WATER -SEDGWICK	210.90	210.90
01-6-13-88100	NATURAL GAS - COMM...	278.38	278.38
01-6-13-88200	WATER - COMMUNITY C...	69.86	69.86
01-6-13-89000	REPAIRS - COMMUNITY ...	39.44	0.00
01-6-14-88000	ELECTRIC - GORDON	534.52	534.52
01-6-14-88100	NATURAL GAS - GORDON	30.01	30.01
01-6-14-88200	WATER - GORDON	42.18	42.18
01-6-14-89000	REPAIRS - GORDON	53.00	53.00
01-6-15-88000	ELECTRIC - WAIOLA	61.70	61.70
01-6-18-88000	ELECTRIC - SPRING	33.08	33.08
01-6-20-88000	ELECTRIC - EAST AVE	8,081.19	8,081.19
01-6-20-88100	NATURAL GAS - EAST AVE	3,581.44	3,581.44
01-6-20-88200	WATER - EAST AVE	599.78	599.78
04-5-00-91200	BOND ISSUE COSTS	475.00	475.00
11-5-00-60010	APPAREL	400.80	400.80
11-5-00-67040	HIGH SPEED INTERNET/ ...	289.98	289.98
11-5-00-68020	ONSITE SUPPORT	201.89	201.89
11-5-00-73023	DESK SUPPLIES	202.55	124.91
11-6-00-83010	CLEANING SUPPLIES	1,771.20	1,771.20
11-6-00-83012	BUILDING SUPPLIES	209.99	0.00
11-6-20-88000	ELECTRIC - EAST AVE	1,795.81	1,795.81
11-6-20-88100	NATURAL GAS - EAST AVE	2,100.24	2,100.24
11-6-20-88200	WATER - EAST AVE	133.29	133.29
11-7-00-62100	FITNESS INSTRUCTORS	5,773.25	5,773.25
11-7-00-78000	EQUIPMENT REPAIRS &...	691.32	595.00
11-7-00-79000	MEMBERSHIP SUPPLIES	52.99	0.00
12-5-00-61000	LEGAL SERVICES	324.56	324.56
12-7-00-55012	MILEAGE REIMBURSEM...	44.29	44.29
12-7-00-60010	APPAREL	433.05	433.05
12-7-00-67033	MOBILE PHONE	34.40	0.00
12-7-00-68012	COMPUTER SOFTWARE/...	866.47	866.47
12-7-00-75026	COMPUTERS	217.44	0.00
12-7-00-79000	SUPPLIES - ADMIN	97.86	77.88
12-7-21-79000	SUPPLIES - BARNSDALE	36.33	0.00
12-7-21-79110	FOOD - BARNSDALE	402.21	0.00
12-7-22-78000	PROGRAM EQUIPMENT -...	1,151.98	0.00
12-7-22-79000	SUPPLIES - CONGRESS P...	17.19	0.00
12-7-22-79110	FOOD - CONGRESS PARK	353.73	0.00
12-7-23-78000	PROGRAM EQUIPMENT -...	83.00	0.00

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
12-7-23-79000	SUPPLIES - COSSITT	17.20	0.00
12-7-23-79110	FOOD - COSSITT	460.79	0.00
12-7-24-79000	SUPPLIES - FOREST RD	28.84	0.00
12-7-24-79110	FOOD - FOREST RD	379.96	0.00
12-7-25-79000	SUPPLIES - OGDEN	37.17	0.00
12-7-25-79110	FOOD - OGDEN	645.80	0.00
12-7-26-79110	FOOD - BREAKS/ CAMP	8.98	0.00
12-7-27-79000	SUPPLIES - ST FRANCES	62.22	0.00
12-7-27-79110	FOOD - ST FRANCES	354.23	0.00
13-5-00-54012	CONF - AGENCY - COM...	15.00	0.00
13-5-00-54031	CONF- PROF - IPRA/IAPD	492.50	0.00
13-5-00-54033	CONF- PROF - LOCAL DEV..	197.50	0.00
13-5-00-54034	CONF- PROF - IAPD LEGIS	108.00	0.00
13-5-00-54041	SEMINARS & WORKSHO...	250.00	0.00
13-5-00-60010	APPAREL	862.67	862.67
13-5-00-60011	BANNERS/SIGNS/NAME ...	247.10	0.00
13-5-00-60012	PROMOTION SUPPLIES	10.55	0.00
13-5-00-60020	ADVERTISING	11.75	0.00
13-5-00-60030	MARKETING	57.37	0.00
13-5-00-61000	LEGAL SERVICES - MON...	324.56	324.56
13-5-00-61013	CONTRACTUAL - SPECIAL...	99.50	0.00
13-5-00-66024	DUES - PROF - SSPRA	7.50	0.00
13-5-00-66030	DUES - AGENCY - IAPD	2,951.58	2,951.58
13-5-00-67011	PHONE - LOCAL SERVICE	525.46	489.51
13-5-00-67031	MOBILE PHONE - PARK ...	32.55	0.00
13-5-00-67038	MOBILE DEVICES	25.85	0.00
13-5-00-67046	TELEPHONE EQUIPMENT...	270.00	270.00
13-5-00-68010	SOFTWARE CONTRACT -...	216.07	203.12
13-5-00-68020	ONSITE SUPPORT	1,009.45	1,009.45
13-5-00-69110	PROGRAM GUIDE - DESI...	1,500.00	1,500.00
13-5-00-69120	PUBLIC INFO FLYER PRIN...	10.66	10.66
13-5-00-71012	EXP ACCT - SUPT OF REC	38.36	0.00
13-5-00-72022	STAFF FUNCTIONS	108.83	0.00
13-5-00-73010	PAPER, ENVELOPES, LAB...	47.47	47.47
13-5-00-73011	FOLDERS, BINDERS, IND...	9.50	0.00
13-5-00-73020	PENS, PENCILS, MARKERS	0.92	0.92
13-5-00-73022	PRINT CARTRIDGES	119.06	119.06
13-5-00-73030	WATER SERVICE	52.67	52.67
13-5-00-73040	OFFICE SUPPLIES MISC	25.96	0.00
13-5-00-75010	FURNITURE	147.50	0.00
13-5-00-75013	FURNISHINGS - REC CEN...	508.42	0.00
13-5-00-76011	POSTAGE - PROGRAM G...	1,016.45	1,016.45
13-5-00-76013	POSTAGE - GENERAL	2.85	0.00
13-6-00-81010	HVAC CONTRACT	2,566.87	2,566.87
13-6-00-81011	PEST CONTROL	112.00	112.00
13-6-00-81020	DUMPSTER SERVICE	636.82	0.00
13-6-00-81030	MAIN UNIFORMS	115.96	0.00
13-6-00-81031	COPY MACHINE	4.54	4.54
13-6-00-81041	LOCK/KEY SERVICE	171.00	0.00
13-6-00-82010	REPAIRS - VEHICLE	157.11	157.11
13-6-00-82011	REPAIRS - EQUIP	602.38	307.80
13-6-00-83011	BATHROOM SUPPLIES	89.99	89.99
13-6-00-83012	BUILDING SUPPLIES	281.84	152.74
13-6-00-83020	TRASH CAN PLASTIC LIN...	495.00	0.00
13-6-00-83021	PLASTIC TRASH BAGS	61.84	49.35
13-6-00-83029	SPORTS NETS	49.83	0.00
13-6-00-83033	STRAPS/ PLASTIC TIES	48.53	0.00
13-6-00-83035	ELECTRIC SUPPLIES	51.00	0.00

**Account Summary**

Account Number	Account Name	Expense Amount	Payment Amount
13-6-00-83037	VEHICLE/ EQUIP SUPPLIES	87.39	0.00
13-6-00-84041	MISC HARDWARE	66.20	26.49
13-6-00-84043	METAL STOCK	16.99	0.00
13-6-00-85010	PETRO PROD - DIESEL	835.09	835.09
13-6-00-85011	PETRO PROD - GASOLINE	608.49	608.49
13-6-00-85013	PETRO PROD - GREASE/ ...	30.96	0.00
13-6-00-86014	TOOLS - JANITORIAL	345.49	247.99
13-6-00-86017	TOOLS - MISC	374.93	0.00
13-6-10-88000	ELECTRIC - DENNING	339.93	339.93
13-6-11-88000	ELECTRIC - GILBERT	52.66	52.66
13-6-11-88100	NATURAL GAS- GILBERT	146.43	146.43
13-6-12-88000	ELECTRIC - SEDGWICK	303.78	303.78
13-6-12-88100	NATURAL GAS - SEDGWI...	299.19	299.19
13-6-12-88200	WATER -SEDGWICK	210.90	210.90
13-6-13-88100	NATURAL GAS - COMM...	278.38	278.38
13-6-13-88200	WATER - COMMUNITY C...	69.85	69.85
13-6-13-89000	REPAIRS - COMMUNITY ...	39.44	0.00
13-6-14-88000	ELECTRIC - GORDON	534.53	534.53
13-6-14-88100	NATURAL GAS - GORDON	30.01	30.01
13-6-14-88200	WATER - GORDON	42.18	42.18
13-6-14-89000	REPAIRS - GORDON	53.00	53.00
13-6-15-88000	ELECTRIC - WAIOLA	61.71	61.71
13-6-18-88000	ELECTRIC - SPRING	33.06	33.06
13-6-20-88000	ELECTRIC - EAST AVE	8,081.19	8,081.19
13-6-20-88100	NATURAL GAS - EAST AVE	3,581.43	3,581.43
13-6-20-88200	WATER - EAST AVE	599.78	599.78
13-7-01-52000	WAGES - ATHLETICS	2,664.00	2,664.00
13-7-01-62000	CONTRACTUAL - ATHLET..	21,874.00	21,729.00
13-7-01-62200	ATHLETIC OFFICIALS	8,764.50	8,764.50
13-7-01-78000	EQUIPMENT - ATHLETICS	414.57	0.00
13-7-01-79000	SUPPLIES - ATHLETICS	3,152.97	0.00
13-7-02-62000	CONTRACTUAL - FITNESS	8,409.19	8,409.19
13-7-03-62000	CONTRACTUAL - SPEC INT	2,821.00	2,821.00
13-7-03-79000	SUPPLIES - SPEC INT & S...	272.23	0.00
13-7-04-62000	CONTRACTUAL - SPEC E...	150.00	150.00
13-7-04-78000	EQUIP - SPEC EVENTS & ...	47.40	0.00
13-7-04-79000	SUPPLIES - SPEC EVTS/ T...	1,802.64	0.00
13-7-05-62000	CONTRACTUAL - PERFO...	4,277.50	4,277.50
13-7-07-62000	CONTRACTUAL - DAY C...	108.72	0.00
13-7-07-63000	TRANSPORTATION - DAY...	4,017.00	0.00
13-7-08-78000	EQUIP - PRESCHOOL	1,776.53	0.00
13-7-08-79000	SUPPLIES - PRESCHOOL	528.98	0.00
13-7-09-57150	ALCOHOL PERMITS - PA...	390.00	390.00
13-7-09-78000	EQUIP - OPEN GYM	470.77	0.00
16-6-00-73200	SUPPLIES - SAFETY & RIS...	33.98	33.98
16-6-00-73230	EQUIP - SAFETY INSPECT...	235.00	235.00
18-5-00-61310	RECREATION INCLUSION	1,809.34	1,809.34
36-5-00-96103	FEASIBILITY FUNDING F...	1,901.18	0.00
36-5-20-84021	Aera-vator with Seed Ho...	30,992.91	30,992.91
	<b>Grand Total:</b>	<b>213,568.00</b>	<b>182,128.28</b>

**Project Account Summary**

Project Account Key	Expense Amount	Payment Amount
**None**	213,568.00	182,128.28
<b>Grand Total:</b>	<b>213,568.00</b>	<b>182,128.28</b>



Park District of La Grange, IL

# Expense Approval Report

By Vendor Name

Post Dates 3/7/2024 - 4/9/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: AF1000 - AFLAC</b>					
AFLAC	INV0002366	03/18/2024	AFLAC	01-21401	84.00
<b>Vendor AF1000 - AFLAC Total:</b>					<b>84.00</b>
<b>Vendor: AT5004 - AT&amp;T</b>					
AT&T	INV0002369	03/26/2024	INTERNET	01-5-00-67011	83.76
AT&T	INV0002369	03/26/2024	INTERNET	13-5-00-67011	83.76
<b>Vendor AT5004 - AT&amp;T Total:</b>					<b>167.52</b>
<b>Vendor: CO6347 - COMCAST CABLE</b>					
COMCAST CABLE	INV0002367	03/11/2024	INTERNET	01-5-00-67040	133.95
COMCAST CABLE	INV0002367	03/11/2024	INTERNET	13-5-00-67040	133.95
<b>Vendor CO6347 - COMCAST CABLE Total:</b>					<b>267.90</b>
<b>Vendor: IMRF - ILLINOIS MUNICIPAL RETIREMENT</b>					
ILLINOIS MUNICIPAL RETIREM... 2024.02		03/18/2024	IMRF Remittance	01-21300	13,915.92
<b>Vendor IMRF - ILLINOIS MUNICIPAL RETIREMENT Total:</b>					<b>13,915.92</b>
<b>Vendor: LGBA - LAGRANGE BUSINESS ASSOC.</b>					
LAGRANGE BUSINESS ASSOC.	INV0002365	03/18/2024	ENDLESS SUMMER PAYOUT	01-21010	34,038.59
<b>Vendor LGBA - LAGRANGE BUSINESS ASSOC. Total:</b>					<b>34,038.59</b>
<b>Vendor: NA4320 - NATIONWIDE RETIREMENT SOLUTIONS</b>					
NATIONWIDE RETIREMENT SO...INV0002372		03/15/2024	401k	01-21500	25.00
<b>Vendor NA4320 - NATIONWIDE RETIREMENT SOLUTIONS Total:</b>					<b>25.00</b>
<b>Grand Total:</b>					<b>48,498.93</b>

## Report Summary

### Fund Summary

Fund	Expense Amount	Payment Amount
01 - General	48,281.22	48,281.22
13 - Recreation	<u>217.71</u>	<u>217.71</u>
<b>Grand Total:</b>	<b>48,498.93</b>	<b>48,498.93</b>

### Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
01-21010	DUE TO LGBA	34,038.59	34,038.59
01-21300	RETIREMENT DEDUCTIO...	13,915.92	13,915.92
01-21401	AFLAC DEDUCTIONS	84.00	84.00
01-21500	MISC PAYROLL DEDUCTI...	25.00	25.00
01-5-00-67011	PHONE - LOCAL SERVICE	83.76	83.76
01-5-00-67040	HIGH SPEED INTERNET	133.95	133.95
13-5-00-67011	PHONE - LOCAL SERVICE	83.76	83.76
13-5-00-67040	HIGH SPEED INTERNET	<u>133.95</u>	<u>133.95</u>
<b>Grand Total:</b>		<b>48,498.93</b>	<b>48,498.93</b>

### Project Account Summary

Project Account Key	Expense Amount	Payment Amount
**None**	<u>48,498.93</u>	<u>48,498.93</u>
<b>Grand Total:</b>	<b>48,498.93</b>	<b>48,498.93</b>



Park District of La Grange, IL

# Expense Approval Report

## By Vendor Name

Post Dates 3/7/2024 - 4/9/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: 31556-740 - Ahmed Kermo</b>					
Ahmed Kermo	INV0002362	03/27/2024	Rsv# 1143081 Refund	13-24200	<u>100.00</u>
<b>Vendor 31556-740 - Ahmed Kermo Total:</b>					<b>100.00</b>
<b>Vendor: 27829-738 - Corina Soto Anaya</b>					
Corina Soto Anaya	INV0002360	03/22/2024	Rsv# 1140117 Refund	13-24200	<u>100.00</u>
<b>Vendor 27829-738 - Corina Soto Anaya Total:</b>					<b>100.00</b>
<b>Vendor: 30629-701 - Corrigan Financial Services</b>					
Corrigan Financial Services	INV0002361	03/22/2024	Rsv# 1140123 Refund	13-24200	<u>200.00</u>
<b>Vendor 30629-701 - Corrigan Financial Services Total:</b>					<b>200.00</b>
<b>Vendor: 31232-736 - Janice Swims</b>					
Janice Swims	INV0002358	03/13/2024	Rsv# 1136512 Refund	13-24200	<u>100.00</u>
<b>Vendor 31232-736 - Janice Swims Total:</b>					<b>100.00</b>
<b>Vendor: 000000000-734 - Leonarda Lopez</b>					
Leonarda Lopez	INV0002356	03/13/2024	Rsv# 1134392 Refund	13-24200	<u>100.00</u>
<b>Vendor 000000000-734 - Leonarda Lopez Total:</b>					<b>100.00</b>
<b>Vendor: 22843-733 - Maureen Funke</b>					
Maureen Funke	INV0002355	03/13/2024	Actv 472014-01 Class Refund	13-24200	<u>45.00</u>
<b>Vendor 22843-733 - Maureen Funke Total:</b>					<b>45.00</b>
<b>Vendor: 31548-735 - Samiya Patrick</b>					
Samiya Patrick	INV0002357	03/13/2024	Rsv# 1136133 Refund	13-24200	<u>100.00</u>
<b>Vendor 31548-735 - Samiya Patrick Total:</b>					<b>100.00</b>
<b>Vendor: 000000000-742 - St. Francis Xavier Parish</b>					
St. Francis Xavier Parish	INV0002364	03/27/2024	Rsv# 1144203 Refund	13-24200	<u>100.00</u>
<b>Vendor 000000000-742 - St. Francis Xavier Parish Total:</b>					<b>100.00</b>
<b>Vendor: 20383-737 - Stephen Castillo</b>					
Stephen Castillo	INV0002359	03/13/2024	Rsv# 1136514 Refund	13-24200	<u>200.00</u>
<b>Vendor 20383-737 - Stephen Castillo Total:</b>					<b>200.00</b>
<b>Vendor: 2416-741 - Valecia Childs</b>					
Valecia Childs	INV0002363	03/27/2024	Rsv# 1144194 Refund	13-24200	<u>200.00</u>
<b>Vendor 2416-741 - Valecia Childs Total:</b>					<b>200.00</b>
<b>Grand Total:</b>					<b>1,245.00</b>

### Report Summary

#### Fund Summary

Fund	Expense Amount	Payment Amount
13 - Recreation	<u>1,245.00</u>	<u>1,245.00</u>
<b>Grand Total:</b>	<b>1,245.00</b>	<b>1,245.00</b>

#### Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
13-24200	HOUSEHOLD BALANCES	<u>1,245.00</u>	<u>1,245.00</u>
<b>Grand Total:</b>		<b>1,245.00</b>	<b>1,245.00</b>

#### Project Account Summary

Project Account Key	Expense Amount	Payment Amount
**None**	<u>1,245.00</u>	<u>1,245.00</u>
<b>Grand Total:</b>	<b>1,245.00</b>	<b>1,245.00</b>

# Section 4



# STAFF REPORTS

**Park District of La Grange**  
**April 2024**  
**Board Report**  
**Jenny Bechtold, CPRP**  
**Executive Director**

- As a reminder, we have our Public Information Meetings for the 2024 Park Plan Proposal coming up. The meetings are scheduled for:
  - Wednesday, April 17, 2024, at 5:30pm
  - Saturday, April 27, 2024, at 9am
  - Monday, May 6, 2024, at 6:30pm



All meetings will be held at the Recreation Center at 536 East Ave, La Grange, in the DeSitter Room.


- Staff have worked hard over the past several months on the 2024-2025 fiscal year budget. We will be presenting the final budget at this month's board meeting. The budget was put on display for the minimum 30-day requirement, and the Notice for the Public Hearing on the Ordinance and Budget was posted in Suburban Life Magazine on April 4, 2024.
- This month's board packet contains fiscal year 2024/2025 Goals and Objectives for each department. You can find them following each department report.
- We are very excited to announce we have extended an offer for a new Director of Finance. The projected start date is April 22, 2024. Stay tuned for more details as we move through the onboarding process!
- I will be attending the IAPD Legislative Conference in Springfield on May 7<sup>th</sup> and 8<sup>th</sup>. This conference is designed to provide firsthand, up-to-date information on the association's Legislative Advocacy Program, along with networking with legislators.



**PARK DISTRICT OF LA GRANGE  
2023-2024 GOALS & OBJECTIVES  
FINANCE & HR DEPARTMENT**

Key: C = Complete / O = On Track / D = Deferred / N = Not Started

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Make the district a paperless environment for Accounts Payable at \$0.00 cost.	Create paperless process and roll out instructions to all staff by 5/1/23.	All staff	C 
	Train accounting & finance staff on best practices, including completing the procedures for staff roll-out.	Finance Dept.	
<b>1Q Comment</b>	Implemented 7/31/2023. Linda Muth, HR & Administrative Coordinator performance is great in this area, she has completed 3 full months' worth of training for the new AP process. Rolled out to all FT staff August.		
<b>2Q Comment</b>	Per an Admin meeting among leadership, the paperless AP project was dissolved and reverted back to the original process due to the workflow process and staff's preference.		
<b>3Q Comment</b>			
<b>4Q Comment</b>			
Automate the HR on/offboarding and payroll processes for the district.	Complete successful implementation of the new HR platform.	All staff	C 
	Structure an on/offboarding process for the district, based on the new HR platform software features.	Finance/HR Dept.	
<b>1Q Comment</b>	Our district is in current training session (began June 2023) regarding usage of the Paycom software. The implementation process is on track for the 9/29/23 "go-live" date.		
<b>2Q Comment</b>	Our district completed "go live" as of 10/13/23 for the first payroll. Timeclock Plus will be retired after the processing of the 11/10/23 payroll.		
<b>3Q Comment</b>			
<b>4Q Comment</b>			
Make the district a paperless environment for all HR related tasks.	Train / guide staff on new on/offboarding process, including completion of trainings and PDRMA related topics.	Linda Muth	O
	Become an expert on position maintenance and entry tasks, including completion of background checks.		Complete
<b>1Q Comment</b>	Linda Muth, HR & Administrative Coordinator is proficient in all areas and has completed several background checks and PDRMA profile set ups.		
<b>2Q Comment</b>	I am highly proficient in the HR aspects of Incode and Timeclock, both of which we are phasing out. We are training with Paycom on the HR side of the software and are developing workflow approvals, digital personnel		

	actions forms, and applicant tracking, as well as digital tracking of employee trainings.		
<b>3Q Comment</b>	Time to work on this has been limited due to the transition in our dept. and increased workload. I have continued to learn how to best use the new Paycom software and we in the beginning phases of learning the online onboarding process.		
<b>4Q Comment</b>			
Improve all bank rec processes for month-end close.	Become an expert in understanding the accounting process behind the completion of bank recs.	Linda Muth	O
	Make the connection between the MS Excel spreadsheet and Incode module.		
<b>1Q Comment</b>	With the elimination of the Accounting & Finance Coordinator, Linda Muth, HR & Administrative Coordinator has assumed those responsibilities and has been doing well with understanding all accounting / finance principles that correspond with the job.		
<b>2Q Comment</b>	The Paycom Implementation process was a priority over this goal. Therefore, Linda will sit with me to learn the full process for the FNBC bank rec for October 2023 month end close. This process will be shared with the Selden Fox Consultant as well.		
<b>3Q Comment</b>	This goal is on hold with the departure of our finance director. I have been working with Amanda from Selden Fox on providing information to facilitate month end close and journal entries.		
<b>4Q Comment</b>			
Complete the transition to the new user interface for WebTrac (online registration)	I have already completed work on a preliminary splash page. I met with Kevin regarding the changes and requested pictures from the recreation dept. for the site. Once pictures are obtained, contact IT to save them to the server. Schedule conversion with VSI – target is May, ensure prior customizations are transitioned Educate staff on site updates	Linda Muth	C 
<b>1Q Comment</b>	Linda Muth, HR & Administrative Coordinator, updated our user interface for online registration (WebTrac). It is a more modern look and should be easier to navigate, as well as functioning better on mobile devices.		
<b>2Q Comment</b>	This is complete.		
<b>3Q Comment</b>			
<b>4Q Comment</b>			
Cross-train on all duties	Both staff members must be able to cover each other's responsibilities	All staff	O
<b>1Q Comment</b>	Linda Muth, HR & Administrative Coordinator has cross-trained on all responsibilities. In addition, Linda has taken the initiative in sharing		

	responsibilities that require dual verification for our manual payroll process.		
<b>2Q Comment</b>	This goal is on track and continuous for, Linda is doing an amazing job with learning “on-the-fly” and pivoting.		
<b>3Q Comment</b>	The Admin and Finance departments are in a transition. We will continue to cross train once we are fully staffed.		
<b>4Q Comment</b>			
Investigate PayTrac	Understand / research rationale for potentially converting to PayTrac from Card Point. Gather all necessary information.	Linda Muth	D
	Complete conversion from Card Point to PayTrac (if required)	All Staff	D
<b>1Q Comment</b>	We have yet to receive notice about this process and will follow up on this during Q2.		
<b>2Q Comment</b>	This goal has been on hold during the Paycom transition. VSI currently is not mandating that Card Point customers convert to PayTrac.		
<b>3Q Comment</b>	Deferred until we have a finance manager/director		
<b>4Q Comment</b>			

**Park District of La Grange**  
**April 2024**  
**Board Report**

**Kevin Miller**  
**Director of Recreation**

**Athletics**

- The basketball season officially ended the 3<sup>rd</sup> weekend of March. Kevin Miller has been holding meetings with parents and coaches regarding the future of the YDL and La Grange Lions Travel Basketball programs with the intentions of making changes that better reflect the wants of the community while enhancing the programs.

**Fitness**

- La Grange Fitness had 79 new members join during the month of March 2024. We currently have 2,484 members through March 31<sup>st</sup>, 2024, compared to 2,200 as of March 31<sup>st</sup>, 2023 (an increase of 284 members). During the month of March, we had 24 cancelation requests, and 4 members requested a hold. We also had 11 annual memberships expire, 25 renewed and 3 transferred to monthly memberships.
- The month of March brought in 1,628 group fitness participants. The group fitness classes have an average of 325 participants per week and an average of 13 participants per class.
- We had 9,902 visits by fitness members during the month of March 2024, compared to 10,203 during March 2023. There was a decrease of 301 visits due to the Fitness Center being closed on Sunday March 31<sup>st</sup>, for the Easter holiday. We had 59 guest visits bringing in \$590 in revenue.
- The personal training department brought in \$6,555 for March 2024, compared to \$4,245 during March of 2023, an increase of \$2,310. We had 130 personal training sessions during the month of March 2024 compared to 92 sessions in March 2023.
- March 26-28, 2024, we offered our *Intro to Weight Training Workshop*, a 3-day youth fitness camp focused on functional training, improved motor skills, and athletic abilities. The workshop was led by our Personal Trainer Evan Gonzalez. We had 3 participants join bringing in \$185 in revenue. Our goal is to continue offering and developing this program.

- March 7<sup>th</sup>, 2024, we offered our *Restorative Yoga for Happy Legs & Feet Workshop* led by our instructor Freya Smith. We had 6 participants join, bringing in \$150 in revenue. March 24<sup>th</sup>, 2024, we had our *Yoga Nidra Workshop* led by our instructor Jim Dietz. *Yoga Nidra* had 4 participants join, bringing in \$100 in revenue.
- During the month of March, we offered our *Spring Student Special*, where students can purchase a one week pass for \$20. We had 7 students take advantage of the special bringing in \$140 in revenue. We will continue offering this special throughout the month of April.
- Starting April 29<sup>th</sup>, 2024, our *Group Fitness Classes* and *Specialty Fitness Classes* will merge schedules. This will increase the number of classes offered to fitness members and non-members. Fitness classes will now be longer (50-60 minutes as opposed to 45 minutes). All participants will now have the option to reserve their spot in class. In addition, participants will also have the option to join select classes virtually via zoom. Registration for residents and fitness members will begin 4/3/24. Non-resident registration will begin 4/10/24.

### **Performing Arts**

- Brandon Diaz is in the process of finalizing the in-house Dance Instructor job description. Once the job description is approved, we will move forward with posting and interviewing for the position, with the objective of hiring two Dance Instructors for fall 2024 programming.

### **Special Events**

- We had a great turnout for the Senior St. Patrick's Day Social with 43 participants. Brandon Diaz invited the La Grange Library to attend with their staff to help participants obtain library cards if they did not have one. Oak Street Health was the event sponsor.
- The Annual Easter Egg Hunt, Easter Egg Crawl and Doggie Egg Hunt were held on March 23<sup>rd</sup> with good turnouts for all events that took place at Sedgwick Park.
- Upcoming events include Family Bingo on April 12<sup>th</sup> and the Garage Sale on April 27<sup>th</sup>. Both events have met the minimum requirements to take place.
- Brandon Diaz and Kevin Miller have finalized day, time and location for the District's new signature summer event, La

Grange Country Jam. Staff have met with Milk Money Brewery and will be partnering with them to provide the beer for the event. Milk Money is working on plans to create a La Grange Country Jam beer. Staff are in the process of booking bands and securing food trucks for the event. La Grange Country Jam is scheduled to take place on Saturday, August 10<sup>th</sup> from 2:00-8:00pm at Gordon Park.

### **Preschool**

- La Grange U Preschool registration is ongoing. As of April 9<sup>th</sup>, we have 30/88 (34%) spots filled. We are at 57% (30/53) capacity for current enrollment in 2023/2024. Brandon Diaz continues to work with the Marketing Specialist, Katie Wagner, on advertising and marketing the program.

### **BASE**

- The 2024/2025 agreement with SFX has been reviewed by staff with minor adjustments requested. Once the revisions have been made, the final agreement will be presented to the PDLG Board for approval.
- Leanna Hartung applied for a Power Play Grant through IAPD in February. The District received notice that the BASE program was awarded the \$1,000 grant. The funds will be used to implement a youth fitness program in BASE for the 2024/2025 school year. BASE staff will be working with Fitness Supervisor, Dom Adjoumani and the La Grange Fitness Personal Trainers, on a program which will be led by the Personal Training staff.
- Registration for the 2024/2025 BASE school year will begin the week of April 22<sup>nd</sup>. This year registration will be available online as well as in-person. Each school site has been assigned an online registration day throughout the week of April 22<sup>nd</sup>.

### **Summer Day Camp**

- Leanna Hartung is in the process of booking camp field trips and in-house entertainment. Camp staff interviews will be completed by the 2<sup>nd</sup> week of April. With the popularity of Camp Trailblazers at Forest Road School (6-7-year-old camp), we will be opening up the waitlist to accommodate up to 45 campers. The original max was 28 campers.

### **Marketing**

- Katie Wagner worked with Dom Adjoumani on creating new fitness class registration program that included updates to the brochure and website, and creating a how-to video that is posted to the website.

- Social Media accounts were updated with current content. The following are statistics from our Social Media Accounts and FunBytes from 2/5 – 3/1. The percentages are in comparison to the prior month.

<b>Social Media Data December</b>	<b>PDLG Facebook</b>	<b>PDLG Instagram</b>	<b>LG Fitness Facebook</b>	<b>LG Fitness Instagram</b>
Reach	16,600 +50%	895 -40.5%	1,500 -9%	320 +13%
Visits	1,800 +50%	1641 +925.6%	792 +27%	104 +104%
New Page Likes	73 +66%	60 -70%	10 -9%	11 -31.3%

<b>Weekly E-Blast December</b>	<b>March 5 Funbytes</b>	<b>March Board Meeting</b>	<b>March 12 FunBytes</b>	<b>March 19 FunBytes</b>	<b>March 26 FunBytes</b>	<b>April 2 FunBytes</b>
Total Opens	3929	3628	3825	3788	3583	3527
Open %	49%	46%	47%	47%	46%	47%
Total Clicks	132	37	76	92	298	103
Unsubscribes	5	2	3	8	2	10
New Subscribers	32					

### **Recreation Miscellaneous**

- Kevin Miller continues to work with the Baseball & Soccer Affiliates as the soccer season begins in the first two weeks of April and baseball begins games the week of April 15<sup>th</sup>.
- The Summer 2024 Brochure posted online with resident registration opening on April 3<sup>rd</sup> and non-resident registration opening April 10<sup>th</sup>.
- Kevin Miller continues to interview for the open Athletic Supervisor position. Additionally, Kevin and Leanna Hartung will begin interviewing applicants over the next two weeks for the vacated BASE & Camp Supervisor position. Melissa Seaberg resigned her position with the District while opting for a career change. Her last day with us was April 5<sup>th</sup>.

### **Facilities**

- Dan Schaffer is in the process of scheduling for the gym floor and fitness/dance studios to get stripped and waxed at the end of August. Additionally, the tile floors will be redone at the same time.

## **Rental Information-March 2024**

### **Recreation Center Room Rentals March 2024:**

Rentals- 38 total rentals (8 La Grange, 6 Chicago, 4 Brookfield, 3 Elmhurst, 2 Westchester, 2 Berwyn, 2 Downers Grove, 2 Western Springs, 2 Riverside, and one each from Villa Park, Broadview, Elmwood Park, Countryside, Darien, North Riverside, Willow Springs)

Total Fees March 2024- \$17,606

Rooms: 105/106- 9 Rentals

108/109- 6 Rentals

108- 7 Rentals

112- 1 Rental

109- 3 Rentals

105- 3 Rental

102- 0 Rentals

DeSitter Room- 9 Rentals

Parties with exclusive playground rental included-24

### **Outdoor Rentals March 2024:**

Rentals- 2 rentals from La Grange

Total Fees March 2024- \$100

### **Community Center Rentals March 2024:**

Rentals-6 total rentals from (4 La Grange and one each from Chicago, and Westmont)

Total Fees March 2024- \$1460

### **Court Rentals March 2024:**

Rentals- 1 Rental from Brookfield

Total Fees March 2024- \$50

All the above information is based on individual rentals, not multi-date, repeat rentals from teams/organizations.

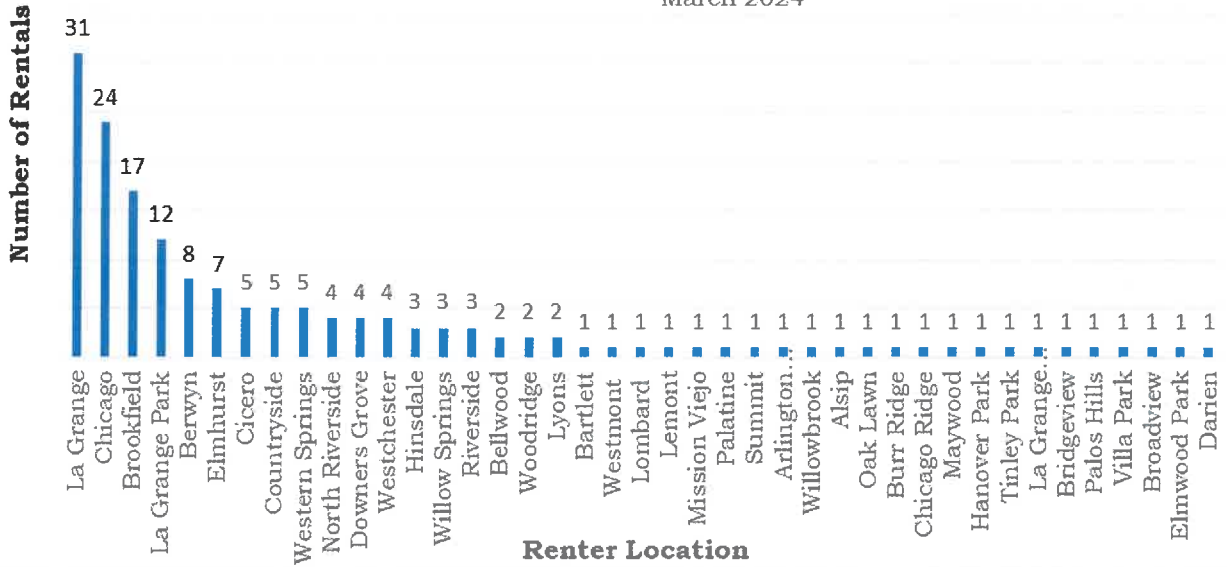
# YTD Rental Information May 2023-April 2024 March 2024

## Recreation Center Rentals

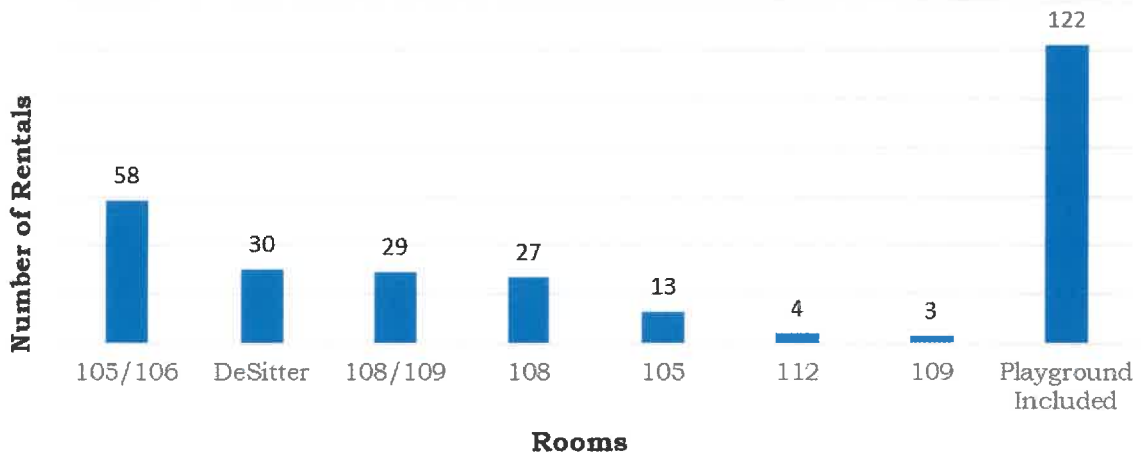
There has been a total of 164 rentals for the Recreation Center rooms from May 2023-April 2024. The total fees collected May 2023-April 2024 equals \$87,515. The following charts display the number of parties by renter locations and by the rooms reserved.

### YTD May 2023-April 2024 Recreation Center Rentals by Renter Location

March 2024



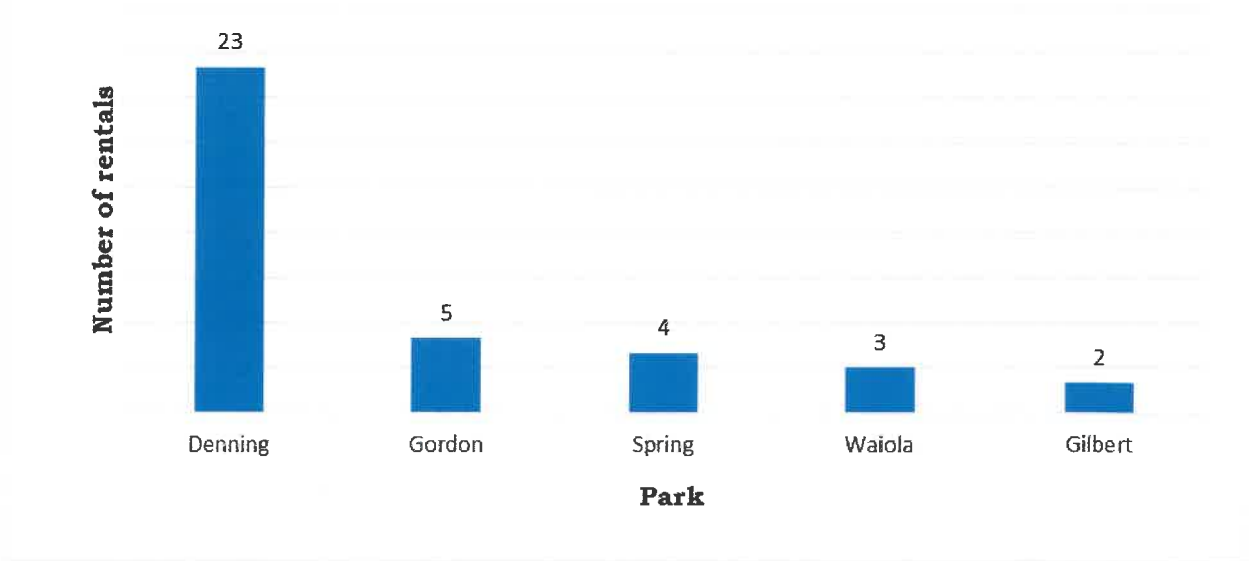
### YTD May 2023-April 2024 Rentals by Room March 2024



### Outdoor Rentals

There have been a total of 37 rentals for outdoor facilities and park shelters From May 2023-April 2024. The total fees collected May 2023-April 2024 for outdoor rentals equals \$4,820. The following charts display the number of rentals by renter locations and by the parks reserved. This information is based on individual rentals. It does not include the field rentals by organizations which include multiple dates over several months of use (example-AYSO soccer field rentals are not included in these graphs).

YTD May 2023-April 2024 Outdoor Rentals by Park  
March 2024



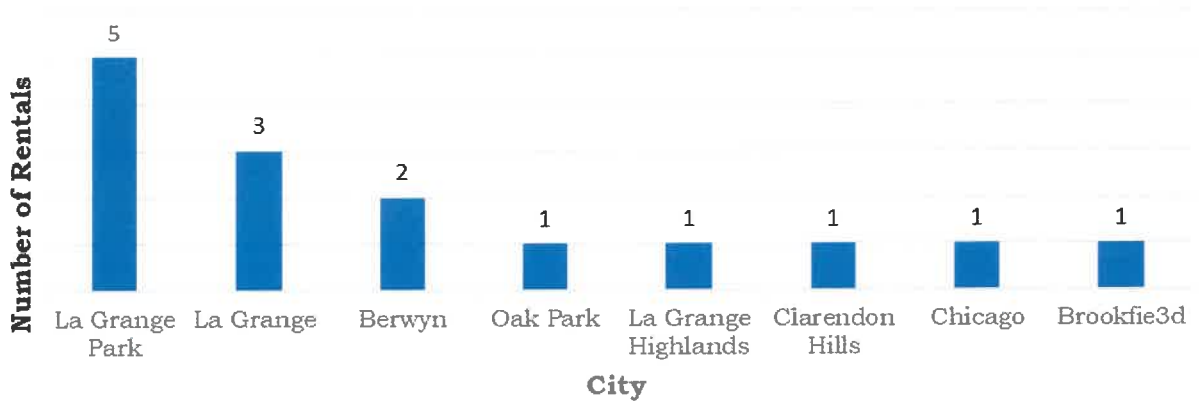
YTD May 2023-April 2024 Outdoor Rentals by Renter Location  
March 2024



### Indoor Court Rentals

There have been a total of 15 indoor court rentals from May 2023-April 2024. The total fees collected May 2023-April 2024 for indoor court rentals equals \$1,390. The following chart displays the number of rentals by renter locations. This information is based on individual rentals. It does not include the court rentals by organizations which include multiple dates over several months of use (example-Taylorred Intensity is not included in this).

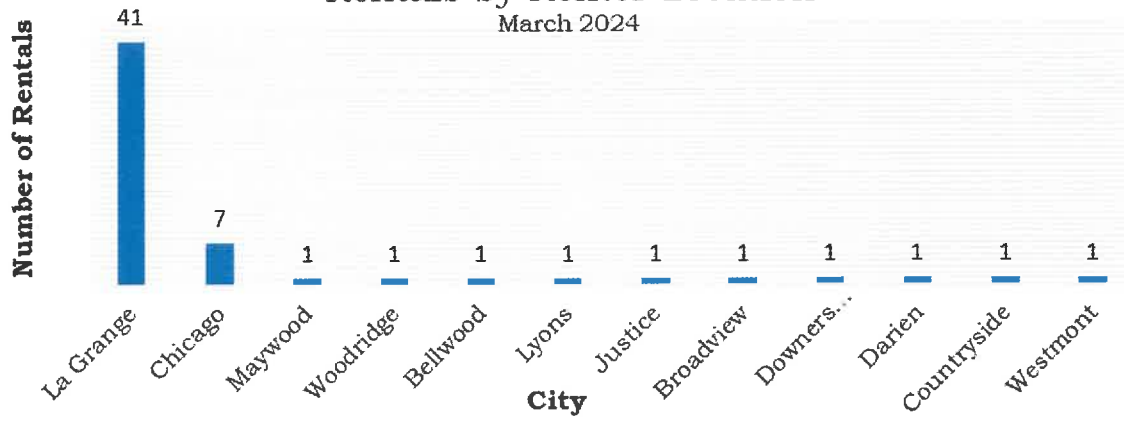
YTD May 2023- April 2023 Recreation Center  
Court Rentals by Renter Location  
March 2024



### Community Center Rentals

There have been a total of 58 rentals for the Community Center from May 2023-April 2024. The total fees collected May 2023-April 2024 for the Community Center rentals equals \$15,488. The following chart displays the number of rentals by renter locations. This information is based on individual rentals. It does not include the rentals by organizations which include multiple dates over several months of use (example-Leadership and Sign of the Cross Christian Ministries are not included in this information).

YTD May 2023-April 2024 Community Center  
Rentals by Renter Location  
March 2024





**-\*PARK DISTRICT OF LA GRANGE**  
**2023-2024 GOALS & OBJECTIVES**  
**RECREATION DEPARTMENT**  
**INCLUDES: RECREATION, BASE, FITNESS & FACILITIES**

Key: C = Complete / O = On Track / D = Deferred / N = Not Started


Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
Develop Programs & Events Targeted Towards Adults & Seniors Based on Current Recreation Trends	Review Illinois & National Recreation trends for Adult & Active Adult/Senior programs, along with the 22/32 Comprehensive Master Plan, to identify programs and events that can be implemented in the current fiscal year	Zach Price, Brandon Diaz, Dom Adjoumani/Recreation	O
<b>1Q Comment</b>	Athletic Supervisor, Zach Price plans to work with Kevin Miller, Director of Recreation, on adult leagues and potential partnerships with local businesses and organizations. Fitness hosted Yoga in the Park on 7/6/23 at Gordon Park: Outdoor yoga class. Partnered with <i>Milk Money Brewing</i> and offered participants a free drink voucher post class. Will begin researching offers for senior patrons.		
<b>2Q Comment</b>	New Recreation Supervisor, Brandon Diaz, will be offering language classes and a new Dungeons and Dragons Club for adults for the winter/spring. Brandon will begin to evaluate senior programming in quarter 3. Fitness Supervisor, Dom Adjoumani, is in the process of re-evaluating adult group fitness classes.		
<b>3Q Comment</b>	Recreation Supervisor, Brandon Diaz, is adding an additional senior social for each season going forward and he is continuing to evaluate adult/senior programming.  Fitness Supervisor, Dom Adjoumani, is in process of merging our fitness center classes with our specialty fitness classes. This will give our adult/senior fitness members access to more classes. It will also give our non-fitness members access to our fitness classes and offer more of a variety to choose from.		
<b>4Q Comment</b>			
Expand Competitive Program Areas within Athletics & Fitness	Review competitive sport & fitness offerings, along with price points, in La Grange & surrounding communities to identify programs/events that prove to be insufficiently offered in La Grange and develop plans and budgets to introduce these programs & events in the 24/25 fiscal year. If feasible, introduce in 23/24 fiscal year	Zach Price, Dom Adjoumani, Kevin Miller/Recreation	O
<b>1Q Comment</b>	The Athletic Supervisor, Zach Price, redesigned the format for 7 <sup>th</sup> /8 <sup>th</sup> grade rec basketball to offer a more affordable and laid-back program in the hopes of regaining enrollment in this age group. Will begin researching fitness offers in Q2.		

<b>2Q Comment</b>	Athletic Supervisor, Zach Price, added an additional league – a Fall Volleyball League – as a competitive sports offering. Will look to offer Volleyball at least two seasons a year, with potential for a Summer league as well. Fitness Supervisor, Dom Adjoumani, will be launching a youth, Intro to Weight Training camp beginning January 2024.		
<b>3Q Comment</b>	Fitness Supervisor, Dom Adjoumani, launched Intro to weight Training youth fitness camp. Will continue offering and growing the program throughout 2024.		
<b>4Q Comment</b>			
Develop & Implement Equitable Programs & Events Throughout Fiscal Year	Identify 1-2 programs and events each season, that are not currently being offered by the Park District, that meets the needs identified by the residents in the Comprehensive Master Plan, which include free or low-cost programs/events, times that are conducive for working families and that are held in under programmed PDLG facilities & parks throughout La Grange.	Recreation Department/Recreation & Facilities	○
<b>1Q Comment</b>	6/21/23 hosted <i>Hello Summer Walk</i> at Gordon Park: 2-mile walk at Gordon Park to celebrate the first day of summer. Participants had healthy snacks and refreshments post walk. Additionally, the Recreation Department celebrated Parks & Rec Month in July where we hosted two free events at Denning Park & the Community Center.		
<b>2Q Comment</b>	The district will be offering two new low-cost special events for the winter/spring: Indoor Drive-In Movie and Garage Sale. Both new special events will take place at the Recreation Center. Recreation Supervisor, Brandon Diaz, is in the process of creating new events that showcase the different parks the Park District of La Grange has to offer.		
<b>3Q Comment</b>	Recreation Supervisor, Brandon Diaz, is elevating Unplug Illinois Day by offering different events throughout the day for different age demographics and it will conclude with a celebration at the end of the day that is free to the public.		
<b>4Q Comment</b>			
Enhance and Provide Additional Recreational Opportunities in the BASE program	Identify and utilize community partners and PDGL contractors and resources to augment the BASE program	Leanna Hartung, Melissa Seaberg/Recreation	○
<b>1Q Comment</b>	BASE & Camp Manager, Leanna Hartung, reached out to Kellogs to see if they had any healthy kids programs. One that they would send a representative out to talk to the students. They do not do that but they did send lessons we can incorporate into our monthly lesson plans at BASE		
<b>2Q Comment</b>	Athletic Supervisor, Zach Price is asking his contractors to see if any would be interested in providing basic skills sessions at the BASE locations. Library visits from the La Grange and La Grange Park libraries will start January 2024 at all locations.		
<b>3Q Comment</b>	Library visits began at the BASE locations from both the LaGrange and La Grange Park libraries in January. Leanna Hartung, BASE and Camp Manager, along with Melissa		

	Seaberg, BASE and Camp Supervisor, are investigating fitness opportunities with Dom for the BASE programs starting fall of 2024.		
<b>4Q Comment</b>	<u>Base &amp; Camp Manager Leanna Hartung received the IAPD \$1000.00 Power Play Grant and will work with Fitness Supervisor Dom to create a health and wellness program with his fitness staff and partners</u>		
Develop & Implement Monthly & Quarterly Staff Trainings	Research, Develop and Implement trainings for BASE, Preschool, Customer Service & Fitness Staff that pertain to Social Emotional Learning, Mental Health, Bullying Prevention, Safety, and Customer Service Standards.	Kevin Miller, Dan Schaffer, Leanna Hartung/Recreation & Facilities	○
<b>1Q Comment</b>	BASE & Camp Manager, Leanna Hartung, is awaiting a response from SD102 SEL coordinator in hopes to have her do a training on Social Emotional Learning. She also reached out to Pillars and hopeful to set up a training on mental health in September/October 2023. Pillars will be doing a training with BASE staff on August 16 <sup>th</sup> on bullying.		
<b>2Q Comment</b>	BASE & Camp Manager, Leanna Hartung is still waiting on a date for the mental health training date from Pillars. Target date is Dec, 2023		
<b>3Q Comment</b>	BASE & Camp Manager, Leanna Hartung is working to solidify a training date on mental health awareness in March for BASE staff and for day camp counselors the week of June 3 <sup>rd</sup> -7 <sup>th</sup> .  Facility & Operations Manager, Dan Schaffer, is exploring customer service trainings to be rolled out in the new fiscal year of 2024/2025.		
<b>4Q Comment</b>	<u>BASE &amp; Camp Manager Leanna Hartung has secured Pillars community service June 4<sup>th</sup> to do Mental Health Training with BASE and Summer Day Camp Staff</u>		
Update & Develop Facility, Maintenance, Rental and Customer Service Manuals and Procedures	Update current operational and training manuals for Recreation Center, La Grange Fitness Center, Satellite Facilities, Building Maintenance, Customer Service and Rentals.	Kevin Miller, Dan Schaffer, Madonna Giampietro/Recreation, Facilities & Parks	○
<b>1Q Comment</b>	Q2 will begin taking steps to condense and update manuals. Will reach out to other districts and see what changes may be most optimal for PDLG.		
<b>2Q Comment</b>	Starting with the Recreation Center, Building Maintenance and Customer Service manuals, going through existing manuals and removing items no longer being offered/utilized, adding new items currently being done along with compiling a list of items that currently do not have procedures but should (pending approval). These manuals will be completed first with Fitness, Satellite and Rentals taking part in phase 2. Created guide sheet for front desk procedures to be used as reference for general tasks at the front desk. Contacted local park districts to discuss customer service training-best practices.		

<b>3Q Comment</b>	<p>Facility &amp; Rental Supervisor, Madonna Giampietro, created a Manager on Duty training PowerPoint and presented it to all MOD staff at the November 2023 meeting. Additionally, created MOD training PPT and presented it to all managers on duty at a meeting in November 2023. Updated MOD staff binder was updated binder to include weekly maintenance schedules and notes, rental surveys, and a manager on duty reporting form.</p>		
<b>4Q Comment</b>			
<p>Transition Registration &amp; Rental Forms, along with Operation and Procedure Forms within the Recreation Department, to Digital Forms</p>	<p>Update and/or create digital forms for rentals, registration, memberships, employment applications, etc. to improve and modernize processes and procedures for patrons/members and staff.</p>	<p>Recreation Department/Recreation &amp; Facilities</p>	<p>○</p>
<b>1Q Comment</b>	<p>Recreation Staff will be researching how the District can implement more digital forms to enhance staff efficiency and the customer experience in 2Q with the goal of rolling out several forms in 3Q.</p>		
<b>2Q Comment</b>	<p>Facility and Rental Supervisor, Madonna Giampietro, consulted with our IT provider regarding the process to put rental applications on our website. Madonna Giampietro and Facilities and Operations Manager, Dan Schaffer, researched modernizing our check-in process to include keychain fobs instead of id cards. They received a few fobs to test the process. They will continue to assess the cost benefit and application to make a determination to switch or not during Quarter 3. Recreation Supervisor, Brandon Diaz, created a new updated action form for his programming to include all the possible actions that can be taken by patrons. Athletic Supervisor, Zach Price, worked with AYSO and LGLL on an alternate form of submitting field requests. Shifting to an excel format allowed for less paper/number of copies, and was easier to organize. Recreation staff started the discussion of moving BASE registration online. This would be implemented during Quarter 3 for BASE registration for the 2024/2025 school year.</p>		
<b>3Q Comment</b>	<p>Recreation Supervisor, Brandon Diaz, will begin to discuss and evaluate moving Preschool registration online next quarter. Also, Brandon is working with Marketing Specialist, Katie Wagner, on creating a Sponsorship/Advertising guide.</p> <p>Director of Recreation, Kevin Miller, and staff will have online registration ready and available for the 2024/2025 BASE Registration dates.</p> <p>Facility &amp; Operations Manager, Dan Schaffer, and Facility &amp; Operations Supervisor, Madonna Giampietro successfully transitioned La Grange Fitness and Recreation Center members to key fob passes in Jan. 2024.</p> <p>All rental forms have been added to our web site in a PDF format. Madonna Giampietro, Facility and Rental Supervisor, is working with Katie Wagner, Marketing Specialist, to</p>		

	<p>transition all rental applicants to fillable forms and create an availability request form to include on the rental page of the website.</p> <p>La Grange Fitness and our recreation center officially moved to key fob passes in Jan. 2024.</p> <p>All rental forms (pdf) have been added to our web site in. Madonna Giampietro (facility and rental supervisor) is working with Katie Wagner (marketing) to create an availability request form to include on the rental page of our website.</p>		
<b>4Q Comment</b>			
Evaluate and Develop plans to Enhance Preschool Spaces and Underutilized Spaces within PDLG Facilities	<p>Evaluate Recreation Center rooms and Satellite facilities to determine if they are effectively and efficiently being utilized in the best manner along with any needed enhancements and repairs.</p> <p>Develop budget and plans to address needs in 24/25 FY budget.</p>	Kevin Miller, Brandon Diaz, Dan Schaffer, Recreation & Facilities	○
<b>1Q Comment</b>	<p>Fitness Supervisor, Dom Adjoumani, and former Recreation Supervisor, Tom Oeltgen, worked with Facilities and Operations Manager, Dan Schaffer, to review fall 2023 programming offerings and move program offerings (dance, fitness, etc) into more consistent rooms creating a more effective and efficient program flow.</p>		
<b>2Q Comment</b>	<p>Recreation Supervisor, Brandon Diaz, will be utilizing Room 104 and possibly 105/106 for preschool programming in 2024. Also, Brandon will begin utilizing Room 102 for youth programming in 2024.</p>		
<b>3Q Comment</b>	<p>Recreation Supervisor, Brandon Diaz, has budgeted for overall equipment/toy enhancements for Room 102 which will be used for Kiddie Kollege starting Fall 2024. Also, Brandon has budgeted to start replacing toys/equipment for preschool at all three locations.</p>		
<b>4Q Comment</b>			
Develop & Implement Seasonal Customer & Member Survey	<p>Develop a seasonal satisfaction survey to capture patron and members input on programs/rentals, memberships, customer service, facility, cleanliness, etc.</p>	Kevin Miller, Dan Schaffer/Recreation & Facilities	○
<b>1Q Comment</b>	<p>Facility &amp; Operations Manager, Dan Schaffer, sought out feedback from Recreation staff on questions of importance a feedback survey may have along with creating some initial guidelines as to the who/what/where/when of the survey. The first draft of survey was submitted to Director of Recreation for review.</p>		
<b>2Q Comment</b>	<p>Started a free trial with Survey Sparow to see if it will meet the needs of the district. An initial survey will be initially sent out to fitness center members before expanding to other departments.</p>		
<b>3Q Comment</b>	<p>Facility &amp; Operations Manager, Dan Schaffer, created a generic program survey to start being sent out to program participants in 4Q.</p>		
<b>4Q Comment</b>			

Develop & Implement New Scholarship Program	Modernize the current scholarship program that is conducive to all PDLG programs and services. Create criteria that merges the BASE & Recreation Scholarship programs into one format with plan to implement in Fall 2023.	Kevin Miller, Leanna Hartung/Recreation	C 
1Q Comment	BASE & Camp Manager, Leanna Hartung, along with Director of Recreation, Kevin Miller, met and created a new scholarship template, criteria and guidelines. The new program will be submitted to Executive Director, Jenny Bechtold, for review during Q2.		
2Q Comment	Director of Recreation, Kevin Miller, updated Board Section Policy 626 for Board approval in November along with a newly developed Financial Assistance Program Application and Acknowledgement Form.		
3Q Comment	The Financial Assistance Policy was approved in 3Q and will be rolled out and advertised on the PDLG website in 4Q along with having the info in the seasonal brochures.		
4Q Comment			

**Park District of La Grange**  
**April 2024 Board Report**  
**Eric Krueger**  
**Director of Parks Maintenance**

- All athletic fields are now open for the season. The Parks team has completed inspections on all baseball fields and soccer playing surfaces. Staff will begin athletic field operations for games and practices.
  
- Henry Gale approached the Parks staff in August 2023 in hopes of completing his Eagle Scout Service Project at the Park District of La Grange. Staff has been in contact with him in creating and designing a landscaped area along the front of the north side of the Community Center Building. Henry's plan is to cultivate and amend the existing garden bed and extend the edge to 4 feet. Henry and his team will plant a variety of perennial material and top it with mulch. This project will be completed on May 11<sup>th</sup>.
  
- 8 commemorative trees will be planted through the district in late April/early May.
  
- The Parks staff continue to work hard at keeping up with the increase in trash and usage of the parks. More and more people visited the parks last month, so staff monitored trash cans, replaced dog bags, and walked the parks to collect any litter.
  
- Monthly playground inspections were finalized the first week of March. No major issues were found, and all minor issues were taken care of.
  
- Spring clean-up on all Park District locations is nearly finished. A few locations have some minor work left but staff are excited to see the grass and plants start to grow and flourish. Grounds maintenance equipment have been inspected and repaired to ready the maintenance team for spring turf growth.



**PARK DISTRICT OF LA GRANGE  
2023-2024 GOALS & OBJECTIVES  
PARKS, PLANNING & MAINTENANCE DEPARTMENT**

Key: C = Complete / O = On Track / D = Deferred / N = Not Started

Objective/Goal	Performance Measures/Action Plan	Assigned To/ Program Area	Status
<b>Development and implement a detailed maintenance plan and procedures for all athletic fields throughout the district.</b>	Train staff on proper procedures and equipment to maintain infields and sports field turf.  Purchase proper equipment and supplies for maintaining athletic fields and sport field turf.	Director of Parks Claudia Galla Jose Farias Ricky Cox Vince Gonzalez	<b>O</b>
<b>1Q Comment</b>	Staff have been trained on infield grooming procedures. Once new equipment arrives, staff will beginning addressing issues on soccer and baseball outfields.		
<b>2Q Comment</b>	The new tractor has arrived. The seeder and rake for the tractor will be purchased in early 2024. Staff will begin renovating athletic fields in the spring of 2024.		
<b>3Q Comment</b>	New Director of Parks Maintenance to evaluate		
<b>4Q Comment</b>			
<b>Assess facility improvement recommendations in CMP and develop plan for corrective action.</b>	Determine what items can be completed by park district staff and what items need to be contracted out.  Prioritize items and address accordingly.	Director of Parks	<b>O</b>
<b>1Q Comment</b>	The director has begun assessing items on the CMP to determine what items staff can complete. Staff will begin addressing those items once mowing operation ceases for the season.		
<b>2Q Comment</b>	On hold until director vacancy is filled		
<b>3Q Comment</b>	New Director of Parks Maintenance to evaluate		
<b>4Q Comment</b>			
<b>Evaluate and update district's safety manual to current standards.</b>	Safety committee will address this issue as a team and will work with PDRMA on recommendations and update safety manual accordingly.	Director of Parks Dan Schaffer Dom Adjoumani Zach Price	<b>O</b>
<b>1Q Comment</b>	Updating and modernizing districts safety manual has been submitted as PDRMA SMART Goal for the district. Safety committee will begin working on updating manual at August meeting.		

<b>2Q Comment</b>	The safety committee has begun the process of updating the safety manual.		
<b>3Q Comment</b>	Ongoing with Safety Committee		
<b>4Q Comment</b>			
<b>Continue the commitment to staff training using live and online resources for professional and skills development.</b>	Set certification & training goals for each staff to obtain throughout the year.	Director of Parks Claudia Galla Jose Farias Ricky Cox Vince Gonzalez	<b>N</b>
<b>1Q Comment</b>	Staff will discuss training and certification goals once the mowing operation ceases for the season.		
<b>2Q Comment</b>	Staff will discuss training and certification goals once director vacancy is filled.		
<b>3Q Comment</b>	New Director of Parks Maintenance to evaluate		
<b>4Q Comment</b>			
<b>Update park fixtures to current aesthetic and safety standards.</b>	Develop replacement plan based on condition of fixtures and evaluate number of fixtures required at each park. Replace fixtures accordingly.	Director of Parks Claudia Galla Jose Farias Ricky Cox Vince Gonzalez	<b>O</b>
<b>1Q Comment</b>	Staff have begun replacing picnic tables and removing outdated bleachers and benches from parks. Staff will continue this process throughout the year.		
<b>2Q Comment</b>	Staff will continue removing old fixtures from the parks during the winter and fall season.		
<b>3Q Comment</b>	New Director of Parks Maintenance to evaluate		
<b>4Q Comment</b>			
<b>Incorporate more native areas and plantings on district land.</b>	Evaluate open spaces, gardens, and detention areas in parks for potential locations of native areas. Determine areas that park district staff can plant or if a contractor is required.	Director of Parks Claudia Galla	<b>N</b>
<b>1Q Comment</b>	Claudia and Blake will begin this process in the fall.		
<b>2Q Comment</b>	Claudia will work with the native area contractor this winter to determine viable options for more native plantings within the parks.		
<b>3Q Comments</b>	Planning with Wight & Company for Park Planning		
<b>4Q Comments</b>			

# Section 5



# ATTORNEY REPORT

# Section 6



# TREASURER REPORT

# Section 7



## ACTION ITEMS

MEMORANDUM M24-013



**TO:** PDLG Board of Commissioners  
**FROM:** Jennifer Bechtold, CPRP, Executive Director  
Kevin Miller, CPRP, Director of Recreation  
Eric Krueger, CPO, Director of Parks Maintenance  
**RE:** 2024-2025 General Operation Budget Updates  
**DATE:** April 15, 2024

---

**Background:**

Staff presented the 2024-2025 budget draft at the March 11, 2024, board meeting. Per Park District code, “the budget and appropriation ordinance shall be prepared in tentative form by some person or persons designated by the governing body, and in such tentative form shall be made conveniently available to public inspection for at least 30 days prior to final action thereon”.

After the 2024-2025 budget draft was presented to the Board and community, the staff found the following items that required adjustment.

**Implications:**

1. In an effort to stay competitive, as well as retain full-time and part-time staff, we have increased the wage line-item expenses as follows:

01-5-0051100 Fund 1 Increased \$5,000  
11-5-00-51100 Fund 11 Increased \$8,250  
12-7-00-51100 Fund 12 Increased \$8,250  
13-5-00-51100 Fund 13 Increased \$17,000 (this includes a new part-time basketball coordinator)

2. The splashpad phone has been out of service and needs to be reactivated.

01-5-00-67011 Fund 1 Increased \$360

3. Camp enrollments were increased for Trailblazers at Forest Road School with the following changes:

13-7-07-49000 Revenue Increased \$25,900  
13-7-07-52000 Wages Expenses Increased \$9,000  
13-7-07-63000 Transportation Expenses Increased \$2,100  
13-7-07-62000 Contractual Supplies (Field Trips) Expenses Increased \$2,380  
13-7-07-79000 Supplies Expenses Increased \$300

4. Promotional supplies expenses also increased:

01-5-00-60012 Promotion Supplies Increased \$825  
13-5-00-60012 Promotion Supplies Increased \$825

All adjustments resulted in additional revenue of \$25,900 and additional expenses \$54,290, which contributes to a new bottom line of \$191,627.00.

**Staff Recommendation:**

Staff recommends the PDLG Board of Commissioners approve the Budget and Appropriation Ordinance O24-01 as updated and presented at this meeting.

**FINAL**

PARK DISTRICT OF LA GRANGE

---

ORDINANCE O24-01

**COMBINED ANNUAL BUDGET AND  
APPROPRIATION ORDINANCE OF THE  
PARK DISTRICT OF LA GRANGE, COOK  
COUNTY, ILLINOIS, FOR THE FISCAL  
YEAR BEGINNING MAY 1, 2024 AND  
ENDING APRIL 30, 2025**

---

ADOPTED BY THE  
BOARD OF COMMISSIONERS  
OF THE  
PARK DISTRICT OF LA GRANGE  
THIS 15th DAY OF APRIL 2024

---

Published in pamphlet form by authority of the Board of Commissioners of the Park District of La Grange, Cook County, Illinois, this 15th day of April 2024.



ORDINANCE O24-01

**COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE OF THE  
PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS,  
FOR THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025**

BE IT ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS:

Section 1. That the fiscal year of the PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, be, and the same is hereby fixed and declared to be, from May 1, 2024 to April 30, 2025. 70 ILCS 1205/4-4

Section 2. That the PARK DISTRICT OF LA GRANGE, COOK COUNTY, ILLINOIS, hereby adopts the following Combined Annual Budget and Appropriation Ordinance, hereinafter set forth, the same having been made conveniently available for public inspection for at least thirty (30) days prior to final action thereon, and a public hearing as to such Combined Annual Budget and Appropriation Ordinance having been held at the Administrative Office, 536 East Avenue, La Grange, Illinois on the 15th day of April 2024, pursuant to proper Notice by Publication in the Suburban Life/Citizen newspaper published in the said PARK DISTRICT OF LA GRANGE community, on April 4, 2024, which notice was given no less than one week prior to said hearing, in compliance with the Park District Code, as amended, 70 ILCS 1205/1-1 et. seq:

That the sum of one million six hundred fifty-eight thousand, two hundred dollars (\$1,658,200) for General Corporate Fund; the sum of three million seven hundred sixty four thousand five hundred forty seven dollars (\$3,764,547) for the Recreational Program Fund; the sum of one hundred thirty three thousand four hundred and eight dollars (\$133,408) for the Illinois Municipal Retirement Fund; the sum of one hundred thirty one thousand four hundred nine dollars (\$131,409) for the Social Security Contributions Fund; the sum of sixteen thousand eight Hundred dollars (\$16,800) for the Audit Fund; the sum of ninety four thousand seven hundred seventy five dollars (\$94,775) for the Liability Insurance Fund; the sum of three hundred five thousand four hundred seventy seven dollars (\$305,477) for the Handicapped Recreation Fund; the sum of thirty thousand dollars (\$30,000) for the Lighting and Paving Fund; the sum of one million one hundred fifty one thousand one hundred eighty nine dollars (\$1,151,189) for Debt Service Repayment; the sum of two million four hundred twenty five thousand dollars (\$2,425,000) for Purchase, Construction or Renovation; for the said fiscal year, be, and the same are HEREBY APPROPRIATED for the particular purposes hereinafter described. That the amounts headed "To Be Appropriated" are the portions of the respective amounts so appropriated, being appropriated from rentals, or fees, or other sources, or from cash on hand.

That the Estimated Revenues are as follows: the estimated cash on hand at the beginning of the fiscal year is \$5,600,000; the estimated cash to be received from tax revenue is \$3,600,000; and, the estimated cash to be received from all other sources, \$5,150,000. Expenditures in all funds during the fiscal year are estimated to be \$9,700,000. Approximate cash balance estimated to be on hand at the end of the fiscal year will be \$4,650,000.

The estimated expenditures are as follows:

**GENERAL CORPORATE FUND**

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
<b>1 Wages &amp; Salaries</b>		
Administrative Staff	407,629	448,392
Maintenance Staff	215,441	236,985
	623,070	685,377
<b>2 Employee Benefits</b>		
Health & Life Insurance	133,000	146,300
Continuing Education & Training	19,473	21,420
Employee & Public Relations Expense	3,500	3,850
<b>3 Professional Services</b>		
Legal Fees	30,205	33,226
Consultant	61,850	68,035
<b>4 Office Operations</b>		
Bank Charges	250	275
Communication Services	15,281	16,809
Computer System Supplies & Services	65,408	71,949
Dues & Subscriptions	7,935	8,729
Legal Notices	3,325	3,658
Postage & Delivery	5,250	5,775
Supplies, Equipment, Printing	12,313	13,544
Unforeseen	27,570	30,327
<b>5 Building &amp; Grounds</b>		
Contracted Maintenance	125,463	138,009
Maintenance Materials & Vehicle Repair Parts	31,508	34,659
Maintenance Supplies, Tools, & Fuel	27,763	30,539
Equipment Rentals	1,500	1,650
Electricity, Gas Heat, & Water	87,991	96,790
Landscaping, Repairs & Improvements	59,025	64,928
<b>6 Promotion &amp; Publicity</b>	16,520	18,172
<b>7 Transfers Out</b>	300,000	330,000
Total Estimated Expenditures and Total		
Appropriation for General Corporate Expenditures	1,658,200	1,824,020

The foregoing appropriation is to be paid from the proceeds of a special tax for corporate purpose, from accumulated reserves on hand, and from anticipated revenues from other sources.

70 ILCS 1205/5-1; 70 ILCS 1205/4-4 and 8-8

**RECREATION PROGRAM FUND**

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
<b>1 Wages &amp; Salaries</b>		
Administrative Staff	960,024	1,056,026
Maintenance Staff	170,441	187,485
Facility Custodial/Rental Staff	166,184	182,802
Recreation Program Staff	274,262	301,688
BASE Program Staff	367,732	404,505
Fitness Center Staff	42,948	47,243
	1,981,591	2,179,750
<b>2 Employee Benefits</b>		
Health & Life Insurance	250,000	275,000
Continuing Education & Training	26,288	28,917
Employee & Public Relations Expense	8,650	9,515
<b>3 Professional Services</b>		
Legal Fees	12,945	14,240
<b>4 Office Operations</b>		
Merchant Fees	65,350	71,885
Communication Services	22,556	24,812
Computer System Supplies & Services	64,858	71,344
Dues & Subscriptions	8,160	8,976
Employee Recruitment & Background Checks	2,750	3,025
Postage & Delivery	5,250	5,775
Supplies, Equipment, Printing	45,466	50,013
Unforeseen	32,885	36,174
<b>5 Building &amp; Grounds</b>		
Contracted Maintenance	122,330	134,563
Maintenance Materials & Vehicle Repair Parts	24,758	27,234
Maintenance Supplies, Tools, & Fuel	45,510	50,061
Equipment Rentals	6,500	7,150
Electricity, Gas Heat, & Water	104,491	114,940
Landscaping, Repairs & Improvements	12,775	14,053
<b>6 Program Expense</b>		
Contractual Services & Programs	472,029	519,232
Fitness Equipment & Facility Rentals	9,412	10,353
Program Supplies & Equipment	176,878	194,566
Promotion & Publicity	40,326	44,359
Special Events	20,616	22,678
<b>7 Transfers Out</b>	202,173	222,390
<b>Total Estimated Expenditures and Total Appropriation for Recreation Program Expenditures</b>	<b>3,764,547</b>	<b>4,141,002</b>

The foregoing appropriations are to be paid from the proceeds of a special tax for recreational purposes, from user fees, and from anticipated amounts from other sources.  
70 ILCS 1205/5-2, 5-2a, 5-2b

**SPECIAL REVENUE FUNDS**

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
<b>ILLINOIS MUNICIPAL RETIREMENT FUND</b>		
IMRF Contributions	133,408	146,749

The foregoing appropriation is to be paid from the Illinois Municipal Retirement Tax for Illinois municipal retirement purposes. 40 ILCS 5/7-171

<b>SOCIAL SECURITY CONTRIBUTIONS FUND</b>		
Social Security Contributions	131,409	144,550

The foregoing appropriation is to be paid from the proceeds of a special tax to pay the Park District's contribution to the Social Security Administration. 40 ILCS 5/21-110

<b>AUDIT FUND</b>		
Audit Services & CAFR Fee	16,800	18,480

The foregoing appropriation is to be paid from the proceeds of a special tax for audit purposes. 50 ILCS 310/9

<b>LIABILITY INSURANCE FUND</b>		
Liability Insurance Premiums	94,775	104,253

The foregoing appropriation is to be paid from a special tax for public liability insurance purposes and from anticipated amounts from other sources. 745 ILCS 10/9-103 and 10/9-107

<b>HANDICAPPED RECREATION FUND</b>		
S.E.A.S.P.A.R. Contribution	135,530	149,083
Transfer out	125,000	137,500
Salaries & Professional Fees	24,431	26,874
Misc operational expenses	11,024	12,126
Capital Expenditures	9,492	10,441
	<u>305,477</u>	<u>336,025</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for the joint recreation programs, including equipment, facilities, and supplies for the handicapped, and from anticipated amounts from other sources. 70 ILCS 1205/5-10 a & b

<b>PAVING &amp; LIGHTING FUND</b>		
Paving Projects	5,000	5,500
Capital Expenditures	25,000	27,500
	<u>30,000</u>	<u>33,000</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for paving and lighting streets and roadways and from the anticipated amounts from other sources. 70 ILCS 1205/5-6, 8-2, 8-5 and 8-7

**FINAL**

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
<b>DEBT SERVICE FUND</b>		
Principal Repayment	\$ 1,047,000	\$ 1,047,000
Interest Expense	\$ 95,689	\$ 95,689
Custodial/ Issuance Fees	\$ 8,500	\$ 8,500
	<u>\$ 1,151,189</u>	<u>\$ 1,151,189</u>

The foregoing appropriation is to be paid from the proceeds of a special tax for the repayment of long term debt.

**SUMMARY**

	<u>To Be Budgeted</u>	<u>To Be Appropriated</u>
Total Estimated Expenditure and Total Appropriations for General Corporate Fund	\$ 1,658,200	\$ 1,824,020
Total Estimated Expenditure and Total Appropriations for Recreational Program Fund	\$ 3,764,547	\$ 4,141,002
Total Estimated Expenditure and Total Appropriations for Illinois Municipal Retirement Fund	\$ 133,408	\$ 146,749
Total Estimated Expenditure and Total Appropriations for Social Security Fund	\$ 131,409	\$ 144,550
Total Estimated Expenditure and Total Appropriations for Audit Fund	\$ 16,800	\$ 18,480
Total Estimated Expenditure and Total Appropriations for Liability Insurance Fund	\$ 94,775	\$ 104,253
Total Estimated Expenditure and Total Appropriations for Handicapped Recreation Fund	\$ 305,477	\$ 336,025
Total Estimated Expenditure and Total Appropriations for Paving & Lighting Fund	\$ 30,000	\$ 33,000
Total Estimated Expenditure and Total Appropriations for Debt Service	\$ 1,151,189	\$ 1,151,189
Total Estimated Expenditure and Total Appropriations for Land Purchase, New Construction or Renovation	\$ 2,415,000	\$ 2,415,000
Grand Total Estimated Expenditures and Total Appropriations	<u>\$ 9,700,805</u>	<u>\$ 10,314,267</u>

Section 3: If any item or portion thereof of this budget and appropriation ordinance is for any

reason held invalid, such decision shall not affect the validity of the remaining portion of such items or the remaining portion of this ordinance.

Section 4: All unexpended balances of any items of any General Appropriation made in this ordinance may be expended in making up any insufficiency in any item or items in the same general appropriation made by this ordinance.

Section 5: All unexpended balances from annual appropriations of previous years are hereby reappropriated for the same purposes. The receipts and revenues of the Park District of La Grange derived from sources other than taxation and not specifically appropriated herein shall constitute a portion of the General Corporate Fund and shall first be placed to the credit of such fund.

Section 6: This ordinance shall be in full force and effect from and after its passage and approval and publication in pamphlet form as required by law. 70 ILCS 1205/4-3

PASSED THIS 15th day of April, 2024.

APPROVED THIS 15th day of April, 2024.

AYES:

\_\_\_\_\_  
\_\_\_\_\_

NAYS:

\_\_\_\_\_

ABSENT:

\_\_\_\_\_

\_\_\_\_\_  
Brian Opyd  
President of the Board of Park Commissioners  
PARK DISTRICT OF LA GRANGE  
La Grange, Cook County, Illinois

\_\_\_\_\_  
Secretary to the Board of Commissioners  
PARK DISTRICT OF LA GRANGE



FINAL

SECRETARY'S CERTIFICATE

I, Jennifer Bechtold, the duly qualified and acting secretary of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois, and the keeper of the records thereof, do hereby certify in accordance with section 4 – 3 of the Park District Code that attached hereto is a true and correct copy of an ordinance entitled:

COMBINED ANNUAL BUDGET AND  
APPROPRIATION ORDINANCE OF THE  
PARK DISTRICT OF LA GRANGE, COOK  
COUNTY, ILLINOIS, FOR THE FISCAL  
YEAR BEGINNING MAY 1, 2024 AND  
ENDING APRIL 30, 2025

adopted at a regular meeting of the said Board of Park Commissioners held pursuant to proper notice on the 15th day of April 2024.

IN WITNESS THEREOF, I have hereunto set my hand and the seal of the Park District of La Grange this 15th day of April 2024.

\_\_\_\_\_

Secretary to the Board of Commissioners  
PARK DISTRICT OF LA GRANGE

STATE OF ILLINOIS}  
  } SS  
COUNTY OF COOK}

CERTIFICATION OF PUBLICATION

**FINAL**

I, Jennifer Bechtold, certify that I am the duly qualified and acting secretary of the Board of Park Commissioners of the Park District of La Grange, Cook County, Illinois.

In accordance with the Park District Code, I further certify that on April 15, 2024, the Corporate Authorities of such Park District passed and approved ORDINANCE O24-01, entitled:

COMBINED ANNUAL BUDGET AND APPROPRIATION  
ORDINANCE OF THE PARK DISTRICT OF LA GRANGE,  
COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING  
MAY 1, 2024 AND ENDING APRIL 30, 2025

This provided by its terms that it should be published in pamphlet form.

The pamphlet form of ORDINANCE O24-01 included the Ordinance and a cover sheet thereof. A copy of such Ordinance was posted in the principal Park District building, commencing on March 11, 2024, and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the Secretary.

Dated at La Grange, Illinois, this 15th day of April 2024.

---

Secretary to the Board of Commissioners  
PARK DISTRICT OF LA GRANGE

(SEAL)

MEMORANDUM M24-014



**TO:** PDLG Board of Commissioners  
**FROM:** Jennifer Bechtold, CPRP, Executive Director  
Kevin Miller, CPRP, Director of Recreation  
Eric Krueger, CPO, Director of Parks  
**RE:** 2024-2025 Capital Budget  
**DATE:** April 15, 2024

---

**Background:**

Capital Projects are projects that maintain or improve Park District of La Grange assets and/or infrastructure. Beginning this year, the capital budget consists of projects that exceed \$10,000. Previous years, it was based on projects that exceeded \$2,000. The Park District of La Grange Board of Commissioners approves the capital budget every fiscal year. Staff utilized the Comprehensive Master Plan, as well as reviewed current District needs, to compile the 2024-2025 capital budget.

The draft capital budget was presented at our March 11, 2024, board meeting. Please refer to the final budget packet for the 2024-2025 capital budget. Since our last board meeting, the updates below have been made:

**Implications:**

Additional expenses to the Capital Budget:

1. Gilbert Park OSLAD Application Process Additional Expense of \$10,000

**Staff Recommendation:**

Staff recommends the PDLG Board of Commissioners approve the 2024-2025 Capital Budget as presented.



MEMORANDUM M24-015

**TO:** PDLG Board of Commissioners  
**FROM:** Jennifer Bechtold, CPRP, Executive Director  
**RE:** Section 820 Employee Position Classification and Compensation Schedule  
Fiscal Years 2024 – 2026, Updated  
**DATE:** April 15, 2024

---

**Background:**

Section 820 of the Policy Manual is the Employee Position Classification and Compensation Schedule for the District. This policy classifies positions and includes the minimum and maximum salary ranges.

**Implications:**

With the FY24/25 budget approval, we have some updates to Policy Section 820. Please see the attached redlined policy with the updates.

**Staff Recommendation:**

Staff recommends approval of the updated Section 820 Employee Position Classification and Compensation Schedule for Fiscal Years 2024 – 2026.

**SECTION 820**  
**PARK DISTRICT OF LA GRANGE**  
**EMPLOYEE CLASSIFICATION AND COMPENSATION PLAN**  
**FISCAL YEARS 2022-2024-2024-2026**

Pay Grade	Mfin	Mid	Max	Description
FT Grade 1	<del>\$ 33,000.00</del> \$ 40,000.00	<del>\$ 46,500.00</del> \$ 52,500.00	<del>\$ 60,000.00</del> \$ 65,000.00	Park Maintenance I & II Building Custodian
FT Grade 2	<del>\$ 40,000.00</del> \$ 45,000.00	<del>\$ 52,500.00</del> \$ 57,500.00	<del>\$ 65,000.00</del> \$ 70,000.00	HR & Administrative Coordinator Finance and Personnel Coordinator
FT Grade 3	<del>\$ 44,000.00</del> \$ 47,000.00	<del>\$ 57,000.00</del> \$ 61,000.00	<del>\$ 70,000.00</del> \$ 75,000.00	Recreation Supervisor Athletic Supervisor BASE & Camp Supervisor Fitness Supervisor Facility and Rental Supervisor Marketing & Sponsorship Supervisor/Specialist <b>Finance &amp; Accounting Specialist</b>
FT Grade 4	<del>\$ 50,000.00</del> \$ 60,000.00	<del>\$ 67,500.00</del> \$ 75,000.00	<del>\$ 85,000.00</del> \$ 90,000.00	Park Operations Manager BASE and CAMP Manager Facility & Operation Manager
FT Grade 5	<del>\$ 85,000.00</del> \$ 90,000.00	<del>\$ 97,000.00</del> \$ 105,000.00	<del>\$ 109,000.00</del> \$ 120,000.00	Director of Finance Director of Parks, Planning and Maintenance Director of Recreation
<b>FT-Grade-6</b>	<del>\$ 110,000.00</del> <b>\$ 110,000.00</b>	<del>\$ 126,000.00</del> <b>\$ 126,000.00</b>	<del>\$ 142,000.00</del> <b>\$ 142,000.00</b>	<b>Executive-Director</b>

\*Employee wages cannot exceed grade maximum. Bonus may be given upon performance.

Approved 8/19/97; amended 11/17/98; amended 10/19/99; amended 1/25/00; amended 9/17/02, amended 7/18/03, amended 4/21/05, amended 4/16/2007, amended 05/20/2010, amended 05/2012, amended 5/4/2014, amended 5/9/2016, amended 5/13/2018, amended 8/16/21, amended 11/14/2022, amended 4/17/2023, amended 4/15/2024

MEMORANDUM M24-017



**TO:** PDLG Board of Commissioners  
**FROM:** Jennifer Bechtold, CPRP, Executive Director  
Kevin Miller, CPRP, Director of Recreation  
Eric Krueger, CPO, Director of Parks Maintenance  
**RE:** OSLAD Grant Agreement Between the State of Illinois, Department  
of Natural Resources, and the Park District of La Grange  
**DATE:** April 15, 2024

---

**Background:**

The Park District of La Grange was awarded an OSLAD Grant for Waiola Park. The OSLAD program is a state-financed grant program that provides funding assistance to local government agencies for acquisition and/or development of land for public outdoor recreation areas. OSLAD is a matching program that provides an advance payment (for development projects only) that is 50% of the grant award amount shortly after the grant agreement is executed. The local agency must demonstrate and possess the ability to finance their share of the remaining costs of an approved project prior to receipt of the second half of the grant funds. This program is funded through a percentage of the state's Real Estate Transfer Tax.

We must now enter into a Grant Agreement between the State of Illinois, Department of Natural Resources, and the Park District of La Grange.

**Implications:**

Following this memo you will find the Agreement No. OS-24-2531 for the OSLAD Grant. While we have the Agreement, we must wait until the Cultural Resources, Endangered Species and Wetlands Review (CRRP) report is complete before we can start any work.

**Staff Recommendation:**

Approval of the Grant Agreement Between the State of Illinois, Department of Natural Resources, and the Park District of La Grange, Agreement No. OS-24-2531.



**GRANT AGREEMENT  
BETWEEN  
THE STATE OF ILLINOIS, Department Of Natural Resources  
AND  
Park District of La Grange**

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency (Grantor) and **Park District of La Grange** (Grantee) (collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

**PART ONE – The Uniform Terms**

Article I	Definitions
Article II	Award Information
Article III	Grantee Certifications and Representations
Article IV	Payment Requirements
Article V	Scope of Award Activities/Purpose of Award
Article VI	Budget
Article VII	Allowable Costs
Article VIII	Lobbying
Article IX	Maintenance and Accessibility of Records; Monitoring
Article X	Financial Reporting Requirements
Article XI	Performance Reporting Requirements
Article XII	Audit Requirements
Article XIII	Termination; Suspension; Non-compliance
Article XIV	Subcontracts/Subawards
Article XV	Notice of Change
Article XVI	Structural Reorganization and Reconstitution of Board Membership
Article XVII	Conflict of Interest
Article XVIII	Equipment or Property
Article XIX	Promotional Materials; Prior Notification
Article XX	Insurance
Article XXI	Lawsuits and Indemnification
Article XXII	Miscellaneous
Exhibit A	Project Description
Exhibit B	Deliverables or Milestones
Exhibit C	Contact Information
Exhibit D	Performance Measures and Standards
Exhibit E	Specific Conditions

**PART TWO – Grantor-Specific Terms**

**PART THREE – Project-Specific Terms**

**The Parties or their duly authorized representatives hereby execute this Agreement.**

**Department of Natural Resources**

By: \_\_\_\_\_

Signature of Natalie Finnie, Director

By: \_\_\_\_\_

Signature of Designee

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Title: \_\_\_\_\_

Designee

**Park District of La Grange**

By: \_\_\_\_\_

Signature of Authorized Representative

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Title: \_\_\_\_\_

E-mail: \_\_\_\_\_

By: \_\_\_\_\_

Signature of Second Grantor Approver, if applicable

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Title: \_\_\_\_\_

Second Grantor Approver

By: \_\_\_\_\_

Signature of Second Grantee Approver, if applicable

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Title: \_\_\_\_\_

Second Grantee Approver  
(optional at Grantee's discretion)

By: \_\_\_\_\_

Signature of Third Grantor Approver, if applicable

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Title: \_\_\_\_\_

Third Grantor Approver

**PART ONE – THE UNIFORM TERMS**

**ARTICLE I  
DEFINITIONS**

1.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

“Allowable Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Award” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Budget” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Catalog of State Financial Assistance” or “CSFA” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Close-out Report” means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

“Conflict of Interest” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Cooperative Research and Development Agreement” has the same meaning as in 15 USC 3710a.

“Direct Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Financial Assistance” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“GATU” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Grant Agreement” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Grant Funds” means the Financial Assistance made available to Grantee through this Agreement.

“Grantee Portal” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Indirect Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Indirect Cost Rate” means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

“Indirect Cost Rate Proposal” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Obligations” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Period of Performance” has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" means the federal System for Award Management (SAM), the federal repository into which an entity must provide information required for the conduct of business as a recipient.

"State Grantee Compliance Enforcement System" means the statewide framework for State agencies to manage occurrences of non-compliance with Award requirements.

"State-issued Award" means the assistance that a grantee receives directly from a State agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

"Illinois Stop Payment List" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unallowable Cost" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 Ill. Admin. Code 7000.30.

**ARTICLE II  
AWARD INFORMATION**

2.1. Term. This Agreement is effective Upon execution by the Director and expires on 03/31/2026 (the Term), unless terminated pursuant to this Agreement.

2.2. Amount of Agreement. Grant Funds **shall not exceed \$600,000.00**, of which **\$0.00** are federal funds. Grantee accepts Grantor's payment as specified in this ARTICLE.

2.3. Payment. Payment will be made as follows (see additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in PART TWO or PART THREE):

2.4. Award Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is N/A, the federal awarding agency is N/A, and the Federal Award date is . If applicable, the Assistance Listing Program Title is N/A and Assistance Listing Number is N/A. The Catalog of State Financial Assistance (CSFA) Number is 422-11-0970 and the CSFA Name is OSLAD - Open Space Land Acquisition and Development (FY24). If applicable, the State Award Identification Number (SAIN) is OS-24-2531.

**ARTICLE III  
GRANTEE CERTIFICATIONS AND REPRESENTATIONS**

3.1. Registration Certification. Grantee certifies that: (i) it is registered with SAM and HU7DKBJRNQR9 is Grantee's correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2. Tax Identification Certification. Grantee certifies that: 366005953 is Grantee's correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a: Governmental Unit.

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. Compliance with Uniform Grant Rules. Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 30 ILCS 708/5(b).

3.4. Representations and Use of Funds. Grantee certifies under oath that (1) all representations made

in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. **Specific Certifications.** Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than \$5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq.*) and

the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over \$10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA).** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to \$30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel.** For Awards made for public works projects, as defined in the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code 750- Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and the Age Discrimination Act of 1975 (42 USC 6101 *et seq.*)

seq.).

(q) **Internal Revenue Code and Illinois Income Tax Act.** Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

#### **ARTICLE IV PAYMENT REQUIREMENTS**

4.1. **Availability of Appropriation; Sufficiency of Funds.** This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. **Pre-Award Costs.** Pre-award costs are not permitted unless specifically authorized by Grantor in **Exhibit A, PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. **Return of Grant Funds.** Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time period the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in **PART TWO** OR **PART THREE**.

4.4. **Cash Management Improvement Act of 1990.** Unless notified otherwise in **PART TWO** or **PART THREE**, Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. **Payments to Third Parties.** Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. **Modifications to Estimated Amount.** If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantor must pay Grantee for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee will be treated in accordance with 2 CFR 200.305(b)(9), unless otherwise provided in **PART TWO** or **PART THREE**. Grantee must remit annually any amount due in accordance with 2 CFR 200.305(b)(9) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(8).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **ARTICLE II, PART TWO**, or **PART THREE**. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

**ARTICLE V  
SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD**

5.1. Scope of Award Activities/Purpose of Award. Grantee must perform as described in this Agreement, including as described in **Exhibit A** (Project Description), **Exhibit B** (Deliverables or Milestones), and **Exhibit D** (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE** (Project-Specific Terms).

5.2. Scope Revisions. Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for scope revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be

reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment are included in Exhibit E. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

## **ARTICLE VI BUDGET**

6.1. Budget. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision, is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

## **ARTICLE VII ALLOWABLE COSTS**

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

- (i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,
- (ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,
- (iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and

Assignment, and Rate Determination for Nonprofit Organizations, and  
(iv) Appendix V to 2 CFR Part 200 governs state/Local Governmentwide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge a de minimis rate of 10% of Modified Total Direct Cost which may be used indefinitely. No documentation is required to justify the 10% de minimis Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System**. Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(7)(i) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation**. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO, PART THREE** or **Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(i)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of

salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control.** Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control.** Grantee must maintain records of expenditures for each Award by the cost categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management.** Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6. **Profits.** It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.,* 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.7. **Management of Program Income.** Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

## **ARTICLE VIII LOBBYING**

8.1. **Improper Influence.** Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. **Federal Form LLL.** If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. **Lobbying Costs.** Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. **Procurement Lobbying.** Grantee warrants and certifies that it and, to the best of its knowledge,

its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. Subawards. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

#### **ARTICLE IX MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING**

9.1. Records Retention. Grantee must maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain books, records and supporting documentation, as described in this ARTICLE, establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

#### **ARTICLE X**

## **FINANCIAL REPORTING REQUIREMENTS**

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in **PART TWO** or **PART THREE**. Grantee must submit quarterly reports with Grantor describing the expenditure(s) of the funds related thereto, unless more frequent reporting is required by the Grantee due to the funding source or pursuant to specific award conditions. 2 CFR 200.208. Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in **PART TWO** or **PART THREE**, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs, and will be considered a material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

## **ARTICLE XI PERFORMANCE REPORTING REQUIREMENTS**

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and in the format required by Grantor no later than the due date(s) specified in **PART TWO** or **PART THREE**. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in **Exhibit D**, **PART TWO** or **PART THREE** at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in **PART TWO**, **PART THREE**, or **Exhibit E** pursuant to specific award conditions. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in **PART TWO** or **PART THREE**, which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the period; where the accomplishments can be quantified, a computation of the cost and demonstration of cost

effective practices (e.g., through unit cost data); performance trend data and analysis if required; and reasons why established goals were not met, if appropriate. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

**ARTICLE XII  
AUDIT REQUIREMENTS**

12.1. **Audits**. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. **Consolidated Year-End Financial Reports (CYEFR)**. All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in Grantee's audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee's CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

(c) The CYEFR must follow a format prescribed by Grantor.

12.3. **Entities That Are Not "For-Profit"**.

(a) This Paragraph applies to Grantees that are not "for-profit" entities.

(b) **Single and Program-Specific Audits**. If, during its fiscal year, Grantee expends \$750,000 or more in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) **Financial Statement Audit**. If, during its fiscal year, Grantee expends less than \$750,000 in federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends \$500,000 or more in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to

additional requirements in **PART TWO, PART THREE** or **Exhibit E** based on Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than \$500,000 in State-issued Awards, but expends \$300,000 or more in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.

(iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) six (6) months after the end of Grantee's audit period.

#### 12.4. "For-Profit" Entities.

(a) This Paragraph applies to Grantees that are "for-profit" entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends \$750,000 or more in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$750,000 in federal pass-through funds from State-issued Awards, Grantee must follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee

Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

**ARTICLE XIII  
TERMINATION; SUSPENSION; NON-COMPLIANCE**

13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days' prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(4).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities as set forth in **Exhibit A, PART TWO** or **PART THREE**.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination, and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently. However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

#### **ARTICLE XIV SUBCONTRACTS/SUBAWARDS**

14.1. Subcontracting/Subrecipients/Delegation. Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must notify any potential subrecipient that the subrecipient must obtain and provide to the Grantee a Unique Entity Identifier prior to receiving a subaward. 2 CFR 25.300.

14.2. Application of Terms. If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b)(2).

14.3. Liability as Guaranty. Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

#### **ARTICLE XV NOTICE OF CHANGE**

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to

take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (see Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

#### **ARTICLE XVI STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP**

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to terminate the Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

#### **ARTICLE XVII CONFLICT OF INTEREST**

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.113; 30 ILCS 708/35.

17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and

that Grantor may grant an such exemption subject to additional terms and conditions as Grantor may require.

**ARTICLE XVIII  
EQUIPMENT OR PROPERTY**

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President’s Office of Management and Budget, the Governor’s Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.326 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose. Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer’s guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, as appropriate and to the extent consistent with law, Grantee must, to the greatest extent practicable under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders for work or products under this Award.

**ARTICLE XIX  
PROMOTIONAL MATERIALS; PRIOR NOTIFICATION**

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). In the event that Grant Funds are used in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other

written materials, Grantee must obtain Prior Approval for the use of those funds (2 CFR 200.467) and must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. **Prior Notification/Release of Information.** Grantee must notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and must cooperate with Grantor in joint or coordinated releases of information.

## **ARTICLE XX INSURANCE**

20.1. **Maintenance of Insurance.** Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property, or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

20.2. **Claims.** If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

## **ARTICLE XXI LAWSUITS AND INDEMNIFICATION**

21.1. **Independent Contractor.** Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. **Indemnification and Liability.**

(a) **Non-governmental entities.** This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities.** This subparagraph applies only if Grantee is a governmental unit as designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party

under this Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

**ARTICLE XXII  
MISCELLANEOUS**

22.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.

22.2. Assignment Prohibited. This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.

22.3. Copies of Agreements upon Request. Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

22.4. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

22.5. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

22.6. No Waiver. The failure of either Party to assert any right or remedy pursuant to this Agreement will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

22.7. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, are governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

22.8. Compliance with Law. This Agreement and Grantee's Obligations and services hereunder must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.

22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).

22.10. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between **PART**

**ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** controls. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

22.11. **Illinois Grant Funds Recovery Act**. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.12. **Headings**. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.13. **Counterparts**. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.14. **Attorney Fees and Costs**. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

22.15. **Continuing Responsibilities**. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII ; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.**

**EXHIBIT A**

**PROJECT DESCRIPTION**

Project Title: Waiola Park Renovations

Project Address: 500 S. Waiola Avenue, La Grange, IL 60525

Scope of Work: With the assistance of the IDNR OSLAD Grant Waiola Park will undergo renovations to many of the park amenities and introduce new amenities to the park, which include renovations to the asphalt path to improve circulation and to meet ADA requirements, renovation of the two half basketball courts, a ADA accessible playground with shade sails over the playground, renovations to the t-ball fields and soccer field. New amenities that will be added to the park include a shelter with seating, fitness station, pollinator garden, and an area for a portable toilet to be installed.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.**

**EXHIBIT B**

**DELIVERABLES OR MILESTONES**

This grant is funded through the Open Space Land Acquisition and Development Grant Program (OSLAD). It is funded up to 50% (100% for Disadvantaged Communities) through OSLAD.

The Implementation and Billing Requirement Packet is incorporated into this Agreement by reference. Project reimbursement requests shall be submitted at project completion unless otherwise approved by IDNR. Deliverables/Milestones will be the completed project components as presented in the original application or an approved project scope change. They will be reported as directed in the Implementation and Billing Packet.

If the approved OSLAD project includes the use of Force Account labor, the Grantee shall ensure that any audits required will include an internal control evaluation and opinion on the grantee's time and attendance allocation system. In addition, if the grantee uses materials purchased by means of a Central Procurement System and allocates a portion of those materials to the project (Force Account material claim), the audit must include testing and reporting on the allocation system used for tracking material use.

The Grantee is required to file quarterly status reports on the grant project describing the progress of the program, project, or use and expenditure of the grant funds related thereto, if the grant amount is over \$25,000.00 (30 ILCS 705/4(b)(2)). The grantee must submit status reports on the first day of the next existing quarterly schedule (Jan, April, July & Oct) beginning with the quarter immediately following the project effective date.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.**

**EXHIBIT C**

**CONTACT INFORMATION**

**CONTACTS FOR NOTIFICATION AND GRANT ADMINISTRATION:**

Unless specified elsewhere, all notices required or desired to be sent by either Party must be sent to the persons listed below. Grantee must notify Grantor of any changes in its contact information listed below within five (5) business days from the effective date of the change, and Grantor must notify Grantee of any changes to its contact information as soon as practicable. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required if information in this Exhibit is changed.

**FOR OFFICIAL GRANT NOTIFICATIONS**

**GRANTOR CONTACT**

**GRANTEE CONTACT**

Name: Jill Nation

Name: Jenny Bechtold

Title: Conservation Grant Administrator

Title: Executive Director

Address: One Natural Resources Way, Springfield, IL 62702

Address: 536 East Avenue , La Grange, IL 60525

**GRANTEE PAYMENT ADDRESS**  
(If different than the address above)

Address:

**FOR GRANT ADMINISTRATION**

<b><u>GRANTOR CONTACT</u></b>	<b><u>GRANTEE CONTACT</u></b>
Name: Jill Nation	Name: Jenny Bechtold
Title: Conservation Grant Administrator	Title: Executive Director
Address: One Natural Resources Way, Springfield, IL 62702	Address: 536 East Avenue , La Grange, IL 60525
Phone: 2177854153	Phone: 708-588-2204
TTY#:	TTY#:
E-mail Address: jill.r.nation@illinois.gov	E-mail Address: jennybechtold@pdlg.org

**EXHIBIT D**

**PERFORMANCE MEASURES AND STANDARDS**

Following all methods and standards as required by state and federal laws and regulations, this project will make outdoor recreation available to members of the public by accomplishing the following items:

Providing community members with outdoor recreational opportunities that can be utilized by members of the public.

Periodic Performance Report (PPR) that describes the progress of the project, and the Periodic Financial Report (PFR) that documents expenditure of funds in accordance with the budget line items as detailed in the approved Uniform Budget. Below is the required periodic reporting schedule for this Award.

Reporting Period	PPR and PFR Due Date
January 1 – March 31	April 15
April 1 – June 30	July 15
July 1 – September 30	October 15
October 1 – December 31	January 15

Final Project Report. The grantee shall submit a written Final Project Report to the department no later than 30 days following the completion of the Project or the ending date of the grant agreement, whichever is earlier, in accordance with the applicable administrative rules. The final report shall be in the form or format provided by the Department.

Final Project Report shall include but not be limited to the following information:

- Grant agreement number
- Grantee name, address, and telephone number
- Timeframe of the report
- Name and telephone number or e-mail address of grantee representative completing the report
- Project objective as described in the application and grant agreement
- Completed project description
- Summary of the project accomplishments
- Any other information/documentation as required by the Grantor.

Failure to provide the Final Project Report. As required may render the grantee ineligible to receive payments under the current award or make them ineligible for future awards.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.**

**EXHIBIT E**

**SPECIFIC CONDITIONS**

Grantor may remove (or reduce) a Specific Condition included in this Exhibit by providing written notice to the Grantee, in accordance with established procedures for removing a Specific Condition.

- ICQ Section: 05-Audit
- Conditions: Grantee must submit, at least semi-annually, documentation to support the status of implementation of corrective action for audit findings.
- Risk Explanation: Medium to high risk will result in repeated audit findings, potential questioned cost, and increase of administrative and programmatic specific conditions that will increase the cost of managing the grant program.
- How to Fix: Implementation of grantee's corrective action plan.
- Timeframe: When corrective action is complete.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.**

**PART TWO –GRANTOR-SPECIFIC TERMS**

In addition to the uniform requirements in **PART ONE**, Grantor has the following additional requirements for its Grantee:

**ARTICLE XXIII  
AUTHORIZED SIGNATORY**

23.1. Authorized Signatory. The signature of the Authorized Representative for the Grantor on the signature page of this Award is considered the Authorized Signatory for purposes of this Agreement. Any amendments or changes to this Agreement must be approved and signed by the Authorized Signatory.

**ARTICLE XXIV  
LABOR ACTs**

24.1. Illinois Works Jobs Program Act (30 ILCS 559/20-1 et seq.). For grants with an estimated total project cost of \$500,000 or more, the grantee will be required to comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules. The “estimated total project cost” is a good faith approximation of the costs of an entire project being paid for in whole or in part by appropriated capital funds to construct a public work. The goal of the Illinois Apprenticeship Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. Grantees will be permitted to seek from the Department a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). The grantee must ensure compliance for the life of the entire project, including during the term of the grant and after the term ends, if applicable, and will be required to report on and certify its compliance.

24.2. Prevailing Wage Act (820 ILCS 130/0.01 et seq.) Grantee certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of that Act exempt its application. In the construction of the Program, Grantee shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.

**ARTICLE XXV  
ADDITIONAL BUDGET PROVISIONS**

25.1. Restrictions on Discretionary Line-Item Transfers. Unless prohibited from doing so in 2 CFR 200.308 or 44 Ill. Admin. Code 7000.370(b), transfers between approved line items may be made without Grantor’s approval only if the total amount transferred does not exceed the allowable variance of the greater of either (1) ten percent (10%) of the Budget line item, or (2) one thousand dollars (\$1,000) of the Budget line item. Discretionary line-item transfers may not result in an increase to the Budget Total. Transfers above 10% of a line item, or over \$1,000 must be requested in advance and be approved by the Grantor.

**ARTICLE XXVI**

**ADDITIONAL TERMINATION, SUSPENSION, BILLING SCHEDULE AND NON-COMPLIANCE PROVISIONS**

26.1. Remedies for Non-Compliance. If Grantor suspends or terminates this Agreement pursuant to Article XIII herein, Grantor may also elect any additional remedy allowed by law, including, but not limited to, one or more of the following remedies:

(a) Direct the Grantee to refund Grant Funds disbursed to it under this Agreement for costs determined ineligible,

(b) Direct the Grantee to remit an amount equivalent to the "Net Salvage Value" of all equipment or materials purchased with Grant Funds provided under this Agreement. For purposes of this Agreement, "Net Salvage Value" is defined as the amount realized, or that the Parties agree is likely to be realized from, the sale of equipment or materials purchased with Grant Funds provided under this Agreement at its current fair market value, less selling expenses; and,

(c) Direct the Grantee to transfer ownership of equipment or materials purchased with Grant Funds provided under this Agreement to the Grantor or its designee.

26.2. Grant Refunds. In accordance with the Illinois Grant Funds Recovery Act, 30 ILCS 705/1 et seq., the Grantee must, within forty-five (45) days of the effective date of a termination of this Agreement, refund to Grantor, any balance of Grant Funds not spent or not obligated as of said date.

**ARTICLE XXVII**

**ADDITIONAL MODIFICATION PROVISIONS**

27.1. Unilateral Modifications. The Parties agree that Grantor may, in its sole discretion, unilaterally modify this Agreement without prior approval of the Grantee when the modification is initiated by Grantor for the sole purpose of increasing the Grantee's funding allocation as additional funds become available for the Award during the program year covered by the Term of this Agreement. A unilateral modification may also be used to de-obligate funds without prior approval of the Grantee when, a) a project is completed and funds remain that are no longer needed for the grant project, b) to secure unobligated/unspent funds, c) termination of the Grant Agreement.

27.2. Term Extensions. The Grantee acknowledges that all Grant Funds must be expended or legally obligated, and all Grant Activities, Deliverables, Milestones and Performance Measures (Exhibits A, B and E) must be completed during the Grant Term set forth in paragraph 2.1 herein. Extensions of the Award Term will be granted only for good cause, subject to the Grantor's discretion. Pursuant to the Grant Funds Recovery Act (30 ILCS 705/1 et seq.), no Award may be extended in total beyond a two (2)-year period unless the Grant Funds are expended or legally obligated during that initial two-year period, or unless Grant Funds are disbursed for reimbursement of costs previously incurred by the Grantee. If Grantee requires an extension of the Award Term, Grantee should submit a written request to the Grant Manager at least sixty (60) days prior to the end of the Award Term or extended Award Term, as applicable, stating the reason for the extension.

**ARTICLE XXVIII  
ADDITIONAL EQUIPMENT OR PROPERTY PROVISIONS**

28.1. Equipment Management. The Grantee is responsible for replacing or repairing equipment and materials purchased with Grant Funds that are lost, stolen, damaged, or destroyed. Any loss, damage or theft of equipment and materials shall be investigated and fully documented, and immediately reported to the Grantor and, where appropriate, the appropriate authorities.

28.2. Grantee will be responsible for the maintenance of any equipment purchased with grant funds.

**ARTICLE XXIX  
APPLICABLE STATUTES**

To the extent applicable, Grantor and Grantee shall comply with the following:

29.1. Grantee Responsibility. All applicable federal, State and local laws, rules and regulations governing the performance required by Grantee shall apply to this Agreement and will be deemed to be included in this Agreement the same as though written herein in full. Grantee is responsible for ensuring compliance with all applicable laws, rules and regulations, including, but not limited to those specifically referenced herein. Except where expressly required by applicable laws and regulations.

29.2. Land Trust/Beneficial Interest Disclosure Act (765 ILCS 405/2.1). No Grant Funds shall be paid to any trustee of a land trust, or any beneficiary or beneficiaries of a land trust, for any purpose relating to the land, which is the subject of such trust, any interest in such land, improvements to such land or use of such land unless an affidavit is first filed with the Grantor identifying each beneficiary of the land trust by name and address and defining such interest therein.

29.3. Historic Preservation Act (20 ILCS 3420/1 et seq.). The Grantee will not expend Grant Funds under this Agreement which result in the destruction, alteration, renovation, transfer or sale, or utilization of a historic property, structure or structures, or in the introduction of visual, audible or atmospheric elements to a historic property, structure or structures, which will result in the change in the character or use of any historic property, except as approved by the Illinois Department of Natural Resources, Historic Preservation Division. The Grantee shall not expend Grant Funds under this Agreement for any project, activity, or program that can result in changes in the character or use of historic property, if any historic property is located in the area of potential effects without the approval of the Illinois Department of Natural Resources, Historic Preservation Division. 20 ILCS 3420/3(f).

29.4. Steel Products Procurement Act (30 ILCS 565 et seq.). The Grantee, if applicable, hereby certifies that any steel products used or supplied in accordance with this Award for a public works project shall be manufactured or produced in the United States per the requirements of the Steel Products Procurement Act (30 ILCS 565 et seq).

**ARTICLE XXX  
ADDITIONAL MISCELLANEOUS PROVISIONS**

30.1. Workers' Compensation Insurance, Social Security, Retirement and Health Insurance Benefits, and Taxes. The Grantee shall provide Workers' Compensation insurance where the same is required and shall accept full responsibility for the payment of unemployment insurance, premiums for Workers' Compensation,

Social Security and retirement and health insurance benefits, as well as all income tax deduction and any other taxes or payroll deductions required by law for its employees who are performing services specified by this Agreement.

**ARTICLE XXXI  
ADDITIONAL REQUIRED CERTIFICATIONS**

The Grantee makes the following certifications as a condition of this Agreement. These certifications are required by State statute and are in addition to any certifications required by any Federal funding source as set forth in this Agreement. Grantee's execution of this Agreement shall serve as its attestation that the certifications made herein are true and correct.

31.1. Applicable Taxes. The execution of this Agreement by the Grantee is its certification that (i) it is current as to the filing and payment of any federal, state and/or local taxes applicable to Grantee; and (ii) it is not delinquent in its payment of moneys owed to any federal, state, or local unit of government.

31.2. Lien Waivers. If applicable, the Grantee shall monitor construction to assure that necessary contractor's affidavits and waivers of mechanics liens are obtained prior to release of Grant Funds to contractors and subcontractors.

**ARTICLE XXXII  
INCORPORATION**

32.1. Incorporation into Agreement. The full Uniform Application, Uniform Budget, Grant Manual, are hereby incorporated into this Agreement and therefore are a part of this Agreement.

**THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.**

**PART THREE –PROJECT-SPECIFIC TERMS**

In addition to the uniform requirements in **PART ONE** and Grantor-Specific Terms in **PART TWO**, Grantor has the following additional requirements for this Project:

**ARTICLE XXXIII  
REPORT DELIVERABLE SCHEDULE**

33.1. Periodic Reports. The Grantee is required to submit the following periodic reports based on the Reporting Period and Due Dates listed below.

- (a) Periodic Performance Report (PPR) – describes the progress of the activities/implementation of the project
- (b) Periodic Financial Report (PFR) – documents expenditure of funds in accordance with the budget line items as detailed in the approved Uniform Budget.

<u>Reporting Period</u>	<u>PPR and PFR Due Date</u>
January 1 – March 31	April 15
April 1 – June 30	July 15
July 1 – September 30	October 15
October 1 – December 31	January 15

33.2. Final Project Report. The Grantee shall submit a written Final Project Report to the Grantor no later than 30 days following the completion of the Project or the ending date of the grant agreement, whichever is earlier, in accordance with the applicable administrative rules. The final report shall be in the form or format provided by the Grantor.

Final Project Report shall include but not be limited to the following information:

- Grant agreement number
- Grantee name, address, and telephone number
- Timeframe of the report
- Name and telephone number or e-mail address of Grantee representative completing the report
- Project objective as described in the application and grant agreement
- Completed project description
- Summary of the project accomplishments
- Any other information/documentation as required by the Grantor

33.3. Failure to provide the Final Project Report. May render the Grantee ineligible to receive payments under the current award or make them ineligible for future awards.

**ARTICLE XXXIV  
EQUIPMENT REPORTS**

34.1. Equipment reports. Are due on December 31st during each of the first 5 years following the project award. The Equipment Use Report shall suffice as the Annual Progress Report required if the equipment purchase was the only aspect of the project. (Administrative Rule 3060.80 (b) 7)

**ARTICLE XXXV  
REIMBURSEMENT OF COSTS INCURRED**

35.1. Reimbursement based program. Grant funds are available on a reimbursement basis for expenditures incurred by the Grantee during the grant Term as identified in this Agreement. Costs incurred prior to the effective date identified in the Term of this Agreement, and costs incurred after the expiration date for the Term of this Agreement are not eligible for reimbursement.

**ARTICLE XXXVI  
OSLAD SPECIFIC FINANCIAL INFORMATION**

36.1. Advance Payment/Reimbursement. An advance payment of 50% of the grant award may be paid to the Grantee. The Grantee may opt out of the advance payment at the time of the award of the grant. Reimbursement of costs shall be handled in accordance with the following:

(a) Grantee Receives Advance Payment. If the Grantee chooses to receive the advance payment it will be paid to the Grantee at the time the Grantor awards the grant. The remaining 50% of the grant award shall be distributed to the Grantee on a reimbursement basis. The Grantee must provide to the Grantor all bills/receipts, payments/canceled checks, and any other documentation required by the Grantor to document the expenditure of the advanced funds, including interest. No reimbursement of the remaining 50% of the grant award will occur until documentation of all advanced funds, including interest, is approved by the Grantor. Once the Grantor approves the expenditure of the advanced funds, including interest, the 50% balance of the grant funds will be paid out on a reimbursement basis.

(b) Grantee Opts Out of Advance Payment. The Grantee may opt out of receiving the advance payment at the time of the award of the grant. The Grantee must provide to the Grantor all bills/receipts, payments/canceled checks, and any other documentation required by the Grantor for reimbursement of all costs incurred.

(c) Grant Extension. The Grantor shall consider the Grantee's request for an extension to the grant if:

- (i) The advanced payment is expended or legally obligated within the 2 years required by Section 5 of the Illinois Grant Funds Recovery Act, or;
- (ii) No advance payment was made.

36.2. Interest-bearing Account. The Grantee is required to deposit the 50% advance payment in a separate interest-bearing account separate from their general accounts. The interest earned from this account must be reported quarterly and expended on the project in addition to all grant payments and required matching funds.

36.3. Project Costs. Project costs eligible for assistance shall be determined upon the basis of criteria set forth for the Open Space Lands Acquisition and Development Grant Program as so specified in 17 Illinois Administrative Code Part 3025.

36.4. Payment. Any payment(s) to the Grantee will be made as reimbursement for eligible expenses following submission to Grantor of a certified reimbursement request listing all funds expended and including any other documentation required by Grantor following all instructions provided in the Implementation and Billing

Packet.

36.5. Project Reimbursement requests. Project reimbursement requests are to be submitted to the Grantor quarterly. Forms and instructions presented in the Implementation and Billing Requirements must be used.

36.6. Final Reimbursement request. A project shall be deemed completed for grant payment when the Grantee submits a final certified project billing form seeking final grant reimbursement which is approved for payment by the Grantor. Failure by the Grantee to submit required reimbursement request forms and substantiating documentation within 60 days following the project expiration date will result in the Grantee forfeiting all project reimbursements and relieves the Grantor from further payment obligations on the grant. Any grant funds remaining after final reimbursement to the Grantee will be reprogrammed at the discretion of Grantor.

36.7. Record Maintenance. The Grantee shall maintain, for a minimum of 3 years following project completion, satisfactory financial accounts, documents, and records associated with the project and the disbursement of grant funds pursuant to this Agreement and shall make them available to the Grantor and the State of Illinois, Auditor General or Attorney General, for auditing at reasonable times. Failure by the Grantee to maintain such accounts, documents, and records as required herein shall establish a presumption in favor of the State of Illinois for recovery of any funds paid by the State per this Agreement for which adequate records are not available to support their purported disbursement.

36.8. Audit. Grantees receiving a cumulative total of \$500,000 or more in state OSLAD assistance in a given year are required to have an agency-wide annual financial and compliance audit conducted, as is generally required by 1) state law (65 ILCS 5/8-8-1 et seq. or 55 ILCS 5/6-31.001 et seq.) or 2) by the Grantee's own governing body, as applicable. A copy of the audit must be provided to the Grantor, upon request, OR if any findings (irregularities) involving the OSLAD grant are reported in the audit.

36.9. Disallowed Costs. The Grantee shall be responsible for timely action in resolving any audit findings or questioned project costs. If questioned costs are ultimately deemed disallowed as determined by the Grantor or its representative, the Grantee shall be responsible for repayment of such costs.

#### **ARTICLE XXXVII OSLAD SPECIFIC TERMS**

37.1. The purpose of Agreement. To enable the Grantor to provide financial assistance to the Grantee to acquire or develop land for outdoor recreation facilities that are open and accessible to the public in Illinois.

37.2. Project Implementation. Grantee is solely responsible for the design and implementation of the project described in its Project Application, the terms and conditions of which are hereby incorporated by reference and made a part of this Agreement. Failure by the Grantee to comply with any of the Agreement terms or the terms of the Project Application shall be cause for the suspension of all grant assistance obligations thereunder and may result in debarment for two grant cycles.

37.3. Project Progress. The Grantee agrees to implement and complete the approved project pursuant to the time schedule and plans set forth in the Project Application. Failure to render satisfactory progress or to complete the approved project to the satisfaction of the Grantor per the terms of this Agreement is cause for suspension and/or termination of all obligations of the Grantor under this Agreement.

37.4. Environmental and Cultural Resource Compliance. Approved grant project construction shall not

commence and no payment shall be made under this grant until the Grantee, as set forth under the Grantor’s Comprehensive Environmental Review Process (CERP), has initiated and completed all necessary project review and consultation with the Grantor as required by section 11 of the Endangered Species Protection Act, 520 ILCS 10/11; section 17 of the Illinois Natural Areas Preservation Act, 525 ILCS 30/17; the mitigation or compensation determinations required by the Interagency Wetland Policy Act, 20 ILCS 830/1 et seq.; and the environmental and economic impact determination required by the Historic Preservation Act, 20 ILCS 3420/4.

37.5. **Labor Residency.** Fifty percent (50%) of the labor hours on the project must be performed by actual residents of the State of Illinois (20 ILCS 805/805-350).

37.6. **Public Access.** Any property acquired or developed through assistance from the Illinois OSLAD grant program must be open to the public for outdoor recreation use without regard to race or color, creed, national origin, sex, age, or disability, nor based on residence, except to the extent that reasonable differences in user fees may be imposed amounting to no more than double the fees charged to residents.

37.7. **Land Acquisition.** Projects receiving funding for land acquisition from the OSLAD program shall be operated and maintained in perpetuity for public outdoor recreation use.

37.8. **Program Compliance/Maintenance Requirements – Project Development.** Projects receiving funding for development from the OSLAD program shall be bound by the terms of this Agreement for the time period specified below for the total amount of OSLAD funds expended on the project (17 Ill. Adm. Code 3025.70).

<b><u>Total Grant Award</u></b>	<b><u>Time Period After Final Billing</u></b>
\$1 to \$50,000	6 years
For every \$25,000 increment over \$50,000	Add 1 year

37.9. **Program Compliance/Maintenance Requirements – Acquisition Projects.** Land acquired with funding assistance from the Illinois Bicycle Path Grant Program shall be operated and maintained in perpetuity for public outdoor recreation use.

37.10. **Conversion.** Property acquired or developed with OSLAD funds may not be converted to a use other than public outdoor recreation use as provided in this Part without prior Grantor approval. Approval for property conversion will be granted only if the Grantee substitutes replacement property of at least equal market value and comparable outdoor recreation usefulness, quality, and location (17 Ill. Adm. Code 3025.70).

37.11. **Appraisal.** For projects receiving acquisition assistance, an appraisal must be provided by the Grantee and submitted to the Grantor for review and certification to establish the property's market value. The appraisal must be completed to the Grantor specifications (17 Ill. Adm. Code 3025.70).

37.12. **Property Title/Deed.** For projects receiving development assistance, the Grantee must possess either fee simple title or other means of legal control and tenure (easement, lease, etc.) over the property being improved for the period of time commensurate with the program amortization schedule shown in the administrative rules, unless otherwise approved by the Grantor. The Grantor will consider, on a case-by-case basis, lease arrangements for shorter periods when State statute prohibits the Grantee from entering into such a long-term agreement, or other circumstances beyond the control of the Grantee prohibit such arrangements.

37.13. **Procurement.** The Grantee must adhere to applicable state and local procurement requirements and make available to the Grantor all working plans, specifications, contract documents and cost estimates for review prior to commencing work. The format for any advertisement or prospectus soliciting and inviting bids, indicating dates of same, must also be presented, upon request, to the Grantor for review prior to publication.

37.14. Operation and Maintenance. The Grantee must comply with and abide by the following operation and maintenance provisions (17 Ill. Adm. Code 3025.70):

(a) All lands and facilities assisted with OSLAD funds shall be continuously operated and maintained by the Grantee in a safe and attractive manner at no cost to the Grantor and be operated and utilized in such a manner as to maximize the intended benefits to and for the public.

(b) the Grantor shall have access to OSLAD-assisted facilities at all times for inspection purposes to ensure the Grantee's continued compliance with this Part.

(c) The Grantee may enter into a contract or agreement with responsible concessionaires to operate and/or construct facilities, for dispersing food to the public and/or any other services as may be desired by the public and the Grantee for enjoyable and convenient use of the OSLAD-assisted site. Any and all concession revenue in excess of the costs of operation and maintenance of the OSLAD lands and/or facilities shall be used for the improvement of said lands or facilities or similar nearby public facilities. All sub-leases or licenses entered into by the Grantee with third persons relating to accommodations or concessions to be provided for or at the OSLAD facility for benefit of the public shall be submitted to the Grantor, upon request, for its approval prior to the sub-lease or license being entered into or granted by the Grantee. The lessee concessionaire or licensee providing such service at the project site shall not discriminate against any person or persons on the basis of race, color, creed, national origin, disability or place of residence in the conduct of its operation under the lease, license or concession agreement.

37.15. Project Deviations. No significant deviations from the approved Agreement (development plan) or control of property interests in the project site shall be made without prior written approval from the Grantor. Specific actions regarded as significant deviations include, but are not limited to:

a) The granting of an easement, right-of-way, or other such encumbrance on title which divests control of the project site from the Grantee to another individual, group, agency, or entity.

b) Any significant deviation from the approved project site plan OR change, alteration or disposition of the project site -to anything other than public outdoor recreation use, unless approved in this Agreement or by the Grantor. The construction of any building including indoor recreation facilities, exclusive of outdoor recreation service or support structures and sanitary facilities, are considered a conversion in use.

c) The construction of any overhead service utility line on the project site subsequent to the date of this Agreement, except for electric lines over 15 kv, unless otherwise approved by the Grantor. (All future utility lines servicing the project site, except as noted, must be buried.)

37.16. Permits, Licenses, Consent. In connection with project construction, and the subsequent operation and maintenance of the facilities, the Grantee agrees that it shall be responsible for and obtain all permits, licenses, or forms of consent required to complete the project. Failure to obtain any required permit or approval may jeopardize grant reimbursement and/or cause debarment.

37.17. Assignment. No assignment of grant provisions or duties is allowed.

37.18. Accessibility - Americans with Disabilities Act. All facilities constructed with state OSLAD grant assistance must be designed and developed to fully accommodate accessibility standards as per the Illinois

Accessibility Code Standards, the Americans with Disabilities Act (ADA) (42 U.S.C. 12101 et seq.) and the regulations thereunder (28 CFR 35.130).

37.19. **Business Enterprise Program.** If the grant award is \$250,000 or more for capital construction costs or professional services, Grantee certifies that it shall comply with the business enterprise program practices for minority-owned businesses, female-owned businesses, and businesses owned by persons with disabilities of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/) and the equal employment practices of Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105). See 30 ILCS 105/45.

37.20. **Access.** It is agreed and understood by the Grantee that the Grantor representative shall have access to the project site to make periodic inspections as work progresses. It is further agreed and understood by the Grantee that the Grantor reserves the right to inspect the completed project prior to project acceptance and grant reimbursement to the Grantee.

37.21. **Incorporation.** The OSLAD Grant Manual, the Grant Application, Grant Budget, and Implementation and Billing Packet is hereby incorporated herein by reference and made a material and binding part of this Agreement.

**ARTICLE XXXVIII  
ACKNOWLEDGEMENT OF FUNDING SOURCE**

38.1. **Program Acknowledgement.** Grantee must permanently post an OSLAD grant acknowledgment sign at the project site. The necessary sign will be provided by the Grantor or specifications for its construction will be furnished to the Grantee, if requested (17 Ill. Adm. Code 3025.70). The acknowledgment shall incorporate the following language:

OPEN SPACE LANDS ACQUISITION & DEVELOPMENT PROGRAM  
ILLINOIS DEPARTMENT OF NATURAL RESOURCES

38.2. **Funding Source/IDNR Recognition.** The Grantee shall give proper credit to the appropriate Fund and coordinate with the Grantor on any publication, written document, news article, television and radio release, interview or personal presentation, if initiated by the Grantee, which refers to the project.

MEMORANDUM M24-018



**TO:** PDLG Board of Commissioners  
**FROM:** Jennifer Bechtold, CPRP, Executive Director  
Kevin Miller, CPRP, Director of Recreation  
Eric Krueger, CPO, Director of Parks Maintenance  
**RE:** Wight & Company Waiola Park Final Design Services, OSLAD  
**DATE:** April 15, 2024

---

**Background:**

The Park District of La Grange was awarded an OSLAD Grant for Waiola Park. The OSLAD program is a state-financed grant program that provides funding assistance to local government agencies for acquisition and/or development of land for public outdoor recreation areas. OSLAD is a matching program that provides an advance payment (for development projects only) that is 50% of the grant award amount shortly after the grant agreement is executed. The local agency must demonstrate and possess the ability to finance their share of the remaining costs of an approved project prior to receipt of the second half of the grant funds. This program is funded through a percentage of the state's Real Estate Transfer Tax.

**Implications:**

Following this memo, you will find the Wight & Company Professional Services Proposal for the Waiola Park Final Design Services. Please note, the fees in the proposal are the fees that were included in the OSLAD Grant Application.

**Staff Recommendation:**

Staff recommends the approval of the Professional Services Proposal from Wight & Company for Waiola Park Final Design Services in the amount of \$96,900.00.



March 14, 2024

Ms. Jenny Bechtold, CPRP  
Executive Director  
Park District of La Grange  
536 East Avenue  
La Grange, IL 60525

**Waiola Park Final Design Services  
Professional Services Proposal**

Dear Ms. Bechtold:

Wight & Company (Wight) is pleased to submit this proposal to you and the Park District of La Grange (PDLG) to provide final design services for the renovation of Waiola Park. This proposal includes:

PROJECT UNDERSTANDING  
SCOPE OF SERVICES  
SCHEDULE  
COMPENSATION  
TERMS & CONDITIONS

**PROJECT UNDERSTANDING**

First, Congratulations! We understand the IDNR recently notified the Park District of La Grange is a recipient of a \$600K OSLAD grant for the Waiola Park project. Based on the grant application strategy and the PDLG matching funds, the total project budget is One Million Two Hundred Sixty Thousand Dollars (\$1,260,000.00). PDLG would like Wight to finalize the design, develop construction documents suitable for permitting and bidding, and administer construction via the general contractor. The grant program included the following amenities:

- Fitness Area
- Half Basketball Court
- Loop Trail
- Playground
- Pollinator Garden with Interpretive Signage
- Shelter
- T-Ball & Soccer Field Improvements

**SCOPE OF SERVICES**

Wight & Company will provide in-house landscape architecture, civil engineering, and cost-estimating services. We propose to provide the following services outlined in the Project Understanding through the Scope of Services below:

A. Design Development Phase

1. Conduct a project Kick-off Meeting to confirm/align the basic client expectations and reach a mutual understanding of the following:
  - a. Key participants and decision-makers
  - b. Project goals and objectives
  - c. Existing conditions
  - d. Scope of work
  - e. Deliverables
  - f. Tentative project schedule
  - g. Communication and responsibility matrix
  - h. Project budget
2. Obtain ALTA Title Commitment and provide Boundary and Topographic Survey (by owner).
3. Investigate sub-surface site conditions and prepare Geotechnical Report along with soil testing (By Owner).
4. Prepare an Existing Conditions Plan using aerial photography and a topographic survey.
5. Finalize the design for the following:
  - a. Site Amenities (OSLAD program)
    - i. Fitness Area
    - ii. Half Basketball Court
    - iii. Loop Trail
    - iv. Playground
    - v. Pollinator Garden with Interpretive Signage
    - vi. Shelter
    - vii. T-Ball & Soccer Field Improvements
6. Prepare Design Development Documents:
  - a. Plans
  - b. Product options
  - c. Material samples
7. Update construction cost opinion.
8. Review Design Development Documents with you up to two (2) times. Document meeting results via written meeting summary.
9. Review Design Development with jurisdictional agencies as needed.

B. Construction Documents Phase

1. Prepare the documentation of the proposed design improvements:
  - a. Cover Sheet
  - b. Existing Conditions Plans
  - c. Demolition Plans
  - d. Storm Water Pollution Prevention Plans
  - e. Grading and Utilities Plans
  - f. Layout and Materials Plans
  - g. Landscape Plans
  - h. Details

2. Prepare the project manual specifications.
  - a. Part One: Front End
  - b. Part Two: Technical
3. Update construction cost opinion.
4. Review Construction Documents with you up to two (2) times. Document meeting results via written meeting summary.

C. Permitting Phase

1. Submit permit documents for the following permit agencies:
  - a. Building or site development permit, local municipality
  - b. Stormwater permit, local municipality
  - c. MWRD WMO Permit
  - d. National Pollutant Discharge Elimination System (NPDES) permit
  - e. Soil and Water Conservation District
2. Revise permit submittals once during the review process, as reviewing agencies require.

D. Bidding and Negotiation Phase

1. Upload Bid set to the reproduction plan room website for distribution and tracking.
2. Administer pre-bid meetings with prospective bidders to discuss the scope and answer questions.
3. Respond to requests for information (RFI) and issue addenda to clarify bid documents.
4. Attend bid opening and summarize bid results.
5. Conduct reference checks for low bidders, as needed.
6. Prepare a bid recommendation letter.

E. Construction Phase

1. Prepare the AIA-A101-2017 Standard Agreement Form between the Owner and Contractor.
2. Attend the Pre-construction meeting with you and the contractor to discuss the following:
  - a. Construction Schedule
  - b. Submittals
  - c. Communications
  - d. Payment procedures
  - e. Contractor and Owner Responsibilities
3. Perform site visits at intervals appropriate to the stage of the contractor's operations to review progress approximately every two (2) weeks (12 visits total).
4. Respond to Request for Information (RFI) related to the interpretation of contract documents.
5. Review contractor application for payments.
6. Review contractor submittals and shop drawings for conformance with contract documents.
7. Perform Substantial Completion inspection and prepare a punch list for work to be completed before final acceptance.
8. Review the project for Final Acceptance.

F. Additional Services *(Not included in this proposal)*

1. Services not specified in the scope of services will be considered additional services. Before any additional services work, we will discuss additional services with the client for written authorization to proceed.
2. Services of sub-consultants not indicated in the scope of services.
3. Services required due to unforeseen site conditions or circumstances beyond the project team's control.
4. Documentation of multi-phased or segregated contract bid sets.
5. Services requested after Final Acceptance of Contractor's work.

SCHEDULE

We propose to begin work on this assignment in April 2024. Below is a draft tentative schedule. We will prepare a detailed project schedule for your review and input during the initial project kick-off meeting.

- |  |                    |
|--|--------------------|
| 1. Contract Approval                         | March 2024         |
| 2. Design Development/Construction Documents | April-June 2024    |
| 3. Permitting                                | July-November 2024 |
| 4. Bidding                                   | December 2024      |
| 5. Construction (estimated, pending weather) | March-August 2025  |

COMPENSATION

Wight proposes to provide the Scope of Services described in this proposal for a Fixed Fee of Ninety-Four Thousand Nine Hundred Dollars (\$94,900.00).

In addition to the professional services fees, we will invoice reimbursable expenses at direct costs estimated at Two Thousand Dollars (\$2,000.00).

The following is a list of typical reimbursable expenses:

- CAD plots, printing, color reproductions, and delivery costs of drawings and reports.
- Supplies, materials, and costs related to specific reports and presentations.
- Travel at the current IRS-established reimbursement rate.

TERMS & CONDITIONS

This proposal assumes the terms and conditions outlined in the AIA Document B101-2017, "Standard Form of Agreement between Owner and Architect." Wight will invoice monthly based on a percentage of the work completed, and payment will be due in 30 days (or in accordance with the Illinois Prompt Payment Act).

We thank you for the opportunity to continue our relationship with the Park District of La Grange and look forward to working with you on this design effort.

If this proposal meets your approval, please sign one copy, and return it to us via email. If you have any questions regarding this proposal, please do not hesitate to contact us.

Respectfully submitted,

WIGHT & COMPANY



Robert S. Ijams, PLA  
Director of Parks & Recreation



Jason Dwyer, AIA, LEED AP  
President, Design & Construction

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

cc Patty King, Shawn Benson, Wight & Company

MEMORANDUM M24-019



**TO:** PDLG Board of Commissioners  
**FROM:** Jennifer Bechtold, CPRP, Executive Director  
Eric Krueger, CPO, Director of Maintenance  
**RE:** La Grange Little League Temporary Construction License  
**DATE:** April 15, 2024

---

**Background:**

The Park District of La Grange (PDLG) has had an affiliate agreement with La Grange Little League (LGLL) for many years. This affiliate agreement allows LGLL to have priority use of Sedgwick Fields A & B with no user fees, in exchange for LGLL taking care of agreed upon maintenance duties, as well as investments into the fields.

**Implications:**

La Grange Little League has obtained a proposal from Simmons for spring cleanup to be performed on Fields A (west) and B (east) on April 10, 2024. Following this memo, you will find the Temporary Construction License, as well as Estimate 1255 detailing the work.

**Staff Recommendation:**

Staff recommends the Board ratify the Temporary Construction License for Estimate 1255 for Simmons to complete the spring cleanup.

**GRANT OF TEMPORARY  
ACCESS AND  
CONSTRUCTION LICENSE**

This Instrument Prepared by  
And Return to:

Derke Price  
Ancel Glink  
140 S. Dearborn Street, Suite 600  
Chicago, IL 60062

*This space for Recorder's use only*

This **GRANT OF TEMPORARY ACCESS AND CONSTRUCTION LICENSE** ("**License**") is made and entered this \_\_\_ day of \_\_\_\_\_, 2024 ("**Effective Date**") by **LA GRANGE LITTLE LEAGUE** ("**Licensee**") and the **PARK DISTRICT OF LA GRANGE**, an Illinois unit of local government ("**District**"). The District and Licensee are sometimes collectively referred to herein as the "**Parties**."

**IN CONSIDERATION OF** the recitals and the mutual covenants and agreements set forth in this License, other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

**1. RECITALS.**

A. The District is the legal title owner of certain property commonly known as Sedgwick Park, East Field and West Field. ("**Property**").

B. Licensee desires and the District wishes to grant access to the Property to enable the Licensee and its agents, employees and contractors to construct certain improvements to the Property as per a contract between Licensee and Simmons Field Solutions for the work set forth in Simmons' Estimate 1255 (copy attached hereto as Exhibit A) totaling \$13,350.00 (the "**Work**"), all at the sole expense of Licensee. No public funds are committed to the Work.

**2. LICENSE.**

The District shall and does hereby grant a revocable limited use license ("**License**") to the Licensee for the purposes of accomplishing the Work.

**3. LICENSEE OBLIGATIONS.**

As a condition of this License, Licensee will:

(1) Licensee will hold District harmless for any and all claims resulting from Licensee's and its agents, employees and contractors activities arising out of or related to this License and prior to entry onto the Property pursuant to this License, the Licensee and Simmons Field Solutions will provide the District with written evidence of commercial

general liability insurance which will be provided by an insurance company rated A-VII or better by the current Best's Key Rating Guide and will be licensed to do business in the State of Illinois. The insurance policies will name the District as an additional insured and will insure against injury to property, persons or loss of life arising in connection with the Property in an amount of not less than \$2,000,000.00 combined single limit per occurrence/aggregate, and shall provide for 30-days notice of cancellation. The insurance will be written on an "occurrence" basis and not on a "claims made" basis. The obligation to provide the insurance coverage will be a continuing obligation of the Licensee, which obligation will not be merged into the deed or deeds, and will continue so long as the Licensee does any work on the Property, including work done after the Closing ("**Licensee's Insurance Obligations**"). The Licensee's Indemnification Obligations, which will also include its indemnification obligations set forth in this Section I, and the Licensee's Insurance Obligations are collectively referred to as the "Licensee's Indemnification and Insurance Obligations".

(2) Licensee, its agents, employees and contractors, will access the Property only during normal business hours, but in no case earlier than 7:00AM and no later than 7:00PM Monday through Saturday, and not on Sundays.

(3) The Licensee and its agents, employees and contractors construction activities under this License will be in accordance with all applicable District codes and regulations and the other requirements of law, including federal, state, and other local laws, rules, and regulations.

(4) The Licensee will maintain the Property and all streets, sidewalks, and other public property in and adjacent to the Property in a good and clean condition at all times during construction activities permitted under this License. The Licensee will promptly clean all mud, dirt, or debris deposited on any street, sidewalk, or other public property in or adjacent to the Property by the Licensee or any of its agents, employees and contractors, and shall repair any damage that may be caused by the activities of the Licensee or its agents, employees and contractors. If the District gives the Licensee notice to clean all mud, dirt, or debris deposited on any street, sidewalk, or other public property in or adjacent to the Property by the Licensee or any agent of or contractor hired by, or on behalf of, the Licensee, neglects to clean, or undertake with prompt due diligence to clean, the affected public property within the same day of receiving notice from the District, then the District will be entitled to clean, either with its own forces or with contract forces, the affected public property and to recover from the Licensee a \$125.00 per hour charge multiplied by the number of personnel reasonably required to perform the cleaning.

(5) Failure by the Licensee to perform any of the conditions of this License will entitle the District to cancel this License upon 72 hours notice and, absent a cure by the Licensee, revoke the License.

#### 4. **TERM.**

This License will expire upon completion of the Work.

*[Signature Pages Follow]*

**IN WITNESS WHEREOF**, the parties hereto have caused this instrument to be executed on the date first above written.

**ATTEST:**

By: \_\_\_\_\_

Its: \_\_\_\_\_

**LA GRANGE LITTLE LEAGUE**

By:  \_\_\_\_\_

Its: CONCESSIONS DIRECTOR \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_

Its: Secretary

**PARK DISTRICT OF LA GRANGE**

By:  \_\_\_\_\_

Its: President

4/5/24

Exhibit A

5:11

5G

< 87 Estimate 1255 fro... ^ v

**Field** \$13,350.00  
**Maintenance**

Sedgewick Park Field  
Maintenance:

1. Edge both fields and haul away scraps
2. Grade East Field
3. Install 10 tons infield mix and grade West Field
4. Check Mound, Home Plate, and Base Anchors
5. Cut out sod in wear areas in front of mound and home plate and replace with new sod, haul away scraps
6. Install new home plate
7. Pack Mound and Home Plates with professional mound clay
8. Install 2 tons of infield conditioner

1 X \$13,350.00



# Section 8



## BOARD BUSINESS

## **SECTION 126**

### **NAMING OF PARKS, RECREATION AREAS AND FACILITIES**

#### **Section 126.1 Purpose of Policy**

The Board of Commissioners recognizes the need to properly identify all park and/or recreation areas within the jurisdiction of the District. The naming of all such park or recreation areas shall be a function of the Board.

#### **Section 126.2 Policy**

The Board shall approve the naming of parks, facilities and recreation areas with an emphasis on geographical, historical, economical or ecological relationships indigenous to or significant to the community or otherwise in the best interests of the Park District, including sponsorship opportunities. Park and facility names shall be unique to avoid confusion and create easily identifiable spaces.

The Board also recognizes that parks, facilities, and amenities within the jurisdiction of the District may be named or renamed. Providing there is no legal obligation to the contrary, the District may name or rename a park, facility, or amenity if renaming improves the community's knowledge and understanding of geographical, historical, economical, or ecological significance of the park, facility or amenity or is otherwise in the best interest of the Park District. Naming or renaming a park, facility or amenity shall require no less than 4 affirmative votes of the Board of Commissioners. There shall be a minimum of 60 days between the making of a motion to name or rename a park, facility, or amenity and the vote on that motion (the "Consideration Period").

#### **Naming of Park Amenities (Philanthropic)**

Parks, facilities, or amenities within parks may be named to honor an individual or organization for outstanding achievement or service to the community or by reason of services rendered, relationship with the District, or monetary donation. Naming of parks, facilities and amenities and the length of time for which the naming honor shall last must be approved by no less than 4 affirmative votes of the Board of Commissioners following the Consideration Period.

#### **Naming Facilities and Recreation Areas (Corporate)**

Parks, facilities or amenities within parks may be named by reason of a corporate sponsorship agreement. The Executive Director may evaluate a corporate naming proposal in terms of overall compatibility of the company's goals with those of the Park District, desirability of the association, its effect on the District's (or facility's) image, the actual value in cash, or in-kind goods or services, of the proposal, community support for, or opposition to, the proposal and the operating and maintenance costs associated with the proposal. The Executive Director shall, in the first instance, negotiate a draft naming rights agreement with the sponsor. Corporate naming proposal agreements will be presented to the Park District Board of Commissioners for approval. Naming of park or recreational amenities must be approved by no less than 4 affirmative votes of the Board of Commissioners following the Consideration Period.

MEMORANDUM M24-016



**TO:** PDLG Board of Commissioners  
**FROM:** Jennifer Bechtold, CPRP, Executive Director  
Kevin Miller, CPRP, Director of Recreation  
Eric Krueger, CPO, Director of Parks Maintenance  
**RE:** 2024 OSLAD Opportunities  
**DATE:** April 15, 2024

---

**Background:**

The OSLAD program is a state-financed grant program that provides funding assistance to local government agencies for acquisition and/or development of land for public outdoor recreation areas. OSLAD is a matching program that provides an advance payment (for development projects only) that is 50% of the grant award amount shortly after the grant agreement is executed. The local agency must demonstrate and possess the ability to finance their share of the remaining costs of an approved project prior to receipt of the second half of the grant funds. This program is funded through a percentage of the state's Real Estate Transfer Tax.

**Implications:**

The FY 24/25 budget includes expenses for applying for an OSLAD Grant to update and enhance Gilbert Park. Following this memo, you will find a proposal from Wight & Company to complete the OSLAD application. Wight & Company was successful with applying for and obtaining an OSLAD Grant for Waiola Park in 2023.

**Staff Recommendation:**

Staff recommends discussion and approval of the 2024 OSLAD application process..



March 14, 2024

Ms. Jenny Bechtold, CPRP  
Executive Director  
Park District of La Grange  
536 East Avenue  
La Grange, IL 60525

**OSLAD Grant Writing Services for Gilbert Park  
Professional Services Proposal**

Dear Ms. Bechtold:

Wight & Company (Wight) is pleased to submit this proposal to you and the Park District of La Grange (PDLG) to provide Grant Writing Services for the Gilbert Park. This proposal includes:

PROJECT UNDERSTANDING  
SCOPE OF SERVICES  
SCHEDULE  
COMPENSATION  
TERMS & CONDITIONS

**PROJECT UNDERSTANDING**

We understand the PDLG would like to apply for grant funding for Gilbert Park. Based on the recently completed master plan prepared as a part of the pre-referendum conceptual work by Wight, the PDLG would like to pursue additional funding through the Illinois Department of Natural Resources (IDNR) Open Space Land Acquisition and Development (OSLAD) grant program in which applications are due September 13, 2024. For this funding year (FY2024), the IDNR has appropriated \$30M with a maximum grant of \$600K for development projects. As in the past, this program requires a 50% match from the local community.

**SCOPE OF SERVICES**

Wight & Company will provide in-house grant writing services. We propose to provide the following services outlined in the Project Understanding through the Scope of Service below:

- A. Grant Strategy and Community Input
  - 1. Develop Phase 1/OSLAD Grant strategy for \$1.2M project based on overall master plan.
  - 2. Update cost opinion
  - 3. Conduct Community Open House Meeting (as required by OSLAD Grant)
- B. Grant Application Phase
  - 1. Illinois Department of Natural Resources (IDNR) Open Space Land Acquisition and Development (OSLAD) Grant
    - a. Determine appropriate/eligible grant amenities for IDNR/OSLAD funding.
    - b. Evaluate proposed recreational amenities based on IDNR Facility Comparison criteria.

- c. Facilitate discussions with IDNR Grant Administrators.
- d. Prepare grant application and submit by IDNR deadline via Amplifund Grant Management System.

SCHEDULE

We propose to begin work on this assignment during the spring/summer of 2024. We will prepare a detailed project schedule for your review.

COMPENSATION

Wight proposes to provide the Scope of Services described in this proposal for Fixed Fee of:

Grant Strategy and Community Input:	\$2,500.00
Grant Application Phase:	\$6,500.00

TERMS & CONDITIONS


This proposal assumes the terms and conditions outlined in the AIA Document B101-2017, "Standard Form of Agreement between Owner and Architect." Wight will invoice monthly based on a percentage of the work completed and payment will be due in 30-days (or in accordance with the Illinois Prompt Payment Act).

We thank you for the opportunity to continue our work with the Park District of La Grange and look forward to working with you on this grant writing effort.

If this proposal meets your approval, please sign a copy and return it to us. If you have any questions regarding this proposal, please do not hesitate to contact us.

Respectfully submitted,

WIGHT & COMPANY



Robert S. Ijames, PLA  
Director of Parks & Recreation



Jason Dwyer, AIA, LEED AP  
President, Design & Construction

Approved by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name  
cc Patty King, Wight & Company

\_\_\_\_\_  
Title

## MEMORANDUM M24-020



**TO:** PDLG Board of Commissioners  
**FROM:** Jennifer Bechtold, CPRP, Executive Director  
Eric Krueger, CPO, Director of Maintenance  
**RE:** Stone Park Playground & Park Proposal  
**DATE:** April 15, 2024

---

### **Background:**

Stone Park is a mini-park (0.5 acres) located at 10 N. Stone Ave in La Grange. The park includes a playground, a small basketball pad and hoop, as well as a bench and picnic table. The playground was last replaced in 1995 and the basketball court was last replaced in 1985. Both items are well past their useful life and are in need of replacement.

### **Implications:**

Staff have obtained playground and park proposals for Stone Park from three different vendors. The proposals follow this memo. All proposals are through cooperative programs, ensuring the best pricing and eliminating the need to go out to bid. This project was approved in our FY 24/25 Capital Budget for \$175,000.

Each proposal includes a playground and swing bay replacement, concrete curbing around the playground, a new basketball pad and hoop, additional concrete to include a concrete pad and bike rack adjacent to the front curb, additional concrete connecting the playground to the basketball pad, and one new bench. The existing picnic table will remain at the park.

The proposals are being presented to the Board tonight, but no action will be taken. This is the first step to receive feedback from the Board, subsequently we will present the proposals to the community. We will post the survey on our social media page and our website as well as send it to our community via an email blast. Once we receive feedback from the community, staff will make a recommendation on the playground & park proposal to move forward with at our May 13, 2024, board meeting. Once approved, we will initiate the project with the goal for work to begin late summer/early fall of 2024. We have been told the lead time is approximately 6-8 weeks.

### **Staff Recommendation:**

Discussion of the Stone Park Playground and Park Proposals.

# Stone Park

Option 1

Design • Build • PLAY!

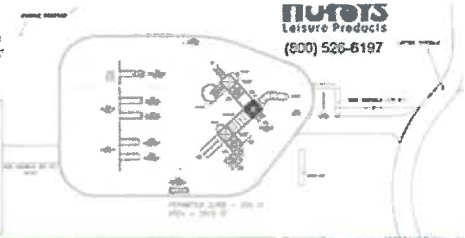


Color Palette: Forster

# Stone Park Option 2

landscape structures  
PLAYLSI.COM

PLAYSETS  
Leisure Products  
(800) 526-6197



Bench



Bike Rack





**COLOR KEY**

- TAN
- OLIVE
- GREED
- BROWN
- G GREEN/TAN
- B TAN/GREEN

# Section 9



## COMMITTEE REPORTS & MBO/SPECIAL REPORTS

# Section 10



## VILLAGE OF LA GRANGE & SEASPAR INFORMATION

## MINUTES

### VILLAGE OF LA GRANGE BOARD OF TRUSTEES REGULAR MEETING

Monday, February 12, 2024 - 7:30 p.m.

#### 1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees regular meeting was called to order at 7:30 p.m. by Clerk Saladino. On roll call, as read by Clerk Saladino, the following were:

**PRESENT:** President Kuchler, Trustees Augustine, Gale, McGee, O'Brien, Peterson, and Thompson.

**ABSENT:** None

**OTHERS:** Village Manager Jack Knight  
Village Attorney Benjamin Schuster  
Deputy Village Manager/CD Director Charity Jones  
Public Works Director Richard Colby  
Finance Director Susan Mika  
Chief of Police Tim Griffin  
Fire Chief Dan Reda

President Kuchler welcomed the Village Board and shared that video of the meeting is available on YouTube, and will also be available on Facebook and posted to the Village website.

President Kuchler invited Daniella, Natalie, and Briana Andries to lead the audience in reciting the Pledge of Allegiance.

#### 2. PRESIDENT'S REPORT

##### A. Oath of Office – Police Sergeant Tim Andries

President Kuchler invited Sergeant Tim Andries and his family to step forward for the Oath of Office.

President Kuchler noted that Tim is a 12-year veteran of the La Grange Police Department and began his career with the Village in September of 2012. He has served as an Investigator, DARE Officer, School Resource Officer, Field Training Officer and most recently as a Squad Leader. During the past 12 years, Tim was involved in a number of significant cases that resulted in his receiving numerous awards and commendations, including the Unit Citation Award. Tim attended Oswego High School in Oswego, IL. Upon graduation, he attended Eastern Illinois University where he obtained a bachelor's degree in Recreation

Illinois University where he obtained a bachelor's degree in Recreation Administration with a minor in Military Science. He is a US Army Veteran where he was promoted to the rank of Captain. Tim deployed to Afghanistan in 2011 with the 3<sup>rd</sup> Brigade Combat Team, 1<sup>st</sup> Infantry Division (Big Red One) in support of Operation Enduring Freedom.

President Kuchler asked Clerk Saladino to administer the Oath of Office to Tim Andries.

President Kuchler congratulated the Village's new Accounting Manager Christopher Zabinski. Chris who has a strong background in municipal finance. He added that the Village is pleased to welcome him as the budgeting process is underway.

President Kuchler announced that the Illinois Department of Transportation recently designated Ogden Avenue, from Gilbert Avenue to Ashland Avenue, as a School Zone. On this segment of Ogden, on school days when children are present, the speed limit will be 20 miles per hour. Motorists have been encouraged to observe the new speed limit and laws regarding yielding to pedestrians and the La Grange Police Department will be present in this area to ensure that these regulations are followed. President Kuchler noted that he was pleased to be a part of a group of individuals that helped bring about this change which included residents in this area, including Chris Serra, Senator Porfirio, and Representative Ford.

President Kuchler reminded residents that La Grange Restaurant Week will take place starting Thursday, February 22<sup>nd</sup> through March 3<sup>rd</sup>. During the 10-day event, participants can experience affordable and diverse culinary offerings. Participating restaurants will offer two value-based lunch meals and three value-based dinner meals. He encouraged individuals to visit the La Grange Business Association webpage to learn more.

### 3. MANAGER'S REPORT

Village Manager Knight congratulated Sergeant Andries on his new promotion.

Mr. Knight stated that the Police Department will be conducting a Railroad Safety educational enforcement detail with the Metra Police Department on February 16<sup>th</sup> during the hours of 7:00 am – 8:00 am, and 3:00 pm – 4:00 pm. This activity will be focused on the crossing near Kensington/Burlington and near Brainard Ave crossing. He extended a special thanks to Officer Comstock for coordinating this initiative with Metra PD.

Mr. Knight noted that the Village Offices will be closed in observance of President's Day on Monday, February 19<sup>th</sup>. During this time, Village offices will

be closed. Public safety services will continue to be provided as usual. Offices will reopen on Tuesday, February 20, 2024.

4. PUBLIC COMMENT REGARDING AGENDA ITEMS

None

5. CONSENT AGENDA AND VOTE

- A. An Ordinance Granting a Design Review Permit for 38 South La Grange Road
- B. A Resolution Authorizing an Intergovernmental Agreement for the Provision of Technology Services Among the Village of Riverside, the Village of North Riverside, the Village of La Grange, and West Central Consolidated Communications
- C. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, January 8, 2024
- D. Consolidated Voucher 240122
- E. Consolidated Voucher 240212

A motion was made by Trustee Gale to approve the Consent Agenda, seconded by Trustee O'Brien.

Trustee Augustine stated that, in consideration of her relationship to the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, McGee, O'Brien, Peterson and Thompson  
Nays: None  
Absent: None

6. CURRENT BUSINESS

- A. A Resolution Authorizing a Memorandum of Understanding between the Village of La Grange and the Cook County Sheriff's Office Related to the Sheriff's Treatment Response Team

President Kuchler asked Trustee O'Brien to provide a summary regarding this item. Trustee O'Brien noted that the Cook County Sheriff's Office has developed and implemented a Treatment Response Team (TRT) to reduce the impact of substance abuse and mental illness on individuals in Cook County. The TRT

provides local law enforcement agencies with mental health resources to assist those suffering from mental duress, mental health issues, and/or substance use disorders with harm-reduction and substance abuse treatment services.

A motion was made by Trustee O'Brien to approve the resolution, which was seconded by Trustee Peterson.

Trustee Peterson asked if the video conference conversations contemplated in the agreement would be confidential and HIPAA compliant.

Tim Griffin, Chief of Police, noted that should an incident occur, this would be another resource that Police Officers can provide the individual during mental duress and with the clinician providing additional resources to the individual.

Benjamin Schuster, Village Attorney, noted that any applicable regulations would apply to the clinician, which includes HIPAA or other mental health state statutes.

Trustee Augustine noted that this has been long overdue and expressed her support for the program.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, McGee, O'Brien, Peterson and Thompson  
Nays: None  
Absent: None

#### B. An Ordinance Approving a Special Use Permit and Site Plan for Children's Indoor Recreation Located at 25 W. Calendar Avenue

President Kuchler asked Trustee Gale to provide a summary regarding this item. Trustee Gale noted that the applicant, is seeking approval of a Special Use Permit to operate a children's indoor recreation area with retail and food sales, Upper's Land, at 25 W. Calendar.

The first floor will feature an approximately 1,200 sf play area with an inflatable bounce house and slide for children ages three to twelve. Upper's Land will also sell sweet treats such as shaved ice, bubble tea, and cotton candy. The entire width of the storefront will be dedicated to a retail area offering international snacks and candies, and Upper's Land branded items including toys, pillows, goodie bags, and more. There will be 3-4 full-time employees, and the proposed hours of operation are 10:00 a.m. to 6:00 p.m. each day, with potential extended hours in the summer. The applicant stated the business does not intend to provide private party/event rental at this time, but they may explore offering the service in the future.

A motion was made by Trustee Gale to approve a Special Use Permit and Site Plan for Children’s Indoor Recreation Located at 25 W. Calendar Avenue, seconded by Trustee O’Brien.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, McGee, O’Brien, Peterson and Thompson  
Nays: None  
Absent: None

## 7. PUBLIC COMMENT

Laura West, 140 Sunset, shared her concerns regarding the Village’s North Basin study and lack of conversation regarding flooding issues.

President Kuchler noted that engineers have been working diligently to unveil the final plans regarding resolutions to the flooding issues and are planned to present in April due to the anticipated cancellation of the last meeting in March.

John Pluto, 718 East Avenue, inquired about the status of the Quarry Litigation.

President Kuchler noted that the Quarry Litigation is ongoing, where the Village won at the trial level and is currently in the appellant court.

Mr. Pluto wanted to know where the water from East Avenue and 47<sup>th</sup> Street will be redirected.

President Kuchler noted that the Illinois Department of Transportation (IDOT) will be signaling the intersection of East Avenue and 47<sup>th</sup> Street and part of that project includes flood relief that will be directed to the McCook ditch.

Dan Spain, 23 Harris Avenue, shared his concerns regarding the Design Review Commission. He requested that a large pothole on East Avenue and Ogden Avenue to be patched, that an update on the parking study be provided, and determination whether a special use can be implemented to accommodate visitors.

Charity Jones, Deputy Village Manager/CD Director noted that the Village adopted a program to allow for valet parking permits, but the vehicles still need to be in compliance with the posted time limits. She noted that the Community & Economic Development Commission (CEDC) is looking into setting up parameters to around a policy to allow for special parking accommodations on occasional basis related to special events.

## 8. TRUSTEE COMMENTS

Trustee Augustine noted that she was an attendee on a video conference call with the Lyons Township Quarry Council. She noted that quarry activities are on hiatus at this time due to a lack of demand for gravel during this time of year.

9. CLOSED SESSION

President Kuchler stated that it was the Village Board's intention to enter into Closed Session under Section 2(c)(5) of the Illinois Open Meetings Act to discuss the purchase or lease of real property for the use of the public body; 2(c)(11) of the Illinois Open Meetings Act to discuss pending, probable and pending litigation; and 2(c)(21) of the Illinois Open Meetings Act to review minutes of meetings lawfully closed under the Act. He stated that the Village Board will not reconvene in open session at the end of the closed session, as no formal action will occur.

At 8:49 p.m., a motion was made by Trustee Augustine to adjourn into Closed Session under Sections 2(c)(5), 2(c)(11), and 2(c)(21) of the Illinois Open Meetings Act, seconded by Trustee Gale.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, McGee, O'Brien, Peterson and Thompson  
Nays: None  
Absent: None

10. ADJOURNMENT

At 9:27 p.m. Trustee Gale made a motion to adjourn, seconded by Trustee Augustine. The motion was approved by a voice vote.

ATTEST:

  
Paul Saladino, Village Clerk

  
Mark A. Kuchler, Village President

Approved On: February 26, 2024

## MINUTES

### VILLAGE OF LA GRANGE BOARD OF TRUSTEES REGULAR MEETING

Monday, February 26, 2024 - 7:30 p.m.

#### 1. CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

The Board of Trustees regular meeting was called to order at 7:30 p.m. by Clerk Saladino. On roll call, as read by Clerk Saladino, the following were:

**PRESENT:** President Kuchler, Trustees Augustine, Gale, O'Brien, Peterson, and Thompson.

**ABSENT:** Trustee McGee

**OTHERS:** Village Manager Jack Knight  
Village Attorney Benjamin Schuster  
Deputy Village Manager/CD Director Charity Jones  
Public Works Director Richard Colby  
Finance Director Susan Mika  
Chief of Police Tim Griffin  
Fire Chief Dan Reda

President Kuchler welcomed the Village Board and shared that video of the meeting is available on YouTube, and will also be available on Facebook and posted to the Village website.

President Kuchler invited Boy Scouts Pack 39 from Ogden School to lead the audience in reciting the Pledge of Allegiance.

#### 2. PRESIDENT'S REPORT

##### A. Appointments & Re-Appointments – Advisory Boards and Commissions

President Kuchler stated that with existing vacancies on the Design Review Commission, Environmental Quality Commission, and the Zoning Board of Appeals, the following appointments and reappointments were proposed:

- Appoint Lee Ruda and Matt Dvorak to the Design Review Commission.
- Appoint John Markovich, Amanda LaMonica-Weier, and Juan Miguel to the Environmental Quality Commission.

- Reappoint Ryan Louvar, Madonna Walsh, and Dan Mullen to the Environmental Quality Commission.
- Appoint Lauren DaValle to the Zoning Board of Appeals.
- Reappoint Matthew Dattilo to the Zoning Board of Appeals.

A motion was made by Trustee Gale to approve the Consent Agenda, seconded by Trustee Peterson. The motion was approved by a voice vote.

#### B. Proclamations

President Kuchler recognized the individuals that worked to establish a School Zone along Ogden Avenue from Gilbert Avenue to Ashland Avenue, which included resident Kristopher Serra who championed this effort out of concern for the safety of school children in the area, as well as Senator Mike Porfirio and Representative Ford.

President Kuchler invited the recipients to come up to receive their proclamations. He thanked them all for their contributions to improving the safety of that section of Ogden Avenue.

President Kuchler noted that on February 24<sup>th</sup>, the Village held its first 'Coffee with the President'. He stated that the event was an opportunity to meet and converse with residents in an informal setting and it provided a good opportunity to discuss matters of importance to the community. President Kuchler thanked those that participated and is looking forward to future 'Coffee with the President' events.

President Kuchler stated that Spring Clean Up is scheduled for the week of March 18<sup>th</sup>. This annual event will take place on residents' regular refuse collection day. Participants have the opportunity to set out an unlimited amount of household refuse for collection. The program requires simply affixing one special Spring Clean-Up Sticker or two regular garbage stickers to a Flood Brothers cart, personal can with handles, or bag, and placing it in the parkway on the day of their collection. For residents north of 47<sup>th</sup> Street, this will occur Monday, March 18<sup>th</sup> and for residents south of 47<sup>th</sup> Street this will occur Thursday, March 21<sup>st</sup>. Bulk items for pick up can be placed curbside for collection as early as Thursday, March 14<sup>th</sup>. Any items intended for collection must be placed out for collection by 7:00 a.m. on collection day. Residents are encouraged to affix their stickers closer to their pick-up day. Those seeking more information are encouraged to visit the Village's website.

President Kuchler noted that La Grange Restaurant Week will continue until March 3, 2024.

Cathy Domanico, Executive Director La Grange Business Association (LGBA) noted that this year there has been a 47% increase in restaurant participation and thanked Chad's Cheesecake for sponsoring the La Grange Restaurant Week.

### 3. MANAGER'S REPORT

#### A. Proposed FY 2024-25 Capital Projects Fund Budget

Jack Knight, Village Manager stated that this is the first of several upcoming meetings that will include a step in the development of the Village's upcoming fiscal year budget, with a workshop meeting planned for March 16, 2024 to discuss the Village's operating budget. Capital budgeting is part of the Village's annual budgeting process and accounts for substantive investments in Village facilities, roads, sewer and water systems.

In the coming year, major projects that are planned as part of the Capital Projects Fund include reconstruction of Parking Lot 3 with permeable pavers; the resurfacing of Brainard Avenue, Shawmut Avenue, and Kemman Avenue as part of the neighborhood streets resurfacing program; and the rehabilitation of the rear bay floor in the Fire Department.

Mr. Knight noted that significant effort has been put into developing the proposed Capital Projects Fund budget and thanked all those that contributed. In particular, he thanked Finance Director Suzy Mika and Public Works Director Rick Colby for their efforts.

Suzy Mika, Finance Director provided an overview of the finances associated with the Capital Projects Fund which includes work items aimed at maintaining Village infrastructure in a cost-effect manner. The proposed budget for FY 2024-25 replicates last year's contribution of \$2.5 million to the Capital Projects Fund. Sustaining the Capital Projects Fund contribution at this amount is critical as the Village prepares to endeavor upon several major capital initiatives in the coming years. Contributions to the Capital Projects Fund at this amount or higher will best position the Village to contemplate proposed projects.

Rick Colby, Director of Public Works provided an overview of the projects included in the budget. Annual maintenance programs such as the Sidewalk Program, Sewer Televising and Lining, Neighborhood Street Patching Program, Crack Filling Program, Thermoplastic Street Marking are also included. The Village is also actively engaged in the design and planning of significant stormwater, street, water, and sewer projects for upcoming fiscal years. Under the proposed budget, Phase I engineering for streets eligible for federal funding is planned to improve their competitiveness for grant funding. The Infrastructure Capital Plan and Comprehensive Stormwater Study are in development and will help establish an optimal outlay and sequence of significant investment in our

infrastructure. Continued investment in capital planning will aid in more precise investments in infrastructure, supporting its maintenance in a fiscally responsible manner, and aiding staff in compiling competitive grant applications for regional, County, State, and Federal programs.

Manager Knight summarized the proposed Capital Projects Fund Budget, stating that it calls for sound investment in the Villages Street system, resurfacing a major parking lot located in the Central Business District, and investment in a Village facility to restore the back bay parking surface.

Manager Knight noted that the budget includes funds which have been allocated towards a major flood mitigation project in the 50<sup>th</sup> Street project, as well as funds to support additional flood mitigation efforts. Through the conduct of engineering studies such as the north basin study and infrastructure capital plan, the Village continues to gather data to construct a comprehensive understanding of the Village's infrastructure needs. Through an understanding of these needs, the Village will be positioned well to prioritize within the identified needs and consider means by which they can be addressed while at the same time meeting mandates such as lead service line replacement requirements.

President Kuchler thanked Manager Knight, Director Colby, Director Mika, and all staff for contributing to provide a comprehensive budget.

4. PUBLIC COMMENT REGARDING AGENDA ITEMS

None

5. CONSENT AGENDA AND VOTE

- A. Minutes of the Village of La Grange Board of Trustees Regular Meeting, Monday, February 12, 2024
- B. Consolidated Voucher 240226

A motion was made by Trustee Gale to approve the Consent Agenda, seconded by Trustee Augustine.

Trustee Augustine stated that, in consideration of her relationship to the Village Prosecutor, she recused herself from each item on the voucher related to the Village Prosecutor.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, O'Brien, Peterson and Thompson  
Nays: None  
Absent: Trustee McGee

6. CURRENT BUSINESS

A. A Resolution Approving an Intergovernmental Agreement with Board of Education of Lyons Township High School District No. 204 for Reciprocal Reporting, Digital Image Access, and a School Resource Officer

President Kuchler asked Trustee O'Brien to provide a summary regarding this item. Trustee O'Brien noted that the Village has had an agreement in place with the Lyons Township High School District No. 204 to provide a full-time School Resource Officer (SRO) since 2018. The purpose of the agreement is to promote safety and a positive school culture for students, staff, and families at the Lyons Township High School North Campus, enhance trust and relationships between students and law enforcement, facilitate appropriate information sharing, and to outline the Village's and School District's collaborative relationship to best serve the school community. The terms of this agreement have been updated to include provisions related to establishing reciprocal reporting, digital image access, and cost-sharing for the School Resource Officer.

A motion was made by Trustee O'Brien to approve the resolution, which was seconded by Trustee Thompson.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, O'Brien, Peterson and Thompson  
Nays: None  
Absent: Trustee McGee

7. PUBLIC COMMENT

Laura West, 140 Sunset, shared her appreciation for the Village's efforts and contributions regarding flooding issues.

8. TRUSTEE COMMENTS

None.

9. CLOSED SESSION

President Kuchler stated that it was the Village Board's intention to enter into Closed Session under Section 2(c)(5) of the Illinois Open Meetings Act to discuss the purchase or lease of real property for the use of the public body and 2(c)(11) of the Illinois Open Meetings Act to discuss pending, probable and pending

litigation. He stated that the Village Board will not reconvene in open session at the end of the closed session, as no formal action will occur.

At 8:27 p.m., a motion was made by Trustee Augustine to adjourn into Closed Session under Sections 2(c)(5) and 2(c)(11) of the Illinois Open Meetings Act, seconded by Trustee Gale.

Approved by a roll call vote:

Ayes: Trustees Augustine, Gale, O'Brien, Peterson and Thompson

Nays: None

Absent: Trustee McGee

10. ADJOURNMENT

At 9:29 p.m. Trustee Gale made a motion to adjourn, seconded by Trustee O'Brien. The motion was approved by a voice vote.

ATTEST:

  
\_\_\_\_\_  
Paul Saladino, Village Clerk

  
\_\_\_\_\_  
Mark A. Kuchler, Village President

Approved On: March 11, 2024