

Date: January 9, 2017
To: Community Park District Board of Commissioners
From: Aleks Briedis, Executive Director
RE: Final Board Packet for January 9th Meeting

The final packet is complete. I will have a printed copy for each Commissioner at the meeting also.
Please note the following in the final packet:

Due to vacations, Martin, Dave and Megan do not have a report included in the packet.

Financials are included in the final packet.

The Income Statements e-mailed by Phil were incorrect for the Recreation Fund and the IMRF Fund as they showed month ending October 31st. The correct Income Statements are included in the final packet.

Since running the report for the check register, we have had six additional invoices come in that need to be paid in the total amount of \$2638. A separate spreadsheet is included. **The total amount for monthly disbursements is \$92,469.78**

Ordinance 01-2017 had a few wording changes. These were tracked and included in the final packet. The two changes throughout the document were to replace "Directors" with "Park Commissioners" and "Association" with "Park District".

Ordinance 02-2017 title was changed to remove "and Finance" as the changes just relate to Purchase Policies.

I will be asking to delete item d. under New Business as we do not have not completed a contract with Kee Construction.

AGENDA
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of La GRANGE PARK
1501 BARNSDALE ROAD, La GRANGE PARK, ILLINOIS
JANUARY 9, 2017
6:30 PM

1. Call to Order & Roll Call
2. Pledge of Allegiance
3. Park District Mission: The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.
4. Additions/Deletions to Agenda
5. Approve Board Meeting Minutes
 - a. Regular Meeting of December 12, 2016
6. Recognition of Visitors
7. Staff Reports
 - a. Executive Director
 - b. Building & Grounds
 - c. Superintendent of Recreation
 - d. Recreation Supervisor – Early Childhood, Special Events & Rentals
 - e. Recreation Supervisor – Marketing, Publicity & Artistic Director
 - f. Office Manager
 - g. Safety Coordinator
 - h. Financial Consultant
8. Approve Monthly Disbursements
9. Unfinished Business
 - a. Update on Memorial Park
10. New Business
 - a. Consider approval of Ordinance No. 01-2017 Amending the Continuing Education Conference Policy to Comply with the Requirements of the Local Government Travel Expense Control
 - b. Consider approval of Ordinance No. 02-2017 Adopting Updated Purchase and Finance Policies
 - c. Consider approval of Joint Agreement Update for SEASPAR

- d. Consider approval of Contract with Kee Construction for Memorial Park Site Improvements

11. Open Forum

- a. Comments from the Floor
- b. Comments from Commissioners
- c. Comments from the President

12. Adjournment

Date: December 29, 2016
To: Community Park District Board of Commissioners
From: Aleks Briedis, Executive Director
RE: Agenda Overview

Ordinance 01-2017

Due to the passage of the Local Government Travel Expense Control Act, local governments must pass the included ordinance. This will replace Section 4.9 Conference Attendance in the Personnel Policy Manual which currently states:

Conference Attendance

Attendance at and participation in professional seminars, conferences, conventions, workshops and technical meetings is considered part of the administrative and supervisory staff's normal duties. Reimbursement for attendance expenses will be 100% of approved expenses. Please see section 4.12 for details on expense reimbursement.

4.12 Expense Reimbursement

The Park District may reimburse employees for necessary and reasonable expenses incurred while on authorized Park District business. In order to qualify for reimbursement, you must request prior written approval from your immediate supervisor for expenses and provide proof of the expenses incurred on official Park District business (*e.g.*, submission of an approved reimbursement form and other appropriate documentation such as receipts as required by the Park District). Check with your supervisor for specific policies and procedures prior to incurring any expenses.

Staff recommends approval of Ordinance 01-2017.

Ordinance 02-2017

The threshold for Competitive Sealed Bids was increased to \$25,000 from \$20,000 by the legislature. Included in the packet is an ordinance to update Section 4.9 Purchase Policy and Procedure in Policy & Procedure Manual. (It is a coincidence that we are updating both sections 4.9 in Personnel Manual and Policy & Procedure Manual) The update removes the \$20,000 figure and replaces it with "the statutory limit".

Staff recommends approval of Ordinance 02-2017.

Consider approval of Joint Agreement Update for SEASPAR

The SEASPAR Board approved the change to the Joint Agreement regarding the threshold for purchasing. (This is the same request as our Ordinance 02-2017.) This change must be ratified by 2/3 of the member entity boards to take effect. A memo is included in the packet.

Staff recommends approval of the change in SEASPAR's Joint Agreement relating to limit or threshold for purchasing.

Consider approval of Contract with Kee Construction for Memorial Park Site Improvements

We may have a contract for Memorial Park Site Improvements by our meeting date. If we do not, we will delete this agenda item.

Minutes – Draft
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
December 12, 2016

1. CALL TO ORDER

President Boyd called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:00 p.m. Other Commissioners present were Bob Corte, Jeff Kilrea, and Lucy Stastny. Also present were Executive Director Aleks Briedis, Maintenance Supervisor Martin Healy, and Financial Coordinator Phil Mesi.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs and services in a financially responsible manner.

4. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions

5. APPROVE BOARD MEETING MINUTES

Commissioner Stastny made a motion to approve the November 14, 2016 public hearing meeting minutes as submitted. Seconded by Commissioner Kilrea. Motion passed unanimously by voice vote

Commissioner Stastny made a motion to approve the November 14, 2016 regular meeting minutes as submitted. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.

Commissioner Kilrea made a motion to approve the December 5, 2016 special meeting minutes as submitted. Seconded by Commissioner Stastny. Motion passed unanimously by voice vote.

Commissioner Kilrea made a motion to approve the executive session meeting minutes as submitted. Seconded by Commissioner Stastny. Motion passed unanimously by voice vote.

6. RECOGNITION OF VISITORS

Non-resident Jennifer Johnson was in attendance.

7. STAFF REPORTS

A. Executive Director

A written report was included in the packet by Executive Director Aleks Briedis. He said that the play Beauty and the Beast was phenomenal and that he was really impressed. Executive Director Briedis thanked the staff for all of their hard work to make the play such a success. Executive Briedis informed the Board he will be on vacation starting December 30, 2016 through January 6, 2017 returning back to work on January 9, 2017. He also informed the board that he will be out of town December 19, 2016 and December 20, 2016 to attend a funeral in Arizona.

B. Financial Coordinator

Financial statements were included in the packet for the month ending November 30, 2016 by Financial Consultant Phil Mesi. Questions were asked and answered.

8. APPROVE MONTHLY DISBURSEMENTS

A motion was made by Commissioner Corte to approve the monthly disbursements in the amount of \$268,542.32. Seconded by Commissioner Stastny. Motion passed 4-0 by a roll call vote.

9. UNFINISHED BUSINESS

A. Consider Approval of Executive Director Contract

A motion was made by Commissioner Corte to approve the contract for executive director agreement dated December 12, 2016 that will go into effect end of year 2016. Seconded by Commissioner Kilrea. Motion passed 4-0 by a roll call vote.

10. NEW BUSINESS

11. OPEN FORUM

A. Comments from the Floor

There were no comments

B. Comments from Commissioners

Commissioner Corte questioned why we never have anything advertised in The Doings. Executive Director informed the Board that Recreation Supervisor Dave Romito submits material, but he is not sure why it's never in the paper. It was also recommended to remove the time and temperature from the La Grange Road digital sign and our advertisement displayed a little longer than the other advertisements. Commissioner Corte also expressed how much he enjoyed Beauty and the Beast. A recommendation was made to reach out to the senior centers to see if they are interested in purchasing tickets as he feels they would enjoy the shows. He suggested providing a DVD from previous plays for preview.

C. Comments from the President

President Boyd said she enjoyed Beauty and the Beast and wish she could have seen both casts. The La Grange Park birthday meeting is coming up and things are coming along. She informed the Arts subcommittee has decided not to put the mural at Memorial Park.

12. ADJOURNMENT

Commissioner Kilrea made the motion to adjourn the regular meeting at 6:20 p.m. Seconded by Commissioner Corte. Motion passed unanimously by voice vote.

Date: December 29, 2016
To: Community Park District Board of Commissioners
From: Aleks Briedis, Executive Director
RE: Weekly report

January 9th Meeting

Due to my vacation, see below, I am sending the Board a draft meeting packet. The final packet will only be available the day of the meeting on January 9th.

Vacation

I will be out of the office starting December 30th and will be back in on January 9th. I will not have cell service, but will have limited availability to e-mail.

Purchasing and Travel Ordinances

I borrowed a travel ordinance from SEASPAR and updated it for our use. I also updated our purchasing policy with the new competitive sealed bid threshold. Both ordinances will be included in the packet for your consideration at the January 9th meeting.

Memorial Park

PRI and I met with Builder's Land on Wednesday. The contract should be signed by the end of next week. We hope for construction to begin shortly thereafter.

We may have a contract in place for the Board to review at the January 9th meeting. There are a couple of budget numbers PRI is reviewing and negotiating with Kee Constructions. I have included an agenda item to consider approval of the contract in case the contract is ready. An update will be given at the meeting.

Police Report

5618 – subjects were playing baseball after hours and asked to leave
5692 – subjects were smashing pumpkins
5694 – subjects were advised of park hours and asked to leave
5747 – LT North ID was found and returned to school
5767 – dog was off leash and was gone on arrival

Contact me with any questions!

Happy New Year!!!!

SEASPAR News and Events • January 2017

HOLIDAY SPECTACULAR SHOWCASES PARTICIPANTS' ABILITIES

There was barely a dry eye in the house at the Theatre of Western Springs on December 5. That night, SEASPAR hosted our 10th annual Holiday Spectacular, a showcase of our participants talents in various arts such as music, dance, and theatre.

Ninety-nine performers included participants in SEASPAR's Voice and Music Lessons, Glee Club, Actors Guild, EAGLES adult day program, and Adapted Music Lessons, as well as independent performers.



One of the stars of the show, Ram Tibudan of Woodridge, is a 12-year-old participant in our Adapted Music Lessons. Ram's cerebral palsy limits his mobility, so he uses specialized touchpad instruments. Every week, Ram practices his music with instructor Greg Pavesich at our Wonders Multi-Sensory Room. At the Holiday Spectacular, he performed the song "Believe in Yourself" by *NSYNC.

"When we were first introduced to the adapted music program, we were not sure how Ram would be able to handle it," said Ram's mother, Shalini. "Mr. Greg made changes to meet Ram's accessibility needs. He made it fun. Ram and the family look forward to seeing Mr. Greg every week. He wishes he could go every day."

Shalini added, "This adapted music program allows anyone to have stage experience during this holiday season. It builds kids' self-esteem and confidence."

The Holiday Spectacular performers have no shortage of confidence. Emma Randleman, a 24-year-old participant from Woodridge, sang "That Would Be Enough" from the hit musical *Hamilton* before joining her fellow Glee Club members for a performance of Justin Timberlake and Anna Kendrick's "True Colors." The group performed the song through voice and sign language simultaneously.

Emma was one of many participants who took to the stage more than once to perform independently and with their peers in SEASPAR group programs like Glee Club, Actors Guild, and EAGLES.

[View photos from the event on Flickr!](#)

[Watch videos of the performances on YouTube!](#)

MISSION

SEASPAR provides dynamic recreation programs and quality services for its residents with disabilities.

VISION

Discover Abilities
Achieve Potential
Realize Dreams

CORE VALUES

Fun • Excellence
Service • Respect
Accountability

SPECIAL OLYMPICS BOWLERS MEDAL AT STATE

Two athletes trained by SEASPAR earned medals at the Special Olympics Illinois State Bowling competition in Peoria on December 3.

The Special Olympics Illinois State Bowling competition is one of nine state tournaments held each year, and the final state competition for singles, doubles, team, and ramp bowling events. Athletes must qualify in both Area and Section competitions to advance to State Bowling. Of approximately 6,000 Special Olympics bowlers statewide, only 277 athletes qualified to compete at the State competition.

SEASPAR's Ben Ellenby of La Grange and Christina Schutz of Darien both earned gold in the Area and Sectional singles competitions to qualify for the State tournament. Ben earned silver in his division at the tournament, and Christina earned bronze in her division. This was both athletes' first year competing in Special Olympics Bowling.

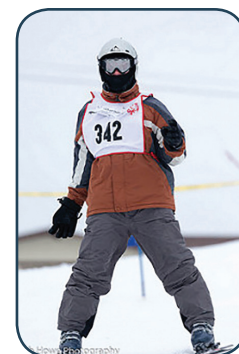
Join us in congratulating Ben and Christina on their hard work and achievements!



SPECIAL OLYMPICS WINTER SPORTS COMPETITIONS

Alpine Skiing

On January 4, SEASPAR's Michael Duffy will compete in the Special Olympics Alpine Skiing District Qualifier at Wilmot Mountain in Wisconsin. Michael, a Westmont resident, has been participating in our Alpine Skiing program since 2008 and earned a bronze medal in the 2016 State Super G (downhill) event. He was honored in 2016 as SEASPAR's Athlete of the Year.



Michael Duffy

Cross Country Skiing

Two athletes will represent SEASPAR at the Special Olympics Cross Country Skiing District Qualifier in Bartlett on January 8 – Michael Drabik of Woodridge and William Porch of Westmont. Michael is a multi-sport athlete, also participating in our Floor Hockey, Basketball, Athletics, Tennis, and Flag Football programs. William is a Winter Games veteran, having won gold in the 500M Cross Country Skiing event for the fourth straight year in 2016. He is considered the fastest Special Olympics cross country skier in this event in the state of Illinois, and was selected as SEASPAR's Athlete of the Year in 2015.

Snowshoeing

Also in Bartlett on January 8, SEASPAR's Aaron Grzywa will be competing in the Special Olympics Snowshoeing District Qualifier. Aaron is a long-time participant in our Snowshoeing and Bocce programs.

Gold medal winners in these qualifying events will advance to the Special Olympics State Winter Games in February. Good luck to all of our competitors!

RAISE MONEY FOR SEASPAR BY SHOPPING ON AMAZON

Do you shop on Amazon? If so, are you supporting SEASPAR with every purchase? It's easy and free! Simply shop through [Smile.Amazon.com](https://www.smile.amazon.com) with your existing account, select SEASPAR as your charity of choice, and Amazon will donate 0.5% of your purchase price to SEASPAR – at no cost to you!



Get started today on AmazonSmile.

SAVE THE DATES

We've wrapped up our 40th anniversary celebration, but we still have lots of fun planned for 2017!
Mark your calendar for these winter/spring events.

Fish Fry Fundraiser • Friday, February 24 • Wheatstack Restaurant, Lisle • [**Buy tickets online now!**](#)
Level UP Cares 3v3 Basketball Tournament • Saturday, April 8 • Downers Grove Recreation Center
Plant Sale Fundraiser • Saturday, May 6 & Tuesday, May 9 • Bronswood Greenhouse, Oak Brook
Chip In for SEASPAR 9-Hole Golf Event • Friday, May 12 • Downers Grove Golf Course
Believe & Achieve Recognition Banquet • Wednesday, May 17 • Abbington Banquets, Glen Ellyn
Walk and Roll-A-Thon • Sunday, May 21 • Ebersold Park, Downers Grove

ST. FRANCIS XAVIER BOWLING TOURNAMENT

Suburbanite Bowl in Westmont was a flurry of strikes, spares, high-fives, and impromptu dance parties on the morning of December 2, when SEASPAR partnered with St. Francis Xavier School of La Grange for a special bowling event for people with disabilities.

Fifty-nine sixth-grade students and 28 chaperones from St. Francis Xavier teamed up with 80 adults with disabilities participating in programs with SEASPAR, Little Friends of Downers Grove, and Lily Cache Special Recreation Association of Bolingbrook, for a few leisurely games of bowling. The students assisted participants with tasks from selecting balls to setting up ramps for players in wheelchairs to – most importantly – cheering on their new friends.

“Fun would be a small way to describe the bowling day,” said 11-year-old student Avarie Bernstein. “It was great to do something for others and I enjoyed seeing how much fun they were having.”

The bowling event is just one aspect of an eight-year partnership between SEASPAR and St. Francis Xavier. Each year since 2008, SEASPAR has visited the school for an Ability Awareness program for the sixth-grade class, educating the students about interacting with people with disabilities through activities such as wheelchair basketball and sign language practice.

In turn, the students, along with their parents and teachers, regularly volunteer at SEASPAR programs. This fall, St. Francis Xavier students assisted with not only the bowling event, but also our Holiday Spectacular, Turkey Shoot, Fit N' Fuel, Strikers, and Alley Cats programs.



UPCOMING EVENTS

January 4 • Special Olympics Alpine Skiing District Qualifier • Wilmot, WI
January 8 • Special Olympics Cross Country Skiing & Snowshoeing Qualifiers • Bartlett
January 28 • Country Western Dance • Lisle
January 29 • Special Olympics Basketball Qualifier • West Chicago



2017
HAPPY NEW YEAR!



MEMORANDUM

TO: Aleks Briedis
Community Park District of LaGrange Park
1501 Barnsdale
LaGrange Park, IL 60526

FROM: LaGrange Park Police Department
SUBJECT: Police Calls at Park District Properties
DATE: 12/1/16

During the time period of November 1, 2016 through November 30, 2016 the following police calls were reported.

Incident #	Date	Location	Call Type	Reported by
16-5618	11/1/16	Beach Oak Park	Juvenile nuisance	Ofc. Jania
16-5692	11/5/16	Stone Monroe Park	Juvenile nuisance	***
16-5694	11/5/16	Beach Oak Park	Village ordinance violation	Ofc. Dempsey
16-5747	11/9/16	Memorial Park	Found property	Refused
16-5767	11/10/16	Memorial Park	Animal complaint	***

Each of these incident reports is closed with no pending follow-up or additional action by the Police Department needed at this time.

If you have any questions or need further information regarding any of these incidents, please complete a Freedom of Information Records Request form at the Police Department or contact Jackie Viecele at 352-7711 ext. 204.

Date: December 22, 2016
To: Community Park District Board of Commissioners
From: Aleks Briedis, Executive Director
RE: Weekly report

Ready Teddy Holiday Parties

Ready Teddy had their holiday parties this week. I had the privilege of being Santa and visiting each of the 10 classes. Most of the kids were excited, with some, of course, being scared. The teachers and parents put on great parties. Thanks to all of them!

Property Exemption

I have been working on cleaning up our property exemptions with Cook County and the Illinois Department of Revenue. We somehow ended up having two different accounts and a piece of property on our account, located in the City, that wasn't ours. Additionally, the 534 Beach Avenue property was shown as exempt, but was missing the Illinois Department of Revenue's Tax Exemption Certificate. All of this should now be cleared up.

Memorial Park

We are still awaiting a signed contract from Builder's Land. PRI continues to negotiate with Kee Construction.

Staff Holiday Luncheon

Thank you to staff for putting together a great holiday luncheon this past Wednesday!

Contact me with any questions!

Merry Christmas!!!!

Date: December 16, 2016
To: Community Park District Board of Commissioners
From: Aleks Briedis, Executive Director
RE: Weekly report

Funeral Leave

Just a reminder that I will be attending my uncle's funeral in Arizona and will be out of the office Monday and Tuesday.

Electronic Sign

I double checked the Village's regulations. We have removed the time and temperature message and increased our programs to 60 seconds with the others remaining at 30 seconds as required by code.

Legislative Breakfast

I attended the Chamber's Legislative Breakfast on Tuesday morning. Senator Radango, Senator Landek, Representative Bellock, Representative Welch and Representative Zalewski were on the panel. The majority of the questions discussed were about the lack of a budget. It was interesting discussion; however no concrete answers were given.

Santa Visits

I once again played Santa Clause on Tuesday night for our Santa visits. Peggy and Dean were my elves. We visited 10 different households. All of the kids were excited (or scared) to see Santa.

125th Birthday Party

President Boyd, Ashley and I attended the 125th birthday party meeting. We are moving forward on securing the bands and figuring out fun activities for all.

Holiday Lunch Bunch

Staff attended our annual Holiday Lunch Bunch. It was great to spend time with the other staff of our neighboring communities.

Contact me with any questions!

DATE: January 3, 2017
TO: Aleks Briedis, Executive Director
FROM: Dean Carrara, Superintendent of Recreation
RE: **Monthly Report for January 9, 2017**

SENIOR CLUB

Our monthly senior club was held on December 12th; the group enjoyed the movie, St. Vincent and sloppy joe sandwiches from Paul's Pizza. Our next get together is scheduled for Monday January 16th.

MEN'S WIFFLE BALL LEAGUE

Our Men's Wiffle League organizational meeting is scheduled for Tuesday January 3rd at 6:30pm. So far we have three teams registered to compete in the league this season which is scheduled to begin Wednesday January 11th at Park Junior High School.

SANTA VISITS/PHONE CALLS FROM SANTA

Our Santa Visits took place on Tuesday December 13th and ten LaGrange Park families had Ole St Nick visit their home. Aleks played Santa again this year and did an outstanding job. On Wednesday December 14th over twenty Phone Calls From Santa were made by Dave. Both programs were very well received.

2017 BROCHURE BIDS

Attached is the information regarding the bid process for the 2017 brochure series. Staff recommends sticking with Woodward Printing Services.

SUMMER BROCHURE

Work on the summer brochure has begun. Our coop meeting with LaGrange and Western Springs will be scheduled shortly and the first draft is due Monday February 6th.

UPCOMING EVENTS

- Saturday Sport Programs at Park Junior High School begin January 14th and the second session will start Saturday February 11th
- Men's Wiffle Ball League – starts Wednesday January 11th
- Senior Club – Monday January 16th

Date: January 9, 2017

To: Aleks Briedis

From: Ashley Simoncelli

Re: January 2017 Board Report

PRESCHOOL

The new January 2 ½ class starts Tuesday, January 10th with 16 students enrolled. Our January Friday Teddy Toddler class currently has 13 students enrolled. We are continuing to enroll students in our 3 year old and 2 ½ classrooms because there has been recent interest. Enrollment class numbers are up from last Winter/Spring Session.

Pre-registration for Ready Teddy Fall 2017 begins in February.

TRIPS

Our next trip will be April 11 to the Museum of Science and Industry. In the next couple of weeks, I will be planning two trips for the summer brochure.

SUMMER CONCERTS

I have reached out to multiple bands for our 2017 concert series and I am in the process of booking. I have also contacted a variety of sponsorship opportunities. Plymouth Place and Loyola Medical Clinic have confirmed their sponsorship. Once I have the line up, I will continue soliciting sponsors. Please forward me any band or sponsorship suggestions.

SUMMER CAMPS & PROGRAMING

I am in the process of revising the summer camps and extended programs from last summer with new themes and trips.

To: Aleks Briedis

From: Peggy Ronovsky
Office Manager

Ref: Board Report January 2017

- Monthly financial work was completed. Payroll was processed for December and payables were processed for the January meeting.
- Daily registrations and daily computer entries were completed. Bank deposits were processed as needed.
- Assisted customers using our online registration and preschool payment.
- Daily settlements for online registration were completed.
- Monthly billing for preschool tuition was completed for December and January. Attendance sheets were prepared for teacher information as well as roster information for all new programs starting in January.
- Staff assisted with play ticket sales.
- Assisted with Santa Visits.
- Assisted with holiday socials.

Community Pk District LaGrange Pk
Income Statement
For the Eight Months Ending December 31, 2016

CORPORATE FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Prev YTD	Prev % Budget
Revenues						
Corporate Fund Taxes	\$ 1,768.08	\$ 234,412.07	\$ 565,000.00	41.49	\$ 207,439.15	40.97
Replacement Taxes	728.76	9,599.08	15,000.00	63.99	10,803.85	72.03
Interest Earned-Corp.	48.46	495.61	350.00	141.60	297.32	74.33
Other Income - Corpor	0.00	1,367.50	4,900.00	27.91	2,684.18	134.21
	<u>2,545.30</u>	<u>245,874.26</u>	<u>585,250.00</u>		<u>221,224.50</u>	
Total Revenues	2,545.30	245,874.26	585,250.00	42.01	221,224.50	42.24
Expenses						
Full Time Wages-Adm	22,414.66	142,480.61	219,961.00	64.78	135,018.53	63.22
Part Time Wages	7,742.52	46,829.13	61,000.00	76.77	40,801.50	79.34
Wages - Program Lead	0.00	105.00	0.00	0.00	96.00	0.00
Legal Publications	785.00	1,293.32	1,000.00	129.33	599.40	54.49
Postage Stamps	200.00	1,398.85	1,300.00	107.60	1,399.32	69.97
Public Relations	0.00	300.00	1,000.00	30.00	217.73	14.52
Telephones	476.99	3,552.21	6,200.00	57.29	3,987.90	54.30
Association Dues	0.00	369.00	5,400.00	6.83	954.00	17.67
Professional Developm	409.00	1,432.60	5,950.00	24.08	2,535.49	57.76
Subscriptions	0.00	427.40	700.00	61.06	663.00	69.79
Mileage Reimburseme	277.50	2,027.50	3,000.00	67.58	2,000.00	66.67
Park Board Expense	305.00	850.00	5,200.00	16.35	1,332.71	25.63
Computer Services	1,160.05	5,330.61	6,350.00	83.95	4,300.60	51.81
Security Services	434.52	1,169.04	9,550.00	12.24	8,705.19	68.28
Health Insurance Admi	1,105.85	27,283.85	57,822.00	47.19	26,603.75	50.14
Professional Services	2,960.15	13,422.81	16,000.00	83.89	9,669.44	60.43
Office Machine Contra	2,409.22	4,524.97	12,000.00	37.71	6,513.22	90.78
Refuse Disposals	565.35	3,725.28	5,200.00	71.64	3,626.82	80.60
Portable Toilets	0.00	4,550.00	5,600.00	81.25	5,235.00	130.22
Trade Services	1,132.86	9,481.37	35,600.00	26.63	18,289.32	62.63
Utilites - Natural Gas	36.37	333.48	2,600.00	12.83	415.10	15.97
Utilities - Electricity	486.64	7,109.68	10,600.00	67.07	4,587.35	31.42
Utilities - Water	0.00	0.00	1,000.00	0.00	0.00	0.00
Bank Fees	0.00	35.00	500.00	7.00	278.80	55.76
Supplies	2,224.55	18,760.98	34,100.00	55.02	26,663.32	93.56
Equipment	0.00	925.46	3,000.00	30.85	1,705.34	32.80
Repair Parts	258.69	3,289.00	3,400.00	96.74	877.93	15.96
Awards & Remembran	0.00	397.25	450.00	88.28	0.00	0.00
Staff Uniforms	0.00	1,086.86	2,100.00	51.76	2,255.50	107.40
Separation Pay	0.00	0.00	59,882.00	0.00	0.00	0.00
Other Expenses	0.01	0.01	2,100.00	0.00	285.80	13.61
	<u>45,384.93</u>	<u>302,491.27</u>	<u>578,565.00</u>		<u>309,618.06</u>	
Total Expenses	45,384.93	302,491.27	578,565.00	52.28	309,618.06	55.52
Net Income	\$ <u>(42,839.63)</u>	\$ <u>(56,617.01)</u>	\$ <u>6,685.00</u>	(846.93)	\$ <u>(88,393.56)</u>	260.46

Community Pk District LaGrange Pk
Income Statement
For the Eight Months Ending December 31, 2016

RECREATION FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Recreation Fund Taxes	\$ 221.02	\$ 29,301.52	\$ 51,856.00	56.51	\$ 14,056.78	42.87
Interest Earned - Rec.	63.28	635.56	250.00	254.22	119.43	1,194.30
Programs Fees - Gener	57,598.01	363,246.18	530,750.00	68.44	354,086.06	64.44
Donations & Sponsors	0.00	0.00	6,100.00	0.00	5,516.00	78.80
Other Income - Recreat	0.00	0.00	100.00	0.00	0.00	0.00
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Total Revenues	57,882.31	393,183.26	589,056.00	66.75	373,778.27	63.42
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Expenses						
Full Time Wages-Rec	19,334.56	111,156.92	158,454.00	70.15	132,191.37	67.19
Part Time Wages-Prog	9,266.16	62,133.70	105,700.00	58.78	67,006.21	79.66
Wages - Program Lead	11,074.65	51,044.67	67,000.00	76.19	32,887.93	36.63
Program Marketing	0.00	637.37	1,700.00	37.49	1,653.18	71.88
Telephones	167.26	1,062.77	1,200.00	88.56	802.92	63.22
Association Dues	0.00	350.00	540.00	64.81	513.00	105.12
Professional Developm	0.00	670.71	3,500.00	19.16	1,273.10	42.44
Mileage	0.00	20.00	400.00	5.00	361.55	90.39
Security Services	0.00	4,585.48	7,200.00	63.69	3,900.29	69.65
Health Insurance Rec.	0.00	21,660.49	43,575.00	49.71	24,274.27	47.66
Refuse Disposals	316.94	2,600.52	3,600.00	72.24	2,082.12	57.84
Trade Services	0.00	1,280.40	6,500.00	19.70	3,714.00	82.53
Utilites - Natural Gas	85.73	468.92	2,500.00	18.76	489.68	14.84
Utilities - Electricity	1,323.41	8,442.52	14,000.00	60.30	8,878.03	72.77
Utilities - Water	200.55	612.70	1,000.00	61.27	671.73	55.98
Program Contractual S	14,258.50	81,085.63	108,640.00	74.64	82,130.84	66.06
Credit Card Fees	534.47	6,195.47	12,000.00	51.63	4,195.63	76.77
Brochure Printing	2,945.00	13,751.69	17,000.00	80.89	15,615.41	98.71
Co-op Fees	0.00	15,184.03	16,000.00	94.90	10,121.82	67.03
Bank Fees	35.10	320.40	0.00	0.00	365.80	0.00
Supplies	7,390.31	39,907.16	52,900.00	75.44	42,758.73	104.80
Equipment	0.00	158.40	6,400.00	2.48	1,626.72	30.69
Repair Parts	0.00	0.00	8,700.00	0.00	0.00	0.00
Severance Contengenc	0.00	6,935.50	0.00	0.00	0.00	0.00
Other Expenses	0.00	892.00	2,500.00	35.68	1,286.51	559.35
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Total Expenses	66,932.64	431,157.45	641,009.00	67.26	438,800.84	65.74
	<hr/>	<hr/>	<hr/>		<hr/>	
Net Income	\$ (9,050.33)	\$ (37,974.19)	\$ (51,953.00)	73.09	\$ (65,022.57)	83.27
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Community Pk District LaGrange Pk
Income Statement
For the Eight Months Ending December 31, 2016
ILLINOIS MUNICIPAL RETIREMENT FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes-IMRF	\$ 63.15	\$ 8,371.87	\$ 42,000.00	19.93	\$ 41,903.49	40.66
Interest IMRF	<u>3.32</u>	<u>39.40</u>	<u>1.00</u>	3,940.00	<u>8.89</u>	889.00
Total Revenues	<u>66.47</u>	<u>8,411.27</u>	<u>42,001.00</u>	20.03	<u>41,912.38</u>	40.67
Expenses						
IMRF Contribution	<u>5,142.68</u>	<u>29,846.70</u>	<u>44,280.00</u>	67.40	<u>31,653.60</u>	61.35
Total Expenses	<u>5,142.68</u>	<u>29,846.70</u>	<u>44,280.00</u>	67.40	<u>31,653.60</u>	61.35
Net Income	\$ <u><u>(5,076.21)</u></u>	\$ <u><u>(21,435.43)</u></u>	\$ <u><u>(2,279.00)</u></u>	940.56	\$ <u><u>10,258.78</u></u>	19.94

Community Pk District LaGrange Pk
Income Statement
For the Eight Months Ending December 31, 2016

SOCIAL SECURITY FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes FICA	\$ 157.86	\$ 20,929.65	\$ 48,000.00	43.60	\$ 23,104.80	41.11
Interest-FICA	<u>1.12</u>	<u>16.01</u>	<u>1.00</u>	1,601.00	<u>2.28</u>	228.00
Total Revenues	<u>158.98</u>	<u>20,945.66</u>	<u>48,001.00</u>	43.64	<u>23,107.08</u>	41.11
Expenses						
FICA-Employer Contri	<u>5,440.14</u>	<u>32,794.01</u>	<u>47,751.00</u>	68.68	<u>31,792.01</u>	64.17
Total Expenses	<u>5,440.14</u>	<u>32,794.01</u>	<u>47,751.00</u>	68.68	<u>31,792.01</u>	64.17
Net Income	\$ <u>(5,281.16)</u>	\$ <u>(11,848.35)</u>	\$ <u>250.00</u>	(4,739.34	\$ <u>(8,684.93)</u>	(130.30)

Community Pk District LaGrange Pk
Income Statement
For the Eight Months Ending December 31, 2016
AUDITING FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes Auditing	\$ 31.57	\$ 4,185.92	\$ 8,300.00	50.43	\$ 3,687.50	41.00
Interest Auditing	<u>1.00</u>	<u>11.72</u>	<u>1.00</u>	1,172.00	<u>1.01</u>	101.00
Total Revenues	<u>32.57</u>	<u>4,197.64</u>	<u>8,301.00</u>	50.57	<u>3,688.51</u>	41.01
Expenses						
Professional Service-A	<u>0.00</u>	<u>8,200.00</u>	<u>8,200.00</u>	100.00	<u>7,950.00</u>	102.91
Total Expenses	<u>0.00</u>	<u>8,200.00</u>	<u>8,200.00</u>	100.00	<u>7,950.00</u>	102.91
Net Income	\$ <u>32.57</u>	\$ <u>(4,002.36)</u>	\$ <u>101.00</u>	(3,962.73	\$ <u>(4,261.49)</u>	(335.81)

Community Pk District LaGrange Pk
Income Statement
For the Eight Months Ending December 31, 2016

LIABILITY INSURANCE FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes-PDRM	\$ 126.29	\$ 16,743.72	\$ 35,500.00	47.17	\$ 17,739.09	40.99
Interest-PDRMA	3.86	24.31	1.00	2,431.00	1.83	183.00
	<u>130.15</u>	<u>16,768.03</u>	<u>35,501.00</u>	47.23	<u>17,740.92</u>	40.99
Total Revenues	<u>130.15</u>	<u>16,768.03</u>	<u>35,501.00</u>	47.23	<u>17,740.92</u>	40.99
Expenses						
Professional Services,	0.00	2,442.55	8,100.00	30.15	2,858.11	42.69
Trade Services	0.00	100.00	0.00	0.00	0.00	0.00
Security Reference Ch	28.50	171.00	500.00	34.20	129.50	0.00
PDRMA Premium	(1,500.00)	12,925.92	25,000.00	51.70	12,212.64	53.10
Safety Supplies	0.00	319.40	1,500.00	21.29	724.34	48.29
	<u>(1,471.50)</u>	<u>15,958.87</u>	<u>35,100.00</u>	45.47	<u>15,924.59</u>	48.97
Total Expenses	<u>(1,471.50)</u>	<u>15,958.87</u>	<u>35,100.00</u>	45.47	<u>15,924.59</u>	48.97
Net Income	\$ <u>1,601.65</u>	\$ <u>809.16</u>	\$ <u>401.00</u>	201.79	\$ <u>1,816.33</u>	16.88

Community Pk District LaGrange Pk
Income Statement
For the Eight Months Ending December 31, 2016
SPECIAL RECREATION FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes-SEAS	\$ 157.86	\$ 20,929.65	\$ 75,000.00	27.91	\$ 13,131.14	50.42
Interest-SEASPAR	15.80	106.75	20.00	533.75	24.15	120.75
	<u>173.66</u>	<u>21,036.40</u>	<u>75,020.00</u>	28.04	<u>13,155.29</u>	50.47
Total Revenues						
Expenses						
Full Time Wages-Boar	1,279.56	7,664.13	11,081.00	69.16	6,705.93	62.33
ADA Portable Restroo	0.00	0.00	2,000.00	0.00	0.00	0.00
ADA Assesibility	0.00	0.00	43,700.00	0.00	0.00	0.00
Special Rec-Instrutors	0.00	362.50	5,000.00	7.25	815.18	16.30
SEASPAR Contributio	29,184.99	58,055.99	60,000.00	96.76	28,735.50	47.26
	<u>30,464.55</u>	<u>66,082.62</u>	<u>121,781.00</u>	54.26	<u>36,256.61</u>	30.07
Total Expenses						
Net Income	\$ (30,290.89)	\$ (45,046.22)	\$ (46,761.00)	96.33	\$ (23,101.32)	24.45

Community Pk District LaGrange Pk
Income Statement
For the Eight Months Ending December 31, 2016

BONDS & INTEREST FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Property Taxes-Bond& Interest- Bond&Interes	\$ 631.46 35.04	\$ 83,718.56 442.81	\$ 179,000.00 80.00	46.77 553.51	\$ 113,349.01 61.44	46.59 245.76
Total Revenues	<u>666.50</u>	<u>84,161.37</u>	<u>179,080.00</u>	47.00	<u>113,410.45</u>	46.61
Expenses						
Bonds & Interest-Profe	0.00	250.00	500.00	50.00	250.00	100.00
Bond Principal	110,000.00	110,000.00	110,000.00	100.00	170,000.00	100.00
Bond Interest	<u>33,875.00</u>	<u>67,750.00</u>	<u>67,750.00</u>	100.00	<u>72,850.00</u>	100.00
Total Expenses	<u>143,875.00</u>	<u>178,000.00</u>	<u>178,250.00</u>	99.86	<u>243,100.00</u>	100.00
Net Income	\$ <u>(143,208.50)</u>	\$ <u>(93,838.63)</u>	\$ <u>830.00</u>	(11,305.8	\$ <u>(129,689.55)</u>	(57,639.8

Community Pk District LaGrange Pk
Income Statement
For the Eight Months Ending December 31, 2016
CAPITAL PROJECT FUND #10

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Interest Earned-Fund#	\$ 163.61	\$ 1,020.01	\$ 250.00	408.00	\$ 243.63	97.45
Fund Transfer In	0.00	0.00	40,000.00	0.00	0.00	0.00
Donation & Grants-#1	0.00	44,450.00	400,000.00	11.11	0.00	0.00
	<u>163.61</u>	<u>44,450.01</u>	<u>440,250.00</u>		<u>243.63</u>	
Total Revenues	<u>163.61</u>	<u>45,470.01</u>	<u>440,250.00</u>	10.33	<u>243.63</u>	0.05
Expenses						
Professional Services	6,170.00	11,586.75	45,000.00	25.75	492.00	0.97
Trade Services- Cap Pr	0.00	6,781.13	874,453.00	0.78	8,537.10	0.85
Supplies-Cap Proj	0.00	395.00	0.00	0.00	0.00	0.00
Equipment-Cap Projec	0.00	0.00	6,500.00	0.00	4,026.51	134.22
	<u>6,170.00</u>	<u>18,762.88</u>	<u>925,953.00</u>		<u>13,055.61</u>	
Total Expenses	<u>6,170.00</u>	<u>18,762.88</u>	<u>925,953.00</u>	2.03	<u>13,055.61</u>	1.24
Net Income	\$ <u>(6,006.39)</u>	\$ <u>26,707.13</u>	\$ <u>(485,703.00)</u>	(5.50)	\$ <u>(12,811.98)</u>	2.45

Community Pk District LaGrange Pk
Income Statement
For the Eight Months Ending December 31, 2016

MEMORIAL FUND

	Current Month Actual	Year to Date Actual	Budget	YTD Percentage	Previous YTD	Prev % Budget
Revenues						
Interest Earned- Fund	\$ 1.29	\$ 7.55	\$ 2.00	377.50	\$ 0.51	51.00
VMF Donations	200.00	1,530.00	5,000.00	30.60	6,148.00	307.40
Veterans Memorial Fu	0.00	100.00	0.00	0.00	0.00	0.00
	<u>201.29</u>	<u>1,637.55</u>	<u>5,002.00</u>		<u>6,148.51</u>	
Total Revenues	<u>201.29</u>	<u>1,637.55</u>	<u>5,002.00</u>	32.74	<u>6,148.51</u>	307.27
Expenses						
Wages-Part Tme-Mem	0.00	26.00	1,000.00	2.60	708.59	101.23
Supplies-Memorial Pro	0.00	68.75	3,000.00	2.29	3,479.92	347.99
	<u>0.00</u>	<u>94.75</u>	<u>4,000.00</u>		<u>4,188.51</u>	
Total Expenses	<u>0.00</u>	<u>94.75</u>	<u>4,000.00</u>	2.37	<u>4,188.51</u>	246.38
Net Income	\$ <u>201.29</u>	\$ <u>1,542.80</u>	\$ <u>1,002.00</u>	153.97	\$ <u>1,960.00</u>	651.16

Community Pk District LaGrange Pk
Income Statement
For the Eight Months Ending December 31, 2016

		Current Month Actual	Year to Date Actual	Budget	%	Prev % Budget
Revenues						
01-401	Corporate Fund Tax	\$ 1,768.08	\$ 234,412.07	\$ 565,000.00	41.49	40.97
01-402	Replacement Taxes	728.76	9,599.08	15,000.00	63.99	72.03
01-403	Interest Earned-Corp	48.46	495.61	350.00	141.60	74.33
01-490	Other Income - Corp	0.00	1,367.50	4,900.00	27.91	134.21
02-401	Recreation Fund Tax	221.02	29,301.52	51,856.00	56.51	42.87
02-403	Interest Earned - Rec	63.28	635.56	250.00	254.22	1,194.3
02-405	Programs Fees - Gen	57,598.01	363,246.18	530,750.00	68.44	64.44
02-408	Donations & Sponso	0.00	0.00	6,100.00	0.00	78.80
02-490	Other Income - Recr	0.00	0.00	100.00	0.00	0.00
03-401	Property Taxes-IMR	63.15	8,371.87	42,000.00	19.93	40.66
03-403	Interest IMRF	3.32	39.40	1.00	3,940.0	889.00
04-401	Property Taxes FIC	157.86	20,929.65	48,000.00	43.60	41.11
04-403	Interest-FICA	1.12	16.01	1.00	1,601.0	228.00
05-401	Property Taxes Audi	31.57	4,185.92	8,300.00	50.43	41.00
05-403	Interest Auditing	1.00	11.72	1.00	1,172.0	101.00
06-401	Property Taxes-PDR	126.29	16,743.72	35,500.00	47.17	40.99
06-403	Interest-PDRMA	3.86	24.31	1.00	2,431.0	183.00
08-401	Property Taxes-SEA	157.86	20,929.65	75,000.00	27.91	50.42
08-403	Interest-SEASPAR	15.80	106.75	20.00	533.75	120.75
09-401	Property Taxes-Bon	631.46	83,718.56	179,000.00	46.77	46.59
09-403	Interest- Bond&Inter	35.04	442.81	80.00	553.51	245.76
10-403	Interest Earned-Fund	163.61	1,020.01	250.00	408.00	97.45
10-407	Fund Transfer In	0.00	0.00	40,000.00	0.00	0.00
10-408	Donation & Grants-	0.00	44,450.00	400,000.00	11.11	0.00
11-403	Interest Earned- Fun	1.29	7.55	2.00	377.50	51.00
11-408	VMF Donations	200.00	1,530.00	5,000.00	30.60	307.40
11-409	Veterans Memorial	0.00	100.00	0.00	0.00	0.00
	Total Revenues	<u>62,020.84</u>	<u>841,685.45</u>	<u>2,007,462.00</u>	41.93	38.26
Expenses						
01-501	Full Time Wages-A	22,414.66	142,480.61	219,961.00	64.78	63.22
01-505	Part Time Wages	7,742.52	46,829.13	61,000.00	76.77	79.34
01-511	Wages - Program Le	0.00	105.00	0.00	0.00	0.00
01-601	Legal Publications	785.00	1,293.32	1,000.00	129.33	54.49
01-603	Postage Stamps	200.00	1,398.85	1,300.00	107.60	69.97
01-604	Public Relations	0.00	300.00	1,000.00	30.00	14.52
01-606	Telephones	476.99	3,552.21	6,200.00	57.29	54.30
01-607	Association Dues	0.00	369.00	5,400.00	6.83	17.67
01-608	Professional Develo	409.00	1,432.60	5,950.00	24.08	57.76
01-610	Subscriptions	0.00	427.40	700.00	61.06	69.79
01-612	Mileage Reimburse	277.50	2,027.50	3,000.00	67.58	66.67
01-701	Park Board Expense	305.00	850.00	5,200.00	16.35	25.63
01-702	Computer Services	1,160.05	5,330.61	6,350.00	83.95	51.81
01-703	Security Services	434.52	1,169.04	9,550.00	12.24	68.28
01-704	Health Insurance Ad	1,105.85	27,283.85	57,822.00	47.19	50.14
01-705	Professional Service	2,960.15	13,422.81	16,000.00	83.89	60.43

Community Pk District LaGrange Pk
Income Statement
For the Eight Months Ending December 31, 2016

		Current Month	Year to Date		%	Prev %
		Actual	Actual	Budget		Budget
01-706	Office Machine Con	2,409.22	4,524.97	12,000.00	37.71	90.78
01-707	Refuse Disposals	565.35	3,725.28	5,200.00	71.64	80.60
01-708	Portable Toilets	0.00	4,550.00	5,600.00	81.25	130.22
01-709	Trade Services	1,132.86	9,481.37	35,600.00	26.63	62.63
01-710	Utilites - Natural Ga	36.37	333.48	2,600.00	12.83	15.97
01-711	Utilities - Electricity	486.64	7,109.68	10,600.00	67.07	31.42
01-712	Utilities - Water	0.00	0.00	1,000.00	0.00	0.00
01-723	Bank Fees	0.00	35.00	500.00	7.00	55.76
01-801	Supplies	2,224.55	18,760.98	34,100.00	55.02	93.56
01-802	Equipment	0.00	925.46	3,000.00	30.85	32.80
01-804	Repair Parts	258.69	3,289.00	3,400.00	96.74	15.96
01-805	Awards & Remembr	0.00	397.25	450.00	88.28	0.00
01-809	Staff Uniforms	0.00	1,086.86	2,100.00	51.76	107.40
01-900	Separation Pay	0.00	0.00	59,882.00	0.00	0.00
01-901	Other Expenses	0.01	0.01	2,100.00	0.00	13.61
02-501	Full Time Wages-Re	19,334.56	111,156.92	158,454.00	70.15	67.19
02-505	Part Time Wages-Pr	9,266.16	62,133.70	105,700.00	58.78	79.66
02-511	Wages - Program Le	11,074.65	51,044.67	67,000.00	76.19	36.63
02-604	Program Marketing	0.00	637.37	1,700.00	37.49	71.88
02-606	Telephones	167.26	1,062.77	1,200.00	88.56	63.22
02-607	Association Dues	0.00	350.00	540.00	64.81	105.12
02-608	Professional Develo	0.00	670.71	3,500.00	19.16	42.44
02-612	Mileage	0.00	20.00	400.00	5.00	90.39
02-703	Security Services	0.00	4,585.48	7,200.00	63.69	69.65
02-704	Health Insurance Re	0.00	21,660.49	43,575.00	49.71	47.66
02-707	Refuse Disposals	316.94	2,600.52	3,600.00	72.24	57.84
02-709	Trade Services	0.00	1,280.40	6,500.00	19.70	82.53
02-710	Utilites - Natural Ga	85.73	468.92	2,500.00	18.76	14.84
02-711	Utilities - Electricity	1,323.41	8,442.52	14,000.00	60.30	72.77
02-712	Utilities - Water	200.55	612.70	1,000.00	61.27	55.98
02-717	Program Contractual	14,258.50	81,085.63	108,640.00	74.64	66.06
02-718	Credit Card Fees	534.47	6,195.47	12,000.00	51.63	76.77
02-720	Brochure Printing	2,945.00	13,751.69	17,000.00	80.89	98.71
02-722	Co-op Fees	0.00	15,184.03	16,000.00	94.90	67.03
02-723	Bank Fees	35.10	320.40	0.00	0.00	0.00
02-801	Supplies	7,390.31	39,907.16	52,900.00	75.44	104.80
02-802	Equipment	0.00	158.40	6,400.00	2.48	30.69
02-804	Repair Parts	0.00	0.00	8,700.00	0.00	0.00
02-900	Severance Contenge	0.00	6,935.50	0.00	0.00	0.00
02-901	Other Expenses	0.00	892.00	2,500.00	35.68	559.35
03-630	IMRF Contribution	5,142.68	29,846.70	44,280.00	67.40	61.35
04-640	FICA-Employer Con	5,440.14	32,794.01	47,751.00	68.68	64.17
05-705	Professional Service	0.00	8,200.00	8,200.00	100.00	102.91
06-705	Professional Service	0.00	2,442.55	8,100.00	30.15	42.69
06-709	Trade Services	0.00	100.00	0.00	0.00	0.00
06-717	Security Reference	28.50	171.00	500.00	34.20	0.00
06-760	PDRMA Premium	(1,500.00)	12,925.92	25,000.00	51.70	53.10
06-801	Safety Supplies	0.00	319.40	1,500.00	21.29	48.29
08-501	Full Time Wages-Bo	1,279.56	7,664.13	11,081.00	69.16	62.33

Community Pk District LaGrange Pk
Income Statement
For the Eight Months Ending December 31, 2016

	Current Month	Year to Date		%	Prev %
	Actual	Actual	Budget		Budget
08-708 ADA Portable Restr	0.00	0.00	2,000.00	0.00	0.00
08-709 ADA Assesibility	0.00	0.00	43,700.00	0.00	0.00
08-717 Special Rec-Instruto	0.00	362.50	5,000.00	7.25	16.30
08-780 SEASPAR Contribu	29,184.99	58,055.99	60,000.00	96.76	47.26
09-705 Bonds & Interest-Pr	0.00	250.00	500.00	50.00	100.00
09-790 Bond Principal	110,000.00	110,000.00	110,000.00	100.00	100.00
09-791 Bond Interest	33,875.00	67,750.00	67,750.00	100.00	100.00
10-705 Professional Service	6,170.00	11,586.75	45,000.00	25.75	0.97
10-709 Trade Services- Cap	0.00	6,781.13	874,453.00	0.78	0.85
10-801 Supplies-Cap Proj	0.00	395.00	0.00	0.00	0.00
10-802 Equipment-Cap Proj	0.00	0.00	6,500.00	0.00	134.22
11-505 Wages-Part Tme-Me	0.00	26.00	1,000.00	2.60	101.23
11-801 Supplies-Memorial	0.00	68.75	3,000.00	2.29	347.99
	<u>301,938.44</u>	<u>1,083,388.55</u>	<u>2,584,889.00</u>		
Total Expenses	<u>301,938.44</u>	<u>1,083,388.55</u>	<u>2,584,889.00</u>	41.91	40.63
Net Income	\$ <u>(239,917.60)</u>	\$ <u>(241,703.10)</u>	\$ <u>(577,427.00)</u>	41.86	48.27

Community Pk District LaGrange Pk
Purchase Journal
For the Period From Dec 31, 2016 to Dec 31, 2016

Date	Account ID Account Description	Invoice/CM #	Line Description	Trans Amount	Job ID
12/31/16	01-801 Supplies Cash Basis	11778	RE- KEY AND LOCK RECREATION MAINTENANCE FACILITY A WINDY CITY	533.02 -533.02	PKS
12/31/16	02-709 Trade Services Cash Basis	PM131812537	PREVENTATIVE MAINTENANCE INSPECTION FOR ALL FOUR HVAC ARRIGO ENTERPRISES, INC.	495.00 -495.00	BRC
12/31/16	01-606 Telephones Cash Basis	1780 1-2017	SIGN ON LAGRANGE ROAD AT&T	40.03 -40.03	OFF
12/31/16	01-606 Telephones Cash Basis	4584-jan 2017	CHARGES FOR THE PAST TWO MONTHS AT&T	93.67 -93.67	OFF
12/31/16	02-801 Supplies Cash Basis	12-2016	THEATER SET BUILDING JOHN BADERMAN	200.00 -200.00	PTT
12/31/16	01-612 Mileage Reimbursement Cash Basis	040136	AUTO ALLOWANCE - DECEMBER 2016 ALEKSANDRS BRIEDIS	250.00 -250.00	ADM
12/31/16	02-612 Mileage Cash Basis	1-2017	MILEAGE FOR YEAR DEAN CARRARA	141.53 -141.53	PAD
12/31/16	02-801 Supplies Cash Basis	017649	CLEANING SUPPLY PURCHASES CASE LOTS INC.	254.42 -254.42	BRC
12/31/16	01-801 Supplies Cash Basis	1-2017	PURCHASES WEX BANK	33.70 -33.70	VEH
12/31/16	01-711 Utilities - Electricity Cash Basis	0000 1-2017	MEMORIAL PARK COM-ED	409.76 -409.76	PKS
12/31/16	01-711 Utilities - Electricity Cash Basis	30001-2017	LAGRANGE ROAD AND OAK COM-ED	20.64 -20.64	PKS
12/31/16	01-711 Utilities - Electricity Cash Basis	3011-1-2017	BEACH OAK PARK COM-ED	87.51 -87.51	PKS
12/31/16	02-711	5008 1-2017	RECREATION CENTER	2,248.50	BRC

Community Pk District LaGrange Pk
Purchase Journal
For the Period From Dec 31, 2016 to Dec 31, 2016

Date	Account ID Account Description	Invoice/CM #	Line Description	Trans Amount	Job ID
	Utilities - Electricity Cash Basis		COM-ED	-2,248.50	
12/31/16	01-711 Utilities - Electricity Cash Basis	6006 1-2017	YENA PARK COM-ED	51.99 -51.99	PKS
12/31/16	01-711 Utilities - Electricity Cash Basis	7005 1-2017	HANESWORTH PARK COM-ED	456.54 -456.54	PKS
12/31/16	01-711 Utilities - Electricity Cash Basis	7017 1-2017	WOODLAWN AND LAGRANGE ROAD COM-ED	25.10 -25.10	PKS
12/31/16	01-711 Utilities - Electricity Cash Basis	9007-1-2017	MAINTENANCE BUILDING COM-ED	236.30 -236.30	BPK
12/31/16	01-606 Telephones Cash Basis	1-2017	CHARGES FOR DECEMBER COMCAST	359.32 -359.32	OFF
12/31/16	02-717 Program Contractual Servic Cash Basis	16086	FISH TANK MAINTENANCE CRYSTAL CLEAN AQUARIUM MAINT.	45.00 -45.00	PRT
12/31/16	01-708 Portable Toilets Cash Basis	1-2017	MEMORIAL PARK SITE DROP ZONE PORTABLE SERVICE, IN	115.00 -115.00	PKS
12/31/16	02-801 Supplies Cash Basis	1-9-2017	BEAUTY AND THE BEAST SET RENTAL KEN FRYKHOLM	400.00 -400.00	PTT
12/31/16	02-801 Supplies Cash Basis	1-2017	TECH WORK FOR THE PLAY IN DECEMBER MATT GOTTARDO	600.00 -600.00	PTT
12/31/16	01-709 Trade Services Cash Basis	37853	VEHICLE REPAIRS HAROLD'S AUTO SERVICE	493.95 -493.95	VEH
12/31/16	01-706 Office Machine Contracts Cash Basis	459210	EXTRA SUPPLY IMAGETEC LP	92.84 -92.84	OFF
12/31/16	02-612 Mileage	1-2017	MILEAGE REIMBURSEMENT	129.60	PAD

Community Pk District LaGrange Pk
Purchase Journal
For the Period From Dec 31, 2016 to Dec 31, 2016

Date	Account ID Account Description	Invoice/CM #	Line Description	Trans Amount	Job ID
	Cash Basis		MEGAN JADRON	-129.60	
12/31/16	02-801 Supplies	1-2017-	ART SUPPLIES	22.29	PAT
	02-801 Supplies		PRESCHOOL SUPPLIES	24.99	PRT
	02-801 Supplies		PRESCHOOL SUPPLIES	23.67	PRT
	Cash Basis		PURCHASE ADVANTAGE	-70.95	
12/31/16	02-801 Supplies	120200	SUPPLIES	115.00	BRC
	Cash Basis		KRANZ INCORPORATED	-115.00	
12/31/16	06-709 Trade Services	1-2017-30475	PHYSICAL NEW EMPLOYEE KIKOS	160.00	PKS
	Cash Basis		LAGRANGE MEDICAL CENTER	-160.00	
12/31/16	02-801 Supplies	1-2017	SUPPLIES FOR PLAY	18.88	PTT
	01-801 Supplies		PARK SUPPLIES	184.60	PKS
	Cash Basis		LAGRANGE PARK ACE HARDWARE	-203.48	
12/31/16	01-706 Office Machine Contracts	7031472	LEASE MACHINE AGREEMENT	148.14	OFF
	Cash Basis		LEAF	-148.14	
12/31/16	02-717 Program Contractual Servic	12116	REPAIR AND MAINTENANCE OF AUDIO SYSTEM IN MAIN ROOM	116.00	PTT
	Cash Basis		MUSIC SOLUTIONS	-116.00	
12/31/16	02-801 Supplies	1-9-2017	PLAY MAKE UP	381.79	PTT
	Cash Basis		NENA NEGOVANOVIC	-381.79	
12/31/16	01-606 Telephones	1-2017	PARKS	127.95	PKS
	02-606 Telephones		PROGRAMS	127.95	PAD
	02-606 Telephones		RECREATION CENTER	127.96	BRC
	Cash Basis		NEXTEL COMMUNICATIONS	-383.86	
12/31/16	02-710 Utilites - Natural Gas	1-2017-BRC	RECREATION CENTER	449.75	BRC
	Cash Basis		NICOR	-449.75	
12/31/16	01-710 Utilites - Natural Gas	1-2017-MB	MAINTENANCE BUILDING	246.71	BPK
	Cash Basis		NICOR	-246.71	

Community Pk District LaGrange Pk
Purchase Journal
For the Period From Dec 31, 2016 to Dec 31, 2016

Date	Account ID Account Description	Invoice/CM #	Line Description	Trans Amount	Job ID
12/31/16	01-702 Computer Services Cash Basis	4233	BACK UP STORAGE NOVENTECH, INC.	144.00 -144.00	OFF
12/31/16	01-705 Professional Services Cash Basis	093096	MONTHLY ACCOUNTING AUGUST 2016 P.J. MESI & CO	925.00 -925.00	ADM
12/31/16	06-760 PDRMA Premium Cash Basis	SH1`6082	MEMBERSHIP CONTRIBUTION FROM JULY 1 THROUH DECEMBER 31ST PDRMA	14,425.92 -14,425.92	ADM
12/31/16	01-608 Professional Development 01-608 Professional Development 02-608 Professional Development 02-608 Professional Development 01-608 Professional Development Cash Basis	1-2017 CONFE	AB CONFERENCE PR DC AS MH PETTY CASH	222.00 222.00 222.00 222.00 148.00 -1,036.00	ADM OFF PAD PAD PKS
12/31/16	01-608 Professional Development 01-612 Mileage Reimbursement 01-603 Postage Stamps Cash Basis	1-2017-AB	LEGISLATIVE MEETING PARKING POSTAGE PETTY CASH	20.00 18.70 32.63 -71.33	ADM ADM OFF
12/31/16	02-801 Supplies 02-801 Supplies Cash Basis	1-2017-AS	PETTY CASH FOR PRESCHOOL FOR ARTS PROGRAMS PETTY CASH	20.25 8.67 -28.92	PRT PAT
12/31/16	01-706 Office Machine Contracts Cash Basis	200620262	RENTAL OF WATER MACHINE QUENCH	79.90 -79.90	OFF
12/31/16	02-801 Supplies Cash Basis	2566967	PHOTO PAPER PLAY QUILL CORPORATION	23.98 -23.98	PTT
12/31/16	01-801 Supplies Cash Basis	2586731	SUPPLIES FOR OFFICE AND PROGRAM USAGE QUILL CORPORATION	164.23 -164.23	OFF

Community Pk District LaGrange Pk
Purchase Journal
For the Period From Dec 31, 2016 to Dec 31, 2016

Date	Account ID Account Description	Invoice/CM #	Line Description	Trans Amount	Job ID
12/31/16	01-801 Supplies Cash Basis	2628676	INK QUILL CORPORATION	35.98 -35.98	OFF
12/31/16	01-801 Supplies Cash Basis	2742684	INK QUILL CORPORATION	17.93 -17.93	OFF
12/31/16	01-801 Supplies Cash Basis	29011620	INK AND PAPER QUILL CORPORATION	137.27 -137.27	OFF
12/31/16	02-707 Refuse Disposals Cash Basis	1-2017-BRC	RECREATION CENTER USAGE REPUBLIC SERVICES	321.60 -321.60	BRC
12/31/16	01-707 Refuse Disposals Cash Basis	1-2017-PKS	PARKS USAGE REPUBLIC SERVICES	473.84 -473.84	PKS
12/31/16	01-701 Park Board Expense Cash Basis	1-2017	FOR DECEMBER 2016 MEETING LAURA RIZZO-SULLIVAN	60.00 -60.00	ADM
12/31/16	02-801 Supplies 02-801 Supplies Cash Basis	1-2017	PROGRAMS SUPPLIES GENERAL PROGRAMS SAM'S CLUB	54.84 12.78 -67.62	PAD PGC
12/31/16	02-801 Supplies Cash Basis	161520	SUPPLIES FOR RECREATION CENTER SCOUT ELECTRIC SUPPLY CO.	149.40 -149.40	BRC
12/31/16	01-705 Professional Services Cash Basis	30815	CURRENT FEES DUE SLUTZKY & BLUMENTHAL	385.00 -385.00	ADM
12/31/16	02-801 Supplies Cash Basis	1-2017	CUSTUME FEES DUE KRISTI TOLMAN	772.37 -772.37	PTT
12/31/16	01-801 Supplies Cash Basis	58496719	ICE MELT PURCHASES TRUGREEN-CHEMLAWN	3,300.00 -3,300.00	PKS
12/31/16	02-801 Supplies Cash Basis	1-2016	PLAY SUPPLIES ROBIN VEGA	53.29 -53.29	PTT

Community Pk District LaGrange Pk
Purchase Journal
For the Period From Dec 31, 2016 to Dec 31, 2016

Date	Account ID Account Description	Invoice/CM #	Line Description	Trans Amount	Job ID
12/31/16	10-705 Professional Services Cash Basis	1-2017	PLAN REVIEW FEE FOR MEMORIAL PARK, STAGE ONE VILLAGE OF LAGRANGE PARK	721.41 -721.41	MPD
12/31/16	01-801 Supplies	1-2016-AB	DIRECTORS LUNCHEON	97.80	ADM
	01-801 Supplies		CREDITS	-24.90	ADM
	Cash Basis		VISA	-72.90	
12/31/16	02-608 Professional Development	1-2017 DR	IAPD CONFERENCE	254.00	PAD
	02-801 Supplies		ALL CREDITS AND PURCHASES FOR PLAY	593.30	PTT
	Cash Basis		VISA	-847.30	
12/31/16	01-801 Supplies	1-2017 PR	STAFF PARTY	136.00	ADM
	01-608 Professional Development		CONFERENCE FOR MH	275.00	PKS
	01-608 Professional Development		CONFERENCE FOR PR	275.00	OFF
	Cash Basis		VISA	-686.00	
12/31/16	01-801 Supplies	1-2017-AS	HOLIDAY STAFF IN HOUSE GATHERING FOOD	387.33	ADM
	02-801 Supplies		CRAFTS	39.52	PRT
	02-801 Supplies		CRAFTS	16.26	PRT
	02-608 Professional Development		CONFERENCE	365.00	PAD
	Cash Basis		VISA	-808.11	
12/31/16	02-608 Professional Development	1-2017-DC	CONFERENCE	269.00	PAD
	02-801 Supplies		SR CLUB PURCHASE	88.00	PGC
	02-801 Supplies		SUPPLIES FOR SANTA VISITS	38.41	PSE
	Cash Basis		VISA	-395.41	
12/31/16	01-801 Supplies	1-2017-MH	FEED STORE HAY FOR SNOW HILL	240.00	PKS
	01-801 Supplies		SUPPLIES AUTO	84.78	VEH
	01-802 Equipment		TOOLS (3 SETS HEAD PHONES)	740.56	PKS
	01-801 Supplies		POWER SUPPLIES	147.97	PKS
	Cash Basis		VISA	-1,213.31	

Community Pk District LaGrange Pk

Purchase Journal

For the Period From Dec 31, 2016 to Dec 31, 2016

Date	Account ID Account Description	Invoice/CM #	Line Description	Trans Amount	Job ID
12/31/16	02-717 Program Contractual Servic Cash Basis	1-2017	INSTRUCTIONAL FEE FOR PROGRAMS YOUNG REMBRANDT'S	324.00 -324.00	PAC

Community Pk District LaGrange Pk

Check Register

For the Period From Dec 13, 2016 to Jan 9, 2017

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Acc	Amount
PRTR1216	12/13/16	FIRST NATIONAL BANK OF BROOK.	01-100	18,833.69
FDTD1216	12/16/16	INTERNAL REVENUE SERVICE	01-100	6,216.08
STTD1216	12/16/16	ILLINOIS DEPT OF REV	01-100	858.69
18397	12/16/16	USCM/ MIDWEST	01-100	1,057.00
18398	12/16/16	KRISTI TOLMAN	02-100	765.94
PRTR1229	12/27/16	FIRST NATIONAL BANK OF BROOK.	01-100	16,917.82
FDTD1229	12/29/16	INTERNAL REVENUE SERVICE	01-100	5,484.37
STTD1229	12/29/16	ILLINOIS DEPT OF REV	01-100	765.07
18399	12/30/16	USCM/ MIDWEST	01-100	1,057.00
18400	1/9/17	A WINDY CITY	01-100	533.02
18401	1/9/17	ARRIGO ENTERPRISES, INC.	02-100	495.00
18402	1/9/17	AT&T	01-100	133.70
18403	1/9/17	JOHN BADERMAN	02-100	200.00
18404	1/9/17	ALEKSANDRS BRIEDIS	01-100	250.00
18405	1/9/17	DEAN CARRARA	02-100	141.53
18406	1/9/17	CASE LOTS INC.	02-100	254.42
18407	1/9/17	WEX BANK	01-100	33.70
18408	1/9/17	COM-ED	02-100	3,536.34
18409	1/9/17	COMCAST	01-100	359.32
18410	1/9/17	CRYSTAL CLEAN AQUARIUM MAINT.	02-100	45.00
18411	1/9/17	DROP ZONE PORTABLE SERVICE, IN	01-100	115.00
18412	1/9/17	KEN FRYKHOLM	02-100	400.00
18413	1/9/17	MATT GOTTARDO	02-100	600.00
18414	1/9/17	HAROLD'S AUTO SERVICE	01-100	493.95
18415	1/9/17	IMAGETEC LP	01-100	92.84
18416	1/9/17	MEGAN JADRON	02-100	129.60
18417	1/9/17	PURCHASE ADVANTAGE	02-100	70.95
18418	1/9/17	KRANZ INCORPORATED	02-100	115.00
18419	1/9/17	LAGRANGE MEDICAL CENTER	06-100	160.00
18420	1/9/17	LAGRANGE PARK ACE HARDWARE	01-100	203.48
18421	1/9/17	LEAF	01-100	148.14
18422	1/9/17	MUSIC SOLUTIONS	02-100	116.00
18423	1/9/17	NENA NEGOVANOVIC	02-100	381.79
18424	1/9/17	NEXTEL COMMUNICATIONS	02-100	383.86
18425	1/9/17	NICOR	02-100	696.46
18426	1/9/17	NOVENTECH, INC.	01-100	144.00
18427	1/9/17	P.J. MESI & CO	01-100	925.00
18428	1/9/17	PDRMA	06-100	14,425.92

Community Pk District LaGrange Pk

Check Register

For the Period From Dec 13, 2016 to Jan 9, 2017

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Acc	Amount
18429	1/9/17	PETTY CASH	02-100	1,136.25
18430	1/9/17	QUENCH	01-100	79.90
18431	1/9/17	QUILL CORPORATION	01-100	379.39
18432	1/9/17	REPUBLIC SERVICES	02-100	795.44
18433	1/9/17	LAURA RIZZO-SULLIVAN	01-100	60.00
18434	1/9/17	SAM'S CLUB	02-100	67.62
18435	1/9/17	SCOUT ELECTRIC SUPPLY CO.	02-100	149.40
18436	1/9/17	SLUTZKY & BLUMENTHAL	01-100	385.00
18437	1/9/17	KRISTI TOLMAN	02-100	772.37
18438	1/9/17	TRUGREEN-CHEMLAWN	01-100	3,300.00
18439	1/9/17	ROBIN VEGA	02-100	53.29
18440	1/9/17	VILLAGE OF LAGRANGE PARK	10-100	721.41
18441	1/9/17	VISA	02-100	4,023.03
18442	1/9/17	YOUNG REMBRANDT'S	02-100	324.00
Total				89,786.78

Additional 6 checks (see next page)

\$2683.00

GRAND TOTAL

\$92,469.78

To: Aleks Briedis

From: Peggy Ronovsky

Ref: Additional Checks January 2016 Meeting

Below is a list of checks that should be cut and approved for the January 9, 2017 meeting. Because the meeting is early in the month, these checks should not wait for the February meeting.

Vendor Name	Description	Account	Job	Amount	Check #
Village of Hinsdale	Health insurance coverage	02-704	OFF	\$1105.85	
PDRMA	Training Fee	01-608 01-608 02-608 01-608	ADM OFF PAD PKS	\$55.00 \$55.00 \$55.00 \$55.00 Total: \$220.00	
SSCI	Background	06-717	PAD	\$28.50	
B-T-T	Lawyer Fee	01-705	ADM/Add. ADM/Monthly	\$90.00 \$150.00 Total: \$240.00	
AFLAC	Monthly	01-228	NONE	\$224.40	
IDENTITY	PLAY SHIRTS	02-801	PTT	\$864.25	
TOTAL:				\$2683.00	

Please approve the additional amount of \$2683.00 for the Board Meeting, Monday, January 9, 2017. Checks will be cut tomorrow, Tuesday, January 10, 2017, and check numbers will then be assigned.

Thank you.

**COMMUNITY PARK DISTRICT OF LA GRANGE PARK - DRAFT
ORDINANCE NO. 01-2017**

An Ordinance Amending the Community Park District of La Grange Park 's Conference Policy to Comply with the Requirements of the Local Government Travel Expense Control Act (P.A 099-0604)

WHEREAS, the Illinois General Assembly recently enacted Public Act 99-0604, known as the Local Government Travel Expense Control Act ("Act"), which takes effect on January 1, 2017; and

WHEREAS, the Act requires all non-home rule units of local government to adopt regulations governing, among other things, the reimbursement of all travel, meal, and lodging expenses of officers and employees of the ~~Association~~Park District; and

WHEREAS, the Community Park District of La Grange Park is a non-home rule unit of local government, as that term is defined; for purposes of said Act; and

WHEREAS, the Community Park District of La Grange Park 's Board of ~~Directors~~Park Commissioners previously adopted the Community Park District of La Grange Park's 4.9 Continuing Education Conference Attendance, which established guidelines for the payment or reimbursement of business related travel, meal, and lodging expenses incurred by the Community Park District of La Grange Park's employees, and has amended said policy from time-to-time; and

WHEREAS, the Board of ~~Directors~~Park Commissioners wishes to further amend its Continuing Education Conference Attendance Policy, including extending its applicability to said Board of ~~Directors~~Park Commissioners, in order to comply with the requirements, set forth in the Act; and

WHEREAS, the Community Park District of La Grange Park 's Executive Director has caused to be drafted for and on behalf of the Community Park District of La Grange Park a revised policy that incorporates the requirements of the Act, a copy of which is attached to and incorporated in this Ordinance as Exhibit 1 ("Amended 4.9 Continuing Education Conference Attendance"); and

WHEREAS, the Board of ~~Directors~~Park Commissioners has determined that it is in the best interests of the Community Park District of La Grange Park that the Amended Continuing Education Conference Attendance Policy be approved at this time.

NOW THEREFORE, IT IS HEREBY ORDAINED by the Board of ~~Directors~~Park Commissioners of the Community Park District of La Grange Park, County of Cook, Illinois as follows:

Section 1. The recitals set forth above are hereby determined to be true and correct and are incorporated and made a part hereof as though fully set forth herein.

| Section 2. The Board of ~~Directors~~Park Commissioners hereby approves the Amended Continuing Education Conference Attendance Policy attached hereto as Exhibit 1.

| Section 3. The Community Park District of La Grange Park 's Executive Director, or his or her designee, is hereby authorized, empowered and directed to take all actions and to implement any and all documents, procedures or forms necessary or appropriate in order to carry out the intent and effect the provisions and purposes of this Ordinance and the Amended Continuing Education Conference Policy, consistent with the provisions of the Local Government Travel Expense Control Act, as may be amended from time to time.

Section 4. This Ordinance shall be in full force and effect immediately upon its adoption as provided by law.

ADOPTED this 9th day of January, 2017 pursuant to a roll call vote as follows:

AYES: _____

NAYES: _____

ABSTENTIONS: _____

ABSENT: _____

**COMMUNITY PARK DISTRICT OF
LAGRANGE PARK**

By: _____
Karen Boyd, Board President

ATTEST:

By: _____
Lucy Sastny, Board Secretary

STATE OF ILLINOIS

)

)

COUNTY OF COOK

)

SECRETARY'S CERTIFICATE

I, Lucy Stastny, do hereby certify that I am the Secretary of the Board of ~~Directors~~Park Commissioners of the Community Park District of La Grange Park, County of Cook, Illinois and as such, I am keeper of the records, ordinances, files and seal of said ~~association~~Park District; and

I HEREBY CERTIFY that the foregoing instrument is a true and correct copy of:

An Ordinance Amending the Community Park District of La Grange Park 's Conference Policy to Comply with the Requirements of the Local Government Travel Expense Control Act (P.A 099-0604)

adopted by a roll call vote of the Board of ~~Directors~~Park Commissioners at a duly called Regular Meeting of the Board of ~~Directors~~Park Commissioners of the Community Park District of La Grange Park, held in La Grange Park, Illinois, at 6:30 p.m. on the 9th day of January, 2017.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location at which said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of the Community Park District of La Grange Park in La Grange Park, Illinois this 9th day of January, 2017.

Lucy Stastny, Board Secretary

[Seal]

EXHIBIT 1

The Community Park District of La Grange Park

Travel Expense Policy & Procedures

COMMUNITY PARK DISTRICT OF LA GRANGE PARK

4.9 Continuing Education Conference Attendance Policy & Procedures

It is the policy of the Community Park District of La Grange Park to provide, pay, or reimburse officers, employees and elected or appointed members of the Board of ~~Directors~~Park Commissioners for travel, meal, and lodging expenses incurred in connection with official business of the ~~Association~~Park District, subject to and in accordance with the following:

1. The words “travel” and “entertainment” as used herein shall have the same meanings as those set forth in the Local Government Travel Expense Control Act (P.A. 99-0604) (the “Act”), as may be amended from time to time.

2. The Community Park District of La Grange Park shall reimburse, up to the maximum allowable amounts set forth below, only the following types of travel, meal and lodging expenses, subject to satisfactory compliance with the terms and conditions set forth below:

- A. Permitted Travel, Meals, and Lodging. An officer, employee or member of the Board of ~~Directors~~Park Commissioners may be reimbursed for travel, meal and lodging expenses incurred in connection with official business of the Community Park District of La Grange Park, which includes but is not limited to attendance at conferences, symposiums, conventions, meetings, site visits, and continuing education classes.
- B. Approval of Travel. All official business related travel of any officer or employee of the Community Park District of La Grange Park shall be approved in advance of the date of travel by the Community Park District of La Grange Park ’s Executive Director. All official business related travel of any member of the Board of ~~Directors~~Park Commissioners shall be approved in advance of travel by a roll call vote of said Board.
- C. Maximum Allowable Reimbursement. The Community Park District of La Grange Park shall not reimburse any officer, employee, or member of the Board of ~~Directors~~Park Commissioners for any travel, meal, or lodging expense in connection with official Community Park District of La Grange Park business that exceeds the following in connection with any single event:
 - i. Travel expenses shall not exceed \$3,000.00 in the aggregate.
 - ii. Meal expenses shall not exceed \$74.00 per day, or the then current per-diem rate set by the General Services Administration (GSA) for Chicago, Illinois, whichever is greater.
 - iii. Lodging expenses shall not exceed \$212.00 per day, or the then current per-diem rate set by the General Services Administration (GSA) for Chicago, Illinois, whichever is greater.

- D. Expense Reimbursement Request. No reimbursement of travel, meal or lodging expenses incurred by an officer, employee or member of the Board of ~~Directors~~Park Commissioners shall be authorized unless the "Travel, Meal, and Lodging Expense Reimbursement Request Form," attached hereto and made a part hereof as Exhibit A, has been submitted and approved. All documents and information submitted with the form shall be subject to disclosure under the Freedom of Information Act (5 ILCS 140/1 et seq.).
- E. Approval of Expenses for Officers and Employees. All travel, meal, and lodging expenses for officers and employees shall be approved by the Community Park District of La Grange Park 's Executive Director. In addition, the Board of ~~Directors~~Park Commissioners ratification and approval of the monthly payables shall serve as further confirmation that said travel, meal, and lodging expense reimbursements fall within the maximum amounts allowed under Section 2.C. above and are otherwise fully comply with this Policy.
- F. Approval of Board of ~~Directors~~Park Commissioners Expenses or Expenses in Excess of Maximum Allowable. Notwithstanding the foregoing provisions of this Policy, expenses for travel, meals, and lodging of: (1) any officer or employee that exceeds the maximum allowed under Section 2.C. due to emergency or extraordinary circumstances; or (2) any member of the Community Park District of La Grange Park 's Board of ~~Directors~~Park Commissioners regardless of amount may only be approved by roll call vote at a duly called open meeting of said Board.
- G. Entertainment Expenses. Notwithstanding any of the foregoing, the Community Park District of La Grange Park shall not reimburse any officer, employee or member of the Board of ~~Directors~~Park Commissioners for any entertainment expenses, as that term is defined in the Act, and as may be amended from time to time.

EXHIBIT A

Travel, Meal and Lodging Expense Reimbursement Form

Request for Workshop/Seminar/Conference

To be submitted to employee's immediate supervisor.

Name _____ Date _____

Workshop Title _____

Time and Dates _____

Workshop Sponsor _____

Cost: Registration \$ _____ Per diem \$ _____ Lodging \$ _____

(not to exceed \$74 per day) (not to exceed \$212 per day)

Other _____

Remarks _____

Travel expenses shall not exceed \$3,000.00 in the aggregate

Request Approved _____

Not Approved _____

Immediate Supervisor

Date

Executive Director

Date

COMMUNITY PARK DISTRICT OF LAGRANGE PARK - DRAFT

ORDINANCE NO. 02-2017

AN ORDINANCE ADOPTING UPDATED PURCHASE ~~AND FINANCE~~ POLICIES

WHEREAS, the Community Park District of LaGrange Park, Cook County, Illinois has previously adopted policies regarding the purchase and payment procedures for Park District expenses; and

WHEREAS, the Park District staff has reviewed and recommended updated policies to increase efficiency and protect Park District funds; and

WHEREAS, the Illinois Park District Code authorizes the Park District to adopt reasonable rules for the conduct of Park District business, by a majority of the members of the Board of Park Commissioners.

NOW, THEREFORE BE IT HEREBY ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE COMMUNITY PARK DISTRICT OF LAGRANGE PARK, COOK COUNTY, ILLINOIS, AS FOLLOWS:

Section One: It is hereby found and determined by the Board of Park Commissioners of the Community Park District of LaGrange Park that the following policies are in the best interest of the Park District, and the following sections of the Park District Policy Manual are hereby adopted and approved:

4.9 PURCHASE POLICY & PROCEDURE

Section Two: This ordinance shall be effective immediately upon passage and approval by a majority of the members of this Board of Park Commissioners.

Section Three: All prior ordinances, resolutions, orders or policies in conflict herewith, be and the same hereby are, repealed to the extent of the conflict herewith.

Roll Call Vote:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

PASSED and APPROVED this 9th day of January, 2017.

**COMMUNITY PARK DISTRICT OF
LAGRANGE PARK**

By: _____
Karen Boyd, Board President

ATTEST: _____
Lucy Stastny, Board Secretary

SEAL

4.9 PURCHASE POLICY & PROCEDURE

No Commissioner, committee, officer or any other person whether or not in the employ of the Community Park District, shall be authorized to create any financial liability on behalf of the Park District unless said liability is first approved in nature and amount by the Park District Board at a duly constituted meeting thereof, and recorded in the Board's Record or preceding and/or in accordance with a fully executed ordinance.

Authorization to Purchase

The following policies will apply to all purchases made by Park District employees:

1. Purchasing priority will be given to La Grange Park businesses.
2. Unless approved by the Executive Director, all purchases will be made using a store credit account, Park District credit card or petty cash.
3. No purchase will be made that is above budgetary limits as approved in the annual Park District Budget and Appropriations Ordinance without prior Park Board approval.
4. A receipt for all purchases is required. The receipt must be submitted to the Office Manager within 1 week prior to a Park Board meeting.

Bids and Quotations

The Park District will purchase the most reliable products for the lowest cost. To that end, consideration of the need for the product and a search for the best value is required. Prior authorization for purchases is required as follows:

1. Competitive sealed bids that are in accordance with the Park District Code are required on all purchases except:
 - a. Those that are identified in writing as "sole source" and approved by the Executive Director or Park District Board in advance of the purchase.
 - b. Those of an emergency nature, which require immediate implementation and which are approved by the Director or Park District Board in advance.
 - c. Those whose cost is less than the statutory limit ~~\$20,000~~.
2. Purchases with an expected value between \$10,000 and the statutory limit ~~\$20,000~~ require the following:
 - a. A minimum three written quotations, and
 - b. Prior Park Board approval.
3. Purchases with an expected value between \$5,000 and \$10,000 require the following:
 - a. A minimum three verbal quotations,
 - b. Prior Park Board approval of non-budgeted purchase, and
 - c. Prior Executive Director approval of budgeted purchases.
4. Purchases with an expected value between \$1,000 and \$5,000 require the following:
 - a. A minimum two verbal quotations,
 - b. Prior Park Board approval of non-budgeted purchases, and
 - c. Prior Executive Director approval of budgeted purchases.

5. Purchase with an expected value of less than \$1,000 require the following:
 - a. Purchases by part-time employees must be approved by the employee's immediate supervisor.

To: SEASPAR Board Members
From: Susan Friend
Re: Joint Agreement Change
Date: December 28, 2016

Joint Agreement Update

At its December 20, 2016 meeting, SEASPAR Board approved the following change to the Joint Agreement relating to the recent statutory change in the limit or threshold for purchasing. The next step required to change the Joint Agreement is the ratification of the change by 2/3 of the member entity boards.

The current Joint Agreement threshold of \$20,000 was the statutory limit when the joint agreement was last revised. The statutory limit was recently changed to \$25,000. In order to update the agreement and to make the document flexible to accommodate future statutory limit changes. The action needing ratification is to remove \$20,000 and replace it with the words “statutory limit.” It is recommended that the following change be made to update Section III, A. 8. of the Joint Agreement. This section would read:

III. ORGANIZATION AND FUNCTION

A. Board of Directors

8. The Board shall approve all contracts and leases that are entered into by the Association which involve expenditures exceeding ~~\$20,000~~ the statutory limit (the “threshold”). Approval of all contracts shall be in accordance with State statutes applicable to the member Entities. Other contracts and leases below the threshold can be entered into by the Executive Director as long as the amount of the annual expenditure is within the line item budget and does not obligate the Association beyond that which has been authorized and/or approved by the Board.