

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
June 8, 2020

1. CALL TO ORDER & ROLL CALL

President Ogden called the meeting to order at 6:32 p.m. Other Commissioners present were Karen Boyd, Bob Corte, and Peggy Ronovsky.

Also present were Executive Director Jessica Cannaday, Recreation Manager Ashley Jusk, Community Engagement & Marketing Coordinator Amanda Kennedy, and Financial Consultant Phil Mesi.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs, and services in a financially responsible manner.

4. SUSPEND THE NORMAL RULES FOR PUBLIC COMMENT

- a. "This meeting was conducted by audio or video conference without a physically present quorum of the Community Park District of La Grange Park Board of Commissioners because of a disaster declaration related to COVID-10 public health concerns affecting the jurisdiction of the Park District. As the president of the board of commissioners, I have determined that an in-person meeting at the Recreation Center, 1501 Barnsdale Road, La Grange Park, Illinois, with all participants is not practical or prudent because of the disaster." (President Tim Ogden)

Commissioner Boyd made a motion for a continuation of resolution R002-20 to suspend the Normal Rules for Public Comment and temporarily require public comment to be held in real time through the Zoom chat box feature or by submitting comments via email. Seconded by Commissioner Corte. Motion passed unanimously by roll call vote.

5. OPEN FORUM There are no public comments

6. ADDITIONS/DELETIONS TO AGENDA

Commissioner Boyd made a motion to approve the agenda as written. Seconded by Commissioner Corte. Motion passed unanimously by roll call vote.

7. APPROVE THE AMENDED BOARD MEETING MINUTES

- a. Commissioner Ronovsky made a motion to approve the May 11, 2020 minutes with the amended changes. Seconded by Commissioner Boyd. Motion passed unanimously by roll call vote.

8. COMMUNICATIONS/PROCLAMATIONS

There were no communications.

9. STAFF REPORTS

a. Executive Director

A written report distributed to the Board prior to the meeting was introduced by Executive Director Cannaday. Details for future meetings were discussed. Cannaday stated the playgrounds and basketball courts will be closed for the duration of Phase 3. Everyone is comfortable with how the Park District is reopening. Questions were asked and answered.

b. Human Resources Executive Assistant

A written report included in the packet by Human Resources Executive Assistant Nancy Daum was presented by Executive Director Cannaday. There were no additions.

c. Community Engagement & Marketing Coordinator

A written report distributed to the Board prior to the meeting was introduced by Community Engagement & Marketing Coordinator Amanda Kennedy. Kennedy has organized 104 tennis lessons, as well as baseball and softball activities.

d. Recreation Manager

A written report distributed to the Board prior to the meeting was introduced by Recreation Manager Ashley Jusk. Jusk stated there are currently 15 full-day and 9 half-day kids enrolled in summer camp. Questions were asked and answered regarding camp and preschool in Phase 4.

e. Building & Grounds Supervisor

A written report included in the packet by Building & Grounds Supervisor Ray Drexler was presented by Executive Director Cannaday. Questions were asked and answered.

f. Safety Coordinator

A written report included in the packet by Safety Coordinator Megan Jadron was presented by Executive Director Cannaday. Cannaday stated Jadron has been in touch with PDRMA to make sure we have correct signage and requirements ready for reopening. Staff will be required to keep a daily health log.

g. Financial Consultant

Financial statements for the month ending May 31, 2020 and distributed to the Board were introduced by Financial Consultant Phil Mesi. Questions were asked and answered.

10. APPROVE MONTHLY DISBURSEMENTS

A Purchase Journal included in the packet prior to the meeting was introduced by Financial Consultant Phil Mesi. Commissioner Ronovsky made a motion to approve the monthly disbursements totaling \$100,923.51; seconded by Commissioner Boyd. Motion passed unanimously by roll call vote.

11. OLD BUSINESS

- a. 2020/2021 Budget Update. Public can comment at the meeting next month; once approved, the budget will be filed with the clerk. There were no further questions.
- b. Tentative Budget and Appropriations Ordinance 003-20. There will be a hearing Monday, July 20, 2020 at 6:30pm. The Board will approve the Budget and Appropriations Ordinance for FY 20/21 at the regular meeting.

12. NEW BUSINESS

- a. Questions were asked and answered regarding the Cell Phone Reimbursement Policy Ordinance 004-30. Commissioner Boyd made a motion to approve; Secretary Corte seconded. Motion passed by roll call vote.
- b. Review FY 19-20 Estimated Year End vs. Unaudited Actuals. Cannaday stated the year end has not changed much. Questions were asked and answered.

13. ADJOURNMENT

Commissioner Ronovsky made a motion, seconded by Commissioner Boyd, to adjourn the meeting at 7:11 p.m. Motion passed unanimously by roll call vote.

14. NEXT REGULAR MEETING: Monday, July 20, 2020, immediately following the Budget and Appropriations Hearing at 6:30 p.m.

Secretary

Approved July 20, 2020