

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
May 9, 2011

1. CALL TO ORDER & ROLL CALL

President Ritten called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 5:51 pm.

Commissioners present were Ted Popernik, Lucy Stastny, Karen Boyd, and Peter Stojic. Also present were Executive Director Roy Cripe, Parks Supervisor Martin Healy, Office Manager Peggy Ronovsky, and Finance Consultant Phil Mesi.

2. PLEDGE OF ALLEGIANCE

3. AGENDA ADDITIONS/DELETIONS - None

4. RECOGNITION OF VISITORS & OPEN FORUM

Rick Cavalier from Windy City Hot Dogs, Inc. arrived at 6:01 p.m. Marshall Seeder Village of La Grange Park Trustee arrived at 6:29 p.m. Past Park Board Commissioner Bob Lautner arrived at 6:43 p.m.

5. APPROVAL OF MINUTES

A. EXECUTIVE SESSION 3/14/2011

Commissioner Stastny made a motion, seconded by Commissioner Boyd, to approve the Executive Session minutes of March 14, 2011 as presented. There was no discussion and the motion passed unanimously by voice vote.

B. SPECIAL MEETING 3/21/2011

Commissioner Stastny made a motion, seconded by Commissioner Boyd, to approve the Special meeting minutes of March 21, 2011 as presented. There was no discussion and the motion passed unanimously by voice vote.

C. EXECUTIVE SESSION 3/21/2011

Commissioner Stastny made a motion, seconded by Commissioner Stojic, to approve the Executive Session minutes of March 21, 2011 as presented. There was no discussion and the motion passed unanimously by voice vote.

D. REGULAR MEETING 4/14/2011

Two grammar corrections were made to the minutes. Commissioner Boyd made a motion, seconded by Commissioner Popernik, to approve the Regular meeting minutes of April 14, 2011 as presented. There was no further discussion and the motion passed unanimously by voice vote.

AGENDA CHANGE: Upon the arrival of Rick Cavalier, Owner of the Windy City Hot Dogs, Inc. located at 403 N. La Grange Road, La Grange Park, IL, President Ritten suggested that the meeting return to "Recognition of Visitors & Open Forum". There was no objection from the Board.

Mr. Cavalier gave a brief description of his business and stated his interest in selling his ice cream and bottled water products in Memorial Park during the coming summer months. He summarized earlier conversation with Executive Director Cripe regarding the need for an agreement.

6. STAFF REPORTS

A. EXECUTIVE DIRECTOR

A written report from Executive Director Roy Cripe was introduced. He distributed budget documents being added to the Park District web site. Commissioner Popernik asked for more detail regarding the hiring of a landscape architect and the bidding procedure for completing the La Grange Road Sign Project. Executive Director Cripe responded with a brief verbal report about the work to be completed over the coming summer months.

Executive Director Cripe answered a question from Commissioner Stojic regarding the 2011-12 IMRF budget. Finance Consultant Phil Mesi answered a question from Commissioner Stojic regarding the Employee Severance Fund for 2011-12.

B. BUILDINGS AND GROUNDS

A written report from Park Supervisor Martin Healy was introduced. He added that the new John Deere mower arrived and is being used heavily. He said that trees are now planted in the big flower pots in front of the Recreation Center. He mentioned that a sink hole that appeared in Stone-Monroe Park has been filled. Commissioner Popernik asked if the serial number and warrantee documents for the new mower are filed for safe keeping. Healy said they have been filed.

C. RECREATION SUPERVISOR CARRARA

A written report from Recreation Supervisor Dean Carrara was introduced. In the absence of Recreation Supervisor Carrara, Office Manager Peggy Ronovsky answered questions regarding Run for the Roses.

D. RECREATION SUPERVISOR GOUDEAU

A written report from Recreation Supervisor Darla Goudeau was introduced. There was a brief discussion on the higher number of building rentals and a pizza donation from Alex & Aldo's Restaurant.

E. OFFICE MANAGER

A written report from Office Manger Peggy Ronovsky was introduced. Ronovsky said that summer registration has been very strong. A full report will be given at the next meeting.

F. SAFETY COORDINATOR

A written report from Risk Manager Megan Jardon was introduced. There were no questions or comments.

G. FINANCIAL REPORT

Financial Consultant Phil Mesi introduced the financial reports for the month ending April 30, 2011. Mr. Mesi gave an additional verbal report on "Cash on Hand" report. Commissioner Stojic commented that the recreation program income exceeds program expense again this fiscal year.

7. APPROVAL OF MONTHLY DISBURSEMENTS

A complete list of payment for approval totaling \$88,226.38 was introduced. There was a brief question and answer period. Commissioner Popernik made a motion, seconded by Commissioner Stojic to approve payment of the bills totaling \$88,226.38. MOTION CARRIED. There was no further discussion and the motion passed 5-0 by roll call vote.

8. OLD BUSINESS

a. COMMERCIAL USE OF PARK LAND POLICY

A suggested policy was introduced that would allow a private business to sell product on Park District property. Commissioner Boyd recommended that any agreement be limited to one year. It was determined that the policy should charge the "market rate" to vendors who rent a park space. Commissioner Boyd made a motion, seconded by Commissioner Stastny to approve a policy for allowing commercial use of park land as amended. MOTION CARRIED. There was no further discussion and the motion passed unanimously by voice vote.

b. TROPICAL SNO PARK USE AGREEMENT

There was no discussion as there is no further interest by the Tropical Sno party to move forward this year.

c. WINDY CITY PARK USE AGREEMENT

A list of provisions that could be included in a formal agreement was introduced. Commissioner Boyd recommended that the termination clause should provide for more than a 10 day notice. She also said that a contract for the following year should be initiated prior to March 1 of that year. There were comments on having a minimum and maximum number of open hours in the park. There was a consensus to direct the Park District attorney to draft an agreement for use with Windy City Hot Dogs, Inc. for the coming summer season.

9. NEW BUSINESS

A. INDUCT NEW PARK BOARD COMMISSIONER KILREA

President Ritten swore into Office Mr. Jeff Kilrea as the newest Park District Commissioner.

B. APPOINT COMMISSION OFFICERS

President Ritten nominated Karen Boyd as Park District Vice President. Commissioner Stastny seconded the nomination. There were no further nominations and Commissioner Boyd was declared Vice President.

President Ritten appointed Lucy Stastny as Park District Secretary and Ted Popernik as Park District Treasurer.

C. CREATE SUPERINTENDENT OF RECREATION POSITION

A proposed job description was introduced that would create a new Superintendent of Recreation position. The difference between Superintendent of Recreation and Recreation Supervisor was explained. A revised organizational chart was described with Dean Carrara taking the new Superintendent of Recreation position. There was discussion on requiring the person in this position to be a certified professional. Commissioner Boyd made a motion, seconded by Commissioner Stastny to approve the job description for Superintendent of Recreation as amended. MOTION CARRIED: There was no further discussion and the motion passed unanimously by voice vote.

10. PRESIDENT'S REPORT

President Ritten commented on the Park District having another good fiscal year. He made brief remarks about how a Commissioner can request an item being placed on a meeting agenda.

11. ADJOURNMENT

A motion to adjourn was made by Commissioner Popernik, seconded by Commissioner Stastny to adjourn the meeting at 7:29 p.m. MOTION CARRIED: There was no further discussion and the motion passed by unanimous voice vote.