

Minutes
Regular Meeting of the Board of Commissioners
Community Park District of La Grange Park
September 10, 2018

1. CALL TO ORDER

President Boyd called the meeting to order in room 101 of the Recreation Center, 1501 Barnsdale Road, La Grange Park, IL at 6:30 p.m. Other Commissioners present were Bob Corte, Lucy Stastny, Jeff Kilrea and Tim Ogden. Also present were Recreation Supervisor Ashley Simoncelli, Superintendent of Recreation Dean Carrara, Executive Director Aleks Briedis and Financial Coordinator Phil Mesi.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high quality, affordable and accessible park and recreation facilities, programs, and services in a financially responsible manner.

4. ADDITIONS/DELETIONS TO AGENDA

There were no additions or deletions.

5. APPROVE BOARD MEETING MINUTES

A. Regular Meeting of August 13, 2018

Commissioner Corte made the motion to approve the August 13, 2018 regular meeting minutes. Seconded by Commissioner Ogden. Motion passed unanimously by voice vote.

6. RECOGNITION OF VISITORS

Tim Gallagher and Dan McDowell, both La Grange Park residents, were present at the meeting to inform the Board about the Neighbors Helping Neighbors 8th Annual Stone/Monroe Fundraiser which was held on September 1st. This year's fundraiser benefitted Jack Witowski. Over 300 people were in attendance and over \$17,000 in funds were raised. Tim Gallagher thanked the Park District for all of their help and especially thanked Martin Healy and the parks maintenance department for all of their assistance and making the park look fantastic.

7. STAFF REPORTS

A. Executive Director

A written report was included in the packet by Executive Director Aleks Briedis. Director Briedis stated he received a phone call from Karen Koncel of the La Grange Park Caucus requesting use of the Recreation Center at no cost for their caucus meetings. The Caucus is a 501c3 non-profit. The Board stated they approve the waiving of the fee.

Director Briedis stated that he had found a recording secretary. Susan Zander, a Ready Teddy preschool teacher, will start the position at the October meeting.

Director Briedis gave an overview of the NRPA's Director School, which he attended in the previous month. His biggest take away was that the District needs to hold a strategic planning session. Questions were asked and answered.

- B. Building and Grounds
A written report was included in the packet by Maintenance Supervisor Martin Healy and was presented by Executive Director Briedis. There were no additions to his report.
 - C. Superintendent of Recreation
A written report was included in the packet by Superintendent of Recreation Dean Carrara. Superintendent Carrara stated that the women's softball league finally ended. The season went longer than usual due to rain outs. He is currently working on the winter/spring brochure. Questions were asked and answered.
 - D. Recreation Supervisor
A written report was included in the packet by Recreation Supervisor Ashley Simoncelli. She reported that today was the first day of preschool and everything went smoothly. Enrichment classes started this week also. There was a discussion regarding Music Under the Stars. Overall, it was a great concert season. Questions were asked and answered.
 - E. Recreation Supervisor
A written report was included in the packet and was presented by Recreation Supervisor Dave Romito and was presented by Executive Director Briedis. There were no additions to his report.
 - F. Safety Coordinator
A written report was included in the packet by Safety Coordinator Megan Jadron and was presented by Executive Director Briedis. There were no additions to her report.
 - G. Financial Consultant
Financial statements were included in the packet for the month ending August 31, 2018 by Financial Consultant Phil Mesì. Questions were asked and answered.
8. APPROVE MONTHLY DISBURSMENTS
A motion was made by Commissioner Stastny to approve the monthly disbursements in the amount of \$71,529.84. Seconded by Commissioner Kilrea. Motion passed 5-0 by roll call vote.
9. UNFINISHED BUSINESS
There was no unfinished business.
10. NEW BUSINESS
- A. Consider Approval of Ordinance 05-2018 Transfer of Excess Funds from the Bond Fund to the Capital Fund

President Boyd stated that this transfer was recommended by our auditors. Director Briedis stated that this ordinance would transfer \$80,000 from the Bond Fund to the Capital Fund.

A motion was made by Commissioner Ogden to approve Ordinance 05-2018. Seconded by Commissioner Kilrea. Motion passed 5-0 by roll call vote.

- B. Consider Approval of Agreement with Lauterbach & Amen for audit services for 2019, 2020 and 2021.

Director Briedis explained that with this past audit, the contract with Lauterbach & Amen had ended. He stated they did a great job with the audit for the last 3 years and recommended a new contract for an additional 3 years.

A motion was made by Commissioner Stastny to approve the agreement with Lauterbach & Amen for audit services. Seconded by Commissioner Corte. Motion passed 5-0 by roll call vote.

- C. Consider Approval of Agreement with the Village for the Memorial Park Rain Garden

Director Briedis stated that the IGA before the Board must be in place to be eligible for the IEPA's IGIG grant. He stated the attorney had reviewed the IGA and his only comment was that 10 years was a long time.

Commissioner Corte stated he felt that the cost of maintaining the garden for 10 years would be a large cost estimated to be over \$20,000. He would rather use those funds for other purposes such as ADA accessible swings. He also mentioned that there would be a cost to the controlled burn every three years that was noted in Dig Right In's proposal. Director Briedis stated that in the maintenance plan he had submitted, it did not include a controlled burn, however it does show up in the proposal. He stated that the provision could be removed from the agreement. President Boyd stated that the water discount that will be given to the District should cover the costs of the maintenance of the garden. A discussion continued with the Board.

A motion was made by Commissioner Stastny to approve the agreement with the Village of La Grange Park as amended, with the exclusion of the controlled burn. Seconded by Commissioner Kilrea. Motion passed 4-1 by roll call vote with Commissioner Corte voting nay.

- D. Consider Approval of Rain Garden Project with Dig Right In

Director Briedis included a quote in the packet from Dig Right In for installation of the rain garden at Memorial Park.

A motion was made by Commissioner Stastny to approve Dig Right In's proposal for a not to exceed amount of \$14,370 for installation of the rain garden at Memorial Park. Seconded by Commissioner Ogden. Motion passed 4-1 by roll call vote with Commissioner Corte voting nay.

11. OPEN FORUM

- A. Comments from the Floor

There were no comments.

B. Comments from Commissioners

Commissioner Stastny asked if there was any more thought given to the Veterans Memorial Community Representative position. President Boyd stated that the planning of the ceremony could be brought in house if the position is not filled.

C. Comments from the President

President Boyd reminded the Board that we will be reviewing the Personnel Policy Manual in the near future.

12. ADJOURNMENT

Commissioner Stastny made the motion to adjourn the regular meeting at 7:39 p.m. seconded by Commissioner Kilrea. Motion passed unanimously by voice vote.