

MINUTES
REGULAR PARK DISTRICT BOARD MEETING
COMMUNITY PARK DISTRICT of LA GRANGE PARK
1501 BARNSDALE ROAD, LA GRANGE PARK, ILLINOIS
February 14, 2022 - 6:30 PM

1. CALL TO ORDER & ROLL CALL

President Stastny called the regular meeting to order at 6:30 p.m. Commissioners present were Alexandria Zuck, M.J. Dorris, Bob Corte, Peggy Ronovsky, and Lucy Stastny. Also present were Executive Director Jessica Cannaday, Marketing Coordinator Amanda Kennedy, Financial Consultant Phil Mesi, and Theresa Jackson as Recorder.

2. PLEDGE OF ALLEGIANCE

3. PARK DISTRICT MISSION

The Community Park District of La Grange Park shall offer high-quality, affordable, and accessible park and recreation facilities, programs, and services in a financially responsible manner.

4. OPEN FORUM

Present to address the board was La Grange Park resident Phil Griffin. Mr. Griffin expressed interest in a volunteer initiative for tree management and preservation. He stated that it is important to educate school-age children on the importance of and how to take care of trees. Mr. Griffin expressed his support for the district's efforts in developing an Urban Forestry Management Plan. He would like to see volunteer opportunities and community support in the plan's implementation.

5. APPROVAL OF THE FEBRUARY 14, 2022, AGENDA

Commissioner Zuck made a motion to approve the February 14, 2022 Agenda, seconded by Commissioner Corte. The motion passed unanimously by voice vote.

6. APPROVAL OF BOARD MEETING MINUTES

Commissioner Zuck requested an amendment to the minutes showing that she abstained from approving the December Board Meeting Minutes due to her absence at the December Meeting. Commissioner Ronovsky made a motion to approve the January 10, 2022 meeting minutes as amended, and Commissioner Corte seconded the motion. The motion passed unanimously by voice vote.

7. COMMUNICATIONS/PROCLAMATIONS/PRESENTATIONS

Executive Director Cannaday announced that the Community Park District of La Grange Park was awarded the Illinois Association of Park District's 2022 Outstanding Park and Facility of the Year Award for the Memorial Park Multi-Sport Court renovations. A plaque was presented, and photos were taken.

8. STAFF RECOGNITION

9. STAFF REPORTS

a. Executive Report

Executive Director Jessica Cannaday introduced her written report. Jessica mentioned the anticipated changes to the district's COVID mitigation strategies and the necessity of an immediate server replacement. She also commended Phil Mesi and staff for identifying a fraudulent check that was issued outside of the park district and taking the steps necessary to rectify the issue. The board requested that Cannaday only add police reports to the official record if there is activity to report. Discussion took place and questions were asked and answered.

b. Human Resource, Office Report

i. Office Manager Theresa Jackson was present to introduce her written report. Discussion took place and questions were asked and answered.

c. Recreation Report

- i. A written report from Ashley Jusk, Recreation Manager, was presented by Executive Director Cannaday. She announced that the Footlight Players were hosting a Cabaret fundraiser on Saturday, February 19, 2022, at the recreation center from 7-8:30 pm. There were no questions asked.
- ii. A written report from Zak Kerby, Recreation, Facilities & Safety Manager, was presented by Executive Director Cannaday. There were no questions asked.
- iii. Marketing & Finance Coordinator Amanda Kennedy was present to give her written report. Discussion took place and questions were asked and answered.

d. Parks Report

A written report from Ray Drexler, Building and Grounds Supervisor, was presented by Executive Director Cannaday. There were no questions asked.

e. Financial Report

Financial Consultant Phil Mesi, gave his report on financials and explained the details of the fraudulent checks he encountered while completing the financials. Phil also explained his multiple interactions with the bank to remedy the matter.

10. APPROVAL OF MONTHLY DISBURSEMENTS

Commissioner Ronovsky made a motion to approve the revised January disbursements for \$114,615.76, after the deduction of \$45.87 for an invoice that included sales tax. Commissioner Corte seconded the motion. The motion passed unanimously by roll call vote.

11. COMMITTEE REPORTS

a. Sustainability

The Tree Management Plan will be presented for approval in April.

b. Long Range Planning

The next meeting with JSD Strategic Planning with the board is Thursday, February 17, 2022, at 5:00 pm.

12. UNFINISHED BUSINESS

13. NEW BUSINESS

a. 2021/2022 Budget Projection – Executive Director Jessica Cannaday stated that the park district is in a strong position and will likely add to both the corporate and recreation fund balances at the end of the FY. She said a draft of the 2022/23 Budget will be presented next month. Discussion took place and questions were asked and answered.

b. 2022/2023 Agency Goals – Discussions took place and questions were asked and answered.

14. NEXT REGULAR MEETING

Monday, March 14, 2022, at 6:30 pm

15. ADJOURNMENT

Commissioner Ronovsky motioned to adjourn the meeting at 7:30 pm, and Commissioner Zuck seconded the motion. The motion was passed unanimously by voice vote.


Secretary

Approved, March 14, 2022